

IDAHO DEPARTMENT OF PARKS & RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Board Zoom Meeting

Idaho Department of Parks and Recreation

5657 Warm Springs Ave

Boise, ID 83716

April 11, 2022

AGENDA

Monday, April 11, 2022

Call to Order – Chairman Beckley called the meeting to order at 2:01 PM. The Chairman requested a roll call.

- Chairman Beckley - Present
- Board Member Fatkin - Present
- Board Member Black - Present
- Board Member Doman - Present
- Board Member Roach - Present
- Board Member Eastwood - Present

Also present during all or portions of the meeting either in person or on the phone were the following individuals:

Susan Buxton, Director
Troy Elmore, Operations Division Administrator
Adam Zaragoza, Management Services Administrator
Melanie Schuster, Interim Bureau Chief/Sr. Project Manager
Tami Iasonides, Management Assistant
David White, North Region Bureau Chief
Keith Jones, Natural Resources Manager
Theresa Perry, South Region Bureau Chief
Craig Quintana, Public Information Officer
Debbie Hoopes, Human Resources Officer
Seth Hobbs, Registration & Reservation Program Manager
Joy Vega, Deputy Attorney General
Steve Martin, Financial Officer
Amanda Harper, Department of Financial Management
Nate Fisher, Office of the Governor

Mr. Fatkin requested to change the agenda and move the FY23 Employee Compensation Plan Approval agenda item up first for time consideration.

MOTION: Mr. Fatkin moved for unanimous consent from the Board to change the agenda and move the FY23 Employee Compensation Plan Approval agenda item to the beginning of the meeting. Motion was seconded by Mr. Black. The Chairman called for a vote on the motion. Motion carried unanimously.

FY23 Employee Compensation Plan Approval - Action Item - Director Buxton & Debbie Hoopes
Director Buxton and Ms. Hoopes reviewed the CEC Plan with the Board. Legislature approved a 3%

ongoing salary increase for all permanent positions, which was implemented six pay periods early, and a \$1.25 per hour increase for each permanent employee, to be distributed based on merit with flexibility as determined by agency directors. IDPR received an additional 2% equity increase for permanent staff which will address equity and compression issues with IDPR as well as equity with other state agencies. The additional 2% equity appropriation and the \$1.25 based on merit has been submitted to DHR and DFM in draft for review. IDPR needs approval from the board prior to final submission. We would like to request that board grant approval today based on the draft with the understanding that any changes would be at the direction of DHR and DFM before final approval and implementation. We are requesting to implement this part of the plan four pay periods early.

MOTION: Mr. Eastwood moved to approve the FY23 Employee Compensation Plan as presented with the understanding that there will be minor modifications driven by DHR/DFM prior to final approval and implementation. Motion was seconded by Mr. Fatkin. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Leading Idaho Projects Discussion - Information Only - Melanie Schuster

Ms. Schuster provided background information on IDPR's ARPA appropriation of \$20,000,000 and the proposed plan to utilize the money for maintenance backlog and Capital needs. This appropriation is the first installment of an overall capital investment package of \$45 million spread over the next 4 fiscal years. Ms. Shuster went over the highlights of the proposed project list, which is a blend of capacity improvements to the IDPR system as well as beginning to address the maintenance backlog.

HQ Lease Termination, Bond Payment and Quitclaim Deed - Action Item - Director Buxton

Director Buxton provided background information on the headquarters property, bond payment and quitclaim deed and explained the details that led to staff recommendation to authorize the Director to sign Notice of Termination of Leases and accept and record the Quitclaim Deed from the Idaho State Building Authority.

Mr. Roach moved to authorize Director Buxton to sign and deliver the *Notice of Option to Terminate Premises Lease and Facilities Lease* to the Idaho State Building Authority, and to authorize the Director to sign and deliver any amendments or other related documents that she determines are reasonable and necessary, and to accept the signed *Quitclaim Deed* from the Building Authority and record it with Ada County. Motion was seconded by Mr. Black. The Chairman asked for further discussion, hearing none, the Chairman called for a roll call vote on the motion as it involves real property. Motion carried unanimously.

- Chairman Beckley - Yes
- Board Member Fatkin - Absent
- Board Member Black - Yes
- Board Member Doman - Absent
- Board Member Roach - Yes
- Board Member Eastwood - Yes

Executive Session * - Personnel Decision - Action Item

Mr. Black moved to go into Executive Session under Idaho Code 74-206 (b) "To consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public-school student." (c) "To acquire an interest in real property not owned by a public agency." (f) "To communicate with legal counsel for the public agency to discuss

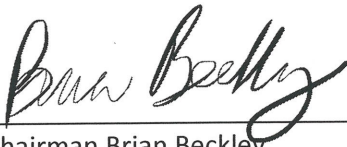
the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.” The Chairman called for a roll call vote.

- Chairman Beckley - Yes
- Board Member Fatkin - Absent
- Board Member Black - Yes
- Board Member Doman - Absent
- Board Member Roach - Yes
- Board Member Eastwood - Yes

Open Session

The Board resolved out of Executive Session by unanimous consent. A decision was made to hold a Board meeting on April 21, 2022, at 2:00 PM (MT).

Mr. Eastwood moved to adjourn the meeting. The meeting was adjourned at 3:46 P.M.



Chairman Brian Beckley
Idaho Park and Recreation Board



Susan E. Buxton, Director
Idaho Department of Parks and Recreation