

NORTH REGION QUARTERLY REPORTS JANUARY – FEBRUARY – MARCH 2022

MISSION: To serve North Idaho Park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public’s investment and the natural resources.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Manage operations and opportunities to ensure quality experiences and resources are provided and enhanced.

Primary Issues and Concerns

1. Staff Shortages
2. Minimal budgets increased fixed costs, and higher use.
3. Aging facilities and equipment
4. Meeting ever-increasing use and opportunity demands insuring quality experiences.

NORTH REGION SERVICE CENTER – DAVID WHITE

- Participated in and completed on-line supervisory academy, the CdA Chambers Natural Resource Committee Meeting, Statewide CIP Meeting, IDPR Board Meeting
- Coordinated various OM/TOC issues as the new Manager transitioned into the position, development of updated Self-Pay Envelopes and internal review
- Discussed CIP projects with staff and NR Development staff
- Assisted with finalizing several TOC encroachments issues: Woods/White Deeds, Maki/Munoz Crossing, Kootenai Electric Utility Lease, City of Wallace Special Use Permit, South Fork Sewer District Utility Lease
- Conducted Round Lake interviews and hired new Ranger, assisted with Farragut, Old Mission, and Trail of the CdAs Park Ranger interviews and with NR OS2 interviews
- Developed and submitted Avista CdA Parkway annual O&M invoice
- Assisted with Krempasky-Smith recreational residence repairs, and Trailer Lease wastewater seepage issues, TOC Wasley legal request to reinstate lease with legal counsel
- Conducted NR Manager’s Conference Call
- Coordinated and hosted CEO Refresher Training to include defensive tactics and Illegal Drug Identification and Response
- Participated in: Annual Spokane River Recreation Avista meeting to discuss status and projects, ARPA project discussions, reviewed Lozano Counter Claim, provided input on next steps in the process
- Gave an IDPR/Economic Impact presentation to the Idaho Tourism Bureau as part of the “Our Gem Speaker” Series
- Met with PHD to discuss the Farragut volunteer site project and wastewater disposal
- Reviewed various TOC encroachments and reviewed Shoshone Camp as a potential future state park, toured Heyburn’s wastewater treatment system with staff and private engineers

NR MAINTENANCE CREW

CDA Parkway:

- Nothing to Report

Dworshak:

- Worked on Signs for the park

Farragut:

- Worked on Signs for the park
- Worked with Brooks to build a storage box for Farragut VC
- Talked with Adam Zaragoza and Lucas about new volunteer sites septic system
- Talked with Errin about sign order and volunteer lane sewer project

Hells Gate:

- Nothing to Report

Heyburn:

- Nothing to Report

McCroskey:

- Worked on Signs for the park

North Region Office:

- Replaced spoil board on CNC machine
- Helped Dave Ross from F&G fix sander so he could sand icy parking lots at region complex
- Coordinated with David about upcoming projects for this year
- Fixed broken pipe on air shop air compressor and added new tank gauge
- Spec'd out new crew truck and new equipment trailer for the B-7 list
- Utility Craftsman gave his 2-week notice on 2/22/2022 and his last day was 3/2/2022
- Changed out planer and jointer knives in woodshop

Old Mission/TOC:

- Worked on Signs for the park
- Cut rusted parts off Parish house handrails and welded new pieces on
- Primed and painted all new wood for Parish house steps
- Installed all new wood and handrails on steps
- Delivered and installed Parish house steps

Priest Lake:

- Worked on Signs for the park
- Loaded avalanche beacon tester and snowmobile stuff for Jenny to take back to PL
- Bought materials and built new cabinets for Schaefer cabin

Round Lake:

- Worked on Signs for the park
- Made plugs for the table boards

Winchester:

- Worked on Signs for the park

OHV/Boating:

NR Qtrly Brd Report Jan-Feb-Mar22.Doc121

- Helped Nate get stuck rims off OHV truck so snow tires could be installed
- Took delivery of signs for Sam

NR OFFICE STAFF

- Increased sales and questions about OHV Registration as it seems DMV has started issuing lifetime plates, when boats with go to 2+ yr registration and reciprocity with other states as summer approaches
- Interviewed candidates for Office Specialist 2 position
- Planned and executed CEO Training event including order new and replacement equipment for Park Rangers and staff
- Trained Alisa on additional responsibilities to help fill in until new Office Specialist 2 is hired
- Completed Cyber Security Awareness training
- Helped facilitate several zoom meetings for the parks
- Started the planning for the NR All Staff Spring Meeting with David
- Arranged and coordinated distribution of new maps and visitors guides for the upcoming season to the NR parks
- Continued to troubleshoot and work on the WDOL License Plate Search project

COEUR D’ALENE LAKE PARKWAY – LIZ PALFINI, PARK MANAGER

Customer Service

- The Eagles are gone but visitation has stayed steady (trail counters show 4789 along Silver Beach and 5986 along Higgens Point) but funds received show that the boat launch is slowing down.
- Parkway \$3739.58 in July, \$1762 in August, \$1564 in September, \$705.00 in October, November \$154.00, \$122 for January and December, \$326 in February and \$1942.50 in March

Park/Program Usage

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- February and March saw steady day use visitation with local runners, walkers and families getting outside on nice days
- The Eagles are gone

Staff Training

- All Field Staff attended weekly safety meetings.
- Liz attended CEO training in Boise and online Supervisory training
- All staff attended a Mental Health Awareness training presented by Idaho Department of Health and Welfare Region 1 Behavioral Health Mobile response team
- All staff attended the CEO refresher training held at the NR Office 5-7 March

Strategic Plan Actions

- The Parkway is ready for spring.

- Ranger Ryan Reed is working on dock maintenance projects as well as other wear and tear issues due to increased summer usage.
- We are looking at future educational partnerships to help enhance the visitor experience at Parkway. We partnered with the CDA library to implement a story walk at Higgens point installed on April 14 and look forward to changing it out to a new story in the Spring

DWORSHAK STATE PARK – JOHN SEELY, PARK MANAGER

Customer Service

- The Freeman Creek Entry station is closed for the season
- Big Eddy office hours and registrations are now by appointment only due to a lack of staff
- Registration sales are picking up a little with the 2022 stickers now available

Park/Program Usage

- Traffic counter numbers were down but it appears with the ice-covered road they may not have been registering all of the vehicles
- Total reservations for January 5
- Big Eddy lodge had no reservations for January and February
- Osprey and Camus Loops are the only camp loops open
- Cabins are still open and able to be reserved, 5 reservations in January and 6 reservations in February

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- In 2021 management developed a comprehensive weed management plan for the park, focusing on esthetics, noxious weed mitigation, recreation access for disc golf controlling multiflora rose, and infrastructure preservation controlling woody plants in the sewage lagoons and along Three Meadows Road.
- In October the slash piles along the fire line were burnt and in November the slash piles were cleaned up and re-piled for further burning in the spring
- Dworshak received two snowmobiles from north region headquarters

Staff Training

- Manager John Seely attended four webinars in January to gain 12 credits towards renewing his Pesticide applicators license, Vegetation Mgmt R & P, Forestry, Turf and Landscape, and Greenhouse and Nursery.
- Manager John Seely and Ranger Jake Davis attended CEO Refresher training at the North Region office March 5-7

Strategic Plan Actions

- Repairing infrastructure issues helps to fulfill Objective 5: To Be Good Stewards of the Resources and Assets Entrusted to IDPR.

- Grant for replacing the failing secondary water supply lines was granted and the engineering has begun. Work continues with the park water line replacement.
- The park is nearing completion of a fire break along the western boundary of the park fulfilling Performance Measure 3.1.2 to improve fire safety within our parks, a culvert and fill dirt will be needed to finish this project.
- Seely developed a long range weed management plan for the park, helping to meet Objective 5 subcategory of quality natural resource management in our parks, implementation will begin in the spring of 2022 pending a new USACE lease being signed.

Park Manager’s Narrative

- Visitation was slow in January and February. Usage slowed down at Freeman Creek with hunting season ending on December 1st.
- Traditionally the park has maybe one or two reservations for the month of January and February. This year and last year have seen a change with increase in reservations. Advertising cabins on social media will hopefully continue this trend.
- Both snowmobiles were needed this month to gain access to Three Meadows.
- There were many trees down throughout the park due to another snowstorm.
- Big Eddy marina was towed farther offshore due to the rapid decrease in reservoir elevation. The USACE helped adjust the marina, while the park boat is being worked on.
- Evaluations were finished this month. With the help of Managers Nathan Blackburn and Charlie Chase I was able to write evaluations for the first time with little trouble.

FARRAGUT STATE PARK – LIZ PALFINI, PARK MANAGER

Customer Service

- We are down to a skeleton crew at the visitor center
- Jodi working on restocking park store and building displays with storage for summer
- Reservations look good but slower than normal. Some of the Canadians are booking even with the fee increase.

Park/Program Usage

- First Day Hike – 9 adults (2 miles)
- Free Ski day – 75 people
- Athol Sunrise Preschool- 3 programs- 45 kids total (combined) (15 at each event)
- Community Library Network 15 people total

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	1	48
Jr. Ranger Programming	0	0
School Programming	2	64
Special Events	6	258

Staff Training

- All Field Staff attended weekly safety meetings.
- Liz attended CEO training in Boise and online Supervisory training
- All staff attended a Mental Health Awareness training presented by Idaho Department of Health and Welfare Region 1 Behavioral Health Mobile response team
- All staff attended the CEO refresher training held at the NR Office 5-7 March

Preservation of Natural, Cultural, and/or Historical Resources

- Beetle outbreaks of both western pine and ips are causing concerns for the resource within the park and a re-evaluation of future resource work.
- Future resource plans are now focused on addressing the salvage and work in areas that have been impacted by the beetle outbreak.
- The future parking area next to the Brig Museum has been cleared.

Strategic Plan Actions

- In January and February all day use areas were open. Only Thimbleberry is open for camping.
- Rangers were busy grooming the winter use trails and managing the snow and then planning for Spring clean-up, cutting hazard trees and organizing gear for spring.
- Work has completed to convert Buttonhook campground into a day use space. Fire rings have been removed and tables have been reconfigured. Signs will be updated this winter. We will be looking at improvements for that area in the next year.
- Thimbleberry reconfigured to help accommodate the traditional 50 person or less buttonhook group camp visitor-partitioned into 4 smaller campgrounds that can be rented individually or in combination
- Work is in progress renovating the Museums archive room and archive office continues-improvement will allow park staff to better protect the museum's collection as well as provide access to researchers who want to view what we have.
- Work on the Junior Ranger Station has also added colorful murals to the walls and enhanced the visitor's space.

Park Manager's Narrative

- January was an ice month and February was a wet month. We are seeing great visitation and busy weekends.
- The non-resident fees are hitting hard – We are getting questions like “Seriously \$14 just to go snowshoeing.” But rarely do hikers walk out.
- So far, our camping revenue is holding steady compared to other years. We are selling out-of-state annual passes but much slower than past years. Which is a good indication the increased fees aren't harming reservations.
- At this point we can see the increase in MVEF revenue from last year this time. July thru January total MVEF revenue is up to \$310,718 which is on track to beat last years total and has already beat revenue totals for 2018-2020.
- The renovation of the West side of Residence 5 has been completed and we will continue on to the East side and the kitchen and the exterior.
- Process of formalizing a park wide emergency plan-combining all hazardous materials information as well as utility locations for interagency communication during emergencies.
- Retail sales are being impacted by supply shortages-haven't been able to restock since the beginning of the summer due to the lack of product availability. With loss estimated at about \$20,000 each month in retail sales.

COEUR D'ALENES OLD MISSION STATE PARK – WILL NISKA, MANAGER

Customer Service

- Mission and Visitor Center open, and additional staff brought on to help with maintenance

Park/Program Usage

- Use has significantly decreased all quarter with 4774 total traffic count
- New counters were installed at the beginning of January.
- Counts are as follows:

- VC: Jan-156/Feb-216/Mar-186
- Exhibit: Jan-49/Feb-139/Mar-66
- Video: Jan-82/Feb-189/Mar-48

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	Tour/Program =	
	DVD =	
	Exhibit =	
Jr. Ranger Programming	Books = 4	4
	Badges = 4	
	Patches =	
	Certificates = 0	
	Programs =	
School Programming	Schools = 1	25
Special Events	Wedding = 1	
	Mass =	

Preservation of Natural, Cultural, and/or Historical Resources

- Replaced stairs on the Parish House
- Replaced plastic in the attic of the Mission
- Removed 2 pack rats from the Mission
- The Coeur d' Alene tribes fire program dropped two hazardous trees in the cemetery that may have taken out several headstones

Staff Training

- Attended CEO Refresher training March 5-7 at NR Office
- Staff completed Cyber Security Training
- Park Manager and AA completed supervisory academy

Strategic Plan Actions

- Strategic Plan Objective: 5 – Be good stewards of the natural resources artifacts and assets entrusted to IDPR
- Action Item 6: Create reproductions of a Scotch Cap, Bandolier Bag, and Medicine Bag for display within the Sacred Encounters Exhibit to replace returned loaned artifacts
- Strategic Plan Objective: 1 – Provide different and unique outdoor experiences. 2 – Provide improved park visitor and recreation customer experiences. 5 – Be good stewards of the natural resources artifacts and assets entrusted to IDPR
- Action Item 7: Create and develop a Traditional Food/Bird/Butterfly Garden in the north Visitor Center planting bed
- Comments: Completed. Daily monitoring continued

Park Manager's Narrative

- Current challenges include parking and lack thereof, lack of staff, site security, and lack of staff housing
- Fielded numerous phone calls and emails regarding scheduling of weddings, school visits, and special events
- Hobo Data Loggers not consistently working, needing to be constantly reset to record needed info
- Connectivity and computer issues hindered staff in completing their work duties

- Ranger spoke with Madden Media about being interviewed for the new video
- Updated Knox Box contact information with local fire department
- New ranger hired

TRAIL OF THE COEUR D'ALENES – WILL NISKA, MANAGER

Customer Service

- Staff dealing with COVID leave
- Minimal staff on trail
- Removing trees as needed

Park/Program Usage

- Wallace – Jan-1745/ Feb-1514/ Mar-1994
- Harrison – Jan-541/ Feb-133 / Mar-1501
- Enaville – Jan-1941/Feb-1432 /Mar-1750
- Kellogg – Jan-869/Feb-767 /Mar-1272

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	1	

Staff Training

- Nothing to report for quarter

Strategic Plan Actions

- Strategic Plan Objective: 2 – Provide improved experiences for park visitors and recreation customers. 5 – Be good stewards of the natural resources, artifacts and assets entrusted to IDPR.
- Action Item 4: Work with local birders, Audubon group and interested people to update the bird checklist for the Trail. Working with contacts to find interested volunteers.
- Strategic Plan Objective: 1 – Provide different and unique outdoor experiences. 2 – Provide improved experiences for park visitors and recreation customers. 5 – Be good stewards of the natural resources, artifacts and assets entrusted to IDPR.
- Action Item 5: Assess all Interpretive Exhibits within the park. Developing forms for record.
- Strategic Plan Objective: 6 – Be good stewards of the funds entrusted to IDPR.
- Action Item 7: Work with HQ staff to determine feasibility of corporate sponsorship for an advertising billboard. Work with HQ staff, and local chambers to determine and develop marketing strategy through social media. Updates/corrections to trail map for social media sites completed. Funding secured for trail marketing through local chambers and tourism.

Park Manager’s Narrative

- Current issues/challenges include unknown park boundaries and property lines, lack of staff to complete maintenance duties, lack of park housing, and unauthorized motorized vehicle use on the trail due to lack of sufficient access controls.
- Connectivity and computer issues hindered staff in completing their work duties.
- Director and Management Assistant met with staff to discuss lease documentation/ filing

- Manager received South Fork Sewer District’s encroachment application for Nine Mile Sewer project in Wallace and attended pre-bid meeting for the project
- Manager received Avista’s encroachment application for Gap Rock/ Backwater Bay in Cataldo then made a site visit with Avista for a potential new encroachment
- Fielded numerous calls and emails regarding concessions

HEYBURN STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Customer Service

- Customer service needs consisted of processing cabin lease invoices and assisting customers with registration needs on an administrative level and snow removal and facility maintenance on a field level

Park/Program Usage

- Park use was minimal, but we did see a 7% increase from this time last year
- There were a handful of camper cabin reservations and day use consisted primarily of hikers and usage on Trail of The Coeur d’Alenes

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	1	40
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- The chimney at a park ranger house across from the maintenance shop was rebuilt by a historic mason after a chimney fire
- The initial design meeting for the Rocky Point Lodge rehabilitation project was held in July. The goal for the facility to be reopened to the public for the 2022 peak use season.

Staff Training

- Kris Sneve took 17 hours of continuing education to maintain his EMT license and completed his AHA CPR recertification and is close to completing his EMT-B recertification
- Nick Longobardi attended and completed CEO training in Boise

Strategic Plan Actions

- Nothing to report for quarter

Park Manager’s Narrative

- Dealing with problems with the wastewater treatment plant occupied a great deal of staff time. After one foot of snow followed by nearly an inch of rain and 45-degree temperatures the wastewater plant was overwhelmed and the transfer pump unable to keep up with flow.
 - After several weeks trying to resolve the issue of overflowing settling ponds, a vacuum truck came and cleaned the lines between lagoons, removing a large blockage of solids causing part of the problem.
 - High flow also resulted in needing to transfer from storage lagoon 1 to storage lagoon 2, but the large transfer pump continued to develop leaks despite multiple welding attempts. Emergency replacement parts are ordered at around \$30,000.

- The dampener on the transfer pump was replaced. After turning the pump on, other parts failed, and replacement parts were ordered in the amount of about \$13,000. These parts were received at the end of March
- Park staff worked on a variety of projects, from remodeling of a ranger house restroom to reorganizing and improving the shop.
- Management worked on development needs, lease management issues, and staff evaluations
- Replacing the Chatcolet restroom is still on hold due to supply chain issues.
- Courtney Davenport hired an interpretive seasonal to run weekly programs during the peak season and assist in organizing the interpretive inventory that was removed from Rocky Point Lodge, as well as putting older programs into an easily accessible electronic form
- The pilings at Chatcolet boat dock are leaning and breaking after the winter thaw. We are waiting to hear back on estimates to get those fixed.
- Hawley's Landing campground was cleaned up and water turned on to open 4/1/22.

MCCROSKEY STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Customer Service

- January, February and March customer service needs were near zero with extensive snow throughout the months causing access to be nonexistent

Park/Program Usage

- Inability to access the park has resulted in an effective closure of all facilities in December with the only use coming from the occasional snowmobiler in Jan, Feb and March.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Idaho Department of Lands and Natural Resource Program Manager, Keith Jones, are managing the Pine Beetle sale in the northern portion of the park, with work beginning during the month of march
- A serious pine beetle infestation has instigated the planning of an emergency resource project to stop their spread
- The Northern Sky Sale logging began in November and is continuing

Staff Training

- Nothing to report for quarter

Strategic Plan Actions

- Nothing to report for quarter

Park Manager's Narrative

- The timber management project Northern Sky Sale was finalized with roads completed and logging operations carried out through the quarter. Currently in the clean up phase of the project
- Park use was near zero with the roads snow covered and staffing was minimal

- Pine Beetle Sale was sold to Wadel Logging in St Maries, ID, began in March and is on going

HELLS GATE STATE PARK – CHARLIE CHASE, PARK MANAGER

Customer Service

- The marina store, operated by Snake River Adventures, is closed for the winter
- The Lewis and Clark Discovery Center was open from 9:00 a.m. until 5:00 p.m., seven days a week
- Jack O’Connor Center lost a couple of volunteers and is now closed on Mondays and Tuesdays but open the rest of the week Wed-Friday, 10:00-4:00 and Saturday-Sunday, 1:00-4:00

Park/Program Usage

- January’s usage figures decreased in some areas and increased in others compared to December’s, and February’s usage figures increased, except for the marina. March usage also increased but percentage fell since both Birch and Cottonwood campgrounds were opened on the 1st.
- Aspen Campground is the only campground available until March of 2022
- Full hookup sites had a occupancy of just over 19 % this month compared to 18% in January
- Electric sites were booked just over 29 % of the time, compared to 6% in January .
- The marina has only two moorage docks available and slip rental dropped to 18%. Only one shelter was reserved. Aspen Campground is the only campground available until March of 2022. Over half the sites have just electric, 2-17, while the rest has heat tape on the water spigots to prevent freezing, 18-30

Program Services

- Experiential programs - zero
- Interpretive programs – one. Maple syrup making workshop.
- Jr. Ranger programs – January: 2 booklets, 2 attendees - February: 5 booklets, 5 attendees – March 14 booklets, 14 attendees
- School Programming -zero
- Special Event – 3 – Hells Canyon Disc Golf Tournament, the Edge of Hell Fun Run and Hells Canyon Archers Sagebrush shoot

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	1	12
Jr. Ranger Programming	21 booklets	21 attendees
School Programming	0	0
Special Events	3	700

Preservation of Natural, Cultural, and/or Historical Resources

- Most of Aspen, Day Use, and Cottonwood areas are raked of leaves

Staff Training

- Park Rangers attended Ice Rescue training at Winchester Lake State Park

Strategic Plan Actions

- Nothing to report for quarter

Park Manager’s Narrative

- Just over 500 stickers for boats, snowmobiles, PHV and Invasive Species were sold during the month of Jan
- Rangers kept busy in February fixing several water spigots in Aspen campground that froze due to the heat tape and/or electrical receptacle failing. But repair was quick and returned to normal within the day.
- Three special events occurred during February. Hells Canyon Disc Golf Club tournament with 95 participants. Seaport Striders Edge of Hell Fun Run with about 103 runners participating. Former park ranger Gretta Hodapp making maple syrup from scratch. She tapped the trees in the park and demonstrated how to boil the sap down to delicious maple syrup with Twelve participants.

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Customer Service

- The remodeling of White Pine restroom is ongoing, staff dug out restrooms to get ready for painters to complete work
- Uptick in visitors with improvement of weather
- Challenges with volunteers cancelling due to illness and/or gas prices being higher, costing more for them to get here than previous seasons, about half of the positions need to be filled

Park/Program Usage

- Good snow throughout this season meant more individuals enjoying our groomed recreational trails
- Annual free ski and snowshoe day was held January 8th with several great sponsors and a great turnout of individuals to explore and enjoy the park
- Weather has been getting nicer as of late so shifting to groomed trails being finished for the season
- No ice on the lake around Indian Creek this season saw us having more boats launching, popular catch was Mackinaw Trout
- Weather is progressively getting nicer, and more visitors are walking through the park

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	2	43
Special Events	2	250

Staff Training

- New Employee Nate assisted with special event of snowshoe tours
- Lonnie completed Supervisory Academy on Feb 22nd
- Staff attended 20hr CEO refresher March 5-7

Strategic Plan Actions

- Remove hazard trees when snow is melted and area surrounding trees is safe

Park Manager’s Narrative

- Annual free ski and snowshoe event had several wonderful sponsors, including Priest Lake Nordic club, infinity café, and Priest Lake Pet Rescue. Was noted to be a well-organized event by those in attendance
- Working on reorganizing the shop at Indian Creek, hiring seasonals and volunteers for the season as well as, ordering supplies and maintenance manuals
- Volunteers who have been hired are canceling with reasons ranging from high gas prices to health issues, we are still searching to fill these spots

ROUND LAKE STATE PARK – MARY MCGRAW, PARK MANAGER

Customer Service

- Park staff provided regular updates to phone and web services to keep customers informed of operational changes for the current season
- Visitor Center hours have been reduced for the off season

Park/Program Usage

- Visitors have been using the trails and day use areas to fish, hike and walk dogs
- Campers have arrived back to the park this month and usage during the week has been noticeable over spring break week

Program Services

- Winter Tracks by Friends of Scotchman Peaks Wilderness group presented: Two programs in January, Two programs in February, One program in March

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	7	253
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Awarded RV Grant to fund: Installation of defined living pads for each campsite Vegetation management plan to enhance camping experiences in the fall and upcoming year
- A volunteer has been working to open the trails and provide better views of the lake and surrounding area by limbing and cutting leaning trees to get them to the ground.

Staff Training

- New ranger attended CEO training in February
- Manager and one ranger completed annual CEO Refresher training in March
- All staff completed Cyber Awareness training in March
- Manager completed Supervisory Academy in March

Strategic Plan Actions

- Working on installation of defined living pads at each campsite and vegetation management plan as provided by the RV grant

Park Manager’s Narrative

- Started planning process for FY 2023 budget
- Manager participated in the all staff zoom meeting as well as the north region manager conference call

- Park staff worked to get a new internet service up and running, AT&T firstnet, ITS, & Cradlepoint tech support are working through the process to make all system compatible
- Manger training new ranger on Park and Department policies and procedures
- Manager spent time completing and submitting LSAS, Work Plan, performance Evaluation, and fiscal planning reports
- Manager has been working with development on ARPA project planning (Treehouses)
- We have been taking many phone calls regarding the nonresident fee increases, people making reservations think the system is over charging and call us for an explanation of what is going on. A considerable amount of time is spent explaining the fees increases to walk in / nonresident campers. Staff has spoken with many potential campers that left the park due to the nonresident fee increase. We have been getting questions from Idaho residents, who want to bring their out of state friends camping, how to get their friends a reduced camping fee
- Manager is working with SOLE and other community members (the Native Plant Society, Bonner County Gardeners, high school science classes) to start the pollinator Garden planning
- Manager has been working with Friends of Scotchman peaks to coordinate the winter tracks program at the park
- We are starting to plan to participate in the City Nature Challenge for 2022
- Manager has worked with the local radio station (KRFY) to record, via zoom, “community conversations” program to promote State Parks winter activities
- Working requests for shelter reservations and with local schools for group field trip requests for some time in May
- Trail maintenance and clean-up is ongoing with the removal of winter equipment now that the spring season is here

WINCHESTER LAKE STATE PARK – STEVE KUSKIE, ASSISTANT PARK MANAGER

Customer Service

- Parking lots have been clear, so there is access to all winter areas again
- Phone calls have steadily increased with inquiries about the upcoming season and registrations have been steady

Park/Program Usage

- Appaloosa Loop: no use Jan & Feb but usage in March was up 3%
- Tamarack Yurt: averaged usage: 43% Jan, 35% Feb and 40% Mar. Feedback has been Tamarack is preferred this time of year because it has a microwave and the other yurts do not currently
- Snowberry, Lodgepole and Ponderosa: averaged usage: 33% Jan, 22% Feb and 27% Mar

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	N/A	N/A
Interpretive Programming	0	0
Jr. Ranger Programming	N/A	N/A
School Programming	Self-Guided	
Special Events	N/A	N/A

Preservation of Natural, Cultural, and/or Historical Resources

- IDL is burning the remaining beehive piles at the end of March, early April. This will complete the thinning project in the park’s entrance area, planning a broadcast burn in that treated area in April as well.

- Approval was given by IDFG to further the pre commercial work on WLP and more thinning/ground burns within WLSP. Walk-through meeting is scheduled in April with IDFG, IDL and Park staff
- Will also participate in a MCH fir beetle eradication effort thanks to funding from IDL
- A continued thinning/burning plan from IDL has also been approved by IDFG. This is a multi-year effort to return the entire WLP area to its historical Ponderosa Pine Sahara. Plan comes with identified burn intervals to keep WLP and WLSP on track for years to come

Staff Training

- Park staff attended Ice Rescue training in January
- Park manager finished Supervisory Academy and Park Ranger meet with Interpretive Team in Boise in February
- Park staff completed Annual Cyber Security training and attended annual CEO refresher in March

Strategic Plan Actions

- Providing new interpretation programs – We want to incorporate a wider variety of programming this season. This will hopefully include an array of interpretive offerings
- We are excited to be the Nations latest Winter Wildlands Alliance Snow School site. Ranger Beth has been in contact with their director, based in Boise, and has laid out the foundation for Winchester to be the newest site. She is beginning to contact local educators and hopes to get a few participants this season.
- Increasing revenue – Our overall visitation is on the rise
- We currently offer the senior discount which coupled with an annual pass, significantly decreases the amount of money the park sees from those visitors. An observation made this season was folks were staying here for other reasons than the discounted rate. It was a perk, not a deciding factor to stay.

Park Manager's Narrative

- Ice fishing was very popular this winter season, park staff completed ice rescue training 29 January to ensure they were prepared for any issues. There are a lot of new folks trying this sport so it has local rescue folks a little worried
- Starting to gear up for summer season, we have filled our seasonal and host positions. Staff start date has been scheduled to begin earlier this season to prepare as reservations have been slated to start earlier this season as well

NATURAL RESOURCE MANAGEMENT PROGRAM – KEITH JONES

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Quarterly Program Report

- Cutting and hauling is complete on the Northern sky timber sale in McCroskey State Park. Slash and debris piling will continue as the weather allows. Piles are scheduled to be burned this fall. All improvements (14 miles of brush clearance and 10 miles of new gravel, and 2 new gates) to skyline drive built into this sale are complete. This project has selectively removed approximately 2.3 million board feet of over stocked shade tolerant tree species on 128 acres and generated roughly \$600,000 in revenue for the McCroskey endowment. The Road brushing and seral tree species planting on the site were included in the contract work and will help improve safety and access to the park, while also creating a more historically representative fire included forest stand.
- The “Park Beetles” timber sale at McCroskey was sold in February and is already 60% cut. This project is a direct response to a Western Pine beetle epidemic and will facilitate beetle infested tree removal before beetle emergence in the Summer. Right of way agreements were created and signed with Park neighbors of the sale to maximize harvest and hauling efficiencies and address a complete treatment at one time, as the neighbors will address their infested trees simultaneously. This Project is treating 234 acres of Ponderosa Pine heavily infested with Western Pine beetles and overcrowded Douglas fir, removing approximately 2.5 million board feet resulting in a Ponderosa/ Douglas Fir stand of 30 – 45 trees per acre, more representative of a fire adapted stand that historically dominated the site. The site will be replanted with Ponderosa Pine and western Larch within 5 years of harvest. A byproduct of this salvage project will be \$380,000 for the McCroskey endowment.
- Completed work with the Southern Idaho Timber protection assoc. to put together a comprehensive prescribed burn plan for Ponderosa State Park. This process will allow the Park to manage their “fire adapted” Ponderosa Pine

stands in as natural state as possible as we mimic historical fire intervals to manage the competing vegetation on the managed sites in the park. The first phase will be conducted in the MeadowMarsh II restoration project area where we will burn the remaining piles in the area as well as broadcast burn 1 unit (7acres) in the project area this Spring.

- Working collaboratively with Idaho Fish and Game, IDL and the Nez Perce tribe at Winchester Lake State Park. The group, through IDL was awarded a grant to mechanically and hand treat hazard fuels and competing vegetation on an additional 30 acres in the park on Ponderosa Pine sites that were thinned two decades ago. The grant will also allow us to work our prescribed burn plan on two units in the park.
- Organized Douglas fir Beetle pheromone application days at Farragut, Winchester, Heyburn and Round Lake, and Ponderosa State Parks. This project will apply pheromone pouches on 600 acres to protect Douglas fir trees in these Parks that were supplied through a grant from IDL. Thirty professionals from 6 agencies participated in the first application day at Farragut.
- Set up and in process of administering a small salvage sale at Farragut State Park, in response to a localized Western Pine beetle outbreak next to the Snowberry campground.
- Met with IDL to begin reworking the existing MOU for our shared forester positions, as well as the interagency MOU.
- Exploring options and opportunities to reestablish native plant communities or less water dependent landscapes in and around the developed areas at Bruneau Dunes State Park.
- Continue working with the Parks to create their top five natural resource project priorities. This will be in alignment with the development process and will help maximize collaboration, identify, and allocate potential alternative funding sources for projects, minimize any duplication of efforts, and create complete projects that are turnkey for the Parks and public to enjoy (from design/construction to restoration and re vegetation).
- Park Projects funded by the IDL Western states fire grant and the Landscape Scale Restoration grants have begun. These grants will fund on the ground hazard fuels mitigation for prioritized Parks and wildfire preparedness, planning and visitor education to the tune of \$480k. These projects are scheduled to be completed this fiscal year:
 - Working with Ponderosa Park staff, SITPA, Idaho Firewise and IDL Payette office to create a “fire adapted Park” interpretive trail to showcase the

lessons and values of restoring and maintaining the natural fire adapted Ponderosa Pine stands that are found in the park.

- Harriman State Park Forest stand delineation / natural resource management plan.
- Hazard fuel and slash management work on the MeadowMarshII timber sale at Ponderosa State Park. This project will use grant funds to treat slash and fuels created during the cutting portion of the timber sale. All remaining small diameter Grand fir will be hand cut a scattered. Currently all slash from the sale has been accumulated and piled.

**SOUTH REGION QUARTERLY REPORT
JAN- FEB-MAR 2022**

MISSION: To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

SOUTH REGION SERVICE CENTER – THERESA PERRY, SOUTH REGION BUREAU CHIEF

- Continued monitoring of region operating and seasonal budgets as well as budgets for the south region office.
- Work with OPS to finalize SR budget requests for FY24 (CIP, equipment needs, classified, OPS, and seasonal)
- Continue working with park managers on creating new opportunities with limited resources.
- Continue working with parks for new programming, special events, new potential partnerships, and new and returning concession opportunities.
- Continue agency policy reviews and discussion. Staff is working closely with the agency's Attorney General representative and Risk Management to ensure concession documents are accurate and meet the needs of the state.
- Continued monitoring of many development projects across the region.
- Continue to work closely with the Lake Cascade Park manager and executive staff regarding the details (i.e., terms and conditions, operational requirements) for the two marina concepts at Lake Cascade.
- The new entrance station at Bruneau Dunes is now functional, this long-needed project provides a safer work location for staff, improves fee compliance, and provides a convenient access point for visitors.
- Seasonal recruitment has again proven to be a challenge across the region; however, increased wages have been approved to help with the process. Filling volunteer positions has also been difficult as the fuel prices are impacting the travel plans of this critical staff. Filling permanent vacancies seems to be an ongoing process as staff move around or leave the agency.
- Visited south region parks and participated in Idaho Free Winter Access Day in January and providing an interpretive program with community partners were all completed this quarter.
- Approved an interpretive program with community partners.
- Worked closely with the East Region manager, the SE Administrative Assistant, and park staff in successfully planning, attending, and implementing the new CEO training and the 20-hour refresher training. Later this year the region managers and the six member CEO team will meet to begin reviewing the CEO policy, training and equipment needs and review the outcomes of a CEO survey provided to field staff in March.
- The Bruneau Dunes park manager, operations chief, and region manager discussed and determined a valid approach to managing observatory programs and use of the telescope as the Covid related concerns continue to lower. This was especially important for the health and safety of observatory volunteers.
- Parks continued to provide great, safe service throughout the winter, and continued working on various maintenance projects.

- We continue to have weekly operations conference call with the region managers and operations chief. We have also resumed monthly manager's conference calls, combining the south and east regions, which provides an opportunity to share trends, resources, and solutions.
- All annual performance evaluations were reviewed and submitted.
- Although Lucky Peak is anticipating a short boating season marina slip renewals have been sent to moorage customers. The forecasted drought is and will likely continue to impact park operations and the visitor experiences.
- IDPR will hold an open house at Eagle Island State Park on May 12, 2022, from 4:30 to 6:30 p.m. to brief the public on plans to enforce requirements that dogs be on leash while in the park. For many years, off-leash dogs have been allowed at the park. The proposed change, supported by IDAPA 26.01.20.175.09, responds to a tripling of the number of dogs in the park in recent years – and an increase in dog-related incidents, which has decreased safety for park visitors. The open house presentations will outline the reasons to enforce the dog-on-leash rule within the park. Also being presented are important visitation, use statistics, and trends in the park. Comment sheets will be provided for those in attendance and for those accessing the information online. Comments will be accepted until May 26, 2022.

BRUNEAU DUNES – BRYCE BEALBA, MANAGER

Customer Service

- All campgrounds, showers and restrooms were opened on time for spring break, and both camping and day use were very busy.
- Visitor center entrance remains at a maximum of 12 visitors as of March but as numbers decrease, we will consider removing this limit.
- We have installed new fee payment signs and hope the increased visibility will increase compliance.
- Our new kiosk is in use and is a welcome change for seasonals who once stood at the entrance sign collecting fees in the sun.
- We will work with ITS and development to install Wi-fi to the new kiosk.
- Yankee Machinery has completed the observatory refurbishment project. It was determined that a single motor system is causing excess wear, so they are figuring the expense of an additional motor along with installation cost.
- The camera installation project at the Steele-Reese building has had some more minor delays and completion will be pushed again into April.
- Based on a recommendation from equestrian campground users we have installed a day-use road around the campground corrals so the riders can park their horse trailers around the pens to protect their horses from wind.
- We established building capacities for the Steele-Reese Education Center to ensure proper ingress and egress, which resulted in a 20-person capacity decrease. This will impact attendance for the shows this season as we anticipate a lot of interest and can likely fill all our available seats with just campers. We have been getting word out through social media, phone messages, and visitor contacts.
- We are looking into an online ticket system for programs at the observatory modeled after the Bear Lake parking reservation system which may require board approval. We hope the system will allow visitors to secure tickets to the program prior to driving to the park and finding that we are sold out.
- We are coordinating with an Airstream volunteer group who plan on camping in the park. They would like to perform a service project to build trailhead kiosk signs for our three main areas.

Park Usage

- The Visitor Center had 254 visitors in January, 443 in February, and 2990 visitors in March.

- Warmer temperatures toward the end of February brought more visitors than previously seen. Camping remained sparse, but day use increased.
- All area schools held spring break during the same week this year, bringing large crowds for both camping and day use.
- Sandboarding was very popular this month with 443 boards rented out.

Program Services

- Our park interpreter came back to work early so we could have interpretive programs for the spring break weekends and will return in April for her full season duties.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming	8	72
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- The irrigation well has been repaired. We will need to replant two campgrounds and the observatory lawn due to dead grass. This may take several seasons given our limited irrigation capacities and the frequency of watering needed to germinate new seed. We have requested an additional well to be drilled to supplement our irrigation (CIP list item). Our intention this spring is to focus on germinating seed in Eagle Cove as it suffered the most loss from the well failure. We will also seed the other two areas and hope rainfall and limited irrigation will grow some new grass. The Observatory lawn will be sprayed with herbicide early to eliminate the weeds that came in last season, then it will be reseeded.
- Cows from the neighboring grazing allotment are frequently in the park. So far, they have damaged numerous site markers and signposts. Fence repair requests are on the CIP list. We will likely need to survey the boundary before repairing or building fences. The rancher has been responsive to come herd the cows out and is willing to help build fence line.
- Moderate temperatures later in March allowed us to begin spraying for invasive weeds.
- We’ve begun creating a longer-term landscaping plan for the park.
- Increased arsenic levels in the well are a concern. We are looking into filtration systems for the areas used by staff as DEQ has determined visitor access is under the threshold required for treatment. We have also bought water filters for our campground hosts to use in their trailers.
- Numerous trees in the Broken Wheel campground were removed, most were Russian Olives that have shown to have shallow root balls and are susceptible to windthrow.

Staff Training

- Both rangers have continued studying for their Aquatic Herbicide applicators license or Arborist certification.
- All CEO qualified staff attended the CEO refresher in Boise.

Strategic Plan Actions

- We have attended the Mountain Home Travel and Tourism meeting via Zoom.
- Numerous park improvements are planned or have begun, including the visitor center parking lot, an additional telescope, existing telescope upgrades, and a new observatory parking lot. Funding is being sought for additional projects such as the Small Lake viewing platform, an additional irrigation well and HVAC replacements at the Steele-Reese building.
- “New” docks (repurposed from another park) and ramps are to be installed in early Spring.
- The Kiosk is completed and in use.

Manager’s Narrative

- The wage increases for seasonals created more interest in the positions than seen in the past and we have hired a full staff for the upcoming season.
- We are seeing a big increase in schools inquiring about visits and group use permits.
- Park astronomers have made significant progress on the Dark Sky application. We have reached out to the International Dark Sky Association for guidance on submission of the application. Due to a significant increase in applications and interest they are behind schedule. We hope to have the certification in place for the 2023 opening of the new observatory.
- The addition of the new telescope will necessitate an increase in seasonal employee funding as we will need to hire at least two part time astronomers. We may be able to attract interns hired through the NASA grant at Boise State University.
- We have begun discussions with BSU regarding a scientific conference to be held here in June. The portion of the conference relative to Bruneau is to study sand and wind movement in the park in order to predict environmental conditions on Mars relative to future rover and planetary expeditions. As part of the project BSU will be installing and donating a weather station that will benefit the park as well as their study. There may also be an opportunity to partner with BSU to provide interns at our observatory.

EAGLE ISLAND – MATT COOPER, PARK MANAGER

Customer Service

- The number of visitors requesting shelter reservations for the summer has increased tremendously.
- We opened restrooms and turned-on drinking fountains in March.

Park/Program Usage

- Police K-9 training continued to use our fields and outbuildings for training and Eagle Fire Department continued to use our lake to conduct ice and cold-water rescue training.
- Strong visitation for the quarter, especially on weekends was noted. Gateway Parks’ tubing hill reservations were concentrated on the weekends with good usage during the Christmas break.
- Special Events this quarter were the Pulse Endurance Runs and Treasure Valley Disc Golf Tournament.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events	2	257

Preservation of Natural, Cultural, and/or Historical Resources

- We continue to have graffiti and break-in vandalism to our slaughterhouse building and graffiti on the dormitory outside walls. We continue to paint over the graffiti and board/tin up window and door access points.
- Continued to patrol the Park’s historical buildings and look for damage from vandalism.



Staff Training

- Park Staff attended new CEO training and attended refresher training.
- Park staff have an interest in water rescue training which would be good for permanent and summer seasonal staff.

Strategic Plan Actions

- Working with City of Eagle on our trails master plan.
- Working with Sheriff's Department regarding bike patrols at Eagle.

Manager's Narrative

- Spoke with Mike Dimmick from Boise Flood Control about the north channel wash-out area. He will give us an estimate on the cost to repair the damaged area.
- Met with our shaved ice concessionaire to update agreement and receive payment.
- Met with our farming lease representative to update agreement.
- Working with Skip from the Civil War Volunteers to host their annual event again this year in May. We continue to talk with other event coordinators including Disc Golf Tournaments, K-9 Tacking events, Aaron Butler Memorial Purple Heart Runs, and other cross-country events.
- Assisted Ada County Deputies with two investigations (vehicle burglaries and a possible battery/assault).
- Both main sewer lift station pumps are failing and now having electrical control box issues. Staff must physically look into sewer vault and manually turn on sewer pump daily. We continue to work with Development and pump contractors to replace pumps and control box and are currently waiting for an estimate.

- Continued to work with Development on replacing the main wood walking bridge into the park. The materials have been ordered.
- Met with Dane Weber to finalize the new paddle board concessionaire contract.
- Gateway Parks' snow hill operation closed on March 27.

LAKE CASCADE – BLAKE PACKER, PARK MANAGER

Customer Service

- Plowed parking areas served as central location for snowmobilers to park and access the winter trail systems in our areas. We are also evaluating potential opportunities to provide additional access points and parking for visitors.
- Grooming for Nordic skiing concluded for the season early in March, due to lack of adequate snowfall.
- Staff worked on ideas to mitigate congestion issues at the park's access points at Blue Heron, Van Wyck, Boulder Creek, and Poison Creek.
- During the first part of March, day use was consistently at or near capacity. Visitation later decreased due to poor snow conditions and warmer weather.

Park/Program Usage

- With lower temperatures throughout January and February, the park saw a significant increase in use from visitors seeking ice fishing opportunities. All winter parking areas were at, or over capacity. Cascade's reputation as a productive ice fishing experience, especially for yellow perch, continues to bring visitors from across the U.S. and Canada.
- Anglers continued to access the lake for fishing in March, but visitation dropped significantly during the second half of the month due to warmer temperatures and several days of windy conditions which made the ice less stable.

Program Services

- Park staff in partnership with IDFG and private partners developed a Trout in the Classroom (TIC) program that allows visitors to observe the life cycle of trout. This program provides an opportunity for visitors to learn about trout food sources, anatomy, habitat, reproduction, and the life cycle. We are also considering providing an educational opportunity for the Cascade After School Program and other schools in the community.
- Worked with local partners including Tamarack Resort, Cascade Aquatic and Recreation Center, Horizon's Lifestyle and Education Team, and Cascade Nordic Club to hold the Idaho Free Winter Access Day on January 8. We experienced a good turnout with an estimated 70 participants for this event.
- Worked with Idaho Sled Dog Challenge event planners and Cascade City and Valley County representatives to organize the 2022 Idaho Sled Dog Challenge that took place January 29 through February 3. Park staff assisted with traffic and parking control to mitigate safety issues. This event had an estimated 800 attendees and spectators over the course of the event.
- Two separate, two-day ice fishing tournaments were held in February: Tackle Tom's Cascade Cup and Wildland Firefighter Foundation tournament.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events	3	900

Preservation of Natural, Cultural, and/or Historical Resources

- Park staff conducted thinning and hazard tree mitigation in the Buttercup boat ramp and Bureau of Reclamation office area.

Staff Training

- Staff attended and successfully completed DHR’s Crucial Conversation Training, Supervisory Academy, and Snowmobile training.
- Staff attended and successfully completed the full IDPR Compliance Enforcement Officer training and the CEO Refresher training.
- Training needs identified: Reservation System Training, Interpretive Training, Compliance Enforcement Officer Training (Full 80 Hour Course), First Aid and CPR, Snowmobile Training, Avalanche Awareness, DHR Supervisory Academy, DHR Crucial Conversations, DHR Crucial Accountability, IDPR Cyber Security Training, and IDPR Respectful Workplace Training.

Strategic Plan Actions

- Staff worked with development on the Crown Point and Blue Heron projects, addressing design and NEPA document details.
- Worked with development and the Bureau of Reclamation to address timelines associated to the completion of the Crown Point and Blue Heron projects.
- We also worked with development on Sugarloaf pumphouse door repair, boat ramp repair, and the dock anchor system repair; along with boat ramp repair at Van Wyck.

Manager’s Narrative

- Recruitment and interviewing of seasonal employees and volunteers are ongoing. The lack of housing and affordable housing is a significant limiting factor for recruitment of seasonal employees and a limited number of applicants are available. All seasonal positions in the park are being sought.

LUCKY PEAK – SURAT NICOL, PARK MANAGER

Customer Service

- All units are pets off leash until May 1.
- Lake at Spring Shores was frozen over for a time this winter and no boating was possible. By the end of February though, the lake was ice free.
- Moorage renewal contracts were sent out in March.

Park/Program Usage

- Visitation was above average at Discovery and Sandy Point in March, with heavy usage on disc golf course.

Program Services

- Sandy Point hosted a one-day disc golf tournament in February with about 90 golfers braving the elements.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events	1	90

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Manager and staff attended a conference concerning local refugees.

- Manager helped to put on the new CEO training and CEO refresher and staff from the park attended respective trainings.
- Ranger attended Certified Interpreter Training at the Boise Watershed Project and a Teachers Workshop training at City of Rocks. She was able to gain more knowledge in interpretation and network with a wide variety of other agencies and exchange experiences.

Strategic Plan Actions

- Staff networked with local refugee assistance and settlement organizations at BSU, and we are looking to do joint activities at Lucky Peak.
- Weekly meetings continue with the Race to Robie Creek committee.
- Monthly meeting with Southern Idaho Sailing Outreach on sailing academy

Manager's Narrative

- Concession agreements at Spring Shores and Sandy Point were set for review from the AG's office.
- Manager was a guest on two local radio programs (Radio Rescue and The Kevin Miller Show). He talked about IDPR, activities at Lucky Peak, and being safe while recreating.
- Big shout out to the staff at the east region office for their tireless efforts helping put together CEO training. We could not have done it without them.
- Another shout out to Matt Cooper for his help in CEO training and sharing his experiences.
- Staff continue to plan the First Time Adventurers event for June. We have lined up an impressive array of organizations, businesses, and volunteers.
- Staff has established a partnership with Woodlab a local company specializing in custom tables, bar tops, and other items. We will be working with them on raising funds for the park.
- Manager is working with Adam Zaragoza and ITS on upgrading the IRS system. This will definitely be a work in progress.
- Manager conducted mock interviews at Idaho City High School as part of our community outreach.

PONDEROSA – MATT LINDE, PARK MANAGER

Customer Service

- This winter we had more seasonals working which helped us to provide much better customer service and better collection of MVEF and the winter use fee. This should continue through the spring. We plan to have entrance kiosk staffed this summer as well if we can get a few more seasonals hired.
- Our visitor center remained open this quarter at least five days a week and sometimes six or even depending on availability of staff.

Park/Program Usage

- Nordic use was in full swing through January and February. Mostly skiers and snowshoers visited the park, but we occasionally had folks that wanted to sled down the small hill behind the visitor center. Our weekend crowds kept our parking lots full and sometimes maxed out with use into overflow lots.
- Most March users were still skiing or snowshoeing even with lower snow levels, and we even had a few walkers and bikers. Nordic program wrapped up on March 23 with little snow left.

Program Services

- Free ski day went smoothly this year with just over 250 people attending the event. Covid probably kept the numbers down, but it worked just fine as we filled the parking lot and had some vehicles parked in overflow.
- Roots Forest School was the only program in the park this quarter.
- A group of Treasure Valley Community College students came to the park, and we gave them a presentation.

- Trout Unlimited held their quarterly meeting at the park.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming	118	1387
Special Events	3	276

Preservation of Natural, Cultural, and/or Historical Resources

- We are trying to throw together a ranger roundup that occurs in the fall to help with the Meadow Marsh 2 natural resource project
- We met with Southern Idaho Timber Protective Association (SITPA) in February to hash out a burn plan for the Meadow Marsh 2 project. We are also continuing with plans to do some chainsaw thinning in the N.W. Passage campground in spring and are working on thinning 40 acres of regen in a section that was treated in 1997.
- No movement of the fossil display that is planned for the visitor center as we are waiting on funding sources for this to become reality.

Staff Training

- Staff training included: new CEO training, CEO refresher, and an online Excel class.

Strategic Plan Actions

- Working with development to continue utility upgrades in the Blackberry loop of the campground, to fix the shed that collapsed in 2021, and to build a storage facility to house all the linens for the deluxe cabins.

Manager’s Narrative

- The snow floor still is a concern on our plowed roadways as our machines aren’t capable of scraping the roadway down during snow events. As the snow softens, we get large ruts which make driving straight very difficult and can be dangerous.
- We are working the development bureau to get two cabin floors replaced. Wolf and Fox are the two cabins under construction.
- A combination of higher wages and putting out ads in many places has helped us to gain four seasonals for the maintenance crew and four for the office crew for this upcoming summer. As with all summer seasonals we will not truly count on them until they are here and ready to work on their first day, but we are in a different spot now that we have some people interested in working.

THREE ISLAND – NITA MOSES, PARK MANAGER

Customer Service

- The visitor center was open 63 days YTD and 441 hours YTD, and we will be open 7 days per week in April.
- We had a few seasonal employees start in March including maintenance aides and an entrance kiosk aide.
- The entrance kiosk opened on March 15.
- The park opened for peak season on March 16. However due to limited staffing we had limited showers and restrooms open.

Park/Program Usage

- The Oregon Trail History & Education Center served 1192 visitors through the end of March.
- The traffic counter read 2738 in March which is up 1653 from February.

- The campground was completely booked for opening weekend and has very few openings on Fridays and Saturdays through the end of June.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- IDFG’s Landowner Sportsman Coordinator and the manager continued to work together on trapping mule deer within the park boundaries. They were only able to trap and relocate two deer from the herd prior to peak season opening. We may try again in the fall.

Staff Training

- CEO staff attended the CEO Refresher training and all staff completed cyber training.
- Sr. Maintenance Craftsman trained the new camp hosts on park procedures while our new administrative assistant sat in on the training to learn the process.

Strategic Plan Actions

- The floors in the Wagon Wheel restroom/shower facility were sanded, cleaned and new epoxy applied the week prior to peak season. Days after the floors were done the grey colored epoxy began to peel. It was determined that the temperature was too low and the concrete too cold for the epoxy to properly cure. The floors will need to be redone when the temperatures are consistently warmer. The contractor’s crew did return to sand the flaking epoxy and clean it up for customers to use in the meantime.
- Trailside loop electrical upgrades continue.

Manager’s Narrative

- Maintenance craftsman worked with our Recreation and Trails Land Program Specialist on Three Island Infrastructure Map.
- We are discussing where to position large rocks to prevent off-road usage on the Southside property.

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Bruneau Dunes

- Worked on Equestrian trailer pull around area for oversized horse trailers. We dug out an area approximately 12” deep and spread, graded, and compacted gravel in the pull around area.
- Replaced a valve that was frozen under the RV parking in Broken Wheel campground.
- Worked on a gang plank for the new EZ dock fishing docks that we are installing in April. We also fabricated a new mounting system to attach to the eco blocks we installed last year.

Eagle Island State Park

- Graded the road to the equestrian area.

Lucky Peak

- Worked with Spring Shores to transport their tractor for repairs.

**EAST REGION QUARTERLY REPORT
JAN-FEB-MAR 2022**

MISSION: To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

EAST REGION SERVICE CENTER – GARTH TAYLOR, SOUTH REGION BUREAU CHIEF

- Continued monitoring of region operating and seasonal budgets.
- Continue working with park managers on creating new opportunities with limited resources.
- Continue investment in interpretation, marketing, and revenue enhancing ideas.
- Continue to work on incident reporting and staff training.
- Continue working with parks for new programming, special events, new potential partnerships, and concession opportunities.
- Continue agency policy reviews and discussion.
- We look forward to a new 50-unit campground development project this coming fall at Billingsley. Utility work continues with sewer, power, and water.
- Continued monitoring of many development projects across the region.
- Recruitment and hiring continues and seems to be an ongoing challenge with retirements and folks moving around. Harriman has recently filled an interpretation ranger but sad to say our ranger at Massacre has decided to go back to school for paramedic/EMT training. Looking forward to new rangers at Yankee Fork, Harriman, Bear Lake, and Thousand Springs with the new fiscal...thank you Susan!
- Parks remain busy and although visitation has slowed in the shoulder season, people are still coming to enjoy the great outdoors. We continue to provide great, safe service.
- Seasonal recruitment has again proven to be a challenge across the region this spring as parks try to fill important positions. Increased wages have been approved to help with the process.
- We continue to have monthly manager's conference calls to see how things are going across the region. Every park seems to have experienced similar challenges so it's great to share what is working.
- Many in person park visits to check on projects and staff.
- Attended a partnership review meeting with the BOR at Lake Walcott to talk about upcoming project coordination.
- Held another full CEO training (Compliance Enforcement Officer), February 14-20, along with a refresher for those already certified.
- Put together the region priorities for Capital Improvement Plan (development projects for FY24).
- Completed annual employee evaluations for the region.
- Attended a regional Idaho Commerce meeting where ITD, F&G, and Parks presented latest happenings. Wallace did a great job!
- Meeting with FS about future development of Harriman's Fish Pond area.
- Met with Friends of Harriman for coordination of budget process and upcoming projects.
- Working on filling our vacant Land of the Yankee Fork manager position.

BEAR LAKE – KIRK RICH, PARK MANAGER

Customer Service

- In January, our ranger made an effort to connect with riders at local trailheads and met with the Rim-Riders Snowmobile Club. This effort helped us to sell 49 snowmobile registrations in January and benefited the local groomer fund through the collection of over \$2500.
- We worked to increase the relevance of our visitor center/administration office to the community by exploring ways to improve our gift shop, hours of operation, staffing needs, and ways in which we offer our registration products.
- We kept access open to North Beach and East Beach over the winter for seasonal activities. Park staff made a concerted effort to ensure that snow was removed, restrooms cleaned, and self-collection envelopes stocked. We kept the group camps open at East Beach for winter camping and ensured access to the boat ramp for anglers.
- In March we opened access to all 47 individual sites. As the snow continues to melt, we will bring other facilities online and clear snow for additional access.
- Many of our facilities remained closed in March due to snow but we hope to have everything open by mid-April.

Park/Program Usage

- We saw a lot of anglers this winter with the lake freezing over. North and East beach were both a popular destination to get out on the ice.
- We also saw a few patrons camping on the weekends in March and had a young family stay for almost a week in their motor home.

Program Services

- We worked with headquarters to introduce the backpack loaner program and Jr. Ranger Program at the park. We hope to take advantage of these programs and are working to have them in place at the start of the season.
- We continue to try and find interesting content for our social media posts, often sharing interpretive related information regarding the park.
- We are working with local schools to set dates for school field trips this spring at East Beach.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Ranger made videos showing the ice movement and the freezing phenomenon on Bear Lake.
- A NOAA photo showing ice forming received significant interest and our video received over 8,000 posts reach. (Who says we don't have interpretation at our park?) The lake did finally freeze over in February for the first time in five years.
- Park staff, along with Keith Jones and Adam Zaragoza, attended the Environmental Coordination Committee (ECC) meeting at IDFG region office in Pocatello held by PacifiCorp.
- We continue to work with Highlands Cooperative Weed Management Association (CWMA), Idaho State Lands, and Bear Lake County weed department regarding invasive weeds around Bear Lake.

Staff Training

- Both rangers completed CPR training and the CEO refresher.

- One ranger also completed Supervisory Academy, surface ice rescue refresher, aircraft safety training held by Airlife, and a fire investigation for the First Responder course.

Strategic Plan Actions

- Working with development on projects that will provide more overnight opportunities including a tent camping area and the possibility of adding several hard structures that will provide a unique camping experience and promote year around usage. Staff attended a meeting with TentRR, who rents canvas tents in a similar manner to Airbnb, and we also met with Conestoga Wagon people in Bloomington on a similar proposal.
- Working with Rec Bureau to connect our park to BLM trails that border our East Beach park boundary.
- Working with PacifiCorp to provide additional access to Bear Lake and attended a meeting in Pocatello with representatives regarding our West Beach proposal.
- Implementing a volunteer program for the park that will involve the public in several projects that will help in preserving and protecting our natural resources.

Manager's Narrative

- Both rangers participated in the Bear Lake Winterfest held in Garden City. They assisted in events such as the Polar Plunge, Taste of Bear Lake, Cisco Disco, etc.
- Completed details and met with contractor at new kiosk. Final details such as trim, cleanup, and counter installation have not yet been completed.
- Snowpack level to 79% by the end of February and it appears water will drop again this summer. We are hopeful though that we will have boat launching for at least half of the summer.
- We are working to integrate a shift at the visitor center to provide more consistent hours of operation, increasing its relevancy to the community.
- Park manager, Kirk Rich, has retired. Albert Einstein once said, "Wisdom is not a product of schooling but of the lifelong attempt to acquire it." Kirk started his career as a seasonal for Bear Lake State Park in 1970, only five years after our park's creation, and he held the position of park manager since 1975. He has served under every IDPR director to date. He has not only been instrumental in the development of Bear Lake State Park for these many years, but also built many close relationships within the community. These relationships have proven to provide many wonderful opportunities and have made several contributions to the park. Kirk will forever remain an intricate part in many of our lives, our history, and the agency we are today. Both his knowledge and wisdom will be missed. He has been an amazing friend and I wish him a wonderful and peaceful retirement.

CITY OF ROCKS – WALLACE KECK, PARK MANAGER

Customer Service

- Staff assisted many visitors in March who were hoping to drive through the park but got stuck in the snow.
- Visitor center operated Wednesday through Sunday through March.

Park/Program Usage

- Visitor Center attendance = 176 in January, 172 in February, and 607 in March.
- Usage for this quarter: Campgrounds = 202 site nights; Lodge = 37 nights; Glamping Yurt = 39 nights; Bunkhouse = 32 nights; Shelter = 0.
- February weather was a continuation of January's harsh and windy conditions but March brought in highs in the low 40's. Typical visitors in January and February were snowshoers, ice climbers, ice fisherman, snowmobilers, sledders, campers, and overnight lodging guests. Typical March visitors included weekend auto tourists, campers, climbers, and overnight lodging guests.

Program Services

- Orientation video was shown 12 times to 32 visitors in January, 13 times to 42 visitors in February, and 33 times to 118 visitors in March.

- Staff gave a presentation to Kiwanis Club of Burley and virtually attended the IDPR Interpretation Team meeting.
- Interpretive programs conducted by staff: Winter Photo Safari, Valentine's Luminary Walk and snowshoe hikes.
- Staff delivered five programs to an afterschool program at Declo, Mountain View, and White Pine schools.
- Staff created an agenda for the National Historic Trails Teacher's Workshop in August and worked with NPS Trails and Shoshone Bannock Tribe to line up speakers.
- Management co-presented a Teach the Teachers workshop on March 30 with six students.
- Submitted the partner subgrant report for the Declo STEM grant partnership.
- Scheduled many field trips with schools in Burley, Oakley, Pocatello, and Fort Hall.

Program Type	No. of Programs	No. of Attendees
Traditional Interpretation - thematic presentations directly related to park, to a non-captive audience.	3	15
Environmental Education - curriculum-based lessons that teach nature and science to captive audience.	6	91
Guided Adventure Experiences - outdoor recreation/skill is 50%+ of the activity.	7	70

Preservation of Natural, Cultural, and/or Historical Resources

- Assistant manager completed Jensen Project for Castle Rocks and submitted full report to SHPO to fulfill requirements under Archaeological Survey of Idaho (ASI) permit.
- NPS Abandoned Mineral Lands (AML) team accepted a technical request to assist the park in recording and closing mines in CIRO.
- Jim Sage Christmas Bird Count was held on January 3. Total species = 34; total birds = 757; total participants = 6.
- Staff designed a phased plan for improvements to the pond over the next five years.
- Staff completed and submitted the large soil absorption report for Smoky Mountain Campground.
- Staff opened a public comment section in NPS Planning, Environment and Public Comment (PEPC) site for the Sheridan Acquisition per Pacific West Association of Realtors. It will be open for comments until mid-April.
- Staff completed the cultural review for 2022 Projects and sent to Section 106 committee for review.
- Staff are compiling all bird sightings and records from 1995-2022 in preparation for the publishing of a new *Birder's Guide to City of Rocks National Reserve and Castle Rocks State Park*.
- First wildflower of spring found on March 4; Indian Potato (*Orogenia linearifolia*).

Staff Training

- Trainings completed by various staff included: NASA's Advanced Webinar-Using Earth Observations for Pre- and Post-Fire Monitoring; Idaho Weed Association recertification; NPS Equity, Inclusion, and Environmental Justice; CEO Refresher; EMT Continued Competency; High Angle Rescue; Fire Planning; Computer Security; and NPS Facility Maintenance Software System parametric training.

Strategic Plan Actions

- Nothing to report.

Manager's Narrative

- Staff worked through Grant Solutions and NPS contractor's office to finalize FY22 base budget, project funding, and new cooperative agreement.

- Staff developed the mission statement, vision, and core values of the proposed City of Rocks Institute. The proposed institute is a nonprofit support organization that will focus on assisting the park with conservation and research, interpretation/education, and public outreach. Once the framework is in place, park staff will step back and let the Executive Committee and Members direct the future of the institute.
- Staff held interviews for Student Conservation Association Internship and Youth Conservation Corp Lead positions and recruited for YCC members in local schools (Oakley and Raft River).
- Staff continue to monitor and participate in the climbing management planning efforts of Joshua Tree NP (JOTR) in preparation for CIRO's Comprehensive Management Plan revision. On February 8, JOTR conducted a public meeting via zoom.
- Staff met with NPS Superintendents of the upper Columbia Basin Network (via Teams) to negotiate costs and work plans for the IT group. CIRO will have to pay \$3,000-\$4,000 out of its base budget beginning this fiscal year to receive federal computer support.
- Staff coauthored an article for Natural History magazine with Utah State University adjunct professor Jim Cane. Article is being peer reviewed for a late March submission.
- Castle Rocks hosted international marketing firm Matador Network for a promotional photo portfolio.
- Staff met with other members of the IDPR Interpretive Team and the director in February to chart a course for the new and revised Interpretive Program and Environmental Education (EE) Program. Manager coauthored a briefing paper for the director on the state of the interp and EE programs.
- Developed an incident command/emergency/fire cabinet in the shop and stocked it with essential gear and supplies needed to keep a 2-person incident command team in operation for an extended period, such as during and immediately after a catastrophic event (wildfire, earthquake, major storm/flood event, multi-person injury, etc.).
- To compete with local businesses, and to remain comparable to other federal recreation sites, CIRO moved its minimum wage to \$14/hr, with crew leaders receiving up to \$15.70/hr.
- Manager attended and presented to the Idaho Commerce Department (Tourism) Regions 4-5 on the latest trends in IDPR visitation and how the agency is keeping up with demands, need for facilities, etc.
- Staff were recorded for a one-hour podcast sponsored by Southern Idaho Tourism about City of Rocks, Castle Rocks, and other destinations in the region. The podcast is expected to air in April.
- Manager processed the administrative record showing transfer of NPS grazing permit issued annually to Ted Tracy to be henceforth issued to his son Jason Tracy, who is taking over the family ranching operations.

HARRIMAN/HENRYS/ASHTON TETONIA TRAIL/MESA FALLS – MARK ELIOT, PARK MANAGER

Customer Service

- The weather in January was cold with little snow accumulation but conditions were optimal for grooming and we received compliments from the public on the wonderful trails.
- Our rental facilities were popular while snow conditions were good but decreased during warm spells.
- Departures and arrivals on the same day are becoming more frequent and staff work hard to be able to keep up with the demands.
- It has become apparent that individuals renting facilities are checking into the them before they are ready. We have had individuals moving their items into the facility while the departing tenants are trying to move out. We continue to place extra emphasis on designated check-in times which is helping but there have been a few individuals that were passionate about insisting on special accommodations.

- Ashton Elementary 4th and 5th graders visited the park in March to enjoy a day of cross-country skiing along with lunch out at our backcountry yurt.
- The Park hosted the Idaho Falls Nordic Ski Patrol Senior Outdoor Emergency Care (OEC) training.

Park/Program Usage

- March brought the spring-summer transition and less visitors and on March 24 the park discontinued grooming and the collection of the winter access fee.

Program Services

- Staff members worked diligently as a team to bring back some of our popular interpretive programs including: First Day Hike, Free Winter Access Day, Moonlight Trek with staff and Idaho Falls Nordic Ski Patrol (IFNSP), Hike & Bird Snowshoe Trek, X Marks the Spot Family Scavenger Hunt, Dog Days of Winter with staff and a Bark Ranger at Harriman Hounds Trail, Guided Sunset/Starlight Hike, Snow Trek Saturday: Signs of Spring, Fowl-Gazing, and Endurance Spring Snowshoe.
- The following events are worth an extra mention: “Banff Film Festival” is a program conducted by the Idaho Falls Nordic Ski Patrol that takes place in Idaho Falls but staff members set up and operate a booth to provide outreach. We do not count the number of people that visit our booth.
- In February we held the “6th Annual Moose on the Loose” which is a winter triathlon that involves snowshoeing, fat biking, and classic or cross-country skiing.
- Staff members in cooperation with East Region Trail Specialist put together a recruitment booth at a career fair for School District 91 at the Shilo Inn in Idaho falls.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	9	163
Interpretive Programming	2	25
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	3	50

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- CEO staff completed their refresher training and the Ashton Tetonia Trail Ranger completed the new CEO training in Boise.
- The Assistant Manager has been actively participating in the CPM program.
- All staff members with computer access went through the annual cyber security training.

Strategic Plan Actions

- The JCCs assisted staff members over the winter with splitting and stacking firewood for the yurt complex and the Ranch Managers house, shoveling snow off roofs, clearing snow around fire hydrants, and other shoveling necessary to prolong life of winter trail system.

Manager’s Narrative

- We have filled the Interpretive Ranger position that was vacated in the Fall. New ranger will begin in May.



Great Horned Owl (photo was taken with a spotting scope and iPhone attachment).

ASHTON TETONIA TRAIL

Customer Service

- Gates remained open for snowmobile access during this quarter but restrooms were closed.
- We interact with users on Facebook and post when content is available.
- Acquired ATT brochures to place at trail kiosks in the spring.
- It appears visitors are still trying to park in the old Felt parking lot. Additional “No Parking” signs were added to hopefully mitigate that issue as the lot continues to melt out. A request was also sent to Google Maps to update parking location. ITD will be contacted in April to check on the progress of moving the ATT Parking directional signs along highway 20.

Park/Program Usage

- TrafX Counters were removed for winter and will resume April 2022.
- QR Code Scans - 488 scans for January, 498 scans for February, and 498 scans in March.

Program Services

- We are exploring options for National Trails Day on June 4.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Explored options for acquiring more traffic counters for a more accurate count of traffic and looking at designs for counter shelters to prevent future water damage.

Staff Training

- Rails to Trails Conservancy webinars, snowmobile training, new CEO training, Respectful Workplace, and Cybersecurity were attended.

Strategic Plan Actions

- Ashton ranger continues to assist Harriman State Park with winter projects, marketing/social media, interpretive programming, and their grooming program.
- Scheduled a guided bike ride for upcoming Celebrate Trails Day to increase experiential programming on the trail.

Manager’s Narrative



View from the trail

- In February we received a call from Teton County resident who indicated that trail users were parking along the county road and blocking access to residence. Park staff is working with Teton County on a solution.

HENRYS

Customer Service

- The double vault toilets at the boat ramp were left open over the winter for customer use but were not maintained.
- By the end of March, snow had melted enough to show the Sagebrush but we still had large drifts around the buildings and up to a foot on the level areas.
- The plans for the fish cleaning station project were completed and the project went to bid in January. A pre-construction meeting is planned for June 6 and the project is expected to take around three months to complete. Two small fish cleaning tables were purchased to substitute for the station this summer as part of the project.
- A meeting to discuss the feasibility of pumping the park’s sewage to the county station was held at the Fremont County Sewer District Building in Mack’s Inn on March 24. In attendance were IDPR Management Services Administrator, Development Staff and Natural Resource Manager along with Fremont County sewer staff and Division of Public Works.

Park/Program Usage

- This was the first winter that fishing was open on the lake. It was closed January 1 in the past and reopened for Memorial Day weekend. Vehicle counters were not working but we estimate approximately 501 vehicles in January based on staff visits during the month. We have no estimates for the rest of the quarter.
- Fishing changed from “catch and keep” to “catch and release only” on February 15.

Program Services

- Nothing to report.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Staff was contacted by Fish and Game for information on the number of cygnets that hatched in the Henrys Lake Slough the last three years for a report they are creating.

Staff Training

- Staff attended the Compliance Enforcement Officer (CEO) Training Refresher in February.
- March trainings included: Annual Cybersecurity Training and Respectful Workplace Training.

Strategic/Work Plan Actions 2022

- We are working with IDPR Registration and Reservation Program Manager to get new car counters for the park.
- Staff continued to work on upgrading the park's interpretive signs and will finalize the signs in the new fiscal year.
- Staff is working out details of our new Geocaching, letter boxing, and other similar adventures. We are planning 5-6 caches as a treasure hunt either about an animal or some other aspect of the park. Rubber stamps will be designed for each cache and a "prize" will be given to participants who complete the challenge.
- Boat Ramp Replacement- The dock legs are ready to be delivered however the broken brace was not available for purchase as the docks are a custom order.

Manager's Narrative

- The park's reservation system will be going to a zero-day reservation, meaning that customers will be able to make a same day reservation.
- We heard that the Department of Agriculture would be running all the invasive species boat inspection stations in the state. IDPR is in discussion with them about ensuring that the inspection stations will be staffed and inspections conducted on a routine/daily basis.
- Staff is looking forward to a review with IDF&G following this first winter of fishing season on Henrys Lake and to plan for the future based on the success of the season.
- The lake was still 91% full at the end of March. The Upper Snake River system increased from 47% of capacity in February to 54% at the end of March.
- An ad was placed in the Eastern Idaho Anglers' Guide to help fill the empty sites especially in July and to promote the Idaho Passport.

LAKE WALCOTT – RYAN BUFFINGTON, PARK MANAGER

Customer Service

- We have had quite a few people complete GUPs for the upcoming summer season.
- January and February brought occasional visitors to the visitor center mostly to check on park conditions or to purchase permits. March brought a steady increase in traffic through the park and the visitor center with many coming in to register their OHV's and boats.
- In anticipation of the first day of the boating season, both the handling docks and kayak docks were put out.
- We are updating our retail inventory with Walcott stamped discs and adding the new logo to other retail items.

Park/Program Usage

- Parties were out on the ice fishing most days through February but usage was mostly concentrated on the weekends.
- Many visitors drove into the park in February to check the conditions.
- Hosted the Ice Bowl disc golf tournament in February with a good turnout.
- The campground was very quiet until March when usage dramatically increased with the warmer weather.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming	3	15
School Programming		
Special Events	1	75

Preservation of Natural, Cultural, and/or Historical Resources

- Met with Fish and Wildlife Service (FWS) and put in place a weed spraying plan for upcoming season.

Staff Training

- CEO staff attended the CEO training in Boise. Due to family emergency, manager left training two days early and will complete at a later date.
- Ranger attended CIG training and completed the course.

Strategic Plan Actions

- Streamlined and decluttered retail space.
- Put out new shirt, sunglass, and disc displays.

Manager's Narrative

- Our ranger and camp host volunteers have been building shelving, cleaning, and organizing our shop this winter.
- Worked with probation crews to clean up grounds from winter debris.
- With the help of the FWS and the region maintenance crew we removed large stumps and cleaned up the area south of the visitor center.
- Good progress is being made on our boat dock restroom remodel. Having it shut down has been difficult as campground usage increases and there is not another restroom in the immediate area.
- Worked with Mini-Cassia Stone to lay out design for a new stone visitor center sign. The sign will be completed and installed by June.
- We updated our cabins to be reservable year-round in the Aspira system.

LAND OF THE YANKEE FORK – RICK THOMPSON, PARK MANAGER

Customer Service

- We contacted the Idaho State Historical Society to inquire about the prospect of Archaeology Day happening this year. The theme will be “Mining” and we are working with schools on scheduling.
- The park is on winter hours until May 9. Open 4 days a week Tues-Fri from 10 am- 4 pm.
- The park carries the USFS Challis and Salmon area maps for sale.
- Park has registration stickers for ATV, boat, invasive species, and snowmobiles available to the public.

Park/Program Usage

- The park had 835 visitors in January, 99 in February, and 71 in March.
- The Yankee Fork Gold Dredge – closed for winter.
- Custer City – closed for winter.

Program Services

- Jr. Ranger programs – online.
- The Christmas tree bonfire was held on January 16 with 20 participants.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		

Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events	1	20

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- CEO staff attended refresher training in Boise.

Strategic Plan Actions

- Attended monthly Challis Chamber of Commerce meeting and Challis Community Trails meeting.
- One of our seasonals is back from layoff and was trained on the Aspira system.

Manager’s Narrative

- Overhead fire suppression system froze and created a water leak in the shop, creating extensive damage. We are working with development on repairs.
- We closed the visitor center for one week in March to perform resale inventory.

MESA

Customer Service

- Closed for winter

MASSACRE ROCKS – TRAVIS TAYLOR, PARK MANAGER

Customer Service

- The freezing weather in January and February kept people away although interest in early season cabin rentals picked up later in February.
- The river was frozen solid through February and snow drifts from December remained through the month. The river finally started to melt a bit in March as the temperatures rose and we finally saw some signs of spring although the cold temperatures stuck around.
- We have scheduled a few school field trips for the spring.

Park/Program Usage

- A few visitors were out hiking and playing disc golf on the short course in January and February despite the cold and we even had a few cabin rentals and a couple of campers in February.
- Campers began to trickle in more regularly during March, especially on the nicer weekends, and a few early snowbirds passed through on their way to Canada.
- Park visitation steadily increased as the weather warmed, and we had a lot of hikers, bikers, and disc golfers visiting the park.
- We saw a number of first-time visitors to the park in March.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Manager attended the CEO refresher in Boise.

Strategic Plan Actions

- We have been adding new stock to our retail inventory and received a new order of t-shirts.

Manager’s Narrative

- Manager attended a meeting with IDPR East Region Manager, Walcott staff, and BOR regarding the large number of breakdowns in the park recently.
- We have been finalizing seasonal staffing and host positions and we’re happy to report that we’re looking pretty good.
- We finally were able to get an order of custom golf discs in our retail supply. The pandemic has made it impossible the last two years.

THOUSAND SPRINGS – DAVID LANDRUM, PARK MANAGER

Customer Service

- January weather in Hagerman was bitter cold so we had an increase of people using the indoor riding arena at Billingsley Creek. The cold did not slow visitors coming to bird watch in the park when waterfowl season ended.
- January was a slow month for the rentals on Ritter Island but in February it started to pick up as the weather warmed and by March both houses were booked nearly every weekend.
- Spring came to Hagerman in March and visitation picked up at Box Canyon and the indoor riding arena at Billingsley Creek State Park stayed busy as well.
- We saw more fisherman at Crystal Springs in March after Fish & Game planted more fish.

Park/Program Usage

- Eagles returned in February to winter at Box Canyon and in the eagle tree near West Point Cafe, which brought more birders to the park to enjoy the birds.
- Day use in our parks increased over the past year and now that spring has arrived, we’ve had visitors getting out to hike Box Canyon, and walk the bike path at Billingsley Creek.
- The Hagerman Chamber of Commerce held their annual St. Patrick’s Day Fun Run at Malad Gorge with over 400 runners and walkers. They had live music and a fish fry and a lot of prizes to give out. Staff worked hard to prepare and Garth came down to help as well.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events	1	500

Preservation of Natural, Cultural, and/or Historical Resources

- The barn on Ritter Island has a new roof, new paint, and broken glass repaired; it looks like new! Hopefully the roof lasts 100 years, as the last one did.
- Construction on the Pink House on Ritter has started with an estimated completion date the end of June. It will be the third house on Ritter Island to be offered to the public for overnight stays.
- Work on the new visitor center at Billingsley Creek is in the final stages. The design of the interpretive/exhibit displays has stalled and we are unsure when it might finish.

Staff Training

- Staff attended the 3-day CEO refresher course in Boise.
- Staff attended the NAI interpretive training in Boise.

Strategic Plan Action

- Nothing to report.

Manager's Narrative

- Manager gave a tour of the new visitor center and Ritter Island to John Buckwalter, the Provost of Boise State University, along with the Director Susan Buxton and Troy Elmore. Fun for all and maybe we might see some interns from Boise State in some of our parks soon!
- The good news is that the campground at Billingsley Creek is moving along. Sewer lines have been installed and covered, electrical transformers installed, and now waiting for the contractors to start running power lines to each site. They will also be starting to dig water lines to each campsite soon.
- Marched seemed to fly by and the weather is truly showing signs of spring, with temperatures from 35 degrees one day to 70 two days later. On nice days we are seeing growing park visitation like we saw the last two years.

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Thousand Springs

Billingsley Creek

- Tried to fill in the trenches from the electrical line installation in January but due to snow and mud, we couldn't complete this project until March.
- Worked with volunteer bicycle group, to pour a 16x20 cement slab for the group to put a kiosk, map, fix it station and a bike rack. After cement hardened, we pulled the forms and did some landscaping around the pad.



Lake Walcott

- Found and fixed a leak in the main potable water line. The main air release valve failed, we dug it up and replaced it.
- Did some small landscaping for the new park sign to be placed when the sign is finished later this spring.
- Put in the handling docks and the fishing for the boating season.





Communications Memo

Communications Program Report: May 2022

Craig Quintana, Public Information Officer, Sr.

Accomplishments & Tasks Underway

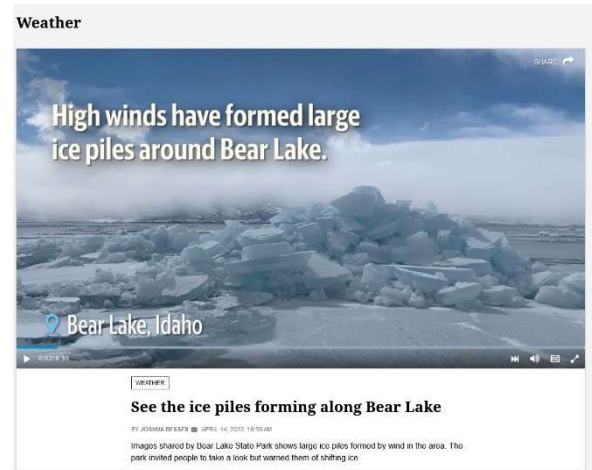
- **Media/Marketing/Advertising/Outreach**

- Talked to John Kruse from Northwest Outdoor Radio Network about the upcoming busy season for IDPR. The April 9th show aired on 68 radio stations across the Pacific Northwest. Our portion starts at minute 30 and lasts eight minutes: <https://www.podbean.com/ew/pb-3zgn3-11fc164>
- The Idaho Press featured IDPR's shifting, year-round visitation trend coming out of the department's budget presentation. The February 16th story, by Betsy Russell, was widely picked up by other media around the state. We gathered winter camping pictures to help demonstrate the piece, all of which were used online.



- **News Releases:** We issued two news releases in April.
 - April 15, 2022 - [IDPR is accepting applications to fill vacancies on Advisory Committees](#)
 - April 13, 2022 - [World Migratory Bird Day – “Dim the Lights for Birds at Night” Event – May 14, Ponderosa State Park, McCall, Idaho](#)

- One of our social media posts, from Bear Lake about the massive stacking ice on the lake, drew the interest of the Idaho Statesman and became an online video story on April 14th.
- **Social Media Engagement** – Between all park and recreation pages, the agency has 133,532 followers on Facebook. This is an increase of 6,319 since our last report. This is one of our largest increases ever and is likely attributed to park and program engagement.



- Our main IDPR Instagram page has 24,994 followers. Between all park and program Instagram accounts, we have a total of 96,834 followers, an overall increase of nearly 1,000 since our last board report.

Between Instagram, Facebook, Twitter, YouTube, Pinterest, and LinkedIn, we have a total following of over **230,000** people, reaching well over **500,000** engagements (clicks, likes, or shares) each month.

- Chelsea Chambers organized and led the February 17th meeting of the revamped Interpretive Team for the department. In a departure from the prior approach, the once-advisory group will now have a larger role in guiding IDPR Interp policy and procedures, with Chelsea coordinating the effort and Craig assisting.
- As referenced above, Communications supported Director Buxton in the February 11th presentation to the Joint Finance-Appropriations Committee hearing, helping to craft the slides and also creating outreach materials for the subsequent Senate and House resource committee meetings.



- Chelsea and Craig worked with the Idaho Recreational and Tourism Initiative's steering committee on February 8 and April 6 to better define the group's mission and objectives in hopes of making it a more action-oriented entity. Communications plans to assist the Idaho Tourism Department with another IRTI-related project—the annual Idaho Conference on Recreation and Tourism—with aspirations to add more recreation-based topics to the conference.

- Communications worked with Adam Zaragoza and BSU's Idaho Policy Institute for the IDPR statewide survey about recreation, part of the new Statewide Comprehensive Outdoor Recreation Plan (SCORP) update.
- Craig spoke to the Commerce Department's Idaho Tourism Tour in Twin Falls on March 3rd, highlighting the department's record visitation and budget request, and supported Director Buxton on the tour's March 14 stop in Boise.
- Craig attended training for Townhall – the State of Idaho's new, online clearinghouse for public meetings – on March 29th, and posted IDPR's April 11th meeting notice online shortly after. Townhall will be in addition to our regular agenda posting on the IDPR website, perhaps enlarging the potential audience.
- Chelsea spoke about the state of IDPR, recreation during COVID-19 and other topics during an online forum on April 14 to the Idaho Chapter of the Public Relations Society of America.



Sponsors and Partners

- Communications met with National Park Service officials to plan the April 28th Dedication of the Thousand Springs State Park Visitors Center and created the program and invitations for the event, which will include Gov. Brad Little, IDPR Board members and local officials.
- Craig participated on interview committee with University of Idaho staff in April to screen and interview candidates for the shared Natural Resources Professorship, part of a new partnership between IDPR and the University. All initial interviews will be completed by the end of April, and finalists will be brought to Moscow and Boise for meeting with university and IDPR staff in coming weeks.
- Communications coordinated with the Idaho Forest Product Commission to get donated trees out to parks as part of the Arbor Day 2022 celebration. Participating parks include Lucky Peak (20 trees), Walcott (40), Priest Lake (100), Harriman (60), and City of Rocks (60). Communications will also assist the Commission with its Arbor Day event at the Idaho State Museum on April 29th.
- The agency's Interpretation Program is fostering a deeper partnership with Forest Products Commission's Project Learning Tree (PLT). PLT provides resources, programming, and training to programs across the country and has donated dozens of brochures, activities, and training guides to the department.

- The Loaner Fishing Rod Program with the Idaho Department of Fish and Game will be expanding into four more parks—Farragut, Old Mission, Massacre Rocks, and Castle Rocks—bringing the number of parks participating to nine.

Miscellaneous/Reminders/Follow-Up

- Continue the partnership with the Friends of Idaho State Parks and the Idaho Press to produce monthly spotlight articles (written by Chelsea) on parks in the *Exploring Idaho Parks* series.

- Also working with the Friends of Idaho State Parks to expand the *Experience Idaho Loaner Backpack Program*. The program currently operates in 13 state parks and is now available at Thousand Springs, Lucky Peak, Massacre Rocks, and Dworshak State Parks. Expansion will continue into Bear Lake and Heyburn State Parks, ideally available by mid-May 2022. The program continues to be funded by a large donation from former Gov. Dirk Kempthorne and family.



- Continuing work with Idaho Commerce and Madden Media to produce a new educational video for the Old Mission, a project that’s reached the half-way mark and we would like to finish in coming months.
- Recreate Responsibly Idaho Ver. 3.0 is moving ahead with a Memorial Day kickoff to the mass and social media push for people to be careful and polite while visiting the outdoors. We are helping to shape the messaging of Madden Media, the contractor working for Idaho Commerce.
- Seeking general fundraising and relationship building opportunities.
- Facilitate all agency-related information requests (Idaho Public Records Act) and to serve as primary media contacts.
- Production of miscellaneous agency brochure revisions, news releases, web updates, and social media posts, etc.
- Continue to handle special projects as assigned – presentations, legislative needs, talking points, speeches, graphics, and web updates.



January – February - March 2022

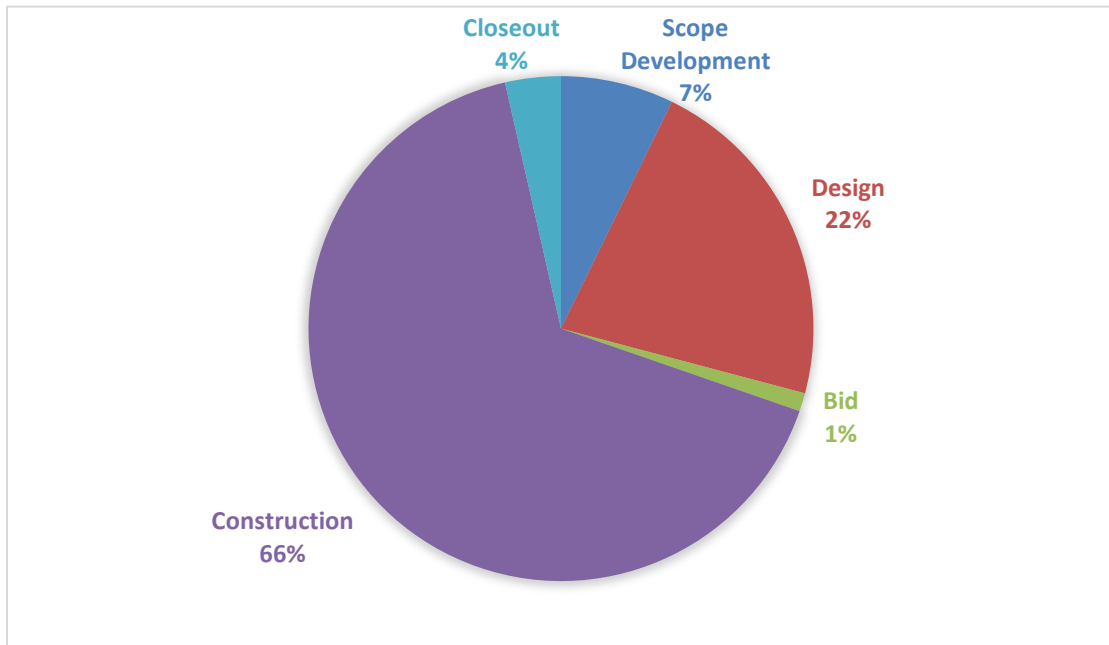
DEVELOPMENT BUREAU

Bureau Chief – Melanie Schuster

GENERAL UPDATE

The development team is currently managing over \$22 million in development projects and planning for an infusion of \$13 million in FY2023 projects plus \$20 million in ARPA funding in July. While we will not officially receive the new funding until July, we are already prepping for the doubling of our ongoing budget by issuing design proposals, design build proposals, getting shovel-ready projects out to bid and awarding construction contracts for projects that were short of funding. The development team is currently managing 57 active projects statewide per the project phases shown below. We will be starting 14 new FY2023 projects and more than 15 ARPA projects in the upcoming months, with more to follow in the future.

Development Projects per Project Phase



A major accomplishment is the recent grand opening of the Thousand Springs State Park Visitor Center. It is great to finally see the fruition of multiple years of master planning, design, and construction lead to the completion of the first phase of work. With almost thirty projects under construction right now we will soon have many new and improved facilities available to the public. While we will have many more construction projects starting this summer, we will also be focusing on getting planning and design underway for as many ARPA projects as possible to increase recreation opportunities and reduce deferred maintenance.



NORTH REGION

Project Number and Name	Current Status
310102 – Priest Lake Shafer Cabin Elec & Plumbing Repairs Construction started in the fall and a new dock has been installed. Construction will continue in the spring when snow melts enough for access which may be later than normal this year. Construction is planned to be complete in July.	Construction
310111 – Priest Lake Repair Shower House CoyotePak has completed demolition, repaired water damage, and is working on tile installation. Expected Spring 2022 completion.	Construction
310112 – Priest Lake Campground Electrical Upgrades Drawings 90% complete. ARPA funding will supplement existing funding so that the full scope can be accomplished. Bidding planned for spring with construction scheduled for Fall 2022.	Design
310321 – Round Lake Campground Improvements Working with engineering team and park on scope and budget.	Scope Development
310411 – Trail of CDA Restripe Trail & Parking Meeting with the new Park Manager in May to define the scope.	Scope Development
310412 – Trail of CDA Land Acquisition & Const Maint. Shop Survey of trail and existing shop to determine property line between DEQ and IDPR under contract and will be marked on the ground by May 1 st and recorded and pins placed by the end of May.	Scope Development
310611 – Old Mission Church Porch Repair, Path Repair & Lift Replacement Design-Build contract has been executed and team is finalizing design, schedule, and construction costs. Pricing received and total scope is beyond project budget. Proceeding at this point with order and install of lift. Funding from APRA will allow for completion of project. Meeting scheduled for April 19 th to finalize scope and schedule construction. Meeting with tribal representatives on April 27 th to authorize scope of work.	Bidding
310814 – Heyburn Replace Chatcolet Restroom Construction contract awarded to Ditches Unlimited. Toilet building ordered from CXT. Installation set for May 2022.	Construction
310815 – Heyburn Replace Lake View Cottage Foundation Project bid 9/15/21 with no bids. Discussed project with various contractors and engineer to determine if any contractor would be willing to build the project and if not, what design changes would encourage bidding of the project. Reroof has been completed. Met with interested contractor on site in April with engineer to produce a design that the contractor is willing to build. Engineer is revising drawings for pricing and project will be constructed after Labor Day.	Design



Project Number and Name

Current Status

310816 – Heyburn Lodge Remodel (State Surplus)

Construction

Design complete and submitted to Building Safety for Plan Review. Pricing being finalized for construction to start as soon as Plan Review is complete. Construction is underway with the porch opened and new spaces framed on the interior, bat and asbestos abatement completed, new plumbing and electrical underway.



Heyburn Lodge Remodel



<u>Project Number and Name</u>	<u>Current Status</u>
310824 – Heyburn Rocky Point Fuel Dispenser Replacement New FY22 Project Scope in development.	Scope Development
310872 – Heyburn Chatcolet Campground Renovations Some minor items will be completed in the spring of 2022 to increase functionality.	Close Out
310924 – CDA Parkway Rehabilitate & Vault Toilets Scope in development with bidding anticipated in June.	Scope Development
320181- McCroskey Redtail Primitive Campground & Shelters Survey and test pits complete at new day use shelter location. Working on cultural resources and shelter design. Turnaround has been widened at new campground.	Design
320212 – Dworshak Repaint Group Camp Buildings Pre-Construction Meeting was 4/18/22. Contractor started work on 4/24/22.	Construction
320213 – Dworshak Upgrade Shower House Plumbing The project is complete except for the tile work. The project will be completed when the back ordered tile is received.	Construction
320215 – Dworshak Replace Freeman Creek Water Lines Project on hold pending Army Corps of Engineers approval. Project will bid when approval is received.	Design
320222 – Dworshak Water Filtration System Upgrade Project will be designed and bid concurrent with ARPA project for replacement of the water-intake system.	Design
320311 – Hells Gate Repair & Resurface Trails Received Army Corps of Engineers approval. Bidding planned for June.	Scope Development
320312 – Hells Gate Remodel Marina Restroom Insufficient funds. Rebid project Summer 2022.	Bidding
320321 – Hells Gate Sewer System & Facility Upgrade Working on scope and budget for design with Keller Associates.	Scope Development
320392 – Hells Gate Marina Mooring Dock Replacement 404 Permit received. Project has been awarded to HDB Marine.	Design



SOUTH REGION

<u>Project Number and Name</u>	<u>Current Status</u>
330113 – Ponderosa Shed Replacement IDPR is working with the insurance adjuster to get a final claim amount. Working with a contractor to award as soon as a claim amount is approved. It is anticipated that construction will take place late summer 2022.	Pending Approval
330121 Ponderosa Blackberry Loop Water & Elec Upgrades Negotiating contract with archaeologist to comply with LWCF approvals from Tribal Historic Preservation Officer (THPO). Bidding timeframe is dependent upon clearance from THPO.	Design
330211 – Eagle Island Pump House Replacement New pump was installed and was DOA. The old pump has been re-installed while waiting for delivery of warranty pump.	Construction
330212 – Eagle Island Sewer & Water Design Negotiating contract for final sewer/water design with TO Engineers.	Design
330511 – Bruneau Observatory Parking & Pathway Repair Project will be combined with the Observatory Replacement project.	Design
330512 – Bruneau Staff Housing Pilot Program Design work will start on site work and a pre-manufactured housing solution with additional funding proposed in FY23 to complete the project.	Design
330513 – Bruneau Dunes Observatory Replacement (State Surplus) Project has been awarded to Veritas with additional funding from ARPA. Construction to begin mid May 2022.	Design



Project Number and Name

Current Status

330612 – Three Island Trailside CG Electrical Upgrades

Construction

Project is nearly complete. Transformers arrived on 4/25/2022 to allow final work to be completed. Conductors will be pulled and connected allowing units to be energized. Old pedestals will be removed, and the new pedestals energized.



Three Island Trailside CG Elec Upgrades

330711– Lake Cascade Replace Blue Heron Rest Room

Construction

Pending arrival of prefab unit, construction is scheduled to begin in May 2022.



Old Lake Cascade Blue Heron Rest Room to be replaced



Project Number and Name

Current Status

330764 – Lake Cascade Blue Heron & Van Wyck Docks/Pilings
Design/Build contract with HDB Marine to replace Blue Heron Docks has been awarded. Design in progress. Failing anchor cables replaced in December.

Design



Placing anchors at low water at Van Wyck

330771 – Lake Cascade Pelican Cove Day Use ADA Improvements & CXT
This project is being merged with Crown Point.

Design

330781 – Lake Cascade Crown Point Docks
Design/Build contract with HDB Marine to replace Crown Point Docks has been awarded. Design in progress.

Design



EAST REGION

Project Number and Name

Current Status

340303 – Thousand Springs Visitor Center
Substantial Completion issued October 26, 2021. Staff have moved into the building. It has been decided to go out for a Design Build RFQ to select the interpretive designer to complete the design and installation of the interpretive package. Grand Opening is scheduled for April 28, 2022.

Construction



Thousand Springs State Park Visitor Center

340322 – Thousand Springs VC Exhibits

It has been decided to go out for a Design Build RFQ to select the interpretive designer to complete the design and installation of the interpretive package. RFQ package will be issued by DPW in May to continue the design process.

Design



Project Number and Name

Current Status

340322 – Thousand Springs VC Exhibits

Design

It has been decided to go out for a Design Build RFQ to select the interpretive designer to complete the design and installation of the interpretive package. RFQ package will be issued by DPW in May to continue the design process.

340381 – Thousand Springs Ritter Island Refurbish Pink House

Construction

Construction started in March 2022 and is progressing very well. Anticipated completion is slated for July 2022.



Ritter Island Pink House



Project Number and Name

Current Status

340393 – Thousand Springs Billingsley Entrance Road
This project has been combined with ongoing project 340303
Thousand Springs Visitor Center.

Construction

340395 – Thousand Springs Billingsley Creek Campground
Project is approximately 53% complete. Main sewer and manholes installed with services to individual campsites. The lift station, less controls and force main has been installed. Water line and hydrants have been installed. Idaho Power has their conduit, conductors, and transformers installed. Inclement weather during the winter has had impacts on the scheduled completion date of August 30, 2022.

Construction



Billingsley Creek Campground

340399 – Billingsley Creek Dev Phase 1
This project is combined with 340395.

Construction

340512 – Castle Rocks New Vault Toilet
Weather is holding up installation of the new vault toilet. Once installed, utilities will be connected the following week and the building will be open for use.

Construction



Project Number and Name

Current Status

340513 – Castle Rocks Sheridan Acquisition (State Surplus)
Property acquisition terms being worked thru with NPS, The Conservation Fund and IDPR. The Environmental Assessment has started.

Scope Development

340514 – Castle Rocks VC HVAC Upgrades
DPW Delegated project. HVAC units are currently on back order. Construction Beginning 04/25/2022. Substantial completion walkthrough on 04/28/2022.

Construction

340611 – Lake Walcott Boat Ramp RR Repair
Bid has been awarded and the project is under construction. Final Completion is set for end of April, 2022.

Construction



Lake Walcott Boat Ramp Restroom

350311 – Bear Lake CG Loop Upgrades Phase 2
Bear River Electric has been awarded the construction contract. Construction to begin after Labor Day. Project to be completed by December 2022.

Awarded



<u>Project Number and Name</u>	<u>Current Status</u>
350321 – Bear Lake East Beach Campground Water Upgrades Bear River Electric has been awarded the construction contract. Construction to begin after Labor Day. Project to be completed by December 2022.	Awarded
360102 – Harriman Scovel Center Winterization Engineering firm has started HVAC design. ARPA funding will allow for replacement of sidewalk with proper measures to keep slabs from heaving which will allow for the Scovel Center to stay open during the winter.	Design
360122 – Harriman Historic Ranch Septic System Inspection Parkers Septic is working on mapping and assessment. Completion will be dependent on weather conditions.	Scope Development
360271 – Henrys Lake Restroom Remodel at Boat Launch Contract has been awarded with Preconstruction meeting scheduled for June 6, 2022.	Awarded
360512 – Land of Yankee Fork Skylark Mine Trail Repairs Project awarded to contractor. Late Fall 2021 start of construction has been delayed due to additional earthquake activity which increased the scope of work. Preconstruction meeting scheduled for June 2022, weather permitting.	Awarded
360513 – Land of Yankee Fork General Rehabilitation (State Surplus) Project in scope development. Scope development will proceed pending completion of Wells Fargo reroof project.	Scope Development
360582 – Engineer Evaluation Bayhorse Building Stabilization Masonry walls reframed, roofing framed, and roof metal installed. Roofing work complete. Contractor will need to stain new wood and make minor masonry repairs in Spring 2022.	Construction

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
May 18-19, 2022
Fairfield by Marriott
1000 W. Pullman Road
Moscow, ID 83843

AGENDA ITEM: **FY 2022 3rd Quarter Financial Reports**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the third quarter financial reports for fiscal year (FY) 2022. The information presented reflects an overview of the department’s revenues, expenditures, and cash balances along with a summary of the Passport Program.

- Page 2 – FY 2022 Financial Statement / Budget Status as of 03/31/2022
- Pages 3-6 – FY 2022 Y-T-D Park Operations Revenues / Expenditures
- Pages 7-13 – FY 2022 Cash Balances as of 03/31/2022
- Page 14 – FY 2022 Y-T-D Passport Program Revenue

The year-to-date revenue comparison to FY 2021 has returned to a more normalized trend with most of the prior year timing variances resolved. We are currently showing a favorable 4.2% increase in total park revenue and the forecast remains favorable for the remainder of the year.

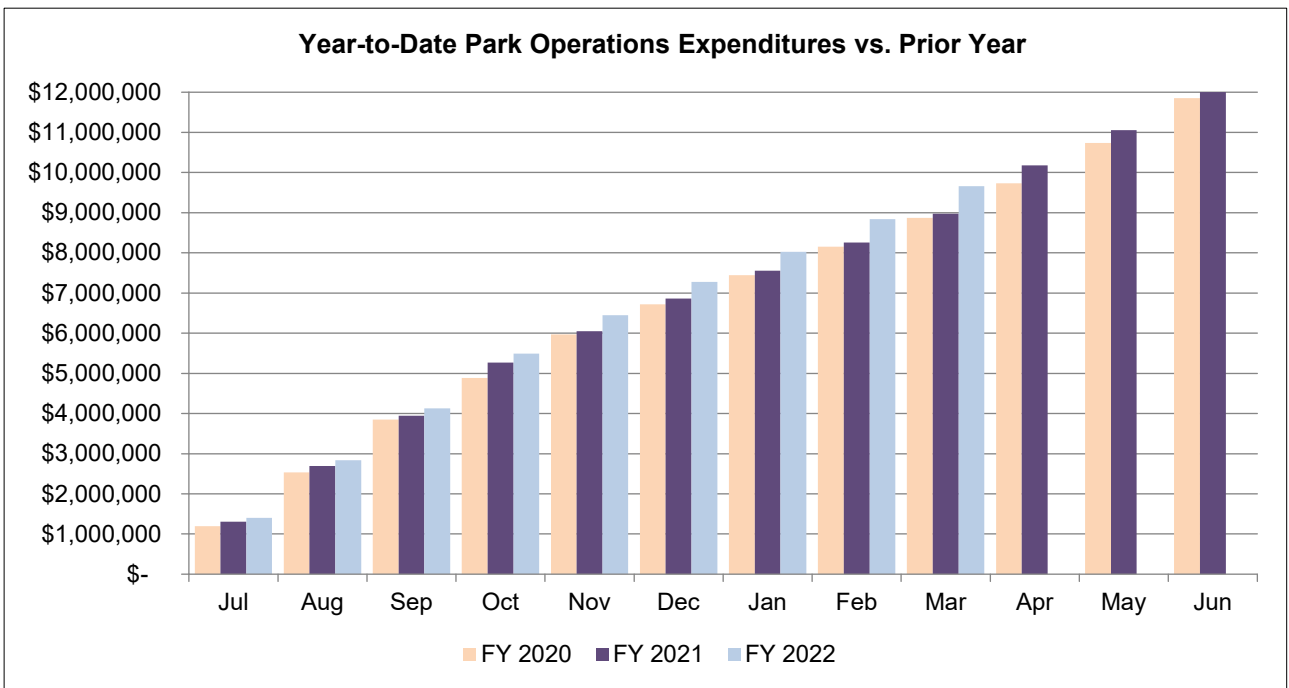
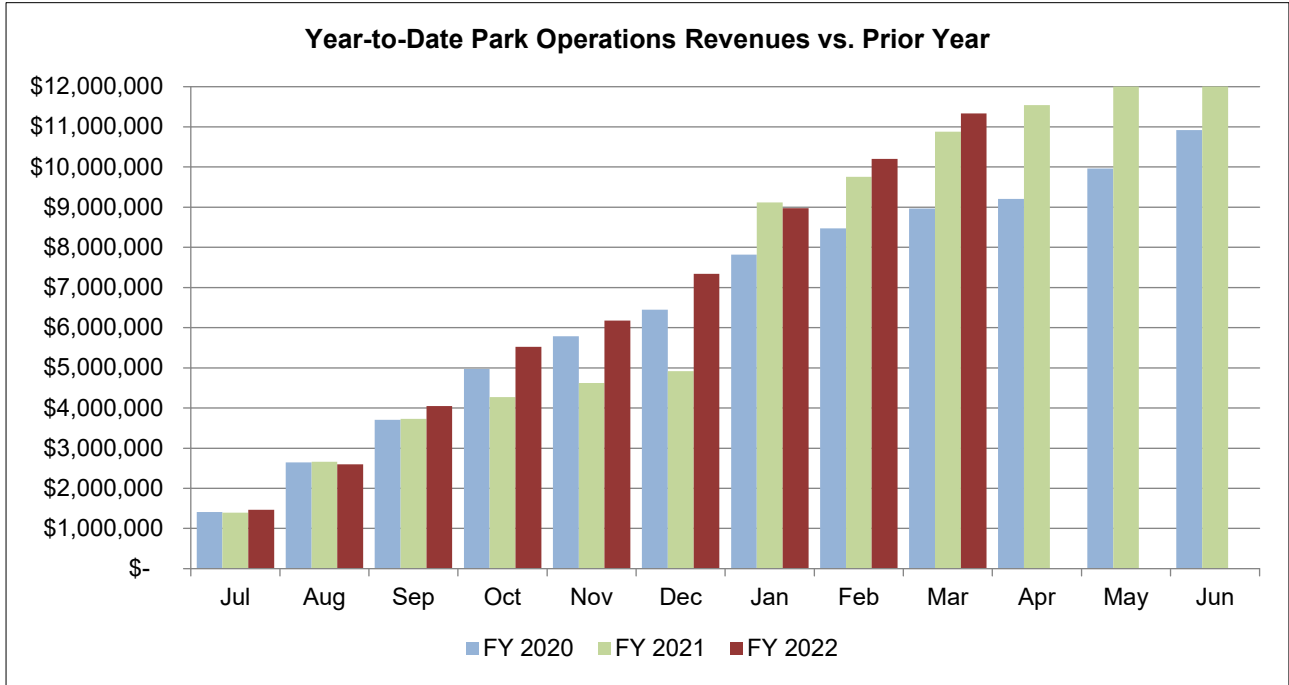
STAFF RECOMMENDATIONS

This item is for information only.

**Idaho Department of Parks and Recreation
FY 2022 Financial Statement / Budget Status
as of March 31, 2022**

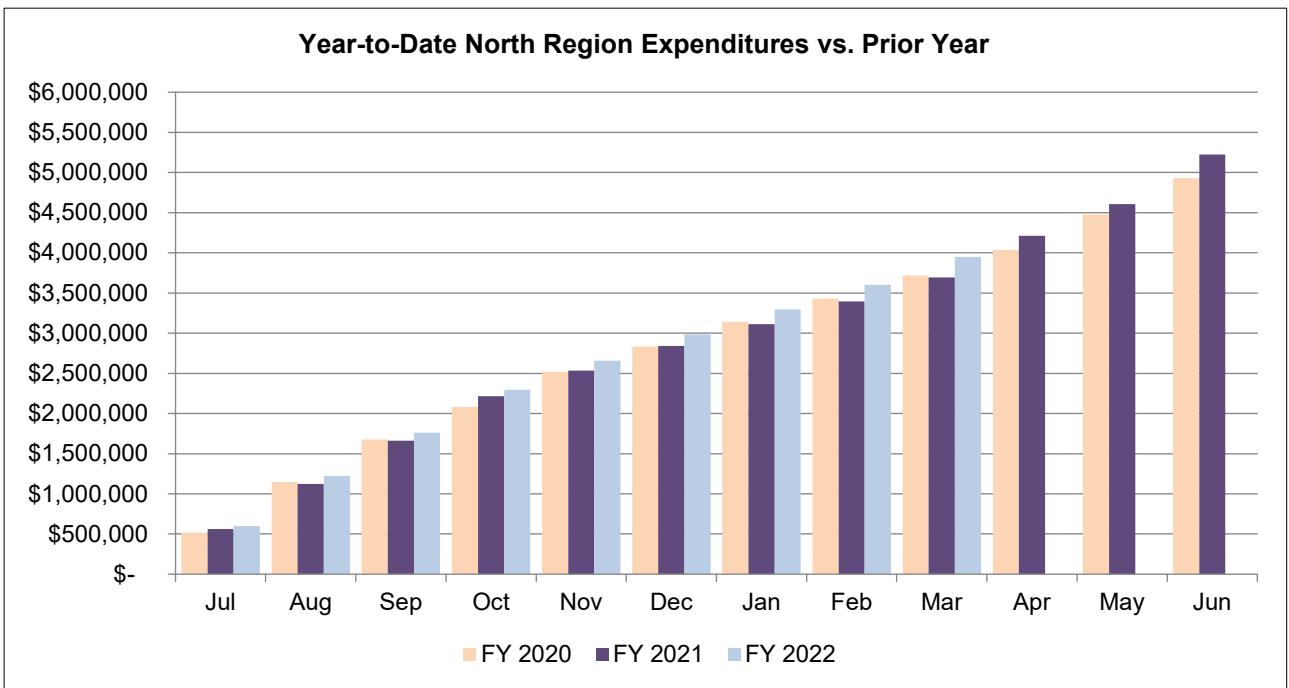
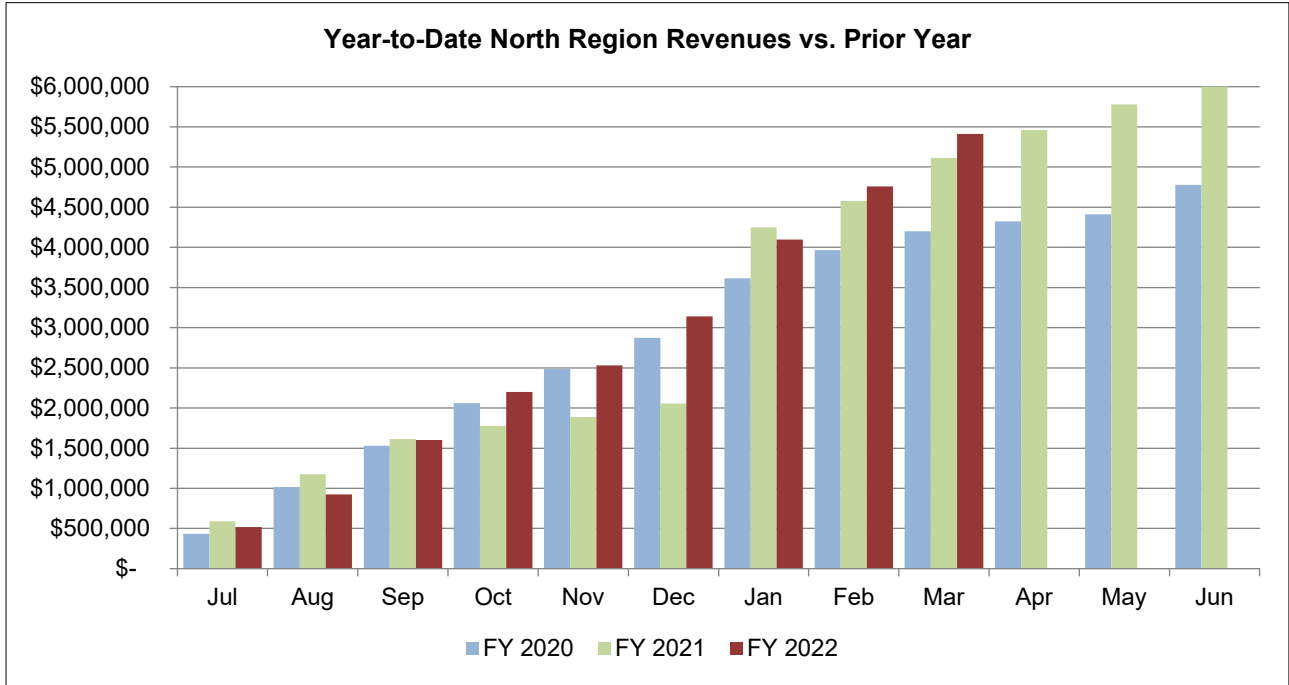
Program/Object	Appropriation	Expenditures	Encumbrances	Balance	% Remaining
Management Services					
Personnel Costs	\$ 2,728,500	\$ 1,787,825	\$ -	\$ 940,675	34.5%
Operating Expenditures	2,747,200	1,935,467	-	811,733	29.5%
Capital Outlay	21,700	7,076	-	14,624	67.4%
Trustee & Benefit	13,309,800	3,399,344	6,655,898	3,254,558	24.5%
Subtotal	\$ 18,807,200	\$ 7,129,712	\$ 6,655,898	\$ 5,021,591	26.7%
Park Operations					
Personnel Costs	\$ 11,331,300	\$ 7,734,740	\$ -	\$ 3,596,560	31.7%
Operating Expenditures	6,273,817	4,550,383	-	1,723,434	27.5%
Capital Outlay	1,581,305	874,319	-	706,986	44.7%
Trustee & Benefit	1,427,500	62,663	650,000	714,837	50.1%
Subtotal	\$ 20,613,922	\$ 13,222,105	\$ 650,000	\$ 6,741,817	32.7%
Capital Development					
Personnel Costs	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	-	-	-	-	-
Capital Outlay	22,449,984	5,913,458	-	16,536,526	73.7%
Trustee & Benefit	-	-	-	-	-
Subtotal	\$ 22,449,984	\$ 5,913,458	\$ -	\$ 16,536,526	73.7%
Total	\$ 61,871,106	\$ 26,265,275	\$ 7,305,898	\$ 28,299,934	45.7%

**Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2022**



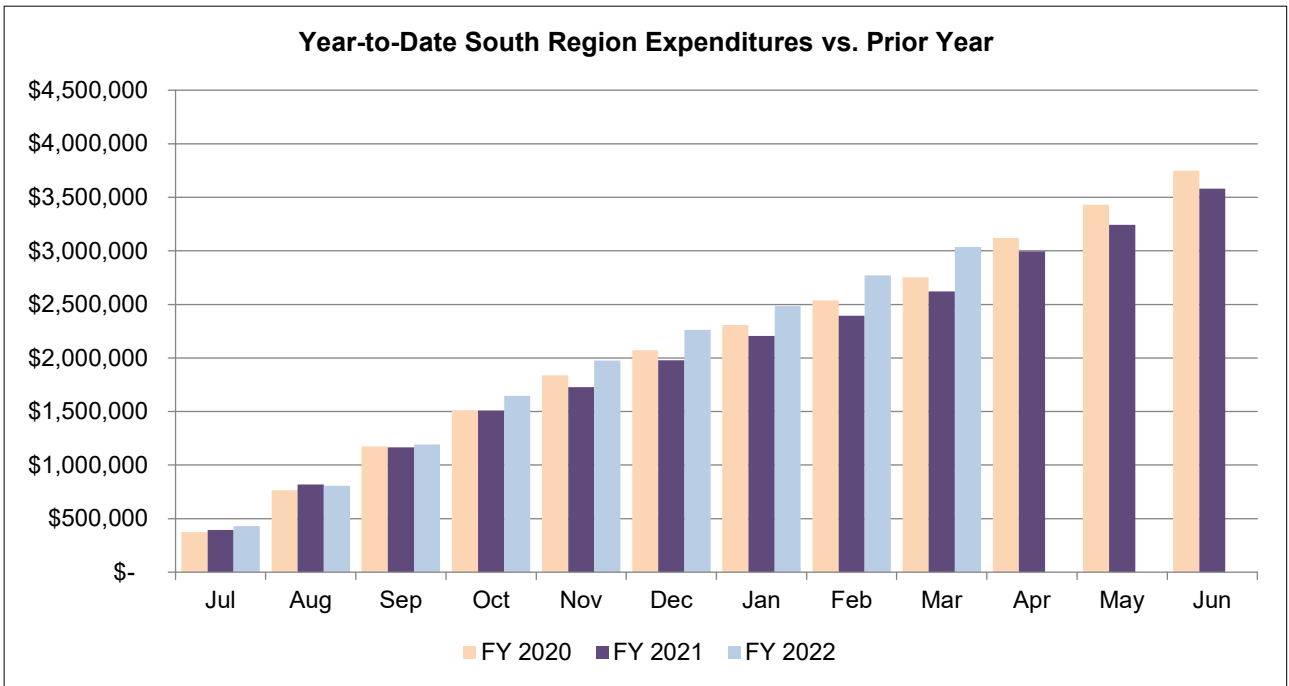
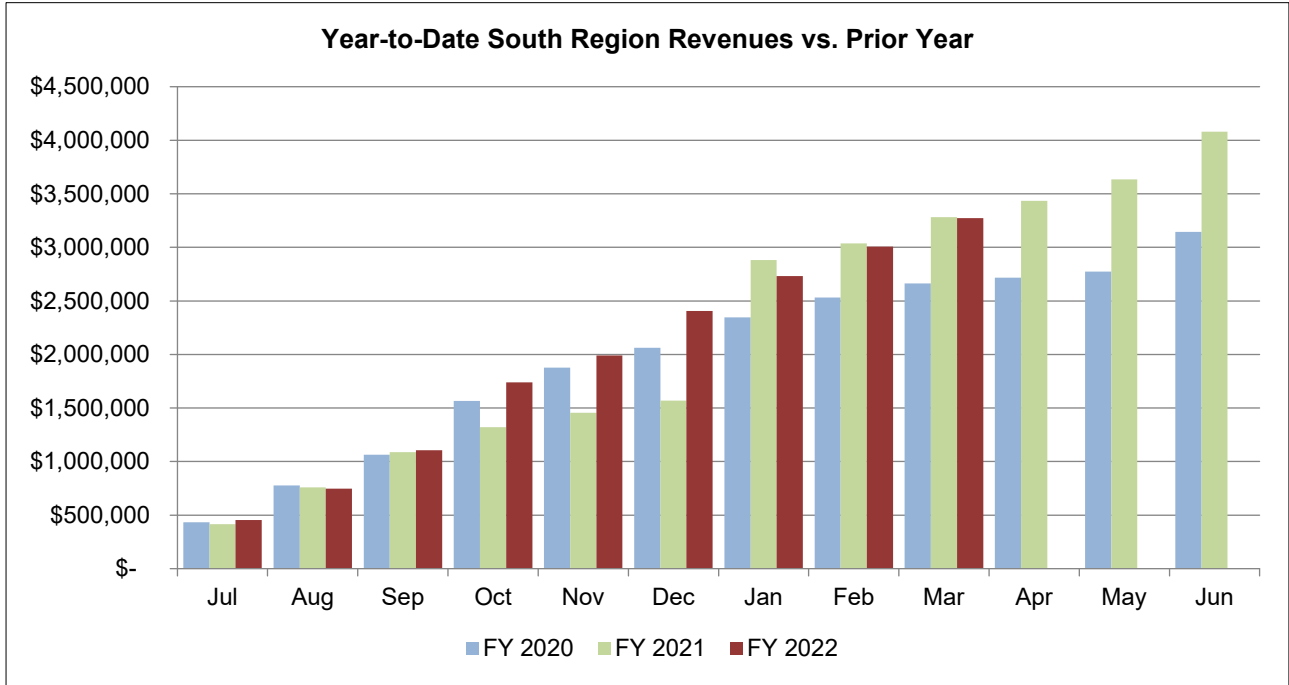
- All Park Operations fiscal year-to-date revenues are up \$459,100 (4.2%) compared to FY 2021
- All Park Operations fiscal year-to-date expenditures are up \$682,000 (7.6%) compared to FY 2021

**Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2022**



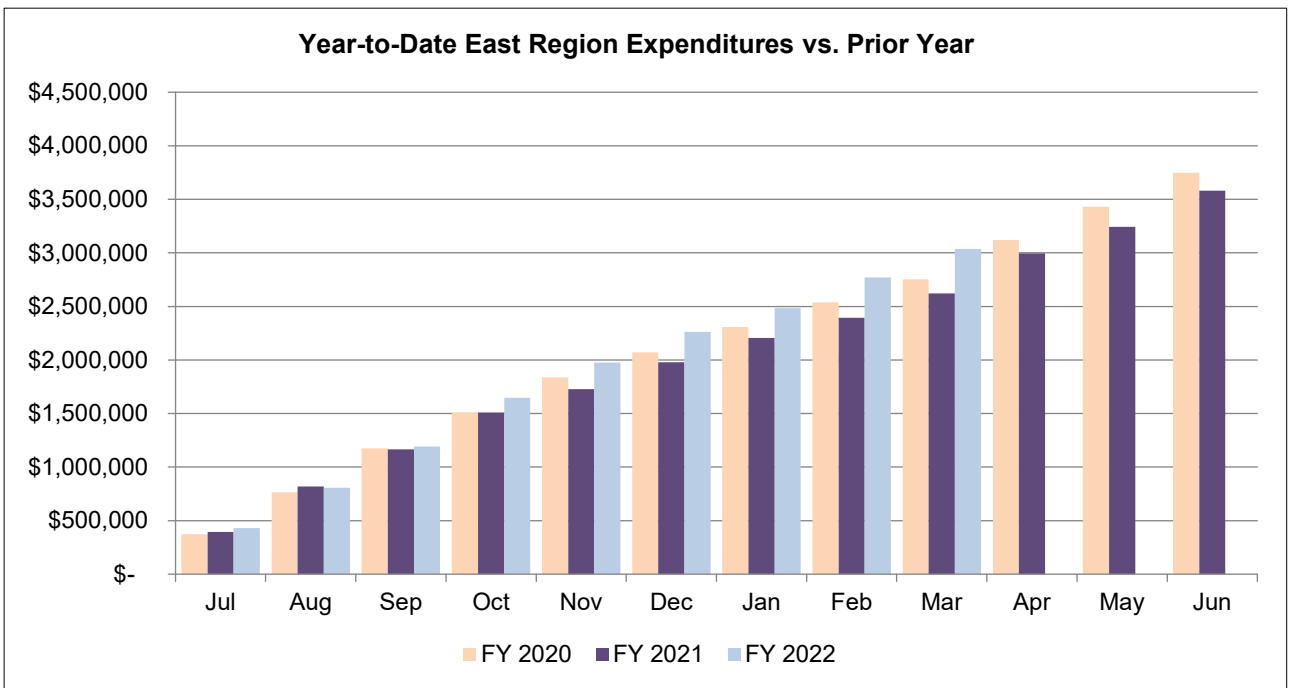
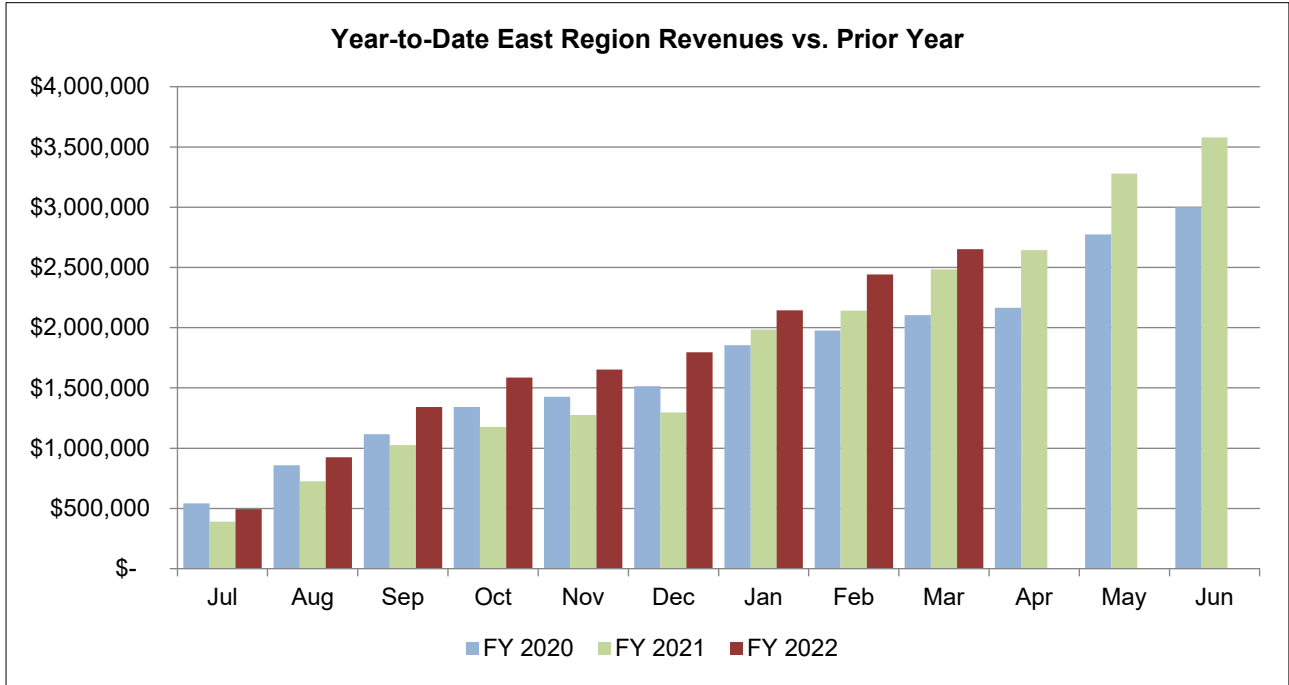
- North Region fiscal year-to-date revenues are up \$299,600 (5.9%) compared to FY 2021
- North Region fiscal year-to-date expenditures are up \$255,200 (6.9%) compared to FY 2021

**Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2022**



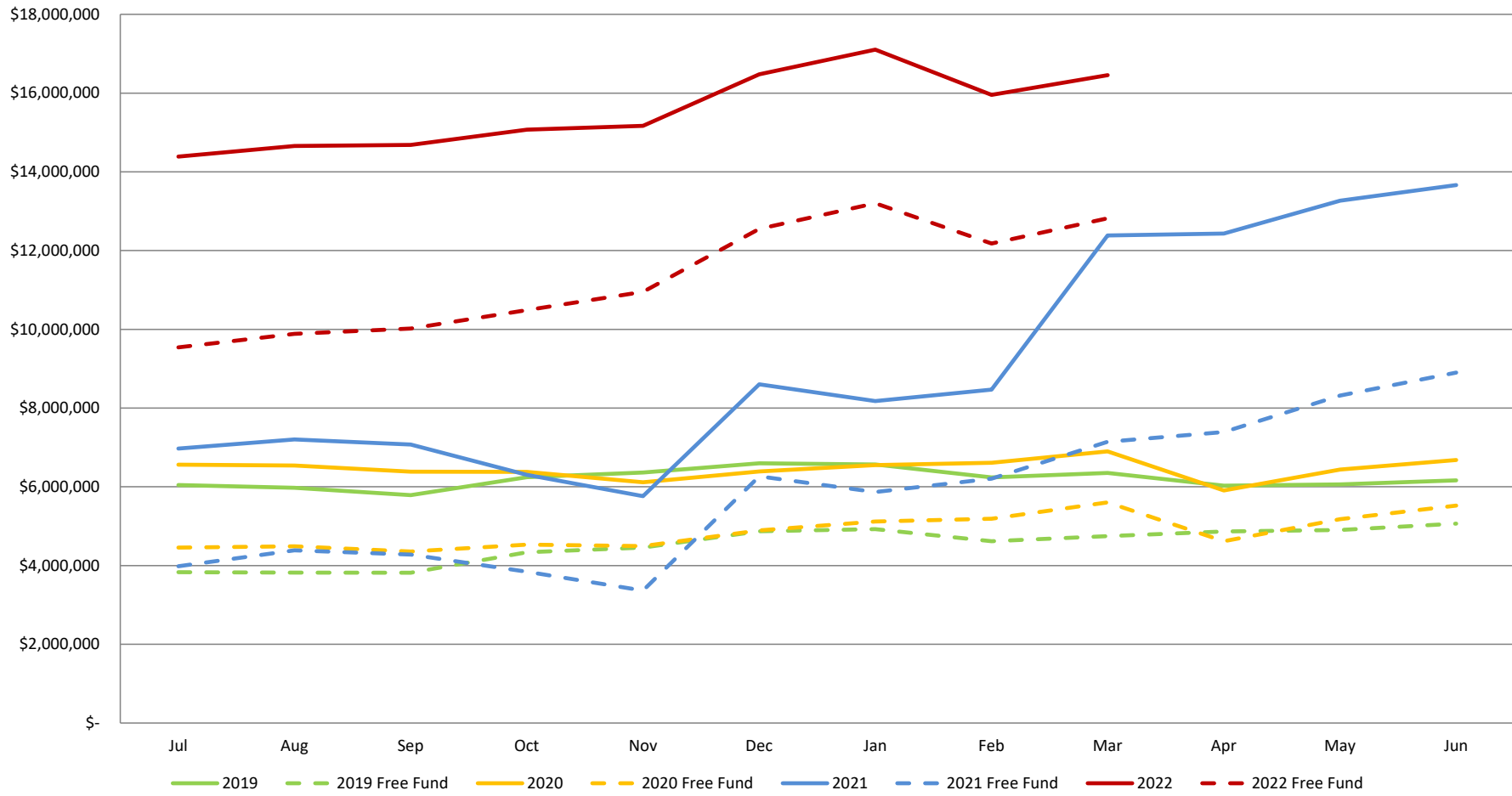
- South Region fiscal year-to-date revenues are down \$8,600 (-0.3%) compared to FY 2021
- South Region fiscal year-to-date expenditures are up \$414,800 (15.8%) compared to FY 2021

**Idaho Department of Parks and Recreation
East Region - All Funds
Year-to-Date Revenues and Expenditures
March 31, 2022**

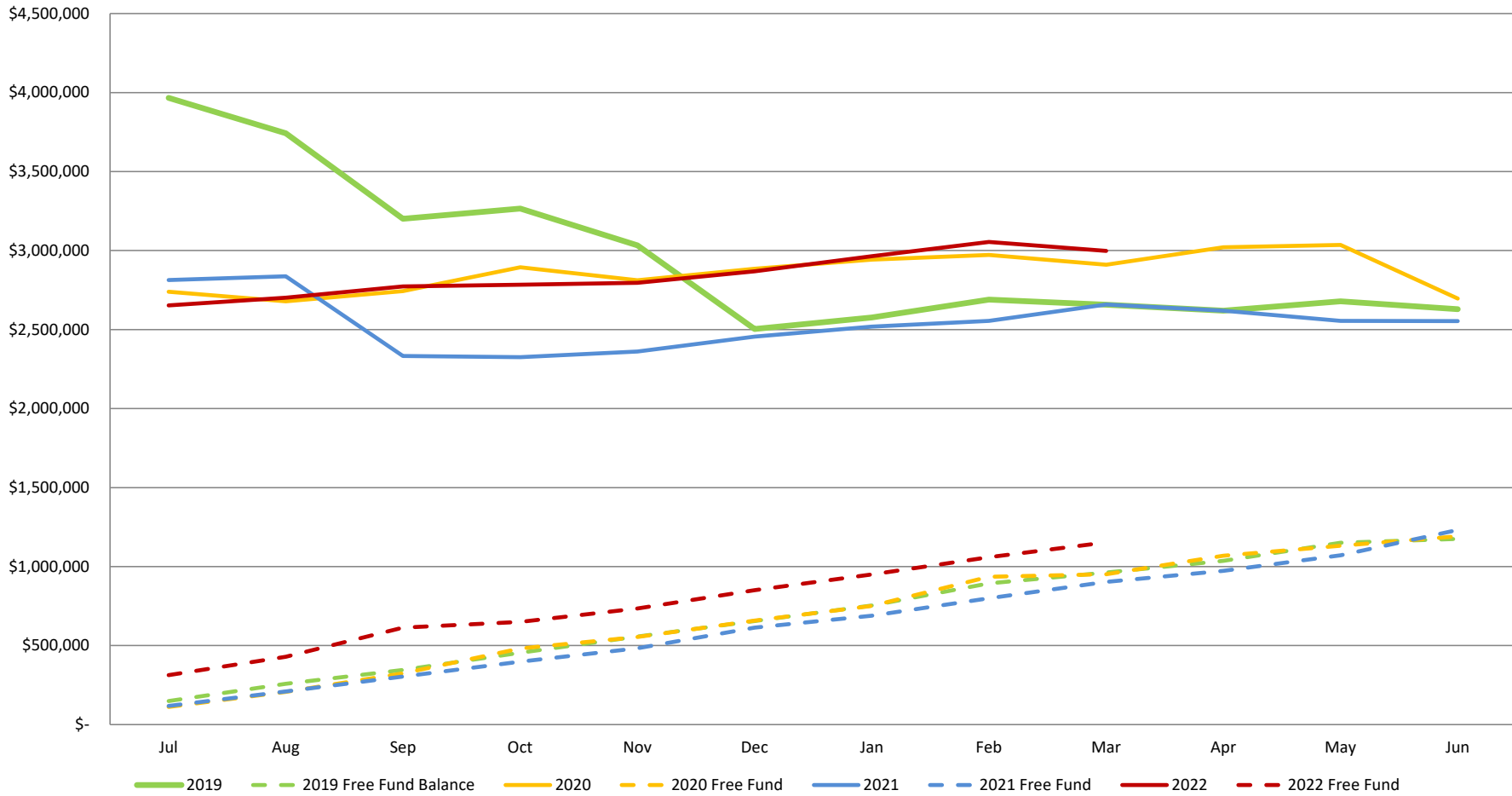


- East Region fiscal year-to-date revenues are up \$168,100 (6.8%) compared to FY 2021
- East Region fiscal year-to-date expenditures are up \$12,000 (0.4%) compared to FY 2021

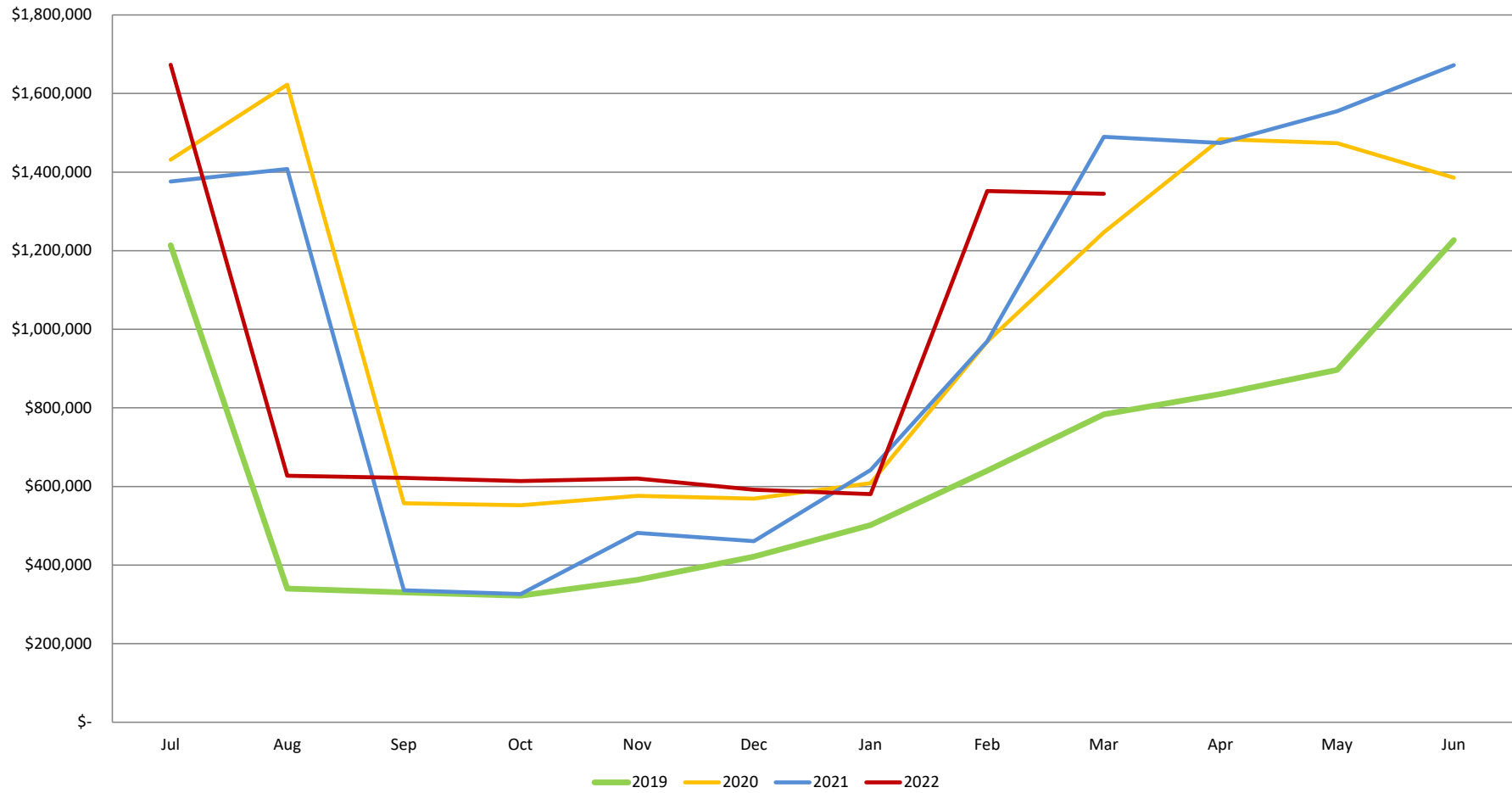
**Idaho Department of Parks and Recreation
Cash Balance Trend - Parks and Recreation Fund (0243)
March 31, 2022**



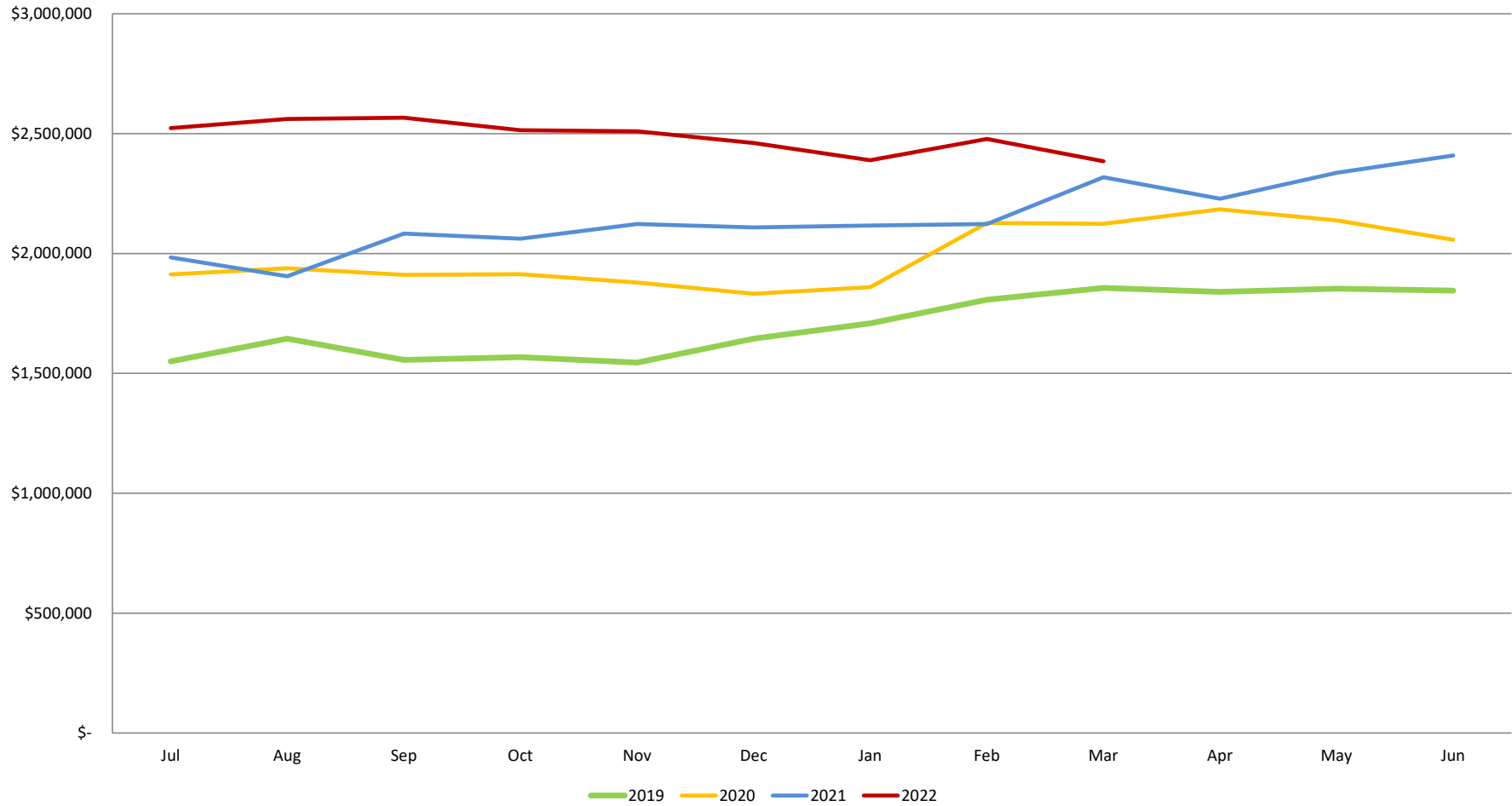
**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)
March 31, 2022**



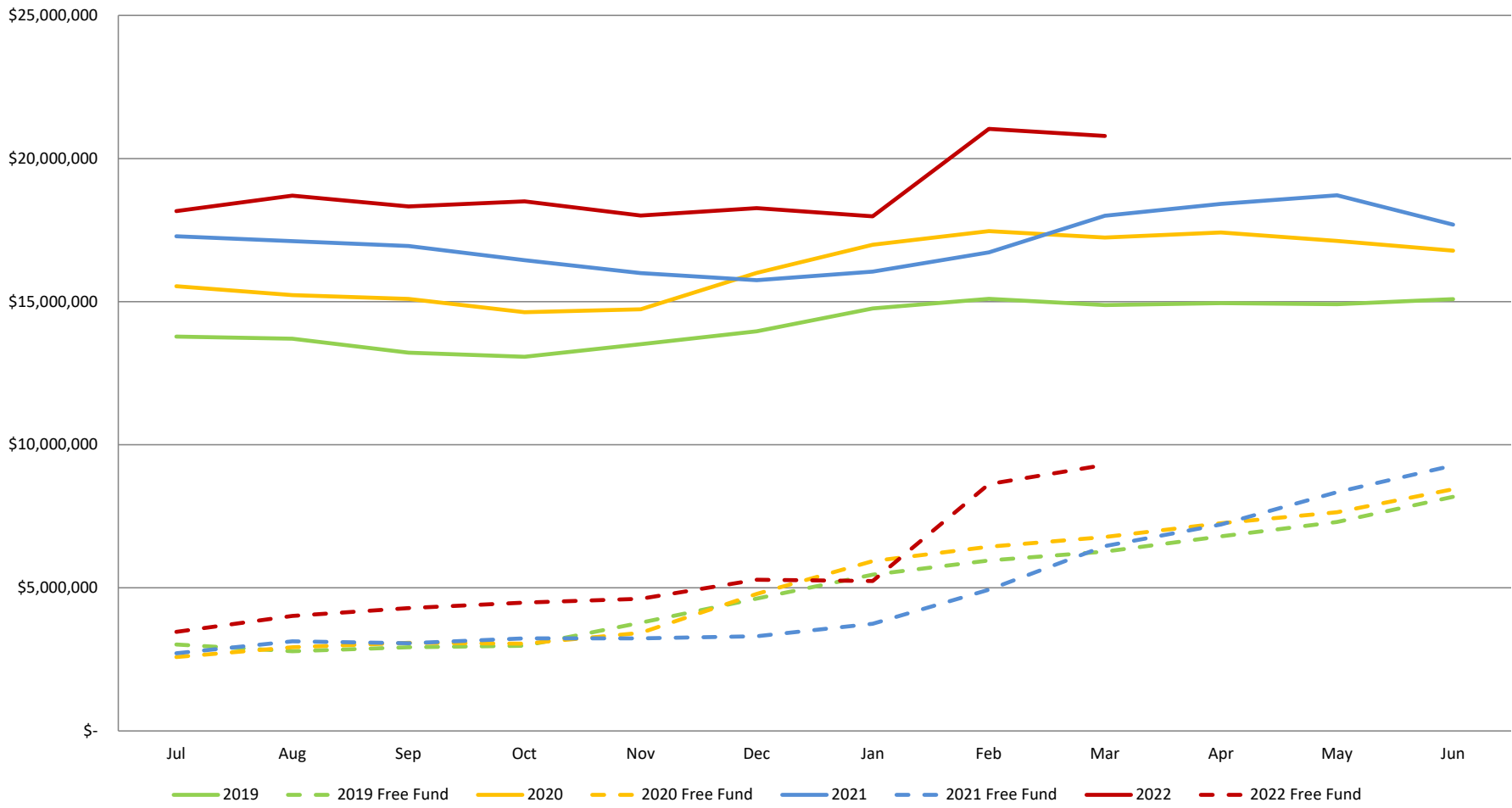
**Idaho Department of Parks and Recreation
Cash Balance Trend - Snowmobile Fund (0250.03)
March 31, 2022**



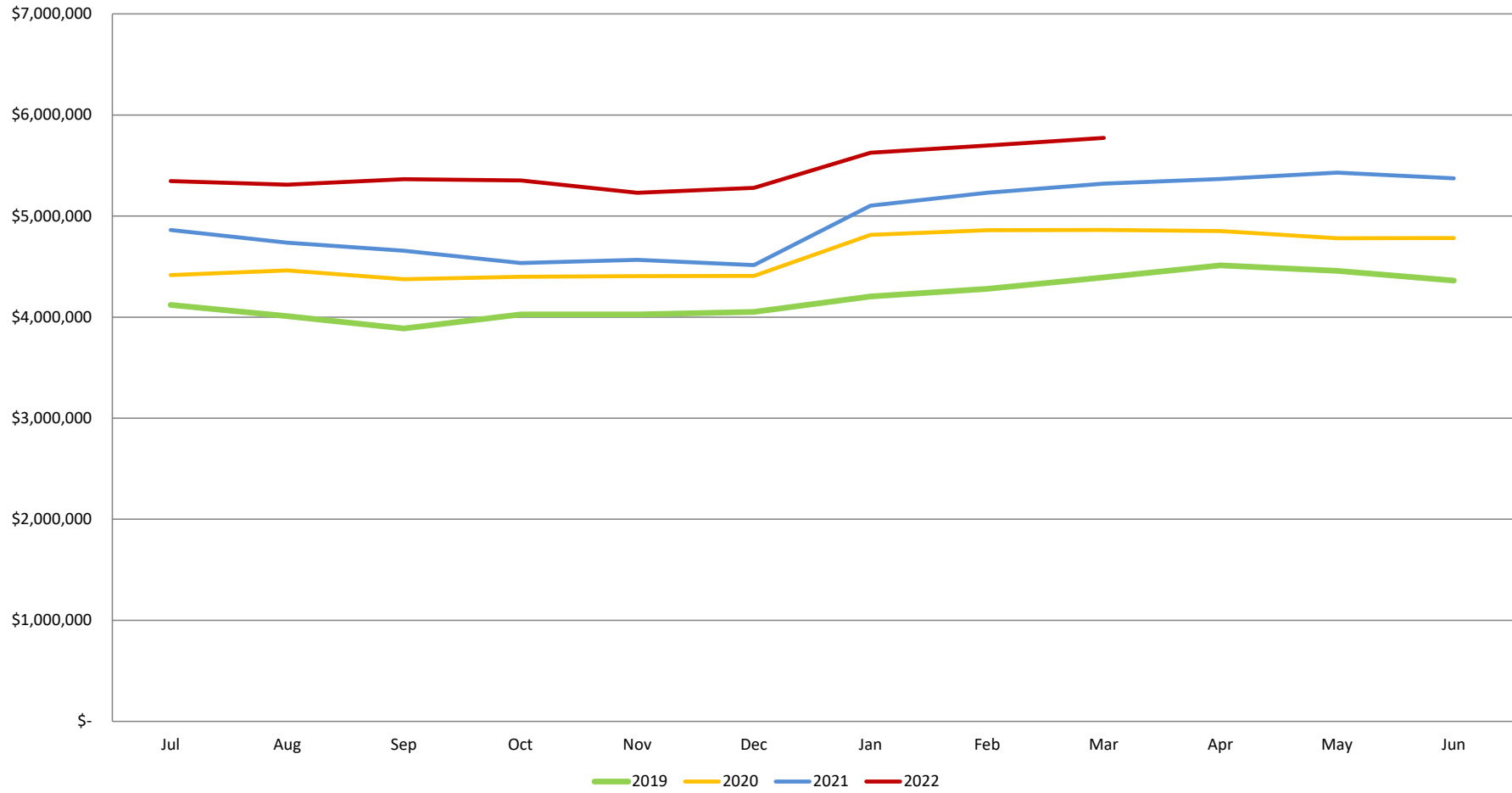
**Idaho Department of Parks and Recreation
Cash Balance Trend - Motorbike / OHV Fund (0250.04)
March 31, 2022**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Vehicle Fund (0250.05)
March 31, 2022**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Enterprise Fund (0410.01)
March 31, 2022**



Idaho Department of Parks and Recreation
Statement of Cash Balances - FY 2022
as of March 31, 2022

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	\$ 180,458	\$ 219,833	\$ (288,664)	\$ 111,628	\$ -	\$ 111,628
0243	Parks and Recreation Fund	13,663,522	11,884,020	(9,090,956)	16,456,587	28,000	16,428,587
0243.02	Parks & Rec - Registration Administration	2,937,918	3,100,906	(1,937,248)	4,101,576	-	4,101,576
0243.03	Parks & Rec - Sawtooth License Plate	-	58,030	(58,030)	-	-	-
0243.04	Parks & Rec - Cutthroat Wildlife Plate	62,732	29,399	(8,500)	83,630	48,694	34,936
0243.05	Parks & Rec - Mountain Bike	165,736	41,906	(19,380)	188,262	33,000	155,262
0247.01	Recreational Fuels - Capital Improvement	2,553,927	1,257,815	(814,335)	2,997,407	-	2,997,407
0247.02	Recreational Fuels - Waterway Improvement	2,939,350	1,244,990	(992,194)	3,192,145	1,201,875	1,990,270
0247.03	Recreational Fuels - Off-road Motor Vehicles	3,975,041	1,245,178	(1,068,950)	4,151,269	725,938	3,425,332
0247.04	Recreational Fuels - Road & Bridge	1,579,815	648,437	(492,320)	1,735,932	474,500	1,261,432
0247.06	Recreational Fuels - Administration	142,252	898,919	(851,216)	189,955	-	189,955
0250.01	Registration - State Vessel	293,475	1,395,814	(1,689,289)	-	-	-
0250.02	Registration - Cross Country Ski	152,818	87,526	(81,618)	158,726	-	158,726
0250.03	Registration - Snowmobile	1,672,149	844,772	(1,171,850)	1,345,072	-	1,345,072
0250.04	Registration - Motorbike	2,409,037	682,586	(706,612)	2,385,011	-	2,385,011
0250.05	Registration - Recreational Vehicle	17,687,263	7,278,376	(4,180,435)	20,785,204	6,390,297	14,394,907
0250.06	Registration - State Avalanche Fund	-	20,806	-	20,806	-	20,806
0345	Federal CARES Act (COVID-19) ¹	-	1,300,000	(1,300,000)	-	-	-
0348	Federal Grant Fund ¹	952,442	3,681,640	(3,644,352)	989,730	4,229,281	(3,239,551)
0349	Miscellaneous Revenue	72,581	19,275	(22,723)	69,133	-	69,133
0410.01	Enterprise	5,372,739	2,290,405	(1,890,183)	5,772,961	-	5,772,961
0496.01	Expendable Trust - Park Donations ²	356,834	60,895	(25,389)	392,340	-	392,340
0496.02	Harriman Trust	1,230,934	336,341	(304,946)	1,262,330	-	1,262,330
0496.03	Park Land Trust	3,167,296	576,646	(303,661)	3,440,281	-	3,440,281
0496.05	Trail of the Coeur d'Alenes	533,312	228,511	(58,923)	702,899	-	702,899
Total		\$ 62,101,632	\$ 39,433,026	\$ (31,001,773)	\$ 70,532,885	\$ 13,131,585	\$ 57,401,300

Notes: ¹ Federal Grant Fund is a borrowing limit and does not represent department cash

² 0496.01 Includes State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

Idaho Department of Parks and Recreation
Passport Program Revenue FY 2022
as of March 31, 2022

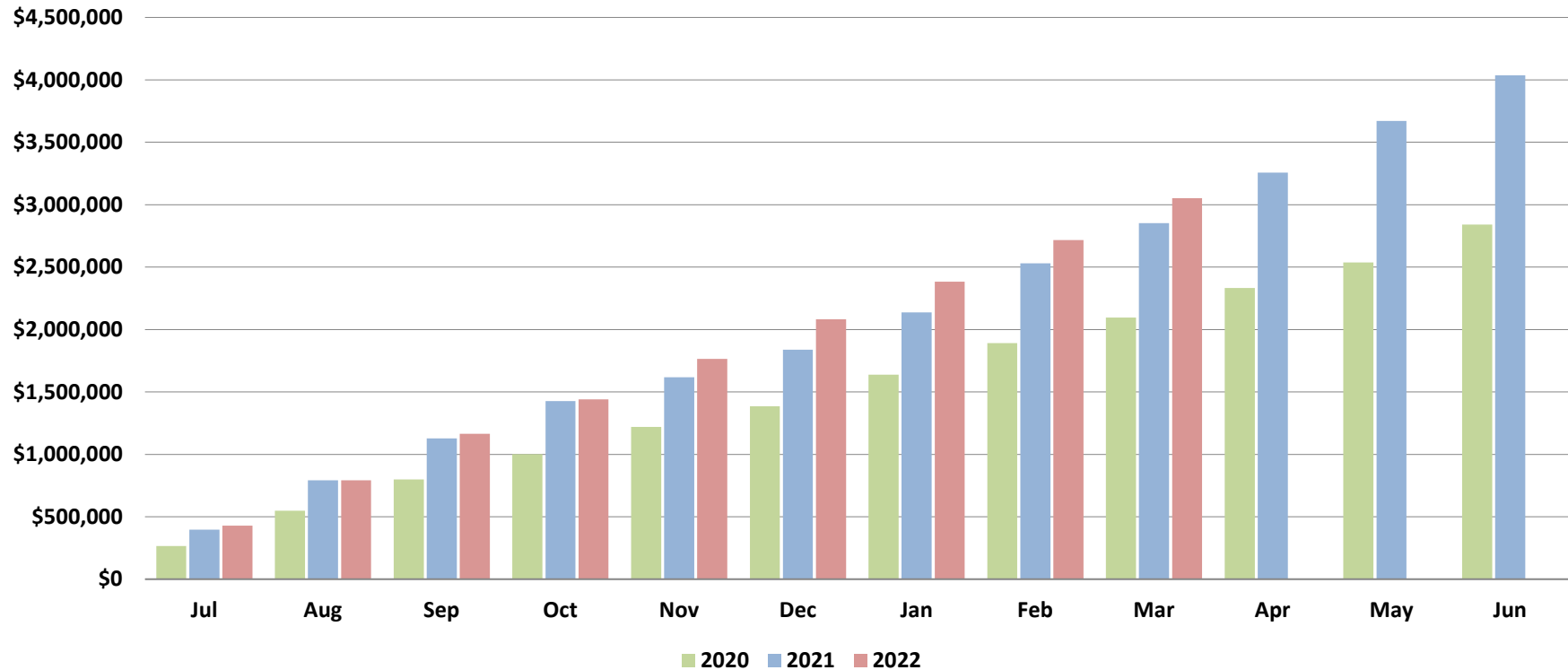
Gross Revenue	FY 2021 March	FY 2022 March	Increase/ (Decrease)	% Change
1-Year Registrations	\$ 161,810	\$ 161,020	\$ (790)	-0.5%
2-Year Registrations	160,460	174,940	14,480	9.0%
Total	\$ 322,270	\$ 335,960	\$ 13,690	4.2%

FY 2021 Y-T-D	FY 2022 Y-T-D	Increase/ (Decrease)	% Change
\$ 1,466,860	\$ 1,455,790	\$ (11,070)	-0.8%
1,384,720	1,597,650	212,930	15.4%
\$ 2,851,580	\$ 3,053,440	\$ 201,860	7.1%

Transactions	FY 2021 March	FY 2022 March	Increase/ (Decrease)	% Change
1-Year Registrations	16,181	16,102	(79)	-0.5%
2-Year Registrations	8,023	8,747	724	9.0%
Total	24,204	24,849	645	2.7%

FY 2021 Y-T-D	FY 2022 Y-T-D	Increase/ (Decrease)	% Change
146,686	145,579	(1,107)	-0.8%
69,236	79,883	10,647	15.4%
215,922	225,462	9,540	4.4%

Revenue Trend by Fiscal Year



**HUMAN RESOURCE REPORT
JAN-MARCH**

IDPR Mission: Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

HR Unit’s Mission: IDPR’s human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates. Working to maintain an environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Debbie Hoopes, Human Resource Officer

- Provide management of human resource and volunteer functions agency wide.
- Assist management with interviews for vacant positions and ensure talent is deployed to work units in timely manner.
- Manage the updates to the Department’s Random Drug Test program to ensure compliance.
- Assisted with Compliance Enforcement Training for field staff.
- Volunteer recruitment and networking continue year-round.
- Monitor IT security training and Respectful Workplace Training per state requirement to ensure compliance.
- Updated SharePoint to add relevant information.
- Continue to work with IDPR staff to provide guidance for COVID-19 questions and issues.
- Work with LUMA Capital Human Management team to ensure IDPR has representation for design and implementation slated for 2023. These meetings include areas such as absence management, benefits, occupational health, safety management, employee relations, talent acquisition, development planning, goal management, and performance management.
- Monitor Worker’s Compensation claims and provide coordination among employees, management, and State Insurance Fund for progress and return to work information. Review of safety committee information and documentation. Review of Incident Reporting System which is provided to regions to attempt to mitigate accidents and ensure safety of all staff and volunteers.
- Work closely with DHR to ensure COVID-19 employer/employee issues are addressed. Continued to be point of contact for problem solving related to COVID issues with employees/seasonal/volunteers. Work with employees experiencing COVID-19 related issues that may require telework, and flexible work schedules.
- Provided performance management training for new supervisors

Worker’s Compensation Data for 2017-2021 (to date):

		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2019	24	\$4,938	\$11,159	\$32,036	2
2020	30	\$7,528	\$204,582	\$246,557	4
2021	27	\$16,3750	\$39,179	\$133,993	15

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

TURNOVER

Fiscal Year	Begin Count	End Count	Avg Emp	Number of Separations	Turnover Rate	State
2019	148	144	146.9	29	*19.9%	14.9%
2020	144	154	149.0	17	11.7%	15.0%
2021	146	144	145	23	15.8%	18.9%
2022	147	143	145	20	13.8%	19.2%

*11 retirements

VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator

- Took in 194 volunteer applications
- Currently have 644 active volunteers scheduled for 2022. Includes these types of jobs:
 - Campground hosts
 - Maintenance hosts
 - Idaho Master Naturalists
 - Interpretive/park programming
- 1,769.5 volunteer hours donated in the 1st 3 months of 2022
- Volunteer orientation conducted for Bruneau Dunes and Three Island Crossing volunteers
- Volunteer Coordinator developed a Volunteer Group Project Handbook in conjunction with the Service Learning program at BSU to assist parks in creating successful volunteer events/group projects.
- Volunteer Coordinator created a volunteer project application form and a group event checklist to help parks articulate what's needed to create a successful volunteer event/group project.

PAYROLL & RECRUITMENT: Lupe Arteaga, Human Resource Specialist

- Maintain payroll and benefit services for all employees, process and onboard new hires and separations as well as any demographic changes throughout the year.
- Coordinate the recruitment process and assist with interviews, reference checks and new hire processes.

HIRES JAN-MARCH:

Headquarters

Mitch Koslosky hired as Equipment Operator – 02/10

Rebecca Honsinger promoted to Office Services Supervisor 2 - 02/20

Kellie Joyce promoted to Grant Officer – 02/20

Tonya Watson promoted to Financial Specialist – 03/20

Recently Filled:

Johnathan Sennett transfer to AA1 – 04/03

Stephanie Page promoted to Financial Specialist – 04/03

Melanie Schuster promoted to Development Bureau Chief – 04/18

Current Openings:

Financial Technician (2 Positions)

Customer Service Representative 2

Boating Program Supervisor

Project Manager 1

North Region

Cole Ross – Round Lake State Park 02/01

Recently Filled:

David Lau – Old Mission State Park 04/04

Sierra Bradley – Old Mission State Park 04/18

Stephen Tyler Westbrook – Farragut State Park 04/01

Current Openings:

Office Specialist 2 (Part-Time)

South Region

Dominic Martinez – Eagle Island State Park 02/13

East Region

Peter Schuler – Program Training Coordinator 01/23

Recently Filled:

Kirsten March 05/12

Current Openings:

Land of the Yankee Fork Manager 2

Bear Lake State Park Manager 2



Executive Department
State of Idaho

The Office of the Governor
Proclamation

State Capital
Boise

WHEREAS, public employees at the federal, state, county, and city levels dedicate their careers to public service by contributing to such industries as health care, education, public safety, conservation and national defense; and

WHEREAS, these dedicated public servants perform their duties with compassion, professionalism and a commitment to those they serve; and

WHEREAS, the importance of public service provided by public employees and volunteers is too often forgotten or ignored; and

WHEREAS, it is appropriate to designate "Public Employee Recognition Week" to honor and recognize all public employees and remind the citizens of Idaho of the importance of public service; and

WHEREAS, Idaho is honored to join other states across the nation in extending our appreciation and gratitude to all public employees for their continued dedication; and

WHEREAS, the contributions of public employees help make Idaho the place where our children and grandchildren want to stay, and for the ones who have left to return;

NOW, THEREFORE, I, BRAD LITTLE, Governor of the State of Idaho, do hereby proclaim May 1-7, 2022, to be

PUBLIC EMPLOYEE RECOGNITION WEEK

and May 4, 2022, to be

STATE EMPLOYEE RECOGNITION DAY

in Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this 29th day of April, in the year of our Lord two thousand and twenty-two.



BRAD LITTLE
GOVERNOR

LAWRENCE DENNEY
SECRETARY OF STATE



MANAGEMENT SERVICES QUARTERLY REPORT

January – February – March 2022

Third Quarter, FY2022

Management Services Administrator

Adam R. Zaragoza

IDPR Mission

Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Management Services Administrator Primary Functions

- Provide management services staff with the necessary tools to succeed in their jobs and provide leadership and direction for registration, reservations, grants, fiscal and development programs.
- Work with Operations Administrator (Troy Elmore) to identify needs of the operations staff and assist in meeting those needs.
- Proactively work to meet Director and Board priorities and concerns.

Administrative Duties

- Focus on supporting the team members and providing them the tools to do their jobs effectively and enjoy what they are doing.
- Focus on supporting all staff to make sure their IT needs are met.
- Review of current agency policies and where updates may be needed.
- Review of the entire organization and where efficiencies may be gained.
- Continued review of parks and where possible expansion opportunities exist.

Major Tasks

January 10th: Continued discussions with the City of Boise and representatives from the Ada County Veterans Council regarding a project at Veterans Park.

January 11th: Annual meeting with Idaho Shakespeare Festival regarding operations management of the HQ campus.

January 12th: Listened into the Legislatures presentation regarding the ARPA and IJJA programs for FY2023 and future budget years.

January 12th: Hosted a meeting with the Friends of Harriman State Park group to re-establish the relationship and emphasize the importance that group has to IDPR. Fundraising opportunities and projects may exist in future years for Harriman.

January 14th: Attended a meeting regarding the proposed Eagle Island Archery range sponsored by Idaho Fish and Game.

January 20th: Executive staff began reviewing of our FY2023 budget and presentation to JFAC.

January 20th: Attended a meeting with PacifiCorp regarding the North Beach Unit at Bear Lake.



January 24th to 27th: Worked out of the North Region Office

Attended meeting with the City of Kellogg, Director Buxton, North Region Manager David White and others regarding the City's market study for the Silver Valley and IDPR's role in that study regarding a campground. This continues to be a discussion between DEQ and the City of Kellogg. A land transfer to IDPR is forthcoming for the Board's consideration.

Toured the Heyburn Wastewater Facility with the engineer that provided a recent operational study.

Attended a meeting with Board Member Eastwood regarding Grants and the process for grant awards and possible improvements.



1/25/2022, Engineering group at Heyburn



1/26/2022, R+R Training with Kootenai County Staff

Attended R+R training with Kootenai County for ½ day with Seth Hobbs and Laura Wallace.

Visited the park staff at Farragut before returning home to Boise.

-
- February 1st: Prepped and attended the Senate Resources Committee meeting with Director Buxton
 - February 2nd: Met with Idaho State Police (ISP) and began exploring partnership opportunities with ISP and where IDPR could use their assistance.
 - February 3rd: Watched the JFAC hearings for Department of Administration and the Division of Public Works in preparation for IDPR's presentation to JFAC.
 - February 3rd: Attended a meeting with ITD representatives, Director Buxton and Administrator Elmore regarding License Plates and stickers being proposed by a State Legislator.
 - February 7th: Listened to the Senate Resources and Environmental Committee, DFM and DEQ's presentation regarding DEQ's proposed ARPA program.
 - February 11th: Attended IDPR's JFAC Hearing and had brief testimony regarding the new Eagle Island RV Campground.

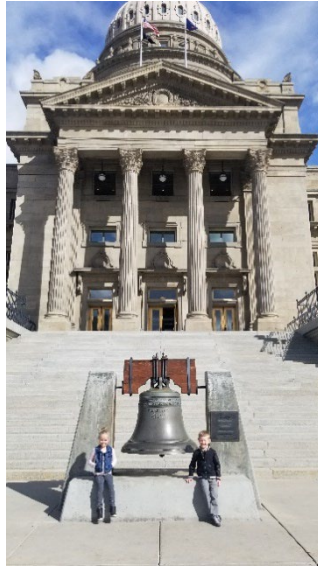


February 15th to February 17th: Worked out of the North Region Office

Meetings with Park staff and Regional Construction Manager at Farragut and Round Lake

Meeting with Panhandle Health regarding Sewer at Farragut, DEQ and our engineering partners throughout the week to gauge their interest in future IDPR projects.

February 21st: Took the Zaragoza twins to the Capital for a hearing with Senate Resources. They got bored after 30 minutes or so 😊



February 23rd: IDPR Board Meeting in Boise.

February 24th: Catch up meeting with the Bruneau Dunes Observatory specialty subcontractor



March 1st to 3rd: Worked out of the East Region Office

Meetings with State DEQ and PacifiCorp in Pocatello regarding IDPR's upcoming projects, and met with multiple contracting partners in Idaho Falls.

Meetings with Park staff at Bear Lake regarding ARPA projects and potential capacity improving projects.



March 2, 2022 Bluebird Day at Bear Lake

March 4th: Met with new Eagle Sewer District General Manager regarding the Eagle Island Campground. Brought him up to speed about the status of the project.

March 7th to 16th: Various meetings and tasks at HQ involving SCORP, ARPA, meeting with DEQ Director, IRS system update and working on various distribution reports coming from R+R, Lake Cascade Marina update and IDPR's agreement with Shakespeare Festival.

March 22nd to 25th: *Worked out of the East Region Office*

Worked from the office and graded the annual road and bridge grants. Got caught up on backlog of emails and tasks.

Had meetings with the USFS, Friends of Harriman State Park, Park Staff and Fremont County regarding future ARPA projects and possibly connecting to Island Park's sewer system for Henry's Lake.

Attended the monthly meeting with PacifiCorp and the environmental coordination committee in Pocatello. Members of the committee from IDPR include Bear Lake State Park Manager and IDPR's Natural Resource Manager.

OPERATIONS DIVISION QUARTERLY REPORT

JANUARY-FEBRUARY-MARCH 2022

OPERATIONS DIVISION: TROY ELMORE, ADMINISTRATOR

Mission

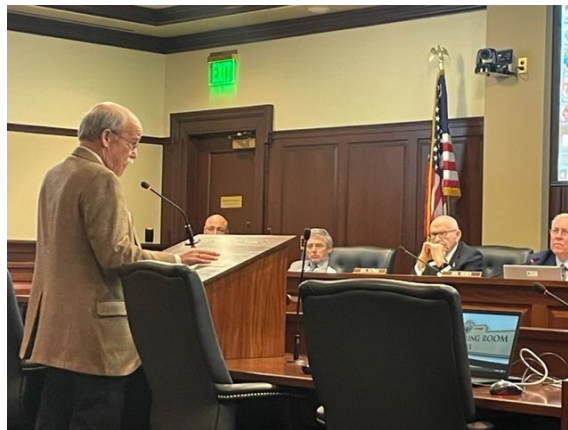
To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for the ongoing daily operations of Idaho State Parks, the IDPR Recreation Bureau, the Natural Resources Management Program, and the Education and Experience Program.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

- Participated in all online staff meetings via zoom.
- Worked with my staff on budget process.
- Conducted weekly teleconference calls with regional park managers.
- Regular communication with direct reports.
- Met with Friends of Harriman to discuss our relationship and roles regarding park development and implementation of projects.
- Worked with legislators and staff on proposed boating legislation.
- Worked with Director Buxton and executive staff on the development of Director Buxton's budget PowerPoint presentation.
- Met with Adam and Pat Donaldson from DPW to discuss project updates.
- Attended Director's CEC presentation to the Employee Compensation Committee.



Board Member Mike Roach looking sharp
downtown

- Met with PacifiCorp to discuss management goals at Bear Lake State Park.
- Toured Bruneau Dunes and 1000 Springs with BSU Provost Buckwalter.



Park Manager Bryce Bealba showcasing camper cabin at Bruneau Dunes State Park

- Attended regional development project meetings at HQ.
- Met with Colonel Wills from ISP to discuss housing options within state parks.
- Attended JFAC budget hearing.
- Attended and participated in Compliance Enforcement Officer Training in Boise.



Matt Cooper delivering a message to Andrew Salzano



Annalee Darrington connecting effectively with Theresa Perry

- Several meetings regarding the Cascade marina RFP. Process is moving forward with Development Bureau, Cascade Park, AG and the respondents.
- Participated in East Region staff meeting in Twin Falls.

- Attended Idaho Sportsman Policy Meeting at IDFG HQ with Director. Directors from IDL, IDFG, IDPR, and DEQ gave presentations to the group. Legislators and Governor staff attended.
- Attended Seth Hobbs' HO519 presentation to Senate Resources Committee.
- Updated and implemented park operation guidelines resulting from COVID-19 restrictions being relaxed statewide.
- Participated in national concessions group conference call. Discussed what other states do regarding insurance requirements for group use and temporary concessions.
- Met with Faith Cox from Risk Management for advice relating to group use and temporary concessions.
- Discussed and scored Road and Bridge Fund grant applications.
- Accompanied Director Buxton and OHV Program Manager Mike Robinson on Owyhee Front field visit to meet with Trail Cat Operator and Trail Rangers.



3 desert amigos



Susan and Mike appreciating Idaho's landscape

- Bid farewell to David Dahms after 16 years of service as Boating Program Manager.
- Interviewed Boating Program Supervisor applicants at HQ.
- Conducted Land of the Yankee Fork State Park interviews in Idaho Falls.
- Bid farewell to Judy Titus from fiscal.
- Participated in several National State Parks Concessions Group meetings. Introduced myself and shared some of the interesting ideas with Region Managers.
- Continued to monitor OHV legislation. The following bills were signed into law: H086 (eliminates need to validate ownership of OHVs and Snowmobiles), H129 (increased access on public roads and state highways outside of cities), and S1020 (broadens landowner immunity from liability from recreation when no fees are charged). H229 passed House and Senate (raises snowmobile sticker fee by \$13 for residents & rentals, and by \$17 for non-residents, \$1 for IDL, increases search and rescue by \$1, and designates \$1 to avalanche forecasting).

RECREATION RESOURCES BUREAU QUARTERLY REPORTS

Boating Program:

The following is a list of activities that have been recently completed by the Boating Program. This is in addition to the routine tasks of answering questions from the general public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, and ordering of equipment and supplies.

- Staff completed the year-end reports for the U.S. Coast Guard.
- The Boating Program hosted the Marine Advisory Committee Meeting in Boise in April. There were 28 counties in attendance, as well as the Coast Guard, and 2 Waterways Improvement Grant Committee Members. A total of 54 people attended the meeting.
- Staff assisted counties with Waterways Improvement Grant Applications and participated in the associated grant meetings.
- Staff attended the Idaho Sportsman Show in Boise, the Bighorn Show in Spokane, Washington, and the Western Idaho Fly Fishing Expo. Attendance and outreach for these shows was estimated at just over 20,000 people.
- There were 11 new Boating Education Instructors who successfully completed the BEST training.
- Attended the Northwest River Runners Meeting in Lewiston to give them a letter of thanks for their donation of 600 Personal Flotation Devices for the Life Jacket Loaner Stations in the North Region of the State.

Non-Motorized Trails Program:

The following is a list of activities that have been recently completed by the Non-Motorized Trails Program. This is in addition to the routine tasks of answering questions from the public, Yurt maintenance and upkeep, and tasks around the office.

- Updated signage has been completed from the Southern terminus of the ICT to the Castle Rocks section near Mountain Home.
- ICT maintenance in the in the Frank Church Wilderness, Selway Wilderness and Upper Priest Lake is scheduled for summer and fall, pending fires and crew availability
- The “Idaho Trails Supporter” is nearly through its second year of availability. This is a voluntary pass, or sticker, that Idaho trail users can purchase online or in stores. The goal is to raise awareness of non-motorized trail issues and raise revenue for non-motorized trail maintenance on public lands statewide. Nearly 3,000 stickers have been sold to date and the 2022 sticker is now available for purchase

- In addition to the IDPR online sales portal, stickers are now available at five stores: JD's Bodega, both of Georges Cycles locations, REI in Boise, Idaho Mountain Trading in Idaho Falls and most recently Hyperspod Sports in Moscow. Additionally, they are sold in 13 of our own state parks.
- The Idaho City Backcountry yurts saw more than a 95% occupancy in the second quarter
- First quarter Yurt occupancy levels in 2021 were also 95%, and in 2019 for the same period was 92%.
- Predicted Idaho City Yurts system spring season 2022 will be busier than average, despite it being a shoulder season. Occupancy will be near 100% for, and about 50% for weekdays
- 2022 Yurt crew will begin on June 1st. All bought members of the 2021 yurt crew are returning.
- All the aged solar lighting systems have now been preplaced at the Yurts
- Decking and floors at Elkhorn Yurt is scheduled to be replaced in June, with other major improvements are being scheduled for summer 2022

Motorized Trails Program:

The following is a list of activities that have been recently completed by the Motorized Trails Program. This is in addition to the routine tasks of answering questions from the public and routine tasks around the office.

- Staff held 42 Avalanche Awareness and Companion rescue classes statewide in the winter of 2021/2022 for a total of 1,123 participants.
- Staff held 1 Snowmobile Train-the-Trainer course held for 6 participants
- Processed the 2021 OHV LE County distributions for a total of \$157,641 to 24 participating County Law Enforcement Programs.
- Attended the following outreach events; 2022 Idaho Snowmobile State Association 2022 Convention, the 2022 Sportsman Show, the 2022 Bighorn Show in Spokane, WA and the 2022 Disabled Veterans Snowmobile Ride.
- Held interviews for East Region Education Trainer and hired Peter Shuler for the position.
- Continued to work on State of Idaho Mapgears program for the mapping of groomed snowmobile trails across Idaho.
- Participated in IDPR grant committee meetings

- Met with Idaho Panhandle Avalanche Center and IPNF to discuss future budget and plans and implementation of legislative changes enacted.
- Participated in Winter Travel Plan Collaborative for Kaniksu Zone of IPNF.
- Met with 4wd/ Jeep club representatives to discuss USFS Travel Management and increasing trail opportunities for over 50”.

Collaborative Program:

The following is a list of activities that have been recently completed by the Collaborative Program.

- Staff attended the Panhandle National Forest Over-Snow Travel Planning meetings in North Idaho. Staff will be continuing to attend these collaboratives through June to represent IDPR’s concerns and positions. At this juncture, a state recommended travel plan map has been created and presented to the collaborative group which details the high priority areas of use for snowmobile use in the Panhandle NF. It is the hope that this travel map will be considered and recommended to the Forest Service to “protect” the areas of high snowmobile use in the panhandle.
- Staff attended the monthly Clearwater Basin Collaborative meetings, where travel planning is being discussed in the Great Burn recommended wilderness area.
- Staff have been active assisting with the (motorcycle) state ride Permit Application process for 2022. This included coordinating with our motorized user groups to find out the details of their desired ride and camp locations. Staff worked with the Forest Service to put together an application that they deemed acceptable for permitting. Our understanding is the Forest Service has accepted the application and is in the process of drafting the permit currently.

The Following is a list of collaboratives and meetings attended:

Attended IDPR Grant Evaluation Committee meetings, Idaho Office of Species Conservation meetings, and monthly Payette Forest Collaboratives, Boise Forest Collaboratives, Clearwater Basin Collaboratives, Panhandle Forest Collaboratives, and the Panhandle NF Over-snow Travel collaborative.

**RESERVATION & REGISTRATION (R&R) PROGRAM QUARTERLY REPORT
January – February – March '22**

RESERVATION & REGISTRATION PROGRAM – SETH HOBBS

Mission

The R&R program proudly supports IDPR's customers. The program's scope of responsibility includes oversight of IDPR's camping resources, statewide retail sales, including permits, and the department's recreational registration program for snowmobiles, boats, and off-highway vehicles. The program also distributes registration funds to communities and other agencies statewide to develop and maintain trails, facilities, and programs for motorized recreation.

Registrations/Permits

With the start of the 2022 sticker year, IDPR is now giving the option for customers to purchase one or two-year stickers for OHVs and Snowmobiles. Because of the low price of the OHV sticker, the two-year is very popular with the OHV community.

Vehicles/Permits	Transactions Calendar Year 2021	Transactions January-March
Boat	99,573	21,028
OHV 1 yr	146,987	18,695
OHV 2 yr	7,717	27,961
OHV - Non-Res 1yr	18,296	1,330
OHV - Non-Res 2 yr	567	1,824
Snowmobile 1yr	24,950	7,542
Snowmobile 2yr	2,937	1,799
Snowmobile - Non-Res 1yr	17,933	10,574
Snowmobile - Non-Res 2yr	287	234
Snowmobile - Rental	1,196	179
PAISS Non-Motorized	112,421	13,134
PAISS Not Reg. in Idaho	12,078	520
Park N Ski 3-Day	1,481	1,075
Park N Ski Annual	1,267	950
Motor Vehicle Entry Fee	5,028	668
OHV MVEF	756	187
Totals	453,474	107,700

2022 Peak Season Current Reservations

The below shows reservations before April 26th, 2022, for the 2022 peak season. This is an initial look at the overall percentage of reserved sites/facilities. These percentages are for the 104 days of peak season and then the 15 weekends in the peak season. The site types that are reserved first are the ones that offer full hook-ups or electric, with the basic sites being the least reserved.

Park	Peak Season %	Weekend %
Bear Lake	78.37%	94.29%
Bruneau	19.23%	32.28%
Castle Rocks	46.09%	61.41%
Dworshak	45.58%	52.58%
Farragut	57.32%	70.95%
Hells Gate	39.42%	59.79%
Henry's Lake	66.84%	70.86%
Heyburn	42.72%	58.21%
Lake Cascade	50.00%	67.04%
Lake Walcott	41.54%	65.27%
Massacre Rocks	22.56%	32.01%
Ponderosa	82.41%	86.30%
Priest Lake	74.36%	81.03%
Round Lake	28.11%	48.12%
Three Island	40.84%	62.88%

Reservations vs Walk-ins

The above chart does not account for walk-in customers. Walk-in customers are on the decline due to the overwhelming demand for parks. Walk-in customers accounted for 25% during 2021 this was at 48% in 2017. Our customers prefer the guarantee of a reserved site. This gives them the peace of mind that they will have a spot before packing up the family and making the sometimes hours-long journey to the parks. This is why it is imperative that park managers make every resource possible reservable on the website.

No more "shoulder season" at State Parks

Below is a highlight from the February 16th, 2022, article in the Idaho Press.

Idaho's state parks no longer have a "shoulder season" — people are wanting to use them all year round. "People ... still want to camp even though there's a lot of snow on the ground, and we're plowing snow to accommodate them," state Parks Director Susan Buxton told state lawmakers.

We encourage all parks to expand their reservable seasons well past the typical Memorial Day to Labor Day. Not only is this what the customers enthusiastically want, but it increases site usage and park revenue by 35%. Our customers want to stay in our parks even if the water is turned off.