

IDAHO DEPARTMENT OF PARKS AND RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

BOARD MEETING MINUTES

August 24-25, 2016

Edgewater Best Western Hotel

56 Bridge St.

Sandpoint, Idaho 83864

Minutes – Wednesday, August 24, 2016

Call to Order – Chairman Doman

The Chairman called the meeting to order at 9:05 A.M.

Mr. Steve Klatt with Bonner County was introduced to the Board. Mr. Klatt welcomed everyone to Sandpoint and thanked IDPR for holding their Board meeting here.

Chairman Doman welcomed new Board member Mike Boren representing District 3. Mr. Boren works at Clearwater Analytics. Chairman Doman requested everyone go around the room and introduce themselves.

Mr. Bob Hansen provided an update on former IDPR Board Chairman, Charles Correll.

Director Langhorst reviewed the agenda.

Board members and others present during all or portions of the meeting were the following individuals:

Mike Boren – Board Member
Tom Crimmins – Board Member
Pete Black – Board Member
Randy Doman – Board Member
Gordy Hansen – Board Member
Bob Hansen – Board Member
David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
Garth Taylor – East/South Region Manager
David White – North Region Manager
Jennifer Okerlund – Public Information Officer
Jim Thomas – Development Bureau Chief
Steve Martin – Fiscal Officer
Tammy Kolsky – Reservation/ Registration Program Manager
Kathy Muir – Grants/Contracts Management Supervisor
Dave Dahms – Boating Recreation Program Manager
Randal Butt – Farragut State Park
Ron Hise – Heyburn State Park
Kathleen Durfee – Old Mission State Park
Erin McKindree – Priest Lake State Park
Keith Jones – IDPR Natural Resources
Rick Just – Friends of Idaho State Parks
Steve Klatt – Bonner County
Larry Laxson – Valley County Parks and Recreation

Sandra Mitchell – IC and ISSA
Terri Klanderud – ISSA
Charlie Schaefer – Boating
Ed Jochum – BCSO
Dan Albanese – BCSO
Darryl Weaver – BCSO, Sheriff
Robin O'Neill - Public

Consent Agenda

May 25-26, 2016 Minutes

Mr. Bob Hansen requested that under the CEC Salary Plan topic in the Director's Report, it be expanded to state that it is the responsibility of the Board to approve the CEC Plan.

July 28, 2016 Minutes

Mr. Bob Hansen's suggested changes to the minutes will be incorporated and updated copies will be provided to the Board for their approval during a future Board meeting.

Ms. Mills will update both sets of minutes with Mr. Bob Hansen's suggested changes and present them to the Board for approval during the October Teleconference.

Park Manager Update

Priest Lake State Park – Erin McKindree (Assistant Manager)

Ms. McKindree provided a PowerPoint presentation.

Priest Lake – Ms. McKindree reported on:

- Priest Lake became a park in 1965
- Consists of 3 units over 30 miles
- Total acreage is 755
- Park is open year round
- Park Employees and Volunteers
- Year round recreation
- Re-Creation Unlimited – 30 years of park service
- Working with the Recreation Bureau to maintain signage and trail grooming
- Life Jacket Loaner Station at Boat Launch and beach
- Booked solid at Indian Creek and Lionhead from May through Labor Day
- Park Revenue
- Priest Lake is a self-sustaining park

Dickensheet Unit

- 46 acres
- Campground
- ATV Training Site

Indian Creek Unit

- 295 acres
- Day Use
- Store
- Cabins

Lionhead Unit – Older Campground, mostly tent camping

- 415 acres
- Campground
- Group Camp
- Boat Launch
- Issues with roadways and campsite lengths
- Kiosk

Indian Creek

- Storm Damage 2012
- Beach Issues
- Housing
- Permanent Housing – 6 permanent staff, housing for only 4

- Vehicles and Equipment – older fleet of vehicles
- Board and staff discussion followed.

Old Mission / Kathleen Durfee

Ms. Durfee provided a PowerPoint presentation on:

- Overview of the Park
- Cataldo Mission – National Historic Landmark, Idaho's oldest standing building
- Parrish House
- Visitor Center – Scared Encounters
- Historic Cemeteries
- Repairs
- Marketing and Events
- Fundraising
- Historic Skills Fair
- Feast of the Assumption of the Blessed Virgin Mary
- Weddings
- Staffing
- Costs of Operation
- Revenue
- Cultural Experiences
- Issues with parking
- Partners
- Trail of the Coeur d'Alene's
- Plummer to Mullan – 73 mile, 10 foot wide asphalt trail
- Trail Management
- Concession and Group Use Permits
- Maintenance
- Access Control

BREAK – 10:15 A.M.

Meeting reconvened at 10:30 A.M.

Mr. Black made a motion to hold a public comment period 10 minutes prior to lunch today. Motion was seconded by Mr. Crimmins. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.

Chairman Doman proposed changing the agenda and moving the Natural Resource Program Update to tomorrow's agenda.

Heyburn / Ron Hise

Mr. Hise provided a PowerPoint presentation on:

- Four State Parks – Mowry, McCroskey, Heyburn and Trail of the Coeur d'Alene's. Total acreage managed, 13,700.
- Hidden Lake Sewer Line Extension - Mr. Hise reported that the Float Home issues have been resolved. The system will be up and operational over the next few weeks. Homeowners created an association and they feel much more ownership to these homes now.
- CDA Tribe/IDPR Fuels reduction Project
- Ponderosa Pine Restoration
- Two Marina's – Rocky Point Marina, Chatcolet Marina
- 166 Private Cottage Leases, 9 Trailer Leases
- Rocky Point Lodge – Past: Restaurant, bar, lodge. Future: Group Use Facility? Needs work. Structurally sound, bats, electrical and plumbing upgrades.
- Civilian Conservation Corp Construction. 21 buildings and 3 trails on National Historic Register.
- Wastewater collection and treatment facility – Operating cost \$75,000 annually. Requires 24/7 monitoring. Operated and maintained by park staff.

Mr. Crimmins complemented Mr. Hise on the effort to manage and run the sewer system and for being trained and certified to do this. Normally this would be handled outside of the scope of state parks.

Board and staff discussion followed.

Friends Group Update / Rick Just

Mr. Just provided the Board with the background for the Friends Group and how this group began. He reported on:

- Their current Board members
- An overview of the current projects they are working on
- Writer in Residence
- Artist in Residence
- New book on the Idaho State Parks History
- Helping create individual state park Friends Groups

Mr. Just also provided information on an event that happens at Harriman State Park each year called Writers at Harriman – a writing workshop for high school students. 45 students spend a week participating in this event each year. Mr. Just will take over Directing this program next year

Public Comment

Mr. Larry Laxson provided a brief report on the grant funds they received from IDPR and what they have done with those funds.

Ms. Sandra Mitchell, representing the Idaho Recreation Council and the Idaho Snowmobile Association, stated their sole purpose is to protect access to trails on public lands. Part of the way they do this is through the funds they have created through the Legislature through sticker funds and through gas tax. Ms. Mitchell welcomed the new Board members and stated it is their intent to be a resource and consider IDPR partners in what they do.

Bus Tour of Parks – The Board and IDPR staff visited Round Lake and Farragut State Parks.

RECESS TO THE NEXT DAY 8:30 A.M.

Minutes – Thursday, August 25, 2016

Executive Session – Was not held

Call to Order – Chairman Doman

Chairman Doman called the Board meeting back into session at 9:02 A.M., Thursday, August 25, 2016. Director Langhorst suggested staying with the regular agenda today and adding Mr. Keith Jones Natural Resources report at the end of the agenda. The Board concurred.

Board Member Bob Hansen stated he was representing the Board and wanted to recognize Mr. Crimmins who was coming to the end of his Board appointed term. Mr. Hansen presented Mr. Crimmins with a wool blanket and thanked him for his service on the Board.

Director's Report – Director Langhorst

The Director thanked all of the park managers for their reports yesterday and David White for organizing the park tours.

The Director provided the Board with his report on:

- Legislature 2017:
 - a. Budget FY18
 - b. Legislation: Invasive Species, OHV Sticker fees
 - c. Administrative Rules: Campsite Capacity for Motorcycles Public Comment
- State ATV Association Annual Meeting – Mr. Crimmins attended this meeting for the department.

- Grant Programs: County-by-county lists; media opportunities – There is a list of recreation grants by county available if the Board wishes to have a copy.
- Work Accident at Dworshak State Park – An Employee lost his hand in a work related injury.
- Horsethief Reservoir: Fish and Game declared Day Use only at the site (Camping was discontinued due to loss of volunteer Camp Host).
- Maintenance Backlog – Mr. Jim Thomas is working on this project. The Governor supports this effort. It is memorialized in the Strategic Plan. IDPR is hopeful to maintain the Governor's support to help catch up in this area.

The Director stood for questions. Board and staff discussion followed.

Board Policy / Procedure Update – Anna Canning

Ms. Canning provided the Board with an update on how the process is moving forward with updating IDPR policies. Ms. Canning is hopeful to combine the Board Policies with the Administrative Policies and come up with one set of policies for IDPR that are easier to understand. Ms. Canning provided the following editing and review steps that were taken with the hope of transforming the policies into a more useable format.

1. Identify outdated references and duplicative sections.
2. Identify appropriate shifts to administrative policies.
3. Move into new format and add information as appropriate.
4. Edit for common use of terms.
5. Edit for clarity and content using track changes.
6. Identify missing policies.
7. Review and comment on draft Board policies.
8. Seek comment from Executive Staff.
9. Develop draft policy for Board.
10. Present final policies for Board review and approval.

Board and staff discussion followed.

BREAK – 9:40 A.M.

Meeting reconvened at 10:03 A.M.

Present Distinguished Citizen Award to Charlie Schaefer

Director Langhorst thanked Mr. Schaefer for his services. Mr. Dave Dahms (Boating Program Manager) addressed the Board and provided background on Mr. Schaefer's work and services. Darryl Weaver BCSO, Sheriff personally thanked Mr. Schaefer for all of his services for both the state of Idaho and Washington. He thanked him for his dedication to teaching classes for boat safety.

Farragut Natural Resource Management / David White and Keith Jones

Mr. White thanked the Board for coming up to the North Region for this meeting. Mr. White provided some background information on Farragut State Park. In the 1990's, Farragut staff identified a degradation of the natural resources within the park and began working with the University of Idaho and professional resource land managers to address and better manage the areas. Mr. White provided a time line of the formal planning and actions that have taken place since these early efforts. As a part of each process and management actions, the Park provided public information and accepted comment that was incorporated as applicable to the proposed prescription guiding the successful resource work. Staff recommendations, based on the successful implementation and overall importance of the resource work to the foundational health of the forests in Farragut and by extension to the continued quality experiences the public deserves, staff recommends the Board approve implementing the Ponderosa Pine Restoration prescription developed in cooperation with Idaho Fish and Game and the Conservation Thinning prescription within the lakeshore area along the shoreline.

Board and staff discussion followed. Mr. White thanked the Board and IDPR staff for all of their work on this project over the years.

Mr. Crimmins made a motion for staff to move forward with working in cooperation with Fish and Game to implement the Ponderosa Pine Restoration along the shoreline and develop a uniform vista by the lake. Mr. Bob Hansen seconded the motion. The Chairman asked for further

discussion. Board and staff discussion followed. The Chairman called for a vote on the motion. Motion carried unanimously.

Grant Program Advisory Committee Appointments – Kathy Muir

Ms. Muir stated that there are 20 citizen advisory committee positions that are expiring this year and need to be filled. The Board was supplied with a list of these positions and applicants during the July 28th teleconference. Staff recommends that the Board nominate and appoint committee members to the appropriate committees from the applicant list provided.

Mr. Bob Hansen made a motion to accept Ms. Muir's recommendations. Mr. Crimmins seconded the motion. The Chairman asked for further discussion. Board and staff discussion followed. The Chairman called for a vote on the motion. Motion carried unanimously.

Billingsley Creek Conceptual Plan – Jim Thomas and Anna Canning

Mr. Thomas introduced himself and reviewed the project goals with the Board. IDPR staff have been working with the Park and Recreation Board over the last two years to develop a draft conceptual plan for the development of the Billingsley Creek unit of Thousand Springs State Park. The components of this draft plan are reflective of input we received from Board members, meetings with Hagerman area stakeholders and the 2006 Thousand Springs State Park Master Plan. Mr. Thomas and Ms. Canning provided the Board with photos and a description of the proposed Billingsley Creek concept. Ms. Canning stated that staff is looking for Board approval for IDPR staff to move forward with going out for community comments, then provide an update during the November Meeting and vote on this during the February meeting. Board and staff discussion followed. No Board action was required at this time.

Priest Lake State Park, Indian Creek Shoreline Management – David White

Mr. White reminded the Board that during the February 2016 Board meeting, Ferrol and Gordon Simpson indicated they were concerned about boat mooring along the Priest Lake State Park, Indian Creek shoreline in an area signed, "Water Skiing Area, No Swimming". They were concerned that due to the high use of boats and people swimming that a serious accident could happen. This was not the first time they shared this concern both with the Board and park staff. The Board asked staff to access the situation and report back at the next Board meeting in North Idaho. Mr. White provided the Board with a list of options and identified the various pros and cons of each. Staff is still assessing the overall use patterns and what, if any, solutions are needed. At this point in time, they are leaning towards removing the "Skiing Area – No Swimming" signs associated with the shoreline outside the designated beach and requiring, limiting the placement of awnings, sun shades, umbrellas and so on to behind the designated set back distance from the water all along the shoreline. Mr. White stood for questions. Board and staff discussion followed.

Natural Resource Program Update – Keith Jones

Mr. Jones thanked the Board for letting him speak to them today. Mr. Jones stated the mission of this program is "To improve the quality of life in Idaho through outdoor recreation and resource stewardship". Mr. Jones reported on:

- Forest Management
- Selective Prescriptions
- Production Management
- Holistic Management
- Restoration – before/after
- Regeneration
- Hazard tree assessments
- Noxious Weed Control and IPM
- Herbicide Treatments
- Mechanical Treatment
- Biological Control
- CWMA's and Partnerships
- Site Restoration
- Restoration Planning

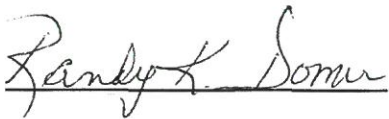
- Grazing
 - Prescriptive Grazing
 - Harriman Sheridan Unit
 - Castle Rocks
 - Fuel Mitigation
 - Defensible Space
 - Shaded Fuel Breaks
 - Henrys Lake
 - Heyburn
 - Ponderosa
 - Tool of the Trade
 - Vegetation Management Plans
 - Results
 - What parks will be focused on in the near term – Pine Restoration, Fire Mitigation, Bio-Control, Weed Management, Aspen Regeneration, and Development of Natural Resource Plan.
- Mr. Jones stood for questions. Board and staff discussion followed.

Program Written Reports

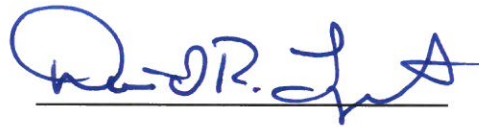
Board members were given time to ask questions of IDPR staff, on submitted program reports. Mr. Gordon Hansen stated he appreciates the write ups from the staff reports. Mr. Bob Hansen distributed copies of information he obtained on the Hydro project based on conversations with Mr. Teddy Sorenson of Sorenson Engineering. Mr. Hansen reiterated that the benefit of hydropower is based on a net use basis. Mr. Bob Hansen reported that Mr. Sorenson stated he did not know of any grants available to assist with funding this project. He went on to say that Harriman was a no-go; Ritter Island is out; and Billingsley Creek could be viable in the future when we use more electricity. Board and staff discussion followed.

Mr. Bob Hansen moved to adjourn the meeting. Mr. Crimmins seconded the motion. The Chairman called for a vote on the motion. Motion carried unanimously.

Meeting was adjourned at 2:08 P.M.



Randy Doman, Chairman
Idaho Park and Recreation Board



David R. Langhorst, Director
Ex-Officio Member of the Board

