

# Survey Monkey Apply!

Training 2020





# Let's begin – Idaho.smapply.io

The screenshot shows the homepage of the Idaho Department of Parks and Recreation's grant application portal. The browser's address bar displays <https://idaho.smapply.io/>. The page features the Idaho Department of Parks and Recreation logo, which includes the text "STATE PARKS IDAHO & RECREATION". Below the logo, the text "Idaho Department of Parks and Recreation" and "State and Federal Grant Program" is visible. In the top right corner, there are "Log In" and "Register" buttons. A large orange callout bubble with a double-headed arrow pointing to the "Register" button contains the text: "If you set up an account in FluidReview you STILL HAVE an account in the new site! All your information was transferred over." Below the header, there is a grid of six images showing various recreational activities: a playground, a campsite, a person on a snow machine, a person on a motorcycle, a person on a boat, and two people on bicycles. Below the images, a section titled "Welcome to Idaho's recreational grant opportunities!" provides information about the department's funding programs and grants. A list of program names is provided at the bottom of the page.

**Welcome to Idaho's recreational grant opportunities!**

The Idaho Department of Parks and Recreation provides a variety of funding programs and grants to government entities in Idaho for the provision of equipment and for the creation and renovation of outdoor recreational facilities. For more information about individual grant programs please refer to the links in the resource section of this page. Our programs include the following opportunities:

- Recreation Vehicle Program
- Waterways Improvement Fund
- Off-Road Motor Vehicle Fund
- Recreational Road & Bridge Fund
- Motorbike Fund
- Cutthroat License Plate Fund
- Mountain Bike License Plate Fund
- Recreational Trails Program
- Land and Water Conservation Fund

# IDAHO.SMAPPLY.IO

TO REGISTER

TO LOG IN

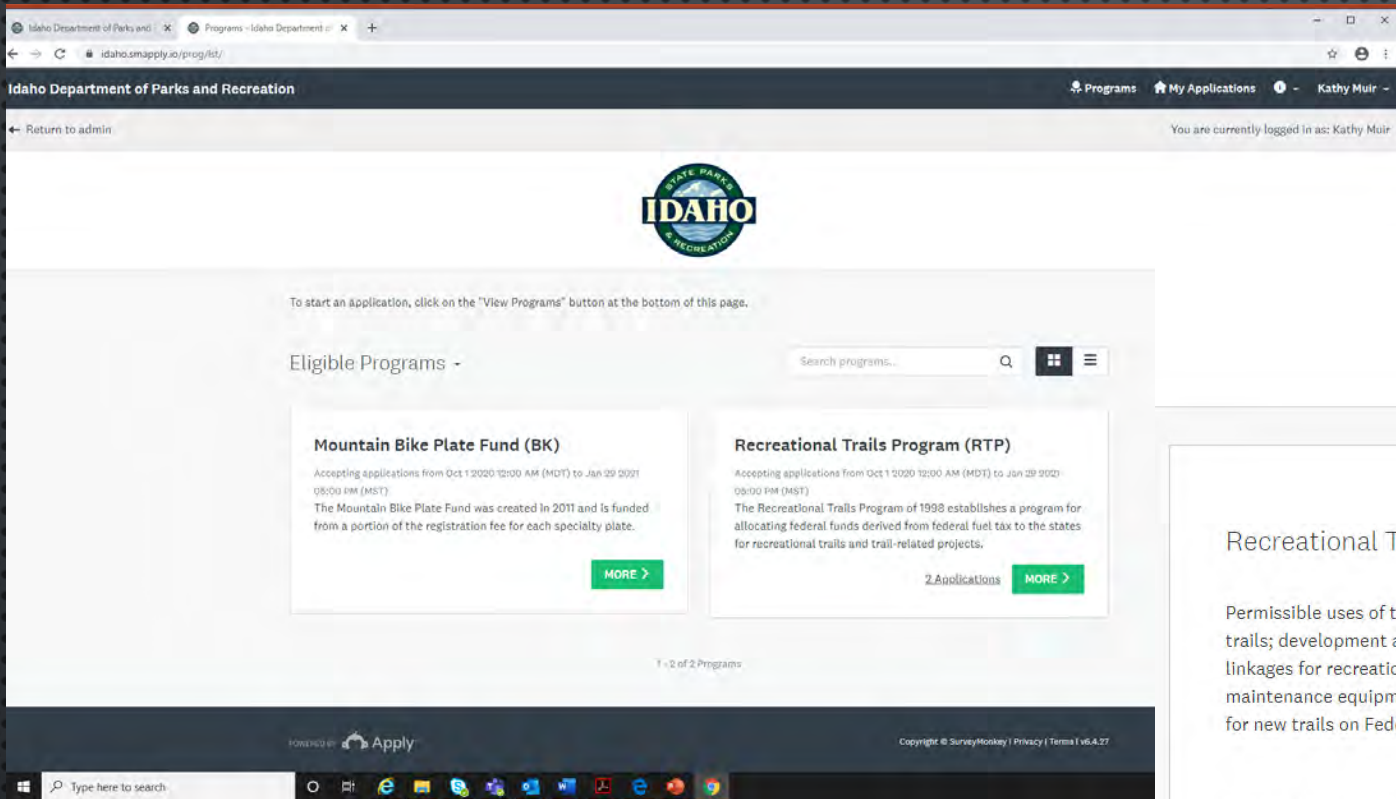
The screenshot shows the registration page for Idaho Smapply. The browser address bar displays 'idaho.smaply.io/acc/r?g=76883'. The page header includes a link to 'Return to Idaho Department of Parks and Recreation' and a 'LOG IN' button for existing users. The main heading is 'Register for an applicant account' with the 'Apply' logo. Below this, there are three social media login buttons (Facebook, Twitter, Google) under the heading 'Register with'. An 'OR' separator follows. The registration form includes fields for 'First name', 'Last name', 'Email', and 'Password'.

The screenshot shows the login page for Idaho Smapply. The browser address bar displays 'idaho.smaply.io/acc/l/'. The page header includes a link to 'Return to Idaho Department of Parks and Recreation' and a 'REGISTER' button for new users. The main heading is 'Log in with' with three social media login buttons (Facebook, Twitter, Google). An 'OR' separator follows. The login form includes fields for 'Email' and 'Password'. A 'Forgot your password?' link is located below the password field. A green 'LOG IN' button is at the bottom of the form.


If you had an account with FluidReview you are already in the system!!! Do not register again.

If you try to log in to the old system it will redirect you to the correct URL.





If we have made the program “visible to applicants,” you will be able to see the program information, but not start an application. You will be able to see the application dates.



## Recreational Trails Program (RTP)

Permissible uses of the funds are: maintenance and restoration of existing recreational trails; development and rehabilitation of trailside and trailhead facilities and trail linkages for recreational trails; purchase and lease of recreational trail construction and maintenance equipment; and construction of new recreational trails (with restrictions for new trails on Federal lands).

Indirect costs, administrative activities, and grants solely for planning are not eligible. The maximum amount allowed for education is directed to the statewide safety and education program.

For more information on the Federal Highways Administration rules, please refer to the interim guidance:

[http://www.fhwa.dot.gov/environment/recreational\\_trails/guidance/](http://www.fhwa.dot.gov/environment/recreational_trails/guidance/)

*Although issued as Interim Guidance, this is the main Recreational Trails Program Guidance issued, and it is still in effect. Please work closely with IDPR staff to understand the rules and regulations.*

[See my application](#)

Opens

**Oct 1 2020 12:00 AM (MDT)**

Deadline

**Jan 30 2021 05:00 PM (MST)**

Categories

Regional



All Applications ▾

Off-Road Motor Vehicle Fund (ORMV)  
🔒 South Zone Trails Personnel  
IDPR19-0077

AWARDED

0 of 20 tasks complete

START

Submitted on: Jan 17 2018 10:32 AM (MST)

Recreational Trails Program (RTP)  
🔒 Broad and Bellas Canyons Tra...  
IDPR20-0525

AWARDED

0 of 20 tasks complete

START

Submitted on: Jan 24 2019 04:22 PM (MST)

1 - 2 of 2 Applications

You can download or preview



Your previous projects will be displayed on your dashboard if you already have an account. This is what you should see if you already have projects in the system.

If we have ARCHIVED your application you will not be able to see it. Make sure you keep a copy!

All Applications ▾

Off-Road Motor Vehicle Fund (ORMV)  
🔒 South Zone Trails Personnel  
IDPR19-0077

AWARDED

0 of 20 tasks complete

START

Submitted on: Jan 17 2018 10:32 AM (MST)

Recreational Trails Program (RTP)  
🔒 Broad and Bellas Canyons Tra...  
IDPR20-0525

AWARDED

0 of 20 tasks complete

START

Submitted on: Jan 24 2019 04:22 PM (MST)

Download  
Preview

1 - 2 of 2 Applications



# APPLICANT DASHBOARD

The screenshot shows the 'My Applications' page of the Idaho Department of Parks and Recreation's smapply.io portal. The top ribbon includes 'Programs', 'My Applications', and the user name 'Kathy Muir'. The main content area is titled 'All Applications' and displays three application cards. The first card, 'Bridge to NoWhere', is marked 'SUBMITTED' with a green checkmark and a 'VIEW' button. The second card, 'Skipping Trail', shows '1 of 5 required tasks complete' with a progress bar and a 'CONTINUE' button. The third card, 'Bigfoot Trail', shows '2 of 4 required tasks complete' with a progress bar and a 'CONTINUE' button. A search bar is at the bottom left.

My Applications

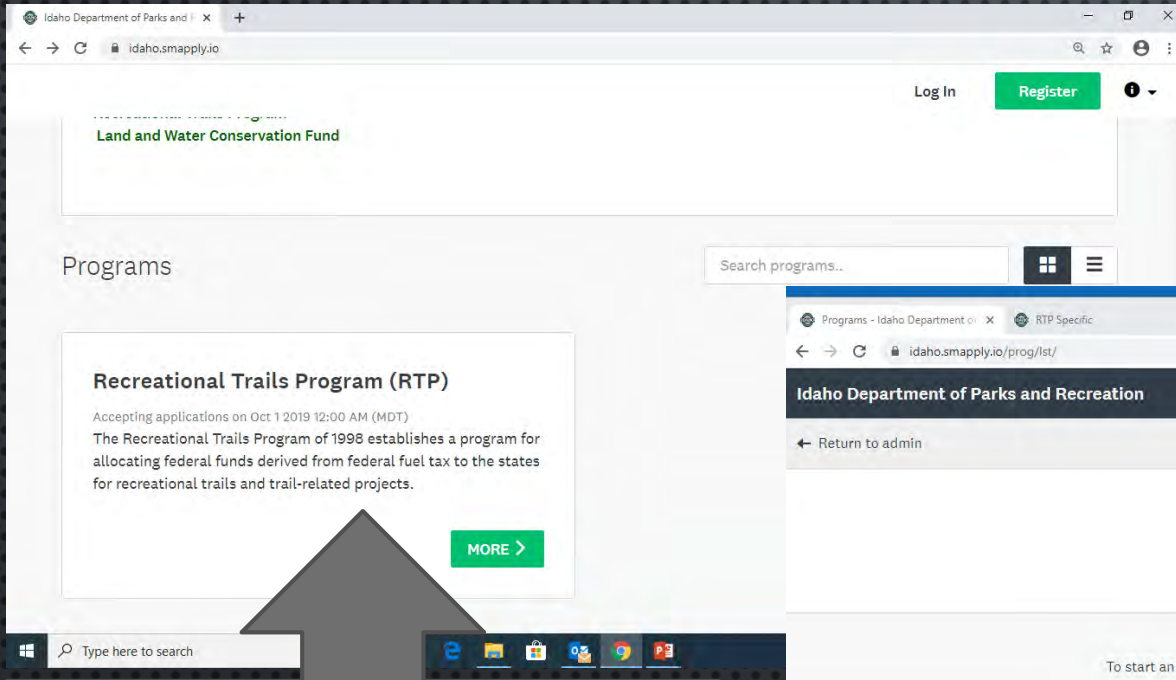
The top ribbon allows you to move between your applications and the program information.

The screenshot shows the 'Programs' page of the same portal. The top ribbon is identical. The main content area is titled 'Eligible Programs' and features a search bar and a list of programs. The first program listed is 'Waterways Improvement Fund (WIF)', which includes details about application periods and funding. A 'MORE' button is visible next to the program name. The Idaho Department of Parks and Recreation logo is on the left.

Programs

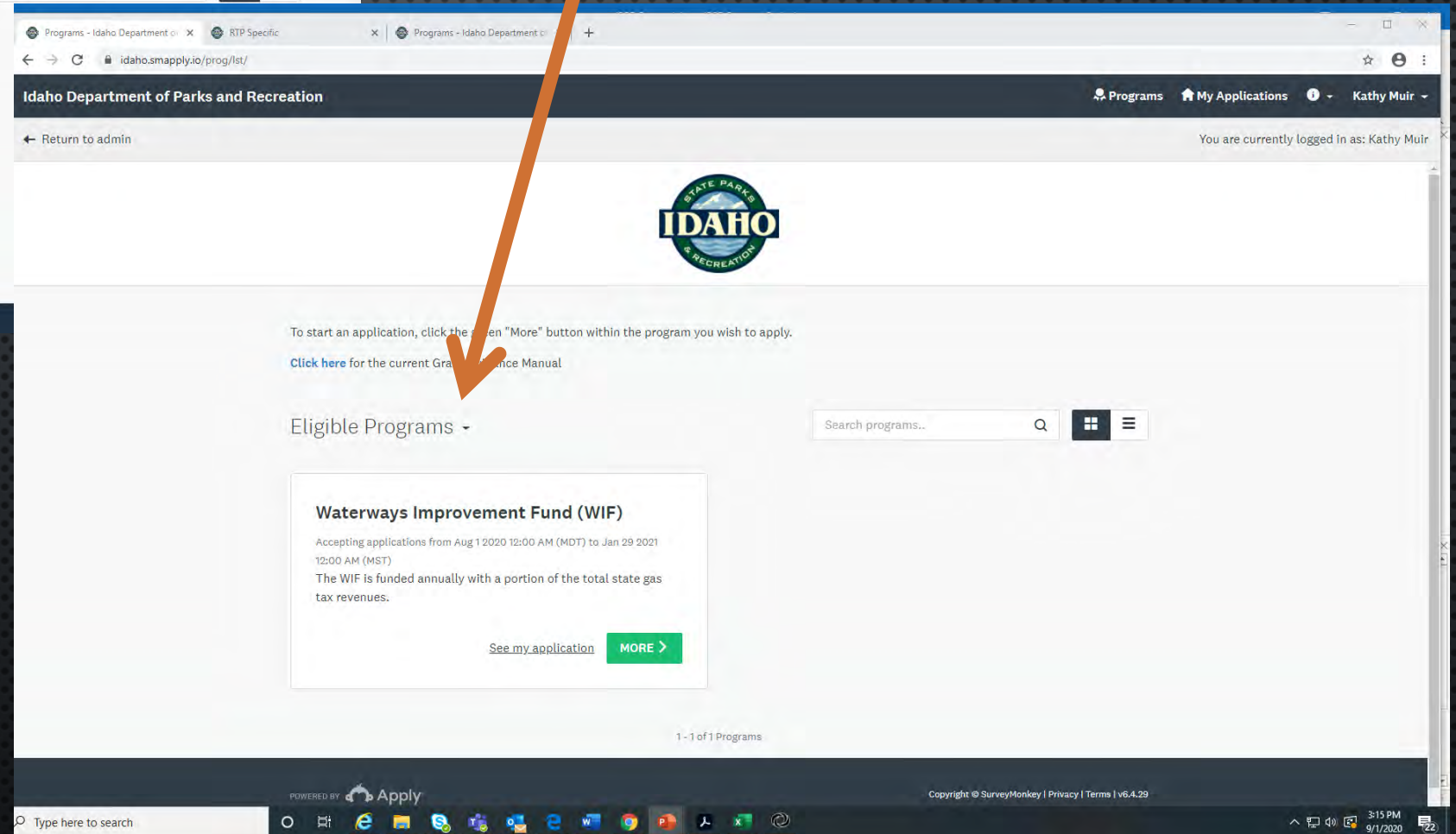


# PROGRAM INFORMATION



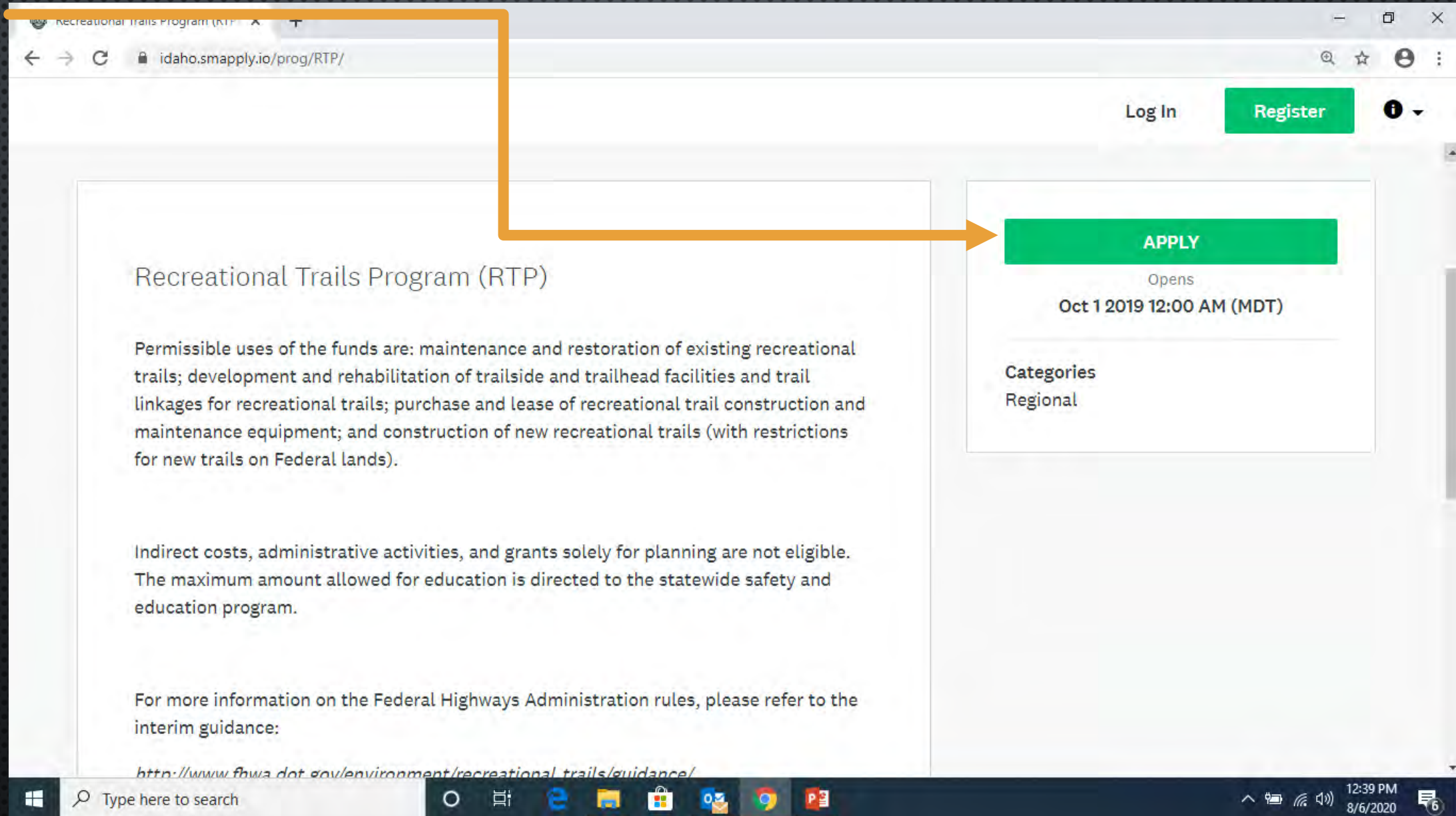
If you are not registered or logged in it may show you open programs. That doesn't necessarily mean you are eligible to apply.

When logged in, the system shows you which programs are currently open and which you are eligible to apply for.





# DESCRIPTION AND BUTTON TO START APPLICATION



The screenshot shows a web browser window with the URL `idaho.smapply.io/prog/RTP/`. The page title is "Recreational Trails Program (RTP)". The main content area on the left contains the following text:

Recreational Trails Program (RTP)

Permissible uses of the funds are: maintenance and restoration of existing recreational trails; development and rehabilitation of trailside and trailhead facilities and trail linkages for recreational trails; purchase and lease of recreational trail construction and maintenance equipment; and construction of new recreational trails (with restrictions for new trails on Federal lands).

Indirect costs, administrative activities, and grants solely for planning are not eligible. The maximum amount allowed for education is directed to the statewide safety and education program.

For more information on the Federal Highways Administration rules, please refer to the interim guidance:

[http://www.fhwa.dot.gov/environment/recreational\\_trails/guidance/](http://www.fhwa.dot.gov/environment/recreational_trails/guidance/)

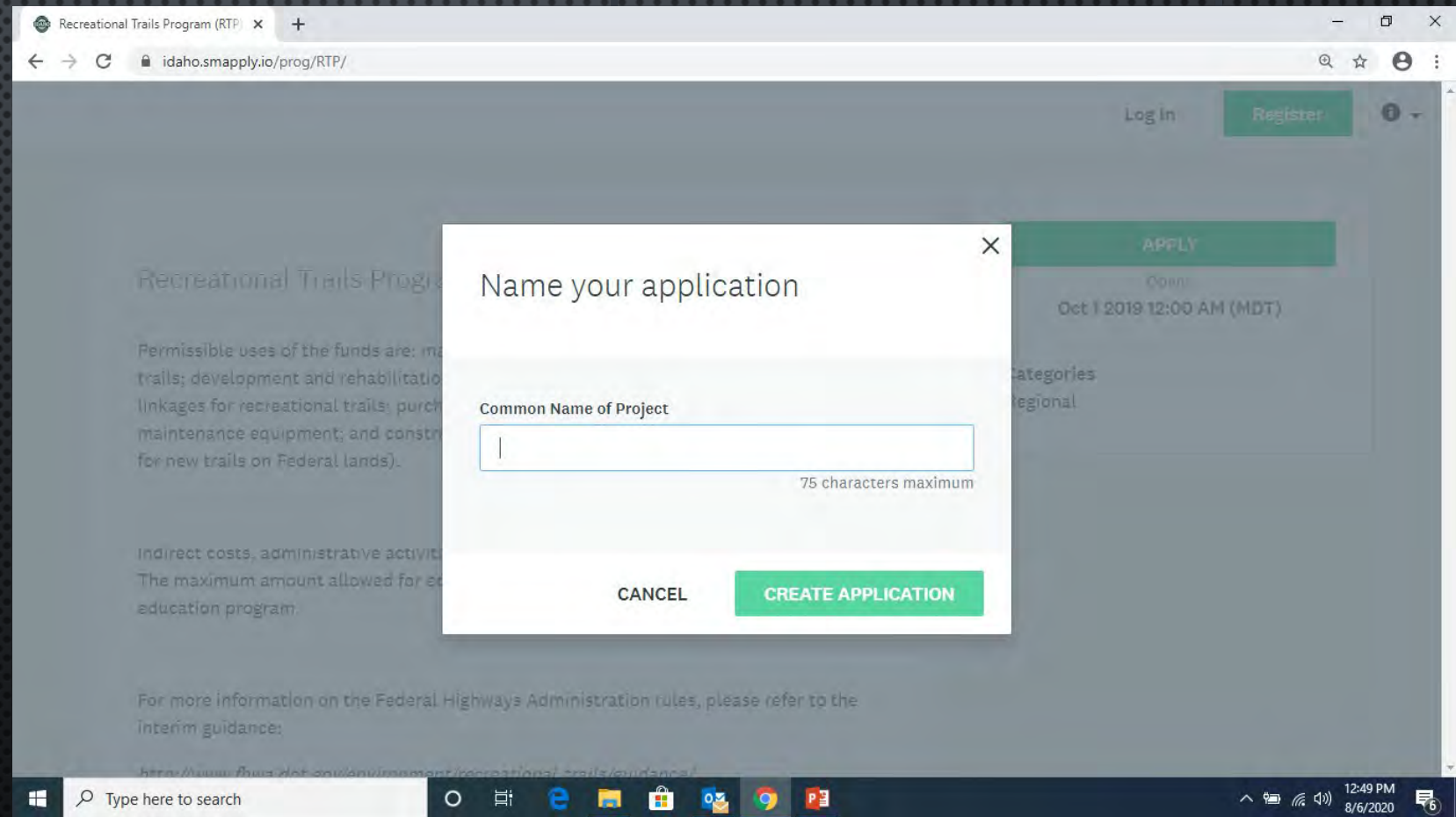
On the right side of the page, there is a green button labeled "APPLY". An orange arrow points from the top of the main content area to this button. Below the button, it says "Opens Oct 1 2019 12:00 AM (MDT)". Under the heading "Categories", the word "Regional" is listed. At the top right of the page, there are links for "Log In" and "Register", and a user profile icon.



# COMMON NAME OF PROJECT

THE FIRST THING THE SYSTEM ASKS YOU TO DO IS NAME YOUR APPLICATION.

THIS IS GOING TO BE THE IDENTIFICATION FOR THE LIFE OF YOUR PROJECT, SO BE SMART ABOUT WHAT YOU NAME YOUR APPLICATION.



The screenshot shows a web browser window with the URL `idaho.smaply.io/prog/RTP/`. The page is titled "Recreational Trails Program (RTP)". A modal dialog titled "Name your application" is open, featuring a text input field labeled "Common Name of Project" with a character limit of "75 characters maximum". The modal has "CANCEL" and "CREATE APPLICATION" buttons. The background page includes a "Log In" link, a "Register" button, and an "APPLY" button. The application details shown include a "Count" of "Oct 1 2019 12:00 AM (MDT)" and a "Categories" section with "Regional" selected. The Windows taskbar at the bottom shows the search bar and various application icons.

Recreational Trails Program (RTP) x +

idaho.smaply.io/prog/RTP/

Log In Register

APPLY

Count: Oct 1 2019 12:00 AM (MDT)

Categories: Regional

Common Name of Project

75 characters maximum

CANCEL CREATE APPLICATION

Type here to search

12:49 PM 8/6/2020



# STARTING AN APPLICATION

BECAUSE I HAVEN'T FILLED OUT MY ELIGIBILITY TASK, I CAN'T SEE ALL THE REQUIRED TASKS AND THE "SUBMIT" BUTTON IS GRAY.

Recreational Trails Program (RTP)

idaho.smaply.io/sub/19330749/

Idaho Department of Parks and Recreation

Programs My Applications Kathy Muir

Return to admin You are currently logged in as: Kathy Muir

0 of 2 required tasks complete

Last edited: Aug 6 2020 01:02 PM (MDT)

REVIEW SUBMIT

KM Kathy Muir (Owner)  
IDPRGrantQueen@gmail.com

Add collaborator

Recreational Trails Program (RTP)

Bridge to Nowhere

ID: 0000000002

APPLICATION ACTIVITY

Your tasks

- RTP Eligibility Form
- Fill out your application form
- Miscellaneous Documents (optional)

POWERED BY Apply

Copyright © SurveyMonkey | Privacy | Terms | v6.4.27

Name your application

Common Name of Project

Bridge to Nowhere

75 characters maximum

CANCEL

CREATE APPLICATION



# PREREQUISITE QUESTIONS

## MATCH REQUIREMENTS

[← Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to Nowhere**  
ID: 0000000002

RTP Eligibility Form

>

Fill out your application form

Miscellaneous Documents (optional)

0 of 2 required tasks complete

Last edited: Aug 6 2020 01:02 PM (MDT)

REVIEW

SUBMIT

RTP Eligibility Form

...

### RTP Prerequisites to Application

The following questions will determine eligibility to continue the application process.

#### Recreational Trails Program (RTP) Requirements

For RTP projects only – A 20% match is required with 5% of the total project being non-federal money.

#### Motorized Equipment

Please identify if this application is for motorized equipment

- For ORMV, RTP, Motorbike, Mountain Bike and RV projects – grant requests for motorized equipment over \$1,000 (each) and under \$50,000 (each) shall require a minimum of 50% matching funds to be eligible for funding under Board Policy.

Program Match Requirements

Request is for Motorized Equipment

Request is NOT for Motorized Equipment

SAVE & CONTINUE EDITING

MARK AS COMPLETE

## ONCE SELECTED IT WILL ASK FOR VALUES

Fill out your application form

Miscellaneous Documents (optional)

0 of 2 required tasks complete

Last edited: Aug 6 2020 01:02 PM (MDT)

REVIEW

SUBMIT

money.

#### Motorized Equipment

Please identify if this application is for motorized equipment

- For ORMV, RTP, Motorbike, Mountain Bike and RV projects – grant requests for motorized equipment over \$1,000 (each) and under \$50,000 (each) shall require a minimum of 50% matching funds to be eligible for funding under Board Policy.

Program Match Requirements

Request is NOT for Motorized Equipment

Request is for Motorized Equipment

Request is NOT for Motorized Equipment

#### Match Commitment

Match is calculated on the total project cost (percentage of the total project cost).

Match %

#### Equipment Value

Motorized equipment valued between \$1,000 and \$50,000 requires at least 50% match

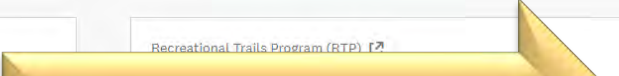
#### Match Value


Motorized equipment valued between \$1,000 and \$50,000 require 50% match

SAVE & CONTINUE EDITING

MARK AS COMPLETE






Recreational Trails Program (RTP) 

Yo

Sometimes it's not obvious you've made an error.

- In this example I don't have enough match. Some clues are:
- ✓ It shows as submitted and you haven't filled out the application form.
  - ✓ It won't allow you to edit the form.
  - ✓ You have a half-filled circle instead of a check.



 The form contains errors.




[Back to application](#)



[Recreational Trails Program \(RTP\)](#)

**Bridge to NoWhere**

ID: 0000000003

  RTP Eligibility Form

  Fill out your application form 




  Miscellaneous Documents (optional)

0 of 2 required tasks complete

Last edited: Aug 6 2020 01:29 PM (MDT)

REVIEW

SUBMIT

  Fill out your application form 

## IDAHO DEPARTMENT OF PARKS AND RECREATION GRANT APPLICATION

READ instructions carefully before completing this application.

Please check your answers below and correct them before continuing.

### Applicant Agency:

Applicant Agency name:

An answer to this question is required.

Address line 1:

An answer to this question is required.

Address line 2:

City:

An answer to this question is required.

State:

An answer to this question is required.

Idaho

Zip:

An answer to this question is required.

This field must be a valid zip code.

123456

Daytime Phone:

An answer to this question is required.

This field must be a 10 digit phone number with extension in 123-456-7890-extension format.

Cell

An answer to this question is required.

This field must be a 10 digit phone number in ###-###-#### format.

2085557272

E-Mail:

An answer to this question is required.

The system will tell you if there is a field you need to fill in.

Or if the value of data isn't correct



# PROOF OF PUBLIC INVOLVEMENT

THERE ARE VERY FEW QUESTIONS THAT REQUIRE AN ANSWER AND AN UPLOAD. THIS QUESTION WILL NOT LET YOU FINISH UNTIL YOU HAVE COMPLETED BOTH REQUIREMENTS.

Project Design  
(optional)

Applicant Ownership  
(optional)

2 of 5 required tasks complete

Last edited: Aug 10 2020 03:19 PM (MDT)

REVIEW

SUBMIT

Deadline: Jan 29 2021 05:00 PM (MST)

Describe the public involvement process (*in detail*) used in the planning of this project and the results of the input (*attach necessary documentation*). **If your project will impact fish and/or wildlife, the Idaho Department of Fish and Game must be notified.** NOTE: PUBLIC INVOLVEMENT IS MANDATORY FOR ALL APPLICANTS AS STATED IN IDAPA CODE 26.01.31.100.03. YOUR APPLICATION IS NOT ELIGIBLE WITHOUT PUBLIC INVOLVEMENT!

An answer to this question is required.

**Proof of Public Involvement**

Attach documents that show your project has been presented to the public and a public comment period was completed.

You have not uploaded the required number of files

Upload a file



# PROOF OF PUBLIC INVOLVEMENT COMPLETED

## Use Fee

Will a fee be charged for use of or access to this project?

No

## Public Involvement

Describe the public involvement process (*in detail*) using your own input (*attach necessary documentation*). If your project is for Fish and Game must be notified. NOTE: PUBLIC INVOLVEMENT IS STATED IN IDAPA CODE 26.01.31.100.03. YOUR AGENCY MUST PROVIDE INVOLVEMENT!


A notice was posted on the agency website. See attached for details.

## Proof of Public Involvement

Attach documents that show your project has been presented to the public and a public comment period was completed.

 Groomer Public Involvement 2019.pdf

 VIEW FULL SCREEN

 DOWNLOAD

File type: pdf Size: 389.6 kB

## Permits

Are any permits required to complete this project?

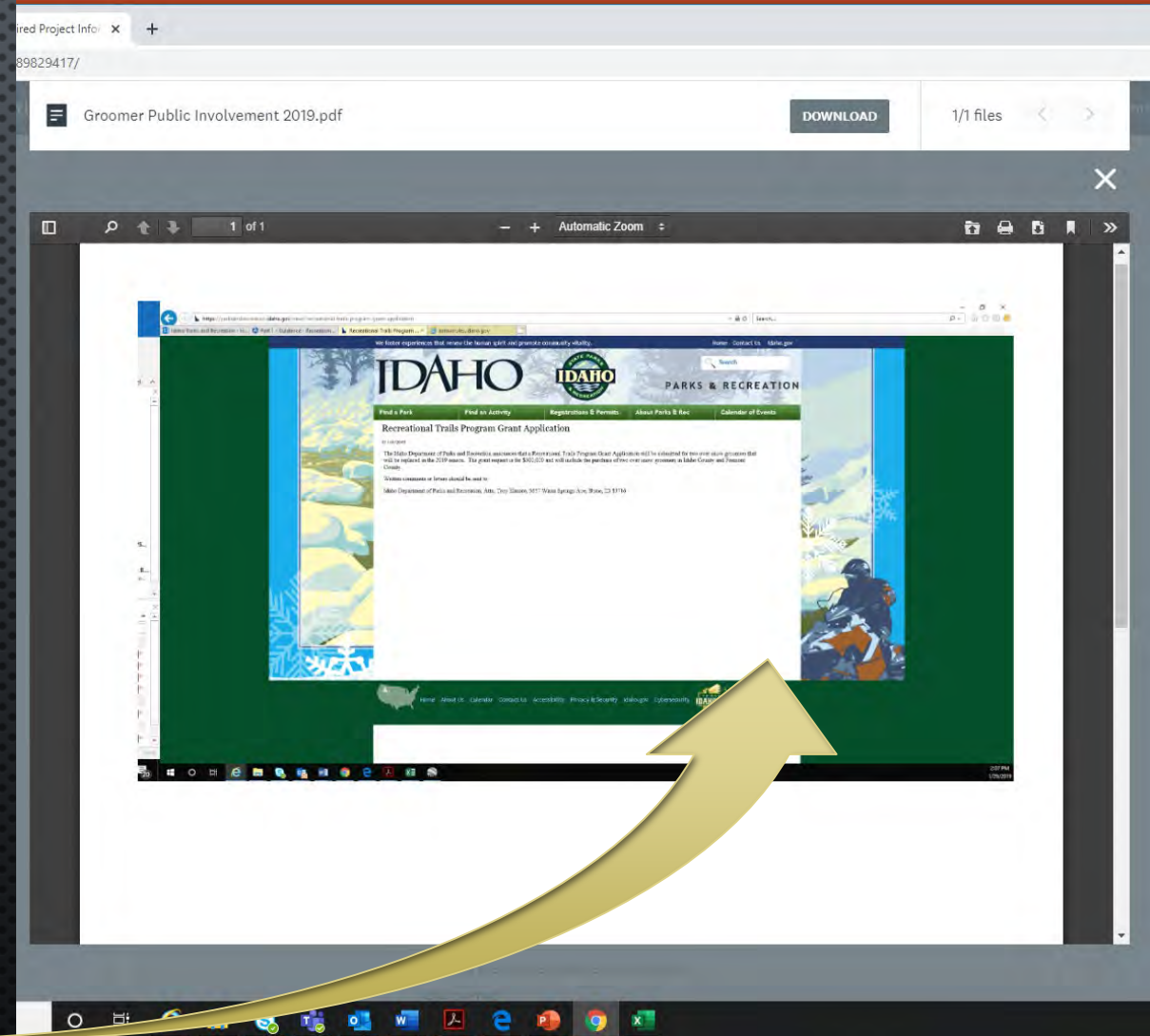
Yes

## Permits Required

If permits are required, please list them below:

404 permit

It won't show like this until after you complete the form and save it. Don't worry if it doesn't look like this when you first upload.





Proof of Public Involvement

Attach documents that show your project has been presented to the public and a public comment period was completed.


1. 

Bigfoot approved trail

.pdf 

⋮

i

 Upload a file

3. State Historic Preservation Office (SHPO) Clearance

State Historic Preservation Office (SHPO)/Endangered Species. Ground disturbing activities should be assumed to require studies of cultural resource impacts.

SHPO

a. Old buildings or other features more than 50 years old (irrigation headgates, watering troughs, railroad tracks or embankments, or other items) may require review by the State Historic Preservation Office – are any of these present on the site or effected by the project?

An answer to this question is required.

SHPO Required?

No ▾

An answer to this question is required.

Please explain justification for the above answer

Bike Purchase

Non-Profit Groups ONLY

If a Federal Land Management agency (such as Forest Service or BLM) will be managing or



[< Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to NoWhere**  
ID: 0000000003

RTP Eligibility Form

Fill out your application form >

Miscellaneous Documents (optional)

0 of 2 required tasks complete

Last edited: Aug 6 2020 01:58 PM (MDT)

REVIEW

SUBMIT

IDAHO DEPARTMENT OF PARKS AND RECREATION GRANT APPLICATION

0%

READ instructions carefully before completing this application.

Applicant Agency:

Applicant Agency name: Happy Campers

Address line 1: 5657

Address line 2:

City: Boise

State: Id

Zip: 83716

Please provide the following details:

Name of Contact Person: Nicole

Title of Contact Person: Grant Queen

Address line 1: 5657

It is hereby mutually agreed and understood that the use of these funds will be for the purposes stated in this document only and are subject to the terms of the current Idaho Department of Parks and Recreation's Grant Agreement for this project, as signed by the authorized individuals. It is also understood that the applicant will comply with the appropriate Recreation Program rules as they now exist. Applicants that receive grants involving federal funds must comply with requirements as outlined in the Office of Management and Budget (OMB) 2 CFR Part 200.

Signature of Authorized Representative

☒ I attest all the enclosed information is accurate and true

☒ I am authorized by the applicant to pursue these grant funds

Authorized representative details:

Title: King

Typed or Printed Name: Ada

Date: Aug 06 2020

SAVE & CONTINUE EDITING

NEXT

This indicates you are not done with this task (half-filled circle).

There is another page to go to.

[Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to NoWhere**  
 ID: 0000000003

- RTP Eligibility Form
- Fill out your application form** >
- Miscellaneous Documents (optional)

1 of 2 required tasks complete

Last edited: Aug 6 2020 02:23 PM (MDT)

**REVIEW** **SUBMIT**

**Fill out your application form**  
 Completed Aug 6 2020 02:23 PM (MDT)

**IDAHO DEPARTMENT OF PARKS AND RECREATION GRANT A**

*READ instructions carefully, before completing this application.*

**Applicant Agency:**

|                        |               |
|------------------------|---------------|
| Applicant Agency name: | Happy Campers |
| Address line 1:        | 5657          |
| Address line 2:        | (No response) |
| City:                  | Boise         |
| State:                 | Id            |
| Zip:                   | 83716         |

**Please provide the following details:**

|                          |               |
|--------------------------|---------------|
| Name of Contact Person:  | Nicole        |
| Title of Contact Person: | Grant Queen   |
| Address line 1:          | 5657          |
| Address line 2:          | (No response) |
| City:                    | Boise         |
| State:                   | Id            |
| Zip:                     | 83716         |
| Daytime Phone:           | 208-555-1212  |
| Cell Phone:              | 208-555-1212  |

- Download
- Reset
- Edit

This is where you find the edit feature.

[Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to NoWhere**  
 ID: 0000000003

- RTP Eligibility Form
- Fill out your application form**
- Miscellaneous Documents (optional)** >

1 of 2 required tasks complete

Last edited: Aug 6 2020 02:23 PM (MDT)

**REVIEW** **SUBMIT**

**Miscellaneous Documents**

Task instructions [Hide](#)

Upload additional documents to support application.

**ATTACH FILE** **LINK TO VIDEO**

**MARK AS COMPLETE**

If you haven't filled out the eligibility task correctly, the system will still allow you to continue, but it will never allow you to submit.

IF you only see three tasks YOU'VE DONE SOMETHING WRONG!!



[Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to NoWhere**  
ID: 0000000003

RTP Eligibility Form

Fill out your application form

Miscellaneous Documents (optional)

1 of 2 required tasks complete

Last edited: Aug 6 2020 02:24 PM (MDT)

REVIEW

SUBMIT

RTP Eligibility Form

### RTP Prerequisites to Application

The following questions will determine eligibility to continue the application process.

#### Recreational Trails Program (RTP) Requirements

For RTP projects only – A 20% match is required with 5% of the total project being non-federal money.

#### Motorized Equipment

Please identify if this application is for motorized equipment

- For ORMV, RTP, Motorbike, Mountain Bike and RV projects – grant requests for motorized equipment over \$1,000 (each) and under \$50,000 (each) shall require a minimum of 50% matching funds to be eligible for funding under Board Policy.

Program Match Requirements

Request is NOT for Motorized Equipment

#### Match Commitment

Match is calculated on the total project cost (percentage of the total project cost).

Match %

20

SAVE & CONTINUE EDITING

MARK AS COMPLETE

In this example, I've entered the minimum match required for RTP. Now I see all the tasks I need to complete on the left side of the screen.

[Back to application](#)

[Recreational Trails Program \(RTP\)](#)  
**Bridge to NoWhere**  
ID: 0000000003

RTP Eligibility Form

Fill out your application form

Budget

Additional Required Project Information Form

Project Design (optional)

Applicant Owners (optional)

2 of 5 required tasks complete

Last edited: Aug 6 2020 02:25 PM (MDT)

REVIEW

SUBMIT

RTP Eligibility Form

Completed Aug 6 2020 02:25 PM (MDT)

### RTP Prerequisites to Application

The following questions will determine eligibility to continue the application process.

#### Recreational Trails Program (RTP) Requirements

For RTP projects only – A 20% match is required with 5% of the total project being non-federal money.

#### Motorized Equipment

Please identify if this application is for motorized equipment

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Program Match Requirements

Request is NOT for Motorized Equipment

#### Match Commitment

Match is calculated on the total project cost (percentage of the total project cost).

Match %

20

#### Equipment Value

Motorized equipment valued between \$1,000 and \$50,000 requires at least 50% match

#### Match Value

Motorized equipment valued between \$1,000 and \$50,000 require 50% match

# BUDGET

**DON'T FORGET TO ENTER THE COMMON NAME OF YOUR PROJECT ON THIS BUDGET PAGE. THE NAME NEEDS TO MATCH WHAT YOU ENTERED WHEN CREATING YOUR APPLICATION AND WHAT YOU ENTERED IN THE CONTACT SECTION OF THE MAIN APPLICATION FORM.**

**IF THE BUDGET PAGE DOESN'T SEEM TO LOAD CORRECTLY (SEE RIGHT SIDE OF PAGE WHERE IT'S CUT OFF), NOTE THAT THE SCROLL BAR BELOW THE ROW WILL ALLOW YOU TO MOVE BACK AND FORTH TO ENTER INFORMATION.**

The form contains errors.

Recreational Trails Program (RTP)

Bridge to NoWhere

ID: 000000-003

RTP Eligibility Form

Fill out your application form

Budget

Additional Required Project Information Form

Project Design (optional)

Applicant Ownership (optional)

2 of 5 required tasks complete

Last edited: Aug 6 2020 02:50 PM (MDT)

Budget

...

Please check your answers below and correct them before continuing.

✓ Draft saved

10) BUDGET

\*Round to the nearest dollar and percentage. Be sure to check your addition. Columns A+B=C.

Identify the Common Name of the Project

This should match the common name on the first page of your application!

An answer to this question is required.

|    | Project Components | Source of Funding: (A)<br>Grant Request | Source of Funding: (B)<br>Matching Share |   |
|----|--------------------|---|--|---|
| 1. | Bridge             | 20000                                   | 10000                                    | 3 |

|  | Project Components | Source of Funding: (A)<br>Grant Request | Source of Funding: (B)<br>Matching Share |  |
|--|--------------------|---|--|--|
|--|--------------------|---|--|--|



# BUDGET, PART 2

THE FIRST LINE OF THE BUDGET  
REQUIRES AN ANSWER FOR EVERY  
FIELD. ENTER "0" IF THERE IS NO  
DOLLAR AMOUNT FOR THAT ITEM.

Waterways Improvement Fund (WIF)

Loch Ness Lake Docks

ID: WIF2022-0000000004

✓

WIF Eligibility Form

Fill out your application form

Budget

Letter(s) of commitment (optional)

Additional Required Project Information Form

Project Design (optional)

1 of 5 required tasks complete

Last edited: Sep 2 2020 08:33 AM (MDT)

REVIEW

SUBMIT

Deadline: Jan 29 2021 12:00 AM (MST)

Please check your answers below and correct them before continuing.

10) BUDGET

\*Round to the nearest dollar and percentage. Be sure to check your addition. Columns A+B=C.

Identify the Common Name of the Project

This should match the common name on the first page of your application!

An answer to this question is required.

|    | Project Components     | Source of Funding: (A)<br>Grant Request | Source of Funding: (B)<br>Matching Share           |              |
|----|------------------------|---|--|--------------|
| 1. | <div>Steel Docks</div> | <div>1000</div>                         | <div>An answer to this question is required.</div> | <div>1</div> |

|    | Project Components | Source of Funding: (A)<br>Grant Request | Source of Funding: (B)<br>Matching Share |              |
|----|--------------------|---|--|--------------|
| 2. | <div></div>        | <div></div>                             | <div></div>                              | <div>0</div> |



# EDITING

IF YOU MARK AS  
COMPLETE, YOU CAN  
STILL GO BACK IN AND  
EDIT YOUR FORM.

Back to application

Recreational Trails Program (RTP)

**Bridge to NoWhere**

ID: 0000000003

- ✓ RTP Eligibility Form
- ✓ Fill out your application form
- ✓ Budget
- Additional Required Project Information Form
- Project Design (optional)
- Applicant Ownership (optional)

3 of 5 required tasks complete

Last edited: Aug 6 2020 03:11 PM (MDT)

REVIEW SUBMIT

Budget  
Completed Aug 6 2020 03:11 PM (MDT)

10) BUDGET

\*Round to the nearest dollar and percentage. Be sure to check your addition. Columns

Identify the Common Name of the Project

This should match the common name on the first page of your application

Bridge to NoWhere

|    | Project Components | Source of Funding: (A) Grant Request | Source of Funding: (B) Matching Share |
|----|--------------------|--------------------------------------|---------------------------------------|
| 1. | Bridge             | 20000                                | 10000                                 |
| 2. |                    |                                      |                                       |
| 3. |                    |                                      |                                       |

|    | Project Components | Source of Funding: (A) Grant Request | Source of Funding: (B) Matching Share |
|----|--------------------|--------------------------------------|---------------------------------------|
| 1. |                    |                                      |                                       |
| 2. |                    |                                      |                                       |
| 3. |                    |                                      |                                       |

|    | Project Components | Source of Funding: (A) Grant Request | Source of Funding: (B) Matching Share |
|----|--------------------|--------------------------------------|---------------------------------------|
| 1. |                    |                                      |                                       |
| 2. |                    |                                      |                                       |
| 3. |                    |                                      |                                       |

|    | Project Components | Source of Funding: (A) Grant Request | Source of Funding: (B) Matching Share |
|----|--------------------|--------------------------------------|---------------------------------------|
| 1. |                    |                                      |                                       |
| 2. |                    |                                      |                                       |
| 3. |                    |                                      |                                       |

Download  
Reset  
Edit

Three dots in upper right always give you options!



# FINAL TOUCHES

a. Are any of the following in the project area? (please check)

☒ Streams

☐ Floodplains

☐ Wild and Scenic Rivers

☐ Rivers

☐ Lakes

☐ National Natural Landmarks

☐ Wetlands

b. Will the project permanently or negatively impact the following? (yes, please explain the negative impact and describe mitigation measures; no, allow the project to move forward.)

|                               | Impact | If negative, please specify how.        |
|-------------------------------|--------|---|
| Soil Erosion or Sedimentation | No     | An answer to this question is required. |
| Wildlife and Wildlife Habitat | No     |   |

SAVE & CONTINUE EDITING NEXT

The system should tell you when you've made an error.

Back to application

Recreational Trails Program (RTP)

Bridge to NoWhere

ID: 0000000003

☒ Additional Required Project Information Form

☐ Project Design (optional)

☐ Applicant Ownership (optional)

☐ Letters of Support (optional)

☐ Miscellaneous Attachments (optional)

☐ Miscellaneous Documents (optional)

5 of 5 required tasks complete

Last edited: Aug 6 2020 03:21 PM (MDT)

REVIEW SUBMIT

Completed Aug 6 2020 03:21 PM (MDT)

RTP Specific

Please select one of the following:

Non-Motorized

Project Name

Bridge

INSTRUCTIONS:

This survey is a requirement for funding from the Federal Highway Administration (FHWA) and the Recreational Trails Program. Please complete all items. Only those projects selected for funding will be submitted to the FHWA for their approval.

1. Land Use

a. Briefly describe the land use in the project area. Attach a land use map if needed.

trail use

b. Is the project consistent with management/development plans for the area?

Yes

If you have completed all the required tasks, the SUBMIT button will be green. At this point you can click the REVIEW button to see the whole application as one document. (See next slide)

Review and Submit: Bridge to No

idaho.smapply.io/sub/19331148/sprv/

Idaho Department of Parks and Recreation

ProgramsMy ApplicationsKathy Muir

are currently logged in as: Kathy Muir

Back to application

SUBMIT YOUR APPLICATION

Recreational Trails Program (RTP)

Bridge to NoWhere

ID: 0000000003 Last edited: Aug 6 2020 03:21 PM (MDT)

Download

Download

Your tasks

Application Round

100.0% complete

Last edited: Aug 6 2020 03:21 PM (MDT)

✓

RTP Eligibility Form

Completed: Aug 6 2020

RTP Prerequisites to Application

The following questions will determine eligibility to continue the application process.

Recreational Trails Program (RTP) Requirements

For RTP projects only – A 20% match is required with 5% of the total project being non-federal money.

Motorized Equipment

Please identify if this application is for motorized equipment

For ORMV, RTP, Motorbike, Mountain Bike and RV projects – grant requests for motorized equipment over \$1,000 (each) and under \$50,000 (each) shall require a minimum of 50% matching funds to be eligible for funding under Board Policy.

Program Match Requirements

Request is NOT for Motorized Equipment

Type here to search

3:22 PM 8/6/2020

If you need to go back and edit

When you are ready to submit



# SUBMITTING APPLICATION

## NO REVIEW

✕

Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please **Review** it.

CANCEL

REVIEW

SUBMIT

## REVIEW

✕

Submit application

Please confirm submission of your application.

CANCEL

SUBMIT

Submit application

Please confirm submission of your application.

CANCEL SUBMIT



Application Submitted!

Thank you for submitting your application.

Go to My Applications OR View more Programs

Idaho Department of Parks and Recreation

Return to admin

IDAHO

To start an application, click on the "View Programs" button at the bottom of this page.

Eligible Programs -

Recreational Trails Program (RTP)

POWERING APPLICATIONS ON OCT 1 2019 10:00 AM (MST)

The Recreational Trails Program of 1990 establishes a program for allocating federal funds derived from federal fuel tax to the states for recreational trails and trail-related projects.

SEE ALL APPLICATIONS MORE >

My Applications - Idaho Department of Parks and Recreation

Idaho Department of Parks and Recreation

Return to admin

Programs My Applications Kathy Muir

You are currently logged in as Kathy Muir

All Applications -

Recreational Trails Program (RTP)

Bridge to NoWhere

0000000003

SUBMITTED

VIEW

Submitted on: Aug 6 2020 03:24 PM (MST)

1 of 1 Applications

Click "Programs" to get back to the place to start an application





COLLABORATORS



HELP DESK



RESOURCES



VIEWING



CONTACT  
INFORMATION

# FEATURES

# COLLABORATORS – PEOPLE YOU MAY WANT TO SHARE YOUR APPLICATION WITH FOR REVIEW OR EDITING PURPOSES

YOU CAN INVITE COLLABORATORS

COLLABORATORS CAN “VIEW AND EDIT” OR “VIEW” ONLY

The image shows a screenshot of a web application interface. On the left, a sidebar displays a 'Submitted' status with a green checkmark and the text 'Submitted on: Aug 6 2020 03:24 PM (MDT)'. Below this, the user's name 'Kathy Muir (Owner)' and email 'IDPRGrantQueen@gmail.com' are shown. A button labeled 'Add collaborator' is highlighted with an orange arrow. The main content area shows the application title 'Bridge to NoWhere' and a list of 'Previous tasks' including 'RTP Eligibility Form', 'Fill out your application form', 'Budget', and 'Additional Required Project Information Form'. A modal window titled 'Collaborators' is open on the right, showing fields for 'Email address of collaborators', 'Type of access' (with 'View & edit' selected), and a 'Message (optional)' field. A large brown arrow points from the 'Add collaborator' button to the modal. A green 'SEND INVITE' button is at the bottom right of the modal.

Submitted

Submitted on: Aug 6 2020 03:24 PM (MDT)

Kathy Muir (Owner)  
IDPRGrantQueen@gmail.com

Add collaborator

Recreational Trails Program (RTP)

Bridge to NoWhere

0000000003

APPLICATION ACTIVITY

Previous tasks

- ✓ RTP Eligibility Form  
Completed on: Aug 6 2020 02:25 PM (MDT)
- ✓ Fill out your application form  
Completed on: Aug 6 2020 02:25 PM (MDT)
- ✓ Budget  
Completed on: Aug 6 2020 03:11 PM (MDT)
- ✓ Additional Required Project Information Form  
Completed on: Aug 6 2020 03:17 PM (MDT)
- Project Design (optional)
- Applicant Ownership (optional)
- Letters of Support (optional)
- Miscellaneous Attachments (optional)
- Miscellaneous Documents (optional)

Collaborators

Add collaborators to view or contribute to your application

Email address of collaborators Separate addressees by commas

Type of access

☒ View & edit ☐ View only

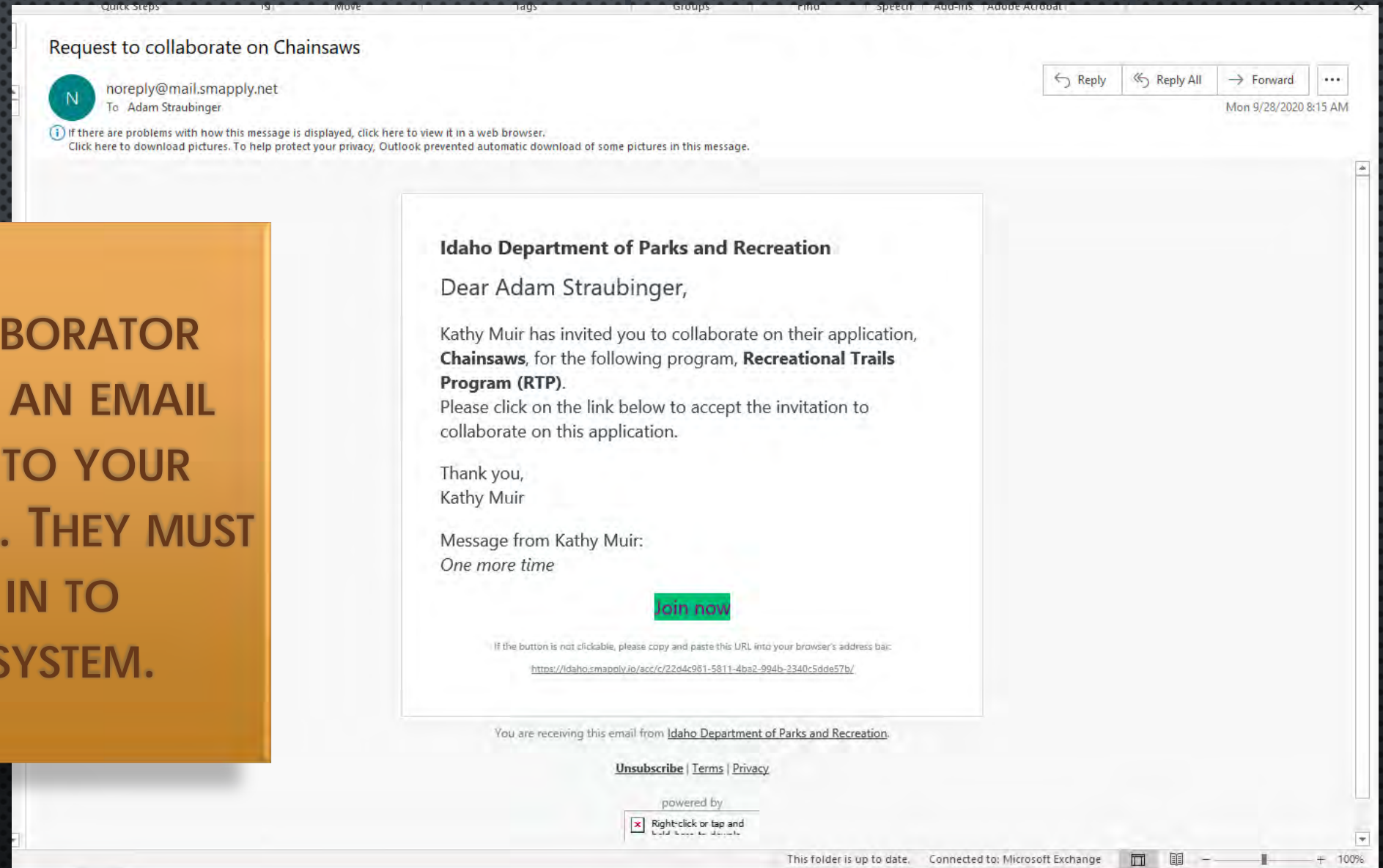
Message (optional)

SEND INVITE



# COLLABORATORS

YOUR COLLABORATOR  
WILL RECEIVE AN EMAIL  
WITH A LINK TO YOUR  
APPLICATION. THEY MUST  
HAVE A LOG IN TO  
ACCESS THE SYSTEM.



57b/

Don't have a SurveyMonkey Apply account? **REGISTER**

**Apply**

Log in with

**f** **t** **G**

OR

Email

Password

Forgot your password?

**LOG IN**

If your collaborator already has an account the link will ask them to log in. If not, they need to register with their own email and password.

Recreational Trails Program (RTP) x +

idaho.smapply.io/sub/20261028/

**Idaho Department of Parks and Recreation**

Programs My Applications 1 Adam Straubinger

0 of 8 required tasks complete

Last edited: Sep 28 2020 08:15 AM (MDT)  
Deadline: Jan 29 2021 05:00 PM (MST)

**KM** Kathy Mui (Owner)  
IDPRGrantQueen@gmail.com

**Collaborators**

**AS** Adam Straubinger  
adam.straubinger@idpr.l...  
View & edit

**Recreational Trails Program (RTP)**

**Chainsaws**  
ID: RTP2022-0000000007

**APPLICATION** ACTIVITY

Your tasks

**RTP Eligibility Form**  
Last edited: Sep 28 2020 08:15 AM (MDT)

**Fill out your application form**

**Budget**

**Additional Required Project Information Form**

**Project Design (optional)**

**Applicant Ownership (optional)**

**Letters of Support (optional)**

**Miscellaneous Attachments (optional)**

**Miscellaneous Documents (optional)**

**Attached land use map (if needed) (optional)**

**RTP Specific (NEW)**

POWERED BY **Apply**

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When they log in they have their own dashboard and can open the application



Your collaborator will see the “Applicant” dashboard like shown earlier.

[Back to application](#)

[Recreational Trails Program \(RTP\)](#)

**Chainsaws**

ID: RTP2022-0000000007

- RTP Eligibility Form
- Fill out your application form
- Budget
- Additional Required Project Information Form
- Project Design (optional)
- Applicant Ownership (optional)

0 of 5 required tasks complete

Last edited: Sep 28 2020 08:15 AM (MDT)  
Deadline: Jan 29 2021 05:00 PM (MST)

RTP Eligibility Form

### RTP Prerequisites to Application

The following questions will determine eligibility to continue the application process.

#### Recreational Trails Program (RTP) Requirements

For RTP projects only – A 20% match is required with 5% of the total project being non-federal money.

#### Motorized Equipment

Please identify if this application is for motorized equipment

- For ORMV, RTP, Motorbike, Mountain Bike and RV projects – grant requests for motorized equipment over \$1,000 (each) and under \$50,000 (each) shall require a minimum of 50% matching funds to be eligible for funding under Board Policy.

Program Match Requirements Request is for Motorized Equipment

#### Equipment Value

Motorized equipment valued between \$1,000 and \$50,000 requires at least 50% match

Motorized Equipment Value \$

SAVE & CONTINUE EDITING

MARK AS COMPLETE



If you have completed the task, your collaborator will need to click the edit button to make any changes.

# IF YOU ARE IN THE APPLICATION YOU WILL NOT SEE THE COLLABORATOR BUTTON.

Click "Back to Application"

The image displays two screenshots of a web application interface. The left screenshot shows the 'IDPR GRANT APPLICATION' form, which is 0% complete. A red circle highlights the 'Back to application' button in the top left corner. An orange arrow points from this button to the 'Add collaborator' button in the right screenshot. The right screenshot shows the 'SnoBunny Trail Equipment' application page, which is 1 of 4 required tasks complete. The 'Add collaborator' button is visible, and the user's name, Kathy Muir (Owner), is displayed.

**Left Screenshot: IDPR GRANT APPLICATION**

Off-Road Motor Vehicle Fund (ORMV)  
**SnoBunny Trail Equipment**  
ID: MV2022-0000000003

1 of 4 required tasks complete

Last edited: Sep 24 2020 01:42 PM (MDT)

**Back to application**

**ORMV Eligibility Form** (Completed)

**Fill out your application form** (Current step)

**Budget**

**Letter(s) of commitment (optional)**

**Additional Required Project Information Form**

**Project Design (optional)**

**IDPR GRANT APPLICATION** (0% complete)

*READ instructions carefully before completing this application.*

**Applicant Agency:**

Applicant Agency name:

Address line 1:

Address line 2:

City:

State:

Zip:

**Please provide the following details:**

Name of Contact Person:

Title of Contact Person:

Address line 1:

**REVIEW** **SUBMIT**

**Right Screenshot: SnoBunny Trail Equipment**

Off-Road Motor Vehicle Fund (O...)  
**SnoBunny Trail Equipment**  
ID: MV2022-0000000003

**APPLICATION** **ACTIVITY**

**Your tasks**

**ORMV Eligibility Form** (Completed on: Sep 24 2020 01:42 PM (MDT))

**Fill out your application form**

**Budget**

**Letter(s) of commitment (optional)**

**Additional Required Project Information Form**

**Project Design (optional)**

**Applicant Ownership (optional)**

**Letters of Support (optional)**

**Miscellaneous Attachments (optional)**

**Miscellaneous Documents (optional)**

**1 of 4 required tasks complete**

Last edited: Sep 24 2020 01:42 PM (MDT)

**Deadline: Jan 29 2021 05:00 PM (MST)**

**REVIEW** **SUBMIT**

**KM Kathy Muir (Owner)**  
IDPRGrantQueen@gmail.com

**Add collaborator**



# HELP DESK FUNCTION

Dropdown list for Help Desk function has three options. One is a FAQ that may help you resolve issues without contacting a person – choose wisely.

Idaho Department of Parks and Recreation

Return to admin

All Applications -

Recreational Trails Program (RTP)  
Bridge to NoWhere  
0000000003

SUBMITTED

VIEW

Submitted on: Aug 6 2020 03:24 PM (MDT)

Powered by Apply

Type here to search

Questions about a program or information on this site?  
Contact the site administrator

Need help with using SurveyMonkey Apply?  
Check out the FAQ

Having technical issues with this site?  
Fill in a support request form

It opens a new tab, so to get back to your dashboard you click on that tab

Applicant, Recommender, and Reviewer FAQ

Follow

General Account FAQ

Completing an Application FAQ

Managing your Organization FAQ

Providing a Recommendation FAQ

Reviewing Applications FAQ

How to Ensure Emails Are Received from SurveyMonkey Apply

SurveyMonkey Apply

English (US)

Type here to search

3:29 PM 8/6/2020

Idaho Department of Parks and Recreation

My Applications - Idaho Department of Parks and Recreation

idaho.smapply.io/prog/

ProgramsMy ApplicationsKathy Muir

Return to admin

You are currently logged in as: Kathy Muir

Dashboard Views

All Applications

Recreational Trails Program (RTP)

Bridge to NoWhere

0000000003

Deadline: Jan 29 2021 05:00 PM (MST)

SUBMITTED

VIEW

Submitted on: Aug 6 2020 03:24 PM (MDT)

Recreational Trails Program (RTP)

Skipping Trail

RTP2022-0000000004

Deadline: Jan 29 2021 05:00 PM (MST)

3 of 5 required tasks complete

CONTINUE

Last edited: Aug 10 2020 03:25 PM (MDT)

1 - 2 of 2 Applications

POWERED BY Apply

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Type here to search

3:28 PM 8/10/2020



# Views

## BOX VIEW

All Applications ▾

Recreational Trails Program (RTP)  
**Bridge to NoWhere**  
0000000003  
Deadline: Jan 29 2021 05:00 PM (MST)

✓ SUBMITTED

VIEW

Submitted on: Aug 6 2020 03:24 PM (MDT)

Recreational Trails Program (RTP)  
**Skipping Trail**  
RTP2022-0000000004  
Deadline: Jan 29 2021 05:00 PM (MST)

0 of 2 required tasks complete

CONTINUE

Last edited: Aug 10 2020 08:29 AM (MDT)

1 - 2 of 2 Applications

## ROW VIEW

All Applications ▾

0 Actions ▾

| <input type="checkbox"/> Program                           | Application       | Deadline                   | Status | Completion                     | Last edited                |          |
|--|-------------------|----------------------------|--------|--------------------------------|----------------------------|----------|
| <input type="checkbox"/> Recreational Trails Program (RTP) | Bridge to NoWhere | Jan 29 2021 05:00 PM (MST) |        | ✓ Submitted                    | Aug 6 2020 03:24 PM (MDT)  | VIEW     |
| <input type="checkbox"/> Recreational Trails Program (RTP) | Skipping Trail    | Jan 29 2021 05:00 PM (MST) |        | 0 of 2 required tasks complete | Aug 10 2020 08:29 AM (MDT) | CONTINUE |

1 - 2 of 2 Applications

To switch  
views

To start an application, click on the "View Programs" button at the bottom of this page.

Eligible Programs ▾

Search programs..



| Program                           | Open date                 | Deadline                   |                              |
|-----------------------------------|---------------------------|----------------------------|------------------------------|
| Mountain Bike Plate Fund (BK)     | Oct 1 2020 12:00 AM (MDT) | Jan 29 2021 05:00 PM (MST) | MORE >                       |
| Recreational Trails Program (RTP) | Oct 1 2020 12:00 AM (MDT) | Jan 29 2021 05:00 PM (MST) | <u>2 Applications</u> MORE > |

1 - 2 of 2 Programs



# Resources



MANUAL



TRAINING



RULES



RESOURCE  
DOCUMENTS



FORMS



All Applications ▾

Pay attention to links for resource materials

Recreational Trails Program (RTP)

## Bridge to NoWhere

0000000003

Deadline: Jan 29 2021 05:00 PM (MST)



SUBMITTED

VIEW

Submitted on: Aug 6 2020 03:24 PM (MDT)

Recreational Trails Program (RTP)

### Skipping Trail

RTP2022-0000000004

Deadline: Jan 29 2021 05:00 PM (MST)

1 of 5 required tasks complete

CONTINUE

Last edited: Aug 21 2020 09:58 AM (MDT)

Mountain Bike Plate Fund (BK)

### Bigfoot Trail

BK2022-0000000001

Deadline: Jan 29 2021 05:00 PM (MST)

2 of 4 required tasks complete

CONTINUE

Last edited: Aug 21 2020 09:16 AM (MDT)

Waterways Improvement Fund (WIF)

0000000001

Deadline: Jan 29 2021 12:00 AM (MST)

[Back to application](#)

**Waterways Improvement Fund (WIF)**  
**0000000001**  
ID: 0000000001

WIF Eligibility Form

Fill out your application form

Budget

Letter(s) of commitment (optional)

Task instructions [Hide](#)

SIGNATURE OF COUNTY WATERWAYS COMMITTEE CHAIRMAN:All applications for construction MUST have the signature of the chairman of the County Waterways Committee.No waterways improvements will be constructed in any county of the state without this approval. The signature does not obligate the county to any legal responsibilities regarding non-county applications. The signature certifies compliance with the Idaho Code and ensures that the application meets the county's waterways improvement planning requirements.

For a copy of the signature form, please [click here](#).

WIF Specific:Waterways Impo... IDPR Use Only

IDAHO DEPARTMENT OF PARKS AND RECREATION (IDPR)  
WIF GRANT APPLICATION Signature Page

Applicant Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
County (where project is located): \_\_\_\_\_  
Common name of project: \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_ Match Amount Committed: \$ \_\_\_\_\_

**FOR WATERWAYS IMPROVEMENT GRANTS ONLY**  
The County Waterways Committee agrees and understands that this application meets the county's waterways improvement planning requirements.  
County Waterways Committee Chair: \_\_\_\_\_ Please Print Name Here \_\_\_\_\_ Date: \_\_\_\_\_

[Back to application](#)

**Waterways Improvement Fund (WIF)**  
**0000000001**  
ID: 0000000001

WIF Eligibility Form

Fill out your application form

Budget

Letter(s) of commitment (optional)

Additional Required Project Information Form

Project Design (optional)

1 of 5 required tasks complete  
Last edited: Aug 31 2020 03:20 PM (MUT)

Task instructions [Hide](#)

SIGNATURE OF COUNTY WATERWAYS COMMITTEE CHAIRMAN:All applications for construction MUST have the signature of the chairman of the County Waterways Committee.No waterways improvements will be constructed in any county of the state without this approval. The signature does not obligate the county to any legal responsibilities regarding non-county applications. The signature certifies compliance with the Idaho Code and ensures that the application meets the county's waterways improvement planning requirements.

For a copy of the signature form, please [click here](#).

**County Waterways Committee Chair details:**  
Please print name here: \_\_\_\_\_  
Date: \_\_\_\_\_ MM/DD/YYYY

**County Waterways Signature**  
If this application is for development of a site in the Waterways Improvement Fund, a signature from the County Waterways Committee Chair is required.  
**NOTE:** Once the file name is displayed beside the "Choose File" button this task is completed and

"Click Here"  
Opens at bottom left corner  
Click on file & opens new tab



We foster experiences that renew the human spirit and promote community vitality.

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# IDAHO



## PARKS & RECREATION

- Find a Park
- Find an Activity
- About Parks & Rec
- News
- Information

**⚠️ PARKS OPEN FOR CAMPING AND DAY USE DISTANCING AND WEAR A MASK NEAR NO**

**PLEASE HAND FREQUENTLY, PRACTICE SOCIAL COVID-19 PAGE FOR DETAILS.**

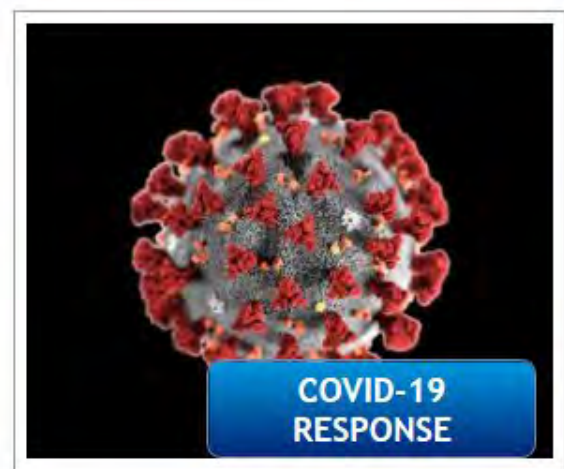
- Idaho Recreation and Tourism Initiative
- Development Projects
- Employment At IDPR
- Grants and Funding
- Information & Entertainment



Registration Tips & Help



Camping & Registrations




COVID-19 RESPONSE



Become an Idaho Trails Supporter!




# <https://parksandrecreation.idaho.gov/grants-and-funding>



## Grants and Funding

5657 Warm Springs Ave  
Boise, ID 83716-8700  
Our office is open Monday-Friday 8am - 5pm (MST), with the exception of state-observed holidays.  
[\(208\) 334-4199](tel:(208)334-4199)  
[Email](#)



Grants and Funding

[Land and Water Conservation Fund](#)

[Recreational Vehicles](#)

[Motorbike](#)


[Off-Road Motor Vehicle \(ORMV\)](#)

[Recreational Trails Program \(RTP\)](#)

[Waterways Improvement Fund \(WIF\)](#)

[Recreational Road and Bridge](#)

[Apply for Funding](#)



[More Photos](#)

## IDPR Grants and Funding

The Idaho Department of Parks and Recreation provides a variety of funding programs and grants to government entities in Idaho for the provision of equipment and for the creation and renovation of outdoor recreational facilities. For more information about individual grant programs, check out the tabs to the left.

### Grant Rules

[Rules governing the administration of the IDPR State and Federal Grant Funds](#)

### Grant Manual and Application

[FY 2021 Recreational Grant Program Guidance](#)

### Funding Programs

Grants and Funding

[Land and Water Conservation Fund](#)

[Recreational Vehicles](#)

[Motorbike](#)

[Off-Road Motor Vehicle \(ORMV\)](#)

[Recreational Trails Program \(RTP\)](#)

[Waterways Improvement Fund \(WIF\)](#)

[Recreational Road and Bridge](#)

[Apply for Funding](#)


### Apply for Funding


Applying for grants just got easier. You can access the application site from your computer, tablet, or mobile device. For a quick tutorial to set up your account and get started visit the training module once inside the site or [download a quick PDF tutorial](#). To access the site click the "apply" button on this page.

### Events/Training/Deadlines

Please contact IDPR grant staff if you need consultation. We are happy to assist you through the grant application process. The application window opens in October and ends the last Friday in January. Contact us for exact dates. If you are interest in attending a grant workshop, please email [grants@idpr.idaho.gov](mailto:grants@idpr.idaho.gov)

[APPLY NOW](#)

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Grants and Funding

[Land and Water Conservation Fund](#)

[Recreational Vehicles](#)

[Motorbike](#)

[Off-Road Motor Vehicle \(ORMV\)](#)

[Recreational Trails Program \(RTP\)](#)

[Waterways Improvement Fund \(WIF\)](#)

[Recreational Road and Bridge](#)

[Apply for Funding](#)


### Apply for Funding


Applying for grants just got easier. You can access the application site from your computer, tablet, or mobile device. For a quick tutorial to set up your account and get started visit the training module once inside the site or [download a quick PDF tutorial](#). To access the site click the "apply" button on this page.

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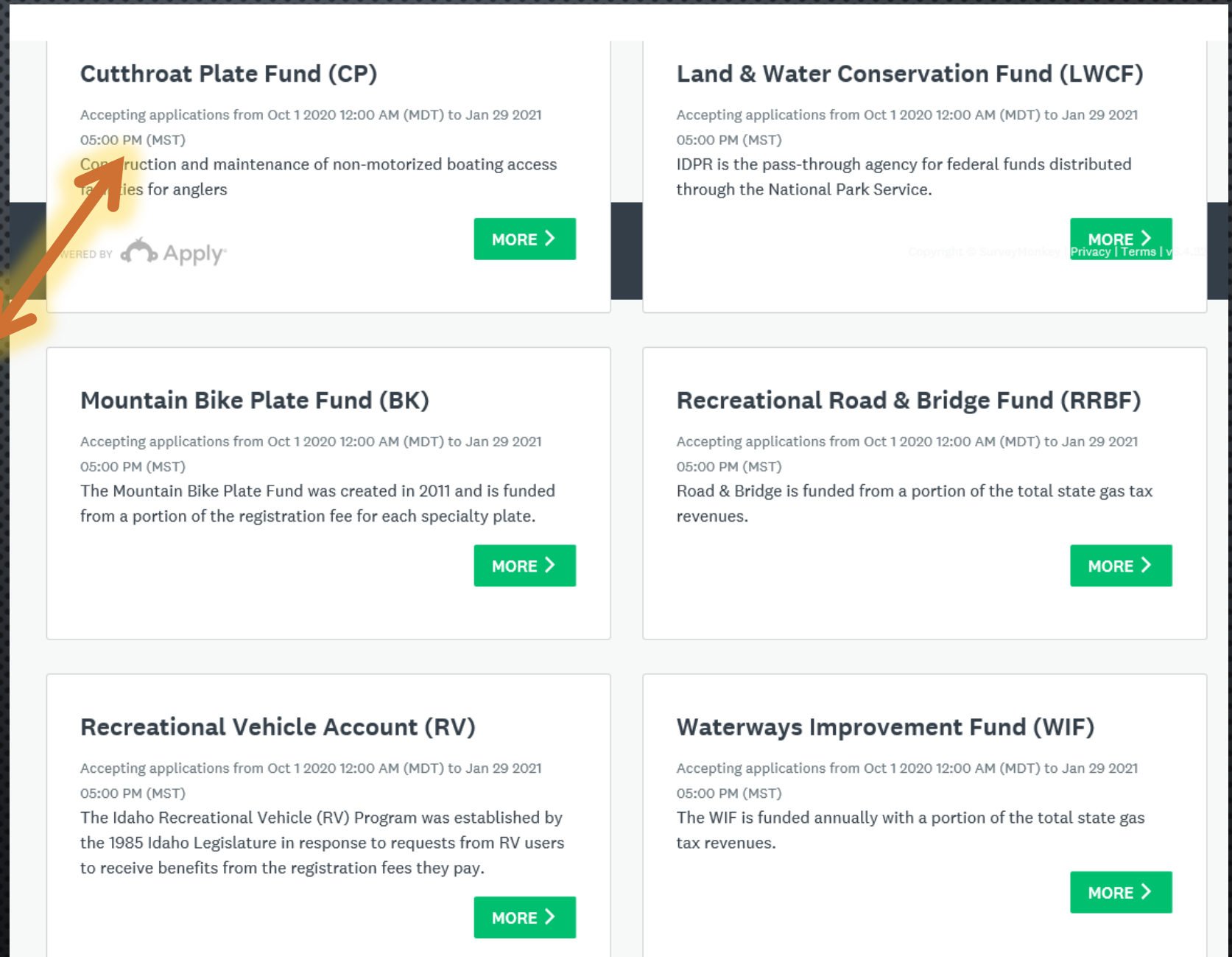
[APPLY NOW](#)

[Home](#) [About Us](#) [Calendar](#) [Contact Us](#) [Accessibility](#) [Privacy & Security](#) [Idaho.gov](#) [Cybersecurity](#)






The system is set to open and close at certain times. The deadline is: **January 29, 2021 at 5:00 p.m. Mountain Time.** The system will close and you will not be able to complete your application if you wait beyond that time!!



**Cutthroat Plate Fund (CP)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

Construction and maintenance of non-motorized boating access facilities for anglers

POWERED BY  **Apply**

[MORE >](#)

**Land & Water Conservation Fund (LWCF)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

IDPR is the pass-through agency for federal funds distributed through the National Park Service.

[MORE >](#)

**Mountain Bike Plate Fund (BK)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

The Mountain Bike Plate Fund was created in 2011 and is funded from a portion of the registration fee for each specialty plate.

[MORE >](#)

**Recreational Road & Bridge Fund (RRBF)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

Road & Bridge is funded from a portion of the total state gas tax revenues.

[MORE >](#)

**Recreational Vehicle Account (RV)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

The Idaho Recreational Vehicle (RV) Program was established by the 1985 Idaho Legislature in response to requests from RV users to receive benefits from the registration fees they pay.

[MORE >](#)

**Waterways Improvement Fund (WIF)**

Accepting applications from Oct 1 2020 12:00 AM (MDT) to Jan 29 2021 05:00 PM (MST)

The WIF is funded annually with a portion of the total state gas tax revenues.

[MORE >](#)



# Other Training & Resources

NORTH IDAHO – TIFFANY BRUNSON

SOUTHWEST IDAHO – ADAM STRAUBINGER

SOUTHEAST IDAHO – TAMMY GOLDER

ALL LAND AND WATER CONSERVATION  
FUND PROJECTS – KATHY MUIR

- **INTRO TO GRANT PROGRAMS**
- **APPLICATION TIPS & GUIDELINES**
  - **EXAMPLES**
  - **COMPLIANCE**
  - **MATCH**
  - **BUDGET**
  - **EVALUATION**
  - **POST AWARD**
- **LAND AND WATER CONSERVATION FUND**



# CONTACTS

IT IS **HIGHLY** ENCOURAGED TO CONTACT A GRANT SPECIALIST TO TALK ABOUT YOUR PROJECT TO MAKE SURE IT IS ELIGIBLE AND THE COSTS ARE ALLOWABLE.



## North Region Grant Specialist (Districts 1 & 2)

Tiffany Brunson (208) 415-3396

[tiffany.brunson@idpr.idaho.gov](mailto:tiffany.brunson@idpr.idaho.gov)

## South Region Grant Specialist (Districts 3 & 4)

Adam Straubinger (208) 514-2432

[adam.straubinger@idpr.idaho.gov](mailto:adam.straubinger@idpr.idaho.gov)

## East Region Grant Specialist (Districts 5 & 6)

Tammy Golder (208) 701-7077

[tammy.golder@idpr.idaho.gov](mailto:tammy.golder@idpr.idaho.gov)

## Land & Water Conservation Fund Contact

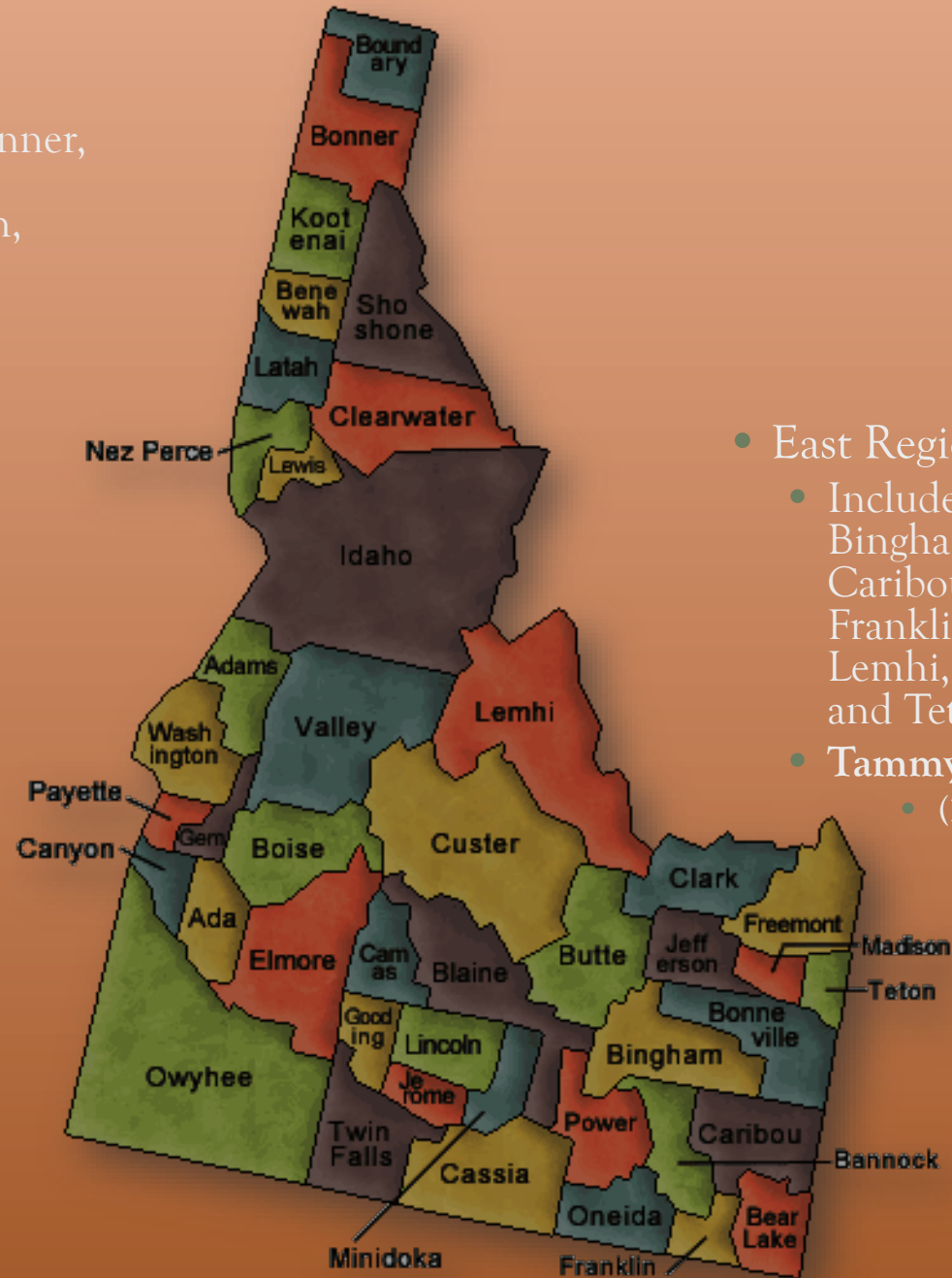
State & Federal Grant Program Manager

Kathy Muir (208) 514-2431

[kathy.muir@idpr.idaho.gov](mailto:kathy.muir@idpr.idaho.gov)

- North Region
  - Includes Benewah, Bonner, Boundary, Clearwater, Idaho, Kootenai, Latah, Lewis, Nez Perce, and Shoshone counties
  - **Tiffany Brunson**
    - (208) 415-3396

- South Region
  - Includes Ada, Adams, Blaine, Boise, Camas, Canyon, Cassia, Elmore, Gem, Gooding, Jerome, Lincoln, Minidoka, Owyhee, Payette, Twin Falls, Valley, and Washington counties
  - **Adam Straubinger**
    - (208) 514-2432



- East Region Office
  - Includes Bannock, Bear Lake, Bingham, Bonneville, Butte, Caribou, Clark, Custer, Franklin, Fremont, Jefferson, Lemhi, Madison, Oneida, Power, and Teton counties
  - **Tammy Golder**
    - (208) 701-7077



Any  
Questions