

IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Quarterly Board Meeting

May 13, 2024

IDFG Panhandle Regional Office

2885 W. Kathleen Avenue

Coeur d'Alene, ID 83815

Joanna Hiller is inviting you to a scheduled Zoom meeting.

Topic: May Quarterly Board Meeting

Time: May 13, 2024 08:00 AM Pacific Time /09:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84082799894?pwd=Tkw2OUlFZDE4bllWOGN6VlM0cWxydz09>

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AGENDA

Monday, May 13, 2024

8:00 A.M. (PST); 9:00 A.M. (MST)

Periodic breaks and lunch will be taken during Monday's meeting at the discretion of the Chairman.

- 8:00A.M. (PST) Call to Order - Chairman Beckley
 - Roll Call
 - Welcome and Introductions - Chairman Beckley and Director Buxton
 - Additions or Deletions to the Printed Agenda
- Consent Agenda – **Action Item**
 - Approval of Minutes – February 2024
 - Approval of Minutes – March 8, 2024
 - Approval of Minutes – April 8, 2024
 - Approval of Minutes – April 15, 2024
- Directors Report – **Information Only** – Director Buxton
- Heyburn Marina & Deferred Maintenance Project Update – **Information Only** – Adam Zaragoza/Joy Vega - Public Comments will be taken as follows:
 - Each commenter is limited to two (2) minutes.
 - The maximum time allotted for this agenda item is one (1) hour.
- Lease Agreement w/DEQ/TCDA Campground - **Action** - Adam Zaragoza
- Draft FY26 Budget – **Information Only** – Steve Martin
- Strategic Plan – **Action** – Adam Zaragoza
- Wine in the Woods Group Use Permit – **Action** – Troy Elmore
- Grant Approvals – **Action** – Kathy Muir
- Ponderosa State Park, North Beach Unit, Interim Park Rule Prohibiting Alcohol during 4th of July Holiday – **Information Only** – Troy Elmore
- Electric Vehicle Charging Stations – **Information Only** – Melanie Schuster
- ORFAC Projects Tabled from April 15, 2024, Special Board Meeting – **Action** - Director Buxton
 - Aquatic Invasive Species Prevention
 - Valley County Boulder Lake Road Recreation Area
- Program [Reports](#) / Staff will Stand for Questions
- Rocky Mountain State Park Executive Conference (RMSPEC) Presentation – **Information Only** – Joanna Hiller
- Board Comments
- Old/New Business
- Public Comment – For items not on the agenda

* Under authority of Idaho Code 74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

(b) "To consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public-school student."

(c) “To acquire an interest in real property not owned by a public agency.”

(f) “To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”

- **Executive Session* - Action Item**
 - (b) Personnel
 - (c) Interest in real property
 - (f) Litigation

- **ADJOURN**

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

IDAHO DEPARTMENT OF PARKS & RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
Quarterly Board Meeting Minutes
February 21, 2024
IDPR HQ
5657 Warm Springs Ave

Wednesday 21, 2024

8:00 A.M. (PST); 9:00 A.M. (MST)

Call to Order - Chairman Beckley called the meeting to order and requested a roll call.

- Chairman Beckley - Present
- Board Member Cooke - Present
- Board Member Fatkin – Present
- Board Member Manning - Present
- Board Member Roach - Present
- Board Member Roady - Present

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Melanie Schuster, Bureau Chief/Sr. Project Manager
Kathy Muir, Grant Manager - Zoom
Joanna Hiller, Management Assistant
Craig Quintana, Public Information Officer
Jennifer Quinno-Miller, Human Resources Officer
Lupe Arteaga, HR Business Partner II
Heidi Burks, Contracts Officer
Joy Vega, Deputy Attorney General
Alex Adams, DFM
David Claycomb, Recreation Resource Bureau Chief
David White, North Regional Manager
Seth Hobbs, Registration & Reservation Program Manager - Zoom
Steve Martin, Financial Officer - Zoom
Chris Zajchowski, Assistant Professor/Parks, Tourism, and Recreation Ecology U of I - Zoom
Ryan Buffington, East Regional Manager
Jess Brumfield, Park Manager
Abby Rossman, P&R Ranger
Theresa Perry, South Regional Manager
Joel Halfhill, P&R Engineering Tech, Senior
Shauriar Md Arifur Rahman, UI
Alyssa Leavitt, Administrative Assistant 1, Management Services
Kathy Fatkin
Seth Hobbs, R&R Program Manager
Skylar Jett, IDBO
Nicholas Toryanski, IDPR
Allison Ginn, Forest Service

Welcome and Introductions / Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting.

Additions and Changes to the Agenda

Consent Agenda

Approval of Minutes

- November 8, 2023
- December 6, 2023

Mr. Fatkin moved to approve the minutes for both August 16, 2023, and October 2, 2023. Motion was seconded by Mr. Roach. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Director's Report

Director Buxton explained that the fall 2023 Board Meeting provided us with beautiful weather for touring Lake Cascade SP and the proposed marina site, the yurts, and the new employee housing facility at Tamarack Resort. Director Buxton was also able to tour the new accessible fishing ramp, dock and day use area at the Crown Point campground, and the refinished shelter at Big Sage. Director Buxton gave many thanks to Lake Cascade SP staff and Region Manager Theresa Perry for the well-planned tour and their beautiful work in the park.

Director Buxton reported on the highlights of the activities:

Idaho Heritage Trust Board

Director Buxton reported that on November 10, 2023, she was able to meet with the Idaho Heritage Trust Board to discuss the 2024 calendar that IDPR produces with them and the Idaho Historical Society to distribute to Legislators, the Governor's office, Constitutional Officers, and other patrons of the three entities. IDPR has a long association with the Idaho Heritage Trust and their grant program which has donated to many of our restoration projects across the State. Director Buxton stated that last fall, they awarded IDPR and Melanie Schuster, IDPR's Development Bureau Chief, \$5,000 for her restoration design and work at Old Mission SP. Director Buxton commented that we are very grateful for the Trust's partnership over the years. They were formed during the Idaho Bicentennial and hold the patent on the Idaho license plate red, white, and blue design, receiving fifty cents per plate to fund historic preservation in Idaho. Many barns you see across the state and theatres, as an example, have benefitted from the funding and restoration resources of the Trust.

Legislative Tour Fall 2023

Director Buxton stated that the Legislative Tour kicked off on November 13, 2023, in Coeur d'Alene at our North Region office which IDPR shares with IDFG. Six agencies (IDFG, IDPR, IDL, DEQ, Tax Commission, and PERSI) each had an hour to meet with Legislators and County Commissioners in the area to discuss local and statewide issues. IDPR also had our local region office parks and recreation staff attend to meet with the elected officials. They all enjoyed meeting each other and gained a better understanding of what IDPR does for their constituents and the programs that may be available for more collaboration. The meetings were held in Coeur d'Alene (11/13/23), Lewiston (11/14/23), Idaho Falls (11/20/23), Pocatello (11/21/23), Jerome (11/27/23) and Nampa (11/28/23). Director Buxton gave a shout out to

thank Hugh Cooke, Amy Manning, Mike Roach, and Brian Beckley for being able to attend meetings in their districts, it is important for elected officials to know our board members as much as possible. The Director stated that Lou Fatkin has met with legislators in his District as has Chuck Rody. Director Buxton wanted them all to know how appreciative she was of their collective willingness to reach out to legislators and other elected officials. Director Buxton stated that they reached over 50 elected officials during those trips, which went a long way to establish greater relationships across the state. The participants noted that they appreciated having the agencies in one place and the Director said they plan to do this again next fall.

East Region Managers Meeting – City of Rocks/Castle Rocks State Park

The Director attended the South Region Manager meeting at City of Rocks/Castle Rocks SP November 15-16, 2023. Director Buxton stated that Ryan Buffington and Joyce Story, from the East Region Office, did a wonderful job planning the meeting in Almo and the park staff hosted a fantastic tour of the park. Director Buxton said they toured the new Graham Canyon and Sheridan acquisitions which are already seeing visitation from park patrons. The meeting elicited lots of good discussion, innovation, and team building. Troy Elmore and Director Buxton met with Wade Vagias, the Idaho NPS Superintendent, to discuss updating the park planning and operating agreements to better integrate the new properties. Director Buxton thanked Wallace Keck for his many years leading the team at City of Rocks and his outstanding dedication to IDPR serving as the East Region Manager. Director Buxton stated that Keck retired in December 2023, and that IDPR wishes him all the best and knows he will be just as busy!

South Region Managers Meeting

Director Buxton stated that the South Region staff meeting was coordinated by the South Region Manager, Theresa Perry, and Joanna Hiller. Director Buxton said that we had an excellent turnout and discussions of many pressing topics. It is always a good time to catch up with the parks and recreation staff and get them together to exchange challenges of successes.

Quagga Mussels

Director Buxton attended meetings addressing analysis of the quagga mussel discovery in the fall of 2023 near Twin Falls. The Governor requested significant quagga mussel relief funds in his proposed budget which is going through the Legislature now. The Director expects to see some clean/drain/dry stations to be established at some Idaho boat launches and possibly within state parks in the future.

Miscellaneous Meetings

There were several meetings with the Non-Motorized Trail User Stakeholders group who are trying to help IDPR establish a sustainable funding source to address the need to maintain non-motorized trails in Idaho like our motorized trails program. The Director expects more work on this effort in the next year. Director Buxton met with Karen Kelleher, State Director of BLM and her senior staff to identify some projects across the state that the two agencies

can work on together. As an example, they discussed Formation Springs, the Owyhee Front, and the Bayhorse Townsite bridge to add outdoor recreation capacity and address mutual stewardship. Director Buxton met with Leanne Marten, the USFS Regional Forester from Region 1 and Mary Farnsworth, the USFS Regional Forester from Region 4. Hailey Brookins, IDPR's Non-Motorized Program Manager gave a report on the progress of work on the 900 mile (from Nevada to Canada) Centennial Trail which is in both regions. There was discussion on IDPR's trails programs and how we could better work together to plan the trail maintenance and utilization of USFS workstations to help get our crews closer to the trails they are working on. Troy Elmore and the Director met with the US Corps of Engineers (USCOE) at Hellsgate State Park on February 1, 2024. They discussed the Lewiston-Clarkston Regional Alliance to get stakeholders together to collaborate on common issues which would include the cities, USCOE, IDPR, LCSC, the counties, and other government and community entities. They were also able to discuss the significant effects of USCOE's delayed decisions for normal and emergency park maintenance and the need for better communication from USCOE at Hellsgate State Park, Dworshak State Park, and Lucky Peak State Park. The meeting was helpful for them to understand the delays cost IDPR revenue as well as increase construction costs, counter to the goals of the leases entered between the parties. A meeting was set up with LTC King Slack to further address these issues. Similar discussions with the Bureau of Reclamation have occurred to address housing and deferred maintenance of Lake Cascade State Park and Lake Walcott State Park. Today, JFAC recommended our budget and in it, line-item approval for the water line installation at Lake Walcott State Park and bank erosion work at Lake Cascade State Park. The Bureau of Reclamation provides funds for these projects, which is helpful to IDPR. Director Buxton said she met with the Coeur d'Alene Tribe leaders regarding our co-management of Heyburn State Park and Old Mission State Park. We have meetings to address the Onieda-Canyon project proposed by PacifiCorp and its impact on the existing Bear Lake settlement agreement to which IDPR is a party. Director Buxton said that these projects will be addressed more in the next several months.

Fee Rules

The Director stated that the IDAPA administrative fee rules that were approved by the Board last August have raised some questions at the Legislature. Historically, IDPR reviews its camping, motor vehicle, day use, program, and recreational fees and creates a fee table. Director Buxton told the Board that it can set fees within the cap table. Director Buxton said that this is an election year, and many legislators are uncomfortable raising fees, even in cap tables like IDPR's. The Director also reported that some of IDPR's new fees have been agreed to by the two germane committees. Director Buxton said that Chairman Beckley attended a hearing before the Senate Recourses Committee, and his presence was well received. IDPR will undertake some fee review, planning with the Board and interested Legislators over the next several months.

ORFAC

The Director met with ORFAC on December 22, 2023, and participated in selecting several projects to recommend the Governor's review and send to the IDPR Board. The Governor has been reviewing the projects submitted by ORFAC and should have a letter to the IDPR Board, setting forth any of his comments, concerns, and recommendations. Director Buxton expects

the IDPR Board will need to review the Governor's letter and set up a special meeting to make a final decision on the projects.

Presentations

The Director provided information that she presented to the Boise Rotary Club on January 4, 2024, regarding IDPR and Outdoor Recreation in Idaho. Director Buxton said it is always good to get out and meet with stakeholders who can give us input and support IDPR's parks and programs.

State Parks Leadership School

The Director attended the State Parks Leadership School on January 6-11, 2024, which was held at the National Training Center in Oglebay, West Virginia. IDPR had three employees that attended, Abigail Rossman (Harriman State Park), Blake Packer (Lake Cascade State Park), and Ryan Buffington (East Region Manager). Director Buxton taught classes on 21st Century Employees, Leading and Facilitating Workplace Dynamics, and team-taught Recreation Conflicts and Ethics. Director Buxton said that it is a great experience for her and our talented staff because development opportunities are a plus for our agency.

Director Buxton gave thanks to Dr. Cynthia Pemberton and her welding students from Lewis Clark State College (LC) for the benches they have installed at Hellsgate State Park. She said that Lewis Clark College also operates the paddle board concession at the park.

Director Buxton noted that IDPR's next matter before the Legislature is to finish the rules and have our budget approved by the House of Representative and the Senate before it is presented to Governor Little for signature. Director Buxton told the Board that she thoroughly enjoys her work for the Board and IDPR and that she is happy to elaborate on these and any other items the Board may want to hear about.

Park N' Ski (Winter Recreational Parking Permit Area Update

Mr. Claycomb presented that there are fourteen *Winter Recreational Parking Areas* as identified in Statute and IDAPA operating across Idaho. He said they are more commonly known as "Park N' Ski" areas and provide opportunities for non-motorized winter recreationists. Claycomb explained that the primary customers include cross-country skiers, backcountry skiers and snowboarders, snowshoers, fat tire bikers, and hikers. They are cooperatively managed by a varying combination of IDPR's Non-Motorized Trails Program, Nordic Clubs, and Forest Service Ranger Districts across the state. Claycomb said that the fee for an annual pass is twenty-five dollars (\$25.00) and the fee for a three-day pass is seven dollars and fifty cents (\$7.50). Passholders designate which area will receive their pass fee at the time of purchase. Revenue from the sale of passes funds parking lot plowing, trail grooming, map publications, and other trail improvements including signage, restroom facilities, and warming huts. Park N' Ski areas are designated in Board Policy #6080. Several Park N' Ski areas have been operating without designation in board policy, and one Park N' Ski area currently designated in board policy is no longer operational. Claycomb provided the current list of designated winter recreational parking areas which are:

1. Fish Creek Meadows

2. Brimstone/Buffalo River
3. Bear Gulch/Mesa Falls
4. Fall River Ridge
5. Mink Creek
6. Banner Ridge
7. Gold Fork
8. Whoop-Um-Up
9. Fourth of July Summit
10. Palouse Divide
11. Elk River

Claycomb also provided the proposed list of designated winter recreational parking areas:

1. Fish Creek Meadows
2. Brimstone/Buffalo River
3. Bear Gulch/Mesa Falls
4. Fall River Ridge
5. Mink Creek
6. Beaver Creek Summit
7. Banner Ridge
8. Gold Fork
9. Whoop Um Up
10. Fourth of July Pass
11. Palouse Divide
12. Hanna Flats
13. Chipmunk Rapids
14. Priest Lake Golf Course

Mr. Claycomb explained that the staff recommends adding Beaver Creek, Hanna Flats, Chipmunk Rapids, and Priest Lake Golf Course to the designated Park N' Ski area list and removing Elk River from the designated Park N' Ski area list. Claycomb said this action would bring current operations in compliance with Board Policy.

Mr. Fatkin motioned to add Beaver Creek, Hanna Flats, Chipmunk, and Priest Lake Golf Course to the designated Park N' Ski area list and remove Elk River from the designated Park N' Ski area list which would bring the current operation in compliance with the Board Policy. Motion was seconded by Mr. Roady. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Idaho Centennial Trail

Mr. Claycomb presented information on the Idaho Centennial Trail. The Idaho Centennial Trail (ICT) starts near Murphy Hot Springs, on Idaho's border with Nevada. It traverses nearly 1000 miles to its northern terminus at Upper Priest Falls, almost to Idaho's border with Canada. Trail users experience several wilderness areas, a handful of Wild and Scenic Rivers, and many pieces of Idaho history. Claycomb said that after extensive collaboration and several

opportunities for public input, the route was officially established by IDPR's board in June of 1990. He said that since its inception, few hikers have successfully completed the trail. Claycomb explained that trail conditions are challenging due to downed trees, heavy brush, deep creek crossings, and missing tread. Despite its condition, public interest in ICT is increasing. Claycomb said that in 2021, IDPR successfully lobbied for and received \$250,000 for maintenance on the ICT. So far, crews have completed over 150 miles of trail maintenance. Director Buxton asked Allison Ginn with the Forest Services to weigh in on the previous meeting they had regarding moving forward to make this successful. Director Buxton asked Alison what the reaction has been since the last meeting. Ms. Ginn said that Carol Hennesey, USFS Trail Manager from Region 1 has worked for the National Forest Service for a long time and is really leaning into the pilot project. Ginn stated that they would be interested in entering into an agreement to prioritize areas to be working on. The Nez Perce is a pilot project this year that is a good test marker on how far funding can go on the ground, what kind of challenges we are seeking on that segment. Ginn said that she does expect the Forest Service will want to be engaged on making the ICT whole. She said ways this can happen are messing through individual forest and recreational programs and would like to see some maintenance on trails that form the ICT on each forest. Director Buxton told Ginn that if we can figure out an MOU, we should do it. Ginn suggested spreading the volunteer and partner capacity out as far as possible.

American 250

Director Buxton provided information that the IDPR was invited by partner agency the Idaho State Historical Society (ISHS) to participate in the American 250 Celebration, which will be held in 2026. Director Buxton said that there are many ways IDPR can be involved in helping to promote America's 250th birthday but the primary objective is to help develop a coffee table book with ISHS and the Idaho Heritage Trust entitled *Idaho Places*. Director Buxton stated that this would share information about Idaho's state parks and historic places. It would coincide with a television series or mini-video series with Idaho Public Television (IDPTV). Chelsea Chambers is working with Alan Minskoff of the IHT and Janet Gallimore and Hanna Lore Hein of ISHS to get this off the ground. Part of the celebration was to ask Legislature for \$1,000,000 to be distributed to various agencies for their contributions. IDPR's portion is \$60,000 for the creation, printing, and distribution of the coffee table book. This money would be given to ISHS and then distributed to IDPR (and other agencies).

As of February 20, 2024, JFAC passed ISHS's \$1,000,000 request. ISHS is asking all partners to ensure their boards are apprised of this information and that they have their full support to move forward with the various proposed A250 projects. Director Buxton provided a packet from America 250 regarding the program's statement and objectives.

Ashton-Tetonia Trail Management

Mr. Zaragoza provided information regarding the Ashton Tetonia Trail in eastern Idaho and explained that it is a recreational amenity that, in the coming years, will receive a major capital improvement by paving a majority of the trail and adding other recreational amenities. Because of the project and the trail's similarities between it and IDPR's Trail of the Coeur d'Alenes, park and headquarter staff have been working on a trail management plan to

process and document all the encroachments, easements, permits, etc. This agenda item is to update the Board on that planning effort. Mr. Zaragoza introduced Abby Rossman, a park ranger at Ashton Tetonia, and Jess Brumfield, the park manager. Mr. Brumfield talked about the future of the trail. Looking at paving a good portion of the trail, the entire trail will not be able to be paved based on the money that it will cost it is 29.6 miles long. Brumfield explained that they will be having a public meeting to get public feedback on the trail. Brumfield said there is a year-round usage on the trail and keeping it maintained and pushing it forward is important. After the purchase of the Ashton Visitors Center that is in Ashton, there will be a lot of work put into it and it will eventually be opened year-round. The goal is for Abby to be housed at Ashton Visitors Center year-round. Brumfield explained that Ms. Burks had been going back and researching the easements on or next to the trail.

Ashton Visitors Center Update

Mr. Zaragoza provided information regarding the IDPR Board authorized the Director to sign the Lease Agreement with Option to Purchase the Ashton Visitors Center in May 2023. The lease agreement was signed and IDPR began operations on July 1, 2023. The IDPR staff completed its due diligence, including an environmental phase 1 report, property appraisal, and preliminary title report on December 13, 2023. Mr. Zaragoza said IDPR staff presented the offer to purchase at the to the Ashton City Council meeting the authorized purchase price was \$332,500.00. The City Council countered with a purchase price of \$350,000.00. Mr. Zaragoza said that if approved, the IDPR staff is prepared to present to the City Council on March 13, 2024. The IDPR staff recommends that the Board authorize the option to purchase the Ashton Visitors Center for a purchase price of \$350,000.00. Mr. Zaragoza stated that if the Board agrees to this, the IDPR staff will be at the Ashton City Council March meeting. Chairman Beckley asked Mr. Zaragoza if the appraisal was done in 2023 and if it was for \$430,000.00, Mr. Zaragoza confirmed it was correct.

Mr. Fatkin motioned that the Board authorize the option to purchase the Ashton Visitors Center for the purchase price of \$350,000.00, Ms. Manning seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Roady - Yes

Motion carried unanimously.

Eagle Island State Park Right-of-Way Agreement

Ms. Schuster presented information on Eagle Island State Park Right-of-Way Agreement. She explained that Eagle Island State Park's potable water supply is currently being served by two existing wells. With the construction of a new 50-unit campground, major infrastructure upgrades were planned to connect the park to a public water supply system. The initial design included installing a water line to the west of the park to connect to the City of Eagle. Water would temporarily be provided by the existing well until

the new connection to the City of Eagle could be completed. Through the design process it was discovered that the City of Eagle could not commit to providing water service to the park as there are still major improvements needed along Linder Road with no estimated time frame. The unknown timeframe has made the water supply from the existing well not temporary in the eyes of Idaho Department of Environmental Quality. Using the existing well as a permanent water supply has many problems associated with it such as the continuous water quality testing required, extensive improvements needed to the well and associated fixtures, new water rights application required with public comment, the potential for the well not meeting supply needs, and the potential for failure which could shut down the water supply for the entire park. Ms. Schuster said that working around this problem IDPR approached Veolia to see if an alternative public water supply was possible. The park boundaries lie within the service areas of both City of Eagle and Veolia. Veolia has agreed to provide water service to Eagle Island State Park. IDPR will design the water lines to meet Veolia standards and the water lines will be constructed under the Eagle Island RV Campground project. After construction of the water lines, they will be turned over to Veolia to provide water service to the park and the maintenance of the water lines will be Veolia's responsibility. The ROW is necessary so that Veolia has access to service and maintain the water lines. These water lines will only serve Eagle Island State Park. If IDPR ever decides to cancel water service from Veolia the ROW can be revoked.

Mr. Roach motioned that the Board authorize the IDPR Director to sign the Right-of-Way Agreement with Veolia Water Idaho, Inc to provide water service to Eagle Island State Park., Mr. Roach seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Rody - Yes

Land & Water Conservation Fund Project Selection

Ms. Schuster presented information on the Land & Water Conservation Fund Project Selection. The Land and Water Conservation Fund (LWCF) funding is available for immediate project use. Older LWCF funds need to be obligated so the funding cannot be reappropriated by the National Park Service (NPS) who administers the funds, as new funding comes in. Currently, Idaho has \$2 million unobligated in the LWCF program. 2024 is the year to obligate funds to a state project. While there are many IDPR projects that could use additional funding, project selection should consider the ability to spend funds quickly, such as a "shovel ready project," and the project being able to meet the extensive and time consuming LWCF prequalification process. The Development Bureau and Grants Management propose Eagle Island RV Campground as the best choice for the current LWCF funds available. Reasons include: the project is currently under construction and therefore even past the "shovel ready" stage; the project requires additional funding which could be spent within the year; the project currently includes LWCF funding so all NPS prequalification procedures have already been completed for the project; the approval process with NPS for the additional LWCF funding would just be an amendment requesting additional funding, not a new project request. As an illustration of the complex process of getting LWCF funding through the NPS approval processes, prequalification work started for the Eagle Island RV Campground in April of 2022, final NPS approval to start construction was not received until November of 2023. Schuster said the process took such a long time that outside funding had to be brought into the project to pay for the bills that were

coming in while the LWCF funding was still in the approval process.

Mr. Fatkin motioned that the Board authorize the IDPR Director to request additional LWCF funding for Eagle Island RV Campground. Mr. Cooke seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

ORFAC

Skylar Jett the Chair of ORFAC provided the board with the report on ORFAC. The Outdoor Recreation Fund Advisory Council members are:

- Chair, Skylar Jett, Idaho Business Outdoors
- Susan Buxton, Director Idaho Parks and Recreation
- Jim Fredricks, Director Idaho Fish and Game
- Dustin Miller, Director Idaho Department of Lands
- Representative James Petzke
- Gretchen Hyde, Director Rangeland Commission
- Mark Pratt, Past President Idaho Cattle Association
- Kari Kostka, Nature Conservation
- Benn Brocksome, Founder Idaho Sportsman
- Senator Dave Lent
- Laurel Sayer, Forestry Mining
- Sandra Mitchell, Motorized Trails
- Seth Griggs, Rural Counties

Ms. Jett explained that ORFAC has had 5 meetings as a group. The first meeting started out looking at criteria and scoring sheet, and a presentation on an outdoor survey that was conducted. Jett said that the ORFAC Board was trained on criteria which is similar to IDPR's grant process. The second meeting, Jett said, they had an open meeting to hear from other interested parties. The Governor's office sent out invitations which totaled about 14 people from different organizations and groups that presented that day, and they provided input to the Council on what they would like to see get done with the 5 million dollars and where they had suggestion for funding. Jett explained as a Council, they took that input and discussed projects that we would like to see and what they would like to go after. At the next meeting, they had Kathy Muir, IDPR Grant Manager, explained the grant process and how criteria and scoring were conducted. The Council then looked at some preliminary projects that had been turned into the Council and set up a proposed deadline. At the next meeting Jett said they did final projects and scoring. They had those who had turned in the projects speak to the council and go over their grants. The Council took some extra time to go over those projects and score them. The final meeting was project recommendations. A recommended funding 9 projects totaling about 4.9 million dollars which was out of 13 projects, the Council had 2 projects come in as a do not recommended, 2 that were not funded, and the remaining 9 were recommended to the Governor's office for funding.

Jett went over the projects that were recommended which included the following:

1. East Fork Rock - \$1,000,000.00
2. Henry's Lake – \$750,000.00
3. Horsethief Reservoir Management - \$2,000,000.00
4. Idaho For All - \$112,500.00
5. Aquatic Invasive Species Prevention - \$200,000.00
6. Trail Restoration - \$40,994.00
7. Cooperative Management Recreation Area - \$300,000.00
8. White Pine Heights - \$300,000.00
9. Boulder Lake Road Recreation Area - \$250,000.00

Jett said that 9 projects were recommended for a little over \$4.9 million dollars with a reserve for some of the legal fees. Jett said that she had not received the Governor's letter yet. Director Buxton and Chairman Beckley thanked Ms. Jett and Idaho Business for Outdoors for being a great partner to IDPR.

Outdoor Champion Award to Alex Adams

Director Buxton presented Alex Adams with the Outdoor Recreation Champion Award. Director Buxton explained The Outdoor Champion Award as having recognized Idahoans' love of the outdoors, which was heightened by the need to find refuge because of the COVID-19 Pandemic. Director Buxton also said that Adams saw that Idaho State Parks struggled to meet the public demand for recreation opportunities and took action to increase capacity and preserve Idaho's beautiful places. As administrator of the Idaho Division of Financial Management, Adams was uniquely positioned to identify much needed resources for IDPR. Adams received this award recognizing the historic investment in outdoor recreation and Idaho State Parks. The Board members thanked Adams for all of his support for IDPR.

Program Reports

Communications

Craig Quintana provided information in the report regarding Media, Marketing, Advertising, Outreach. Quintana provided information for the briefing materials for the Director, Troy Elmore, and Adam Zaragoza for their participation in the Legislative Showcase for the 2024 session as well. Quintana talked about the 30 second video that will be opening public service announcements for the "Ride Responsibly" campaign for Off-Highway Vehicle riding. Mr. Quintana reported on several projects advising the public about construction impacts and upcoming events. He also provided information regarding social media engagement. Quintana explained that the agency has 185,211 followers on Facebook. This is an increase of 9,262 since our last board update. The agency also has 108,705 followers on the combined Instagram accounts. The End-of-Year social media Digital Dashboard for 2023 has been completed and is available for review. Some of the highlights include:

- 1.15 million website visits.
- 7,021,758 people reached Facebook alone.
- 334,777 followers across all platforms, an increase of 71,097 since 2022. This includes an impressive 76% increase on LinkedIn and nominal increases on all other platforms, including 14% growth on Facebook, 9% on Instagram, and 14% on YouTube.

- The redesigned park-and-program guide is about to go out to print. Ward Hooper, who has been IDPR's resident artist and creator of our park logos and posters, designed the new guide. Its focus has been expanded to include information about our rec programs, giving the public the basics on boating, off-roading, snowmobiling and nonmotorized trail use as well as the information about the parks and the activities found at each park.
- The Communications Department is helping plan the upcoming May 2024 Rocky Mountain State Park Executive Conference (RMSPEC), which rotates throughout the northwest and will be in Coeur d'Alene this year.

Quintana provided information regarding the Interpretation and Environmental Education Team who met in October 2023 at Dworshak and will be meeting again in March 2024 at Thousand Springs. The main goals of these meetings are to organize information distribution for the rest of the agency, identify resources and partnerships to stretch funding, evaluate current programming, and to plan cultural and natural resource inventories. The group is currently working on restructuring the Junior Ranger program. Their aim is to simplify the program and cut down on costs. They found a vendor at the National Association of Interpretation Conference that designs projects like these for free, which ultimately saves the agencies thousands of dollars in graphic design costs. The agency continues to leverage partnerships to expand educational programming across the state. Some invaluable partnerships include Project Learning Tree, Idaho Department of Fish and Game, Project WET, McCall Outdoor Science School, the University of Idaho, and more. Both Boise State University and the University of Idaho are hosting a course in which their main project will be interpretation within Idaho State Parks. University of Idaho's course is focused specifically on re-doing the interpretative signage at Massacre Rocks, while BSU's is more open-ended, and students can decide to craft a program, sign, or other interpretive resource. Chelsea developed, with the help of Lupe Arteaga, IDPR HR Business Partner II, and continues to improve upon, the IDPR Interpretation Sharepoint page, which houses a wealth of resources including pre-made programming, free/low-cost trainings, educational contacts, and the meeting minutes and agendas.

Development

Melanie Schuster provided a general update on projects by phase and by funding source. Schuster said that with more than 150 active projects the Development Bureau is busier than ever before. The active projects now total over \$95.6 million with \$85 million more to be spent in the next few years. Schuster explained that with \$15 million in additional ARPA funding anticipated next year, project funding sources for specific projects may shift around to prioritize the spending of all ARPA funds by 2026. With the use of Design-Build contracting many projects can get a jumpstart on the construction process by starting urgent elements right away that do not need significant design. Schuster said this shortens the overall schedule by being able to simultaneously build and design different parts of the project. After the initial evaluation of the historic structures at Harriman this summer, ten buildings have already been reroofed with roofing slated to start again in March. Several structures are receiving bat abatement including removal of damaged materials and seal the structures to keep bats from returning. Related to the bat abatement, many more bat boxes are being built as well as a larger bat house under direction of the Fish & Game Wildlife Coordinator to deter bats from returning to the houses. Schuster gave a shout out to Nathan Powers for doing a great job at keeping up with how much is going on at Harriman. The continued waterline breaks and sewer blockages at Heyburn State

Park exhibits how important it is to address deferred maintenance. Fortunately, with the ARPA funding available, these important infrastructure repairs can be made to prepare the park for continued operation. Schuster said that while it might seem that Erik Ryan and Lucas Wingert have a full-time job just dealing with Heyburn State Park, that is just a small part of what they are responsible for.

Fiscal

Steve Martin provided information on the preliminary second quarter financial reports for fiscal year (FY) 2024. Martin explained that much of IDPR's reporting remains disrupted by the transition to Luma and additional work is required to recreate, test, and verify new reporting tools. The information presented reflects our best effort to show our customary reports including an overview of the department's revenues, expenditures, and cash balances along with a summary of the Passport Program. Martin gave information regarding the revenue outlook for the first six months of FY 2024. Total Park revenue is down \$449,700 (5.2%) versus the prior year. Nearly all the variance is attributable to the previously discussed timing variance from June 2022 (FY 2022) that caused July 2022 (FY 2023) revenue to be overstated by approximately \$380,000. Martin explained that the passport transfers from ITD are down \$20,840 (-0.9%) versus FY 2023. He said that the year-to-date expenditures are up consistent with increases in our budget appropriation.

Human Resources

Jennifer Quinno-Miller provided information on (CEC) Change in Employee Compensation and Performance Evaluations. She said that the team is settling in and finding their stride as there is a lot going on. Some of the things they are currently working on are: preparation for the Change in Employee Compensation (CEC), statewide recruitment, prepping for the influx of seasonal employees and volunteers for the summer season, performance evaluations, policies and legislation, data validation in Luma, release of the new Incident Reporting System, job fairs, anticipating and planning for an additional member to the human resources team, working on policies, procedures, shirts, and nametags for the volunteer program, closing in on selection of new background check company, and much more.

Management Services

Adam Zaragoza provided information on major tasks; Mr. Zaragoza attended meetings with Fish and Game, IDL, and IDPR regarding staff housing concepts October 2-6, 2023 and attended the Director's project briefing on the Permanent Building Fund. Zaragoza said he spent a few days in north Idaho and attended the Trail of the CDA Commission meeting, laid out an entrance road into the new campground, and met with Board Member Rody to discuss IDPR related matters. On October 9-13, 2023, Zaragoza held a meeting to review the 60% drawings for the Lake Cascade Poison Creek Marina. General administrative duties and support as needed for the agency, on October 16-20, 2023, he discussed proposals with the North Region Manager and the Ops Administrator for possible land exchanges with IDL. Zaragoza said he finalized IDPR's ORFAC's application packets for projects, walked through IDL property around Ponderosa State Park and attended a meeting for Kokanee Cove's layout, toured the existing conditions at Horsethief Reservoir with IDPR's Natural Resource Manager, he also attended the first ORFAC meeting with the Director, and discussed a PR strategy for Heyburn State Parks marina replacements.

Zaragoza said that October 23-27, 2023, he flew to north Idaho and toured parks with IDL's Trust Land Manager for possible IDPR/IDL partnership projects. Park management staff provided the tours and did an excellent job. Zaragoza participated in interviews for the Financial Specialists position with IDPR's CFO. October 30 to November 3, 2023, Zaragoza attended the North Region Managers meeting and provided an update to the team regarding administration and ORFAC projects that were proposed. November 6-10, 2023, Zaragoza worked with IDPR's real estate manager regarding a property in eastern Idaho and attended the quarterly Board meeting in McCall, Idaho and was on the tour of Lake Cascade. In November, Zaragoza attended the East Region Manager's meeting over Zoom and attended and presented at the East Idaho Legislative tour with the Director and IDPR staff in Idaho Falls.

Natural Resources

Keith Jones provided information about meeting with professors Mary Engels and Chris Zachowski of the University of Idaho to strategize coursework for her students to help planning efforts for Palouse Prairie Habitat Restoration and Interpretation at McCroskey State Park. Jones represented the department on the Statewide Student Forestry Competition Steering Committee. The contest has a new home at Farragut State Park, which will provide fantastic opportunities for interagency cooperation and potential employee recruitment for IDPR, IDL, and IDFG. Jones' report said the timber sale to facilitate the new forestry contest stations and open a new day use opportunity for Farragut State Park is almost set up and will be auctioned this spring/summer and cut in the winter of 2024/2025, the planning stages of the next Ponderosa Pine Restoration Project in Ponderosa State Park. This sale will address the overstocked and grand-fir-dominated stand to the north of the water tower. This project will treat approximately 65 acres with the same prescription as the Meadow Marsh II sale, removing most of the shade tolerant grand fir, and restoring the stand to its historic, pre-fire suppressed stand composition of ponderosa pine, larch, and Douglas fir. Cruising and sales set up is scheduled for this summer and cutting is tentatively scheduled for the winter of 2025/2026. Jones worked with park staff at Three Island, Thousand Springs, Lake Walcott, Harriman, Coeur d Alene Lake Parkway, Lucky Peak, and Hells Gate to facilitate minor maintenance projects to remove and prune trees in their parks.

Jone's will be working with the same parks this spring and summer to address species and acquisition of replacement trees for those removed. Jones will be administering a direct timber sale to remove the trees for the new access road and utility corridor at Kokanee Cove in Ponderosa State Park, representing the department on the Environmental Coordinating Committee for the license renewal of the Pacificorps pumped storage product at the Oneida reservoir, planning a cooperative weed spray day to treat 10 acres of hounds tongue in Farragut this spring with county, state, and federal partners, and administering two new direct timber sales for Heyburn State Park, these smaller projected addressed root rot and beetle damage in this park. Jones administered one direct sale at McCroskey to address a pine beetle patch adjacent to an old treatment area, set up a reforestation project at Heyburn to prepare and replant roughly 250 acres. Jones stated that funding for the project is coming from a grant awarded to IDPR by IDL. This project will re-establish seral species on a site thinned 25 years ago that has not seen an acceptable amount of natural tree recruitment on the site due to extensive

brush establishment and the project area was treated with Herbicide this summer to prep for spring 2024 planting.

Jones is working with IDL and ITD to strategize the process of removing hundreds of dead trees along the Highway 5 corridor through Heyburn heading east towards St. Maries. These trees have all succumbed to the winter salt treatments on the highway. This project has been funded by ITD and is out to bid and is moving forward for completion by Memorial Day 2024. In cooperation with IDL, they will be burning slash piles from last spring's hazard fuels mitigation work at Winchester Lake.

Jones continues working with the parks to create their top five natural resource project priorities. This will be in alignment with the development process and will help maximize collaboration, identify, and allocate potential alternative funding sources for projects, minimize any duplication of efforts, and create complete projects that are turnkey for the parks and public to enjoy (from design/construction to restoration and re-vegetation).

Operations

Troy Elmore provided information on monthly manager meetings, weekly manager calls, participated in IDPR staff meetings, attended the IDPR quarterly board meeting in McCall and the tour at Lake Cascade State Park, he held the operations meeting with region managers in McCall prior to the board meeting, and attended the South and East Ranger Roundup at Ponderosa to discuss the housing policy and field questions. Elmore participated in Blackberry Campground site visit at Ponderosa with Development Bureau staff, park staff, and Nez Perce Tribe representatives. Artifacts were found during the electrical upgrades and Development is working with tribes on the path forward. Elmore also participated in numerous quagga mussel meetings with statewide partners and legislators. Worked with Department of Agriculture in public messaging and coordinated river access closures at Thousand Springs State Park and Lake Walcott and coordinated with IDFG and Lake Walcott staff to work with Bureau of Reclamation.

Elmore reviewed Poison Creek Marina drawings with Adam Zaragoza, Theresa Perry, and Blake Packer, park manager for Lake Cascade. Zaragoza followed up with Tamarack to share some feedback to the park regarding fuel station and parking. Elmore also met with IDPR Board snow hill concession sub-committee, Joy Vega, Theresa Perry, and Johannes Giessen to complete the updated snow hill concession contract and presented the contract to the board at November Board meeting in McCall, where it was approved for submission to concessionaire.

Elmore worked with Development to establish spending parameters for projects less than \$25k that could be handled at the parks to reduce the load on Development staff and to help get money on the ground faster. He also met with the Bureau of Reclamation to discuss the need for additional housing at Lake Cascade State Park. Elmore stated that this meeting followed a site visit, he also said they are asking for a permanent house and seasonal bunkhouse at the existing administration site near Cascade, BOR seemed supportive of the project, pending their environmental analysis. Elmore participated in South, East and North Region Manager meetings on TEAMS and attended Bruneau Dunes observatory employee night.

After the East Region meeting, Elmore toured City of Rocks and Castle Rocks State Park, experienced the new acquisition (Sheridan Property), and was able to see the potential for increased access and recreation within the park. Elmore also met new City of Rocks maintenance foreman, Michelle Jones, and park ranger, Austin Zollinger. Elmore said he met with Roger Batt, Statewide Coordinator of Idaho Weed Awareness Campaign, and Keith Jones to discuss an IDPR \$5,000 contribution to an updated weed awareness campaign to include new videos targeting OHV enthusiasts. IDFG and Department of Agriculture are making similar contributions to increase noxious weed awareness. Recreation Bureau Chief, David Claycomb, volunteered to fund the project with recreation dollars. Elmore thanked Wallace and his dedication to this agency and his loyal public service.

Elmore said he met with the Army Corps of Engineers to discuss the impact of their Turner boat ramp construction project on the Lucky Peak Marina. The Corps is moving forward with construction this fall, drawing down the elevation earlier than usual. Elmore said they informed the Corps of the impacts to our staff, visitors, and moorage lease holders.

Elmore attended the Outdoor Recreation Advisory Committee meetings with Director Buxton and listened to dialogue involving the grant projects being discussed and provided technical assistance when asked. Elmore met with IDL Director Dustin Miller, Sandra Mitchell (Idaho Recreation Council), and David Claycomb. Sandra and David were asking Director Miller to consider providing recreation opportunities for OHVs greater than 50" in width on endowment lands. This is the fastest growing segment of OHVs and has the least developed recreation opportunities.

Rec Bureau

Dave Claycomb provided a list of activities on the Boating program that have been completed with routine tasks of answering questions from the public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, and ordering of equipment and supplies. Claycomb said they hosted the annual Marine Advisory Committee meeting in Boise on January 9, representatives from 29 of the 32 county marine programs were present, as well as IDPR, ISDA, and USACE staff for a total of 56 attendees. Claycomb reported that the IDPR's performance report of the 2023 Recreational Boating Safety (RBS) grant-funded activities was reviewed and scored favorably by the Coast Guard, they trained 13 new Boat Idaho instructors during IDPR's 2024 Boat Education Safety Training (BEST) course using a newly developed curriculum. The program staff opened enrollment for the 2024 Marine Law Enforcement Academy as well as the 2024 PWC Swift Water Rescue course, taught Boat Idaho courses with IDPR partners in Canyon and Caribou counties and provided boating safety outreach at several events, reaching more than 1,000 people. On the Non-Motorized Trails program, Dave Claycomb provided a list of activities that include the following:

- Beginner snowshoe training with over 50 members of the public attending.
- Snowmobile training that was hosted by the Motorized Trails Program.
- Non-Motorized Trails Program collaborated with the County 8A Winter Grooming Program, Idaho Transportation Department, Idaho City Ranger District, Greater Boise Recreationalists, Idaho Recreation Council, and a private yurt developer to improve

plowing operations and winter parking lot accessibility at Whoop Um Up parking lot. Signs directing overnight guests to a certain area of the parking lot were installed. So far, the signs have been effective at directing users to park in the correct area of the parking lot.

- Non-Motorized Trails Program is working on an RTP grant application for new snowmobiles to maintain the Idaho City Yurts.
- The Non-Motorized Trails Program Coordinator, in partnership with the Squaw Butte Chapter of the Idaho Backcountry Horsemen, conducted a stock assessment of the yurts. The program hopes to install hitching rails and/or highlines at several of the yurts to improve summer access for stock users.
- The Non-Motorized Trails Program is developing an emergency response plan for winter closures of Highway 21.
- The Non-Motorized Trails Program developed a new interactive map of the Idaho Centennial Trail that operates in the most up-to-date software.
- The Non-Motorized Trails Program Coordinator attended a meeting about the Idaho Centennial Trail in Region 1. Region 1 of the Forest Service has committed to funding an Idaho Centennial Trail focused position through Idaho Trails Association who would lead on the ground crews, provide maintenance recommendations, and conduct public outreach for the trail.
- The Non-Motorized Trails Program Coordinator attended the Rangeland Fall Forum in Nampa.
- The Non-Motorized Trails Program Coordinator is helping to coordinate the Mountain West Trails Conference planned for May of 2024.
- The Non-Motorized Trails Program, in collaboration with the Development Department, is coordinating trail work along the Idaho Centennial Trail. The work is being completed by the Selway-Bitterroot Frank Church Foundation, Idaho Trails Association, Idaho Conservation Corps, and Student Conservation Association. The Program is planning a work schedule for the upcoming season.
- The Non-Motorized Trail Program has continued participating in Idaho's Non-Motorized Trails Initiative whose primary focus is securing a dedicated funding source for non-motorized trails. The group is currently drafting legislation that would increase the cost of the passport and allocate some of the additional funding to the non-motorized trails program.

Reservation Registration

Seth Hobbs reported that a 3% card service fee was implemented on October 11 for all card transactions. This fee is being passed on to the customers and only used to cover the amount billed to IDPR for these fees. In FY23, the card service fee billed to the department was \$284,688.29. Customers are still able to pay with cash, check, or money order for their purchases without the 3% passalong fee. Hobbs also reported on the RFP which closed on February 9, 2024. The evaluation team will be meeting on February 27-28 to grade the written proposals and again on March 4-5 for the system demonstrations. The contract will be awarded by the end of March with development starting immediately after the award. The current contract is set to expire on December 31, 2024.

East Region

Ryan Buffington provided information on staffing updates which include the following:

- City of Rocks - This quarter saw two major vacancies in the East Region. The first was the retirement of Park Manager Wallace Keck. Ryan has been working closely with Michelle Jones, the park's maintenance foreman, and rangers Austin Zollinger and Sophia Bates to keep operations running smoothly. Additionally, two new rangers at City of Rocks, Bryce Packer, and Sam Stephenson, were hired this quarter. The current staff has risen to these challenges admirably. Both the manager and the assistant manager's positions were posted quickly, and interviews have been scheduled for early February.
- Bear Lake – Once again, one ranger position has remained unfilled. Andy Stokes, the park manager, has interviewed multiple candidates for this position, but without a housing option to offer in the area, he has been unable to secure a new hire. The position will remain open for applications until the position is filled. This underscores the ongoing need for staff housing at Bear Lake State Park which is a priority for the development department.
- Harriman – One ranger position is currently open at Harriman.

North Region

David White provided concerns regarding staff shortages, increased fixed costs, and higher use, aging facilities, and equipment, and meeting ever-increasing use and opportunity demands insuring quality experiences. White coordinated monthly manager calls, assisted with the North Region OS2, Cyber Awareness Training, and reviewed Gene Day Pond project and the impact it has on TOC. White reviewed partner agreements and lease information. White conducted annual inspections with staff at Dworshak, Farragut, Hells Gate, Heyburn, Round Lake, and Winchester. He also conducted the North Region All-Staff Meeting, worked on USACOE Dworshak Lease, met with the Contractor and staff to review TOC location and building/site needs; the staff needs to review potential Farragut residence purchase; staff and realtor to assesses potential OM/TOC area homes for sale for potential park residences. White met with Coeur d'Alene Tribe and Heyburn staff to discuss and begin the process of changing agreements and developing plans for upgrading the Chatcolet Marina.

South Region

Theresa Perry provided information on the following:

- The new LUMA system continued to require additional staff training time and support. Park staff are now able to see operation budget balances and allocations, which is an important step. However, viewing the same information for seasonal balances, especially with expenditures, is a complex mix of information. Extracting budget information from LUMA is extremely difficult, which necessitates staff to continue to track seasonal expenditures through spreadsheets and individual calculations.
- Parks started a new program with the development bureau to complete maintenance projects under \$25,000. Park managers will work with the region manager and designated development bureau construction manager to determine priorities and follow requirements for managing the contracts and projects appropriately. This Surplus Minor Maintenance Program will provide the funds needed to complete many smaller scale, long overdue projects.

- Continued work with park staff and development bureau regarding details of several projects in the region; for example, the Eagle Island campground, the Three Island history center audio visual system, and employee housing priorities. Employee housing efforts included meeting with the Bureau of Reclamation to discuss the NEPA requirements for building housing at Cascade. Also started this quarter is the ISP housing project located within Three Island Crossing.
- Continued to have almost weekly operations conference calls with the other region managers and the operations chief, as well as site visits and regular communication with park managers throughout the south region.
- A south region all-staff meeting was conducted at the end of November. A variety of topics and training were completed during this valuable time which provided all staff the opportunity to share operational trends and solutions to challenges, review policy, and meet with fellow staff.
- Provided support to parks for the south and east region Ranger Roundup. This important training was hosted at Ponderosa State Park in October and covered topics such as communication, maintenance skills, natural resource management, and networking opportunities for ranger staff.
- Continued to provide support and direction to the IDPR CEO (compliance enforcement officer) team as it began reviewing the CEO policy. One of the important topics being discussed is the policy related to body armor. Staff comments regarding this topic will be collected and summarized in January.
- As a result of the discovery of the invasive quagga mussel in the Snake River in September, staff worked with IDFG and Department of Agriculture to close the Thousand Spring units of Niagara Spring, Crystal Springs, and Box Canyon for several weeks. The closures were lifted in mid-December. It was also determined that the downstream recharge intake for the lakes at Bruneau Dunes should not be impacted by this finding.

Lou Fatkin's Retirement from IDPR Board

Chairman Beckley and Director Buxton presented Lou Fatkin with a Certificate from the Governor and a plaque for his service on the IDPR Board for 5 years. Board member Fatkin provided invaluable insight, leadership, and support for IDPR staff and guests. Director Buxton praised Mr. Fatkin's encouragement and attention to detail as an inspiration to her and the IDPR staff to continue to provide world class parks and recreation in Idaho.

Old/New Business

There was no old or new business to report.

Public Comment

The Chairman asked for public comment. There was none.

Executive Session

Mr. Roach moved that the Board convene in executive session pursuant to Idaho Code § 74-206 (b) and (c), to move into Executive Session to evaluate a public officer and to discuss the acquisition of real property not owned by a public agency; to discuss pending litigation, (f) to, respectively, evaluate a public officer, to discuss the acquisition of real property not owned by a

public agency, and to communicate with legal counsel for the public agency to discuss the legal ramifications or legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Motion was seconded by Mr. Roady. The Chairman called for a roll call vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes

Motion carried, and the Board commenced the Executive Session at 2:01 PM.

Action Items from Executive Session

The Board resolved out of Executive Session at 2:25 P.M. No decisions were made.

There being no further business, the meeting was adjourned at approximately 2:29 P.M.

Chairman Brian Beckley
Idaho Park and Recreation Board

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Special Board Meeting Minutes

March 8, 2024

IDPR Headquarters

5657 Warm Springs Avenue

Boise, ID 83716

Friday, March 8, 2024

9:00 A.M. (MST) 8:00 A.M. (PTD)

Call to Order - Chairman Roach called the meeting to order and requested a roll call.

- Chairman Beckley – Zoom
- Board Member Cooke - Zoom
- Board Member Manning - Zoom
- Board Member Roach - Present
- Board Member Roady - Zoom

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Craig Quintana, Public Information Officer
Joanna Hiller, Management Assistant
Joy Vega, Deputy Attorney General
Andrew Stokes, Park Manager
Rex Payne, Bear Lake County Commissioner
Teri Eynon, Realtor
Brett Rich, Property Owner
David Cottle, Neighbor to the new property
Roy Anderson

Welcome and Introductions - Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting.

Bear Lake County Property Acquisition

Mr. Zaragoza presented the Bear Lake County Property Acquisition which has been in the works for about a year. IDPR has been working with the County Commissioners and local staff. The property is A 28-acre parcel on the west side of Bear Lake. Of the 28 acres includes just shy of 1300 lineal feet of beach frontage, of the 28 acres 18 acres are developable and the other portions of the land are under the high watermark. In working with the Realtor and the owners the agency has come upon the agreeable price of \$2.5 million dollars for the purchase and in addition we reached an agreement that the Director mentioned an in-lieu fee agreement with Bear Lake County. There are two motions to be put in front of the board. One is to sign the purchase and sale agreement and the second is to authorize the Director to sign the in-lieu fee agreement with Bear Lake County. Zaragoza said he is happy to stand for any questions.

Chairman Beckley asked Bear Lake County Commissioner Payne if he could describe what it means to the county. Commissioner Payne said thank you for allowing them to work with everyone involved with the much-needed asset for Bear Lake County, this is the last public access on the west side. The Idaho side has 21 miles according to their map. Commissioner Payne explained how popular Bear Lake has become and the growth. Many homes are now occupied year-round. They are anticipating 500k visitors to Bear Lake. Payne said they are happy for this new addition and thanked Director Buxton and Andy Stokes for all of their hard work on this.

Chairman Beckley asked if there were any questions from anyone. Having no questions Chairman Beckley wanted Andrew Stokes to discuss the project. Mr. Stokes said that there are areas of marsh, but most of the property has been farmed. The park will follow all wetland requirements while having ample area for public use. The Park expects to work with ITD so people can enter and exit the state highway safely. Chairman Beckley thanked Mr. Stokes. Director Buxton thanked the County Commissioners. Brett Rich was given the time to speak regarding his concerns, which were, the safety in the area and the impact it will have on farming his property which immediately to the North.

Motion 1

Ms. Manning moved to motion to approve and authorize the Director to sign the Purchase and Sale Agreement and upon the receipt of an executed warranty Deed acceptable to IDPR, that parcels RP15S43E357500 AND RP15S43E365700 are real property owned and managed withing the Idaho Department and Parks and Recreation System. The motion was seconded by Mr. Roach. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Motion 2

Ms. Manning moved to motion to accept the property and authorize the Director to sign the in-Lieu Fee Agreement to Bear Lake County as stipulated one-time payment of \$55,780.00. The motion was seconded by Mr. Cooke. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Board Comments

Board Member Huges talked about the Idaho Trails Association workshops.

Old/New Business

Chairman Beckley said that Mr. Rich said what a good job Andy Stokes did on this project.

Public Comments

Mr. Rich thanked the Chairman for reaching out and for keeping him in the loop on this project.

There being no further business, the meeting was adjourned at approximately 9:30 A.M.

Chairman Brian Beckley
Idaho Park and Recreation Board

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Special Board Meeting Minutes

April 8, 2024

IDPR Headquarters

5657 Warm Springs Avenue

Boise, ID 83716

The meeting was called to order at 1:00 P.M. by Chairman Beckley.

Call to Order - Chairman Roach called the meeting to order and requested a roll call.

- Chairman Beckley – Present
- Board Member Cooke - Zoom
- Board Member Manning - Zoom
- Board Member Roach - Zoom
- Board Member Roady - Zoom

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Craig Quintana, Public Information Officer
Joanna Hiller, Management Assistant
Joy Vega, Deputy Attorney General
Melanie Schuster, IDPR
Seth Hobbs, IDPR
Kathy Muir, IDPR
Steve Martin, IDPR
Heidi Burks, IDPR
Skylar Jett, IBO
Darren Damon
Lisa Herriot
David White
Amber Worthington
Jordan Idaho Fish and Game
Larry Laxton
Joh Rachel, Idaho Fish and Game
Sandra Mitchell

Welcome and Introductions - Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting.

Chairman Beckley let everyone know that Ms. Manning had to leave the meeting at 1:30 pm due to another obligation and asked if the Board would motion to adjust the agenda to discuss the Recreational Management System which is an action item before the Director's update.

Mr. Roach motioned to adjust the agenda to discuss the Recreational Management System. The motion

was seconded by Mr. Roady. The Chairman asked for further questions, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Recreational Management System

Seth Hobbs explained that IDPR uses a Software as a Service (SaaS) contractor to manage operational items including camping reservations, moorage reservations, permit sales, and point of sale services. IDPR started with the current SaaS contract in 2008 and has continued renewing the contract without a new price negotiation. Mr. Hobbs explained that the latest contract renewal in 2019 included the addition of online permit/sticker sales and a five-year contract term. Hobbs said that the current contract will expire on December 31st, 2024. With the improvements in technology and greater number of SaaS providers in the market, IDPR determined that it was well past time to explore other SaaS options.

IDPR staff started working on the Request for Proposal (RFP) in 2022 and opened it up for bid on December 19th, 2023. Mr. Hobbs explained that there were four companies that submitted a bid for the contract Aspira, Brandt, Camis, and Tyler Technology. Each bidder conducted demonstrations then Division of Purchasing sent out a best and final offer and clarification request to get the best price from the bidders and clarify how each defined the transaction fee would be charged. Brandt's last offer was selected as it would save IDPR approximately \$331,906.50. The Letters of Intent (LOI) to award were sent to all offerors on April 2nd. The LOI appeal period ends on April 9th at 5pm.

Mr. Hobbs staff recommended the board authorize the IDPR Director to move forward with awarding a three-year initial contract with two possible yearly extensions to Brandt Information Services, LLC. Director Buxton acknowledged that Idaho Fish and Game staff were in the room, and they currently use this software. Director Buxton asked what their experience was with Brandt. Amber Worthington, Deputy Director with Fish and Game introduced herself and said that her experience with Brandt has had some challenges, but they have made every effort to fix any issues that they come across. Ms. Worthington said they have had some issues with big sales this year and Brandt has done a good job providing improvements. Ms. Worthington said Brandt is very responsive. Chairman Beckley and Director Buxton both thanked Ms. Worthington for her input. Chairman Beckley asked about the transition and Mr. Hobbs explained it will be very painful for the staff, but they will get through it. There will be a blackout period (September through January) and retraining with the vendors. The vendors make up about 50 percent of our sales. Mr. Hobbs said they have the resources, and he has a great team and will be able to get this done.

Mr. Roach moved that the board authorizes the IDPR Director to move forward with a three-year contract with two yearly extensions with Brandt Information Services, LLC. The motion was seconded by Ms. Manning. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Director's Report

Director Buxton let the Board know that Budget passed with an additional \$20 million dollars in ARPA funds, that must be encumbered by the end of this calendar year and \$5 million of that is earmarked for ORFAC. Director Buxton said that construction at Eagle Island is moving forward, and we are on track for Billingsley Creek to open July 1, 2024. Director Buxton noted the first season at Challis Hot Springs brought \$400,000 dollars to Land of the Yankee Fork State Park. This exceeds IDPR's expectations and helps some of the other construction areas that have issues. Director Buxton said that we are getting people hired and filling positions that are going to be added along with more money for seasonals and other projects including our OHV academy. Director Buxton said she can't thank the employees across the state enough that they exceed any expectations that she certainly has. IDPR had the design team present plans to update the old Mallory Mansion at Heyburn State Park that was built in 1910 and add a campground, day use, docks, and employee housing.

ORFAC

Director Buxton provided the following information regarding the Idaho Outdoor Recreation Fund Advisory Council. Director Buxton said that an Executive Order 2023-03 was signed by Governor Little to establish an Outdoor Recreation Fund Advisory Council, otherwise known as ORFAC.

The purpose of the advisory council is to:

- Advise the Governor and the Idaho Parks and Recreation Board on projects and policies that support expanded access to outdoor recreation opportunities in Idaho, and
- Specifically, IDFG, IDPR, & IDL are tasked to work together to propose projects, and manage under-utilized resources to enhance recreational access, and monetize outdoor recreation for long range sustainability EO 2023-3 51(a) & (b).

The executive order appropriated \$5 million in from Senate Bill 1196 (FY2024) to IDPR's budget for inter-agency collaborative projects. Additionally, Senate Bill 1383 (FY2025) added \$5 million to ORFAC utilizing American Rescue Plan Act (ARPA). IDPR staff and its agency partners have been working to determine steps for implementation of proposals once approved by the Board. Recommended Projects Summary.

The following is the list of projects in order of the ranked scoring from ORFAC. ORFAC allocated \$4,953,494 of the \$5 million and was advised to withhold around \$2500 to cover any potential legal fees from the Office of the Attorney General. The following actions were taken:

1. **East Fork Rock Creek:** IDL property that may be leased to IDPR, which would use ORFAC funding to improve primitive campsite locations and add facilities. This site was historically used for primitive camping, but IDL had to close it due to trash, debris, and erosion. Massacre Rocks State Park staff would manage the site as it is about 25 minutes from the park. IDPR would work with the existing IDL grazing permittees to continue grazing where feasible, provide exclosures from the camping area and the creek for multiple uses (e.g., grazing, camping, and fishing). To make the endowment whole. IDPR

has proposed an “endowment fee” to the facilities that are developed on top of fees paid to IDPR. Finally, the Director of IDL is required to present the proposed concepts to the Land Board or other staff.

Proposed ORFAC Capital Funding: \$1,000,000.

2. **Henry’s Lake:** IDPR proposed to construct camper cabins, as opposed to primitive campsites, to reduce the potential of wildlife (bears) encounters and potentially allow winter use of Henry’s Lake or IDL ground near Henry’s Lake State Park. ORFAC liked this location but reduced the funding level to recommend more projects. IDPR may be able to use other available funding as needed for this project. IDPR has proposed an “endowment fee” added to the camping fee go to IDL. Finally, the Director of IDL is required to present the proposed concepts to the Land Board or other staff.
Proposed ORFAC Capital Funding: \$750,000
3. **Horsethief Reservoir:** These campgrounds and docks are currently managed by IDFG and YMCA for a short summer season. Both parties wish to terminate that agreement. ORFAC funding would allow IDPR to make necessary upgrades to campsites and eventually take over management. This would be managed out of Lake Cascade SP and would need additional administrative facilities. Estimates by IDPR showed Horsethief operating in a deficit because of on-going personnel requirements, on-going operations, and maintenance. A variety of factors are still being evaluated including the startup costs to IDPR for equipment and personnel, camping fee structure, day use fees, and an agreement will be entered into with IDFG to address management. We have a similar arrangement at Winchester State Park.
Proposed ORFAC Capital Funding: \$2,000,000
4. **Idaho for All:** Idaho for All is a non-profit that provides adaptive recreational equipment in the form of track chairs and similar devices for individuals with disabilities or limited mobility to enjoy outdoor recreation that was inaccessible before. While the initial request was much higher, this funding would cover the purchase of five adaptive wheelchairs, with additional funding for maintenance and operating expenses for a pilot project. ORFAC removed the request for employee salaries which was agreed to by Idaho for All. Numerous letters of support were provided. IDPR staff anticipate the need for storage and recharge space for the chairs and equipment. The chairs can be reserved via the IDPR reservation system. Idaho for All anticipates some volunteers could be trained to assist users. Maintenance of the chairs and training would be provided by Idaho for All.
Proposed ORFAC Capital Funding: \$112,500
5. **Aquatic Invasive Species Prevention:** IDSA undertook a speedy, efficient, and collaborative job addressing the discovery of the quagga mussel last fall in the Snake River at Twin Falls. IDSA is requested ORFAC money for signage and messaging campaigns regarding aquatic species (AIS) prevention. ORFAC voted to hold funding for this project but tabled a vote on a recommendation pending legislative action. The Legislature passed and the Governor signed legislation that provides more funding to the Invasive Species

Fund. IDPR continues to work closely with ISDA on this matter as these invasive species have a very detrimental effect on recreation, so their prevention is of great importance.
Proposed ORFAC Capital Funding: \$200,000

6. **Trail Restoration:** The Selway-Bitterroot Frank Church Foundation proposes restoration of a 20-mile trail loop in the Frank Church Wilderness/Salmon-Challis National Forest. The proposal is relatively low cost with a match. Despite the project being on federal land, ORFAC found the proposal to be meritorious because it would unlock a loop near Sulphur Creek, Dagger Creek, Boundary Creek, and the Middle Fork of the Salmon River. The Legislative appropriation is for capital so the request for overhead and personnel costs should be reduced from the award. With the need for more trails, this project would attract equestrians and hikers and is supported by outfitters in the area.
Proposed ORFAC Capital Funding: \$40,994
7. **Cooperative Management Recreation Area:** Eastern Idaho Grazing Association proposed the pilot project to establish a travel management plan between EIGA/IDL/IDFG. ORFAC funding would go toward a vault toilet, parking site, trail signage, surveillance, and remediation to mitigate misuse of private lands by recreation users. The Governor encouraged the education and signage to reduce user damage to public and private lands. This project is also encouraged by the Idaho Cattle Association.
Proposed ORFAC Capital Funding: \$300,000
8. **White Pine Heights:** Proposal by the Payette Land Trust (PLT) to secure a right-of-way near Ponderosa State Park by obtaining an easement on IDL property, which would be held by IDPR in perpetuity to preserve public access and a loop trail into Ponderosa State Park. Current proposal focused on securing the Right of Way. The Governor notes this proposal comes before the Land Board and IDL staff.
Proposed ORFAC Capital Funding: \$300,000
9. **Boulder Lake Road:** Valley County Recreation Department proposed recreation area to establish a new trailhead and recreation area on IDL property near the Boulder Lake and Jughandle foothills area in valley county. They proposed a primitive campground, parking lot, trailhead, vault toilets, 2 ADA sites, fire rings, and picnic tables. The proposer notes this project is the start of a recreation area planned for the future as soon as additional financing is secured. Valley County Parks & Rec would charge minimal fees for parking and overnight camping, which the project would bring in roughly \$25,000 annually. None of that money would go back to the endowment. County thought they could update permit, but IDL staff say the land would have to go back out for a lease. IDPR has additional concerns about the accuracy of the construction costs.
Proposed ORFAC Capital Funding: \$250,000

Board Comments

Chairman Beckley asked everyone if Monday, April 15, 2024, at 11:00 AM MST would work for everyone to have a Special Board Meeting to take action on these items.

Old/New Business

There was no old or new business.

Public Comments

Larry Laxton, Valley County Parks and Recreation Director said that what they do is different than what IDPR does. He said IDPR parks are phenomenal. He said that what Valley County does is just camping, they don't blacktop anything, they have gravel roads they have power and water just for the camping hosts. Mr. Laxton thanked IDPR for what they do.

There being no further business, the meeting was adjourned at approximately 2:29 PM.

Chairman Brian Beckley
Idaho Parks and Recreation Board

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Special Board Meeting Minutes

April 15, 2024

IDPR Headquarters

5657 Warm Springs Avenue

Boise, ID 83716

Monday, April 15, 2024, at 11:00 AM MST

Call to Order - Chairman Roach called the meeting to order and requested a roll call.

- Chairman Beckley – Zoom
- Board Member Cooke - Zoom
- Board Member Manning - Zoom
- Board Member Roach - Zoom
- Board Member Rody - Zoom

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Adam Zaragoza, Management Services Administrator
Craig Quintana, Public Information Officer
Joanna Hiller, Management Assistant
Seth Hobbs, R&R Program Manager
Joy Vega, Deputy Attorney General
Kathy Muir, Grants/Contracts Management Supervisor
Steve Martin, Financial Officer
Heidi Burks, Real Estate Manager
Ryan Buffington, East Region Manager
Theresa Perry, South Region Manager
Alyssa Leavitt, Administrative Assistant
Skylar Jett, IBO
Lisa Herriot, DFM
Larry Laxton

Director Buxton let everyone know that there isn't a need for an executive session at this meeting. Board Member Roach will Chair the meeting today due to Chairman Beckley in and out of the meeting.

Welcome and Introductions - Chairman Roach and Director Buxton

Chairman Roach and Director Buxton welcomed everyone to the meeting.

Director's Update

Director Buxton let the Board know that IDPR has just been given the Esto Perpetua Award from the Idaho Historical Society. This award is the State's highest award of distinction that recognizes individuals and organizations for their accomplishments in Idaho History. Director Buxton explained that she emailed the letter out to all the Board members and explained that the dinner was on June 6 and shared that the other candidates that are on the list. This is

based on the work that we already do with Historical Society. The letter states that the award for the partnership with the Historical Society: Idaho Program, Women 100 Initiative, and the relationship with the State Historic Preservation Office. The Historical Society also recognized IDPR for the continued work with the Pacific Northwest Field School on the rehabilitation of Idaho's historic buildings across Idaho. The Director let the Board Members know that if they would like to attend it to let her know so she can get the arrangements made. Director Buxton let the Board know that Adam Zaragoza will go with her to attend a meeting with leadership members from the Heyburn SP Marina and she will be going to a meeting at LC State.

Chairman Roach congratulated IDPR the Esto Perpetua Award.

ORFAC

Chairman Roach asked Director Buxton to go over the ORFAC approval projects regarding the Governor's letter regarding the ORFAC projects. Director Buxton reminded the Board that this money has been appropriated into the recreation fund under statute that is pre-emptive to this Board to make a final decision whether the Board approves the final amount, less or something else. Director Buxton said that anything that wasn't approved at this time will go back into the same fund and isn't lost. Ms. Manning asked about the money that wasn't appropriated and if it would go back into the fund. Director Buxton explained that the ORFAC Board based their decisions on the information and amounts that they heard, and the money not used would stay in the fund (whatever is not approved by the Board). Director Buxton said there would be another meeting by ORFAC on May 10th. Ms. Manning asked if they would like them voted on individually or all together and Chairman Roach said individually, and Chairman Beckley agreed.

East Fork Rock Creek: IDL property that may be leased to IDPR, which would use ORFAC funding to improve primitive campsite locations and add facilities. This site was historically used for primitive camping, but IDL had to close it due to trash, debris, and erosion. Massacre Rocks State Park staff would manage the site as it is about 25 minutes from the park. IDPR would work with the existing IDL grazing permittees to continue grazing where feasible, provide exclosures from the camping area and the creek for multiple uses (e.g., grazing, camping, and fishing). To make the endowment whole. IDPR has proposed an "endowment fee" to the facilities that are developed on top of fees paid to IDPR. Finally, the Director of IDL is required to present the proposed concepts to the Land Board or other staff.

Actual ORFAC Capital Funding: \$1,000,000.

Ms. Manning moved to approve the East Fork Rock Creek for \$1,000,000 contingent upon IDL and IDPR entering into a legal agreement for recreation use on endowment land. The motion was seconded by Mr. Roady. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Henry's Lake: IDPR proposed to construct camper cabins, as opposed to primitive campsites, to reduce the potential of wildlife (bears) encounters and potentially allow winter use of Henry's Lake or IDL ground near Henry's Lake State Park. ORFAC liked this location but reduced the funding level to recommend more projects. IDPR may be able to use other available funding as needed for this project. IDPR has proposed an "endowment fee" added to the camping fee go to IDL. Finally, the Director of IDL is required to present the proposed concepts to the Land Board or other staff.

Actual ORFAC Capital Funding: \$750,000

Director Buxton explained that the Land Board will be having a meeting on this.

Ms. Manning moved to approve the Henry's Lake for \$750,000 contingent upon IDL and IDPR entering into a legal agreement for recreation use on endowment land. The motion was seconded by Mr. Cooke. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach - Absent
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Horsethief Reservoir: These campgrounds and docks are currently managed by IDFG and YMCA for a short summer season. Both parties wish to terminate that agreement. ORFAC funding would allow IDPR to make necessary upgrades to campsites and eventually take over management. This would be managed out of Lake Cascade SP and would need additional administrative facilities. Estimates by IDPR showed Horsethief operating in a deficit because of on-going personnel requirements, on-going operations, and maintenance. A variety of factors are still being evaluated including the startup costs to IDPR for equipment and personnel, camping fee structure, day use fees, and an agreement will be entered into with IDFG to address management. We have a similar arrangement at Winchester State Park.

Actual ORFAC Capital Funding: \$2,000,000

Mr. Roady moved to approve the Horsethief Reservoir for \$2,000,000 contingent upon IDFG and IDPR entering into a legal agreement for recreation use, improvement on endowment land. The motion was seconded by Mr. Cooke. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Absent
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Idaho for All: Idaho for All is a non-profit that provides adaptive recreational equipment in the form of track chairs and similar devices for individuals with disabilities or limited mobility to enjoy outdoor recreation that was inaccessible before. While the initial request was much higher, this funding would cover the purchase of five adaptive wheelchairs, with additional funding for maintenance and operating expenses for a pilot project. ORFAC removed the request for employee salaries which was agreed to by Idaho for All. Numerous letters of support were provided. IDPR staff anticipate the need for storage and recharge space for the chairs and equipment. The chairs can be reserved via the IDPR reservation system. Idaho for All anticipates some volunteers could be trained to assist users. Maintenance of the chairs and training would be provided by Idaho for All.

Actual ORFAC Capital Funding: \$112,500

Mr. Cooke moved to approve the Idaho for All funding at \$112,500. The motion was seconded by Mr. Roady. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Absent
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Aquatic Invasive Species Prevention: IDSA undertook a speedy, efficient, and collaborative job addressing the discovery of the quagga mussel last fall in the Snake River at Twin Falls. IDSA is requested ORFAC money for signage and messaging campaigns regarding aquatic species (AIS) prevention. ORFAC voted to hold funding for this project but tabled a vote on a recommendation pending legislative action. The Legislature passed and the Governor signed legislation that provides more funding to the Invasive Species Fund. IDPR continues to work closely with IDSA on this matter as these invasive species have a very detrimental effect on recreation, so their prevention is of great importance.

Proposed ORFAC Capital Funding: \$200,000

Mr. Roady moved to table the Aquatic Invasive Species Prevention for more information. The motion was seconded by Mr. Cooke. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Absent
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Trail Restoration: The Selway-Bitterroot Frank Church Foundation proposes restoration of a 20-mile trail loop in the Frank Church Wilderness/Salmon-Challis National Forest. The proposal is

relatively low cost with a match. Despite the project being on federal land, ORFAC found the proposal to be meritorious because it would unlock a loop near Sulphur Creek, Dagger Creek, Boundary Creek, and the Middle Fork of the Salmon River. The Legislative appropriation is for capital so the request for overhead and personnel costs should be reduced from the award. With the need for more trails, this project would attract equestrians and hikers and is supported by outfitters in the area.

Actual ORFAC Capital Funding: \$40,994

Mr. Cooke moved to approve the Trail Restoration non-personnel cost at \$7,800. The motion was seconded by Mr. Roady Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Cooperative Management Recreation Area: Eastern Idaho Grazing Association proposed the pilot project to establish a travel management plan between EIGA/IDL/IDFG. ORFAC funding would go toward a vault toilet, parking site, trail signage, surveillance, and remediation to mitigate misuse of private lands by recreation users. The Governor encouraged the education and signage to reduce user damage to public and private lands. This project is also encouraged by the Idaho Cattle Association.

Actual ORFAC Capital Funding: \$300,000

Ms. Manning moved to approve the Cooperative Management Recreation Area at \$300,000 to support management of underutilized resources and managerial access. The motion was seconded by Mr. Roady. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

White Pine Heights: Proposal by the Payette Land Trust (PLT) to secure a right-of-way near Ponderosa State Park by obtaining an easement on IDL property, which would be held by IDPR in perpetuity to preserve public access and a loop trail into Ponderosa State Park. Current proposal focused on securing the Right of Way. The Governor notes this proposal comes before the Land Board and IDL staff.

Actual Capital Funding: \$300,000

Ms. Manning moved to approve the White Pine Heights to help secure the trail right of way near Ponderosa State Park on the condition that IDL can make the easement a right of way request a condition of the sale of White Pine Heights which would elevate the need to use surplus funds and direct the staff to work with IDL on securing this right of way for the proposed funding amount of \$300,000. The motion was seconded by Mr. Roach. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Boulder Lake Road: Valley County Recreation Department proposed recreation area to establish a new trailhead and recreation area on IDL property near the Boulder Lake and Jughandle foothills area in valley county. They proposed a primitive campground, parking lot, trailhead, vault toilets, 2 ADA sites, fire rings, and picnic tables. The proposer notes this project is the start of a recreation area planned for the future as soon as additional financing is secured. Valley County Parks & Rec would charge minimal fees for parking and overnight camping, which the project would bring in roughly \$25,000 annually. None of that money would go back to the endowment. County thought they could update permit, but IDL staff say the land would have to go back out for a lease. IDPR has additional concerns about the accuracy of the construction costs.

Proposed ORFAC Capital Funding: \$250,000

Ms. Manning moved to table the Boulder Lake Road Recreation item for \$250,000 to IDPR's May board meeting. The motion was seconded by Mr. Roach. The Chairman called for a roll call vote on the motion.

- Chairman Beckley – Yes
- Board Member Cooke - Yes
- Board Member Roach – Yes
- Board Member Roady – Yes
- Board Member Manning – Yes

Motion carried.

Board Comments

There were no comments.

Old/New Business

The Director explained the agenda for the RMSPEC Conference in May.

Public Comments

There being no further business, the meeting was adjourned at approximately 12:25 PM.

Chairman Brian Beckley
Idaho Parks and Recreation Board

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

DRAFT



IDPR Board Report: May 13, 2024
Susan Buxton, Director

FY 25 Budget and Legislative Matters:

After the winter board meeting, work to complete the IDPR budget approval by the Legislature and the Governor was the main goal. The IDPR maintenance budget was approved prior to the February 21, 2024, Board meeting. S1383 was the trailer appropriations bill for IDPR that had replacements, new appropriations, additional personnel and \$20M ARPA funds broken down to \$5M for ORFAC and \$15M for IDPR capital projects. The Senate passed the trailer 24-11-0 (Sen. Rick Just-Floor Sponsor) and the House passed it 41-29-0 (Rep. James Petzke- Floor Sponsor). Our fee rules were partially approved and partially rejected so we will work to address the concerns of some legislators who had questions regarding the funding for IDPR, in that we need to get better understanding of the dedicated funds that pay for operations and personnel. Some legislators desire more information regarding non-resident fees and expanding that source.

I monitored some remote work legislation and how it would affect several of our positions. That legislation did not go forward but DHR has implemented a new telecommuting policy that we are addressing. There were some administrative rules processes and statutory interpretation bills that passed which we believe will not affect our operations and will provide some guidance. H603 provides that any donation by a Department would need permission of the Director and a report filed to DFM by February 1 every year. We will be reviewing the new statute to determine if there are events that will need to be reported.

H538 disallows any Department to compel any public employee to communicate personal titles or pronouns. IDPR has no requirements of its employees to declare such personal information, however employees have the right to free speech and may communicate these matters if they so desire.

H571 raised the public works bid exemption limits from \$50,000 to \$100,000 which will help streamline some of our projects as estimates can be utilized. The cost of construction has increased so this should assist our development team to get small projects completed. There were many other bills that our legal intern, Garrett Hensley, monitored on our behalf but they either did not become law or did not require a process change for IDPR.

Once the primary elections have been decided, I will begin reaching out to Legislators regarding legislation and rules. Given that IDPR's \$10 Passport for Idaho residents has not increased since its inception in 2012, I believe it is necessary to seek an increase which requires amendment to the statute. We are conducting another survey to see whether our customers would support an increase and have found that they would. With this legislation, we would consider adding an additional amount to maintain trails across the state as our fees do not cover non-motorized trails. Our non-motorized trails program is woefully underfunded. We have been working with the Horse Council, IRC, SWIMBA, ITC and over 40 other stakeholder groups to find a sustainable funding source. I also recommend that the ORFAC project be codified into IDPR statutes to keep it ongoing so it can be fashioned to also take advantage of federal funding now and in the future. We will work with the Governor's office on legislative ideas in the next few weeks.

Idaho Outdoor Recreation Fund Advisory Council ("ORFAC") – EO 2023-03:

On July 26, 2023, Governor Brad Little signed the executive order and appointed the Council members. The EO designated \$5M from S1196 in IDPR's Recreation Fund for interagency collaborative projects and for projects to enhance recreation. S1383 appropriates \$5M of ARPA from the IDPR Recreation Fund for additional ORFAC projects.

On April 8, 2024, the Board held a workshop on the ORFAC project recommendations and reviewed Governor Little's letter discussing those recommendations. On April 15th, the Board approved some of the recommendations and held some of them for further information. The minutes of those meetings detail the projects and the Board actions. ORFAC is scheduled to meet on May 10, 2024, to discuss the process for the next round of project submission and consideration. Because these funds are ARPA, there is likely a need to expedite the reviews and types of projects because they must be encumbered prior to December 31, 2024.

Hellsgate SP/Dworshak SP/Lucky Peak SP and USACE:

These parks are leased by IDPR from the Army Corps of Engineers. We have experienced significant delays working with the Army Corps and have been working to streamline their review of projects as many had been waiting for up to two years. We have some available funding but the delays cause increased construction, supply chain and inflationary cost increases that jeopardize completion. Some delays disrupt operations and revenue from camping, day use and boating, which affects the Parks and IDPR directly. Our leases require IDPR to undertake repair, maintenance and upgrades, many of which are listed as exhibits to the leases. Nonetheless, the Army Corps delays those projects by months and years which hinders our staff's management of the leases. Many projects are planned to use ARPA funding which must be encumbered by December 2024 and completed by December 2025. We have notified the Army Corps that their actions will be the sole reason many projects in these parks may not be possible as the ARPA funding is the main source of our funds for the projects. We have enlisted the assistance of our congressional elected officials and the Governor's office. Hopefully we can get the work through the Army Corps so these parks and their recreating patrons can enjoy them and the ARPA funds can be used timely.

Day to Day Administrative Matters:

I am grateful for the fantastic IDPR team I get to work with across the state. This week I looked at our turnover and vacancy rate which are 12.2% and 3.8% respectively. These are less than last year which was less than the year before. We still have difficulty attracting rangers and other positions because housing costs have increased at a rate dwarfing the pay increases approved by the Legislature. State government is not alone experiencing this same difficulty. We are working toward increased salary and housing within the budget. Melanie Schuster's report on the progress of the Development Bureau for housing has more details. IDPR has been working with IDFG and IDL for joint housing opportunities and continues to do so.

All employees manage some personnel matters and our DHR staff has done a great job under the guidance of Jennifer Quinno-Miller and Lupe Arteaga. The Legislature approved another DHR position for us which will be a wonderful addition to our HR staff as the management of the large seasonal hiring process (300+) is paramount to IDPR's success. We also have a new volunteer coordinator, Trish Hendrickson, who has stepped into her predecessor's shoes to fill our volunteer ranks (almost 600). I enjoy working with them on these employment issues.

We address lots of contracts issues from leases, easements, licenses, concessions, grants, vendors, construction, and many others. Our staff in Development, our contract officer, park managers and our Deputy Attorney General, Joy Vega, have been updating and working to manage compliance with all of these obligations. I am involved in many facets of the contracts almost daily.

Since the last quarterly Board meeting I have had meetings with IDFG, IDL, ITD, DEQ, ISDA, OSC, DHR, DFM, Governor's office, Lt. Governor's office, Idaho Legislators, Congressional delegation representatives, Idaho Shakespeare Festival, Foundation for Parks & Lands, TNC, Army Corps, Idaho Heritage Trust, Nez Perce Tribe, Coeur d'Alene Tribe, IRC, NPS, ISHS, USFS, BLM, several Mayors and County Commissioners, Horse Council and Backcountry Horsemen, members of ORFAC, cross country meet event planners (Eagle Island), AGC, U of I College of Natural Resources and Rangeland Center, LC State, DF Development, and several others.

After the end of the Legislative Session, I have traveled to Coeur d'Alene twice, Lewiston, Moscow, Gooding, Pocatello, Plummer, St. Maries, Harriman SP, to name a few.

I have given presentations for the Department of Commerce at the Rural Success Summit, a podcast for Clemson University, Boise Metro Chamber, and Capitol for a Day in Idaho City. I have attended meetings for America 250 with the Idaho State Historical Society, LC State Foundation meeting, U of I College of Natural Resources Advisory Board meeting and the

Rangeland Center retreat.

IDPR has many partners and stakeholders that I endeavor to create and maintain good relationships with. It is likely that I have missed many important people and groups in my broad recount of the activities since February 21st. I am happy to answer any questions and provide more details to the Board. Thank you for allowing me to serve you, IDPR and the State of Idaho.

Susan Buxton
May 10, 2024

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: HEYBURN STATE PARK MARINA REPLACEMENTS

ACTION REQUIRED: Information Only, No Action Required

PRESENTER: David White, North Region Manager

PRESENTATION

BACKGROUND INFORMATION: The Department received funding through the American Rescues Plan Act (ARPA). A portion of those funds were set aside to replace the two Heyburn State Park marinas – Chatcolet and Rocky Point that are in disrepair. The Department then hired a contractor to design and construct replacements of both marinas.

The current marinas, cabin docks, and other water encroachments are in a state of age-related deterioration requiring replacement. The Department has received requests from the public to: 1) increase the number of slips to satisfy growing demand, 2) address environmental concerns due to aging structures, noxious weeds, sedimentation, and shoreline loss, 3) enhance public accessible shoreline in the area, and 4) rectify the current unsustainable financial model to support upkeep, maintenance, address inflation, and ensure a quality user experience into the future.

As part of the Department's commitment to public outreach and engagement, we sent a letter to all of the lessees and developed a news release in November 2023 stating the above to encourage feedback on the marinas, cabin docks, and other water encroachments. To gather lessee and public perspectives, we requested they be in writing and provided electronic venues for that purpose in order to maintain proper public records. We received 60 written responses. We told everyone we would hold a public open house once the conceptual designs are available.

The contractor, utilizing the above guidelines and through staff discussions incorporating user feedback, developed the attached conceptual designs for consideration. The Department decided on a course of action, which involves the removal of boat garages and cabin lease docks from Heyburn State Park to resolve the identified issues with impacted lessees having first priority to lease one of the new slips. Following is a summary of what would be provided at each.

Chatcolet Marina

- 162 slips
 - 88 covered (water & power)
 - 60 uncovered
 - 14 houseboat
- 245 parking spaces (20 trailer spots)
- Fuel
- Breakwater
- Boat pump out
- Boat launch improvements
- Retail store

Rocky Point Marina

- 116 slips
 - 56 covered (water & power)
 - 60 uncovered
- 165 parking spaces (26 trailer spots)
- Wave attenuator
- Boat ramp improvements
- Non-motorized launch area
- Improvements contingent on funding

The Chatcolet Marina currently consists of 49 boat garages, 2 houseboat slips, 15 uncovered slips, and 5 covered slips for a total of 71 moorage opportunities. The Rocky Point Marina consists of 43 boat garages, 10 houseboat slips, 10 uncovered slips, and 22 covered slips for a total of 85 moorage opportunities. The park also has 45 moorage spaces associated with docks located below the leased cabin lots for an overall total of 201. Hence, the new marina configurations, which include eliminating the boat garages and the shoreline docks, provides for 278 moorage opportunities an increase of 77 slips.

A larger portion of each project is to enhance overall parking. Both marina parking areas are gravel lots with no markings resulting in uncontrolled parking with flooding occurring annually. The conceptual designs include parking expansion where possible, paving, and striping resulting in managed parking and an overall increase. The spring flooding will be managed through swales and culverts eliminating above ground runoff except in severe cases and reducing direct inflow into the lake thus being more environmentally sound.

On April 17, 2024, staff met with the leaseholder association leadership to discuss the proposed changes, the reasoning, and elicit support. The leadership developed the attached letter that was sent to the leaseholders when we advised them of the open house. We held the open house on April 29, 2024, allowing the public to review the conceptual designs and ask questions of staff and the designers. Sixty-eight individuals or couples signed-in, with approximately 100 people in attendance.

We sent the conceptual designs and the fact sheet info provided to all lessees and posted the information on the Department website to ensure all had access to it. To ensure comments are documented and not misconstrued, the Department required them to be in writing, providing electronic venues to either comment online or to send an email. As of May 6, 2024, the Department has received 37 written comments.

The cost estimates for the two replacements are Chatcolet - \$25 million and Rocky Point - \$10 million. Overall available funds are unknown at this time due to other projects not completed and costs finalized which will dictate available funds and whether both can be replaced. The Coeur d'Alene Tribe will be assisting with funding at Chatcolet to provide them moorage access as agreed to in our Trail of the Coeur 'dalenés agreements so its replacement will be the priority. The ARPA funds must be spent by the end of 2026 so the project must be completely funded by then making it imperative that the Department finalize the design soon and initiate construction by next summer season.

STAFF RECOMMENDATIONS:

This is for informational purposes only.

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D'Alene, Idaho

AGENDA ITEM: Property Lease Agreement, Shoshone County, Idaho

ACTION REQUIRED: Approve Property Lease Agreement with the Idaho Department of Environmental Quality

PRESENTER: Adam R. Zaragoza, Management Services Administrator
Heidi Burks, Real Estate Manager

BACKGROUND INFORMATION:

Since summer 2022, IDPR staff have been evaluating potential bike in campground locations to complement the increase usage for the Trail of the Coeur d'Alenes. This item is for the Board to consider action on a property lease agreement with the Idaho Department of Environmental Quality (IDEQ).

IDPR and IDEQ staff identified a potential parcel in fall 2022 that would be a good project. Design and engineering proceeded forward in good faith between the parties with the mutual understanding that the campground would be located near the Shoshone County airport, near Smelterville, Idaho. Construction is planned to start soon with the campground available for customers beginning in summer 2025. Each agencies respective Deputy Attorney Generals drafted the agreement.

Highlights of the lease agreement are:

- The term will begin January 1, 2024 thru December 31, 2034. The lease term is renewable every 10 years with conditions to be negotiated by both parties.
- The lease amount will be \$1.
- IDPR is responsible for all construction, maintenance and operations of the parcel that contains the campground.

STAFF RECOMMENDATIONS:

Staff recommends the Board authorize the Director to sign the property lease agreement with the Idaho Department of Environmental Quality to construct and maintain a bike in campground.

Attachments:
Property Lease Agreement

PROPERTY LEASE AGREEMENT

PROPERTY LEASE AGREEMENT
IDAHO DEPARTMENT OF PARKS AND RECREATION

THIS PROPERTY LEASE AGREEMENT (“Lease”) is made and entered into, with retroactive application, as of the 1st day of January, 2024, by and between the IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY (hereinafter DEQ or Lessor), a subdivision of Idaho State Government, acting by and through its Director, Jess Byrne, 1410 North Hilton, Boise, ID, 83706-1255, and the IDAHO PARK AND RECREATION BOARD of the IDAHO DEPARTMENT OF PARKS AND RECREATION, acting by and through its Director, Susan Buxton, 5657 Warm Springs Ave, Boise, ID 83716 (hereinafter IDPR or Lessee). Lessor and Lessee are collectively referred to herein as the “Parties” and individually as a “Party.

This Lease is made with reference to and incorporation of the following facts:

WHEREAS, DEQ is currently the vested owner of real property located in Shoshone County, Idaho referred to as Parcel Nos. RP49N02E344900 and RP49N02E355450A, real property acquired by the DEQ pursuant to Idaho Code § 39-107A for remediation purposes associated with the Bunker Hill Superfund Site, and more specifically depicted in Exhibit A-1, which is hereby attached and incorporated by reference (hereinafter referred to as the Property); and

WHEREAS, the IDPR desires to construct and operate upon the Property a Trail of the Coeur D’Alene’s Bike-In Campground and Access Road, that will be open to the public and managed within its state-wide system of parks and recreation programs (collectively referred to as the Campground), and are more specifically depicted in Exhibit B, which is hereby attached and incorporated by reference; and

WHEREAS, the State of Idaho has established the following policies for leasing property by DEQ (hereinafter referred to as the Transfer Guidelines), to wit:

(1) The property will be used to leverage job producing and property tax paying enterprises, and

(2) The property will be used to give local units of government the opportunity to accept and utilize such property for public service facilities and purposes, or for transfers and trades for existing publicly owned property that could appropriately be used for economic development, and

(3) The property will be used to provide opportunities for additional recreational tourism activities; and

WHEREAS, use of the Property and Campground for such a public safety benefit and public recreational use is consistent with I.C. § 39-107A; and

WHEREAS, DEQ finds that the IDPR request and purpose is consistent with Guideline Nos. 2 and No. 3 of the Transfer Guidelines.

NOW, THEREFORE, in consideration of the mutual benefits to be delivered, and including the above-stated recitals that are intended to be contractual in nature and not mere recitals, the Parties agree as follows:

1. LEASE: DEQ does lease the parts of the Property that compose the Campground to IDPR, subject to the conditions described herein.
2. CONSIDERATION: The lease amount for the Campground shall be the sum of ONE DOLLAR (\$1.00) per lease term plus other good and valuable considerations as described herein.
3. TERM: The term of the lease shall be for ten years beginning on January 1, 2024, through December 31, 2034. The lease term shall be renewable for ten-year increments on conditions to be negotiated by the Parties.
4. CAMPGROUND APPROVALS & IMPROVEMENTS: The Lessee shall be responsible for acquiring all approvals, permits, and any necessary access agreements for the Campground; and shall be responsible for all costs associated with the construction, maintenance, and operation of the Campground.
5. INSTITUTIONAL CONTROL PROGRAM: The IDPR shall be responsible for the proper handling of any potential contamination associated with the purpose of use of the Campground pursuant to Idaho Code §§ 39-6801 to 39-6807. The IDPR shall be responsible for compliance with the Institutional Controls Program (ICP) for all projects related to the Campground requiring excavation and/or grading. The IDPR, its agents and representatives must submit proper site improvement plans to the DEQ; and local land use site improvement plans to the DEQ, local land use officials, and the Panhandle Health District a minimum of thirty (30) days before beginning work.
6. PROPERTY OPERATION AND MAINTENANCE RESPONSIBILITIES: The DEQ shall retain primary responsibility for remediation measures on the Property. The DEQ is responsible for Operation and Maintenance (O&M) of existing drainage features on the Property as part of its Superfund obligations. The IDPR agrees that the DEQ will retain access to inspect drainage features on the Property and make repairs, as necessary. The IDPR may alter drainage features within the Campground after submittal of plans to and approval from DEQ. Drainage features altered by the IDPR become the responsibility of the IDPR. The IDPR will provide DEQ access to inspect altered drainage features.
7. USE BY LESSEE AND THE PUBLIC: The Lessee shall be responsible for all aspects of planning, construction, and O&M activities for the Campground. The Lessor does authorize the use of the Campground by the public subject to the *Rules Governing the Administration of Park and Recreation Facilities*, ratified at IDAPA 26.01.20, as may be amended. The Lessee, its agents, and representatives shall take reasonable actions to control access by the public to areas outside the Campground, which may include unremediated areas along the South Fork of the Coeur d'Alene River. Control measures may include educational health signs and access controls, including fencing.

8. TERMINATION: (A) Termination of this Lease may be based upon mutual agreement or for cause. In the event of termination for cause, the Party in violation of this Lease will have 30 days to cure the violation following receipt of written notification. Termination shall be based upon written notification given no less than 60 days in advance. Upon termination of the Lease, the Lessee shall be responsible for removing all site improvements and removing or remediation of any contamination resulting from use of the Campground on the Property.

(B) Additionally, the DEQ shall retain the right to terminate this Lease, as follows:

(1) In the event that IDPR shall fail to use the Campground for the purposes described in this Lease within 2 years of the date of the beginning of the first lease term, this Lease shall terminate automatically and the Campground shall immediately revert to DEQ; or

(2) In the event that IDPR shall cease to use the Campground for the purposes described in this Lease or otherwise sells, attempts to sell, exchanges or attempts to exchange the Campground at any time during a lease term, this Lease shall immediately terminate and the Campground revert to DEQ.

(C) Additionally, the Lessee reserves the right to terminate this Lease upon sixty (60) days written notice if necessary for relocation of the Trail of the Coeur d'Alenes, for the resumption of rail service or as otherwise required for compliance with the Federal Rails to Trails Act, 16 U.S.C. § 1247(d).

9. APPORTIONMENT OF LIABILITY: Lessor and Lessee shall be responsible only for the acts, omissions or negligence of such agency's own employees. The term "employee" is defined for the purposes of this section as set forth in Idaho Code § 6-902. The Parties acknowledge that both Lessor and Lessee participate in the State of Idaho Risk Management Program comprehensive liability plan utilizing the Retained Risk Account ("Risk Program"). Each of the parties is obligated to notify the Division of Risk Management and the other agency upon receipt of notice or in the event it has knowledge of any claim or damage arising out of this Lease.

(A) Nothing in this Lease shall extend the tort responsibility or liability of either Lessor or Lessee beyond that required by the Idaho Tort Claims Act, Idaho Code §§ 6-901 *et seq.* Any covered third-party tort liability claim, suit or loss arising from this Lease shall be allocated to one or both agencies by the Division of Risk Management for purposes of the respective loss experiences and subsequent allocation of self-insurance assessments.

(B) Each agency shall be responsible for damage to property of the other agency caused by its employees in the performance of this Lease. If property damage arises in the performance of this Lease and is covered by the Risk Program, the Division of Risk Management shall charge the damage or loss to the responsible agency's loss history, and the responsible agency shall pay the deductible, if any.

(C) If a claim or damage is not covered by the Risk Program, the responsible agency shall pay the costs arising from such claim or damage. If a claim or damage arises from both agencies' performance of the Lease, or is not allocable to either agency, each agency shall pay the costs to such agency arising from the claim or damage.

10. INSURANCE: Lessee is a department of the State of Idaho and is provided a comprehensive liability plan through the Risk Management Program established under Idaho Code §§ 67-5773 *et seq.*, funded and in effect subject to limitation on liability of the Tort Claims Act, Idaho Code § 6-901 *et seq.*
11. ENTIRE AGREEMENT: This is the entire agreement of the Parties and can only be modified in writing, signed by an authorized representative for each Party.
12. APPLICABLE LAW: The laws of the State of Idaho shall govern the rights and obligations of the Parties pursuant to this Lease.
13. JURISDICTION AND VENUE: Any civil action arising from this Agreement shall be brought in the District Court of the First Judicial District for the State of Idaho.
14. SURVEY AND TRANSACTION COSTS: IDPR has obtained a survey of the part of the Property referred to as Parcel No. RP49N02E344900, as more specifically described in Exhibit A-2, which is hereby attached and incorporated by reference. IDPR has obtained and herein provides as Exhibit B, which is hereby attached and incorporated by reference, accurate plans depicting the Campground as it is expected to be constructed within the Property. Following completion of all construction, Lessor may request that Lessee obtain a post-project survey of the as-built Campground construction, which Lessee will provide a copy of to Lessor within a reasonable timeframe. The Parties may incorporate that optional survey into this Lease in compliance with paragraph 11.
15. COMPLIANCE WITH LAWS: The Lessee and its agents and representatives and any authorized enforcement agency or other authorized user of the Campground shall at all times comply with any and all applicable laws and regulations, including any and all laws and regulations pertaining to the operation of a Campground.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the Parties have set their hands effective the date first above-written.

IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY

By: _____
Jess Byrne, Director

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2024

Notary for Idaho
Residing at _____, Idaho
Commission Expires: _____

IDAHO DEPARTMENT OF PARKS AND RECREATION

By: _____
Susan Buxton, Director

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2024

Notary for Idaho
Residing at _____, Idaho
Commission Expires: _____

ATTACHMENT A
SHOSHONE COUNTY, IDAHO,
PARCELS RP49N02E344900 and RP49N02E355450A

EXHIBIT A-1 TO
PROPERTY LEASE AGREEMENT

EXHIBIT A-1 TO
PROPERTY LEASE AGREEMENT



Shoshone County Parcels

[Help](#)

Map Layers

Legend

Map Layers

- Shoshone County Mask ...
- ▼ PLSS ...
 - Quarter Quarters ...
 - PLS Sections / ...
 - Townships / ...
- > School Trustee Zones / ...
- Wallace 2010 Trustee Zones / ...
- Shoshone Parcels ...
- Shoshone Soils / ...
- Claims / ...
- Wells / ...
- Water Right Place of Use / ...
- NFHL - Flood Hazard Zones / ...
- Idaho Surface Management Agency / ...
- > Taxing Districts / ...

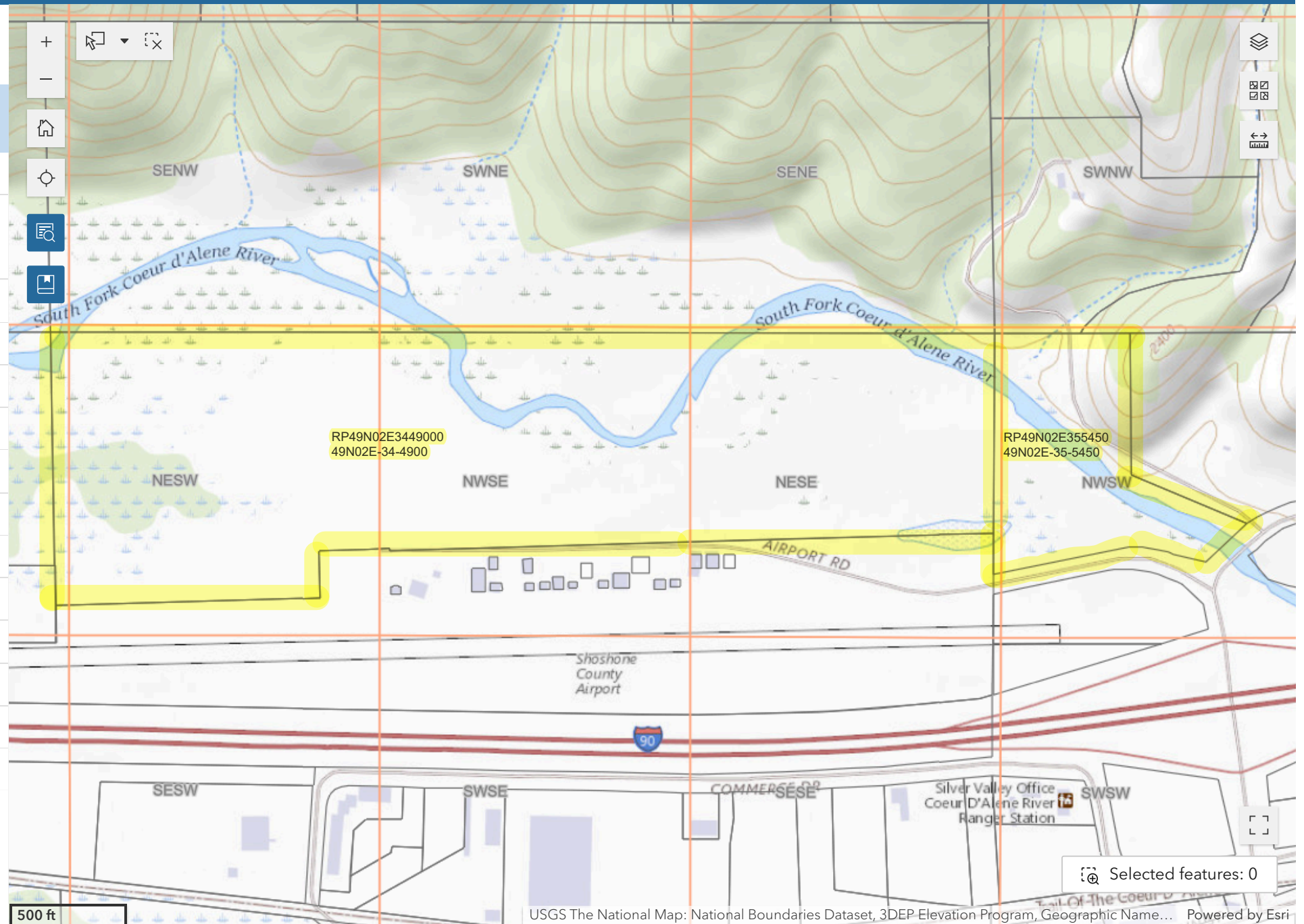


EXHIBIT A-2 TO
PROPERTY LEASE AGREEMENT

EXHIBIT A-2 TO
PROPERTY LEASE AGREEMENT

EXHIBIT ____

LEGAL DESCRIPTION
OF
AREA TO BE ANNEXED INTO THE SOUTHFORK
COEUR D'ALENE RIVER SEWER DISTRICT

February 27, 2024

That portion of the NE1/4 of the SW1/4 and N 1/2 of the SE1/4 of Section 34, Township 49 North, Range 2 East, Boise Meridian, Shoshone County, Idaho, described as follows:

BEGINNING at the East Quarter corner of said Section 34, from which the West Quarter corner of said Section bears North 89°18'28" West, a distance of 5,358.59 feet; thence South 00°59'57" West along the east boundary of said Section 34 a distance of 850.77 feet, more or less, to the northerly boundary of the Shoshone County Airport property as described in Instrument No. 192414, records of Shoshone County, Idaho;

thence along said northerly boundary of the Shoshone County Airport the following four (4) courses:

1. South 88°58'30" West, a distance of 1,341.42 feet;
2. South 88°58'20" West, a distance of 1,340.57 feet;
3. South 00°12'40" East, a distance of 190.00 feet;
4. South 88°57'26" West, a distance of 1,325.99 feet, more or less, to the west boundary of said NE1/4 of the SW1/4;

thence North 00°22'03" West along said west boundary a distance of 1,161.51 feet, more or less, to the east-west center of Section line of said Section 34;

thence South 89°18'28" East along said center of Section line a distance of 4,029.21 feet, more or less, to the **POINT OF BEGINNING**.



LEGEND

- ANNEXATION BOUNDARY
- △ CALCULATED POINT, NOTHING FOUND OR SET

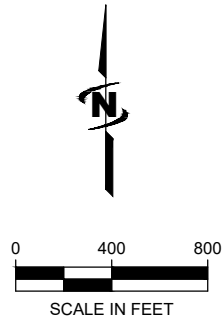
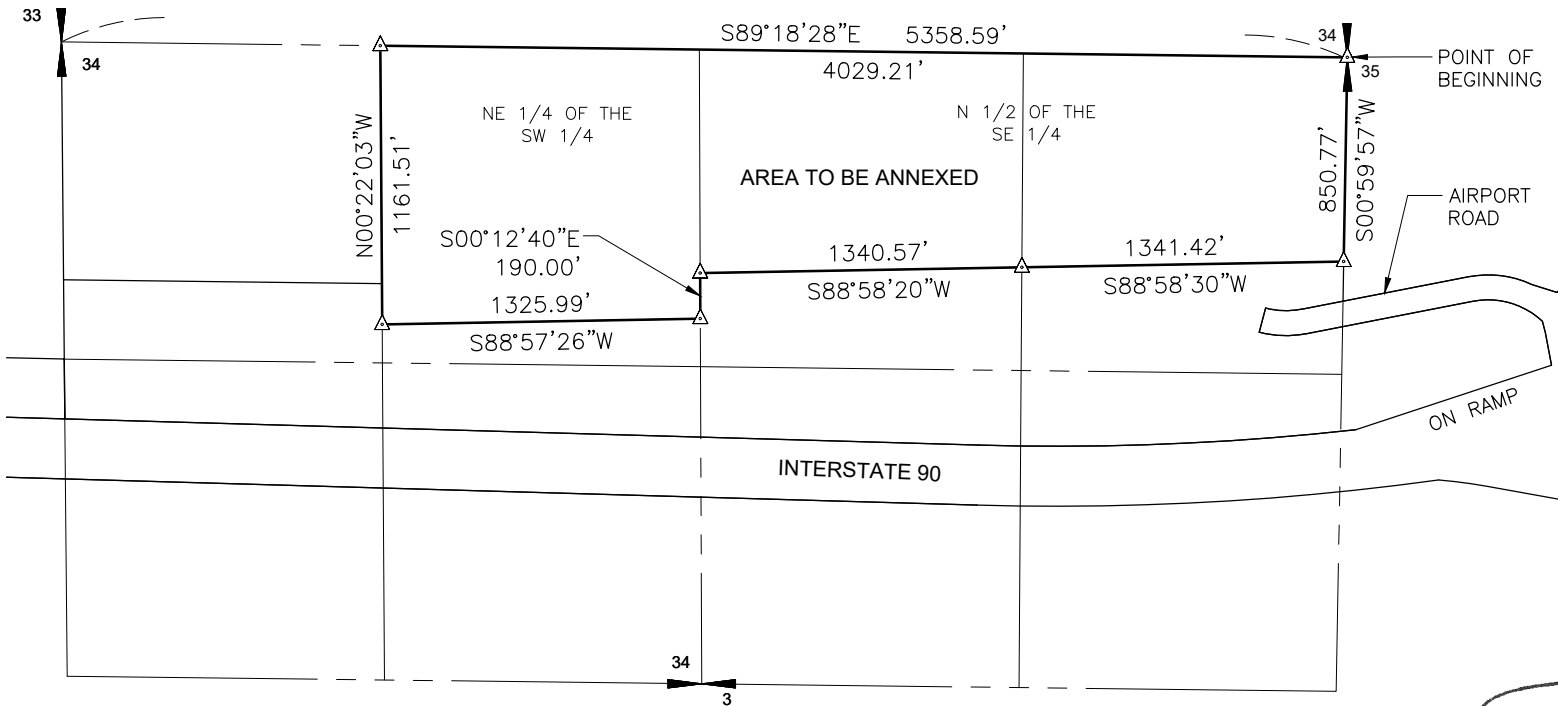


EXHIBIT
ANNEXATION EXHIBIT

A PORTION OF SEC 34, T49N, R2E, B.M., SHOSHONE COUNTY, IDAHO



J-U-B ENGINEERS, INC.

LAST UPDATE: 2/27/2024
PLOT DATE: 2/27/2024
FILE: 20-24-008-030-003_ANNEXEX

ATTACHMENT B
DEPICTIONS OF CAMPGROUND AREA
AND UTILITY PLANS

EXHIBIT B TO
PROPERTY LEASE AGREEMENT

EXHIBIT B TO
PROPERTY LEASE AGREEMENT

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LANDSCAPE NOTES:

1. REGULATIONS & STANDARDS

1.1.

All contractor work shall be conducted in accordance with ISPWC (Idaho Standard Public Works Construction), 2020 (or most recent published); and City of Smelterville, ID codes, standards and state and local regulations.
2. EXISTING CONDITIONS

2.1.

All utilities shall be located prior to construction and protected. Any damage to structures, utilities or concrete will be replaced at contractor's expense.

2.2.

The site has many existing improvements such as underground utilities, curb and gutter, light poles and sidewalks.

2.3.

See Engineer's plans for information about existing features.

2.3.1.

Refer to civil plans for all existing and/or proposed drainage pipes & locations, utilities. Protect all drainage at all times, protect all utilities at all times.
3. GRADING & SITE PREPARATION

3.1.

Prepare finish grades for planting by grubbing and removing weeds. If necessary apply Round-Up (or equivalent herbicide), using a certified applicator. Remove rocks and other materials over 2".

3.2.

All gravel overprep to be removed and disposed of off site.

3.3.

Finish grade to be smooth transition to allow for entire site to be a natural flowing space.

3.4.

Fine grade lawn areas to elevations set by Engineer's plans with positive drainage away from structures.

3.5.

Refer to Engineer's plans for grading information & for all drainage pipes and locations. Protect and retain drainage at all times.

3.6.

No pooling or standing water will be accepted per industry standards.
4. SOILS

4.1.

Lawn areas shall receive 12" min depth of screened topsoil.

4.2.

All planter beds shall receive 18" min depth of screened topsoil.

4.3.

Reuse of existing topsoil that has been stockpiled on site is permitted if:

4.3.1.

Topsoil is tested and analyzed to ensure a proper growing medium. Provide additional amendments as determined by soil tests.

4.3.2.

Topsoil is to be loose, friable sandy loam that is clean and free of toxic materials, noxious weeds, weed seeds, rocks, grass or other foreign materials.

4.3.3.

Topsoil shall have a ph of 6.5 to 8.0.

4.3.4.

If on site topsoil does not meet these minimum standards contractor is responsible for providing approved imported topsoil or improving onsite topsoil per the approval of the project manager.

4.4.

If imported topsoil is used it must be from a local source and be screened free of any debris or foreign matter. Topsoil must not contain rocks, sticks, lumps, or toxic matter and has a pH of 6.5-8.0. Smooth, compact, and fine grade topsoil in lawn areas to smooth and uniform grade .5" below adjacent surfaces.

4.6.

Amend all new plantings with 2 parts topsoil, 1 part compost.
5. RE-VEGETATED AREAS

5.1.

Any area disturbed by construction shall be hydroseeded with the seed mix per plans at the rate recommended by manufacturer.

5.2.

Any existing grasses that is damaged shall be seeded with the same type of existing material.

SITE SPECIFIC NOTES:

1.

ALL SITE ELEMENT PLACEMENT SHOWN IS APPROXIMATE. CONTRACTOR SHALL CONFIRM PLACEMENT OF CAMPSITES, ACCESS ROADS, PATHWAYS, ETC WITH EXISTING GRADING, EXISTING TREES, AND WITH IDAHO PARKS AND RECREATION (IDPR).
2.

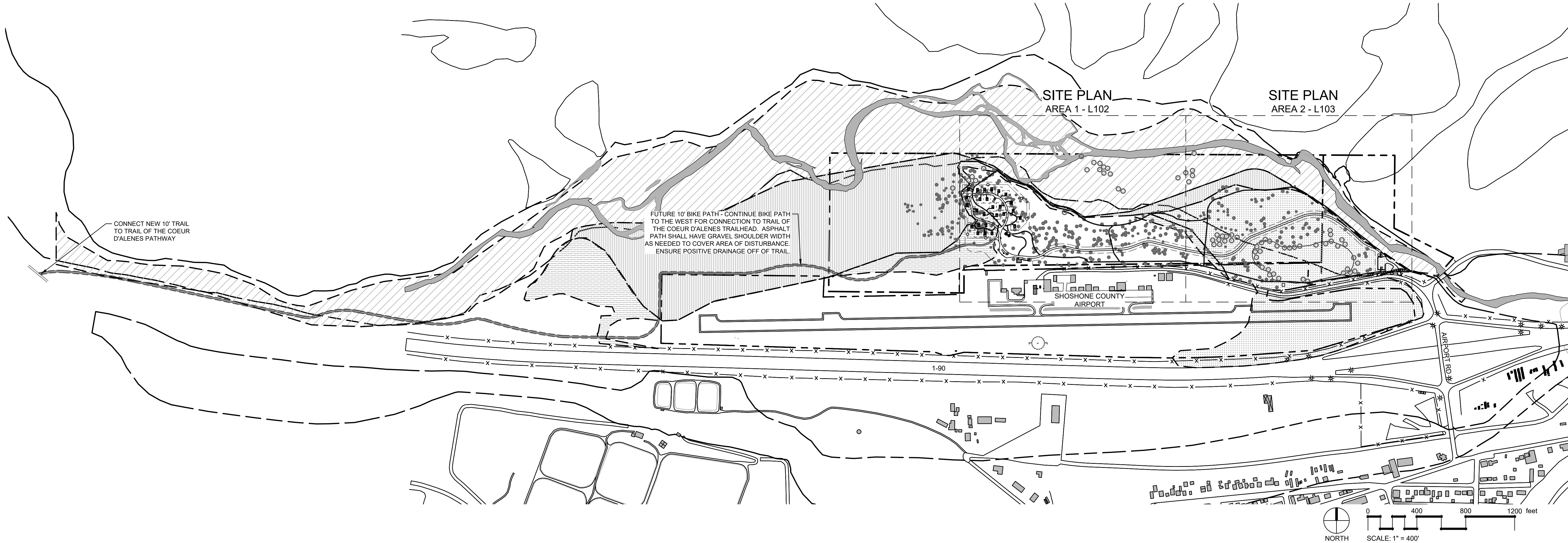
SEE CIVIL PLANS FOR UTILITY CONNECTIONS AND GRADING ESTIMATES AT SHOWER HOUSE.
3.

WEST TRAIL CONNECTION IS SHOWN AS REFERENCE ONLY, CONTRACTOR SHALL STAKE TRAIL LAYOUT WITH IDPR ON SITE PRIOR TO INSTALLATION.

FLOOD PLAIN LEGEND:

- PROPOSED FLOODWAY
- PROPOSED 100-YEAR FLOODPLAIN / ZONE AE
- PROPOSED 100-YEAR ZONE AO
- PROPOSED 500-YEAR FLOODPLAIN / ZONE X

SITE PLAN - OVERALL / FLOODPLAIN MAP:

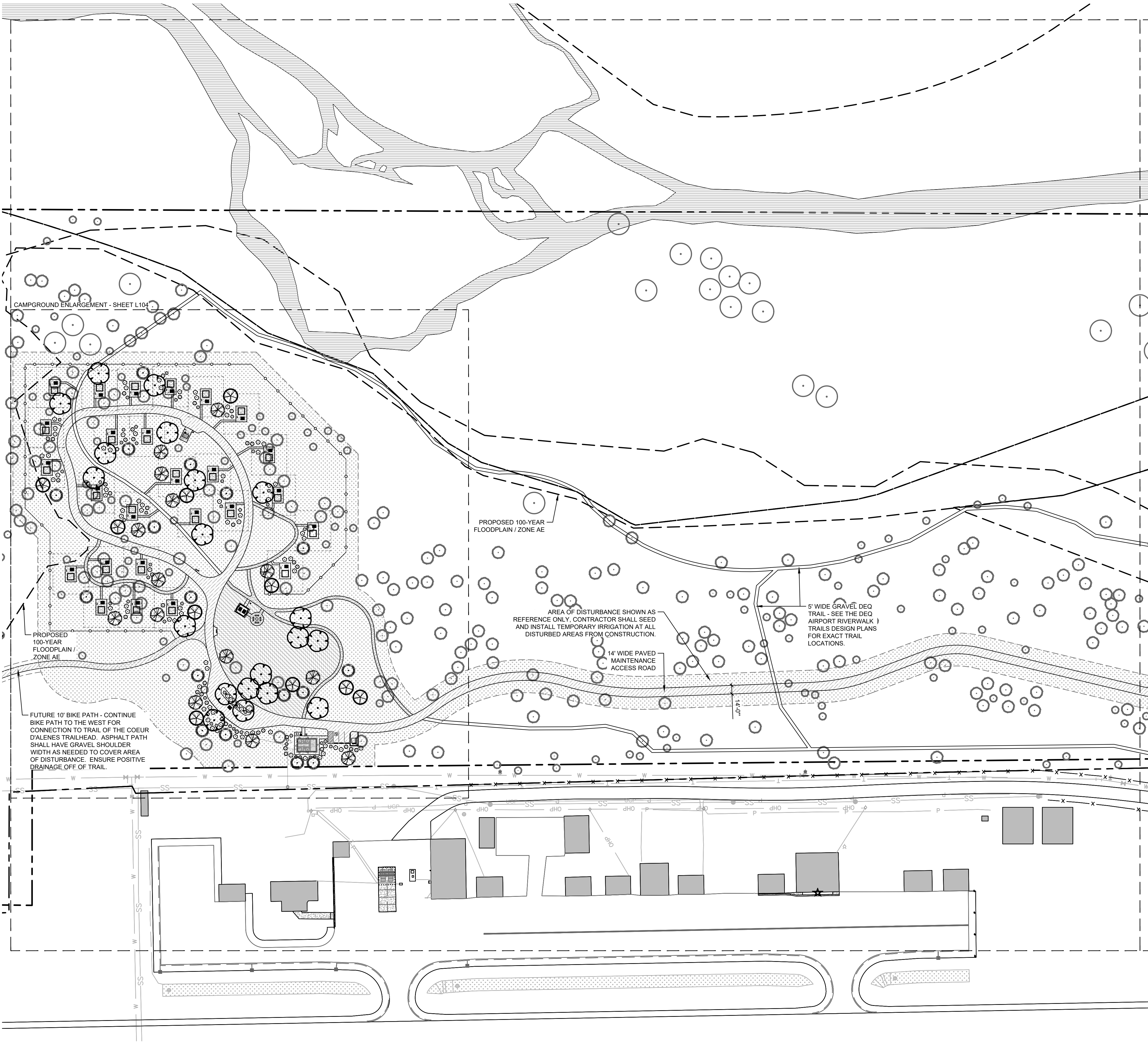


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PLANT SCHEDULE			
SYMBOL	BOTANICAL / COMMON NAME	CONT	QTY
TREES			
	Betula papyrifera / Paper Birch 50'h	25 gal	20
	Larix occidentalis / Western Larch 150'h	20 gal	10
	Picea engelmannii / Engelmann Spruce 100'h	20 gal	17
	Pinus ponderosa / Ponderosa Pine 120'h	20 gal	14
SHRUBS			
	Ceanothus velutinus / Snowbrush 6'h x 6'w	5 gal	40
	Mahonia aquifolium / Oregon Grape 7'h x 7'w	5 gal	79
	Symphoricarpos albus / Common White Snowberry 5'h x 5'w	5 gal	45

LANDSCAPE MATERIALS LEGEND:

-
- GRAVEL SURFACING - 4" DEPTH TYPE-1 COMPACTED AGGREGATE WITH GEOTEXTILE FABRIC - SEE DETAIL 6/L150.



STACK ROCK GROUP

LANDSCAPE ARCHITECTURE & MASTER PLANNING

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404 S 8th St. #154
Boise, ID 83702
StackRockGroup.com

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OFFICE: (208) 345.0500 EMAIL: WILL@STACKROCKGROUP.COM
WWW.STACKROCKGROUP.COM

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Seals

TRAIL OF THE COEUR D'ALENES
BIKE IN CAMPGROUND

SMELTerville, ID

REVISIONS		
MRK	DATE	Description
	**	**

JOB NO: 23-2589

DATE: 11.22.2023

DRAWN BY: DW/SH

CHECKED BY: WH



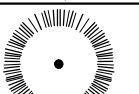

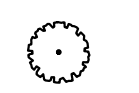
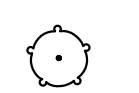
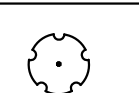
DRAWING TITLE

SITE PLAN -
MAIN SITE
AREA 1

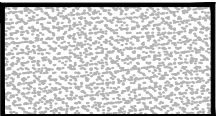
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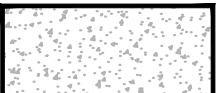
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	Ceanothus velutinus / Snowbrush 6'h x 6'w	5 gal	40
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	Symphoricarpos albus / Common White Snowberry 5'h x 5'w	5 gal	45


LANDSCAPE MATERIALS LEGEND:

- 

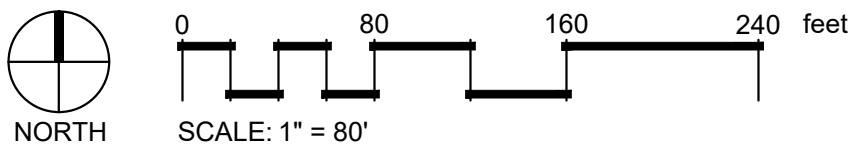
GRAVEL SURFACING - 4" DEPTH TYPE-1
COMPACTED AGGREGATE WITH
GEOTEXTILE FABRIC - SEE DETAIL 6/L150.
- 

CLEARWATER DRY SITE LOW
MAINTENANCE SEED MIX - HYDROSEED
IN ANY AREAS DISTURBED BY
CONSTRUCTION AT A RATE OF 1-2 LBS
PER 1,000 SQFT
- MIX SHALL BE: 30% SHEEP FESCUE, 30%
HARD FESCUE, 15% RECLAMATION
BLUEGRASS, 10% CREEPING RED
FESCUE, 15% PERENNIAL RYEGRASS
- 

ASPHALT PAVING - SEE
CIVIL PLANS.
- 

NEW CONCRETE FLATWORK - SEE
CIVIL PLANS.
- 

EXISTING TREE - LOCATION SHOWN
IS APPROXIMATE, CONTRACTOR
SHALL PROTECT TREES IN AREAS
OF DISTURBANCE PER TREE
PROTECTION NOTES SHEET L110.





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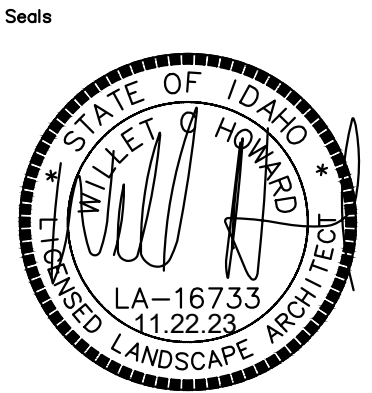
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TRAIL OF THE COEUR D'ALENES
BIKE IN CAMPGROUND

SMELTerville, ID

REVISIONS		
MRK	DATE	Description
	**	**

JOB NO:	23-2589
DATE:	11.22.2023
DRAWN BY:	DW/SH
CHECKED BY:	WH

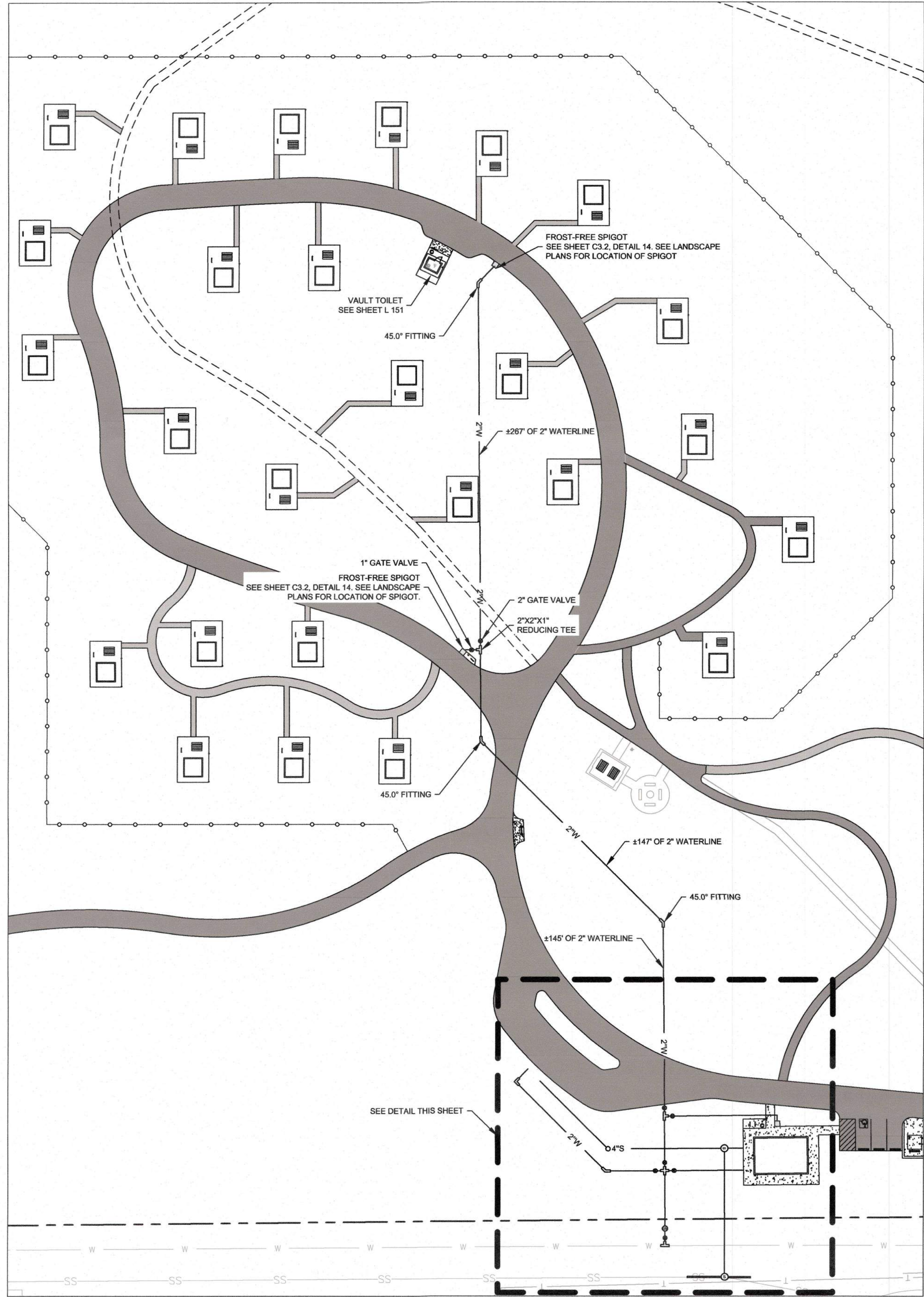
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SITE PLAN -
MAIN SITE
AREA 2

SHEET NUMBER

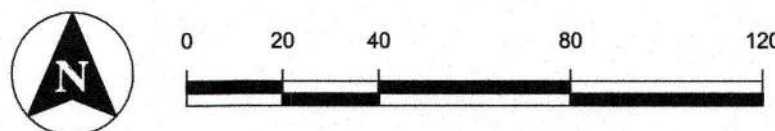
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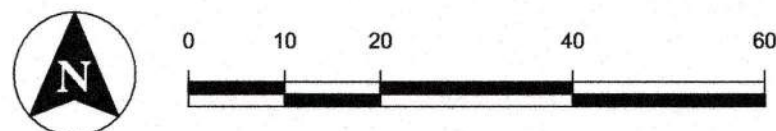
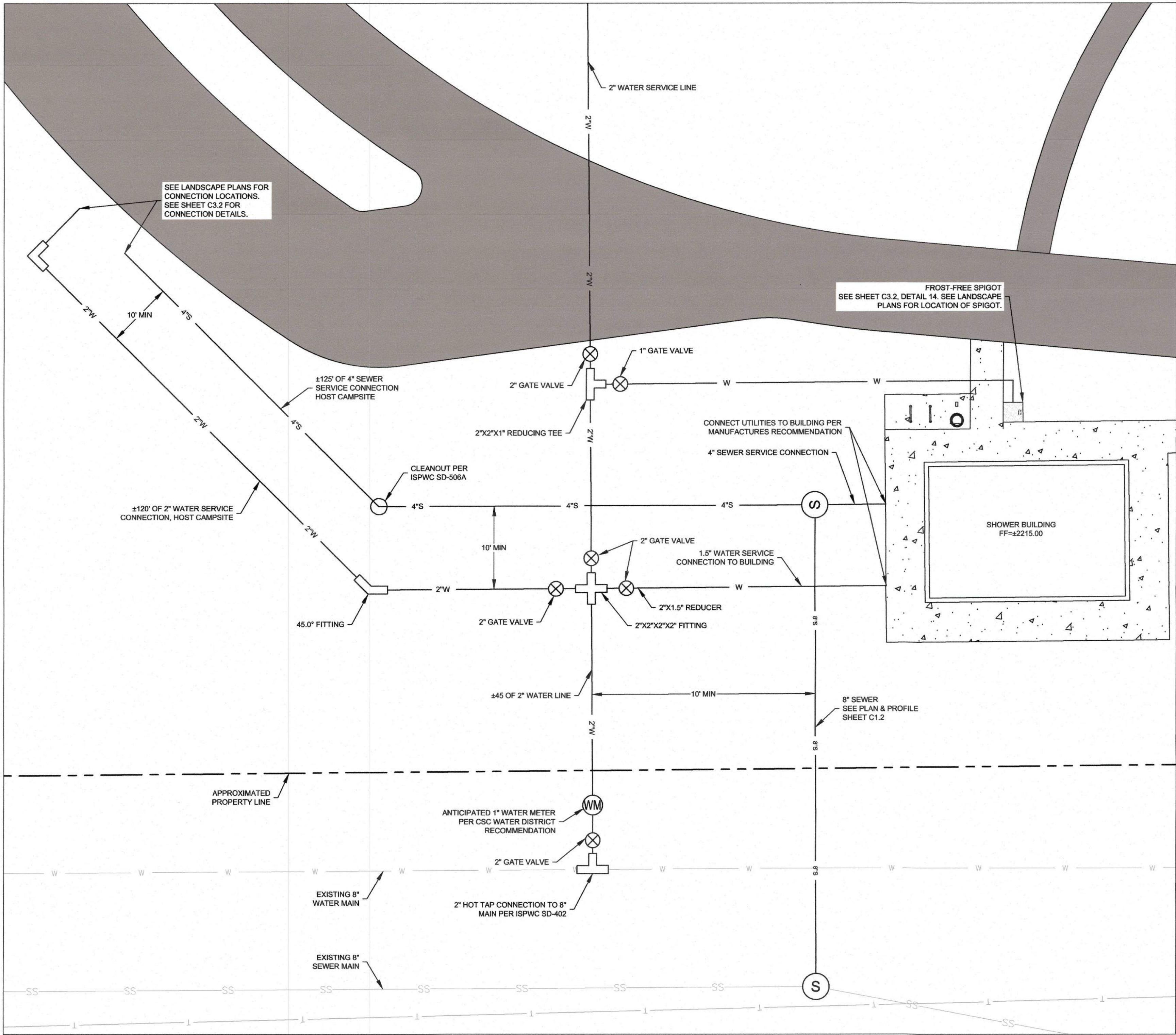


811 CALL BEFORE YOU DIG!
CALL DIGLINE INC.
PRIOR TO COMMENCING
UNDERGROUND WORK
DIAL: 811

NOTE:
THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN APPROXIMATELY ONLY PRIOR TO CONSTRUCTION. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO INFORM ALL UTILITY COMPANIES OF THE CONSTRUCTION SCHEDULE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR ANY AND ALL DAMAGE WHICH MAY OCCUR BY FAILURE TO EXACTLY LOCATE AND PROTECT ALL UTILITIES.



OVERALL UTILITY PLAN VIEW



DETAIL: BATHROOM AREA UTILITIES

LEGEND	
PAVED ROADWAY	
GRAVEL PATHWAY	
CONCRETE	

ARDURRA
COLLABORATE. INNOVATE. CREATE.
332 N. BROADMORE WAY
NAMPA, IDAHO 83687
PHONE: (208) 442-6300
WWW.ARDURRA.COM

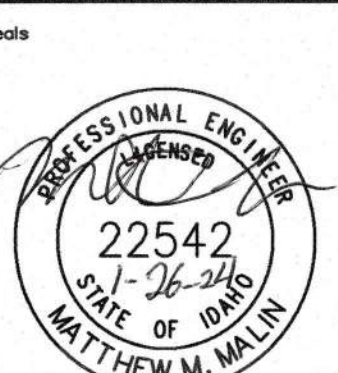
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BIKE IN CAMPGROUND
SMILTERTVILLE, ID

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MRK	DATE	Description
Δ	**	**

JOB NO: 23-2589
DATE: 11.22.2023
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CHECKED BY: MM

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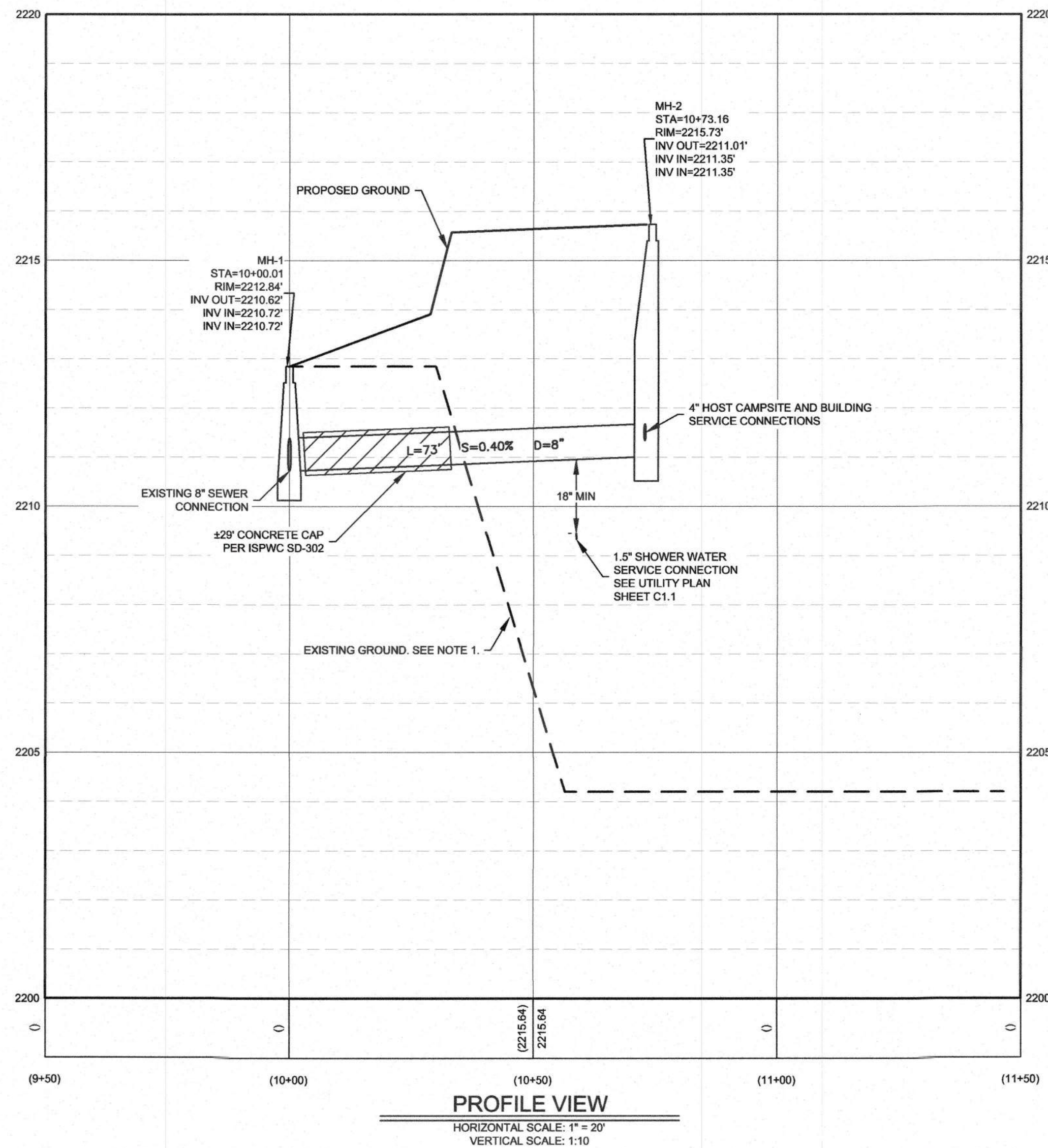
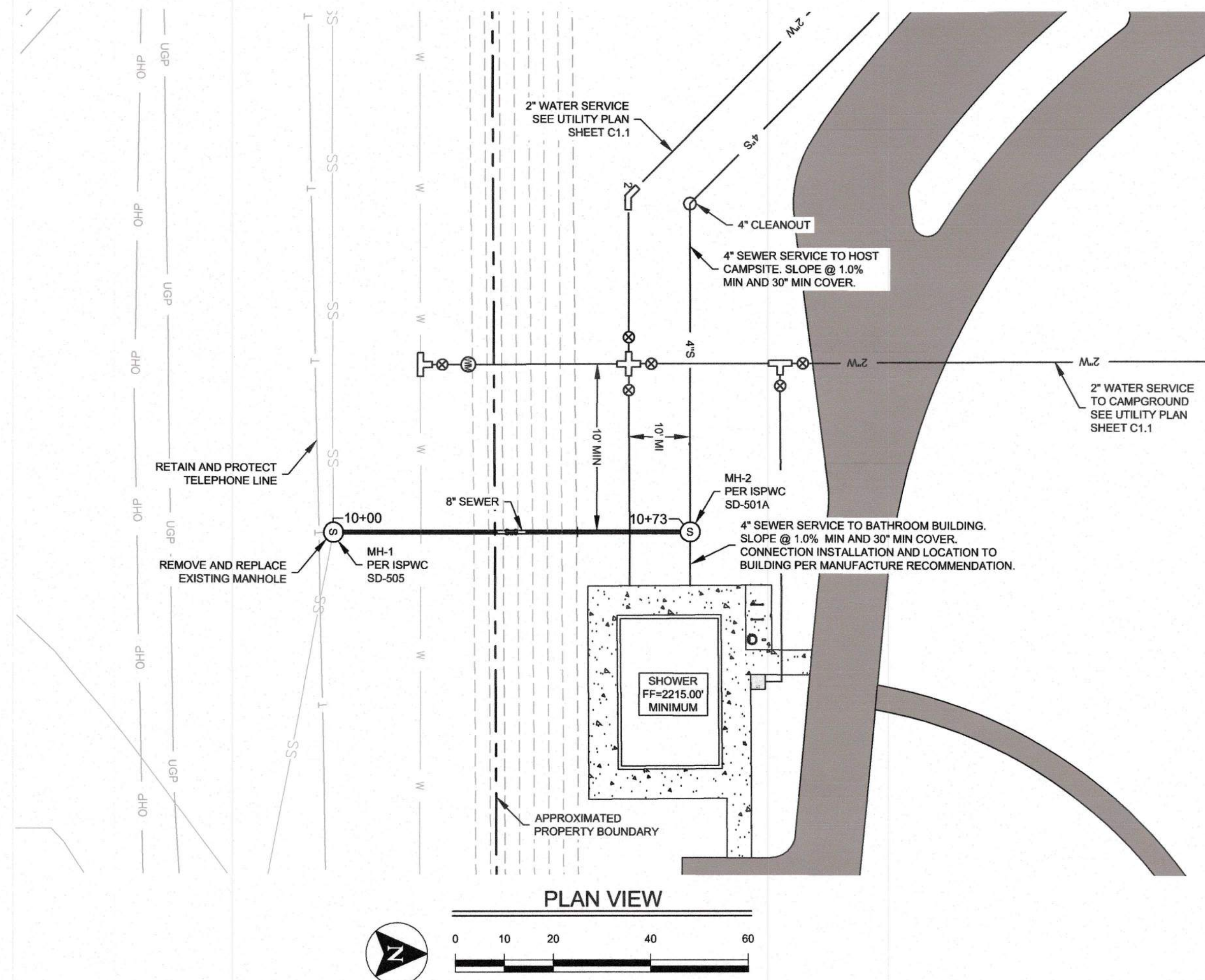
CIVIL –
UTILITY PLAN

SHEET NUMBER

C1.1

STACK ROCK GROUP - BID SET

- NOTES
- EXISTING GROUND IS NOT BASED ON SURVEYED DATA. EXISTING GROUND IS ONLY AN APPROXIMATION. EXISTING GROUND SHOWN SHALL ONLY BE USED AS A REFERENCE. CONTRACTOR SHALL SURVEY EXISTING GROUND PRIOR TO CONSTRUCTION.
 - MH-1 RIM ELEVATION IS BASED ON AS-BUILT DRAWING EDA PROJECT #07-01-05321, AND SHALL BE USED AS CONTROL POINT FOR THE PROPOSED SEWER LINE.
 - IN AREA WHERE FILL IS REQUIRED, SEWER MAIN SHALL MAINTAIN 4' MINIMUM COVER IN ALL DIRECTIONS. IF LESS THAN 4' OF COVER, CONCRETE CAP PIPE.



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CALL DIGLINE INC.
PRIOR TO COMMENCING
UNDERGROUND WORK
DIAL: 811

NOTE:
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BIKE IN CAMPGROUND

SMELTerville, ID

REVISIONS

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JOB NO: 23-2589
DATE: 11.22.2023
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CHECKED BY: MM

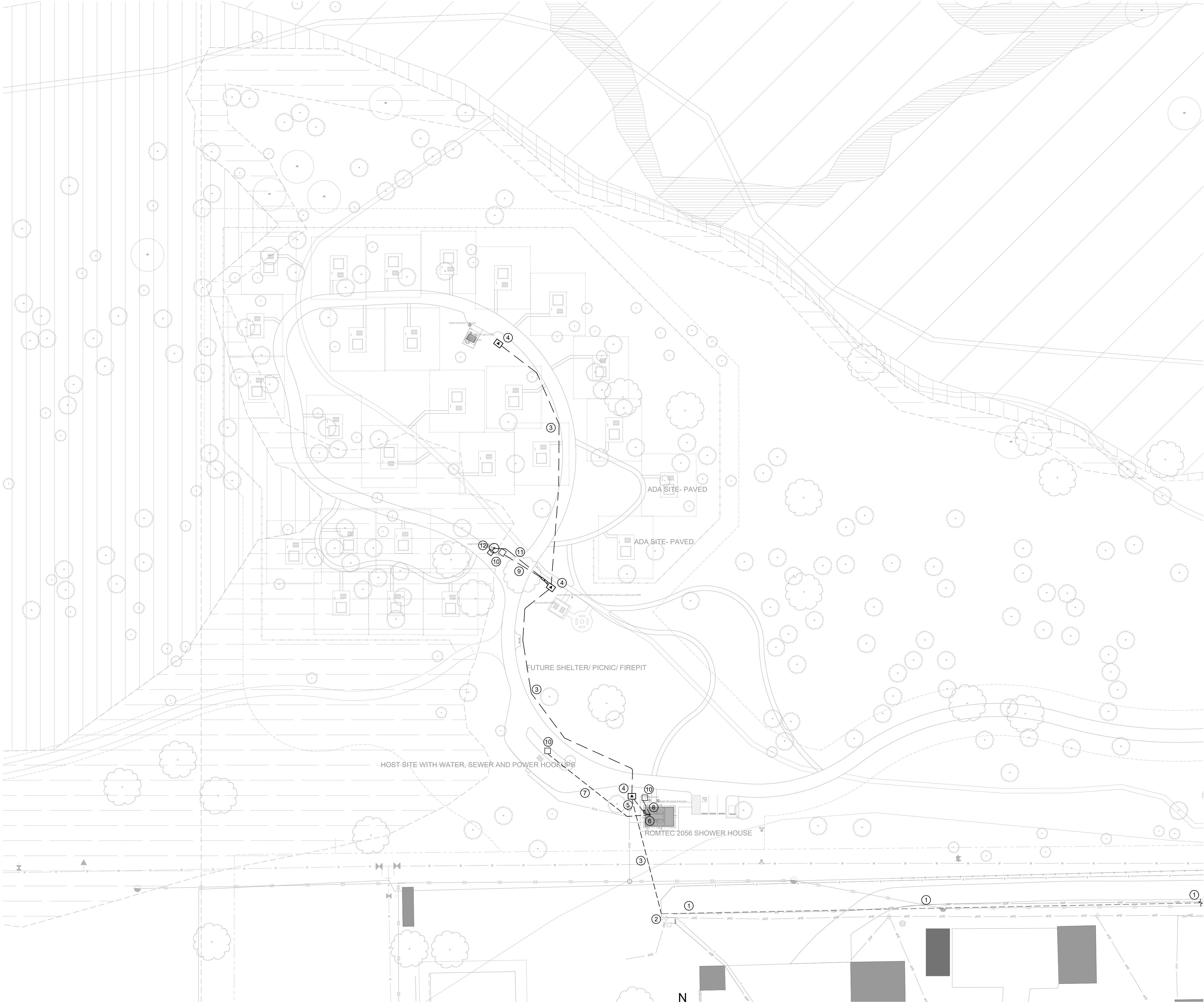
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CIVIL -
SEWER PLAN
AND PROFILE

SHEET NUMBER

C1.2

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ENLARGED ELECTRICAL SITE PLAN
SCALE: 1" = 50'-0"

GENERAL NOTES:

1. COORDINATE ALL UNDERGROUND SITE WORK WITH OTHER DISCIPLINES TO AVOID REWORK.
2. ALL IN-GRADE JUNCTION BOXES TO BE FIBERGLASS 12"x12"x18" DEEP. WITH LID LABELED 'ELECTRICAL'. FINISH ELEVATION OF TOP OF LID TO BE FLUSH WITH FINISHED GRADE, UNLESS NOTED OTHERWISE.
3. ALL PENETRATIONS THROUGH SLAB ARE TO BE SCOTCH WRAP RIGID CONDUIT OR PVC COATED RIGID CONDUIT.
4. ALL UNDERGROUND CONDUIT SHALL BE 1" SCHEDULE 40 PVC; UNLESS NOTED OTHERWISE.
5. SEE TRENCH DETAIL ON DETAIL SHEET(S) FOR INSTALLATION OF ALL UNDERGROUND CONDUITS.
6. COORDINATE LOCATION OF POWER, CABLE, AND TELECOMMUNICATION UTILITIES WITH THE LOCAL UTILITY COMPANY PRIOR TO ROUGH-IN OF THE UTILITY CONDUITS.

KEYED NOTES:

1. EXISTING UNDERGROUND POWER OWNED AND MAINTAINED BY AVISTA POWER UTILITY COMPANY, SHOWN FOR REFERENCE ONLY.
2. CONNECTION INTO EXISTING UNDERGROUND PRIMARY POWER DISTRIBUTION TO BE BY AVISTA POWER. ELECTRICAL CONTRACTOR TO COORDINATE ALL CONSTRUCTION ACTIVITY WITH AVISTA POWER FOR SCHEDULING.
3. NEW UNDERGROUND PRIMARY BY AVISTA POWER. SEE SHEET E3.0 FOR FURTHER INFORMATION. COORDINATE LOCATION WITH UTILITY COMPANY PRIOR TO ROUGH-IN.
4. NEW PAD MOUNTED TRANSFORMER AND PAD BY AVISTA POWER. COORDINATE LOCATION WITH UTILITY COMPANY PRIOR TO ROUGH-IN. COORDINATE ALL WORK WITH AVISTA POWER PRIOR TO ANY TRENCHING.
5. UNDERGROUND SECONDARY FROM THE UTILITY TRANSFORMER TO A WALL MOUNTED FEED THROUGH TYPE METER BASE BY DIVISION 16. SEE ONE-LINE DIAGRAM ON SHEET E3.0 FOR CONDUIT AND CONDUCTOR SIZING. ALL 90'S ARE TO BE LONG SWEEP TYPE. COORDINATE ALL WORK WITH AVISTA POWER PRIOR TO ANY TRENCHING. THE BUILDING IS DESIGNED BY THE BUILDING SUPPLIER AND ALL ELECTRICAL SERVICE ENTRANCE EQUIPMENT SHALL BE COORDINATED WITH THE ELECTRICAL DESIGN FOR THE BUILDING.
6. THE BUILDING ELECTRICAL DESIGN INCLUDING THE SERVICE ENTRANCE EQUIPMENT AND PANEL (PANEL A) ARE TO BE FURNISHED AND INSTALLED AS INDICATED ON THE BUILDING ELECTRICAL DESIGN DOCUMENTS, SEE ONLINE DIAGRAM ON SHEET E3.0 FOR ADDITIONAL INFORMATION.
7. UNDERGROUND FEEDER FROM PANEL A TO RV PEDESTAL AT THE CAMP HOST SITE. COORDINATE WITH THE BUILDING ELECTRICAL DESIGN FOR CONDUIT ROUTING. SEE ONLINE DIAGRAM ON SHEET E3.0 FOR ADDITIONAL INFORMATION.
8. UNDERGROUND FEEDER FROM PANEL A TO RV PEDESTAL FOR BICYCLE CHARGING AT THE BIKE RACK. COORDINATE WITH THE BUILDING ELECTRICAL DESIGN FOR CONDUIT ROUTING. SEE ONLINE DIAGRAM ON SHEET E3.0 FOR ADDITIONAL INFORMATION.
9. UNDERGROUND FEEDER FROM PANEL B TO RV PEDESTAL FOR BICYCLE CHARGING ADJACENT TO POLE LIGHT. SEE ONLINE DIAGRAM ON SHEET E3.0 FOR ADDITIONAL INFORMATION.
10. LOCATION OF RV CHARGING PEDESTAL - SEE ONLINE DIAGRAM ON SHEET E3.0 FOR PEDESTAL INFORMATION AT EACH LOCATION.
11. UNDERGROUND BRANCH CIRCUIT FROM PANEL B TO POLE LIGHT. SEE ONLINE DIAGRAM ON SHEET E3.0 FOR ADDITIONAL INFORMATION.
12. NEW POLE LIGHT, SEE FIXTURE SCHEDULE ON SCHEDULE SHEETS AND POLE BASE DETAIL ON DETAIL SHEETS FOR ADDITIONAL INFORMATION.



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BIKE IN CAMPGROUND

SMELTerville, ID

REVISIONS

MRK	DATE	Description
△	**	**


JOB NO:	23-2589
DATE:	11.22.2023
DRAWN BY:	MR
CHECKED BY:	JWVS

DRAWING TITLE

ENLARGED ELECTRICAL SITE PLAN

SHEET NUMBER

E1.0E



electricalengineeringcompany
engineering 4 tomorrow

world wide web: e2co.com
800 s. industry way, suite 350
meridian, idaho 83642
phone: 208.378.4450
fax: 208.378.4451
e2co project #: 23114

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input checked="" type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
May 13, 2024
IDFG Panhandle Regional Office
2885 W. Kathleen Avenue
Coeur d'Alene, ID 83815

AGENDA ITEM: **FY 2026 Budget Draft Proposal**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

FY 2026 BUDGET DRAFT PROPOSAL

A comparison of the FY 2024 and FY 2025 appropriated budgets to the FY 2026 budget draft proposal is provided on page 1.

The FY 2026 budget draft proposal assumes increases in benefit costs of \$95,600 and CEC of \$463,500 (page 2). Actual benefit cost increases and CEC, if any, are unknown until the Division of Financial Management (DFM) issues budget instructions in July. These amounts are being reserved to more accurately reflect the cash balances needed for these anticipated expenditures.

The FY 2026 budget includes enhancement requests (detailed on page 6) for increases in personnel costs for new full-time positions (FTP's), seasonal personnel, and operating expenditures in the Operations division (see DUs 12.01 – 12.03, and 12.05). It also includes a 2% departmentwide personnel cost increase to address ongoing compression and equity issues (DU 12.04).

The Recreation Bureau is requesting enhancements for a new Compact Wheel Loader and additional ongoing funds for the responsible OHV use media campaign, and one-time operating expense for snowmobile trail signs and trail makers (DUs 12.06 – 12.07). There is also one Development Bureau enhancement for the development of the newly acquired Bear Lake Fish Haven property (DU 12.08).

The FY 2026 budget request for one-time capital outlay replacement items is \$2,563,000 (see Form B-7 on page 7) and represents a 4% decrease from the total approved in FY 2025.

Overall, the FY 2026 budget draft proposal is a 34.6% decrease from the FY 2025 appropriation primarily due to the elimination of one-time ARPA funding in our Capital Development program.

Ongoing personnel and operating represent a \$2 million (7.1%) increase over FY 2025 and may start to exceed our ongoing revenue without additional fee increases or revenue sources.

Additional information about the department's revenue projections will be shared with the Board as necessary.

STAFF RECOMMENDATIONS

This item is for information only. Staff has reviewed and ranked the enhancement and replacement items and requests further discussion and direction from the Board as appropriate. Staff will continue to fine tune this draft proposal and incorporate any additional priorities identified prior to submitting a final proposal for the Board to approve at their August meeting.

Idaho Department of Parks and Recreation
FY 2026 Budget Request - *DRAFT Proposal*
Appropriation Comparison

Budget by Appropriation (All Funds)	FY 2024	FY 2025	FY 2026	% Change
Management Services				
FTP	33.08	33.08	33.08	0.0%
Personnel Costs	\$ 3,075,600	\$ 3,117,800	\$ 3,289,100	5.5%
Operating Expenditures	3,279,400	3,309,500	3,309,500	0.0%
Capital Outlay	100,000	170,000	100,000	-41.2%
Trustee and Benefit	16,041,800	16,041,800	16,041,800	0.0%
Management Services Total	\$ 22,496,800	\$ 22,639,100	\$ 22,740,400	0.4%
Operations				
FTP	150.72	157.72	166.72	5.7%
Personnel Costs	\$ 15,003,800	\$ 15,801,800	\$ 17,382,800	10.0%
Operating Expenditures	7,605,000	8,055,000	8,440,000	4.8%
Capital Outlay	3,488,000	2,581,000	3,053,000	18.3%
Trustee and Benefit	1,427,500	1,927,500	1,927,500	0.0%
Operations Total	\$ 27,524,300	\$ 28,365,300	\$ 30,803,300	8.6%
Capital Development				
FTP	-	-	-	
Personnel Costs	\$ -	\$ -	\$ -	
Operating Expenditures	-	-	-	
Capital Outlay	28,880,000	36,950,000	4,000,000	-89.2%
Trustee and Benefit	-	-	-	
Capital Development Total	\$ 28,880,000	\$ 36,950,000	\$ 4,000,000	-89.2%
Department Total				
FTP	183.80	190.80	199.80	4.7%
Personnel Costs	\$ 18,079,400	\$ 18,919,600	\$ 20,671,900	9.3%
Operating Expenditures	10,884,400	11,364,500	11,749,500	3.4%
Capital Outlay	32,468,000	39,701,000	7,153,000	-82.0%
Trustee and Benefit	17,469,300	17,969,300	17,969,300	0.0%
Department Total	\$ 78,901,100	\$ 87,954,400	\$ 57,543,700	-34.6%

Idaho Department of Parks and Recreation
FY 2026 Budget Request - *DRAFT Proposal*
All Agency Functions

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2025 Total Appropriation	190.80	4,035,400	47,053,700	36,865,300	87,954,400
FY 2025 Total Estimated Expenditures	190.80	4,935,400	140,043,300	59,735,400	204,714,100
FTP or Fund Adjustment		-	-	-	-
Removal of One-time Expenditures		-	(8,951,000)	(20,750,000)	(29,701,000)
Removal of ECF / Reappropriation		(900,000)	(88,759,400)	(21,400,000)	(111,059,400)
Base Reductions		-	(4,230,200)	(11,470,100)	(15,700,300)
FY 2026 Base	190.80	4,035,400	38,102,700	6,115,300	48,253,400
Program Maintenance					
Benefit Cost Increase (Estimate \$500 per FTP)		17,700	71,800	6,100	95,600
CEC Salary Multiplier (Estimate 3%)		87,800	346,700	29,000	463,500
Replacement Items - Rec Bureau Equipment		-	1,138,000	325,000	1,463,000
Replacement Items - Park Infrastructure & Equipment		-	350,000	-	350,000
Replacement Items - Vehicles		-	650,000	-	650,000
Replacement Items - Computer Replacement		-	100,000	-	100,000
Replacement Items - Capital Maintenance Projects		-	-	-	-
FY 2026 Program Maintenance	190.80	4,140,900	40,759,200	6,475,400	51,375,500
Program Enhancements					
12.01 - Park Operations 5.0 FTPs	5.00	-	313,500	-	313,500
12.02 - Park Operations Increase Seasonal PC	-	-	210,000	-	210,000
12.03 - Park Operations Increase OE	-	-	195,000	-	195,000
12.04 - 2% Equity Departmentwide	-	-	309,100	-	309,100
12.05 - Horsethief	4.00	-	900,600	-	900,600
12.06 - Rec Bureau Compact Wheel Loader	-	-	140,000	-	140,000
12.07 - Rec Bureau OHV Responsible Use Media	-	-	100,000	-	100,000
12.08 - Bear Lake Fish Haven	-	-	2,000,000	2,000,000	4,000,000
FY 2026 Budget Request	199.80	4,140,900	44,927,400	8,475,400	57,543,700
Budget by Expenditure Object					
Personnel Costs		3,116,800	16,263,400	1,291,700	20,671,900
Operating Expenditures		1,024,100	10,094,200	631,200	11,749,500
Capital Outlay		-	4,828,000	2,325,000	7,153,000
Trustee and Benefit		-	13,741,800	4,227,500	17,969,300
		4,140,900	44,927,400	8,475,400	57,543,700

Idaho Department of Parks and Recreation
FY 2026 Budget Request - *DRAFT Proposal*
Management Services

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2025 Total Appropriation	33.08	897,000	18,739,500	3,002,600	22,639,100
Executive Carryforward (ECF)			4,230,200	1,470,100	5,700,300
FY 2025 Total Estimated Expenditures	33.08	897,000	22,969,700	4,472,700	28,339,400
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	-	(170,000)	-	(170,000)
Removal of ECF / Reappropriation	-	-	(4,230,200)	(1,470,100)	(5,700,300)
Base Reductions	-	-	-	-	-
FY 2026 Base	33.08	897,000	18,569,500	3,002,600	22,469,100
Program Maintenance					
Benefit Cost Increase (Estimate \$500 per FTP)	-	2,400	14,300	-	16,700
CEC Salary Multiplier (Estimate 3%)	-	14,100	78,600	-	92,700
Replacement Items - Vehicles	-	-	-	-	-
Replacement Items - Computer Replacement	-	-	100,000	-	100,000
Replacement Items - Capital Maintenance Projects	-	-	-	-	-
FY 2026 Program Maintenance	33.08	913,500	18,762,400	3,002,600	22,678,500
Program Enhancements					
12.04 - 2% Equity Departmentwide	-	-	61,900	-	61,900
FY 2026 Budget Request	33.08	913,500	18,824,300	3,002,600	22,740,400
Budget by Expenditure Object					
Personnel Costs		478,100	2,811,000	-	3,289,100
Operating Expenditures		435,400	2,871,500	2,600	3,309,500
Capital Outlay		-	100,000	-	100,000
Trustee and Benefit		-	13,041,800	3,000,000	16,041,800
		913,500	18,824,300	3,002,600	22,740,400

Idaho Department of Parks and Recreation
FY 2026 Budget Request - *DRAFT Proposal*
Operations

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2025 Total Appropriation	157.72	3,138,400	22,014,200	3,212,700	28,365,300
Executive Carryforward (ECF)		-	-	-	-
FY 2025 Total Estimated Expenditures	157.72	3,138,400	22,014,200	3,212,700	28,365,300
FTP or Fund Adjustment		-	-	-	-
Removal of One-time Expenditures		-	(2,481,000)	(100,000)	(2,581,000)
Removal of ECF / Reappropriation		-	-	-	-
Base Reductions					
FY 2026 Base	157.72	3,138,400	19,533,200	3,112,700	25,784,300
Program Maintenance					
Benefit Cost Increase (Estimate \$500 per FTP)		15,300	57,500	6,100	78,900
CEC Salary Multiplier (Estimate 3%)		73,700	268,100	29,000	370,800
Replacement Items - Rec Bureau Equip & Vehicles (10.31 and 10.33)		-	1,138,000	325,000	1,463,000
Replacement Items - Park Infrastructure & Equip (10.31)		-	350,000	-	350,000
Replacement Items - Park Vehicles (10.33)		-	650,000	-	650,000
Replacement Items - Capital Maintenance Projects (10.36)		-	-	-	-
FY 2026 Program Maintenance	157.72	3,227,400	21,996,800	3,472,800	28,697,000
Program Enhancements					
12.01 - Park Operations 5.0 FTPs	5.00	-	313,500	-	313,500
12.02 - Park Operations Increase Seasonal PC	-	-	210,000	-	210,000
12.03 - Park Operations Increase OE	-	-	195,000	-	195,000
12.04 - 2% Equity Departmentwide	-	-	247,200	-	247,200
12.05 - Horsethief	4.00	-	900,600	-	900,600
12.06 - Rec Bureau Compact Wheel Loader	-	-	140,000	-	140,000
12.07 - Rec Bureau OHV Responsible Use Media	-	-	100,000	-	100,000
FY 2026 Budget Request	166.72	3,227,400	24,103,100	3,472,800	30,803,300
Budget by Expenditure Object					
Personnel Costs		2,638,700	13,452,400	1,291,700	17,382,800
Operating Expenditures		588,700	7,222,700	628,600	8,440,000
Capital Outlay		-	2,728,000	325,000	3,053,000
Trustee and Benefit		-	700,000	1,227,500	1,927,500
		3,227,400	24,103,100	3,472,800	30,803,300

Idaho Department of Parks and Recreation
FY 2026 Budget Request - *DRAFT Proposal*
Capital Development

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2025 Original Appropriation	-	-	6,300,000	30,650,000	36,950,000
Reappropriation	-	900,000	88,759,400	21,400,000	111,059,400
FY 2025 Total Estimated Expenditures	-	900,000	95,059,400	52,050,000	148,009,400
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	-	(6,300,000)	(20,650,000)	(26,950,000)
Removal of ECF / Reappropriation	-	(900,000)	(88,759,400)	(21,400,000)	(111,059,400)
Base Reductions	-	-	-	(10,000,000)	(10,000,000)
FY 2026 Base	-	-	-	-	-
Program Maintenance					
Capital Maintenance - Health & Safety (10.35)	-	-	-	-	-
Capital Maintenance - Preservation / Preventative Maintenance	-	-	-	-	-
Capital Maintenance - Building and Infrastructure Improvement	-	-	-	-	-
FY 2026 Program Maintenance	-	-	-	-	-
Program Enhancements					
12.08 - Bear Lake Fish Haven			2,000,000	2,000,000	4,000,000
FY 2026 Budget Request	-	-	2,000,000	2,000,000	4,000,000
Budget by Expenditure Object					
Personnel Costs		-	-	-	-
Operating Expenditures		-	-	-	-
Capital Outlay		-	2,000,000	2,000,000	4,000,000
Trustee and Benefit		-	-	-	-
		-	2,000,000	2,000,000	4,000,000

Idaho Department of Parks and Recreation
FY 2026 Budget Request - ***DRAFT Proposal***

Program Enhancement Summary

Priority Rank	DU	Description	Fund	FTP	Personnel Costs	Operating Expenditure	Capital Outlay	Trustee/ Benefit	TOTAL
1	12.01	Park Operations - 5.0 FTP New Positions Request 2 new Rangers, 2 Housekeepers, and 1 Maintenance Craftsman, Sr., to support park operations. Ongoing PC.	24300	5.00	313,500				313,500
		Subtotal		5.00	313,500	-	-	-	313,500
2	12.02	Park Operations - Statewide Increase in Seasonal PC Increase in ongoing PC appropriation for parks to provide for additional hours and pay rates to support increased visitation.	24300		210,000				210,000
		Subtotal		-	210,000	-	-	-	210,000
3	12.03	Park Operations - Statewide Increase in Operating Exp Increase in ongoing OE appropriation for parks to provide for increased utility costs and demand from increased visitation.	24300			195,000			195,000
		Subtotal		-	-	195,000	-	-	195,000
4	12.04	Departmentwide - 2% Equity Increase for all FTPs Increase in ongoing PC to address systemic compression, below market salaries, and cost of labor statewide.	24300		309,100				309,100
		Subtotal		-	309,100	-	-	-	309,100
5	12.05	Horsethief Operations Ongoing PC and OE for Horsethief Lake SP (1 Manager, 2 Rangers, 1 AA, Seasonal) plus one-time CO for equipment.	24300	4.00	270,600 90,000	90,000	450,000		810,600 90,000
		Subtotal		4.00	360,600	90,000	450,000	-	900,600
6	12.06	Recreation Bureau - Compact Wheel Loader / Snowblower One-time capital outlay for the purchase of a towable travel trailer for the OHV trail maintenance crew.	24703				140,000		140,000
		Subtotal		-	-	-	140,000	-	140,000
7	12.07	Recreation Bureau - Responsible OHV Use Media Ongoing OE appropriation for a public awareness advertising campaign to promote responsible OHV use in Idaho.	25004			100,000			100,000
		Subtotal		-	-	100,000	-	-	100,000
8	12.08	Development - Bear Lake Fish Haven One-time capital outlay for the development of the Bear Lake Fish Haven Property. \$2 million LWCF / \$2 million match.	34800 24701				2,000,000 2,000,000		2,000,000
		Subtotal		-	-	-	4,000,000	-	2,000,000
		Subtotal		-	-	-	-	-	-
		Total Program Enhancements		9.00	1,193,200	385,000	4,590,000	-	4,168,200

Page: _____ of _____

Grand Total by Category					2,563,000
6198	Other Site Development - 1099 Reportable	0	0	-	
6398	Other Property Improvements - 1099 Reportable	0	0	-	
6410	Personal Computer Hardware	0	40	100,000	
6610	Landscape Equipment	126	6	1,195,000	
6630	Auto & Light Trucks	14	12	770,000	
6650	Small Motorized Equipment	37	10	498,000	

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: Strategic Plan Update
FY2025 to FY2028

ACTION REQUIRED: Approve Strategic Plan

PRESENTER: Adam R. Zaragoza
Management Services Administrator

PRESENTATION

BACKGROUND INFORMATION:

Annually, an updated strategic plan is required to be submitted by each agency to the Division of Financial Management (DFM). This year, all agencies strategic plans must be submitted no later than July 5, 2024. Strategic planning and performance measures are governed by Idaho Code 67-1901 thru 67-1905.

STAFF RECOMMENDATIONS:

Staff recommends approval of the strategic plan with any amendments or edits the Board may deem reasonable prior to the July 5, 2024 deadline.

Attachments:

Draft FY25 to 28 Strategic Plan
Strategic Plan Memo from DFM, April 4 2024
2024 Strategic Planning and Performance Report Guide

DRAFT FY25 to 28 Strategic Plan



Strategic Plan

Idaho Department of Parks and Recreation

FY2025 to FY2028

Idaho Park and Recreation Board

The Idaho Department of Parks and Recreation Board provides citizen oversight for the agency. Each member is appointed by the Governor and represents one of six districts of the state.

Current Board members are:

Charles “Chuck” Roady	District 1	Bonn timers Ferry, Idaho
Hugh Cooke	District 2	Moscow, Idaho
Brian Beckley (Chair)	District 3	Meridian, Idaho
Mike Roach	District 4	Fairfield, Idaho
Amy Manning	District 5	Pocatello, Idaho
Vacant	District 6	Idaho Falls, Idaho
Susan E. Buxton, Director	Ex Officio	Boise, Idaho

PARKS AND RECREATION

Enjoying the Outdoors for Generations

The mission of the Idaho Department of Parks and Recreation (IDPR) is to improve the quality of life in Idaho through outdoor recreation and resource stewardship. We help create life-long memories through unique experiences that can enhance the human spirit, while we also ensure the preservation of the State's natural resources for future generations.

IDPR manages thirty state parks, trails and recreational programs throughout the state. What we do best—and better than any other provider in the state—is provide overnight stays in beautiful settings, offer unique daytime recreation areas and experiences, and deliver access to outdoor recreation on state and federal lands.

We see Idaho's recreation future as a viable-and-growing economic driver for the State (outdoor recreation contributes \$3.4 billion annually and is growing), as IDPR maintains a delicate balance between visitor access and resource protection. Residents and out-of-state visitors enjoy opportunities in our parks, facilities, trails, and other recreation areas. Despite the record popularity of certain locations, our park and recreation areas are so well-designed and managed that the crowds do not detract from the experience.

Parks are not just nice, they are necessary. We want all Idahoans and visitors to enjoy the Idaho outdoors, and we want those opportunities to be available forever. This strategic plan is about developing a sustainable model and leaving our parks and recreation areas better than when we inherited them. The plan proposes initiatives and strategies on how to achieve this.

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

Brian Beckley, Chair
Idaho Park and Recreation Board May 13, 2024

THE STRATEGIC PLAN

The Planning Process

It is important to IDPR that our strategic plan is a useful tool. Only with the support and input of the individuals who make decisions daily regarding the operation and administration of the Department, can the document truly be valuable. The final plan is sent to the Governor's office, distributed to employees, and featured on the Department website.

Using the Strategic Plan

The strategic plan becomes a part of our daily work lives in several ways and sets the trajectory of the Department. It guides employees and the Board in how we choose to focus our funds. IDPR uses the strategic plan in setting work expectations and goals at all levels—the Board, the Director, and employees.

Parks and programs have annual work plans that mirror strategic plan objectives and tasks. These park- and program-level work plans become the basis for the individual work plans and performance evaluations. Those evaluations are then used to identify how to improve for the upcoming year. This reporting mechanism reinforces the importance of the strategic plan and gives us the ability to measure our performance from year to year.

Finally, the strategic plan includes initiatives from our Statewide Comprehensive Outdoor Recreation Plan (SCORP) that are tailored to IDPR. These relationships and how they coordinate are shown in the following diagram.



Organization

We maintain our organizational structure from the previous plan to highlight our approaches to “experience,” “access,” and “stewardship,” while also folding in the concept of “what we do best.” The plan provides specific objectives and tasks regarding performance measures over a five-year period. The plan also identifies those key factors external to the Department and beyond its control that could significantly affect meeting performance measures.

Strategic Highlights

The Department is determined to address the capital expansion, operating and maintenance needs of our facilities while not asking to spend money we do not have. The Governor and State Legislature has generously appropriated over \$165 million in recent years to address the backlog of maintenance and much needed capital expansion to add more public recreation areas. Expanded and improved facilities will create additional staffing, utility, and other operation expenses, and the Department must enhance our operational resources to ensure visitors receive the maximum benefit from our improved and expanded facilities. We know that with strategic investments, the State of Idaho will reap economic benefits. Our true success is measured not in economic multipliers but the overall value provided to visitors, to the communities where we operate, and to the State.



Climber at City of Rocks

Agency Objectives

IDPR administers recreation sticker programs for boats, snowmobiles, and off-highway vehicles (OHVs). Money from these sticker programs goes to develop and maintain trails, facilities, and education programs for snowmobilers, boaters and OHV operators. IDPR administers non-motorized trail programs like Park N’ Ski, and we assist the Department of Agriculture in its Invasive Species Sticker program. IDPR also manages several outdoor recreation grant programs that provide facilities and services to a wide variety of recreationists and the local government organizations that serve them.

Sustainable Model

The strategic plan is the result of a continuous improvement process that evaluates the department’s direction and identifies key strategies to meet goals. This version of the strategic plan is about developing a sustainable model for the Idaho Department of Parks and Recreation and leaving our parks and recreation opportunities better than they were previously. Our sustainable model focuses on acknowledging what we do best as an organization.

WHAT WE DO BEST

Experiences

IDPR provides unique experiences in our parks with overnight stays in beautiful, natural settings and exceptional daytime recreation areas. The pandemic taught us that parks are not only nice, but they are absolutely necessary. It is important for recreators to understand more about what they experience in the outdoors, and that it is equally important they know how to recreate responsibly.

Goal: Create experiences that renew the human spirit.

Objective 1: Provide a greater number of, and options for, overnight camping opportunities.

Campers look for unique camping experiences—some for an entry into the camping, some for a new adventure, some for a more comfortable alternative to tent camping. Camping is fulfilling the younger, more diverse generation’s desire for a different type of vacation experience. Conversely, older campers generally look for more comfortable accommodations while still “camping” or “glamping.” Regardless of why, IDPR has a historic opportunity to provide more unique types of accommodations such as lodges, treehouses, yurts, tent and recreational vehicle (RV) sites, among many other concepts.



New campground under construction at Eagle Island State Park

With the ongoing surge in park visitation since 2020, IDPR is adding inventory with various types of accommodations and amenities based on the State’s natural landscape. The locations of these unique experiences are carefully considered to find spots within “demand” parks. IDPR is also targeting new opportunities at underutilized parks to make them more self-sufficient and evaluating locations within the State that retain public access in perpetuity.

Task 1: By Fall 2027, develop or add at least an additional 300 overnight accommodation sites for RVers, tent campers, cabin enthusiasts, cyclists, etc.

State Park Campgrounds

Since 2020 camping at Idaho State Parks has been maximized at our current parks and the demand for camping opportunities has stretched the traditional camping peak season (Memorial Day to Labor Day) out to include the “shoulder seasons” of April | May and



September | October (depending on location). Idaho is becoming a world-renowned recreation destination and needs more camping opportunities but must also preserve the State’s unique landscape. We will continue to add campgrounds within existing Idaho State Parks and evaluate opportunities for new State Park areas.

Campground at Challis Hot Springs, now part of the Land of the Yankee Fork State Park

To assist with the demand to add more campgrounds, IDPR proposes to partner with other entities to provide “State Park Partner Campgrounds.” The

partnership will leverage IDPR skills in designing, building, writing grant proposals, and also provide a reservation system and management of the resources. The partnering entity will provide the land for development.

Task 2: By July 2025 enter into partnership agreements with at least two other entities to construct State Park Partner Campgrounds.

Objective 2: Provide a greater number of daytime recreation experiences.

Task 3: By Fall 2026, develop an additional 25 day use areas and upgrade/improve at least 150 boat slips and docks.

Satisfied customers

IDPR prides itself in providing exceptional customer service to our visitors. It is one of the things we do best. We monitor customer satisfaction and continue to send out surveys to every overnight guest who makes a reservation.

Task 4: Annually evaluate customer satisfaction surveys and implement changes (including increased staffing and construction projects) at the state-, region-, or park-level as appropriate.

Task 5: By July 1, 2024, implement new customer satisfaction survey questions that elicit responses that can better guide employees on how to improve customer service.

Performance Measure 1: Maintain or improve our customer satisfaction rating.

Competitive Wages

Great customer service comes from employees who love their job. The work of running state parks and recreation programs provides a rewarding public service job. As our park managers retire, we must recruit and retain new leaders and provide job satisfaction to a new generation of workers—some who did not anticipate or study for a natural resource job. Our Junior Ranger and Recreation programs are one way of recruiting future generations of patrons and, hopefully, employees who value the Idaho outdoors. Recruiting employees, both full-time and seasonal, also requires providing a competitive wage.

Task 6: In preparing the budget each year, seek additional appropriations to bring IDPR compensation closer in line with other resource agencies and with other state park system budgets.

Education

IDPR provides not only quality recreation experiences associated with overnight stays, but also recreation experiences through education, instruction, and interpretation. For most park visitors—particularly young visitors—interacting with employees in an educational or interpretive program greatly enhances their experience.

IDPR also provides excellent education opportunities within the Recreation Bureau on snowmobiling, avalanche safety and rescue, safe boating, and OHV safety. It is one of the things IDPR does best, and the department is generally the only entity providing the instruction.

Performance Measure 2: Increase the number of participants in Junior Ranger and Recreation Bureau programs by at least three (3) percent each year through July 2026.



A ranger giving a presentation on wildlife

Technology and Broadband Improvements

Recreating outdoors is about disconnecting from urban life and embracing the natural environment. In the past, technology was perceived as part of urban life and not appropriate within a park. We know now that technology can, and needs to be, a part of experiencing the natural environment. Access to technology while camping, along with the use of social media and streaming services, helps to eliminate barriers to camping.

Through the success of several pilot programs, IDPR shifted from a distributed, pay-to-use and unsustainable Wi-Fi model to a free Wi-Fi hotspot model that has been well-received by customers. IDPR will expand access where and when adequate internet connectivity is available. Unfortunately, because of the remote location of many parks and recreation areas, internet connectivity is not always available with sufficient bandwidth to address business, employee, and customer needs (in priority order).

Task 7: By January 2026, and as connectivity at the parks improves, move the reservation window to allow same day reservations and online campground check ins. This will provide traveling campers more flexibility in making reservations, minimize cash handling and be more efficient than manually registering and checking registrations.

ACCESS

IDPR creates and manages opportunities for adventure on state and federal lands. We maintain recreation trails and facilities throughout the state, and we are always looking for ways to increase recreation infrastructure.

Goal: [Maintain and create new opportunities for adventure.](#)

IDPR provides access to outdoor recreation through a variety of means. The term “access” as used here includes not only a point of entry, but also the full recreational opportunity. IDPR impacts all recreationists, not only those who enjoy State Parks but also those who enjoy motorized and non-motorized recreation throughout Idaho.

Objective 3: Protect and improve access to valuable recreational facilities throughout the state. Having access to state and federal lands is key to many recreation opportunities in Idaho. Despite IDPR’s efforts at advocating for maintaining multiple use access to Forest Service properties, 40 percent of multiple use trails over the last three decades have been redesignated for non-motorized use only. Idaho needs more public access, not less.

Access closures can result from not only changes in plans and management strategies (e.g., “This trail is now closed.”) but also changes in local, state, and federal budgets (e.g., “We no longer have funds to maintain this trail.”) It is important to note that without maintenance, many trails simply disappear



Trail crew clearing the way

from lack of use. Although budgets for trail maintenance on federal lands continue to decline, IDPR continues to dedicate funds toward trail maintenance of motorized, non-motorized, and multiple use recreation access throughout Idaho.

Task 8: By Fall 2025, provide a no-net-loss of trails plan and enhance at least 500 miles of the Idaho Centennial Trail with wayfinding signage, clearing, access easements, and other improvements.

STEWARDSHIP

We inspire hope for the future through exceptional stewardship of our facilities and natural resources.

Goal: Be responsible stewards of our natural resources.

Stewardship is an important trait of any land management agency. We are entrusted with caring for property that must thrive for generations. Part of our mission is to be good stewards of the outdoor recreation resources under our care. Our stewardship responsibilities include care and maintenance of campground and day use facilities, control of invasive species (plants, snails, etc.), planting trees, managing fuel loads, controlling erosion, maintain historic and cultural properties and structures, restoring riparian areas, curating historic artifacts, preserving Dark Sky areas, and preserving the culture of those that came before.

As stewards, we take steps to improve safety within our parks that include removing hazard trees, decreasing the fire fuel load, establishing forests and range lands that are more fire-resistant, and creating fire breaks to protect parks.



Eroded shoreline at Lake Cascade will be restored with a FY 2025 project.

Our failure to care for these important resources is generally the cause of complaints and dissatisfied customers. Given population increases and the popularity of outdoor recreation in Idaho, we anticipate that growing numbers of customers will seek access to our cherished public lands.

Objective 4: Be exceptional stewards of the natural resources, artifacts and assets entrusted to IDPR.

To be great stewards, we must recognize that our parks and recreation areas have a threshold capacity. Our natural resources cannot support an unlimited number of people at any given

time—they have limits. It is important that IDPR understand and manage to these limits.

Task 9: Identify areas within our parks and managed sites that need resource restoration. Prioritize restoration efforts and include them in the FY 2026 budget.

Task 10: By January 2027, identify at least two parks that can support Dark Sky preservation and offer enhanced stargazing opportunities.

FACILITY MAINTENANCE

More visitors mean more wear and tear on facilities, naturally. IDPR already has an extensive backlog of maintenance and capital expansion projects. However, the State Legislature has generously appropriated over \$165 million to address the backlog of maintenance and to expand facilities. The Department is determined to address the need for new facilities, to secure new recreational opportunities, and to eliminate the maintenance backlog.

Performance Measure 4: Reduce the backlog of maintenance projects by FY 2030 and establish an ongoing maintenance program.

Task 11: In preparing the capital budget each year, evaluate progress toward the goal of eliminating the agency’s maintenance backlog.

Task 12: By January 2026, update the comprehensive assessment of all IDPR facilities and required maintenance.



The historic stamp mill at Bayhorse has been evaluated and forthcoming structural repairs will ensure this piece of mining lore will remain for years to come.

EXTERNAL FACTORS

There are several factors external to the Department that may delay or prevent the implementation of this strategic plan.

Resource Supply Chain

With the recent influx of funding from the Federal government from the American Rescue Plan Act (ARPA), the Infrastructure Investment and Jobs Act (IIJA), and the State Surplus program, there will be continued strain on the available labor and materials over the next five years, which will drive increased costs. Moreover, all agencies receiving funds will be under the same time

frames to deliver on projects.

Weather and Disasters

Given that the focus of IDPR is enjoying the outdoors, the weather can greatly impact programs and facilities:

- Weather extremes (very hot and very cold) can affect park attendance.
- Wind and rainstorms can down trees and destroy facilities.
- Lightning strikes can destroy electrical systems and start fires.
- Ice build-up can damage docks and increase and/or cause shore erosion.
- Low snow levels may impact funds through recreation registration revenue.
- Natural disasters such as floods, fires, drought, and earthquakes create severe impacts on facilities, customers, and programs. In particular, fires during the peak season can have a drastic impact on our revenues.

In general, employees are accustomed to weather related impacts and can adjust accordingly. However, repair and maintenance activities can be expensive and outside the spending authority in place at the time any damage.

State and National

The state and national economy/unemployment rate impacts the discretionary income of would- be park attendees and recreators to enjoy our facilities and programs. The relative cost of fuel for would-be customers can encourage or discourage out-of-state visitors from coming to Idaho. Also, motorized recreationists such as motor bikers, boaters, OHVers, and RV users factor fuel costs into their decisions. A decrease in customers or decrease in fuel sales impact the revenue stream of IDPR.



Repairs to the roof, porch and wheelchair lift at the Mission of the Sacred Heart, Idaho's oldest building, will ensure that groups will continue to enjoy this historical and cultural treasure.

Maintaining access to recreational trails is an important goal of IDPR. However, most of the recreational trails are on federal properties, and IDPR has limited direct control over access decisions. Therefore, decisions by federal and other state land management agencies to close recreational trails for motorized and/or non-motorized use will affect our ability to meet our goal of "no net loss". As the technology for battery powered vehicles improves, it is unclear if this may have a favorable impact on federal land management policies.

Regional

Regional impacts out of IDPR control include the rising cost of water, fuels, and other utilities. Sharp increases in utilities can impact operating budgets for the parks and recreation programs, reducing on-going preventative maintenance efforts.

Operational Sustainability

Improved and expanded facilities (campgrounds, marinas, day use areas) presents an ongoing operational issue without an ongoing dedicated funding source to support our world class resources. The department is under strain to adequately staff and operate existing parks and programs. The historic investments of recent years have exclusively targeted capital repair and expansion. The Idaho State Park Passport, enacted in 2012 at \$10, today has an inflation-adjusted buying power of \$7.41. In 2008, the ratio of staff to visitors was one (1) full-time employee per 26,198 guests. Today, that ratio is one (1) to 38,878. (For reference, the National Park Service has one full-time employee for every 15,000 visitors and is widely considered understaffed.) Park staff continue to do more with less.



Sailboats at Lake Cascade

The prospect of 300 new campsites, 25 new day use areas and 150 new and upgraded boat slips by late 2027 will only increase the workload. IDPR must acquire a new or expanded dedicated funding source for operations to keep pace with the record visitation, and, our expanded inventory of facilities.

Implementation

In making budget requests, the Administration and employees will consider the priorities outlined in this plan. In making decisions on policy, operations, and administrative issues, Administration and employees will seek guidance from this plan. In making large purchases or hiring decisions, Administration and employees will consider the guidance this plan provides. Noted performance measures will be tracked and reported annually to the Division of Financial Management.

END

April 4, 2024 Strategic Plan Memo from DFM



State of Idaho

DIVISION OF FINANCIAL MANAGEMENT

Executive Office of the Governor


BRAD LITTLE
Governor

ALEX J. ADAMS
Administrator

April 04, 2024

MEMORANDUM

TO: Agency Directors
Fiscal Officers
Strategic Planning Coordinators

FROM: Alex J. Adams, Administrator
Division of Financial Management 

SUBJECT: **Strategic Plan and Performance Reports Update**

Strategic Plan

Updated strategic plans are due to the Division of Financial Management on or before **July 5**. Updates should be in electronic format and submitted to info@dfm.idaho.gov by July 5. Strategic plans shall cover a minimum of four years forward including the fiscal year for which it is submitted "FY 2025 – FY 2028" (*Idaho Code* 67-1903(2)). All strategic plans will be posted to our web site <https://dfm.idaho.gov>.

Performance Reports

Performance reports providing data for FY 2024 will be due on or before **August 30** as part of your budget request. Performance report templates and instructions will be sent to your strategic planning coordinator and fiscal officer the week of June 7th. *Please let your DFM analyst know directly if your agency's strategic planning contacts have changed.*

DFM Guide

DFM's *Strategic Planning and Performance Report Guide*, as well as other training and guidance materials, can be found on our website at <https://dfm.idaho.gov/strategic-plans-and-performance-reports>. Please use these materials for reference when preparing the two documents. If you have any questions, please contact your DFM analyst.

Training

DFM provided a training in May 2023 that covers development, use, and reporting of strategic plans and performance report information. This training will be beneficial for agency staff that have not participated in this process previously, or for those who would like to refresh their knowledge. The training recording is posted to the DFM website, at <https://dfm.idaho.gov/strategic-plans-and-performance-reports/>.

2024 Strategic Planning and Performance Report Guide

STATE OF IDAHO



2024 STRATEGIC PLANNING and PERFORMANCE REPORT GUIDE

Prepared by the DIVISION OF FINANCIAL MANAGEMENT

Strategic Planning and Performance Report Guide

April 2024

Division of Financial Management
Executive Office of the Governor

Alex J. Adams
Administrator

Quick Reference Guide

Code Section	Definition	Guide
Purposes		
67-1901(1)	Improve agency accountability	p. 1
67-1901(2)	Increase ability of the Legislature to oversee and assess performance	p. 1
67-1901(3)	Assist lawmakers with policy and budget decisions	p. 1
67-1901(4)	Increase ability of state agencies to improve agency management, service delivery, and program effectiveness	p. 1
Definitions		
67-1902(1) Agency	Department, board, commission, office, or institution except elected officials and the legislative and judicial branches	---
67-1902(2) Performance Target	Desired or intended result for a given performance measure	p. 10
67-1902(3) Core Function	Group of related activities that fulfill the responsibilities of the agency	p. 3
67-1902(4) Goal	Broad, issue-oriented statement that reflects the priorities of the agency and specifies how it will achieve its mission	p. 7
67-1902(5) Major Division	Organizational group focused on meeting one or more of the agency's statutory responsibilities	---
67-1902(6) Objective and/or Task	Action that will be taken to achieve an agency goal	p. 7
67-1902(7) Performance Measure	Quantifiable indicator of progress toward achieving a goal	p. 8
Strategic Planning		
67-1903(1)	Major divisions and core functions	p. 2
67-1903(1)(a)	Outcome-based vision or mission statement	p. 2,5,6
67-1903(1)(b)	Goals for major divisions and core functions	p. 2,7
67-1903(1)(c)	Objectives or tasks that indicate how the goals are to be achieved	p. 2,7
67-1903(1)(d)	Performance measures that assess progress toward meeting goals	p. 2,8
67-1903(1)(e)	Benchmarks or performance targets for each performance measure and explanation of how it was developed	p. 2,9
67-1903(1)(f)	Key external factors beyond agency control	p. 2,10
67-1903(2) Time Period	Four years forward and updated annually	p. 2
67-1903(3) Consistency	Performance plan is consistent with strategic plan	p. 2
67-1903(4) Consultation	Consult with Legislature and other interested parties when creating the plan	p. 2
67-1903(5) Public Records	Strategic plans are public records	---
Performance Measurement		
67-1904(1)(a) Part I	Agency profiles include statutory authority, revenue and expenditures, number and type of cases managed, and key services provided	p. 3
67-1904(1)(b)(i) Part II	No more than 10 performance measures tied to goals and strategies	p. 3,8
67-1904(1)(b)(ii)	Results for four years	p. 3
67-1904(1)(b)(iii)	Benchmarks or performance targets for each year	p. 3,9
67-1904(1)(b)(iv)	Explanations where needed	p. 3
67-1904(1)(b)(v)	Director attestation of data accuracy	p. 3
67-1904(2) Format	Reporting format to be determined by DFM	p. 4
67-1904(3) Agency Use of Data	Compare results to performance targets or benchmarks, and use for internal management purposes	p. 4
67-1904(4) Maintain Reports	Maintain reports and documentation in support of data reported; information shall be kept for all four years of performance report	p. 4
67-1904(5) Due Date	Reports submitted to DFM and LSO by September 1 of each year	p. 4,12
67-1904(6) LSO Use of Data	LSO may use information in Legislative Budget Book	p. 4
67-1904(7) Presentation of Data	Agencies shall present information to House and Senate germane committees annually	p. 4
67-1904(8) Germane Committee Input	Germane committees may request alternative measures	p. 4
67-1904(9) Germane Committees to Meet Jointly	House and Senate germane committees should attempt to meet jointly for presentations	p. 4

TABLE OF CONTENTS

Purposes of Strategic Planning and Performance Measurement	1
---	---

Statutory Requirements

Elements of Strategic Plans	2
Other Strategic Plan Requirements	2
Elements of Performance Reports	3
Licensing Freedom Act	4
Other Performance Report Requirements.....	4

Definitions, Development Guides, and Examples

Mission Statement	5
Vision Statement	6
Goals	7
Objectives and/or Tasks	7
Performance Measures	8
Performance Targets/Benchmarks	9
Key External Factors	10

Submission Guidelines

Strategic Plan	12
Performance Report	12

Appendix A – Strategic Planning Template	13
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Appendix B – Performance Measurement Flow Chart	14
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Appendix C – Performance Measurement Template	15
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Appendix D – Licensing Freedom Act of 2019.....	16
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Purposes of Strategic Planning and Performance Measurement

Strategic planning is a process of assessment, goal setting, and decision making that maps a path between the present and a desired future. It defines what an agency is, what it intends to be, and how it plans to get there. It creates a long-term road map with objectives and strategies to accomplish agency goals. Clearly defined performance measures and targets provide feedback that influences future planning, resource allocation, and operational decisions. The strategic planning and performance measurement process sets the direction for the agency.

The ultimate goal of strategic planning and performance measurement is to ensure that services provided by state agencies best meet the needs of those whom they serve. Strategic planning and performance measurement also help agencies maintain a focus on the quality of services and the benefits those services provide. They improve an agency's ability to anticipate and accommodate future issues, opportunities, and problems.

Strategic planning and performance measurement are governed by Idaho Code 67-1901 through 1905 and are designed to serve the following purposes:

1. Improve state agency accountability to citizens and state lawmakers.
2. Increase the ability of the Legislature to assess and oversee agency performance.
3. Assist lawmakers with policy and budget decisions.
4. Increase the ability of state agencies to improve agency management and service delivery and assess program effectiveness.

Strategic planning and performance measurement rely on careful evaluation of an agency's capabilities and environment. They improve priority-based allocation of fiscal, technological, capital, and human resources. Agency goals, objectives, and performance measures that are meaningful and measurable motivate efforts to achieve goals and hit performance targets. As objectives are achieved and performance targets are hit, an agency may develop additional objectives or raise targets to further drive the accomplishment of the agency's goals, mission, and vision. In this way, strategic planning and performance measurement become a cyclical process that motivates continuous improvement.

Statutory Requirements

ELEMENTS OF STRATEGIC PLANS

Per Idaho Code 67-1903(1), each agency's strategic plan should, at a minimum, contain the following:

1. A comprehensive outcome-based vision or mission statement covering the major divisions and core functions of the agency;
2. Goals for the major divisions and core functions of the agency;
3. Objectives and/or tasks that indicate how the goals are to be achieved;
4. Performance measures, developed in accordance with section 67-1904, Idaho Code, that assess the progress of the agency in meeting its goals in the strategic plan, along with an indication of how the performance measures are related to the goals in the strategic plan;
5. Benchmarks or performance targets for each performance measure for, at a minimum, the next fiscal year, along with an explanation of the manner in which the benchmark or target level was established; and
6. An identification of those key factors external to the agency and beyond its control that could significantly affect the achievement of the strategic plan goals and objectives.

OTHER STRATEGIC PLAN REQUIREMENTS

The strategic plan should also meet the following additional requirements outlined in Idaho Code 67-1903(2)-(6):

- Covers a period of not less than four years forward including the fiscal year it is submitted and is updated annually.
- Serves as a foundation for developing performance report information.
- Provides the opportunity to consult with appropriate members of the Legislature and other stakeholders.
- Minimize the number of printed copies by using electronic versions where possible.

ELEMENTS OF PERFORMANCE REPORTS

Per Idaho Code 67-1904(1), agency performance reports should contain the following elements:

Part I

1. Agency overview provides a brief description of the agency and may include the agency's governance structure, the number of employees, number and location of offices, and a brief history of the agency.
2. Core functions/Idaho Code that describe the agency's primary operations and corresponding statutory authority.

3. Fiscal year revenue and expenditure information for the prior four fiscal years broken down by revenue source and type of expenditure. This may include informative breakdowns such as amounts from different revenue sources or types of expenditures.
4. Profile of cases managed and/or key services provided for the prior four fiscal years including the most recently completed fiscal year. Each agency may determine the items to be reported.

Licensing Freedom Act

The Licensing Freedom Act of 2019 ([Executive Order 2019-01](#)) aims to reduce licensing requirements and enhance transparency around state licensure. Agencies subject to this executive order must report on the number of applicants denied licensure or license renewal and the number disciplinary actions taken against license holders using the format outlined in Appendix D of this guide.

Part II

1. Performance measures from the agency's strategic plan that clearly capture its progress in achieving its goals. The measures reported for each year should be taken from the strategic plan for the prior fiscal year. No more than 10 key quantifiable performance measures may be included for any given fiscal year. Performance measures should be organized by goal to clearly indicate which performance measures demonstrate the agency's progress in achieving each goal.
2. The actual measured results for each performance measure for the prior four fiscal years. If actual results are not available because it is a new measure, it must be stated.
3. Benchmarks or performance targets that identify the desired or intended level of performance the agency established in the strategic plan for each performance measure for the prior four fiscal years. Benchmarks or performance targets must also be provided for the current fiscal year, as established in the agency's current strategic plan.
4. Explanatory notes which provide context important for understanding the measures and the results, and any other qualitative information useful for understanding agency performance.
5. Attestation signed by the agency director affirming that the data reported has been internally assessed for accuracy and is deemed to be correct.

OTHER PERFORMANCE REPORT REQUIREMENTS

The performance report should also meet the following additional requirements outlined in Idaho Code 67-1904(2)-(10):

- Information is reported in a consistent format determined by the Division of Financial Management (DFM) to allow for easy review of the information reported.
- Agency uses the information for internal management purposes.

- Agency maintains reports and four years of documentation to support the data reported.
- Agency submits the report to DFM and the Legislative Services Office (LSO) with their budget submission.
- DFM publishes the report each year as part of the executive budget.
- LSO may use the information in its budget publication.
- Agency presents the information to legislative germane committees.
- Germane committees may authorize alternative forms of measurement or request increases in the number of measures.
- Minimize the number of printed copies by using electronic versions where possible.

Definitions, Development Guides, and Examples

The following definitions and development guides are provided to help you with the development of your strategic plan. Understanding the function of each component and their interrelationships can improve strategic planning. Some of these components are also used when reporting on the results of agency action in your performance report.

Effective strategic plans use the agency's **mission** or **vision statement** as a framework for developing agency **goals**. Likewise, these goals should drive the **objectives and/or tasks** that are established for the upcoming fiscal year. Good **performance measures** provide quantitative feedback that helps an agency identify whether the objectives being undertaken are leading to goal achievement. As actual performance results are compared to desired results, or **performance targets**, substandard outcomes may prompt new or modified objectives that are needed to accomplish agency goals. Successful outcomes may suggest that higher results are possible and prompt raising performance targets. **External factors** should be considered when making these assessments. Any needed changes can then be incorporated into the following year's strategic plan, creating a cycle of ongoing improvement.

Examples are also provided below for each strategic plan component. If, after reading this guide, you have questions about how these components should be applied to your strategic plan, contact your DFM analyst.

MISSION STATEMENT

Definition

The agency mission statement concisely identifies what the agency does, why it does it, and for whom it does it. The mission reminds the public, elected officials, and agency personnel of the agency's unique purposes.

Development Guides

The mission statement describes the agency's role in the state and is the common thread connecting the agency's organizational structure and its activities. The mission of the agency may link to several state functional areas depending on the nature of the agency. All employees should be able to identify their working relationship to this defined mission.

The mission statement must be clearly understandable to the public and should at least answer the following questions:

1. Who are we as an organization and who do we serve?
2. Why does our agency exist and what basic problems does it address?
3. What makes our purpose unique?
4. Is the mission in harmony with the agency's enabling statute?

A mission statement should be developed by the agency and succinctly state its purposes using enabling statutes or constitutional provisions to identify the reasons for its work. The agency should examine other relevant sources such as board policies and program descriptions. Because a concise mission statement can provide focus, the statement should be no more than one paragraph in length. An agency may choose to have both a mission statement and vision statement, but only one of these is required.

Examples

- *Career and Technical Education:* Prepare Idaho youth and adults for high-skill, in-demand careers.
- *Idaho Commission on the Arts:* Provide quality experiences in the arts for all Idahoans.
- *Idaho Transportation Department:* Your Safety. Your mobility. Your economic opportunity.
- *PERSI:* To provide a sound retirement system and high-quality service and education to help Idaho public employees build a secure retirement.

VISION STATEMENT

Definition

The vision statement is an inspiring picture of a preferred future. The vision statement provides the reader with a clear description of how the agency sees the future should its goals and objectives be achieved.

Development Guides

There are no clear guidelines for the development of the agency's vision statement except for the legislative direction that the statement be "outcome-based." This implies that the statement contains provisions which can be objectively measured to determine whether the agency is advancing toward its vision. The following questions may assist agencies in the development of a vision statement:

1. What difference will we make for the people we serve?
2. What does our ideal future look like?
3. How will our agency change to meet the changing needs of our clients? How will the nature of the way we deliver products or services change in the future?

The vision statement should be brief but provide a realistic view of the future of the agency and the people it serves. It should strengthen and unify the agency and guide goals,

priorities, and decisions. An agency may choose to have both a mission statement and vision statement, but only one of these is required.

Examples

- *Idaho Military Division:* Always ready, always there.
- *Office of Drug Policy:* An Idaho free from the devastating social, health, and economic consequences of substance abuse.
- *Idaho Lottery:* Become the highest performing jurisdiction in North America.

GOALS

Definition

Goals specify how the agency will achieve its mission or realize its vision. They are broad, issue-oriented statements that reflect the priorities of the agency.

Development Guides

The development of agency goals is one of the most critical aspects of the strategic planning process because goals chart the future direction of the agency. The goal development process begins to focus an agency's actions toward clearly defined purposes. Goals stretch and challenge an agency, but they are also realistic and achievable.

Goals should be client-focused and easily understood by the public. Although there is no established limit, the number of goals the agency may develop should be kept to a reasonable number to establish direction and provide unifying themes for programs and activities. During goal development, the agency should begin identifying the desired results of its efforts and the corresponding performance measures that will demonstrate the accomplishment of its goals.

When formulating goals, the agency should consider the following questions:

1. Are the goals in harmony with the agency's mission and/or vision statement? Will achievement of the goals fulfill or help fulfill the outcomes described in the mission and/or vision statement?
2. Do the goals provide clear direction for the agency?
3. Do the goals sufficiently cover the work being performed by the agency? Can employees within the agency identify the goals that they are working to achieve?

Examples

- *Department of Fish and Game:* Sustain Idaho's fish and wildlife and the habitats upon which they depend.
- *Department of Parks and Recreation:* Be responsible stewards of the natural resources and funds entrusted to IDPR.
- *Office of Energy Resources:* Coordinate energy policy planning and analysis.
- *Department of Agriculture:* Fulfill core statutory responsibilities by protecting the public, plants, animals and environment using regulation and education.

OBJECTIVES AND/OR TASKS

Definition

Objectives and/or tasks identify clearly defined and achievable steps that will lead to the accomplishment of an agency's goals. They are time-based statements of intent that lead to specific action by an identified position or team within the agency. They emphasize the results of agency actions at the end of a specific time period.

Development Guides

An agency's objectives are derived from its goals and identify how an agency will make progress toward them. The development of objectives aids decision making and accountability by focusing on specific, assignable actions.

Each agency goal should be supported by at least one objective, and multiple objectives may be warranted if they lead to progress in achieving agency goals. In the strategic plan, objectives should be shown under each goal in approximate priority order, beginning with those of greatest importance and impact. Large objectives may be broken down into smaller objectives, or tasks, as agency needs require.

Objectives and/or tasks should be easily understood by the public and clearly state the specific results the agency seeks to accomplish. The following questions should be asked to determine the relevance of each objective and/or task:

1. Will meeting the objective create progress toward the stated goal?
2. Does the objective clearly state what the agency intends to accomplish?
3. Is the objective realistic and attainable?
4. Does the objective describe an outcome in terms of specific targets and time frames that can be measured?
5. Is there a clear plan for how the objective will be accomplished and who will be responsible?

Examples

- Establish the Broadband Office as recommended by the broadband task force and approved by the Governor by January 2021.
- Keep highways free of ice and snow at least 73% of the time during winter storms.
- *Objective:* Complete Master Agreement
Assigned Party: Forestry and Fire
Target Completion Date: December 31, 2021

PERFORMANCE MEASURES

Definition

Performance measures are tools used to determine the results or impacts of government action or policy upon a stated condition or problem. They measure the effectiveness or efficiency of an agency's performance, or the public benefit derived.

Development Guides

Performance measures should focus on those items which best demonstrate whether the agency is accomplishing its goals. They should be expressed in a quantifiable form. As indicated in Idaho Code 67-1903(1)(d) and 67-1904(1)(b)(i), the performance measures developed by the agency in the strategic plan should match those that will be reported on in the performance report the following year.

While objectives and/or tasks identify planned agency activities, performance measures identify the output or outcome of agency activities using quantitative or qualitative data. Good measures provide information that can be used to gauge performance relative to an established benchmark or target. Progress in reaching agency goals can be assessed when actual results are compared to desired results or benchmarks in the performance report.

A performance measure should be directly related to the goal it is measuring. It should be clear and easily understood by those who are unfamiliar with the agency. The following questions should be addressed as performance measures are developed:

1. Is the performance measure meaningful? Does it represent improvement for those served by the agency?
2. Is the performance measure relevant? Is it logically related to an agency goal?
3. Is the performance measure reliable? Will it produce accurate and verifiable information over time?
4. Is the performance measure clear? Are the terms used easily understood? Will the measure be easily understood by those who are not familiar with the subject?
5. Is the measure of sufficient value to justify the cost of producing the necessary data? In the case of excessive costs, could sampling techniques or other more cost-effective alternatives be used to collect the data?

6. If data is not currently available, can a proxy measure be substituted until it is available?
7. Will the performance measure enable a decision to be made or lead to a valid conclusion concerning the agency's action?

Examples of performance measures, with their accompanying performance targets/benchmarks, can be found on pages 9 and 10.

PERFORMANCE TARGETS/BENCHMARKS

Definition

Performance targets and benchmarks identify desired or intended results for a particular performance measure. They establish a desired threshold for performance, which may be based on prior agency performance or the performance of other organizations the agency seeks to emulate.

Development Guides

Performance targets are used to track the progress of the agency in reaching its goals by comparing actual results to desired results in the agency's performance report. They help an agency determine the success of strategic plan implementation.

As required by Idaho Code 67-1903(1)(e), the strategic plan must explain the manner in which each performance target or benchmark was established. This means that the plan should include an explanation of why each performance target was set at the given level and why each benchmark was selected as an indicator of success. These explanations may accompany each target/benchmark or be included as footnotes. The table on page 9 provides examples of performance targets and benchmarks, including the manner in which they were established.

In developing and selecting performance targets and benchmarks, the following questions should be addressed:

1. Is the performance target or benchmark meaningful? Does it establish an appropriate comparison point for performance results?
2. Does the performance target motivate improved performance? Will it help the agency to reach its goals?
3. Is the performance target achievable? Can the agency reach the target through its best efforts?
4. Is the benchmark reliable? Will the data used in the measure be available on a continuing basis?

Performance Measure Examples with Targets/Benchmarks and Explanations		
TYPE	MEASURE	TARGET OR BENCHMARK
Inputs/ Activities	Grant dollars awarded	\$1,500,000 ¹
	Average cost of services per client	<\$20 ²
	Number of community events held	80 ³
Outputs/ Outcomes	% of clients off alcohol and drugs 12 months after exiting program	67% ⁴
	% of inspections completed within 10 business days of request	95% ⁵
	Student pass rate for Technical Skill Assessment	Secondary: 75.6 ⁶ Postsecondary: 92.5 ⁶
<ol style="list-style-type: none"> 1. Indicates full deployment of all available grant funding 2. Internal target established by management to increase efficiency in service delivery 3. Represents 5% increase over prior year, which aligns with goal to increase awareness of services 4. Based on goal to reduce incidence of relapse 5. Based on need to provide timely inspections for Idaho businesses 6. Benchmark based on average of peer institutions using nationally reported data 		

KEY EXTERNAL FACTORS

Definition

Key external factors are things beyond the control of the organization. They include changes in economic, social, technological, ecological, or regulatory environments that could impact the agency and its ability to fulfill its mission and goals.

Development Guides

Key external factors may be similar or even the same for many state agencies, but how those external factors impact an agency's ability to complete its mission may differ. Developing key external factors allows an agency to openly address assumptions upon which the goals and objectives are based.

Examples

- Availability of funding
- Federal and state regulatory actions and mandates
- Weather/drought/natural disasters
- Litigation and court decisions

Submission Guidelines

STRATEGIC PLAN

Each agency must submit its Strategic Plans in electronic format (Microsoft Word or PDF) to DFM. The plans must consist of the following:

- *Outcome-based Vision or Mission Statement*
- *Goals*
- *Objectives and/or Tasks*
- *Performance Measures*
- *Performance Targets/Benchmarks*
- *External Factors*

Note: Strategic plans must cover at least four years forward and be updated annually.

PERFORMANCE REPORT

Each agency must submit its Performance Report in electronic format (Microsoft Word) to DFM and LSO with a copy of the signed Agency Director Attestation letter. This is part of an agency's budget request submittal. Performance Reports consist of the following:

- *Agency Overview*
- *Core Functions/Idaho Code*
- *Revenues and Expenditures*
- *Profile of Cases Managed and/or Key Services Provided*
- *Performance Measures*
- *Performance Targets/Benchmarks*
- *Performance Results*
- *Explanatory Notes*
- *Contact Information*
- *Agency Director Attestation*

Note: DFM will provide each agency with a template for its Performance Report, so the agency can make the necessary modifications and input data for the current fiscal year.

Please use the copy sent to you by DFM, not last year's report or your own version of the report.

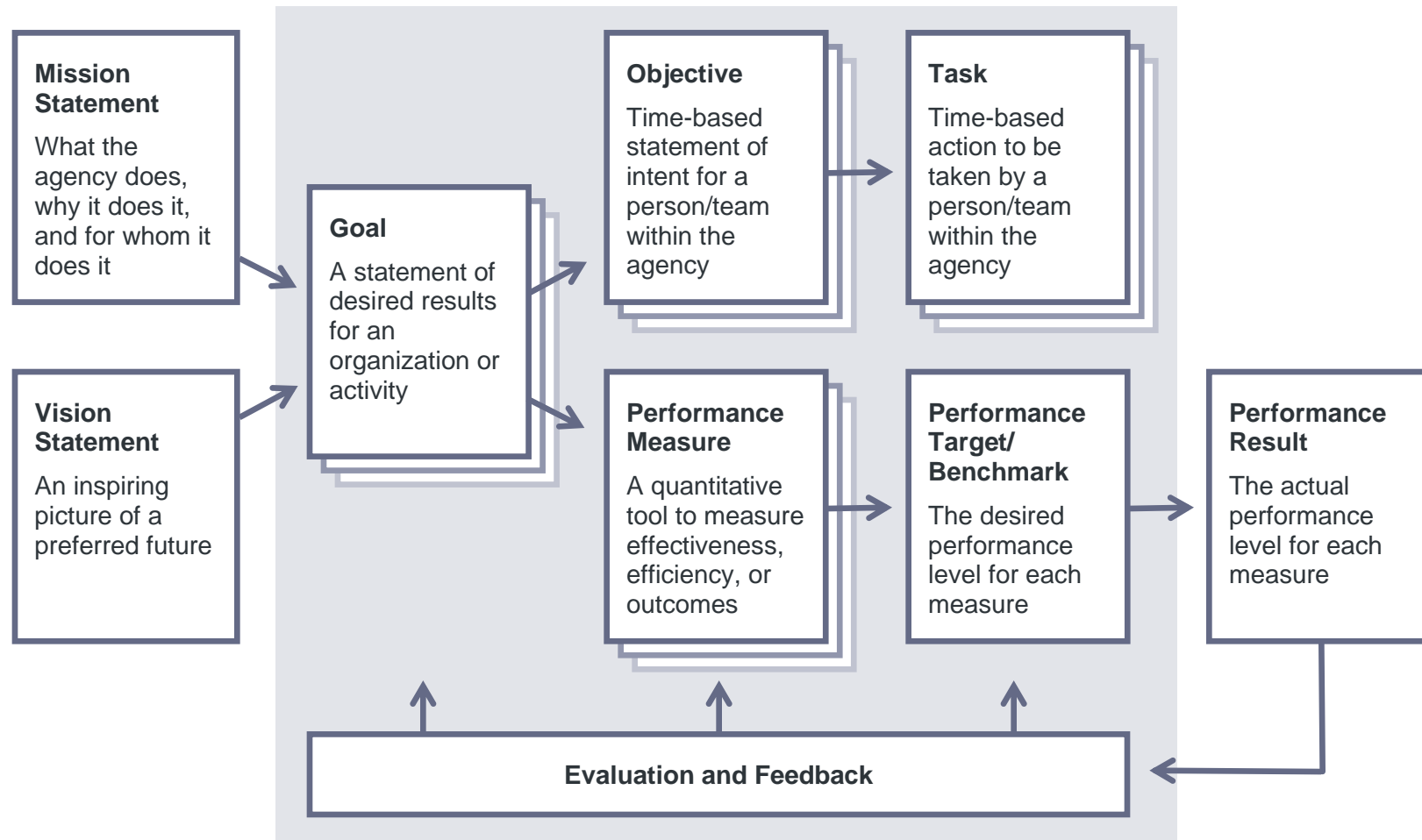
Strategic Planning Template

This chart represents one way in which information can be gathered to develop the various elements of an agency strategic plan. Planning efforts should be tailored to the circumstances of your agency and proceed in a manner that will drive engagement of those who will be responsible for carrying out the plan.

Question to be Answered	Strategic Plan Element
Where do we want to be?	Vision
Who are we? What will we do to achieve our vision?	Mission
What will guide the work we choose to do and the way we do the work?	Core Functions
Where are we? What stands in the way of realizing our vision?	Key External Factors
What will we do to reach our vision?	Strategic, Long-term Goals
What will we do in the next three months, six months, year, and beyond?	Objectives
How will we know if we are successful?	Performance Measures/Targets
How will we assess our progress?	Monitoring Performance Results and Revising Strategic Plan

Performance Measurement Flow Chart

As shown in the chart below, evaluation and feedback are critical elements in the performance measurement process. An agency strategic plan is likely to have multiple goals, each with their own objectives, tasks, and performance measures. Performance results provide meaningful information that should drive the development of improved goals, new objectives and tasks, and updated performance measures and targets in future agency strategic plans.



Performance Measurement Template

When properly completed, this template may be used as a reference throughout the year. It identifies the frequency of measurement, responsible party, and audience for each performance measure, ensuring that performance data is collected and used as planned to foster continuous agency improvement.

Performance Measure and Description	Frequency of Measurement	Responsible Party	Audience
Measure #1 Description (# or % of something the agency will track), purpose (i.e., goal being measured), and how data will be collected and used for decision making	Weekly, monthly, quarterly, annually	Person(s) responsible for data collection and communication	All stakeholders, leadership, constituents, employees, etc.
Measure #2			
Measure #3			
Measure #4			
Measure #5			

Licensing Freedom Act of 2019

The Licensing Freedom Act of 2019 (Executive Order 2019-01) aims to reduce licensing requirements and enhance transparency around state licensure. Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number disciplinary actions taken against license holders in the agency's performance report. The performance report templates for those agencies who participate in licensure will include a section designed to facilitate reporting of this information, as shown in the example below.

Licensure Reporting Requirements

	FY 2021	FY 2022	FY 2023	FY 2024
Dietitians				
Total Number of Licenses	700	750	770	790
Number of New Applicants Denied Licensure	3	2	5	0
Number of Applicants Refused Renewal of a License	0	1	2	1
Number of Complaints Against Licensees	63	28	30	44
Number of Final Disciplinary Actions Against Licensees	7	9	12	9
Cosmetologists				
Total Number of Licenses	1525	1610	1605	790
Number of New Applicants Denied Licensure	15	18	10	9
Number of Applicants Refused Renewal of a License	3	7	3	2
Number of Complaints Against Licensees	55	52	71	59
Number of Final Disciplinary Actions Against Licensees	15	22	20	19

☐ IDAPA RULE
☐ BOARD POLICY

☐ IDAPA FEE

☒ BOARD ACTION REQUIRED
☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: Wine in the Woods Group Use Permit

ACTION REQUIRED: Approval of Wine in the Woods Group Use Permit

PRESENTER: Troy Elmore, Operations Administrator

PRESENTATION

BACKGROUND INFORMATION: Wine in the Woods is a fund-raising event for the Friends of Harriman State Park, to be held from 4-7p.m. on September 7, at Harriman State Park. The group is requesting use of the Boys House on the Railroad Ranch, specifically inside the house for check-in and display of auction items. The group is also requesting the outside space (grounds) for gathering of guests, sampling of wines and food, acoustic guitar music, and artist's displays. Because alcohol will be served, Board approval is required. This annual fund-raising event is expected to gross an estimated \$25,000 and net \$19,000 through the auction/sale of wine and works of art. Proceeds are used to support the park.

STAFF RECOMMENDATIONS: Staff recommends the Board authorize the chairman to approve the event with the conditions noted on the permit.

STATE OF IDAHO
DEPARTMENT OF PARKS AND RECREATION



GROUP USE PERMIT APPLICATION

Date of Application: February 27, 2024

Park Name: Harriman State Park

**IDAPA 26.01.20 – RULES GOVERNING THE ADMINISTRATION OF PARK AND RECREATION
AREAS AND FACILITIES**

225.04 Group Use

- a. Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules shall have a permit. Permits may be issued after arrangements have been made for proper sanitation, population density limitations, safety of persons and property, and regulation of traffic.
- b. Permits for groups of up to two hundred fifty (250) people may be approved by the park manager with thirty (30) days advance notice. Permits for groups of two hundred fifty (250) people or more may be approved by the director with forty-five (45) days advance notice.

Desired Event (Park) Location: Harriman State Park Date(s) of Use: September 7, 2024

Name of Event: 10th Annual Wine in the Woods Days: ☐Sun ☐Mon ☐Tue ☐Wed ☐Thu ☐Fri ☒Sat

Organization or Group Filing Application: Friends of Harriman State Park

Address: PO Box 125

City: Island Park State: ID Zip: 83429

Telephone: 801-791-6337 E-mail Address: friendsofharriman@gmail.com

Number of Participants/Spectators Expected: 300-350 Arrival Time: 4:00pm Departure Time: 7:00pm

Type of Use Requested (please describe)

Use of Boys House at the Ranch: inside for check-in and display of auction items; outside grounds for gathering of guests, sampling of wines and food, acoustic guitar music, artist's

Purpose of Proposed Event Fundraiser for Friends of Harriman State Park, proceeds for the Park.

Estimated Gross Fees Collected \$25,000 (includes auction) Estimated Net Profit \$19,000

Person(s) In Charge of Group Activity Planned in Park

(Primary Person)

Name: Sally Neill

Address: 2567 Pringle Circle, Ogden, UT 84403

Telephone: 801-791-6337

E-Mail: friendsofharriman@gmail.com

(Secondary Person)

Name: Layne Hepworth

Address: 3738 S Robbins Circle, Island Park,

Telephone: 208-863-4046

E-Mail: Hfork4trout@yahoo.com

Will First Aid Be Provided? ☐ Yes ☒ No

Will Alcoholic Beverages Be Sold? ☒ Yes ☐ No

If yes, please list the special permit number from the Alcohol Beverage Control or your retail license number. For more information about selling alcoholic beverages, call toll free (888) 222-1360 or e-mail to abc@isp.state.id.us.

NOTE: Approval by Idaho Park and Recreation Board is required for all group functions at which alcoholic beverages will be sold.

Description of the Specific Area(s) of the Park Requested for Use (use extra sheet or map if necessary, to delineate general area of use, parking, sanitation, etc.)

Boys House at the Ranch: Inside for check-in and display of auction items; outside grounds for gal

Permit number from Alcohol Beverage Control: Premise #2F-35

Plans for Law Enforcement and/or Crowd Control, Including Communication Systems (Use extra sheet if necessary)

Plans for Traffic Control, Including Parking (Use extra sheet if necessary)

Parking in Ranch View lot; shuttle service from Visitor Center to Boys House

Plans for Sanitation, Solid Waste Disposal, and Water Supply (Use extra sheet if necessary)

Four porta potties with wash station; water will be available at cold drink table

Plans for Area Clean Up and Rehabilitation (Use extra sheet if necessary)

Trash will be disposed of, tables, chairs and all equipment used will be returned to their respective

Description of Program, Displays, and Concession Booths to be installed. (Use extra sheet if necessary)

There will be tables/canopies for wine tasting and food, which is free for paid guests; an artist will l

There will live and silent auctions of donated items. Acoustic guitar music provided.

List of Vendors	Temp Permit #	Items They Plan To Sell (Use extra sheet if necessary)
Mimi Matsuda		original art
Friends of Harriman State	006154106	Bottles of wine for guests to take home

You must obtain an Idaho Seller's Permit if you or your agent intends to sell or rent a product, charge admission, or charge a fee for the use of tangible personal property for recreation. For more information about a Seller's Permit, call the Idaho State Tax Commission at (208) 334-7660 <http://www.tax.idaho.gov/>.

Name, Address, and Phone Number of Agent Providing Liability Insurance and/or Performance Bond

Liability insurance may be required by the Idaho Park and Recreation Board, or Department, whenever the Department does not intend to assume the liability associated with an event. Reference the Risk Management Handbook, Facilities Use Guidelines. See adminrules.idaho.gov/rules/current/26/260120.pdf

Name: Bissell Insurance Agency

Address: 4055 Valley Commons Dr., Unit A

City: Bozeman State: MT Zip: 59718 Telephone: 406-586-6230

Amount of Liability Insurance \$2,000,000

GROUP USE FEES

Fees that will apply to this application:

MVEF (Motor Vehicle Entrance Fee) \$7.00 per vehicle (\$14 non-resident fee applies at the following Yes ☐ No ☒
parks: Bear Lake, Farragut, Hells Gate, Priest Lake, & Round Lake

- ☐ \$ _____ Deposit
- ☐ \$ _____ Damage Deposit
- ☐ \$ _____ Negotiated Fee
- ☐ \$ _____ Per-Person Fee
- ☐ \$ _____ Reservation Fee plus Tax
- ☐ \$ _____ Shelter Fee
- ☐ \$ _____ Other _____

Note: If the Park Board-approved fee structure is waived, there needs to be two levels of review/approval and the affected revenue must be recaptured elsewhere.

REQUIREMENTS

The normal use of all facilities shall be limited to the number of people who can be accommodated by available utilities and safely handled by law enforcement. This number shall be determined for each park in accordance with health and legal requirements.

No organized group shall exceed the use limits as may be set forth by the Department without qualified representatives of the Group meeting with the Idaho Park and Recreation Board at a regular meeting no less than sixty (60) days prior to the requested date of use to discuss the proposed use and obtain approval.

The Idaho Park and Recreation Board shall have the right to require financing of any required temporary utility and law enforcement facilities and a deposit to cover possible damage to existing facilities.

All other Idaho Department of Parks and Recreation rules shall be in effect and will be adhered to by the Group.
See adminrules.idaho.gov/rules/current/26/260120.pdf

A Group Use Permit may be denied if it appears to the Director of the Idaho Department of Parks and Recreation that the group use would result in permanent injury to the park facilities or environs, or if the group use would preempt use of the park by the general public during a time period when use of the park area by the general public is projected to be near capacity.

Food Service: Non-profit, fraternal organizations, schools and churches are exempt for one-day-a-week events or meals. No food service license is required. All other public food events (one or more days) must be licensed by the local health district office.
See adminrules.idaho.gov/rules/2013/16/0219.pdf (Idaho Food Code).

PLEASE PRINT

Name of Event: 10th Annual Wine in the Woods Date(s) of Use September 7, 2024

Applicant Name: Friends of Harriman State Park Applicant Title: Board President

Address: PO Box 125

City: Island Park State: ID Zip: 83429 Telephone: 801-791-6337

I HEREBY ACCEPT THE PERMIT SUBJECT TO ALL THE TERMS AND CONDITIONS IMPOSED UPON ITS ISSUANCE.

Applicant Signature  Date February 27, 2024

IDPR USE ONLY

Repeat Applicant ☐ Yes ☐ No

Approved Subject to Conditions ☐ Yes ☐ No

Conditions: _____

APPROVAL

 2/27/24
Park/Program Manager Date

 4/16/24
Region Bureau Chief Date

 5-2-24
Operations Division Administrator Date

 5-2-24
Director Date

Board Chairperson Date

Fiscal Year 2025

**GRANT APPLICATIONS
FOR**

**Recreational Vehicle, Waterways Improvement Fund, Cutthroat Plate Fund,
Off-Road Motor Vehicle Fund, Motorbike Fund, Recreational Trails Program,
Mountain Bike Plate Fund, and Recreational Road & Bridge Fund**



IDAHO DEPARTMENT OF PARKS AND RECREATION

QUARTERLY BOARD MEETING

MAY 13, 2024

Coeur d'Alene, ID



State of Idaho

Department of Parks and Recreation

BRAD LITTLE
Governor

SUSAN E. BUXTON
Director

Idaho Park and Recreation Board

Brian Beckley, Chair - District 3 | Chuck Roady - District 1 | Hugh Cooke - District 2 | Mike Roach - District 4 | Amy Manning - District 5 | Vacant - District 6

MEMORANDUM

Date: April 12, 2024

To: Board Members

From: Kathy Muir, IDPR Grant Manager

Subject: Fiscal Year 2025 Grant Project Rankings

The advisory committees for the Recreational Vehicle Fund, Waterways Improvement Fund, Off-Road Motor Vehicle Fund, and Recreation Trails Program recently met in Boise to discuss and rank grant applications. In addition, staff reviewed and ranked Road and Bridge grants. In the review process committee members utilized Board approved criteria, their knowledge of the areas involved, and input from IDPR staff to come to the conclusions reflected in the ranking sheet scores.

The attached criteria rating sheet shows the questions used to score projects.

Included in this packet are the agenda item summaries, advisory committee information, and program spreadsheets with the recommended funding lines. Please review the spreadsheets that show the projects in ranking order. If you have any questions regarding any specific projects or the process for scoring applications, please contact me before the meeting.

Criteria Rating Guide
for IDPR Grant Advisory Committees

1. ***Degree to which project reflects the purpose of the program or fund and benefits a full range of users contributing to the specific program fund.*** 0-10 pts.

<i>Consider who contributed to the program fund:</i>		
Recreational Vehicle (RV)	RV Licenses	Motor homes, Camper Trailers, Pick-up Campers, Tent Trailers
Waterways Improvement Fund (WIF)	State Gas Tax	Motorboats, Personal Watercraft
Off Road Motor Vehicle (ORMV)	State Gas Tax	Snowmobiles, ATVs, UTV, Motorbikes
Recreational Trails Program (RTP)	Federal Gas Tax	Equestrian, Hikers, Bikers, Motorbikes, ATVs, Snowmobiles, Off-Road Trucks, UTVs
Motorbike (MB)	Registrations	Motorbikes, ATVS, UTVs
Cutthroat License Plate (CT)	License Plate	Non-motorized boating access for anglers

SCORE

- 0-3 Project provides **minor** benefits to a **small** number of users and/or user groups.
 4-8 Project provides **important** benefits to a **high** number of users and/or **multiple** user groups.
 9-10 Project provides **critical** needs for a **high** number of users and/or **most** user groups.

2. ***Degree of urgency due to potential resource damage or health and safety concerns that may cause an opportunity to be lost if no action is taken.*** 0-10 pts.

SCORE

- 0-3 Does not meet either of the criteria **OR** meets only one marginally.
 4-6 Meets both of the criteria marginally.
 7-10 Meets both of the criteria **OR** at least strongly meets one of the criteria.

3. ***Degree to which the project creates new recreational opportunities not currently available in the area.*** 0-10 pts.

SCORE

- 0-3 Project does not provide new opportunities, but protects existing access.
 4-6 Project moderately improves public opportunities or access.
 7-10 Existing or new access to public land or facilities will be lost if the project is not funded.

4. ***Degree to which project is reflected as a user need in current comprehensive outdoor recreation plans or surveys.*** 0-10 pts.

SCORE

- 0-3 Project or user need is not identified in a statistically valid survey or plan.
 4-6 Project or user need is mentioned in a plan or survey in a generic sense.
 7-10 Project or user need is specifically addressed in a survey or recreation plan.

5. ***Degree of quality in project planning, design, organization, and coordination with IDPR staff and respective advisory committees.*** 0-10 pts.

SCORE

- 0-3 No evidence of proper planning, and/or staff and/or committee has not been consulted **OR** the application is poorly organized.
 4-6 Staff and/or committee has been consulted, but the application lacks planning and organization.
 7-10 Planning and designs are professionally done and well organized. Staff and/or committee

has been consulted.

6. ***Degree of overall quality and importance of the project as demonstrated to the Advisory Committee.*** 0-10 pts.

SCORE

- 0-3 **Marginally** demonstrates the quality and importance of the project.
4-6 **Moderately** demonstrates the quality and importance of the project.
7-10 **Significantly** demonstrates the quality and importance of the project.

7. ***Degree to which applicant has committed to ongoing maintenance and/or continuation of the service.*** 0-10 pts.

SCORE

- 0-3 Applicant has demonstrated **little or no** ability to meet the ongoing maintenance of the project or service.
4-6 Applicant has demonstrated **some** ability to meet the ongoing maintenance of the project or service.
7-10 Applicant has demonstrated a **long-term** commitment to the ongoing maintenance of the project or service.

8. ***Degree of matching funds from applicant and other applicant sources or investment in the project as demonstrated by the applicant.*** 0-10 pts.

SCORE

- 0-3 Matching funds or degree of commitment is **minimal**.
4-6 Matching funds or degree of commitment is **marginal**.
7-10 Matching funds or degree of commitment is **significant**.

9. ***Degree of statewide user group support for the project.*** 0-10 pts.

SCORE

- 0-3 Applicant received **little or no** support from user groups.
4-6 Applicant received **some** measure of support from **various** user groups.
7-10 Applicant received support from **numerous** user groups.

10. ***Degree to which project costs are reasonable and accurate and relate to project benefits.*** 0-10 pts.

SCORE

- 0-3 Project costs are unrealistic or the amount of the project use does not justify the cost.
4-6 Project costs are somewhat high/low and the amount of use is somewhat lacking.
7-10 Project costs are reasonable and the benefits to the users are maximized.

Please Note: *Your rating sheet is a public document and will be seen by others. You may be asked to explain or defend your rating.*

RECREATIONAL VEHICLE (RV) ADVISORY COMMITTEE

Description: This 6-member committee is comprised of one individual representing recreational vehicle users from each of the six planning Districts.

Term Length: Three (3) year term.

Appointed By: Park Board

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
VACANT			District I
<u>(Mr.) LYNN MOSS</u>	1018 Cedar Ave. Lewiston, ID 83501 208-791-5846 (c) slmoss1018@gmail.com	8/2018 - 8/2021 8/2021 – 8/2024	District II
<u>JIM THOMAS</u>	11730 W Highlander Road Boise, ID 83709 208-863-9550 landarch@juno.com	8/2023 – 8/2026	District III
<u>JOHN HOWARD</u>	3186 Highlawn Drive Twin Falls, ID, 83301 208-861-3296 john@fallsbrand.com	8/2022 – 8/2025	District IV
<u>GLEN POWELL</u>	2174 Colonial Lane Pocatello, ID 83201 208-233-7651 (h) K9gp@hotmail.com	8/2021 – 8/2024	District V
<u>KRISTINE STATEN</u>	6455 W 49 TH South Idaho Falls, ID, 83402 208-313-3551 statkis@gmail.com	8/2022 – 8/2025	District VI

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Recreational Vehicle (RV) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The State and Federal Grant Program has approximately \$9.3 million available in the Recreational Vehicle Program for the FY 2025 grants.

At their recent meeting in Boise on March 4, the RV committee discussed the 16 grant applications and rated them according to department criteria. The requests totaled just over \$10 million.

The priority-ranking sheet and committee recommendation are included in this packet. The committee recommends partial funding of Zims Hot Springs.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order.

FY2025 RV Applications

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
Idaho Panhandle National Forest	Sam Owen Campground Renovation	\$ 3,141,970.00	50 %	\$ 1,574,370.00	50 %	\$ 1,567,600.00	\$ 1,567,600.00	80.0
Caribou County	Caribou County RV Campsite Project	\$ 192,296.00	29 %	\$ 54,897.00	71 %	\$ 137,399.00	\$ 1,704,999.00	78.8
City of Troy	City of Troy RV Park Revitalization Project	\$ 248,818.00	15 %	\$ 36,786.00	85 %	\$ 212,032.00	\$ 1,917,031.00	76.2
Idaho Department of Parks & Recreation	Farragut Peterson Campground	\$ 5,000,000.00	50 %	\$ 2,500,000.00	50 %	\$ 2,500,000.00	\$ 4,417,031.00	75.8
Idaho Department of Parks and Recreation	Idaho Dept of Parks and Recreation Picnic Tables and Fire rings	\$ 439,442.00	5 %	\$ 21,973.00	95 %	\$ 417,469.00	\$ 4,834,500.00	72.8
Bonneville County Parks and Recreation	Juniper Campground Wastewater Lagoon Lining	\$ 530,000.00	24 %	\$ 125,000.00	76 %	\$ 405,000.00	\$ 5,239,500.00	71.8
Fernwood Water and Sewer District	Fernwood RV Dump Station Upgrades	\$ 126,703.00	8 %	\$ 10,000.00	92 %	\$ 116,703.00	\$ 5,356,203.00	70.8
Idaho Department of Parks & Recreation	LOYF State Park - Challis Hot Springs Phase 1 Infrastructure Improvements	\$ 2,500,000.00	20 %	\$ 500,000.00	80 %	\$ 2,000,000.00	\$ 7,356,203.00	70.0
US Forest Service Emmett Ranger District	Emmett Ranger District 2025 IDPR RV Fund Grant Application	\$ 1,035,736.00	77 %	\$ 800,000.00	23 %	\$ 235,736.00	\$ 7,591,939.00	69.8
Sawtooth National Forest, Fairfield Ranger Dist	Canyon Campground Improvements	\$ 84,000.00	12 %	\$ 10,000.00	88 %	\$ 74,000.00	\$ 7,665,939.00	69.0
City of Burley	Burley Snake River RV Park Expansion	\$ 492,348.00	30 %	\$ 145,348.00	70 %	\$ 347,000.00	\$ 8,012,939.00	67.2
Bureau of Land Management	Smokey Cubs Campground Upgrades	\$ 55,200.00	14 %	\$ 8,000.00	86 %	\$ 47,200.00	\$ 8,060,139.00	65.2
Nez Perce Tribe	Zims Hot Springs RV Project	\$ 1,572,846.52	21%	\$ 332,984.73	79%	\$ 1,239,861.00	\$ 9,300,000.00	63.0
FUNDING LINE								
BLM - Pocatello Field Office	Upgrades for Trail Creek Bridge Campground South	\$ 125,699.00	22 %	\$ 27,500.00	78 %	\$ 98,199.00	\$ 9,398,199.00	61.6
Idaho Department of Parks and Recreation	IDPR RV Dump Station and Vault toilet holding tanks	\$ 87,363.00	20 %	\$ 17,473.00	80 %	\$ 69,890.00	\$ 9,468,089.00	60.4
Sawtooth National Forest, Minidoka Ranger Dist	Thompson Flat Campground Improvements	\$ 107,590.00	14 %	\$ 14,600.00	86 %	\$ 92,990.00	\$ 9,561,079.00	57.0
<i>*Original project reduced due to availability of funding</i>								
Nez Perce Tribe	Zims Hot Springs RV Project	\$ 1,929,070.00	10 %	\$ 200,000.00	90 %	\$ 1,729,070.00	\$ 1,729,070.00	63.0

WATERWAYS (WIF) ADVISORY COMMITTEE

Description: This 6-member committee is comprised of one recreational boater from each of the six planning Districts.

Term Length: Three (3) year term.

Appointed By: Park Board

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
<u>RAY PIPELLA</u>	267 Wild Rose Lane Sagle, ID 83860 509-994-5976 (c) ray@wildrosepromotionsllc.com	8/2021 – 8/2024	District I
<u>JERRY BERGER</u>	403 Eureka Ridge Loop Orofino, ID 83544 208-791-4749 (c) jerryb_6@outlook.com	8/2023 - 8/2026	District II
<u>SHAY WHITE</u>	3317 N Curt Dr. Meridian, ID 83646 208-412-2833 Westernwhitehousetire51@gmail.com	8/2021 – 8/2024	District III
<u>KEVIN HORAK</u>	1921 V Street Heyburn, ID 83336 208-650-9248 Khorak313@gmail.com	8/2021 – 8/2024	District IV
<u>MARK PHILLIPS</u>	600 N Hanson Ave Shelley, ID 83274 208-317-4306 Bulldog306j@gmail.com	8/2022-8/2025	District V
<u>KENT BATEMAN</u>	1102 Saraha St. Idaho Falls, ID, 83404 208-715-1582 KSB1@blackfoot.net	8/2022 – 8/2025	District VI

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Waterways Improvement Fund (WIF) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The State and Federal Grant Program has approximately \$1.1 million available in the Waterways Improvement Fund for the FY 2025 grants.

At their recent meeting in Boise on March 7 the WIF committee discussed the 11 grant applications and rated them according to department criteria. The requests totaled \$1,078,386.

The priority-ranking sheet and committee recommendation are included in this packet. The committee recommends a minimum funding score of 65.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order for any project scoring above 65.

FY2025 WIF Applications

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
Bonner County	Bonner County Sheriff Vessel Repower Project	\$ 62,000.00	40 %	\$ 25,000.00	60 %	\$ 37,000.00	\$ 37,000.00	73.80
Twin Falls County Sheriff's Office	TFCOSO - Patrol Boat Replacement	\$ 125,359.00	20 %	\$ 25,072.00	80 %	\$ 100,287.00	\$ 137,287.00	72.17
Bureau of Reclamation	Sportsman's Park Transportation and Waterways Improvements	\$ 1,372,000.00	85 %	\$ 1,172,000.00	15 %	\$ 200,000.00	\$ 337,287.00	70.50
Valley County Sheriff's Office	Valley County Sheriff's Patrol Boat	\$ 146,251.00	50 %	\$ 73,125.00	50 %	\$ 73,126.00	\$ 410,413.00	70.50
Power County Sheriffs Office	Power County Sea-Doo	\$ 47,074.00	20 %	\$ 9,415.00	80 %	\$ 37,659.00	\$ 448,072.00	69.83
City of Kamiah	Kamiah Boat Ramp Extension Project	\$ 115,817.30	13 %	\$ 14,817.30	87 %	\$ 101,000.00	\$ 549,072.00	69.83
Clearwater County Sheriff's Office	Clearwater County Marine Vessel Upgrade	\$ 40,741.00	30 %	\$ 12,223.00	70 %	\$ 28,518.00	\$ 577,590.00	69.67
Fremont County Sheriff	2024 Shallow Water Jet Boat Fremont County Waterways	\$ 98,000.00	20 %	\$ 19,600.00	80 %	\$ 78,400.00	\$ 655,990.00	66.83
FUNDING LINE								
Payette County Road and Bridge	Rudy Park	\$ 124,998.00	32 %	\$ 39,998.00	68 %	\$ 85,000.00	\$ 740,990.00	62.00
Blaine County Sheriff	Blaine County Patrol Boat 2024	\$ 150,000.00	20 %	\$ 30,000.00	80 %	\$ 120,000.00	\$ 860,990.00	56.83
Madison County-Sheriff's Office	Madison County Marine Facility	\$ 236,300.00	8 %	\$ 18,904.00	92 %	\$ 217,396.00	\$ 1,078,386.00	54.83

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Cutthroat Plate Fund Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

At their recent meeting in Boise on March 7, the Waterways Improvement Fund Advisory Committee discussed the grant application and rated it according to department criteria. The request totaled \$23,560.00.

Given the limited detail provided by the applicant, the committee recommends not funding this project.

STAFF RECOMMENDATIONS:

Staff recommends that the Board not approve the project on the list.

FY2025 Cutthroat Plate Fund Application

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Score
City of Weiser	Weiser fishing pond access extension	\$ 26,400.00	11 %	\$ 2,840.00	89 %	\$ 23,560.00	44.0

OFF-ROAD MOTOR VEHICLE (ORMV) ADVISORY COMMITTEE

Description: This 9-member committee is comprised of three (3) members from Districts 1 and 2, three (3) members from Districts 3 and 4, and three (3) members from Districts 5 and 6.

- One (1) member from each area represents Snowmobilers,
- One (1) member from each area represents either ATV or Motorbike interests,
- One (1) member from each area represents users not otherwise represented.

Term Length: Three (3) year term.

Appointed By: Park Board

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
<u>REPRESENTING DISTRICTS 1 AND 2</u>			
<u>PAT DINGMAN</u>	1208 Edgewood Circle Coeur d'Alene, ID 83815 208-819-4593 Dingmanp626@gmail.com	8/2021 – 8/2024	Motorbike/ATV
<u>SHAWN SLINKARD</u>	50 Arrowood Ln Sagle, ID 83860 208-449-3688 (c) Shawn.Slinkard@avistacorp.com	8/2018 - 8/2021 8/2021 – 8/2024	Snowmobiling
<u>PAT GUNTER</u>	334 Monarch Rd. Sagle, ID 83860 208-610-8552 sandicrest190@hotmail.com	8/2023 – 8/2026	Non-Motorized Use
<u>REPRESENTING DISTRICTS 3 AND 4</u>			
<u>BENJAMIN ESPLIN</u>	13330 Vili Rd Donnelly, ID 83615 208-989-6237 Benesplin29@gmail.com	8/2022 – 8/2025	Motorbike/ATV
<u>RICK DOLPHUS</u>	10521 W. Ogden Ave. Boise, ID 83709 208-810-0745 Snowhound101@gmail.com	8/2022 – 8/2025	Snowmobiling
<u>JAKE HOWARD</u>	3869 Sun Tree Way Boise, ID 83706 208-389-1332 (c) jakehoward354@gmail.com	8/2018 - 8/2021 8/2021 – 8/2024	Non-Motorized Use

ORMV Advisory Committee, Continued

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
<u>REPRESENTING DISTRICTS 5 AND 6</u>			
<u>SCOTT SHEER</u>	1405 Lodge Pole Dr. Victor, ID 83455 307-699-7344 Scottharleesheer@gmail.com	8/2022 – 8/2025	Motorbike/ATV
<u>Z. WADE KAUFMAN</u>	PO Box 552 Driggs, ID 83422 307-413-2057 (c) wade@horizonteton.com	8/2021 – 8/2024	Snowmobiling
<u>MAX LOHMEYER</u>	3369 HWY 93 N Gibbonsville, ID 83463 208-756-7613 (c) max@ridesalmon.com	8/2018 – 8/2021 8/2021 – 8/2024	Non-Motorized Use

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Off-Road Motor Vehicle (ORMV) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The State and Federal Grant Program has approximately \$1,000,000 available in the Off-Road Motor Vehicle Program for the FY 2025 grants.

At their recent meeting in Boise on March 5, the ORMV committee discussed the 23 grant applications and rated them according to department criteria. The requests totaled \$989,847.

The priority-ranking sheet and committee recommendation are included in this packet. The committee recommends a minimum funding score of 60.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order for any project scoring over 60.

FY2025 ORMV Applications

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
USDA-FS-Ketchum Ranger District	Greenhorn Improvements Project ORMV	\$ 150,000.00	50 %	\$ 75,000.00	50 %	\$ 75,000.00	\$ 75,000.00	83.56
Sawtooth National Recreation Area	FY 25 Sawtooth NRA Motorized Trail Maintenance	\$ 52,700.00	28 %	\$ 14,700.00	72 %	\$ 38,000.00	\$ 113,000.00	79.67
Sawtooth National Forest, Fairfield Ranger District	2024 - Ross Fork Basin Trail Maintenance	\$ 75,900.00	26 %	\$ 19,500.00	74 %	\$ 56,400.00	\$ 169,400.00	79.33
Idaho Panhandle National Forest	Ruby Ridge Trail #35 Improvements	\$ 50,000.00	20 %	\$ 10,000.00	80 %	\$ 40,000.00	\$ 209,400.00	79.22
Nez Perce-Clearwater NF, Palouse RD	Gold Hill TH Vault Toilet	\$ 44,400.00	14 %	\$ 6,400.00	86 %	\$ 38,000.00	\$ 247,400.00	78.89
Idaho Panhandle National Forests	Bismark gold	\$ 92,800.00	8 %	\$ 7,100.00	92 %	\$ 85,700.00	\$ 333,100.00	74.22
Bureau of Land Management - Pocatello Field Office	Curlew/Deep Creek TMP Plan Updated 2024	\$ 12,536.00	40 %	\$ 5,000.00	60 %	\$ 7,536.00	\$ 340,636.00	74.22
Teton County	Teton County Recreational Motorized Storage and Maintenance Facility	\$ 386,140.00	37 %	\$ 143,190.00	63 %	\$ 242,950.00	\$ 583,586.00	73.50
Boise County grooming 8A	Snow Groomer Facility Upgrades and Repairs	\$ 40,000.00	5 %	\$ 2,000.00	95 %	\$ 38,000.00	\$ 621,586.00	72.44
Boundary County	Boundary County Snowmobile Grooming Program	\$ 21,264.00	20 %	\$ 4,253.00	80 %	\$ 17,011.00	\$ 638,597.00	67.78
Sawtooth National Forest, Fairfield Ranger District	Fairfield Rec Program Snowmobiles	\$ 30,000.00	30 %	\$ 9,000.00	70 %	\$ 21,000.00	\$ 659,597.00	66.56
Idaho Panhandle National Forests	Coeur d'Alene River Ranger District - Snowmobile Program	\$ 41,000.00	24 %	\$ 10,000.00	76 %	\$ 31,000.00	\$ 690,597.00	66.44
Boise County grooming 8A	Snow Plow	\$ 12,000.00	5 %	\$ 600.00	95 %	\$ 11,400.00	\$ 701,997.00	65.78
Idaho Panhandle National Forest	IPNF North Zone Snow Rangers	\$ 55,400.00	32 %	\$ 17,900.00	68 %	\$ 37,500.00	\$ 739,497.00	65.44
Twin Falls County Sheriff's Office	TFCOSO - Patrol and Rescue Equipment Trailer	\$ 22,607.00	22 %	\$ 5,000.00	78 %	\$ 17,607.00	\$ 757,104.00	63.50
Valley County Parks and Recreation	Valley County Parks and Recreation Skid Steer and Trailer	\$ 87,066.00	20 %	\$ 17,414.00	80 %	\$ 69,652.00	\$ 826,756.00	63.22
United States Forest Service-Law Enforcement and Investigations	Payette/Sawtooth Snowmobiles for Law Enforcement	\$ 28,500.00	20 %	\$ 5,700.00	80 %	\$ 22,800.00	\$ 849,556.00	63.13
Cassia County Sheriff's Office	Cassia County Sheriff's Office Snowmobile Replacement	\$ 32,677.00	20 %	\$ 6,536.00	80 %	\$ 26,141.00	\$ 875,697.00	62.11
Bureau of Land Management - Salmon Field Office	Salmon BLM Snowmobile Replacement	\$ 39,500.00	50 %	\$ 19,750.00	50 %	\$ 19,750.00	\$ 895,447.00	61.44
FUNDING LINE								
Coeur d'Alene Field Office Bureau of Land Management	Coeur d'Alene BLM FY24 Off-Road Motorized Vehicle acquisition 1	\$ 32,000.00	30 %	\$ 9,600.00	70 %	\$ 22,400.00	\$ 917,847.00	59.56
U.S. Forest Service, Law Enforcement, Ashton / Island Park Ranger District	U.S. Forest Service Law Enforcement - Ashton / Island Park RD Snowmobile	\$ 18,000.00	50 %	\$ 9,000.00	50 %	\$ 9,000.00	\$ 926,847.00	58.78
Challis Field Office Bureau of Land Management	Challis Trails Weed Wash Station	\$ 17,050.00	12 %	\$ 2,050.00	88 %	\$ 15,000.00	\$ 941,847.00	53.11
Meadows Valley Rural Fire Department	Meadows Valley Fire, search and rescue	\$ 60,000.00	20 %	\$ 12,000.00	80 %	\$ 48,000.00	\$ 989,847.00	43.33

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Motorbike (MB) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The State and Federal Grant Program has approximately \$100,000 available in the Motorbike Fund for the FY 2025 grants.

At their recent meeting in Boise on March 5, the Off-Road Motor Vehicle Committee's ATV/Motorbike representatives discussed six grant applications and rated them according to department criteria. The requests totaled \$191,380.

The priority-ranking sheet and committee recommendation are included in this packet.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order.

**FY2025 Motorbike Fund
Applications**

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
Idaho Panhandle National Forests	Slate-Swede-Simmons	\$ 89,541.00	11 %	\$ 9,541.00	89 %	\$ 80,000.00	\$ 80,000.00	85.0
Idaho Panhandle National Forests	Canfield Mountain Recreation Area - Motorbike Trail Rehabilitation	\$ 30,090.00	31 %	\$ 9,298.00	69 %	\$ 20,792.00	\$ 100,792.00	83.5
FUNDING LINE								
Caribou-Targhee National Forest	Caribou Targhee Single Track Dozer Trailer	\$ 15,000.00	17 %	\$ 2,500.00	83 %	\$ 12,500.00	\$ 113,292.00	77.5
Coeur d'Alene Field Office BLM	Motorbike Grant Coeur d'Alene BLM Application	\$ 13,376.00	50 %	\$ 6,688.00	50 %	\$ 6,688.00	\$ 119,980.00	68.5
Bureau of Land Management	Challis Trails Weed Wash Stations	\$ 17,050.00	12 %	\$ 2,050.00	88 %	\$ 15,000.00	\$ 134,980.00	45.0

	Funded through RTP							
Sawtooth National Forest, Fairfield Ranger Dist	2024 - Ross Fork Basin Trail Maintenance	\$ 75,900.00	26 %	\$ 19,500.00	74 %	\$ 56,400.00	\$ 56,400.00	87.5

RECREATIONAL TRAILS PROGRAM (RTP) ADVISORY COMMITTEE

Description: A state Recreational Trails Advisory Committee consisting of ten (10) members representing the various recreational trail user groups is appointed by the Idaho Park and Recreation Board. The Committee is composed of Hiking, Cross-Country Skiing, Off-Highway Motorcycling, Snowmobiling, Equestrian, All-Terrain Vehicle, Bicycling, Four Wheel Drive, Water Trail, and People with Disabilities representatives.

Term Length: Three (3) year term

Appointed By: Park Board

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
<u>LINDSAY DRESSLER</u>	703 Morningside Way Boise, ID 83712 301-996-1268 (c) LindsayDressler@gmail.com	8/2018 - 8/2021 8/2021 – 8/2024	Hiking
<u>DONN DENNIS</u>	1239 E. Wilbur Ave. Dalton Gardens, ID 83815 208-772-5032 (h) Use! 208-651-4976 (c) dddennis@roadrunner.com	2/2019 – 8/2021 8/2021 – 8/2024	Motorbike
<u>STACEY SORENSEN</u>	PO Box 292 Soda Springs, ID 83276 208-709-1100 sandsunwaves@hotmail.com	8/2022 – 8/2025	Bicycling
<u>CLINT HANSEN</u>	948 N 4000 W Rexburg, ID 83440 208-709-6350 (c) clintlhansen@yahoo.com	2/2019 – 8/2021 8/2021 – 8/2024	ATV
<u>MARGARET DIBBLE</u>	1131 Jacksha Rd Moscow, ID 83843 208-882-4749 707-479-1139 m-dibble@hotmail.com	8/2023 – 8/2026	XC Skiing
<u>DONALD HORAK</u>	4461 Sandstone Island Park, ID 83429 406-794-5190 (h) Use! 406-671-2999 (c) dhorak52@gmail.com	8/2021 – 8/2024	Snowmobiling

RECREATIONAL TRAILS PROGRAM (RTP) ADVISORY COMMITTEE (cont'd)

<u>Name</u>	<u>Address</u>	<u>Term</u>	<u>Representing</u>
<u>STEPHEN HURLEY</u>	9737 W Pocatello Creek Rd Pocatello ID 83201 208-221-4626 steve@hurleystar.com	8/2022 – 8/2025	Equestrian
<u>MORGAN STAGE</u>	562 Pavel Ct. Moscow, ID 83843 208-870-2957 (c) morgan.stage@gmail.com	8/2020 – 8/2023 8/2023 – 8/2026	Disabled
<u>PAUL LOUTZENHISER</u>	1401 E Butte Ave Athol, ID 83801 208-661-5265 Use! 208-664-9319 p.loutz1976@gmail.com	8/2022 – 8/2025	4-Wheel Drive
<u>DAVE PROUTY</u>	3013 N Mountain View Dr Boise, ID 83704 208-362-3356 (h) 208-720-0833 (c) Use! dave.prouty@gmail.com	8/2021 – 8/2024	Water Trails

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Recreational Trails Program (RTP) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The Federal fiscal Year 2024 allocation from the Federal Highways Administration (FHWA) is anticipated to be approximately \$1,800,000. This includes administrative funds, which are identified on the first two lines of the funding spreadsheet.

At their recent meeting in Boise on March 6, the RTP Advisory Committee discussed 31 grant applications and rated them according to department criteria. The requests totaled \$2,514,355.

The priority-ranking sheet and committee recommendation are included in this packet.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order.

FY2025 RTP Applications

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score	Cat
	Administrative					\$ 119,739.00	\$ 119,739.00		
	Safety & Education	\$ 106,910.00	20%	\$ 21,382.00	80%	\$ 85,528.00	\$ 205,267.00		
City of Stanley	Stanley to Redfish Trail Trailhead	\$ 418,241.00	52 %	\$ 219,241.00	48 %	\$ 199,000.00	\$ 404,267.00	75.38	D
Idaho Panhandle National Forest	St. Joe Single Track 2025	\$ 24,525.00	47 %	\$ 11,625.00	53 %	\$ 12,900.00	\$ 417,167.00	74.63	M
USDA-FS-Ketchum Ranger District	Greenhorn Improvements Project RTP	\$ 150,000.00	50 %	\$ 75,000.00	50 %	\$ 75,000.00	\$ 492,167.00	73.38	M
Panhandle Trail Riders Association	Panhandle Trail Riders Association Trail Clearing Equipment Grant	\$ 12,240.00	30 %	\$ 3,673.00	70 %	\$ 8,567.00	\$ 500,734.00	72.63	M
Idaho Panhandle National Forests	Canfield Mountain New Trail Construction and Old Trail Maintenance	\$ 89,276.00	20 %	\$ 17,468.00	80 %	\$ 71,808.00	\$ 572,542.00	70.25	D
US Forest Service CDA River RD	Coeur d' Alene River R.D. Mixed-Use OHV Heavy Trail Maintenance	\$ 42,992.00	45 %	\$ 19,450.00	55 %	\$ 23,542.00	\$ 596,084.00	69.25	M
Idaho Panhandle National Forests	Bean Bacon Loop Trail	\$ 153,000.00	35 %	\$ 53,000.00	65 %	\$ 100,000.00	\$ 696,084.00	69.13	NM
Pend Oreille Pedalers	Lower Basin Buildout Phase 4	\$ 150,000.00	20 %	\$ 30,000.00	80 %	\$ 120,000.00	\$ 816,084.00	68.75	NM
USDA-FS-Ketchum Ranger District	FY25 Ketchum Ranger District Heavy Maintenance	\$ 91,500.00	49 %	\$ 45,000.00	51 %	\$ 46,500.00	\$ 862,584.00	68.50	D
Selway Bitterroot Frank Church Foundation	North Cottonwood Creek Wilderness Trail Restoration	\$ 22,944.00	32 %	\$ 7,424.00	68 %	\$ 15,520.00	\$ 878,104.00	68.38	NM
Friends of North Idaho Trails	English Point Trails: Parking, Drainage, Brushing and Signing Improv	\$ 50,400.00	21 %	\$ 10,500.00	79 %	\$ 39,900.00	\$ 918,004.00	67.71	NM
Friends of the Weiser River Trail	Weiser River Trail Maintenance and Trestle Repair	\$ 40,970.00	25 %	\$ 10,070.00	75 %	\$ 30,900.00	\$ 948,904.00	67.13	NM
USFS Cascade Ranger District	Caton Lake Trail Bridge Project	\$ 34,942.00	32 %	\$ 11,189.00	68 %	\$ 23,753.00	\$ 972,657.00	67.13	NM
Youth Employment Program, Inc.	Youth Employment Program Excavator	\$ 73,343.00	23 %	\$ 17,000.00	77 %	\$ 56,343.00	\$ 1,029,000.00	66.63	D
City of Orofino	Orofino Adventure Park Phase I Trails	\$ 61,000.00	21 %	\$ 13,000.00	79 %	\$ 48,000.00	\$ 1,077,000.00	66.63	NM
Idaho Dept Of Parks and Recreation	Idaho Snowmobile Program Groomer replacement	\$ 315,000.00	20 %	\$ 63,000.00	80 %	\$ 252,000.00	\$ 1,329,000.00	66.38	M
Idaho Panhandle National Forests	Myrtle Creek/Harrison Lake trail relocation/improvements	\$ 58,000.00	21 %	\$ 12,000.00	79 %	\$ 46,000.00	\$ 1,375,000.00	66.13	NM
Idaho Department of Parks and Recreation	Two Snowmobiles for Idaho City Backcountry Yurt Maintenance	\$ 26,000.00	20 %	\$ 5,200.00	80 %	\$ 20,800.00	\$ 1,395,800.00	65.13	NM
Idaho Falls Trail Machine Association	IFTMA Tools and Maintenance equipment	\$ 6,860.00	30 %	\$ 2,058.00	70 %	\$ 4,802.00	\$ 1,400,602.00	64.88	D
Bureau of Land Management - Bruneau Field Office	Perjue Canyon Trailhead	\$ 100,000.00	20 %	\$ 20,000.00	80 %	\$ 80,000.00	\$ 1,480,602.00	64.75	NM
Valley County	Clear Creek Recreation Parking Area Vault Toilet	\$ 70,331.00	22 %	\$ 15,374.00	78 %	\$ 54,957.00	\$ 1,535,559.00	64.50	M
Palouse Divide Nordic Ski Club	Palouse Divide Nordic 23-24	\$ 4,791.00	20 %	\$ 958.00	80 %	\$ 3,833.00	\$ 1,539,392.00	64.43	NM
Lemhi County	Lemhi Pass CDT Sigle-track Reroute-Phase II	\$ 307,016.00	21 %	\$ 63,016.00	79 %	\$ 244,000.00	\$ 1,783,392.00	64.25	D
Sawtooth National Forest, Fairfield Ranger District	2024 - Ross Fork Basin Trail Maintenance	\$ 77,700.00	27 %	\$ 21,300.00	73 %	\$ 56,400.00	\$ 1,839,792.00	63.88	M
Proposed Funding Line									
Payette Lakes Ski Club	Bear Basin Nordic Groomer	\$ 315,000.00	40 %	\$ 126,000.00	60 %	\$ 189,000.00	\$ 1,972,392.00	63.88	NM
City of Boise	R2R Tracked Dump Buggy Purchase	\$ 35,000.00	30 %	\$ 10,500.00	70 %	\$ 24,500.00	\$ 1,996,892.00	62.50	NM
City of Post Falls	Centennial Trail Rehabilitation - State Line to Pleasant View Rd.	\$ 450,000.00	20 %	\$ 90,000.00	80 %	\$ 360,000.00	\$ 2,356,892.00	60.63	NM
US Forest Service Fairfield Ranger District	2024 Bear Cr. Trail Facilities and Trails	\$ 73,750.00	24 %	\$ 17,750.00	76 %	\$ 56,000.00	\$ 2,412,892.00	60.63	NM
City of Gooding	Gooding 4th Ave Bike Park	\$ 189,891.00	20 %	\$ 37,979.00	80 %	\$ 151,912.00	\$ 2,564,804.00	60.25	NM
City of Glenns Ferry	Glenns Ferry Heritage Pathway	\$ 98,022.00	20 %	\$ 19,604.00	80 %	\$ 78,418.00	\$ 2,643,222.00	60.25	NM
Forest Service	Palisades Trail Clearing	\$ 28,450.00	30 %	\$ 8,450.00	70 %	\$ 20,000.00	\$ 2,663,222.00	58.38	D

**Ross Fork funded over Bear Basin to meet Motorized category minimum percentage.*

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Mountain Bike Plate (BK) Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

At their recent meeting in Boise on March 6, the Recreational Trails Program Advisory Committee discussed three grant applications and rated them according to department criteria. The requests totaled \$35,878.

The committee recommends funding all three projects.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve the three projects on the list.

FY2025 Mountain Bike Plate Fund Applications

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
9B Trails	Enchanted Forest Mountain Bike Skills Park	\$ 17,320.00	12 %	\$ 2,120.00	88 %	\$ 15,200.00	\$ 15,200.00	72.625
Pend Oreille Pedalers	Lower Basin Buildout Phase 4	\$ 20,000.00	25 %	\$ 5,000.00	75 %	\$ 15,000.00	\$ 30,200.00	72.375
City of Pocatello Parks and Recreation	Pioneer Ridge Trailhead	\$ 6,142.00	8 %	\$ 464.00	92 %	\$ 5,678.00	\$ 35,878.00	67.25

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: **FY2025 Recreational Road & Bridge Grants**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Kathy Muir, Grant Manager**

PRESENTATION

BACKGROUND INFORMATION:

The State and Federal Grant Program has approximately \$500,000 available in the Recreational Road and Bridge Program for the FY 2025 grants.

At a recent meeting in Boise, the Road & Bridge Advisory Committee discussed five grant applications and rated them according to department criteria. The requests totaled \$401,570. There is sufficient funding to award all projects submitted.

The priority-ranking sheet and committee recommendation are included in this packet.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve all projects on the list that are not funded in other programs.

**FY2025 Road Bridge
Applications**

Applicant Agency:	Application Title	Total	M%	Match	G%	Grant	Ongoing	Score
Valley County Parks and Recreation	Gordon Titus Parking Lot Expansion	\$ 91,780.00	24 %	\$ 22,210.00	76 %	\$ 69,570.00	\$ 69,570.00	76.33
Bloomington City	Bloomington Canyon Parking Lot Expansion	\$ 37,500.00	7 %	\$ 2,500.00	93 %	\$ 35,000.00	\$ 104,570.00	73.50
Payette County Road and Bridge	Rudy Park	\$ 124,998.00	32 %	\$ 39,998.00	68 %	\$ 85,000.00	\$ 189,570.00	72.17
Caribou-Targhee National Forest	FS Road 410 Resurfacing	\$ 14,830.00	19 %	\$ 2,830.00	81 %	\$ 12,000.00	\$ 201,570.00	71.33

Funded in WIF

Bureau of Reclamation	Sportsman's Park Parkinglot Improvements	\$ 1,372,000.00	85 %	\$ 1,172,000.00	15 %	\$ 200,000.00	\$ 389,570.00	72.00
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☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☒ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur d'Alene, Idaho

AGENDA ITEM: **Ponderosa State Park, North Beach Unit**
 Interim Park Rule Prohibiting Alcohol during July 4th Holiday

ACTION REQUIRED: **No Action – Information Only**

PRESENTER: **Troy Elmore, Administrator of Operations**

PRESENTATION

BACKGROUND INFORMATION:

Adult alcohol possession and consumption are, generally, permitted in state parks. IDAPA 26.01.20.175.05 provides that: "State laws regulating alcoholic beverages and public drunkenness are enforced within lands administered by the department."

During the November 2015 Regular Board Meeting, the Idaho Park and Recreation Board (Board) directed Idaho Department of Parks and Recreation (IDPR) staff to draft a Memorandum of Understanding between IDPR, the Valley County Board of Commissioners, and the Valley County Sheriff regarding prohibitions related to alcohol and the Fourth of July holiday (MOU). As was described in the November 2015 Board Meeting, an increasing number of partygoers and excessive alcohol consumption had created a situation of undue demands on local law enforcement, an increased amount of criminal activity, and the complete displacement of traditional family-oriented park users.

The final draft of the MOU came before the Board, and was approved in the February 2016 meeting, with all parties signing as of April 14, 2016 (Attach. A, MOU). The MOU was renewed and extended by all the parties on June 2, 2021, and remains the operative agreement between IDPR, the Valley County Commission, and the Valley County Sheriff (Attach. B, Renewal & Extension). Unless extended again, the MOU will expire by its own terms on July 30, 2025 (see Attach. B). The MOU is only one component of a larger effort by Valley County, the City of McCall, Idaho State Police, and residents of McCall to reduce troublesome, alcohol-related behavior associated with the Fourth of July holiday in the McCall area.

The MOU defines the roles and responsibilities of the parties for the management of the North Beach Unit of Ponderosa State Park over the Fourth of July holiday. The MOU provides that IDPR will establish an interim rule temporarily banning the possession and consumption of alcohol at the North Beach Unit during the Fourth of July holiday to ensure the public health and safety, and enjoyment of the North Beach Unit. An interim rule has

been established and posted each year since 2016. Recently, the City of McCall and Valley County have communicated their preference to maintain the alcohol ban for the 2024 holiday starting July 3 2024 at 8pm continuing through July 5th 2024 8am.

“The department of parks and recreation shall control, manage, and administer the property held in the park land trust” including Ponderosa State Park. Idaho Code § 67-4243. To that end, Park Managers are authorized to establish and enforce interim rules, as follows:

IDAPA 26.01.20.075.02

Park or Program Manager Authority – Enforcement. A park or program manager may establish and enforce all rules, including interim rules. Interim rules apply to the public safety, use, and enjoyment or protection of natural, cultural, or other resources within lands administered by the department. Interim rules will be posted for public view and will be consistent with established state laws and these rules. Interim rules expire in one hundred twenty (120) days from the established effective date unless approved by the board.

The following interim rule (also enclosed at Attach. C), has been utilized by the Ponderosa State Park Manager in accordance with the MOU and IDAPA:

The Idaho Department of Parks and Recreation has established an interim rule pursuant to IDAPA 26.01.20.075.02: temporarily banning the possession and consumption of alcohol at the North Beach Unit during the Fourth of July holiday, in order to ensure the public safety, use, and enjoyment of the North Beach Unit.

IDPR will continue the interim rule for 2023, 2024 or 2025 – if determined an appropriate action by the Ponderosa Park Manager to protect the public safety, use and enjoyment of the lands administered within the Park. Each year the interim rule is applied, it will be posted for public view at least thirty days before the Fourth of July holiday.

July 4th MOU

MEMORANDUM OF UNDERSTANDING
Between
IDAHO DEPARTMENT OF PARKS AND RECREATION
at Ponderosa State Park, McCall, Idaho,
and the
VALLEY COUNTY BOARD OF COUNTY COMMISSIONERS
and the
VALLEY COUNTY SHERIFF

Article I. Background and Objectives

Whereas, Ponderosa State Park is overseen and managed by the Idaho Department of Parks and Recreation (hereinafter known as IDPR);

Whereas, the Valley County Board of County Commissioners may pass and enforce ordinances, rules, and regulations as are necessary or proper to provide for the safety, promote the health and prosperity, improve the morals, peace and good order, comfort and convenience of the county and the inhabitants thereof, and for the protection of property therein;

Whereas, the Valley County Sheriff enforces state laws and the ordinances, rules, and regulations of Valley County;

Whereas, the Valley County Board of County Commissioners and the Valley County Sheriff are herein collectively referred to as "the County";

Whereas, the North Beach Unit of Ponderosa State Park is located at the north end of Payette Lake in Valley County and outside the city limits of McCall, Idaho;

Whereas, both IDPR and the County have a public responsibility to ensure the health and safety of visitors to Ponderosa State Park, and

Whereas, during the Fourth of July holiday (used herein to refer to the Fourth of July, the day before, and the day after), crowds at the North Beach Unit of Ponderosa State Park have exceeded the reasonable capacity of the Unit and have become unmanageable, with numerous instances of intoxication and underage drinking, resulting in threats to the health and safety of Park visitors and to recreationists on Payette Lake;

Whereas, the possession and consumption of alcohol is a major contributing factor to the unruliness of crowds at the North Beach Unit during the Fourth of July holiday;

Whereas, IDPR and the County have a mutual goal of managing such crowds by temporarily banning the possession and consumption of alcohol at the North Beach Unit of Ponderosa State Park during the Fourth of July holiday;

Whereas, IDPR and the County are authorized by the terms of Idaho Code § 67-2328 to enter into agreements for the joint and cooperative exercise of powers, privileges, and authorities;

Therefore, both parties agree to work cooperatively to achieve a safe and family-friendly environment for all visitors to the North Beach Unit of Ponderosa State Park during the Fourth of July holiday.

Article II. Statement of Actions and Responsibilities

To satisfy this Memorandum of Understanding (MOU):

A. The Idaho Department of Parks and Recreation agrees to:

1. Establish an interim rule pursuant to IDAPA 26.01.20.075.02 temporarily banning the possession and consumption of alcohol at the North Beach Unit during the Fourth of July holiday, in order to ensure the public safety, use, and enjoyment of the North Beach Unit (hereinafter "interim rule");
2. Prominently post the interim rule for public view at all units of Ponderosa State Park;
3. Post additional park personnel with compliance officer training at the North Beach Unit during the Fourth of July holiday to enforce the interim rule;
4. Expel any person violating the interim rule from the North Beach Unit, as authorized by IDAPA 26.01.100.02, for a period of time not less than forty-eight (48) hours;
5. Recognize the authority of the Valley County Sheriff to assist in the enforcement of the interim rule; and
6. Recognize the authority of the Valley County Sheriff to enforce any ordinance, rule, or regulation the County may adopt banning possession and consumption of alcohol at the North Beach Unit during the Fourth of July holiday.

B. The County agrees to:

1. Assist in the enforcement of the interim rule during the Fourth of July holiday by expelling any person violating the interim rule from the North Beach Unit, as authorized by IDAPA 26.01.100.02, for a period of time not less than forty-eight (48) hours;
2. Enforce during the Fourth of July holiday all state laws and country ordinances regarding the possession and consumption of alcohol, or the operation of vehicles and vessels while under the influence of alcohol, both within the North Beach Unit and on the adjacent navigable waters of Payette Lake;
3. Pass and enforce an ordinance banning parking on the East Side Road and Warren Wagon Road during the Fourth of July holiday, except in those areas specifically designated as available for parking by the County;
4. Pass and enforce an ordinance, rule, or regulation banning the possession and consumption of alcohol on navigable waters of Payette Lake adjacent to the North Beach Unit during the Fourth of July holiday; and
5. Pass and enforce an ordinance, rule, or regulation banning the possession and consumption of alcohol on the North Beach Unit during the Fourth of July holiday, if the County determines that the interim rule does not provide a sufficient basis for ensuring the health and safety of persons at the North Beach Unit during the Fourth of July holiday.

C. The County and IDPR mutually agree to:

1. Cooperatively publicize the interim rule and applicable County ordinances through signage, press releases, print media, social media, and on the official web sites of IDPR and the County; and
2. Complete an after action review to determine the effectiveness of the interim rule and to consider changes to be implemented at the next Fourth of July holiday.

Article III. Additional Terms

1. Nothing in this MOU shall be construed as obligating either party to this MOU to expend or obligate funds or resources beyond what each are willing and able to contribute, or as increasing or diminishing the powers, privileges or authorities of the parties.
2. Either party may terminate this MOU after 60 days written notice to the other party of its intent to terminate.
3. This MOU becomes effective upon the date both parties have signed, and shall expire July 30, 2020, unless renewed by mutual written agreement of IDPR and the County.
4. Nothing in this MOU shall be deemed to cause either party to accept liability for injuries to person or property caused by the actions of the other. In carrying out the terms of this MOU each party is an independent actor and is not directed by, or under the control of, the other party. Each party shall carry insurance adequate to pay claims arising out of the actions contemplated in this MOU up to the legal limits of liability established in the Idaho Tort Claims Act, Idaho Code §§ 6-901 et seq. IDPR is a State of Idaho agency and possesses liability coverage for public liability, personal injury, death, and property damage through the Risk Management Program established under Idaho Code section 67-5776. The County is a governmental subdivision of the State of Idaho and possesses liability coverage for public liability, personal injury, death, and property damage through the Idaho Counties Risk Management Program (ICRMP).
5. Nothing in this MOU shall be construed to grant to either party the authority to enter into contracts or agreements on behalf of the other party.
6. The respective obligations and duties set forth herein may not be assigned or subcontracted by either party without the written consent of the other party.
7. No amendment to this MOU shall be effective unless memorialized in a document signed by both parties.
8. This MOU provides only for the exercise of existing authorities in a cooperative manner to achieve a more efficient operation of government. For this reason, this MOU is entered for the sole purpose of setting forth the understanding of the parties in achieving a common purpose, and is not intended to provide a basis for legal action in the event of a breach of any of its provisions.

Article IV. Key Officials

1. Keith Hobbs
Operations Division Manager
5657 Warm Springs Avenue
Boise, ID 83716
208-514-6281
2. Gordon Cruickshank, Valley County BOCC
219 N. Main Street
P.O Box 1350
Cascade, ID 83611
3. Patti Bolen, Valley County Sheriff
107 W. Spring Street
Cascade, ID 83611

Article V. Authorizing Signatures

1.  Date April 14, 2016
David Langhorst, Director
Idaho Department of Parks and Recreation

2.  Date FEB 29, 2016
GORDON L. CRUICKSHANK, Commissioner
Valley County Commission

3.  Date 2/29/16
Patti Bolen
Valley County Sheriff

**RENEWAL AND EXTENSION OF
MEMORANDUM OF UNDERSTANDING
Between
IDAHO DEPARTMENT OF PARKS AND RECREATION
at Ponderosa State Park, McCall, Idaho,
and the
VALLEY COUNTY BOARD OF COUNTY COMMISSIONERS
and the
VALLEY COUNTY SHERIFF**

Article I. Background and Objectives

Whereas, historically, during the Fourth of July holiday (used herein to refer to the Fourth of July, the day before, and the day after), crowds at the North Beach Unit of Ponderosa State Park exceeded the reasonable capacity of the Unit and became unmanageable, with numerous instances of intoxication and underage drinking, resulting in threats to the health and safety of Park visitors and to recreationists on Payette Lake;

Whereas, in 2016, the Idaho Department of Parks and Recreation ("IDPR"), the Valley County Board of County Commissioners ("County"), and the Valley County Sheriff ("Sheriff") entered into a Memorandum of Understanding (MOU), wherein the parties agreed to work cooperatively to achieve a safe and family-friendly environment for all visitors to the North Beach Unit of Ponderosa State Park during the Fourth of July holiday by adopting and cooperatively enforcing an IDPR interim rule, pursuant to IDAPA 26.01.20.075.02, and a County Ordinance, temporarily banning, within each party's respective jurisdictions, the possession and consumption of alcohol at the North Beach Unit and adjacent navigable waters during the Fourth of July holiday.

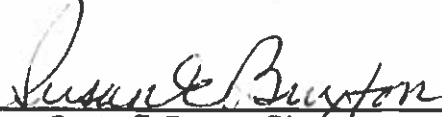
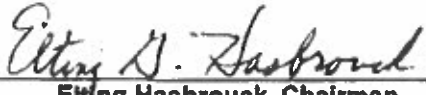
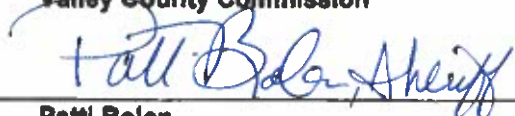
Whereas, the MOU expired on July 30, 2020, unless renewed by mutual written agreement of IDPR, the County, and the Sheriff.

Whereas, enforcement of the MOU has been successful in ensuring the public safety, use, and enjoyment of the North Beach Unit during the Fourth of July weekend, and the parties desire to renew and extend the MOU.

Therefore, the below-signed parties agree to renew and extend the MOU until July 30, 2025. All terms of the MOU remain the same, with the following exceptions:

1. The Key Official for IDPR shall be Troy Elmore, Operations Division Manager, 5657 Warm Springs Avenue, Boise, ID, 383716, 208-514-6281;
2. The Key Official for the County shall be Elting Hasbrouck, Valley County BOCC 219 N. Main Street, P.O Box 1350 Cascade, ID 83611

Article V. Authorizing Signatures

1.  Date 5/20/21
Susan E. Buxton, Director
Idaho Department of Parks and Recreation
2.  Date 5-17-21
Elting Hasbrouck, Chairman
Valley County Commission
3.  Date 06/02/2021
Patti Bolen
Valley County Sheriff

The Idaho Department of Parks and Recreation has established an interim rule pursuant to IDAPA 26.01.20.075.02: temporarily banning the possession and consumption of alcohol at the North Beach Unit during the Fourth of July holiday, in order to ensure the public safety, use, and enjoyment of the North Beach Unit.

☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☒ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
IDFG HQ
Coeur D Alene, ID

AGENDA ITEM: Electric Vehicle Charging Stations
ACTION REQUIRED: Information Only, No Action Required
PRESENTER: Melanie Schuster, Development Bureau Chief

PRESENTATION

BACKGROUND INFORMATION:

STATEWIDE

The Infrastructure Investment and Jobs Act was enacted on November 15, 2021, and contains provisions for the expansion and deployment of electric vehicle (EV) charging infrastructure. Through the National Electric Vehicle Infrastructure Formula Program (NEVI), Idaho will receive over \$29 million over the next five years to enhance its EV charging infrastructure along designated alternative fuel corridors. The overarching goal of the program is to have EV charging stations spaced along all designated EV Alternative Fuel Corridors at a maximum distance of 50 miles apart and within 1 mile of the designated roadway.

The Idaho Governor's Office of Energy and Mineral Resources (OEMR) will serve as the lead agency to implement Idaho's National Electric Vehicle Infrastructure Program. To accomplish this OEMR has signed a Memorandum of Understanding with Idaho Transportation Department (ITD), and Idaho Department of Environmental Quality (DEQ). The purpose behind the interagency cooperation is the belief that "the improved availability of EV infrastructure will increase access to Idaho highways, promote tourism and recreation in rural communities, improve the environment and enhance Idaho's economy." In 2024 the NEVI program is still analyzing potential locations and working through the public input process. They are also moving forward with two pilot project sites for turnkey services.

EV CHARGING TYPES

Level 1

Involves plugging into a typical 120v GFCI-protected receptacle outlet. While this can potentially be found just about anywhere, it only charges at a rate of 1kw to 1.8kw per hour. This is equal to 2 to 5 miles of charge per hour of charging. This is too slow to recharge a car for a typical commute.

Level 2

Involves plugging into a 240v circuit of 40 amps to 60 amps, with a charge rate of 7kw to 19kw per hour. This is equal to 10 to 20 miles of range per charging hour. This is typical of home-based charging and will charge a typical EV overnight.

Level 3

Involves plugging into a 480v, three-phase circuit of 300 amps, that gives the charger an output of up to 140kw. This is equal to 180 to 240 miles of range per charging hour. This is typical of public charging stations and the power requirements exceed the capacities of typical residential service. Also called Fast Charge or Direct Current Fast Charging (DCFC).

EV CHARGING POTENTIAL IN STATE PARKS

There are two potential options for Idaho State Parks to provide EV charging services to the public, Level 2 charging, and Level 3 charging.

Level 2 Charging in State Parks

Level 2 Charging is already happening in state parks. EV manufacturers are providing NEMA 14-50 plugs to their users. The NEMA 14-50 plug is the same outlet that is provided on our 50 amp RV pedestals. If an EV user reserves one of our campsites that has a 50 amp hookup there is nothing to keep them from charging their vehicle. The charge will take either all day or all night to fully charge an EV so somebody cannot sneak in and steal a charge.

50 amp circuits will only be available at newer campgrounds or older campgrounds that have received electrical upgrades to 50 amp service. To put this into perspective, a residential house typically uses 30kwh per day and a fully loaded RV can use up to 20kwh per day, but typically uses much less and only at certain times. A car charge will draw power continuously up to 12kwh. This is bit over a third of what a house uses in a full day, and much more than a typical RV. So this is not free, EV's use a considerable amount of power and it should be considered if we should charge a separate fee to charge an EV.

The way the electrical code is written, our campgrounds may not be designed for all 50 amp RV pedestals to be drawing full load amps simultaneously, as that is not how RV's work. However, charging EV's draw full load continuously, so in the rare instance that several campsites were charging EV's at the same time it could overload the system. There may be some parks which could accommodate this such as Three Island Crossing and Priest Lake as they are served by multiple transformers. It would be worth looking into the current electrical capacity of all state park campsites and determining what capacity is for EV charging and what our policy will be on the issue.

Level 3 Charging in State Parks

Level 3 Charging does not currently exist in any Idaho state parks. This would be the type of charging where somebody could drop in for an hour or two and charge and then leave. This type of fast charging uses 3-phase high voltage power which may not even be available in or near our parks. The equipment also requires an internet

connection to monitor the charging and payment options, another issue which can be a problem in parks.

There are companies such as Electrify America which provide turn-key solutions for installing fast charging equipment. They design and install the equipment as well as manage the system. However, they are looking for locations which will be highly profitable such as high-volume traffic corridors with many shopping facilities nearby. It is highly unlikely that any company would be willing to invest in a park location for fast charging as it will not be a money maker.

In 2021 IDPR investigated the potential installation of a fast charger at Massacre Rocks as the location is near the interstate and has the potential for electrical upgrades. At the time the cost estimate to install the ChargePoint system was \$280k. The system also requires a yearly service agreement and enterprise cloud plan subscription to run the system which cost over \$4000 per year. This study was started because the state was taking part in an Electric Vehicle Supply Equipment program funded through a trust established by the Volkswagen Settlement with the United States. Due to the excessive cost the application was not completed as the funding was only available as reimbursement, which may or not be paid depending on several factors.

EV CHARGING RATES / INCOME POTENTIAL

While Idaho ranks number three in cheapest charging rates due to low electrical utility rates, the service still costs unless you install a solar system. The actual cost of EV charging is hugely variable depending on location, time of day, type of charger, and subscription plan. Electrical utilities charge higher rates for the large loads that fast EV charging demands.

The average costs of using charging stations range from \$0.20 - \$0.25 per kwh for level 2 charging up to \$0.40 - \$0.60 per kwh for level 3 charging. This equates to charging rates of \$11.50 to \$23 for a small car and up to \$22.50 to \$45 for a larger vehicle.

With the large demand load and continuous need an EV vehicle may be using more resources than a typical RV user at a campsite. Would it make sense to charge a surplus EV charging fee? possibly, but that would be difficult to do as we do not have individual metering on campsites. It would have to be self-reported or a large burden on park staff to go around and check if people are charging vehicles. As far as Level 3 charging goes, the income potential is in high-volume locations which parks would probably not meet. Would it be a nice amenity to provide to the public, potentially, but with the high costs and yearly fees, even a grant would not offset the costs. The question to answer would be if providing EV charging is a benefit to the public that Idaho State Parks wants to participate in. One factor to consider would be the fast-changing nature of the technology right now concerning EV charging. While installing EV charging infrastructure now could put us on the forefront of the EV revolution, we could also end up with obsolete equipment.

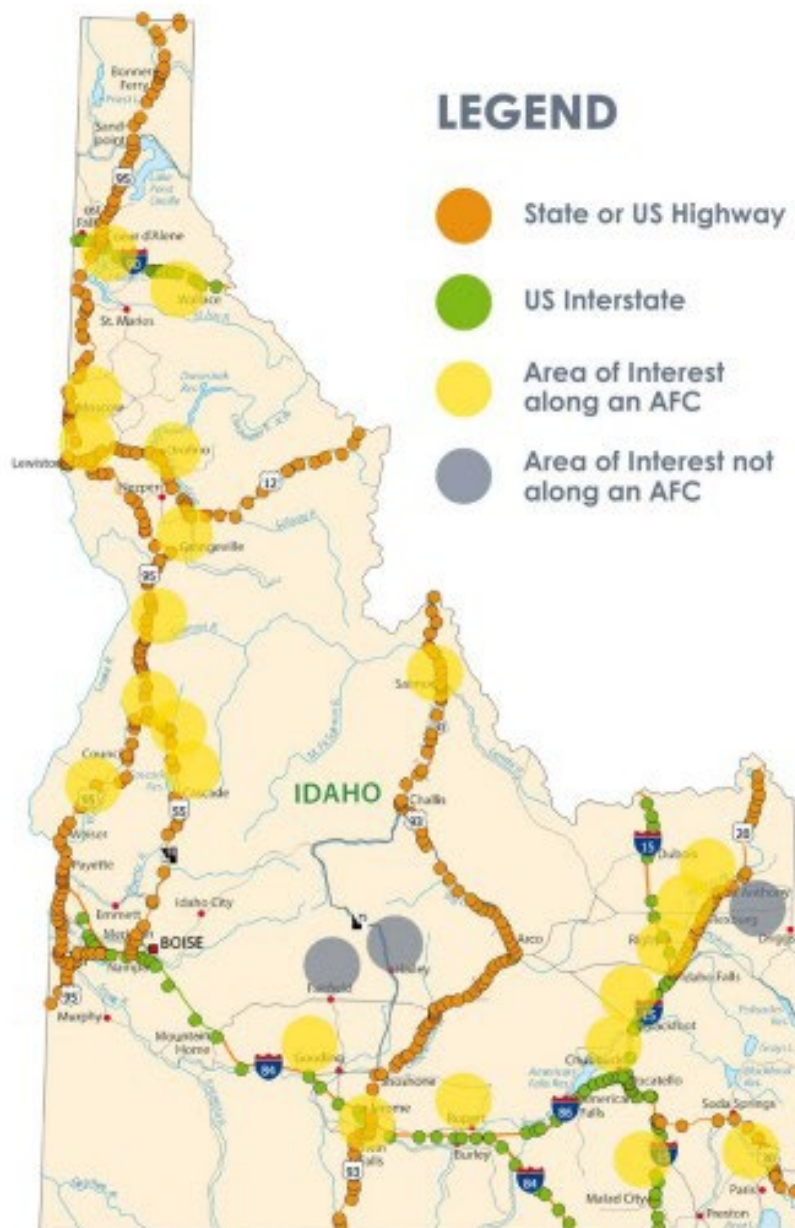


Figure 1. Areas of Analysis Along Alternative Fuel Corridors

National Electric Vehicle Infrastructure, State of Idaho 2024, Baseline Plan Update August 1, 2023.

STAFF RECOMMENDATIONS:

This item is for information only.

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
May 13, 2024
Boise, ID 83716

AGENDA ITEM: Outdoor Recreation Fund Advisory Council (ORFAC)

ACTION REQUIRED: Tabled Projects from April 15, 2024 Board Meeting

PRESENTER: Susan E. Buxton, Director

BACKGROUND INFORMATION:

Executive Order 2023-03 was signed by Governor Little to establish an Outdoor Recreation Fund Advisory Council, otherwise known as ORFAC. The purpose of the advisory council is to:

1. Advise the Governor and the Idaho Parks and Recreation Board on projects and policies that support expanded access to outdoor recreation opportunities in Idaho, and
2. Specifically, IDFG, IDPR, & IDL are tasked to work together to propose projects, manage under-utilized resources to enhance recreational access, and monetize outdoor recreation for long range sustainability EO 2023-3 51(a) & (b).

The executive order appropriated \$5 million from Senate Bill 1196 (FY2024) to IDPR's budget for inter-agency collaborative projects. Additionally, Senate Bill 1383 (FY2025) added \$5 million to ORFAC utilizing American Rescue Plan Act (ARPA) funds. ARPA funds are required to be obligated by December 31, 2024.

IDPR staff presented multiple projects to the Board on April 8 and 15, 2024 and provided the applications for review. Two projects were tabled pending further information, and they were:

Aquatic Invasive Species Prevention Campaign

Staff is still coordinating with Department of Agriculture about options.

Boulder Lake Recreation Area:

Staff recommends approval of this grant, contingent upon Valley County producing a new land use permit with IDL for this project, and, provides a market rent to keep the endowment whole, and, ensuring the lease/permit agreement meets the State's endowment requirements.

STAFF RECOMMENDATIONS:

Staff recommendations remain unchanged since the April 8, 2024 workshop, however, staff is available to answer any questions the Board may have from recent site visits.

Attachments:
April 8, 2024 Agenda Item

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
April 15, 2024
Boise, ID 83716

AGENDA ITEM: Outdoor Recreation Fund Advisory Council (ORFAC)

ACTION REQUIRED: Approval of Proposed Projects

PRESENTER: Susan E. Buxton, Director

PRESENTATION

BACKGROUND INFORMATION:

Executive Order 2023-03 was signed by Governor Little to establish an Outdoor Recreation Fund Advisory Council, otherwise known as ORFAC. The purpose of the advisory council is to:

1. Advise the Governor and the Idaho Parks and Recreation Board on projects and policies that support expanded access to outdoor recreation opportunities in Idaho, and
2. Specifically, IDFG, IDPR, & IDL are tasked to work together to propose projects, manage under-utilized resources to enhance recreational access, and monetize outdoor recreation for long range sustainability EO 2023-3 51(a) & (b).

The executive order appropriated \$5 million from Senate Bill 1196 (FY2024) to IDPR's budget for inter-agency collaborative projects. Additionally, Senate Bill 1383 (FY2025) added \$5 million to ORFAC utilizing American Rescue Plan Act (ARPA) funds. ARPA funds are required to be obligated by December 31, 2024.

IDPR staff presented multiple projects to the Board on April 8, 2024 in a workshop format and provided the applications for review. Staff will be available to answer questions.

STAFF RECOMMENDATIONS:

Staff recommends the following grant projects be funded with associated conditions:

1. **East Fork Rock Creek:** *Proposed Capital Funding: \$1,000,000*
 Staff recommends approval of this grant, contingent upon the Idaho Department of Lands (IDL) and IDPR entering into a legal agreement for recreational use on endowment land.
2. **Henrys Lake Park Expansion:** *Proposed Capital Funding: \$750,000*
 Staff recommends approval of this grant, contingent upon the Idaho Department of Lands (IDL) and IDPR entering into a legal agreement for recreational use on endowment land.
3. **Horsethief Reservoir:** *Proposed Capital Funding: \$2,000,000*
 Staff recommends approval of this grant, contingent upon the Idaho Department of Fish & Game (IDFG) and IDPR entering into a legal agreement for improvements on IDFG property.

4. **Idaho for All:** *Proposed Capital Funding: \$112,500*
Staff recommends approval of this grant, contingent upon IDPR's evaluation and coordination with the Idaho for All group on which state parks these will be deployed to, and, IDPR's on-going operational needs.

5. **Aquatic Invasive Species Prevention Campaign** *Proposed Capital Funding: \$200,000*
Staff does not recommend approval of this grant. IDPR understands more than \$5 million was appropriated to the Department of Agriculture to address Invasive Species as part of the Fiscal Year 2025 budget.

6. **Frank Church River of No Return Trail Restoration:** *Proposed Capital Funding: \$40,994*
Staff does not recommend approval of this grant. The grant submitted is largely personnel costs and personnel costs are not part of the Executive Order.

7. **Cooperative Management Recreation Area Eastern Idaho Grazing Association Pilot** *Proposed Capital Funding: \$300,000*
Staff recommends approval of this grant to support management of under utilized resources and manage recreational access.

8. **White Pine Heights Right of Way:** *Proposed Capital Funding: \$300,000*
Staff recommends approval of this grant at this time. This grant application included an estimated purchase price for the trail right of way near Ponderosa State Park. It is IDPR's belief that IDL can make this easement or right of way request a condition of the sale of White Pine Heights which would alleviate the need to use surplus funds. Staff requests direction from the Board to work with IDL staff on securing this right of way.

9. **Boulder Lake Recreation Area:** *Proposed Capital Funding: \$250,000*
Staff recommends approval of this grant, contingent upon Valley County producing a new land use permit with IDL for this project, and, provides a market rent to keep the endowment whole, and, ensuring the lease/permit agreement meets the State's endowment requirements.

SUMMARY TABLE

Project	Recommend Amount	Contingent Approved
East Fork Rock Creek		\$1,000,000
Henrys Lake Park Expansion		\$750,000
Horsethief Reservoir		\$2,000,000
Idaho for All		\$112,500
Aquatic Species Program	\$0	
Frank Church Trail	\$0	
Eastern Idaho Grazing Assoc	\$300,000	
White Pine Heights	\$300,000	
Boulder Lake Rec Area		\$250,000
Summary	\$600,000	\$4,112,500

If approved, the balance remaining is \$287,500

Outdoor Recreation Fund

APPLICATION

Contact Information

Applicant	Idaho State Department of Agriculture	Contact	Chanel Tewalt
Address:	2270 Old Penitentiary Road	Phone:	208-332-8507
	Street address		
	Boise	Idaho	83712
	City	State	Zip Code
Supports:	Camping <input checked="" type="checkbox"/> Fishing <input checked="" type="checkbox"/> Hunting <input type="checkbox"/> Trails <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Project Cost	\$ 200,000.00
Project Location	Statewide		

Briefly describe the overall project concept:

Common Name of Project:	Aquatic Invasive Species Prevention Campaign
Description:	This project will consist of a multi-media campaign to educate the public on aquatic invasive species (AIS). The outreach will consist of informing the public on what the threat of aquatic invasive species is (specifically quagga mussels) and what the public can do to prevent the spread of AIS.

Priority Merit and Scope Questions

1. Describe how this project:
 - a. Improves under-utilized outdoor recreation resources. (15 points)
 - Throughout the recent Idaho State Department of Agriculture Quagga Mussel Response, it became clear that there is a need for increased public education on the importance of preventing the spread of aquatic invasive species (AIS). Recent temporary closures due to the discovery of quagga mussels in the Snake River hindered the public's recreational opportunities in the Magic Valley area. The multimedia campaign will address the threat by educating the public to take preventive measures to stop the spread of AIS.
 - b. Enhances recreation access. (15 points)
 - Several communication mediums will be used to inform the public of steps they can take to stop the spread of invasive species. Preventing the spread of invasive species is an essential component to keeping Idaho waterways accessible. Enforcing temporary closures is a result of a confirmed or potential aquatic invasive species infestation. ISDA's goal is to protect Idaho waterways from AIS and to keep aquatic recreational areas accessible.
 - c. Increases revenue and potential revenue estimates. (15 points)
 - Educational awareness around aquatic invasive species is indirectly valuable to the overall economic well-being of Idaho. Informing the public on preventative steps they can take to stop the spread of invasive species will help prevent infestations that could cost the state hundreds of millions of dollars in direct and indirect costs. Signage will also inform on invasive species sticker requirements. This campaign will inform the citizens with non-motorized vessels who are unaware of the sticker requirements. The invasive species sticker is a funding source for ISDA watercraft inspection stations.
 - d. Improves long-term outdoor recreation sustainability. (15 points)
 - Aquatic invasive species have the potential to destroy recreational opportunities across Idaho. Once introduced, the mussels reproduce exponentially to the point that they out compete native species for resources. These mussels spread quickly and clog pipes that deliver water for several essential functions including recreation. Increased education can prevent the spread of AIS. By preventing the spread of AIS in Idaho waterbodies, we can keep Idaho waterbodies healthy and accessible for recreationalists for years to come.
2. Describe the current outdoor recreation access deficiencies and how they may be corrected with the development of this project. Explain why this project is needed. (8 points)
 - The deficiency largely lies with the lack of public knowledge about the threat invasive species can pose on Idaho's waterways. Increased knowledge of AIS will increase the preventative measures and cooperation from the public in our fight against AIS. The recent quagga mussel population in the Snake River was a reality check of the potential for long-term closures, damages and recreational deficiencies that could come from the establishment of a quagga mussel population. This campaign will be a key effort in preventing a catastrophic AIS infestation in an Idaho waterbody.
3. Project Urgency. Describe the urgency of this project due to potential resource damage or other impacts that may cause an opportunity to be lost if no action is taken. If this project is not funded, what effects will it have? (8 points)
 - The urgency comes on the heels of a widespread response to the discovery of quagga mussels in the Snake River. The discovery of quagga mussels poses a threat to several significant sectors of Idaho, including agriculture, energy production, recreation and more. While several Idahoans understand the risks associated with AIS, it has become clear that there is a major need for additional education among the general population. Without the cooperation from the public, Idaho

will not be successful in the fight against invasive species.

4. Justify the need and demand for the project. Describe the current use in the area and the potential use expected with this project. (8 points)
 - Aquatic invasive species have become one of the greatest threats to all waterways. While the recent event on the Snake River has brought a great amount of attention, investing in an ISDA lead invasive species campaign will allow the State of Idaho to ensure that accurate information on AIS is being delivered to the public. Aquatic invasive mussels spread easily to new areas due to movement of watercraft and other equipment. This campaign will directly address what the watercraft and conveyance users can do to prevent the spread of AIS. The campaign will specifically address the three main preventative measures of CLEAN, DRAIN, DRY.
 5. Describe the provisions for ongoing maintenance and operation of the project (who will be responsible for the maintenance and operation and what is the estimated annual budget to do so)? (8 points)
 - The campaign will be self-sufficient once the initial planning and implementation is complete. Project elements including signage and print materials will be long-term. This campaign will allow for additions and modifications to shorter-term elements including paid advertisements and outreach. The ISDA Invasive Species Program will make updates to the campaign as needed.
 6. Describe planning, construction methods and schedule. The scope of work description should line up with budget items in project spreadsheet. (8 points)
 - In collaboration with the contracted advertising agency, ISDA will create a full media campaign that will include the following communication mediums.
 - Paid advertisement – Social media advertisement, radio advertisement, print advertisement, digital advertisement, etc.
 - Print materials – Brochures, flyers, mailers, etc.
 - Signage – Signage placed at major public access points to Idaho waterbodies.
 - Tourism outreach – Items and materials that will specifically connect with recreationalists passing through Idaho from other states with mussel-fouled waterbodies.
 - Audiences:
 - Idaho aquatic recreationalists *emphasis on the Magic Valley
 - Out-of-state aquatic recreationalists visiting Idaho
 - All Idahoans
 - Timeline:
 - Campaign planning – January 2024 through March 2024
 - Campaign implementation – April 2024 through October 2024
-

Project Elements

1. Please provide a location map (where does this project reside within Idaho), site map, and a general description of the area.
 - All Idaho waterbodies with an emphasis on the Magic Valley/Mid-Snake River.
2. Is there (or will there be) a use fee at this location? If yes, justify the need to charge and specify the amount. How will the fee be collected?
 - N/A
3. If applicable, describe how you announced this project to the public in a way to collect public comment. Attach proof that the public had a reasonable public

comment period.

- N/A

4. Does this project require any necessary environmental permits or National Environmental Policy Act (NEPA) documentation? If yes, describe:

- N/A

5. Ownership. Describe the land ownership of the property where the project is located.

- Land ownership where signage will be placed will vary. Approval from federal, state or local jurisdictions will be secured before distributing signage.

6. If available, provide a concept design plan.

- N/A

Funding Note:

1. *The money is appropriated with IDPR under its Capital Development program budget for FY 2024.*
2. *The winning state agency(s) must demonstrate how they will have sufficient appropriation to spend the funds. There is no mechanism available to IDPR to "transfer" our appropriation. It will be up to the winning agency(s) to address their budget.*
3. *If reimbursement, prior written approval to transfer funds from capital outlay to the T&B classification is required.*

BUDGET

Project Name: Aquatic Invasive Species Prevention Campaign

		Source of Funding		
Project Components	Total Cost	MATCH	GRANT	Amount Approved
Campaign/Brand Development Service (Graphic design, creative services, ad placement, etc.)	\$25,000			
Paid Advertisement	\$90,000			
Signage	\$40,000			
Tourism Outreach	\$30,000			
Print materials	\$15,000			
TOTALS	\$200,000		100%	
% of TOTAL	100%	%	%	%

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

It is hereby mutually agreed and understood that the use of these funds will be for the purposes stated in this document only and are subject to the terms of the Grant Agreement for this project, as signed by the authorized individuals.

Signature:

Lloyd B. Knight

Date:

11/7/2023

Outdoor Recreation Fund

APPLICATION

Contact Information

Applicant	Valley County Parks and Recreation	Contact	Larry Laxson
Address:	219 N Main St PO Box 1350	Phone:	208-382-7100
	Street address		
Cascade	ID	83611	Email: llaxson@co.valley.id.us
City	State	Zip Code	
Supports:	Camping <input checked="" type="checkbox"/> Fishing <input checked="" type="checkbox"/> Hunting <input type="checkbox"/> Trails <input checked="" type="checkbox"/> Other <input type="checkbox"/>	Project Cost	\$ 415,500
Project Location	Boulder Lake Road, McCall ID		

Briefly describe the overall project concept:

Common Name of Project: Boulder Lake Road Recreation Area

Description: McCall is located at the northern tip of the "Long Valley" within Valley County, Idaho, situated along the southern shore of Payette Lake. This charming town, often referred to as Idaho's "Outdoor Playground," serves as both the economic focal point and the preferred recreational destination for both residents and those visiting from the Boise region and beyond. Boulder Lake Road located in southeast McCall and currently serves as the route to the popular Boulder Lake Trail and Boulder Lake. There are no developed campgrounds in the area, resulting in dispersed camping on state land. Valley County Parks and Recreation is seeking this grant to fund phase one of the Boulder Lake Road Recreation Area. Phase one proposes a 12-18-site campground, parking lot and trailhead on Idaho Department of Lands ground approximately 1 mile from the end of the paved road at the major intersection on Boulder Lake Road. The campground will include two ADA sites, vault toilets, fire rings, picnic tables, and hardened sites. The sites in the campground loop will also have a tent pad a safe distance from the firepit. The parking lot provides room for 20-25 vehicles including toy haulers or larger trailers. There will be a trailhead for recreational users accessing the area between Little Payette Lake to the north and Jug Mountain Ranch to the south. This project is the start of a recreation area that is planned for the future once funding is secured. Future projects include a circle trail for families on state land and a motorized challenge course.

Priority Merit and Scope Questions

1. Describe how this project:

a. Improves under-utilized outdoor recreation resources. (15 points)

The establishment of Boulder Lake Road Recreation Area can significantly enhance under-utilized outdoor recreation resources in numerous ways. The Boulder Lake area and Jughandle foothills are very popular for all types of recreational users, allowing for access to miles and miles of trails on State and Federal Lands. First, this new campground and trailhead will improve accessibility, providing a convenient entry point for individuals to explore and enjoy these natural areas. Currently, users are parking in neighborhoods or crossing private property to gain access to State and Federal Lands in the area. This has caused major problems within the neighborhood. Having a centralized trailhead that is not close to private residences can fix this problem and can draw more visitors who may have otherwise overlooked the location. The trailhead will allow motorized and non-motorized users a place to access the existing roads and trails in the area. Additionally, these facilities offer safety and convenience, with amenities like parking, restrooms, and water, making the area more accessible to a broader demographic of outdoor enthusiasts. Families, people with disabilities, and beginners benefit from these conveniences.

Economically, the campground and trailhead will stimulate the local economy by attracting tourists and outdoor enthusiasts who spend money on accommodations, dining, and outdoor gear, thereby boosting the area's economy and potentially creating jobs. By concentrating visitor activity within designated areas, this development can also help reduce environmental impacts on the surrounding ecosystem, preserving it for future generations. Moreover, they extend recreation opportunities, offering options for multi-day trips and a network of trails for visitors with diverse interests and skill levels. The improved infrastructure and promotional efforts further attract a broader audience, raising awareness and making the area a recognized destination for outdoor adventures. Additionally, community engagement, volunteer efforts, and conservation initiatives are often fostered through these developments. Lastly, the collection of data and monitoring at these sites can inform better resource management strategies. Careful planning and responsible management are key to ensuring a balance between access and conservation, safeguarding the natural and cultural resources for the future.

b. Enhances recreation access. (15 points)

Boulder Lake Road Recreation Area will significantly improve recreation access to public lands in various ways. First, this project will develop a new recreation area in an area that lacks recreation access. By serving as centralized access points, these facilities simplify the process of entering outdoor recreational areas. This, in turn, reduces the uncertainty and confusion that often accompanies accessing less developed areas. A centralized trailhead will also prevent users from parking in the neighborhood and walking through private residences to access public lands. With increased parking and amenities such as restrooms, campgrounds, and trailheads provide a more convenient and comfortable experience for visitors. The trailhead will allow motorized and non-motorized users a place to access the existing roads and trails in the area. Moreover, these amenities cater to a diverse audience, making outdoor recreation accessible to families, individuals with disabilities, and beginners who may require these facilities.

Additionally, the presence of the campground will allow visitors to enjoy overnight stays, extending the range of recreational opportunities and enabling more immersive experiences. Furthermore, by promoting responsible use through the establishment of these designated access points, it becomes easier to communicate and enforce rules and regulations for outdoor activities, protecting the environment. Lastly, campgrounds provide a gathering space that fosters community

building among outdoor enthusiasts, which, in turn, can deepen their connection with the natural environment and encourage more people to engage in outdoor activities. In these ways, campgrounds and trailheads play a vital role in enhancing access to outdoor recreation resources while improving the overall visitor experience.

c. Increases revenue and potential revenue estimates. (15 points)

This new campground and trailhead can significantly boost revenue through a variety of avenues, not only through user fees but also in the surrounding economy. The campground will charge a \$10.00 fee for overnight stays, generating income that goes into maintaining and operating the campground, as well as supporting the broader outdoor recreational area. There will be a \$5.00 parking fee. There will be 20-25 parking spots and 12-18 campsites. That means the parking lot and campground will be open for about 150 days. At max capacity, the potential revenue for the parking lot is \$125/day and the campground is \$180/day. If we estimate that the parking lot and campground will be at max capacity for at least 3 days per week, the potential revenue estimate is \$10,500.00 per year for the parking lot and \$14,040.00 per year for the campground.

Additionally, the increased tourism and visitor spending stimulated by these facilities can bring in substantial revenue to the local communities. Tourists and outdoor enthusiasts typically spend money on accommodations, dining, and local businesses, thus invigorating the local economy. This income will be used to fund future upgrades and annual maintenance costs on sight so that no Valley County tax dollars are required for the operation of the facility. Overall, a new recreation area with a campground and trailhead can significantly increase revenue, benefiting the local economy and supporting the conservation and enjoyment of outdoor recreational resources.

d. Improves long-term outdoor recreation sustainability. (15 points)

Boulder Lake Road Recreation Area will play a vital role in improving long-term outdoor recreation sustainability. By offering designated entry points and controlled access, these facilities help manage and reduce the impact of outdoor activities on sensitive ecosystems. Controlled access also aids in preventing overuse and resource degradation. Infrastructure development is another critical aspect of sustainability, with well-designed trails and restroom facilities enhancing the visitor experience and reducing the risk of ecological damage that can result from unregulated access. Additionally, these facilities will provide waste management solutions, which are essential for maintaining the cleanliness and health of the outdoor environment. The revenue generated from camping fees, parking fees, and other sources can be reinvested into conservation and restoration efforts, such as trail maintenance, reforestation, habitat restoration, and mitigation of the ecological impacts of outdoor recreation.

Valley County Parks and Recreation is currently working with IDL, the Central Idaho Trail Riders Alliance, and motorized users from the Treasure Valley to design an OHV trail system that would be developed on IDL ground in this area. The design of the campground will also be scalable so that future expansion will be easily accommodated when that becomes necessary. Local communities and outdoor organizations are frequently engaged in supporting and preserving the area, with volunteers and advocates contributing to long-term sustainability. These developments can serve as monitoring points for tracking visitor numbers, behavior, and ecological impacts, enabling data-driven decision-making to ensure the effectiveness of sustainability efforts. Regulations and enforcement are more practical with designated access points, helping to prevent irresponsible behaviors that could harm the environment. Economic sustainability is also bolstered by the revenue generated from these facilities, supporting maintenance, conservation initiatives, and other efforts aimed at preserving the resource for the long term. Altogether, this new campground and trailhead will promote responsible outdoor recreation practices, conservation, community engagement, and economic sustainability, ensuring the long-term well-being of outdoor recreation resources for future generations.

2. Describe the current outdoor recreation access deficiencies and how they may be corrected with the development of this project. Explain why this project is needed. (8 points)

Outdoor recreation access deficiencies in Valley County, even more specifically this area, include limited entry points to the state's diverse natural landscapes, insufficient parking, no developed campground, and a lack of essential facilities at existing access areas. Currently, there is little recreational development in the area. These challenges can deter outdoor enthusiasts from fully enjoying the state's abundant natural beauty. Insufficient parking creates problems between recreational users and private landowners because users are having to access public lands via private property and park on the street in neighborhoods. The lack of essential facilities has created sanitary issues that need to be addressed to ensure water quality. The introduction of this new campground and trailhead can address these issues by serving as a strategic access point, offering ample parking, and providing essential amenities like restrooms, designated camping spots and well-maintained trails. By managing visitor numbers and dispersing them effectively, these developments can mitigate overcrowding and reduce environmental impacts in ecologically sensitive areas. Additionally, the revenue generated from camping fees, parking fees, and visitor spending can be reinvested in conservation and restoration efforts, rectifying deficiencies in conservation while supporting the local economy.

3. Project Urgency. Describe the urgency of this project due to potential resource damage or other impacts that may cause an opportunity to be lost if no action is taken. If this project is not funded, what effects will it have? (8 points)

The urgency of establishing Boulder Lake Road Recreation Area in Valley County is multifaceted and driven by various critical factors. Firstly, it is imperative to preserve the state's delicate natural resources, which are at risk of damage due to unregulated access, dispersed camping, trash, unchecked soil erosion, and pollution. Without a new campground to provide controlled access and responsible visitor management, these resources may suffer irreversible harm. There is currently a large amount of people dispersed camping and living on public lands in the Boulder Lake Road area and close to Boulder Creek. Due to the lack of access to public restrooms, there are sanitary issues that need to be addressed. The threat of unregulated campfires is also a concern. Overcrowding in popular outdoor destinations exacerbates environmental stress, necessitating swift action to prevent unsustainable environmental impact and preserve the quality of the outdoor experience. The Sheriff's Office receives a lot of calls from neighbors in the area about people trespassing on private property to access public lands and parking in front of people's houses. This will continue to happen and take up the Sheriff's valuable time if this project is not funded.

Economically, the urgency lies in seizing the opportunity for local communities to benefit from outdoor tourism. Idaho's natural beauty is a substantial economic asset, and without the necessary infrastructure to facilitate visitor access, the McCall and Valley County communities may miss out on the revenue, job creation, and economic development opportunities that come with a thriving outdoor recreation industry. Lastly, safety is a paramount concern, particularly in the Boulder Lake Road area where there is inadequate access. A new campground and trailhead can provide secure access points and designated fire pits, mitigating safety risks for outdoor enthusiasts in remote or challenging terrains.

In sum, the urgency of establishing a new recreation area with a campground and adequate parking in McCall is grounded in the need to protect natural resources, manage environmental impact, protect private land, unlock economic opportunities, increase access, and enhance safety. Delaying action risks irreversible damage to valuable resources and missed opportunities for sustainable outdoor recreation and economic growth. Hence, prompt action is essential to ensure that these benefits are not lost.

4. Justify the need and demand for the project. Describe the current use in the area and the potential use expected with this project. (8 points)

Several compelling factors justify the need and demand for a new recreational area, campground, trailhead, and parking lot in McCall, Idaho. The primary drivers behind this project are the issues of overcrowding and resource degradation resulting from the ever-increasing demand for outdoor recreation and camping experiences. McCall's population and tourism industry have experienced substantial growth and show no signs of slowing down. According to the latest census estimate from 2020, McCall's population stands at approximately 3,686, with projections indicating gradual growth, reaching an estimated 6,503 residents by 2040. It's important to note that these projections do not encompass the expected surges in visitor and second-home populations, which are expanding at a significantly faster rate than the permanent residential population.

The City of McCall's Parks and Recreation Open Space Plan (PROS) provides a means to gauge tourism growth by examining the Lodging Local Option Tax (LOT), which generates revenue from a three percent tax on hotel/motel stays and short-term rentals. Between FY06 and FY15, revenues averaged approximately \$300,000. However, in FY16, revenues began to increase, now averaging approximately \$1,000,000 annually (Simpson, 2023). Consequently, existing campgrounds are frequently fully booked and unable to accommodate the growing number of campers and outdoor enthusiasts. Trails and parking lots are full and the need to spread people out is crucial.

The demand for a new trailhead is equally well-justified for several reasons. The existing trail system often grapples with issues of overcrowding, resulting in congestion, parking problems, and environmental degradation. Establishing a new trailhead can mitigate these challenges by offering additional access points to popular trails, distributing visitors more evenly, and reducing the strain on the surrounding ecosystem. Safety in outdoor recreation is a paramount concern, and a new trailhead can enhance safety by providing adequate parking, clear signage, and better access routes.

As part of the PROS planning process, the City of McCall conducted surveys involving residents, visitors, and committees to gain insights into local recreation trends and demands. This step was crucial in understanding trends and changes in the demand for parks, recreation, and pathways (Simpson, 2023). The responses were categorized by the percentage of total questionnaire respondents, revealing that 94.4% of respondents use developed parks (with amenities such as restrooms and picnic tables), and 86.3% expressed a desire to see more of such facilities in McCall. Moreover, 84.3% of respondents use nature trails, and 85.4% wish to see additional trails for walking, running, hiking, and other activities (Simpson, 2023). These indicators clearly demonstrate a high demand for expanding outdoor facilities of all kinds.

Currently, people are resorting to parking along the road, leading to traffic congestion, trespassing on private property, and causing frustration among residents. Moreover, individuals are engaging in dispersed camping on public lands in areas lacking public facilities. The Outdoor Project reports that Boulder Lake Road and the hike to Boulder Lake is currently one of the most popular trails in the McCall area (Sherman, 2023). This trail leads to stunning natural attractions, including waterfalls, old-growth forests, wildflowers, lakes, and fishing opportunities. The project and potential use anticipate the creation of a well-defined parking area for 20-25 vehicles and trailers, alongside a public trailhead and a sizable campground. The campground will feature hiking and nature trails, offering opportunities for exploration and adventure, as well as granting access to water-based activities like fishing, boating, and swimming near Boulder Lake.

5. Describe the provisions for ongoing maintenance and operation of the project (who will be responsible for the maintenance and operation and what is the estimated annual budget to do so)? (8 points)

The provisions for the ongoing maintenance and operation of Boulder Lake Road Recreation Area are fundamental to ensure their functionality, safety, and environmental integrity. Valley County Parks and Recreation will be responsible for the maintenance and operation. They have a proven track record of maintaining and operating campgrounds and trailheads throughout Valley County. Staffing plays a pivotal role, with trained personnel, including campground hosts, and maintenance crews, responsible for facility upkeep and visitor support. A campground host will be established, and Valley County Parks and Recreation already has a maintenance crew to service this area. A meticulously planned maintenance schedule will guide regular inspections, cleaning, and repairs for amenities, and infrastructure, safeguarding the facilities' longevity. The estimated annual budget for this is about \$6,000.

Valley County Road Department maintains the road. In the winter, the road is plowed up to the end of the paved road, leaving a mile of unplowed road before reaching the proposed parking lot and trailhead. Valley County Parks and Recreation will be applying for an RTP and ORMV Grant through IDPR for the purchase of a skid steer loader and snow blower in order to maintain the road and parking lot for year round use.

6. Describe planning, construction methods and schedule. The scope of work description should line up with budget items in project spreadsheet. (8 points)

Planning and constructing Boulder Lake Road Recreation Area is a multifaceted endeavor that requires careful consideration and adherence to various stages. The planning phase commenced with a feasibility study to evaluate the site at Boulder Lake Road, considering aspects like location, environmental impact, and market demand. The site was selected based on proximity to natural attractions, accessibility, and environmental impact, in addition to the needs and demands of the residents and tourists. A concept was then developed in collaboration with Breckon Land Design and Valley County Parks and Recreation, outlining the layout, facilities, and services. A Conditional Use Permit will need to be approved by Planning and Zoning before construction can commence.

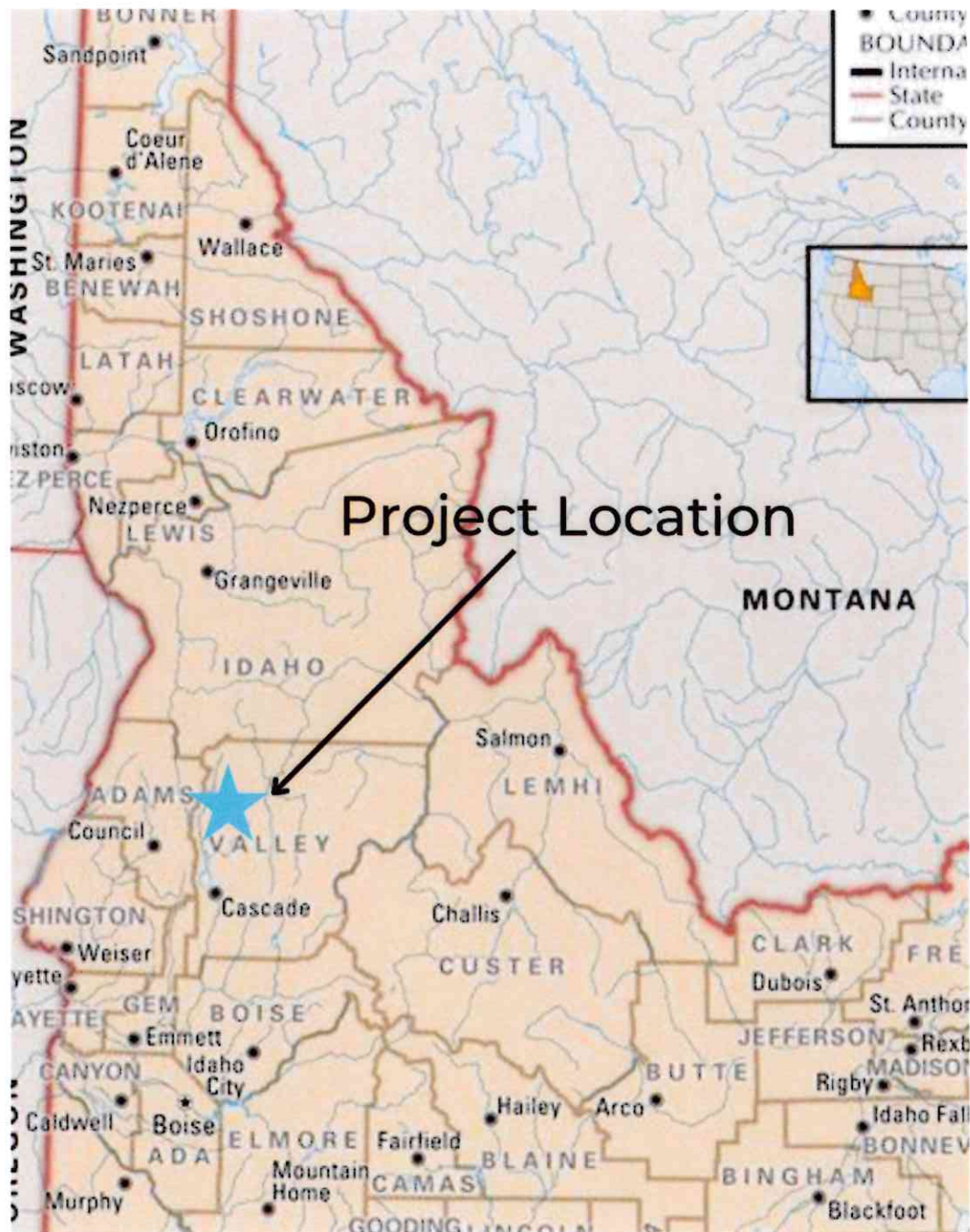
The construction phase encompasses various tasks, starting with the site preparation and then the construction of essential infrastructure, including a well, underground power to the well and the camp host site. Campsites and tent pads are constructed, adhering to accessibility standards and environmental guidelines with 2 ADA accessible sites. Two restroom facilities, picnic tables, and fire pits will be ordered and installed. Trailhead facilities with 20-25 parking areas and well-marked hiking and recreational trails will be constructed.

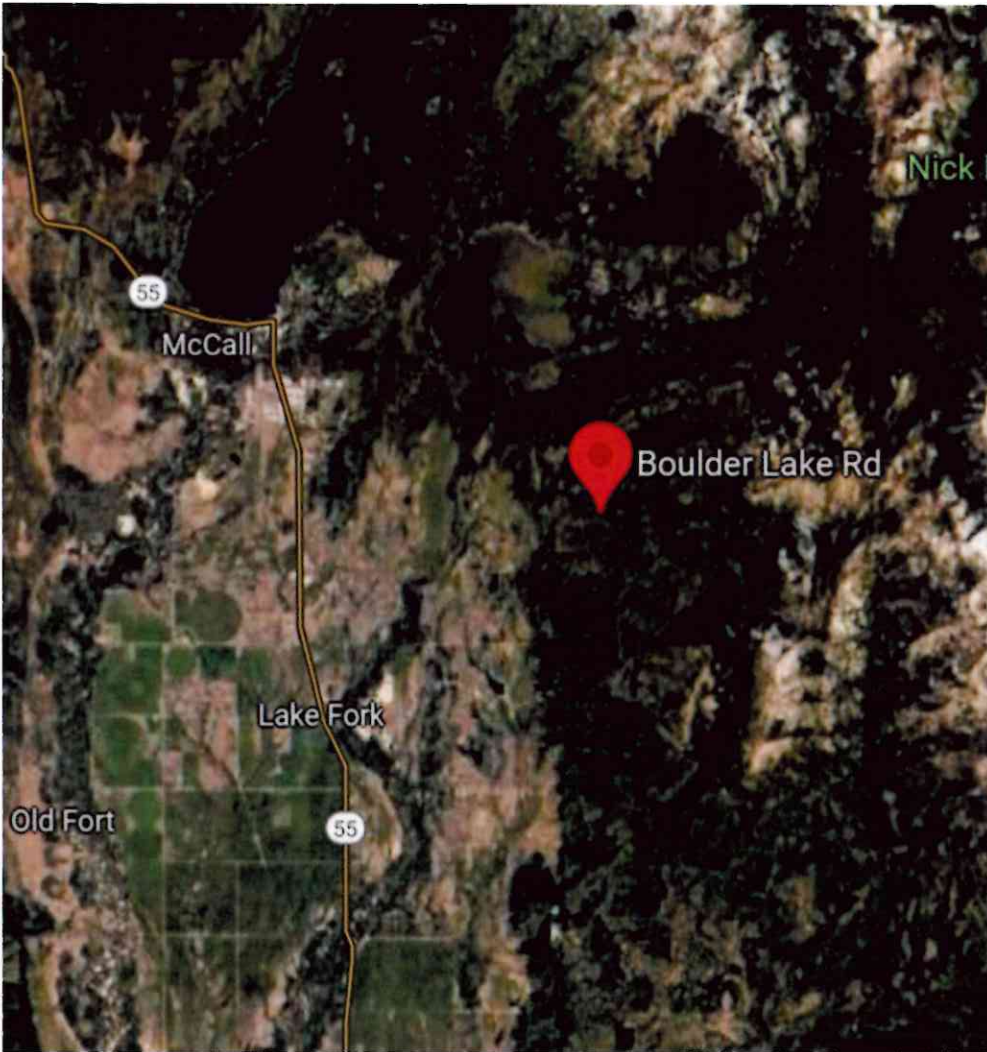
The schedule for this project can be delineated into distinct phases to be completed in 2024. The pre-construction phase, which has been completed, involved site selection, feasibility studies, CIP and approvals, taking 2-4 months to complete. The infrastructure and facility development phase, site preparation, spanning 2-3 months, encompasses the construction of infrastructure, campsites, and installment of vault toilets and ordering the picnic tables and fire rings. The installation of utilities, picnic tables and fire rings, lasting 1-2 months, will occur towards the end of the construction phase. In the final phases, thorough inspections, testing, and operational procedures are carried out, spanning 1-2 months. The campground and trailhead can open when all facilities are in place, marking the beginning of ongoing operations.

Project Elements

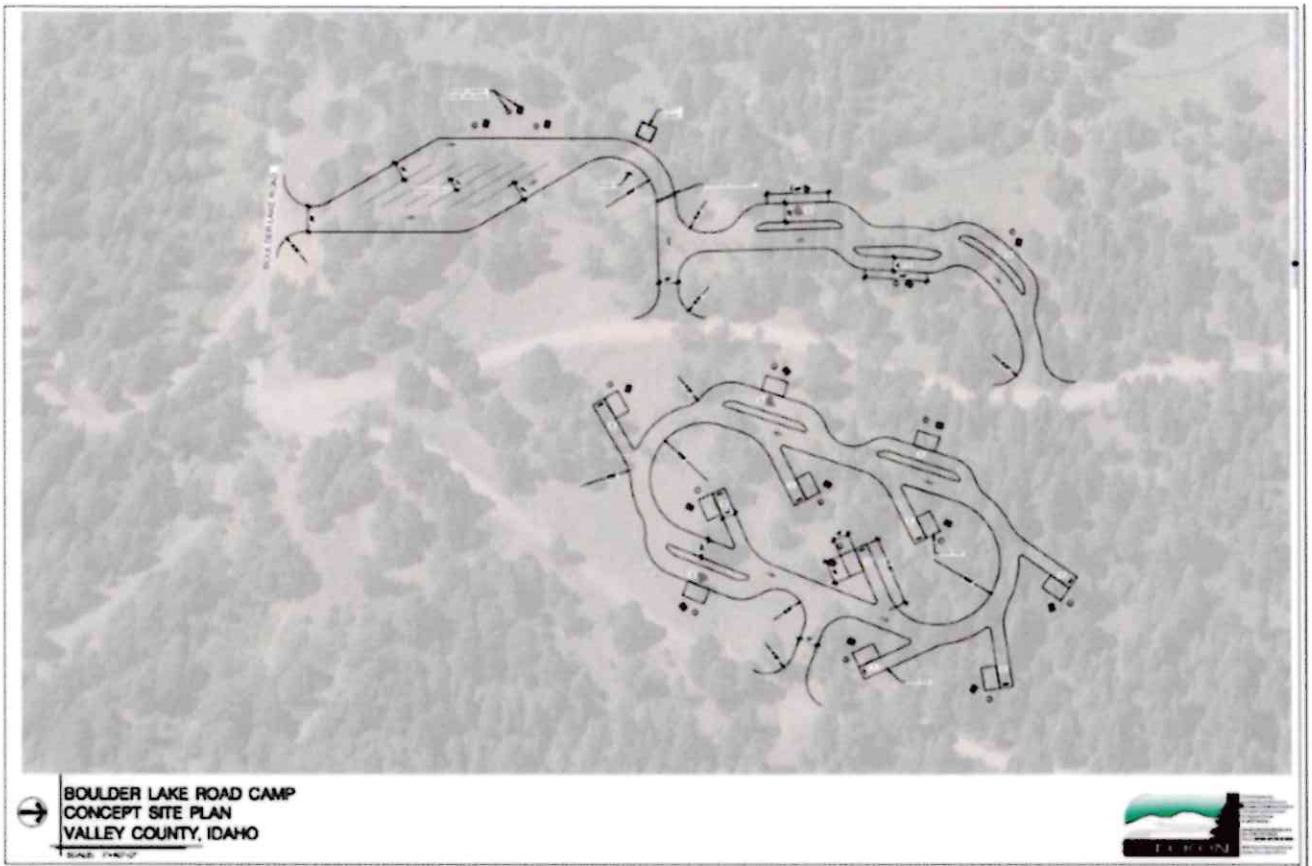
1. Please provide a location map (where does this project reside within Idaho), site map, and a general description of the area.

From McCall, travel south on Highway 55. Turn left onto Elo Road and drive 3 miles. Keep left when the road splits to begin the climb up Boulder Lake Road. The campground and trailhead are on the left side where the Idaho Department of Lands begins.





Boulder Lake Road in relation to the City of McCall.



Concept design also attached as an additional PDF for better viewing.

2. Is there (or will there be) a use fee at this location? If yes, justify the need to charge and specify the amount. How will the fee be collected?

There will be a \$5.00 day-use parking fee and a \$10.00/night camping fee. Charging for camping and parking is a justifiable practice due to its numerous benefits. First and foremost, these fees are essential to cover the costs of maintaining and operating campgrounds, including the upkeep of facilities, trails, restrooms, and utilities. Moreover, camping fees facilitate resource allocation, enabling the reinvestment of revenue into the campground and parking to improve facilities and services, ultimately enhancing the visitor experience. Fees also help regulate visitor numbers, preventing overcrowding and overuse, which are detrimental to the environment and the quality of the outdoor experience. Charging fees ensures fairness and equity by requiring those who use the campground to cover the associated costs rather than relying solely on taxpayers. It encourages responsible resource use, leading to a reduction in littering and irresponsible behavior. Finally, it promotes quality control, as campgrounds that charge fees are more likely to offer well-maintained facilities and services, thus ensuring a positive and enjoyable experience for visitors. The fee will be collected through the fee tubes which are used at all Valley County Parks and Recreation campgrounds and parking lots.

3. If applicable, describe how you announced this project to the public in a way to collect public comment. Attach proof that the public had a reasonable public comment period.

We duly announced this project on Valley County's Facebook page, we posted it on Valley County's website, and we had a public Commissioner's meeting which is open to the public, posted, and

streamed on YouTube. If funding is secured, we will apply for a CUP and during this process Planning and Zoning will hold formal public hearings. This project has been discussed with a variety of groups over the last year. Collaboration with two motorized groups and the local land owners.

4. Does this project require any necessary environmental permits or National Environmental Policy Act (NEPA) documentation? If yes, describe:

No, the property is State of Idaho land.

5. Ownership. Describe the land ownership of the property where the project is located.

The land is owned by the Idaho Department of Lands and Valley County has a state land use permit.

6. If available, provide a concept design plan.

Attached

References

McCall, C. o. (2018). *2018 McCall Area Comprehensive Plan*. McCall.

Sherman, D. (2023). *Boulder Lake*. Retrieved from Outdoor Project:

<https://www.outdoorproject.com/united-states/idaho/boulder-lake>

Simpson, L. (2023). *Parks and Recreation Open Space Plan*. McCall, Idaho, United State of America.

BUDGET

Project Name: Boulder Lake Road Recreation Area

		Source of Funding		
Project Components	Total Cost	MATCH	GRANT	Amount Approved
Site preparation	\$110,100	\$47,500	\$62,600	
Electric	\$80,000	\$10,000	\$70,000	
Well	\$47,200	\$10,000	\$37,200	
Two Vault Toilets	\$131,400		\$131,400	
Picnic Tables, Firepits, Tent Pads	\$46,800		\$46,800	
TOTALS	\$415,500	\$67,500	\$348,000	
% of TOTAL	100%	% 16	% 84	%

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

It is hereby mutually agreed and understood that the use of these funds will be for the purposes stated in this document only and are subject to the terms of the Grant Agreement for this project, as signed by the authorized individuals.

Signature:

Elting M. Hasbrouck

Date:

11/01/23



Valley County Idaho

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Grant Application Notice:

Valley County Parks and Recreation is applying for grant funding for the Boulder Lake Road Recreation Area project. The project will be located on Idaho Department of Lands ground on Boulder Lake Road. The first phase proposes a 12-18-site campground, parking area, and trailhead for recreational users accessing the area between Little Payette Lake to the north and Jug Mountain Ranch to the south. The campground will include vault toilets, fire rings, picnic tables, and hardened sites. The proposal is through the Outdoor Recreation Fund. We will be providing a \$67,500 match. We respectfully ask for public comment on the project to be submitted by November 6th. To see the grant application please contact Grant Writer Kenzie Castor at mcaster@co.valley.id.us or 208-382-7137.



VALLEY COUNTY
**GRANT APPLICATION
NOTICE**

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Grant Funding

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More: [Community Announcements](#)

Contact Info

Valley County, Idaho
219 N. Main Street
PO Box 1350
Cascade, ID 83611

Resources

[Departments](#)
[Online Services](#)
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[Visit Valley County](#)
[Careers](#)



Website By [EvoGov](#)

Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Wednesday November 1, 2023

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:00 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan
- 9:05 **Commissioner Discussion**
 - Action Items:** Meeting Minutes of October 23, 2023
 - Sign Letter of Support for Donnelly Rural Fire Protection District's Grant Application for Funding of an Ambulance
 - Approve Submittal of Southwest Idaho RAC Project Proposal
 - Approve the Outdoor Recreation Fund Proposal for Boulder Road Recreation Area
- 9:10 **Action Item:** Shaw Family Ranch Final Plat – Planning and Zoning Director, Cynda Herrick
- 9:15 **Action Item:** Interview Greg Ferch for Central District Health Board Position
Vote and Sign Central District Health Ballot to Appoint Dr. Gregory Ferch
- 9:30 **Action Item:** Executive Session per Idaho Code 74-206 1(c) "To acquire an interest in real property not owned by a public agency."-Acquisition
- 10:00 **Action Item:** Request from Ignite Idaho for Opioid Funds
- 10:15 **Action Item:** Approve Letter and Agreement with Upper Payette Water Association- Phil Davis
- 10:30 **Action Item:** Presentation from Public Defender Scott Erikson

11:00 Impact Fees Workshop to Discuss Formal Process

12:00 Recess for Lunch

1:00 **Action Item:** Garnet Valley, PUD 23-01, and CUP 23-10: Findings of Fact, Conclusions of Law, and Decision; and, Development Agreement

2:00 **Action Items:** Discussion About Road Department Building at Gold Dust
Fleming Lane Development Agreement Discussion/Decision
Discussion/Decision Verizon Fleet Management

3:00 **Action Item:** ARPA Investment Interest Discussion – Treasurer, Johanna Defoort

3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”- Evaluation

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday November 13, 2023



Communications Memo

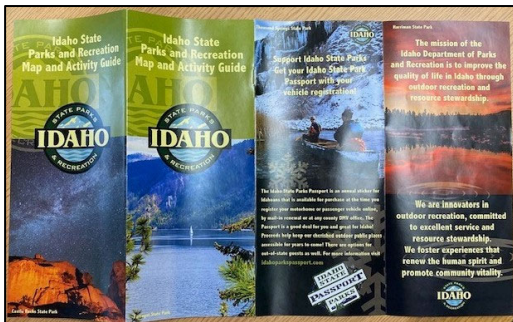
May 2024 Program Report

Craig Quintana, Public Information Officer, Sr.

Accomplishments & Tasks Underway

Media/Marketing/Advertising/Outreach

- The new IDPR Parks & Program Guide printed in April, bringing a fresh look and more information than the previous, park-specific publication. The Guide retains Park content but also now has information about our Recreation programs and how customers can satisfy needs regarding their boats, OHVs, and snowmobiles. Bonus: Because it is now a booklet, rather than a road map design, people won't have to fold (mangle) it.

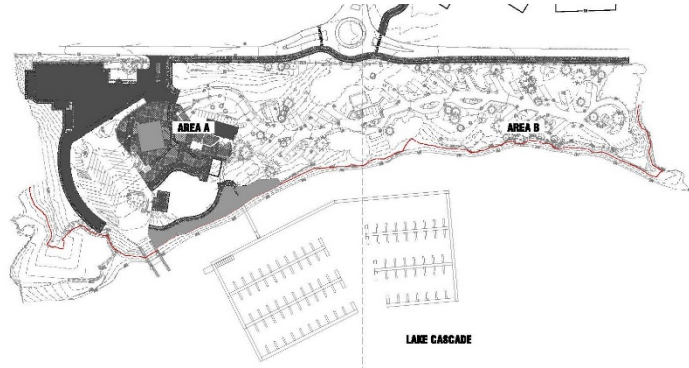


Also in April, our "Ride Responsibly" public service messages hit the airways and digital channels to spread the word about legal and polite use of the backcountry. The spots respond to requests from the public and land managers to reach out to the riding community. Communications supported the Recreation Bureau in this project, overseeing creation and placement of the messages, and several IDPR employees model good behavior on camera. The spots will air through spring and summer on television, Facebook, YouTube, among other digital media that target potential users.



- Several of our news releases generated media coverage, advising the public about acquisitions, events, and public comment opportunities.
 - April 12, 2024 - [IDPR Accepting Applications to Fill Important Advisory Committees](#)
 - March 26, 2024 - [Public Meeting and Open House for Proposed Marina Project at Poison Creek on Lake Cascade](#)
 - March 15, 2024 - [Idaho Department of Parks and Recreation Purchase Adds 28 Acres to Bear Lake State Park](#)
 - February 15, 2024 - [The RVers of Idaho Give \\$1,000 for Campsite Improvements at Bruneau Dunes State Park](#)

- Communications worked with the Bureau of Reclamation to host an April 2nd open house for the proposed Poison Creek Marina on Lake Cascade. We handled the news release and online advertising of the meeting and public comment opportunity, while Reclamation prepared the meeting materials. The proposed 200-slip marina is under environmental review by Reclamation under the National Environmental Policy Act. About 30 people attended the meeting, and the majority seemed supportive of the project. The McCall Star-News [covered](#) the event. The public comment opportunity closed on April 17. The Board's approval of the concession agreement with Tamarack Resort is conditioned on the approval by Reclamation.



- Communications worked with Heyburn and North Region for an April 29th open house on the Heyburn Marina proposals, creating a fact sheet and poster board for the meeting, which drew an estimated 120 participants.
- Similarly, we created a [webpage](#), display boards and an online comment form for the paving project of the Ashton-to-Tetonia Trail, which was the subject of a well-attended open house on April 26th.

Social Media Engagement

- Between all park and recreation pages, the agency has 193,311 followers on Facebook. This is an increase of 8,100 since our last board update. The agency also has 111,127 followers on the combined Instagram accounts, an increase of 2,422 followers since our last update. This resulted in reaching more than 3 million people, entirely for free, in a two-month span. Some of the most popular pages include Priest Lake, Farragut, Castle/City of Rocks, Bear Lake, and Harriman.
- The Communications Department is helping produce the upcoming Rocky Mountain State Park Conference (RMSPEC), which rotates throughout the northwest and will be in Coeur d'Alene the week of the Board's meeting. More than 100 participants are coming to the conference, which is shaping up well with Lt. Gov. Scott Bedke, Caj Matheson of the Coeur d'Alene Tribe, Jason Lyon from the National Park Service, and other interesting presenters scheduled to appear.



Interpretation and Environmental Education (Chelsea Chambers, team coordinator)

- The Interpretation Team met in October 2023 at Dworshak and March 2024 at Thousand Springs State Park. The main goals of these meetings are to organize information distribution for the rest of the agency, identify resources and partnerships to stretch funding, evaluate

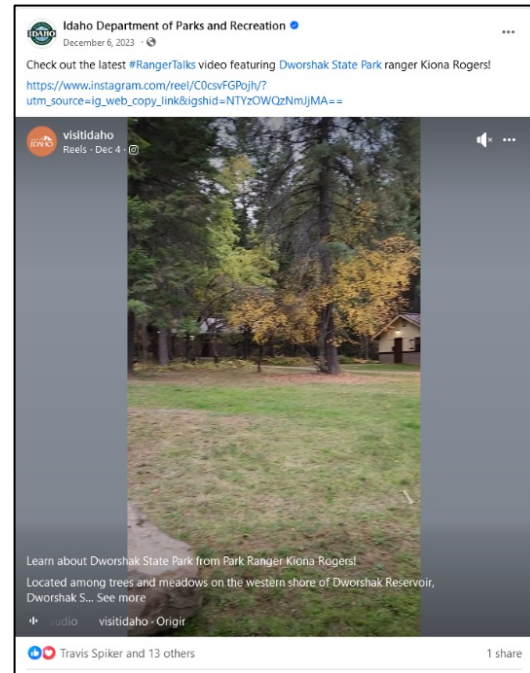
current programming, and to plan cultural and natural resource inventories.

- The group is currently working on restructuring the Junior Ranger program. Their aim is to simplify the program and cut down on costs. They found a vendor at the National Association of Interpretation Conference that designs projects like these for free, which ultimately saves the agencies thousands of dollars in graphic design costs. Printing is estimated to be completed by the end of May.
- Alongside the new Junior Ranger Guide, the Interpretation Team would like to focus on creating Bat Activity Tote Boxes for all Idaho State Parks. They hope to secure a grant from U.S. Fish and Wildlife to help purchase materials for the boxes, including activities like bat identification, building wing replicas, and more. Chelsea plans to meet with the Idaho State Museum's education manager this summer to mirror the "Traveling Trunks" they offer.
- The agency continues to leverage partnerships to expand educational programming across the state. Some invaluable partnerships include Project Learning Tree, Idaho Department of Fish and Game, Project WET, McCall Outdoor Science School, the University of Idaho, and more.
- Both Boise State University and the University of Idaho are hosting a course in which their main project will be interpretation within Idaho State Parks. U of I's course is focused specifically on re-doing the interpretative signage at Massacre Rocks, while BSU's is more open-ended, and students can decide to craft a program, sign, or other interpretive resource.
- Chelsea developed—with the help of HR's Lupe Arteaga – and continues to improve upon, the [IDPR Interpretation Sharepoint page](#), which houses a wealth of resources including pre-made programming, free/low cost trainings, educational contacts, and the meeting minutes and agendas.
- The Experience Idaho Loaner Backpack Program, funded by former Governor Dirk Kempthorne, continues to expand. The program will be adding 10 new bags to the program which includes bags for use at multiple units of Lucky Peak, Lake Cascade, Priest Lake, and Heyburn. The free educational program is now available at 21 Idaho State Park locations.

Sponsors and Partners

- Communications continues to talk to and work with [Together Outdoors](#), a coalition of land managers and other recreation partners that champion diversity and inclusion, about partnering to become more welcoming to under-represented communities. Chelsea and Lupe completed their introductory course this October 2023, entitled Elevate Outdoors.
- Continuing to work with the Idaho Commission for Libraries (ICfL) on the Summer Reading Program passes. More than 60,000 passes are distributed through the state library system. They plan to expand the program in summer 2024 as the theme for ICfL this year is "Adventure Beyond..." The expansion includes a pilot program at five libraries that will offer two "check-out" passes. Library visitors can check out the park pass for one week and it will waive the MVEF at any state park of their choosing.
 - These are the libraries that will be part of the pilot project:

- Lewiston City Library
 - Prairie River Library District – Winchester Branch
 - McCall Public Library
 - Eagle Public Library
 - Gooding Library District
- Department of Commerce/Tourism and IDPR's Ranger Talks social media series. Seven videos have been put out so far, totaling more than 100,000 plays. A few recent examples include [Three Island Crossing](#) and [Ponderosa](#). Chelsea and her colleague at Commerce, Cristin Wondergem, plan to visit and highlight all parks within two years.
- ITD and IDPR *Roads to Recreation* social media campaign, which makes a link between our parks and the transportation system that connects them to visitors. Some of those include [Farragut State Park](#) and [Lake Cascade](#) and most recently the [Idaho City Yurt Program](#).
- The Idaho Fish and Game Loaner Fishing Rod program continues to grow into more parks. Chelsea will be presenting information about this valuable partnership in May 2024 at the National Outdoor Recreation Conference for the Society of Outdoor Recreation Professionals.
- IDPR will be teaming up with the City of Meridian Parks and Recreation Department to combine the efforts of RecFest and the Unplug and Be Outside Events. This will occur in May 2024.
- IDPR is in year 2 of the Governor's Challenge for Suicide Prevention Among veterans, service members, and their families. This important work includes hosting relevant trainings for park staff to be better equipped to handle the many crisis situations they encounter, including suicide attempts within their parks. The parks also serve as a community resource hub for information, especially in rural areas. A Veterans Resource Guide postcard is at nearly all park visitor centers.
- IDPR is partnering with the Idaho Heritage Trust to produce a book called *Idaho Places* in honor of the America 250 (A250) Celebration in July 2026. The book will highlight several state parks, scenic byways, and historical places. This initiative is part of a great collaboration with the newly established America 250 Task Force involving the Idaho State Historical Society, Idaho State Board of Education, Idaho Public Television, the Idaho Commission on the Arts, Idaho Commission for Libraries, and the Governor's Office.
- IDPR partnered with the Idaho Forest Products Commission to assist with both their annual photography contest judging as well as the annual Arbor Day Celebration. Scout made an appearance and helped plant a tree outside the Idaho State Museum alongside the City of Boise, U.S. Forest Service, the Idaho Department of Lands, and the Nature Conservancy of Idaho. IDPR



also helped to disseminate the free tree saplings offered by the Forest Products Commission.

Miscellaneous/Reminders/Follow-Up

- Continuing work with Idaho Commerce and Madden Media to produce a new educational video for the Old Mission, one we would like to finish in coming months. An April update from Madden states that they are now working with the Coeur d'Alene Tribe to finalize the voiceover portion of the video.
- Seeking general fundraising and relationship building opportunities.
- Facilitating all agency-related information requests (Idaho Public Records Act) and serving as primary media contacts.
- Producing miscellaneous agency brochure revisions, news releases, web updates, and social media posts, etc.
- Handling special projects as needed – presentations, legislative needs, talking points, speeches, graphics, printing jobs, and web updates.
- The branded retail program continues and has prompted many additional bulk purchases across the agency, saving thousands of dollars in overall retail costs. Some of the branded products for this year included a Sasquatch koozie, patch, and stickers.

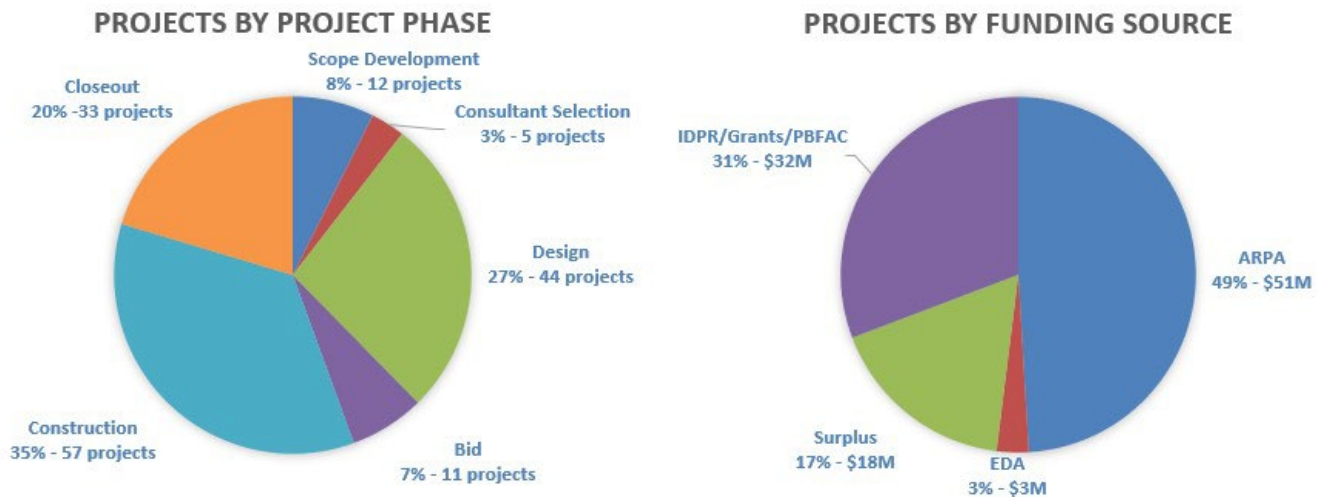
January – February - March 2024

DEVELOPMENT BUREAU

Bureau Chief – Melanie Schuster

GENERAL UPDATE

With more than 160 active projects the Development Bureau is busier than ever with no end in sight, and yes, I can just keep saying this every quarter and upping the numbers. Active projects now total over \$104 million with \$81 million more to be spent in the next few years. We are now starting to allocate the additional \$15 million in ARPA funding arriving in July. With a majority of the ARPA funding needing to be obligated by the end of this calendar year, prioritization will be given to existing ARPA projects in need of additional funding. This also aligns with all ARPA funds needing to be spent by the end of 2026, which is now very close in construction terms. The charts below illustrate where projects currently are in the development process by project phase and funding source.



Nathan Powers is overseeing a great combination of teamwork involving the use of development contracts, east region crew, and park staff to renovate the Bunk House and Lodge at Castle Rocks. Surplus funding is allowing the use of service contractors to replace concrete, siding, HVAC units, electrical wiring, soffits and the deck in combination with Minor Maintenance funds allowing the east region crew and park staff to complete interior renovations of the bunk house. To top it off, ARPA funding will be used to replace the bridge leading into Castle Rocks State Park in the fall.

With the culmination of the Design-Build selection process Brad Standley has started the Mowry Development project with a talented team of design professionals and builders who have kicked the design process into high gear. It is expected to break ground on staff housing this year to replace housing in the Mowry house which will allow it to be developed into an event center to accompany a new group campground. With new projects moving at such a rapid pace the Development staff continue to work together as a team to manage projects while still focusing on meeting the needs of park staff to existing park infrastructure running.

IDPR ARPA FUNDING TRACKING

IDPR ARPA TRACKING - July 2022 to December 2026										updated 5/01/24
Project #	Park	Project Name	Earmarked Budget	Allocated Budget	Obligated Budget	Expended as of 1/24/2024	Planned Start Date	Actual Start Date	Planned Completion	Actual Completion
300037	North Region	Minor Maintenance	\$185,000	\$185,000	\$140,795	\$138,034	July 2022	July 2022	Dec 2025	
300038	South Region	Minor Maintenance	\$250,000	\$250,000	\$187,240	\$164,358	July 2022	July 2022	Dec 2025	
300039	East Region	Minor Maintenance	\$125,000	\$125,000	\$54,154	\$54,154	Aug 2023	April 2023	Dec 2025	
300040	Dworshak	North Region Vault Toilets	\$320,000	\$320,000	\$193,354	\$0	Aug 2023	Nov 2023	Dec 2024	
310112	Priest Lake	Priest Lake CG Elec & Water Upgrades	\$650,000	\$650,000	\$650,000	\$650,000	Sept 2022	Sept 2022	June 2023	June 2023
3101243	Priest Lake	New Day Use Areas	\$170,000	\$170,000	\$125,000	\$0	Feb 2024	Feb 2024	June 2024	
310333	Round Lake	Tree House Camping	\$800,000	\$800,000	\$80,000	\$0	Aug 2023	Oct 2023	Dec 2024	
310413	TCDA	TCDA Bike-in Campsites	\$750,000	\$750,000	\$119,020	\$63,760	April 2023	June 2023	Dec 2024	
310531	Farragut	Peterson Group Camp	\$3,000,000	\$3,000,000	\$672,906	\$167,223	Feb 2023	Feb 2023	June 2025	
310532	Farragut	Buttonhook Bay Improvements & Dock	\$700,000	\$400,000	\$0	\$0	Aug 2023		Dec 2024	
310611	Old Mission	Pathway Repairs and ADA Access	\$70,000	\$70,000	\$70,000	\$70,000	Sept 2023	Sept 2023	Dec 2023	
310731	Mowry	Campground Development	\$1,000,000	\$1,000,000	\$165,728	\$20,305	Dec 2023	March 2024	Dec 2025	
310815	Heyburn	Lakeview Cottage Renovations	\$68,000	\$68,000	\$68,000	\$68,000	Jan 2023	Jan 2023	May 2023	April 2024
310816	Heyburn	Rocky Point Lodge	\$490,000	\$490,000	\$484,000	\$131,291	Sept 2022	Sept 2022	Nov 2023	
310831	Heyburn	Wastewater Facility Repairs	\$3,000,000	\$3,000,000	\$1,618,136	\$1,485,227	Jan 2023	Jan 2023	Dec 2025	
310832	Heyburn	Replace Rocky Point Docks	\$2,000,000	\$2,000,000	\$266,170	\$99,610	April 2023	May 2023	Dec 2024	
310931	CDA Parkway	Higgins Point Improvements	\$65,000	\$65,000	\$2,000	\$1,611	March 2023	March 2023	Dec 2024	
320215	Dworshak	Freeman Creek Phase 2 Waterline Upgrades	\$1,950,000	\$0	\$1,854,874	\$0	April 2023	April 2023	Dec 2023	
320233	Dworshak	Surface Water Intake Replacement	\$1,800,000	\$200,000	\$219,305	\$33,748	May 2023	May 2023	Dec 2025	
3202243	Dworshak	Evaluation & Design of Wastewater System	\$200,000	\$200,000	\$104,558	\$0	Jan 2024	Jan 2024	Dec 2024	
3202244	Dworshak	Volunteer Sites Upgrade	\$135,000	\$135,000	\$25,269	\$0	April 2024	April 2024	Dec 2026	
320312	Hells Gate	Hells Gate Marina Restroom Upgrades	\$147,529	\$147,529	\$147,529	\$147,529	Jan 2023	Jan 2023	May 2023	Sept 2023
320392	Hells Gate	Marina Dock Replacement Ph 2	\$700,000	\$700,000	\$660,000	\$526,337	July 2023	July 2023	Dec 2024	
320396	Hells Gate	Bike-in Camping	\$500,000	\$500,000	\$22,000	\$20,958	April 2023	June 2023	Dec 2024	
320531	Winchester	New Yurts	\$200,000	\$200,000	\$0	\$0	Feb 2023	Jan 2023	Dec 2024	
330133	Ponderosa	Kokanee Cove Renovations	\$2,500,000	\$2,500,000	\$2,483,850	\$644,916	Sept 2023	Sept 2023	Dec 2025	
330121	Ponderosa	Chokecherry CG Elec & Water Replacement	\$1,550,000	\$0	\$1,490,338	\$0	Sept 2024		Dec 2024	
330231	Eagle Island	RV Campground	\$4,200,000	\$1,200,000	\$4,200,000	\$137,567	Jan 2023	Jan 2023	Dec 2024	
330233	Eagle Island	Calif Barn Reroof & Building Stabilization	\$400,000	\$400,000	\$381,062	\$362,812	March 2023	April 2023	Dec 2023	
330432	Idaho City	Backcountry Yurt System Expansion	\$200,000	\$200,000	\$0	\$0	July 2022		Dec 2026	
330513	Bruneau Dunes	New Observatory	\$1,543,898	\$1,543,898	\$1,543,898	\$1,543,898	Aug 2022	Aug 2022	May 2023	May 2023
340332	Thousand Sp.	Thousand Springs Vault Toilets	\$440,000	\$440,000	\$421,218	\$202	March 2023	April 2023	June 2024	
340333	Thousand Sp.	Replace Water Lines to Ritter Island	\$1,100,000	\$1,100,000	\$1,086,768	\$50,024	July 2022	July 2022	Dec 2023	
340395	Thousand Sp.	Billingsley Creek Campground	\$1,500,000	\$1,500,000	\$1,360,175	\$0	Aug 2024	Aug 2024	July 2024	
340542	Castle Rocks	Ranch Unit Bridge Replacement	\$440,000	\$440,000	\$423,235	\$35,374	April 2023	April 2023	Nov 2024	
350133	Massacre Rocks	Sewage System Replacement	\$1,000,000	\$200,000	\$67,450	\$43,036	May 2023	May 2023	May2025	
350134	Massacre Rocks	East Fork Campground	\$9,966	\$9,966	\$9,966	\$9,966	on hold			
350311	Bear Lake	East Beach CG Ph 2 Elec Upgrades	\$132,000	\$132,000	\$132,000	\$132,000	Aug 2022	Aug 2022	June 2023	June 2023
350321	Bear Lake	East Beach CG Water Upgrades	\$88,000	\$88,000	\$88,000	\$88,000	Aug 2022	Aug 2022	June 2023	June 2023
350332	Bear Lake	Bear Lake Vault Toilets	\$181,397	\$181,397	\$181,397	\$181,397	Aug 2022	Aug 2022	June 2023	June 2023
350333	Bear Lake	East Beach Renovations	\$750,000	\$200,000	\$13,000	\$13,000	May 2022	March 2023	Dec 2024	
3503242	Bear Lake	Future Park Acquisition	\$2,565,000	\$2,565,000	\$2,550,000	\$0	Jan 2024	Jan 2024	July 2024	
360132	Harriman	Water & Septic System Upgrade	\$2,000,000	\$200,000	\$183,124	\$91,700	March 2023	March 2023	Dec 2025	
360133	Harriman	Harriman Fish Pond Campground	\$44	\$44	\$44	\$44	closed			
360231	Henrys Lake	Phase 2 Waterline Upgrades	\$528,200	\$528,200	\$528,200	\$528,200	July 2022	July 2022	Dec 2022	Nov 2022
360232	Henrys Lake	Sewer Connection	\$2,000,000	\$200,000	\$10,000	\$10,000	July 2022	July 2022	Dec 2026	
360233	Henrys Lake	Campground Expansion	\$3,000,000	\$200,000	\$120,690	\$39,632	Jan 2023	Jan 2023	Dec 2024	
360531	LOYF	LOYF Camping Improvements	\$3,500,000	\$3,500,000	\$2,691,496	\$2,561,846	June 2023	April 2023	Dec 2026	
	Statewide	Day Use Area Development	\$230,000	\$0	\$0	\$0	Aug 2023	Dec 2023	Dec 2025	
300035	Statewide	Statewide Employee Housing	\$1,200,000	\$1,200,000	\$93,199	\$27,754	Aug 2023	Sept 2023	Dec 2025	
300036	Statewide	Road & Bridge	\$500,000	\$860,000	\$181,300	\$118,804	Jan 2023	Jan 2023	Dec 2025	
	Statewide	ARPA Contingency	\$9,165,966	\$185,966						
Project Totals			\$60,000,000	\$35,000,000	\$28,170,447	\$10,462,318				

*Note that some numbers may be off due to financial systems transition to LUMA

IDPR SURPLUS FUNDING TRACKING

IDPR SURPLUS TRACKING							updated 5/1/24	
Project #	Park	Project Name	Earmarked Budget	Allocated Budget	Obligated Budget	Expended as of 1/24/2024	Project Start	Project Completion
3000247	North Region	North Region Minor Maintenance Program	\$666,667	\$666,667	\$160,256	\$59,559	Oct 2023	
3000248	South Region	South Region Minor Maintenance Program	\$666,667	\$666,667	\$186,139	\$70,258	Oct 2023	
3000249	East Region	East Region Minor Maintenance Program	\$666,667	\$666,667	\$228,327	\$73,043	Oct 2023	
	Ashton-Tetonia	AT Trailhead Planning	\$50,000	\$0	\$0	\$0		
360432	Ashton-Tetonia	Visitor Center Upgrades	\$425,000	\$425,000	\$252,635	\$12,150	June 2023	
	Ashton-Tetonia	AT Bridge Repair	\$250,000	\$0	\$0	\$0		
	Bear Lake	North Beach Gangways at Docks	\$50,000	\$0	\$0	\$0		
	Bruneau Dunes	Repair Old Observatory	\$220,000	\$0	\$0	\$0		
	Bruneau Dunes	Ranger Residence Repair	\$70,000	\$0	\$0	\$0		
330512	Bruneau Dunes	Steele Reese Housing Conversion	\$17,000	\$0	\$0	\$0	Sept 2023	
3305242	Bruneau Dunes	Install Planitarium in Observatory	\$200,000	\$200,000	\$189,434	\$189,434	July 2023	Oct 2023
330513	Bruneau Dunes	Landscape Upgrades at Observatory	\$99,500	\$99,500	\$99,500	\$99,500	May 2023	April 2024
330513	Bruneau Dunes	Paving throughout the park	\$1,250,500	\$1,250,500	\$1,250,500	\$1,250,500	April 2023	
340532	Castle Rocks	Lodge Improvements	\$150,000	\$150,000	\$158,800	\$2,139	July 2023	
3405243	Castle Rocks	Bunk House Maintenance	\$80,000	\$80,000	\$79,085	\$43,810	July 2023	
	Castle Rocks	Graham Canyon Unit Trailhead Amenities	\$430,000	\$0	\$0	\$0		
	Castle Rocks	Remodel Staff Housing	\$170,000	\$0	\$0	\$0		
320241	Dworshak	Big Eddy Lodge Exterior Restain	\$125,000	\$125,000	\$138,696	\$131,196	June 2023	April 2024
320234	Dworshak	Big Eddy Lodge Replace Deck	\$150,000	\$150,000	\$7,309	\$7,309	April 2023	
320232	Dworshak	Big Eddy Lodge Flooring - Additional Funding	\$13,209	\$13,209	\$13,209	\$13,209	Nov 2023	Jan 2024
	Eagle Island	Slaughterhouse Demo & Abatement	\$250,500	\$0	\$0	\$0		
3302243	Eagle Island	Dormitory Partial Demo & Abatement	\$109,500	\$109,500	\$109,500	\$104,025	Oct 2023	
	Eagle Island	Reconfigure Main Parking Lot	\$1,800,000	\$1,800,000	\$0	\$0	March 2024	
3302242	Eagle Island	Reroof Maintenance Yard Shop	\$16,000	\$16,000	\$15,985	\$15,186	Oct 2023	Dec 2023
3302241	Eagle Island	Dairy Barn Reroof	\$114,600	\$114,600	\$114,600	\$108,870	Sept 2023	Dec 2023
	Farragut	Snowberry Shower House Replacement	\$700,000	\$0	\$0	\$0		
	Farragut	Eagle Boat Launch Road Grind and Pave	\$500,000	\$0	\$0	\$0		
	Farragut	Eagle Break Water Repairs	\$60,000	\$0	\$0	\$0		
	Farragut	New Central Entrance Complex	\$1,500,000	\$0	\$0	\$0		
310542	Farragut	Residence #2 Remodel	\$75,000	\$75,000	\$71,034	\$71,034	May 2023	July 2023
	Farragut	Waterline Repairs	\$1,000,000	\$0	\$0	\$0		
	Farragut	New Visitor Center	\$4,000,000	\$0	\$0	\$0		
	Farragut	Peterson Group CG Additional Funding	\$2,500,000	\$0	\$0	\$0		
360134	Harriman	Historic Building Reroof & Chimney Repairs	\$2,250,000	\$2,250,000	\$2,406,301	\$2,007,897	July 2023	
3601243	Harriman	Manager House Repairs	\$117,441	\$117,441	\$117,441	\$40,340	July 2023	
3601244	Harriman	Assit. Manager House Repairs	\$117,591	\$117,591	\$117,591	\$40,340	July 2023	
360135	Harriman	Replace HVAC/Remove Fuel Tanks	\$155,000	\$155,000	\$172,210	\$10,101	July 2023	
3601248	Harriman	New Welcome Center Design	\$400,000	\$400,000	\$500,000	\$162	Oct 2023	
360141	Harriman	Paving John Muir Trail	\$85,000	\$85,000	\$31,000	\$6,618	June 2023	
36012419	Harriman	Jones House Maintenance	\$24,000	\$24,000	\$24,000	\$9,500	July 2023	
360131	Harriman	Ranch Office Remodel	\$250,000	\$0	\$0	\$0	July 2023	
	Harriman	Thurman Creek Bridge Replacement - Design	\$25,000	\$0	\$0	\$0		
330832	Headquarters	Fire Alarm System Upgrades	\$200,000	\$200,000	\$186,750	\$90,216	July 2023	
	Hells Gate	Table and Fire Ring Replacement	\$530,000	\$0	\$0	\$0		
320397	Hells Gate	Camper Cabin Improvements	\$150,000	\$150,000	\$114,614	\$101,199	Sept 2023	March 2024
	Hells Gate	Marina Loading Dock Replacement	\$465,000	\$0	\$0	\$0		
	Hells Gate	Marina Dock Replacement - C&D docks	\$750,000	\$0	\$0	\$0		
	Henrys Lake	Staff Cabin Repairs	\$50,000	\$0	\$0	\$0		
3602241	Henrys Lake	Boat Ramp Concrete Replacement	\$650,000	\$650,000	\$10,000	\$0	Oct 2023	
	Heyburn	Chatcolet Boat Ramp Replacement	\$200,000	\$0	\$0	\$0		
	Heyburn	Plummer Creek Footbridge Demo	\$75,000	\$0	\$0	\$0		
	Heyburn	Chatcolet Pave Parking & Install Runoff	\$1,720,000	\$0	\$0	\$0		
3108241	Heyburn	Plummer Creek Bridge Evaluation	\$55,000	\$55,000	\$49,971	\$49,971	June 2023	Feb 2024
	Heyburn	Chat Marina & Parking Design	\$800,000	\$0	\$0	\$0	June 2023	

*Note that some numbers may be off due to financial systems transition to LUMA

IDPR SURPLUS FUNDING TRACKING

	Heyburn	Replace Chat Marina	\$7,000,000	\$0	\$0	\$0	June 2023	
	Heyburn	Rocky Point Fueling Station Repair	\$100,000	\$0	\$0	\$0	June 2023	
	Heyburn	Rocky Point Dock Replacement	\$4,000,000	\$0	\$0	\$0	June 2023	
	Heyburn	Bike Path Design from VC to TOCA	\$25,000	\$0	\$0	\$0		
	Lake Cascade	Shoreline Erosion Huckleberry & Snowbank	\$250,000	\$0	\$0	\$0		
	Lake Cascade	Upgrade Paving Blue Heron Campground	\$750,000	\$750,000	\$750,000	\$0	Oct 2023	
	Lake Cascade	Upgrade Communications System	\$60,000	\$0	\$0	\$0		
	Lake Cascade	Buttercup & Sage Bluff Drainage Issues	\$60,000	\$0	\$0	\$0		
	Lake Cascade	Provide Permanent Staff Housing	\$600,000	\$0	\$0	\$0	Jan 2024	
3307242	Lake Cascade	Ridgeview Shower House Reroof	\$46,000	\$46,000	\$44,497	\$42,272	Nov 2023	Jan 2024
330733	Lake Cascade	New Utility Building Additional Funding	\$160,000	\$160,000	\$155,841	\$0	Feb 2024	
	Lake Walcott	Parkwide Water System Upgrades	\$400,000	\$0	\$0	\$0		
	Lake Walcott	Campground Electric Upgrades	\$600,000	\$0	\$0	\$0		
	Lake Walcott	Pavement and Pathway Repairs	\$500,000	\$0	\$0	\$0		
	LOYF	Challis Hot Springs CG & Infrastructure	\$7,000,000	\$0	\$0	\$0		
	LOYF	Bayhorse Preservation	\$845,000	\$0	\$0	\$0		
360541	LOYF	Exterior Painting - Additional Funding	\$32,000	\$32,000	\$24,500	\$0	May 2024	
	Lucky Peak	Maintenance Shop/Storage Planning	\$50,000	\$0	\$0	\$0		
3304242	Lucky Peak	Replace Irrigation Pumps SS & Discso	\$22,000	\$22,000	\$17,167	\$0	Jan 2024	
	Lucky Peak	Elec Gates, Security Cameras, Kiosk Mods	\$140,000	\$0	\$0	\$0		
	Massacre Rocks	Ranger Residence Repairs	\$75,000	\$0	\$0	\$0		
	Massacre Rocks	Parking Lot Improvements	\$675,000	\$675,000	\$661,012	\$37,607	July 2023	
	Massacre Rocks	East Region Crew Shop Housing	\$500,000	\$0	\$0	\$0		
	McCroskey	Skyline Drive Road Repairs	\$200,000	\$0	\$0	\$0		
	Old Mission	Visitor Center Seurity System Replacement	\$40,000	\$0	\$0	\$0		
310641	Old Mission	Repaint Old Mission - additional funding	\$130,000	\$130,000	\$124,342	\$124,342	July 2023	Nov 2023
310611	Old Mission	Old Mission Pathway Repair	\$200,000	\$0	\$0	\$0		
	Ponderosa	Ranger House Remodels	\$115,000	\$0	\$0	\$0		
	Ponderosa	Two Double Vault Toilets at North Beach	\$450,000	\$0	\$0	\$0		
330143	Ponderosa	Visitor Center Reroof	\$65,000	\$65,000	\$64,465	\$58,647	Oct 2023	Oct 2023
	Ponderosa	Chockcherry Elec & Water Line Improvements	\$1,750,000	\$0	\$0	\$0		
	Ponderosa	Replace North Beach & Lily Marsh Bridges	\$400,000	\$0	\$0	\$0		
3301244	Ponderosa	Deluxe Cabins Sidewalks	\$29,600	\$29,600	\$29,600	\$28,120	Oct 2023	Dec 2023
330133	Ponderosa	Kokanee Cove Additional Funding	\$1,500,000	\$0	\$0	\$0		
330131	Ponderosa	RR Upgrade Activity Center - Additional Funding	\$64,000	\$64,000	\$46,766	\$46,766	May 2023	Jan 2024
	Priest Lake	Paving Indian Creek & ADA Improvements	\$815,000	\$815,000	\$815,000	\$567,509	Sept 2023	
	Priest Lake	Paint Indian Creek Buildings	\$200,000	\$0	\$0	\$0		
3103243	Round Lake	Vehicle Pole Building Replacement	\$350,000	\$350,000	\$0	\$0	April 2024	
3103242	Round Lake	Install Tranfer Switches and Generators	\$210,000	\$210,000	\$0	\$0	April 2024	
	Round Lake	Visitor Center Design	\$250,000	\$0	\$0	\$0		
3103244	Round Lake	Well Upgrades	\$25,000	\$25,000	\$0	\$0	April 2024	
3403241	Thousand Springs	Remodel Manager House	\$125,000	\$60,000	\$40,320	\$0	Jan 2024	
	Thousand Springs	Repaint Buildnigs	\$100,000	\$0	\$0	\$0		
	Three Island	Campgrounds Asphalt Repairs	\$500,000	\$0	\$0	\$0		
	Three Island	Refurbish Old RV Dump Station	\$125,000	\$0	\$0	\$0		
	Three Island	Trailside CG Host Site	\$35,000	\$0	\$0	\$0		
330641	Three Island	Irrigation Upgrades - Additional Funding	\$40,000	\$40,000	\$37,046	\$0	March 2024	
	TOC	TOC Vaults Interior & Exterior Painting	\$60,000	\$0	\$0	\$0		
310414	TOC	TOC Boundary Survey	\$150,000	\$150,000	\$49,900	\$0	Oct 2023	
	TOC	Replace Post & Chains	\$75,000	\$0	\$0	\$0		
	TOC	Repaint Bridges	\$400,000	\$0	\$0	\$0		
3205241	Winchester Lake	Staff House Repairs	\$25,000	\$25,000	\$11,577	\$9,422	July 2023	
3205242	Winchester Lake	Campground ADA Pathway	\$70,000	\$70,000	\$26,218	\$0	June 2023	
3205243	Winchester Lake	Appaloosa/Yurt Loop Waterline Replacement	\$250,000	\$250,000	\$28,319	\$0	June 2023	
	Statewide	Future Park Acquisitions	\$5,000,000	\$2,860,000	\$4,500	\$4,500	Nov 2023	
300035	Statewide	Statewide Employee Housing	\$400,000	\$0	\$0	\$0	Sept 2023	
300046	Statewide	Statewide Park Residence Repairs	\$1,114,968	\$0	\$0	\$0	May 2023	
300047	Statewide	Statewide Natural Resource Protection	\$250,000	\$250,000	\$160,000	\$151,090	Aug 2023	
	Statewide	Surplus Unassigned/Contingency	\$23,151,590					
Surplus Project Totals			\$90,000,000	\$17,890,942	\$9,895,958	\$5,677,839		
			Earmarked Budget	Allocated Budget	Obligated Budget	Expended as of 12/20/2023		

*Note that some numbers may be off due to financial systems transition to LUMA

NORTH REGION

<u>Project Number and Name</u>	<u>Status</u>
310112 – Priest Lake Campground Electrical Upgrades Electrical upgrades are complete. Project is in the closeout process.	Closeout
3101242 – Priest Lake Campground and ADA Improvements (Surplus) To complete the work started in late Fall of 2023, new fire rings will be installed and the existing paved areas will be seal coated and restriped.	Construction
3101243 – Priest Lake New Day Use Areas (ARPA) Eight new day use sites including ADA accessible sites will be installed along with four additional parking areas. Construction to completed by May 2024.	Construction



Priest Lake New ADA Day Use Site Under Construction

310132 – Priest Lake Replace Group Camp RR/Shower Building A Design-Build team has been selected to deliver the project in combination with the Lionhead Entrance Station project. The Design-Build team is now in the design phase.	Design
310141 – Priest Lake Lionhead Entrance Station A Design-Build team has been selected to deliver the project in combination with the Group Camp RR/Shower project. The Design-Build team is now in the design phase.	Design
DPW23883 – Priest Lake Visitor Center Fire Sprinkler (PBFAC) Design is complete and the project is scheduled for construction in May 2024 with completion July 2024.	Design

Project Number and Name	Status
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DPW23883 – Priest Lake Visitor Center Re-Stain and Paint (PBFAC) Construction is scheduled for May 2024 with completion in July 2024.	Design
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DPW23883 – Priest Lake Indian Creek Store Reroof (PBFAC) This project will be accomplished by a Design-Build team and will be completed in May 2024.	Construction
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Priest Lake Indian Creek Store Reroof

310332 – Round Lake Electric & Water Upgrades Design-Build team is working on design to provide electric and water to Sites 1, 2, 3, 5, 7, and 40-51. Construction will start construction in September 2024.	Design
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310333 – Round Lake Treehouse Overnights (ARPA) Design-Build team is working on schematic design to build two treehouses overlooking the lake. Topo survey and wetland delineation are complete.	Design
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310341 – Round Lake Reroof Park Residence Roof replacement to occur in late April 2024 and be complete May 2024.	Construction
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Project Number and Name	Status
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310321 – Round Lake Campground Improvements The project is underway with a Design-Build team. Defined camping pads have been installed in the lower loop (Sites 8-24). Parking spurs in the upper loop will be realigned as needed and camping pads will be installed Spring 2024.	Construction
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Round Lake Campground Improvements

DPW23883 – Round Lake Visitor Center Roof and Chimney Repair (PBFAC) Repairs will start May 2024 and be completed by July 2024.	Design
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310412 – Trail of CDA Land Acquisition & Construct Maintenance Shop Design is complete and approval has been received from IDOPL. Site work to start in late April with completion Fall 2024.	Construction
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310413 – Trail of CDA Bike-In Campsites (ARPA) Pricing received from Design-Build contractor. Working with design team to collect survey and update plans. Design has been submitted for annexation into local sewer district and permitting review with IDOPL. Construction is planned for summer 2024.	Bidding
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310414 – Trail of CDA Survey Trail Boundaries (Surplus) Surveyor is under contract to survey the trail heading west from the shop ten miles to the county line.	Design
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<u>Project Number and Name</u>	<u>Status</u>
310441 – Trail of CDA Install Crosswalk Indicator Signs Project in scope development.	Scope Development
310531 – Farragut Peterson Campground (ARPA) Schematic design is complete, working on design development.	Design
310532 – Farragut Buttonhook Bay Infrastructure Improvement (ARPA) Working on Design-Build RFQ for dock replacement and other improvements.	Scope Development
310541 – Farragut Connect VC & Brig to Fiber Optic Due to extremely high monthly costs for fiber service the park has opted to procure Starlink to provide internet service to the Brig and Shop. Equipment is being purchased.	Construction
DPW23883 – Farragut Brig Reroof and Ceiling Replacement (PBFAC) Abatement of asbestos containing roof materials is scheduled for July 2024 followed by the installation of a new roofing system with a completion date of September 2024.	Design
310611 – Old Mission Church Porch Repair, Path Repair & Lift Replacement Lift replacement and porch repair portion of project have been completed. The path repair has received approval from the tribe and is being scheduled for Spring 2024 construction.	Construction
310731- Mowry New Campground (ARPA) A Design-Build team is under contract and has started the programming and design phase of the project. An onsite kickoff meeting was held 4/5/2024.	Design



Mowry Conceptual Sketch

310741 – Mowry House Siding and Foundation Repairs See project 310731	Design
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<u>Project Number and Name</u>	<u>Status</u>
310931 – Higgens Point Improvements (ARPA) Construction Trail work is complete. A Design-Build RFQ is being prepared to select the project team for dock related work.	Consultant Selection
320181- McCroskey Redtail Primitive Campground & Shelters Design is complete. University of Idaho has presented their findings regarding site impact and public opinion.	Design
320141- McCroskey Develop Group Shelter, Toilet, Parking See Project 320181.	Design
320215 – Dworshak Replace Freeman Creek Water Lines (ARPA) The project has received Army Corps of Engineers (USACE) approval and is scheduled for construction in September 2024.	Bidding
320231 - Dworshak Water Tower Inspections The tanks have been inspected and park staff will complete needed repairs. Project is ready for closeout.	Close Out
320232 – Dworshak Replace Carpet Big Eddy Lodge (PBFAC) The flooring service contractor has completed flooring installation, and the project is Substantially Complete. Paperwork is being gathered for project closeout.	Close Out
320241 – Dworshak Big Eddy VC Re-Stain (Surplus) The initial re-stain project is complete. A change order has been issued to add storage enclosure replacement, replace roof screws on metal roof, and paint metal stairs and landing. Final Punch walk is scheduled for late April 2024.	Construction



Dworshak Big Eddy VC Re-stain and storage enclosure rebuilt

Project Number and Name	Status
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<p>320233 – Dworshak Surface Water Intake Replacement (ARPA)</p> <p>Contracts have been signed with the engineer to get the project under design. The Preliminary Engineering Report (PER) has been reviewed and approved by IDPR. The PER is in for review and approval by DEQ.</p>	Design
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<p>320242 – Dworshak Big Eddy VC Deck Replacement (Surplus)</p> <p>Structural design is complete and construction documents have been reviewed and approved. USACE approval has been received. Construction started in April and is scheduled for completion July 2024.</p>	Design
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<p>3202243 – Dworshak Wastewater Upgrades</p> <p>The Design-Build team is proceeding with wastewater system evaluation and recommendations for Freeman Creek and Three Meadows.</p>	Design
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<p>3202244 – Dworshak Volunteer Site Expansion (ARPA)</p> <p>The Design-Build has started evaluation of the project.</p>	Design
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<p>320311 – Hells Gate Repair & Resurface Trails</p> <p>Construction is complete and punch list is scheduled for early February 2024. Gathering close out documents and final pay application.</p>	Close Out
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Hells Gate Repair Resurface Trails

<p>320321 – Hells Gate Sewer System & Facility Upgrade</p> <p>The Design-Build team is proceeding with non-ground disturbing activities while other parts of the project are in design.</p>	Design
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<p>320392 – Hells Gate Marina Mooring Dock Replacement (ARPA)</p> <p>Two new marina docks have been installed. Working on a change order to add two additional dock fingers and replace the loading dock near the concession building. Investigation is underway as to why static electricity is building up on the docks.</p>	Construction
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<u>Project Number and Name</u>	<u>Status</u>
320396 – Hells Gate Bike-In Camping (ARPA) Design is complete. Waiting for the Corps of Engineers (USACE) approval to proceed with the project. Construction scheduling is pending per USACE approval.	Design
320397 – Hells Gate Camper Cabin Upgrades (Surplus) Project is under contract with a service contractor to replace the HVAC units. Construction is complete with punch list scheduled in early February 2024. Project completed. Gathering close out docs and final pay app.	Close Out
320531 – Winchester Additional Yurts (ARPA) Design is underway with preliminary pricing from Design-Build contractor. Construction to start Summer 2024.	Design
3205241 – Winchester Staff House Repairs (Surplus) Staff house floor covering has been completed. Scheduling for garage door replacement June 2024.	Construction
3205242 – Winchester ADA Pathway (Surplus) The project is in design with construction to start fall 2024.	Design
3205243 - Winchester Appaloosa Water Line Replacement (Surplus) The project is in design with construction to start fall 2024.	Design
300037 – North Region Maintenance (ARPA) Priest Lake Indian Creek Entrance Station Floor Replacement and Upgrade was completed in April 2024. Project is in close out.	Close Out
300037 – North Region Maintenance (ARPA) Priest Lake Indian Creek Shower/Restroom building floor painting project has been completed and is in closeout.	Close Out
300040 – North Region Vault Toilets (ARPA) Dworshak, double vault and single vault replacement. Working with Design-Build Contractor on project. Change order has been signed to be able to order vault toilets. Installation planned for Fall 2024 depending on lead time for vault.	Design

SOUTH REGION

Project Number and Name	Status
330121 - Ponderosa Blackberry Loop Water & Electric Upgrades Blackberry loop is complete. Construction will start on the Chokecherry loop in September to complete the full project. Working at getting a cultural resource monitoring contract in place with the Nez Perce Tribe for construction in the fall.	Construction
330133 – Ponderosa Kokanee Cove Dev & Renovations (ARPA) Construction on the residence for the seasonal employees will restart in April. The waterline is scheduled to begin May 2024. Trees were removed for both the waterline, access road, and Kokanee Cove before winter. Phase 3 which includes cabin(s), Event Center renovation, demolition of existing dormitory and restroom, construction of new restroom building, underground utilities, paving and site amenities is planned to go out for bid in May 2024.	Construction



Kokanee Cove Development Concept

330141 – Ponderosa Reroof Ranger Residence A The reroof is complete and the residence is being analyzed to determine additional maintenance issues to use remaining funds.	Construction
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<u>Project Number and Name</u>	<u>Status</u>
330142 – Ponderosa Reroof Ranger Residence B Project scope and delivery method is being determined.	Scoping
330142 – Ponderosa Visitor Center Reroof (Surplus) Project is complete, gathering close out documentation.	Close Out
3301442 – Ponderosa Cabin Sidewalks Project is complete, gathering close out documentation.	Close Out
330231 – Eagle Island RV Campground Construction continues with grading for the campground, excavation for the pond, installation of irrigation structures, 8" gravity, 4" pressurized sewer lines and manholes. Domestic water lines have been approved and will be added to the project.	Construction



Eagle Island RV Campground and Pond

Project Number and Name

Status

330233 – Eagle Island Calf Barn Re-Roof & Stabilization (ARPA)

Construction

The Calf Barn stabilization and re-roofing has been completed. The area is being evaluated for security measures to deter vandalism. The planning process is starting for future building rehabilitation.



Eagle Island Calf Barn Re-Roof

3302243 – Eagle Island Dorm Abatement (Surplus)

Construction

The Dormitory has been cleaned up, abated, and will have structural analysis done of the exterior walls to determine what steps need to be taken to protect the structure. The area has been cleaned and all debris hauled off.



Eagle Island Dormitory

Project Number and Name

Status

330432 – Lucky Peak Idaho City Additional Yurts (ARPA)

Design

The Forest Service has approved replacement of the yurt at the previous Whispering Pines site. Currently working with the engineer for updated deck plans.



Hennessey Yurt

330441 – Lucky Peak Sandy Point Erosion Control

Consultant Selection

Selecting an engineer to start the design process.

330511 – Bruneau Observatory Parking & Pathway Repair

Closeout

See project 330513.

330512 – Bruneau Staff Housing Pilot Program

Construction

The housing unit at the Steele-Reese building will be complete and ready for use May 2024.

330513 – Bruneau Dunes Observatory Replacement (Surplus/ARPA)

Close Out

The new observatory was completed, and the public opening was in October 2023. The new observatory has seen significant visitation since opening and a planetarium was added. The project is now in the close out process.

<u>Project Number and Name</u>	<u>Status</u>
<p>330521 – Bruneau Observatory Repairs</p> <p>Due to increased visitation since the opening of the new observatory IDPR is reviewing potential solutions to repair the existing observatory. The channel that tracks the casters has deteriorated to the point that it doesn't allow the observatory to rotate.</p>	Scope Development
<p>330541 – Bruneau Dunes New Irrigation Well</p> <p>An engineer has determined that the well capacity is sufficient to meet existing needs. Water quality is the issue and may be addressed by soil amendment of other solutions.</p>	Design
<p>3305242 – Bruneau Dunes Planetarium (Surplus)</p> <p>The planetarium installation has been completed and is in operation within the new observatory. The project is in the closeout process.</p>	Close Out
<p>330641 – Three Island Irrigation Pump & Control Upgrades</p> <p>Service contractor is onsite working, the irrigation pump has been pulled and will be replaced. Work is to be completed by May 2024.</p>	Construction
<p>330642 – Three Island Renovate Old VC Restroom (PBFAC)</p> <p>Plans are completed and have been submitted for DOPL review. Project to be bid late spring for summer 2024 construction.</p>	Design
<p>3307241 – Lake Cascade Dock Replacements</p> <p>The docks and concrete work have been completed. It was planned to have the entire Blue Heron parking lot repaved due to deteriorated asphalt. During compaction of the subgrade, pumping of the soil due to ground water was evident. When conditions allow, the area will be excavated and rock will be placed to bridge the soil and pavement applied.</p>	Construction
<p>3307242 – Lake Cascade Ridgeview CG Shower House Re-Roof</p> <p>The project is complete, and the contractor is gathering close out documents.</p>	Close Out
<p>330733 – Lake Cascade New Utility Building</p> <p>The design package is awaiting approval from DOPL. Working to schedule construction start with the contractor Summer 2024.</p>	Bidding
<p>330781 – Lake Cascade Crown Point Docks</p> <p>Crown Point has been completed. The docks, accessible path, paving and an added 15 parking spaces for enhanced day use have been installed. Project is in the close out process.</p>	Close Out
<p>330832 – HQ Fire Alarm System Upgrades</p> <p>Fire sprinkler portion of the project is complete. Upgrades will be made to the security system and card control pending system evaluation.</p>	Construction
<p>340322 – Thousand Springs VC Exhibits</p> <p>The Project is in Design. Revised Schematic Design 2 comments have been sent to the design team along with comments on the topographic model.</p>	Design

<u>Project Number and Name</u>	<u>Status</u>
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340332 – Thousand Springs Vault Toilets (ARPA) The vault toilets have been ordered and it is anticipated that the units will be installed at Ritter Island, Box Canyon, Niagara and Crystal Springs in the fall of 2024 pending delivery from the manufacturer.	Construction
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340333 – Thousand Springs Ritter Island Water System (ARPA) The water line project was awarded in April 2024 and construction will start in May 2024 with anticipated completion mid-Fall 2024.	Construction
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340393 – Thousand Springs Billingsley Entrance Road See project 340395.	Construction
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340395 – Thousand Springs Billingsley Creek Campground Construction to complete punchlist items has restarted. Grading, new irrigation lines and sod are being installed. Ground disturbing activities were halted on 4/17/24, and all work was stopped on 4/19/24 due to an official request from NPS for time for them to investigate their Section 106 paperwork. Construction was on track to be complete by the June 2024 deadline. Construction will be restarted upon notice from NPS. Construction completion will depend on how long the work stoppage continues.	Construction
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Billingsley Creek RV Campground

340399 – Billingsley Creek Dev Phase 1 See project 340395.	Construction
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EAST REGION

Project Number and Name

Status

340531 - Castle Rocks VC Water System Upgrade

Bidding

The project bid on April 25th, 2024. The project only received one bid which was over budget. With confirmation that contractors are interested in bidding the project the project will be rebid.

340532 - Castle Rocks Lodge Improvements (Surplus)

Construction

Construction will proceed under a Service Contract for deck and HVAC replacement. The work is scheduled to start in April and be completed by June 2024.



Castle Rocks Lodge Deck Demolition

340541 - Castle Rocks Fish Pond ADA Improvements

Design

The design team is finalizing the construction drawings to submit to DOPL for plan review for a Spring 2024 bid and Summer 2024 construction.

340542 - Castle Rocks Ranch Unit Bridge Replacement- ARPA

Bidding

The project has bid and the contract has been awarded. Construction is scheduled to start in September 2024.

Project Number and Name

Status

3405243 – Castle Rocks Bunk House Maintenance (Surplus)

Construction

Construction will proceed under a Service Contract for concrete and siding replacement. Work will starting in April to be completed by June 2024.



Castle Rocks Bunkhouse Improvements

350133 – Massacre Rocks Sewer System Replacement (ARPA)

Design

DEQ has given direction and permission to move forward with repairing the existing septic systems. The design team is weighing options with DEQ on relocating the drain field for the RV dump station to use a large soils absorption system.

350134 – Massacre Rocks E. Fork Campground (ARPA)

On Hold

On Hold pending agreement with IDL.

350135 – Massacre Rocks Parking Improvements (Surplus)

Design

The project has bid and the contract has been awarded. Construction is scheduled to start in June to be completed by September 2024.

350333 – Bear Lake East Beach Renovation (ARPA)

Consultant Selection

Feasibility study complete, well has sufficient capacity to service a new campground. A Design-Build RFQ is being prepared to proceed with the project.

<u>Project Number and Name</u>	<u>Status</u>
3503241 – Bear Lake N. Beach Boat Ramp Replacement A Design RFQ has been issued to hire the design team. Submittals are due in May.	Consultant Selection
360102 – Harriman Scovel Center Winterization Pricing has been received for the concrete repairs and drainage issues and work will start in September 2024.	Bidding
360131 – Harriman Historic Ranch Office Rehabilitation Project is under construction. Reroof has been completed and log repair is scheduled to start May 2024. Design is underway for the interior portion of the remodel.	Construction
360132 – Harriman Water & Septic System Upgrades (ARPA) Sewage systems are in design and awaiting DEQ approval for final design. The existing spring water source will be decommissioned for domestic use and an existing well will be recommissioned along with a new well to meet domestic needs. Design and DEQ approval will proceed through spring/summer 2024 with bidding in Winter 2025.	Design
360133 – Harriman Fishpond Campground (Surplus) Due to the time needed to analyze the area and coordinate with outside agencies this project will be transitioned from ARPA funding to Surplus funding.	Scope Development
360134 – Harriman Historic Reroofs (Surplus) The contractor has reroofed all planned reroofs except for the Sheep Barn due to access issues. The Sheep Barn will be reroofed in the late spring when the access is dried out. Additional bat boxes have been installed to help keep bats out of the newly cleaned and sealed buildings.	Construction
360135 – Harriman HVAC Upgrades (Surplus) The project will remove existing underground oil tanks and replace HVAC systems with propane. Service Contractor will start work in May 2024.	Construction
360141 – Harriman John Muir Trail Upgrades Project is under design with surveying complete. Plans are in the process of being finalized with bidding planned for late Spring and Fall 2024 construction. An archeologist will be hired to complete a survey of the area per request from SHPO.	Design
3601243 – Harriman Manager's House Maintenance (Surplus) Siding replacement, flooring, and one bathroom remodel are complete. Work will start on the second bathroom remodel in April 2024.	Construction
3601244 – Harriman Assistant Manager's House Maintenance (Surplus) Siding replacement, flooring, and one bathroom remodel are complete. Work will start on the second bathroom remodel in April 2024.	Construction
3601245 – Harriman Shop Maintenance (Surplus) Reroof complete.	Construction
3601246 – Harriman Vehicle Storage Maintenance (Surplus) Reroof complete.	Construction

<u>Project Number and Name</u>	<u>Status</u>
3601247 – Harriman Gas Storage Maintenance (Surplus) Reroof complete.	Construction
3601248 – Harriman New Welcome Center (Surplus) Request for Qualifications period for architectural services has closed. Interviews are completed, Myers Anderson has been awarded the project.	Design
3601249 – Harriman Honeymoon Hotel Maintenance (Surplus) Reroof complete, bat abatement 50% complete.	Construction



Harriman Honeymoon Spray Foam Installation

36012410 – Harriman Icehouse Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
36012411 – Harriman Cattle Foreman’s House Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
36012412 – Harriman Ranch Manager’s House Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction

Project Number and Name	Status
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36012413 – Harriman Tractor House Maintenance (Surplus) Reroof Complete, punchlist to be completed. Work to be started on building stabilization	Construction
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36012414 – Harriman Tractor Storage Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
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Harriman Tractor Storage Reroof Complete

36012415 – Harriman Cook House Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
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362416 – Harriman Cottage Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
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36012417 – Harriman Dining Cottage Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
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36012418 –Harriman Boys House Maintenance (Surplus) Reroof Complete, punchlist to be completed.	Construction
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36012419 –Harriman Jones House Maintenance (Surplus) Reroof complete, punchlist to be completed. Work has started on bathroom repairs.	Construction
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<u>Project Number and Name</u>	<u>Status</u>
36012420 –Harriman Small Shop Maintenance (Surplus) Reroof complete, punchlist to be completed. Work to start on building stabilization.	Construction
36012421 –Harriman Ranch Foreman’s House Maintenance (Surplus) Reroof complete, punchlist to be completed.	Construction
36012422 –Harriman Sheep Barn Maintenance (Surplus) Reroof scheduled for Spring 2024.	Construction
360232 – Henrys Lake Sewer Connection (ARPA) See project 360233.	Design
360233 – Henrys Lake Campground Expansion (ARPA) Design contract has been amended to add RV dump station, and architectural services to add a new entry kiosk. Campground is in design along with the new entry and kiosk design/placement. The RV Dump station will be a holding tank system that will need to be pumped and hauled off site for disposal.	Design
3602241 – Henrys Lake Boat Ramp Replacement (Surplus) Design team is looking at construction options to repair the boat ramp.	Design
360431 – Ashton-Tetonia Trail Upgrades (EDA) EDA has approved the contract with Forsgren Engineering and surveying is complete. Design and environmental review are in process and a public outreach meeting is scheduled for the end of April.	Design
360432 – Ashton-Tetonia Visitor Center (Surplus) Plans and specifications are in the review process and complete. A Service Contractor is under contract for the bathroom remodel, concrete ramp replacement, office remodel, and HVAC replacement. Demolition has started.	Design
300036 – Ashton-Tetonia Trail Bridge Inspections (ARPA) Bridges have been inspected and the final report has been received. Suggested bridge repairs will commence this summer through a Service Contractor.	Design
360513 – Land of Yankee Fork General Rehabilitation (Surplus) Structural Engineer team surveyed structures in July 2023. Structural report was Received and initial work is complete to shore up the Dryer building and Stamp Mill. Work will continue in Summer 2024 to stabilize and reroof several buildings.	Design
360531 – Land of Yankee Fork Camping Improvements (ARPA) Design team is under contract and working on site evaluation and master planning.	Design
3605241 – Land of Yankee Fork Repaint VC, Shop & Manager’s House Contract is in place with a with a service contractor. Painting to begin May 2024.	Construction
300036 – Land of Yankee Fork Bayhorse Bridge Replacement– ARPA Updating design to remove pressure treated wood as requested by BLM environmental review. Waiting on ROW permit from BLM to schedule construction.	Design

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input checked="" type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Quarterly Meeting
May 13, 2024
IDPR North Region Office
2885 Kathleen Avenue
Coeur d'Alene, ID 83815

AGENDA ITEM: **FY 2024 3rd Quarter Financial Reports**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the third quarter financial reports for the fiscal year (FY) 2024. We continue to make slow but steady progress improving our reporting capabilities in Luma. The information presented reflects our best effort to show our customary reports including an overview of the department's revenues, expenditures, and cash balances along with a summary of the Passport Program.

- Page 2 – FY 2024 Financial Statement / Budget Status as of 03/31/2024
- Pages 3-6 – FY 2024 Y-T-D Park Operations Revenues / Expenditures
- Page 7 – FY 2024 Cash Balances as of 03/31/2024
- Page 8 – FY 2024 Y-T-D Passport Program Revenue

The revenue outlook for the first nine months of FY 2024 continues to improve. Total Park revenue is down only \$200,000, or 1.7%, versus the prior year. This variance is entirely attributable to the previously discussed timing variance from June 2022 (FY 2022) that caused July 2022 (FY 2023) revenue to be overstated by approximately \$380,000.

Passport transfers from ITD are flat, up \$1,520 (0.0%) versus FY 2023.

Year-to-date expenditures are up consistent with increases in our budget appropriation.

STAFF RECOMMENDATIONS

This item is for information only.

**Idaho Department of Parks and Recreation
FY 2024 Financial Statement / Budget Status
as of March 31, 2024**

Program/Object	Appropriation ¹	Expenditures	Encumbrances ²	Balance	% Remaining
Management Services					
Personnel Costs	\$ 3,075,600	\$ 2,215,204	\$ -	\$ 860,396	28.0%
Operating Expenditures	3,279,400	2,568,759	-	710,641	21.7%
Capital Outlay	100,000	58,255	12,000	29,745	29.7%
Trustee & Benefit	25,899,324	6,690,174	13,717,292	5,491,858	21.2%
Subtotal	\$ 32,354,324	\$ 11,532,392	\$ 13,729,292	\$ 7,092,639	21.9%
Park Operations					
Personnel Costs	\$ 15,003,800	\$ 10,469,551	\$ -	\$ 4,534,249	30.2%
Operating Expenditures	7,638,432	4,507,804	103,878	3,026,750	39.6%
Capital Outlay	4,197,983	1,151,886	28,399	3,017,698	71.9%
Trustee & Benefit	2,277,500	959,177	-	1,318,323	57.9%
Subtotal	\$ 29,117,715	\$ 17,088,418	\$ 132,277	\$ 11,897,020	40.9%
Capital Development					
Personnel Costs	\$ -	\$ -	\$ -	\$ -	
Operating Expenditures	-	-	-	-	
Capital Outlay	147,595,455	14,943,541	45,314	132,606,600	89.8%
Trustee & Benefit	-	-	-	-	
Subtotal	\$ 147,595,455	\$ 14,943,541	\$ 45,314	\$ 132,606,600	89.8%
Total	\$ 209,067,494	\$ 43,564,352	\$ 13,906,883	\$ 151,596,259	72.5%

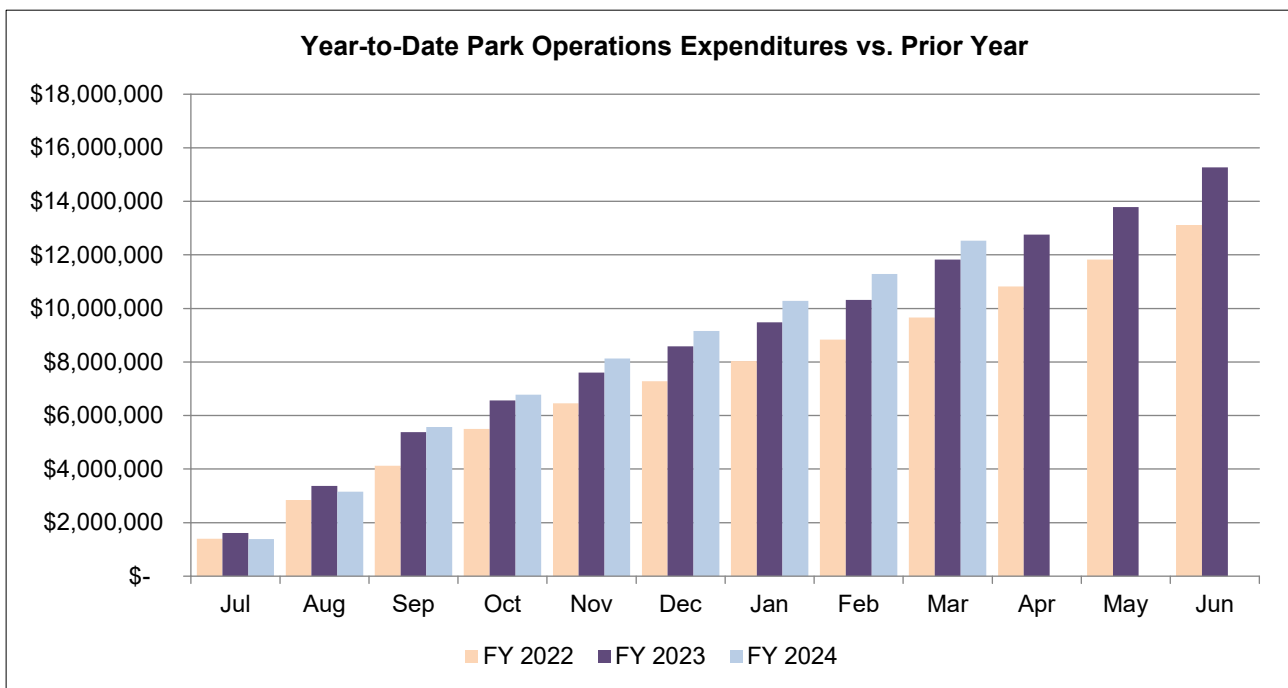
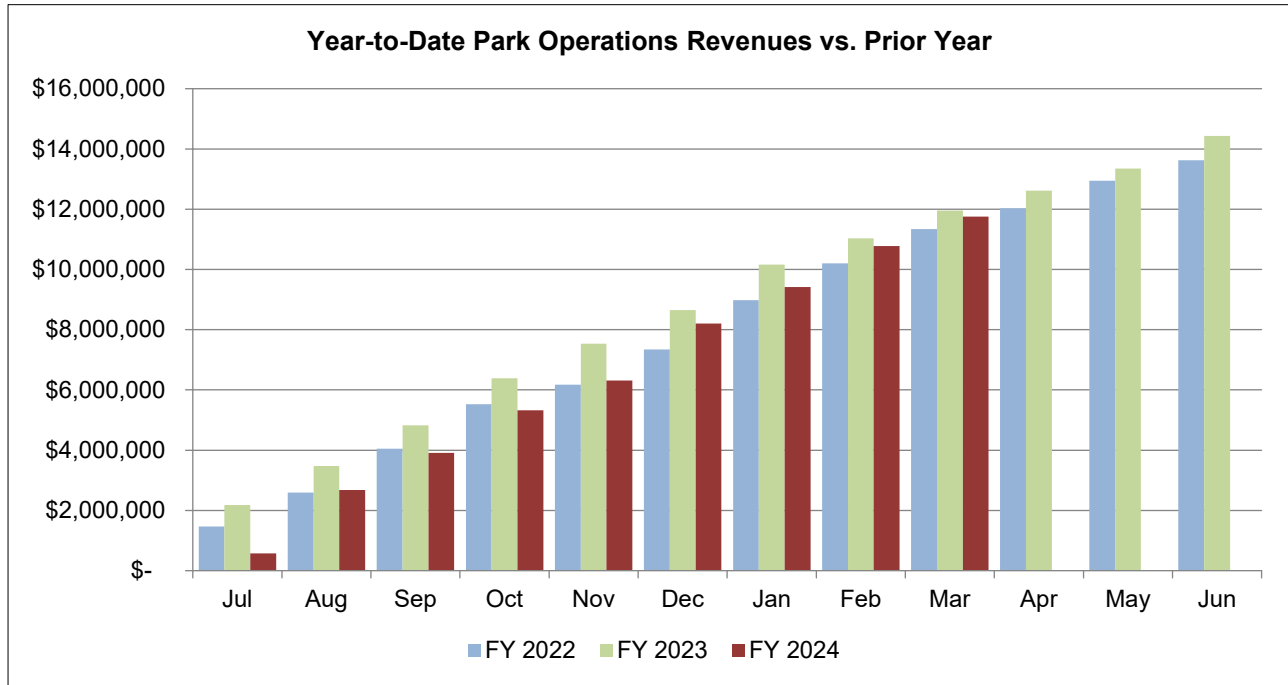
¹ Appropriation Includes:

Original Appropriation	78,901,100
ECF Grants	10,707,524
ECF Purchasing	743,415
Capital Reappropriation	118,715,455
Receipts to Appropriation	-
	209,067,494

² Encumbrances Includes:

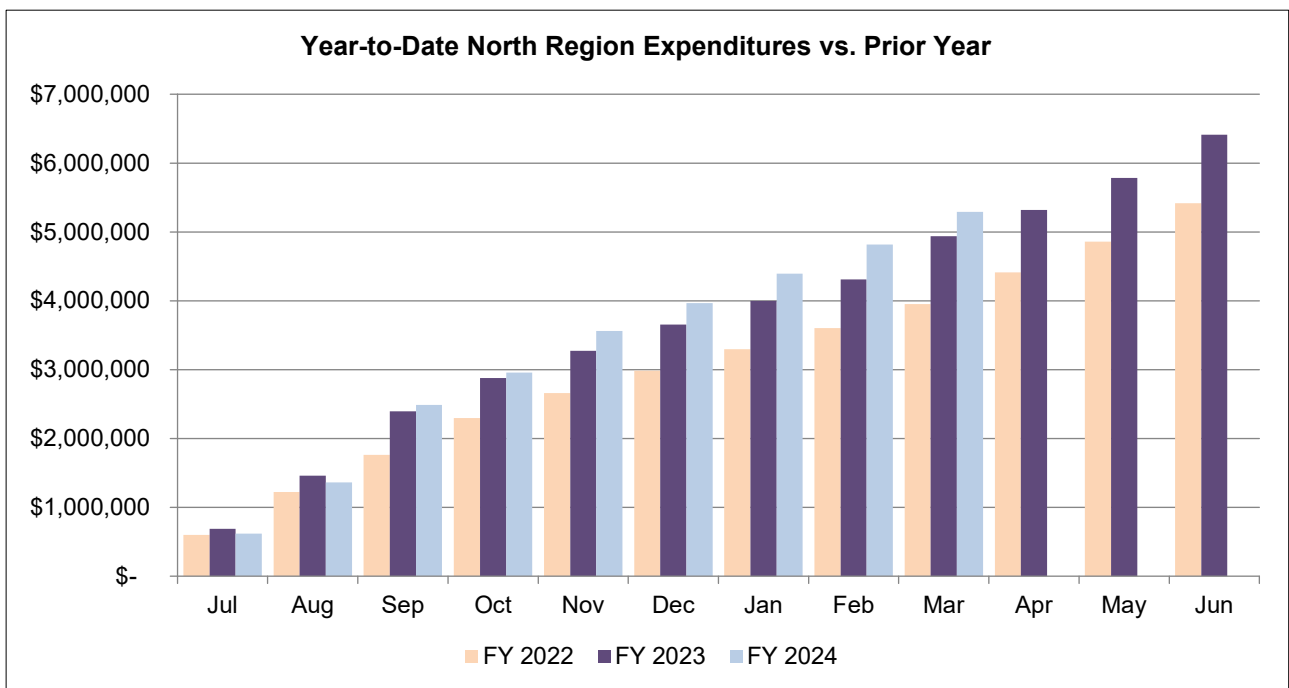
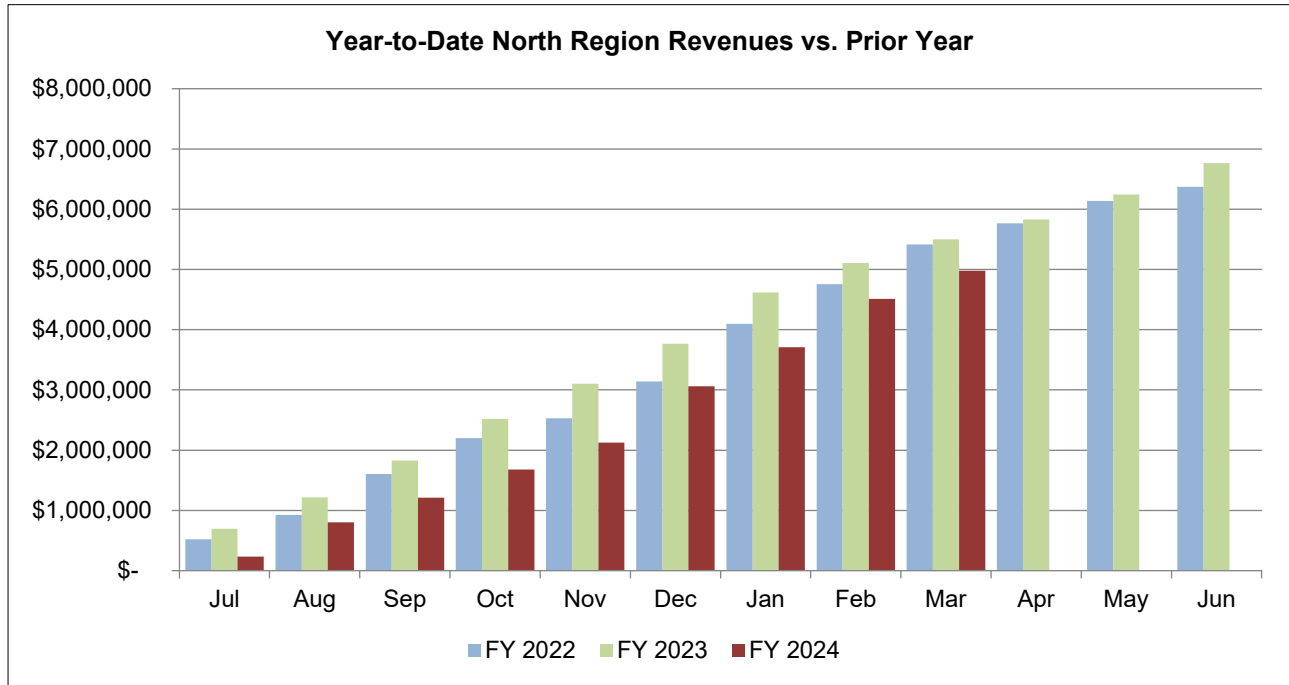
Grant Contract Balances	13,717,292
Open Purchase Orders	144,277
	13,861,569

Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2024



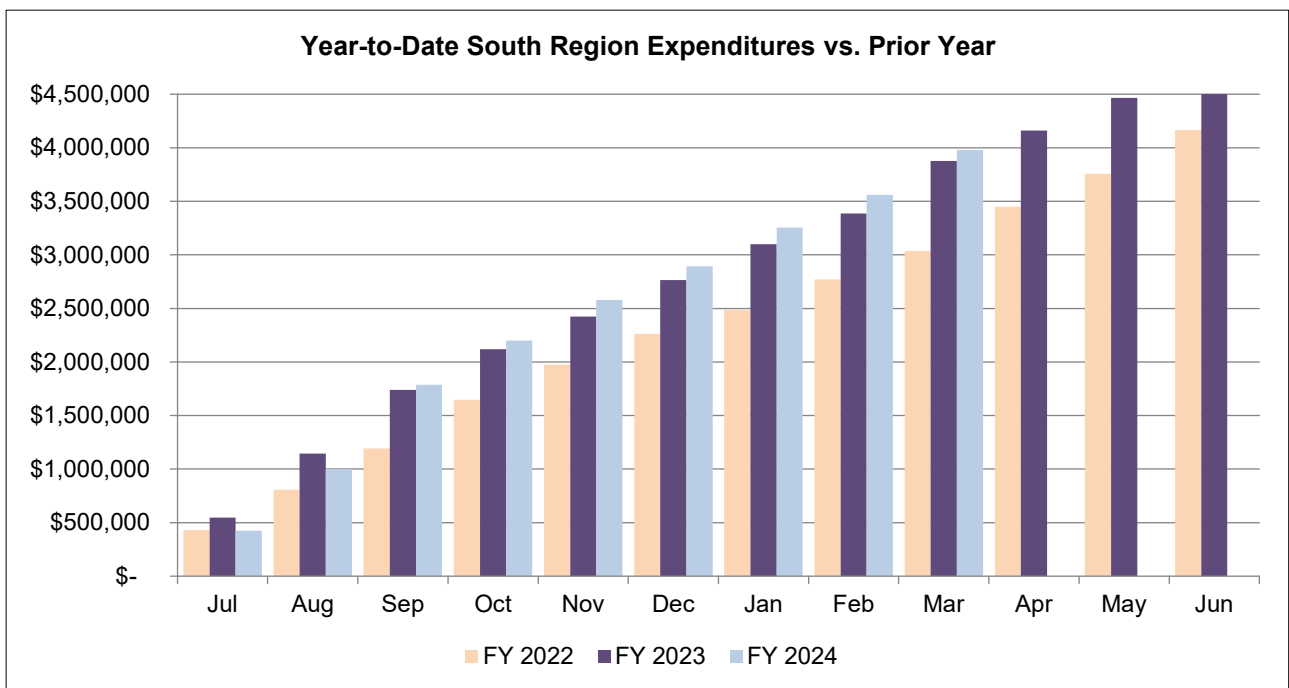
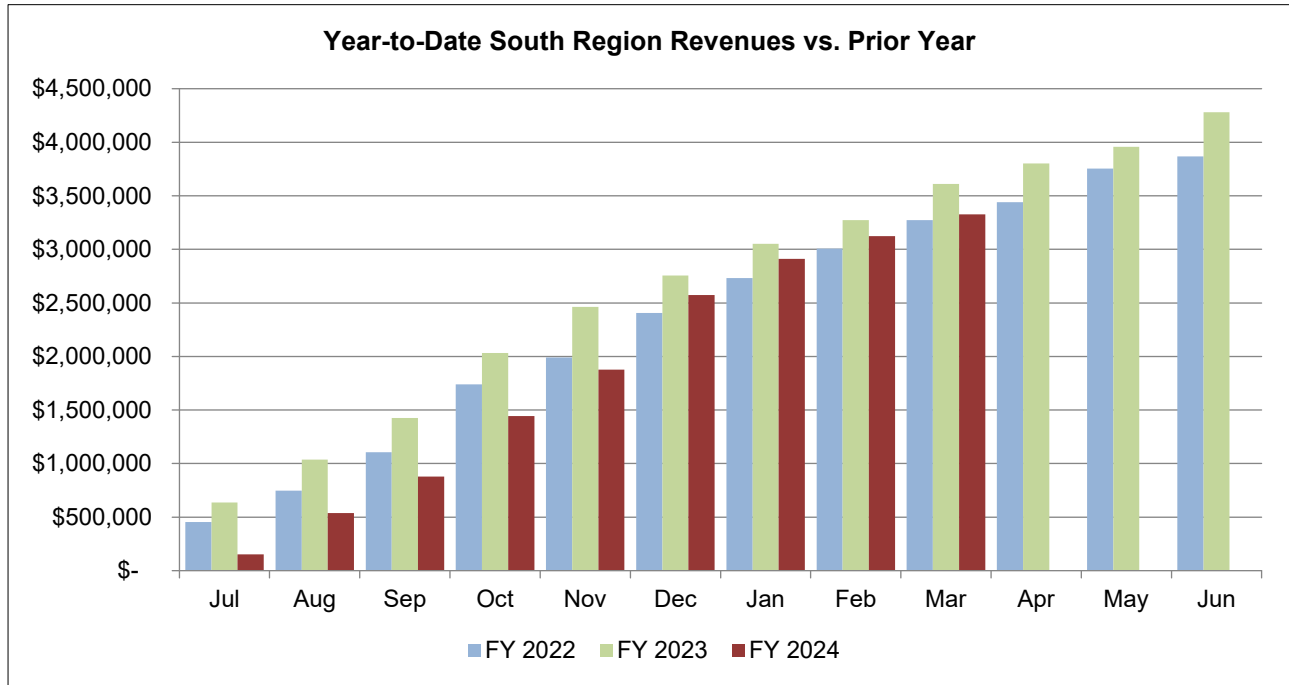
- All Park Operations fiscal year-to-date revenues are down \$199,800 (-1.7%) compared to FY 2023.
- All Park Operations fiscal year-to-date expenditures are up \$710,100 (6.0%) compared to FY 2023.

**Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2024**



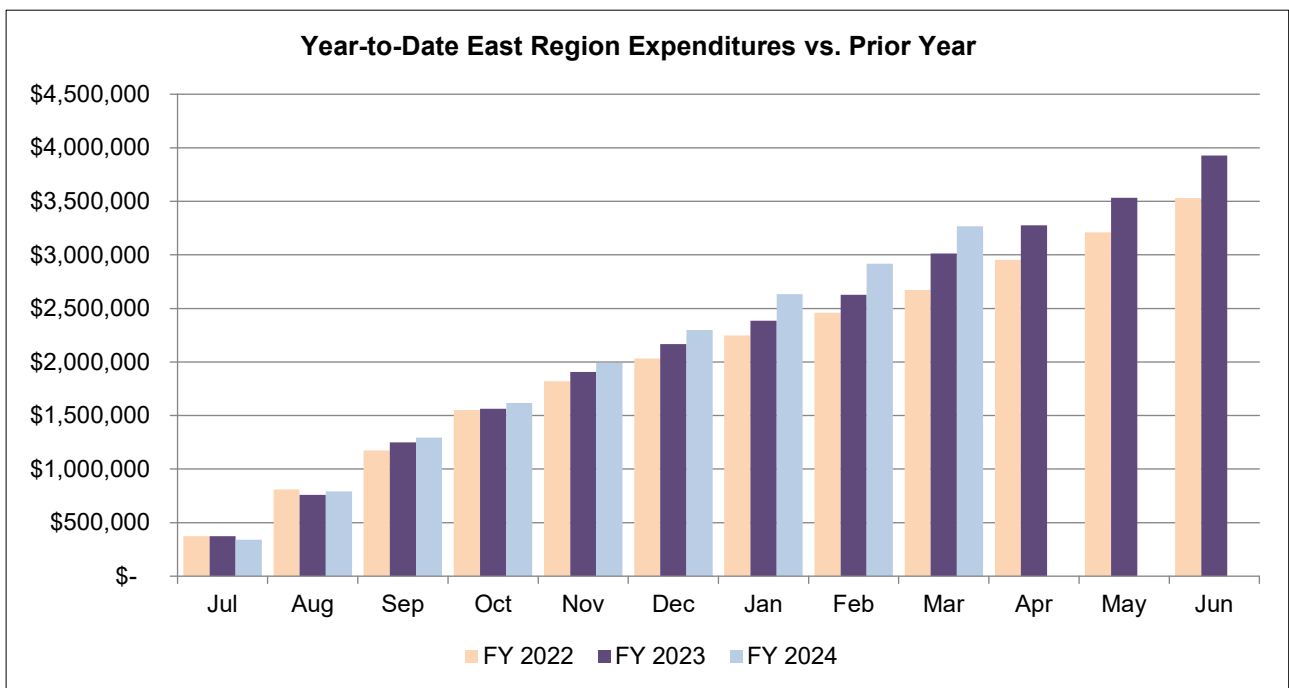
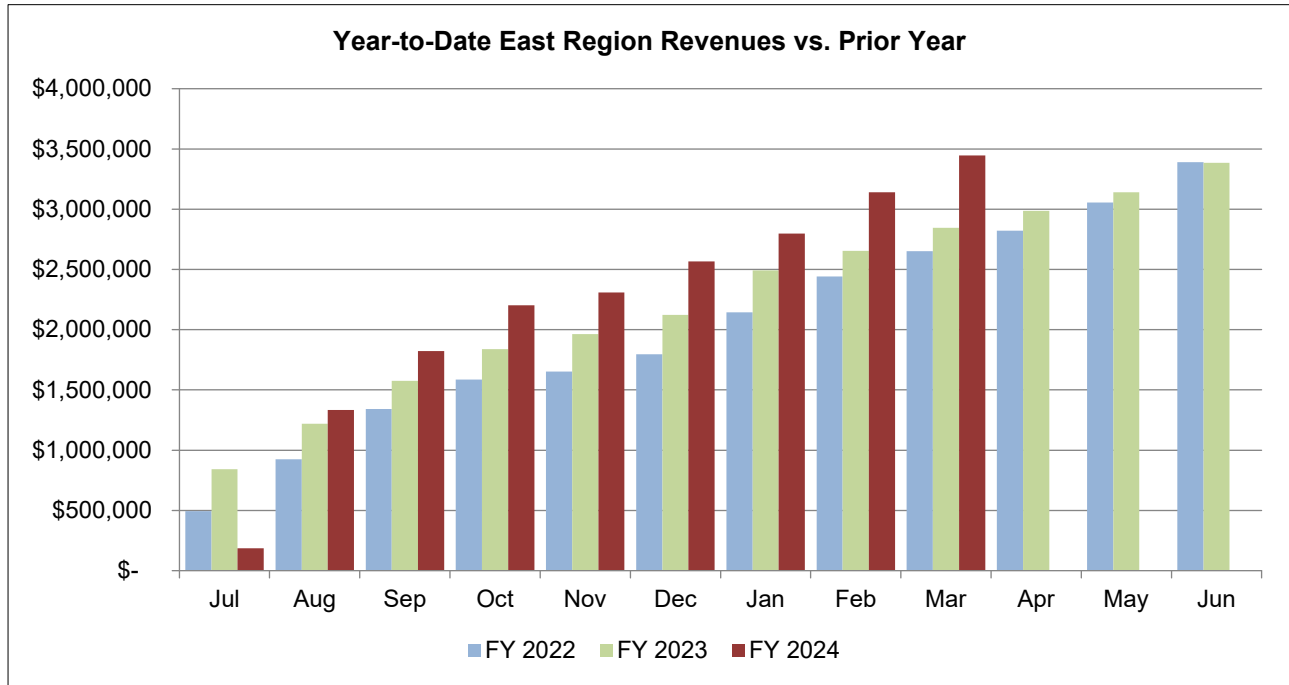
- North Region fiscal year-to-date revenues are down \$517,500 (-9.4%) compared to FY 2023.
- North Region fiscal year-to-date expenditures are up \$355,700 (7.2%) compared to FY 2023.

**Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2024**



- South Region fiscal year-to-date revenues are down \$283,600 (-7.9%) compared to FY 2023.
- South Region fiscal year-to-date expenditures are up \$99,800 (2.6%) compared to FY 2023.

**Idaho Department of Parks and Recreation
East Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2024**



- East Region fiscal year-to-date revenues are up \$601,300 (21.1%) compared to FY 2023.
- East Region fiscal year-to-date expenditures are up \$254,600 (8.5%) compared to FY 2023.

Idaho Department of Parks and Recreation
Statement of Cash Position By Fund - FY 2024
as of March 31, 2024

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Grants / Capital Obligations	Unobligated Fund Balance
12500	Federal Indirect Cost Recovery	\$ 77,025	\$ 214,299	\$ (232,103)	\$ 59,220	\$ -	\$ 59,220
24300	Parks and Recreation Fund	102,136,894	29,267,455	(25,903,152)	105,501,197	93,694,402	11,806,795
24302	Parks & Rec - Registration Administration	3,851,368	8,114,188	(3,849,280)	8,116,276	-	8,116,276
24303	Parks & Rec - Sawtooth License Plate	16,480	83,891	(97,899)	2,472	-	2,472
24304	Parks & Rec - Cutthroat Wildlife Plate	73,444	35,118	(15,357)	93,205	35,591	57,615
24305	Parks & Rec - Mountain Bike	220,832	50,955	(34,496)	237,290	2,584	234,707
24701	Recreational Fuels - Capital Improvement	3,395,214	1,186,154	(842,559)	3,738,809	2,451,764	1,287,045
24702	Recreational Fuels - Waterway Improvement	3,033,973	1,116,059	(700,072)	3,449,960	2,278,542	1,171,418
24703	Recreational Fuels - Off-road Motor Vehicles	4,936,150	1,116,059	(543,206)	5,509,003	834,848	4,674,155
24704	Recreational Fuels - Road & Bridge	1,990,295	573,274	(59,289)	2,504,280	801,073	1,703,207
24706	Recreational Fuels - Administration	184,256	829,877	(481,425)	532,708	-	532,708
25001	Registration - State Vessel	-	1,721,613	(1,721,613)	-	-	-
25002	Registration - Cross Country Ski	200,519	81,976	(42,123)	240,372	-	240,372
25003	Registration - Snowmobile	2,707,022	1,431,209	(1,954,168)	2,184,063	-	2,184,063
25004	Registration - Motorbike	3,041,282	1,036,524	(968,566)	3,109,240	-	3,109,240
25005	Registration - Recreational Vehicle	23,864,198	8,440,630	(5,692,660)	26,612,169	8,641,681	17,970,488
25006	Registration - State Avalanche Fund	97,576	32,492	(33,020)	97,049	-	97,049
34000	Federal ARPA ¹	-	1,500,000	(70,759)	1,429,241	2,945,641	(1,516,400)
34430	Federal ARPA - SLFRF	13,118,875	1,881,125	(3,576,213)	11,423,787	24,542,662	(13,118,875)
34800	Federal Grant Fund ¹	(680,611)	5,664,549	(3,293,775)	1,690,163	8,414,345	(6,724,182)
34900	Miscellaneous Revenue	65,347	14,132	(18,070)	61,409	582	60,827
41001	Enterprise	6,148,734	1,788,824	(1,015,916)	6,921,643	58,849	6,862,793
49601	Expendable Trust - Park Donations ²	382,044	43,489	(19,634)	405,900	50,000	355,900
49602	Harriman Trust	1,334,679	435,401	(257,144)	1,512,936	193,383	1,319,554
49603	Park Land Trust	3,496,126	109,493	(295,223)	3,310,397	477,934	2,832,462
49605	Trail of the Coeur d'Alenes	680,754	52,194	(106,431)	626,517	-	626,517
Total		\$ 174,372,477	\$ 66,820,980	\$ (51,824,149)	\$ 189,369,308	\$ 145,423,881	\$ 43,945,427

Notes: ¹ Federal Grant Fund is a borrowing limit and does not represent department cash

² 0496.01 Includes State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

Idaho Department of Parks and Recreation
Passport Program Revenue FY 2024
as of March 31, 2024

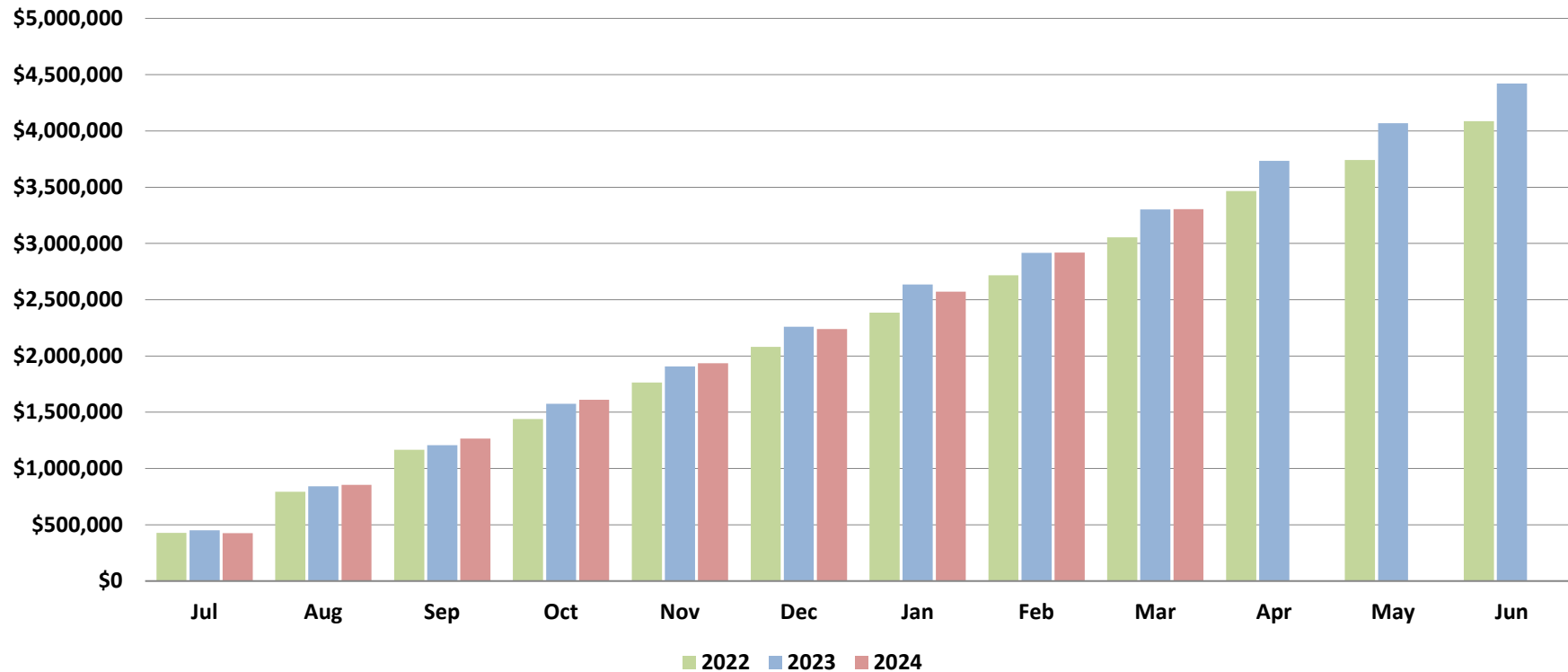
Gross Revenue	FY 2023 February	FY 2024 February	Increase/ (Decrease)	% Change
1-Year Registrations	\$ 170,890	\$ 186,340	\$ 15,450	9.0%
2-Year Registrations	214,740	199,340	(15,400)	-7.2%
Total	\$ 385,630	\$ 385,680	\$ 50	0.0%

FY 2023 Y-T-D	FY 2024 Y-T-D	Increase/ (Decrease)	% Change
\$ 1,519,060	\$ 1,534,020	\$ 14,960	1.0%
1,782,980	1,769,540	(13,440)	-0.8%
\$ 3,302,040	\$ 3,303,560	\$ 1,520	0.0%

Transactions				
1-Year Registrations	17,089	18,634	1,545	9.0%
2-Year Registrations	10,737	9,967	(770)	-7.2%
Total	27,826	28,601	775	2.8%

151,906	153,402	1,496	1.0%
89,149	88,477	(672)	-0.8%
241,055	241,879	824	0.3%

Revenue Trend by Fiscal Year





Human Resources Report May 2024 Board Meeting

Jennifer Quinno-Miller – Human Resource Officer

FY25 Change in Employee Compensation

The FY25 Change in Employee Compensation (CEC) guidance has been released and we are diligently working on finalizing the proposed IDPR CEC plan to be sent to DHR and DFM for approval. The CEC guidance allows for a 1% increase for all permanent employees, regardless of performance, as well as an additional 2% to be distributed based on merit and compa-ratio. There is no early implementation for CEC this year and any approved increases will be effective as of June 9, 2024, which pays out on the first pay period in July.

FY25 Positions

Seven new positions were approved in the FY25 budget request, and we are working on setting up those positions and working with managers on recruitment to fill those new openings. We expect these positions to bring relief and greater service and support to our parks staff and visitors.

New HR Temp

We recently received approval from the Division of Human Resources to bring on a temporary employee to assist the internal HR department with the seasonal influx of work and general front-line work and are excited to welcome Jimena Cisneros to our team on May 20, 2024.

New Permanent HR Staff

In addition to our temporary position, IDPR has been approved to hire another permanent HR staff member to join our team. Many agencies of our size typically have a larger HR department, and we are excited about expanding our team to better serve this great agency.

New Background Check and Drug Testing Vendors

We're thrilled to announce our recent partnerships with Verified First and Drug Free Idaho for personnel management services. Verified First, a local Idaho company, will be handling criminal history background checks for all new employees and volunteers. We're excited to support a local business for this crucial aspect of our hiring process. Additionally, we're in the final stages of bringing on Drug Free Idaho to manage employee drug testing. By transitioning from a California-based company to Drug Free Idaho, we're proud to keep this aspect of our operations within our local community. These partnerships reflect our commitment to supporting local businesses and ensuring the highest standards in our personnel management practices.

Lupe Arteaga - HR Business Partner II

Seasonals: 103 active seasonals, 55 hired for 04/28-05/11, 30 pending hires with many more to come.
FY2025 Positions: Will begin recruitment this week!

Headquarters

Rene Rodriguez – Boating Safety Training Coordinator

Zane Patterson – Idaho City Yurt Ranger

Current Openings:

Building Facility Manager

Trail Ranger (Equipment Operator)

North Region

Jim Mallett – Heyburn State Park Ranger (Lateral Transfer)

Current Openings:

North Region Trails Program Specialist

Ranger - Farragut State Park

South Region

Cody Nuttall – Lake Cascade State Park Ranger

George Bailey – Lucky Peak State Park

Current Openings:

Ranger - Lake Cascade State Park

East Region

Kevin Jacobson – Bear Lake State Park Ranger

Jim Richardson – Harriman State Park Ranger

Phil Butler – East Region Equipment Operator

Trenton Durfee – Castle Rocks State Park Manager 3

Austin Zollinger – Castle Rocks State Park Asst Manager

Kirsten March – Lake Walcott State Park Manager 2

Current Openings:

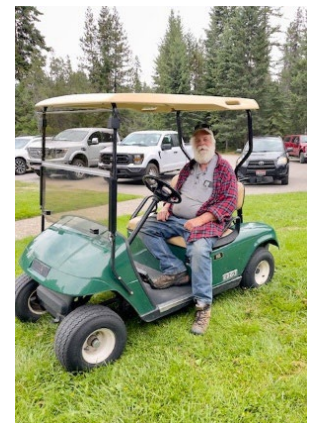
FY24 Utility Craftsman

Ranger, Lake Walcott State Park

Patricia Hendrickson, Volunteer Services Coordinator

In 2024, our volunteer program has secured 209 host commitments, filling over 90% of positions. Our recruitment strategy, leveraging workcamper.com, park partnerships, and social media, continues to grow our ranks, enhancing IDPR's operations. In 2023, 1,924 volunteers contributed 82,511 hours, valued at \$2,292,980.00 according to independentsector.org.

We've modernized volunteer onboarding with new forms, emphasizing accessibility for mobile completion. Our Volunteer Services office actively assists interested individuals, facilitating positive placements. Collaborating with the HR team, we've implemented Verified First for background checks, and have successfully been administering CEO fingerprint checks through Idaho State Police.



The Volunteer Services Coordinator has enhanced networking by joining Southwest Idaho Directors of Volunteer Services (SWIDOVs) and engaging with regional counterparts. Additionally, our volunteer management software company, Volgistics, offers expanded



modules that we are excited to explore for time saving and streamlining purposes. These modules are being piloted by Massacre Rocks State Park and Farragut State Park to improve volunteer management; we'll evaluate their success post-2024 season.





MANAGEMENT SERVICES QUARTERLY REPORT

January – February – March 2024
Third Quarter, FY2024

Management Services Administrator
Adam R. Zaragoza

IDPR Mission

Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Management Services Administrator Primary Functions

- Provide management services staff with the necessary tools to succeed in their jobs and provide leadership and direction for registration, reservations, grants, fiscal and development programs.
- Work with Operations Administrator (Troy Elmore) to identify the needs of the operations staff and assist in meeting those needs.
- Proactively work to meet the Director and Board priorities, projects, concerns and implement the agency's strategic plan.

Administrative Duties

- Focus on supporting the team members and providing them with the tools to do their jobs effectively and enjoy what they are doing.
- Continual review of agency policies, interpretations and where updates may be needed.
- Continual review of parks and where possible expansion opportunities exist.
- Continue to work on various projects for the agency.

Major Tasks

January 8th to 12th

Preparation and startup of the legislative session. Attended the Directors briefing with the Governor, Governors office and DFM regarding IDPR's proposed budget. Met with DPW leadership regarding IDPR projects and continued project management on Kokanee Cove.

January 15th to 19th

Attended the IDL land board meeting virtually to keep up to date on land use issues. Started preparation for the JFAC hearing with the executive team. Attended performance evaluation and training, leasing program updates, CEC updates and finished preparation for the Directors briefing to JFAC.

January 22nd to 26th

With Director Buxton, attended various meetings to advocate for IDPR's Fiscal Year 2025 budget. Completed the Harriman Welcome Center request for architectural proposals. General administrative support for the agency.

January 29th to February 2nd

Attended and answered questions at the JFAC hearing with the Director, Steve Martin and Troy Elmore. Attended a meeting at Thousand Springs with NPS and IDPR staff regarding the visitor center exhibits and developed solutions for moving forward. Attended the Park Managers meeting in Boise and presented information on our budget, projects, etc. Began discussions with ITD on a routine maintenance partnership with IDPR, and, a solution to the Farragut Brig intersection with the Peterson Campground scheduled to come online in 2025.



February 5th to February 9th

General administrative duties and support. Continued to meet with legislators and advocate for IDPR's FY2025 budget.

February 12th to 16th

Attended a meeting with the Director, Troy Elmore and David White regarding our continued coordination efforts with the CDA Tribe. Finished the Harriman Welcome Center request for qualifications for those firms that were not selected for interviews. Worked with legal counsel for ongoing statewide issues. Prepared Board agenda for the quarterly meeting. General administrative duties and support.

February 19th to 23rd

Attended the budget setting at JFAC. Interviewed the final candidate for the Castle Rocks manager position. IDPR's quarterly board meeting. General administrative duties and support.

February 26th to March 1st

Attended a virtual meeting with IDPR and BOR staff regarding the proposed Poison Creek Marina (Tamarack). Met with the Director and Shakespeare Foundation regarding the campus utilities. Completed consultant interviews for the Harriman Welcome Center. Met with my counterpart at IDL regarding our partnership projects.

March 4th to 8th

Virtually attended the demonstrations for IDPR's new reservation system. Continued coordination efforts for Kokanee Cove. Scored the road and bridge program grants. General administrative duties and support.

March 11th to 15th

Drove to eastern Idaho for preliminary on site tours for potential state parks. Presented at the Ashton City Council meeting the counter-offer acceptance by the IDPR Board to purchase the Visitor Center. Met with BLM regarding management terms for Formation Springs. Met with the architect in Pocatello for the Harriman Welcome Center. Met with the Director, Congressman Simpson and Risch's staff regarding project delays on federal properties.

March 18th to 22nd

Flew to north Idaho. Presented information at the South Fork Sewer District Commissioners meeting. Met with Kootenai County Commissioner regarding loss of public access around lake CDA. Met with CDA Tribe representatives regarding the Chatcolet marina. Attended a meeting in Valley County with Troy Elmore regarding endowment lands around Payette Lake. Continued coordination with ITD on long term maintenance and the Farragut Intersection.

March 25th to 29th

Started interviews to replace our HQ Facility Foreman. Continued coordination with our agency partners and general administrative duties and support.

NATURAL RESOURCE MANAGEMENT PROGRAM – KEITH JONES

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Quarterly Program Report

- Conducted two field visits with Professors Mary Engels and her ecological restoration class, Chris Zachowski of the U of I and representatives from the White Pine chapter of the native plant society and the Palouse prairie foundation to familiarize students with the McCroskey Palouse prairie preservation project area.
- The timber sale to facilitate the new forestry contest stations and open a new day use opportunity for Farragut State Park is all set up and will be auctioned this Spring/summer and cut in the winter of 24/25.
- In the planning stages of the next Ponderosa pine restoration project in Ponderosa State Park. We have marked trees to be cut in the project area with Park staff in April. This sale will address the overstocked and grand fir dominated stand to the north of the water tower. This project will treat approximately 65 acres with the same prescription as the MeadowMarsh II sale, removing most of the shade tolerant Grand fir, and restoring the stand to its historic, pre fire suppressed stand composition of Ponderosa Pine, Larch, and Douglas fir. Cruising and sale set up is scheduled for this spring/summer and cutting is tentatively scheduled for the winter of 2024/2025.
- Continued working with Park staff at Three Island, 1000 Springs, Lake Walcott, Harriman, Priest Lake, Coeur d Alene Lake Parkway, Lucky Peak, and Hells Gate to facilitate minor maintenance projects to remove hazard trees, prune healthy trees, and plant replacement trees in their Parks.
- Completed a direct timber sale to remove the trees for the new access road and utility corridor at Kokanee Cove in Ponderosa State Park.
- Closed out a direct timber sale at Heyburn to address a small pocket of Douglas fir beetle damage.

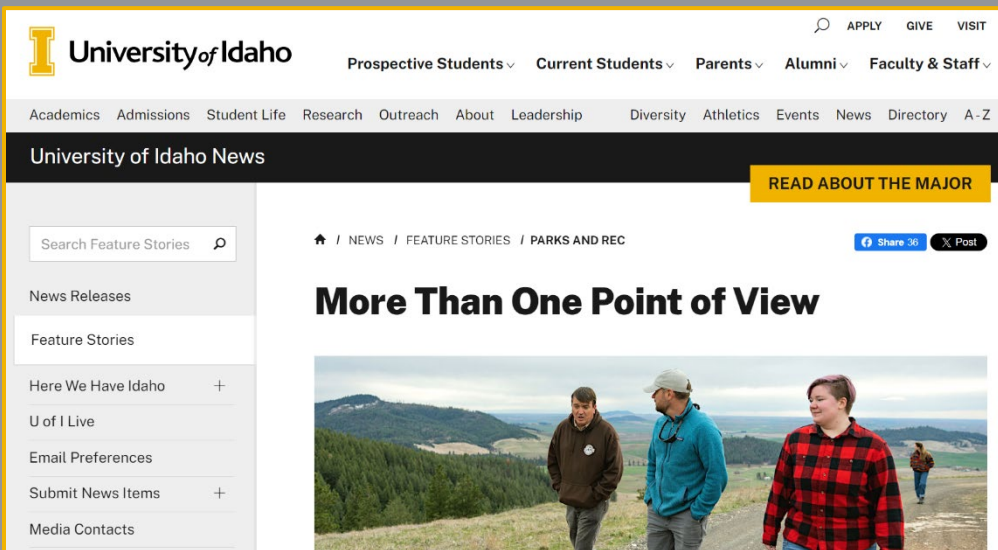
- Conducted two interagency Douglas fir beetle pheromone pouch applications at Heyburn, Mowry and McCroskey. We had participation from IDPR, IDL, IDFG, USFS, BLM, and Kootenai county.
- Planning a cooperative weed spray day to treat 10 acres of houndstongue in Farragut this Spring with County, State, and federal partners.
- Setting up a reforestation project at Heyburn to prep and replant roughly 250 acres. Funding for the project is coming from a grant awarded to IDPR by IDL. This project will re-establish seral species on a site thinned 25 years ago that has not seen an acceptable amount of natural tree recruitment on the site due to extensive brush establishment. Project area was treated with Herbicide this summer to prep for spring 2024 planting.
- Working with IDL and ITD to remove hundreds of dead trees along the hwy 5 corridor through Heyburn state park heading East towards St.Maries. These trees have all succumbed to the winter salt treatments on the highway. A bid has been accepted, and the project is slated to start the last week of April and be completed by Labor Day 2024. Funding and traffic control will be provided by ITD, and on-site admin will be provided by IDPR.
- In cooperation with IDL and IDFG, Winchester Lake state park will be conducting a broadcast burn on Ponderosa Pine habitat on the backside of the lake this Spring, weather permitting.
- Continue working with the Parks to create their top five natural resource project priorities. This will be in alignment with the development process and will help maximize collaboration, identify, and allocate potential alternative funding sources for projects, minimize any duplication of efforts, and create complete projects that are turnkey for the Parks and public to enjoy (from design/construction to restoration and re vegetation).
- Provided hazard tree Id and management training to the south region chainsaw training class at Eagle Island and at the north region Ranger round up.
- I am representing the department on the Statewide student forestry competition steering committee. The contest has a new home at Farragut State Park, which will provide fantastic opportunities for interagency cooperation and potential employee recruitment for IDPR, IDL, and IDFG.
- Provided Department comments on potential rec site impacts and opportunities of the proposed Pacificorps pumped storage facility at Oneida Narrows and rec sites within the Bear River Hydro area of impact.

- Working with IDFG to draft a priority species/habitat management plan for Harriman state Park.

January– March 2024 Dual-Appointment Report

The Full McCroskey

Our collaboration with Nathan Blackburn and Keith Jones at **McCroskey** picked up steam this quarter. First, four graduate students and I coded and analyzed participant interviews to submit the Point Sublime Amenity Development and Prairie Preservation Technical Report to IDPR and the Coeur d'Alene Tribe, the latter in compliance with our tribal research permit. The report details perspectives on potential development at Point Sublime from numerous regional stakeholders and park partners.



The results of our work caught the attention of the University of Idaho, who featured us and park management in a recent feature story.

Our work with McCroskey continues through Dr. Mary Engels' *NRS 476: Environmental Project Management and Decision-Making*. In collaboration with Keith and Nathan, students designed zoning strategies for Palouse prairie restoration and recreational access. And Jacqueline Snow will be devoting her thesis to sign development with park partners.

The results of the first two phases of work will be shared this May at the **National Outdoor Recreation Conference** and **RMSPEC**.



Initiatives

27 Park Visits

- One of my goals for the first year of the UI-IDPR partnership was to visit each park unit, meet park managers and staff, and explore how to leverage the position to advance their goals. With visits to **Thousand Springs, Lake Walcott, and Bear Lake**, I'm happy to say this goal has been achieved, albeit a couple months late. I look forward to future visits as we build capacity to support IDPR.



Interpretive Theme Delphi Study

- Anna Medlin is neck deep in interviews with park staff and partners. She's completed **32** interviews thus far and is finished with her first round of sampling for **Ponderosa, Priest Lake, Hells Gate, Dworshak, Lucky Peak, Ashton-Tetonia, & Hariman**. She hopes to complete **Thousand Springs** and **Bear Lake** or **Land of the Yankee Fork** very soon.



- Andy Stokes rolled out the red carpet at **Bear Lake**. We circumnavigated the Lake and saw the newly acquired property.



A big congrats to PRL Graduate Student, Madelyn Newton Cottrell, for being awarded the *Outstanding Environmental Science Masters Student* by the College of Natural Resources. Maddie has been instrumental in coordinating multi-university National Park Service research in Washington, D.C. and developing the PRL website. A well-deserved acknowledgement of your efforts, Maddie!

Past and Upcoming Park Visits

Park	Date
Thousand Springs State Park	February 19 th & 20 th
Lake Walcott State Park	February 20 th
Bear Lake State Park	March 16 th
McCroskey State Park	March 22 nd
Hells Gate State Park	April 9 th

- NRS 387 and NRS 502 students visited **Hells Gate** to see non-sequential interpretation in action. Students met with John Ariola and park staff to discuss the in's and out's of interpretation planning and programming. A big thanks to John and Steve Kuskie for hosting us.



- Stayed tuned for the final NRS 387 **Massacre Rocks** signs in next UI-IDPR quarterly report.

Chris Zajchowski, Ph.D.

Assistant Professor of Parks, Tourism
and Recreation Ecology

czajchowski@uidaho.edu | 385-222-1055

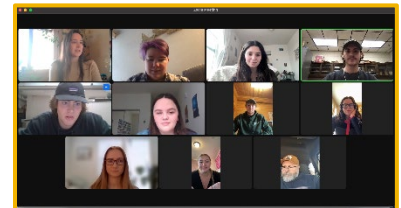
www.uidahopr.org



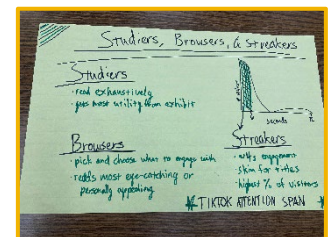
Initiatives

Massacre Rocks Interpretive Sign Development

- This Spring semester, NRS 387 students engaged in a semester long project with Travis Taylor at **Massacre Rocks** and Chelsea Chambers to revise and re-create 23 interpretive signs. This project-based learning provides students direct engagement and practice with environmental and cultural communication skills through interpretation. Students met with Travis and Chelsea on Zoom to learn about specific sign content...



... while learning about interpretation principles...



...then created first drafts of their signs and received feedback from Travis and Chelsea, graduate students, Shahriar Rahman and me.



NORTH REGION QUARTERLY REPORT JANUARY – FEBRUARY – MARCH 2024

MISSION: To serve North Idaho Park users and recreationists providing them with a quality experience that is safe and enjoyable while managing and protecting the public's investment and natural resources.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Manage operations and opportunities to ensure quality experiences and resources are provided and enhanced.

Primary Issues and Concerns

1. Staff Shortages
2. Minimal budgets with increased fixed costs, and higher use.
3. Aging facilities and equipment
4. Meeting ever-increasing use and opportunity demands insuring quality experiences.

NORTH REGION SERVICE CENTER – DAVID WHITE, REGION MANAGER

- Coordinated the 2024 RMSPEC Planning Team Meetings and all interactions with speakers, sponsors, and exhibitors as well as notice and communication with attendees.
- Participated in the Region Park Manager's weekly calls; Mowry Development Consultant evaluations; Park Manager's monthly calls; Heyburn Marina design discussions; Heyburn Benewah trailer discussions; CdA's Old Mission pathway discussion; Heyburn/TOC Tribe Agreement discussions; Board Meeting in Boise.
- Coordinated CEO Refresher Training and Surplus Minor Maintenance Projects with staff to include filling out forms and beginning to obtain bids; 2024 Ranger Round-Up Kick-Off Meeting.
- Assisted in coordinating and leading the Statewide OPS Manager Meeting
- Attended Rick Shaffer, Wallace/Silver Valley IDPR supporter/Promoter, retirement party in Wallace.
- Completed LUMA Annual Performance Evaluation Training and Cybersecurity Training
- Met with staff to discuss operations and review performance evaluations.

NR MAINTENANCE CREW – LANNY NEIPERT, MAINTENANCE FOREMAN

Dworshak:

- Signs

Farragut:

- Signs
- Spoke with Erin about helping with water valve rep

North Region Office:

- Coordinated with Stillwater Electric to install new lights in front office
- Installed backsplashes, patched vinyl on floor, and installed rubber base in front office; Fixed upper top for front office counter and reinstalled end panel and did touch up paint in front office
- Got quote for replacing furnace in NR woodshop
- Having issues with CNC computer and coordinated with ITS to have them come out to work on it (No resolution yet)
- Swapped out planer knives and ordered new dial indicator to reset planer table
- Installed new bearings in Makita router for woodshop
- Building safety inspection

Old Mission/TOC:

- Signs
- Rob brought utility trailer to region and Don helped install new rough sawn decking on it
- Talked with Will about his backhoe and drove to OM to pick up backhoe and delivered it to CDA tractor

Priest Lake:

- Signs
- Built cabinet boxes, face frames and attached face frames to cabinet boxes and cut drawer fronts and cabinet door
- Don sanded and stained cabinet boxes and drawer fronts and cabinet door and started applying finish coats of poly

Winchester:

- Signs

NR OFFICE STAFF

- Continued training Office Specialist 2 in various office tasks and front desk duties
 - Started reviewing invoice processing in LUMA
- Working with HR to get job advertised for the open front desk position.
- Ensured monthly bills and invoices are processed in a timely manner.
- Compile reports from parks for monthly and quarterly report
- Reserved a conference room for Rebecca for March's Reservation & Registration Training
 - Reviewed training with Rebecca as I was unable to attend in person
- Worked with ROW representative to get TOC Commercial Use contract paid for 2023 and signed for 2024
- Worked with Joanna to reserve a conference room for the board meeting in May
- Coded and submitted several MM project invoices to Nadine for processing
- Completed LUMA Annual Performance Evaluation Training and Cybersecurity Training
- Helped Ranger Round planning committee to make contact with vendor to order hoodies
- Assisted NR Manager with NR CEO Refresher Training
- Compiled responses from park managers and staff into condensed report for NR Manager on several quick turnaround suspense's.
 - Minor Maintenance Projects Needs
 - Summarized Body Armor Feedback into one document
 - NR Park Budget Allocation Analysis Worksheet
 - Vault Toilet/Dump Station Information
 - RAMP Reports consolidation.
 - HEL - Corp Development plan document edits
 - NR Fleet Mileage Reporting
 - FY 24 Road & Bridge reports Consolidation
 - FY 24 NR Inventory Audit
 - FY 24 Petty Cash and Change Fund report
- RMSPEC 2024 – Participated on Planning Team

COEUR D'ALENE LAKE PARKWAY – LIZ PALFINI, PARK MANAGER

Customer Service

- Parkway is running smoothly. When weather is good visitation is good.
- Lots of people so lots of work. Some graffiti issues but normal winter season for Parkway. Eagles are mostly gone, and visitation has reduced by half. This is one of the few times during the year that Parkway has more visitation than Farragut.

Park/Program Usage

- Off Season

Preservation of Natural, Cultural, and/or Historical Resources

- Regular maintenance ongoing

Staff Training

- Staff attended monthly safety meeting.

Park Manager's Narrative

- Parkway is seeing heavy visitation
- Renovations are finally complete at Higgen's there are some paint issues that still need to be addressed but they are under warranty.
- Ryan is working on getting docks repaired.
- Ryan worked with Keith on getting some hazardous trees removed from the parkway and some limbs cleaned up on other aging trees.
- Minor repair funds were used to create a rolling ramp for the moorage docks to help stabilize them and keep them from breaking with wave action over the summer.
- Seasonals are hired and ready to start in April.

DWORSHAK STATE PARK – JOHN SEELY, PARK MANAGER

Customer Service

- The Big Eddy office is open 9am-5pm Monday- Friday. There are no fuel sales available as of mid-day October 31st as the Marina has been pulled from shore.
- The marina store and the entry station at Freeman Creek is closed for the season.
- Big Eddy Lodge is closed for public rentals Mid March due to Deck construction.

Park/Program Usage

- Primary users are fisherman.
- Freeman Creek Traffic counter numbers are the highest in 10 years.
 - 2022-34/ 2023-76/ 2024-68 (Jan)
 - 2022-92/ 2023-94/ 2024-185 (Feb)
 - 2022-255/ 2023- Dead Battery/ 2024- 321 (Mar)
- Reservations
 - **Campsite reservation total 17.** March saw warmer than normal weather. This is the highest number of campsite reservations in the last 10 years for the month of March.
 - 2022-0/ 2023-1/ 2024-1 (Jan)
 - 2022-0/ 2023-1/ 2024-5 (Feb)
 - 2022-7/ 2023-6/ 2024-17 (Mar)
 - **Group camp reservations total 0.** All group camps are closed for the season.
 - 2022-0/ 2023-0/ 2024-0 (Jan & Feb & Mar)
 - **Cabin reservations total 11.** This is on par with the 5-year average
 - 2022-3/ 2023-2/ 2024-1 (Jan)
 - 2022-6/ 2023-2/ 2024-5 (Feb)
 - 2022-16/ 2023-5/ 2024-11 (Mar)
 - **Day Use reservations total 1.** The Big Eddy lodge was closed for flooring installation project, but is now open for reservations. The Sun shelter and amphitheater are closed for the season.
 - 2022-0/ 2023-0/ 2024-0 (Jan)
 - 2022-0/ 2023-1/ 2024-0 (Feb)
 - 2022-/ 2023-/ 2024- (Mar)
 - **Boat Moorage reservation total 0.** The Big Eddy lodge was reserved for 1 wedding. The Sun shelter and amphitheater are closed for the season.

- **Total reservations 29.** This is the second highest number in the last 10 years for the month of March
 - 2022-5/ 2023-3/ 2024-1 (Jan)
 - 2022-6/ 2023-4/ 2024-10 (Feb)
 - 2022-23/ 2023-12/ 2024-29 (Mar)
- Registration Sales: 22
 - Boat: 13
 - Non-Motorized Invasive: 1
 - OHV: 1 year 4
 - OHV: 2 year 4

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Hazard tree removal

Staff Training

- Jen Hill Completed Reserve America Training
- Kiona Rogers attended the full CEO Training in Boise
- John Seely and Jake Davis attended CEO refresher
- John Seely, Jake Davis, and Kiona Rogers attended confined space training
- Staff completed mandatory cybersecurity training

Park Manager's Narrative

- The month of January and February are traditionally slow at Dworshak. This year is no different. The warmer than normal weather has allowed for a few more outside projects to be worked on.
- I was on leave for the entire month of January and most of February as my wife gave birth to our third child on January 4th. The rest of the staff has done a great job picking up the slack
- March has shown higher than normal temperatures. People are coming to the park earlier than normal.
- The reservoir is coming up faster than normal. It is 15 feet higher than the same time last year. The USACE is allowing the water elevation to rise due to the low snowpack for the region. We are currently at 60%.

FARRAGUT STATE PARK – LIZ PALFINI, PARK MANAGER

Customer Service

- Overall customer complaints are low. Weather has been nice. Day use is good on good days. Camping has switched back to shoulder season.
- Thimbleberry is closed until reservations open. Both North and South Rd are open. Occupancy is very low even in cabins. Waldron loops Kestral and Nighthawk are open but Kestral is closed because of electrical work.

Park/Program Usage

- Off season

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Brig and Jr Ranger Station closed on Labor Day
- 0 backpacks were lent, 0 fishing poles, 0 tackle boxes

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation (Brig Tours)		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Hazard trees were removed within campgrounds and along roadways.

Staff Training

- Staff attended monthly safety meeting.

Park Manager's Narrative

- We have been concentrating on repairing equipment, tree removal while the weather permits and customer service.
- Seasonals are starting and we still need 3 more positions filled for this season.
- Worked with Kootenai electric on locating a new underground electric line they will be replacing this spring along the Waldron campground and down to Buttonhook.
- Staff began the shop bathroom renovation replacing floors sinks and painting.
- Farragut had an inspection by DOPL and resolved all of the findings including:
 - Replacing all emergency lighting that needed to be replaced and removed all outdated and nonfunctioning emergency lighting systems.
 - Co2 detectors were added in areas where they were needed.
 - Staff pulled all of the fire extinguishers out of cabins for maintenance and monthly inspection and will replace them in Spring.

- Inspection items were noted at the Willow cabins for Spring including adding gravel to paths and some railing work and will be completed by April 15, 2024.
- RMSPEC 2024 – Participated on Planning Team

COEUR D'ALENES OLD MISSION STATE PARK – WILL NISKA, MANAGER

Customer Service

- Staffing is adequate for this time of year. One seasonal has started.
- Visitation is slightly up from previous years with the favorable weather.

Park/Program Usage

- Total for the Months: Jan- 917/Feb- 1,086 /Mar- 1,642
- Many school groups scheduling field trips.

Type of permit issued (after event)	No. of Permits	No. of Attendees
Group Use Permit	1	50
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Trail Life Scout Group - 60pp

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation	1	8
Environmental Education		
Jr. Ranger Programming		
School Programming	3	100
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- COM Ranger planted native grass seed for roughly 2 areas of the park.

Staff Training

- Manager, Assistant Manager and Ranger attended CEO Training
- COM Ranger and Admin. Assistant attended First Aid Training
- Staff completed mandatory cybersecurity training

Park Manager's Narrative

- Manager attended Mission Pathways Project meeting.
- Manager attended RMSPEC 2024 planning meetings.
- Annual reports and work plans were submitted.
- Manager attended Collections team meeting.

TRAIL OF THE COEUR D'ALENES – WILL NISKA, MANAGER

Customer Service

- No seasonal staff on. Keeping the trail open and clear for users.
- Visitors needs and expectations are being met.

Park/Program Usage

Total for the Months: Jan- 6,402/Feb- 4,230 /Mar- 9,454

- Wallace – Jan- 1,718 /Feb- 411 /Mar- 2,126
- Kellogg – Jan- 2,015 /Feb- 1,241 /Mar- 2,142
- Enaville – Jan- 1,864 /Feb- 2,131 /Mar- 2,705
- Harrison – Jan- 805 /Feb- 447 /Mar- 2,481

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Downed trees removed as needed.

Staff Training

- Ranger, Manager and Assistant Manger attended CEO training.
- Staff completed mandatory cybersecurity training

Park Manager's Narrative

- Manager attended the following meetings:
 - Managers Meeting
 - City of Harrison council meeting
 - Design meetings for the bike in CG
 - Central Shoshone County Water District water transmission line replacement
 - South Fork Sewer District annexation for the campground
 - EPA monitoring wells on the new TOC shop site
- Manager met with local Rotary club to update on status of both parks
- Manager and Assistant Manager attended City of Wallace council meeting.
- Manager and Assistant Manger attended a meeting for TOC campground budget reduction phase.
- Manager met with potential adjacent landowner to discuss rules of encroachment.
- Manager and Region Manager met with a local property owner to view for potential purchase.
- Annual Reports and work plans were submitted.

HELLS GATE STATE PARK – STEVE KUSKIE, PARK MANAGER

Customer Service

- Lewis and Clark Discovery Center: open 9:00am – 5:00pm, seven days a week, except holidays
- Marina store, operated by Snake River Adventures: opened the last weekend in April
- Jack O'Connor Center: open on Tues-Saturday, 10:00 – 4:00 and Sunday, 1:00 – 4:00

- In January we experienced a two week freeze event that broke water lines in Aspen loop. We are waiting for Corp permission to fix. We have a review date of May 28th for the permit. This issue is affecting numerous customers as the season progresses.
- The weeks are nearly empty which lend itself to management issues in the campgrounds with folks using the sites as day use parking to access the trails or river. The rangers are constantly educating people as they encounter this problem.
- The Discovery Center had a light stream of folks needing various registrations.
- March is the beginning of our camp season. Sans opening weekend that was wet and cold, we have had nearly full loops the remaining weekends of the month.

Park/Program Usage

- Camper cabins: Jan & Feb- closed for the winter season/Mar-17%
- Full hookup sites: Jan-11%/Feb-8%/Mar-39%
- Electric sites: Jan-3%/Feb-1%/Mar-34%
- Basic campsites: Jan & Feb- closed for the winter season/Mar-7%
- Marina: Jan-10%/Feb-10%/Mar-57% *

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit	4	875
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		3
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- The contract with a local tree company and our natural resources manager has commenced. With this, we were able to get all hazard trees down and several trees in Cottonwood loop limbed and shaped. This will need to be an ongoing contract to get through the entire park.
- With some additional staff arriving, we will begin to tackle the upper marina parking lot irrigation project. We will be adding above ground irrigation to replace the failed underground system. These trees have not had a steady source of water for a long time. We are at risk of losing them.
- 400 lbs. of grass seed was applied in March. The disc golf course received the lions share with areas in the camp loops getting the rest.

Staff Training

- 1st Aid/CPR was offered to all staff.
- Manager, Assistant Manager, and the rangers attended Enclosed Space Training.
- Manager, Rangers and office specialist attended Reserve America training.
- Manager, Assistant Manager and one Ranger attended CEO refresher with the other two Rangers attending the full CEO course.

- Staff completed mandatory cybersecurity training

Park Manager's Narrative

- Work continues with the Marina Fuel System and SRA. The antisiphon valve required by DEQ was decided to be on SRA to complete. This work was performed at the end of the month. The electrical rewiring will occur in the first week of April. Weights and Measures has been out, and their report is forthcoming.
- Trying to wrap up phase 1 of the marina project to proceed with phase 2. The pilings are on site for phase 2. The ESD issue remains a problem with phase 1. Electrical engineers visited in November of 2023 to determine our next step. We are waiting to move forward. Our understanding at this point is a coating is being discussed.
- Lease renewal/extension with the Corp has been submitted.
- Permission to move forward with a non-objection letter from the Corp to replace the concessionaire dock without ground disturbance has been approved. Manager has submitted a draft permit to development that will ultimately go to the Corps Regulatory Division for final approval. This is a very important project to see through as the current dock gets worse every day. The corner is currently under water.
- *A waiting list for marina slips continues to grow. As of now, we'd have all 82 slips rented.

HEYBURN STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Customer Service

- Customer service needs centered on assisting customers with camping, cottage and cabin rentals, day use, informing the public of maintenance projects, and educating customers on park rules.
- In the Visitor Center, the focus was on collecting and verifying customer insurance requirements, lease payments, snowmobile, and boat registrations, and other customer needs.
- All campgrounds are closed

Park/Program Usage

- Compared to December 2023, January 2024 usage went up about 50%. This same trend occurred the year prior, and usage was about the same compared to January 2023.
- Compared to January, February usage went up about 14%, likely due to slightly warmer weather.
- Compared to February, March usage went up about 48%, likely due to increasingly warmer weather.

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- 1/1/24: We hosted Heyburn's first ever 1st Day Hikes. The hikes were self-guided with staff standing by with trail and park information, snacks, hot beverages, and water.
- We also promoted our commitment to accessibility and had a GRIT wheelchair available for people to try. We only had one taker but are planning to promote this more heavily in 2024.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	20
Traditional Interpretation		
Environmental Education		

Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Rocky Point Lodge is still slated for final completion in 2024. Trees were removed to begin work on the parking lot.
- The Mowry project was awarded to Verdis Construction, who completed a rough timeline for the project.
- All construction (Ranger house, Group campground, Mowry house) is slated to be completed by July 2025.

Staff Training

- Staff is continuing training for Wildland First Responder certification (Courtney Davenport, Jon Gatti, Tess Myhre, Sarah Parkinson, Dalton Crane).
- Tess Myhre took Crucial Conversations training.
- Courtney Davenport attended the Pacific Northwest Resource Management School in Port Townsend, WA. She is required to complete a Resource Management Plan due by November 15th for grading. She will complete a plan for McCroskey for the project and move on to create a plan for Heyburn.
- Park Manager and Ranger Dalton the annual CEO refresher training in CDA on March 2-4
- Staff completed mandatory cybersecurity training

Park Manager's Narrative

- We have yet to be able to obtain clean water samples on the line that was replaced. A chlorination system has been put in place. We have begun purging the lines and testing. Hopefully we can remove the "Boil Water" notice in early April.
- Un winterization has begun. Hawley's Campground is slated to open first for walk-ins only in early April.
- Chatcolet and Rocky Point Marinas are still in the development stage for replacement.
- RMSPEC 2024 – Participated on Planning Team

MCCROSKEY STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Customer Service

- Questions were answered at Heyburn Visitor Center in regard to 2024 use and most stemmed around whether the Skyline was passable.
- Skyline became more passable, and rangers began clearing debris from the road

Park/Program Usage

- Roads were unsafe.

Program Services

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- 3/30/24 – Gretta Hodapp tapped Rocky Mountain Maple Trees and did a two-hour program about making maple syrup and the culture and history surrounding maple tree tapping. Participants were also able to taste “maple tea”, which is maple sap still in the process of becoming syrup, as well as fully made syrup from different types of maple trees. It was a great program, and we plan on having more programs next year.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	10
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

Staff Training

- No staff training was done in March.

Manager’s Narrative (not covered above)

- Ranger Sarah Parkinson began seeking bids for a new fire pump for the back of the McCroskey truck. The current pump is old and no longer working.
- Solar panels for the McCroskey water pump no longer supply adequate electricity. We are looking for other solutions, likely an upgrade.
- Plans are being formulated to grow native plants for McCroskey, as well as develop a shelter at Point Sublime.
- A report was prepared by a research team lead by Chris Zajchowski with University of Idaho on “Point Sublime Amenity Development and Prairie Preservation”.

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Customer Service

- The store was open 5 days a week now that the store position was moved to full time.
- Trails were cleared for visitors to walk or snowshoe through Indian Creek trails and we received fresh snow in the early part of month allowing us to groom the ski trails.
- Middle of month saw temperatures in the high 50’s.
- Boat launch clear and dry by end of month..

Park/Program Usage

- Slight uptick in visitation. A few more campers toward the end of month with warmer temperatures. Lionhead still snowed shut.

Type of permit issued (after event)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Free Ski Day

- Lonnie, Misha, and Christine did a park presentation to students at the University of Idaho on February 16th.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events	2	78
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- With little snow trail work was performed removing downed trees and pruning brush along roadways.
- We also had a few days where the ski trails were being destroyed by sledders. We were able to figure out where they went by their tracks in the snow and were able to talk to them and they stopped using the area we groom.

Staff Training

- Staff attended the annual CEO refresher training in CDA on March 2-4
- Jenny and Christine attended Reservation training in CDA on March 13
- Staff attended an Ice Rescue training with the North of the Narrows Fire Department on February 2-3 on Priest Lake.
- Jenny took a zoom training, Getting Things Done, February 13-15.
- Staff completed mandatory cybersecurity training
- Staff continue to learn the new LUMA system.

Park Manager's Narrative

- We barely got enough snow that we needed to have a successful event for free ski day. We had the trails groomed at 10am that morning and it snowed all day. Many people showed up and everyone was in good spirits. The event went much better than expected. Now we are hoping for more snow to finish the little winter we have had so far. The lack of snow is allowing for more maintenance tasks to be completed.
- The lake level was held high this winter as work was being done to the outlet dam. We pull all our docks in for winter. Usually, they drop the lake level down in October. That being said, lake level up, docks pulled in, water still high, strong winds numerous times in February tore up the new docks at Indian Creek. A local fabricator came and gave us a quote to weld new plates and do some welding on other portions of docks. This will take place before May. Thank you to the boating program for helping us pay for these repairs.
- Tree removal at Lionhead started from winter downed trees with help of a volunteer.
- Warmer temperatures allowed the spreading of grass seed at Indian Creek campground and the disc golf area.
- Interviews for seasonals and volunteers were in full swing this month.

ROUND LAKE STATE PARK – MARY MCGRAW, PARK MANAGER

Customer Service

- Visitor center hours were reduced.
- Park staff provided regular updates to phone and web services to keep customers informed of operational changes for the current season.
- Park staff worked on projects throughout March.

Park/Program Usage

- Park use was steady with day users, Dog walkers, & fisherman. The weather has been spring like and has brought people to the park. We have had several campers this month.
- There was 1 group use permit approved in March. They are all for summer shelter reservations.
- There were several inquiries regarding amphitheater reservation for next year. We are holding off on making any reservations until we know more about the park improvements that are currently taking place.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	1	50
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Winter tracks school programs started January. Two groups were scheduled, one cancelled during the extreme cold weather and they rescheduled in February.
- The Manager travelled to Missoula to present a program and attend the western aquatic invasive species seminar.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	116
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site	1	75

Preservation of Natural, Cultural, and/or Historical Resources

- The lower loop living pads are mostly done there will be a few new items added in the spring, new firepits and hammock poles and some site markers for each site.
- New campfire rings were ordered this month for the campground upgrades. They will be installed this spring.

Staff Training

- There was Luma training completed in January. (Performance evaluations, Purchasing receiver)
- Manager attended a 6-hour Water distribution training through IRWA -CE for Water License.
- The Manager attended the All-Manager's meeting in Boise (2-days)
- Cyber security training was completed by all staff. (1.5-hour total)
- CEO refresher training was completed by all staff (20 hours each)
- Manager attended an inclusive recreation access webinar to see how mobility mats work on a beach or other soft surfaces for ADA access. (1 hour)

Park Manager's Narrative

- The Manager attended a meeting with Development regarding campground improvements.
- The Manager worked to gather more information from all field staff regarding edits to the CEO equipment list, looking to see if we need to update and/or edit the current tools list.
- The Manager completed and submitted the LSAS report for the wastewater system, for 2023.
- The Manager has been working with Friends of Scotchman peaks to coordinate the winter tracks program at the park. One program was presented in January.

- The new flooring (carpet and laminate) in the park residence was installed and this project is completed. One Park ranger took a weeks' vacation in March.
- The manager presented a program on the Chinese Mystery Snail at the Western Aquatic Invasive Species seminar in Missoula.
- Staff completed the annual CEO refresher training.
- Manager participated in the Interpretation team meeting.
- Manager worked with H2O to get the water system repaired. Estimates came in over \$25,000 for repairs, so they will be working with TML contractors to complete the work to get the system repaired and a few upgrades to bring us into compliance with DEQ.
 - During January's cold snap (-22 F) and power outage, the Well control panel lost its software programing and the well pump had issues due to the brown out effect during the power outage, along with excessive wear over the last five years.
- Finished the planning process for FY 26 budget. B-7 and needs assessment were updated.
- Ranger has posted an Indeed search for new employees and has set up interviews.
- Summer road has been opened to the public; we are keeping the winter road open to help the construction team access our burn pit area in a timelier manner.
- The ranger has been grinding stumps in the lower loop to allow placement of road edge rocks.
- The Rangers burned and chipped slash in the park and the shop area.
- Tables have been reassembled and put back in the campsites.
- The contractor for Northern Lights completed the FEMA project, moving power lines underground and removing the overhead lines. They will be back in the spring (May or June) to do some rehab groundwork in the disturbed areas to include more fill for areas that have settled and reseeding.
- Work Continues to be done to remove dead timber from the shop area after the beetle infestation to the lodgepole pine trees.
- We have been working on cutting wood and splitting it for next season's firewood sales.

WINCHESTER LAKE STATE PARK – DYLAN GOODELL, PARK MANAGER

Customer Service

- We have continued building log furniture for the yurts, to date an end table and futon.
- Staff have continued refurbishing the shower house benches and scrubbed out the hard water line in the VC sink.
- Social media programming outreach has started to pick up again.
- Staff has started programming for the upcoming interpretation season.

Park/Program Usage

- Traffic counters had the following readings for the quarter: Jan- 296/ Feb- / Mar- 2,421.
- Tamarack Yurt: averaged usage: Jan-19.35%/Feb-24.14%/Mar-29.03%
- Lodgepole: Jan-23.33%/Feb-17.24%/Mar-12.9%
- Ponderosa: Jan-16.67%/Feb-15.38%/Mar-25.81%
- Snowberry: Jan-6.67%/Feb-13.79%/Mar-35.48%

Type of permit issued (after event)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		

Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- We have been selectively removing snags at Ponderosa point for furniture, reducing fuel load.
- There were about 10 trees that were topped during a windstorm that we needed to remove.
- Staff have been burning hand piles weather permitting, from thinned areas and the IDL prescribed burn plan has been approved by IDFG.
- Staff rebuilt dock abutment and hand railing.

Staff Training

- Lauren has been studying for the pesticide applicator exam.
- Staff held and participated in an interagency ice rescue training.
- Beth spent a week at the Pacific Northwest Resource Management School.
- Dylan's spring semester classes are Environmental Project Management and Environmental Philosophy
- Staff completed mandatory cybersecurity training.
- Staff and a future seasonal employee attended Aspira training.
- Lauren and Dylan attended the annual CEO refresher training in CDA on March 2-4
- Beth attended the interpretation meeting at Thousand Springs State Park.

Park Manager's Narrative

- Dylan and Lauren presented to the Lewis County commissioner regarding spending waterway improvement funds. We have about \$10,000 to spend.
- Lauren, as of this reporting, has lined out our camp hosts for the upcoming season.
- Beth has four seasonals lined out for hire this spring.
- Park visitation has started to pick back up with the spring like weather.
- We have spent 2 of 3 minor maintenance project monies and we are in the process of scheduling to pick up and spread playground wood chips.

OPERATIONS DIVISION QUARTERLY REPORT
JAN – FEB– MAR 2024

OPERATIONS DIVISION – TROY ELMORE, ADMINISTRATOR

Mission: To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals:

- To provide leadership and direction for the ongoing daily operations of Idaho State Parks, the IDPR Recreation Bureau, and the Natural Resources Management Program.
- To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

- Participated in monthly manager meetings.
- Conducted weekly region manager teleconference calls.
- Attended State Critical Infrastructure meeting at Idaho Office of Emergency Management. Grants may be available to build infrastructure in parks if facilities can be available to local communities during times of emergency.
- Met with NPS to discuss partnership at City of Rocks/Castle Rocks. Planning to do an analysis of the park operation and see what is working well and what could be improved. Timing makes sense with the recent change in management at the park.
- Worked with executive staff on the Director's JFAC budget presentation.
- Attended JFAC IDPR hearing. Spoke to the committee about the OHV education budget item. Answered questions regarding the distribution of funds to counties.
- Met with USFS Region 1 Forester Leanne Marten, Region 4 Forester Mary Farnsworth, and Liaison to Idaho Allison Ginn. Hailey Brookins gave her Idaho Centennial Trail presentation, and we discussed the snowmobile grooming program, trail ranger program, and Idaho City yurt program.
- Participated in Pacificorp Bear River/Oneida Narrows discussions. The goal 0
- was to identify recreation impacts due to new proposed storage project and prepare comments to OEMR to provide to Pacificorp.
- Conducted a two-day, all managers meeting at Boise Headquarters.
- Travelled to Hellsgate State Park with Director Buxton to meet with Army Corps of Engineers Deputy District Commander, Major Joe Collier. Discussed the challenges we face trying to manage Hellsgate, Dworshak, and Lucky Peak. Shared our frustration with the Turner Gulch project at Lucky Peak and the ongoing delays to get projects completed and funding spent, due to their arduous permitting process.
- Travelled to City of Rocks/Castle Rocks to conduct manager interviews. Invited our partners at NPS to be on the hiring panel. Happy to announce Trenton Durfee is the new City of Rocks/Castle Rocks Park Manager.
- Met with Coeur d' Alene Tribe Natural Resources Director Caj Matheson and CDA Tribe Recreation Management Program Manager Jason Brown to discuss the Heyburn Marina project.
- Attended and spoke at annual Compliance Enforcement Officer Training in Boise. Annual training is required for park staff who conduct compliance training in the parks. Topics covered include defensive tactics, de-escalation training, first aid training, active shooter, domestic

violence awareness, and more. Thanks to ISP for allowing the use of the POST Training Academy this year. 53 staff members participated in the training this year.

- Met with Army Corps of Engineers Deputy District Commander Alan Feistner. This was a follow-up meeting to discuss the ongoing issues with managing our parks that are leased from the Corps. Alan asked for a list of projects, which we have since provided. He offered to try to be more helpful, but cautioned he must follow federal protocols which do take time.
- Met with Bureau of Reclamation to discuss wildfire coordination. BOR called a meeting to find out how we have been working with the Corps on our BOR leased properties regarding wildfire management. Keith Jones attended and provided an outline of the process we have with IDL, and offered to help in any way he can.
- Participated in Poison Creek Marina NEPA open house at Lake Cascade State Park. IDPR hosted the event, while Bureau of Reclamation staff collected comments. IDPR, BOR, and Tamarack were all there to discuss the project and answer any questions the public might have.
- Conducted a meeting with Eagle Island State Park cross country event planners and informed them we would issue permits but would include provision stating we would not be responsible if events are cancelled due to unforeseen circumstance resulting from the construction project.
- Reviewed and scored Road and Bridge grant projects submitted to IDPR for funding.
- Met with Idaho Department of Fish and Game to discuss the Horsethief ORFAC grant project.
- Participated in interviews for Lake Walcott State Park Manager. Happy to announce Kirsten March is the new Lake Walcott Manager.
- Participated in a call with Senator Crapo staff to discuss Coast Guard and boat fee proposed changes.

Motorized Trails Program:

The following is a list of activities that have been recently completed by the Motorized Trails Program. This is in addition to the routine tasks of answering questions from the public and routine tasks around the office.

- The motorized trails completed its avalanche education classes with 546 students completing the course, 315 in south region, 127 in east region, 111 in north region, and 375 attending the Avy Savvy education event in Idaho Falls.
- Attended with IDPR booth at Idaho Sportsman Show in Boise Feb 29-March 3rd and facilitated the same for the Bighorn Sportsman show in Spokane WA, March 14-17.
- Attended the Disabled Veterans Snowmobile Ride.
- Worked with County Law Enforcement partners to develop the South Idaho summer OHV class schedule. 190 individual classes will be offered in the South Region throughout the summer by seven (8) county sheriff's departments, two (2) State Parks, and the South Region Education Coordinator.
- Attended and hosted meetings regarding the Caribou Targhee NF Plan Revision. The Forest has placed the revision plan on hold for now but expects to pick up the revision in 2026.
- Attended meetings regarding the Thurmon Creek Bridge and trail conditions/ideas at Harriman State Park.
- Scheduled several construction bridge projects with stakeholders and vendors for North Fork Big Creek Bridge on the Salmon Challis National Forest Challis Ranger District and 5 bridges on Rainey Creek on the Caribou Targhee National Forest, Palisades Ranger District.
- Secured funding from Tread Lightly and 3 Trail Machine Associations for the North Fork Big Creek Bridge on the Salmon Challis NF.
- Attended various meetings with landowners in the East Region near Salmon to create connectivity across private land both summer and winter use. Examples, Bear track Mine and East Fork Ranch.
- Work with BLM and Land of the Yankee Fork SP to get a trail converted above the 50" designation for larger trail machines to get access through Bayhorse State Park.
- Attended with all Rec Staff IDPR grant committee meetings held in Boise March 4-8.

- Participated in INOVHAA (International Off Highway Vehicle Administrators Association) quarterly board meetings. INHVHAA is still rebuilding as an association and new by-laws and membership fee structures have been the topic of discussion at these quarterly meetings.
- Reviewed previously edited videos for the OHV education campaign that will soon be airing via television ads, radio spots and various forms of social media. Three videos were built with the themes of planning ahead, Idaho rules and laws and lastly share the trail.

Collaborative Program:

The following is a list of activities recently completed under the Lands Program by Land Access Coordinator.

Twenty-four collaborative, field trip, agency, and stakeholder meetings were attended, notably:

- Many general and working group Collaborative meetings were attended including Payette Forest Coalition, Boise Forest Coalition, and Clearwater Basin Collaboratives, McCall Winter Recreation Forum, and the second meeting to reconstitute the Targhee Forest Collaborative.
- Several meetings and cooperative efforts with Grooming Program and local snowmobile club to encourage USFS to improve mapping and reduce OSV access rollbacks proposed in the Granite Goose EA plan.
- Relationship development with land management agency staff, motorized stakeholder clubs, and user community representatives was ongoing, including education and encouragement of local user groups to participate in collaboratives.

Policy Status, Analysis, and Official Comments

- From January through March, staff analyzed documents and submitted formal agency comments for eight separate policymaking, land use, and travel management planning NEPA processes, each analyzed for impact on recreation access, ranging from initial scoping to final environmental impact statement and records of decision. Comments were either direct-to-agency or sent through a State Family intermediary: OSC or OEMR.
- The many ongoing National-level Policy initiatives continued to provide significant challenges and attention-division: Wolverine ESA listing may be litigated by the State (OSC is tracking); BLM's Solar Policy is being watched for potential to displace recreation; BLM's Greater Sage Grouse Plan Revision is nearing a conclusion, which includes much of the changes State of Idaho requested; and notably, USFS Mature and Old Growth Forests planning initiative will set back all Forest Plan revisions by at least two years.

BLM has finalized their *Conservation and Landscape Rule* effectively changing the core purpose of the agency from *Resource Management* to *Resource Conservation*. Staff will continue to track the future potential impact of this policy shift on recreational access to BLM lands particularly in light of the ongoing BLM initiative to complete Travel Management Planning across the West.

- Staff worked with stakeholders leading up to the final Record of Decision for the Nez Perce Clearwater Nation Forest's Revised Forest Plan, twelve years in the making. Staff will participate in the Plan's final NEPA step, Objection Resolution meetings in May, to continue to advocate for consideration off-highway vehicle recreationists' interests in light of significant revisions to Recreational Opportunity Spectrum and Recommended Wilderness prescriptions in the Final Plan.
- The Wildfire Crisis Strategy, Southwest Idaho Landscape initiative (SIL) continues to impact the progress on recreation planning (<https://www.fs.usda.gov/detail/r4/landmanagement/?cid=FSEPRD1069279>). Multiple National Forests in Idaho were granted Emergency Authority under the enabling National statute to fast-track NEPA processes for vegetation management projects to reduce wildfire risks. To move quickly on approving proposed actions, Forests are removing recreation-specific proposed actions from various NEPA plans to focus on SIL as their main priority. Along with stakeholder partners, staff advocated strongly to encourage all Forests impacted by SIL projects to keep now-separated recreation planning moving forward independently.
- Staff continued efforts with an advisory working group to foster the re-establishment of the Targhee Forest Collaborative. The TFC is expected to formalize the entity by an August meeting.

Non-Motorized Trails Program

The following is a list of activities that have been recently completed by the Non-Motorized Trails Program. This is in addition to the routine tasks of answering questions from the public and routine tasks around the office.

- IDPR's Backcountry Yurt Coordinator, DeEtta Petersen, officially retired. Recruitment for this position started in March, and interviews are scheduled for April.
- The Non-Motorized Trails Program Coordinator also started recruitment for an Idaho City Yurt seasonal. Interviews are scheduled for April.
- The Non-Motorized Trails Program scheduled two volunteer trail work weekends with the Idaho Trails Association at the Idaho City Yurts. The first weekend is open to all volunteers and already has a waitlist. The second weekend is open to active or retired veterans.

- The Non-Motorized Trails Program Coordinator met with recreation staff from the Idaho City Ranger District of the Boise National Forest to provide input into their ongoing travel management planning.
- The Non-Motorized Trails Program Coordinator gave a presentation on the Idaho City Yurts and trails to the Boise Metro Rotary Club.
- The Non-Motorized Trails Program submitted an RTP application for two new snowmobiles to maintain the Idaho City Yurts.
- *The program received official approval from the Forest Service to rebuild the Whispering Pines Yurt, which burned during the 2016 Pioneer Fire. In partnership with the Development Team, the Non-Motorized Trails Program is coordinating new yurt construction.*
- The Non-Motorized Trails Program is developing a plan for emergency communications for guests at the Idaho City Yurts.
- The Non-Motorized Trails Program, in collaboration with the Development Department, is coordinating trail work along the Idaho Centennial Trail. The work is being completed by the Selway-Bitterroot Frank Church Foundation, Idaho Trails Association, Idaho Conservation Corps, and Student Conservation Association. The Program is planning a work schedule for the upcoming season.
- The Non-Motorized Trails Program Coordinator presented on the Idaho Centennial Trail to the foresters from Region One and Region Four.
- Program staff attended the Sportsman's Show in Boise and shared information about the Idaho City Yurts, the Idaho Centennial Trail, and the Idaho Trails Map.
- *The Non-Motorized Trail Program Coordinator continued participating in Idaho's Non-Motorized Trails Initiative, whose primary focus is securing a dedicated funding source for non-motorized trails. The group is currently drafting legislation that would increase the cost of the passport and allocate some of the additional funding to the non-motorized trails program.*
- The Non-Motorized Trails Program Coordinator, with help from the Forest Service, is auditing the official route of the Idaho Centennial Trail to identify trespasses.

Boating Program:

The following is a list of activities that have been recently completed by the Boating Program. This is in addition to the routine tasks of answering questions from the public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, and ordering of equipment and supplies.

- Hired a new South Region Boating Safety Education Coordinator, Rene Rodriguez. Rene comes to the position with years of experience in law enforcement as well as higher education and he is a lifelong boater and boating enthusiast.
- IDPR application for the 2024 Boating Safety (RBS) grant was approved by the Coast Guard, with an annual award amount of \$2.2 million.

- Preparing to host the 2024 Marine Law Enforcement Academy with 25 students as well as 3 new instructors in training.
- Purchased a record number of PFDs for the program's life jacket loaner station. All stations will be stocked by Memorial Day weekend.
- Provided boating safety outreach at the Idaho Sportsman Show reaching thousands of people. This led to nearly 100 boaters earning their safe boating card through our home study program.

RESERVATION & REGISTRATION (R&R) PROGRAM QUARTERLY REPORT
January – February – March '24

RESERVATION & REGISTRATION PROGRAM – SETH HOBBS

Mission

The R&R program proudly supports IDPR's customers. The program's scope of responsibility includes oversight of IDPR's camping resources, statewide retail sales, including permits, and the department's recreational registration program for snowmobiles, boats, and off-highway vehicles. The program also distributes registration funds to communities and other agencies statewide to develop and maintain trails, facilities, and programs for motorized recreation.

Registrations/Permits

Vehicles/Permits	CY 2023	Jan-Mar 2024
Boat	90,918	25,800
OHV 1 yr	44,582	14,149
OHV 2 yr	53,361	19,791
OHV 1 yr Non-Res	12,285	1,209
OHV 2 yr Non-Res	6,475	1,618
Snowmobile 1yr	15,382	8,359
Snowmobile 2yr	3,796	1,843
Snowmobile - Non-Res 1yr	13,510	11,558
Snowmobile - Non-Res 2yr	564	475
Snowmobile - Rental	1,321	41
PAISS Non-Motorized	122,530	15,029
PAISS Not Reg. in Idaho	11,720	1,837
Park N Ski 3-Day	1,500	898
Park N Ski Annual	1,871	584
Annual MVEF	2,890	529
OHV MVEF	1,370	342
OHV MVEF Non-Res	292	21
Totals	384,367	104,083

Recreational Management System Conversion

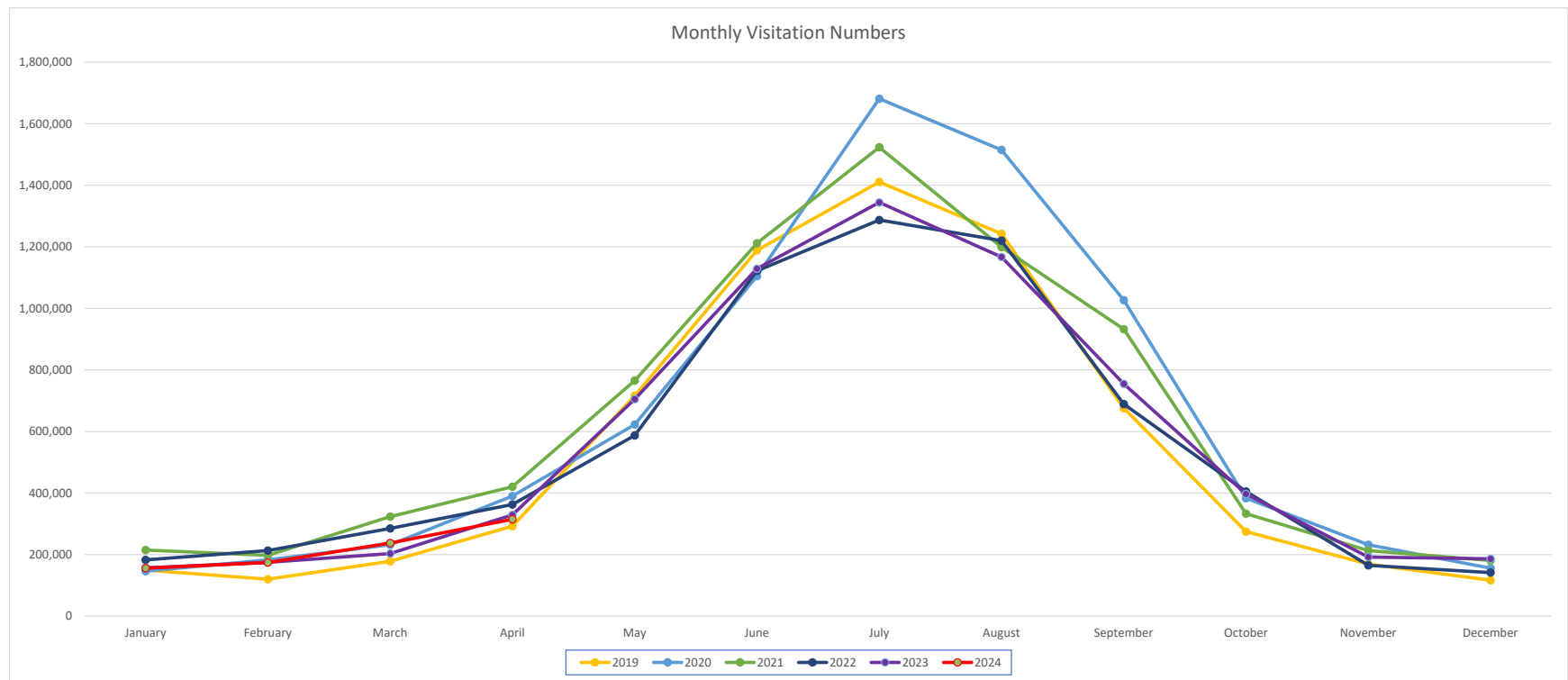
Staff had the initial kick-off meeting with Brandt on April 29-30. There are many new features available that IDPR will be taking advantage of. More to come on these features as we develop the platform.

Switching to a new contractor provides IDPR with the ideal opportunity to make some operational changes that will help standardize the customers' experience between all parks. Some changes that staff will be looking at

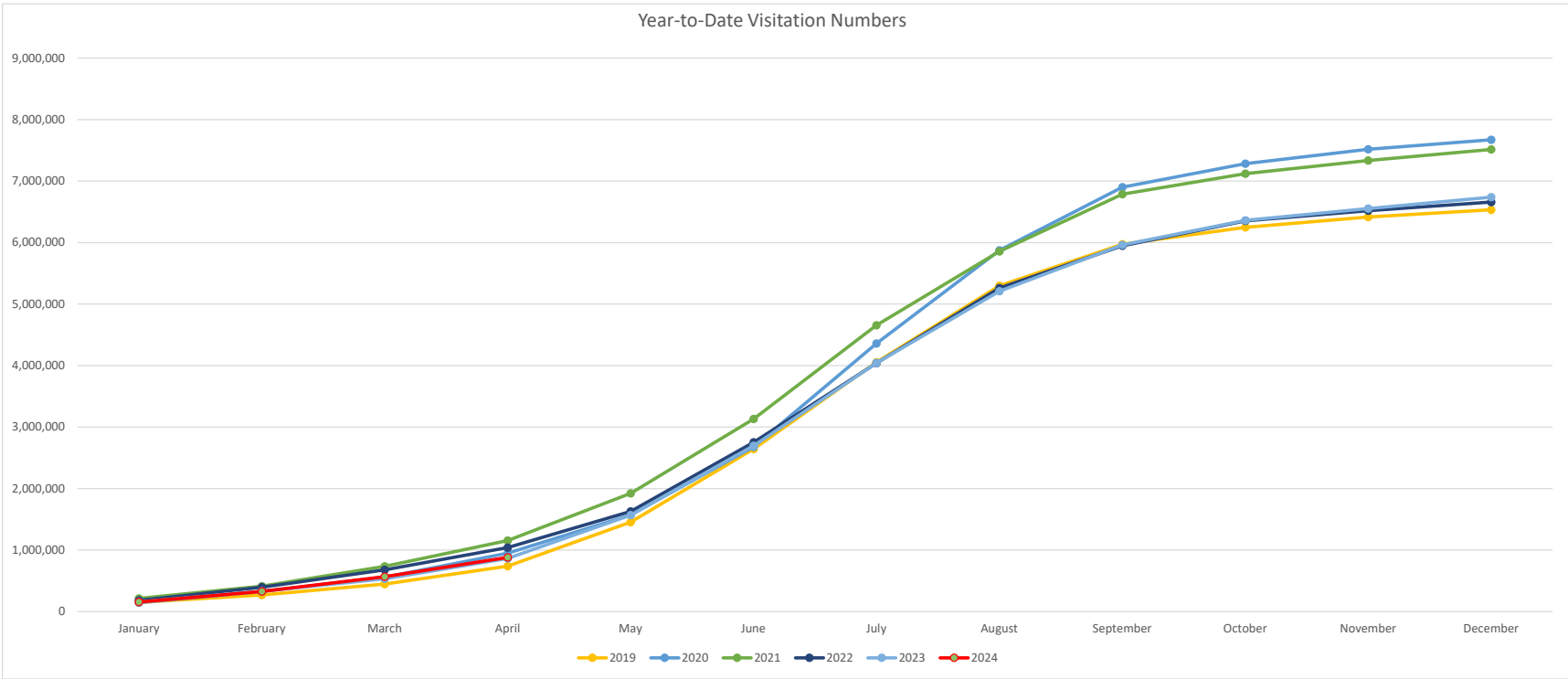
include making moorage slip leases equitable by using a yearly lottery draw, making group camps equitable by using a yearly lottery draw, opening all parks to same-day reservations, removing the walk-in seasons and making all park inventory reservable online, and change of pricing structure to allow dynamic reduced prices for those days that have historically had low reservations.

To get all peak season customers using the dynamic pricing model, there will be a reservation blackout period starting with the nine-month reservation window on August 01, 2024, for arrivals starting on May 01, 2025, and beyond. We will open the 2025 peak season (May 01, 2025-September 30, 2025) reservations the first week in January 2025. Customers will still be able to make reservations for arrivals between August 01, 2024 – April 30, 2025, without interruptions in the current system. This is the same method used when IDPR switched our campsite pricing structure in 2020.

YoY Monthly Visitation Numbers

[illegible]

YoY Year-to-Date Visitation Numbers

[illegible]

**EAST REGION QUARTERLY REPORT
JAN – FEB– MAR 2024**

MISSION: To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

EAST REGION SERVICE CENTER – RYAN BUFFINGTON, EAST REGION BUREAU CHIEF

Staffing Updates

City of Rocks

- Last quarter the Manager and Assistant Manager positions were vacated. We made our selections as quickly as possible while giving the process thorough consideration. We hired Trenton Durfee for the Manager position and Austin Zollinger for the Assistant Manager. Trenton and Austin bring years of experience, excellent leadership, and a comprehensive understanding of our NPS partnership there.
- With Austin moving up into the Assistant Manager position, a vacancy was created in the Ranger staff that we were able to fill with Phil, an Almo local, who brings a wide range of skills to the team and is excited to be a part of IDPR.
- We currently have many locals on the staff at the City of Rocks. Hopefully, this will provide stability at that park for many years. I'm very happy to see the staffing situation settle down in this important park unit.

Bear Lake

- I'm happy to say that there may be light at the end of the long tunnel of staffing difficulties at Bear Lake. For more than one year Andy Stokes, the Park Manager, has struggled to fill a vacant Ranger position at his site. In this past quarter, they hired a Bear Lake area resident, Kyle, to fill this vacancy. Andy is looking forward to moving into the summer with a full staff.

Harriman

- This quarter Harriman hired James as their new Maintenance Ranger. This is a very important position that James has smoothly filled and has already begun to improve the operations at that site. He brings years of maintenance experience and a broad skill set to the Harriman complex. James has meshed well with the park's staff and has already begun to make his mark as a solid member of their team.

Ashton Tetonia

- With the purchase of the Visitor Center, the Harriman complex will be posting Abby to that site year-round. Historically, the Ranger that was posted on the trail would transfer their primary duty station back to Harriman for winter operations, but that will no longer be the case. Additionally, we allocated this unit its first seasonal employee budget. Abby takes the initiative and is pursuing ways to grow this site and provide new recreational opportunities along the trail.

Operations Update

ERO

- 2024 is off with a bang! In this first quarter, we completed staff evaluations, FY26 capital requests, FY26 personnel enhancements and compiled an extensive CIP for the East Region. I

made regular park visits to review and advise on project progress and assist managers and park staff in resolving numerous personnel and technical issues.

SMM/CIP

- At the end of 2023, we completed maintenance audits of each park. This quarter we sorted the needs those audits identified, prioritized them, and began making progress on completing them. This approach led us to generate an East Region CIP list of over 350 items. Many of these projects fell into the subcategory of Supplementary Minor Maintenance (SMM). These are simple projects under \$25,000 that can be administrated from the regional level. I worked with Park Managers, the East Region Crew, and our Construction Manager to determine how these jobs would be completed and then got to work moving them forward. By the end of the quarter, we had a handful of these projects completed and many more underway across the region.

ERC

- The East Region Crew was allotted \$1,000,000 to seed their operation and by the end of this quarter we had all this money committed. \$500,000 is dedicated to the construction of a new shop facility that will house the crew's equipment and provide them with a base of operations. For ease of logistics, this facility will be an exact copy of the shop currently under construction for the Trail of the Coeur d'Alene's. After some initial site assessments, we determined that Massacre Rocks State Park would be the optimal site for this facility. The other \$500,000 was set aside to equip the crew. Brad Gilmer, the new Region Maintenance Foreman, and I compiled an equipment list and have submitted all the required purchase requisitions to encumber this money. Hopefully, we will see some of this equipment before the new fiscal year, but even if we don't, we know that items are on their way!

Bear Lake – Andrew Stokes, Park Manager

Customer Service

- We had a little push back on the credit card processing fees, but not too bad. Most patrons understand after you offer an explanation.
- We have made wonderful progress with the remodel of the North Beach kiosk, but during the work, we didn't have a secure way for our patrons to pay their day-use fee, which impacted our already small day use revenue.

Park/Program Usage

- The lake didn't ice over this year, so we saw a drop in our winter usage. We kept the boat ramp open and did see some boating traffic on the weekends but without our traffic counters or the means of collecting fees, we could only estimate numbers.
- In March we saw an increase in boating traffic as reports indicated good fishing on the lake. We also had many patrons fish off the jetty. Bear Lake cutthroat trout started their spawning season around the end of March, and into the first part of April.
- A few patrons have been camping. If the site had excess snow, we allowed them to set up at group camp 100 or 101.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Worked with the Highlands Cooperative Weed Management Area group on a grant to provide chemicals to all group members for spray days. Also submitted a request for a drone with the capability to spray.
- Participated in the Bear River Environmental Coordination Committee meetings and voted for restoration projects impacted within the PacifiCorp project area.
- Participated, along with several other state agencies and stakeholders, on the Oneida pump storage proposal by PacifiCorp.
- Collaborated with state agencies to determine requirements for PacifiCorp's pump storage projects.
- Chris Zajchowski visited and toured the park to discuss the needs, challenges, and history of the park.

Staff Training

- Andy and Sheila attended CEO refresher and Amy attended the full CEO class.
- Melony, Sheila, and Amy all became certified CPR instructors.

Manager's Narrative

- Worked with Joy Vega on several IDL issues related to North and East Beach. Mainly encroachment permits and land leases for each location.
- Met with Bear Lake County commissioners on a payment in lieu of taxes. They agreed to the amount.
- At a special board meeting, the board voted unanimously to purchase Bear 28. Our Bear 28 land acquisition was closed and officially became under the ownership of the state. This is a 28-acre parcel of land, with just over 1200 linear feet of beach front property. The lake is surrounded mostly by private land ownership. This will be the only public access on the west side of the lake. We are excited to have a presence on all sides of the lake.
- Brad is an incredible addition to our east region. We are very lucky to have him. Brad and Amy have worked hard on our kiosk remodel at North Beach. We had to gut it clear down to the studs and sheeting. With Brad helping, it has given me time to focus on other needs. The exterior has now been resided and fixtures back in place. We have also just about finished up our Mountain Fawn kiosk refresh.
- We are working with a supplier to acquire parts for a set of docks we have at North Beach. We are also working on how the dock donated by IDFG anchors to the break wall. We have about \$50,000 to spend.
- Working with PacifiCorp on insurance requirements that would allow a rental company to conduct business within the state park.
- February marked one of the wettest months in years. PacifiCorp allowed water into the lake, resulting in a rise of nearly a foot and a half over the winter.

- We finished out the snowmobile season collecting a little over \$14k. Very similar to last year's numbers.
- We have lined up several projects for when the snow melts. We have a dirt project that will help shore up our new parking lot at Sages Springs Beach on the East Side. The dirt has been donated to the park from Utah State Parks; we will only have to pay for the hauling. We have the group camps lined up to be worked on in April as well as a few improvements at North Beach.
- We held seasonal employee interviews and have our crew hired for the season. We received the most applications we have ever received and will have to turn down several applicants. Great efforts were made by our staff in recruiting seasonal staff at the universities and high schools nearby.
- We met with PacifiCorp representatives regarding the lease we have for North Beach and further discussion about the west beach property they own to the west of North Beach. We are currently waiting on PacifiCorp's attorneys to provide guidance on what improvements/changes they would like in the current lease. Our lease expires in 2028.
- We are looking for ways to provide CEO training that is more relevant to what we do as rangers. There is a lot of good training in our CEO class, but many enhancements can be made. Travis Taylor and I attended IDFG's defensive tactics refresher to see if we can first foster a relationship and secondly, see if their training will fit our needs. They seem very excited to help us and much of what they do seems to translate to our needs at IDPR. We will continue to attend their refresher as they cover different topics each time.

CITY OF ROCKS – TRENTON DURFEE, PARK MANAGER

Customer Service

- Ranger Sam was onboarded as the new compliance ranger in January.
- The visitor center remained open Wednesday through Sunday, closed on Monday and Tuesday. CIRO Visitors Center will be open seven days a week starting April 15.

Park/Program Usage

- Usage for this quarter: Campgrounds = 198 site nights; Lodge = 22 nights; Glamping Yurt = 20 nights; Bunkhouse = 12 nights; Shelter = 0.
- Vehicle Count Quarterly: City of Rocks 2,815; Castle Rocks 4,874.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- For Wallace's last day, January 3, Austin and Sophia helped with the Christmas Bird Count.
- Robb did another Rise and Shine interview on January 5 in Twin Falls at KMVT.
- Sophia taught a snowshoeing 101 class at the Twin Falls Library on January 13.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	3	39
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		

Special Events Held Off-Site		
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Preservation of Natural, Cultural, and/or Historical Resources

- Austin started working to restore the section of Almo Creek that runs through Castle Rocks.
- Austin updated and submitted Project Management Information System projects and wrote and submitted the City of Rocks Dark Sky report for 2023.
- Worked with Wallace to obtain the statewide resource file.
- Austin completed YCC program presentations to Oakley and Raft River High Schools. He updated and distributed all YCC recruiting materials to Oakley, Raft River, Declo, Burley, and Minico High Schools.
- Austin worked with the Idaho Conservation Corps to plan and implement their employee training at CRSP, and they repaired approximately 1.45 miles of pasture fencing.
- Austin met with Cassia County Weed Superintendent and helped organize and complete the 2024 CIRO grazing meeting.
- Austin met with Upper Columbia Basin Network Inventory & Monitoring on Bipartisan Infrastructure Law funding projects.

Staff Training

- Michelle attended the managers' meeting in Boise.
- Michelle, Sam, and Sophia attended the full week of CEO training, while Austin and Trenton attended the refresher.
- Sophia completed Crucial Conversations training, participated in the IDPR interpretation meeting at Thousand Springs, and obtained certification to teach CPR and first aid to park staff and seasonals.
- Austin attended the East Region manager's meeting in March.

Manager's Narrative

- Austin partnered with the Student Conservation Association to apply for a National Park Foundation grant, aiming to bring in two SCA interns in late summer/fall 2024.
- In March, Trenton Durfee was hired as park manager, with Austin Zollinger joining as assistant manager. Phill was also hired as a ranger, completing the full-time staff at CIRO.
- We're in the process of replacing City of Rocks NPS equipment.
- Progress on the Bunkhouse is promising. We've completed interior gutting and had a contractor install new electrical. The exterior is nearly finished. Park staff installed all windows, with two new ones added.



- Significant progress has also been made on the lodge. The deck railing, decking, and some stairs have been removed.



- The Lodge's basement plumbing was revamped, improving the drain system significantly. It no longer depends on a shop-vac hose for venting, which is a substantial enhancement.

HARRIMAN/HENRYS/ASHTON TETONIA TRAIL/MESA FALLS - JESS BRUMFIELD, PARK MANAGER

Customer Service

- January saw an increase in snow, but still significantly less than last year. Happily, we were able to start grooming January 5, just in time for the Free Winter Access Day. Winter Access fee started January 7.
- Usage of the Osborne parking area continued to increase by snowmobilers especially with the January snowfall. Vehicle daily fees were in place and park staff worked closely with the Fremont County crew to reroute the trail adjacent to the road and remove/mark sections of cattle fence to provide a safe path.
- We started renting cross country skis and boots to our visitors, which were donated to us by Caldera Tours. We had almost 350 rentals of skis and snowshoes from January to March. Our rentals have been very popular with visitors that are looking to try the trails for the first time and those that forget to bring equipment. In February, we began allowing visitors that were going further into Island Park and Mesa Falls to take the rental equipment off site.
- February started off with temperatures way above normal (mid to high 40's and rain) and our trail use was lower than expected. As the month progressed, we received significantly more snow, allowing great packing and grooming conditions all around.
- The beginning of March finally brought good snowfall but unfortunately, the higher temps returned near the end of the month and ended grooming for the season. March 31 was the last day for Winter Access Fee Charges.
- The Jones House served as a warming spot for visitors over the ski season. Thanks to our wonderful Harriman State Park volunteers, we were able to be open Christmas week to the end of March on Saturdays, Sundays, and Holiday Mondays, 11-3:30 pm. There were 443 visitors in February and 151 visitors in March that took advantage of the warmth and access to the cozy historic living room.

Park/Program Usage

- Moose on the Loose Triathlon was cancelled this year due to unseasonably warm weather in the high 40's and rain the week before the event.

- The Idaho Falls Nordic Patrol held their Senior Patroller testing at Harriman in March.

Type of permit issued (after event)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Free Winter Access Day was on January 14 and Harriman hosted a well-attended event at the Ranchview Shelter, featuring eight community booths and free cocoa. Despite the chilly weather, fire pits and heaters kept attendees warm. Free ski and snowshoe rentals were offered at the visitor's center to introduce visitors to the new rental program.
- Harriman held the First Annual Snowperson/Critter Competition during the Annual Island Park Wild West Winterfest in January.
- A special event off-site – “Banff Film Festival” was held in January. This is an Idaho Falls Nordic Ski Patrol (IFNSP) fundraising event that staff members participated in by manning a booth educating people about our programs and operation.
- 4th and 5th graders, along with chaperones from Ashton Elementary schools, came to the park for cross country skiing.
- The interpretive ranger was invited by the Trumpeter Swan Society to be a panelist for a national webinar on Harriman's swans. She discussed swan populations in the park and nearby areas, attracting an online audience of ninety. The webinar will be shown this summer as an added public program.
- Interpretative programs and activities offered this quarter included: First Day Snowshoe Hike, Nature Valentines, Great Backyard Bird Count 2024, Music in the Jones House programs, Full Moon Ski, History Talks, Stargazing and Games.
- The Junior Ranger program at the Jones House lunchroom promotes outdoor activities at State Parks for youth. Activities include spotting local wildlife, winter scavenger hunts, snowflake crafts, snowperson design, waterfowl and bird identification, and coloring activities.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	7	208
Traditional Interpretation	3	51
Environmental Education	8	141
Jr. Ranger Programming	5	54
School Programming	1	15
Special Events	1	300
Special Events Held Off-Site	2	2790

Preservation of Natural, Cultural, and/or Historical Resources

- Construction crews are continuing the process of cleaning the attic space in The Honeymoon Hotel and bathrooms in the Jones House.
- 20 new bat boxes were installed throughout the Railroad Ranch area.
- Construction crews are beginning the process of replacing roofs in the Railroad Ranch buildings. This will rotate between buildings for the next several months.
- Historical buildings were reviewed for maintenance issues and we're making plans to open them in May.

Staff Training

- In January, ISU Family Medicine provided two educational programs during their stay: Accidental Hypothermia and Surviving a Wilderness Emergency. These programs were open to park staff and Idaho Falls Nordic Ski Patrollers and a few staff were able to attend.
- Jess participated in the weeklong CEO training course held in Boise (40 hours).
- Joseph, Annalee and Mariah participated in CEO refresher training (20 hours each).
- On March 9th, Idaho Nordic Ski Patrol and park staff conducted joint emergency response training, simulating the rescue of an "injured" visitor. The training focused on proper response procedures for park emergencies, with Air Idaho providing a life flight helicopter onsite.

Manager's Narrative

- Our program made it into the National First Day Hikes 2024 Photo Album. We were one of only 17 parks included in this year's album.
- Changes to the visitor center retail display brought new attention to some of our current resale products. We have also added several kid focused items for resale to reach younger visitors.
- Harriman had an Easter basket display and jellybean counting activities to attract visitors to the visitor center and boost retail sales. Eighty-four people submitted guesses online and at the center.
- A visit to Teton High School was made to speak with the students in the Hospitality and Tourism class about working for state parks.
- Staff are currently recruiting and interviewing for seasonal and volunteer positions but the number of applicants has been limited.



A wooden rack displaying the skis was built in-house by some of our rangers.

ASHTON TETONIA TRAIL

Customer Service

- Abby attended the Teton Snow Plane Rally on January 20. Met a lot of community members and updated the public on upcoming trail projects.
- Snowmobiled the trail from Teton to Bitch Creek Trestle and was able to talk to a few of the park visitors snowshoeing and snowmobiling the trail.
- Judkins and Teton lots were kept plowed through February to keep accessible for snowshoers, skiers, and fat bikes. In March, spring melt began, and plowing stopped. The Marysville parking lot had snow drifts that were too large for us to be able to keep open.
- Vault toilets are open and cleaned weekly.
- A public meeting is scheduled for April in Teton County to update the community.
- Two concession agreements with local businesses were completed. We are so excited to work with businesses that will offer shuttle services and bike tours on the Ashton-Tetonia Trail.

Park/Program Usage

- The annual Dale Robson Memorial Snow Plane Rally was hosted by the City of Tetonian on January 20, with about 100-150 attendees in the city park and about 40 people using the Ashton-Tetonia Trail for snow plane rides.



Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	1	40
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Staff snowmobiled the trail to see if a grooming program could be started this winter on the trail with the equipment Harriman has. It was determined that drifts along the trail are too large for what a Ginzugroomer can handle.
- Staff attended the IDPR board meeting to discuss the long-term management plan for the park and gained the board's support for the purchase of the Ashton Visitor Center.
- Volunteer recruitment began in February for Visitor Services Hosts. Currently the park has 1 volunteer host committed to help at the visitor center from July through September.
- Staff presented the purchase of the Ashton Visitor Center to the Ashton City Council with overwhelming support and a unanimous "yes" vote for the purchase.

Staff Training

- Ranger Abby attended the State Park Leadership School in Wheeling, WV.
- Staff completed IDPR's annual cybersecurity training.
- Attended the North Region CEO training in Coeur d'Alene.

Manager's Narrative

- Trail neighbors and park visitors are grateful that we are keeping Judkins CXT open in winter, as evidenced by a busy parking lot and additional vehicles parked along the county road. Visitors primarily use the trail to snowshoe/ski to Bitch Creek or to snowmobile past Bitch Creek Trestle, using the trail as access to get to different snowmobile trails in the area. There's a demand for cross-country grooming, but smaller groomers may struggle with large drifts in railroad cuts. A trail cat with a tiller and blade is suggested for more effective snow removal.

HENRYS

Customer Service

- The road was closed by snow in February but was opened on and off in March as conditions allowed. ITD opened the road in the last week of March, so only two months of complete closure into the lake this year.
- The double vault toilets at the boat ramp were kept open for customers' use.

Park/Program Usage

- January's vehicle count was 4,885, an increase of 4,833 from 2023. The increase was because the road was closed by snow last year and it was open this year. February's vehicle count was 150, an increase of 125 from 2023. March's vehicle count was an estimate of 243, an increase of 239 from 2023.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Cyber Security Training was completed in March. (30 minutes)
- Webinar about Harriman's trumpeter swans. (1 hour)
- "PRSA Idaho - Know the Truth: Disinformation and Rewriting History". Randy'L Teton shared her story as an Indigenous woman in communications, including educating the disinformation about Native American culture and the importance of public relations in halting the spread of false narratives. (1 hour)
- Adobe mini-web classes were completed. (1.5 hours)

Manager's Narrative

- The lake level was 95% full and the Upper Snake River system was at 90% of capacity by the end of March.

- The Emergency Action/Fire Plan was used in scenarios during CEO Training. Because of this, there will be a few additions made before the final version is printed and the binders completed.
- Plans are moving forward on the new campground which will be named Damsel after the damsel fly (real and fly fishing). The two host sites are the only Damsel sites to have sewer hook ups until the loop can be connected to the county system.
- To start making Henrys Lake State Park accessible year-round, a large tractor, snowblower, plow, and bucket were added to the FY 2026 B-7 list. Staff were told that making Henrys Lake State Park year-round is probably years away.

MESA

Manager's Narrative

- Nothing to report.

LAKE WALCOTT – KIRSTEN MARCH, PARK MANAGER

Customer Service

- In January, inquiries about the status of the ice on Lake Walcott increased. There had been a few ice fishers on the ice, but warmer temperatures made the stability of the ice unpredictable. A social media post encouraging ice fishers to recreate safely was put out.
- Lake Walcott staff worked with visitors to help them fill out GUPs, and to be more proactive with Day Use and Group Camp reservations to make sure visitors have access to expectations and rules for facilities. A new pre-pay guideline has been implemented for those event organizers who want to pay the entrance fee for their guests. Some event coordinators have voiced concerns about the price of general liability insurance, stating that prices have increased drastically this year.
- Lake Walcott State Park was in winter operation hours through March, and water remained shut off to most of the park.
- The Dooley bathroom facility was reopened for the Winter Doubles Disc Golf Tournament in February. The water is set to be turned on by May 1.

Park/Program Usage

- Reservations for this quarter: Cabin = 10; Electric Campsite = 45; Basic Campsite = 5
- Camping remained slow for the month of February. Three reservations were participants of the Winter Doubles Disc Golf Tournament.
- There was a film crew at Lake Walcott State Park. Redbrick Film Works is a non-profit company filming for a project titled "6 Days in August."
- Temperatures were still freezing at night in March, but more visitors came with warmer daytime temperatures. Camping started to pick up for the month of March.
- A family Easter luncheon was held at the park.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	2	250
Special Use Permit		
Film Permit	1	125
Other permits		

Park Sponsored Program or Event

- Snake River Disc Golfers held their annual Winter Doubles Disc Golf Tournament on February 24. The event coordinator reported 102 players this year, nearly doubling their numbers from last year. The tournament was able to raise \$500 in donations for canned foods! This much needed donation went to the Rupert Senior Center. This was all possible thanks to the local disc golf community.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- With help from Keith Jones, we have had Steele's Tree Service removing hazardous trees and giving the trees a facelift throughout the park.
- Chris Zajchowski toured Lake Walcott on February 20 to see how he can help us with our interpretive signs in the park. He will research funding opportunities for Lake Walcott State Park through our partnership with U.S. Fish and Wildlife.
- The Minidoka County Juvenile Probation crew, WILD (Work in Lieu of Detention), has assisted in installing signs, removing a hazardous tree at site 15 and to remove brush overhanging the roads/parking lots.

Staff Training

- Thomas attended the Minidoka Fire Protection District Fire Essentials (5 hours), Southern Idaho Fire Academy (16 hours), U of I/ISU Agriculture Pesticide School and testing (32 hours), and Cyber Security training (30 min).
- Trenton attended the Idaho Noxious Weed Conference (16 hours), and IDPR CEO Refresher training (23 hours).
- Kirsten attended the IDPR CEO Refresher (23 hours), Cyber Security training (30 min), HSI First Aid/CPR Instructor training (3 hours), and a zoom meeting to discuss with other parks how to start a bat interpretive program.

Manager's Narrative

- Thomas equipped our newest fleet addition, the Kawasaki Mule 4010, with snow removal gear: a 2500 lb. cable winch, 72" snow blade, and dashboard-mounted winch remote. When we faced extreme weather—12" of snow, 4' high drifts, and single-digit highs—our usual equipment fell short. Fortunately, with help from the Bureau of Reclamation and the City of Rocks Skid Steer, we cleared the snow. The Mules proved effective for snowfalls under 4".
- Goff Welding manufactured 4 new stainless-steel shower drains for the RV shower house facility.
- We updated the manager's office and break room with furniture from City of Rocks. Other January and February projects included painting the conference room in the visitor center and cleaning, repairing, and painting the Klebe and Dooley bathrooms.
- Tom and Kirsten attended a networking luncheon hosted by the College of Southern Idaho's Agriculture and Natural Resources Seminar. They discussed career opportunities with IDPR. Staff conducted interviews for 2024 seasonal staff and volunteers.
- Trenton Durfee left as manager at Lake Walcott in the beginning of March to return to City of Rocks. He continues to assist the park with projects he started.
- The new manager at Lake Walcott State Park is Kirsten March. Kirsten has been a ranger at Lake Walcott since June 2023. Lake Walcott will hire a new ranger in April.
- As spring starts, park rangers face increased workload due to rising park usage. With help from volunteers and regional staff, they manage tasks like equipment servicing, dock installation, preparing for Lake Walcott's April 1 watercraft opening, along with other maintenance tasks.
- A slide and rubber mulch for the playground have been purchased through the Surplus Minor Maintenance Program and are expected in early April.

- Kirsten has been handling GUPs for summer events, including Chaos Wars, an event of over 300 people which has been approved by the director. She also spoke with the High Desert chapter of the Idaho Master Naturalists about their interest in volunteering and holding programs at Lake Walcott and other state parks.



Tree work done by Steele's Tree Service



Redbrick Film Works for "6 Days in August"

LAND OF THE YANKEE FORK – RON JENKS, PARK MANAGER

Customer Service

- The cold-water line from the pump house to the pools was broken and could not be used most of January. Some customers complained about the increase in temperature, others enjoyed the pools hotter. Customers have many different opinions regarding what the temperature of each pool should be. Our regular guests seem to be the most "particular".
- The Visitor Center & Museum are open 5 days a week, 9am – 5pm.
- The Hot Springs Campground opened on March 18 and pools are open 7 days a week, 8am – 6pm.
- The dump stations at both the campground and Visitor Center are now open.
- Bayhorse Ghost Town is closed.
- Scheduling staff to cover the campground, pool maintenance, and visitor center was a challenge in March. We have been recruiting and hiring seasonal staff, though we have had to be strategic because we only have them for five months.

Park/Program Usage

- The Visitor/Interpretation Center had 22 visitors in January, 26 visitors for February, and 122 visitors in March.
- The movie was shown one time to three people in January, three times to 10 people in February, and eight times to 15 people in March.
- In January, the Hot Springs continued to attract regular visitors. We averaged 10 to 20 per day, this increased on Friday, Saturday, & Sunday. Visitation in February was 900, and 1689 for March. We did not start keeping accurate visitation records until March. Moving forward, we will report both resident & non-resident visitors. Day use continues to be on the rise. More and more locals are using the pools, as well as curious travelers.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Nina and Joe completed CEO Refresher Training.

Manager's Narrative

- In January we replaced the entryway floor in the Hot Springs office, the exit signs in the visitor center, and repaired the pump house cold-water line from the pump house to the pools.
- I attended the Manager's Meeting in Boise at the end of January. It was nice to do some "networking" and visit with people I had not seen in a year or so.
- In February, Joe and I began recruiting and interviewing seasonal staff and volunteer campground hosts.
- In preparation for the camping season, we have been repairing picnic tables, fire-rings, irrigation pumps, fences, and upgrading the bathroom facilities at the large pool. It seems there is always something that needs to be fixed at the campground.

MASSACRE ROCKS – TRAVIS TAYLOR, PARK MANAGER

Customer Service

- Winter finally hit in early January. The park received about a foot of snow along with our usual drifting.
- Lots of questions about camping and many travelers just stopping by to look around.

Park/Program Usage

- The river was frozen for most of January and heavy drifts of snow over trails limited hiking.
- Cabins were popular in February and March.
- Camping really picked up the 2nd half of March.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		

School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Krinn and Adam attended the full CEO training. Travis attended CEO Refresher training.
- Krinn attended the First Responder/CPR training at Thousand Springs.
- Adam attended the Interpretive team meeting at Thousand Springs.

Manager's Narrative

- Travis attended the Manager's meeting in Boise at the end of January.
- Heaters were installed in the lower loop restroom as a surplus minor maintenance project. Both loops are now fully operational year around (except for water at the sites).
- Travis has attended several zoom meetings with Chelsea Chambers and Chris Zajchowski's class on the design project for the park's interpretive signs.
- Travis sat in on several zoom meetings with development regarding upcoming projects in the park: ongoing septic project, upcoming boat launch parking lot renovation, and the upcoming East Region Maintenance Crew shop.
- Travis was asked to participate in the RFP process for the upcoming Reservation System Contract renewal and attended two days of vendor demonstrations.
- Travis sat in on the IDPR-USBOR fire coordinator's meeting.
- Travis sat in on the East Region Utility Craftsman interviews in Idaho Falls.

EAST REGION MAINTENANCE CREW - BRAD GILMER, FOREMAN

East Region Crew Setup/Operations

- Started working on my CDL and got my CDL medical certification.
- Held Utility Craftsman position interviews in March, but the person we chose backed out.

Bear Lake State Park

- Removed all the mouse damaged material (sheetrock, insulation, etc.) from the inside of the North Beach entry Kiosk. Installed metal wire mesh and metal screening to prevent future pest issues. Also installed a moisture barrier and soffit with wire mesh and metal screening under the soffit vents to prevent future pest issues.
- We installed siding and finished trimming the North Beach Kiosk. We are waiting for it to be nice and warm to paint and caulk. Mounted new exterior LED lighting, added a PVC conduit for the internet and radio in the wall in case it needs servicing in the future and worked on some minor electrical and hung the sheetrock on the North Beach Kiosk ceiling.

City of Rocks/Castle Rocks State Park

- Reviewed potential cabinet project and office remodel, worked on layout drawings for new cabinets.
- Looked at the bunkhouse project and made plans with Trenton, and also worked on bracing the Bunkhouse rafters.

Harriman State Park

- Removed the old Thurman Creek bridge and cleaned up the debris.
- Talked to Jess and Joe about this summer's projects and made some rough game plans.

Lake Walcott State Park

- Worked on the front entry light so they can turn it off during the summer and during bug hatches to prevent all the bugs from dying in front of the visitor center and having to sweep it daily.
- Changed out their old TV in the meeting room with a smart TV.

- Added a motion light switch in the park manager's office and the women's bathroom.
- Installed the first round of boat docks.
- Fixed the water leak in site 15 and installed a new frost-free spigot.

Land of the Yankee Fork State Park

- Replaced three emergency exit signs with some that have emergency battery backup as well as emergency lighting.

Challis Hot Springs State Park

- Removed entry flooring all the way down to the floor joists to evaluate what was causing the safety hazards with the flooring. Cut out the rotten floor joist and sistered in new sections of floor joists. Dug out the dirt and placed cinder blocks down for the joists to sit on which got rid of the movement of the floor near the front entrance.
- Replaced a section of the cold-water line into the hot springs that had become frozen and cracked.
- Un-thawed the cold-water pipe to the hot pools and checked for major leaks.
- Removed a fallen tree from the creek behind the Octagon.

Massacre Rocks State Park

- Looked at some potential upcoming projects and brainstormed some ideas.

SOUTH REGION QUARTERLY REPORT
JAN – FEB – MAR 2024

MISSION: To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths.
- Patrol parks ensure user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

SOUTH REGION SERVICE CENTER – THERESA PERRY, SOUTH REGION BUREAU CHIEF

- In January, park managers from across the state met in Boise. This two-day meeting provided operational updates, policy discussions, and an opportunity for managers to connect.
- Preparation for the 80-hour Compliance Enforcement Officer training class continued throughout January. 26 new field staff from across the state, both rangers and managers, attended this mandatory training in February. An additional 25 field staff joined the group to complete their required 20-hour refresher class. An initial evaluation of the training content, classroom and defensive tactics, occurred with fellow region managers and the operations chief. An additional review of the curriculum will occur in the coming months to ensure course content best meets the needs of the employees and agency.
- The region provided support for a south region administrative roundup. This training provided administrative staff in the south region an opportunity to share ideas, develop solutions to shared challenges, and train in a variety of processes. Also, during this quarter, the spring and fall ranger roundups were confirmed; the spring round up will be hosted in the north region at Farragut and the fall will be in the south region at Ponderosa.
- A variety of community meetings and local events were attended this quarter. Gave an informational and hands-on presentation about weather systems and clouds for the Cascade School STEAM Fair.
- Training with the LUMA system continued, with an emphasis on the new performance evaluation process. The process of completing staff evaluations for 2023 has started, as well as 2024 work plans.
- Ranger interviews were conducted for Lake Cascade and Lucky Peak. Successfully recruiting and retaining these positions has been a challenge. These vacancies created an extra strain on the park's operations and staff. Fortunately, two new rangers for Cascade, and one for Lucky Peak will join the agency and parks in the spring. These hires fill all current vacancies in the south region, a first in for the region in more than two years.
- Efforts with the Lake Cascade Poison Creek-Tamarack Resort marina concession continued. The federally required NEPA process started and includes a 30-day public comment period. As a part of the public comment period, an open house was held in Cascade. Bureau of Reclamations and IDPR staff were on hand to provide information and answer questions for the approximately 125 community members who attended. BOR anticipates completion of the NEPA process this fall or early spring of 2025. Discussion and review of the marina facilities being proposed and the details for the limited summer operation continued.
- Consistent operations meetings with fellow region managers and the operation chief continued, as well as monthly meetings with park managers. Park managers continued with projects that will be funded with surplus minor maintenance and region minor maintenance.

- Development projects in the region continued during this quarter. Projects included the Eagle Island campground project and historic building work, and the Thousand Springs Billingsly Creek campground project. The Eagle Island campground project has presented multiple challenges for the operation of the park and public access, especially with the necessary dewatering. Staff met with cross county organizers and contractors and determined the major fall cross country events will occur.
- The south region manager, the operations chief, and the park manager from Lake Cascade met with the Director, Deputy Directors, and other Idaho Fish and Game staff to discuss the transfer of Horsethief Reservoir to IDPR. Overviews of the site along with budget and staffing profiles have been provided to IDPR executive staff. It seems the timing may be right for this long-discussed concept to become a new Idaho state park.
- The agency's partnership with the US Army Corp of Engineers (USOCOE) presents a variety of challenges due to the requirement for NEPA to be completed. The implementation of the NEPA process has delayed routine, emergency, and planned development work. Park managers impacted, the north and south region managers, the development bureau chief, and operations chief have summarized and submitted a list of maintenance and development activities that need USOCOE approval. A response from USOCOE is pending, ideally a more streamlined process would be adopted.

BRUNEAU DUNES – BRYCE BEALBA, PARK MANAGER

Customer Service

- All park facilities are open for the 2024 reservation season.
- The exterior of the rental cabins was upgraded by building tables and counters on the railings.
- The new visitor center desk has been installed, building it saved approximately \$1,500 and enhanced the visitor center appearance. The old desk will be used in the new observatory.
- Park staff started designing custom stickers and postcards for sale.
- New signs have been created and installed at two of our trailhead kiosks. The kiosks were a product of the Boise Airstream volunteer group project.
- Paving was completed after weather delays in February; we are waiting on road striping.
- Volunteers repainted the interiors of all CXTs and are finishing up the remaining standard restrooms. They are also working to repair a Honda ATV.
- Park staff created a museum and retail space in the Steele-Reese building to expand sales, increase education, and streamline observatory ticketing.

Park/Program Usage

- The car counter has malfunctioned again, and the numbers were inaccurate. A new car counter has been purchased and the park is waiting for its arrival.
- The visitor center had 110 visitors in January, 237 visitors in February, and 2244 visitors in March which was high during spring break.
- The park had 5 sandboard rentals in January, 25 in February, and 341 in March.
- Park staff saw an increase in school group use permit applications.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- We offered observatory and planetarium programs to park campers as training for staff as the official opening of the observatory is April 5.
- Park staff fielded many calls about the opening of the observatory and planetarium.
- The park's two new rangers were asked to give programs for the upcoming interpretive training.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation	4	236
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events	1	119
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Rangers assessed hiking trail systems for the upcoming season.
- Several stumps and dead trees were eliminated from the Broken Wheel campground.
- Our Dark Sky application was submitted to IDA. We are awaiting a final determination and hope to be able to announce certification at the observatory opening on April 5.
- The lakes are refilled.
- Park staff began reseeding the Eagle Cove campground.
- The addition of another irrigation well has been funded but there is a new Owyhee County ground water study done by Idaho Department of Water Resources that may prohibit an additional well.
- After hours off-roading continued and caused significant damage to the asphalt edges leading to further erosion of the park roads.
- Increased arsenic levels in the well were still a concern. Park staff continued to work to install a filtration system for the ranger's house.
- Sightings of large carp in the small lake are worrisome. The lake was treated around 2000 and has been a valuable fishery and resource.

Staff Training

- Manager Bealba attended the all-managers meeting in Boise in January.
- Park enforcement staff attended new CEO and refresher training in February.
- Ranger Myrick attended first aid instructor training and Reserve America training.
- Park staff attended the Mountain Home Travel and Tourism meetings and Rotary this quarter.
- Two staff members completed their first aid training in March.

Manager's Narrative

- The slower visitation in January and February allowed staff to address several backlog maintenance projects.
- The River Pump Station repairs were completed, and it is operational.
- Minor maintenance funds will replace the ranger house HVAC and repairing two RV pedestals.
- Park staff worked with fiscal to create a purchase order for acquire an emergency/recue ATV. This is a much-needed item in the park for missing person searches and hiker rescues.
- Two maintenance seasonals started and park staff has hired all remaining seasonals.
- Opening the park went well and no problems of note firing the water system.
- The increase in permanent staff this year coupled with a proposed FY2025 ranger will require that the park be granted more O&E funding going forward as the project backlog gets addressed.

- Seasonal housing is a necessity to attract qualified applicants. The housing being constructed at the Steele-Reese dormitory will be used for one to two interns but it does not satisfy the need for housing for us to properly staff maintenance and visitor services.
- The addition of the new telescope will necessitate an increase in seasonal employee funding as we will need to hire at least two part-time astronomers. Park staff and Trish Hendrickson met with BSU staff to explore internships.
- Repair of the original observatory is a priority as we are expecting enormous crowds this year and running one telescope will not adequately serve demand.

EAGLE ISLAND – JOHANNES GIESSEN, PARK MANAGER

Customer Service

- Front desk staff continued to field highly frequent inquiries about the snowtubing operation and inquiries about shelter reservations for the summer. The new shelter fees and person limits have been received well by the public, and reservations are filling up for the season.
- Complaints about safety concerns of Gateway Parks' snowtubing operation prompted the department to inspect the operation and request the concessionaire to rectify the shortcomings in January. Gateway parks brought in a licensed engineer to evaluate their structures for safety and the recommendations were implemented in February.
- The construction project has moved into the main parking lot, where they are digging a trench for utilities to reach the restrooms. Visitors are now required to follow a detour through the outer loop of the parking lot, and some of them have complained about inadequate detour signage. Knife River has remedied this with better signage, but visitors are still confused.
- The disc golf course has become very busy with the nice weather, and rangers have received many compliments on the upkeep of the course.
- Park rangers continued to spend time in the field educating the public about the campground construction project and helping them find alternate routes to access the trails.

Park/Program Usage

- Traffic count was 11,436 in January, 7,752 in February, and 7,708 in March, however, the traffic count system has not been reliable in the freezing temperatures.
- The main activities in January and February were trail use, snow tubing, disc golf, and dog training and in March were hiking, horseback riding, birding, disc golf, and dog training.
- Gateway Parks' tubing hill ceased operation on March 24, and clean-up began. Gateway has begun looking into their newly acquired zipline course (purchased from Zip Boise this season), in preparation for opening this spring.
- Roughly 35% of the trails were closed in February but some of the trails that were flooded by the campground construction project have dried up and were re-opened in March.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	4	262
Special Use Permit	1	10
Film Permit		
Other permits	3	6

Park Sponsored Program or Event

- The park held a bird interpretation event for the Creation Explorer club, totaling 40 people.
- The park hosted a clean-up event with Boy Scout Troop 888 on March 2. There were six boys and three adults. They worked for three hours raking leaves and installing beaver fencing on trees.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	40
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events	1	9
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Contractors were in the final stages of putting a new roof on the calf and dairy barns.
- Park staff removed hazard trees along the state street entrance, disc golf course, and along the north channel of the Boise River. The construction contractor removed some Russian Olive trees in the eastern developed area due to utility work.
- Heavy winds caused tip outs along the disc golf course, which had to be removed by park staff.
- The recent installation of dummy security cameras after break-ins at the warden's house and slaughterhouse seem to be deterring additional vandalism and break-ins.
- Rangers began working with a Master Naturalist group to install new bird boxes and fix/monitor existing bird boxes. The group is interested in possibly adopting the park's bird program and continuing to monitor/clean the boxes bi-annually.
- Many individuals and groups have been reaching out to the park for volunteer opportunities. Rangers have been working closely with Trish Hendrickson to get the volunteers scheduled and coming back on a routine basis.
- Rangers talked with IDFG about coming out to live trap the beaver and re-locate it as damage to the trees has spread. Rangers continued protecting at-risk trees with welded wire fencing.
- Controlled burning began in March to clear the ditches in preparation for the water to start flowing and to clear weeds and stimulate new growth in the field near the main parking area.

Staff Training

- Ranger Hershberger and Park Manager Giessen attended the Idaho Noxious Weed conference.
- New rangers have needed a new employee orientation since October.
- Park management attended the 2024 IDPR Park Manager meeting in January.
- Park rangers and management attended the 2024 CEO training in February.
- One of our park rangers received their CPR Instructor Certification and will be helping to re-certify other staff members on CPR/AED in April.
- Three staff members received first aid and CPR/AED training through HSI in preparation for their upcoming re-certification in April.

Manager's Narrative

- The future of the water slide remains undetermined.
- Heavy snowfall and single digit temperatures during January led park staff to spend much of their time removing snow and deicing road and walkways.
- New employee review procedures added significant time to this already slow process.
- The assistant manager had to be absent for most of February due to important personal matters.
- The campground construction project combined with the utility connection work dominated a lot of the park programming during the month of March. Trails and fields continue to be impacted, leading to unhappy customers and decreased visitation.
- A major challenge for this year is the planning of park events for the upcoming season due to uncertainties related to the construction project.

- Due to a request from IDPR, ACHD conducted a traffic study along this corridor, which verified the stark increase of traffic. However, no changes have been implemented as a result.
- Park management continued to be challenged by the impromptu choices that are being made by the construction contractors. There seems to be a general lack of awareness of the public setting they are operating in, which needs to be balanced by park staff to ensure visitor safety.
- Staff satisfaction continues to be a major concern due to the current state of transformation of the park.

LAKE CASCADE – BLAKE PACKER, PARK MANAGER

Customer Service

- Park staff worked to mitigate safety and congestion issues at the park's winter parking and access areas by implementing additional signage showing traffic patterns and designated parking spaces.
- Park staff installed signage at all the parks winter access points and posted on Facebook to educate the public about ice baths and to inform visitors participating in this trend to think of other recreationalists safety when establishing these ice bath locations.
- The park had an increase in snowmobile permit sales in January, an increase in two-year OHV permit sales in February, and a decrease in snowmobile permit sales, an increase in boat registration, and an increase OHV permit sales throughout March.
- The park completed snow removal at eight locations and continued to partner with IDFG to have snow removal completed at the Boulder Creek winter parking area.
- Park staff groomed the Nordic Trails when snow conditions allowed.
- Park staff scheduled the installation of the dock systems for April.

Park/Program Usage

- The Idaho Sled Dog Challenge that was planned for January 28 through February 2, however, due to warmer weather, snow conditions, and safety concerns, the event was cancelled this year.
- Osprey Point Group Use Area had three reservations for a total of eight nights in January, four reservations for a total of nine days in February, then saw a decrease in visitation in March.
- Two ice fishing tournaments occurred in February with over 400 participants.
- Significant day use activities and overnight camping occurred in the park's winter parking and access areas. These locations also provide a central location for snowmobilers to park and access the winter trail systems along West Mountain.
- All winter parking areas were at capacity on weekends throughout January, February, and the first half of March. The second half of March had less visitation with the weather change.
- Anglers continued to access the lake for ice fishing as Lake Cascade's reputation as a world class perch fishery continued to expand throughout the country; the parks visitation continued to thrive throughout winter months when experiencing good weather conditions.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	2	Canceled
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Park staff worked with multiple partners to plan the Idaho Free Winter Access Day event on January 6 but it was cancelled during the first week of January due to lack of snow fall.
- Park staff assisted a local school Mountain Charter School with their Trout in the Classroom program by providing information, equipment, and assistance with this program.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming		
Special Events	1	Canceled
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Park staff continued to monitor unauthorized motorized access into closed units throughout the park to ensure that resource damage is not occurring.
- Park staff continued to observe issues with snowmobiles and ATV's illegally operating off designated roadways throughout multiple park units. Due to these issues, park staff identified problem locations and installed additional restrictive signage. If these issues persist, the park may purchase trail cameras to monitor problem areas to aid in preserving and protecting natural resources and infrastructure.
- Park staff continued to collaborate with IDFG to adapt to the needs of the public and provide recommendations to IDFG on the winter parking/access area on Stonebraker Lane. A decision was made by IDFG staff to close access to this location in the middle of March to prevent any resource damage due to poor snow and ice conditions.

Staff Training

- Park Manager Packer attended State Park Leadership School in January.
- Park Manager Packer attended IDPR Managers Meeting in January.
- Park Manager Packer successfully completed DHR Getting Things Done training.
- Park staff was scheduled to attend IDPR Avalanche Awareness and Snowmobile Operators training in January, but it was canceled due to inadequate snowfall.
- One ranger completed full Compliance Enforcement Officer (CEO) training and three staff members completed the CEO refresher course.
- All park staff completed the 2024 Cyber Security Training.
- The park manager and the assistant manager completed IDPR First Aid/CPR Instructor training.
- Admin McDaid attended Administrative Assistant training at Ponderosa State Park in March.

Manager's Narrative

- Park staff continued to work with IDPR Development Bureau staff and contractors to address timelines associated to the completion of the Osprey Point garage project by Fall of 2024, Poison Creek Sewer Repair Project in the Spring of 2024, the seasonal/permanent housing project, and the Ridgeview shower facility roofing project.
- Park staff worked in conjunction with BOR staff, IDPR executive staff, and Tamarack Resort on the public scoping portion of NEPA for the marina at Poison Creek. This included scheduling and preparing the Marina Open House at the American Legion building in Cascade on April 2.
- Park staff participated in Valley County Waterways meetings and Cascade Chamber of Commerce meetings this quarter.
- There were zero IRS reports submitted this quarter. A variety of issues were documented relating to paying the MVEF and paying the overnight parking and camping fee.
- The primary obstacle that the park faces is recruiting and retaining qualified staff for classified and seasonal positions. A significant hinderance is the limited park housing available as well as the lack of affordable housing options in the Valley County area. This will continue to be an issue

for the park's operational efficiency until it is addressed by developing housing at the park for both seasonal and permanent staff.

- Volunteer paperwork was completed and submitted to the IDPR Volunteer Coordinator. Seasonal hiring paperwork was completed and submitted to Human Resources.
- The park onboarded two new park rangers in March.

LUCKY PEAK – SURAT NICOL, PARK MANAGER

Customer Service

- Winter conditions reduced visitation at all three units
- Staff removed snow and cleared pathways frequently throughout the quarter.

Park/Program Usage

- The 21st annual Polar Bear Plunge was held at Spring Shores Marina. This is a major fundraiser for Make A Wish with approximately 500 participants plunged into the lake and 700 spectators.
- Winter conditions were inconsistent, and visitation is directly proportional to weather conditions.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	1	1200
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- Assistant Manager Sabin organized the Lucky Peak First Hikes activity at Sandy Point. Approximately 40 people checked in, many taking advantage of the loaner backpack program. Staff provided information, brochures, hot chocolate, and suggestions for exploring the park.
- Assistant Manager Sabin worked with Yoga for Life to start a weekly yoga class at Discovery.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming	1	200
Special Events	2	1240
Special Events Held Off-Site		

Staff Training

- Ranger Barney attended a two-day conference on weed control.
- Manager Nicol attended the IDPR Managers Meeting in January.
- Staff attended CEO refresher training.
- Manager Nicol helped organize and attended the full CEO training.
- Admin Rader attended the Administrative Assistant Training.
- Assistant manager Sabin became certified as a CPR instructor.
- Manager Nicol attended Getting Things Done Workshop.
- Manager Nicol received training on the new performance evaluations.

Manager's Narrative

- Manager Nicol attended weekly Race to Robie Creek planning meetings.
- Manager Nicol met with USACE and IDFG about installing a kiosk for the Cervidae Peak trail. This is a very popular hike that crosses USACE, IDFG, and IDPR-managed lands.

- Manager Nicol attended the Idaho City High School Community Brunch twice this quarter. Lucky Peak was invited as a community partner to help improve educational opportunities for students and provide guidance for improving the community.
- Manager Nicol conducted mock interviews at Idaho City High School.
- A strong winter storm shut down Spring Shores Marina as the heater in the wellhouse failed causing pipes to freeze and break. The water was shut off for five days before the repair crews were available. At the same time, the tractor, the park's only snow moving equipment, failed and roads could not be opened. Eagle Island loaned their truck to clear roads and lots.
- Park staff attended STEM night at Hunter Elementary School in Meridian. Approximately 200 students and parents stopped by to learn about Idaho State Parks.
- Staff working with USACE in extending lease agreement at Spring Shores which will pave the way for a potential marina replacement.
- Lake levels rose very early and very quickly causing problems at Spring Shores. New irrigation pumps could not be installed. Staff scrambled to hastily replace broken cables, adjust winch tension, and attach docks.
- A ranger was hired in January but declined the offer six days before their start date. Interviews were conducted again in March, an offer was made, but it was declined two weeks before the start date. An offer was made to another candidate who accepted.
- With the much-needed help of Admin Rader, Manager Nicol worked on moorage renewal contracts.

PONDEROSA – MATT LINDE, PARK MANAGER

Customer Service

- The park stopped charging people the winter access pass because the conditions were bad.
- The visitor center was open every day this quarter. The entrance kiosk was staffed two days in January, eight days in February, and five days in March.

Park/Program Usage

- January and February were dominated by Nordic use even with the later start to the season. Skiers and snowshoers made up the bulk of visitation.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	1	98
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- There were four programs the park put on through Ranger Grant.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming	130	1,467
Special Events	1	98
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- The fossil display is almost complete, needing only a plaque to thank the volunteers that donated.
- Water Tower Two is a plan to thin some of the park and will encompass 90 acres. Keith Jones, Assistant Manager Coyle, and Manager Linde continued to work on a 32 acre restoration cut behind the peninsula campground to tie into Water Tower 1 restoration cut that was done in 1996.

Staff Training

- One ranger attended full CEO class and 2 other staff members attended the CEO refresher.

Manager's Narrative

- The weather caused issues this quarter. The snowpack in January was abysmal with us shutting down grooming a few times because the conditions were not right at all, and the number of Nordic users will be down significantly from years past and income for this winter will suffer.
- The rangers worked on fixing up a trailer to put a seasonal or two in it as well as made space in the downstairs of the visitor center for a workstation for seasonals.
- Park staff hired a couple of seasonals early this year because of permanent staff salary savings we accumulated in 2023.
- The fixes we did on the groomer torque hub in 2023 held up through all the grooming. We will be looking forward to replacing this groomer with a younger version with less mechanical issues.

THOUSAND SPRINGS – DAVID LANDRUM, PARK MANAGER

Customer Service

- Even with the colder weather and the snow, we are still seeing an increase in visitors at all our park units compared to previous years.
- The visitor center was open three days a week in January and went to five days a week in March.
- The Rock House, Yellow House, and Pink House on Ritter Island remain the Thousand Springs Hot Spot. Even with the fee increase, we are still seeing an increase in reservations.

Park/Program Usage

- Day use in our parks has increased over the past year. The park visitors are hiking Box Canyon and walking/biking the bike path at Billingsley Creek connecting to the City of Hagerman.
- In January, we had 128 visitors come to the visitor center, 516 visitors in February, and 1,147 visitors in March.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit		
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- The Junior Ranger program continued to be a hit.
- We hosted the annual St. Patty's Day fun run at Malad Gorge. The event was well attended by over 500 runners and walkers.
- We hosted our first 4-H flag retiring ceremony.
- Ritter Island hosted our interpretation team as they held their training here.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Traditional Interpretation		
Environmental Education		

Jr. Ranger Programming		
School Programming		
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- The new visitor's center building has been open for almost two years to park visitors with temporary interpretive exhibits. The next phase is the design of the interpretive/exhibit displays.
- Work on the new campground has started back up, a new construction company has been selected to complete and finish up the work.

Staff Training

- Staff traveled to Three Island and Massacre Rocks to teach CPR/first aid classes.
- The new ranger attended the full CEO training, and two rangers attended the refresher course.
- Staff participated in weekly safety training.
- Staff held a CPR/first aid instructor training where nine instructors and two instructor trainers were certified.
- Park staff attended reservation training held at Three Island State Park.

Manager's Narrative

- With so much snow and high winds, the ditch behind the new visitor center plugged up and overflowed. We had water running feet from the front doors of the building.
- We did get a snowplow to go on one of our mules and it has been a game changer removing snow as the visitor center is open year-round.
- Two rangers represented IDPR while judging the science fair at the Hagerman High School.

THREE ISLAND – NITA MOSES, PARK MANAGER

Customer Service

- The Oregon Trail History & Education Center (OTHEC) was open from 9am to 4pm Tuesday through Saturday in January and February, then from Monday to Saturday in March.
- Park rangers received positive feedback on the change from keys to combinations on the cabins.
- Park rangers received frequent comments on the availability of restrooms and potable water due to the off-season winterization, wanting Wagon Wheel Restroom/Shower facilities to be open.
- Water was turned on to the campgrounds on March 13, damage to pipes was minimal.
- The park has an Instagram account to reach a broader audience.

Park/Program Usage

- The OTHEC served 157 visitors in January, 196 visitors in February, and 887 visitors in March.
- The traffic counter read 1093 vehicles coming into the park in January, 902 in February, and 1668 in March.
- Visitors to the OTHEC came from four counties and a variety of states.

Type of permit issued (<i>after event</i>)	No. of Permits	No. of Attendees
Group Use Permit	1	40
Special Use Permit		
Film Permit		
Other permits		

Park Sponsored Program or Event

- First Day Hike with the Park Rangers included a guided history hike for the public. It had a great turnout and was covered by Channel 6 News (KIVI Boise).
- One group use permit was issued to Oakley Elementary School. Staff reported issues with students and expectations will be made clearer with future school groups.
- Two park rangers had a booth at Glenns Ferry School's Family Literacy Night. One ranger was dressed up as Scout and the booth had 288 students visit.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	76
Traditional Interpretation		
Environmental Education		
Jr. Ranger Programming		
School Programming	2	100
Special Events		
Special Events Held Off-Site		

Preservation of Natural, Cultural, and/or Historical Resources

- Park rangers burned the large slash pile with the assistance of the Glenns Ferry's Fire Chief.
- Park rangers actively prepared for peak season which started in March.
- Park rangers worked with various landscaping companies to get bids on parkwide tree replacement.

Staff Training

- Manager Moses attended IDPR Managers Meeting in January.
- Two park rangers completed the full 80 Hour CEO Academy.
- Manager Moses and Ranger Barron completed the 20 Hour CEO Refresher.
- Manager Moses completed her basic CPR/first aid with AED certification.
- Park Ranger Barron completed testing for a Professional Pesticide License.
- Admin Kirkland attended the DHR-sponsored Supervisory Academy.
- Ranger Redd attended the DHR-sponsored Supervisory Academy.
- The park hosted Reserve America training in March.

Manager's Narrative

- Park staff continued to work on development projects and have made great progress.
- Park staff worked diligently to keep the park roads open during unusual snowstorms in January.
- The Trailbreak cabin's furnace died in January and Ranger Barron and his family live in the cabin. The operations administrator gave emergency funding to get the unit replaced right away.
- Two UTVs are back from repairs.
- Admin Kirkland had knee surgery in March and Ranger Barron took on the additional work.
- Ranger Barron attended the Spring Interpretive Team Meeting to discuss department interpretation/environmental education goals and progress.
- Ranger Redd completed a STEM application for the park to host STEM programs.
- The seasonal and volunteer hiring process started.
- Manager Moses attended a meeting with ISP, DPW, and the contractor regarding the progress of the new residence and established an address for the new residence with Elmore County.

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Eagle Island

- Mucked out Mace-Cait ditch on the south side of the park.
- Helped the park with snow removal.

Lucky Peak- Spring Shores

- Helped the park with snow removal so the fuel truck could get in and resupply the propane.

South Region Operations

- Delivered the UTV to from Idaho Fall South Regions to Eagle Island.

Thousand Springs - Billingsly Creek Visitor Center

- Spread gravel from park housing to the road and graded area.
- Graded out and added gravel to the parking area around the barns.
- Graded out the trail by the river.

Thousand Springs - Niagara Springs

- Fixed disk golf basket by reattaching it to a rock using the proper anchors.
- Added gravel to parking and entrance area then graded out that area.
- Pushed up a burn pile.
- Started to move logs from the park to Ritter Island.