

IDAHO DEPARTMENT OF PARKS & RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”

Special Board Meeting

December 6, 2023

IDPR Headquarters

5657 Warm Springs Avenue

Boise, ID 83716

Joanna Hiller is inviting you to a scheduled Zoom meeting.

Topic: Special Board Meeting

Time: Dec 6, 2023, 1:00 PM Mountain Time (US and Canada)

Wednesday, December 6, 2023

1:00 P.M. (MST) 12:00 P.M. (PTD)

Call to Order - Chairman Roach called the meeting to order and requested a roll call.

- Chairman Beckley – Not Present
- Board Member Cooke - Zoom
- Board Member Fatkin – Zoom
- Board Member Manning - Zoom
- Board Member Roach - Present
- Board Member Rody - Zoom

Also present or on Zoom during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Craig Quintana, Public Information Officer
Joanna Hiller, Management Assistant
Joy Vega, Deputy Attorney General
David White, North Regional Manager
Sheldon Kelly – Idaho State Police
Abby Delmas, Brocksome & Associates

Welcome and Introductions - Chairman Beckley and Director Buxton

Chairman Roach and Director Buxton welcomed everyone to the meeting.

Memorandum of Understanding (MOU) Idaho State Police & IDPR Three Island State Park

Adam Zaragoza reported that on June 28, 2021, Director Buxton, and Colonel Kedrick Wills from the Idaho State Police (ISP) proposed to the IDPR Board a partnership housing project that would benefit both agencies. Primarily, the housing project is for ISP troopers to be stationed within Three Island State Park. Since June 2021, ISP has been working with the Department of Public Works (DPW) on designing a prefabricated house. ISP/DPW have completed the design and are ready to begin construction, weather permitting. This item requires Board action on an MOU with Idaho State Police. A summary of the MOU is outlined that ISP is financially responsible for all development costs, after completion, ownership of the

building will be transferred from ISP to IDPR, IDPR will provide regular maintenance to the building since the asset will be owned by IDPR, IDPR and ISP will enter into a lease agreement for ISP personnel, ISP will bear any and all conversion costs for utilizing Land and Water Conservation Fund, (LWCF) property. It is recommended that the Board approve the Memorandum of Understanding and authorize Director Buxton to sign the agreement between IDPR and ISP.

Board Comments

Board Member Huges talked about the Idaho Trails Association workshops.

Amy Manny was excused and left the meeting prior to the Executive Session.

Executive Session

At 1:05 PM Mr. Roach moved that the Board convene in executive session * Under authority of Idaho Code 74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

(b) "To consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public-school student."

(c) "To acquire an interest in real property not owned by a public agency."

- Executive Session* - **Action Item**
 - (b) Personnel
 - (c) Interest in real property

Action Items from Executive Session

Mr. Roady moved to motion to authorize a letter of intent to be signed by the Director to continue to acquire the Bear Creek property and continue with due diligence. The motion was seconded by Mr. Fatkin. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion.

- Chairman Beckley – Not Present
 - Board Member Cooke - Yes
 - Board Member Fatkin - Yes
 - Board Member Roach - Yes
 - Board Member Roady - Yes
- Motion carried.

The meeting was adjourned at 1:49 P.M.

There being no further business, the meeting was adjourned at approximately 3:10 P.M.



Chairman Brian Beckley
Idaho Park and Recreation Board



Susan E. Buxton, Director
Idaho Department of Parks and Recreation