

# IDAHO DEPARTMENT OF PARKS & RECREATION

*“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”*

## Board Teleconference

IDPR Headquarters

September 3, 2020

Boise, Idaho

### ▪ AGENDA

#### ▪ Thursday, September 3, 2020

- Call to Order – Chairman Black called the meeting to order at 12:04 P.M. The Chairman asked Ms. Mills to conduct a roll call.
  - Roll Call
  - Board Member Black - Present
  - Board Member Fatkin- Present
  - Board Member Beckley- Present
  - Board Member Doman - Present
  - Board Member Roach – Present
  - Board Member Eastwood -Absent

Also present during all or portions of the meeting either in person or on the phone, were the following individuals:

Susan Buxton – Interim Director

Betty Mills – Management Assistant to the Director

Keith Hobbs – Operations Administrator

Anna Canning – Management Services Administrator

Steve Martin – Fiscal Officer

Adam Zaragoza – Development Bureau Chief

Tammy Kolsky – R&R Program Manager

Craig Quintana – Public Information Officer

Debbie Hoopes – Human Resource Officer

Dave Claycomb – Recreation Bureau Chief

LeAnn Stephens – Department of Human Resources

- **Executive Session\*\***
- **Ms. Roach moved to go into Executive Session under authority of Idaho Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general”. Motion was seconded by Mr. Fatkin. Chairman Black called for a roll call vote to enter Executive Session.**
  - Board Member Black – Yes
  - Board Member Fatkin – Yes

- Board Member Beckley – Yes
  - Board Member Doman – Yes
  - Board Member Roach - Yes
  - Board Member Eastwood – Absent
  - The Board resolved out of Executive Session by unanimous consent.
  - **Open Meeting**
  - **Interim Director Update = Susan Buxton**
  - Ms. Buxton provided an update on the following items:
    - Met with IDPR Executive Staff at Headquarters
    - Fire at Dworshak
    - New IDPR Website in testing
    - Groundbreaking at Billingsley Creek on September 24, 2020. Working with the National Park Service on this event.
    - Legislative matters for this year: Passport fee increase
    - Reviewing the Strategic Plan
    - New process for presenting at JFAC. Invited Board members to attend IDPR's budget presentation if they are available.
    - Agreement signed with the Forest Service and the Idaho City Yurts.
    - Non-Motorized Trail Program
    - New program implemented for Camping Use and Registration
    - Ongoing and upcoming Development Projects
    - HR COVID processes in the workplace and how staff are coping.
- Ms. Buxton stood for questions.
- Mr. Hobbs reported that per the Board's directive, the gate at Farragut has been reopened.
- **Mr. Beckley moved to adjourn the meeting. The motion was seconded by Ms. Roach. Meeting was adjourned at 12:58 P.M.**



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Pete Black, Chairman  
Idaho Park and Recreation Board



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Susan E. Buxton, Interim Director  
Ex-Officio Member of the Board