

**IDAHO DEPARTMENT OF PARKS AND RECREATION**

*"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"*

**BOARD MEETING MINUTES**

**November 12–13, 2015**

**IDPR Headquarters**

5657 Warm Springs Ave.

Boise, Idaho

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**Minutes – Thursday, November 12, 2015**

**Call to Order – Vice Chairman Doman**

The Vice Chairman called the meeting to order at 10:00 A.M. MT, November 12, 2015. The Vice Chairman directed a roll call. Board Members in attendance were:

Tom Crimmins  
Robert Hansen  
Randy Doman  
Susan Buxton  
Charles Correll – Absent  
Pete Black - Absent

Also present or on the phone during all or portions of the meeting were the following individuals:

David Langhorst – Director  
Betty Mills – Management Assistant to the Director  
Keith Hobbs – Operations Administrator  
Anna Canning – Management Services Administrator  
David White – North Region Manager  
Jennifer Okerlund – Public Information Officer, Sr.  
Scott Williams – IT Resource Manager  
Jim Thomas – Development Bureau Chief  
Steve Martin – Fiscal Officer  
Dave Claycomb – Recreation Resource Bureau Chief  
Debbie Hoopes – Human Resource Officer  
Evelyn Mason – Fundraising Coordinator  
Tammy Kolsky – Reservation Program Manager  
Kathy Muir – Grants/Contracts Management Supervisor  
Ray Houston – Legislative Budget and Policy Analyst  
Gary Shelley – Eagle Island State Park Manager  
Matt Cooper – Eagle Island State Park Assistant Manager  
Nita Moses – Bruneau Dunes State Park Manager  
Mike Reno – Central District Health  
John Coombs – Valley County Chief Deputy  
Commissioner Elting Hasbrouck – Valley County Sheriff's Office  
Jim Kulm – IRC  
Larry Laxson – Valley County  
DL Mate Marths – Good Sam  
Terri Klanderud – ISSA  
Jon George  
Jim Maden – Boise ATV Trail Riders  
Ken Rag – Idaho ATV  
Rosanne Bernal – Butte Commissioner

Pat Sewall – Sewall LLC  
Bruce Kaufman  
Noah Nesbitt  
Rya Levy

**Additions or Deletions to the Printed Agenda**

**Ms. Buxton made a motion to amend the agenda and move the approval of the minutes to Friday, November 13<sup>th</sup>, 2015 and to schedule an additional Executive Session for today, Thursday, November 12<sup>th</sup> at 3:00 pm and cancel the tour of Eagle Island State Park. Mr. Hansen seconded the motion. The Vice Chairman asked for further discussion. Board and staff discussion followed. The Vice Chairman called for a vote on the motion. Motion carried unanimously.**

**Ms. Buxton made a motion to add an additional Public Meeting section to the agenda for this afternoon, November 12, 2015 at 3:00 pm. Mr. Hansen seconded the motion. The Vice Chairman asked for further discussion. Hearing none, the Vice Chairman called for a vote on the motion. Motion carried unanimously.**

**Consent Agenda - Relinquishment of Aqua Life Parking Lot Easement – Steve Strack**

**Ms. Buxton made a motion to approve the Relinquishment of the Aqua Life Parking Lot. Mr. Crimmins seconded the motion. The Vice Chairman asked for further discussion. Hearing none, the Vice Chairman called for a vote on the motion. Motion carried unanimously.**

**Park Manager Update**

**Eagle Island State Park – Gary Shelley**

Mr. Shelley thanked the Board for inviting him to present during the Board meeting and for including the park manager's reports in the Board meetings. Mr. Shelley provided the Board with a PowerPoint presentation on Lucky Peak and Eagle Island State Parks.

**Lucky Peak – Mr. Shelley reported on:**

- The boat ramps and Marina pathways improvement project the Youth Corps assisted with.
- The irrigation pump going out and how repairs progressed.
- The Spring Shores concession building – cleaner and more efficient.
- The Polar Bear Challenge event.
- The Sandy Point concert series.
- The Marina shoreline stabilization project.
- The Spring Shores Marina expansion.

**Eagle Island – Mr. Shelley reported on:**

- Disc Golf course changes and expansion.
- The Bob Ferman Invitational Run – a short video was shown of the run.
- The Nike X-Country event – set up in progress.
- The Pickled Feet 24/48 Hour Run.
- The Penguin Plunge – Special Olympics event.
- The EBL Zipline Construction.
- The Gateway Snow Park – an addendum to the agreement was made to enable Ryan Neptune to begin, following the Nike event.
- The new park entrance construction – currently waiting for telephone and internet service at the kiosk.
- The sewer system expansion.

Mr. Shelley stated 2015 was a very good year at Lucky Peak and Eagle Island State Parks, they are moving towards meeting the goals for the Master Plan. Mr. Hobbs provided the revenue amounts for Eagle Island State Park for the past three years, per Mr. Hansen's request. Mr. Doman requested for IDPR staff to provide the Board with a presentation regarding the possible gravel extraction project at Eagle Island State Park during a future Board meeting. Board and staff discussion followed.

**Bruneau Dunes State Park – Nita Moses**

Ms. Moses provided a PowerPoint presentation on Three Island and Bruneau Dunes State Parks.

**Three Island – Ms. Moses reported on:**

- Staffing Updates.
- Resource Seasons – Day Use and Camping.
- New Cabins added.
- What the future holds for Three Island State Park.
- Samboree –possibility of reenactment of the Three Island Crossing event – 2016 (100-130 RV's attend).

**Bruneau Dunes – Ms. Moses reported on:**

- Staffing Updates.
- Resource Seasons – Day Use and Camping.
- Bruneau Beast Race.
- Boise Astronomical Society 31<sup>st</sup> Annual Idaho Star Party.
- IDPR's 50<sup>th</sup> Anniversary Celebration.
- Retail Sales.
- Dark Sky – Observatory Revenue.
- International Dark Sky Park Project.

Board and staff discussion followed.

**Winchester Gift Deed – David White**

Mr. White stated the Winchester Gift Deed was previously approved by the Board but it appears that either this deed was not filed or was filed incorrectly (County records are incomplete). Mr. White recommends Board approval and signature of the attached Gift Deed, transferring ownership of the 0.06 acres within the City Park and the associated water tower to the City of Winchester.

**Ms. Buxton made a motion to approve IDPR staff recommendation for the Winchester Gift Deed and transfer ownership of the 0.06 acres within the City Park and the associated water tower to the City of Winchester. Motion was seconded by Mr. Hansen. The Vice Chairman asked for further discussion. Board and staff discussion followed. The Vice Chairman called for a vote on the motion. Motion carried unanimously.**

**Eagle Island Easement – Keith Hobbs**

Mr. Hobbs provided additional information requested by the Board during the April 2015 Board meeting, pertaining to the Eagle Island Easement.

**Mr. Crimmins made a motion to approve the easement with Intermountain Gas as presented. Motion was seconded by Mr. Hansen. The Vice Chairman asked for further discussion. Board and staff discussion followed. The Vice Chairman called for a vote on the motion. Motion carried unanimously.**

**Idaho Conservation Corps – Keith Hobbs**

Mr. Hobbs provided background information and work performed by the Northwest Youth Corps (NYC) and their mission. Over the last year, the NYC has expressed an interest in developing a relationship with IDPR and the establishment of the Idaho Conservation Corps (ICC), a sub unit of the NYC. IDPR engaged with the ICC and quickly determined a long-term partnership would be beneficial for both parties. Mr. Hobbs reported that the NYC has signed a Memorandum of Understanding (MOU) with IDPR and determined this relationship would bring much needed additional resources to IDPR to better achieve the goals of Idaho's State Parks and its Recreation Program. Board and staff discussion followed.

**Recreation Bureau Mapping Application Update – Troy Elmore**

Mr. Elmore provided a demonstration of the new Mapping Application for IDPR. Mr. Elmore provided the demonstration from his smart phone to demonstrate how easy this program is to use. Board and staff discussion followed.

**Ponderosa State Park, North Beach Temporary Management Action – Keith Hobbs**

Mr. Hobbs introduced Commissioner Hasbrouck and John Coombs, Valley County Chief Deputy. Mr. Hobbs provided a You Tube video on the atmosphere and activity transpiring on North Beach over the July 4<sup>th</sup> holiday. It is the judgment of involved Law Enforcement Officials and Ponderosa State Park staff that the best and perhaps only manner to regain control of the situation is to implement a two year alcohol ban at the North Beach Unit of Ponderosa State Park. During this period, Ponderosa State Park staff and

Valley County would work to jointly address the management of indiscriminate parking on Warren Wagon and Eastside Roads, improve signage to better identify IDPR property and designated parking areas, determine if swim line buoys would reduce boater and swimmer conflicts and explore other possible solutions. It would be the goal of IDPR and Valley County to implement agreed to actions over the next two years, which would allow the lifting of the alcohol ban and encourage a more managed use which is consistent with the mission of IDPR. Commissioner Hasbrouck also addressed the Board with their concerns, and stated the City Council has held open meetings to discuss this topic. Director Langhorst clarified that our intent is that this will be a shared burden between all parties involved (IDPR, Sheriff's Office, Commissioners and State Police). Deputy Coombs also spoke to the Board and addressed his concerns pertaining to this topic. McCall's Public Relations Officer will work with IDPR's Public Relations Officer to develop a plan to be distributed to the public. Board and staff discussion followed.

**Ms. Buxton made a motion directing IDPR staff to work with Valley County Sherriff's Office and any other entity and draft an MOU between IDPR and Valley County and present to the Board at a future Board meeting. Motion was seconded by Mr. Crimmins. The Vice Chairman asked for further discussion, hearing none, the Vice Chairman called for a vote on the motion. Motion carried unanimously.**

#### **Mountain Bike License Plate Funds – David Claycomb**

Mr. Claycomb presented a request for the Board to approve a 50/50 split of funding associated with the Mountain Bike License Plate funds between the IDPR Grant Programs and the IDPR Recreation Bureau going forward. Mr. Claycomb shared with the Board, an example of a project that is under consideration to construct a flow track (mountain bike trail) in conjunction with Bogus Basin and stated this additional funding could potentially be used for projects like this going forward. Board and staff discussion followed.

**Mr. Crimmins made a motion to approve the 50/50 split and proceed with the flow track project and showcase the ability IDPR has. Motion was seconded by Ms. Buxton. The Vice Chairman asked for further discussion, Board and staff discussion followed. The Vice Chairman called for a vote on the motion. Motion carried unanimously.**

#### **Technology Plan – Scott Williams**

Mr. Williams introduced himself to the Board and provided them with information on his background. He then presented a brief overview of the new Technology Plan. Mr. Williams shared that he has done an assessment of the technology at IDPR. Mr. Williams also shared that IDPR offers Wi-Fi in some of our parks, it was initiated 5-7 years ago. Mr. Williams provided information on the parks he has currently made Wi-Fi improvements in and stated that he is evaluating the current system and making determinations on what options we may have going forward. Currently, IDPR is limited on the amount of service we can offer in some of our parks due to the lack of connectivity. Board and staff discussion followed.

#### **Public Comment Period**

Mr. Pat Sewall, with Sewall LLC thanked the Board for allowing him to speak to them today on the topic of Cross Country racing at Eagle Island State Park (EISP). Mr. Sewall provided a PowerPoint presentation which included:

- Mr. Sewall's background and volunteer involvement with Cross Country events and Nike.
- Statistics over the past 20 years pertaining to Nike Cross Country events that were held at EISP.
- An overview of what Nike is looking for from EISP to enable them to provide a safe environment for their Cross Country events.

Mr. Sewall stated their mission is to "Put on premier Cross Country events that are held on a safe course that challenges the Athletes and provide a great experience for the Athletes, Parents and Spectators". Mr. Sewall concluded by saying they have enjoyed a great relationship with EISP over the years. They believe EISP is a great place to hold Cross Country events and even though they have run into a "few bumps in the road" over the addition of the zip line coarse, they want to be able to work together to make this work for the kids. Board members thanked and appreciated Mr. Sewall's reasoning behind how the moving of the zip line poles would affect the course for the runners and providing them with clarification on how EBL's changes will affect this event. IDPR's goal is to bring new people into our parks and this Cross Country event helps with IDPR's mission to do just that.

**Ms. Buxton made a motion to go into Executive Session for purpose of discussing personnel pursuant to Idaho Code 74-206 A and B. Motion was seconded by Mr. Hansen. The Vice Chairman asked for further discussion, Board and staff discussion followed. Ms. Betty Mills called roll at 3:05 P.M., Doman – aye, Buxton – aye, Hansen – aye, Crimmins – aye. Executive Session concluded at 4:30 P.M. No decisions were made.**

**RECESS TO NEXT DAY 9:00 A.M.**

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## **Minutes – Friday, November 13, 2015**

### **Call to Order – Vice Chairman Randy Doman**

Vice Chairman Doman called the Board meeting back into session at 9:00 A.M. MT, November 13, 2015. The Vice Chairman asked everyone in the room to introduce themselves.

### **Road and Bridge Fund Work Session – Director Langhorst/Steve Martin**

Director Langhorst and Mr. Martin reminded the Board of their request during the August 2015 Board meeting, requesting a work session on the Road and Bridge Fund. Over the years, there has been extended discussion about the Road and Bridge Fund split between the Development Bureau and the grant process itself. Mr. Martin reviewed the charts for the Recreational Fuels Fund Distribution Summary and Recreational Fuel Tax Transfers for the Road and Bridge Fund FY 2005 through FY 2014. Director Langhorst stated that the list before the Board represents areas throughout the state and that prior to distribution of the funds; the Board has the final say. Board and staff discussion followed.

### **Executive Brief – Grant Matching Funds – Steve Martin**

Mr. Martin provided the Board with the current policies, principles and program regulations for determining reasonable and allowable matching funds for IDPR grant programs. Mr. Martin reported on the background, current process, match defined and evaluating volunteer labor. Questions arose from Board members regarding the grant award distribution. Board and staff discussion followed.

### **Pay Plan Update – Debbie Hoopes**

Ms. Hoopes provided the Board with a short PowerPoint presentation on IDPR's Pay Plan. Ms. Hoopes stated that IDPR should continue to address and monitor staff salaries and ensure that, when funding is available and appropriate, steps are taken to make adjustments to recruit and retain top talent. Board and staff discussion followed.

### **Presentation: Craters of the Moon National Park – Rose Bernal, Butte County Commissioner**

Butte County Commissioner Rose Bernal presented a PowerPoint presentation on the proposal of changing the Craters of the Moon National Monument to a National Park. Ms. Bernal stated they have been speaking to Senator Crapo on obtaining his support to take it to the Congressional Level. Ms. Bernal also informed the Board that this request will be put before the Legislative Session again in January 2016 and reported that it has passed unanimously through the Idaho Association of Counties. **Ms. Buxton made a motion for IDPR to support Butte County in recreation and at this time we look forward to hearing the status of this project as it moves forward with their progression. Motion was seconded by Mr. Doman. The Vice Chairman asked for further discussion, hearing none, the Vice Chairman called for a vote on the motion. Motion carried unanimously.**

### **Director's Report – Director Langhorst**

Director Langhorst provided updates on:

- Horsethief Reservoir and asked the Board if they are ready to move forward with taking over the management of this property. He also reminded the Board that this property is currently state owned. **Mr. Hansen made a motion to request IDPR staff to proceed with investigating the Pro's and Con's of taking on the management of Horsethief Reservoir and supply the Board with this information during a future Board meeting. Ms. Buxton seconded the motion. The Vice Chair asked for further discussion, hearing none, the Vice Chair called for a vote on the motion. Motion carried unanimously.**
- Kokanee Cove Property

- New Administrative building/Visitor's Center for Lake Cascade
- IDPR Revenue
- Billingsley Creek, Meeting with the YMCA
- Meeting with City of McCall
- Meeting with interagency staff to discuss Tribal Matters.
- Master Plan
- Attended the NASPD Conference in South Carolina.
- Island Park Community Meeting
- Meeting with Tourism
- Attended North and South Regional Meetings
- Attended the SHIFT Conference in Jackson Hole
- Boise Forest Coalition
- Conference Call with Senator Bart Davis. Mr. Black attended this meeting in person.
- Attended a meeting with Kootenai County Commissioners to discuss the possibility of building an off highway motocross track, learning trails, 4 wheel drive obstacle course and developing camping. Mr. Crimmins also attended this meeting and provided a report.
- Attended Zip Line meetings
- Met with Brandon Wolff from the State Controller's office.
- Attended a Non-Motorized Planning Meeting
- Complaint letter from a constituent on the number of Motorcycles allowed in a single campsite. The Director asked for the Boards view on allowing three motorcycles in a campsite as long as they do not have more people than allowed per site. The Board is in agreement to make this change.

#### **Program Written Reports**

Board members were given time to ask questions of IDPR staff, on submitted program reports.

#### **Board Member Reports**

Mr. Hansen gave a short report on the property lease amount Harriman State Park is now receiving for the grazing rights on this land. Mr. Hansen stated the process went very smoothly.

#### **New Business**

Ms. Mills provided the Board with proposed Board meeting and teleconference dates for 2016. Director Langhorst requested moving the second quarter Board meetings to May instead of April. **The Board approved the proposed dates and moving the second quarter Board meeting to May.**

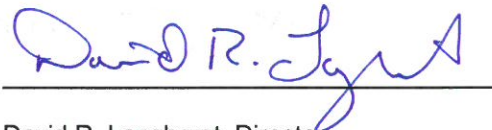
#### **Public Comment Period**

Rya Levy addressed the Board and asked for their consideration to extend the Gift Deed for the Nesbitt Property for an additional 20 years. Mr. White gave a brief explanation of the Gift Deed to IDPR by Mr. Robert Nesbitt and the piece of property being discussed. IDPR has been paying the property taxes on this property for the past 20 years. This deed has allowed the Nesbitt family access to the property. Mr. Strack has received copies of the deed and letters from the family and stated there are potential penalties to IDPR if we consider extending the deed. Mr. Hobbs will work with the Nesbitt family and legal counsel and report back to the Board on what options might be available. **The Board recommended that IDPR staff proceed with looking into options for the Nesbitt family.** IDPR staff will attempt to provide the Board with options by the December 17<sup>th</sup> Board teleconference.

**Mr. Hansen moved to adjourn the meeting. Mr. Crimmins seconded the motion. The Vice Chair called for a vote on the motion. Motion carried unanimously. Meeting was adjourned at 4:00 pm.**



Randy Doman, Vice Chairman  
Idaho Park and Recreation Board



David R. Langhorst, Director  
Ex-Officio Member of the Board