

IDAHO DEPARTMENT OF PARKS AND RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

BOARD MEETING MINUTES

September 12-13, 2017

Fairfield Inn & Suites

230 W. 7th St.

Burley, ID 83318

Minutes – Tuesday, September 12, 2017

Call to Order – Chairman Black

The Chairman called the meeting to order on the bus at 9:05 A.M. MT, September 12, 2017. Board Members in attendance were:

Pete Black
Gordy Hansen
Doug Eastwood

Also present during all or portions of the meeting were the following individuals:

David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
David White – North Region Manager
Garth Taylor – East/South Region Manager
Steve Martin – Fiscal Officer
Tammy Kolsky – Reservation Program Manager
Adam Straubinger – Park Planner
Wallace Keck – City of Rocks Park Manager

The Board toured Lake Walcott, Castle Rocks and City of Rocks Reserve.

RECESS TO NEXT DAY AT 9:00 A.M.

Minutes – Wednesday September 13, 2017

Chairman Black reconvened the meeting at 9:04 A.M. Board Members in attendance were:

Pete Black
Gordy Hansen
Doug Eastwood
Mike Boren

Consent Agenda

July 20, 2017 Minutes

The Board agreed to hold the July 20, 2017 minutes over until the November 1st Board meeting when Board Member Doman would also be in attendance to vote and there would be a quorum.

Group Use Permit

Arts Festival at Ritter Island State Park

Mr. Taylor gave a brief description of the Group Use Permit (GUP). There was Board discussion about the possibility of having one GUP signed and approved by the Board for events that reoccur annually in the parks.

Lucky Peak Sandy Point 2018 Concert Series

Mr. Hobbs provided a brief description of the GUP.

Mr. Boren made a motion to approve the two Group Use Permits as presented. Mr. Eastwood seconded the motion. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Directors Report

The Director provided a PowerPoint presentation and reported on:

- His visit to Land of the Yankee Fork on his return trip from the NASPD Conference
- Provided an overview of the NASPD Conference
- The Economics of Recreation in Idaho
- Email from County Assessor requesting an increase in vendor administration fees for off-road vehicles.
- IDPR State Park Facility Conditions Assessment
- Deferred Maintenance
- Budget Request - \$2.7 Million for Deferred Maintenance
- IDPR Junior Ranger Program
- Non-Motorized Trails
- Rails to Trails Conservancy

The Director stood for questions. There was Board discussion and questions on some of the topics that were presented. The Board also requested an update on the Economic Impact Study. Mr. Hobbs stated that he hopes to have a full report from BSU by the end of the month to provide to the Board. These reports will be available on the Board SharePoint site as soon as IDPR receives them.

Reservation/Registration Report – Tammy Kolsky

Ms. Kolsky provided a PowerPoint presentation. Her presentation provided the Board with an update on the status of the newly formed program, implementation of the Coast Guard CFR's, the modernization of the Recreational Registration program, the impact of combining the programs and the status of the RFP.

Ms. Kolsky also reported on:

- Goals for Today
- Status of the newly formed Reservation and Registration Program
- The implementation of the Coast Guard changes to Federal Regulations
- The Modernization of the Recreational Program; requirements from the Board
- 2017 Boat Registrations by the Numbers
- Reservation and Registration Staffing Make Up
- Impact of Combining Reservations and Registration
- Status of the Request for Proposal (RFP)
- Next Steps

Ms. Kolsky stood for questions. The Board asked when the RFP is expected to be released. Ms. Kolsky stated she will be meeting with trained individuals to get the exact information needed to complete the RFP but hopes it will be out by the end of the year.

BREAK 11:00 A.M.

RECONVENED 11:12 A.M.

Policies – Anna Canning

Policy 8010 Process to Select New State Park Properties - Ms. Canning walked the Board through the proposed changes to this policy. The Board agreed to carry this policy change request over until the November 2017 meeting and review it for consideration at that time.

Policy 5020 Supplemental Grant Standards – Staff is requesting changes to a portion of this policy to clarify the required match for motorized equipment. Ms. Canning stated the proposed changes clarify that a 50% match is required for motorized equipment purchased with grant funds for any equipment valued over \$1,000 and under \$50,000 each.

Mr. Boren made a motion to accept the proposed 5020 change to the Grant Standards effective September 22, 2017. Motion was seconded by Mr. Eastwood. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Ms. Canning asked to address the Board regarding the alcohol approval process currently in place which requires Board approval and gave a brief description of the process. There was Board and staff discussion on keeping the process as it is or drafting a policy to change the process. Some Board members felt the authority should be left at the Board level and others felt it would relieve the necessity of holding a teleconference just to receive Board approval for the alcohol GUP's in the parks. It was also discussed that by changing the level of authority down a bit, it would help the process move smoother. The Board agreed to hold this process discussion over until the November Board meeting and review it again at that time.

Program Reports

IDPR staff stood for questions. Mr. Eastwood stated that he has had the opportunity to visit some of IDPR's parks and has noticed the park changes and thanked the Development Department for their hard work. The Board asked for an update on Billingsley and Kokanee Cove projects. The Director stated that he sent the Board a written report on these projects. The Billingsley rollout was held in August and no other updates have been completed to report at this time. Southern Idaho Tourism is highly supportive of this project. Keith reported that IDPR is making use of the Idaho Conservation Corps on the Kokanee Cove project. They have taken down some of the trees and we were able to sell some of the lumber. Meetings have been held with CHM to explore having them provide the same type of analysis as was performed for Billingsley Creek. IDPR staff feel it might be more worthwhile to use our own judgement to move forward with the development of Kokanee Cove. Mr. Boren stated he feels IDPR staff perspective is more than sufficient to make these decisions and he supports that. Director Langhorst stated that if IDPR were to receive direction from the Board to pursue looking at a specific size of hotel or lodge to be built at this location, staff could move forward with working on a proposal for the Board. A time would need to be set aside to hear public comment prior to moving forward with an approved plan. The Board stated they feel there is a huge demand in this area for additional lodging. IDPR staff will talk with the City of McCall and other stakeholders for their support on moving forward with building a lodge at Kokanee Cove. Mr. Black inquired about the availability of grant funding. Mr. Martin stated that our two main federal grant programs allocated to the state have been awarded. Ms. Kolsky stated that she was asked by Mr. Doman to provide statistics for our park occupancy concerning the smoky conditions due to the fires. Ms. Kolsky stated that last weekend we had 37 cancelations due to the smoke. Mr. White included that stage 2 fire restrictions did not affect the reservations in our North Region Parks.

Vice Chairman Position

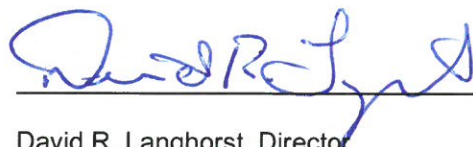
Chairman Black stated that the Board needs to fill the vacant Vice Chairman position.

Board Member Eastwood made a motion to nominate Mr. Hansen for Vice Chairman. Motion was seconded by Mr. Boren. The Chairman asked for further nominations. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Mr. Boren moved to adjourn the meeting. Mr. Hansen seconded the motion. Meeting was adjourned at 12:05 pm.



Pete Black, Chairman
Idaho Park and Recreation Board



David R. Langhorst, Director
Ex-Officio Member of the Board

