

IDAHO DEPARTMENT OF PARKS & RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”

Quarterly Board Meeting

November 1-2, 2017

IDPR Headquarters

5657 Warm Springs Ave.

Boise, ID 83716

▪ AGENDA

▪ Wednesday, November 1, 2017

- **8:30 A.M.** Call to Order – Chairman Black
 - Roll Call
 - Welcome and Introductions / Chairman Black and Director Langhorst
 - Additions or Deletions to the Printed Agenda
- **Consent Agenda**
 - Approval of Minutes
 - ☐ July 20, 2017
 - ☐ September 12 -13, 2017
- **8:45 A.M.** Director's Report
- **9:15 A.M.** SCORP Final Draft – Adam Straubinger
- **10:00 A.M.** Policies
 - ☐ New Parks
 - ☐ Alcohol In Parks
- **10:30 A.M. BREAK**
- **10:45 A.M.** Board Elections
- **11:00 A.M.** Economic Impact Study Update – Keith Hobbs
 - Media Plan – Jennifer Okerlund
- **Noon-1:00 P.M. LUNCH (Provided)**
- **1:00 – 5:00 P.M. LOAD CARS FOR PARK TOUR** (Eagle Island State Park)
- **RECESS TO NEXT DAY 8:30 A.M.**

▪ Thursday, November 2, 2017

- **8:30 A.M.** Reconvene Meeting – Chairman Black
- **8:35 A.M.** Recreation Bureau Report – Dave Claycomb
- **9:35 A.M.** Rental Fees (Glamping) – Tammy Kolsky
- **9:50 A.M.** Board Meeting Dates and Locations for 2018 – Betty Mills
- **10:00 A.M.** Program Reports / Staff will stand for questions
- Old/New Business
- Public Comment Period
- **ADJOURN**

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

IDAHO DEPARTMENT OF PARKS AND RECREATION

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BOARD MEETING MINUTES

July 20, 2017

10:00 A.M. Mountain / 9:00 A.M. Pacific

5657 Warm Springs Ave.

Boise, Idaho

Minutes – Thursday July 20, 2017

Call to Order – Chairman Black

Chairman Black called the Board teleconference to order at 10:00 A.M. MT, July 20, 2017. The Chairman directed a roll call. Board Members in attendance via the phone were:

Chairman Black – Present
Board Member Crimmins – Present
Board Member Hansen – Present
Board Member Boren – Present
Board Member Doman – Absent

Also present or on the phone during all or portions of the teleconference were the following individuals:

David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
Jennifer Okerlund – Public Information Officer
David White – North Region Manager
Garth Taylor – East/South Region Manager
Jamie Little – Experience/Education Coordinator
Kathy Muir – Grants/Contracts Management Supervisor

Consent Agenda

- Wine in the Woods Group Use Permit
Mr. Crimmins requested clarification on why we are waving the Motor Vehicle Fees for people attending this event at Harriman State Park. Mr. Taylor stated that this is a fund raising event and all of the proceeds go back to Harriman State Park. He also stated that most of the visitors at this event, have the Passport sticker on their cars. Mr. Crimmins requested the Board look at this event closer next time regarding the motor vehicles fees.

Mr. Crimmins made a motion to approve the Group Use Permit. Motion was seconded by Mr. Boren. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

- February 7-8, 2017 Updated Minutes

Chairman Black stated that Mr. Bob Hansen had requested these minutes be updated. The Chairman requested Ms. Mills provide an explanation of what this update entailed. Ms. Mills explained that Mr. Bob Hansen stated he did not vote in approval of himself being nominated for the Vice Chair position. Ms. Mills made that suggested change and the minutes presented to the Board for approval today reflect that change.

Mr. Crimmins made a motion to approve the updated February 7-8, 2017 minutes. Motion was seconded by Mr. Hansen. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

- May 24-25, 2017 Minutes

Mr. Boren made a motion to approve the May 24-25, 2017 minutes. Motion was seconded by Mr. Crimmins. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

- June 9, 2017 Minutes

Mr. Boren had a question for Ms. Mills, pertaining to who determines what comments to add to the minutes and which ones not to include. Ms. Mills stated that she tries to capture the most significant statements and comments from the Board and include them in the minutes but the final decision rests with the Board on whether or not to accept what is drafted in the minutes when they are presented. Chairman Black asked to have a portion of the minutes removed in the last sentence of Mr. Boren's comments. Ms. Mills stated she would make that suggested change and that the Board could approve the June 9, 2017 minutes today with the suggested change rather than carry them over to the next Board meeting. The Chairman concurred.

Mr. Crimmins made a motion to approve the June 9, 2017 minutes with the suggested amendment. Motion was seconded by Mr. Hansen. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

- June 22, 2017 Minutes

Mr. Crimmins made a motion to approve the June 22, 2017 minutes. Motion was seconded by Mr. Hansen. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Mr. Hansen asked if the Ritter Island Houses are in service for rentals yet. Mr. Taylor stated that the houses are not but hopes to be able to get the rock house online within the next couple of months.

Kempthorne Dedication Update – Director Langhorst / Jennifer Okerlund

The Director gave a brief overview of how this proposed project came about. This project would involve working with the Kempthorne family and others for consideration of dedicating the Ponderosa State Park visitor center to Governor Kempthorne. This project would be fully funded by the Kempthorne family and others who are working to bring this endeavor together. The Director has spoken to the Governor's office and staff at Ponderosa State Park and they are all on board with support of this project. Chairman Black stated that IDPR is currently looking to do the follow up work and cost estimates for the appropriate type of sign on the Visitor Center. Mr. Boren inquired if the only cost to IDPR is just staff time working on this project.

Director Langhorst concurred. Mr. Boren requested the Director keep track of all staff time spent on this project.

Grant Committee Review – Kathy Muir

Ms. Muir stated that the information provided to the Board today is in preparation for the August Board meeting where the advisory committee appointments will be requested to be approved by the Board. Included in this packet are the application forms from each applicant along with any pertinent registration information for the equipment the potential applicant owns. Ms. Muir requested Board guidance on how they would like to proceed in choosing committee members during the August Board meeting. Mr. Crimmins pointed out a typo on page 2 and requested it be corrected. Ms. Muir stated she would make that correction. There was further Board discussion and questions pertaining to this topic. Mr. Boren requested a staff recommendation today on the open grant committee positions so the Board could vote today rather than waiting for the August Board meeting. Staff recommended for the:

- Waterways Improvement Fund, staff recommends re-appoint Mike Gladhart
- Off-Road Motor Vehicle position, staff recommends appointing David Beauchene
- Recreational Trail Program, staff recommends re-appointing Stan Mai
- Disabled representation, staff recommends appointing Jeff Burley
- Water Trails position, staff recommends Dan Garren.

Mr. Crimmins moved to accept staff recommendations for the Grant Advisory Committees. Mr. Boren seconded the motion. The Chair asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Old/New Business

Old Business - Ms. Canning stated that during the last Board meeting, the Director and Board Chairman were approved by the Board to sign a quitclaim deed to give a piece of property back to the original donators at 730 Rivera Street in Boise, Idaho. This property was associated with the Veterans Memorial Park. Since the last meeting, new information was discovered and the Deputy Attorney General wanted to be sure the Board was aware of this information and were still in approval of moving forward with the quitclaim deed. It was discovered that the house on the property was one of IDPR's standard houses and \$30,000 was invested for a Boise Cascade manufactured home and placed on the Rivera property around 1976. IDPR thought the property came with the house but now have discovered this was not the case. IDPR used this home for staff housing for 26 years before they gave it over to the City of Boise to use as rental property. Director Langhorst stated that the IDPR staff recommendation remains the same but wanted to make sure the Board was made aware of this recent information. Mr. Crimmins stated that he would be in favor of giving the house to the City of Boise Parks and Recreation instead of IDPR having to move the house. Director Langhorst stated that a vote from the Board is not required today, IDPR just wanted the minutes to reflect that this had been discussed and that the Board was aware of it. If no other action is requested by the Board on this topic, IDPR will proceed with the original request.

New Business - Chairman Black pointed out that there is quite a distance between Lake Walcott, Castle Rocks and City of Rocks State Parks and it would be too far to tour these parks in just a half day. Chairman Black suggested starting the September Board meeting on the 12th to allow sufficient time for the park tour. Board members were encouraged to provide their input to the Chairman on these changes to the meeting dates.

Mr. Boren moved to adjourn the meeting. Mr. Crimmins seconded the motion. The Chair called for a vote on the motion. Motion carried unanimously. Meeting was adjourned at 10:45 A.M.

Pete Black, Chairman
Idaho Park and Recreation Board

David R. Langhorst Director
Ex-Officio Member of the Board

IDAHO DEPARTMENT OF PARKS AND RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

BOARD MEETING MINUTES

September 12-13, 2017

Fairfield Inn & Suites

230 W. 7th St.

Burley, ID 83318

Minutes – Tuesday, September 12, 2017

Call to Order – Chairman Black

The Chairman called the meeting to order on the bus at 9:05 A.M. MT, September 12, 2017. Board Members in attendance were:

Pete Black
Gordy Hansen
Doug Eastwood

Also present during all or portions of the meeting were the following individuals:

David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
David White – North Region Manager
Garth Taylor – East/South Region Manager
Steve Martin – Fiscal Officer
Tammy Kolsky – Reservation Program Manager
Adam Straubinger – Park Planner
Wallace Keck – City of Rocks Park Manager

The Board toured Lake Walcott, Castle Rocks and City of Rocks Reserve.

RECESS TO NEXT DAY AT 9:00 A.M.

Minutes – Wednesday September 13, 2017

Chairman Black reconvened the meeting at 9:04 A.M. Board Members in attendance were:

Pete Black
Gordy Hansen
Doug Eastwood
Mike Boren

Consent Agenda

July 20, 2017 Minutes

The Board agreed to hold the July 20, 2017 minutes over until the November 1st Board meeting when Board Member Doman would also be in attendance to vote.

Group Use Permit

Arts Festival at Ritter Island State Park

Mr. Taylor gave a brief description of the Group Use Permit (GUP). There was Board discussion about the possibility of having one GUP signed and approved by the Board for events that reoccur annually in the parks.

Lucky Peak Sandy Point 2018 Concert Series

Mr. Hobbs provided a brief description of the GUP.

Mr. Boren made a motion to approve the two Group Use Permits as presented. Mr. Eastwood seconded the motion. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Directors Report

The Director provided a PowerPoint presentation and reported on:

- His visit to Land of the Yankee Fork on his return trip from the NASPD Conference
- Provided an overview of the NASPD Conference
- The Economics of Recreation in Idaho
- Email from County Assessor requesting an increase in vendor administration fees for off-road vehicles.
- IDPR State Park Facility Conditions Assessment
- Deferred Maintenance
- Budget Request - \$2.7 Million for Deferred Maintenance
- IDPR Junior Ranger Program
- Non-Motorized Trails
- Rails to Trails Conservancy

The Director stood for questions. There was Board discussion and questions on some of the topics that were presented. The Board also requested an update on the Economic Impact Study. Mr. Hobbs stated that he hopes to have a full report from BSU by the end of the month to provide to the Board. These reports will be available on the Board SharePoint site as soon as IDPR receives them.

Reservation/Registration Report – Tammy Kolsky

Ms. Kolsky provided a PowerPoint presentation. Her presentation provided the Board with an update on the status of the newly formed program, implementation of the Coast Guard CFR's, the modernization of the Recreational Registration program, the impact of combining the programs and the status of the RFP.

Ms. Kolsky also reported on:

- Goals for Today
- Status of the newly formed Reservation and Registration Program
- The implementation of the Coast Guard changes to Federal Regulations
- The Modernization of the Recreational Program; requirements from the Board
- 2017 Boat Registrations by the Numbers
- Reservation and Registration Staffing Make Up
- Impact of Combining Reservations and Registration
- Status of the Request for Proposal (RFP)
- Next Steps

Ms. Kolsky stood for questions. The Board asked when the RFP is expected to be released. Ms. Kolsky stated she will be meeting with trained individuals to get the exact information needed to complete the RFP but hopes it will be out by the end of the year.

BREAK 11:00 A.M.

RECONVENED 11:12 A.M.

Policies – Anna Canning

Policy 8010 Process to Select New State Park Properties - Ms. Canning walked the Board through the proposed changes to this policy. The Board agreed to carry this policy change request over until the November 2017 meeting and review it for consideration at that time.

Policy 5020 Supplemental Grant Standards – Staff is requesting changes to a portion of this policy to clarify the required match for motorized equipment. Ms. Canning stated the proposed changes clarify that a 50% match is required for motorized equipment purchased with grant funds for any equipment valued over \$1,000 and under \$50,000 each.

Mr. Boren made a motion to accept the proposed 50 20 change to the Grant Standards effective September 22, 2017 Motion was seconded by Mr. Eastwood. The Chairman asked for further discussion. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Ms. Canning asked to address the Board regarding the alcohol approval process currently in place which requires Board approval and gave a brief description of the process. There was Board and staff discussion on keeping the process as it is or drafting a policy to change the process. Some Board members felt the authority should be left at the Board level and others felt it would relieve the necessity of holding a teleconference just to receive Board approval for the alcohol GUP's in the parks. It was also discussed that by changing the level of authority down a bit, it would help the process move smoother. The Board agreed to hold this process discussion over until the November Board meeting and review it again at that time.

Program Reports

IDPR staff stood for questions. Mr. Eastwood stated that he has had the opportunity to visit some of IDPR's parks and has noticed the park changes and thanked the Development Department for their hard work. The Board asked for an update on Billingsley and Kokanee Cove projects. The Director stated that he sent the Board a written report on these projects. The Billingsley rollout was held in August and no other updates have been completed to report at this time. Southern Idaho Tourism is highly supportive of this project. Keith reported that IDPR is making use of the Idaho Conservation Corps on the Kokanee Cove project. They have taken down some of the trees and we were able to sell some of the lumber. Meetings have been held with CHM to explore having them provide the same type of analysis as was performed for Billingsley Creek. IDPR staff feel it might be more worthwhile to use our own judgement to move forward with the development of Kokanee Cove. Mr. Boren stated he feels IDPR staff perspective is more than sufficient to make these decisions and he supports that. Director Langhorst stated that if IDPR were to receive direction from the Board to pursue looking at a specific size of hotel or lodge to be built at this location, staff could move forward with working on a proposal for the Board. A time would need to be set aside to hear public comment prior to moving forward with an approved plan. The Board stated they feel there is a huge demand in this area for additional lodging. IDPR staff will talk with the City of McCall and other stakeholders for their support on moving forward with building a lodge at Kokanee Cove. Mr. Black inquired about the availability of grant funding. Mr. Martin stated that our two main federal grant programs allocated to the state have been awarded. Ms. Kolsky stated that she was asked by Mr. Doman to provide statistics for our park occupancy concerning the smoky conditions due to the fires. Ms. Kolsky stated that last weekend we had 37 cancelations due to the smoke. Mr. White included that stage 2 fire restrictions did not affect the reservations in our North Region Parks.

Vice Chairman Position

Chairman Black stated that the Board needs to fill the vacant Vice Chairman position.

Board Member Eastwood made a motion to nominate Mr. Hansen for Vice Chairman. Motion was seconded by Mr. Boren. The Chairman asked for further nominations. Hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Mr. Boren moved to adjourn the meeting. Mr. Hansen seconded the motion. Meeting was adjourned at 12:05 pm.

Pete Black, Chairman
Idaho Park and Recreation Board

David R. Langhorst, Director
Ex-Officio Member of the Board

DRAFT

☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: **STATEWIDE COMPREHENSIVE OUTDOOR RECREATION PLAN**

ACTION REQUIRED: **BOARD APPROVAL OF PLAN**

PRESENTER: **ADAM STRAUBINGER**

PRESENTATION

BACKGROUND INFORMATION:

Idaho Department of Parks and Recreation (IDPR) staff are updating Idaho's Statewide Comprehensive Outdoor Recreation Plan (SCORP). This 5-year plan considers the entire system of outdoor recreation across the state, from local, state, federal and non-government providers. The plan seeks to identify issues and needs regarding the provision of outdoor recreation opportunities, concluding with an implementation plan to address them. The plan is required by the National Park Service in order to be eligible for state assistance from the Land and Water Conservation Fund. Idaho's current plan expires December 31, 2017, and this update to the plan will need to be approved by the National Park Service by that date. The primary staff working on the SCORP are Kathy Muir and myself, with oversight by Anna Canning.

In late 2016 and early 2017 staff held six regional focus group meetings with local, state and federal government agencies responsible for land management and outdoor recreation provision. These meetings allowed the providers to discuss issues impacting their region. We then conducted a follow up survey of providers in early summer of 2017. We received public input by distributing of an informal online survey which yielded nearly 2,000 responses. This survey was not statistically valid, but aimed to understand participation in outdoor recreation. Staff used these surveys and focus groups, along with regional data from the National Survey on Recreation and the Environment (NSRE), to inform the development of the plan.

Staff have coordinated with the National Park Service on an initial review of the plan, and incorporated those comments into the current draft.

NEXT STEPS:

Upon board approval, staff will create a final draft version of the plan for public review. The plan will be made available online. At the conclusion of the review period, staff will make necessary revisions based on comments received and will submit the final plan to the National Park Service for approval. As noted previously, the current plan expires on December 31, 2017.

STAFF RECOMMENDATIONS:

Staff recommends the Board review the plan and approve submittal to the National Park Service after the final draft public review period.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: Policies

ACTION REQUIRED: Review and Consider Approval of Two Policies:
*Process to Select New State Park Properties #8010 and
 Management of State Parks #6010*

PRESENTER: Anna Canning, Management Services Administrator

PRESENTATION

BACKGROUND INFORMATION:

In February 2017, the Board considered and approved a new set of policies for the Department. At that time, I informed the Board that one policy—Process to Select New State Park Properties—needed additional work to address concerns expressed by our Deputy Attorney General, Steve Strack. I committed to bring that policy back to the Board at your fall meeting.

At your September meeting you asked to table action until your November meeting, allowing new members of the Board to further review the policy. During the September meeting, the Board also asked Staff to revise the standard requiring Board approval of all alcohol sales.

Summary of Changes to Policy #8010 *Process to Select New State Park Properties*.

This policy is based on a process the Board used in 2015 and 2016 to consider acquiring or leasing new state park properties. The noted changes accomplish three primary purposes:

1. They address Steve Strack's concerns regarding the sole focus on acquisition. I have added language regarding leasing of federal properties.
2. In an attempt to simplify the process, they trim out the portions of the policy that the Board did not find useful in the past.
3. They bring the policy into the new format with consistent terms and formatting.

Summary of Changes to Policy #6010 *Management of State Parks*.

As requested, staff has developed alternative language for the Board to consider regarding the sale of alcohol in our state parks. Item 1 reflects the specific direction given by the Board at the meeting. However, the Board seemed interested in other options, so I developed Alternatives 1 and 2 as well.

1. As requested at the Board Meeting:
 Any sale of alcohol in the parks must be approved by the Board, except as follows. When an applicant demonstrates two years of successfully managing

alcohol sales, the Director may approve future alcohol sales. That is to say, the Board must approve the sale of alcohol for the first two years, and the Director may approve all subsequent sales.

“Successful managing alcohol sales” will mean that the applicant, the applicant’s staff, and those consuming the alcohol did not violate park rules or standards or otherwise disrupt park operations.

2. Alternative A:

Any sale of alcohol in the parks must be approved by the ~~Board~~ Director, except as follows. When an applicant demonstrates two years of successfully managing alcohol sales, the Operations Administrator may approve future alcohol sales.

3. Alternative B:

Any sale of alcohol in the parks must be approved by the Board, except as follows. When an applicant demonstrates one year of successfully managing alcohol sales, the Operations Administrator may approve future alcohol sales.

STAFF RECOMMENDATIONS:

Staff recommends that the Board consider the proposed changes and move to approve the revised policies.

DRAFT MOTION WITH NO CHANGES: I move to approve the changes to policies *Process to Select New State Park Properties #8010* and *Management of State Parks #6010* with an effective date of November 3, 2017.

DRAFT MOTION WITH CHANGES: I move to approve the changes to policy #6010 *Management of State Parks* with the following changes:

1. One
2. Two
3. Three

I furthermore move to approve policy #8010 *Process to Select New State Park Properties* with the following changes:

1. One
2. Two
3. Three

Both policies shall have an effective date of November 3, 2017.



Process to Select New State Park Properties

Effective date: 3/4/2017

Policy #: 8010

1. Purpose:

The mission of the Idaho Department of Parks and Recreation is "To improve the quality of life in Idaho through outdoor recreation and resource stewardship". Idaho strives to continue to earn recognition for offering a diversity of quality recreation opportunities and experiences to both residents and visitors. The Department's role in providing outstanding places and experiences across the state both within our parks and in the many other recreational areas in the state is its continuing goal. This role is defined in Idaho Code §67-4219,

"It is the intent of the legislature that the department of parks and recreation shall formulate and put into execution a long range, comprehensive plan and program for the acquisition or leasing, planning, protection, operation, maintenance, development and wise use of areas of scenic beauty, recreational utility, historic, archaeological or scientific interest, to the end that the health, happiness, recreational opportunities and wholesome enjoyment of life of the people may be further encouraged. The department may fulfill this mission by operating a statewide system of parks and recreation programs or by entering into agreements with cities, counties, recreation districts or other political subdivisions or agencies of the state, the federal government, tribal governments, private landowners or nonprofit organizations that further expand the public park and recreation opportunities available to the public. The legislature finds that the state of Idaho and its subdivisions should enjoy the benefits of federal lands and assistance programs for the planning and development of the outdoor recreational resources of the state, including the acquisition or leasing of lands and waters and interests therein in accordance with all other applicable laws, including applicable provisions of titles 42 and 43, Idaho Code. It is the purpose of this act to provide authority to enable the state of Idaho and its subdivisions to participate in the benefits of such lands and programs."

The Idaho Park and Recreation Board has explicit legislative authority regarding the acquisition of new park properties. Idaho Code §67-4224 states (in part), "It shall be the duty of the board to acquire in the name of the state of Idaho by gift, devise, purchase, agreement, or otherwise, such land as in its judgment may be necessary, suitable and proper for roadside picnic, recreational or park purposes" Furthermore, Idaho Code §67-4240 states (in part), "The legislature finds that in order to obtain the maximum long-term benefits to the people of Idaho, it is necessary for lands of outstanding park and recreation potential to be acquired and incorporated into the state park system in the most economical manner possible."

The purpose of this document-policy is to 1) establish a process for evaluating property considered for addition to the Idaho state park system and 2) provide the Board with the necessary tools to make a decision on whether or not to add properties to the state park

~~system. This policy is designed to consider all acquisitions, regardless of the method—i.e., by gift, devise, purchase, agreement, or otherwise.~~

~~There are two attachments to this policy that are intended as tools to assist the Board in evaluating potential park properties. The first is a tool to evaluate the nomination site; the second is a tool to analyze Board objectives in considering the addition to the state park system. The intent is that the tools be used as necessary to make a sound and reasoned decisions.~~

2. Scope:

This policy applies to Board activities and decisions relative to acquiring new state park properties. The policy also applies to Department employees assisting in ~~such~~ these efforts.

3. Responsibility:

~~This policy is designed to consider all acquisitions, regardless of the method—i.e., by gift, devise, purchase, agreement, or otherwise. There are two attachments to this policy that are intended as tools to assist the Board in evaluating potential park properties. The first is a tool to evaluate the nomination site; the second is a tool to analyze Board objectives in considering the addition to the state park system. The intent is that the tools be used as necessary to make a sound and reasoned decisions.~~

~~The Board is the decision-maker on all park acquisitions. Other employee responsibilities are defined within the Standards and Procedures section.~~ The management services administrator is the owner of this policy, and is responsible for reviewing and updating the policy to reflect current laws, needs, and strategic initiatives. The Board must approve any amendments to this policy.

4. Standards and Procedures:

4.1. Definitions

Board: *The Idaho Park and Recreation Board.*

Department: *The Idaho Department of Parks and Recreation.*

Director: *The Idaho Department of Parks and Recreation Director or designee.*

Employee: *A person employed by the Department, including volunteers.*

Governor: *The Governor of the State of Idaho.*

Legislature: *The Idaho Legislature.*

4.2. Authority

The Idaho Park and Recreation Board has explicit legislative authority regarding the acquisition of new park properties as set forth in Idaho Code §67-4224. Furthermore, Idaho Code §67-4240

states (in part), "...it is necessary for lands of outstanding park and recreation potential to be acquired and incorporated into the state park system in the most economical manner possible." This policy is designed to consider all acquisitions, regardless of the method—i.e., by gift, devise, purchase, agreement, or otherwise. Idaho Code §67-4223(2) gives the Board the authority to make expenditures for acquisition of property. The Board also has the authority to acquire, lease, supervise, improve, develop, extend or maintain properties through leases with federal agencies, per the provisions of Idaho Code §67-4223(6).

The Legislature is the decision-maker on all new parks, with recommendation from the Board.

4.3. Nominations

Nominations of sites can be made by any member of the Board. Private citizens, non-profits, or any other groups or individuals may suggest a nomination by contacting a Board member. This policy assumes a lengthy and detailed assessment of the nominated property. At times, the decision on whether or not to move forward with a nomination may be apparent to the Board without the full process described in this policy. In those instances, the Board is encouraged to act and is under no mandate to continue the process.

Nominations made by the Board will be evaluated by the Department using the process and tools listed in this policy. The Director will delegate appropriate employees and resources to evaluate each nomination. Employees are generally responsible for guiding the Board through the process and providing research and ~~for~~ evaluation results to the Board.

4.4. Objectives

The Board ~~shall~~will consider several objectives in evaluating nominated properties. These objectives are derived from statute and include the following:

1. The preservation of the sites that possess the most outstanding natural, scientific, historic, cultural, or recreational resources, regardless of location or potential for development.
2. The ability to use the site to further encourage the wholesome enjoyment of life through an improved understanding of the state's natural areas of scenic beauty, recreational utility, historic, archaeological or scientific interest as set forth in Idaho Code §67-4219.
3. The long-term benefit to the people of Idaho.
4. The improvement of both state and local economies for the purposes of enhancing the standard of living and the quality of life in Idaho.

4.5. Clearly Define Decision

The Board ~~shall~~must specify the following parameters of the decision:

1. Exactly what property is under consideration?
2. Exactly what uses (at a minimum) does the Board anticipate as part of the future park on the property?

3. What other decisions does the Board need to make?
4. By when does the decision need to be made? Is time critical? If yes, who will be affected by a delay in the decision?

4.65. Initial Assessment

The intent of the initial assessment is to move forward only with nominated properties that are consistent with the broadest mission and goals of the Idaho Department of Parks and Recreation. Once the decision is clearly defined, the Department will conduct an initial assessment and bring the resulting analysis to the Board. The Board shall will consider and discuss key aspects of the nominated property related to significance, scope of importance, revenue generation, and need. If the nominated property warrants further investigation, these topics will be reconsidered in greater detail later in the process. The initial assessment should answer the following questions:

1. Is the nominated property an area of outstanding park and recreation potential? To determine the answer, the Board shall will discuss and consider significance and scope of importance.
 - a. **Significance:** The nominated property must have natural, historical, cultural, recreation, or scientific significance. These features should be of notable worth and influence to the region.
 - b. **Scope of Importance:** The nominated property must have nationwide, statewide, or regional importance, with the former having a higher value than the latter. Importance is indicated by the relative availability of the property's resources in the nation, state, and region.
2. Is the nominated property of long-term benefit to the people of Idaho? To determine the answer, the Board shall will consider revenue generation and need.
 - a. **Need:** The nominated property, if intended for recreational opportunities, must meet the recreational needs of the region, state, or nation. The need is based on the comparison of the supply of nearby recreation opportunities against the demand.
 - a.b. **Revenue Generation:** The nominated property should have the ability to generate funds to offset a portion of the anticipated operations expenses. Additionally, the property should have the potential to improve local and state economies.

4.76. Initial Decision

After considering the initial assessment, the Board shall will 1) declare that the nominated property is not worthy of further consideration or 2) direct the Department to complete a Site Features Evaluation to assist in conducting a full assessment as detailed in section 4.9. At this juncture, the Board may elect to establish a subcommittee to bring back a recommendation to the full Board.

4.87. Specify Objectives

Prior to the Department initiating additional research on the property, the Board/~~Subcommittee~~ ~~shall~~will specify any additional, specific objectives that they hope to fulfill in acquiring the nominated property. For example, the Board/~~Subcommittee~~ may specify objectives that vary from a need to increase revenue potential at the site through overnight stays to a desire to develop an underwater diving park.

4.98. Full Assessment

Full Property Assessment—Outstanding Potential:

1. **Significance:** The nominated property must have natural, historical, cultural, recreation, or scientific significance. These features should be of notable worth and influence to the region.
2. **Scope of Importance:** The nominated property must have nationwide, statewide, or regional importance, with the former having a higher value than the latter. Importance is indicated by the relative availability of the property's resources in the region, state, and ~~or~~ nation.
3. **Distance:** The nominated property should be separated from another site of a similar type. For example, a fishing lake in close proximity to an existing fishing lake is of less value than one with no nearby fishing opportunities.
4. **Duplication:** The nominated property is of more value if there are a limited number of similar sites. For example, the only representative type of a physiographic feature within the state is of more value than one which is typical of many sites available in the state.
5. **Potential for Loss:** All other qualities being equal, a property that is at risk of being lost is of more value. For example, a site or feature that could be lost due to development is of more value than one which is not under pressure of development.
6. **Size:** The size of the nominated property as far as useable land and water area should be appropriate to meet the intended use. For example, a site that can only be developed if the Department purchases additional property for day use parking and shelters is of less value than one that can be developed on its own.
7. **Access:** The nominated property should have an existing access that is or could be developed to meet the intended use. For example, a site with an existing roadway access that could be enlarged by the Department to meet the intended use will be of greater value than one that requires outside agencies to acquire and develop the access.
8. **Variety:** The nominated property should have the potential of providing several forms of outdoor recreation activities. For example, a site that provides camping, hiking, mountain biking and boating access would be given higher consideration than a site that only provides a day-use swimming area.
9. **Water Supply and Quality:** The nominated property should have a suitable water supply and quality to meet anticipated potable and irrigation needs. For example, a

property that has water rights available to meet the intended use is of greater value than those which would require obtaining additional water rights.

10. **Topography:** The slope and general terrain of the nominated property should be appropriate to meet the intended use. For example, a site with very steep terrain and solid rock outcrops would be given lower consideration as a camping area than a site that is level.
11. **Other Qualities:** The Board/Subcommittee may determine additional criteria by which to evaluate the property based on the qualities of the nominated property.

Full Property Assessment—Long-Term Benefit to the People of Idaho:

1. **Revenue Generation:** The nominated property must have the ability to generate funds to offset a portion of the anticipated operations expenses. The Department ~~shall~~will prepare a simple cost benefit analysis that considers (at a minimum) the cost of operational employees and the potential revenue generation based on similar facilities in our state park system. Nominated properties that have encumbrances that impact the ability to charge fees are of lesser value than those that do not. For example, a property with a restriction on use fees or admission is of lesser value than an unrestricted property.
2. **Local and State Economies:** The nominated property should have the potential to improve local and state economies through increased tourism, employment, revenue generation, new demand for services, etc.
3. **Need:** The nominated property, if intended for recreational opportunities, must meet the recreational needs of the region, state, or nation. The need is based on the comparison of the supply of nearby recreation opportunities against the demand.
4. **Method of Acquisition:** Donated sites will have the greatest value regarding method of acquisition. Sites that have funds available for purchase will have a high value. Sites that must rely on a general fund request will have the least value.
5. **Future Development:** Nominated properties that will or may have dedicated funds available for future development of the property are of greater value than those that do not. For example, a project that can be developed from Land and Water Conservation Funds will be of greater value than one that must rely on a general fund request. Nominated properties that have encumbrances that impact the ability to develop the property are of lesser value than those that do not. For example, a property with a conservation easement that would preclude campground development is of lesser value than an unrestricted property.
6. **Existing Management Potential:** Nominated properties that can be managed effectively and efficiently by an existing park manager are of greater value than those that require hiring additional management employees. For example, a small, new park in a remote location that will need its own park manager will rank lower than an equally small new unit addition to an existing park.

7. **Risk:** Do any uncertainties related to the nomination and ~~for~~ property pose serious problems? If so, what are those risks and what might the impact be? What are ways of reducing the risk to the Department?
8. **Political Alignment:** Does the potential acquisition align with political philosophy and priorities of the Governor and Legislature? Sites that align with both the political philosophy of the Governor and the Legislature will have the greatest value.

Full Property Assessment—Additional Considerations for Leased Properties:

1. Term of the Lease: Is the term of the lease sufficient to warrant investment in the development of the property and additional personnel? Is the term of the lease of benefit to recreationists?
- 8.2. Revenue Sharing Requirements: Do the revenue sharing requirements allow for a reasonable return of revenue to IDPR?

4.109. Site Features Evaluate Information

The Department will evaluate the property's full assessment using the criteria set forth in Site Features Evaluation form. The Department will then provide the assessment to the Board/~~Subcommittee~~ at least one week in advance of a scheduled meeting to discuss the nomination. The Board/~~Subcommittee~~ should discuss and consider the following questions to determine if they need additional information:

1. Does someone else need to validate the assessment?
2. What biases may be limiting this assessment?
3. Should the Board/~~Subcommittee~~ consider getting stakeholders involved at this stage?

Once the Board/~~Subcommittee~~ has all the information necessary for a decision, the Board/~~Subcommittee~~ should move to step 4.110 below.

4.110. Analyze Objectives

~~In general, the nominated property will be compared to an existing park that has similar qualities and resources.~~ The Board/~~Subcommittee~~ will consider their stated objectives and how the nominated property meets those objectives. If the decision is not obvious from the initial analysis, the ~~Department will work with the~~ Board/~~Subcommittee~~ may want to consider to weighting the objectives according to importance.

4.121. Commit to Action

Once the Board/~~Subcommittee~~ has reached agreement on an appropriate action, the Board ~~shall will~~ consider the nominated property at a noticed public hearing and take the desired action. If the decision is to acquire the property, Idaho Code §67-4242 provides standards regarding methods of acquisition. Please note the Idaho Department of Parks and Recreation does not have the power of eminent domain.

5. Revision History:

1. Supersedes Board policy *DEV, 2:75 Acquisition of State Park Lands* and “*Procedure to Identify and Evaluate Areas of Outstanding Natural, Scientific, Cultural, Historic or Recreational Value in Idaho*”.
2. Written by PS&ES on 10/17/2016. Moved to new format, substantially edited to provide details on making acquisition decisions.
3. Approved by Board on **xxx**.

6. References:

1. ~~Initial Property Assessment Tool~~ Site Features Evaluation
2. ~~Full Property Assessment Tool~~
3. Idaho Code §67-4219
4. Idaho Code §67-4223
5. Idaho Code §67-4224
6. Idaho Code §67-4240
7. Idaho Code §67-4242

— End of Document —



Management of State Parks

Effective date: 6/28/2017

Policy #: 6010

1. Purpose:

The purpose of this policy is to establish standards that ensure Idaho state parks are managed in the best interest of the visitors and resource consistent with the parks management classification, associated master plans, and other park management directives.

2. Scope:

All Department employees that work in a park or manage park employees are expected to comply with—and will be held accountable to—the standards in this policy.

3. Responsibility:

The operations administrator is the owner of this policy and is responsible for implementing these standards. The owner is responsible for reviewing and updating the policy to reflect current laws, needs, and strategic initiatives. The Board must approve any changes to these standards.

4. Standards and Procedures:

4.1. Definitions

Board: *The Idaho Park and Recreation Board.*

Department: *The Idaho Department of Parks and Recreation.*

Director: *The Idaho Department of Parks and Recreation Director or designee.*

Employee: *A person employed by the Department, including volunteers.*

4.2. Heyburn State Park

In addition to the rules governing leasing practices and procedures for recreational residences within Heyburn State Park ([IDAPA 26.01.21](#)), the following policies will apply:

Cottage Site Leases. The Department will handle routine lease assignments without asking for Board approval.

Vacant Lots. The Board will not allow vacant lots to be re-leased or transferred to new owners.

New Buildings. No new buildings may be constructed on existing cottage site leases in Heyburn State Park nor will any more leases be let in Heyburn State Park. All existing leased sites will be required to hook up to the Heyburn water and sewer system as it becomes available.

4.3. Natural Resources

The environmental uniqueness and associated experiences of Idaho's state parks are key reasons that individuals visit and recreate within a state park. Consequently, the Department will manage natural resources under the following four broad principles:

1. Sustainable stewardship of all natural resources.
2. Manage for the overall ecological health of each park.
3. Restore and maintain native plant and animal communities.
4. Provide educational and outdoor recreational opportunities for the public that are compatible with maintaining the ecological integrity of each park.

4.4. Forest Management

The Department's objective will be to responsibly manage its forest resources to retain ecological and aesthetic values, while additionally managing for visitor safety, fire management, historic forest conditions, disease and insect control, species diversity, and other forest health needs.

- The Department will protect all existing high quality, healthy, native Idaho ecosystems found within Department properties.
- The Department will generally allow successional processes to progress without intervention.
- The Department will identify and monitor existing high quality ecosystems for the presence of threats to a type or condition.
- The Department will manage the resource to eliminate any unacceptable threats or to attain desired ecosystem conditions and types.
- Following a natural or human-caused catastrophic event, such as a major fire, wind throw, landslides or flooding, etc., the Department will determine what management actions are needed, if any, to attain a desired ecosystem condition or type.
- The Department will give full consideration to preserving unusual, historical, or other trees significantly important naturally or aesthetically to the park area.

4.5. Hunting Wildlife

The Board may approve exceptions to the [IDAPA 26.01.20.575, "Rule on Protection of Wildlife in State Parks,"](#) in order to expand recreational opportunities in parks where it is appropriate, as well as assist wildlife managers in achieving population objectives. A 300-foot safety zone may be designated around trailheads and park facilities by the park manager during established hunting seasons.

Although the parks listed below are approved for hunting by the Board, hunting might only be allowed in limited circumstances by park rule. For example, hunting at a park overrun by geese might be allowed one day to thin the resident population. Interested persons must contact the park manager prior to arrival to ensure that hunting is currently allowed by park rule.

Subject to Idaho Fish and Game rules, the Board-approved exceptions are:

- Farragut State Park. Approved for archery deer hunting.
- Hells Gate State Park. Approved for Canada Goose waterfowl hunting.
- Heyburn State Park. Approved for waterfowl hunting.
- Billingsley Creek. Approved for all hunting. Hunting is limited to short range weapons only for safety reasons.
- Castle Rock State Park. Approved for all hunting.
- City of Rocks National Reserve*. Approved for all hunting.

* The Department owns 640 acres within the City of Rocks National Reserve; the approved exception is specific to that property.

4.6. Grazing

Grazing is not encouraged in state park areas. However, when it is determined that grazing would be advantageous, with no expected detriment to the park environment or enjoyment of the people, grazing leases may be let after public bid procedure has been held.

4.7. Alcohol Sales

Any sale of alcohol in the parks must be approved by the Board, except as follows. When an applicant demonstrates two years of successfully managing alcohol sales, the Director may approve future alcohol sales. That is to say, the Board must approve the sale of alcohol for the first two years, and the Director may approve all subsequent sales. "Successful managing alcohol sales" will mean that the applicant, the applicant's staff, and those consuming the alcohol did not violate park rules or standards, disrupt park operations, or diminish the experience of other park attendees.

5. Revision History:

1. Supersedes Board Policies *LEG. 7:98 Leases, Cottage Site; LEG. 7(a):98 Vacant Lots; LEG. 7(b):98 New Buildings; LEG. 8:75, 08 Leases, Grazing; OPE. 6:03 Exception to Prohibition in State Parks; OPE. 5:73, 08 Forest Management Policy on State Parks Lands; and OPE. 9:04, 08 Director to Authorize Park Events over 250 Attendees.*
2. Revised by PS&ES on 10/17/2016. Moved to new format, combined many sections, and edited for detail and clarity. PS amended to reflect Board concerns 6/28/2017.
3. Approved by the Board with amendments on 2/8/2017.

6. References:

1. [IDAPA 26.01.20.575](#)
2. [IDAPA 26.01.21](#)

— End of Document —

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input checked="" type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: Idaho State Park Economic Impact Update

ACTION REQUIRED: None, Informational Only

PRESENTER: Keith Hobbs, Operations Administrator
Tammy Kolsky, Reservations/Registrations Program Manager

PRESENTATION

BACKGROUND INFORMATION:

The Idaho Department of Parks and Recreation solicited the Boise State University Department of Economics for the development of an Economic Impact Study of Idaho's State Parks. The objective is to assess the economic impact of state park usage in the state of Idaho at both the local and statewide level. Specifically, estimates would be determined to answer the following questions.

1. How much employment is sustained
2. How much income is generated
3. How much economic activity is generated
4. How much tax revenue is generated in the sale of goods and services related to recreation in Idaho State Park

The desired outcome of this study is to produce a report summarizing the results of a high-quality economic impact analysis, based upon actual spending of Idaho State Park users during the 2016 use season.

For the board's evaluation, a draft report has been completed and will be distributed for review. As a part of this agenda item, staff from the BSU Economics Department involved in the draft report's development will make themselves available to answer questions and to receive direction on the development of the final product.

STAFF RECOMMENDATIONS:

None. Informational only.

☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☒ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: **Travel Planning Update**

ACTION REQUIRED: **Information Only**

PRESENTER: **David Claycomb**

PRESENTATION

BACKGROUND INFORMATION:

The strategic plan has the following task related to the Recreation Bureau:

Task C.2: Continue to meet regularly with Federal land management partners and document successes and/or failures. Present results to the Board prior to July 1st each year.

Enclosed is a list of "official" comments submitted by IDPR to various land managers across the state as it pertains to Parks and/or Recreation opportunities and access. A sampling of those comments is included for Board review.

Additionally, staff has included a list of some of the working groups they are involved with that often serve as a precursor to travel planning decisions and what they are focused on.

STAFF RECOMMENDATIONS:

NA

Salmon Challis Forest Plan Revision- SCNF is revising their current forest plan from 1988. This is the first phase of the planning process. Public meetings have been held in local communities. They plan to have this process completed in 3 years.

Wyoming Public Lands Initiative- the state of WY has been working with local counties to come up with a plan or recommendation for wilderness study areas both FS and BLM. Working groups have been set up in counties that have wsa currently being managed. The state of WY wants to have a proposal for their legislature on recommendations for these areas.

American Forest Resources Council- AFRC has started a "Caribou Initiative" jointly with the Caribou Targee National Forest to come up with timber projects on the CT. This is a newly created group, only two meetings have been held so far.

Coeur d'Alene River Ranger District Trails Working Group- Still developing comprehensive trails plan. Met monthly throughout winter but on hiatus for summer. In the future, this group will be working on the recreation/ trails component of veg management projects that the PFC is developing.

Kootenai Valley Resource Initiative- The primary focus of the group of late has been the Boulder Creek Restoration Project, which doesn't have any motorized components so IDPR involvement has been limited. Staff has communicated grant opportunities.

Panhandle Forest Collaborative- The next area to be addressed is Buckskin Saddle, which would be implemented by 2021, has several motorized trails involved. Have already met and discussed trails in project area with USFS but have more work to do on this front.

Pacific Northwest National Scenic Trail- Last meeting of Idaho subcommittee was actually Sept '16 but is now with USFS for proposal development. Hopeful they will take recommendation to route around motorized trails in Moyie River area.

Tower Fire Salvage and Restoration Project- Decision was signed in 2016 but have met with USFS this year to discuss implementation. ~3 miles of new motorized trail, which was on the MVUM but doesn't exist on the ground, was approved in EA and is planned to be built with IDPR Trail Cat/ Excavator in 2018 season.

Bonner County Trail Mix Committee- The group has recently been focused on the Watershed Crest Trail, which will run around the ridge tops that form the boundaries of Sandpoint's city watershed.

Gold Hill Trail Plan, IDL- Met with USFS and IDL to discuss designating new trailhead and new routes, including a connector to existing 50" USFS trail, and obliterating unwanted routes on small parcel adjoining USFS just south of Sandpoint. Probable implementation 2019 (USFS still has to do NEPA) with new construction done by IDPR Trail Cat. Two other IDL projects (Hoodoo Mountain and Priest Lake) have been discussed but are on hold at the moment.

Selkirk / North Zone Winter Travel Plan- USFS received funding but no new work has been completed towards implementation.

McCall Winter Recreation Collaborative- Focus on winter recreation, outfitting and guiding, back-country skiing, Brundage operations, Bear Basin cross country skiing, wildlife impacts, and travel planning recommendations to Payette National Forest.

Payette National Forest Land Allocation Committee- Similar to group above though focused on summer recreation. Diverse range of enthusiasts trying to find common ground, identify resource impacts, discuss logging. Ultimately trying to get consensus on recreation uses on the Payette National Forest that will be given to the USFS in hopes of implementation.

Big Creek Yellow Pine Collaborative- The purpose is to formulate recommendations to the Krassel Ranger District on disputed road and trail closures as a result of the 2009 Payette Forest Travel Plan. Several results include the South Fork Salmon River Restoration and Access Management Project and the Big Creek Restoration and Access Management Project.

Comments To	Subject	Date Sent
Bruneau Field Office BLM	East Canyonlands EA Comments	10/17/2016
Bird of Prey NCA BLM	Birds of Prey NCA Travel Plan EA Comments	11/7/2016
Idaho State Office BLM	Gateway West Segments 8 & 9EA	12/12/2016
Shoshone Field Office BLM	North Highway 20 Travel Plan	12/12/2016
FS-comments-northern-idpanhandle-stjoe	Upper St Joe Watershed Improvement	12/13/2016
FS-comments-intermtn-payette-krassel	Midas Gold Geophysical Investigation	12/13/2016
FS-comments-intermtn-payette-krassel	South Fork Salmon River Restoration & Access Management Plan	12/15/2016
FS-comments-intermtn-caribou-targhee-dubois	Kilgore Gold Ridge and Mine Ridge Project	12/15/2016
FS-comments-intermtn-payette	North Fork Lick Creek Trail #082 Reconstruction and Reroute	12/27/2016
FS-comments-intermtn-caribou-targhee-soda-springs	Winschell Dugway DEIS Comments	12/27/2016
FS-comments-northern-nezperce-salmon-river	Windy Shingle Vegetation Management Project	12/28/2016
FS-comments-intermtn-sawtooth-fairfield	OSV in the Northern Portion of the Fairfield Ranger District EA Comments	1/6/2017
FS-comments-intermtn-caribou-targhee-montpelier	Bloomington Cattle Association Corral Project	1/11/2017
FS-comments-northern-idpanhandle-bonnerr-ferry	Boulder Creek Restoration Project	1/25/2017
FS-comments-intermtn-caribou-targhee-ashton-islandpark	BPA Tower Construction - Sawtell Peak Comments	3/9/2017
FS-comments-northern-idpanhandle-coeur-dalene	Vegetation Management Project	3/13/2017
Bruneau Field Office BLM	West Canyonland Travel Plan Scoping Comments	3/27/2017
Bruneau Field Office BLM	Grandview Travel Plan Scoping Comments	4/18/2017
FS-comments-intermtn-salmon-challis	Range Improvement Project	4/18/2017
FS-comments-intermtn-boise-cascade	OSV Grooming EA Comment	5/1/2017
FS-comments-intermtn-caribou-targhee-ashton-islandpark	BPA Tower Construction - Sawtell Peak Comments	5/8/2017
FS-comments-intermtn-caribou-targhee-soda-springs	Caribou Loop Connector Trail Construction Project Comments	5/12/2017
FS-comments-intermtn-salmon-challis-northfork	Mining Access Comments	5/12/2017
FS-comments-intermtn-caribou-targhee-soda-springs	Caribou Loop Connector Trail Construction Project Comments	7/25/2017
FS-comments-intermtn-payette	Thank you for your interest in the Payette National Forest.	7/26/2017
FS-comments-northern-idpanhandle-sandpoint	Vegetation Management Project	9/27/2017
FS-comments-northern-clearwater	Vegetation Management Project	9/27/2017

April 18, 2017



TJ Clifford, Assistant Manager
Bruneau Field Office, BLM
3948 Development Ave
Boise, ID 83705-5339

C. L. "Butch" Otter
Governor

David R. Langhorst
Director

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Board Chair
District Five

Robert Hansen
District Six

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DIRECTOR'S OFFICE
.....

RE: Grandview Travel Plan EA

Dear TJ:

The Idaho Department of Parks and Recreation (IDPR) staff appreciates the time and effort the BLM staff took in meeting with us, the Congressional Staff, and interested groups and individuals on our field trip on April 12, 2017. The IDPR staff heard a few takeaways from our discussion on this field trip.

The first item we'd like to see addressed is the level of NEPA Analysis for the Grandview Travel Plan. All parties from the OHV community, the Environmental Community, IDPR, and congressional staff agree an environmental impact statement (EIS) is appropriate for this project.

The preliminary draft alternatives for this Travel Plan reduces OHV Opportunities by 41% in Alternative D, 50% in Alternative C, and 66% in Alternative B. These figures are "significant" by almost any definition, and warrant an EIS level of scoping, as agreed by all interested parties.

The second item that needs to be addressed is mistakenly designating single-track trails as ATV Trails. Most of the ATV trails proposed for designation can't currently accommodate ATVs without significant construction, which requires another analysis under the National Environmental Policy Act (NEPA). We suggest that the single-track trails identified in the route evaluation report should be considered for motorcycle use, not ATV use.

The third item we'd like to see addressed in this Travel Planning Process is the numerous errors contained on the route evaluation inventory and online mapping application. The route evaluation

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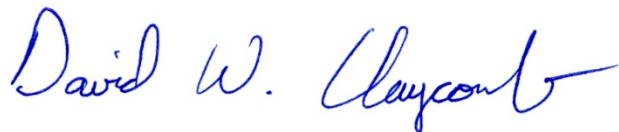
inventory bunched several routes together in couple of places we saw on the Field Strip – Stop 1 Sand Pit and Stop 3 Poison Gulch cutoff road.

At Stop 2, we saw where the map showed routes that simply did not exist on the ground. These errors are not unique, a fact generally agreed to by all parties during the April 12 meeting. The deficit of on the ground knowledge clearly reflects the need for additional route evaluation and associated ground-truthing to ensure good decisions can be made for this area. We feel strongly this is just one more reason re-approaching this effort with an EIS is the only reasonable path forward.

The large change in opportunity, the trail conversions from single track to ATV, and errors in the route evaluation inventory show that an EIS should be prepared for these travel planning project. The IDPR staff is willing and able to help the Bruneau Field Office with this travel planning process. Our on the ground knowledge, previous involvement in numerous travel plans, and expertise in the GIS environment can help BLM make this Travel Plan a success and we'd very much like to help you accomplish that.

We appreciate the opportunity to comment on this travel plan and willingness of BLM staff to meet with us on this project. If you have any questions about our comments, please contact, Jeff Cook, Outdoor Recreation Analyst at 208-514-2483.

Sincerely,

A handwritten signature in blue ink that reads "David W. Claycomb". The signature is fluid and cursive, with a long horizontal stroke at the end.

David W. Claycomb, Bureau Chief

Recreation Bureau

May 5, 2017



C. L. "Butch" Otter
Governor

David R. Langhorst
Director

.....
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Board Chair
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.....
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.....

Jessica Taylor, NEPA Coordinator
Soda Springs Ranger District
410 Hooper Ave.
Soda Springs, ID 83276

RE: Winschell Dugway Motorized Trail Project DEIS

Dear Ms. Taylor

The Idaho Department of Parks and Recreation (IDPR) staff reviewed the Winschell Dugway Motorized Trail Project Draft Environmental Impact Statement (DEIS). The Soda Springs Ranger District is considering relocating the Winschell Dugway Trail and designating the trail for ATV use.

The IDPR previously comment on this project during the Notice of Intent comment period on March 22, 2016. We were most concerned about how the new trail would be constructed. Proper trail construction is the key to minimizing environmental impacts and future maintenance costs.

We were pleased to see in Trail Design Feature Table on Page 22, the grade reversals and drain dips would be incorporated in to the new trail design and construction. Getting water off the trail is the most important feature to project the trail tread.

On Page 68, the DEIS covers the sound analysis for the project. Table 23 shows the estimated decibels for noise with absorptive surfaces. This table is flawed. The noise at 50 feet would be 96 dB for one ATV and 99 dB for two ATVs.

Idaho State Code [67-7125](#) specifies noise limits for ATV's and other OHV's. The maximum dB limit for ATV's is 96 dB at 20 inches. Table 23 greatly overstates the noise limit that could be heard in the

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recommended wilderness in Alternative 2. Alternative 3 is located so far away, any noise to at the recommended wilderness boundary would be at most a low background noise.

We are including a copy of the California Off-Highway Vehicle Noise Study with this letter. The noise study information should let the ID team revise Table 23 to be more accurate in presenting its information.

The Noise analysis for Alternative 3 is also a bit misleading. The closest recommended wilderness boundary is a ¼ mile away. A non-motorized visitor in the recommended wilderness would likely hear less than less than 40 dba which is about as loud as a living room in a home.

The noise impacts in the DEIS are the issue that our staff most disagrees with. While some motorized use may impact non-motorized visitors, it really depends on when and where the non-motorized visitor and the motorized visitor are. In our view, the noise impacts for both alternatives would be minor in scope.

In our view, Alternative 2 provides a longer motorized trail experience than Alternative 3. This longer riding experience would benefit most motorized visitors. Alternative 3 with its combination of roads and trails to reach Caribou City is not as desirable as a motorized recreation experience. Neither Alternative 2 nor Alternative 3 address the desire of many people who commented on the Environmental Assessment that they wanted the original Winschell Dugway improved and designated for motorized use.

Thank you for the opportunity to review this draft EIS. If you or your staff have any issues about our comments, please contact me at (208) 514-2483.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Cook". The signature is stylized with a large, looped "J" and a cursive "Cook".

Jeff Cook, Outdoor Recreation Analyst

Recreation Bureau

July 17, 2017



Keith Lannom, Forest Supervisor
Payette National Forest
500 N. Mission St.
McCall, ID 83638

RE: Stibnite Gold EIS Scoping Comment

Dear Mr. Lannom:

The Idaho Department of Parks and Recreation (IDPR) staff reviewed the Stibnite Gold EIS. Midas Gold is proposing a large scale mining operation in the Stibnite area, south of Yellow Pine, Idaho.

This mining operation will last from 20 to 30 years and have impacts to recreation access and community access for the next 20 to 30 years. One of the mining operations will cover the McCall-Stibnite Road and disrupt direct access for Yellow Pine residents who want access to Thunder Mountain.

Midas Gold has proposed a trail open to all vehicles running from Horse Heaven up to Meadow Creek Lookout. This trail would provide a bypass for the McCall-Stibnite Road. Trails open to all vehicles are generally pretty rough for passenger vehicles such as pickups and automobiles. These vehicles would have to travel to Landmark and use the mining access road over Burnt Log Road to access Thunder Mtn. This bypass adds an additional 50 miles round trip to get to Thunder Mtn and back to Yellow Pine.

In order to provide more direct access to Thunder Mtn, the IDPR staff recommends that the Sugar Creek Road be designated open to all motor vehicles. This road is currently a Level 2 closed road. There are some challenges to opening this road because of private property (Cinnabar Mine), a bridge that needs to be constructed across the East Fork, South Fork Salmon River, and cleanup of the road in the Cinnabar Mine area. We believe that all of these issues can be resolved before the mine operation starts.

Midas Gold proposes to plow the Cascade-Warm Lake Road from Warm Lake up to Landmark. This road is currently a groomed snowmobile trail in the winter that provides access to snowmobile play areas in Landmark. Midas Gold proposes using the Cabin Creek Road as a bypass for this groomed snowmobile trail. The Cabin Creek Road will need to be upgraded by installing some switchbacks to lessen the grade before this road can be groomed as a snowmobile trail.

We have prepared a map of our recommendations that is located at <https://arcg.is/1PvvCO>. This map will show what we proposed in our comments.

C. L. "Butch" Otter
Governor

David R. Langhorst
Director

.....
**IDAHO PARK AND
RECREATION BOARD**
.....

Tom Crimmins
District One

Randy Doman
District Two

Michael Boren
District Three

Gordon Hansen
District Four

Pete J. Black
Board Chair

District Five

Robert Hansen
District Six

.....
DIRECTOR'S OFFICE
.....

5657 Warm Springs Avenue

P.O. Box 83720
Boise, Idaho 83720-0065

We appreciate the opportunity to comment on this Notice of Intent. We look forward to working with the Payette National Forest and Midas Gold to make sure recreation impacts are minimized during the life of the mine. If you have any questions about our comments, please contact me at (208) 514-2483.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Cook". The signature is stylized with a large, looped "J" and a cursive "Cook".

Jeff Cook, Outdoor Recreation Analyst
Recreation Bureau
Idaho Department of Parks and Recreation

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: Glamping Yurt Fee Castle Rocks

ACTION REQUIRED: Board Action Required

PRESENTER: Tammy Kolsky

PRESENTATION

BACKGROUND INFORMATION:

IDPR is nearing completion of the Department's first Glamping Yurt, located at Castle Rocks State Park. A glamping (glamorous camping) yurt is a larger structure (20-foot diameter) than typical yurts, and is equipped with amenities such as: King-size bed w/ linens provided, interior furniture, upscale décor (including laminate flooring, over-sized rugs, art/framed photos), some kitchen items, such as wine glasses, utensils, etc., WiFi, oversized Trex deck, picnic table, campfire ring, propane grill, battery-powered lighting, propane heating, exclusive privacy and views. Future plans include electric heating, TV, fan, and lighting.

Similar facilities in state park systems around the country have found these types of facilities to be in high demand, and charge \$85 to over \$200 per night. Recent discussions between park staff and visitors indicate that a rental fee for this unique experience is worth \$100+ per night. The nearby Lodge at Castle Rock Ranch (an IDPR facility) rents for \$150/night in-state (\$160/night out-of-state), and the Bunkhouse rents for \$100/night. Investment in this facility is \$35,000. Staff conservatively anticipates a full payback on investment in less than 3 years at 40% occupancy at \$125/night.

IDAPA 26.01.20.250.01 FEE SCHEDULE: CAMPSITES Campsite Fee Table allows for a maximum of \$200/night for camping cabins and yurts.

STAFF RECOMMENDATIONS:

Establishing a rental fee of \$100/night in state, \$110/night out of state (without electricity) and \$125/night (in-state, \$135 out-of-state) when the facility is upgraded with electric lights, heating and additional appliances (mini-fridge, TV, and outlets for personal items, such as charging computers, cell phones, hair dryer, etc.).

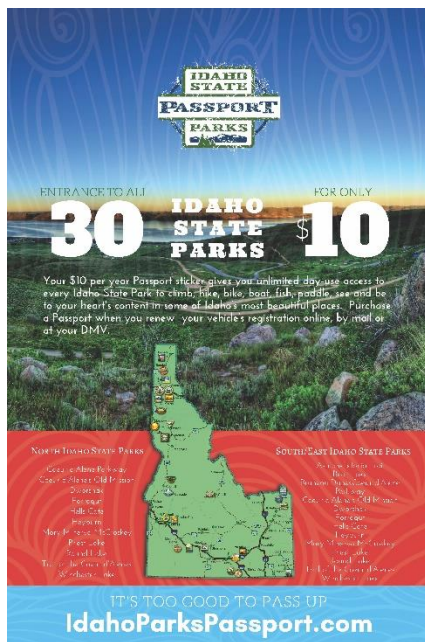
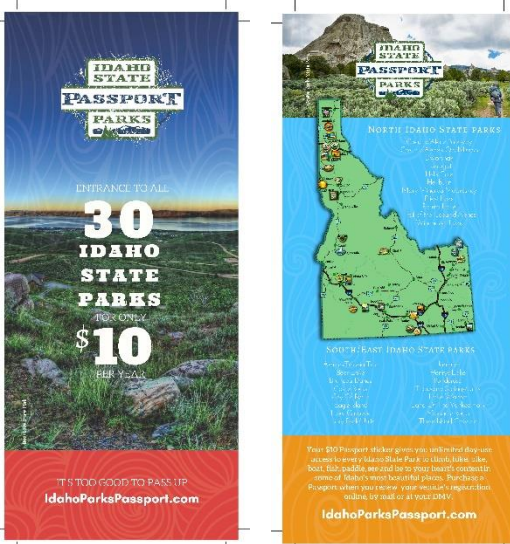
Communications Program

November, 2017 Idaho Park and Recreation Board Report

Accomplishments / Tasks Underway

Marketing / Advertising / Outreach

- **Passport:** New mail inserts have been printed and delivered to ITD for insertion into every automobile registration renewal notice. Insertion began this month. A revenue snapshot has been noted and we're optimistic regarding the positive impact this strategy will have on sales. Large posters have also been created, consistent with the look and feel of the insert for display within DMV offices statewide. The goal of both the insert and the map is to provide awareness about state park locations and the Passport value, prior to a customer's transaction at the DMV window. We renewed our partnership with the Ford Idaho Center, allowing free parking for all Idaho Center events for Idaho State Park Passport holders.
- **All Agency Publication:** IDPR has created a new all-agency informational publication that accommodates cost-offsetting sponsorships by way of ad sales. Evelyn Mason has been asked to assist in this effort.



- campaign. Billboards are still in place in many locations.
- **Motorized Trails Program:** The “Your OHV Sticker Works” campaign and related television spots continue to get great visibility. The campaign will be complimented in spring with social media elements. Large banners are in place at IDPR offices and a flier inserted with all OHV registration renewals beginning this month.
- **Junior Ranger Program:** We continue to expand the information available regarding this program and are working to create a larger, more interactive publication for kids to use in conjunction with the program during their park visits.



❑ **Retail**

- Reminder: We commissioned local artist Ward Hooper to produce commemorative images for Idaho State Parks. The goal: to create branded, collectable items that becomes another unique revenue generating source within our park retail stores. Revenue will stay within parks.
 - Stationary, posters, framed posters, magnets
 - Priest Lake, Ponderosa, Farragut and Castle Rocks, Harriman and Coeur d'Alene's Old Mission are complete.

❑ **Branding**

- Still underway: working with Operations to define a project that would create standard, branded informational pieces within every park, cross promoting parks throughout the system.

❑ **Economic Impact Studies**

- As we await for the official results of the BSU state park study, we're preparing a roll-out and outreach plan to share findings. The plan continues to expand and currently includes:
 - A video and presentation kit that staff, board members and friends can take to easily share the message with clubs, chambers and any meeting.
 - The creation of an infographic to be printed as a small flier with essential takeaways and used on the website and through social media.
 - Public Relations: story and news release submissions for traditional media

❑ **Youth Explorer's Program**

- Reminder: the goal of the program is to reward students and encourage literacy while also introducing young Idahoans to their state parks, hopefully creating a new generation of Idahoans who cherish, visit and protect their state parks.
- Continued: Coupon use numbers prove the program is a public relations success without a huge fiscal impact.
- Thank you notes continue to roll in from libraries appreciative of the program and partnership.



- ❑ **Dirk Kempthorne Dedication (Ponderosa State Park Visitor Center)**
 - Have dedicated 4 hours total so far soliciting price quotes online for dedication components and in conversation with Patricia Kempthorne and other planning team members.
- ❑ **Miscellaneous/ Reminders**
 - A non-motorized trail maintenance project has been established for the Idaho Recreation and Tourism Initiative (IRTI). This can be noted as first important steps, following the Non-Motorized Summits, in organizing multi-agency efforts and a place where entities can park end-of-year cash.
 - We will open three Idaho City Backcountry Yurts for access this year. Outreach planning underway to advertise reservation window opening.
 - IT and Communications have teamed to begin the process of overhauling our agency's internet presence. It's anticipated that this effort will include a redesign of our agency's website and creation of an opt-in newsletter feature.
 - Continue to handle all agency-related information requests (public information act) and serve as primary media contact
 - Misc. agency brochure revisions, news releases, web postings.
 - Continue to handle special projects as assigned – presentations legislative needs, talking point needs, speeches, graphics, website updates.

**DEVELOPMENT BUREAU QUARTERLY REPORT
APRIL – MAY – JUNE 2017**

DEVELOPMENT BUREAU: JIM THOMAS, BUREAU CHIEF

Mission

To provide design, engineering, and construction administration of all park capital improvements and major facilities maintenance, and to furnish technical assistance for the purpose of providing a high quality state park system for the citizens of Idaho.

Development Staff

Development is pleased to announce our new P&R Design Professional, Erik Bush. Erik's first day with IDPR is October 30, 2017.

Goals

- To plan and design facilities in a manner that reflects responsible stewardship of natural resources and protects public safety.
- To be responsive to sense, serve, and satisfy the needs of the public, administrative staff, operations staff, constituency groups, related programs, and others that look to us for leadership or assistance.
- To be proactive, motivated, and capable of identifying new opportunities.
- To budget for Capital Facility Needs in a manner that is honest and responsible to the parks and the citizens of Idaho.

BACKGROUND INFORMATION: The following narrative and the accompanying chart illustrating current projects, their status and progress comments are for Board Information.

Comprehensive Planning Projects

DPW Permanent Building Fund Budget Request

Development staff, in coordination with Director Langhorst, submitted a budget request for capital and maintenance projects to the Division of Public Works in August. These projects were presented to the Permanent Building Fund Advisory Council on October 3. IDPR should know sometime in November if any of our proposed projects are included in the PBFAC FY2019 budget.

Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Idaho's SCORP expires December 31, 2018. Staff established a project timeline and process for completing the plan in accordance with National Park Service requirements as outlined in the Land and Water Conservation Fund manual. Staff are currently working with NPS on reviewing the plan draft, and are seeking IDPR Board approval as part of this meeting.

Water Rights Reporting

Development Bureau staff is continuing the collection and reporting of water usage related to water rights within Water District 63 (Boise River) and Water District 02 (Snake River – Milner to Swan Falls). IDPR reports total consumption and average diversion rates (CFS) on a weekly basis.

Federal Funding Requests

Development staff worked with BOR to submit a T28 funding assistance request for numerous projects at Lake Cascade. These projects will provide improved universal access to water-based recreational activities. BOR funding will provide more than \$400,000 for these projects, accounting for a 50% match of IDPR funds. Staff also worked with US Fish and Wildlife to complete necessary forms to receive a \$30,000 grant from the Clean Vessels Account to replace the boat pump out station at **Heyburn State Park (Chatcolet)**.

FY2019 Budget Request

Development staff worked with IDPR Fiscal to develop and submit B-8.1 forms for IDPRs capital development request. Staff met representatives from the Division of Fiscal Management and Legislative Services Office to discuss the capital request.

North Region Projects

310162 – Priest Lake Indian Creek Shelter & Parking Lot Repl.

Project will be re-evaluated fall 2017.

310181 – Priest Lake Re-Roof Group Camp Cabin

In the process of scheduling.

310351 – Round Lake Well

Consultant preparing drawings and bid package. Bid in fall 2017.

310372 – Round Lake Oil Furnace & Propane Replaced

Project completed. Waiting for invoice and project can be closed out.

310381 – Round Lake Replace Restroom Siding

In the process of scheduling.

310382 – Round Lake Group Day Use Shelter, Trails & Parking

In the process of scheduling.

310561 – Farragut Repair Group Shelter, Grounds & Paving

The re-roof of the two shelters at the Sunrise Day Use area completed. Remaining part of the work will be done by a change order for contractor working on Gilmore Campground Phase 2.

310562 - Farragut Scott Group Area Development

Project underway. Estimate completion October 2017.

310571 – Farragut Evaluation to Remodel Brig/Museum

Evaluation reviewed. Final invoice paid with project in the close out process.

310572 – Farragut Gilmore Campground Phase 2

Project has been awarded. Construction began September 25, 2017.

310652 – Old Mission Parish House Interior Repairs

Region crew will repair siding in the spring, to be followed by painting by DPW project.

310653 – Old Mission Church Interior and Exterior Repairs

NPS with assistance from the region crew completed work on the columns. Region crew will complete the remaining items.

DPW 15-540 – Old Mission Parish House Reroof & Paint

Reroof complete. Next stage will be painting after region crew makes siding repairs.

310671 – Old Mission VC & Exhibit HVAC Upgrades

Recommendations received by engineer. Meeting held with engineer to determine scope of work for project. Awaiting proposal from engineer to proceed with project design.

310672 – Old Mission VC Electrical & Lighting Upgrades

Investigate project scope in the winter and work with Integrated Design Lab for design options. Site survey conducted March 16 for preparation of electrical as-builds.

310681 – Old Mission Pave Upper Parking Lot ADA Accessible

In the process of scheduling.

310682 – Old Mission Purchase & Install 2 Back-Up Generators

In the process of scheduling.

310851 – Heyburn Hawley's Landing RR/Shower Repairs

Will change order work with contractor assigned to 310861.

310861 – Heyburn Hawley's Landing Electrical Upgrade

Contract awarded. Work began September 25, 2017.

310871 – Heyburn Hawley's Landing RR/Shower ADA Improvements

Will change order work with contractor assigned to 310861.

310872 – Heyburn Chatcolet Campground Renovations

Project out to bid in spring 2018.

310881 – Heyburn Rocky Point Electrical Upgrade Docks & Moorage

Electrical consultant on board.

310882 – Heyburn Replace Boat Pump-Out at Chatcolet Marina

In the process of scheduling.

310883 – Heyburn Repair Benewah Lake Road

In the process of scheduling.

320181 – McCroskey Primitive Campground & Shelters at Redtail

In the process of scheduling.

320241 – Dworshak Host Sites Relocate

Clearwater Power has given their approval. In the process of preparing a letter contract for the electrical work.

320271 – Dworshak Three Meadows Ovens & Grill Replaced

Project complete and ready for close out process.

320281 – Dworshak Repair Water Treatment Plant

In the process of scheduling.

320381 – Hells Gate Re-Roof Marina Restroom

Waiting for quote from contractor.

320382 – Hells Gate Re-Roof Shop Building

Waiting for quote from contractor.

320383 – Hells Gate Electrical Lighting Improvements to Barn

Scope of work calls for rewiring. Meeting with local electrician.

320561 – Winchester Campground Electrical Upgrade

Project awarded. Work will begin Monday, October 16, 2017.

320571 – Winchester Lake Shop Roof Replacement

Going with a metal roof. Requesting bids.

320581 – Winchester Remove Old Gabions

In the process of scheduling.

South Region Projects

330172 – Ponderosa New Deluxe Cabins (5)

Cabin design developed over the winter 2016. Determined that cabin construction would be available within project budget by modular manufacturer. Electrical Engineer and Civil Engineer are under contract. Modular cabin package bids November 2, 2017. Complete package to bid in winter with spring construction 2018.

330182 – Ponderosa CG Electrical and Water Upgrades – Phase 1

In the process of scheduling.

330183 – Ponderosa Kokanee Cove Conceptual Plan

In the process of scheduling.

330261 – Eagle Island East Restroom Upgrade

Construction complete and restrooms open. Project in close out process.

330272 – Eagle Island Reconfigure & Restripe Parking Lot

Working on a redesign of the traffic flow to reverse the existing traffic pattern and expand the existing spaces where possible. Plans to start project early fall if weather is warm enough for paving.

330471 – Lucky Peak SS Replace Buoy Line Platform

Two new platforms have arrived on site and 2 new wenches and stands have been ordered and will arrive within a few weeks. The original manufacturer still has the gaskets and rub rails needed so park staff is getting a count of new parts required and then will order. Spoke to Park Manager and the plan is to use seasonal help to install everything.

330481 – Lucky Peak A/C Unit in Concession Building

In the process of scheduling.

330482 – Lucky Peak Replace auto Sprinkler Irrigation System

In the process of scheduling.

330483 – Lucky Peak Marina Expansion Planning Study

In the process of scheduling.

330484 – Lucky Peak Chip Seal Discovery Parking Lot

In the process of scheduling.

330572 – Bruneau Dunes New Prefab Storage Building

Storage building is in place on concrete slab built by region crew. Final element of project is a walkway connecting the visitor center to the storage building.

330581 – Bruneau Dunes Evaluation of Irrigation System

In the process of scheduling.

330671 – Three Island Wagon Wheel CG Water System Upgrade

Construction will be completed over fall 2017.

330681 – Three Island ADA Pathway Repairs

In the process of scheduling.

330682 – Three Island Chip Seal and Stripe Parking Lots

In the process of scheduling.

330761 – Lake Cascade Erosion Control

Bid Documents are complete. Waiting on BOR final review prior to going out to bid in winter, 2017.

330763 - Lake Cascade West Visitor Information Center

Obtaining plans for the visitor information center at Kelly's Whitewater Park to be used as a model for the design. Development has met with the Division of Building Safety. Met with Park Manager to discuss location. IDPR working on construction drawings.

DPW 17-540 – Lake Cascade New Visitor Center

Preconstruction meeting was held 9/19/17. Construction started onsite 10/10/17 with completion fall 2018.

330764 - Lake Cascade Blue Heron & Van Wyck Docks/Pilings

Grant funds short. Looking in to working with BOR funds as match. We will need Federal spending authority.

330771 – Lake Cascade Pelican Cove DU ADA Improvements & CXT

Scope of work calls for a CXT and paving of the existing parking lot. Will complete design documents and specs in house.

330773 – Lake Cascade Crown Pt Dock Repair

Have design from Land Group for ADA access to docks. Need to make alterations and get fee proposals for the work.

330781 - Lake Cascade Replace Crown Point Docks

In the process of scheduling.

330782 – Lake Cascade New Picnic Tables and Grills

In the process of scheduling.

East Region Projects

340381 – Thousand Springs Ritter Island Refurbish Pink House

In the process of scheduling.

340573 – Castle Rocks Access Road Improvements

This project is on hold waiting for BLM action.

340574 – Castle Rocks 2 New Camper Cabins

This project was changed to be one “Glamping Yurt”. Project is under construction and being completed by Park staff.

340575 – Castle Rocks Ranch Unit New Entry Kiosk/Self Pay

Project is complete and in close out process.

340581 - Castle Rocks Road Paving Between VC, Shop & Residence

In the process of scheduling.

340681 – Lake Walcott Replace Drinking Fountains

In the process of scheduling.

340682 – Lake Walcott Refurbish Restrooms

In the process of scheduling.

350141 – Massacre Rocks Septic System Replacement

Engineering services contract initiated. Engineering continues in progress. Coordination with IDEQ and Idaho Regional Health Department has concluded that multiple variances to project LSAS requirements is the only path forward for approval to perform intended project work scope major improvements of existing campground septic systems. Variance application under **review** – **anticipate start of engineering for variance application for septic systems improvements.** **Project on hold. Park is monitoring system. DEQ will not allow replacement because it is too close to the river. Only a full treatment system will be allowed.**

350161 – Massacre Rocks Campground Electrical Upgrade

Substantial completion has been extended due to the delay in delivery of the Sectionalizers.

350171 – Massacre Rocks Insulate VC

Staff is in communication with DPW about the potential to reroof and add an insulation layer below the roof.

350181 – Massacre Rocks Replace 2 Toilets with 2 CXT's

In the process of scheduling.

350371 – Bear Lake East Beach CG Electrical Upgrades

Project under contract. Construction is ongoing.

350372 – Bear Lake Replace Entrance Kiosk N & E Beach

Construction is complete and in close out process.

350381 – Bear Lake Replace 2 Toilets with 2 CXT's

In the process of scheduling.

350382 – Bear Lake Tent Camping Area & Parking Improvements

In the process of scheduling.

360163 – Harriman Ranchview Group Shelter

Construction complete and in close out process.

360171 – Harriman Ranchview CXT Replacing Composting Toilet

Contractor under contract and started construction 10/10/17 for early November vault placement. Final sidewalks to be completed next spring.

360173 – Harriman Sage Flat Area DU Developed

Prepared drawings over the winter for bidding in spring 2018 and early summer construction.

360181 – Harriman Eradication of Mold & Clean Ducts

In the process of scheduling.

360182 – Harriman Decks & Furnishings for Silver Lake Yurts

In the process of scheduling.

360183 – Harriman Repair Foundation on Ranch Manager House

In the process of scheduling.

360242 – Henrys Lake Seasonal Housing

Manufactured home was delivered in June but not placed due to request by region to add permanent foundation. House set on foundation week of 10/10/17.

360251 – Henrys Lake 2 New Camper Cabins

Cabin locations are being evaluated. Development staff is working through new code issues regarding transient lodging in order to get building permits for these cabins. Construction may be done by region crew spring 2018.

360271 – Henrys Lake RR Remodel at Boat Launch

Prepare drawings over winter 2017 for bidding in spring 2018 with construction early summer.

360272 – Henrys Lake Old CG Sewer Evaluation

Evaluation will be done when the Restroom/Shower Upgrade is under contract.

360281 – Henrys Lake Upgrade Water Distribution in Old Campground

In the process of scheduling.

360282 – Henrys Lake New CXT & DU Shelter at Boat Ramp

Park staff obtaining variance from county to place shelters within 75' lake setback boundary.

360283 – Henrys Lake RR/Shower Upgrade

Construction underway.

260581 – Yankee Fork Seat Coat Bayhorse Parking Lot

In the process of scheduling.

360582 – Engineer Evaluation Bayhorse Building Stabilization

In the process of scheduling.

360583 – Yankee Fork Yurt for Staff Housing at Bonanza

In the process of scheduling.

STAFF RECOMMENDATIONS: Information only

**EXPERIENCE/EDUCATION PROGRAM
QUARTERLY REPORT JULY-AUGUST-SEPTEMBER 2017**

EXPERIENCE/EDUCATION PROGRAM, JAMIE LITTLE, COORDINATOR

Mission

The mission of the Idaho Department of Parks and Recreation is to improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

- Assess all parks in the system in terms of needs/priorities for interpretive facilities, exhibits, programming, training, and staffing.
- Start creating high quality photo files of the parks for use in interpretation, social media, and marketing.
- Create an organizational structure (Interpretive Team) to support implementation of improvements in the overall Experience/Education program.
- Begin preparing for the creation of a work plan for the Experience/Education program by July 2017 in support of the Agency's Strategic Plan.

Program Report

- Completed the agency Interpretive Strategic Plan in fulfillment of the Agency's Strategic Plan goal including a five-year implementation schedule.
- Conducted a survey of field staff for feedback on the new Jr. Ranger program to help in planning for 2018.
- Surveyed field staff for the best date to hold a Certified Interpretive Guide Workshop. Received proposals from potential training sites, visiting top proposal site in October to evaluate.
- Planned next meeting of the Interpretive Team for October 2017 at Old Mission.
- Continued working with Fundraising Coordinator on development of a grant for AmeriCorps staff to support interpretation in the parks.
- Conducted a survey for park staff feedback on the four new summer teacher workshops held in cooperation with the Friends of Idaho State Parks at Harriman, Bruneau Dunes, City of Rocks, and Massacre Rocks.
- Have participated on phone conferences with the National Association for Interpretation group for Chiefs of Interpretation at state parks in the USA to share ideas and resources.
- Created training sessions in Interpretive Planning for both Region meetings in the fall to help prepare staff to participate in Interpretive Plans in 2018-2022.
- Visited multiple parks to conduct field observations of interpretive programs and expand photo files for parks.

- In partnership with Keith Hobbs and Wallace Keck, led an Introduction to Interpretation for Executive Staff.
- Have promoted attendance for interpretive rangers and interested managers at the National Association for Interpretation National Conference in Spokane in Nov 2017. (This is an unusual opportunity to attend this conference when it is in the area.) Contacted the NAI National Conference planning committee to coordinate having some of our parks in northern Idaho on the conference tour session.
- Professional quality photographs have been taken in all parks to support interpretive presentations, brochures, the Agency website, exhibits, and marketing; as of June 2017, over seven hundred images have been posted on the H-drive for staff use, over forty images have been utilized to upgrade the IDPR website, while a panoramic image has been used as a car wrap.

Feedback from park staff and quotes from park visitors on the new Jr. Ranger Program:

- Three Island Crossing: “So good to have the kids learn about preserving the earth.”
- Lake Cascade: All of the visitors had positive comments and were very appreciative of the programs. One girl sent me a postcard of a Sandhill crane that she drew in response to a program focused on Sandhill cranes.
- Ponderosa: Visitors that did the program enjoyed it. They had participated in National Park Jr. Ranger programs or Oregon Jr. Ranger programs.
 “Can I do the whole thing?!”
 “Great something to keep the children involved.”
 “I like that it promotes family time.”
- Winchester: None specifically but there were many happy parents and kids who participated.
- Round Lake: “Best Ever Hike for Kids”
- Bruneau Dunes: We have a lot of families that come down with their children and they enjoy having this available to them to get their children more involved in the park activities. Also, they are excited to learn they can take their books to other parks and earn more incentives.

IDAHO DEPARTMENT OF PARKS AND RECREATION

Fiscal Year 2018 – Financial Statements

July 1, 2017 – September 30, 2017



Submitted By
Steve Martin
FINANCIAL OFFICER

☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☒ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
November 1 – 2, 2017
IDPR Headquarters
5657 Warm Springs Ave.
Boise, ID 83716

AGENDA ITEM: **FY 2018 1st Quarter Financial Statements**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the first quarter financial statements for fiscal year (FY) 2018. The information presented reflects an overview of the department's revenues, expenditures and cash balances along with a summary of the Passport Program. Also included for this quarter is the annual summary of the endowment fund accounts. We have determined that the FY 2017 investment gains in both funds was sufficient to allow for a 3% withdrawal from each fund pursuant to the investment policy objectives.

- Page 2 – FY 2018 Financial Statement / Budget Status as of 09/30/2017
- Pages 3-5 – FY 2018 Y-T-D Park Operations Revenues / Expenditures
- Pages 6-12 – FY 2018 Cash Balances as of 09/30/2017
- Page 13 – FY 2018 Y-T-D Passport Program Revenue
- Pages 14-18 – FY 2018 Endowment Fund Distributions and Reporting

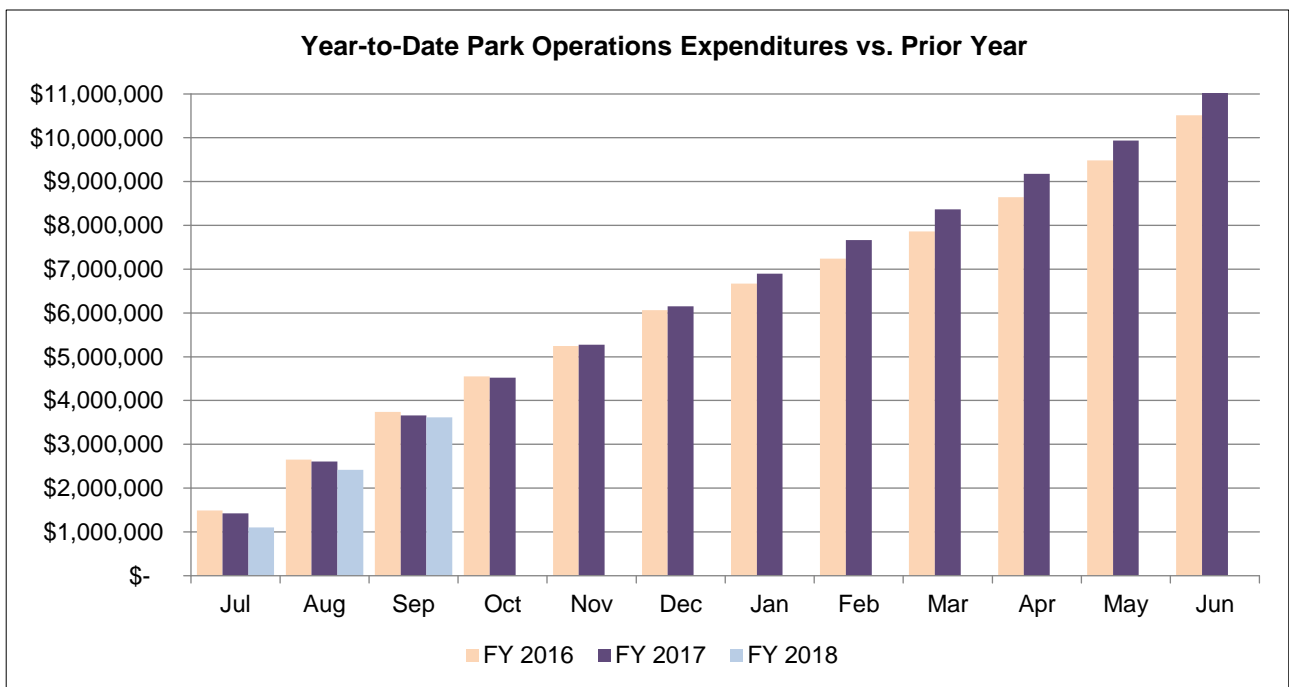
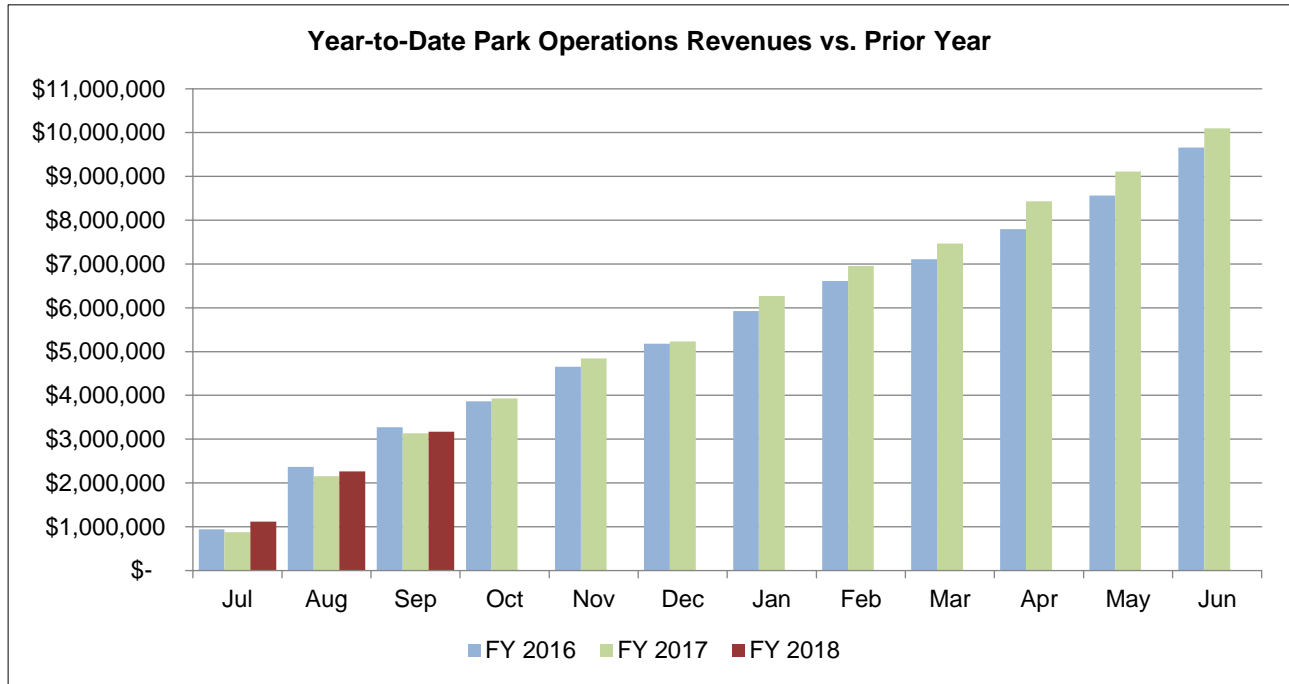
STAFF RECOMMENDATIONS

This agenda item is for information only.

**Idaho Department of Parks and Recreation
FY 2018 Financial Statement / Budget Status
as of September 30, 2017**

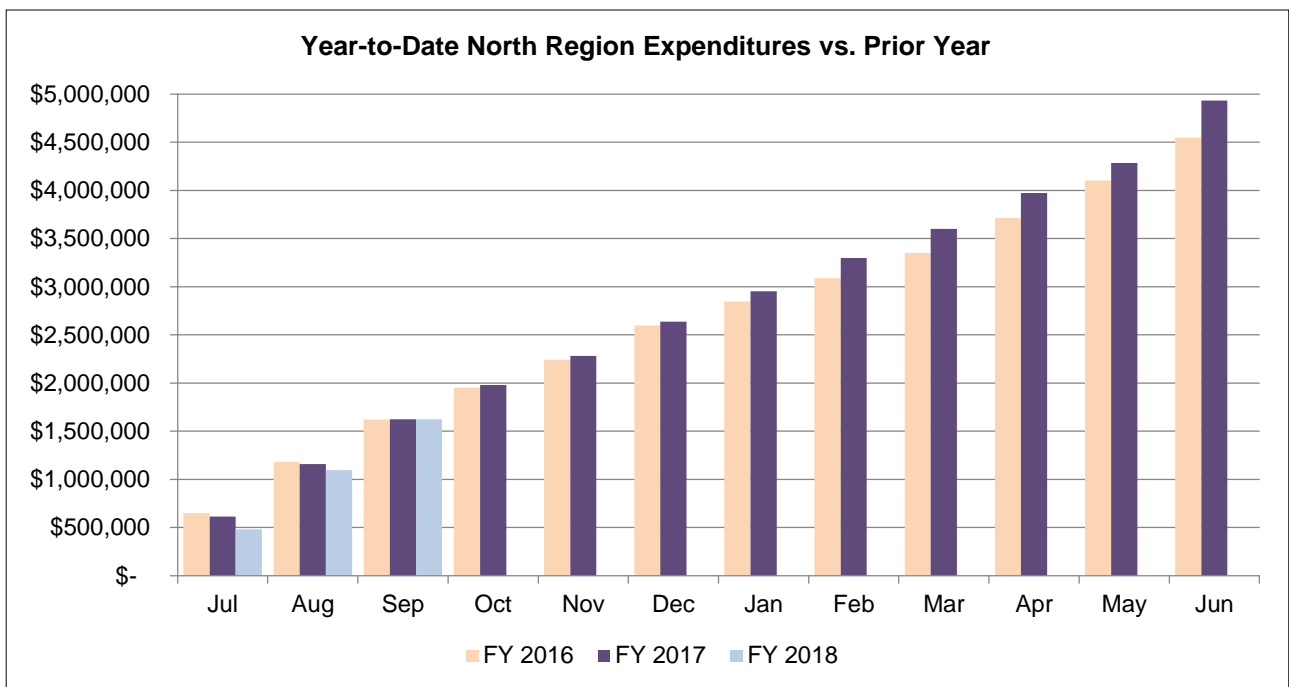
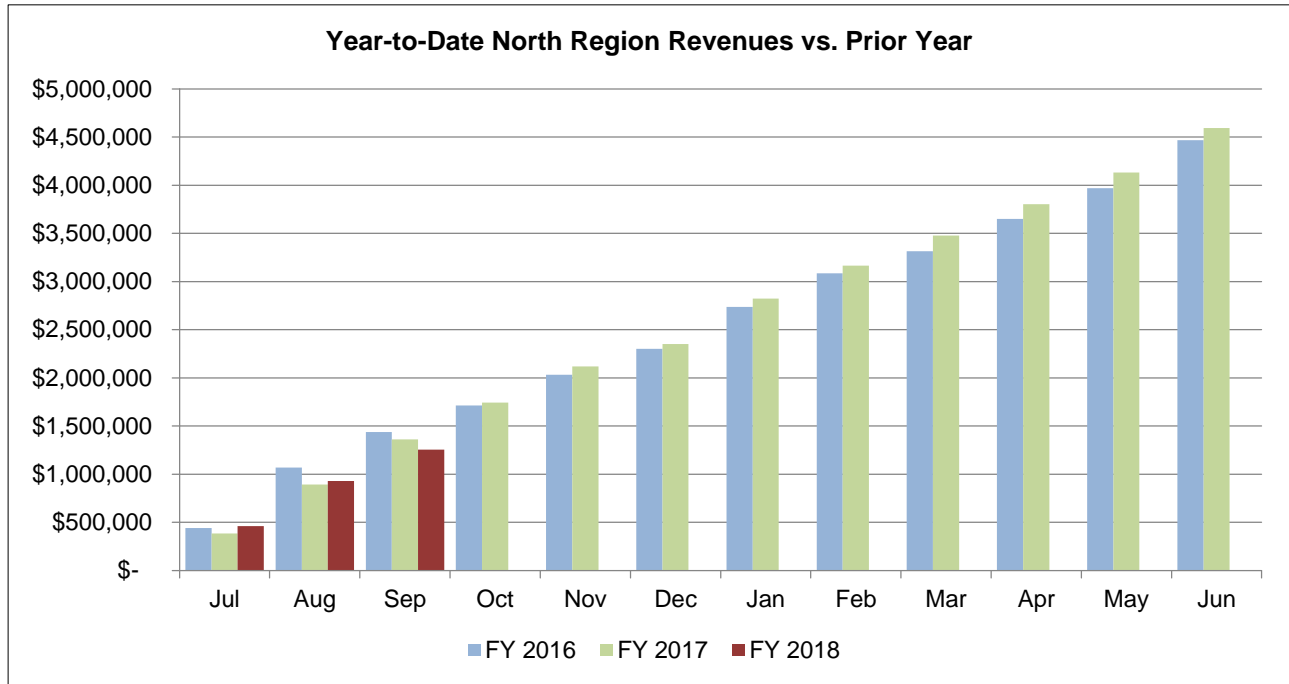
Program/Object	Appropriation	Expenditures	Encumbrances	Balance	% Remaining
Management Services					
Personnel Costs	\$ 2,919,600	\$ 606,965	\$ -	\$ 2,312,635	79.2%
Operating Expenditures	1,730,500	483,193	-	1,247,307	72.1%
Capital Outlay	114,700	12,972	-	101,728	88.7%
Trustee & Benefit	12,264,800	2,036,017	6,979,737	3,249,046	26.5%
Subtotal	\$ 17,029,600	\$ 3,139,147	\$ 6,979,737	\$ 6,910,716	40.6%
Park Operations					
Personnel Costs	\$ 10,050,600	\$ 2,736,710	\$ -	\$ 7,313,890	72.8%
Operating Expenditures	5,403,500	1,720,941	-	3,682,559	68.2%
Capital Outlay	1,587,000	42,825	-	1,544,175	97.3%
Trustee & Benefit	1,427,500	1,375	-	1,426,125	99.9%
Subtotal	\$ 18,468,600	\$ 4,501,851	\$ -	\$ 13,966,749	75.6%
Capital Development					
Personnel Costs	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	-	-	-	-	-
Capital Outlay	14,217,203	624,405	-	13,592,798	95.6%
Trustee & Benefit	-	-	-	-	-
Subtotal	\$ 14,217,203	\$ 624,405	\$ -	\$ 13,592,798	95.6%
Total	\$ 49,715,403	\$ 8,265,404	\$ 6,979,737	\$ 34,470,262	69.3%

Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
September 30, 2017



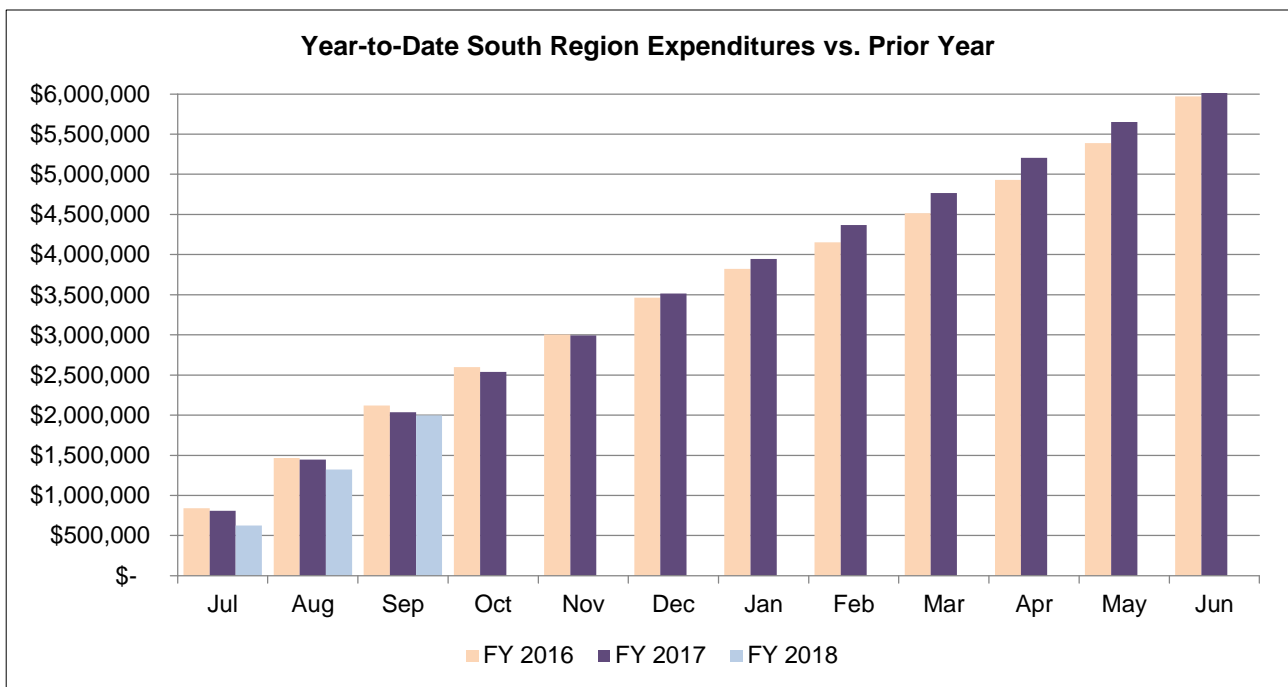
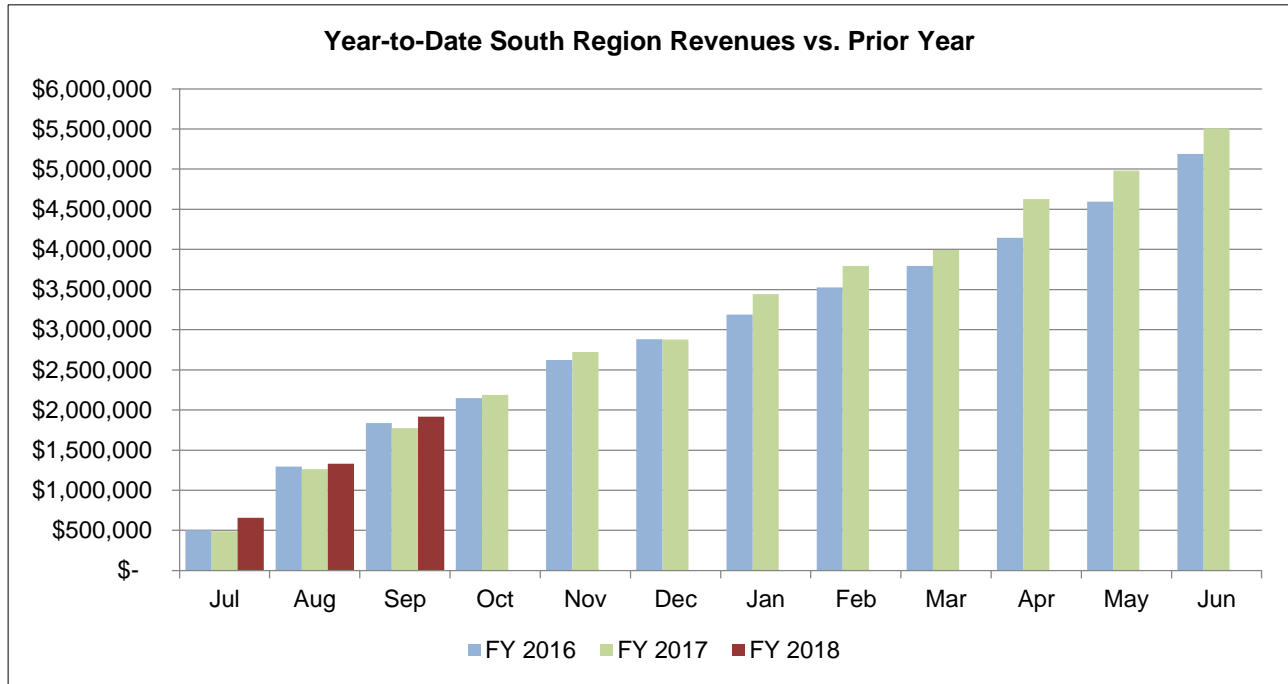
- All Park Operations fiscal year-to-date revenues are up \$35,200 (or 1.1%) compared to FY 2017
- All Park Operations fiscal year-to-date expenditures are down \$44,000 (or -1.2%) compared to FY 2017

**Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
September 30, 2017**



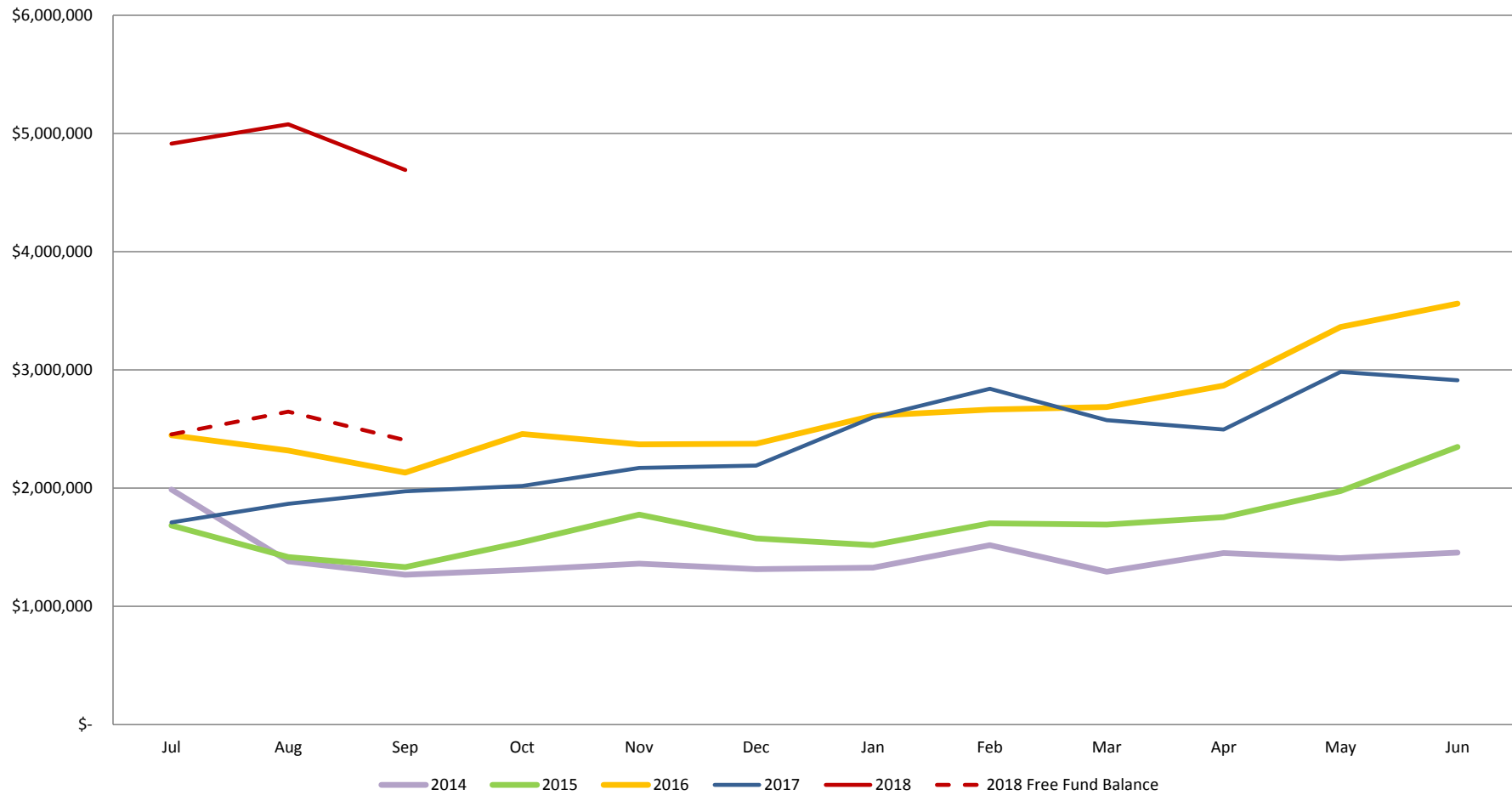
- North Region fiscal year-to-date revenues are down \$107,100 (or -7.9%) compared to FY 2017
- North Region fiscal year-to-date expenditures are down \$1,000 (or -0.1%) compared to FY 2017

**Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
September 30, 2017**

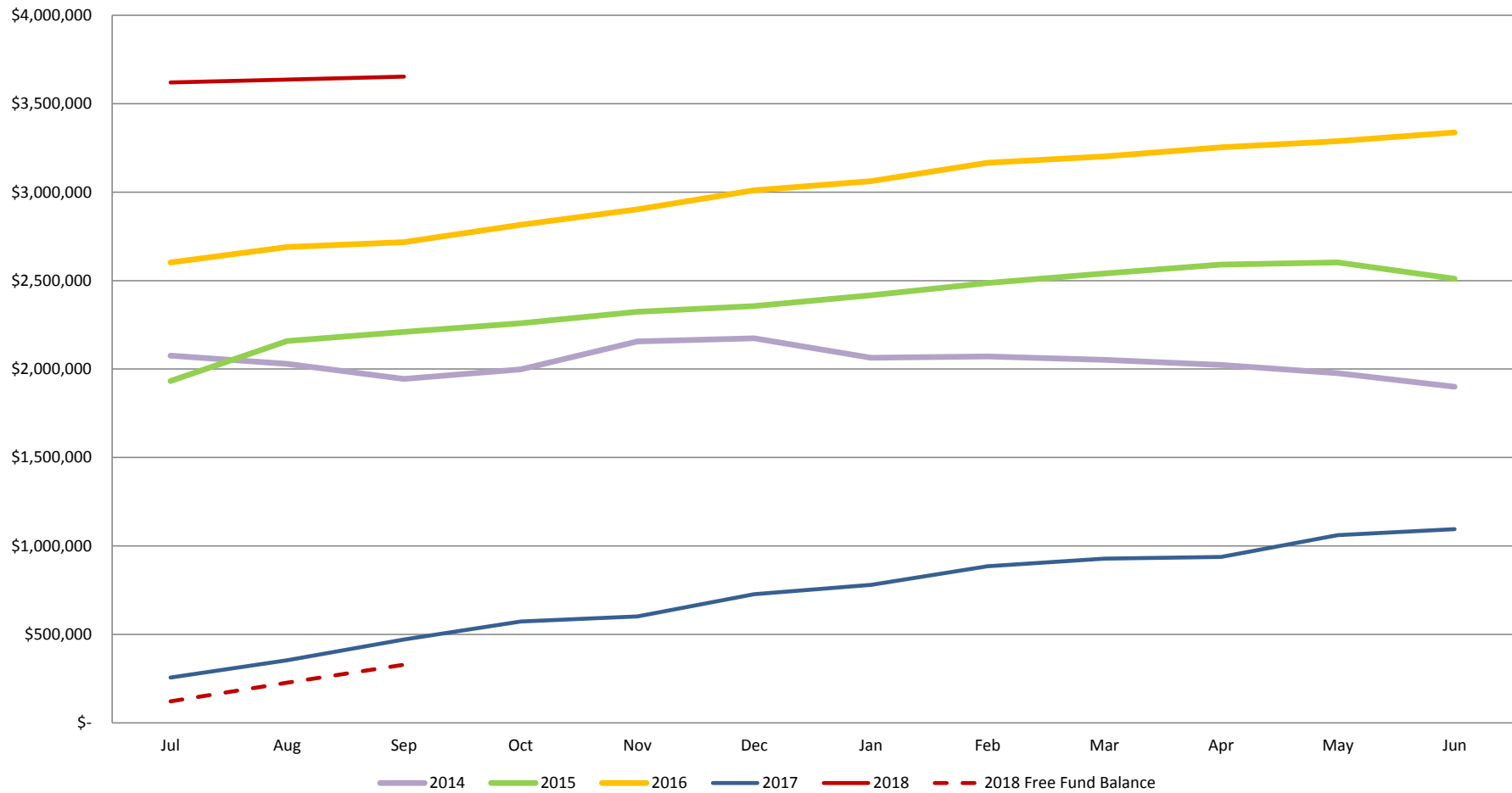


- South Region fiscal year-to-date revenues are up \$142,300 (or 8.0%) compared to FY 2017
- South Region fiscal year-to-date expenditures are down \$43,000 (or -2.1%) compared to FY 2017

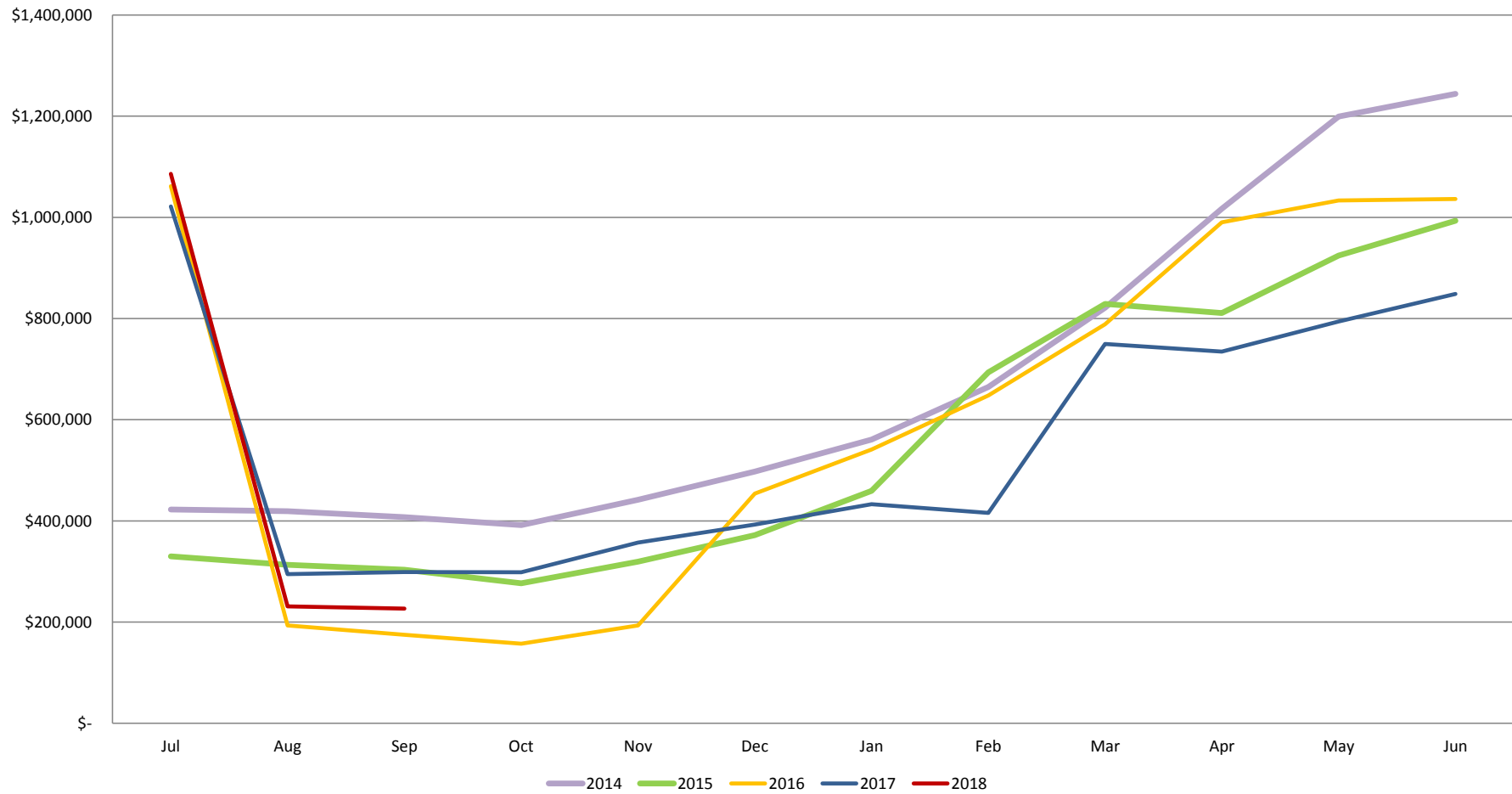
**Idaho Department of Parks and Recreation
Cash Balance Trend - Parks and Recreation Fund (0243)
September 30, 2017**



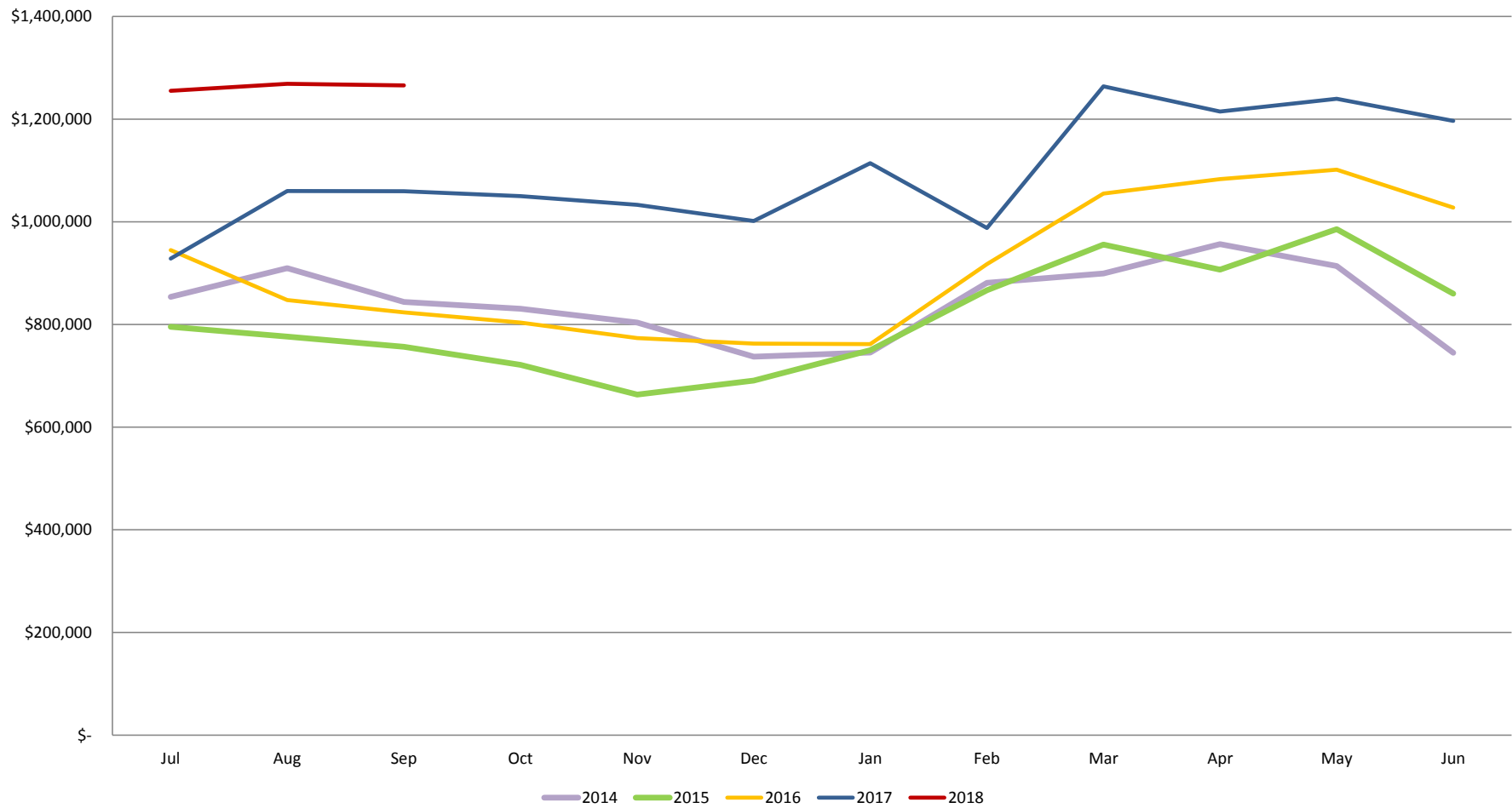
**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)
September 30, 2017**



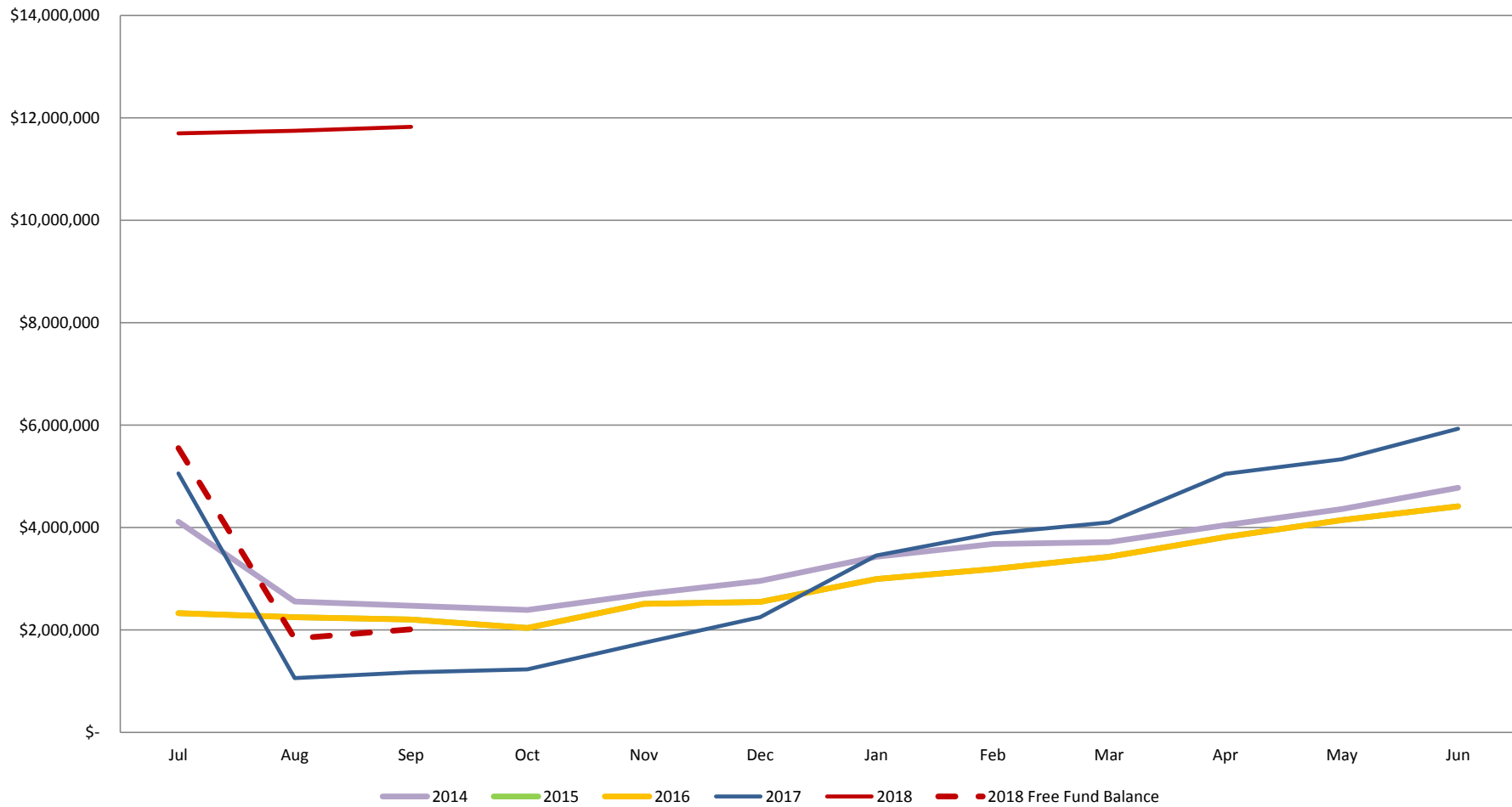
Idaho Department of Parks and Recreation
Cash Balance Trend - Snowmobile Fund (0250.03)
September 30, 2017



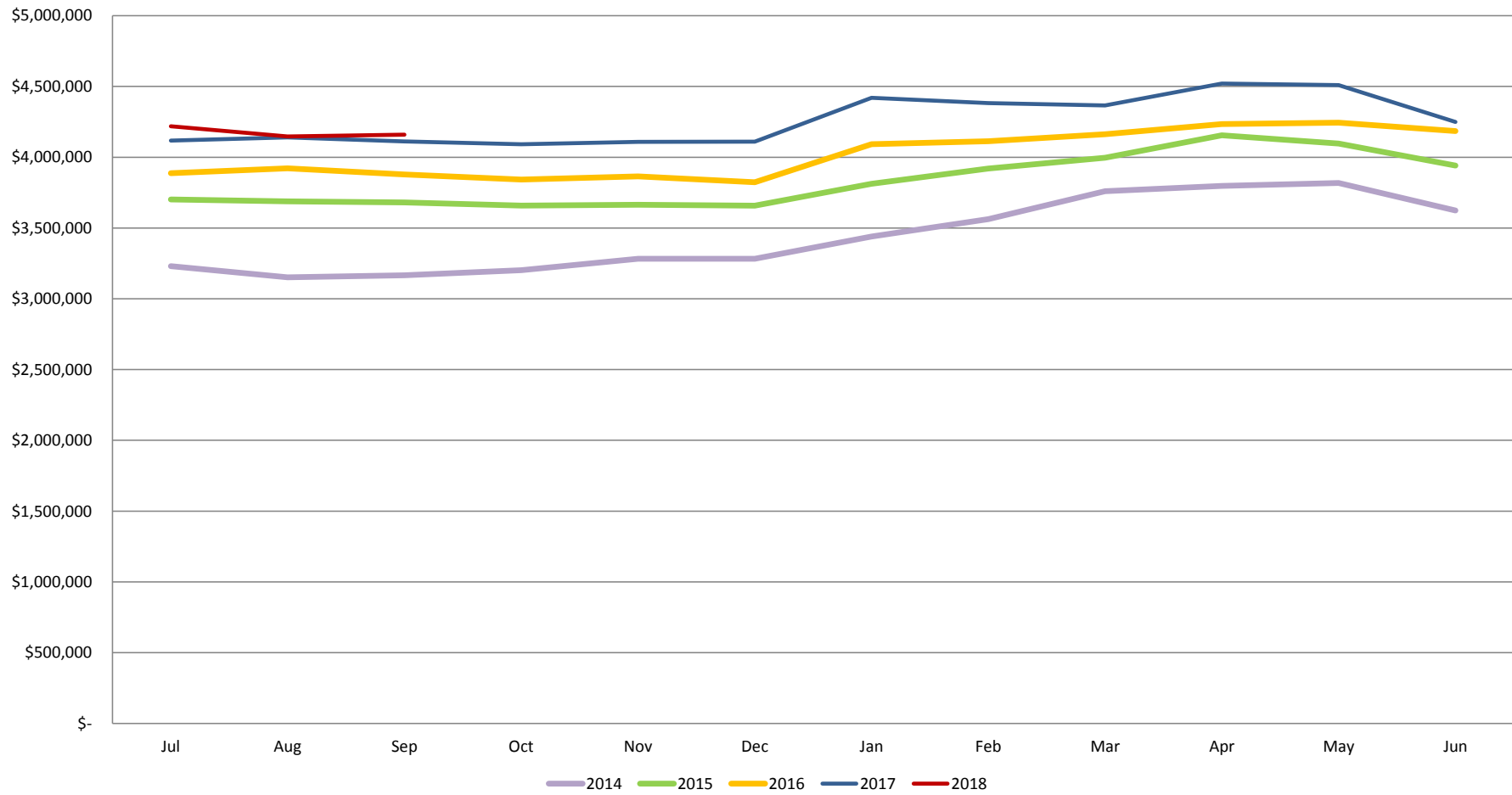
**Idaho Department of Parks and Recreation
Cash Balance Trend - Motorbike / OHV Fund (0250.04)
September 30, 2017**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Vehicle Fund (0250.05)
September 30, 2017**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Enterprise Fund (0410.01)
September 30, 2017**



Idaho Department of Parks and Recreation
Statement of Cash Balances - FY 2018
as of September 30, 2017

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	\$ 695,881	\$ 74,846	\$ (80,468)	\$ 690,259	\$ -	\$ 690,259
0243	Parks and Recreation Fund	4,551,701	2,861,780	(2,721,969)	4,691,511	-	4,691,511
0243.02	Parks & Rec - Registration Administration	3,396,477	4,009	(682,959)	2,717,527	-	2,717,527
0243.03	Parks & Rec - Sawtooth License Plate	-	13,895	-	13,895	-	13,895
0243.04	Parks & Rec - Cutthroat Wildlife Plate	42,404	17,630	-	60,034	30,000	30,034
0243.05	Parks & Rec - Mountain Bike	73,387	7,950	(971)	80,366	30,295	50,071
0247.01	Recreational Fuels - Capital Improvement	3,693,488	443,591	(484,006)	3,653,074	131,511	3,521,563
0247.02	Recreational Fuels - Waterway Improvement	2,088,908	409,447	(150,704)	2,347,650	1,569,991	777,660
0247.03	Recreational Fuels - Off-road Motor Vehicles	2,965,288	409,447	(93,987)	3,280,748	838,426	2,442,321
0247.04	Recreational Fuels - Road & Bridge	1,449,064	213,255	(70,933)	1,591,387	311,016	1,280,371
0247.06	Recreational Fuels - Administration	200,800	280,810	(192,866)	288,744	-	288,744
0250.01	Registration - State Vessel	-	993,234	(993,234)	-	-	-
0250.02	Registration - Cross Country Ski	102,384	9,249	(6,395)	105,238	-	105,238
0250.03	Registration - Snowmobile	848,626	426,103	(1,048,078)	226,651	-	226,651
0250.04	Registration - Motorbike	1,196,375	328,279	(259,077)	1,265,576	239,083	1,026,493
0250.05	Registration - Recreational Vehicle	11,383,523	941,246	(498,837)	11,825,933	6,221,550	5,604,383
0348	Federal Grant Fund ¹	586,172	742,953	(1,076,512)	252,614	2,685,696	(2,433,082)
0349	Miscellaneous Revenue	69,782	35,000	(17,417)	87,365	-	87,365
0410.01	Enterprise	4,249,435	850,139	(940,558)	4,159,016	-	4,159,016
0496.01	Expendable Trust - Park Donations ²	327,052	36,551	(11,598)	352,006	-	352,006
0496.02	Harriman Trust	276,563	60,729	(69,823)	267,469	-	267,469
0496.03	Park Land Trust	3,102,762	187,701	(21,379)	3,269,084	-	3,269,084
0496.05	Trail of the Coeur d'Alenes	322,138	2,229	(20,823)	303,544	-	303,544
Total		\$ 41,622,212	\$ 9,350,073	\$ (9,442,594)	\$ 41,529,691	\$ 12,057,568	\$ 29,472,123

Notes: ¹ Federal Grant Fund is a borrowing limit and does not represent department cash

² 0496.01 Includes State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

Idaho Department of Parks and Recreation
Passport Program Revenue FY 2018
as of September 30, 2017

Gross Revenue	FY 2017 September	FY 2018 September	Increase/ (Decrease)	% Change
1-Year Registrations	\$ 95,370	\$ 103,900	\$ 8,530	8.9%
2-Year Registrations	65,340	80,040	14,700	22.5%
Total	\$ 160,710	\$ 183,940	\$ 23,230	14.5%

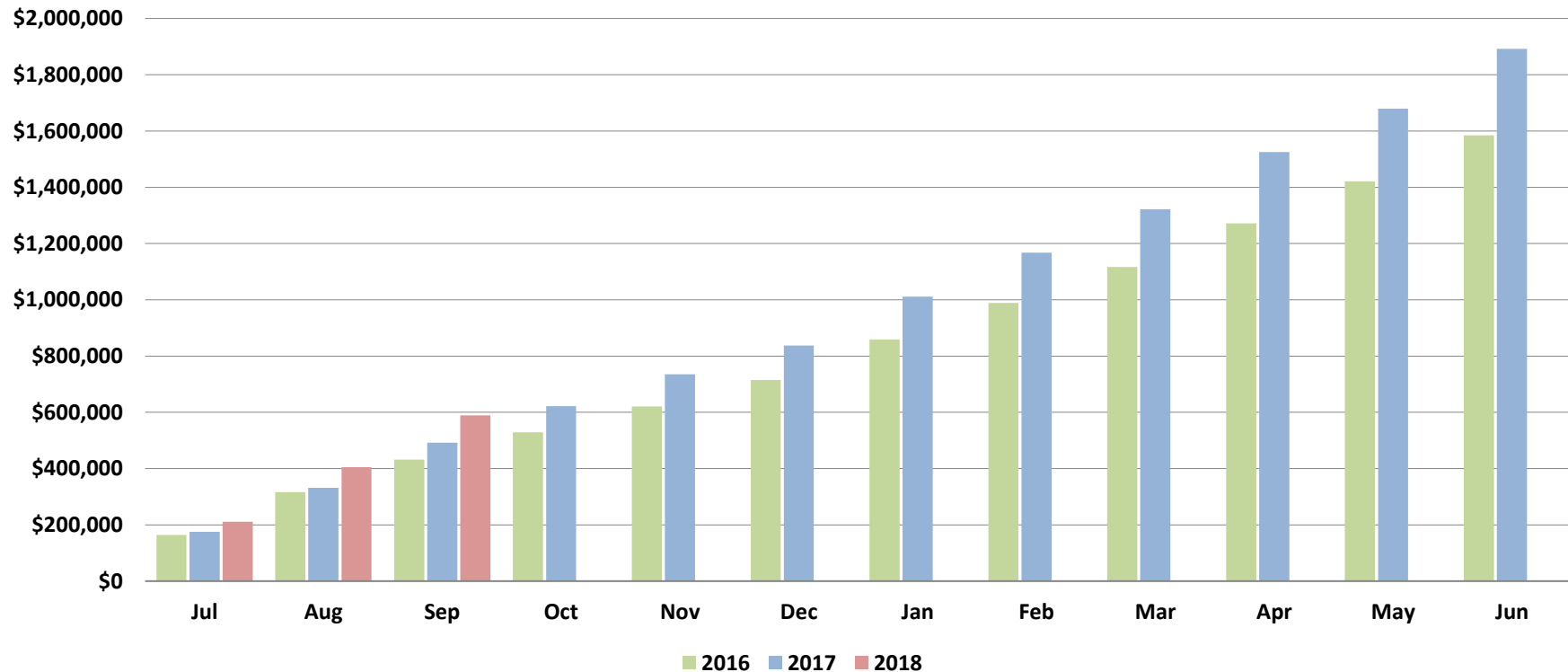
FY 2017 Y-T-D	FY 2018 Y-T-D	Increase/ (Decrease)	% Change
\$ 296,070	\$ 343,640	\$ 47,570	16.1%
196,000	245,920	49,920	25.5%
\$ 492,070	\$ 589,560	\$ 97,490	19.8%

Transactions

1-Year Registrations	9,537	10,390	853	8.9%
2-Year Registrations	3,267	4,002	735	22.5%
Total	12,804	14,392	1,588	12.4%

29,607	34,364	4,757	16.1%
9,800	12,296	2,496	25.5%
39,407	46,660	7,253	18.4%

Revenue Trend by Fiscal Year



Idaho Department of Parks and Recreation
Endowment Fund Cash Distribution Statement
FY 2018

Ritter Island Endowment Fund

Fund	PCA	Object	FY 2017 Expenditures	FY 2018 Budget Allocation	9/12/17 Cash Balance	FY 2018 Additional Cash Requirement
0496.03	93427	4000	\$ 11,768	\$ 11,971		
0496.03	23427	5000	4,596	15,000		
0496.03	33016	6000	-	-		
Total			\$ 16,364	\$ 26,971	\$ 29,256	\$ (2,285)

Balance as of June 30, 2016	FY 2017 Withdrawal	FY 2017 Fees	Balance as of June 30, 2017	FY 2017 Investment Gain
\$ 1,165,229	\$ -	\$ 3,817	\$ 1,314,496	\$ 153,084

13.14%

Target 3% distribution per MOA and investment policy.

FY 2018 Withdrawal Amount \$ 39,000

Trail of the Coeur d'Alenes Endowment Fund

Fund	PCA	Object	FY 2017 Expenditures	FY 2018 Budget Allocation	9/12/17 Cash Balance	FY 2018 Additional Cash Requirement
0496.05	21145	TOC - 4000	\$ 19,644	\$ 20,000		
0496.05	91146	TOC - 4000	57,733	58,068		
0496.05	21145	TOC - 5000	16,923	15,000		
0496.05	33007	6000	2,408	-		
Total			\$ 96,708	\$ 93,068	\$ 303,973	\$ (210,905)

Balance as of June 30, 2016	FY 2017 Withdrawal	FY 2017 Fees	Balance as of June 30, 2017	FY 2017 Investment Gain
\$ 2,483,250	\$ -	\$ 4,738	\$ 2,805,084	\$ 326,572

13.15%

Target 3% distribution per investment policy.

FY 2018 Withdrawal Amount \$ 84,000

Final Report (gross of fees)

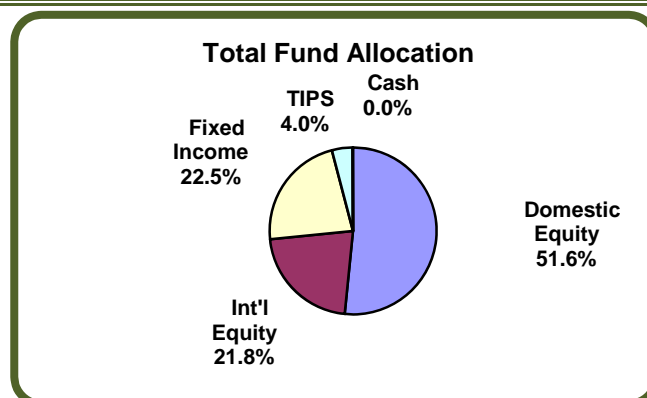
June 30, 2017

Current Value of the Fund	\$	1,314,496
Investment Change in Market Value Inception-to-Date	\$	625,843
Contributions Inception-to-Date	\$	1,000,000
Withdrawals Inception-to-Date (fees & distributions)	\$	(311,347)
Month-to-Date Returns		0.5%
Inception-to-Date Annualized Return		5.9%

<u>Jun-17</u>		<u>Fiscal YTD</u>		<u>Last Five Years</u>	
Total Fund	0.5%	Total Fund	13.2%	Total Fund	8.1%
49% R3, 21% ACX, 30% Agg	0.5%	49% R3, 21% ACX, 30% Agg	13.0%	49% R3, 21% ACX, 30% Agg	8.1%
U.S Equity	0.9%	U.S Equity	18.4%	U.S Equity	14.6%
Russell 3000 (R3)	0.9%	Russell 3000 (R3)	18.5%	Russell 3000 (R3)	14.6%
Int'l Equity	0.3%	Int'l Equity	20.5%	Int'l Equity	7.8%
MSCI ACWI ex-US (ACX)	0.3%	MSCI ACWI ex-US (ACX)	20.5%	MSCI ACWI ex-US (ACX)	7.2%
Fixed Income	-0.2%	Fixed Income	-0.5%	Fixed Income	1.9%
BBC Agg. (Agg)	-0.1%	BBC Agg. (Agg)	-0.3%	BBC Agg. (Agg)	2.2%

Asset Allocation

	<u>Mkt Value</u>	<u>% Alloc</u>
Domestic Equity	678,216	51.6%
Int'l Equity	286,906	21.8%
Fixed Income	295,865	22.5%
TIPS	52,919	4.0%
Cash	590	0.0%
Total Fund	<u>1,314,496</u>	<u>100.0%</u>



Endowment Fund Staff Comments:

For the month the fund was up 0.5%, even with the benchmark. Financial markets were up this month; the Russell 3000 (U.S.) was up 0.9%, and the MCSI ACWI ex-US (International) was up 0.3% and bonds, as measured by the BBC Aggregate, were down 0.1%. On a Fiscal YTD basis, the fund is up 13.2%, 0.1% above the benchmark.

The Benchmark for the fund is 30% BBC Aggregate Bond Index, 49% Russell 3000 Equity Index, and 21% ACWI ex-US (All Country World Equity Index ex-US Equities). The Investment inception date is September 2007.

Final Report (gross of fees)

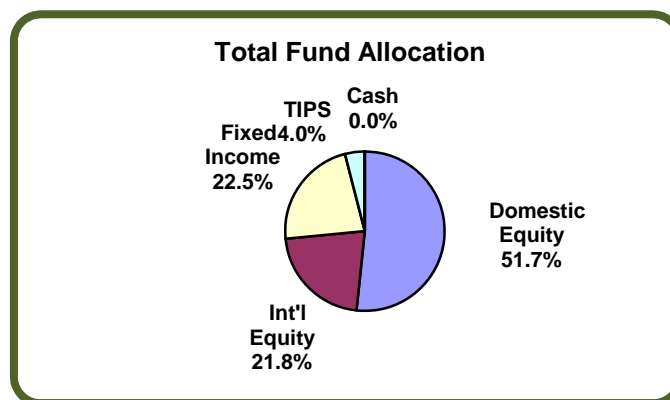
June 30, 2017

Current Value of the Fund	\$	2,805,084
Investment Change in Market Value Inception-to-Date	\$	1,469,190
Contributions Inception-to-Date	\$	2,163,600
Withdrawals Inception-to-Date (fees & distributions)	\$	(827,706)
Month-to-Date Returns		0.5%
Inception-to-Date Annualized Return		8.0%

<u>Jun-17</u>		<u>Fiscal YTD</u>		<u>Last Five Years</u>	
Total Fund	0.5%	Total Fund	13.2%	Total Fund	8.1%
49% R3, 21% ACX, 30% Agg	0.5%	49% R3, 21% ACX, 30% Agg	13.0%	49% R3, 21% ACX, 30% Agg	8.1%
U.S Equity	0.9%	U.S Equity	18.4%	U.S Equity	14.6%
Russell 3000 (R3)	0.9%	Russell 3000 (R3)	18.5%	Russell 3000 (R3)	14.6%
Int'l Equity	0.3%	Int'l Equity	20.5%	Int'l Equity	7.6%
MSCI ACWI ex-US (ACX)	0.3%	MSCI ACWI ex-US (ACX)	20.5%	MSCI ACWI ex-US (ACX)	7.2%
Fixed Income	-0.2%	Fixed Income	-0.5%	Fixed Income	1.9%
BBC Agg. (Agg)	-0.1%	BBC Agg. (Agg)	-0.3%	BBC Agg. (Agg)	2.2%

Asset Allocation

	<u>Mkt Value</u>	<u>% Alloc</u>
Domestic Equity	1,449,642	51.7%
Int'l Equity	612,232	21.8%
Fixed Income	630,087	22.5%
TIPS	112,709	4.0%
Cash	414	0.0%
Total Fund	<u>2,805,084</u>	<u>100.0%</u>



Endowment Fund Staff Comments:

For the month the fund was up 0.5%, even with the benchmark. Financial markets were up this month; the Russell 3000 (U.S.) was up 0.9%, and the MCSI ACWI ex-US (International) was up 0.3% and bonds, as measured by the BBC Aggregate, were down 0.1%. On a Fiscal YTD basis, the fund is up 13.2%, 0.1% over the benchmark.

The Benchmark for the fund is 30% BBC Aggregate Bond Index, 49% Russell 3000 Equity Index, and 21% ACWI ex-US (All Country World Equity Index ex-US Equities). The Investment inception date is June 2009.

Idaho Department of Parks and Recreation
Endowment Fund Investment History

Ritter Island Endowment Fund
Established September 2007

	Actuals										Projections		
	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Principal Contribution	1,000,000												
Investment Gain / (Loss)	(17,364)	(96,158)	95,041	168,553	29,836	90,201	152,686	27,527	22,437	153,084	52,580	52,975	53,357
Withdrawals (Distributions)				(29,100)	(105,000)	(26,213)	(54,000)	(35,000)	(25,000)	-	(39,000)	(39,731)	(40,018)
Fees	(3,684)	(3,684)	(3,684)	(3,976)	(3,623)	(3,608)	(3,695)	(3,733)	(3,530)	(3,817)	(3,700)	(3,700)	(3,700)
Market Value (as of June 30)	978,952	879,110	970,467	1,105,944	1,027,157	1,087,537	1,182,528	1,171,322	1,165,229	1,314,496	1,324,376	1,333,920	1,343,559
Net Annual Return (per EFIB Reports)	-1.7%	-9.8%	10.8%	17.5%	3.3%	8.9%	14.6%	2.4%	2.0%	13.2%	4.0%	4.0%	4.0%
Total Annualized Return (Geometric Average Rate of Return)	-1.7%	-5.9%	-0.6%	3.6%	3.6%	4.4%	5.8%	5.4%	5.0%	5.8%			
Actual / Desired Distribution				3.0%	9.5%	2.6%	5.0%	3.0%	2.1%	0.0%	3.0%	3.0%	3.0%
Inflation Factor (CPI-U) as of June 30	218.815	215.693	217.965	225.722	229.478	233.504	238.343	238.638	241.018	244.955			
Annual Inflation Rate	5.0%	-1.4%	1.1%	3.6%	1.7%	1.8%	2.1%	0.1%	1.0%	1.6%	2.0%	2.0%	2.0%
Compounded Inflation Rate	5.0%	3.6%	4.6%	8.2%	9.9%	11.6%	13.7%	13.8%	14.8%	16.5%	18.5%	20.5%	22.5%
Principal in Constant (FY 2008) Dollars	1,050,218	1,035,950	1,046,484	1,082,072	1,098,712	1,116,256	1,136,979	1,138,217	1,148,190	1,164,525	1,184,525	1,204,525	1,224,525
Market Value Variance to Inflation	(71,266)	(156,840)	(76,017)	23,872	(71,555)	(28,719)	45,549	33,105	17,039	149,971	139,851	129,394	119,034

Idaho Department of Parks and Recreation
Endowment Fund Investment History

Trail of the Coeur d'Alenes
Established June 2009

	Actuals								Projections		
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Principal Contribution	2,163,600										
Investment Gain / (Loss)	176,195	199,265	139,458	194,959	323,831	59,056	49,854	326,572	112,203	113,151	114,103
Withdrawals (Distributions)		(240,200)	(200,000)	(61,523)	(165,000)	(75,000)	(50,000)	-	(84,000)	(84,864)	(85,577)
Fees	(2,472)	(3,679)	(7,644)	(4,315)	(4,492)	(4,522)	(4,121)	(4,738)	(4,500)	(4,500)	(4,500)
Market Value (as of June 30)	2,337,323	2,292,709	2,224,523	2,353,644	2,507,983	2,487,517	2,483,250	2,805,084	2,828,787	2,852,575	2,876,601
Net Annual Return (per EFIB Reports)	8.1%	9.1%	6.4%	8.9%	14.6%	2.4%	2.1%	13.2%	4.0%	4.0%	4.0%
Total Annualized Return (Geometric Average Rate of Return)	8.1%	8.6%	7.9%	8.1%	9.4%	8.2%	7.3%	8.0%			
Actual / Desired Distribution		10.3%	8.7%	2.8%	7.0%	3.0%	2.0%	0.0%	3.0%	3.0%	3.0%
Inflation Factor (CPI-U) as of June 30	217.965	225.722	229.478	233.504	238.343	238.638	241.018	244.955			
Annual Inflation Rate	1.1%	3.6%	1.7%	1.8%	2.1%	0.1%	1.0%	1.6%	2.0%	2.0%	2.0%
Compounded Inflation Rate	1.1%	4.6%	6.3%	8.0%	10.1%	10.2%	11.2%	12.9%	14.9%	16.9%	18.9%
Principal in Constant (FY 2009) Dollars	2,186,390	2,263,389	2,299,391	2,337,350	2,382,187	2,384,865	2,406,443	2,441,785	2,485,057	2,528,329	2,571,601
Market Value Variance to Inflation	150,933	29,320	(74,868)	16,294	125,796	102,652	76,807	363,299	343,730	324,246	305,000

FUNDRAISING QUARTERLY REPORT

JULY - SEPTEMBER 2017

The following are the activities for Evelyn Mason - Fundraising Coordinator. The key accomplishments and on-going projects for July through September 2017 are as follows:

Sponsorships

- Idaho Songwriters Association concerts at Lucy Peak continued throughout the summer months with sponsorship from the Highlands Hollow. Concerts include Muzzie Braun, jazz players from the late night show in New York staying in Idaho to support the Paul Tillotson Scholarship fund and the Sisters in Songwriting group. A percent of all beer sales, MVEF and GUP fees all combine to help the park bring in \$400 – \$700 each concert.

Grants

- The Laura Moore Cunningham Foundation grant submitted on behalf of Lake Cascade State Park was awarded for \$15,000. The grant money will help to provide interpretive equipment (eBird Tracker and Kiosk), interpretive signage and, loaner backpack program and Junior Ranger materials for the new Visitors Center.
- The Idaho Fish and Wildlife Foundation grant for \$3,137.00 was awarded to Ponderosa State Park. The grant money will purchase interpretive materials for the “Be The Bear” trail educational program. This includes furry Bear vests, which children can wear as they travel the trail to experience a year in the life of a bear.
- A Grant for Bruneau Dunes State Park to the Laura Moore Cunningham Foundation was awarded for \$20,000. The money will help pay for new and replacement lighting at the Park so Bruneau Dunes can apply to become Idaho’s first International Dark Sky Park.
- Submitted a grant for Firehouse Subs Safety Foundation for additional AED’s in southern Idaho parks for \$12,767. The grant was not funded.
- Worked with Rich Gummersall and Joyce Storey to purchase and distribute nine Automatic External Defibrillators to southern Idaho parks.
- Worked with Joni Hawley at Land of the Yankee Fork to submit a grant to Idaho Heritage Trust requesting \$5,000. If awarded the funds will buy construction materials to rebuild the roofs on the historic Baker House and the Bayhorse Hotel. This is the second phase of the building stabilization work going on at Bayhorse.

Project Development and Management

- Continued an internal dialogue on sponsorship and naming for fundraising efforts on Billingsley Creek unit of Thousand Springs State Park.
- Continued work on AmeriCorps grant request. Fourteen park managers have requested a seasonal interpretive AmeriCorps intern. The request will be \$70,000 - \$80,000 to support the program in 2018-2019. The interns will be recruited by Kathryn Hansen and Jamie Little. The final intern selection will be made by the park managers. Jamie Little will provide interpretive training for the interns. Kathryn Hansen will work with park managers to supervise and run the program within her volunteer program.

FUNDRAISING QUARTERLY REPORT

JULY - SEPTEMBER 2017

Research

- Continued research on various funding and sponsorship sources.

Other Activities

- Attended the Community Open House at Billingsley Creek.
- Attended the Idaho Heritage Conference.
- Attended the Idaho Women's Charitable Foundation workshops.
- Attended various Strengths Finders trainings as a Champions group member.

HUMAN RESOURCE REPORT

July 1 to September 30, 2017

HR Unit's Mission: IDPR's human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates and works to maintain a work environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Debbie Hoopes, Human Resource Officer

- Provide management of human resource and volunteer functions agency-wide.
- Volunteer recruitment and networking continue year round.
- Recruitment for seasonal (summer) staff is ending for the season. HR continues to look for new and innovative ways to use social media for recruitment. HR will continue to seek out local job fairs, which increase seasonal applications for field positions.
- Development of seasonal exit survey on survey monkey. This will provide IDPR insight into what works and where we need to improve on seasonal retention and recruitment.
- Conference calls on performance management for supervisors agency-wide.
- Developed partnership with sister agencies to allow park field staff to attend training in Northern Idaho facilitated by Lands.
- Review classification for all IDPR positions to ensure accuracy of job placement.

Worker's Compensation Data for 2012-2017 (to date):

		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2012	23	\$16,835	\$76,512	\$102,414	1
2013	30	\$7,761	\$51,080	\$195,540	0
2014	30	\$9,235	\$32,771	\$74,859	2
2015	30	\$10,482	\$18,057	\$39,449	1
2016	29	\$6,661	\$33,257	\$29,439	3
2017	22	\$4,395	\$18,337	\$167,952	13

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

TURNOVER

Fiscal Year	Begin Count	End Count	Avg Emp	Number of Separations	Turnover Rate	State
2012	136	135	135.5	<u>11</u>	8.10%	8.60%
2013	135	139	137	<u>17</u>	12.40%	13.00%
2014	139	134	136.5	<u>19</u>	13.90%	13.60%
2015	134	138	136	<u>19</u>	13.70%	14.60%
2016	137	142	139.5	<u>19</u>	13.60%	15.40%
2017	146	151	148.5	<u>13</u>	8.8%	15.20%

MANAGEMENT SERVICES QUARTERLY REPORT
July 1 to September 30, 2017

MANAGEMENT SERVICES ADMINISTRATOR – ANNA BORCHERS CANNING, AICP

IDPR Mission

Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. Provide management services staff with the necessary tools to succeed in their jobs and provide leadership and direction to registration, reservation, grants, fiscal, sponsorship, IT, development, planning and facility programs.
2. Work with the Operations Administrator to identify needs of the operations staff, and assist in meeting those needs.
3. Actively listen to Board priorities and concerns and proactively work to meet those priorities and concerns.

Management Services Administrator's Report

- Met with Idaho Transportation Department and Department of Lands on floating docks, vessels, and the nature of the IDPR boat registration program.
- Worked with Operations Administrator on scope of work to assess the financial feasibility of a lodge at Ponderosa State Park. Visited two state park lodges while in West Virginia.
- Continued Strengths Champion Training with Consilio (StrengthFinders). Followed up with additional study of materials. Worked with Strengths Champions to develop roll-out plan for all of IDPR. Worked with Operations Administrator and other Strengths Champions to develop a training program for upcoming region meetings.
- Worked with Operations Administrator to prepare a PowerPoint at the region meetings that will encourage them to reflect on their efforts and successes during 2016 and to challenge and inspire them to do even more great things during 2017 and 2018.
- Developed training PowerPoint for recreational registration vendors.
- Attended September Board meeting and presented policies on park acquisition and grant standards.
- Worked on policies regarding: pay administration, seasonal pay administration, group use permits and alcohol sales, and work safety.
- Attended meetings in Hagerman to announce and celebrate the budget proposal for Billingsley Creek.
- Reviewed existing park comprehensive development plans and park master plans and then developed comprehensive memo on a possible alternative approach.
- Considered alternatives for sewage disposal for Eagle Island State Park.
- Assisted in SCORP planning efforts and reviewed draft plan.
- Worked with Financial Officer to complete the performance management report as required by DFM.

- Worked with Operations Administrator, R&R Program Manager, and Director on Park Economic Study.
- Continued work on registration modernization and assisted with registration issues. Attended the Reservation Program Managers Conference to enhance my understanding of service vendor capabilities.
- Met with IT Manager, Operations Administrator, and Director to discuss upcoming technology issues for the Department.
- Worked with managers on various personnel issues as needed.
- Worked with Operations Administrator and Department of Lands on sale of remnant Vardis Fisher properties.
- Worked with DA to (FINALLY) get information necessary to revert the Riviera Street properties back to their original owners.
- Worked with Operations Administrator on rule change regarding surcharge assessment.
- Provided timely accounting and travel approvals for management services, human resources, and marketing staff as well as Board travel.
- Worked with HR Director, Operations Administrator, and Director to evaluate applications and select CPM candidates.
- Witnessed an awe-inspiring total eclipse, the changing colors of a West Virginia hardwood forest, and the sounds, smells, and views of traveling a logging rail line on a coal-fired engine.
- Learned to surf behind a wave boat (at least a little).

NORTH REGION QUARTERLY REPORTS

JULY – AUGUST – SEPTEMBER 2017

MISSION:

To serve North Idaho Park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public's investment and the natural resources.

GOALS:

- Ensure that all facilities are kept clean and hazard free
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits
- Patrol parks ensuring user needs, user safety, and resource protection
- Manage operations and opportunities to ensure quality experiences and resources are provided and enhanced

Primary Issues and Concerns

1. Staff Shortages
2. Minimal budgets, increased fixed costs, and higher use
3. Aging facilities and equipment
4. Meeting ever-increasing use and opportunity demands insuring quality experiences

NORTH REGION SERVICE CENTER – DAVID WHITE, NORTH REGION BUREAU CHIEF

- Reviewed park operations with staff at Dworshak, Winchester, Hells Gate, Priest Lake, Trail of the Cd'A's, Old Mission
- Assessed Nesbitt property renovations and assisted region staff with area grounds maintenance and cleanup
- Toured Nesbitt property, Round Lake, Farragut, Heyburn, and Old Mission with IDPR's new Board Member and staff increasing his overall understanding of park operations and issues
- Participated in Executive Staff meetings/conference calls and OPS Meeting in Boise
- Assisted with Dworshak Ranger, Farragut Ranger and NR Grants Specialist interview panels
- Kootenai County 4-H Stock Sale Breakfast preparation
- IRPA District 1 Brown Bag Lunch/Meeting at the North Idaho Fair Grounds discussing current park and recreation issues with other professionals
- Coordinated and led Cd'A Chamber of Commerce Natural Resource monthly meeting as Chair.
- Represented Cd'A Chamber Natural Resource Committee as Chairman at monthly Upbeat Breakfast presenting a Local Gem Award to two partner agency staff members
- Assisted Kootenai County 4-H Program by judging Forestry Projects submitted at the North Idaho State Fair
- Coordinated NR Manager's meeting at Priest Lake State Park
- Gave a presentation on IDPR activities and Cd'A area state park opportunities to Leadership Coeur d'Alene class
- Interviewed by KREM Channel 2 News for an Outdoors Week segment.
- Met with Cd'A Tribe Counsel Member/Elder to discuss OM and current/future operations; EPA, DEQ, PHD, and department staff to discuss cleanup of newly identified contaminated sites and associated responsibility
- Attended the Board Meeting in Burley including touring Walcott and City of Rocks/Castle Rocks; and toured Bruneau Dunes, Three Island, and Malad Gorge with new Board member and park staff
- Attended the Cd'A Tribe's Annual Feast of Assumption at OM

- Hosted Active Shooter Response/Emergency Action Plan training for region staff including IDFG then developed and provided information to department staff for inclusion in Safety Policy and facilitate Emergency Action Plans
- Reviewed numerous department policies and edited/provided final draft of Park Complexity Classification System Policy

NR MAINTENANCE CREW

- Boating: Constructed 6 Life Jacket Kiosks; loaded one for install in Bonners Ferry and 5 were sent to Boise
- Priest Lake: Removed and replaced drain field for Lionhead group camp volunteer site
- Round Lake: Built 8x10 deck at amphitheater and installed custom log handrail
- Old Mission: Removed, manufactured and replaced wood pieces for church steps and threshold on Parish house
- Heyburn: Installed gable end trim on Rocky Point Cottage; repaired leaking roof on Lakeview Cottage; assisted park staff with clearing brush around Lakeview cottage; Tore out old ceiling in Lakeview cabin and installed new tongue and groove ceiling
- Dworshak: Cut dedication sign on CNC machine
- North Region Office/Shop: Various vehicle, equipment and facility repairs; scheduled all fire extinguishers to be safety checked and had five year maintenance done on fire sprinkler system in office building; participated in Nesbitt property clean-up day and replaced metal roof on Nesbitt cabin bathroom addition; cut 40 small Idaho plaques, applied finish and installed metal plates for Boise; constructed “surf board” sign for Eagle Island

NR OFFICE STAFF

- Assisted TOC Manager with invoicing and researching the Trail of the Coeur d’Alenes leases
- Facilitated Active Shooter Training
- Assisted Fish & Game with a large copy project – 50 sets, 275 pages each
- Kept website and calendars updated with park events and activities
- Increased Boater Registration and Customer Service Needs (990 total stickers sold in 2016, 1155 so far for 2017):

2017 Boater Registration Activity at NRO			
Month	Registrations	Boat Calls	Walk ins-no purchase
March	117	345	55
April	131	240	79
May	210	330	126
June	362	420	116
July	193	252	94
August	41	72	5
September	19	21	3
Total	1073	1680	478

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Issues Not Being Addressed

1. We have vehicles and equipment that are becoming unsafe to drive and not feasible cost wise to repair, replacements are needed. We have received hand me downs from other parks just to keep operating, these are now failing. With better running park vehicles and equipment we can continue to provide higher quality services. We need 3 trucks and 5 UTVs.

2. Not having park housing for all permanent staff. In the past year a new Assistant Manager was hired and lost due to not wanting to drive the distance to and from work each day. No housing was available at the park. Housing is not easy or cheap to find in or around the Priest Lake area. To keep good permanent employees housing needs to be made available.
3. Seasonal budget is too low for the park needs in keeping up with tasks and visitor services. We are unable to bring on seasonals more than one week before Memorial Day and must let them go shortly after Labor Day. We could accomplish many tasks to keep the park looking and running smoothly and safely with more staff to accomplish maintenance issues such as facilities and grounds maintenance. Currently, permanent staff must rush to get the park open for the season and closed before winter with minimal staffing. With extra money we could have staff on the ground preparing and closing down. We could also complete items as stated under safer conditions. \$15,000 more is needed.

Customer Service

- Our customer service has been exceptional. The park store has witnessed a high volume of customers due to the outstanding efforts by the staff. The maintenance crew has been diligent in keeping the campers and all other visitors moving right along with their adventures. The staff has charged batteries, aired tires, jump started vehicles, and helped to set up equipment for first time campers. The office staff have been great in dealing with customers. The respect and patience each customer receives, ensures that they will be back to visit our park in the future. The office works quickly to check campers in, issue fishing/hunting licenses, and inform park staff of situations that might occur during the day
- The smoke from area wildfires came into Priest Lake during August and stayed. We still had a full campground in spite of all the smoke
- We had an exceptional Labor Day weekend providing services to campers, day users and visitors
- Staff began winterizing the park the last week of September. Indian Creek and Lionhead docks were pulled in, and the trash dumpsters were pulled in at Lionhead and Indian Creek. The park is now at Pack it in/Pack it out

Park/Program Usage

- All our campgrounds have been full nearly every day since the beginning of July aside from a few vacancies at Dickensheet. The Lionhead unit had to turn away Day users due to the lack of parking. This is primarily due to the high numbers of dispersed campers on IDL lands just outside the Lionhead Unit. Interpretation programs in July were well attended
- August warm temperatures kept all three campgrounds and the group camp full
- All three campgrounds remained busy throughout September and Indian Creek was full on the weekends
- Re-Creation finished their summer interpretive programs ending another successful year

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	27	1,133
Interpretive Programming	48	1,354
Jr. Ranger Programming	11	170
School Programming	0	0
Special Events	1	250

Preservation of Natural, Cultural, and/or Historical Resources

- Assistant Manager continues to work towards obtaining FEMA funds to repair damages due to the flooding. Including the pilings, boat launch at Indian Creek Gangway and blow out, the exit road at Lionhead and the two blowouts on the day use and dog beach at Lionhead

Staff Training

- Assistant Manager attended a FEMA workshop
- Five staff members attended the Active Shooter training at North Region Office

Park Manager's Narrative

- July proved to be a beautiful month with incredible weather.
- Stage 2 fire restrictions did not put a damper on park attendance in the least. We witnessed more propane portable fire rings which put many campers on edge as it did park staff with some campers having their flames high and were instructed to please keep them turned down low with others questioning their use and causing additional compliance patrols
- The highlight of my summer season was my wife and I walking our daughter down the aisle for her wedding on September 2, at the Lionhead group camp. Family and friends gathered to witness this special occasion and the weather and location were perfect. Tami and I were the first husband and wife ranger couple to not only get married in a park but have the first all park baby and she picked my dream park to get married in. As we say, Idaho State Parks continue to create memories and this is so true for my family
- Assistant Manager completed his final day of work on September 5 then headed off to Farragut as their new ranger

ROUND LAKE STATE PARK – MARY MCGRAW, PARK MANAGER

Issues Not Being Addressed

1. Allocation of additional classified staffing or seasonal staffing dollars. Additional monies would allow us to improve our ability to effectively implement more projects, provide year-round office hours to increase visitor services, retail/other revenue, hold more park sponsored events, and improve park efficiency and staff safety in winter.
2. Increase in the park's O&E budget to help offset increased fixed and maintenance costs resulting from aging equipment and infrastructure. The cost of fuel, electricity, janitorial and maintenance supplies are increasing every year, the O&E budget needs to keep pace with these costs just to maintain the same expected service.
3. The replacement of our 1999 S-10 pickup. Most seasonal workers are unable to drive a manual transmission vehicle therefore this vehicle gets limited amount of use.
4. Funding for materials and labor to build defined living pads. This will help restore the vegetation and promote timber growth in our campground area. At this time little or no new growth is taking place due to the impact of the campers using more space and eliminating more and more vegetation every year.

Customer Service

- Visitor center was open daily from 11:00 am to 9:00 pm through Labor Day weekend
- Kayaks were added to our rental program and have been in high demand
- Park staff provided regular updates to phone and web services to keep customers informed of operational changes for the current season and the summer's fire restrictions
- Factors effecting customer service are our relatively low staffing rates and lack of a dedicated office specialist or second Ranger which would allow for regular visitor center hours all year. This would not only provide improved overall customer service ability, but also allow for year-round retail sales

Park/Program Usage

- We are operating at full capacity

- The renting of Stand-Up Paddleboards, canoes, and kayaks were strong in July. The day use shelter was rented by individual groups six times this quarter
- The Western Painted turtle researchers from the University of Auburn and Gonzaga University completed their work. They returned in September to do follow up work in monitoring the nest

Program Services

- The new Jr. Ranger program was offered on each Saturday, as well as every other Wednesday
- The Summer Thursday Hike series with the Master Naturalist continued throughout the summer
- A special request was received for a hike for a local group
- We had an evening star program scheduled but due to the smoky skies it had to be cancelled

Program Type	No. of Programs	No. of Attendees
Experiential Programming	6	72
Interpretive Programming	10	52
Jr. Ranger Programming	14	361
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Discussions are ongoing with regards to possible ways to install defined living pads in each campsite in concert with understory and timber replanting to protect the resource and enhance visitor camping experiences
- Work is being done to provide a working timber management plan to manage the aging timber in the campground and to regenerate the timber over time to preserve the feel of a shaded canopy for the area

Staff Training

- Ranger attended the Active Shooter training at the North Region Office

Strategic Plan Actions

- Discussions continued with our development bureau staff with regards to the well relocation
- We are preparing to start the new FY18 development projects

Park Manager's Narrative

- The exterior of the visitor center has been scraped, repaired, caulked, primed and painted
- The visitor center ceiling fans were installed
- The remaining three sign stanchions for the stewardship trail project were installed at the trailhead
- The committee for the stewardship sign panels met to review the final proofs of the panels and the panels were fabricated, delivered and installed
- Round Lake hosted the Idaho Conservation Corps for a place to stay while working in North Idaho
- Most of our time has been spent on customer service and a full campground
- A fire ban was in effect most of August and a portion of September
- The new interpretive signs were delivered and installed
- One bridge over a marsh area on the East side of the Stewardship trail was repaired after the spring floods washed the gravel away
- A small foot bridge on the east side of the trail was built
- SOLE held a workshop for 12 kids the first week of August
- A chest freezer that is used to hold ice for re-sale was replaced
- Search and rescue was conducted for a lost boy, resulting successfully finding the boy unharmed

FARRAGUT STATE PARK – RANDALL BUTT, PARK MANAGER

Issues Not Being Addressed

1. Actions to provide for groups in a different manner where they utilize individual site campgrounds, and the issues in making reservations for those sites and associated compliance issues of groups with individual campers.
2. Re-evaluation of the promotion of parks to increase use. Amending it to a promotion of low use areas or low use time periods at high occupancy parks. Adding more people at overcrowded facilities not only impacts limited staffing and resources but does not provide a quality experience. At Farragut we are in the process of identifying how to handle overuse in the summer months of shoreline areas, and hope to not put limit closures in place due to the high use already existing and which is growing.
3. Simplification of fees for our customers. We can no longer respond to the question about how much does it cost to camp without a 3 minute discussion of who they are to determine in or out of state, presence of annual pass, senior rate, veteran rate, limited income rate, or depending upon what season the proper rate for campground services provided.
4. Retail funding continues to need to be addressed. At the end of FY17 additional spending authority was provided so that shelves did not sit empty. That increase in spending authority did not carry over to the current FY. While sales have increased, as well as the purchase price of retail items, without an increase in spending authority the result is spending operational funds to stock shelves. That is the same as taking a budget cut, therefore Farragut has implemented a hiatus on purchasing of a large portion of its retail items (including books and educational supplies) with concentration on disc golf, ice and snacks as retail. While funds are available in the retail fund, additional spending authority is needed to be able to continue to grow the program's success. Conservatively we could sell another \$15,000 worth of retail purchases, resulting in another \$30,000 of revenue annually to the Department, but without the \$15,000 increase in spending authority that revenue will not be realized

Customer Service

- Signage for public input on shoreline access is posted at the Visitor Center, Museum at the Brig and along shoreline areas for the summer of 2017. Growth of the parks overnight accommodations as well as dramatic growth of the local community has overwhelmed summer use of facilities along the shoreline designed for 1960's visitation
- Sunrise has a temporary closure put on for the spring of 2018 to insure a construction window is available for the scheduled asphalt and irrigation work identified there. The construction window ended in June, as groups have heavily booked the remaining dates for 2017. The shelters have been reroofed and the concrete work has been completed
- Signage has been upgraded at each of the T-off areas on the AWOL disc golf course. The new signage includes the course layout as well as information on the historic Farragut USNTS
- The riding arena expansion has been completed by park staff, the width was increased to accommodate barrel racing
- Construction has started on the second phase of Gilmore campground, September 25

Park/Program Usage

- All facilities are open, with the exception of Scott Field as it is being upgraded to a Group Area and Locust Grove as it is converted to an Aerial Adventure Park
- August 1, a reunion was held to celebrate the 50th anniversary of the 1967 BSA World Jamboree

Group Use	No. of Groups	No. of Attendees
Group camping or day use events	121	1,4958

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	15	269
Interpretive Programming	27	2,190
Jr. Ranger Programming	54	1741
School Programming	0	0
Special Events	2	115

Preservation of Natural, Cultural, and/or Historical Resources

- Soil erosion along the peninsula at Beaver Bay Beach in Farragut is being addressed and permitting for a riprap project has been completed. Identifying a funding source for the estimated \$18,000 project remains
- Insect spraying is now occurring regularly for Whitetail restroom, Locust Grove restroom and the visitor center as Velvety Tree Ants have infested and are impacting the internal framing. There is also a quarterly preventative bed bug spraying of the cabins
- Resource work is pending on a project along the western boundary of the park. The project is for stewardship thinning of the area removing smaller trees to help restore historic stand conditions
- Fall of 2017 a planned ponderosa pine restoration project along the shoreline will be done in conjunction with IDFG as they do a similar prescription on their ownership in the area. This will complete initial work that extends from the Viewpoint east to Beaver Bay Beach

Staff Training

- Ranger attended the Idaho Heritage Conference in Boise, 24 hours
- Assistant Manager has been selected to participate in the Certified Public Manager Program
- Ranger completed 16 hours of training for wastewater management license renewal

Strategic Plan Actions

- The park is working with Tree 2 Tree, the park's new concessionaire to assist them in becoming operational for 2018. Delays came about when a County Use Permit was required by Kootenai County, which then impacted the ability to get their construction crew on site prior to Labor Day. Work is being done on in-park advertising and the park brochure has now been updated to include Tree 2 Tree Idaho and local advertisements. Construction started after Labor Day on the courses
- The second phase of Gilmore Campground is now funded and a bid awarded with work scheduled to begin September 25. The addition will provide more sites during summer months when park is full, and new use in the remaining part of the camping season by providing full hookups at the sites
- Scott Group Area construction continues. The conversion of Scott Field to Scott Group Area will provide for a multi-use site accommodating groups for overnight and day use events. The area will serve to provide another option for groups as Locust Grove Group Camp is converted into the concession run aerial adventure park. Construction is expected to go into September/October
- Sunrise Group shelters and area enhancements are suspended while finding a contractor to finish the work. Both shelter roofs were replaced in the fall of 2016 and in June the concrete was replaced in the spring of 2017 for the patio of the large shelter. Future work is planned to repair asphalt areas, add ADA parking sites, and replace the irrigation system. Sunrise is a popular summer event area and provides for the hosting of many events (weddings, reunions, meetings) during the summer
- Planning is moving forward on conceptual design for a central entrance for the park and moving of the visitor center to be in the Brig building. The benefits of having a central

entrance allows for controlled access to the park during summer months and allows Rangers to concentrate on customer service and projects rather than fee compliance. Additionally having the visitor center located in the Brig building allows for the museum to be open year round, which is expected to result in the current museum attendance increasing from 25,000 to over 75,000 per year

- The park is working with the Farragut Disc Golf Club to design a fifth course in the Bennion oval. This course would provide all options needed for professional tournament play at one location. The first nine holes are now set and open for play
- Staff added a new exhibit, Women in the Military at Farragut, to the Museum at the Brig. A dedication ceremony was held on May 28, including the groups that donated to make the exhibit possible. Various other exhibits are being reset to provide for a fresh look. This work keeps the museum attractive as a repeat destination for visitors rather than having static displays that never change and don't give a reason for a person to want to return

Park Manager's Narrative

- As the local population continues to grow, Farragut is being identified as a resource for what had been urban activities. An increase has been seen the past few years in Day Camps (school districts, parks departments), and other organized events that are sponsored by local agencies (Post Falls, Moscow, North Idaho College, etc.) that come to the park for a day of recreation, often at overcrowded day use facilities along the shoreline. Staff is assessing how best to manage this use
- During the month of July and continuing into August trash pickup had to be increased to 3 times per week to handle volume, from the historic twice weekly. This results in a 50% increase in garbage costs to the budget and the Department needs to realize the increases that have occurred to the park budgets in increased use and increased costs of utilities. The electric bill for the month of July topped out at its highest ever at over \$9,000
- On August 22, a tour was provided to the new IDPR Board member, highlighting the historical successes of the parks educational programs over the past decades

COEUR D'ALENE LAKE PARKWAY – RANDALL BUTT, PARK MANAGER

Issues Not Being Addressed

1. Resolution of management of the Parkway by IDPR or others. (Notification by ITD is that an agreement to transfer ownership is proceeding with an expectation to divest of ownership)
2. Renewal of the MOU with Idaho Transportation Department for the Cd'A Lake Parkway following the lawsuit and their actions to give the area to another government entity. (Pending resolution of ownership)
3. Stabilization of five additional shoreline failures along the Cd'A Lake Parkway that are soon to result in loss of trail sections. Three of these areas are now resulting in loss of trail asphalt edge and one the loss of shoreline benches.

Customer Service

- All trail sections and facilities are open

Park/Program Usage

- Good weather in July and August resulted in normal use for the summer months

Group Use	No. of Groups	No. of Attendees
Group camping or day use events	22	5,023

Preservation of Natural, Cultural, and/or Historical Resources

- Tree limb thinning on the Cd'A Lake Parkway, done specifically to promote bald eagle use of Higgins Point has shown good success with additional trees being used by the migrating birds

during the daytime hours. Previously used trees were snags that have fallen or are close to failure. Additional trees are planned to be thinned as part of the project in 2017

- The Cd'A Lake Parkway continues noxious weed control measures, focusing on IDPR ownership at Higgens Point
- Severe erosion points along the Parkway have been threatening the paved trail, and one shoreline bench placement. One area by Silverbeach has now eroded to the point where asphalt has broken down and is encroaching farther into the trail surface. In another stretch just to the east of Tony's Restaurant two areas have lost all edge beyond the asphalt and soon those areas will begin to lose the asphalt trail surface. In July park staff applied a temporary fix to prevent additional erosion at the two eroded areas by Tony's in anticipation of further addressing the areas this fall. At Beacon Point one bench set now has erosion up to the front of the concrete base

Strategic Plan Actions

- The Parkway and Farragut were assessed by park staff to best address the customer needs of both areas and utilize staffing and budget of the two parks to provide the best services possible. The Ranger position originally assigned to the Parkway is now shared between the two areas. The Manager position provides basic compliance and servicing of the Parkway on their shifts. A contract for restroom cleaning during the summer months was entered into, with two Parkway seasonal positions converted to one part time position, and the remaining seasonal funds utilized at Farragut. Larger projects are coordinated to utilize staff from Farragut. Equipment is moved between the sites for best utilization and avoid duplication. The reinstatement of the Ranger position that was taken in 2009 was filled in July. With the reinstatement of that Ranger additional staff time will be returned to the Parkway

Park Manager's Narrative

- ITD is continuing to move forward to transfer ownership of the Cd'A Lake Drive transportation corridor. No meetings were held in July, August or September but a draft of transfer agreements was distributed in September. A discussion with the region's engineer, in May, included that City of Coeur d'Alene was considering the Rutledge section within the city limits, but Eastside Highway District had not expressed much interest in taking on the remainder out to Higgens Point

COEUR D'ALENE OLD MISSION STATE PARK – KATHLEEN DURFEE, PARK MANAGER

Issues Not Being Addressed

1. Lack of parking. There are only 10 dedicated parking spaces next to the visitor center which 7 are ADA assessable. There are no parking areas for tour/school buses or an area for them to safely turn around. Lower parking lot was closed in 2010 and not used since. There is no parking for large groups or special events other than the grassy hillside in front of the mission. This area is not usable until mid-June or July due to the underground springs located in the hillside and parking poses a fire hazard during August and September. The park is a hotspot for Fourth grade field trips and bus tours seeing nearly 4,000 students per year. We cannot adequately serve our visitors and our number of bus tours are decreasing due to lack of parking. Dedicated parking would be used to park cars, buses for normal park visits and schools, weddings, special events, and allow for increased visitation and provide safety. Discussion is needed with the Tribe to determine the best way to add parking or purchase the lower parking lot.
2. Increasing costs for utilities, historic building preservation & maintenance, fire suppression inspections, and maintenance costs for Sacred Encounters Exhibit. Park O&E increases not keeping up with increased costs. Additional monies would be used to maintain systems, provide for annual inspection costs, and general maintenance of the Sacred Encounters Exhibit.

3. Lack of staff, staff housing and security for site. Lack of seasonal and permanent housing makes it difficult to recruit and retain staff. Seasonal staff positions remain unfilled due to housing needs and lack of qualified applicants. Replace lost ranger position. As the park has grown over the past years, staffing levels have not. Ten years ago there were 2 FTEs for the park before the new visitor center and Sacred Encounters Exhibit. Now the park operates with 1.5 FTEs with the increased work load, hours of operation (year round), and maintenance duties. Seasonals are shared between Old Mission and the Trail to perform maintenance tasks. The park has one exterior security camera on the visitor center, none on the Parish House or Mission. Staff response time to alarms is dependent upon staff location and responding county deputies and ISP. Response can be up to an hour or more, generally with staff waiting at the park for backup. Park housing would provide onsite security and staff presence to deter unwanted behavior during closed hours. Outside and additional security cameras are needed to ensure that the historic artifacts and buildings remain secure and protected, as do the staff that responds to the alarms. The adjacent property house has been empty for nearly 4 years. Discussion is needed with the Tribe and agency to determine use of the property and house and how the nearly \$50,000 needed repairs will be funded. If the house is not to be used then the discussion needs to be changed to find a way to meet the needs of the park.

Customer Service

- Park experienced an increase in the number of users during July
- Park continues to struggle with lack of parking for buses and lack of qualified staff available to serve the needs of the visitor through guided tours and living history presentations. Hot temperatures throughout August and poor air quality due to fires affected visitor numbers

Park/Program Usage

- Park hosted annual Historic Skills Fair, Gonzaga's annual pilgrimage and Mass, two weddings, and several school groups. Park saw many people traveling during September and many out-of-staters. Numerous informal tours given

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	14	503
Interpretive Programming		
– Tours	6	214
– House of Great Spirit	667	1,659
– Sacred Encounters	769	2,753
Jr. Ranger Programming	Self-guided	140
School Programming	4	333
Special Events		
– Mass	2	686
– Wedding	2	93

Preservation of Natural, Cultural, and/or Historical Resources

- Staff worked with Development Bureau and THPO on Mission re-roof project, including pre-bid meeting held at park with two contractors attending. Contract awarded to re-roof mission to Ginno. Manager met with THPO and contractor to review project and staging areas. Mission Roof project completed
- North Region and park staff made repairs to the Parish House and Mission including the façade, cross, oculus window, steps, columns, and rafters. Bird nesting holes repairs made on the Mission – 22, and the front porch roof cleared of debris

- Manager met with Tribe to review projects and agreements canceled by Tribe
- Manager worked with EPA, Tribe, Cd`A Trust and contractor regarding soil sampling at the Mission
- Park received a donation of candle sticks by Mary Johnstone. Candle sticks were given to her grandmother Kate Roe by priests from the Mission circa early 1900's. The Roe family lived across the Mission Flats where Whiteman lumber is currently located
- Staff worked with THPO to determine apple types in historic orchard

Staff Training

- Ranger attended Pacific Northwest Field School in Fenn, Idaho
- Ranger and Manager attended Active Shooter Class at North Region Office

Strategic Plan Actions

- Worked with Jenn and Ward Hooper on Commemorative Poster design for park

Park Manager's Narrative

- Mission Fire Suppression System Vault issues continue with increased pressure in the system jockey pump
- Issues with Visitor Center HVAC system, repairs made. HVAC system meeting with engineer, staff and development bureau. Site for new system determined
- Staff met with Experience/Education Coordinator regarding park interpretive program. Request made for a new park film to be created
- Storage shed installed to house Mission chairs, wedding tents, and associated items
- Ranger deployed to assist with Idaho fires
- Book on history of the Mission published and for sale at gift shop
- Annual Coeur d'Alene Tribe Pilgrimage and Feast of the Assumption of the Blessed Virgin Mary outdoor mass held
- Region Manager and Park Manager met with Tribe to review projects and agreements
- Soil sampling started and completed through the efforts of the park, Tribe, Cd`A Trust, EPA, and contractors
- Manager attended funeral services for Tribe member
- Alarm issues with Mission security system resolved
- Trail ranger transferred to Bruneau Dunes. Park is currently short staffed
- Manager attended memorial service for Tribe Elder
- Dugout Canoe installed near visitor center
- New ATV purchased

TRAIL OF THE COEUR D'ALENES – KATHLEEN DURFEE, PARK MANAGER

Issues Not Being Addressed

1. Unknown park boundaries and property lines. The property lines and park boundaries are unknown for most of the park. The as-builts by the UPRR at time of transfer in 2008 were drafted for construction purposes only, and were not intended to be a reliable indicator of the boundaries, as has been shown in several instances in the past years. It is difficult to manage an area with unknown boundaries and manage the associated leases, crossings, and encroachments without knowing where the property lines are located. It is difficult to enforce rules and create new leases/crossings with unknown boundaries.
2. Lack of Staff. Additional positions are needed to staff at the levels needed to maintain the trail and assist with associated administrative office duties for both parks. Replace lost ranger position. As the trail ages maintenance needs increase – staffing levels have not. When the trail was new there were 2 FTEs and 3 seasonals. Now there are 1.5 FTEs and 2 seasonals – during the past three years we have not had a full season of seasonal staff on the trail due to lack of qualified applicants and non-competitive wages. Seasonals have been shared between

Old Mission and the Trail to perform maintenance tasks. Noxious weeds, tree roots, ACP maintenance, leases, encroachments, and access controls require additional staff time beyond those when the trail was transferred. Mission staffing was once 2 FTEs before the new visitor center and exhibit were open. Now the park operates with 1.5 FTEs with the increased work load and increased hours of operation.

3. Lack of access controls and unauthorized motorized vehicle use on the trail and in the right-of-way (ROW). The unknown park boundaries contribute to the unauthorized use of motorized vehicles on the trail. The lack of access controls allows access to the trail by unauthorized vehicles and damage the trail and ROW.

Customer Service

- Staff focused on noxious weed control, clearing trail and chipping. Flood damage repairs completed. One maintenance seasonal resigned leaving the park short staffed
- Staff focused on maintenance and oversight of construction projects within the ROW

Park/Program Usage

- Traffic Counters not working properly and recording number of users
- Harrison – 1696
- Enaville – 1849
- Kellogg – 1901
- Wallace – 1640
- No usage counts available for August and September
- MS Ride 250+ riders and Cd`A Fondo 400+ riders
- Annual Under-the-Freeway Flea Market in Wallace, 6000+ attendees
- Annual Gonzaga Pilgrimage to the Mission

Program Services

- Staff worked to complete associated permits for summer group use, concessions, lease billings, and community events
- The Bike and Bird program and attendees are listed below in Experiential Programming
- Special Event category covers those participating in a Mass at Old Mission that used the trail as part of their celebration and pilgrimage to the park
- Four different concessions on the trail during the month with full rides

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	280
Interpretive Programming	2	100
Jr. Ranger Programming	2	30
School Programming	0	0
Special Events	5	>7,000

Preservation of Natural, Cultural, and/or Historical Resources

- Staff completed trail inspection with ARCADIS

Park Manager's Narrative

- Worked with USFW regarding culvert replacement at Schlepps in the trail ROW
- Staff working with adjacent landowners for possible crossing licenses
- Staff met with Experience/Education coordinator and toured a short section of trail
- Manager met with Deputy AG to review several encroachments and leases
- Emergency personnel responded to an injury on the trail
- Fee adjustment letters sent to encroachment permit holders
- Tribe installed bike tool stations along their section of trail

- Worked with IDFG regarding property within trail ROW near Black Lake & Gene Day Pond Project
- Ranger transferred to Bruneau Dunes. Park now short staffed
- Repairs began in Kellogg to sewer line that runs under the trail. This project affects approximately 500 feet of trail that will be removed and replaced. Staff attended weekly construction meetings with contractor, DEQ, and TerraGraphics prior to project beginning. Manager met with contractor and project manager to review proposed work and traffic control plans. We are working with City of Kellogg to complete their permit
- Staff working with adjacent landowners for crossing license near Dudley
- Several areas of trail are affected by construction projects. Portions of the trail need asphalt at Elizabeth Park & Big Creek. Due to the number of projects in the area, smaller projects such as the trail are not a priority. Area near Restless Rapids identified in June still needs to be fog coated
- Manager met with EPA, DEQ and Cd'A Trust regarding Big Creek Trailhead remediation. Decision is to cover the area with 6" angular rock

HEYBURN STATE PARK – RON HISE, PARK MANAGER

Issues Not Being Addressed

1. We have not heard anything recently on the status of the Hawley's Landing restroom/shower building renovation or the Chatcolet campground renovation projects.

Customer Service

- The park is up and running at full speed. Staff is busy maintaining facilities, collecting fees, presenting educational and experience based programs, etc. Visitor center staff has been doing an excellent job of handling customer's needs. Assistant Manager and his crew have been working overtime trying to keep lift station pumps running
- With the loss of some seasonals going back to school, staff has adjusted and the visitor center remains open 7 days per week and the marina store is open six days per week
- Chatcolet campground closed for the winter at the end of September. Hawley's Landing campground has been reduced to one loop open due to the construction to upgrade the electrical services. Benewah campground will stay open through October

Park/Program Usage

- Warm temperatures along with no precipitation in July and August increased park use. Day use areas remained busy and campgrounds filled on the weekends. Our SUP rentals at the marina are very popular
- Heavy smoke and the burn ban kept some people from visiting the park the first half of September. During the third week of the month we received over two inches of rain and below normal temperatures and the burning restrictions were lifted. Labor Day weekend was busy but pretty uneventful

Program Services

- Our Re-Creation Unlimited volunteer did an excellent job providing programming for our visitors but had to leave prior to the Labor Day holiday

Program Type	No. of Programs	No. of Attendees
Experiential Programming	28	199
Interpretive Programming	28	395
Jr. Ranger Programming	7	53
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Harvesting and hauling have been completed on the SITM timber sale. The contractor will be required to reshape the road after we receive enough moisture

Staff Training

- Park permanent staff attended “Civilian Response to Active Shooter Events” training in CDA

Park Manager’s Narrative

- The manager met with the Heyburn Leaseholder’s Association board of directors and their general membership as part of their annual meetings
- Ranger Don West retired after six years at the park
- The manager attended Benewah County’s Local Emergency Planning Committee’s quarterly meeting
- The manager toured the park with IDPR’s Experience/Education coordinator
- July was the month for waste water collection system lift station pumps to fail. So far four have failed. Park staff has been putting in many overtime hours on repairs or replacement
- The Manager attended the North Region Manager’s meeting at Priest Lake
- The Natural Resource Program Manager helped remove hazard trees
- The Manager participated in a pre-bid walk through with potential contractors interested in bidding on the Hawley’s electrical upgrade. Work began on the upgrade and we were able to keep part of the campground open in September
- The Manager and the Region Manager toured the park with the IDPR new board member
- Manager participated in a conference call with ITD and the CDA Tribe regarding resource mitigation plans for the highway five repairs
- The manager reviewed ranger applications to prepare for the upcoming hiring interviews that are scheduled for October
- The Rocky Point marina store closed for the season the weekend after Labor Day
- The one lane bypass around the slide on highway five has been widened to two lanes. As a result we no longer have to deal with a stop light at the intersection of the highway and Chatcolet road. This will be temporary until the permanent fix can be completed next year

MCCROSKEY STATE PARK – RON HISE, PARK MANAGER

Issues Not Being Addressed

1. We have not heard anything more regarding the process for disposal of the surplus lands.

Customer Service

- Staff took care of buildings and facilities on a weekly basis during the summer
- Staff is spending approximately 25 to 30 hours in the park each week performing routine maintenance and patrols

Park/Program Usage

- Because of the hot, dry weather park usage has dropped considerably. We only had two campers in the park over the Fourth of July holiday. Day use has been almost non-existent
- Camping use continues to be low because of the hot, dry conditions
- Fall is the time of year when we see our visitation, especially camping, diminish. A few wood cutters and hunters are using the park

Preservation of Natural, Cultural, and/or Historical Resources

- Work on the Deep Creek sale continued with most of the road work being completed and harvesting beginning
- Preliminary work is underway for the next planned timber sale called Northern Sky. It will be located near the western end of the park

Park Manager's Narrative

- The manager toured the park with IDPR's Experience and Education Coordinator
- Staff continued to work on campground improvements and repairs
- An organized work party of 8 seasonal, permanent, and volunteer staff removed hazard trees in the park. Thanks goes out to the IDPR's Resource Program Manager for his help

HELLS GATE STATE PARK – CHARLIE CHASE, PARK MANAGER

Issues Not Being Addressed

1. Re-roof the barn and both residences.
2. Five maintenance vehicles are in need of replacement. Four of these vehicles have well over 100,000 miles and the fifth has been wrecked.
3. Hells Gate needs two group camps. We have a constant need for group camps of 10 to 20 units.
4. Dredging of Marina due to high sediment loads.

Customer Service

- All park facilities were up and running through the month of September. Marina moorage has been picking up, with salmon season going full tilt. The Corps of Engineers brought the water level up about three feet to alleviate our low water problem in the marina. The Jack O'Connor Center has been open all summer and was fairly busy until September. Snake River Adventures has been running the marina store daily until 5:00 pm

Park/Program Usage

- Campground usage increased as warmer, longer days arrived in July. Water, Electric, and Sewer sites were occupied 92% of the time, while Water and Electric sites had just over 82% of the time. Standard sites came in just behind the cabins with 60% occupancy while the cabins had 77%. The marina boat launch was used more and more as high water levels dropped and debris became less dangerous. Shelters during the month were occupied 14% percent of the time
- Campground usage increased in August. Water, Electric, and Sewer sites were occupied 95% of the time, while Water and Electric sites were occupied just under 72% of the time. Standard sites came in just behind the cabins with 56% occupancy while the cabins had 66%. The marina boat launch was very busy during the weekends with overflow parking being needed on Saturdays and Sundays. Shelters during the month were occupied 12% percent of the time
- September campground usage has decreased during the weekdays as cooler, shorter days have arrived. Water, Electric, and Sewer sites were occupied 92% of the time, while Water and Electric sites were occupied just over 70% of the time. Standard sites came in just behind the cabins with 40% occupancy while the cabins had 45%. The marina boat launch was much slower, even during the weekends. Shelters during the month were occupied 6% percent of the time

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	7	167
Jr. Ranger Programming	5	140
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- A crew from Idaho Correctional Institute-Orofino removed weeds in the marina area and removed 10 trees along the fence line near Snake River Avenue
- Ranger has been trying to keep pace with the puncture vine along the roads and trails. The herbicide application limitations put upon us by the Corps of Engineers has handcuffed our ability to keep up with this noxious little bicycle tire popper. In the past, we were able to use a pre-emergent herbicide to keep these weeds under control. We are unable to use any pre-emergent at this time and so must spray about every two weeks to keep them controlled
- The Tammany Creek Restoration project continues. Our Americorp volunteer has completed his 300 hours, mainly removing blackberry plants from Tammany Creek
- More blackberries were cut, removed and the stubs were sprayed to prevent regrowth. The crew was led by Assistant Manager and assisted by Natural Resource Manager
- We continue with stream restoration through September with a work crew from the Idaho Youth ChalleNGe. The Youth ChalleNGe also helped remove old growth juniper from one of the marina islands, grinding up three huge piles of chips

Park Manager's Narrative

- July was extremely hot and dry. The campground and day use areas were busy with campers and people trying to beat the heat. Dredging of the marina channel was accomplished by Crea Construction July 28-29. Boats can now easily enter and exit the Snake River from our boat launch, but the moorage basin is in desperate need of dredging, as the runoff this spring brought 6 to 8 inches of silt into the basin
- The Nez Perce County Sheriff's office conducted an enforcement sweep covering Hidden Beach. Seven citations were written, with four for minor consumption, two for contributing to the delinquency of a minor and one DUI. CEO's from Hells Gate State Park and one ranger from the Corps of Engineers assisted Nez Perce County Deputies and Idaho State Police undercover officers. Since that date incidents at Hidden Beach have plummeted
- The solar eclipse on August 21 was almost 95% total here at Hells Gate. The biggest reaction was that most people thought it would be a bit darker. The temperature definitely fell during the eclipse
- The Nez Perce County Sheriff's office conducted another enforcement sweep covering Hidden Beach on August 26. This emphasis is Phase 2 to Operation Dry Beach and creating a better, safer environment for all citizens of our community. Over several hours, multiple officers conducted traffic stops and contacted people inside and leaving the state park. Throughout the emphasis, there was 1-felony DUI, 1-enhanced DUI, 2-DUIs, 2-Failure to Purchase a Driver's License, 1-Driving Without Privileges, 1-Possession of Marijuana, 1-Possession of Drug Paraphernalia, and 1-Open Container for a total of 10 arrests/citations. The sheriff's office was assisted by Lewiston Police Department
- Hells Gate hosted the annual Thunder on the Snake Jet Boat races August 26 and 27. Only 12 total entries, but still a fun time
- Two vehicles were involved in non-injury accidents this month. R391 was backed into by our camp host in Aspen Loop and R191 was rear-ended twice by an unhappy patron. Said patron was given 3 citations by Nez Perce County deputies and two by Assistant Manager
- September has been a very pleasant month, with cooler temperatures and a little bit of rain here and there
- The campgrounds were busy on the weekends, as the pleasant weather has allowed people to get out and enjoy our little slice of heaven. We have hired one more maintenance worker to replace two of our seasonals (one promoted to DWO and one who found a full time job)
- Manager has been commuting to Winchester to assist while Assistant Manager gets married

WINCHESTER LAKE STATE PARK – STEVE KUSKIE, ASSISTANT PARK MANAGER

Issues Not Being Addressed

1. The boat ramp and A-loop parking areas need to be paved. Handicap accessibility is very difficult in both areas due to gravel parking lots and crumbling overlays. Project is indicated on CIN list; \$130,000.
2. Interpretation: Limitations in staffing and budget prevent the park from optimizing its interpretation potential. We are continuing to offer programs facilitated through our interpretation partners but would like to do more. An increase in seasonal budget specifically for an interpretation seasonal would allow for this growth. \$7,000 for an additional five month seasonal at \$9.00/hr.
3. Trail enhancement: A significant portion of our Lakeshore trail is currently pit run. There has never been a top layer of $\frac{3}{4}$ minus to match the rest of Lakeshore trail. This makes for a very rough trail for both bikes and folks walking. We'd like to add this top layer to the remaining portion of the trail to produce a consistent trail surface for users. Estimated cost of 11 truckloads of $\frac{3}{4}$ minus is about \$2,000.

Customer Service

- We hosted the highest attended summer fishing tournament to date in July. 121 people participated in this year's tournament. We had over \$500 in donated gift certificates with even more in donated prizes. Sportsman's Warehouse joined us this year donating prizes for First and Second place as well as giving away hats and shirts and coupons
- Our Jr. Ranger program had steady participation this month, it has quickly become quite popular. We were able to expand our scheduled evening programs with the addition of 11 Outdoor Idaho videos. These have been shown opposite of the Wolf Centers programs and have been very well received. With the Idaho Commission of the Arts as a partner, we were also able to host a Flamenco Dancer Troupe. This was the highest attended program so far this season with 130 people present, leaving standing room only at the amphitheater
- A new CXT was placed near the yurts. This has been long anticipated by a number of customers. We are excited to see if winter use of the yurts increases due to the closer proximity of the restroom
- We had 144 visitors attend August's evening Wolf Center Programs and another 70 watched the Outdoor Idaho films. Our new interpretive offerings have been very well received with visitors
- We had 54 visitors attend September's evening Wolf Center Program and another 53 watched the Outdoor Idaho films. After Labor Day weekend, we changed to winter hours due to a shortage in staffing. Due to this shortage we have limited the visitor center hours during the week to as available and 8am – 4pm on weekends

Park/Program Usage

- The campground had 62% usage and the yurts had 77% in July. Our day use areas accessing our fishing docks continue to fill up each weekend
- Our shelter was reserved for all but one weekend in July. We hosted the WERC's Summer Celebration as well as two weddings and a family reunion
- The campground had 48% usage and the yurts had 67% in August. This is a slight decrease from July but still very good usage rates to wrap up the season
- The campground and the yurts were full for Labor Day weekend and then decreased dramatically to only a few campers for the next couple of weeks due to cold, wet temperatures. Near the end of September the campground and yurt usage increased slightly as some warmer, drier weather returned. During the cold, wet weeks day use decreased and has increased again with the warmer, drier weather

Program Services

- Special Events – Summer Fishing Tournament, Idaho Arts Commission's Flamenco Dancers

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	30	563
Jr. Ranger Programming	Self-Guided	206
School Programming	0	0
Special Events	2	251

Preservation of Natural, Cultural, and/or Historical Resources

- We're looking into funding for a corrections crew to come out and continue the thinning and clearing of dead and downed trees throughout our trail system. We were able to start this project two seasons ago but were unable to continue last season due to budget constraints. We've also scheduled a time with the department's Natural Resource manager to assess the area and begin discussions with Fish and Game to determine a plan
- We will begin working with the department's Education Coordinator to develop a plan for new interpretive panels throughout the park. There are a few that need replaced and we'd like to add a couple more

Strategic Plan Actions

- Providing new experience-based programs - With the addition of a stand-up paddle board to our FTA offerings last season, we saw participation in this program increase. We hope this trend continues next season. We will refresh our advertising on this program in hopes of gaining more participation
- Increasing revenue – We have added a new CXT near our yurts. Our winter users often mentioned how nice it would be to have one closer to the yurts. It was also noticed that our pet friendly yurt is continually rented more often than any other, including our deluxe yurt. With this, we have decided to turn three of our four yurts into pet friendly ones. We expect to see greater visitation with this change. We also added ice to our retail offerings. This has been a very popular addition

Park Manager's Narrative

- We had another great 4th of July weekend with fireworks over the lake. A full campground and no issues
- Development is continuing to work with an electrical engineer on the 50 amp conversion project in Bitterroot and Camas loops. A local company won the bid for this project and we are waiting on paperwork to go through
- We began replacing the existing siding on the park's residential house

DWORSHAK STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Issues Not Being Addressed

1. Dworshak State Park needs a full time ranger to improve safety for winter marina operations and an increase in seasonal funding to work on park maintenance and improvements.
2. Staff housing needs to be provided at Freeman Creek to ensure classified staff presence and thereby reduce vandalism, illegal activity and increase customer safety.
3. Funding for ongoing replacements of vehicles and equipment needs addressed. Vehicle and equipment maintenance is making a significant impact on the park budget.
4. Safety improvements of the Big Eddy Marina docks, winches and islands are needed.
5. Acquisition of a destination dock for swimming is needed to provide a swim area for park users during times of low water levels in the reservoir.

6. Simplification of fees for our customers is needed as Dworshak State Park has 36 different price points for camping. This makes accurate self-pay a near impossibility and staffing is too low to man the Entry Station in shoulder months.
7. Improvements to the trail system in the park is needed to provide an additional destination activity.

Customer Service

- July saw the reservoir at full pool and with that visitation at near capacity. We continued a junior ranger program throughout the month, which was received well by attendees
- Customer service throughout August remained strong, despite several staffing problems. Entry station hours were shortened significantly on weekdays due to decreased visitation with low reservoir levels. Camp hosts continued to provide shuttling services to the boaters, greatly reducing wait times at the dock and customer exertion climbing the ramp
- Park customer service remained strong through Labor Day weekend, but then dramatically reduced afterwards. Budget constraints as well as lack of visitation necessitated in effectively closing the Entry Station for the season, with only Friday and Saturday shifts

Park Usage

- With the reservoir at full pool the visitation for both overnight and day use guests approached full capacity. Three Meadows group camp was occupied for all but 4 days, with those reservations having check ins and outs on the same days. There were several groups in the Aspen and Blackberry Group Camps and one wedding at Big Eddy Lodge. All of Kokanee Loop was rented by a large group as was Camas. The campground was at capacity for most weekends and approximately 75% for weekdays. Day use saw boat launch parking full, the overflow lot full and the need to shuttle people from the archery range. The day use shelter was reserved twice
- Low reservoir levels, smoke, and heat during August reduced park usage significantly during weekdays but weekends continued to have 50-75% visitation for standard camp sites. There were two weekend weddings at Big Eddy Lodge and 2 day use rentals. The sun shelter was reserved one weekend as part of a large group use permit for a church group and Three Meadows Group Camp was occupied for all but 8 days. The Aspen and Blackberry group camps saw 4 different weekend rentals
- September low reservoir levels, smoke, and heat reduced park usage significantly during weekdays and after the busy (90% occupancy) holiday weekend visitation dropped to minimum. Blackberry Group camp had 1 weekend rental, Big Eddy Lodge had an antique car show (very fun!), the Sun Shelter had one rental, and Three Meadows Group Camp continued to be used the majority of the time, with only 1 weekend vacant

Program Services

- Dworshak State Park held Junior Ranger programs every Saturday thru Labor Day
- The solar eclipse viewing had less attendance than required to qualify as an experiential program

Program Type	No. of Programs	No. of Attendees
Special Events	0	0
Educational Programs	10	185
Experiential Programs	1	14

Preservation of Natural, Cultural, and/or Historical Resources

- Several items have been identified for natural resource management. The park needs to develop a preventative bed bug program for cabins, a weed management plan needs developed, and woody plants need removed from sewage lagoons at the request of the USACE. Natural

Resource Program Manager has approached Park Manager for the establishment of a fire break for the properties uphill of the park

Staff Training

- Four staff members attended First Aid/CPR from Lewis Clark State College

Strategic Plan Actions

- Exploration of methods to attract a new user group has resulted in the decision to replace the 3D archery course with an 18-hole disc golf course. Operations Administrator has allocated \$3000 towards purchase of disc golf baskets. These improvements will help provide different and unique outdoor experiences
- Manager is working with Natural Resource Program Manager to establish fire breaks to the neighboring property, helping to improve fire safety within our parks
- Expansion of the retail program at the Big Eddy Marina store, the Freeman Creek campground and installation of an ice maker will help to continue to seek additional revenue

Park Manager's Narrative

- July saw the park staff working hard at learning and refining their positions and the procedures of Idaho Parks and Recreation. The Park's only classified park ranger resigned his position complicating operations and challenging staff to cover his shifts
- Despite lacking the classified ranger position August saw excellent customer service and no disruption in customer experience. The park was able to continue to offer formal interpretive programming as well as 3 different tours for headquarters personnel or similar.
- Ranger interviews were held the last week of August and the new ranger for Dworshak was selected. The park looks forward to his expertise and assistance with the backlog of maintenance and help meeting staffing challenges
- After Labor Day weekend the park began addressing the backlog of maintenance issues and preparing for winter. The park is addressing the problems with the water system (treatment, surface water, well, and delivery system leakage), preparing split firewood for resale in 2018, and training and familiarizing the new ranger to the park.
- Park staff is excited to continue to build on the significant successes in staffing, retail, and facility management over the winter to ensure an even more successful camping season in 2018

**NATURAL RESOURCE MANAGEMENT PROGRAM
QUARTERLY REPORT JULY – AUGUST – SEPTEMBER 2017**

NATURAL RESOURCE MANAGEMENT PROGRAM – KEITH JONES

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Timber/Forest Management:

- Worked with 60 members of the Idaho Youth Guard to cut, remove, and load remaining blackberry from the Tammany Creek corridor. With the blackberry removed and sprayed, we can now focus on creating areas to replant with native riparian species in cooperation with U of I and LCSC.
- Attended the Idaho Forest Products commission tour of working forests and mills. This was a great opportunity to spend two days with State decision makers and hear their perspectives on resource management in the State and share IDPR resource management initiatives and strategies in the Parks with them.
- Conducting hazard tree assessments in Parks this fall and winter.
- Our LSR grant project proposal has been submitted by IDL as one of two projects from Idaho to compete with the eleven other Western States in the process for the \$300,000 grant. The project would focus on creating a “Firewise Parks” program that implements protocol and procedure to assess and prioritize individual Park’s fire preparedness, facility safety, and fire-adapted Park natural resources. If chosen, the grant will help fund field assessments of Parks, facility wildfire preparedness upgrades and modifications to promote fire resistance, Hazard Fuels reduction projects, and educational components.
- Round Lake’s campground vegetation assessment and campground vegetation management plan is complete. The same assessment and plan process will now be completed for the Indian Creek campground at Priest Lake State Park. These plans help formalize developed site-vegetation management to promote long- term health and aesthetics of the campgrounds at these sites.

- Continue to work with Harriman staff on interpretive signage and additional fire control measures to further reduce fire hazards and fuel continuity around the yurt camping area.
- All developmental work (north road and shooters road rubblized) has been completed on the “West Farragut” timber sale at Farragut State Park. Harvest is on schedule to be cut fall/winter. This sale will thin 50 acres (300 MBF) of overstocked mixed forest to a more healthy pre-fire suppression density that favors a higher percentage of shade intolerant species, which is part of the Park’s conservation thinning prescription. It will also create a 13-acre opening where we will reestablish a white pine stand. The sale will net approximately \$70,000.
- Hazard Fuel Reduction work being performed by the Coeur d’Alene tribe on 400 acres at Heyburn State Park is complete. This work is tentatively scheduled to continue on identified areas in McCroskey. This is a fantastic partnership that allows these two Parks to conduct the expensive work of maintaining stands and landscapes that have been restored in the past at no cost to IDPR. This work has a value of \$440,000.
- The McCroskey “Deep Creek” Timber sale is ongoing, with all roads in, and harvest in progress. This sale will continue the goal of Ponderosa Pine habitat restoration in McCroskey State Park. The winning bid was received from Bennet Lumber company and will net approximately \$300,000.
- The “Stuck in the Middle” small timber sale at Heyburn is in process with all timber harvested and hauling ongoing. This sale will net \$183,151. This treatment has removed approximately 800,000 board feet of over-stocked shade-tolerant species and beetle-killed Douglas fir, encouraging seral species recruitment, while creating a thinner stand that is historically representative of the areas Ponderosa Pine forests.
- Sale layout and timber marking continues for a second Ponderosa Pine restoration timber sale to be conducted in conjunction with IDFG along the Farragut Shoreline as well as a direct sale to be set up around the museum at the Brig.
- The prescription has been finalized and initial timber cruise has been completed for the next timber sale at McCroskey (“Northern sky” sale). Density adjustments and residual stand composition remain to be finalized, but this sale will return approximately 120 acres to a pre-fire suppression stand component favoring seral species over shade tolerant species.
- Pre-planning has begun for a second Meadow Marsh timber sale at Ponderosa State Park.

Noxious Weed Management / Restoration:

- Participated in seven cooperative weed treatment days with regional cooperative weed management supervisors scheduled.
- Worked with Eagle Island to treat pond weed in the swim area.

- Working with Heyburn staff to reduce milfoil populations in and around the Rocky Point boat launch and marina.
- Worked with staff at Lucky Peak to devise a new treatment for the American pondweed that is in their swim area.
- Attended recertification classes for certified pesticide applicators license.
- Representing IDPR as a committee member on the Idaho Weed Coordinating Committee. The IWCC plans and coordinates noxious weed awareness and management strategies for Idaho, and helps steer the State's cooperative weed management areas.

**OPERATIONS DIVISION QUARTERLY REPORT
JULY – AUGUST – SEPTEMBER 2017**

OPERATIONS DIVISION: KEITH HOBBS, ADMINISTRATOR

Mission

To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for the ongoing daily operations of Idaho State Parks and the IDPR Recreation Bureau.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

Began initial discussions with the Idaho Department of Lands to explore the development of a Memorandum of Understanding, allowing Idaho State Parks to have more efficient access to surplus federal equipment for use in fire-fighting efforts on park lands.

Worked with IDPR's Communication Officer to develop preliminary standards for park brochure production and display in Idaho State Parks. Currently, little Agency support is provided to parks in this area, resulting in the production of a variety of brochure formats and display techniques, creating a missed opportunity to properly brand the Agency.

Continued to work with IDPR's Fundraising Coordinator and Experience/Education Coordinator to implement a plan to solicit funding to place up to ten AmeriCorps volunteers in Idaho State Parks in 2019, to develop and present interpretive programming.

Assisted the IDPR Management Services Administrator provide needed information to Idaho Department of Lands staff to secure the sale of the last remaining parcels of the Vardis Fisher property. The most recent property valuation placed the value of the property at approximately \$40,000.

Continued to represent IDPR in a multi-agency team to better understand the potential management implications of the increased use of Electronic Bikes. Attended a demonstration of these vehicles presented by Eagle City Parks and discussed the issue with Representative King. King intends to present legislation in the upcoming legislative session to provide definitions for this new recreational vehicle.

Participated as the IDPR representative in the Capitol for a Day event held in Tetonia, Idaho.

Met with IDFG staff and interested private parties to discuss Eagle Island State Park's potential for the development of an indoor/outdoor archery range.

Travelled to Lewiston to attend the IDPR Recreation Bureau Annual Meeting to discuss current issues facing the work unit, review accomplishments of the past year, and develop strategies for the upcoming work year.

Continued discussions with Boise State University Economics Department staff to review data collected during the 2016 season. The data is to be used in the creation of an Idaho State Park's Economic Impact Study. The first draft of the report is expected for review by the November IDPR Board Meeting.

Met with several groups and interested private parties to discuss IDPR's recently Board-approved development plans for Billingsley Creek at Thousand Springs State Park. Interest and excitement over the future plans for the park was overwhelmingly positive. Also met with Representative Steve Miller to discuss concerns expressed to him from local RV parks about impact to their business from the development of a park campground. Will follow up with individuals to ensure they have the correct information and identify common benefits realized with the park's future development.

Worked with IDPR upper management staff to evaluate and make recommendations to the Division of Human Resources for IDPR staff to participate in the Certified Public Manager's training program. Four IDPR staff members were recommended and all were accepted into the program.

Participated in an introductory meeting with Darrell Early, the new Chief of the Natural Resources Division of the Attorney General's Office.

Worked with associates of former Governor Kempthorne, IDPR's Communications Officer, and IDPR's Experience/Education Coordinator to discuss the installation of interpretive panels in the Ponderosa State Park Visitor Center. The exhibit will serve to describe the role of then-Governor Kempthorne in the development of Idaho State Parks and the need for careful management of Idaho's unique resources.

**RECREATION RESOURCES BUREAU QUARTERLY REPORT
JULY, AUGUST, AND SEPTEMBER 2017**

RECREATION RESOURCES BUREAU, DAVID CLAYCOMB, BUREAU CHIEF

BOATING PROGRAM, DAVID DAHMS, PROGRAM MANAGER:

The following is a list of activities that have been recently completed by the Boating Program;

- * As of September 30, there have been 14 confirmed boating fatalities around the state.
- * Staff continues to work to expand the life jacket loaner station program and organized a media event to celebrate the installation of station #100, which was installed at Blacktail Boat Ramp at Ririe Reservoir in Bonneville County. Director Langhorst spoke at the event and provided an on-camera interview for a local television station.
- * Seven loaner stations were installed in 2017 and there are now a total of 102 stations around the state. The 2017 stations were installed in Bonner, Owyhee, Bonneville, Boundary, Canyon, and Blaine counties.
- * Staff participated in numerous outreach efforts around the state to promote boat safety. This included Eagle Fun Days Family Night, Kuna Parks and Rec Kids Safety Days, the Annual Waterwise event at Malad Gorge, Water Safety Event at Lucky Peak, and the Fish and Game Hunting and Fishing Expo in Lewiston. Staff also worked with Ada County to put on a Paddle Sports Safety Class for students at Kuna High School.
- * Staff was busy working with the counties to finalize data for required year-end reports for the U.S. Coast Guard. The Boating Program and counties combined to teach a boat safety course to nearly 1,000 students this fiscal year and participated in over 100 boat safety outreach events around the state.
- * Staff organized and hosted a train-the-trainer course for new boating safety instructors in Coeur d'Alene.
- * The new recreation database for students and instructors was launched in September. This was a joint project between Boating and Trails staff to use technology to improve the class sign-up process and maintain better records.
- * Dave Dahms and Juelie Traska attended the annual conference of the National Association of State Boating Law Administrators (NASBLA) in Rapid City, SD. The increase in paddle sports continues to be an issue discussed nationally due to the increase in accidents and fatalities associated with higher use and prevalence of low cost paddling watercraft. Dave serves as vice-chair for the NASBLA Paddle Sports committee.

OFF-HIGHWAY VEHICLE PROGRAM, TROY ELMORE, PROGRAM MANAGER:

The following is a list of activities that have been recently completed by the Motorized Trails Program Staff;

- * Attended ITMA State Ride July 19-23, held on the Sawtooth National Forest, Fairfield Ranger District.

- * Assisted the Salmon-Challis National Forest's Lost River Ranger District with trail layout for Timber Creek Trail. Trail is to be re-routed and completed by our IDPR Trail Cat.
- * Assisted Caribou-Targhee National Forest's Teton Basin Ranger District with trail layout for a small re-route on Carlton Cut-Off Trail. Trail was completed in September with a demo machine from Sutter Equipment (Sutter 300).
- * Attended Eagle Rock ATV and Idaho Falls Trail Machine monthly club meetings.
- * Working with the International Snowmobile Administrators group and Avalanche Research and Education group to create a survey regarding Avalanche Awareness Education needs across the United States.
- * Chaired the International Association of Snowmobile Administrators Avalanche Committee meeting.
- * Working with Kootenai Health and their Safe Kids program on helmet safety and safe operation of OHVs.
- * Held 76 ATV, UTV, and motorbike classes (for 260 students).
- * Attended various public outreach events to include the Rally in the Pines, ISATVA State Ride, ITMA State Ride, National Guard Safety Day at Gowen Field, National Night Out, and the Lewiston Fish and Game Expo.
- * Attended various club meetings.
- * Ian Byrne has cross-trained from his duties as North Region OHV Education to assist Nate with the operation of the Mini-Excavator and SWECO on Wednesdays and Thursdays.
- * Completed OHV commercial with North by Northwest, which aired this summer.
- * Attended annual Recreation Bureau staff meeting at Hell's Gate State Park.
- * Met with Boise District BLM regarding travel planning.
- * Attended Idaho ATV Association State Ride and annual board meeting in Featherville.
- * Attended National Off-Highway Vehicle Conservation Council and International OHV Program Manager's annual meeting in New Hampshire.

NON-MOTORIZED TRAILS PROGRAM, LEO HENNESSY, COORDINATOR:

The following is a list of activities that have been recently completed by the Non-Motorized Trails Program Staff;

- * Attended monthly Ada County Foundation Trail System (FACTS) trail and other trail meetings.
- * Worked cooperatively with the USFS, the Selway-Bitterroot Frank Church Foundation and Back Country Horseman to write an RTP grant to open a blocked and key section of the Idaho State Centennial Trail (located on Lower Marble Creek) in the Frank Church River of No Return wilderness.
- * Provided comments on USFS and BLM travel plans and offered technical assistance to agencies and clubs. Answered numerous trail user inquiries relative to the Idaho Centennial Trail, rail trails, and trails in general.

- * Re-opened Idaho City yurt reservations from November 17 to April 15 for the following yurts: Stargaze, Skyline, and Rocky Ridge. Making plans to release additional reservation dates for the Banner Ridge and Elkhorn yurts if winter salvage logging operations close down due to deep snow.
- * Staff and volunteers continued to work to repair the five fire-damaged yurts. Replaced side walls, roofs, and sidewall insulation on Stargaze, Rocky Ridge, and Skyline.
- * Continued to clean up the five yurt sites. Work included: removing burned hazard trees, site landscaping/brushing, sealing/staining/repairing yurt decks and railings, access gate repair and replacement, sign replacement, wood shed sidewall renovation and trail access signing.
- * The USFS environmentally approved a location for replacement of the totally burned Whispering Pine yurt. Staff and volunteers have started to brush and landscape the site.
- * Continue to work with the Idaho City District staff on issues related to the Pioneer fire (new yurt location, trails rehabilitation grant, salvage logging, and public and IDPR access).

OUTDOOR RESOURCE, JEFF COOK, ANALYST:

The following is a list of activities that have been recently completed by the Outdoor Recreation Analyst;

- * Continued the updates on the Idaho Trails Application.
- * Worked with Idaho Department of Administration to get the Idaho Trails Web App better search results in Google.
- * Submitted scoping comments on the Gateway West Environmental Assessment. Idaho Office of Energy Resources and Minerals is coordinating the comments for all state agencies on this project. Submitted scoping comments on the Wood River Valley Travel Management Plan for Shoshone Field Office, BLM.
- * Attended a cooperating agency meeting for the Salmon-Challis National Forest Plan Revision planning effort.
- * Submitted scoping comments on the Wilson Flat ATV Trail System Reconstruction Project on the Mountain Home Ranger District.
- * Helped Idaho Fish and Game with the fire closures information during the last week of August through September.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	X INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
November 1-2, 2017
IDPR Headquarters
5657 Warm Springs Ave., Boise, ID

AGENDA ITEM: Modernization of IDPR's Recreational Registration Unit

ACTION REQUIRED: No Action Required

PRESENTER: Tammy Kolsky

PRESENTATION

BACKGROUND INFORMATION:

1. **Analysis of Past Performance** – Project team members continue to be engaged in and focused on the long-term success of the project.

This past quarter the entire project team as well as all R&R staff members has remained focused on:

1. Support work associated with the recent implementation of the United States Coast Guard changes to Federal Regulations (CFRs)
 2. Addressing customer service impacts associated with the recent implementation of the United States Coast Guard changes to Federal Regulations (CFRs)
 3. Work on the Request for Proposal (RFP) for the purpose of acquiring a long-term SaaS solution.
2. **Significant Achievements** – Project team achievements for the past quarter include:
 - Working to resolve a number of RIS software bugs and issues that have resulted due to recent code changes
 - Work with those vessel owners whose records do not meet the CFR requirements. Specifically:
 - i. Ongoing efforts to verify HIN conformity on Idaho registered vessels
 - ii. Ongoing efforts to collect customer PI (Social Security numbers, driver's license numbers, and date of births) so as to assign unique identifiers to vessel owners
 - Ongoing work to clean IDPR boat registration data
 - Continued collaborative efforts with ITD to provide for:
 - i. Correcting programmatic deficiencies in the software used by county DMV's so as to provide better edit checks on required data elements
 - ii. Ongoing efforts to clean mutual data elements (VIN, HIN numbers, driver's license and title numbers)
 - iii. Ongoing management of a title correction process for owners who have invalid hull identification numbers (HINs) on titles
 - iv. Ongoing work to develop additional processes for HIN corrections on non-titled vessels

- Worked on RFP Development, RFP Tasks for this timeframe include:
 - i. Working with State IT purchasing to:
 - 1. Ensure compliance with State Purchasing requirements for the RFP. This effort included:
 - a. Work to incorporate new State of Idaho Cyber Security requirements into the bid specifications.
 - b. Further develop vendor performance measures and penalties
 - 2. Determine evaluation process
 - 3. Further examine potential RFP bidder pricing schemas
 - Continued meeting with stakeholders on project (program users, retail vendors, and county DMV's).
3. **Work to be performed** – During the next reporting period the project team will be focused on:
- Ongoing work to resolve a number of RIS software bugs and issues that have resulted due to recent code changes
 - Work to clean 2017 transaction records that should not have been processed due to bad data elements
 - Continue work to clean IDPR boat registration data, it is anticipated that this work will be ongoing for some time
 - Continue work to verify HIN conformity on Idaho registered vessels
 - Continue work to develop and issue an RFP through State Purchasing
 - Work to develop a data cleansing and migration plan for 2015 -2017 registration records
 - Develop a data archive plan for RIS records not marked for migration
 - Perform ongoing analysis efforts on the architecture of RIS on what processes will be upgraded, re-written or outsourced with an RFP
 - Work to complete API analysis for developing a web service that will allow IDPR to be in compliance with title verification requirements
 - Establish implementation timelines
4. **Risk Management activities** – Like all projects this one has a number of associated risks. As such, there will be ongoing risk management activities. For the next reporting period risk management focus will include:
- **Customer Service:** Impacts to customer service has required a significant amount of time to address a wide variety of customer service issues associated with the self-serve boat app, online renewals, online payments and customer busy outs. The majority of customer service issues have been due to:
 - i. High call volume
 - ii. Customer vessels not having valid HIN's
 - iii. Boat self-serve and online renewal load handling issues
 - Additional impacts to customer service will continue to be felt by vessel owners for which further HIN inspections, titling or providing proof of ownership will cause delays in their being eligible to purchase stickers
 - **Time:** Many elements of this project have critical timelines that as the project moves forward will require additional support from non-key project team members to assist with managing project critical path timelines
 - **Staff Resource:** The project is creating a significant drain on staff resource. This will impact other projects. During this next quarter the project manager will continue to work with administrative staff on possible solutions

- **Outreach:** To ensure Idaho recreationalists have access to information regarding the status of this project we need to perform more communication outreach
 - **Communication:** Maintaining communications with all impacted customers
5. **Recognition:** - During this past reporting period, with a great degree of success IDPR Regional office staff from both North and South Region have worked to assist their customers through processes and issues for which they had little to no control over. Tami Delgado, Joyce Story and their crews are to be commended. Without their tireless efforts IDPR's customer service level would have greatly suffered.

STAFF RECOMMENDATIONS:

No staff recommendation, this item is presented for information only.

Reservation Activity Report FY 2018 1st Quarter

This report provides summary detail on reservation transactions and site and facility (yurts, cabins and other structures) occupancy.

Reservation Tracking

The tracking and trending of reservation data is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

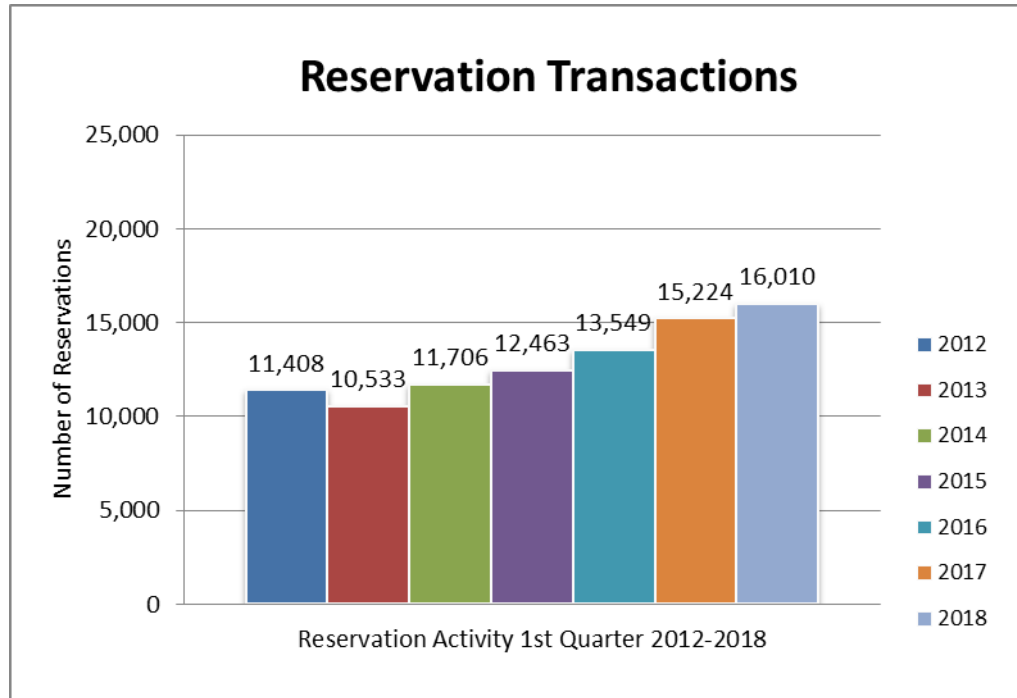
- Reservation Windows
 - How far in advance customers can book
 - How close to arrival date customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Inventory turnover
 - What percent of reservations made are ultimately cancelled
- Any external factors that may have impacted bookings

The data presented in this report is for the first quarter (July - September) FY 2018 the data reported is on active non-cancelled transactions and includes a comparison for the last seven year's active non-cancelled reservations for trending purposes.

For this quarter 16,010 reservations were processed. This represents a 5.16% increase or an additional 786 reservations processed during the quarter as compared to FY2017 in which 16,010 reservations were processed.

The Internet sales channel activity represented 85% of the total reservations booked.

The following chart(s) are supplied for FY2018 1st quarter activity for trending/monitoring purposes.



Year	Reservations	% of Change
2012	11,408	
2013	10,533	-7.67%
2014	11,706	11.14%
2015	12,463	6.47%
2016	13,549	8.71%
2017	15,224	12.36%
2018	16,010	5.16%

Site and Facility Occupancy

Occupancy information can be a valuable tool for marketing. It assists in better understanding park capacities and additional facility needs. By monitoring occupancy and site type usage patterns, IDPR can better understand and demonstrate the agency's development needs as well as identify any new marketing potential.

The tracking and trending of occupancy is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Any external factors that may have impacted bookings, such as
 - Weather
 - Fire
 - Road Conditions

The data contained in this section looks at occupancy for first quarter FY2018 (July - September). It includes information on what percent of occupancy the nights stayed represented by park and by site type. Additionally, comparisons are provided for the past seven years for trending purposes.

Lastly, quarterly comparisons have been provided for in state versus out of state residency. Those comparisons show that occupancy by residency show no change year over year. In summation our non-resident fees have not had a negative impact on camping.

Seventy one (71) % of occupancy for the quarter was from reservations. The remaining twenty nine (29) % were the result of walk-ins (first come first serve) camping.

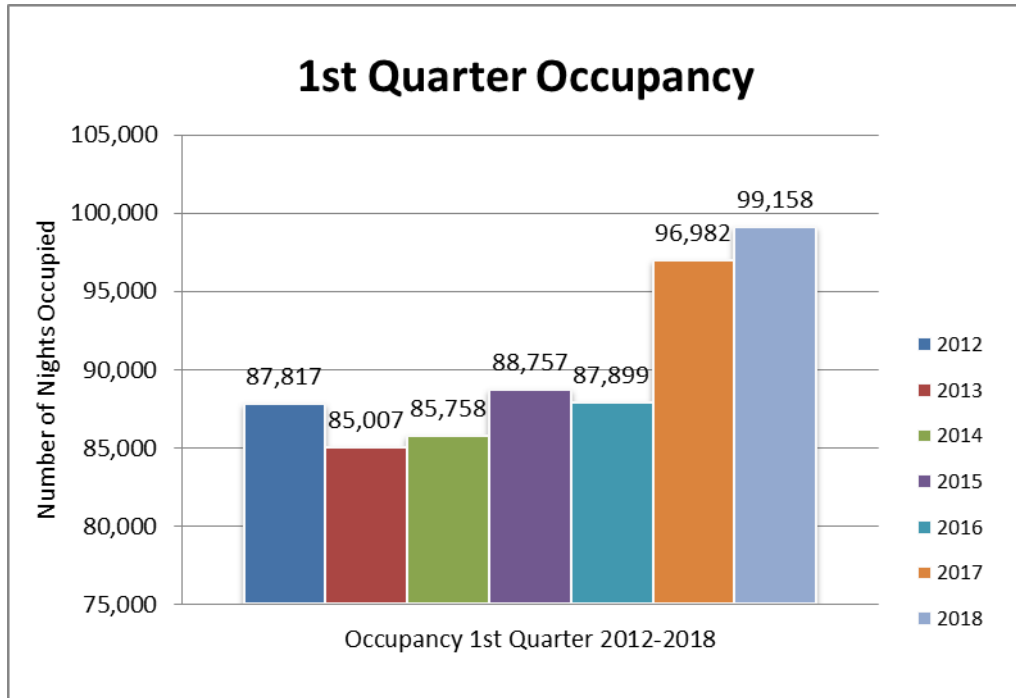
This past quarter occupancy increased by 2,176 nights with 99,158 nights stayed. This represents a 2.24% increase from FY2017 which had 96,982 nights camped during the quarter.

Factors impacting quarter occupancy were:

Pioneer Fire:

- **Idaho City Yurts** – All of the Idaho City yurts remained closed during the quarter due to the Pioneer fire.
 - This closure resulted in an occupancy decrease of -100.00% with 0 occupied nights as compared to last quarter of 99 occupied nights.

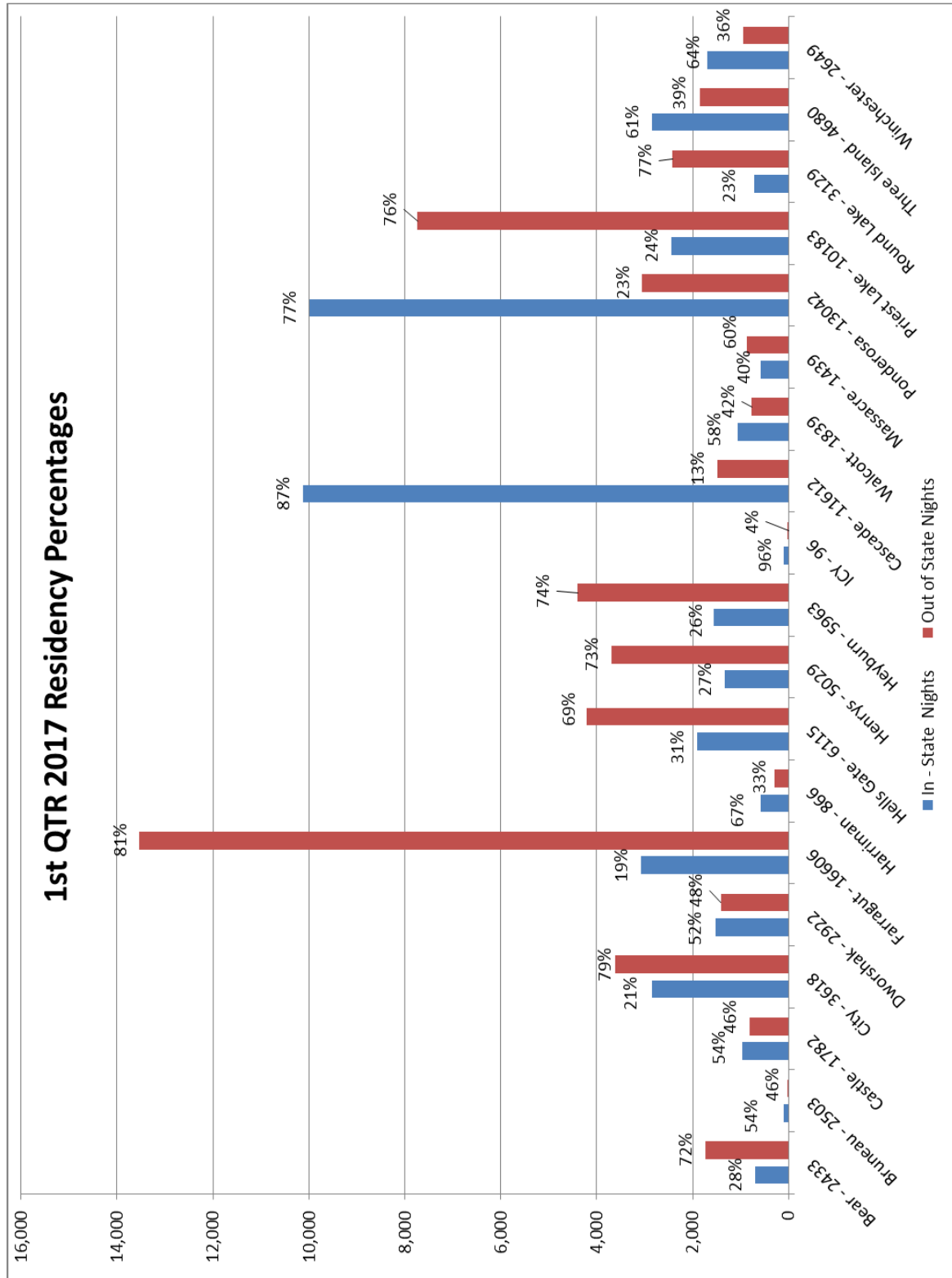
The following chart(s) are supplied for FY2018 1st quarter activity for trending/monitoring purposes.



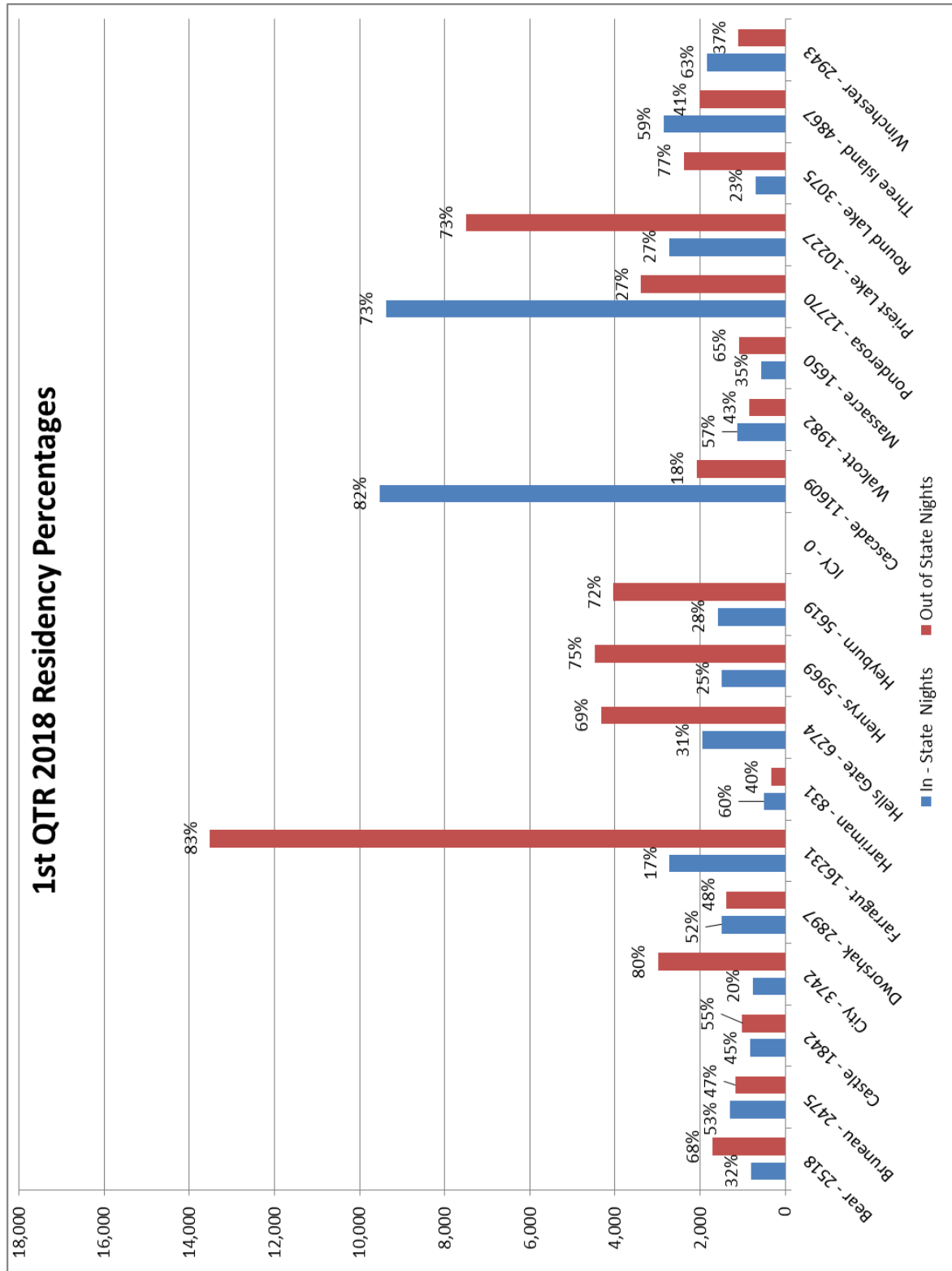
Year	Nights	% of Change
2012	87,817	
2013	85,007	-3.20%
2014	85,758	0.88%
2015	88,757	3.50%
2016	87,899	-0.97%
2017	96,982	10.33%
2018	99,158	2.24%

The following charts are supplied to monitor occupancy by residency, by park.

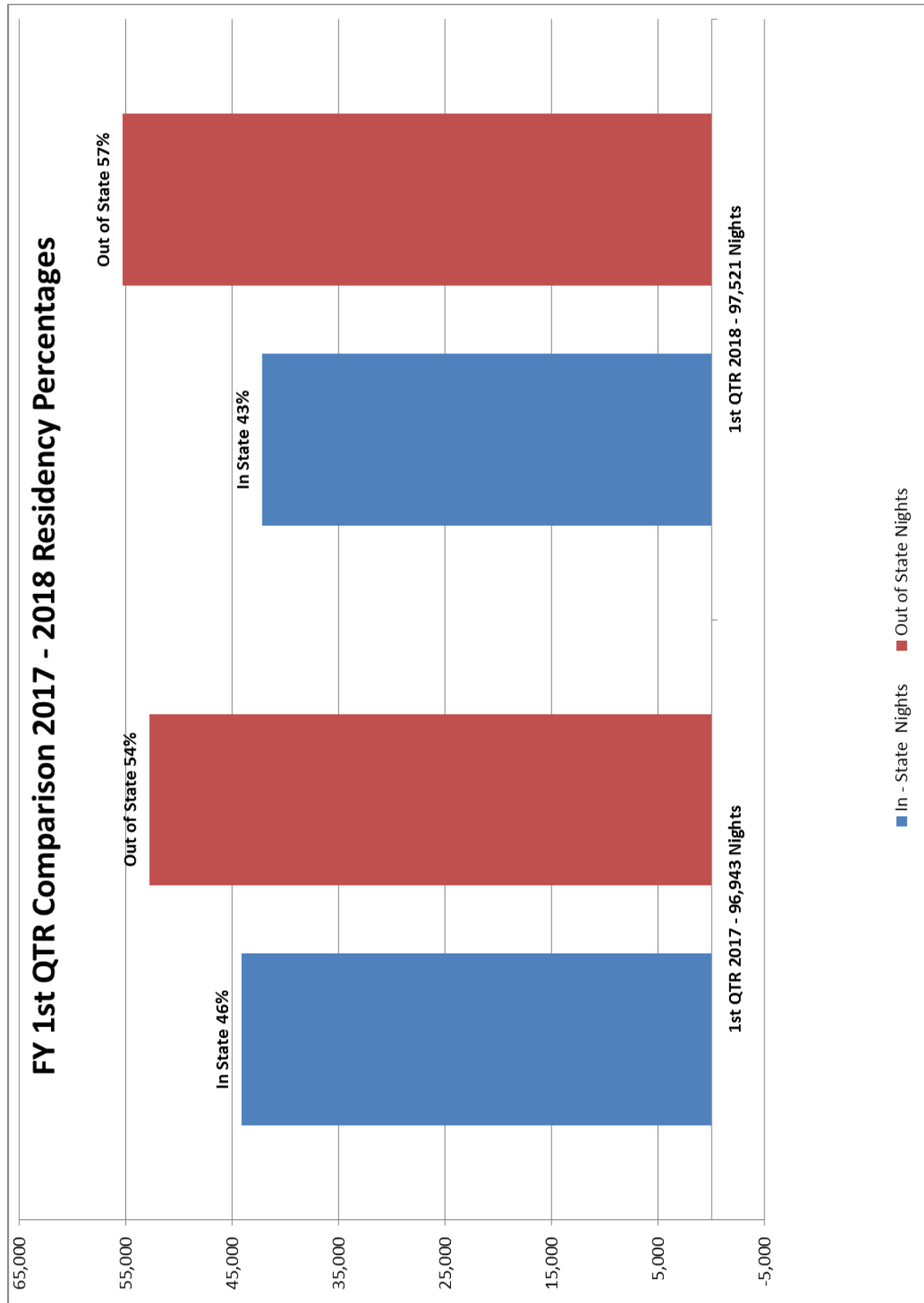
2017 Occupancy by residency by park



2018 Occupancy by residency by park



2017 - 2018 Residency Comparisons



IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Bear Lake	47	899	61.70%	775	53.19%	168	11.91%	1,842	42.60%	2007
2008	Bear Lake	47	868	59.57%	719	49.35%	246	17.45%	1,833	42.39%	2008
2009	Bear Lake	47	1,008	69.18%	780	53.53%	325	23.05%	2,113	48.87%	2009
2010	Bear Lake	47	1,101	75.57%	837	57.45%	298	21.13%	2,236	51.71%	2010
2011	Bear Lake	47	1,069	73.37%	811	55.66%	289	20.50%	2,169	50.16%	2011
2012	Bear Lake	47	993	68.15%	809	55.53%	309	21.91%	2,111	48.82%	2012
2013	Bear Lake	47	920	63.14%	962	66.03%	106	7.52%	1,988	45.98%	2013
2014	Bear Lake	47	1,024	70.28%	1,026	70.42%	197	13.97%	2,247	51.97%	2014
2015	Bear Lake	47	1,094	75.09%	896	61.50%	321	22.77%	2,311	53.45%	2015
2016	Bear Lake	47	1,180	80.99%	1,017	69.80%	280	19.86%	2,477	57.28%	2016
2017	Bear Lake	47	1,328	91.15%	979	67.19%	232	16.45%	2,539	58.72%	2017
2007	Bruneau Dunes	95	274	9.30%	533	18.10%	842	29.54%	1,649	18.87%	2007
2008	Bruneau Dunes	95	424	14.40%	561	19.05%	817	28.67%	1,802	20.62%	2008
2009	Bruneau Dunes	95	609	20.68%	740	25.13%	793	27.82%	2,142	24.51%	2009
2010	Bruneau Dunes	95	623	21.15%	481	16.33%	837	29.37%	1,941	22.21%	2010
2011	Bruneau Dunes	95	664	22.55%	550	18.68%	744	26.11%	1,958	22.40%	2011
2012	Bruneau Dunes	95	372	12.63%	487	16.54%	777	27.26%	1,636	18.72%	2012
2013	Bruneau Dunes	95	348	11.82%	532	18.06%	856	30.04%	1,736	19.86%	2013
2014	Bruneau Dunes	95	509	17.28%	592	20.10%	739	25.93%	1,840	21.05%	2014
2015	Bruneau Dunes	95	516	17.52%	522	17.72%	1,004	35.23%	2,042	23.36%	2015
2016	Bruneau Dunes	95	652	22.14%	695	23.60%	1,077	37.79%	2,424	27.73%	2016
2017	Bruneau Dunes	95	609	20.68%	779	26.45%	1,125	39.47%	2,513	28.75%	2017
2007	Castle Rocks	38	69	5.86%	45	3.82%	139	12.19%	253	7.24%	2007
2008	Castle Rocks	38	80	6.79%	127	10.78%	226	19.82%	433	12.39%	2008
2009	Castle Rocks	38	203	17.23%	140	11.88%	314	27.54%	657	18.79%	2009
2010	Castle Rocks	40	388	31.29%	206	16.61%	350	29.17%	944	25.65%	2010
2011	Castle Rocks	40	427	34.44%	212	17.10%	393	32.75%	1,032	28.04%	2011
2012	Castle Rocks	40	290	23.39%	242	19.52%	385	32.08%	917	24.92%	2012
2013	Castle Rocks	40	302	24.35%	339	27.34%	488	40.67%	1,129	30.68%	2013
2014	Castle Rocks	40	442	35.65%	396	31.94%	483	40.25%	1,321	35.90%	2014
2015	Castle Rocks	44	460	33.72%	344	25.22%	558	42.27%	1,362	33.65%	2015
2016	Castle Rocks	44	591	43.33%	431	31.60%	752	56.97%	1,774	43.82%	2016
2017	Castle Rocks	44	654	47.95%	502	36.80%	714	54.09%	1,870	46.20%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	City Of Rocks	64	757	38.16%	684	34.48%	956	49.79%	2,397	40.71%	2007
2008	City Of Rocks	64	611	30.80%	718	36.19%	1,014	52.81%	2,343	39.79%	2008
2009	City Of Rocks	64	969	48.84%	882	44.46%	1,072	55.83%	2,923	49.64%	2009
2010	City Of Rocks	64	1,028	51.81%	955	48.14%	1,057	55.05%	3,040	51.63%	2010
2011	City Of Rocks	64	1,383	69.71%	938	47.28%	1,117	58.18%	3,438	58.39%	2011
2012	City Of Rocks	64	1,028	51.81%	818	41.23%	1,109	57.76%	2,955	50.19%	2012
2013	City Of Rocks	64	997	50.25%	865	43.60%	1,132	58.96%	2,994	50.85%	2013
2014	City Of Rocks	64	1,063	53.58%	1,099	55.39%	1,102	57.40%	3,264	55.43%	2014
2015	City Of Rocks	67	1,173	56.48%	1,016	48.92%	1,271	63.23%	3,460	56.13%	2015
2016	City Of Rocks	64	1,310	66.03%	1,097	55.29%	1,199	62.45%	3,606	61.24%	2016
2017	City Of Rocks	64	1,295	65.27%	1,227	61.84%	1,277	66.51%	3,799	64.52%	2017
2007	Dworshak	100	1,347	43.45%	747	24.10%	273	9.10%	2,367	25.73%	2007
2008	Dworshak	100	1,374	44.32%	682	22.00%	250	8.33%	2,306	25.07%	2008
2009	Dworshak	100	1,557	50.23%	510	16.45%	313	10.43%	2,380	25.87%	2009
2010	Dworshak	100	1,534	49.48%	657	21.19%	302	10.07%	2,493	27.10%	2010
2011	Dworshak	100	1,635	52.74%	721	23.26%	269	8.97%	2,625	28.53%	2011
2012	Dworshak	100	1,582	51.03%	857	27.65%	323	10.77%	2,762	30.02%	2012
2013	Dworshak	100	1,591	51.32%	844	27.23%	191	6.37%	2,626	28.54%	2013
2014	Dworshak	100	1,428	46.06%	959	30.94%	144	4.80%	2,531	27.51%	2014
2015	Dworshak	100	1,390	44.84%	474	15.29%	218	7.27%	2,082	22.63%	2015
2016	Dworshak	100	1,784	57.55%	759	24.48%	425	14.17%	2,968	32.26%	2016
2017	Dworshak	100	1,806	58.26%	800	25.81%	433	14.43%	3,039	33.03%	2017
2007	Farragut	233	6,019	83.33%	5,581	77.27%	1,869	26.74%	13,469	62.83%	2007
2008	Farragut	233	5,734	79.39%	5,543	76.74%	525	7.51%	11,802	55.06%	2008
2009	Farragut	233	6,332	87.66%	6,681	92.50%	2,253	32.23%	15,266	71.22%	2009
2010	Farragut	233	7,333	101.52%	6,988	96.75%	2,013	28.80%	16,334	76.20%	2010
2011	Farragut	233	7,056	97.69%	6,435	89.09%	2,009	28.74%	15,500	72.31%	2011
2012	Farragut	233	6,968	96.47%	6,787	93.96%	2,310	33.05%	16,065	74.94%	2012
2013	Farragut	233	6,976	96.58%	7,215	99.89%	2,059	29.46%	16,250	75.81%	2013
2014	Farragut	233	6,849	94.82%	7,041	97.48%	2,273	32.52%	16,163	75.40%	2014
2015	Farragut	233	6,365	88.12%	6,513	90.17%	2,434	34.82%	15,312	71.43%	2015
2016	Farragut	233	7,034	97.38%	6,794	94.06%	2,913	41.67%	16,741	78.10%	2016
2017	Farragut	233	7,082	98.05%	6,867	95.07%	2,622	37.51%	16,571	77.30%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Harriman	5	107	69.03%	80	51.61%	59	39.33%	246	53.48%	2007
2008	Harriman	5	9	5.81%	22	14.19%	56	37.33%	87	18.91%	2008
2009	Harriman	5	90	58.06%	88	56.77%	54	36.00%	232	50.43%	2009
2010	Harriman	16	258	52.02%	129	26.01%	63	13.13%	450	30.57%	2010
2011	Harriman	16	277	55.85%	171	34.48%	85	17.71%	533	36.21%	2011
2012	Harriman	16	222	44.76%	154	31.05%	91	18.96%	467	31.73%	2012
2013	Harriman	16	226	45.56%	220	44.35%	101	21.04%	547	37.16%	2013
2014	Harriman	16	238	47.98%	181	36.49%	189	39.38%	608	41.30%	2014
2015	Harriman	16	309	62.30%	200	40.32%	183	38.13%	692	47.01%	2015
2016	Harriman	16	327	65.93%	288	58.06%	154	32.08%	769	52.24%	2016
2017	Harriman	16	292	58.87%	270	54.44%	184	38.33%	746	50.68%	2017
2007	Hells Gate	91	1,952	69.20%	1,833	64.98%	1,496	54.80%	5,281	63.08%	2007
2008	Hells Gate	91	1,911	67.74%	1,520	53.88%	1,238	45.35%	4,669	55.77%	2008
2009	Hells Gate	91	2,014	71.39%	1,912	67.78%	1,472	53.92%	5,398	64.48%	2009
2010	Hells Gate	91	2,222	78.77%	2,050	72.67%	1,597	58.50%	5,869	70.10%	2010
2011	Hells Gate	91	2,242	79.48%	2,140	75.86%	1,770	64.84%	6,152	73.48%	2011
2012	Hells Gate	91	1,987	70.44%	1,988	70.47%	1,481	54.25%	5,456	65.17%	2012
2013	Hells Gate	91	2,051	72.70%	2,227	78.94%	1,749	64.07%	6,027	71.99%	2013
2014	Hells Gate	91	2,016	71.46%	1,909	67.67%	1,614	59.12%	5,539	66.16%	2014
2015	Hells Gate	91	2,010	71.25%	1,825	64.69%	1,423	52.12%	5,258	62.80%	2015
2016	Hells Gate	91	2,286	81.04%	1,825	64.69%	1,897	69.49%	6,008	71.76%	2016
2017	Hells Gate	91	2,307	81.78%	2,097	74.34%	1,827	66.92%	6,231	74.43%	2017
2007	Henrys Lake	43	1,066	79.97%	823	61.74%	544	42.17%	2,433	61.50%	2007
2008	Henrys Lake	43	921	69.09%	621	46.59%	659	51.09%	2,201	55.64%	2008
2009	Henrys Lake	43	1,325	99.40%	918	68.87%	775	60.08%	3,018	76.29%	2009
2010	Henrys Lake	43	1,335	100.15%	1,016	76.22%	665	51.55%	3,016	76.24%	2010
2011	Henrys Lake	43	1,313	98.50%	1,000	75.02%	825	63.95%	3,138	79.32%	2011
2012	Henrys Lake	43	1,259	94.45%	868	65.12%	852	66.05%	2,979	75.30%	2012
2013	Henrys Lake	43	1,204	90.32%	977	73.29%	651	50.47%	2,832	71.59%	2013
2014	Henrys Lake	90	1,562	117.18%	1,260	94.52%	899	69.69%	3,721	44.94%	2014
2015	Henrys Lake	90	2,286	81.94%	1,493	53.51%	1,082	40.07%	4,861	58.71%	2015
2016	Henrys Lake	90	2,524	90.47%	1,553	55.66%	1,151	42.63%	5,228	63.14%	2016
2017	Henrys Lake	43	2,559	191.97%	2,298	172.39%	1,200	93.02%	6,057	153.11%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Heyburn	128	2,040	51.41%	1,831	46.14%	734	19.11%	4,605	39.10%	2007
2008	Heyburn	128	1,748	44.05%	1,829	46.09%	931	24.24%	4,508	38.28%	2008
2009	Heyburn	128	2,327	58.64%	2,004	50.50%	1,128	29.38%	5,459	46.36%	2009
2010	Heyburn	128	2,634	66.38%	2,327	58.64%	1,015	26.43%	5,976	50.75%	2010
2011	Heyburn	128	2,645	66.66%	2,353	59.30%	1,137	29.61%	6,135	52.10%	2011
2012	Heyburn	128	2,573	64.84%	2,555	64.39%	1,066	27.76%	6,194	52.60%	2012
2013	Heyburn	128	2,586	65.17%	2,645	66.66%	983	25.60%	6,214	52.77%	2013
2014	Heyburn	128	2,500	63.00%	2,671	67.31%	1,051	27.37%	6,222	52.84%	2014
2015	Heyburn	128	2,649	66.76%	2,227	56.12%	982	25.57%	5,858	49.75%	2015
2016	Heyburn	128	2,643	66.61%	2,172	54.74%	1,201	31.28%	6,016	51.09%	2016
2017	Heyburn	128	2,643	66.61%	2,148	54.13%	972	25.31%	5,763	48.94%	2017
2007	Idaho City Backcountry Yurts	5	29	18.71%	18	11.61%	30	20.00%	77	16.74%	2007
2008	Idaho City Backcountry Yurts	5	34	21.94%	39	25.16%	26	17.33%	99	21.52%	2008
2009	Idaho City Backcountry Yurts	5	40	25.81%	60	38.71%	22	14.67%	122	26.52%	2009
2010	Idaho City Backcountry Yurts	5	38	24.52%	23	14.84%	25	16.67%	86	18.70%	2010
2011	Idaho City Backcountry Yurts	5	83	53.55%	62	40.00%	61	40.67%	206	44.78%	2011
2012	Idaho City Backcountry Yurts	5	126	81.29%	73	47.10%	8	5.33%	207	45.00%	2012
2013	Idaho City Backcountry Yurts	5	103	66.45%	97	62.58%	71	47.33%	271	58.91%	2013
2014	Idaho City Backcountry Yurts	6	114	61.29%	100	53.76%	71	39.44%	285	51.63%	2014
2015	Idaho City Backcountry Yurts	6	102	54.84%	98	52.69%	82	45.56%	282	51.09%	2015
2016	Idaho City Backcountry Yurts	6	99	53.23%					99	17.93%	2016
2017	Idaho City Backcountry Yurts	2	0		0		0		0	0.00%	2017
2007	Lake Cascade	171	2,270	42.82%	1,780	33.58%	474	9.24%	4,524	28.76%	2007
2008	Lake Cascade	171	2,174	41.01%	1,865	35.18%	194	3.78%	4,233	26.91%	2008
2009	Lake Cascade	171	4,175	78.76%	2,735	51.59%	1,292	25.19%	8,202	52.14%	2009
2010	Lake Cascade	171	4,105	77.44%	2,663	50.24%	1,045	20.37%	7,813	49.66%	2010
2011	Lake Cascade	171	4,902	92.47%	3,347	63.14%	1,613	31.44%	9,862	62.69%	2011
2012	Lake Cascade	171	4,899	92.42%	3,341	63.03%	1,250	24.37%	9,490	60.32%	2012
2013	Lake Cascade	171	4,710	88.85%	3,842	72.48%	1,041	20.29%	9,593	60.98%	2013
2014	Lake Cascade	171	4,978	93.91%	4,114	77.61%	1,116	21.75%	10,208	64.89%	2014
2015	Lake Cascade	171	5,073	95.70%	3,652	68.89%	1,637	31.91%	10,362	65.87%	2015
2016	Lake Cascade	171	5,668	106.92%	4,297	81.06%	1,941	37.84%	11,906	75.68%	2016
2017	Lake Cascade	171	5,890	111.11%	4,841	91.32%	1,417	27.62%	12,148	77.22%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Lake Walcott	23	395	55.40%	397	55.68%	171	24.78%	963	45.51%	2007
2008	Lake Walcott	23	255	35.76%	195	27.35%	265	38.41%	715	33.79%	2008
2009	Lake Walcott	23	336	47.12%	321	45.02%	359	52.03%	1,016	48.02%	2009
2010	Lake Walcott	23	631	88.50%	412	57.78%	309	44.78%	1,352	63.89%	2010
2011	Lake Walcott	23	656	92.01%	517	72.51%	350	50.72%	1,523	71.98%	2011
2012	Lake Walcott	23	591	82.89%	476	66.76%	374	54.20%	1,441	68.10%	2012
2013	Lake Walcott	23	479	67.18%	465	65.22%	318	46.09%	1,262	59.64%	2013
2014	Lake Walcott	23	586	82.19%	386	54.14%	329	47.68%	1,301	61.48%	2014
2015	Lake Walcott	43	655	49.14%	549	41.19%	422	32.71%	1,626	41.10%	2015
2016	Lake Walcott	23	782	109.68%	588	82.47%	471	68.26%	1,841	87.00%	2016
2017	Lake Walcott	23	808	113.32%	685	96.07%	483	70.00%	1,976	93.38%	2017
2007	Massacre Rocks	42	420	32.26%	512	39.32%	320	25.40%	1,252	32.40%	2007
2008	Massacre Rocks	42	469	36.02%	400	30.72%	171	13.57%	1,040	26.92%	2008
2009	Massacre Rocks	42	609	46.77%	464	35.64%	402	31.90%	1,475	38.17%	2009
2010	Massacre Rocks	42	596	45.78%	473	36.33%	389	30.87%	1,458	37.73%	2010
2011	Massacre Rocks	42	557	42.78%	488	37.48%	451	35.79%	1,496	38.72%	2011
2012	Massacre Rocks	42	464	35.64%	445	34.18%	324	25.71%	1,233	31.91%	2012
2013	Massacre Rocks	42	482	37.02%	414	31.80%	391	31.03%	1,287	33.31%	2013
2014	Massacre Rocks	42	466	35.79%	397	30.49%	321	25.48%	1,184	30.64%	2014
2015	Massacre Rocks	42	487	37.40%	356	27.34%	460	36.51%	1,303	33.72%	2015
2016	Massacre Rocks	42	495	38.02%	444	34.10%	507	40.24%	1,446	37.42%	2016
2017	Massacre Rocks	42	596	45.78%	569	43.70%	512	40.63%	1,677	43.40%	2017
2007	Ponderosa	186	4,617	80.07%	3,711	64.36%	902	16.16%	9,230	53.94%	2007
2008	Ponderosa	186	4,389	76.12%	4,339	75.25%	1,295	23.21%	10,023	58.57%	2008
2009	Ponderosa	186	4,840	83.94%	4,168	72.29%	1,689	30.27%	10,697	62.51%	2009
2010	Ponderosa	186	5,047	87.53%	4,224	73.26%	1,649	29.55%	10,920	63.81%	2010
2011	Ponderosa	186	5,129	88.95%	4,347	75.39%	2,008	35.99%	11,484	67.11%	2011
2012	Ponderosa	186	5,116	88.73%	4,562	79.12%	1,803	32.31%	11,481	67.09%	2012
2013	Ponderosa	186	5,241	90.89%	4,800	83.25%	1,892	33.91%	11,933	69.73%	2013
2014	Ponderosa	186	5,285	91.66%	4,858	84.25%	1,901	34.07%	12,044	70.38%	2014
2015	Ponderosa	186	5,308	92.06%	4,496	77.97%	2,227	39.91%	12,031	70.31%	2015
2016	Ponderosa	186	5,369	93.11%	4,938	85.64%	2,856	51.18%	13,163	76.92%	2016
2017	Ponderosa	186	5,529	95.89%	5,126	88.90%	2,380	42.65%	13,035	76.17%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Priest Lake	151	4,155	88.76%	4,011	85.69%	1,289	28.45%	9,455	68.06%	2007
2008	Priest Lake	151	3,807	81.33%	3,992	85.28%	1,001	22.10%	8,800	63.35%	2008
2009	Priest Lake	151	4,107	87.74%	4,011	85.69%	1,645	36.31%	9,763	70.28%	2009
2010	Priest Lake	151	4,319	92.27%	4,167	89.02%	1,330	29.36%	9,816	70.66%	2010
2011	Priest Lake	151	4,274	91.31%	4,361	93.16%	1,683	37.15%	10,318	74.27%	2011
2012	Priest Lake	151	4,066	86.86%	4,242	90.62%	1,604	35.41%	9,912	71.35%	2012
2013	Priest Lake	151	4,100	87.59%	4,265	91.11%	1,303	28.76%	9,668	69.59%	2013
2014	Priest Lake	151	4,261	91.03%	4,210	89.94%	1,557	34.37%	10,028	72.19%	2014
2015	Priest Lake	151	4,271	91.24%	3,772	80.58%	1,280	28.26%	9,323	67.11%	2015
2016	Priest Lake	151	4,221	90.17%	4,219	90.13%	1,616	35.67%	10,056	72.39%	2016
2017	Priest Lake	151	4,389	93.76%	4,282	91.48%	1,385	30.57%	10,056	72.39%	2017
2007	Round Lake	51	1,059	66.98%	1,063	67.24%	382	24.97%	2,504	53.37%	2007
2008	Round Lake	51	1,282	81.09%	1,276	80.71%	110	7.19%	2,668	56.86%	2008
2009	Round Lake	51	1,354	85.64%	1,321	83.55%	404	26.41%	3,079	65.62%	2009
2010	Round Lake	51	1,485	93.93%	1,315	83.18%	383	25.03%	3,183	67.84%	2010
2011	Round Lake	51	1,417	89.63%	1,415	89.50%	438	28.63%	3,270	69.69%	2011
2012	Round Lake	51	1,422	89.94%	1,375	86.97%	453	29.61%	3,250	69.27%	2012
2013	Round Lake	51	1,390	87.92%	1,445	91.40%	370	24.18%	3,205	68.31%	2013
2014	Round Lake	51	1,470	92.98%	1,476	93.36%	382	24.97%	3,328	70.93%	2014
2015	Round Lake	51	1,380	87.29%	1,274	80.58%	406	26.54%	3,060	65.22%	2015
2016	Round Lake	51	1,393	88.11%	1,293	81.78%	485	31.70%	3,171	67.58%	2016
2017	Round Lake	51	1,468	92.85%	1,323	83.68%	381	24.90%	3,172	67.60%	2017
2007	Three Island Crossing	82	1,117	43.94%	1,196	47.05%	1,233	50.12%	3,546	47.00%	2007
2008	Three Island Crossing	82	1,149	45.20%	1,189	46.77%	540	21.95%	2,878	38.15%	2008
2009	Three Island Crossing	82	1,466	57.67%	1,190	46.81%	1,362	55.37%	4,018	53.26%	2009
2010	Three Island Crossing	82	1,550	60.98%	1,132	44.53%	1,324	53.82%	4,006	53.10%	2010
2011	Three Island Crossing	82	1,532	60.27%	1,140	44.85%	1,349	54.84%	4,021	53.30%	2011
2012	Three Island Crossing	82	1,254	49.33%	1,178	46.34%	1,499	60.93%	3,931	52.11%	2012
2013	Three Island Crossing	82	1,169	45.99%	1,119	44.02%	1,437	58.41%	3,725	49.38%	2013
2014	Three Island Crossing	82	1,441	56.69%	1,341	52.75%	1,443	58.66%	4,225	56.00%	2014
2015	Three Island Crossing	82	1,499	58.97%	1,197	47.09%	1,625	66.06%	4,321	57.28%	2015
2016	Three Island Crossing	82	1,745	68.65%	1,234	48.54%	1,630	66.26%	4,609	61.09%	2016
2017	Three Island Crossing	82	1,603	63.06%	1,504	59.17%	1,815	73.78%	4,922	65.24%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Winchester Lake	69	926	43.29%	715	33.43%	344	16.62%	1,985	31.27%	2007
2008	Winchester Lake	69	362	16.92%	250	11.69%	68	3.29%	680	10.71%	2008
2009	Winchester Lake	69	773	36.14%	541	25.29%	395	19.08%	1,709	26.92%	2009
2010	Winchester Lake	69	1,289	60.26%	888	41.51%	520	25.12%	2,697	42.49%	2010
2011	Winchester Lake	69	1,400	65.45%	956	44.69%	601	29.03%	2,957	46.58%	2011
2012	Winchester Lake	69	1,098	51.33%	884	41.33%	538	25.99%	2,520	39.70%	2012
2013	Winchester Lake	69	1,135	53.06%	948	44.32%	388	18.74%	2,471	38.93%	2013
2014	Winchester Lake	69	1,240	57.97%	1,001	46.80%	457	22.08%	2,698	42.50%	2014
2015	Winchester Lake	69	1,217	56.90%	675	31.56%	461	22.27%	2,353	37.07%	2015
2016	Winchester Lake	69	1,166	54.51%	934	43.67%	580	28.02%	2,680	42.22%	2016
2017	Winchester Lake	69	1,388	64.89%	1,104	51.61%	552	26.67%	3,044	47.95%	2017

1st Quarter for the Year	Total Nights Occupied for Year	% Sites Occupied for Year	% Change Over Previous
2007	68,078	45.57%	NA
2008	63,120	42.25%	-7.28%
2009	79,669	53.32%	26.22%
2010	83,630	55.53%	4.97%
2011	87,817	58.31%	5.01%
2012	85,007	56.44%	-3.20%
2013	85,758	56.94%	0.88%
2014	88,757	58.90%	3.50%
2015	87,899	55.81%	-0.97%
2016	96,982	62.41%	10.33%
2017	99,158	65.80%	2.24%

RESERVATION & REGISTRATION (R&R) PROGRAM QUARTERLY REPORT
July – August – September 2017

RESERVATION & REGISTRATION PROGRAM – TAMMY KOLSKY

Mission

The program's scope of responsibility includes oversight of IDPR's camping resources, statewide retail sales including permits, and the department's recreational registration program for snowmobiles, boats, and off-highway vehicles. The program also distributes registration funds to communities and other agencies statewide to develop and maintain trails, facilities, and programs for motorized recreation. The R&R program proudly supports IDPR's customers.

Program Manager's Report

Program Manager Emphasis over the past three months has been on the following:

- Provided ongoing administration/monitoring of agency customer satisfaction survey
- Served and continue to serve as project manager on the modernization of the Recreational Registration Program project
- Implemented the Coast Guard changes to federal regulations
- Continued outreach efforts on the status of the modernization project
- Continued to work on RFP development in order to acquire a long-term service provider contract for the program's software, as well as to enhance current agency business needs and program services
- Continued to provide additional cross-training of program staff
- Provided and continue to provide day-to-day support for external and internal customers for both IDPR and Montana FWP.
- Monitored and continue to monitor system usage by State Parks Passport holders. Usage for January – February - March was as follows:

16,010 reservations were processed during the quarter booking 32,738 nights. Of those reservations:

- 6,845 reservations were for customers who claimed the Idaho State Parks Passport discount, this discount was applied to 15,614 nights.
- 1,028 reservations processed were for customers who claimed an MVEF Annual sticker, this discount was applied to 2,723 nights.
- 14,401 of the nights booked with no discount claimed, meaning for these nights the customer has for now paid the additional \$5 per night for MVEF on one vehicle.

The 14,401 nights where no discount was claimed is up by 1,131 nights for the quarter from first quarter FY 2017's 13,270 nights. This may well be due to enhanced efforts in primary occupant information collection and discount validation.

Program staff emphasis over the past three months has been on the following:

Customer Service -

- Manually processed 47,500 retail vendor recreational registrations
- Processed 3,752 online recreational registrations
- Processed 1,501 mail and walk-in recreational registration transactions
- Administered the daily processes that allow input of county recreational registration transactions
- Provided fulfilment for 5,253 registrations
- Received 3,815 phone calls with 348 callers abandoning the call prior to speaking to a staff person and 2,507 callers receiving busy signal.
- Attended cross training sessions
- Providing ongoing management of campsite primary occupant information collection and customer claimed discounts. This process involves monitoring on a daily basis and calling all customers to collect additional information and money from customers who have made reservations for multiple campsites under one name, or claimed discounts for which they are not eligible
- Provided ongoing reservation program help desk support for field staff. Help desk support tickets typically include hardware and software issues, site, and fee changes, POS inventory management support items and revenue code changes as needed.
- Provided day-to-day support for external customers for both IDPR and Montana FWP.
- Performed weekly joint call monitoring with Reserve America quality assurance team for both the Idaho and Montana contracts. This effort has become more critical as our fees and discounts have become more complex
- Performed monthly call monitoring with Reserve America customer service (SRT) for both the Idaho and Montana contracts. This effort is in response to a need to better train and monitor SRT staff in how to handle escalated calls
- Performed remote call monitoring independently for call center agent's knowledge on and adherence to IDPR and Montana FWP policies
- Managed refunds in the system for IDPR and Montana FWP as follows:
 - Ensured amounts to be refunded were valid
 - Processed credit card refunds for the call center
 - Submitted all check refunds to fiscal staff for State-issued warrant processing
 - Posted all check refunds with warrant number and date created information into the reservation system
- Oversaw customer voucher program to ensure that it was being used for its intended purpose

Retail Management

- Monitored the store database software to ensure policies and procedures put into place are being followed, and that the integrity of the data regarding IDPR retail inventory is accurate. The data integrity is critical in that this is the tool that IDPR uses to:
 - Report an accurate inventory at the agency level on June 30 of each year for the State of Idaho Consolidated Audited Financial Report (CAFR)
 - Determine the value of resale items at all locations for insurance purposes

- Provide the ability to calculate “inventory shrinkage” (loss, damage, theft, etc.) by site and item
 - Provide the ability to calculate turnover rates on retail items by site, by item, in order to increase net revenue across the agency
- Provide day-to-day management of entering all new store items for field staff
- Entered replenishments and printed bar code labels for field staff upon request

**SOUTH-EAST REGION QUARTERLY REPORT
JULY – AUGUST – SEPTEMBER 2017**

MISSION:

To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

Primary Issues and Concerns

1. Ensuring that all facilities are kept clean and hazard free.
2. Staffing parks to cover needed services.
3. Assess operations and opportunities to ensure quality experiences are provided.

SOUTH REGION SERVICE CENTER – GARTH TAYLOR, SOUTH-EAST REGION BUREAU CHIEF

- Continued monitoring of region operating and seasonal budgets.
- Adjustments of FY18 budget load.
- Creating new opportunities with limited resources.
- Continue investment in interpretation, marketing, and revenue enhancing ideas.
- Continue to work on incident reporting and staff training.
- Still await final draft of US Fish and Wildlife CCP (Comprehensive Conservation Plan) for Lake Walcott.
- Working with parks for park programming, special event opportunities, potential partnerships, and outside funding opportunities.
- Have received letter from BLM on a few compliance R&PP lease issues at Smoky Mountain campground. Keith has responded by letter and we now await a face to face meeting. Main issue is a needed cultural resource assessment.
- Ranger hiring for Bruneau Dunes, Ponderosa, and Cascade.
- Continue agency policy reviews.
- Billingsley Creek meetings in Hagerman with county and city leaders.
- Monitoring of many development projects.
- Continue working with Cascade visitor center planning team.
- Planning for future compliance training of South Region CEO staff.
- Salmon-Challis Forest Service Planning process continues.
- Hosted Board tour for Lake Walcott, City of Rocks, and Castle Rocks.

BEAR LAKE – KIRK RICH, PARK MANAGER

Issues Not Being Addressed

1. Due to overcrowding on Saturdays over the summer, visitors began to learn the benefit of visiting on other days of the week. We continue to look for ways to get this info out through signboards, Facebook pages, coordination through other agencies, etc. but additional resources and means of communication need to be developed.

Customer Service

- All Saturdays in July, both units of the park had to be closed to admission by noon. Many people attempt to save sites by spacing cars, putting out lawn chairs, etc. Park capacity is generally limited by vehicle capacity which is maxed out at 700 cars. One has to wonder about reservations for day use as well as a higher fee.
- Park usage on Saturdays overran our ability to absorb the crowd again in August and the Labor Day holiday came close to full all three days. The campground was full on all weekends via reservations.
- Moderate storms reduced usage but visitation stayed steady.

Park/Program Usage

- Two weddings were held at East Beach in August and two others were held in September.
- Marine deputies established a buoyed-off swimming area for visitors.
- Initial park revenue figures show income equal to last year which was surprising because of the number of days usage was restricted due to lack of adequate parking.
- Staff assisted on two bike races which ran along the boundary of the park.

Preservation of Natural, Cultural, and/or Historical Resources

- Plugged valves and sprinkler heads have caused watering concerns and have occupied quite a bit of available staff time

Manager's Narrative

- Quiet hour issues and overcrowding of sites seem to be the most popular issues in the campground. We do our best to respond to such complaints realizing there will be no easy solutions.
- The last details relating to construction of two new kiosks was completed by the contractor. Follow-up punch list items have been attended to and the new structures are appreciated by park staff.
- The contractor initiated the campground electrical upgrade. Construction is ongoing without disruption of services to campers. Initial trenching broke several irrigation water lines. Those have been repaired and irrigation has ceased for the season.
- The boat safety grant has been reconciled and reimbursement request completed.
- Marine deputy Ryan Larsen, along with park staff, completed boat winterization and storage procedures for the new boat as well as the old boat trailer. Total boat safety inspections for the year totaled 722.
- The manager attended Bear Lake Regional Commission meeting and reported on the season.
- It appears MVEF sales will total over \$200,000 for the season.

BRUNEAU DUNES – BRYCE BEALBA, ASSISTANT MANAGER

Issues Not Being Addressed

1. Staffing: In FY09 BRU generated \$238,245.24 and in FY16 BRU generated \$315,422.61. The seasons are longer than most other campgrounds and visitation continues to grow every year. It is getting increasingly more difficult every year to manage with one .75 office specialist. This position is integral to the continued success of Bruneau Dunes State Park and should be increased.
2. The park is not able to adequately irrigate all the turf areas and trees added during park expansions over the years. We are exploring options such as eliminating irrigated acreage, planting drought tolerant species, testing soil quality, and increasing efficiency. Development will be looking at our irrigation pump to determine if it is running at full capacity.
3. Electrical: The park often experiences brown outs which cause equipment failures and can be dangerous and expensive to repair. These brown outs are one potential reason for the

transformer issue currently happening in the Broken Wheel campground in which commercial electricians had to make repairs.

Customer Service

- An Eagle Scout project resulted in the construction of new boundary fences at the “Dog Park” area. The fences also include silhouettes of dogs that will stand out against the grass for better area visibility.
- New signs are being created to delineate the unmanned aircraft (drone) area.
- New “Off-Road” regulatory signs were placed at the dunes in hopes of preventing ongoing off-roading issues.
- We had to limit our sand board rentals to 9 a.m. to 1 p.m. due to high temperatures this summer that could cause burns to visitors. Staff also made a concerted effort to inform all visitors about dangerous sand temperatures and to carry enough water while hiking.

Park Usage

- A group of 100 US Marines came to the park for an organized hike while training at the nearby Sailor Creek bombing range.
- We had an increase in visitation both before and after eclipse although we saw very few people in the park the day of the event as we only had 97% totality.
- Observatory programs were popular the weekend before the eclipse. Visitor center staff sold out of solar glasses quickly. Observatory staff contacted NASA and received 500 solar glasses which were given out during interpretive programs.
- Visitation increased as temperatures begin to come down. We saw more horseback riders and school groups, and cabin usage remained high.

Program/Program Services

- Jr. Ranger books and awards are offered from the visitor center and the observatory with 30 Jr. Rangers participating in August and 31 in September.
- The Boise Astronomical Society has provided several volunteers to help with various Observatory programs.
- We offered a special Labor Day Observatory program on September 3, which was attended by 70 people.
- The annual Idaho Star Party was held in September at the Eagle Cove campground.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	28	1,953
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	2	173

Preservation of Natural, Cultural, and/or Historical Resources

- The Loveridge fire was started by lightning on July 9 and burned approximately 45,000 acres total with an estimated 750-1,000 acres burned within the park. The fire was stopped by a combination of pre-cut firebreaks, irrigated areas, and BLM firefighting efforts. There were no injuries or structural damages.
- As a result of the fire, several trees have been damaged. We will likely lose a few smaller trees. Staff are irrigating damaged trees as much as possible to help survival.
- We have been talking with Operations, the BLM, State Representatives Blanksma and Erpelding as well as our local Fire Department on ways to better prevent and prepare for fires in the park. This is a result of the last fire and is in consideration of the amount resources devoted to fighting fires in the future.

- Students from Northern Arizona University approached us with a proposal for a study in the park regarding sagebrush reproduction immediately following a grassland fire. They would like to plant a two-acre “garden” with one acre each in burned and unburned areas. We scouted a good location near the shop area. Once the study is complete all irrigation systems and of course the sagebrush will be left onsite. This will potentially create a better “defensible space” around the shop and help rebuild from the sagebrush losses of the recent fire.
- A local Rotary district has offered to plant trees at several parks in the South Region, Bruneau Dunes being one of them. We have selected several drought-tolerant and site-appropriate species which Rotary will purchase and plant for with/for us.

Staff Training

- Our office specialist will be attending the Supervisory Academy.
- Assistant Manager and Ranger are studying for their pesticide applicators certification.
- Assistant Manager is continuing his park management training through the Eppley Institute (online).

Strategic Plan Actions

- We continue to develop new retail items for the visitor center and new park T-shirts and other items are proving popular with visitors. We have also increased items such as snacks, souvenirs, and drinks in the Observatory.
- We received word that our The Dark Sky grant application was approved. We have met with the grants, interpretation and media departments to coordinate acknowledgement and appreciation of the grant. Since the grant does not cover the full cost of lighting changes we will need to determine other funding or find a way to bring the cost down.

Manager's Narrative

- We are still seeing a lot of ATVs in the park. Most come in on trailers. By being proactive in their contacts, staff have been able to prevent off-roading, explain regulations, and collect extra MVEF fees from users wishing to operate on the roadway.
- A recent visitor discovered several metal tanks south of the Dunes. She took pictures of the tanks and posted them to social media. The tanks turned out to be JATO (Jet Assisted Take Off tanks) used by aircraft while climbing and then ejected from the wings of the plane. It was determined that these tanks may hold jet fuel and would need to be detonated in place. Dealing with the tanks required numerous State, Federal, local, and military agencies. Ultimately the tanks were safely detonated and removed.
- Staff discussed the need for an emergency vehicle with Region and Operations. The need has become evident this season as current equipment was not able to access certain park locations for rescues and the JATO tanks. This type of UTV will likely need to be added to the CIN list or funded through a grant.

CITY OF ROCKS – WALLACE KECK, PARK MANAGER

Issues Not Being Addressed

1. Smoky Mountain Campground Lease; BLM is preventing the chip seal project from occurring until a cultural resource assessment is done. BLM claims IDPR is out of compliance with terms and conditions of lease since 2005. Received BLM letter dated August 15 and have submitted draft for review. IDPR needs internal meeting in September and meeting with BLM in October to work through issues.
2. Still having to estimate visitation due to traffic counter failures.

Customer Service

- All facilities open and in working order through the summer.

Park/Program Usage

- Park issued four group use permits in July and three in August and two in September.

- One wedding was held in the park in September.

Program Services

- One Archery Club shoot and one Warrior Rock event (disabled veterans and their families held at Castle Rocks) were held in July.
- Park manager and staff conducted a Teachers Workshop for 10 Idaho school teachers in conjunction with Friends of Idaho State Parks. The 16-hour (two-day) event included a mix of field and class time, covering the major natural and cultural history themes of City of Rocks.
- Manager conducted a photo safari for the Wood River Photography Club and registration for a fall photo workshop and safari opened on August 30 and was filled in two hours.
- Staff coordinated solar viewing and star party on July 21-22. Also conducted special programming for the Great American Eclipse on August 21, including specialty classes.
- Staff provided a two-hour auto tour for Idaho legislators on September 10.
- Castle Rocks State Park hosted the 5th annual Idaho Mountain Festival on September 21 – 24 with 275 participants and 70 volunteers.
- Manager and staff conducted Autumn Photo Workshop and Safari in September.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	17	113
Interpretive Programming / park DVD	249 / 336	377 / 1,318
Jr. Ranger Programming	11	20
School Programming	0	0
Special Events	3	202

Preservation of Natural, Cultural, and/or Historical Resources

- A park ranger reported seeing three large Yellowstone Cutthroat in the creek drainage near the Edward's home site on July 11. This is the farthest downstream the fish have been observed, and confirms that the fish occur in Almo Creek within the state park boundary.
- Blue Grosbeak continued to be observed in Almo Valley through mid-July.
- Grasshopper Sparrow was documented and photographed on 750 E. south of 2975 S Road
- PMIS 235128 - CR - Perform Resource Condition Assessments – was completed in August. Archeological staff completed condition assessments on all but six archeological sites.
- Ranger has returned from FMLA, and is refining CIRO's NHPA Section 106 Standard Operating Procedures as required by the NPS regional director for all parks.
- Cattle came off of the Castle Rocks allotment in September.
- The parks received the first snow on September 19 and 21, causing miserable road conditions.

Staff Training

- Climbing ranger conducted two tailgate safety talks in July and oriented staff to the location of gear and medical supplies kept in the SAR vehicle, along with protocols for park evacuations in case of wildfire. She also provided a safety meeting in August for all staff regarding lightning safety.
- Staff attended training on July 18 in the application of Narcan for drug overdose victims. Class was sponsored by Cassia Regional Medical Center.
- CPR training was provided in-house in September.
- Climbing ranger attended Airways Training with Life Flight at Burley Airport - two hours.

Strategic Plan Actions

- Developed bird notecards as resale item.
- Resale experienced a 91.4% increase from July 2016, while visitation only grew by 8.1%.
- Continued experiential programming (Climbing Experience Program), and resale enhancement (new quality monogram raincoats).

- Several articles featuring the parks and employees were published, then reposted to social media sites.

Manager's Narrative

- Reviewed and approved permit to drill fixed anchors on Creekside Towers and Bread Loaves.
- Completed three resource assessments in CIRO for applications requesting permit to place fixed anchors, and issued two permits.
- Approved film permit for Wide-Eye Productions including the use of a drone under specified conditions.
- Park ranger secured a \$2,500 National Park Foundation Grant for 2018 Every Kid in a Park program.
- Draft MOU between Southern Idaho Tourism and Mini-Cassia Chamber of Commerce.
- Climbing ranger conducted an Adopt-a-Crag volunteer project in August, clearing trails and Castle Rocks.
- Park manager is scoping two issues for the director: (1) assist with discussions regarding potential partnership with NPS at Billingsley Creek State Park (new development), and (2) formulate a strategy for providing free access to state parks for members of the Shoshone-Bannock Tribes.
- Park manager met with Craters of the Moon superintendent and Thousand Springs Park Manager on September 20 to outline a potential MOU and cooperative agreement between IDPR and NPS at Billingsley Creek. Wallace is drafting a letter of commitment for the agencies, Wade is pursuing information from GSA Leasing, and Dave is working with IDPR Operations and Development Bureau to determine development timelines.
- Entrance station is nearly completed. Still need entrance sign routed and installed.
- Glamping yurt is constructed. Exterior work continues as well as interior decorating and furnishing. Planned completion and rental by end of October or early November.
- Manager drafted letter of response to BLM notice of noncompliance. Letter was sent September 26. Pinyon and Sage Yurts are scheduled for removal beginning November 1 due to non-compliance to lease.

EAGLE ISLAND – GARY SHELLEY, PARK MANAGER

Issues Not Being Addressed

1. The existing parking lot does not have enough capacity for weekend and special event parking. The parking lot needs to be redesigned to improve efficiency and safety.
2. Realign and restripe existing parking lot due to new entrance road direction.
Funding has been approved for this item.
3. Need to install water and sewage lines for the new entrance booth. The entrance booth was plumbed for water and sewer when it was built but needs to be completed. Need continued discussion with local sewer district for connections.

Customer Service

- Continued to work on the disc golf course and get it totally open and ready to play.
- Continued to take numerous phone calls and in-person questions about our lake water quality. We are continuing with weekly lake water samples.
- Park staff spent many hours getting the Bob Firman cross country course cleared and parking areas ready.
- Updated park visitors via Facebook to let them know about seasonal closures and upcoming events.

Park/Program Usage

- Zip Boise stayed busy with many visitors using the zip lines and climbing the cargo net.
- Had two special events in August: Big Bounce America and the Blues and Bones Festival

- Had three special events in September: Western Riding Club horse ride, Southern Comfort horse ride, and the Bob Firman cross-country races.
- Had local law enforcement K-9 training near the old buildings. They have requested more usage over the winter.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	5	11,652

Preservation of Natural, Cultural, and/or Historical Resources

- As the north and south channels of the Boise River receded, trees fell into the park and blocked trails. Park staff cleared fallen trees multiple times.
- Continued to patrol the Park's historical buildings and look for damage from vandalism. The Warden's house will need to be completely boarded up due to vandalism.

Staff Training

- Water rescue training would be good training to have for permanent and summer seasonal staff.
- CPR training will be needed for seasonal staff.

Strategic Plan Actions

- Working with City of Eagle on a trails master plan.
- Working with the City of Eagle on the feasibility of a dog park in the Park.
- Working with local dog groups on the feasibility of a dog training area in the Park.
- Working with Sheriff's Dept. regarding bike patrols at Eagle Island and Lucky Peak.

Manager's Narrative

- Held a bow range feasibility meeting. Attendees included park staff, Director Langhorst, Keith Hobbs, Carl Byrd, two local hunting group representatives, Idaho Fish and Game, and Ada County Sheriff Deputy.
- The artesian well that supplies water for our shop stopped producing water in July and trouble continued into August. Park staff began troubleshooting and working with local mechanic companies.
- Met with Blues and Bones director to talk over event specifics.
- Had domestic water quality issues at the ranger house and host sites. Began to remedy the issue.

HARRIMAN / HENRYS LAKE / ASHTON-TETONIA TRAIL / MESA FALLS RECREATION AREA – JOHN SULLIVAN, PARK MANAGER

Issues Not Being Addressed

1. Mold issues plaguing the buildings and could cost approximately \$25K. This has been funded through the CIN list for 2018. We will be coordinating with the Development Bureau on bids.
2. Completing development and preservation projects: Yurts, day use area development at Sage Flat, Ranch View restroom demo and CXT install, and heater install in park shop buildings. All these projects have been funded and are still in planning, bidding, or waiting-to-be-awarded stages. Preservation of the historic buildings needs to be ramped up and funded. All buildings have some sort of log repair or foundation issues.
3. Snow cat repairs and eventual replacement. \$10K+ for repairs or approximately \$100K for replacement. This has been our top priority for the B-7 list every year, but fails to be funded.

We have been barely keeping the current equipment patched together. Our winter program is at jeopardy without the funding for this piece of equipment.

Customer Service

- Ranch buildings were open for tours over the summer, we provided a full summer of programs for visitors.
- We hosted a tour and gave presentations to the administrative staff of Idaho Senator Risch. 30+ members came from all over Idaho and Washington, DC.

Park/Program Usage

- We hosted some very large family groups throughout July.
- Heritage Day continues to grow and become better with 2,100 people visiting the park in those two days. It didn't seem as busy as last year so we will reevaluate the date.
- We hosted the annual Eastern Idaho Mayor's Conference. Eighteen mayors were represented plus other state and local officials. Park Manager gave a brief welcome and overview of the park.
- Building rentals are slowing now that fall is here but are still active.
- Our trail system has been very active this season and was utilized by all user groups. Bikers seem to be on the up-swing and we are seeing consistently higher use by equestrians.
- The elk are returning and bugling. We have had as many as 18 horse trailers in the lot at one time.

Program Services

- Music Camp went well again this year. The evening concerts were well attended by the community.
- Our First Time Adventure Program (Tree Tents) was offered again this summer and reservations were made.
- The Solar Eclipse was not a huge draw at the park specifically. We offered programs, glasses etc., but saw probably six people for the actual eclipse. However, after the event we were very busy. We got lots of visitors just because they did not want to be in traffic any longer.
- The park, in conjunction with IDFG, held its Teacher Workshop: Wild about Bears. It was very well attended and by all indications a great success. Thanks to Gregg Losinski and his crew!
- Our Jr. Explorer back packs have been flying off the rack and seeing lots of use.
- We once again hosted the annual "Writers at Harriman" writers' camp.
- We brought a new event to the park, a 25K/50K trail race. It was very successful with 55 runners competing on trails throughout the park. They have already booked for next year and we believe this will become an annual event.
- We hosted and gave presentations to Hibbard and South Fork Elementary schools.
- The historic buildings were open five days a week through July and August thanks to our volunteers and the Idaho Master Naturalists. They were then open only on weekends in September until they closed at the end of the month.

Program Type	No. of Programs	No. of Attendees
Experiential Programs	11	306
Interpretive Programming	9	1,340
Jr. Ranger Programming	36	36
School Programming	4	116
Special Events	2	2,374

Preservation of Natural, Cultural, and/or Historical Resources

- The repair and painting of the lower floor window at the Jones House has been completed.
- The historic bridge has been closed to all forms of travel. This decision was based on a structural engineer's recommendation and safety concerns.

Staff Training

- Our interpretive ranger will attend the National Association of Interpreters Conference in Spokane this October.

Strategic Plan Actions

- The group shelter was completed but we still need to purchase tables, prep tables, and grills to the tune of about \$9K. It will not be 100% functional until spring 2018.
- We have one yurt complete and two waiting in the wings. We transferred one that was just sitting in our shop over to City of Rocks so they could get theirs done more quickly. We have been funded for decks and furnishings in 2018, but need to purchase the yurts, prep sites and get them up. We will be meeting in October regarding the MOU for the backcountry yurt, and then hopefully that project will move forward.
- We are working with Jay Petervary of the “Fat Pursuit” fat bike race to put on an Idita-Bike (1000 mile winter fat bike race) qualifying Fat Bike Camp this January. This camp is required to actually participate in the race and could bring cyclists from all over the world to Harriman.
- The third annual Friends of Harriman “Wine in the Woods” was on September 9 and a huge success. The event was attended by 274 people and raised \$21,617.00 dollars! After expenses the Friends Group should clear well over \$16K. They also acquired a donor, wanting to remain anonymous, who would match all donations up to \$30K before November 30.

Manager’s Narrative

- Some concession issues (maintenance, permits, communication) continue with Dry Ridge Outfitters.
- We had bat issues in the Ranch Manager’s house. One group of renters saw seven throughout their stay. They were very concerned, captured one bat and had it tested for rabies, and wanted full disclosure and immediate action from the park. A professional inspection and preventative measures cost the park \$1,000.
- Pine Haven residents were calling the park day and night in August regarding cows in the river and in the sub-division. Residents were so upset they suggested pulling funding from the Friends Group, seeking damages, and contacting the director. The grazer pulled his cows early to help us out. The cows returned to the home ranch in September.
- Our lift station issues continue on the old ranch system. Now we have issues with the floats. The pumps will not alternate; hence, we can only run on one pump.
- We had three service projects in the park: 1) assisting with trail maintenance, 2) water sealing yurt decks, and 3) the annual Idaho Falls Nordic Ski Patrol work day.

ASHTON-TETONIA TRAIL

Issues Not Being Addressed

1. Un-permitted residential and agricultural trail crossing continues to be an area of concern.
2. Vandalism of trail signs and info kiosks continues.
3. Motor vehicles—both street legal and OHVs—trespass on the trail. It continues to be a problem.

Customer Service

- The increase in trail visibility has brought more users to the park. Unfortunately, it has also increased conflict between motorized and non-motorized users.

Park/Program Usage

- The eclipse helped boost visitation in August but only on eclipse day. The rest of the month was slow due to smoky conditions.

Preservation of Natural, Cultural, and/or Historical Resources

- Mowing the grass and keeping the invasive weeds down is a constant task this time of year.

- We are spraying roundup to kill all vegetation that is growing up through the trail in order to prep it for re-grading this fall.

Strategic Plan Actions

- We are looking into new events to bring to the park.
- We are working with Jason Popilsky, of Teton Ogre, to bring an adventure race to the Ashton-Tetonia Trail next year.
- New signage was added to the main street in Tetonia City directing users to the trailhead.

Manager's Narrative

- One of our signs was run over in July and two others were stolen. They have since been replaced but enforcement on the trail continues to be an issue.
- Park ranger continues to be an asset to all of our park areas by helping with projects at each of the specific areas.
- Cold, rainy, and snowy weather in September slowed down activity on the trail.

HENRYS LAKE STATE PARK

Issues Not Being Addressed

1. The water system in the Caddis Loop has a high iron and silt content. This causes problems with the tankless water heaters, the toilets, and the showers in the shower house. Keeping the walls and fixtures clean are also an issue. The water system could use a filtration system for the shower house and the sites to clean the water before it continues into these areas.
2. Ongoing development projects include the two new rental cabins and the replacement of the fish-cleaning station.

Customer Service

- A swimming area would greatly enhance the customers' experience at the park, especially on hot summer days, and the Island Park area does not have a real place for swimming.
- A Wi-Fi hotspot was established in the Adams and Blue Dun Loops of the campground.
- The remodel of the Adams and Blue Dun Loop Restroom/Shower facility began in September. Development said the project should be done before the 2018 opening of the park.
- A schedule of the park's interpretative programs was advertised in the Island Park News. Jr. Ranger programs, as well as other programs, have concluded for the season as of Labor Day weekend. Staff has done well with programs this season and participation was good.
- As the snow storms passed through the area September 15-25, temperatures in the Caddis shower house got down to 44 degrees. Small heaters were added to the maintenance and cleaning rooms to keep pipes and cleaning solutions from freezing.
- Staff has received many compliments on the cleanliness of the park and facilities.

Park/Program Usage

- Fishing continued to be slow throughout July and August and this showed in the day use numbers
- Day use numbers in the first half of September continued to be sluggish because of the algae toxins and slow fishing. Cold weather also stopped customers from coming to the park. As the weather warms and fishing improves, the number of day use customers will also improve.

Program Services

- Henrys Lake State Park put on a full season of programs: Art Contest, Captain Andrew Henry, Independence Day Celebration, Bird Habitation Station, Bear Awareness, Native American History, The Eagle Has Seen It All, Talking Sticks, Hooked on Henrys, Staying Alive, Think Like a Bear, Nature: Cheaper Than Therapy, "Eclipsed," and Why the Algae?.
- Jr. Ranger Programs include Wildflower Identification, Tree Rings, How Rocks Are Formed, How Birds Fly, Why Is a Bug an Insect, Tracks and Scat, The Water Cycle, and Pinhole Projectors.

- Jr. Ranger programs were given weekly for children 6-12, with other programming for everyone on Wednesday and Friday afternoons and some Saturday evenings.
- Henrys Lake State Park's interpretative programming has now ended for the season.
- A band, Cold Cell Story, was able to play at the Henrys' 4th of July Celebration.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	30
Interpretive Programming	17	342
Jr. Ranger Programming	10	124
School Programming	0	0
Special Events	3	535

Preservation of Natural, Cultural, and/or Historical Resources

- Park staff has been spraying invasive weeds in the park, including thistles, black henbane, tansy, and knapweed to name a few.
- Plans have been made to update and replace the interpretative panels in the park.
- The blue-green algae toxin levels surpassed the 4 ppm the EPA deems hazardous at the park for the September 22 test. Signs were posted along the shore line in the park warning customers of the hazards. Cold weather will eventually kill the algae, but area lake water will be tested until the toxin is not detected for two consecutive tests.
- Park staff is making a flora and fauna list for the area. Photos will be taken to enhance the list.

Strategic Plan Actions

- The park was given \$3,500 spending authority for rental cabin mattresses, vinyl covers, and possibly kayaks for the First Time Adventure Program.
- The park seasonal house foundation was poured and cured for a week.
- The rental cabins have been improved by purchasing 15 five-inch-foam mattresses to replace the old three-inch mattresses.
- Fishing equipment (eight poles and two tackle boxes with hooks, marshmallows, and fishing line) for the First Time Adventure Program was donated by Larry and Vickie Nostrant and the Rexburg Walmart.

Manager's Narrative

- Plans have been made to install bollards to protect the potable water islands at the dump station, because they have been broken three times in the past several years.
- Staff has installed all of the new sign posts along the road to the park.
- The gates at the park entrance and the entrance to the Caddis Loop have been installed by the South Region Crew.
- The electricity for the new staff RV site was connected. Staff will be able to complete the site as soon as the seasonal electrical is finished.
- The area's Great American Eclipse triggered four- to five-hours of driving time from the St. Anthony/Ashton area to the park on Highway 20.
- The Henrys staff is installing the Adams and Blue Dun Loops gates.
- The small spot of snow on Sawtelle Mountain at the end of August melted, but starting September 15th new snow had fallen in the area. The lake is still 90% full.
- Moose, one bull in particular, has destroyed several of the park's small trees. Customers, however, have enjoyed seeing the moose frequently in the park.
- The park's nesting pair of swans are down to their last cygnet and it has a broken wing. Swan lady, Ruth Shea, has been called to see about rehabilitation.
- Staff closed two of the shower stalls in September to stop complaints from customers about getting cold showers in the Caddis Loop. Rexburg Plumbing suggested we separate the two

tankless water heaters so one runs two of the showers and the other runs three showers. Customers have also asked about having a hand-wand installed in at least one of the handicap showers.

MESA FALLS RECREATION AREA

Issues Not Being Addressed

1. We continue to actively pursue the discussions with administration, the USFS, and stake holders regarding IDPR's continued operation/involvement in the Mesa Falls operation.
2. Communication issues (phone and radio) due to its location. Improvements here may not be a reality without a large capital investment. We will research ideas with IT staff in Boise.
3. Looking at different ways to staff Mesa Falls in the winter as securing staff there has been challenging. Fiscally, there is some question whether it should be staffed at all. Some discussions with Region were about the Ashton-Tetonia Trail staff permanently covering it during the winter, and the seasonal budget dollars re-allocated to the Trail.

Customer Service

- Mesa closed for the season on September 25.

Park/Program Usage

- Extremely heavy use around the solar eclipse. Traffic was backed up from the Inn all the way down Hwy 47 in both directions. Record daily visitation and retail sales were recorded.

Strategic Plan Actions

- We will be concentrating on expanding our programming, where appropriate and possible.
- 3% increases in revenue generation will be sought by improving store items and marketing on web sites.

Manager's Narrative

- Park manager gave a presentation to Idaho Senator Risch's administrative staff along with other staff from all over Idaho and Washington DC.

LAKE CASCADE – THERESA PERRY, PARK MANAGER

Issues Not Being Addressed

1. Radio communication needs: At this time no new activity or information on this issue. Park staff has found methods to make the existing system work: relaying information, moving locations, or using cellular service. (This item will remain on the monthly report until a definitive solution is reached or the current approach is deemed acceptable.)
2. The need for an angling area that meets the accessibility needs of those with mobility limitations exists. At this time, the schedule or funding for this project has not been determined.

Customer Service

- All campgrounds and day use areas were at capacity during the peak summer months.
- Regional and local wildfires diminished air quality in our area in August. A slight influx of visitors from the Warm Lake and Deadwood recreation areas were noted as some of those areas entered into Stage Two fire restrictions or were closed due to fire activity.
- Higher-than-normal lake levels allowed access to most of the park's boat ramps through August.

Park/Program Usage

- The park was the location for three fishing tournaments and the annual Southern Idaho Sailing Association (SISA) Cascade Cup Regatta in July.

- All facilities were at capacity for most of August. Historically, the park experiences a slowdown in use by the third week of August. This was not the case as the park and the community hosted the August 21 Solar Eclipse.
- The park hosted three special groups in September: 1) a Boy Scout Camporee with more than 225 scouts and leaders enjoying camping and activities at the Huckleberry and Curlew units, 2) the Idaho Youth Corp utilized the Snowbank group camp for nine days as they completed timber thinning and fuel reductions on Reclamation property, 3) and the students and staff from the Alzar Outdoor School utilized the Osprey Point Yurts for seven days to accomplish training.
- After Labor Day all sites were available on a first come first serve basis. Several campgrounds, especially Ridgeview and Poison Creek, were at capacity on the weekends during the middle and last half of the month and busy mid-week. A few of the park's campground units were closed in September: Buttercup, West Mountain, and Curlew along with the removal of handling docks at Boulder Creek, and Buttercup and Poison Creek boat ramps.

Program Services

- Free Fishing Day: This family-fun event offered hands-on instruction and use of fishing equipment. The park partnered with various community organizations and businesses to help promote fishing. Lunch, drinks, and prizes were provided at no cost. A hundred people participated in the event.
- Two Star Parties were held in August with 30 adults, 45 children.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	112
Interpretive Programming	9	159
Jr. Ranger Programming	10	197
School Programming	1	15
Special Events	5	521

Preservation of Natural, Cultural, and/or Historical Resources

- The removal of noxious weeds using chemical and manual methods was accomplished along with hazard tree removal in several units.

Staff Training

- Training needs identified: Reservation system, Compliance Enforcement (full 60-80 hour course), Interpretation, and Crucial Conversations.

Strategic Plan Actions

- Park staff continues to participate in the planning of the 8th annual 4 Summit Challenge bike event.
- The park provided volunteer support for the 8th annual Cascade Chalk on the Walk: cleaning walkways and assisting on the day of the event. The proceeds support the Cascade Cultural Arts Center and the Cascade Public School Music and Art program.
- Tamarack Resort concluded its temporary concession operation in September at the Poison Creek recreation site. The mobile ice cream sales that the park permits also concluded.
- The partnership with Kelly's Whitewater Park, the Cascade Chamber of Commerce, and the Southern Valley County Recreation District in the operation of the Visitor Information Depot located at Kelly's concluded for the season. (Use statics for this operation are not yet available.)
- Park staff met with the Southern Valley County Recreation District and the Cascade Nordic Club to discuss the 2017-2018 Nordic Ski season and partnering opportunities.
- The park is partnering with the Southern Valley County Recreation District (SVCRD), Cascade Cultural Arts Center (CCAC), Idaho Fish and Game, and USFS Cascade Ranger District to provide programming for the Cascade After School (CAP) program. The park will provide

programming on the second Tuesday of each month, with the programs being held at the CCAC building.

- The park manager attended the Horizon's Quarterly Board meeting. The park will continue to collaborate with this dynamic community organization.

Manager's Narrative

- Hiring and retention of qualified seasonal staff has been especially problematic this year. The park was unable to fill the positions needed. The park will continue to assess this important operational component this winter and look for strategies to improve this process.
- Activity related to the park's new administrative and maintenance area included a preconstruction meeting on September 19.
- Park staff attended meeting with Reclamation to discuss the idea of a marina on the lake. A renewed interest of this concept was seen last year during Cascade's Community Review Process. The completed Community Review document was presented to the public during the City of Cascade's Council meeting and is now available to the public and the agency. Park and agency staff will continue to discuss the marina idea in the coming months.
- Park staff met with a new working group that Reclamation has formed. The group consists of recreation planners and policy staff from the Pacific Northwest region. The goal of this group is to better understand the operation and needs of Reclamation's managing partners.
- Park staff was busy with routine building, grounds, vehicle and equipment maintenance, fee compliance and patrol, and processing of revenues.
- Repair and adjustments to the Sugarloaf and Poison Creek irrigation systems took place in July.
- Activity related to the park's new administrative and maintenance area included: the bid opening for the project, the public hearing for rezoning of the property, and completing the property transfer.

LAKE WALCOTT – TRAPPER RICHARDSON, PARK MANAGER

Issues Not Being Addressed

1. Lack of adequate shop facilities makes it difficult to store our equipment during the winter, resulting in more repair work and faster wear on the equipment. This also makes working on equipment more difficult due to the lack of space.
2. The trees in the park need of substantial trimming. Currently we only have the man-power and time to deal with safety hazards and storm damage. This is also causing damage to sections of our walking trails.
3. Drinking fountains in the park need to be replaced. Most of the in-ground valves will need to be replaced as well, resulting in increased cost. Funded FY18

Customer Service

- September was not as busy as August, although we have had a steady flow of RV trailers on the weekends. We also had a State Tournament with 160 players plus the watchers. We also held some school events here in the park. We are slowly shutting down for winter.

Park/Program Usage

- Day use near the boat ramp and swimming areas has increased over previous years. With the heat, more people were congregating near water, whether that's in the park or down on the river, which has remained unusually high all summer.
- Fishing on the lake was slow throughout August, but remained steady below the dam. Camping continued to be strong with most weekends at capacity and heavy use during the week as well.
- Boating in September increased and the fishing was good. We continued to have some day use and weekend camping and we still saw a steady flow of RV trailers on the weekends.

Program Services

- In July we had four family reunions, two weddings/receptions, and one class reunion for the local high school.
- In August we had four family reunions and two weddings/receptions.
- The Minidoka County School District held an administrator's retreat here on July 3 and Brewster's West (they make the cheese for Cheez-It crackers) once again held their company picnic here as they have for the past several years.
- We once again hosted Chaos Wars 21. This is a week-long, Live Action Role Playing event that draws participants from all over the country and Canada. This year was about the same size as last year with just over 400 participating.
- In September we held the State Disc Golf Tournament with 160 players.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	4	3,200

Manager's Narrative

- We received word that our RV fund grant for renovating the RV campground restroom/showers was approved. We will be working with Development to see this gets done in a timely manner.
- The Region Maintenance Crew was here for a few days and were able to help finish out the new boat dock project and help rebuild our basketball hoops. We also looked into the upcoming drinking fountain replacements.
- September started out pretty active but slowed down as we progressed through the month. We have no office staff except Travis and me. We have a couple of seasonal staff still working. We did have an injury: one of our seasonal staff broke his knee cap and is down and out for now. Things will be slowing way down from here on out.

LAND OF THE YANKEE FORK – JONI HAWLEY, PARK MANAGER

Issues Not Being Addressed

1. I would request that the Bayhorse ranger position be made a full-time classified position. This position provides compliance enforcement, environmental testing and other monitoring jobs, fee collection, has obtained his CIG training in interpretation, and has had CEO training. The job duties put him in the same category as most classified rangers. Off season (winter) time would be spent repairing equipment along with designing programs for the summer season, and applying for grants to help do work in the town site.
2. Land of the Yankee Fork lost the interpretive specialist position back in 2010 and the park is no longer able to offer several programs. There is currently one park aide II and a seasonal park aide I. The park aide II position is doing the work of three park aides and the interpretive specialist. The park needs to have the park aide II working full time and put into a full time classified position. The park is years behind in updating and verifying artifact records.
3. The park continues to run short on seasonal budget. The funds cover one park aide II full time in the summer and part time in the winter. There is one 3.5 month position at Custer and one five month seasonal at the interpretive center. The other seasonal positions are at Bayhorse and trails and come from the recreation portion of the budget.

Customer Service

- Staff is available to give directions and answer questions on road conditions and hands out a wide variety of brochures and maps.
- Road construction on Hwy 75 started up again with twice daily, two-hour closures. Several people stop for information on the times of the closures and options as to routes to get around it.
- The park posted a fire board in the foyer with information about the local fires and smoke conditions until the rain and snow took the fire down.
- The park carries the USFS wood permits for sale; we are available to the public when the USFS office is closed on the weekends. We also carry Salmon and Challis Forest service maps.

Park/Program Usage

- The park movie was shown 107 times to a total to 353 visitors in July, 73 times to 214 visitors in August, and 48 times to 124 visitors in September.
- The Yankee Fork Gold Dredge had 3,579 visitors in July, 2,961 visitors for August, it is now closed for the season.
- Custer City had 5,317 visitors in July, 3,954 in August and is also now closed for the season.
- There were 95 people that panned for gold on their own in July and 90 in August.
- Hunter Education class was held for four students in July and four students in August.
- A group of 20 Good Sam campers also came to visit the park and took advantage of staff to teach them gold panning. They had a great time.
- Port of Entry was here and logged 25 vehicles in August and 10 in September.

Program Services

- Museum searches were held and Idaho Native Plant Society came to tour the park.
- Custer Day was held in July with 534 enjoying the festivities. We had nice weather for activities, and the Association made a decent profit this year.
- Ride the Bayhorse was held in August, starting with an ice cream social on Friday evening with 30 people attending. The ride on Saturday had 22 riders and the luncheon at Bayhorse fed 47. There was a total of \$350 raised and donated to the Friends of the Land of the Yankee Fork Fund with the three events.
- Total Solar Eclipse activities were held at the park. On Saturday and Sunday the Northern Arizona University astrology club provided telescopes and activities for visitors. Sunday evening we held a Night Sky program event even though it was smoky and hard to see much. Eclipse day started early and we opened at 7am. We had a very successful event with 350 people on the day of the eclipse and 414 visitors over the weekend.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	38	142
Interpretive Programming	24	68
Jr. Ranger Programming	8	15
School Programming	0	0
Special Events	5	1,521

Preservation of Natural, Cultural, and/or Historical Resources

- Events and programs took precedence over cataloging or accessioning artifacts.
- Staff did research on graveyard tombstones, Bayhorse residents, and mine machinery in the Bayhorse drainage and accessioned artifacts.
- The Bayhorse ranger and trails crew have been working at Bayhorse on the structures. This will get the Bayhorse Hotel and the Baker House framing and bracing completed with the funds from the IHT grant. The grant expires the end of October. Next step is to apply for more funds and finish the roofs.
- Staff performed some updates in the PastPerfect program on artifacts.

Strategic Plan Actions

- Repairs were made to the roadway through Bayhorse from washout in the spring.
- A program with the Idaho Commission on the Arts, and a Geology program to bring in new users.
- New programs and events were offered during the eclipse weekend. Night Sky program and eclipse/sun observation. Northern Arizona University also had a PowerPoint program that did a continual loop in the theater over the entire weekend.
- An IDPR training course was held for paddle sports
- Preparations for a Geology program were made and a presenter was confirmed.

Manager's Narrative

- Manager attended emergency planning meeting and chamber meetings.
- The visitor center volunteer created an extensive list over the summer of LYF's flora and fauna. It was posted each month during the summer with sightings. This was submitted to our Natural Resources Management Program Coordinator Keith Jones. An absolutely amazing job!

LUCKY PEAK – SURAT NICOL, ASSISTANT MANAGER

Issues Not Being Addressed

1. Spring Shores Master Plan is needed to study feasibility of expanding marina slips to reduce waiting time and to improve facilities. Project will require customer surveys, engineering, and study of fiscal impacts.
2. An automatic irrigation system is needed at Discovery. The current bayonet system is expensive, labor intensive, and inefficient, plus the parts to maintain current system are increasingly difficult to find. The project will require an entire new system as all lines are failing. A new electrical system and pump will also be required. Funded in FY18.
3. New shelters are needed at Sandy Point. Picnic shelters are in high demand and will bring in additional revenue to the park. Sites need to be identified along with cost estimates and construction time. Amenities such as water and power would need to be addressed. New shelters would provide additional opportunities for special events such as small concerts and interpretive activities.

Customer Service

- We are now starting to shut down facilities for the winter
- Remaining moorage customers have all been contacted about water levels dropping.
- Concessions at Spring Shores and Sandy Point had a successful season and closed in September.

Park/Program Usage

- July 4th was extremely busy, but successful with no incidents.
- Hot weather in August created large crowds at all three units. Spring Shores hit capacity on weekends by 1:00 pm. Sandy Point needed to use overflow parking on at least one occasion.
- We had a huge Labor Day weekend with full lots at Sandy Point and Discovery and an hour wait to get into Spring Shores. Park staff were outstanding in dealing with the crowds.
- Lake levels dropped quickly in September, essentially ending overnight lake activity due to lack of docks. Marina patrons are also removing vessels.

Program Services

- Sandy Point hosted the Muzzie Braun Concert (155 people) and the Sisters in Songwriting Concert (257 people).
- We set up a First Time Adventures event at Sandy Point with two local outdoor equipment shops who had displays. Kids First Cast set up a great fishing booth. There were Dutch-oven cooking demonstrations, hand-cranked ice cream, and information on basic survival. We hope to expand the program for next year.

- Surat helped lead a lake tour for the Lucky Peak Interagency Safety Coalition. Special thanks to Ada County Parks and Waterways Director Scott Koberg for organizing the event and BBQ. All three Ada County Commissioners attended along with personnel from USACE, Ada County Sheriff's Office and IDPR. It was a great opportunity to educate the commissioners to the roles we all play in the management of Lucky Peak.
- Southern Idaho Sailing Association held a sailing demonstration in August at Quinn's Pond.
- Idaho Air Guard used Spring Shores to certify A10 pilots in water rescue. Approximately 50 pilots and crew participated.
- The 2nd annual Water Safety Fair was held in August at Sandy Point. Many thanks to all our partners involved: USACE, Ada County Sheriff's Office, Boise Fire Department and IDPR boating Program. Approximately 350 people participated in safety awareness activities, operated non-motorized vessels, simulated water rescues, and received information on safety gear and awareness.
- Our astronomy programs have been well received with three in July, eight in August, and four in September. We also have a daytime program featuring the solar system and observations of the sun with a telescope and a star gazing program at night at Spring Shores. We are looking to expand this program for next year. We had a moorage customer donate about \$4,000 worth of astronomy equipment including a telescope, lenses, eye pieces, filters, and reference books; and we are putting it to good use.
- In September the Kuna High School held a Water Safety Day.
- Redline Recreation put together a fundraiser for Spring Shores that brought in about \$2,000 in cash plus two large trees. It was a great event with food, raffles, silent auctions and live music.
- Deputy Hyrum Jones of Ada County Sheriff's Office brought about 100 students and teachers to Spring Shores for a water safety day. Boating staff provided non-motorized craft and PFDs; and students were given the chance to operate non-motorized vessels, ride with deputies on PWCs, and take a boat tour of the lake. This is the third year we have done this event.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	5	550
Interpretive Programming	17	246
Jr. Ranger Programming	1	8
School Programming	0	0
Special Events	2	412

Strategic Plan Actions

- We continue to develop our interpretive program and are pursuing the possibilities of more concerts at Sandy Point with possibly a large 3500+ audience concert.
- Gathering input from moorage customers on park improvements and needs.

Manager's Narrative

- Board Member Gordy Hansen brought a power boat along with Anna Canning and took IDPR employees on an evening of surfing, wake boarding, and other water fun.
- Windstorms in August caused damage to marina facilities and boats keeping park staff busy making repairs and contacting boat owners.

MASSACRE ROCKS – KEVIN LYNOTT, PARK MANAGER

Issues Not Being Addressed

1. Need to have a larger seasonal salary budget in the future to hire an interpretive seasonal to provide our visitors educational programs and to pay our maintenance and office seasonal employees a higher wage. We have had difficulties finding applicants to fill our open

positions the past three years due to low wages in comparison to regional seasonal salary levels.

Customer Service

- Canoe and kayak rentals saw a big increase in August and many had their first adventure on the water in a paddle boat.
- September continued with higher-than-average usage in all areas in the park. We had a good Labor Day weekend crowd, with the campground full the entire holiday celebration.

Park/Program Usage

- The camping and day use numbers increased this summer, with higher-than-average usage of both camping and day use facilities.
- Two bass tournaments were held in July and one bass tournament was held in August.

Program Services

- Interpretive programming in July included a teacher's workshop at the park July 25-26 with six participants enjoying sessions in natural/cultural history, geology, plus bird, plant and insect identification. On the last day we had a canoe/water safety session where everyone learned how to properly paddle a canoe and watched a demonstration of a self-rescue maneuver.
- We joined up with the Snake River Disc Golf summer tournament and were able to bring back the Bring on the Heat Disc Golf tournament on August 5 as a PDGA sanctioned event, pre-registration numbers were much higher than in previous years with 42 participants registered, we had a total of 51 golfers for this event.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	8
Interpretive Programming	73	726
Jr. Ranger Programming	4	33
School Programming	1	34
Special Events	2	12

Manager's Narrative

- Fire breaks were mowed throughout the park in July. Work began on the August *Bring on the Heat* disc golf tournament.
- Disc golfers were pleased with the improvements that were made in the maintenance of the courses. We managed to increase the mowed fairways on the main 18-hole course in preparation for the disc golf tournament.

PONDEROSA – RICHARD TAPLIN, PARK MANAGER

Issues Not Being Addressed

1. Housing costs are so high in the McCall area that the park has lost rangers due to high cost of rentals which restricts people applying for jobs. This has made filling seasonal positions difficult and has caused us to restrict our recruitment to only local residents.
2. Our 25-year- old tractor is at high risk of failure and needs to be replaced. If our tractor fails the park would have a difficult time staying open in the winter. Hazard tree removal will also be negatively affected if tractor is not replaced. This could cause public safety to be affected.
3. Seasonal budget is not adequate to staff park and wages are too low to attract applicants. The City of McCall starting wage is \$11.25/hour but park budget only allows \$10.50 per hour. More money would allow park to hire more employees, which would keep the visitor center open more hours/days, increase entrance station hours/days, improve customer service, and revenue collection throughout the park.

4. Operational budget not keeping up with needs of park and is creating deferred maintenance. Increased budget would allow preventative maintenance on facilities and equipment and keep facilities looking their best. Without more money park facilities will deteriorate and cause lost revenue and possible public safety concern.

Customer Service

- Lack of staffing is continuing to affect the quality and quantity of customer service, especially with loss of high school and college employees as they returned to school.

Park/Program Usage

- Summer visitation was good with hotter than normal weather and lots of activities at the park.
- Jr. Ranger and family weekday programs have had good attendance.
- MOSS and Early Roots Nature School began their school year use of the park.

Program Services

- Park events include Payette Children Forest, Early Roots Fun Run in July, Xterra triathlon, BASS star party, the Dash & Splash High School X-C event in August, and Master Naturalists held a statewide meeting in McCall in September.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	2	393
Interpretive Programming	17	769
Jr. Ranger Programming	10	159
School Programming	30	352
Special Events	5	1,135

Preservation of Natural, Cultural, and/or Historical Resources

- Park staff began thinning areas that were previously treated with restoration thinning and burning. This thinning reflects the historical pattern of small trees being removed within a 20-year cycle.
- Continuing noxious weed control program.
- Started fall hazard tree work.

Strategic Plan Actions.

- Working with Early Roots Nature School to increase Educational Programing
- Working with Dog Sled Race group to bring new event into park

Manager's Narrative

- Idaho Conservation Corp took down two more buildings at Kokanee Cove, they did a nice job and are always welcome at the park.
- Had interesting talk with Kurt Wolf – City of McCall recreation director. He also could not fill all his seasonal positions due to low wages and lack of people wanting to work. He told me that the City of McCall will have to offer over \$12/hour to beginning seasonal employees to compete in the market for employees. The park will have to have a beginning wage of \$12/hour and lead seasonal wage of at least \$13/hour to have a chance at filling seasonal positions. The planned addition of five more deluxe cabins will do nothing but make this problem worse.
- Park saw lower than expected use of camping facilities in September.
- Granite Excavation Inc. began and finished paving a portion of the Scenic Drive to the Point.
- Began closing down campground loops as use drops, which allows staff to get some much needed long-term maintenance work done in those loops before winter.
- Finished our fall cabin deep cleaning and facility upgrade in September.

THOUSAND SPRINGS – DAVID LANDRUM, PARK MANAGER

Issues Not Being Addressed

1. Staffing of both seasonal and full-time positions as we are shorthanded and falling behind on maintenance.
2. Seal coating of roads and trails at Malad Gorge is needed. Grass is growing through cracks in the roads and trails which is making the cracks larger each year. This has turned into a safety hazard and will only get worse as time goes by.
3. The bridge at Ritter Island needs to be completely repaired to more fully utilize the facility and allow for emergency vehicles to gain access to the Island.
4. Wooden docks at Crystal Springs need replacement.
5. The roof on the residence at Billingsley Creek and the residence at Bonnierview need to be replaced. After each wind storm there are shingles on the ground. They should be replaced before winter and more severe damage occurs from snow.
6. Irrigation pipe coming off the springs above Ritter Island has worn thin and is leaking. Needs to be replaced to keep irrigation running.

Customer Service

- Proper signage is needed for all units in Thousand Springs.
- There is no Visitor Center where customers can go to easily find services we provide and directions to all the park units.
- We have been getting weekly messages from people saying they got an answering machine when calling the park for information.

Park/Program Usage

- The extreme hot weather in July decreased attendance of the flea market, but increased park visitation in other park units like Malad Gorge and Box Canyon, especially at Malad on the weeks we would flood irrigate the day use area.
- The eclipse brought an influx of visitors to all the park units.
- In August there were six weddings, one class reunion, one horseshoe tournament, and a medieval re-enactment group. In September there were two weddings, one motorcycle club took a tour of Ritter Island, and an FFA Range competition.
- Thousand Springs Arts and Craft Festival was a huge success and the weather was great both days.

Program Services

- Our ATV Safety Courses had three students in July, three students in August, and one in September.
- Ritter Island's Ice Cream Social was down in attendance due to extreme heat but we still had approximately 150 people.
- Water Wise was well attended with 141. Twin Falls and Gooding County Sheriff's Departments sent Marine Deputies to assist along with our own boating program.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	3	4,145
Interpretive Programming	80	546
Jr. Ranger Programming	1	1
School Programming	0	0
Special Events	2	300

Preservation of Natural, Cultural, and/or Historical Resources

- Renovation of the Rock House and the Yellow House continued in July and August.

- Furniture arrived and deep cleaning took place at the Yellow House.
- Steps and landing in the Rock House were sanded and varnished; touch-up paint and final electrical work will be done soon and furniture will be ordered.

Staff Training

- Weekly safety training held every Monday after staff meetings. This training is for all park staff including volunteers.

Strategic Plan Actions

- Work on the houses on Ritter Island are close to being done. We have talked with our Reservation team and will begin putting the houses out to the public. This will help to bring more income to the park.

Manager's Narrative

- Due to the smoke in the air, the parks have had some awesome sunsets. Visitors are coming out to take advantage of the views in the parks like Malad to watch the sun go down. We left the back gate at Malad open longer for them and have also fielded calls about air quality and visibility.
- The farm with 40 acres of watermelon and cantaloupe that was planted last spring was in full harvest in August; it is very interesting to see how the farmer goes about picking the melons.
- We have started winterizing some of the equipment. The Malad River has more water coming down now that farmers are in their harvest making for more park visitors coming to see the falls and the Devil's Washbowl.
- Sugar beets planted this last spring were harvested in September.

THREE ISLAND – NITA MOSES, PARK MANAGER

Issues Not Being Addressed

1. Inadequate staff budgets: Visitation continues to grow, requiring more staff, upkeep and maintenance of the entire park.
2. Inadequate O&E budgets: Utilities continue to increase significantly and require more than 70% of the park's current budget.
3. The park's infrastructure is aging and parts are exceedingly difficult to find. Maintenance and upkeep of the park's infrastructure supplies and services are the second and third highest costs respectively after utilities.
4. The older equipment and vehicles in the park are wearing out which requires staff to spend a lot of time on upkeep.
5. Roads require asphalt patching, and parking for group and cabin areas is inadequate to best serve our customers.

Customer Service

- Scout visited the park on July 29 to help promote the Three Island Crossing Celebration which was held on August 12. He also helped encourage attendance for the final STEM Challenge.
- The Oregon Trail History and Education Center is now closed on Mondays due to lack of staffing available this time of year
- We are starting to experience volunteers and seasonal end dates, so staff continues to try to keep up with the continued visitation. The park is still booked every weekend through the end of October.
- The park was able to complete a \$60,000 development project to pave the Trailside overflow parking area. The project came under bid, so we were able to get roads/potholes fixed/patched. We may also be able to get the paths to the Trailside shower/restroom building fixed. The path is in horrible condition due to root damage. Development is going to be out the first of October to close out the project.

Park/Program Usage

- We experienced a lot of people from all over the world passing through after Labor Day and continuing to the end of September. We have had visitors from 44 states and 25 countries.
- August brought in two teacher trainings, two Air Force Squadrons, one birthday party, and the Crossing Celebration with a total of 570 people. In September there was a class reunion, two family reunions, and two church outings with a total of 235 people.
- We also had three Oregon Trail History and Education Center group tours with 67 attendees in September and one conference room reservation by the Credit Union Summit with 12 people.

Program Services

- STEM Challenge was held on July 8, 15, 22, and 29 with a total attendance of 136.
- The 3rd Annual Three Island Disc Golf Tournament was held on July 15 with a total attendance of 12. Maintenance craftsman and office specialist received donations for prizes from local businesses. The donations included money, gift certificates, and merchandise. The park donated discs, T-shirts, hats, water bottles, and sweatshirts from the gift shop. Lake Walcott and Massacre Rocks also donated discs and hats to the event.
- The Three Island Crossing Celebration was August 12 and we estimated about 200 people attended which is about half of last year's event. The committee is going to try to begin planning sooner for next year's event.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	4	136
Jr. Ranger Programming	2	30
School Programming	3	67
Special Events	2	212

Preservation of Natural, Cultural, and/or Historical Resources

- Puncture vines were very bad this year.
- Staff created larger water wells around the trees in the Trailside campground.
- Staff has been performing standard upkeep and maintenance of the grounds. Additional spraying after the spring was not possible this year due to high volume of campers.

Strategic Plan Actions

- Staff continues to work with Development on improvements to the shop and campground.
- Office specialist continues to improve the resale department.
- Park Manager is looking into the viability of providing rental canoes and kayaks, a lifejacket station, and is determining the ROI for rental bicycles.
- Staff will also explore the feasibility of hosting teacher workshops that offer CEUs at the park, particularly in history and wildlife subjects this winter.
- Staff continues to work with marketing staff to see that routine and special event updates are fed to traditional and social media.
- Staff plans to work with newly hired Education/Experience Coordinator Jamie Little to create printed and electronic materials to support promotion of the park in general and specific materials for Oregon Trail and family reunion promotion.
- Staff will look at what would encourage tour bus operators to once again make the park a stop on their tours. Staff will also be working with the Crossing Committee to promote Stage Coach Rides for campers to go into town with scheduled stage stops.

Manager's Narrative

- We have seen an increase in dogs barking or left unattended as well as the normal dogs off leash. We have also seen an increase in drone use.

- There are still issues with several breakers tripping frequently and needing to be reset. Most issues are caused by overloading the service, misusing adapters and extension cords. However, the panels still need to be upgraded due to lack of adequate current, age, and corrosion, etc.
- The Chamber has asked if we can help provide and sell their T-shirts to help raise money for them, so they are available in the park's gift shop. In return for our assistance, the Chamber will split the proceeds with us.
- Thousand Springs and Bruneau Dunes occasionally need to borrow the 72" mower. The mowers continue to have issues: the 60" still overheats and the 72" has begun experiencing starter issues. A new starter didn't correct the problem, so staff continues to work around these issues.
- Park Manager Nita Moses gave a tour of both Bruneau Dunes and Three Island Crossing State Parks to North Region Manager David White and Board Member Doug Eastwood as they passed through for the Burley Park Board meeting.

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Bruneau Dunes

- September - Prepared area around new storage shed for sidewalk, raised most of the landscaping to comply with ADA standards. Built a service road/fire break to new shed area/pump house, we applied a finished grade using materials that were on site. Made a single pass road from asphalt to area, graded and wheel compacted. We also installed an electrical line in Broken Wheel camp area, between sites 17-19, dug up old electrical line, and ran line from pedestal to pedestal. Repaired any sprinkler lines that were broken. Covered up area and landscaped.

Eagle Island

- September - Helped with the delivery of approximately 400 Yard of ¾ minus road mix. Worked with park staff to improve areas for cross country event, added materials to some areas. Helped trim trees that were over the course. Added material to some of the parking areas to help with bus parking. Worked with park staff on the day of the event.

Harriman

- July - Improved/graded all gravel roads in the park, added approximately 208 yards of gravel, hauled gravel to the park, assisted in the location of sewer line from the dormitory to drain field to inspect for leaks or damage that was causing the waste line to back up.
- August - Placed/installed gates at fish pond access to limit access to park areas and stop people from cutting the fence. Pinehaven added a gate to help with putting cows in and out of the pasture. In the pasture at the ranch we installed two gates that were wide enough to get the groomer though in the winter.
- September - Worked on putting the yurt skirts on the existing two yurts at Silver Lake. Welded base together and attached the corrugated steel siding on the bottom half of deck. Helped replace gates to the pasture at the ranch. Enclosed eaves on wood storage building at Silver Lake yurts as part of the fuel reduction project in the Silver Lake Yurt area. Finished wood storage area in the yurt/warming hut, removed bottom toe kick on hand railing and installed cable safety rail to help with snow removal.

Henry's Lake

- August - Installed four gates in the park to be able to have better controls for the park, one set at entrance to the park, one set at the entrance to the newer camp ground loop.

Lake Walcott

- August - Replaced both aging back boards at the basketball court. Removed and replaced foot rails on dock abutments with new 4x4. Original foot rails were rotted. Helped check area valves for water fountain and what needs to be replaced. Inspected valve at tent area to put frost/freeze valve in once the campgrounds are closed for the season

Lucky Peak/Spring Shores

- July - Transported broken down vehicle to Irish repair shop.
- August - Assisted staff with repairing handling dock. Removed bad or sheered bolts and replaced them with new stainless bolts and nuts. Replaced Terex deck boards that were broken.

Massacre Rocks

- July - Worked on adding gravel to River trail. Spread over 80 yards of gravel and completed approximately 1.5 mile of the trail.

Ponderosa

- July - Transported snow blower to Burkes Tracker in Boise for repairs.