

IDAHO DEPARTMENT OF PARKS & RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”

June Special Board Meeting

June 3, 2024

IDPR Headquarters

5657 Warm Springs Ave

Boise, ID 83714

MINUTES

Monday, June 3, 2024

IDPR Headquarters

MEETING ADJOURNED AT APPROXIMATELY 11:40 am, June 3, 2024.

Monday, June 3, 2024

Call to Order - Chairman Beckley called the meeting to order and requested a roll call.

- Chairman Beckley - Present
- Board Member Roach - Zoom
- Board Member Cooke – Zoom
- Board Member Manning - Present
- Board Member Roady - Zoom

Also present during all or portions of the meeting either in person or on Zoom were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Steve Martin, Financial Officer
Joanna Hiller, Management Assistant
Craig Quintana, Public Information Officer, Senior
Melanie Schuster, Development Bureau Chief
Joanna Hiller, Management Assistant
Jennifer Quinno-Miller, Human Resources Officer
Theresa Perry, South Regional Manager
Alyssa Leavitt, Administrative Assistant 1
Phil Kushlan, City of McCall
Kurt Wolf, City of McCall

Welcome and Introductions / Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting.

Amend the Agenda

Ms. Manning motioned to amend the agenda to move the McCall Boat Launch Fees to the first item on the agenda, Budget Workshop to the second item on the agenda, Director’s Report third item on the agenda, and Legislative Ideas to the fourth item on the agenda. Mr. Roady seconded. The motion carried unanimously.

McCall Boat Launch Fees

Kathy Muir explained to the Board that the City of McCall submitted a request to charge fees at City boat launch. The City boat launch has received support from the Waterways Improvement Fund (WIF). Muir said that the recommendation was for the Board approval to charge fees.

Kurt Wolf with the City of McCall gave a brief explanation as to why they submitted a request to charge fees at the boat launch. Wolf said the biggest reason is due to a significant increase in use, user types, user groups and some of that is creating user conflict. Wolf said it has required a lot more management and cost to the city. Wolf also explained that Payette Lake is McCall's source of drinking water-the top of the watershed.

Phil Kushlan, City Manager said that McCall has surpassed what they were able to accomplish through infrastructure improvements and they are limited by the existing conditions. Kushlan said that this is one of just two public ramps on the Payette Lake and the other being at Ponderosa State Park. He said that it is time to look at how to best manage this facility and how to improve the users' experience.

Ms. Manning motioned that the Board approve the staff recommendation to charge fees at the McCall boat launch. Mr. Cooke seconded the motion. The motion carried unanimously.

Budget Workshop

Steve Martin let the Board know that they are bringing back some of the information that was presented during the draft budget a couple of weeks back for some additional contacts. Mr. Martin went over the revenue assumptions that were on the B11 form. Martin said that the primary source of revenue for most of our department activities is the parking park and recreation funds derived primarily from camping fees and day use fees and other fees associated with the use of our state parks. Martin said that we are almost equal to where we were last year with both the 0243 Fund and the Park and Recreation Fund as well as the Passport collections which are assumed to generate an additional 5%.

The following are the staff recommendations:

- a. Mitigate the projected FY2026 deficit by prioritizing support for existing operations by removing the estimated \$900,000 enhancement for the IDFG Horsethief campground suggesting that any agreement regarding taking over operations of this property should include consideration of additional funding for ongoing operational expenses so that the facility could operate at a profit not a loss.
- b. Staff should immediately review additional revenue opportunities by raising camping and entrance fees within the current fee caps.
Chairman Beckly suggested having two or three board members meet to discuss fees. Chairman Beckly and Chuck Rody volunteered to be on the committee with Mike Roach, Amy Manning and Hugh Cooke to join in if they have time.
- c. Staff should continue looking at all options for increasing the Passport fee and work closely with the Governor's office to identify an acceptable option.

Mr. Cooke motioned that the Board approve the staff recommendation to pursue these listed items. Mr. Roach seconded the motion. The motion carried unanimously. Mr. Cook moved that we add a maximum of 2 Board members to study future fees and charges committee. Mr. Rody seconded the motion. The motion carried unanimously.

Director Update

Director Buxton thanked the board for attending the May Board meeting and the RMSPEC conference. Director Buxton updated the board regarding the Esto Perpetua Award and the JFAC spring tour.

Chairman Beckley commented about the staff and what a fantastic job they did at RMSPEC. Director Buxton responded and thanked the staff about how pleased she was with the RMSPEC Committee as well.

Ms. Manning had to excuse herself and leave the meeting.

Legislative Ideas

Seth Hobbs explained to the board that all legislation an agency is involved in must be reviewed and approved by DFM and the Governor's Office to determine consistency with gubernatorial policies, and to assess the impact on state agencies and the public. Mr. Hobbs said that all legislation bearing an agency, or agency employee, name must go through the Executive Agency Legislation System (EALS) process. Mr. Hobbs said that the timeline is as follows:

- June 14, 2024 – Last day to meet with the Governor's office and DFM on idea concepts
- June 21, 2024 – Last day to submit legislative ideas.
- August 9, 2024 – Last day to submit proposed legislation if idea is approved
- December 13, 21024 - Last day to submit legislative sponsor

Mr. Hobbs explained the staff recommendations supporting the legislative ideas.

- Update Idaho Safe Boating fire extinguisher regulation to match the federal regulation
- Update legislation to allow point of sale monies collected to be used to restock inventory in the same fiscal year.
- Codify Outdoor Recreation Fund Advisor Council (ORFAC) Director Buxton explained that this fund is in the IDPR budget that is an executive order.
- Restructure OHV user fees. Director Buxton explained that this stakeholders group is likely take as a user initiate and not executive branch.

Mr. Roach motioned that the Board update the Safe Boating fire extinguisher regulation, update date legislation to allow point of sale monies collected to restock inventory and to codify outdoor recreation fund advisor council. Mr. Cooke seconded the motion. The motion carried unanimously.

Board Comments

Chairman Beckley updated the Board that he will be on vacation June 9-21, 2024. Board member Roady said he would be on vacation from July 29th until August 7th and leave on August 10th.

Old or New Business

There was no old or new business

ADJOURN

The meeting was adjourned at approximately 11:40 AM.



Chairman Brian Beckley
Idaho Park and Recreation Board



Susan E. Buxton, Director
Idaho Department of Parks and Recreation