

**IDAHO DEPARTMENT OF PARKS AND RECREATION**  
*"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"*  
**BOARD MEETING MINUTES**  
**November 19-20, 2019**  
**IDPR Headquarters**  
**Boise, ID**

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**Minutes – Tuesday, November 19, 2019**

**Call to Order – Chairman Black**

The Chairman called the meeting to order at 9:05 A.M.

Chairman Black requested a roll call.

Board Member Lou Fatkin – Present  
Board Member Cally Roach – Present  
Board Member Pete Black – Present  
Board Member Doug Eastwood - Present  
Board Member Randy Doman - Present  
Board Member Brian Beckley – Present

Also present during all or portions of the meeting were the following individuals:

David Langhorst – Director  
Betty Mills – Management Assistant to the Director  
Keith Hobbs – Operations Administrator  
Anna Canning – Management Services Administrator  
David White – North Region Manager  
Steve Martin – Fiscal Officer  
Kathy Muir – Grants Management Supervisor  
Adam Zaragoza – Development Bureau Chief  
Erik Bush – Design Professional  
Scott Williams – IT Manager II  
Debbie Hoopes – Human Resource Manager  
Tammy Kolsky – Reservation/Registration Program Manager  
Dave Claycomb – Recreation Bureau Chief  
Eric Bush – Design Professional  
Tom Helmer – Non-Motorized Trails Program Coordinator  
Kathryn Hampton – Volunteer Services Coordinator  
Melanie Schuster – Architect/Engineering Project Manager, Senior  
Gordy Hanson – Past IDPR Board Member  
Gary Shelley – Manager, Eagle Island State Park  
Steve Strack – Deputy Attorney General  
Dennis McLane – Friends of Idaho State Parks  
Rick Just – Friends of Idaho State Parks  
Nate Fisher – Governor's Office  
LeAnn Stephens – Department of Human Resources  
Michael Hilliard – Bureau of Reclamation  
Ryan Alcorn – Bureau of Reclamation  
Roland Springer – Bureau of Reclamation  
Jim Faucher – Fundraising Consultant  
Traci Stewart - Public

**Welcome and Introductions**

Chairman Black welcomed everyone to the meeting and requested we go around the room and introduce ourselves to our new Board Member, Cally Roach.

Chairman Black asked if there were any additions or deletions to the printed agenda. Mr. Eastwood asked if there was a way for the meeting documents on the Board SharePoint site to match up chronologically with the agenda items, so they were easier to locate. Ms. Mills responded that she will work with IT and find a way to do this, prior to our next Board meeting.

Chairman Black was presented with a new engraved IDPR gavel that was made by Mr. Eastwood. Mr. Eastwood commented that this gavel is intended to replace the old one and be used at our upcoming meetings.

**Mr. Eastwood moved to go into Executive Session under authority of Idaho Code 74-206 (b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public-school student. Motion was seconded by Ms. Roach. A roll call vote to go into Executive Session was taken by Ms. Mills.**

**Board Member Roach – Approve  
Board Member Fatkin – Approve  
Board Member Black – Approve  
Board Member Eastwood – Approve  
Board Member Doman – Approve  
Board Member Beckley – Approve**

**Meeting was reconvened at 9:44 A.M. Chairman Black reported there were no decisions made during the Executive Session to be included in the minutes.**

#### **Consent Agenda – Action Item**

- Approval of Minutes
  - August 5-7, 2019

**Mr. Eastwood moved to approve the August 5-7, 2019 minutes as written. Mr. Fatkin seconded the motion. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion passed with four aye's and two abstained. Mr. Doman and Ms. Roach were not present at the August meeting and were unable to vote on this motion.**

- **TOC E-Bike Class 1 and 2 Approval – David White**  
Mr. White provided a brief review of this agenda item.

**Mr. Eastwood moved to approve the use of Class 1 and Class 2 E-Bikes and prohibit the use of Class 3 E-Bikes, as approved by the TOC Commission, on the Trail of the Coeur d'Alene's. Mr. Fatkin seconded the motion. The Chairman asked for further discussion. Board and staff discussion followed regarding the use of these bikes on other IDPR trails. The Chairman called for a vote on the motion. Motion carried unanimously.**

- **Heyburn Recreational Residence Site Appealed Appraisals – David White**  
Mr. White provided an overview of this appraisal appeal process. He reminded the Board that they approved the appraised values established in the Mundlin appraisal, except for the two appraisals with pending appeals, during the August 2019 Board meeting.

**Mr. Doman moved to approve staff recommendation. Mr. Fatkin seconded the motion. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

#### **Director's Report**

The Director reported on the following topics:

- **Eagle Island** – The Board will be touring this park tomorrow, specifically the old Farm Buildings.
- **Idaho Trails** – Voluntary Trail Pass System – We are introducing the Trails Supporter sticker program this coming spring. The suggested donation is \$10, and we will market it through recreation partners and any other appropriate channels. The main purpose of the program is less

about raising significant money and more about raising awareness and building support for future legislative solutions.

- **Creating Opportunities in Rural Idaho** – Examples of what IDPR is currently doing to help address issues over the last 5 years were discussed, including how we have addressed the salary disparity, which was a goal in our Strategic Plan, we rebounded from the Great Recession, we have made great progress in minimizing the dichotomy between Headquarters and Field staff, and what more IDPR could and will be doing in the near future.
- **OREC** – The awareness is elevated on this topic. Outdoor Recreation is significant and an underappreciated economic force in Idaho. Creating more recreation infrastructure, like trails, campsites and parks, brings economic growth especially for rural areas that typically are not enjoying the kind of growth we are seeing in our urban areas. The Director stated there are some challenges such as staff resources, deferred maintenance, capacity (Loving our Parks to Death) and funding non-motorized trails. IDPR's parks and recreation programs contribute over \$1 billion to Idaho's economy every year.
- **NASPD** – Attended the National Association of State Park Director's conference in Rogers, Arkansas in September.
- The Director stood for questions. There was discussion on infrastructure in our parks and the importance of capturing this and documenting these items for the Governor and Legislature, so they understand the need is there. Expansion, IDPR is experiencing this and see it in the increase in occupancy. There will be giant steps backwards if we do not meet all these needs collectively. Compensation, with more and more use of our parks, Mr. Eastwood stated he does not feel staff are being compensated for what they do. Idaho is one of the fastest growing states. Mr. Eastwood feels the Board needs to keep pushing to ensure this issue stays out in front and needs to be made a reality. Mr. Doman would like to see more restoration of resources in our parks to accommodate the increase of visitors coming to our parks and hire more boots on the ground to work in our parks.
- The Director stated that if the Board is in agreement, he would like to formalize a discussion around these topics, and proposed for the Board to request IDPR staff, compile information on what they observe other states doing to increase revenue and then provide the Board with a workshop on how IDPR can keep this idea moving forward. The Board was in full agreement with coming up with a strategy and a plan and working together as a team to proceed with these ideas and being able to move forward with getting the message out and implementing the plan. Ms. Roach suggested we bring in marketing and branding ideas and engaging other businesses in the state to assist with moving these ideas forward.
- The Director mentioned two ways we are currently pursuing an increase in revenue for our agency. The Board has already voted to support an increase in the price of the resident Passport sticker and one the new proposed higher fee caps are in place, staff will recommend Board action on raising some fees.

#### **Technology Update – Scott Williams**

Mr. Williams provided a PowerPoint presentation and stated that this presentation will provide a general overview of information technology at IDPR. He covered the following topics:

- The types of computers and equipment in use today
- Explained the applications in use at IDPR
- Described the challenges around providing ample internet connectivity to park locations
- Discussed the Governor's IT Modernization and its impact to IDPR

Board and staff discussion follow regarding the location of our servers currently. Mr. Williams stated that they are located at IDPR. The Board also inquired about the turnover rate in the IT Department. Mr. Williams stated the department is very stable, probably less than 5% turnover.

#### **BREAK**

**RECONVENED AT 11:07 A.M.**

#### **BOR Teton River Presentation – Mike Hilliard, Resource Manager BOR**

Roland Springer provided background information on what their organization does. He stated they have 25 dams and 5 power plants they are responsible for. Their primary mission is the delivery of water for the agriculture economy. Mr. Springer recognizes the great partnership they have with the state of Idaho

Parks and Recreation at Lake Cascade. Though he does not have a big recreational arm, he stated the BOR couldn't do without their partners and IDPR is one of the best.

Mr. Hilliard introduced Ryan Alcorn, the Land and Resource Manager with the BOR and thanked the Board for allowing them to be here today.

Mr. Hilliard provided a PowerPoint presentation which included:

- Background information on the Teton Dam
- Authorized Purposes
- Examples of Recreation Authority
- What a partnership for this site would look like between the BOR and IDPR
- Transportation Planning Study
- Potential Funding Sources
  - Federal Highway Funding
  - BOR
  - Other Federal Entities - BLM, etc.
  - State Sources – IDFG/IDPR, State Grant opportunities
  - Counties
  - External groups such as – Sportsmen clubs, industry sponsors, private foundations, etc.

Board and staff discussion and questions followed pertaining to what the need would be to implement this plan. Mr. Hilliard explained this would be broken out in phases. There would need to be a partnership established between the BOR and IDPR prior to anything else moving forward. Director Langhorst commented that the 2006 Legislators and area people acknowledged that more parks were needed in Eastern Idaho. Mr. Hobbs stated that IDPR has been meeting with this group for about a year to discuss options for this area. Mr. Garth Taylor has attending most of the meetings, representing IDPR. Mr. Hobbs stated the BOR has been a good partner with IDPR in a couple of our parks and are very willing to work with us on a partnership in this area. Mr. Hobbs stated that IDPR has looked at a few sites in Eastern Idaho and this site hits a lot of the metrics we use to decide if a property meets the criteria for a state park. Mr. Springer stated there is still some interest in rebuilding this dam at some point. They would develop recreation in a manner that if the dam were rebuilt, a portion of the recreation area could be lost but they would work to find a way to maintain a good portion of the recreational area. Mr. Alcorn stated that the potential of this type of agreement between the BOR and IDPR is exactly what the BOR Commissioners office wants to see. If this agreement came to fruition, it would be their largest project going at this time.

#### **Board Member Recognition – Chairman Black**

Chairman Black presented Mr. Gordy Hansen, past Board member, with a plaque and thanked him for all his wonderful contributions to IDPR during his appointment on the Board. Director Langhorst provided Mr. Hansen with a Life Time Pass to all IDPR parks and expressed his appreciation for his diligent work while on the Board and for doing an outstanding job.

#### **LUNCH – (Provided)**

**RECONVENED AT 1:03 P.M.**

#### **Waiver of Quiet Hour Rule – Keith Hobbs**

Mr. Hobbs provided a brief overview of our current quiet hour rule. Providing exemptions to the quiet hour rule has created conflicts with other users due to the loss of the quiet and relaxed experience IDPR seeks to provide, and exemptions also encourage other users to be less respectful of the park's quiet hours. Although these requests for rule waiver are uncommon, granting such exemptions due to the customer's assertion of rights under the American with Disabilities Act has on occasion created significant user conflicts and adversely impacted the experience of other park users. After research and discussion, IDPR staff has determined that the use of generators for medical purposes during established quiet hours, to accommodate a request for waiver of IDAPA rule, fundamentally alters IDPR's camping experience.

**Mr. Eastwood moved to approve staff recommendation. Motion was seconded by Mr. Fatkin. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

### **Bull Run Property Donation – David White**

Mr. White presented an opportunity for the Board to consider this piece of property to be donated to IDPR. Russell Anderson is willing to purchase this property and then donate it to IDPR. The property is approximately 0.25 acres and is located directly next to the TOC Bull Run trailhead parking area. With minor dirt work and gravel added on this property, it could be used for additional parking and other uses as identified.

**Mr. Fatkin moved to approve the donation of this property to the Department to be used in enhancing the TOC Bull Run Trailhead. Motion was seconded by Ms. Rouch. The Chairman asked for further discussion. The Board asked if there would need to be any tree removal to enhance this property. Mr. White stated he would prefer not to do that, but they have not assessed the property in that capacity yet but are hopeful they can just work around the trees that are there. Question was asked what the process is once this project is completed, on recognizing the property donor? Mr. White stated the donor had not mentioned anything regarding being recognized. If the Department felt the need, a news release could be sent out, but Mr. White requested time to discuss this with the donor prior to that occurring. The Board suggested we should send the donor a letter of appreciation written and signed by either Mr. White or the Director. Mr. White concurred and said he would be sure this was done. The Chairman called for a vote on the motion. Motion carried unanimously.**

### **Kokanee Cove Feasibility Update – Jim Faucher, Fundraising Consulting**

Mr. Hobbs introduced Mr. Faucher and stated that he is here today to provide the Board with the results from the Feasibility Study he conducted at Kokanee Cove in September 2019. Mr. Faucher stated that the feasibility study was conducted to help determine IDPR's capacity to raise approximately \$10 million in capital funds for the possible construction of a facility at Kokanee Cove, in Ponderosa State Park. The purpose was also to evaluate the willingness and ability to support a campaign. Results were acquired from 12 personal interviews, meetings, research and other relevant materials. The process was initiated to clarify the campaign case, identified funding opportunities and potential campaign leaders, and created the structure required to conduct a successful campaign. Mr. Faucher commented that there are some very positive opportunities for this property if they are done correctly. After discussing this with staff, Mr. Faucher feels it is time to stop the study, to save the agency money, due to information he was able to gather from interviews he conducted. Board and staff discussion followed. Director Langhorst suggested specific direction from the Board on what they would like to see happen with this property. Board members agreed, they want to continue looking at possibilities for developing this property. Suggestions from the Board for possible additions to this property included additional camping opportunities, more cabins, a marina and the possibility of keeping the chapel. Mr. Zaragoza stated that there are only three buildings that remain standing on this property. A structural assessment was done, and these three buildings are sound but not ADA compliant. The Board suggested that IDPR hire someone to view the property and come back to the Board with some proposals and cost estimates of what it would take to renovate the chapel, add additional cabins or camping space. Mr. Zaragoza stated that he hired Joel Halfhill to the Development staff and Joel has the skills and would be very qualified to do an assessment on the mechanical, electrical, plumbing, and ADA Compliance, then compile this information and bring it back to the Board to review at a future Board meeting. Mr. Halfhill recently preformed this type of assessment at the old lodge at Heyburn State Park and could do the same for this property. Director Langhorst mentioned that the agency does not have funding for new construction at this time and this project would rely on what IDPR can come up with ourselves. Director Langhorst suggested that since we have several new Board members, it might be advantageous to look at why we are having these conversations regarding this property. We are an agency with limited resources, and we should ask ourselves if this is where we want to spend the funds that we do have currently. IDPR has a Capital Investment Needs (CIN) list of priorities for each of our parks and regions with competing ideas, and we might return more in service to our customers and revenue by investing in these requests. Mr. Hobbs commented that with the current construction costs, when it comes to new development of any type, are we getting the most out of our money in this current market. Does the Board consider this the appropriate time for IDPR to be investing in new construction considering current prices being significantly higher? Director Langhorst stated that our new fee increase is designed to help our revenue situation and we hope to be able to address our boots on the ground situation and our deferred maintenance issues but beyond that, it is going to take something more to address the funding for these types of projects. The Director asked if it would be helpful to the Board, for staff to provide a presentation on how we prioritize

our CIN list and look at the revenue producing investments that we might make system wide. The Board felt this would be very advantageous, especially for our new Board members. IDPR staff will include this during the February 2020 Board meeting.

## **BREAK**

### **RECONVENED AT 3:14 P.M.**

#### **Billingsley Construction Costs Update – Adam Zaragoza**

Mr. Zaragoza introduced his staff to the Board and stated he is very fortunate to have such a great team. Mr. Zaragoza stated that the purpose of this agenda item is for information only and to notify the Board of the general rise in construction costs that IDPR is seeing this year. This increase can be attributed to three things, 1) nationwide trend of rising labor and material costs, 2) the time between estimating the cost of the project and actual start of construction and 3) our method of estimating projects. Mr. Zaragoza provided details on these three items and provided a new approach on how to improve our estimates in the future. Mr. Zaragoza provided the Board with a PowerPoint presentation and commented that IDPR has \$18 million in projects going on currently. Mr. Zaragoza reported on:

- Pre-Construction – Harriman Ranch Bridge Removal
- Construction Project underway – Henry's Lake Water System Upgrade
- Project Estimating
- Project Budgeting
  - Estimating and Budgeting
  - Funded
  - Planning & Design – Can potentially take up to 12 months to compete
  - Bidding – Agency is mandated by state statute to follow the state process. Formal bidding process can take up to 3 months. Required to award the lowest responsible bidder.
  - Construction
  - Closeout
  - Timeline – When IDPR begins estimating to when the project is funded, it is approximately 20 months later. Project delivery can potentially take up to 5 years.
- Construction Price Trends
  - Materials Cost – In the last 5 years, they have increased 14%.
  - Skilled Labor In the last 5 years, have increased 11.75% & Common Labor has increased 9.51% in the last 5 years. In summary, since 2015, construction costs have increased by approximately 24%. In comparison, Division of Public Works (DPW) has seen a 24% increase in their project costs, in this calendar year alone.
- Bid Examples – Recent Construction Bid Examples in 2019. On average, IDPR has come in 42% over budget.
- Examples of Scope Reduction – Henry's Lake Well House and Water Upgrade and Ponderosa Aspen and Blackberry Loop Water and Power Upgrades
- Project Estimating and Budgeting – Next Steps
  - Regional Engineering Tech's take the lead in scope development and estimating
  - Follow industry trends
  - Consider location factors (remote locations) of the individual parks (an additional 10%-30% should be considered during scope development)
  - Overly conservative on land development projects
  - Document baseline assumptions

Mr. Zaragoza reported the next steps will begin this CIN cycle, the Development Bureau is at full staff with three regional engineering techs. The team will be focusing their estimating time on the top priority project for each park, versus estimating all projects. Once those scopes are defined and an initial estimate developed, staff will assume an inflationary factor based on historical data, location and professional judgement for the FY2022 project requests. The inflationary factor will be adjusted each year based on projected future conditions. A well-documented scope of work will be drafted with baseline assumptions made and kept in the park file. Mr. Zaragoza stood for questions. Board and staff discussion followed regarding current projects IDPR is working on.

#### **Billingsley Creek Development – Adam Zaragoza and Erik Bush**



Mr. Bush provided an update on the development at Billingsley Creek as well as discussed some of the issues IDPR is dealing with from the budgetary perspective. The Development Bureau has been working with John Brecken, the prime consultant on this project. IDPR's consultant and his team have developed the masterplan for the project, have developed preliminary cost estimates and explored utility connection options and alternatives. Mr. Bush provided the Board with a PowerPoint presentation and covered:

- The Masterplan
- Bike and Walk Trail
- Organizational Collaboration
- Budgeted Items vs. Estimated Costs
- Goals - Demonstrate consistent progress on the project to keep our neighbors and partners engaged. Successful in doing this with our completed bike trail.
- Construction Timeline - Staff recommends combining the remaining budget items, with the exception of the campground, to allow staff to continue to complete some of the original items in Phase 1. Construction would begin on the entrance road, up to the existing entrance road, begin plantings in the arboretum, and construct the fishing and paddling access for the day use area. These projects could begin in the summer of 2020 and could potentially take 9 months to complete. The Visitor Center would also begin construction towards the end of the summer in 2020.
- Campground Funds - Staff recommendation is to delay the campground construction until the summer of 2021 and apply for an RV Grant of \$2.6 million. With this additional amount, it would bring our total amount for the campground construction to \$6 million.
- Recommended Option

Mr. Bush stood for questions. Board and staff discussions followed regarding when the completion of the road to the campground would be. Mr. Bush stated that would occur at a later date. Additional questions arose regarding the existing irrigation system and what would happen to it. Mr. Bush stated the irrigation system that was laid out by the Board in 2017, would be done in phases. The current system is mobile and for the caring for the trees in the arboretum, we would be able to utilize what is currently on site. Mr. Bush stated staff are planning to complete all of the projects the Board has approved for this property, they have shifted the timing for completion of these projects around, but the construction will continue to move forward.

**Mr. Beckley moved to combine the existing budgets for construction of the entrance road, irrigation, arboretum, and the fishing and paddling access to construct the alternative development as depicted in attachment 2 and direct staff to move forward with this revised project starting in the summer of 2020 and move to have staff seek additional RV and LWCF grants and corresponding appropriation in the FY 2022 budget to construct the 50-unit campground and move to direct the Director to negotiate and sign an annexation agreement with the City of Hagerman. Motion was seconded by Mr. Doman. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

#### **Plummer to Tekoa Link Trail – Tom Helmer**

Mr. Helmer introduced himself to the Board and provided a brief overview of his background. Mr. Helmer gave a PowerPoint presentation which provided information on:

- Rails to Trails Conservancy (RTC) – Idea to connect rail trails across the country and commented that this area has more than 3,700 miles between Washington, D.C. and Washington State.
- Great American Rail Trail, Idaho – Idaho portion of the trail is 88% complete.
- Tekoa Trail and Trestle Association – Mr. Helmer and Board Member Eastwood met with the Mayor of Plummer, Washington State Trails Manager and the Board President of the Tekoa Trail and Trestle Association on July 31<sup>st</sup> to discuss the trail.
- October 4, 2019 Tour – Mr. Helmer toured a portion of the trail. The Tribe is not interested in turning over the portion of trail that runs through their land, for public use.
- Sorrento Tunnel – Runs through a portion of the trail, land owner did not allow access.
- IDPR Concerns – If the landowners and Tribe were all on board, there are concerns regarding the startup costs, long term cost to maintain and approval from multiple land owners with easements through their property.
- Next Steps – Work directly with landowners and Coeur d'Alene Tribe to alleviate concerns, complete a detailed assessment of the existing trail with a goal of developing a cost estimate for

repairs and long-term maintenance and find additional stakeholders in the Plummer area to take this project on.

Board and staff discussion followed regarding the timeline for a project of this extent. Mr. Helmer stated this could potentially take 10-40 years and only if they are able to obtain consent from all involved landowners. Mr. Claycomb stated there is a desire from IDPR to make this project happen, but it is imperative to have the CDA Tribe onboard with this project. Currently, the information regarding the tribe and where they stand, has been second hand, IDPR has not yet spoken to them personally. Mr. Claycomb stated he does not wish to waste staff time if the tribe is not onboard and this project is dead in the water prior to beginning, Mr. White concurred.

**RECESS TO NEXT DAY AT 9:00 A.M.**

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## **Minutes – Wednesday, November 20, 2019**

Chairman Black reconvened the meeting at 9:03 A.M.

### **Chapter 20 Amendments and Effective Date – Anna Canning**

Ms. Canning provided a brief overview of the fees and rule changes IDPR has worked on since the Board meeting in McCall, May 2019. Additionally, Ms. Canning reviewed the rules that were discussed during the Board meeting in August 2019. The office of Administration requested IDPR vacate our proposed rule due to complications in how it was published. They are in support of IDPR moving forward with temporary and proposed rules. Mr. Canning asked the Board to approve the recent changes and she will use this to begin drafting the Temporary and Proposed Rules. Ms. Canning requested a slight change in the staff recommended motion to read:

**RECOMMENDED MOTION:** The IDPR Board approves the changes that resulted from public comment to IDAPA 26.01.20 as presented by staff and detailed in Appendix A.

**Ms. Roach moved that IDPR Board approve the changes that resulted from public comment to IDAPA 26.01.20 as presented by staff and detailed in Appendix A. Motion was seconded by Mr. Fatkin. The Chairman asked for further discussion. Board and staff discussion followed pertaining to these corrections being made and steps to move forward. The Governor's office is in support of these changes and will support IDPR to the Legislature if questions arise. The Chairman called for a vote on the motion. Motion carried unanimously.**

Mr. Doman requested a change in the agenda to move the 2020 Board Dates & Locations and Board Elections to this time slot, due to his need to leave the meeting early. The Board agreed to this change to the agenda.

### **2020 Board Dates & Locations – Betty Mills**

The Board discussed the proposed dates and locations provided by Ms. Mills. Mr. Beckley proposed changing the meeting days from Tuesday & Wednesday meetings to Wednesday & Thursday's. The Board agreed to this change. Board and staff discussion followed regarding Board meeting locations and dates for 2020. The Board agreed on the following meeting dates and locations for 2020:

- February 26-27, 2020 at Headquarters
- May 20-21, 2020 in Idaho Falls
- August 11-13, 2020 in Wallace
- November 18-19, 2020 at Headquarters

**Mr. Doman moved to approve the new meeting dates and locations. Motion was seconded by Mr. Beckley. The Chairman asked for further discussion on the motion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

### **Board Elections**

Chairman Black opened the floor for nominations for Chairman.

**Mr. Fatkin nominated Pete Black for Chairman for another year and commended Mr. Black for doing a marvelous job over the past year and would like to stay the course with him as Chairman. Mr. Beckley seconded the nomination. Mr. Doman nominated Mr. Beckley for Chairman. Mr.**



**Beckley declined the nomination. The Chairman asked for further nominations, hearing none, the Chairman called for a vote on the nomination. Nomination passed.**

Chairman Black opened the floor for nominations for Vice Chairman.

**Mr. Fatkin nominated Doug Eastwood for Vice Chairman. Chairman Black seconded the nomination. The Chairman asked for further nominations, hearing none, the Chairman called for a vote on the nomination. Nomination passed.**

#### **Grant Project Show and Tell – Kathy Muir**

Ms. Muir stated that she is excited to be able to share some of the grant projects that have been completed. Ms. Muir commented that currently there are approximately 210 projects that are open statewide, which include the projects the Board approved during the May 2019 Board meeting, Development projects and Land and Water Conservation Fund projects. \$11 million was awarded for projects in 2019. Ms. Muir provided a PowerPoint presentation which showcased the following grant projects:

- Land & Water Conservation Fund
- Glenns Ferry “tanks” Skate Park
- Post Falls Tullamore Park
- Central Idaho Projects
- RV Program
- North Region RV
- South Region RV
- Waterways Improvement Fund (WIF)
  - North Region WIF
  - South Region WIF
- Off-Road Motor Vehicle Fund (ORMV)
  - North Region ORMV – Mowry State Park Docks and Aqua Park Boat Docks
  - South Region ORMV – Marsing Island Docks
- Southwest Region Motorbike
- Recreational Trails Program (RTP)
- Southwest Region RTP
- Pine Street Woods RTP Land Acquisition
- Horseshoe Canyon Trail Mountain Bike Funds
- Eightmile Canyon Recreational Road & Bridge

Kathy stood for questions. Additional discussion led to the conclusion that Kathy Muir and Board Member Eastwood would be looking into the concerns raised by Kootenai County. Those concerns being what led to the implementation of a 30% cap and why only on this grant program. Mr. Eastwood added that he does not believe that any of the 44 counties would want to cap themselves on their projects. The cap may have had merit when it was introduced 30 plus years ago but is it efficient for all concerned today. He gave an example that the cap requirement may be costing counties, and the state, more money in the long run as they cannot complete a project in a reasonable amount of time and costs go up year by year. He reiterated that a full review of this program is probably warranted.

Mr. Claycomb commented that the reason the cap exists currently is due to a Board vote to place it there, 30 years ago. Mr. Claycomb has had numerous discussions with Mr. Nick Snider regarding this topic and does not feel another discussion with IDPR staff will change the situation. This cap was put into place to assure the money was spread out statewide and have a more even distribution. Mr. Claycomb encouraged the Board to include more than Kootenai County if a discussion occurs, pertaining to this topic since he feels there are 43 other counties who will have a different opinion on this topic.

#### **Volunteer Program Update – Kathryn Hampton**

Ms. Hampton introduced herself to the Board and thanked them for allowing her to provide them with an update on the progress of the volunteer program. Ms. Hampton was hired in 1999 as IDPR's first Volunteer Services Coordinator and since that time, has developed a system for enrolling, training and recognizing volunteers. Ms. Hampton provided a PowerPoint presentation and spoke about the following areas:

- Volunteers provide a gift of their time to our parks
- Idaho residents rank #10 among the 50 states for volunteering
- More than 493,000 Idaho residents volunteered last year

- In 2018, volunteers contributed more than 100,000 hours to IDPR parks and programs
- Currently, volunteer time is valued at \$22.14 per hour. This includes insurance and fringe benefits.
- IDPR volunteers come to us from every state in the US & Canada
- The face of volunteers has changed substantially over the years, they are younger, more active and more discriminating about how they spend their volunteer time.
- Volunteers build bridges, yurts and lifetime friendships
- Volunteers entertain and educate our guests as well as greet visitors and welcome them to our facilities.
- Volunteers bring IDPR many skills including, electronics, CDL drivers, knowledge of carpentry, painting, plumbing and electrical, computer, accounting, engineers, construction, credentialed teachers, retired social workers, parent/youth mediators, surgeon and nurses and many more.
- What's Next for IDPR?
  - Continue to expand our idea of what volunteers can do and how we can successfully put their skills to work for us.
  - Continue to increase and upgrade our volunteer sites available in our parks.
  - Search out new ways to attract volunteers to Idaho.
  - Continue to create a volunteer component to the Experience/Education Program.
  - Develop an Adopt-A-Park, Adopt-A-Trail volunteer program.
  - Continue to improve our volunteer management skills.

Ms. Hampton stood for questions. Board and staff discussion followed regarding the application process volunteers are required to complete. Ms. Hampton works with HR and the Park Managers to comply with State Policies. Ms. Hampton was asked if she would consider providing her presentation at other conferences which she replied she would be happy to do.

### **Program Reports**

Ms. Roach requested a list of funding sources for our grants. Ms. Muir will provide her with one. Staff will provide Ms. Roach with a copy of the financial book Mr. Martin compiled in the past for our Board members. Mr. Martin reported on IDPR's recent audit and stated that we were given a clean report. This is the third year in a row Legislative Services Office has given IDPR a clean report.

### **Eagle Island Prison Farm Update and Tour**

Ms. Schuster provided the Board with information on Eagle Island State Park.

- 545 acres
- Located between N. and S. Channels of the Boise River
- Opened in 1983
- 350,000 visitors a year
- Waterslide, hiking, equestrian, tube hill, frisbee golf, swimming, paddling and picnicking

Ms. Schuster provided data on the Prison Farm from 1930-1977

- 40-85 trustee inmates
- Prisoners raised Holstein dairy herd, Hereford cattle herd, chickens, turkeys and hogs.
- Prisoners raised wheat, barley, oats, corn, beans, potatoes, beets, cabbage, cantaloupe, carrots, cucumbers, lettuce, onions, pears, peppers, raspberries, strawberries, squash, tomatoes, turnips and watermelon.
- Historic Buildings – 16 surviving structures, 13 structures are eligible for listing on the National Register of Historic Places.
- List of Processes conducted to date.
- Planning Strategies – A method was needed to rate the importance of the different structures to establish a priority for making recommendations. Criteria was determined by significance and physical to determine the overall building ratings.
- Building Ranking
- Recommendations for Immediate Action
  - 1<sup>st</sup> Priority – Dairy Parlor Reroof
  - 2<sup>nd</sup> Priority – Calf Barn Stabilization Measures

Ms. Schuster stood for questions and requested direction from the Board on how they would like staff to proceed with the farm buildings.

**Ms. Roach moved to support staff on their recommendation of their proposal and further exploration of the project. Motion was seconded by Mr. Fatkin. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

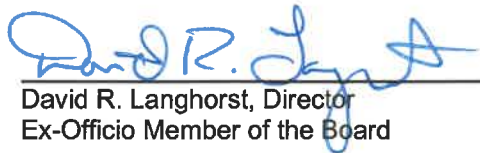
Board and staff toured the Prison Farm buildings.

**Mr. Eastwood moved to adjourn the meeting. Motion was seconded by Mr. Fatkin. Meeting was adjourned at 1:34 P.M.**



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Pete Black, Chairman  
Idaho Park and Recreation Board



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David R. Langhorst, Director  
Ex-Officio Member of the Board

