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 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
December 1, 2021
IDPR Headquarters
5657 Warm Springs Ave.
Boise, ID 83716

AGENDA ITEM: Policy Amendments

ACTION REQUIRED: Amend IDPR Policy 8020
Process for New State Park Acquisition

PRESENTER: Adam R. Zaragoza
Management Services Administrator

PRESENTATION

BACKGROUND INFORMATION:

In August, 2021, the IDPR Board amended policy 1010.4.2 (Timely Reviews) which allowed greater flexibility for staff to review, and, propose amendments to any policy for the Board's consideration. Idaho Codes 67-4219 and 67-4224 generally outlines the duties of the IDPR Board and its duty to acquire, develop and maintain land.

IDPR policy 8020 outlines the process to develop State Parks and trails. Generally, this amendment is minor. There are portions of the policy that are not relevant to development of Parks property, such as rental or selling of equipment. This amendment removes provisions that staff has deemed unnecessary for Park development.

STAFF RECOMMENDATIONS:

Staff recommends amending Policy 8020 as written and attached.



Development of New State Parks and Trails

Effective date: 3/4/2017

Policy #: 8020

1. Purpose:

The purpose of this policy is to outline planning, design, and development guidelines relative to new state parks and recreational trails.

2. Scope:

This policy applies to all Department employees involved in the planning, design, and development of new state parks and recreational trails.

3. Responsibility:

The Development Bureau Chief is the owner of this policy and oversees the planning, design, and development of all projects using capital development funds. The owner is responsible for reviewing and updating the policy to reflect current laws, needs, and strategic initiatives. The Board must approve any amendments to this policy.

4. Standards and Procedures:

4.1. Definitions

Board: *The Idaho Park and Recreation Board.*

Contract: *A written obligation, which results in a legal agreement between two or more parties. This contract may be a memorandum of agreement, memorandum of understanding, or other written agreement.*

Department: *The Idaho Department of Parks and Recreation.*

Director: *The Idaho Department of Parks and Recreation Director or designee.*

Employee: *A person employed by the Department, including volunteers.*

4.2. Planning of State Parks and Recreational Trails

All planning will consider the most current [Statewide Comprehensive Outdoor Recreation Plan](#) for Idaho.

The Department should articulate a long-term vision for the new parks and recreation areas in compliance with Idaho Code 67-4219. The appropriate plans will be developed for the new park, recreation area, and recreational trails. Public participation in the planning process helps the Department understand people's concerns and expectations, identifies potential controversy, and improves decision-making.

4.3. Approval of Plans

The Board has approval authority for all new and park master plans revision . The Board member in whose region a park master plan is being developed will be invited to sit as an ex-officio member of the planning review team for that park's master planning efforts. The Director has the authority to approve all other planning documents, such as business and work plans.

4.4. Services and Facilities

Services and facilities provided to the public must be consistent with any approved plans. Decisions regarding funding services and facilities will consider:

1. Provision for a wide range of recreational activities.
2. Development of as many activities as is consistent with the classification, wise use, and protection of the facility or natural resources.
3. Provision of access for people with disabilities in compliance with current [Americans with Disabilities Act](#) standards.

4.5. Easements

As recognized by memorandum of the State Board of Land Commissioners, adopted April 10, 1990, the Board has the authority to grant easements over any property acquired or developed with the assistance of the *Land and Water Conservation Fund Act*. Although easements are allowed, the Board has determined that temporary permits, as provided in [IDAPA 26.01.10](#) are preferable to easements. See also [Policy 6090: Encroachment Management](#).

5. Revision History:

1. Supersedes Board policies *DEV. 1:91, 08 Planning of State Parks; DEV. 4:73, 08 Services and Facilities*; and *LEG 10:08 Easements*.
2. Revised by PS&ES on 10/17/2016. Moved to new format, combined three sections and edited for detail and clarity.
3. Approved by Board on 2/8/2017.

6. References:

1. [Americans with Disabilities Act](#)
2. [16 U.S.C. 4601 Land and Water Conservation Fund Act](#)
3. [Policy 6090: Encroachment Management](#)
4. [IDAPA 26.01.10](#)
4. [Statewide Comprehensive Outdoor Recreation Plan](#)
5. [Idaho Code 67-42-19](#)

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