IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Special Meeting
Idaho Department of Parks and Recreation Board
5657 Warm Springs Ave
Boise, ID 83716
March 13, 2023
10:30 A.M. MT

Zoom Meeting Link:
https://us02web.zoom.us/j/82499136101?pwd=TnFjSFNIMUZIemhFOUhGcDNuQU45dz09

Meeting ID: 824 9913 6101
Passcode: 807270

MINUTES

Monday, March 13, 2023

Call to Order - Chairman Beckley called the meeting to order at 10:30am and requested a roll call.

- o Chairman Beckley - Present
- o Board Member Cooke - Present
- o Board Member Fatkin - Present
- o Board Member Manning - Present
- o Board Member Roach - Present
- o Board Member Roady - Present

Also present during all or portions of the meeting either in person or on the phone were the following individuals:

- o Susan Buxton, Director
- o Tami Iasonides, Management Assistant
- o Chris Zajchowski, Assistant Professor/Parks, Tourism, and Recreation Ecology U of I
- o David White, North Region Bureau Chief
- o Keith Jones, Natural Resources Manager
- o Craig Quintana, Public Information Officer
- o Dave Claycomb, Rec Bureau Chief
- o Joy Vega, Deputy Attorney General
- o Steve Martin, Financial Officer
- o Wallace Keck, Park Manager
- o John Seely, Park Manager Dworshak State Park
- o Debbie Hoopes, HR Officer
- o Phoebe Wallace, Program Supervisor
- o Chelsea Chambers, Public Information Specialist
- o Melanie Schuster, Development Bureau Chief
- o Seth Hobbs, Registration and Reservation Program Manager
- o Bryan Griggs, Project Manager

Welcome and Introductions / Chairman Beckley and Director Buxton

Chairman Beckley and Director Buxton welcomed everyone to the meeting. Director Buxton introduced Amy Manning, Chuck Roady, and Hugh Cooke as the new Board members.

Additions or Deletions to the Printed Agenda

The Chairman asked if there were any additions or deletions to the printed agenda. No changes requested.

Overview of the Agency

Director Buxton spoke about the new Board members' appointment and the confirmation that would happen that afternoon. The Director gave an overview of some of the items the Board needed to be familiar with; red name badges to be worn at the Capitol, timesheets and processes. Director Buxton explained that IDPR's Board is a governing Board and why that is significant. The Director gave a brief background on IDPR, reviewed the organizational chart as well as gave an overview of current legislation and budget. Director Buxton gave all staff in attendance an opportunity to introduce themselves and give a brief description of their department and duties.

Effective Boards, Meetings, and Relevant Laws

Director Buxton provided a PowerPoint presentation on Effective Boards, Meetings, and Relevant Laws.

Elect Vice-Chair

Chairman Beckley requested that the Board elect a vice-chair. Mr. Roach nominated Lou Fatkin for the position as a Senior Board Member as a good resource for all with great knowledge.

Mr. Roach moved to elect Lou Fatkin as vice-chair of the IDPR Board. Motion was seconded by Ms. Manning. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried.

Dworshak State Park Lease No. DACW68-1-23-02

Director Buxton provided background information on the Dworshak State Park lease and asked the Board to approve the lease and authorize her to sign.

Mr. Roach moved to approve the Dworshak State Park lease No. DACW68-1-23-02 and authorize the Director to sign. Motion was seconded by Mr. Roady. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion.

- o   Chairman Beckley - Yes
- o   Board Member Cooke - Yes
- o   Board Member Fatkin - Yes
- o   Board Member Manning - Yes
- o   Board Member Roach - Yes
- o   Board Member Roady - Yes

Motion Carried.

Mr. Roach moved to adjourn the meeting. Motion was seconded by Mr. Fatkin. The meeting was adjourned at approximately 12:15 PM.

Chairman Brian Beckley
Idaho Park and Recreation Board

Susan E. Buxton, Director
Idaho Department of Parks and Recreation