

IDAHO DEPARTMENT OF PARKS & RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
Quarterly Board Meeting Minutes
February 21, 2024
IDPR HQ
5657 Warm Springs Ave

Wednesday February 21, 2024
8:00 A.M. (PST); 9:00 A.M. (MST)

Call to Order - Chairman Beckley called the meeting to order and requested a roll call.

- Chairman Beckley - Present
- Board Member Cooke - Present
- Board Member Fatkin – Present
- Board Member Manning - Present
- Board Member Roach - Present
- Board Member Roady - Present

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Melanie Schuster, Bureau Chief/Sr. Project Manager
Kathy Muir, Grant Manager - Zoom
Joanna Hiller, Management Assistant
Craig Quintana, Public Information Officer
Jennifer Quinno-Miller, Human Resources Officer
Lupe Arteaga, HR Business Partner II
Heidi Burks, Contracts Officer
Joy Vega, Deputy Attorney General
Alex Adams, DFM
David Claycomb, Recreation Resource Bureau Chief
David White, North Regional Manager
Seth Hobbs, Registration & Reservation Program Manager - Zoom
Steve Martin, Financial Officer - Zoom
Chris Zajchowski, Assistant Professor/Parks, Tourism, and Recreation Ecology U of I - Zoom
Ryan Buffington, East Regional Manager
Jess Brumfield, Park Manager
Abby Rossman, P&R Ranger
Theresa Perry, South Regional Manager
Joel Halfhill, P&R Engineering Tech, Senior
Shauriar Md Arifur Rahman, UI
Alyssa Leavitt, Administrative Assistant 1, Management Services
Kathy Fatkin
Seth Hobbs, R&R Program Manager
Skylar Jett, IDBO
Nicholas Toryanski, IDPR
Allison Ginn, Forest Service

Welcome and Introductions / Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting.

Additions and Changes to the Agenda

Consent Agenda

Approval of Minutes

- November 8, 2023
- December 6, 2023

Mr. Fatkin moved to approve the minutes for both August 16, 2023, and October 2, 2023. Motion was seconded by Mr. Roach. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Director's Report

Director Buxton explained that the fall 2023 Board Meeting provided us with beautiful weather for touring Lake Cascade SP and the proposed marina site, the yurts, and the new employee housing facility at Tamarack Resort. Director Buxton was also able to tour the new accessible fishing ramp, dock and day use area at the Crown Point campground, and the refinished shelter at Big Sage. Director Buxton gave many thanks to Lake Cascade SP staff and Region Manager Theresa Perry for the well-planned tour and their beautiful work in the park.

Director Buxton reported on the highlights of the activities:

Idaho Heritage Trust Board

Director Buxton reported that on November 10, 2023, she was able to meet with the Idaho Heritage Trust Board to discuss the 2024 calendar that IDPR produces with them and the Idaho Historical Society to distribute to Legislators, the Governor's office, Constitutional Officers, and other patrons of the three entities. IDPR has a long association with the Idaho Heritage Trust and their grant program which has donated to many of our restoration projects across the State. Director Buxton stated that last fall, they awarded IDPR and Melanie Schuster, IDPR's Development Bureau Chief, \$5,000 for her restoration design and work at Old Mission SP. Director Buxton commented that we are very grateful for the Trust's partnership over the years. They were formed during the Idaho Bicentennial and hold the patent on the Idaho license plate red, white, and blue design, receiving fifty cents per plate to fund historic preservation in Idaho. Many barns you see across the state and theatres, as an example, have benefitted from the funding and restoration resources of the Trust.

Legislative Tour Fall 2023

Director Buxton stated that the Legislative Tour kicked off on November 13, 2023, in Coeur d'Alene at our North Region office which IDPR shares with IDFG. Six agencies (IDFG, IDPR, IDL, DEQ, Tax Commission, and PERSI) each had an hour to meet with Legislators and County Commissioners in the area to discuss local and statewide issues. IDPR also had our local region office parks and recreation staff attend to meet with the elected officials. They all enjoyed meeting each other and gained a better understanding of what IDPR does for their constituents and the programs that may be available for more collaboration. The meetings were held in Coeur d'Alene (11/13/23), Lewiston (11/14/23), Idaho Falls (11/20/23), Pocatello

(11/21/23), Jerome (11/27/23) and Nampa (11/28/23). Director Buxton gave a shout out to thank Hugh Cooke, Amy Manning, Mike Roach, and Brian Beckley for being able to attend meetings in their districts, it is important for elected officials to know our board members as much as possible. The Director stated that Lou Fatkin has met with legislators in his District as has Chuck Roady. Director Buxton wanted them all to know how appreciative she was of their collective willingness to reach out to legislators and other elected officials. Director Buxton stated that they reached over 50 elected officials during those trips, which went a long way to establish greater relationships across the state. The participants noted that they appreciated having the agencies in one place and the Director said they plan to do this again next fall.

East Region Managers Meeting – City of Rocks/Castle Rocks State Park

The Director attended the South Region Manager meeting at City of Rocks/Castle Rocks SP November 15-16, 2023. Director Buxton stated that Ryan Buffington and Joyce Story, from the East Region Office, did a wonderful job planning the meeting in Almo and the park staff hosted a fantastic tour of the park. Director Buxton said they toured the new Graham Canyon and Sheridan acquisitions which are already seeing visitation from park patrons. The meeting elicited lots of good discussion, innovation, and team building. Troy Elmore and Director Buxton met with Wade Vagias, the Idaho NPS Superintendent, to discuss updating the park planning and operating agreements to better integrate the new properties. Director Buxton thanked Wallace Keck for his many years leading the team at City of Rocks and his outstanding dedication to IDPR serving as the East Region Manager. Director Buxton stated that Keck retired in December 2023, and that IDPR wishes him all the best and knows he will be just as busy!

South Region Managers Meeting

Director Buxton stated that the South Region staff meeting was coordinated by the South Region Manager, Theresa Perry, and Joanna Hiller. Director Buxton said that we had an excellent turnout and discussions of many pressing topics. It is always a good time to catch up with the parks and recreation staff and get them together to exchange challenges of successes.

Quagga Mussels

Director Buxton attended meetings addressing analysis of the quagga mussel discovery in the fall of 2023 near Twin Falls. The Governor requested significant quagga mussel relief funds in his proposed budget which is going through the Legislature now. The Director expects to see some clean/drain/dry stations to be established at some Idaho boat launches and possibly within state parks in the future.

Miscellaneous Meetings

There were several meetings with the Non-Motorized Trail User Stakeholders group who are trying to help IDPR establish a sustainable funding source to address the need to maintain non-motorized trails in Idaho like our motorized trails program. The Director expects more work on this effort in the next year. Director Buxton met with Karen Kelleher, State Director

of BLM and her senior staff to identify some projects across the state that the two agencies can work on together. As an example, they discussed Formation Springs, the Owyhee Front, and the Bayhorse Townsite bridge to add outdoor recreation capacity and address mutual stewardship. Director Buxton met with Leanne Marten, the USFS Regional Forester from Region 1 and Mary Farnsworth, the USFS Regional Forester from Region 4. Hailey Brookins, IDPR's Non-Motorized Program Manager gave a report on the progress of work on the 900 mile (from Nevada to Canada) Centennial Trail which is in both regions. There was discussion on IDPR's trails programs and how we could better work together to plan the trail maintenance and utilization of USFS workstations to help get our crews closer to the trails they are working on. Troy Elmore and the Director met with the US Corps of Engineers (USCOE) at Hellsgate State Park on February 1, 2024. They discussed the Lewiston-Clarkston Regional Alliance to get stakeholders together to collaborate on common issues which would include the cities, USCOE, IDPR, LCSC, the counties, and other government and community entities. They were also able to discuss the significant effects of USCOE's delayed decisions for normal and emergency park maintenance and the need for better communication from USCOE at Hellsgate State Park, Dworshak State Park, and Lucky Peak State Park. The meeting was helpful for them to understand the delays cost IDPR revenue as well as increase construction costs, counter to the goals of the leases entered between the parties. A meeting was set up with LTC King Slack to further address these issues. Similar discussions with the Bureau of Reclamation have occurred to address housing and deferred maintenance of Lake Cascade State Park and Lake Walcott State Park. Today, JFAC recommended our budget and in it, line-item approval for the water line installation at Lake Walcott State Park and bank erosion work at Lake Cascade State Park. The Bureau of Reclamation provides funds for these projects, which is helpful to IDPR. Director Buxton said she met with the Coeur d'Alene Tribe leaders regarding our co-management of Heyburn State Park and Old Mission State Park. We have meetings to address the Onieda-Canyon project proposed by PacifiCorp and its impact on the existing Bear Lake settlement agreement to which IDPR is a party. Director Buxton said that these projects will be addressed more in the next several months.

Fee Rules

The Director stated that the IDAPA administrative fee rules that were approved by the Board last August have raised some questions at the Legislature. Historically, IDPR reviews its camping, motor vehicle, day use, program, and recreational fees and creates a fee table. Director Buxton told the Board that it can set fees within the cap table. Director Buxton said that this is an election year, and many legislators are uncomfortable raising fees, even in cap tables like IDPR's. The Director also reported that some of IDPR's new fees have been agreed to by the two germane committees. Director Buxton said that Chairman Beckley attended a hearing before the Senate Recourses Committee, and his presence was well received. IDPR will undertake some fee review, planning with the Board and interested Legislators over the next several months.

ORFAC

The Director met with ORFAC on December 22, 2023, and participated in selecting several projects to recommend the Governor's review and send to the IDPR Board. The Governor has been reviewing the projects submitted by ORFAC and should have a letter to the IDPR Board,

setting forth any of his comments, concerns, and recommendations. Director Buxton expects the IDPR Board will need to review the Governor's letter and set up a special meeting to make a final decision on the projects.

Presentations

The Director provided information that she presented to the Boise Rotary Club on January 4, 2024, regarding IDPR and Outdoor Recreation in Idaho. Director Buxton said it is always good to get out and meet with stakeholders who can give us input and support IDPR's parks and programs.

State Parks Leadership School

The Director attended the State Parks Leadership School on January 6-11, 2024, which was held at the National Training Center in Oglebay, West Virginia. IDPR had three employees that attended, Abigail Rossman (Harriman State Park), Blake Packer (Lake Cascade State Park), and Ryan Buffington (East Region Manager). Director Buxton taught classes on 21st Century Employees, Leading and Facilitating Workplace Dynamics, and team-taught Recreation Conflicts and Ethics. Director Buxton said that it is a great experience for her and our talented staff because development opportunities are a plus for our agency.

Director Buxton gave thanks to Dr. Cynthia Pemberton and her welding students from Lewis Clark State College (LC) for the benches they have installed at Hellsgate State Park. She said that Lewis Clark College also operates the paddle board concession at the park.

Director Buxton noted that IDPR's next matter before the Legislature is to finish the rules and have our budget approved by the House of Representative and the Senate before it is presented to Governor Little for signature. Director Buxton told the Board that she thoroughly enjoys her work for the Board and IDPR and that she is happy to elaborate on these and any other items the Board may want to hear about.

Park N' Ski (Winter Recreational Parking Permit Area Update

Mr. Claycomb presented that there are fourteen *Winter Recreational Parking Areas* as identified in Statute and IDAPA operating across Idaho. He said they are more commonly known as "Park N' Ski" areas and provide opportunities for non-motorized winter recreationists. Claycomb explained that the primary customers include cross-country skiers, backcountry skiers and snowboarders, snowshoers, fat tire bikers, and hikers. They are cooperatively managed by a varying combination of IDPR's Non-Motorized Trails Program, Nordic Clubs, and Forest Service Ranger Districts across the state. Claycomb said that the fee for an annual pass is twenty-five dollars (\$25.00) and the fee for a three-day pass is seven dollars and fifty cents (\$7.50). Passholders designate which area will receive their pass fee at the time of purchase. Revenue from the sale of passes funds parking lot plowing, trail grooming, map publications, and other trail improvements including signage, restroom facilities, and warming huts. Park N' Ski areas are designated in Board Policy #6080. Several Park N' Ski areas have been operating without designation in board policy, and one Park N' Ski area currently designated in board policy is no longer operational. Claycomb provided the current list of designated winter recreational parking areas which are:

1. Fish Creek Meadows
2. Brimstone/Buffalo River
3. Bear Gulch/Mesa Falls
4. Fall River Ridge
5. Mink Creek
6. Banner Ridge
7. Gold Fork
8. Whoop-Um-Up
9. Fourth of July Summit
10. Palouse Divide
11. Elk River

Claycomb also provided the proposed list of designated winter recreational parking areas:

1. Fish Creek Meadows
2. Brimstone/Buffalo River
3. Bear Gulch/Mesa Falls
4. Fall River Ridge
5. Mink Creek
6. Beaver Creek Summit
7. Banner Ridge
8. Gold Fork
9. Whoop Um Up
10. Fourth of July Pass
11. Palouse Divide
12. Hanna Flats
13. Chipmunk Rapids
14. Priest Lake Golf Course

Mr. Claycomb explained that the staff recommends adding Beaver Creek, Hanna Flats, Chipmunk Rapids, and Priest Lake Golf Course to the designated Park N' Ski area list and removing Elk River from the designated Park N' Ski area list. Claycomb said this action would bring current operations in compliance with Board Policy.

Mr. Fatkin motioned to add Beaver Creek, Hanna Flats, Chipmunk, and Priest Lake Golf Course to the designated Park N' Ski area list and remove Elk River from the designated Park N' Ski area list which would bring the current operation in compliance with the Board Policy. Motion was seconded by Mr. Roady. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Idaho Centennial Trail

Mr. Claycomb presented information on the Idaho Centennial Trail. The Idaho Centennial Trail (ICT) starts near Murphy Hot Springs, on Idaho's border with Nevada. It traverses nearly 1000 miles to its northern terminus at Upper Priest Falls, almost to Idaho's border with Canada. Trail users experience several wilderness areas, a handful of Wild and Scenic Rivers, and many

pieces of Idaho history. Claycomb said that after extensive collaboration and several opportunities for public input, the route was officially established by IDPR's board in June of 1990. He said that since its inception, few hikers have successfully completed the trail. Claycomb explained that trail conditions are challenging due to downed trees, heavy brush, deep creek crossings, and missing tread. Despite its condition, public interest in ICT is increasing. Claycomb said that in 2021, IDPR successfully lobbied for and received \$250,000 for maintenance on the ICT. So far, crews have completed over 150 miles of trail maintenance. Director Buxton asked Allison Ginn with the Forest Services to weigh in on the previous meeting they had regarding moving forward to make this successful. Director Buxton asked Alison what the reaction has been since the last meeting. Ms. Ginn said that Carol Hennesey, USFS Trail Manager from Region 1 has worked for the National Forest Service for a long time and is really leaning into the pilot project. Ginn stated that they would be interested in entering into an agreement to prioritize areas to be working on. The Nez Perce is a pilot project this year that is a good test marker on how far funding can go on the ground, what kind of challenges we are seeking on that segment. Ginn said that she does expect the Forest Service will want to be engaged on making the ICT whole. She said ways this can happen are messing through individual forest and recreational programs and would like to see some maintenance on trails that form the ICT on each forest. Director Buxton told Ginn that if we can figure out an MOU, we should do it. Ginn suggested spreading the volunteer and partner capacity out as far as possible.

American 250

Director Buxton provided information that the IDPR was invited by partner agency the Idaho State Historical Society (ISHS) to participate in the American 250 Celebration, which will be held in 2026. Director Buxton said that there are many ways IDPR can be involved in helping to promote America's 250th birthday but the primary objective is to help develop a coffee table book with ISHS and the Idaho Heritage Trust entitled *Idaho Places*. Director Buxton stated that this would share information about Idaho's state parks and historic places. It would coincide with a television series or mini-video series with Idaho Public Television (IDPTV). Chelsea Chambers is working with Alan Minskoff of the IHT and Janet Gallimore and Hanna Lore Hein of ISHS to get this off the ground. Part of the celebration was to ask Legislature for \$1,000,000 to be distributed to various agencies for their contributions. IDPR's portion is \$60,000 for the creation, printing, and distribution of the coffee table book. This money would be given to ISHS and then distributed to IDPR (and other agencies).

As of February 20, 2024, JFAC passed ISHS's \$1,000,000 request. ISHS is asking all partners to ensure their boards are apprised of this information and that they have their full support to move forward with the various proposed A250 projects. Director Buxton provided a packet from America 250 regarding the program's statement and objectives.

Ashton-Tetonia Trail Management

Mr. Zaragoza provided information regarding the Ashton Tetonia Trail in eastern Idaho and explained that it is a recreational amenity that, in the coming years, will receive a major capital improvement by paving a majority of the trail and adding other recreational amenities. Because of the project and the trail's similarities between it and IDPR's Trail of the Coeur

d'Alenes, park and headquarter staff have been working on a trail management plan to process and document all the encroachments, easements, permits, etc. This agenda item is to update the Board on that planning effort. Mr. Zaragoza introduced Abby Rossman, a park ranger at Ashton Tetonia, and Jess Brumfield, the park manager. Mr. Brumfield talked about the future of the trail. Looking at paving a good portion of the trail, the entire trail will not be able to be paved based on the money that it will cost it is 29.6 miles long. Brumfield explained that they will be having a public meeting to get public feedback on the trail. Brumfield said there is a year-round usage on the trail and keeping it maintained and pushing it forward is important. After the purchase of the Ashton Visitors Center that is in Ashton, there will be a lot of work put into it and it will eventually be opened year-round. The goal is for Abby to be housed at Ashton Visitors Center year-round. Brumfield explained that Ms. Burks had been going back and researching the easements on or next to the trail.

Ashton Visitors Center Update

Mr. Zaragoza provided information regarding the IDPR Board authorized the Director to sign the Lease Agreement with Option to Purchase the Ashton Visitors Center in May 2023. The lease agreement was signed and IDPR began operations on July 1, 2023. The IDPR staff completed its due diligence, including an environmental phase 1 report, property appraisal, and preliminary title report on December 13, 2023. Mr. Zaragoza said IDPR staff presented the offer to purchase at the to the Ashton City Council meeting the authorized purchase price was \$332,500.00. The City Council countered with a purchase price of \$350,000.00. Mr. Zaragoza said that if approved, the IDPR staff is prepared to present to the City Council on March 13, 2024. The IDPR staff recommends that the Board authorize the option to purchase the Ashton Visitors Center for a purchase price of \$350,000.00. Mr. Zaragoza stated that if the Board agrees to this, the IDPR staff will be at the Ashton City Council March meeting. Chairman Beckley asked Mr. Zaragoza if the appraisal was done in 2023 and if it was for \$430,000.00, Mr. Zaragoza confirmed it was correct.

Mr. Fatkin motioned that the Board authorize the option to purchase the Ashton Visitors Center for the purchase price of \$350,000.00, Ms. Manning seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Roady - Yes

Motion carried unanimously.

Eagle Island State Park Right-of-Way Agreement

Ms. Schuster presented information on Eagle Island State Park Right-of-Way Agreement. She explained that Eagle Island State Park's potable water supply is currently being served by two existing wells. With the construction of a new 50-unit campground, major infrastructure upgrades were planned to connect the park to a public water supply system. The initial design included installing a water line to the west of

the park to connect to the City of Eagle. Water would temporarily be provided by the existing well until the new connection to the City of Eagle could be completed. Through the design process it was discovered that the City of Eagle could not commit to providing water service to the park as there are still major improvements needed along Linder Road with no estimated time frame. The unknown timeframe has made the water supply from the existing well not temporary in the eyes of Idaho Department of Environmental Quality. Using the existing well as a permanent water supply has many problems associated with it such as the continuous water quality testing required, extensive improvements needed to the well and associated fixtures, new water rights application required with public comment, the potential for the well not meeting supply needs, and the potential for failure which could shut down the water supply for the entire park. Ms. Schuster said that working around this problem IDPR approached Veolia to see if an alternative public water supply was possible. The park boundaries lie within the service areas of both City of Eagle and Veolia. Veolia has agreed to provide water service to Eagle Island State Park. IDPR will design the water lines to meet Veolia standards and the water lines will be constructed under the Eagle Island RV Campground project. After construction of the water lines, they will be turned over to Veolia to provide water service to the park and the maintenance of the water lines will be Veolia's responsibility. The ROW is necessary so that Veolia has access to service and maintain the water lines. These water lines will only serve Eagle Island State Park. If IDPR ever decides to cancel water service from Veolia the ROW can be revoked.

Mr. Roach motioned that the Board authorize the IDPR Director to sign the Right-of-Way Agreement with Veolia Water Idaho, Inc to provide water service to Eagle Island State Park., Mr. Rody seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Rody - Yes

Land & Water Conservation Fund Project Selection

Ms. Schuster presented information on the Land & Water Conservation Fund Project Selection. The Land and Water Conservation Fund (LWCF) funding is available for immediate project use. Older LWCF funds need to be obligated so the funding cannot be reappropriated by the National Park Service (NPS) who administers the funds, as new funding comes in. Currently, Idaho has \$2 million unobligated in the LWCF program. 2024 is the year to obligate funds to a state project. While there are many IDPR projects that could use additional funding, project selection should consider the ability to spend funds quickly, such as a "shovel ready project," and the project being able to meet the extensive and time consuming LWCF prequalification process. The Development Bureau and Grants Management propose Eagle Island RV Campground as the best choice for the current LWCF funds available. Reasons include: the project is currently under construction and therefore even past the "shovel ready" stage; the project requires additional funding which could be spent within the year; the project currently includes LWCF funding so all NPS prequalification procedures have already been completed for the project; the approval process with NPS for the additional LWCF funding would just be an amendment requesting additional funding, not a new project request. As an illustration of the complex process of getting LWCF funding through the NPS approval processes, prequalification work started for the Eagle Island RV Campground in April of 2022, final NPS approval to start construction was not received until November of 2023. Schuster said the process took such a

long time that outside funding had to be brought into the project to pay for the bills that were coming in while the LWCF funding was still in the approval process.

Mr. Fatkin motioned that the Board authorize the IDPR Director to request additional LWCF funding for Eagle Island RV Campground. Mr. Cooke seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

ORFAC

Skylar Jett the Chair of ORFAC provided the board with the report on ORFAC. The Outdoor Recreation Fund Advisory Council members are:

- Chair, Skylar Jett, Idaho Business Outdoors
- Susan Buxton, Director Idaho Parks and Recreation
- Jim Fredricks, Director Idaho Fish and Game
- Dustin Miller, Director Idaho Department of Lands
- Representative James Petzke
- Gretchen Hyde, Director Rangeland Commission
- Mark Pratt, Past President Idaho Cattle Association
- Kari Kostka, Nature Conservation
- Benn Brocksome, Founder Idaho Sportsman
- Senator Dave Lent
- Laurel Sayer, Forestry Mining
- Sandra Mitchell, Motorized Trails
- Seth Griggs, Rural Counties

Ms. Jett explained that ORFAC has had 5 meetings as a group. The first meeting started out looking at criteria and scoring sheet, and a presentation on an outdoor survey that was conducted. Jett said that the ORFAC Board was trained on criteria which is similar to IDPR's grant process. The second meeting, Jett said, they had an open meeting to hear from other interested parties. The Governor's office sent out invitations which totaled about 14 people from different organizations and groups that presented that day, and they provided input to the Council on what they would like to see get done with the 5 million dollars and where they had suggestion for funding. Jett explained as a Council, they took that input and discussed projects that we would like to see and what they would like to go after. At the next meeting, they had Kathy Muir, IDPR Grant Manager, explained the grant process and how criteria and scoring were conducted. The Council then looked at some preliminary projects that had been turned into the Council and set up a proposed deadline. At the next meeting Jett said they did final projects and scoring. They had those who had turned in the projects speak to the council and go over their grants. The Council took some extra time to go over those projects and score them. The final meeting was project recommendations. A recommended funding 9 projects totaling about 4.9 million dollars which was out of 13 projects, the Council had 2 projects come in as a do not recommended, 2 that were not funded, and the remaining 9 were recommended to the Governor's office for funding.

Jett went over the projects that were recommended which included the following:

1. East Fork Rock - \$1,000,000.00
2. Henry's Lake – \$750,000.00
3. Horsethief Reservoir Management - \$2,000,000.00
4. Idaho For All - \$112,500.00
5. Aquatic Invasive Species Prevention - \$200,000.00
6. Trail Restoration - \$40,994.00
7. Cooperative Management Recreation Area - \$300,000.00
8. White Pine Heights - \$300,000.00
9. Boulder Lake Road Recreation Area - \$250,000.00

Jett said that 9 projects were recommended for a little over \$4.9 million dollars with a reserve for some of the legal fees. Jett said that she had not received the Governor's letter yet. Director Buxton and Chairman Beckley thanked Ms. Jett and Idaho Business for Outdoors for being a great partner to IDPR.

Outdoor Champion Award to Alex Adams

Director Buxton presented Alex Adams with the Outdoor Recreation Champion Award. Director Buxton explained The Outdoor Champion Award as having recognized Idahoans' love of the outdoors, which was heightened by the need to find refuge because of the COVID-19 Pandemic. Director Buxton also said that Adams saw that Idaho State Parks struggled to meet the public demand for recreation opportunities and took action to increase capacity and preserve Idaho's beautiful places. As administrator of the Idaho Division of Financial Management, Adams was uniquely positioned to identify much needed resources for IDPR. Adams received this award recognizing the historic investment in outdoor recreation and Idaho State Parks. The Board members thanked Adams for all of his support for IDPR.

Program Reports

Communications

Craig Quintana provided information in the report regarding Media, Marketing, Advertising, Outreach. Quintana provided information for the briefing materials for the Director, Troy Elmore, and Adam Zaragoza for their participation in the Legislative Showcase for the 2024 session as well. Quintana talked about the 30 second video that will be opening public service announcements for the "Ride Responsibly" campaign for Off-Highway Vehicle riding. Mr. Quintana reported on several projects advising the public about construction impacts and upcoming events. He also provided information regarding social media engagement. Quintana explained that the agency has 185,211 followers on Facebook. This is an increase of 9,262 since our last board update. The agency also has 108,705 followers on the combined Instagram accounts. The End-of-Year social media Digital Dashboard for 2023 has been completed and is available for review. Some of the highlights include:

- 1.15 million website visits.
- 7,021,758 people reached Facebook alone.
- 334,777 followers across all platforms, an increase of 71,097 since 2022. This includes an impressive 76% increase on LinkedIn and nominal increases on all other platforms, including 14% growth on Facebook, 9% on Instagram, and 14% on YouTube.

- The redesigned park-and-program guide is about to go out to print. Ward Hooper, who has been IDPR’s resident artist and creator of our park logos and posters, designed the new guide. Its focus has been expanded to include information about our rec programs, giving the public the basics on boating, off-roading, snowmobiling and nonmotorized trail use as well as the information about the parks and the activities found at each park.
- The Communications Department is helping plan the upcoming May 2024 Rocky Mountain State Park Executive Conference (RMSPEC), which rotates throughout the northwest and will be in Coeur d’Alene this year.

Quintana provided information regarding the Interpretation and Environmental Education Team who met in October 2023 at Dworshak and will be meeting again in March 2024 at Thousand Springs. The main goals of these meetings are to organize information distribution for the rest of the agency, identify resources and partnerships to stretch funding, evaluate current programming, and to plan cultural and natural resource inventories. The group is currently working on restructuring the Junior Ranger program. Their aim is to simplify the program and cut down on costs. They found a vendor at the National Association of Interpretation Conference that designs projects like these for free, which ultimately saves the agencies thousands of dollars in graphic design costs. The agency continues to leverage partnerships to expand educational programming across the state. Some invaluable partnerships include Project Learning Tree, Idaho Department of Fish and Game, Project WET, McCall Outdoor Science School, the University of Idaho, and more. Both Boise State University and the University of Idaho are hosting a course in which their main project will be interpretation within Idaho State Parks. University of Idaho’s course is focused specifically on re-doing the interpretative signage at Massacre Rocks, while BSU’s is more open-ended, and students can decide to craft a program, sign, or other interpretive resource. Chelsea developed, with the help of Lupe Arteaga, IDPR HR Business Partner II, and continues to improve upon, the IDPR Interpretation Sharepoint page, which houses a wealth of resources including pre-made programming, free/low-cost trainings, educational contacts, and the meeting minutes and agendas.

Development

Melanie Schuster provided a general update on projects by phase and by funding source. Schuster said that with more than 150 active projects the Development Bureau is busier than ever before. The active projects now total over \$95.6 million with \$85 million more to be spent in the next few years. Schuster explained that with \$15 million in additional ARPA funding anticipated next year, project funding sources for specific projects may shift around to prioritize the spending of all ARPA funds by 2026. With the use of Design-Build contracting many projects can get a jumpstart on the construction process by starting urgent elements right away that do not need significant design. Schuster said this shortens the overall schedule by being able to simultaneously build and design different parts of the project. After the initial evaluation of the historic structures at Harriman this summer, ten buildings have already been reroofed with roofing slated to start again in March. Several structures are receiving bat abatement including removal of damaged materials and seal the structures to keep bats from returning. Related to the bat abatement, many more bat boxes are being built as well as a larger bat house under direction of the Fish & Game Wildlife Coordinator to deter bats from returning to the houses. Schuster gave a shout out to Nathan Powers for doing a great job at keeping up with how much is going on at Harriman. The continued waterline breaks and sewer blockages at Heyburn State

Park exhibits how important it is to address deferred maintenance. Fortunately, with the ARPA funding available, these important infrastructure repairs can be made to prepare the park for continued operation. Schuster said that while it might seem that Erik Ryan and Lucas Wingert have a full-time job just dealing with Heyburn State Park, that is just a small part of what they are responsible for.

Fiscal

Steve Martin provided information on the preliminary second quarter financial reports for fiscal year (FY) 2024. Martin explained that much of IDPR's reporting remains disrupted by the transition to Luma and additional work is required to recreate, test, and verify new reporting tools. The information presented reflects our best effort to show our customary reports including an overview of the department's revenues, expenditures, and cash balances along with a summary of the Passport Program. Martin gave information regarding the revenue outlook for the first six months of FY 2024. Total Park revenue is down \$449,700 (5.2%) versus the prior year. Nearly all the variance is attributable to the previously discussed timing variance from June 2022 (FY 2022) that caused July 2022 (FY 2023) revenue to be overstated by approximately \$380,000. Martin explained that the passport transfers from ITD are down \$20,840 (-0.9%) versus FY 2023. He said that the year-to-date expenditures are up consistent with increases in our budget appropriation.

Human Resources

Jennifer Quinno-Miller provided information on (CEC) Change in Employee Compensation and Performance Evaluations. She said that the team is settling in and finding their stride as there is a lot going on. Some of the things they are currently working on are: preparation for the Change in Employee Compensation (CEC), statewide recruitment, prepping for the influx of seasonal employees and volunteers for the summer season, performance evaluations, policies and legislation, data validation in Luma, release of the new Incident Reporting System, job fairs, anticipating and planning for an additional member to the human resources team, working on policies, procedures, shirts, and nametags for the volunteer program, closing in on selection of new background check company, and much more.

Management Services

Adam Zaragoza provided information on major tasks; Mr. Zaragoza attended meetings with Fish and Game, IDL, and IDPR regarding staff housing concepts October 2-6, 2023 and attended the Director's project briefing on the Permanent Building Fund. Zaragoza said he spent a few days in north Idaho and attended the Trail of the CDA Commission meeting, laid out an entrance road into the new campground, and met with Board Member Rody to discuss IDPR related matters. On October 9-13, 2023, Zaragoza held a meeting to review the 60% drawings for the Lake Cascade Poison Creek Marina. General administrative duties and support as needed for the agency, on October 16-20, 2023, he discussed proposals with the North Region Manager and the Ops Administrator for possible land exchanges with IDL. Zaragoza said he finalized IDPR's ORFAC's application packets for projects, walked through IDL property around Ponderosa State Park and attended a meeting for Kokanee Cove's layout, toured the existing conditions at Horsethief Reservoir with IDPR's Natural Resource Manager, he also attended the first ORFAC meeting with the Director, and discussed a PR strategy for Heyburn State Parks marina replacements.

Zaragoza said that October 23-27, 2023, he flew to north Idaho and toured parks with IDL's Trust Land Manager for possible IDPR/IDL partnership projects. Park management staff provided the tours and did an excellent job. Zaragoza participated in interviews for the Financial Specialists position with IDPR's CFO. October 30 to November 3, 2023, Zaragoza attended the North Region Managers meeting and provided an update to the team regarding administration and ORFAC projects that were proposed. November 6-10, 2023, Zaragoza worked with IDPR's real estate manager regarding a property in eastern Idaho and attended the quarterly Board meeting in McCall, Idaho and was on the tour of Lake Cascade. In November, Zaragoza attended the East Region Manager's meeting over Zoom and attended and presented at the East Idaho Legislative tour with the Director and IDPR staff in Idaho Falls.

Natural Resources

Keith Jones provided information about meeting with professors Mary Engels and Chris Zachowski of the University of Idaho to strategize coursework for her students to help planning efforts for Palouse Prairie Habitat Restoration and Interpretation at McCroskey State Park. Jones represented the department on the Statewide Student Forestry Competition Steering Committee. The contest has a new home at Farragut State Park, which will provide fantastic opportunities for interagency cooperation and potential employee recruitment for IDPR, IDL, and IDFG. Jones' report said the timber sale to facilitate the new forestry contest stations and open a new day use opportunity for Farragut State Park is almost set up and will be auctioned this spring/summer and cut in the winter of 2024/2025, the planning stages of the next Ponderosa Pine Restoration Project in Ponderosa State Park. This sale will address the overstocked and grand-fir-dominated stand to the north of the water tower. This project will treat approximately 65 acres with the same prescription as the Meadow Marsh II sale, removing most of the shade tolerant grand fir, and restoring the stand to its historic, pre-fire suppressed stand composition of ponderosa pine, larch, and Douglas fir. Cruising and sales set up is scheduled for this summer and cutting is tentatively scheduled for the winter of 2025/2026. Jones worked with park staff at Three Island, Thousand Springs, Lake Walcott, Harriman, Coeur d Alene Lake Parkway, Lucky Peak, and Hells Gate to facilitate minor maintenance projects to remove and prune trees in their parks.

Jone's will be working with the same parks this spring and summer to address species and acquisition of replacement trees for those removed. Jones will be administering a direct timber sale to remove the trees for the new access road and utility corridor at Kokanee Cove in Ponderosa State Park, representing the department on the Environmental Coordinating Committee for the license renewal of the Pacificorps pumped storage product at the Oneida reservoir, planning a cooperative weed spray day to treat 10 acres of hounds tongue in Farragut this spring with county, state, and federal partners, and administering two new direct timber sales for Heyburn State Park, these smaller projected addressed root rot and beetle damage in this park. Jones administered one direct sale at McCroskey to address a pine beetle patch adjacent to an old treatment area, set up a reforestation project at Heyburn to prepare and replant roughly 250 acres. Jones stated that funding for the project is coming from a grant awarded to IDPR by IDL. This project will re-establish seral species on a site thinned 25 years ago that has not seen an acceptable amount of natural tree recruitment on the site due to extensive

brush establishment and the project area was treated with Herbicide this summer to prep for spring 2024 planting.

Jones is working with IDL and ITD to strategize the process of removing hundreds of dead trees along the Highway 5 corridor through Heyburn heading east towards St. Maries. These trees have all succumbed to the winter salt treatments on the highway. This project has been funded by ITD and is out to bid and is moving forward for completion by Memorial Day 2024. In cooperation with IDL, they will be burning slash piles from last spring's hazard fuels mitigation work at Winchester Lake.

Jones continues working with the parks to create their top five natural resource project priorities. This will be in alignment with the development process and will help maximize collaboration, identify, and allocate potential alternative funding sources for projects, minimize any duplication of efforts, and create complete projects that are turnkey for the parks and public to enjoy (from design/construction to restoration and re-vegetation).

Operations

Troy Elmore provided information on monthly manager meetings, weekly manager calls, participated in IDPR staff meetings, attended the IDPR quarterly board meeting in McCall and the tour at Lake Cascade State Park, he held the operations meeting with region managers in McCall prior to the board meeting, and attended the South and East Ranger Roundup at Ponderosa to discuss the housing policy and field questions. Elmore participated in Blackberry Campground site visit at Ponderosa with Development Bureau staff, park staff, and Nez Perce Tribe representatives. Artifacts were found during the electrical upgrades and Development is working with tribes on the path forward. Elmore also participated in numerous quagga mussel meetings with statewide partners and legislators. Worked with Department of Agriculture in public messaging and coordinated river access closures at Thousand Springs State Park and Lake Walcott and coordinated with IDFG and Lake Walcott staff to work with Bureau of Reclamation.

Elmore reviewed Poison Creek Marina drawings with Adam Zaragoza, Theresa Perry, and Blake Packer, park manager for Lake Cascade. Zaragoza followed up with Tamarack to share some feedback to the park regarding fuel station and parking. Elmore also met with IDPR Board snow hill concession sub-committee, Joy Vega, Theresa Perry, and Johannes Giessen to complete the updated snow hill concession contract and presented the contract to the board at November Board meeting in McCall, where it was approved for submission to concessionaire.

Elmore worked with Development to establish spending parameters for projects less than \$25k that could be handled at the parks to reduce the load on Development staff and to help get money on the ground faster. He also met with the Bureau of Reclamation to discuss the need for additional housing at Lake Cascade State Park. Elmore stated that this meeting followed a site visit, he also said they are asking for a permanent house and seasonal bunkhouse at the existing administration site near Cascade, BOR seemed supportive of the project, pending their environmental analysis. Elmore participated in South, East and North Region Manager meetings on TEAMS and attended Bruneau Dunes observatory employee night.

After the East Region meeting, Elmore toured City of Rocks and Castle Rocks State Park, experienced the new acquisition (Sheridan Property), and was able to see the potential for increased access and recreation within the park. Elmore also met new City of Rocks maintenance foreman, Michelle Jones, and park ranger, Austin Zollinger. Elmore said he met with Roger Batt, Statewide Coordinator of Idaho Weed Awareness Campaign, and Keith Jones to discuss an IDPR \$5,000 contribution to an updated weed awareness campaign to include new videos targeting OHV enthusiasts. IDFG and Department of Agriculture are making similar contributions to increase noxious weed awareness. Recreation Bureau Chief, David Claycomb, volunteered to fund the project with recreation dollars. Elmore thanked Wallace and his dedication to this agency and his loyal public service.

Elmore said he met with the Army Corps of Engineers to discuss the impact of their Turner boat ramp construction project on the Lucky Peak Marina. The Corps is moving forward with construction this fall, drawing down the elevation earlier than usual. Elmore said they informed the Corps of the impacts to our staff, visitors, and moorage lease holders.

Elmore attended the Outdoor Recreation Advisory Committee meetings with Director Buxton and listened to dialogue involving the grant projects being discussed and provided technical assistance when asked. Elmore met with IDL Director Dustin Miller, Sandra Mitchell (Idaho Recreation Council), and David Claycomb. Sandra and David were asking Director Miller to consider providing recreation opportunities for OHVs greater than 50" in width on endowment lands. This is the fastest growing segment of OHVs and has the least developed recreation opportunities.

Rec Bureau

Dave Claycomb provided a list of activities on the Boating program that have been completed with routine tasks of answering questions from the public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, and ordering of equipment and supplies. Claycomb said they hosted the annual Marine Advisory Committee meeting in Boise on January 9, representatives from 29 of the 32 county marine programs were present, as well as IDPR, ISDA, and USACE staff for a total of 56 attendees. Claycomb reported that the IDPR's performance report of the 2023 Recreational Boating Safety (RBS) grant-funded activities was reviewed and scored favorably by the Coast Guard, they trained 13 new Boat Idaho instructors during IDPR's 2024 Boat Education Safety Training (BEST) course using a newly developed curriculum. The program staff opened enrollment for the 2024 Marine Law Enforcement Academy as well as the 2024 PWC Swift Water Rescue course, taught Boat Idaho courses with IDPR partners in Canyon and Caribou counties and provided boating safety outreach at several events, reaching more than 1,000 people. On the Non-Motorized Trails program, Dave Claycomb provided a list of activities that include the following:

- Beginner snowshoe training with over 50 members of the public attending.
- Snowmobile training that was hosted by the Motorized Trails Program.
- Non-Motorized Trails Program collaborated with the County 8A Winter Grooming Program, Idaho Transportation Department, Idaho City Ranger District, Greater Boise Recreationalists, Idaho Recreation Council, and a private yurt developer to improve

plowing operations and winter parking lot accessibility at Whoop Um Up parking lot. Signs directing overnight guests to a certain area of the parking lot were installed. So far, the signs have been effective at directing users to park in the correct area of the parking lot.

- Non-Motorized Trails Program is working on an RTP grant application for new snowmobiles to maintain the Idaho City Yurts.
- The Non-Motorized Trails Program Coordinator, in partnership with the Squaw Bute Chapter of the Idaho Backcountry Horsemen, conducted a stock assessment of the yurts. The program hopes to install hitching rails and/or highlines at several of the yurts to improve summer access for stock users.
- The Non-Motorized Trails Program is developing an emergency response plan for winter closures of Highway 21.
- The Non-Motorized Trails Program developed a new interactive map of the Idaho Centennial Trail that operates in the most up-to-date software.
- The Non-Motorized Trails Program Coordinator attended a meeting about the Idaho Centennial Trail in Region 1. Region 1 of the Forest Service has committed to funding an Idaho Centennial Trail focused position through Idaho Trails Association who would lead on the ground crews, provide maintenance recommendations, and conduct public outreach for the trail.
- The Non-Motorized Trails Program Coordinator attended the Rangeland Fall Forum in Nampa.
- The Non-Motorized Trails Program Coordinator is helping to coordinate the Mountain West Trails Conference planned for May of 2024.
- The Non-Motorized Trails Program, in collaboration with the Development Department, is coordinating trail work along the Idaho Centennial Trail. The work is being completed by the Selway-Bitterroot Frank Church Foundation, Idaho Trails Association, Idaho Conservation Corps, and Student Conservation Association. The Program is planning a work schedule for the upcoming season.
- The Non-Motorized Trail Program has continued participating in Idaho's Non-Motorized Trails Initiative whose primary focus is securing a dedicated funding source for non-motorized trails. The group is currently drafting legislation that would increase the cost of the passport and allocate some of the additional funding to the non-motorized trails program.

Reservation Registration

Seth Hobbs reported that a 3% card service fee was implemented on October 11 for all card transactions. This fee is being passed on to the customers and only used to cover the amount billed to IDPR for these fees. In FY23, the card service fee billed to the department was \$284,688.29. Customers are still able to pay with cash, check, or money order for their purchases without the 3% passalong fee. Hobbs also reported on the RFP which closed on February 9, 2024. The evaluation team will be meeting on February 27-28 to grade the written proposals and again on March 4-5 for the system demonstrations. The contract will be awarded by the end of March with development starting immediately after the award. The current contract is set to expire on December 31, 2024.

East Region

Ryan Buffington provided information on staffing updates which include the following:

- City of Rocks - This quarter saw two major vacancies in the East Region. The first was the retirement of Park Manager Wallace Keck. Ryan has been working closely with Michelle Jones, the park's maintenance foreman, and rangers Austin Zollinger and Sophia Bates to keep operations running smoothly. Additionally, two new rangers at City of Rocks, Bryce Packer, and Sam Stephenson, were hired this quarter. The current staff has risen to these challenges admirably. Both the manager and the assistant manager's positions were posted quickly, and interviews have been scheduled for early February.
- Bear Lake – Once again, one ranger position has remained unfilled. Andy Stokes, the park manager, has interviewed multiple candidates for this position, but without a housing option to offer in the area, he has been unable to secure a new hire. The position will remain open for applications until the position is filled. This underscores the ongoing need for staff housing at Bear Lake State Park which is a priority for the development department.
- Harriman – One ranger position is currently open at Harriman.

North Region

David White provided concerns regarding staff shortages, increased fixed costs, and higher use, aging facilities, and equipment, and meeting ever-increasing use and opportunity demands insuring quality experiences. White coordinated monthly manager calls, assisted with the North Region OS2, Cyber Awareness Training, and reviewed Gene Day Pond project and the impact it has on TOC. White reviewed partner agreements and lease information. White conducted annual inspections with staff at Dworshak, Farragut, Hells Gate, Heyburn, Round Lake, and Winchester. He also conducted the North Region All-Staff Meeting, worked on USACOE Dworshak Lease, met with the Contractor and staff to review TOC location and building/site needs; the staff needs to review potential Farragut residence purchase; staff and realtor to assesses potential OM/TOC area homes for sale for potential park residences. White met with Coeur d'Alene Tribe and Heyburn staff to discuss and begin the process of changing agreements and developing plans for upgrading the Chatcolet Marina.

South Region

Theresa Perry provided information on the following:

- The new LUMA system continued to require additional staff training time and support. Park staff are now able to see operation budget balances and allocations, which is an important step. However, viewing the same information for seasonal balances, especially with expenditures, is a complex mix of information. Extracting budget information from LUMA is extremely difficult, which necessitates staff to continue to track seasonal expenditures through spreadsheets and individual calculations.
- Parks started a new program with the development bureau to complete maintenance projects under \$25,000. Park managers will work with the region manager and designated development bureau construction manager to determine priorities and follow requirements for managing the contracts and projects appropriately. This Surplus Minor Maintenance Program will provide the funds needed to complete many smaller scale, long overdue projects.

- Continued work with park staff and development bureau regarding details of several projects in the region; for example, the Eagle Island campground, the Three Island history center audio visual system, and employee housing priorities. Employee housing efforts included meeting with the Bureau of Reclamation to discuss the NEPA requirements for building housing at Cascade. Also started this quarter is the ISP housing project located within Three Island Crossing.
- Continued to have almost weekly operations conference calls with the other region managers and the operations chief, as well as site visits and regular communication with park managers throughout the south region.
- A south region all-staff meeting was conducted at the end of November. A variety of topics and training were completed during this valuable time which provided all staff the opportunity to share operational trends and solutions to challenges, review policy, and meet with fellow staff.
- Provided support to parks for the south and east region Ranger Roundup. This important training was hosted at Ponderosa State Park in October and covered topics such as communication, maintenance skills, natural resource management, and networking opportunities for ranger staff.
- Continued to provide support and direction to the IDPR CEO (compliance enforcement officer) team as it began reviewing the CEO policy. One of the important topics being discussed is the policy related to body armor. Staff comments regarding this topic will be collected and summarized in January.
- As a result of the discovery of the invasive quagga mussel in the Snake River in September, staff worked with IDFG and Department of Agriculture to close the Thousand Spring units of Niagara Spring, Crystal Springs, and Box Canyon for several weeks. The closures were lifted in mid-December. It was also determined that the downstream recharge intake for the lakes at Bruneau Dunes should not be impacted by this finding.

Lou Fatkin's Retirement from IDPR Board

Chairman Beckley and Director Buxton presented Lou Fatkin with a Certificate from the Governor and a plaque for his service on the IDPR Board for 5 years. Board member Fatkin provided invaluable insight, leadership, and support for IDPR staff and guests. Director Buxton praised Mr. Fatkin's encouragement and attention to detail as an inspiration to her and the IDPR staff to continue to provide world class parks and recreation in Idaho.

Old/New Business

There was no old or new business to report.

Public Comment

The Chairman asked for public comment. There was none.

Executive Session

Mr. Roach moved that the Board convene in executive session pursuant to Idaho Code § 74-206 (b) and (c), to move into Executive Session to evaluate a public officer and to discuss the acquisition of real property not owned by a public agency; to discuss pending litigation, (f) to, respectively, evaluate a public officer, to discuss the acquisition of real property not owned by a

public agency, and to communicate with legal counsel for the public agency to discuss the legal ramifications or legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Motion was seconded by Mr. Roady. The Chairman called for a roll call vote on the motion.

- Chairman Beckley - Yes
- Board Member Fatkin - Yes
- Board Member Cooke - Yes
- Board Member Manning - Yes
- Board Member Roach - Yes
- Board Member Roady – Yes

Motion carried, and the Board commenced the Executive Session at 2:01 PM.

Action Items from Executive Session

The Board resolved out of Executive Session at 2:25 P.M. No decisions were made.

There being no further business, the meeting was adjourned at approximately 2:29 P.M.



Chairman Brian Beckley
Idaho Park and Recreation Board



Susan E. Buxton, Director
Idaho Department of Parks and Recreation