

IDAHO DEPARTMENT OF PARKS AND RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

BOARD MEETING MINUTES

February 12-13, 2019

IDPR Headquarters

5657 Warm Springs Ave.

Boise, ID 83716

Minutes – Tuesday, February 12, 2019

Call to Order – Chairman Black

The Chairman called the meeting to order at 9:07 A.M.

Chairman Black requested a roll call.

Board Member Lou Fatkin – Present
Board Member Pete Black – Present
Board Member Doug Eastwood – Present
Board Member Gordy Hansen – Present
Board Member Randy Doman – Absent

Also present during all or portions of the meeting were the following individuals:

David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
Garth Taylor – South Region Manager
David White – North Region Manager
Steve Martin – Fiscal Officer
Jennifer Okerlund – Public Information Officer
Dave Claycomb – Recreation Bureau Chief
Debbie Hoopes – Human Resource Officer
Kathy Muir – Grants Management Supervisor
Tammy Kolsky – Reservation/Registration Program Manager
Scott Williams – IT Resource Manager
Adam Zaragoza – Development Bureau Chief
Keith Jones – Natural Resource Program Manager
Jamie Little – Experience/Education Coordinator
Chelsea Chambers – Public Information Specialist
Steve Strack – Deputy Attorney General
Rick Just – Friends of Idaho State Parks
Dennis McLane – Friends of Idaho State Parks
Nate Fisher – Governor's Office
Amber Christofferson – Department of Financial Management

Consent Agenda – Action Item

- **Approval of Minutes**
November 13-14, 2018

Mr. Eastwood moved to approve the minutes as submitted. Mr. Fatkin seconded the motion. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Director's Report

The Director provided a PowerPoint presentation. During his presentation he discussed:

- The new Hennessey Yurt
- The Director attended Governor Otter's last Capitol for a Day.
- The Director met with Governor Little and discussed his vision for Idaho and IDPR.
- A meeting with the Governor, IDPR, Fish and Game and Idaho Outdoor Tourism is in the works to see how our agencies can better work together to increase more economic growth in Idaho.
- The Director thanked Steve Martin for standing in for him at IDPR's JFAC presentation last week, since he was unable to attend due to a health issue.
- A meeting was held yesterday with the Director, Board Member Eastwood, Keith Hobbs and Leo Hennessey to discuss the possibility of a Rails to Trails route from Plummer to Mullan.
- A meeting was held at Eagle Island State Park to discuss the historic buildings (Honor Farm) located on this property. IDPR staff is looking in to what our options are with this property and will report back to the Board at a future meeting.
- Cascade Visitor Center
- Billingsley Creek Project
 - Hagerman Bike and Walk – constructing a hike path that will travel to Billingsley Creek Unit.
 - IDPR - National Park Service agreement
- The U.S. Bureau of Reclamation has convened a group of stake holders to consider developing recreational amenities at the site of the failed Teton Dam. The site has the potential to become a state Park. IDPR is participating in the discussion.
- Bear Lake – additional beach area potential in partnership with Pacific Corp.
- The Director stood for questions.

New Grant Appointments – Kathy Muir

Ms. Muir reported that there are three vacant citizen advisory positions to appoint on the Recreational Trails Program Committee. Ms. Muir provided a summary of the candidates and staff recommendations as well as the application forms from each applicant with pertinent registration information for the equipment the potential applicant owns.

Mr. Fatkin moved to appoint the three committee members to the appropriate committees from the applicant list provided. Motion was seconded by Mr. Eastwood. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

North Beach Alcohol Ban – Keith Hobbs

Mr. Hobbs reminded the Board that during the February 2016 Board meeting, the Board authorized staff to implement a three-year interim rule, banning the possession and consumption of alcohol at the North Beach Unit of Ponderosa State Park, during weekends associated with the 4th of July holiday. Since this time, the three-year agreement has expired, and Valley County Law Enforcement and the City of McCall would like to extend this agreement with IDPR, through 2020. Board and staff discussion followed around what the exact timing would be on the ban on alcohol.

Mr. Eastwood moved to approve staff recommendation of the interim rule for two additional years (2019 and 2020). Motion was seconded by Mr. Hansen. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Heyburn Cabin Appraisal and Lease – David White

Mr. White provided a summary and background of how the appraisal and lease process has occurred at Heyburn State Park in the past and the specific Board actions that must occur prior to the final adoption of the new recreational residence leases. Mr. White reported that in the lease, it stated the IDPR could increase the lease lot payments annually but at this point, the agency has not done that. IDPR is at a point now where we need to conduct a formal appraisal on these properties and update the leases. IDPR staff have hired a local firm to do the appraisal of the land. The appraisals should be completed by March 2019. Issues that need to be decided by the Board are:

- 1) Approve new cabin leases which includes associated rental fee and utility service fees plus appraisal process.
- 2) Resolve any disputes regarding appraisal of the recreational residence sites.

Mr. White provided the Board with the proposed procedures and the schedule of next steps that need to be taken during the upcoming Board meetings in 2019. Board and staff discussion followed regarding next steps on increasing the cost for property leases at Heyburn State Park.

BREAK AT 10:30 A.M.

RECONVENED AT 10:48 A.M.

Strategic Plan Brainstorming – Director Langhorst

Director Langhorst reminded the Board that IDPR is required by statute to have a strategic plan that looks four years into the future and provides specific objectives and tasks to achieve larger goals. IDPR needs to provide that updated document to the Department of Financial Management (DFM) by July 1, 2019. The purpose of the discussion today is to inquire of the Board, if they have any ideas they may want for new initiatives and any thoughts they may have on changing the emphasis on the current initiatives. Board and staff discussion followed with suggested changes and additions that could be made to the current plan.

Natural Resources Program Update – Keith Jones

Mr. Jones provided a PowerPoint presentation and an informational update on current efforts of the department's Natural Resource Program. Mr. Jones covered:

- Use vs Overuse
- Natural Resource Management (NRM) Priorities
- Selective Prescriptions vs Production Management
- Holistic Management
- Cooperative Ponderosa Pine Restoration at Farragut
- Aspen Restoration at Harriman
- Regeneration, Seed Banking
- Hazard Tree Assessments
- Noxious Weed Control & Integrated Pest Management
- Herbicide Treatments
- Mechanical Treatment
- Bio Control
- CWMA's and Partnerships
- Tammany Creek Restoration
- Grazing
 - Harriman Sheridan Unit
 - Castle Rocks
 - Prescriptive Grazing – Plummer Creek at Heyburn
- Fuels Mitigation
 - Defensible Space
 - Shaded Fuel Breaks
 - Henrys Lake
 - Heyburn
 - Ponderosa
 - Tool of the Trade
- Vegetation Management Plans
 - Results
- What parks will be focused on in the near term

Keith stood for questions. Board discussion followed regarding Keith sharing this information with local groups throughout the community.

Board Direction for Kokanee Cove Discussion – Anna Canning

Ms. Canning stated that the purpose for this discussion today is to clarify what direction the Board would like IDPR staff to move forward with, regarding the Kokanee Cove property. Ms. Canning provided the Board with two meeting options for the May Board meeting. Board and staff discussion followed pertaining to the outcome of the Request for Information (RFI) and potential options on moving forward

with this property. The Board directed staff to move forward with exploring all options for building a lodge on this property and be prepared to provide an update during the May Board meeting.

LUNCH BREAK

Fee Team Update – Tammy Kolsky

Ms. Kolsky reported that the IDPR fees have not had a comprehensive review since 2014. For this reason, Director Langhorst established a Fee Team/Committee to evaluate IDPR fees and make a recommendation to the Board for potential fee changes. Ms. Kolsky presented a PowerPoint presentation and requested Board feedback on committee direction in preparation for an Action Item seeking Board approval at the May 2019 Board meeting. Ms. Kolsky covered:

- The need for a Fee Team
- The Fee Team Members
- The Scope of Work
- Project Constraints
- Project Work
- Research and Findings
- Agency Staff Survey
 - Fee Collection Issues
 - Park Capacity Concerns
 - Agency Fee Structure
 - Discount Concerns
- Customer Survey
 - Customer Satisfaction
 - Fee Perceptions
 - Pass Purchases
 - Pass Visits Per Year
- Park Capacity Information Gathering
- Changing Visitor Behavior
- Fee Comparisons
- IDPR Occupancy
- Reservation & Customer Trends
- Reservations Days in Advance of Arrival
- IDPR Reservation/Customer Patterns
- Payment Methods
- Direction
 - Business Rule Change Considerations
 - Business Model Change Self Registration
 - Use Fee Considerations – Extra Vehicles, Entrance Fees
 - Fee Structure Consideration – Tax Inclusive, Reduce Site Types
 - State Park Passport

Board and staff discussion followed. Ms. Kolsky was asked if she had a comparison of what other states charge for their Passport. Ms. Kolsky stated that she did not have that information on hand today but will look it up and provide it to the Board during the May meeting. Ms. Kolsky will have the Fee Team's recommendations ready for distribution to the Board, half way between now and the May meeting. When the recommendation is complete, Ms. Mills will post it to the Board's SharePoint site for their review.

Program Reports

Director Langhorst introduced Chelsea Chambers to the Board. Chelsea works in Communications and has taken on many of Ms. Okerlund's responsibilities in that program.

Board and staff discussions on the following topics:

- Mr. Taylor gave a shout out to Board Member Doman for contacting IDPR staff to nominate a Ranger of the Year. Jamie Bigsby at Three Island Crossing was nominated and made it to one of the top three candidates.
- Mr. Taylor announced that he has numerous open positions in the South Region Parks, three openings are due to Park Manager retirements.

- Mr. Claycomb reported on discussions with the Wilk's Brothers to open sections of their land for public OHV use.
- Ms. Kolsky is working on crafting an RFP to change service providers for the Reservation Program. She is hopeful to have this ready to send out to interested parties by April 2019.
- Mr. Little provided a brief update on what the Interpretive Program has been working on and upcoming events.

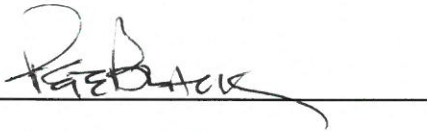
Public Comment

Mr. Dennis McLane, Friends of Idaho State Parks addressed the Board. Mr. McLane shared his support to obtain funding from the RV Fund, for the 1000 Springs Visitor Center. The Friends Group is moving away from requiring a member fee for joining their organization.

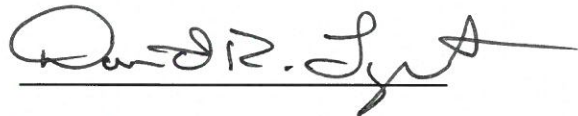
Mr. Eastwood moved to adjourn the meeting. Mr. Fatkin seconded the motion. Meeting was adjourned at 3:59 P.M.

Wednesday, February 13, 2019

1:30 P.M. Board Confirmation Hearing for Louis Fatkin
Capitol Building – West Wing, Room 55



Pete Black, Chairman
Idaho Park and Recreation Board



David R. Langhorst, Director
Ex-Officio Member of the Board

