

IDAHO DEPARTMENT OF PARKS & RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”

Board Meeting

August 26-27, 2015

Best Western McCall

211 S. 3rd St. McCall, ID 83638

Conference Line (208) 514-2259 Port 7414

- **AGENDA**..... 1
- **Wednesday, August 26, 2015**
 - 9:00 A.M. Call to Order
 - Roll Call
 - Additions or Deletions to the Printed Agenda
 - Consent Agenda *AI**
 - Approval of Minutes
 - June 25, 2015
 - July 23, 2015
 - Group Use Permit Garth Taylor
 - Lucky Peak Concession
 - Park Manager Update 2
 - Ponderosa State Park / Richard Taplin
 - Lake Cascade State Park / Theresa Perry
 - Grant Advisory Committee Appointments *AI** Kathy Muir..... 3
 - Trail of The Coeur d’Alene’s Commission At-Large *AI** David White 4
 - **BREAK**
 - Salary Plan and Seasonal Pay Debbie Hoopes 5
 - Noon - Tour Lake Cascade State Park and Horse Thief Reservoir (Lunch Provided)
 - **RECESS TO NEXT DAY 9:00 A.M.**
- **Thursday, August 27, 2015**
 - 9:00 A.M. Call to Order
 - Proposed Rules *AI** Anna Canning.....6
 - FY15 Q4 Financial Statements Steve Martin.....7
 - Office of Energy Resources Presentation / John Chatburn
 - Development Bureau Ongoing Construction Update Jim Thomas.....8
 - **BREAK**
 - Reservation Activity Report Tammy Kolsky9
 - Fees *AI** Tammy Kolsky.....10
 - Harriman Properties
 - Castle Rocks Admissions
 - Noon-1:00 P.M. LUNCH (Provided)

- Registration Modernization Update Tammy Kolsky.....11
- Director's Report.....12
 - Monitoring State Government Contracts
 - Program Written Reports
- Idaho Heritage Trust Presentation Katherine Kirk and Frederick Walters
- Old Business
- New Business
- Public Comment Period
- Executive Session**

▪ **ADJOURN**

* AI—Action Item

** Under authority of Idaho Code 67-2345(1)b. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

IDAHO DEPARTMENT OF PARKS AND RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
BOARD MEETING AND CHARRETTE MINUTES

June 25, 2015

Idaho Department of Parks and Recreation Headquarters
5657 Warm Springs Ave.
Boise, Idaho

Minutes – Thursday, June 25, 2015

Call to Order – Chairman Correll

Chairman Correll called the Board meeting to order at 10:04 AM MST, May 4, 2015. The Chairman directed a roll call. Board Members in attendance and via the phone were:

Charles Correll
Tom Crimmins
Robert Hansen
Randy Doman
Susan Buxton
Jean McDevitt – Not Present

Also present or on the phone during all or portions of the meeting were the following individuals:

Steve Strack – Deputy Attorney General
David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
Jim Thomas – Development Bureau Chief
Adam Straubinger – Planner
Garth Taylor – South/East Region Manager
Steve Martin – Fiscal Officer
Evelyn Mason – Fundraising Coordinator
Tammy Kolsky – Reservation Program Manager
David Landrum – Park Manager
Dave Ricks – Consultant
Dan Baird – Beck and Baird Landscape Architecture
Jim Myan – Beck and Baird Landscape Architecture

April 22-23, 2015 Meeting Minutes – Chairman Correll

Mr. Crimmins made a motion to approve the minutes from the April 22-23, 2015 Board meeting. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion carried unanimously.

May 4, 2015 Teleconference Minutes – Chairman Correll

Mr. Hansen made a motion to approve the minutes from the May 4, 2015 Board meeting. Mr. Doman seconded the motion. The Chair asked for further discussion. Ms. Buxton and Mr. Crimmins stated they would need to abstain from voting due to not participating in the call. The Chair called for a vote: 4 – Ayes, 2 – Abstentions (Ms. Buxton and Mr. Crimmins). Motion carried unanimously.

Group Use Permit – Keith Hobbs

Mr. Crimmins made a motion to approve the Group Use Permits for the Knitting Factory Presents, Lucky Peak State Park and Sandy Point. Ms. Buxton seconded the motion. The Chair asked for further discussion. Board and staff discussion followed. The Chair called for a vote on the motion. Motion carried unanimously.

Strategic Plan – Anna Canning

Ms. Canning reviewed the draft IDPR Strategic Plan. Board and staff discussion and suggested changes to the Strategic Plan followed.

Ms. Buxton made a motion to approve the Board amended changes to the revised Strategic Plan and submission to DFM. Motion was seconded by Mr. Doman. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion carried unanimously.

IDAPA Rules – Anna Canning

Ms. Canning informed the Board that during legislative committee hearings on Senate Bill 1098, various legislators suggested they would like to see IDPR come back the next legislative session with proposed IDAPA rules that provided appropriate parameters to limit commercialization of the parks. Director Langhorst committed to bringing proposed rules to the 2016 legislative session. Ms. Canning requested that the Board direct IDPR staff to initiate rule-making per Idaho Code §67-4223(1).

Mr. Crimmins made a motion to direct IDPR staff to initiate rule-making as to establish the administrative rules that speak to appropriate parameters for recognizing donors, sponsors and other funding partners. Motion was seconded by Mr. Hansen. The Chair asked for further discussion. Board and staff discussion followed. The Chair called for a vote on the motion. Motion carried unanimously.

Upcoming Board Meeting/Teleconference Dates for 2015

Ms. Mills provided the Board with suggested meeting/teleconference dates for the remainder of 2015. The Board approved the following Board meeting and Teleconference dates for 2015:

- September 24, 2015 (Teleconference)
- October 22, 2015 (Teleconference)
- November 12 & 13, 2015 (IDPR HQ, meeting to begin at 10:00 am)
- December 17, 2015 (Teleconference)

The Board concurred that during the August 26th Board meeting, they will tour Lake Cascade State Park and Horse Thief Reservoir. Ms. Mills will work with Mr. Taylor on the arrangements for the tours.

BREAK – 11:40 AM

BACK IN SESSION – 12:15 PM

Chairman Correll emphasized to the Board, the importance of staying on task during this Planning Charrette. Mr. Thomas reviewed the formalities of the Planning Charrette with the Board and introduced Dan Baird who facilitated the Charrette. Mr. Baird provided an overview of the purpose for today's meeting and asked if the Board had any additional thoughts on what they wished to accomplish during the meeting today. Director Langhorst stated the IDPR staff would like to know the vision the Board agrees on and looks forward to a successful meeting today. IDPR staff is available today to answer any questions the Board may have to assist with coming to a decision on how to move forward with the Billingsley Creek project. Board and staff discussion followed.

BREAK – 1:38 PM

The meeting was called back into session at 1:49 PM.

The Board worked on redeveloping the new priority list for Billingsley Creek since they amended their vote to move forward with the proposed list during the April Board meeting.

Mr. Crimmins made a motion to place the feasibility study for Billingsley Creek back into the FY 2017 budget request. Motion was seconded by Mr. Hansen. The Chair asked for further

discussion. Board and staff discussion followed. The Chair called for a vote on the motion. Motion carried unanimously.

Mr. Hansen made a motion to adjourn the meeting. Mr. Doman seconded the motion. The Chair asked for further discussion. Board and staff discussion followed. The Chair called for a vote on the motion. Motion carried unanimously. Meeting was adjourned at 4:00 pm

Charles Correll, Chair
Idaho Park and Recreation Board

David R. Langhorst, Direct
Ex-Officio Member of the Board

DRAFT

IDAHO DEPARTMENT OF PARKS AND RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
BOARD TELECONFERENCE MINUTES

July 23, 2015

10:00 AM Mountain / 9:00 AM Pacific
5657 Warm Springs Ave.
Boise, Idaho

Minutes – Thursday, July 23, 2015

Call to Order – Chairman Correll

Chairman Correll called the meeting to order at 10:00 AM MST, July 23, 2015. The Chairman directed a roll call. Board Members in attendance via the phone were:

Charles Correll
Tom Crimmins - Absent
Robert Hansen
Randy Doman
Susan Buxton

Also present or on the phone during all or portions of the meeting were the following individuals:

David Langhorst – Director
Betty Mills – Management Assistant to the Director
Keith Hobbs – Operations Administrator
Anna Canning – Management Services Administrator
Steve Martin – Fiscal Officer
Kathy Muir – Grants/Contracts Management Supervisor

Additions or Deletions to the Printed Agenda

Ms. Buxton made a motion to keep the Consent Agenda items first on the agenda, move the FY 2017 Budget Presentation second and move the Grant Advisory Committee Appointments information and Grant Program information items to the end of the agenda due to her time constraints this morning. Mr. Doman seconded the motion. The Chair asked for further discussion, hearing none, the Chair called for a vote on the motion. Motion carried unanimously.

Group Use Permit – Keith Hobbs

- Friends of Harriman State Park
- Thousand Springs State Park – Ritter Island Unit
- Eagle Island – Rec Fest

Mr. Doman made a motion to approve all of the submitted Group Use Permit requests as proposed by staff. Ms. Buxton seconded the motion. The Chair asked for further discussion, hearing none, the Chair called for a vote on the motion. Motion carried unanimously.

FY 2017 Budget Presentation (Revised 7-20-2015) – Steve Martin

Mr. Martin presented the changes that have occurred to the FY 2017 budget proposal that was presented in the April 22, 2015 Board meeting. Mr. Martin reviewed the changes that were made to the budget at the direction of the Board. This included removing all of the Capital Development projects at Billingsley Creek. Mr. Martin explained that although the Board approved adding a feasibility study back into the budget request, staff would be able to fund such a study with existing funds and that a specific budget request would not be necessary. A new Capital Development project was added which is phase II of the Gilmore camp ground at Farragut State Park which is 100% funded by the RV Fund. Also added was a request for a new FTE for a new Interpretive Environmental position that will be based out of Head Quarters. Mr. Martin also added the line items for the health benefit increases and other benefit cost

increases as well as the CEC estimate, based on the recommendation that we have received from the Division of Financial Management in their annual budget instruction. Board discussion followed pertaining to the CEC increases as well as salary increases for all IDPR staff. Director Langhorst stated that the new HR Director has been requested to present a new salary plan to the Board during the November Board meeting.

Mr. Martin reported that the funds that are earmarked for the Billingsley Creek project are currently in an account, designated for this project and will remain there until we are able to put this money to use on projects that are identified.

Mr. Doman made a motion to approve the FY 2017 budget, based on the ranked replacement equipment and program enhancement requests as presented on the revised pages 7-15. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion carried unanimously.

Grant Advisory Committee Appointments Information Only – Kathy Muir

Ms. Muir stated that this agenda item is purely for information only and she has provided the Board members with the packet of information along with a summary sheet with all of the applications for the potential Advisory Committee members. Policy states that the next step is for the Board members to review the submitted applications. Ms. Muir is available to answer any questions from the Board. Board and staff discussion followed. Ms. Canning reminded the Board that during a meeting in 2014, the Board requested IDPR staff to change the review process for appointing members to the Grant Advisory Committee, to assigning responsibility to the Board, at a minimum, to contact each applicant by telephone. The Board agreed to call each applicant in their district. Director Langhorst reiterated that the Board members have a month to contact each Advisory Committee applicant prior to voting on them during the August 2015 Board meeting. Mr. Hansen and Chairman Correll agreed to divide District 5 between them and make the appropriate phone calls to those applicants as well as their own Districts due to the open Board position in District 5.

Board Member Buxton left the meeting at 10:25 AM

Grant Program Information – Steve Martin

Mr. Martin stated that this item along with the Grant Advisory Committee Appointments are follow up items from the April 2015 Board meeting. Two questions were brought up during the April 2015 meeting; one was the appeal process on the Advisory Committee application rankings and secondly, what was the appropriate process when dealing with conversions of Grant Funded projects?

Mr. Martin stated IDPR staff did the research and put together two summaries that were attached to this agenda item for the Board. Board and staff discussion followed.

Mr. Doman requested a work session during an upcoming Board meeting regarding the Road and Bridge Grant Funds. Director Langhorst stated that IDPR staff will arrange for a work session during the November meeting to allow sufficient time for this discussion and remind ourselves of what was previously discussed and what the current policies regarding this topic are.

Mr. Doman made a motion to adjourn the meeting. Mr. Hansen seconded the motion. The Chair asked for further discussion. Board and staff discussion followed. The Chair called for a vote on the motion. Motion carried unanimously. Meeting was adjourned at 10:47 AM.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27th, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: **Lucky Peak State Park Large Concession
Outdoor Adventures, Inc., Thomas Hidalgo**

ACTION REQUIRED: **Board Approval**

PRESENTER: **Garth Taylor, South Region Bureau Chief**

ADMINISTRATOR: **Keith Hobbs, Operations Division Administrator**

PRESENTATION

BACKGROUND INFORMATION:

Thomas J. Hidalgo, dba Outdoor Adventures, Inc., has operated the convenience store, as well as the rental of boating and water recreation convenience items at the Spring Shores Unit of Lucky Peak State Park since 2000. The current concession agreement is due to expire December 31, 2015.

This concessionaire agreement results in a consistently high percentage of gross sales, of which, 15% is paid to IDPR. In 2014, this amounted to \$15,987. Lucky Peak State Park staff has expressed their overall satisfaction with the concessionaire, his working relationship with the park, and his service to the public. The concessionaire wishes to continue operating at Spring Shores.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve renewal of the large concession agreement with Mr. Hidalgo, dba Outdoor Adventures, Inc. for the term of three (3) years with a payment of 15% of gross revenues paid to IDPR annually. January 1, 2016 through December 31, 2018.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

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AGENDA ITEM: **Grant Program Advisory Committee Appointments**
ACTION REQUIRED: **Board Action Required**
PRESENTER: **Kathy Muir**

PRESENTATION

BACKGROUND INFORMATION:

The Department has seventeen (17) citizen advisory committee positions to appoint.

Open positions to appoint include:

- Three (3) Recreational Vehicle Fund positions
- Three (3) Waterways Improvement Fund positions
- Five (5) Off-Road Motor Vehicle Fund positions
- Six (6) Recreational Trails Program positions

During the July 2015 Board Teleconference, a brief summary of each candidate along with their application forms were provided to the Board. Per Board policy, the Board divided the list and committed to contacting each applicant to conduct an interview.

STAFF RECOMMENDATIONS:

Staff requests for the Board to recommend and appoint committee members to the appropriate committees from the applicant list provided.

Committee	District 1	District 2	District 3	District 4	District 5	District 6
<i>RTP Committee (six positions open; need to balance district and use representation)</i>						
Hiking			Alan Crocket			Gregg Losinski
Motorbike	Tom Wuest		Jason Abbott	Jim Olson		
XC Skiing			Natalie Bartley	Jim Olson		Gregg Losinski
Snowmobiling		Martin Poxleitner		Gary Cvechich		Jeremy Neibaur
Disabled					Bill Freelove	
Water Trails	Jana Shields	Judy Culver		Jim Olson		Breann Westfall
<i>RV Committee (three positions open; need one from each cell)</i>						
All		Debbie Evans	Dennis Lawson Brad Foltman Dennis Marguet Richard Humiston		Jack Olney	
<i>WIF Committee (three positions open; need one from each cell)</i>						
All	Kathleen Goodwin		Dennis Marguet Jason Speer Justin Harrison Michael Beavers	Jeffrey Olson Lamar Waters Dave Pinther		
<i>ORMV Committee (five positions open; need one from each cell)</i>						
Motorbike/ATV	Bernie Hermann Donn Dennis Larry White Thomas Reifsnyder					
Snowmobile	Bernie Hermann				Bob Stantus Warren Wilde	
Non-Motorized			Scott Calhoun James Olson		Donna Whitham	

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

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AGENDA ITEM: Trail of The CdAs At-Large Trails Commission Member
ACTION REQUIRED: **BOARD ACTION REQUIRED**
PRESENTER: David E. White, North Region Manager
ADMINISTRATOR: Keith Hobbs, Operations Division Administrator

PRESENTATION

BACKGROUND INFORMATION: The Idaho Department of Parks and Recreation (“State” or “IDPR”) and the Coeur d’Alene Tribe, Lake Management Department (“Tribe” or “TLMD”) (collectively the “Parties”) entered into an “Agreement” to establish a long-term cooperative partnership between the State and the Tribe with respect to ownership, management and operation of the Trail of the Coeur d’Alenes Right-of-Way (“ROW”) and Trail.

As a part of this agreement the Parties established a six-member Trail Commission (“Commission”). In establishing the Commission, the Parties’ intent is to ensure that all aspects of the development, funding, management and operation of the entire ROW and Trail are coordinated across the Parties separate and joint management areas, consistent with implementation of the Consent Decree, CITU and the Interim Trail Agreement.

Three members of the Commission are appointed by the State and shall include the State’s Trail Manager, Kathleen Durfee. The State also identified David White, North Region Manager, as a member due to his historical knowledge and long term involvement with the Trail. Three members are appointed by the Tribe and shall include the Tribe’s Trail Manager.

The State appoints one at-large member. The at-large member is approved by IDPR’s Board and will serve a term of two (2) years. No Commission at-large member may serve more than two (2) consecutive terms. Ed Renkey, Kellogg, Idaho served as the second at-large member for one term and did a good job. He does not want to be reappointed.

Staff advertised and accepted applications for IDPR’s at-large member. A total of four applications were received and reviewed by staff to determine who would be the best candidate to represent users associated with IDPR’s portion of the trail. Region 1 Board Member Tom Crimmins, Non-Motorized Trail Coordinator Leo Hennessey, and Operations Division Administrator Keith Hobbs assessed and rated the applications without the applicant’s names. OM/TOC Park Manager Kathleen Durfee and North Region Manager David White utilized the rankings to determine a final recommendation. The application information sheet and the applications are attached for the Board members for review.

STAFF RECOMMENDATIONS: Staff recommends that the Board nominate and appoint Morris Cavabar as IDPR's at-large member to serve on the Trail of the Coeur d'Alenes Commission for the next two years.

Idaho Department of Parks and Recreation
TRAIL OF THE COEUR D'ALENES
TRAIL COMMISSION INFORMATION SHEET

The Idaho Department of Parks and Recreation (“State” or “IDPR”) and the Coeur d’Alene Tribe, Lake Management Department (“Tribe” or “TLMD”) (collectively the “Parties”) entered into an “Agreement” to establish a long-term cooperative partnership between the State and the Tribe with respect to ownership, management and operation of the Trail of the Coeur d’Alenes Right-of-Way (“ROW”) and Trail.

As a part of this agreement the Parties established a six-member Trail Commission (“Commission”). In establishing the Commission, the Parties’ intent is to ensure that all aspects of the development, funding, management and operation of the entire ROW and Trail are coordinated across the Parties separate and joint management areas, consistent with implementation of the Consent Decree, CITU and the Agreement.

Three members of the Commission are appointed by the State and shall include the State’s Trail Manager. Three members are appointed by the Tribe and shall include the Tribe’s Trail Manager.

The State plans to appoint one at-large member. Minimum qualifications are:

1. Shall reside in the State of Idaho.
2. Shall actively participate in Trail of the Coeur d’Alenes activities.
3. Shall be willing to enter into a Memorandum of Agreement to serve for the term of the appointment.
4. Shall, if a member of an organization or club, report back to that organization or club on the activities and actions of the committee, and solicit input and suggestions to be brought to the full committee.

DUTIES:

The Trail Commission shall, as necessary, review, modify and adapt the General Management Principles and Operating Guidelines to meet the management and operating requirements of the Parties. Changes may include, but are not limited to, design standards for public access, permitted uses and fees, interpretation, promotion of economic benefits, support for appropriate cultural and historical values and other matters which affect the overall character of the Trail and ROW.

In addition to overseeing the General Management Principles and Operating Guidelines, the specific duties and responsibilities of the Commission shall include the following:

1. Coordinate efforts between the Parties to ensure consistency with the single-trail management concept and encourage cost savings and efficiency with respect to budgets for personnel and administration, leasing, general operation, training and maintenance of the Trail/ROW;

2. Oversee management of the Trail/ROW to ensure protection of public health and the environment;
3. Foster recreational and economic development opportunities in the area;
4. Promote and protect important cultural and historical values associated with the Trail/ROW;
5. Review UPRR's activities and the Parties' oversight and management activities to ensure performance by UPRR of its Trail/ROW maintenance and repair obligations pursuant to the Consent Decree;
6. Coordinate efforts between the Parties to seek and secure additional funding for development, operation, maintenance and repair of the Trail and ROW; and
7. Consider input from the public regarding ROW and Trail management issues as set forth in Part VI.B of the State/Tribe Agreement.

The Parties will also utilize the Commission to collaborate on numerous other matters associated with operation and management of the Trail/ROW. For example, by combining efforts at fundraising, the Parties will work in good faith through the Trail Commission to secure additional resources for development, operation and maintenance in the form of user fees, federal assistance (rivers, trail, transportation and conservation programs), technical assistance, private donations and volunteer work.

A quorum of the Commission shall exist when not less than four members are present and those four members consist of two State and two Tribe representatives. The Commission will operate by consensus of those members present. A consensus of the Commission requires that, for any proposed decision, no member present at a meeting votes in opposition.

MEETINGS AND PUBLIC INVOLVEMENT:

The Trail Commission will meet not less than bi-annually in the Spring and Fall and as necessary for effective oversight of the management and operation of the Trail/ROW. Adequate notice of the time and meeting place shall be provided to the public prior to such meetings. The bi-annual meetings shall provide an opportunity for public input and comment.

In addition to bi-annual meetings, the Trail Commission may also meet formally or informally from time to time, including meetings with individual communities connected via the Trail, individuals or groups of adjacent residents and landowners, local governments, as well as other interest groups and/or members of the general public to provide information and solicit input.

The Trail Commission will also engage in a range of outreach activities. This may include involving the public in general matters of trail development, implementing strategies for minimizing conflicts which may arise between user groups, resolving concerns of adjacent landowners and leaseholders with respect to matters such as public health and safety, developing and coordinating adopt-a-trail volunteers and community watch groups, supporting economic development opportunities, promoting historical and cultural values associated with the Trail/ROW and developing programs for encouraging health and fitness through recreational use of the Trail/ROW.

The Parties intend to provide direct, meaningful and timely opportunities for the public and stakeholders to access staff and management of the TLMD and IDPR, thereby ensuring that decisions regarding management and operation of the Trail/ROW are informed by a broad consideration of views and are widely supported.

TERM LENGTH:

The at-large member will be approved by IDPR's Board and will serve a term of two (2) years. No Commission at-large member may serve more than two (2) consecutive terms.

APPLICATION INSTRUCTIONS:

Individuals interested in becoming an at-large member must complete an application and return it by May 1, 2015 to the Coeur d'Alene's Old Mission/Trail of the Coeur d'Alenes State Park Office or IDPR North Region Service Center.

CdA's Old Mission/Trail of the CdAs State Park
31732 S. Mission Rd./P.O. Box 30
Cataldo ID 83810
208-682-3814

IDPR North Region Service Center
2885 Kathleen Ave. Suite 1
Coeur d'Alene ID 83815
208-769-1511



Idaho Department of Parks and Recreation
 Trail of the Coeur d'Alenes Trail Commission
 At-Large Member Application Form



Name: Richard A. Shaffer Address: 100 Front St.
 Phone #: (Home) 208 691-9169 City: Wallace State: ID Zip: 83873
 Phone #: (Work) 752-1252 Email: rshaffer@cebridge.net

1. What knowledge or experience do you have that would contribute to the Commission?

I have been in the tourism, hospitality industry for over 45 years. I have been involved in the comment process relative to the creation, construction and maintenance of the trail since its inception and presently am one of it biggest promoters for user and economic benefit. I was one of the 1st volunteers on the "Adopt a Mile" trail program.

2. (Pertinent) natural resource organizations you belong to:

- Historic Wallace Chamber of Commerce
- North Idaho Tourism Alliance
- Idaho Recreation & Parks Association
- Idaho Lodging & Restaurant Association
- 6th St. Melodrama board member
- Idaho Travel Council At-large Board member

3. As a member of the Commission, you would be representing what type of user?

All individual and group users. Recreational and special event.

4. What, in your opinion, is the highest priority of the Trail of the Coeur d'Alenes and the Commission?

To provide an easily accessible, welcoming recreational outlet for individuals, families, groups and special events. Safety should remain a Priority. This would naturally provide for positive economic results for communities along the trail.

6. Is your interest in the Commission through:

- Membership in a club or organization
- Commercial
- User
- Other (describe): _____

7. Which modes of transportation do you partake in that are applicable to the Trail of the Coeur d'Alenes?

- Biking
- Roller Blading
- Hiking
- Other _____
- N/A

8. Approximately how often do you utilize the Trail of the Coeur d'Alenes? 30 times a season.

Commission members are required to attend bi-annual meetings during the year and must sign a Memorandum of Understanding.



Idaho Department of Parks and Recreation
Trail of the Coeur d'Alenes Trail Commission
At-Large Member Application Form



Name: Phill Weist Address: 8287 Summerfield Loop
 Phone #: (Home) N/A City: Hayden State: ID Zip: 83835
 Phone #: (Work) 208-661-3272 Email: phillw@cdapaving.com

1. What knowledge or experience do you have that would contribute to the Commission?
Worked as IDPR's North Region Eng. Tech during the construction of the trail. I have over twenty years experience in the asphalt paving industry and am currently employed as a Project Manager/Estimator for a paving contractor.

2. (Pertinent) natural resource organizations you belong to:
NONE AT THIS TIME

3. As a member of the Commission, you would be representing what type of user?
All users should have an equal voice in the management of the trail.

4. What, in your opinion, is the highest priority of the Trail of the Coeur d'Alenes and the Commission?
Providing leadership to ensuring the trail will be properly maintained for future users.

6. Is your interest in the Commission through
- Membership in a club or organization
 - Commercial
 - User
 - Other (describe): _____

7. Which modes of transportation do you partake in that are applicable to the Trail of the Coeur d'Alenes?
- Biking
 - Roller Blading
 - Hiking
 - Other _____
 - N/A

8. Approximately how often do you utilize the Trail of the Coeur d'Alenes? Once a year

Commission members are required to attend bi-annual meetings during the year and must sign a Memorandum of Understanding.



Idaho Department of Parks and Recreation
Trail of the Coeur d'Alenes Trail Commission
At-Large Member Application Form



Name: Cindy Mitchell Address: 905 E Day Rd
 Phone #: (Home) 208-660-6701 City: CDA State: ID Zip: 83815
 Phone #: (Work) _____ Email: cdamitch1@frontier.com

1. What knowledge or experience do you have that would contribute to the Commission?

I am a frequent user of the Trail of the Coeur d'Alenes. I love the beautiful scenery, the wildlife photo opps, the clean trail and bathrooms. The trail makes our part of the state great and is a gem to be preserved and protected.

2. (Pertinent) natural resource organizations you belong to:

Ø

3. As a member of the Commission, you would be representing what type of user?

55+ non-competitive recreational cyclist and hiker.

4. What, in your opinion, is the highest priority of the Trail of the Coeur d'Alenes and the Commission?

Maintaining the trail. Tree roots are creating bumps. Attention has been given to this issue, and I want to see it continue.

6. Is your interest in the Commission through:

- Membership in a club or organization
- Commercial
- User
- Other (describe): _____

7. Which modes of transportation do you partake in that are applicable to the Trail of the Coeur d'Alenes?

- Biking
- Other Cross Country Skiing
- Roller Blading
- N/A
- Hiking

8. Approximately how often do you utilize the Trail of the Coeur d'Alenes? 1-2x weekly.
Love this trail!

Commission members are required to attend bi-annual meetings during the year and must sign a Memorandum of Understanding.



Idaho Department of Parks and Recreation
 Trail of the Coeur d'Alenes Trail Commission
 At-Large Member Application Form



Name: MORRIS (MAC) CAVASAL Address: 4091 W. LENNOX LOOP
 Phone #: (Home) 208-755-0833 City: COEUR D'ALENE State: ID Zip: 83815
 Phone #: (Work) SAME Email: MCAVASAL@ROADRUNNER.COM

1. What knowledge or experience do you have that would contribute to the Commission?

SEE ATTACHMENT A

2. (Pertinent) natural resource organizations you belong to:

MEMBER OF CITY OF COEUR D'ALENE'S
 PEDESTRIAN BIKE COMMITTEE

3. As a member of the Commission, you would be representing what type of user?

CYCLING / PEDESTRIAN INTEREST, AS WELL AS
 CONSERVATION

4. What, in your opinion, is the highest priority of the Trail of the Coeur d'Alenes and the Commission?

SEE ATTACHMENT A

6. Is your interest in the Commission through:

- Membership in a club or organization
- Commercial
- User
- Other (describe): _____

7. Which modes of transportation do you partake in that are applicable to the Trail of the Coeur d'Alenes?

- Biking
- Roller Blading
- Hiking
- Other RUNNING/WALKING
- N/A

8. Approximately how often do you utilize the Trail of the Coeur d'Alenes? XC SKIING 5-10

Commission members are required to attend bi-annual meetings during the year and must sign a Memorandum of Understanding.

Attachment A:

1) What knowledge or experience do you have that would contribute to the Commission:

I served 15 years as the Area Director for USDA Rural Development during which time I dealt with the Coeur d Alene Tribe on numerous funding and development projects. I have a working knowledge of public and private contracting, construction practices, and project management. In my USDA tenure and as the Race Director for Ironman Coeur d Alene I did extensive budgeting and funding analysis, as well as dealt with local jurisdictions and districts in cooperative efforts to resolve issues and build consensus on a wide variety of issue, including rights of way.

I served 5 years on the board of the Centennial Trail Foundation during which time I dealt with the management and maintenance of the trail system. During this tenure I gained insight on user issues and needs, trail design and trail system expansion. I also gained knowledge of other trail systems and connectivity issues.

From 2007 to 2012 and at present, I served on the City of Coeur d Alene's Pedestrian Bicycle Committee as the Chair of the committee and as the cycling representative. In this capacity I have dealt with issues of non-motorized and pedestrian access, street and crossing issues, ADA and access for the disable population, City development issues, as well as parking and trail development in City rights of way.

For approximately 3 years, I served in an advisory capacity on the Kootenai County Area Transportation committee. Representing the cycling community. I provide insight and made recommendations to the area Highway Districts, Cities and to the Idaho Transportation Department on bikeway and trail issues.

I have and extensive cycling background from racing road bikes to mountain biking. I am an avid hiker, snowshoe and XC skier. I have a BS degree in Agriculture, with a minor in park and wildlife management. I have also 30 years of Ag./ Public financing experience.

2) What, in your opinion, is the highest priority of the Trail of Coeur d Alenes and the Commission?

In my opinion there are three major priority areas.

- 1) Maintaining multi-use access and long term maintenance of the trail system.
- 2) Community development along the trail systems and fostering positive economic impacts in those communities.
- 3) Wildlife habitat and erosion control issues along the trail system.
- 4) Future connectivity with other tril systems.

Special Note Regarding Salary Plan / Seasonal Pay Update (Section 5):

The Salary Plan / Seasonal Pay Update will be available soon and promptly disseminated via email. Hard copies will also be provided at the meeting.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: Rules Governing Cooperator Recognition and Sale of Advertising

ACTION REQUIRED: Board Approval of Proposed Rule

PRESENTER: Anna Canning

ADMINISTRATOR: Management Services

PRESENTATION

BACKGROUND INFORMATION:

During the 2015 Regular Legislative Session, the Legislature passed S1089aaH which authorized the Park and Recreation Board to enter into agreements to secure long-term funding sources and authorized the recognition of cooperators as well as the sale of advertising. The Senate Committee on Resources and Environment requested that IDPR develop associated administrative rules.

At your June 25, 2015 Meeting, the Board authorized staff to proceed with rules related to S1089aaH and created a Subcommittee with Board Member Buxton and Chairman Correll. I have since worked with department staff (Director Langhorst, Operations Administrator Hobbs, Communications Manager Okerlund, Reservation Program Manager Kolsky, and Fundraising Coordinator Mason) to develop an initial draft of rules related to cooperator recognition and sale of advertising. I then sent this draft to Board Member Buxton, Chairman Correl, and Legal Counsel Strack for their comments. I have attached the final draft with this agenda item.

IDPR submitted the “Notice of Intent to Promulgate Rules – Negotiated Rulemaking” to the Office of Administrative Rules on July 30, 2015. That notice was published on August 5, 2015, and in it we commit to having three public meetings:

- August 11, 2015 (Tuesday); 6 PM – 7 PM; Kathleen Ave, Suite 1, Coeur d’Alene
- August 19, 2015 (Wednesday); 6 PM – 7 PM; 4279 Commerce Circle, Suite B, Idaho Falls
- August 24, 2015 (Monday); 6 PM – 7 PM; 5657 Warm Springs Ave, Boise

At the public meetings IDPR will provide copies of the draft rules, answer questions, and accept any oral or written comments. Final comments from the public will need to be delivered to IDPR on or before August 28, 2015. The final draft must be to the Office of Administrative Rules (OAR) by September 4, 2015 for publication on October 7, 2015.

STAFF RECOMMENDATIONS:

I will collect all the comments I receive up to August 24, 2015. I will prepare appropriate text changes to respond to these comments and present them to the Board at the August Board Meeting. I ask that you take action to amend or approve the proposed rules at that time.

If I receive additional comments between August 24th and August 28th that warrant amending the rule, I will present those changes to the Board on September 3rd for consideration. I request that the Board schedule a conference call on the September 3, 2015 to address this possible issue.

Also, if you have questions or concerns, I can note those at this time and work to resolve them prior to September 3rd.

IDAPA 26 TITLE 01 CHAPTER 01
IDAPA 26 - DEPARTMENT OF PARKS AND RECREATION
26.01.06 - RULES GOVERNING COOPERATOR RECOGNITION AND SALE OF
ADVERTISING

000. LEGAL AUTHORITY. These rules, promulgated by the Idaho Parks and Recreation Board pursuant to Section 67-5201, et seq., Idaho Code, and Section 67-4223, Idaho Code, are intended to further define and implement Section 67-4223(15), Idaho Code, which deals with sponsorship and the sale of advertising. ()

001. TITLE AND SCOPE.

01. Title. The title of this chapter will be cited in full as Idaho Department of Parks and Recreation Rules, IDAPA 26.01.06, "Rules and Guidelines Governing Cooperator Recognition and Sale of Advertising." ()

02. Scope. The purpose of this chapter is to a) establish and document appropriate recognition for cooperators that provide financial assistance to Idaho Department of Parks and Recreation and b) set appropriate criteria for the sale of advertising. ()

002. WRITTEN INTERPRETATIONS. This agency has no written interpretations of these rules.()

003. ADMINISTRATIVE APPEAL. Any person who may be adversely affected by a final decision, ruling, or direction of the director may appeal the decision, ruling, or direction as outlined under IDAPA 26.01.01.250, Rules of Administrative Procedure of the Idaho Park and Recreation Board. ()

004. INCORPORATION BY REFERENCE. There are no documents incorporated by reference into these rules. ()

005. OFFICE -- OFFICE HOURS -- MAILING ADDRESS AND STREET ADDRESS.

01. Office. The central office of the department and the board is in Boise, Idaho. The telephone number for the board and the department is: (208) 334-4199. ()

02. Office Hours. The central office is open from 8 a.m. until 5 p.m., Mountain Time, Monday through Friday. The central office is closed Saturdays, Sundays, and holidays. ()

006. PUBLIC RECORDS ACT COMPLIANCE. Any records associated with these rules are subject to the Idaho Public Records Act, Title 9, Chapter 1, Idaho Code. ()

007. – 009. (RESERVED)

008. DEFINITIONS.

01. Advertisement. Any message distributed by any means that promotes or markets a company's business, service, facility or product. Something that is shown or presented to the public to help sell a product or service.

02. Board. The Idaho Park and Recreation Board.

03. Cooperator. An individual, foundation, corporation, government agency, not-for-profit organization, friends groups, or other entity that acts as a benefactor by donating, contributing, granting, subscribing, leasing, or otherwise providing funds, materials, or labor for the purpose of maintenance, improvement, restoration, enhancement, reclamation, addition or enlargement of programs, holdings, properties, resources, or facilities of the department. ()

04. Department. The Idaho Department of Parks and Recreation. ()

05. Director. The Idaho Department of Parks and Recreation director or designee. ()

06. Facilities. Any constructed feature or object within a state park including but not limited to, shelters, visitor centers, storage structures, work centers, entrance kiosks, campground loops, restroom and shower facilities, amphitheaters, lodges, overnight lodging, group use area, concessionaire facilities, boat launches and ramps, playground equipment, fire rings, paddocks, pathways, roads, pay stations, or trail and directional signs. ()

07. Recognition Plan. An agreement describing the arrangement between the department and the cooperator. ()

009. – 049. (RESERVED)

050. PROVISIONS REGARDING COOPERATOR RECOGNITION.

01. Applicability. These rules apply to recognition given in consideration of financial, in-kind, or material assistance from cooperators. Financial assistance may be in the form of donations, grants, inter-governmental agreements or partnerships, sponsorships, endowments, or other working agreements with the department. These rules focus on appropriate recognition of cooperators, regardless of the form of the working agreement. Recognition of cooperators must be consistent with the department’s mission, goals, and policies. ()

02. Appropriate Forms of Recognition. The following forms of recognition among others may be appropriate: “thank you” message; commemorative object; acknowledgement on materials or equipment; acknowledgement on department-published media; temporary display of cooperator logos, branding, products, or signs at events; verbal recognition; temporary construction signs; recognition boards; exhibit labels; semi-permanent signs; permanent signs; and naming rights. ()

03. Recognition Plan. The recognition plan must include, but is not limited to:

a. A clear statement of how the department is improving services through the arrangement and how the arrangement supports the mission of the department. ()

b. A clear statement of the department’s and the cooperator’s responsibilities and roles. ()

c. A specific plan for recognition of cooperators contributions—display, type, location, size, design, content, and duration. ()

d. Term and termination provisions. ()

04. Cumulative Impacts. Parks and park units, because of their classification and geographic location or setting, will vary greatly in what is considered appropriate recognition without

detracting from the visitor experience. The department will minimize the impacts of visual clutter to natural, cultural, historic and built environments. ()

05. Maintenance and Repair. The department is under no obligation to maintain or replace recognition signs, plaques, or structures if they are vandalized, lost, stolen or otherwise destroyed, or need to be relocated as a result of necessary park operations. The department will prioritize maintenance and replacement projects through established processes unless the cooperator has specifically provided for replacement. ()

06. Special Privileges. Providing financial assistance to the department on a project does not entitle the cooperator to any special privileges other than recognition as set forth in this chapter. ()

07. Right to Refuse. The department will, among other matters, consider the qualifications and experience of any individual or entity seeking to become a cooperator, and the ability of any individual or entity to abide by the recognition plan authorized by these rules. The primary consideration in any arrangement is the benefit to the department and the compatibility of the cooperator's products, services, and mission with the department's mission, goals, and policies. The department may refuse to enter into a recognition plan with any potential cooperator. The department will not enter into a recognition plan with political organizations, adult entertainment establishments, or companies whose primary business is selling tobacco or pornography. ()

08. Prohibited Arrangements. The department will not approve a recognition plan that contains the following prohibited arrangements: qualitative or comparative language; endorsements by the department; price information or indications of savings or value; or non-commercial speech that may be construed as political, religious, or as asserting a position on a public issue. ()

09. Recognition Plan Approval. The board has approval authority for any recognition plan that includes naming rights. The director has approval authority for all other recognition plans. ()

051. NAMING RIGHTS. ()

01. Geographic Features. The department will not name geographic features, whether natural or manmade, for cooperators. ()

02. State Park or Unit. ()

a. Because parks are public places owned by the people of Idaho, simply having made a significant monetary contribution to the department is not compelling justification to associate the name of a cooperator with a park or park unit. For this reason, recognizing cooperators by naming parks or units should be carefully considered so that the perceptions of the public are positive and the recognition does not imply private or exclusive use or ownership. ()

b. State parks and units, in most cases, should bear the name to which they have been historically known due to location, topography, natural resources, or cultural values. ()

c. The board may name a new state park or unit in honor of an individual—living or deceased—or an entity that has contributed specifically to the park or unit acquisition and that represents achievement of highest distinction in a professional or public service role which does not conflict with the department mission and goals. ()

03. State Park Facilities. The board may name facilities, structures or rooms within a structure, to recognize a cooperator. The department cannot assure cooperators that the name will be permanently affixed to the facility. Any sign displaying the name may be removed and replaced within an established time frame, when the facility is being renovated, or if there are problems of vandalism or other maintenance concerns. ()

052. PROVISIONS REGARDING THE SALE OF ADVERTISING.

01. Applicability. These rules apply to a.) the direct sale of advertising by the department and b.) arrangements with a vendor to sell advertising space on specific media. The sale of advertising must be consistent with the department's mission, goals, and policies. ()

02. Prohibited Content. The department will not display or approve advertising that:

- a. implies endorsement of products or services by the department;
- b. advocates an illegal use or activity;
- c. contains non-commercial speech that advocates a position regarding a political, religious, or public issue;
- d. is clearly defamatory, obscene, or sexually suggestive; or
- e. denigrates groups or individuals on the bases of gender, race, religion, ethnicity, national origin, disability, or political affiliation, or otherwise debases the dignity or stature on any individual or group of individuals. ()

03. Cumulative Impacts. Parks and park units, because of their classification and geographic location or setting, will vary greatly in what is considered appropriate advertising without detracting from the visitor experience. The department will minimize the impacts of visual clutter to natural, cultural, historic and built environments. ()

04. Maintenance and Repair. The department is under no obligation to maintain or replace advertising materials if they are vandalized, lost, stolen or otherwise destroyed, or need to be relocated as a result of necessary park operations. The department will prioritize maintenance and replacement projects through established processes unless the advertiser has specifically provided for replacement. ()

05. Special Privileges. Purchasing advertising does not entitle the purchaser to any special privileges other than advertising as set forth in this chapter. ()

06. Right to Refuse. The department will, among other matters, consider the qualifications and experience of any individual or entity seeking an advertising opportunity. The primary consideration in any arrangement is the benefit to the department and the compatibility of the advertiser's products, services, and mission with the department's mission, goals, and policies. The department may refuse to sell advertising to any potential purchaser. The department will not sell advertising to political organizations, adult entertainment establishments, or companies whose primary business is selling tobacco or pornography. ()

07. Approval for the Sale of Advertising. The director has approval authority for the sale of advertising.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 26 & 27, 2015
Best Western Hotel – McCall
McCall, Idaho 83638

AGENDA ITEM: **FY 2015 4th Quarter Financial Statements**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the fourth quarter financial statements for fiscal year (FY) 2015. The information presented reflects an overview of the department’s revenues, expenditures and cash balances along with a summary of Passport Program Revenue and the final detailed schedules for the Recreational Vehicle Fund (0250.05).

- Page 2 – FY 2015 Financial Statement / Budget Status as of 6/30/2015
- Pages 3-5 – FY 2015 Y-T-D Park Operations Revenues / Expenditures
- Pages 6-12 – FY 2015 Cash Balances as of 6/30/2015
- Page 13 – FY 2015 Y-T-D Passport Program Revenue
- Page 14 – FY 2015 Recreational Vehicle Fund Budget Status as of 6/30/2015
- Pages 15-16 – Five-Year Recreational Vehicle Fund Recap

STAFF RECOMMENDATIONS:

This agenda item is for information only.

IDAHO DEPARTMENT OF PARKS AND RECREATION

Fiscal Year 2015 – Financial Statements

July 1, 2014 – June 30, 2015

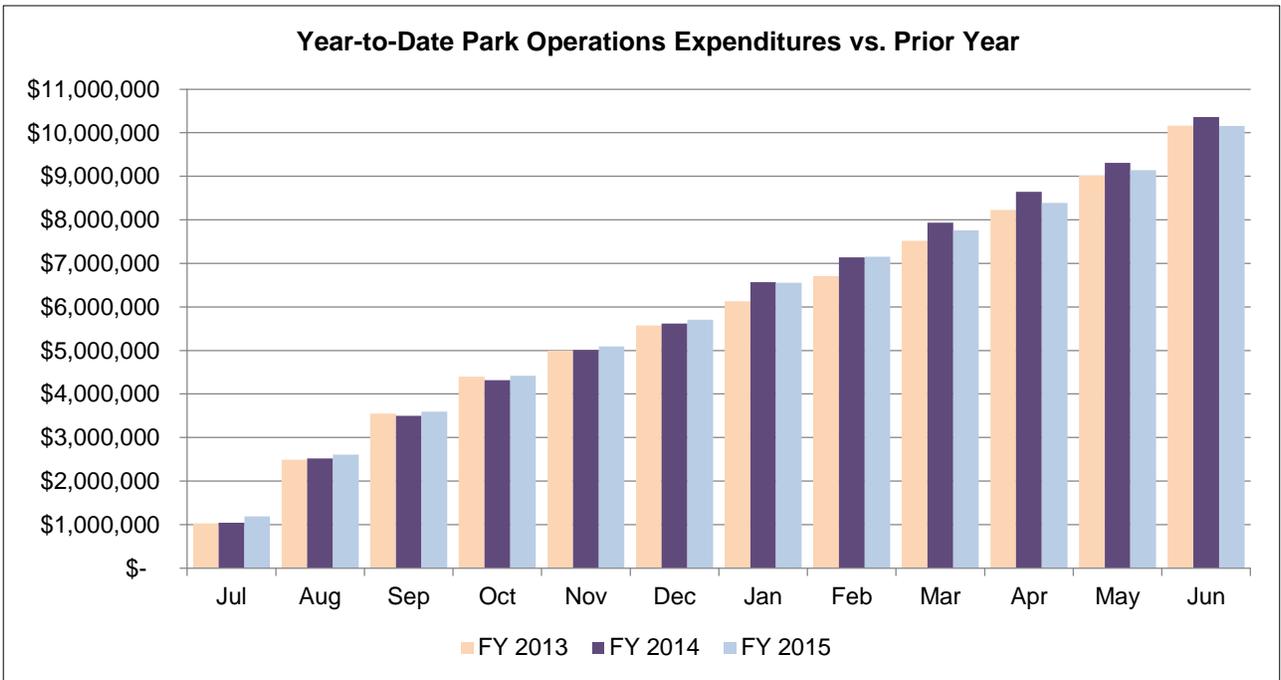
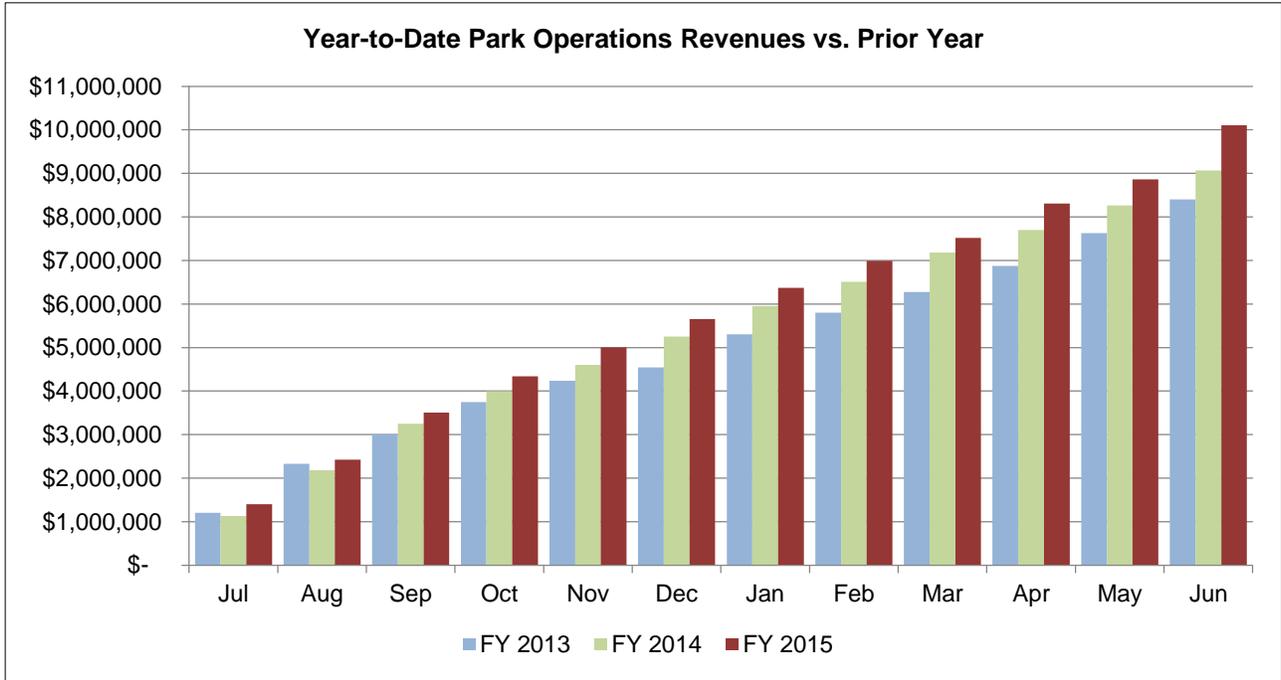


Submitted By
Steve Martin
FINANCIAL OFFICER

**Idaho Department of Parks and Recreation
FY 2015 Financial Statement / Budget Status
as of June 30, 2015**

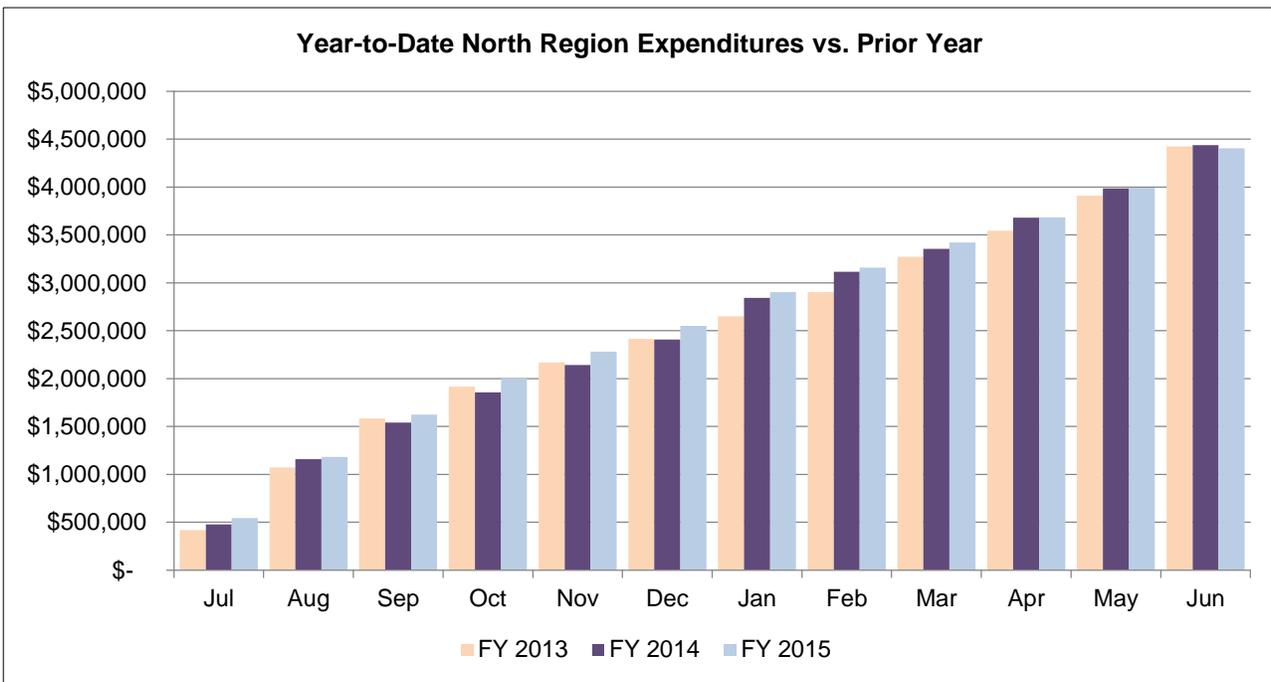
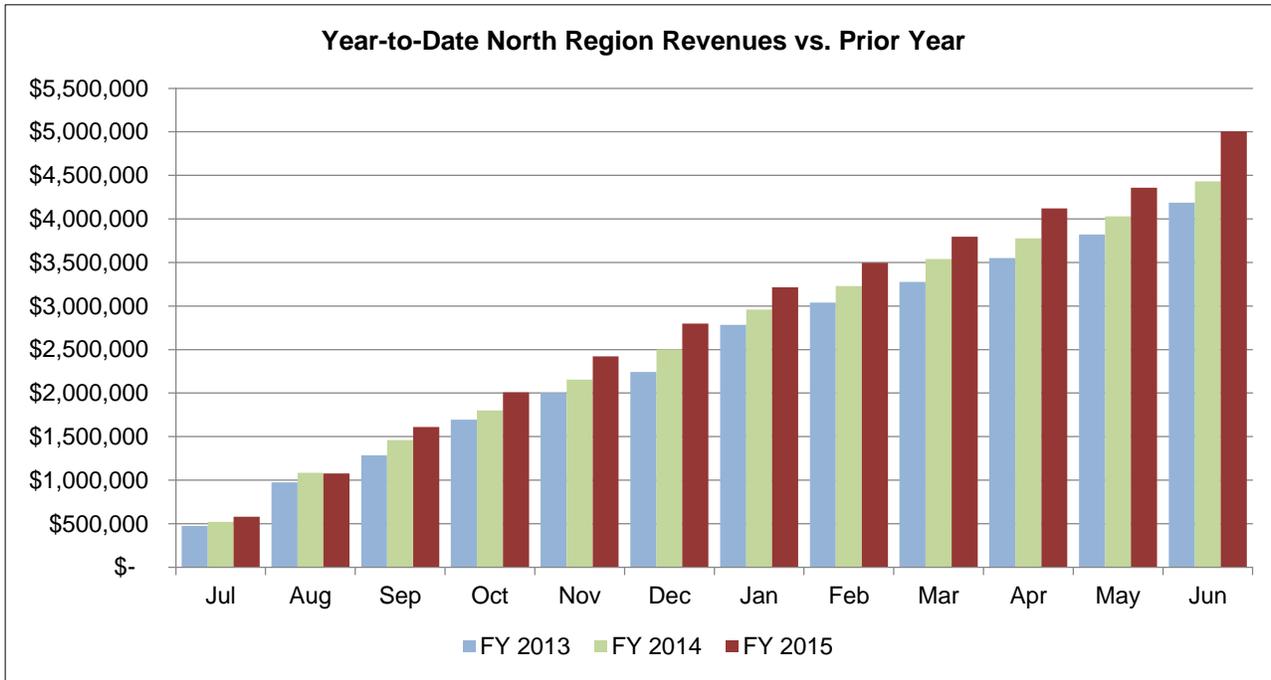
Program/Object	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Management Services					
Personnel Costs	\$ 2,647,700	\$ 2,423,537	\$ -	\$ 224,163	91.5%
Operating Expenditures	1,723,700	1,102,114	-	621,586	63.9%
Capital Outlay	55,600	42,193	-	13,407	75.9%
Trustee & Benefit	9,655,907	5,134,804	3,914,600	606,503	93.7%
Subtotal	\$ 14,082,907	\$ 8,702,648	\$ 3,914,600	\$ 1,465,660	89.6%
Park Operations					
Personnel Costs	\$ 9,118,600	\$ 8,496,778	\$ -	\$ 621,822	93.2%
Operating Expenditures	5,440,062	4,369,580	-	1,070,482	80.3%
Capital Outlay	1,624,739	1,100,305	60,950	463,484	71.5%
Trustee & Benefit	1,000,000	37,394	674,998	287,608	71.2%
Subtotal	\$ 17,183,401	\$ 14,004,057	\$ 735,948	\$ 2,443,396	85.8%
Capital Development					
Personnel Costs	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	-	-	-	-	-
Capital Outlay	8,236,723	2,787,796	-	5,448,927	33.8%
Trustee & Benefit	-	-	-	-	-
Subtotal	\$ 8,236,723	\$ 2,787,796	\$ -	\$ 5,448,927	33.8%
Total	\$ 39,503,031	\$ 25,494,500	\$ 4,650,548	\$ 9,357,983	76.3%

**Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
June 30, 2015**



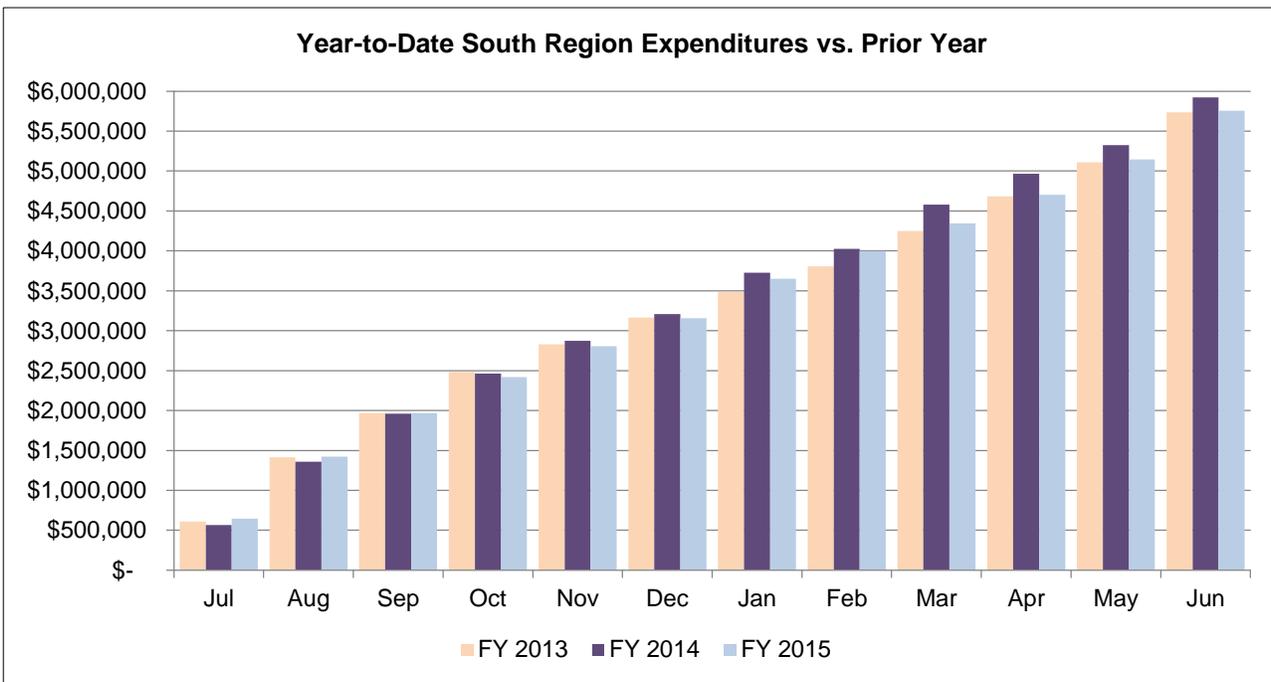
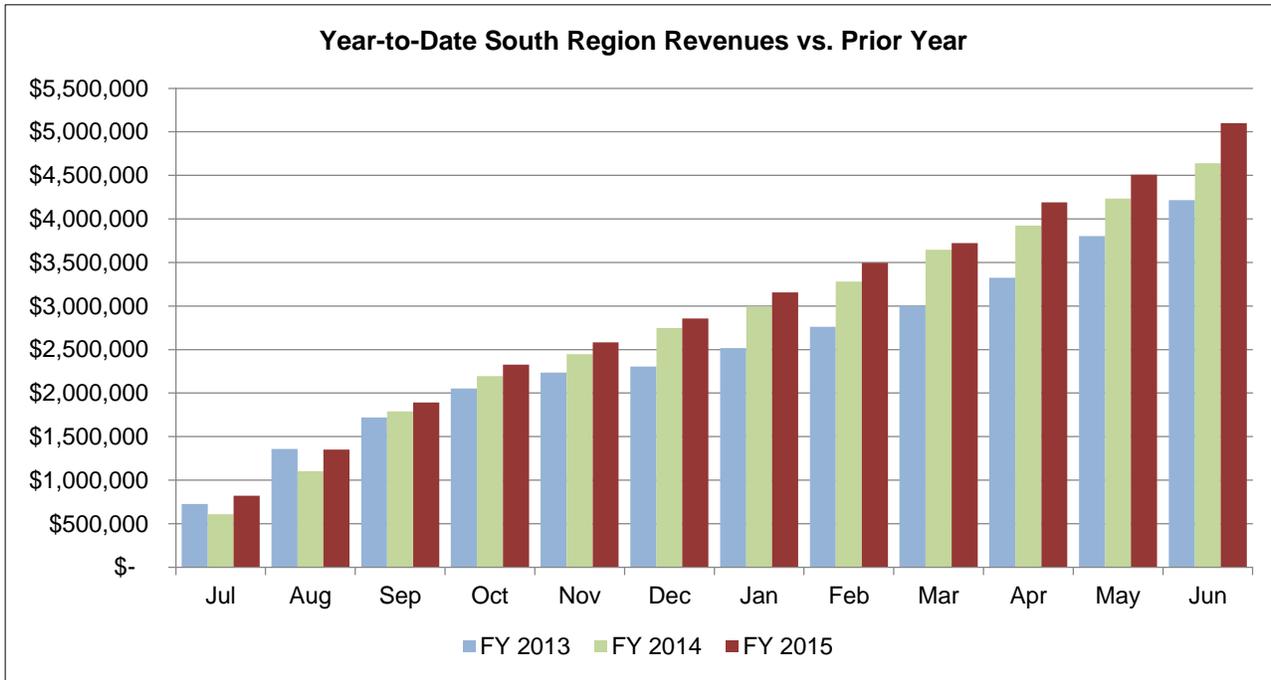
- All Park Operations fiscal year-to-date revenues are **up \$1,032,500 (or 11.4%)** compared to FY 2014
- All Park Operations fiscal year-to-date expenditures are down \$198,900 (or -1.9%) compared to FY 2014

**Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
June 30, 2015**



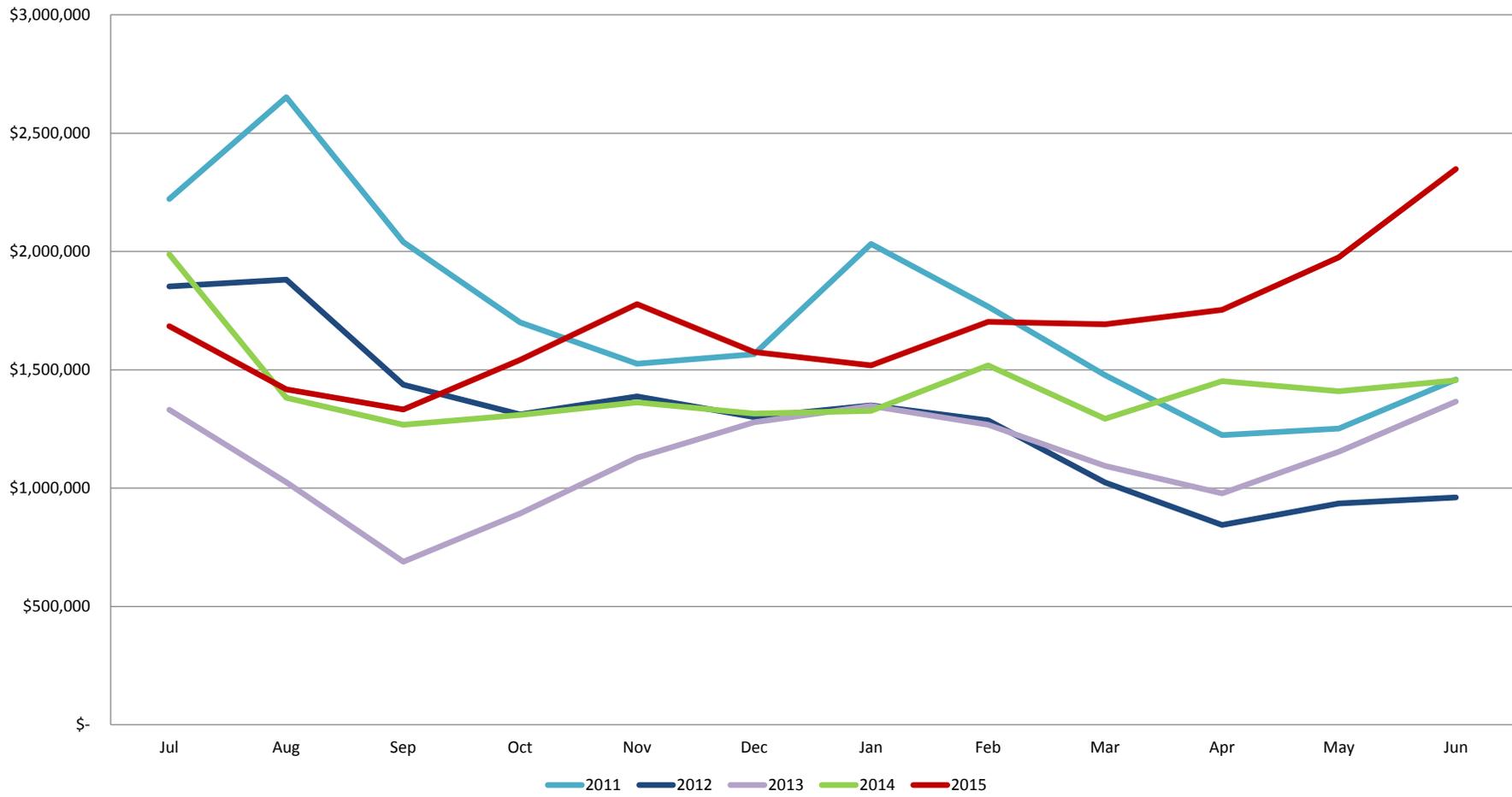
- North Region fiscal year-to-date revenues are up \$574,100 (or 13.0%) compared to FY 2014
- North Region fiscal year-to-date expenditures are down \$32,400 (or -0.7%) compared to FY 2014

**Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
June 30, 2015**

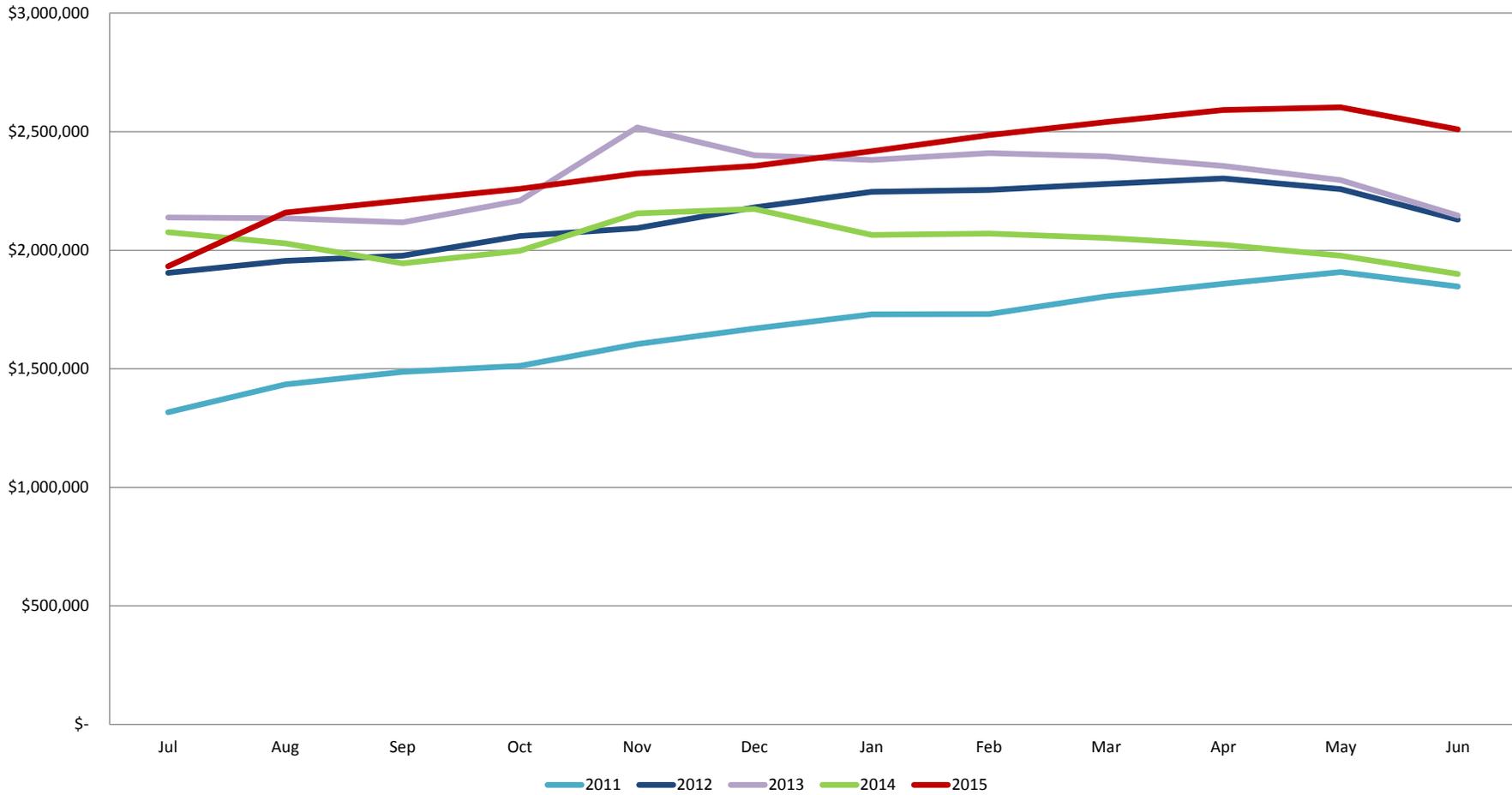


- South Region fiscal year-to-date revenues are up \$458,400 (or 9.9%) compared to FY 2014
- South Region fiscal year-to-date expenditures are down \$166,500 (or -2.8%) compared to FY 2014

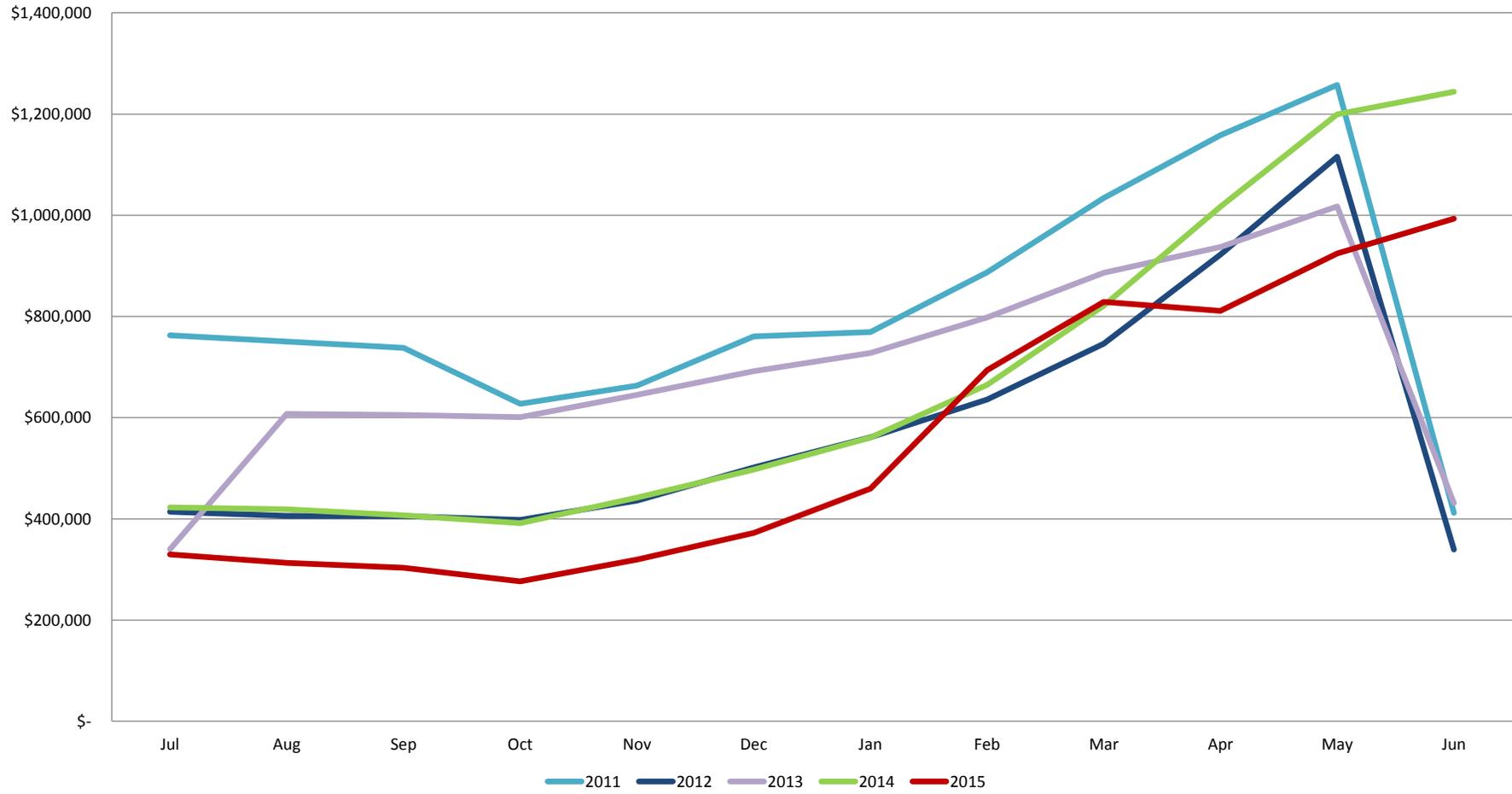
**Idaho Department of Parks and Recreation
Cash Balance Trend - Parks and Recreation Fund (0243)
June 30, 2015**



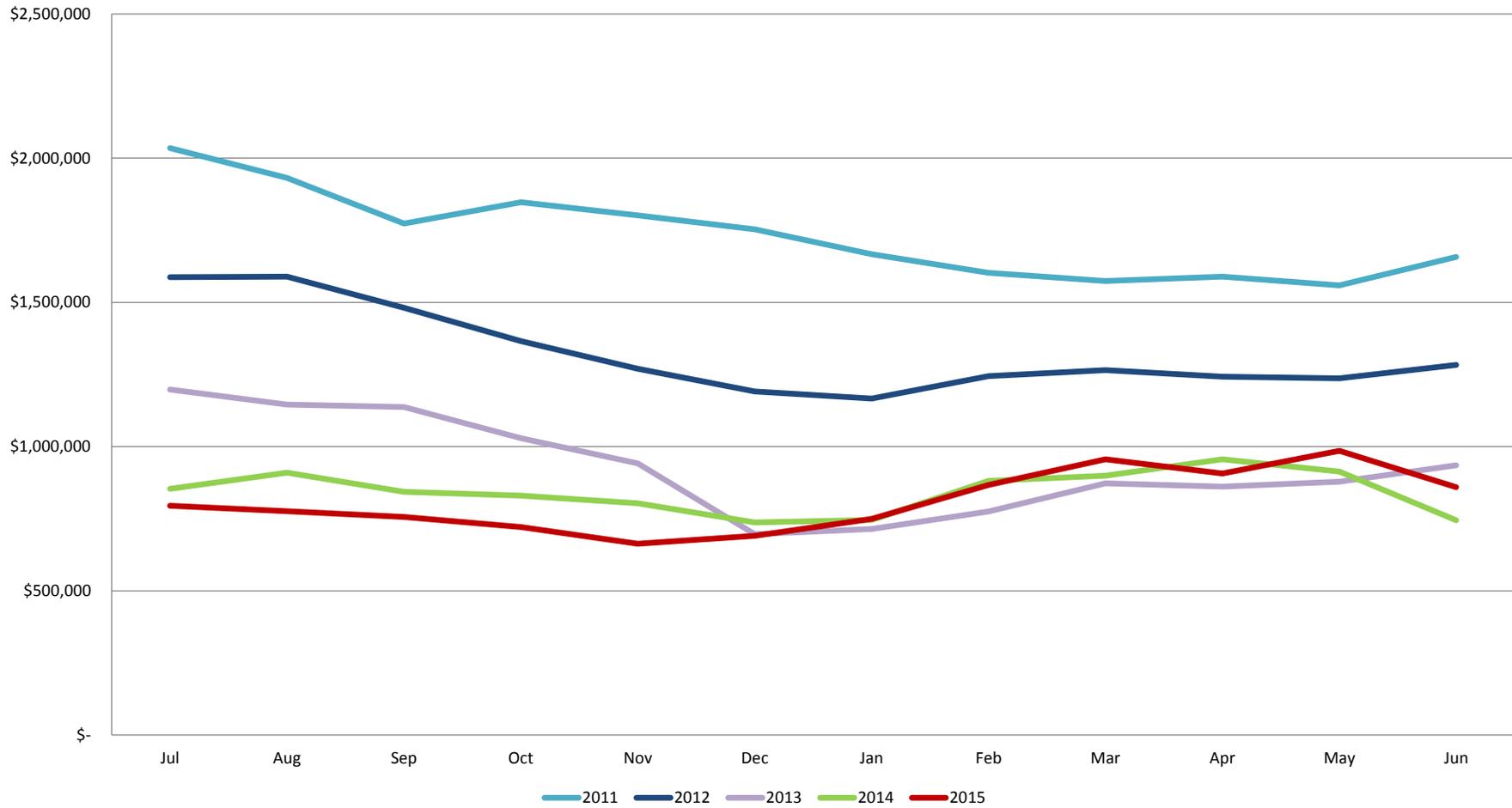
**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)
June 30, 2015**



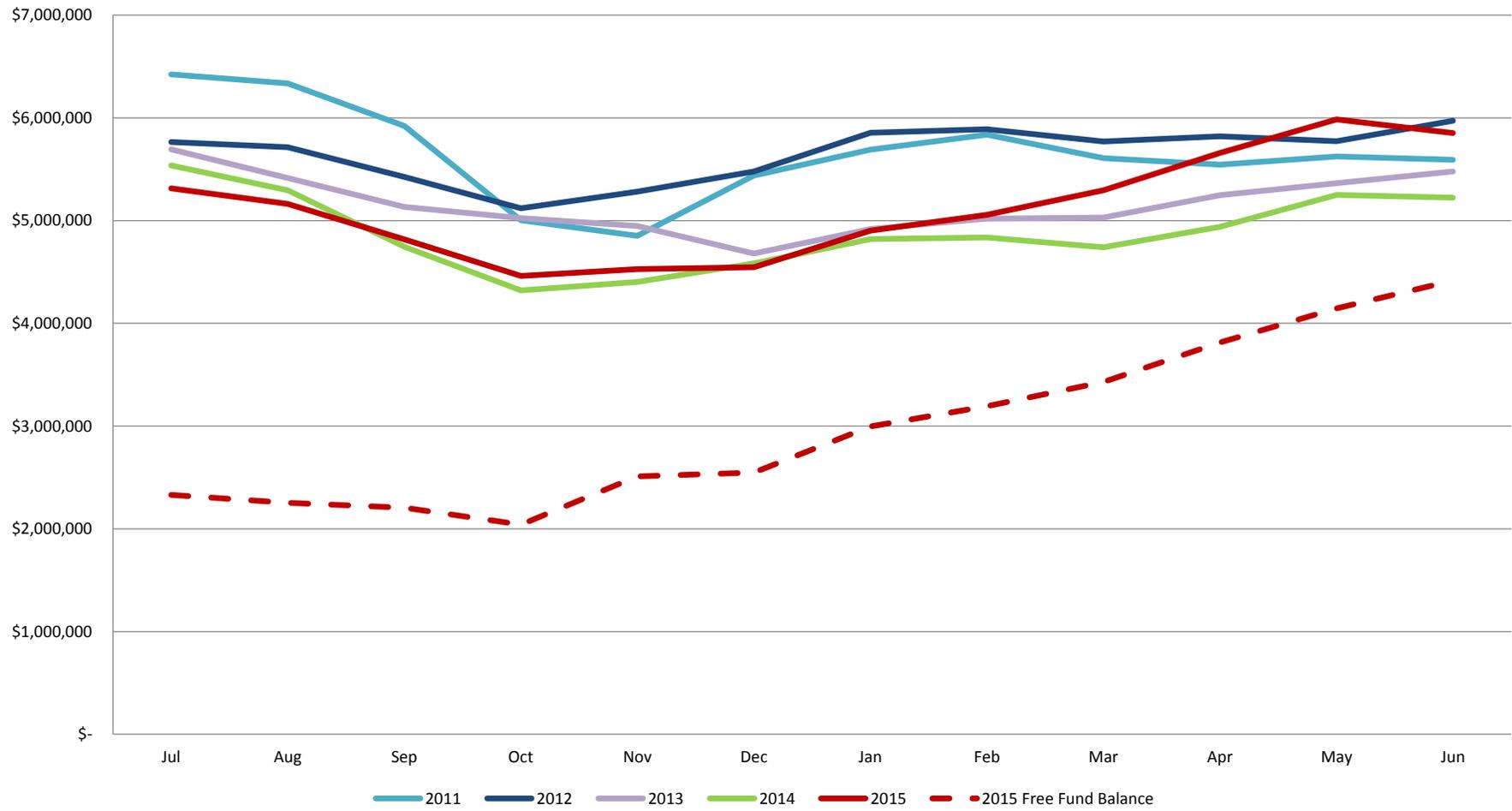
**Idaho Department of Parks and Recreation
Cash Balance Trend - Snowmobile Fund (0250.03)
June 30, 2015**



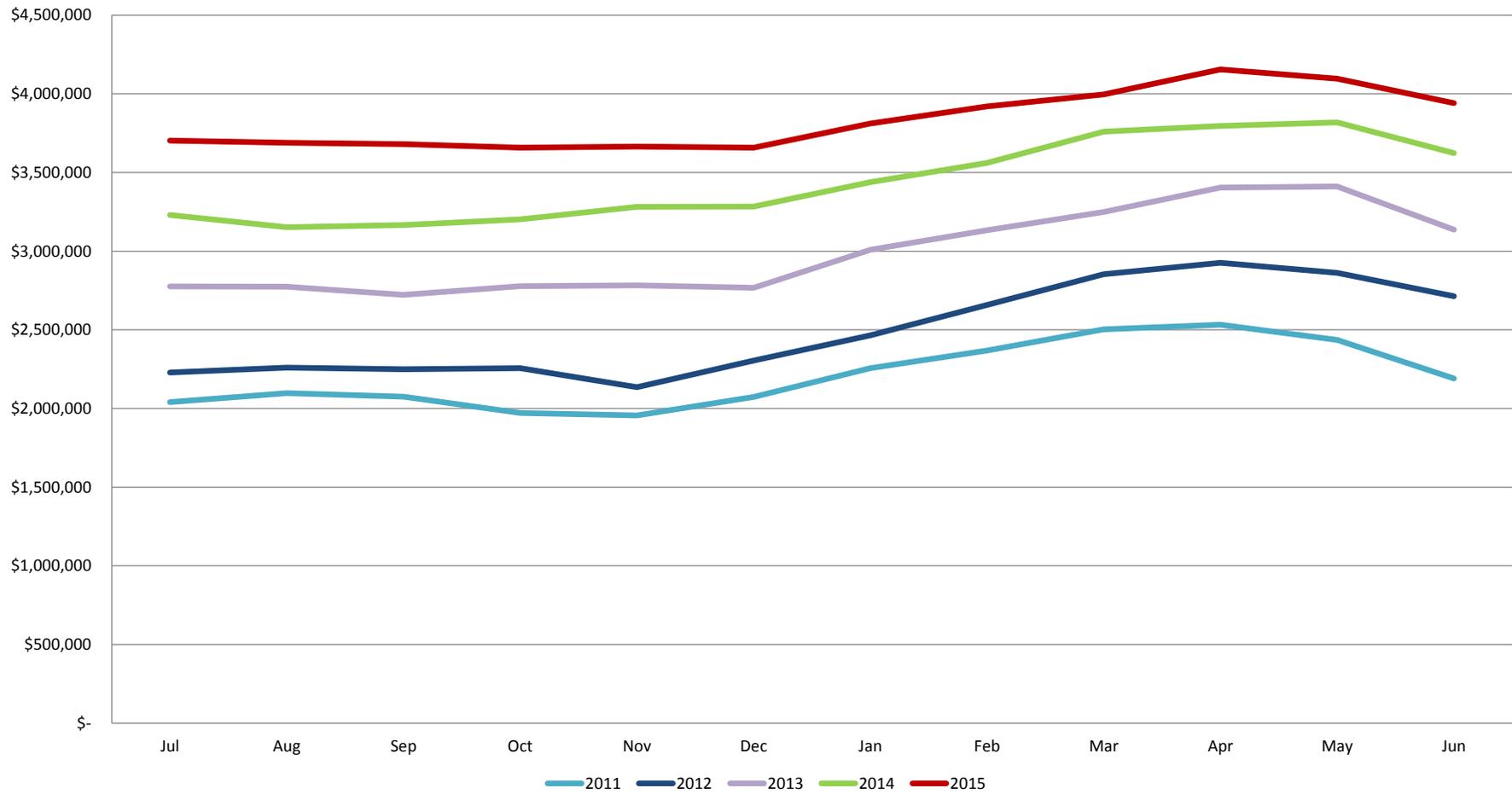
**Idaho Department of Parks and Recreation
Cash Balance Trend - Motorbike / OHV Fund (0250.04)
June 30, 2015**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Vehicle Fund (0250.05)
June 30, 2015**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Enterprise Fund (0410.01)
June 30, 2015**



Idaho Department of Parks and Recreation
Statement of Cash Balances - FY 2015
as of June 30, 2015

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	\$ 798,690	\$ 461,676	\$ (489,856)	\$ 770,510	\$ -	\$ 770,510
0150.01	Economic Recovery Reserve	3,394	-	-	3,394	-	3,394
0243	Parks and Recreation Fund	1,455,327	7,791,062	(6,897,672)	2,348,717	-	2,348,717
0243.02	Parks & Rec - Registration Administration	1,958,429	2,513,816	(2,111,472)	2,360,773	-	2,360,773
0243.03	Parks & Rec - Sawtooth License Plate	-	39,640	(39,640)	-	-	-
0243.04	Parks & Rec - Non-motorized Boating (Cutthroat Plate)	66,169	15,160	(36,326)	45,003	-	45,003
0243.05	Parks & Rec - Mountain Bike	48,962	23,614	-	72,576	-	72,576
0247.01	Recreational Fuels - Capital Improvement	1,900,085	1,550,291	(940,053)	2,510,323	-	2,510,323
0247.02	Recreational Fuels - Waterway Improvement	1,587,613	1,520,301	(1,272,314)	1,835,599	588,921	1,246,678
0247.03	Recreational Fuels - Off-road Motor Vehicles	1,511,724	1,520,301	(1,046,387)	1,985,638	371,166	1,614,472
0247.04	Recreational Fuels - Road & Bridge	995,805	791,845	(552,458)	1,235,192	324,077	911,115
0247.06	Recreational Fuels - Administration	612,699	957,319	(1,245,625)	324,394	-	324,394
0250.01	Registration - State Vessel	-	2,326,397	(2,326,397)	-	-	-
0250.02	Registration - Cross Country Ski	118,900	73,613	(54,491)	138,022	-	138,022
0250.03	Registration - Snowmobile	1,244,234	938,192	(1,189,127)	993,299	-	993,299
0250.04	Registration - Motorbike	744,733	1,113,157	(997,948)	859,943	182,243	677,699
0250.05	Registration - Recreational Vehicle	5,222,019	5,000,556	(4,370,939)	5,851,636	1,436,108	4,415,528
0348	Federal Grant Fund ¹	673,155	4,246,350	(4,318,180)	601,325	2,189,363	(1,588,038)
0349	Miscellaneous Revenue	136,375	56,776	(72,738)	120,412	-	120,412
0410.01	Enterprise	3,623,958	2,497,131	(2,179,590)	3,941,500	-	3,941,500
0496.01	Expendable Trust - Park Donations ²	341,670	65,183	(83,854)	323,000	-	323,000
0496.02	Harriman Trust	198,791	246,249	(234,148)	210,893	-	210,893
0496.03	Park Land Trust	1,490,021	1,974,967	(257,727)	3,207,260	-	3,207,260
0496.05	Trail of the Coeur d'Alenes	138,184	170,907	(81,907)	227,184	-	227,184
Total		\$ 24,870,936	\$ 35,894,504	\$ (30,798,848)	\$ 29,966,591	\$ 5,091,878	\$ 24,874,713

Notes: ¹ Federal Grant Fund is a borrowing limit and does not represent department cash

² 0496.01 Includes State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

Idaho Department of Parks and Recreation
Passport Program Revenue FY 2015
as of June 30, 2015

Gross Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	\$ 88,110	\$ 81,030	\$ 56,250	\$ 48,330	\$ 63,460	\$ 48,730	\$ 81,300	\$ 72,470	\$ 77,000	\$ 90,530	\$ 79,840	\$ 78,780	\$ 865,830
2-Year Registrations	55,640	53,740	43,340	41,720	40,280	31,700	35,540	38,200	48,960	55,840	60,000	68,760	573,720
Total	\$ 143,750	\$ 134,770	\$ 99,590	\$ 90,050	\$ 103,740	\$ 80,430	\$ 116,840	\$ 110,670	\$ 125,960	\$ 146,370	\$ 139,840	\$ 147,540	\$ 1,439,550

Transactions	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	8,811	8,103	5,625	4,833	6,346	4,873	8,130	7,247	7,700	9,053	7,984	7,878	86,583
2-Year Registrations	2,782	2,687	2,167	2,086	2,014	1,585	1,777	1,910	2,448	2,792	3,000	3,438	28,686
Total	11,593	10,790	7,792	6,919	8,360	6,458	9,907	9,157	10,148	11,845	10,984	11,316	115,269

FY 2014

Gross Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	\$ 88,620	\$ 81,170	\$ 49,870	\$ 38,380	\$ 51,390	\$ 45,130	\$ 71,140	\$ 71,050	\$ 59,780	\$ 77,630	\$ 74,010	\$ 86,930	\$ 795,100
2-Year Registrations	47,000	49,580	36,540	30,760	27,640	23,520	25,900	36,640	37,160	47,220	46,200	49,720	457,880
Total	\$ 135,620	\$ 130,750	\$ 86,410	\$ 69,140	\$ 79,030	\$ 68,650	\$ 97,040	\$ 107,690	\$ 96,940	\$ 124,850	\$ 120,210	\$ 136,650	\$ 1,252,980

Transactions	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	8,862	8,117	4,987	3,838	5,139	4,513	7,114	7,105	5,978	7,763	7,401	8,693	79,510
2-Year Registrations	2,350	2,479	1,827	1,538	1,382	1,176	1,295	1,832	1,858	2,361	2,310	2,486	22,894
Total	11,212	10,596	6,814	5,376	6,521	5,689	8,409	8,937	7,836	10,124	9,711	11,179	102,404

Idaho Department of Parks and Recreation
FY 2015 Recreational Vehicle Fund (0250.05)
as of June 30, 2015

<i>RV Fund Used for Personnel & Operating Expenditures</i>		Allocation	Expenditures	Encumbrances	Allocation Remaining	% Obligated
Park Operations						
Park Administration	Personnel	\$ 58,198	\$ 58,242	\$ -	\$ (44)	100.1%
Priest Lake	Personnel	196,947	196,553	-	394	99.8%
Farragut	Personnel	348,754	347,453	-	1,301	99.6%
Dworshak	Personnel	42,389	43,477	-	(1,088)	102.6%
Hells Gate	Personnel	263,722	263,679	-	43	100.0%
Ponderosa	Personnel	225,044	223,427	-	1,617	99.3%
Bruneau Dunes	Personnel	149,112	148,761	-	351	99.8%
Three Island	Personnel	202,733	198,842	-	3,891	98.1%
Land of Yankee Fork	Operating	10,000	10,000	-	-	100.0%
Total		\$ 1,496,899	\$ 1,490,434	\$ -	\$ 6,465	99.6%

<i>RV Administration (15% of Revenue)</i>						
Executive Functions	Personnel	\$ 17,204	\$ 16,499	\$ -	\$ 705	95.9%
HR and Volunteer Services	Personnel	65,009	61,691	-	3,318	94.9%
Registration	Operating	75,000	47,316	-	27,684	63.1%
Fiscal	Personnel	92,640	92,693	-	(53)	100.1%
Reservation Program	Personnel	92,926	89,872	-	3,054	96.7%
	Operating	300,000	300,883	-	(883)	100.3%
State and Federal Grants	Personnel	91,611	88,553	-	3,058	96.7%
	Operating	8,800	7,121	-	1,679	80.9%
Total		\$ 743,190	\$ 704,628	\$ -	\$ 38,562	94.8%

FY 2015 Revenue 5,000,546 14.1%

<i>RV Grant Dollars</i>						
State and Federal Grants	Trustee/Benefits	\$ 1,895,235	\$ 431,162	\$ 1,436,108	\$ 27,965	98.5%
Total		\$ 1,895,235	\$ 431,162	\$ 1,436,108	\$ 27,965	98.5%

**Idaho Department of Parks and Recreation
Recreational Vehicle Fund (0250.05) Summary**

<i>RV Fund Used for Personnel & Operating Expenditures</i>		Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	5-Year Average
Park Operations							
Park Administration	Personnel	\$ 76,524	\$ 82,634	\$ 73,907	\$ 53,228	\$ 58,242	\$ 68,907
Priest Lake	Personnel	165,608	169,066	181,710	182,675	196,553	179,123
Farragut	Personnel	288,112	302,438	321,304	316,430	347,453	315,147
Dworshak	Personnel	45,091	39,435	39,159	33,232	43,477	40,079
Hells Gate	Personnel	228,172	196,272	245,622	230,511	263,679	232,851
Ponderosa	Personnel	189,204	190,420	198,958	211,763	223,427	202,754
Bruneau Dunes	Personnel	125,014	123,584	135,857	139,128	148,761	134,469
Three Island	Personnel	225,847	228,308	229,891	191,493	198,842	214,876
Lake Cascade	Personnel	40,428	60,903	53,584	-	-	30,983
Land of Yankee Fork	Operating	-	-	8,749	9,023	10,000	5,554
Unallocated Seasonal	Personnel	-	-	-	-	-	-
Subtotal		\$ 1,384,001	\$ 1,393,060	\$ 1,488,741	\$ 1,367,484	\$ 1,490,434	\$ 1,424,744
Management Services							
Executive Functions	Personnel	\$ 31,538	\$ 18,071	\$ -	\$ -	\$ -	\$ 9,922
HR and Volunteer Services	Personnel	65,624	37,378	-	-	-	20,600
	Operating	6,577	-	-	-	-	1,315
Fiscal	Personnel	52,490	-	-	-	-	10,498
Public Information	Personnel	15,648	-	-	-	-	3,130
Management Information	Personnel	47,976	48,623	-	-	-	19,320
Subtotal		\$ 219,854	\$ 104,071	\$ -	\$ -	\$ -	\$ 64,785
Total		\$ 1,603,854	\$ 1,497,131	\$ 1,488,741	\$ 1,367,484	\$ 1,490,434	\$ 1,489,529

**Idaho Department of Parks and Recreation
Recreational Vehicle Fund (0250.05) Summary**

		Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	5-Year Average
RV Administration (15% of Revenue)							
Executive Functions	Personnel	\$ -		\$ 18,638	\$ 17,970	\$ 16,499	\$ 13,277
HR and Volunteer Services	Personnel	-	-	55,240	59,976	61,691	35,382
Registration	Operating	87,124	67,777	102,921	43,278	47,316	69,683
Management Information	Personnel	12,600	-	-	-	-	2,520
	Operating	-	-	-	-	-	-
Fiscal	Personnel	-	51,416	85,755	92,530	92,693	64,479
Reservation Program	Personnel	65,014	72,847	82,790	86,067	89,872	79,318
	Operating	285,037	257,683	250,271	303,062	300,883	279,387
State and Federal Grants	Personnel	69,164	76,160	79,503	79,614	88,553	78,599
	Operating	7,107	6,092	6,379	4,896	7,121	6,319
Land of Yankee Fork	Operating	7,487	4,624	-	-	-	2,422
Total		\$ 533,533	\$ 531,974	\$ 681,497	\$ 687,394	\$ 704,628	\$ 631,385
<i>Revenue Transfer from ITD</i>		\$ 4,120,812	\$ 4,339,209	\$ 4,353,304	\$ 4,546,821	\$ 5,000,546	\$ 4,472,138
<i>Percent of RV Revenue</i>		12.9%	12.3%	15.7%	15.1%	14.1%	14.1%
RV Grant Dollars							
State and Federal Grants	Trustee/Benefits	\$ 785,507	\$ 1,974,032	\$ 1,540,629	\$ 623,151	\$ 1,867,270	\$ 1,358,118
Total		\$ 785,507	\$ 1,974,032	\$ 1,540,629	\$ 623,151	\$ 1,867,270	\$ 1,358,118
Total T & B (RV Grant) Appropriation		\$ 1,299,200	\$ 2,011,200	\$ 2,011,200	\$ 805,800	\$ 2,105,845	\$ 1,646,649

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park Board Meeting and Recreation Board Meeting
August 26-27, 2015
Best Western McCall
211 S. 3rd St. McCall, ID 83638

AGENDA ITEM: **Development Bureau Ongoing Construction Update**

ACTION REQUIRED: **Information Only**

PRESENTER: **Jim Thomas**

PRESENTATION

Mission

To provide design, engineering, and construction administration of all park capital improvements and major facilities maintenance, and to furnish technical assistance for the purpose of providing a high quality state park system for the citizens of Idaho.

Goals

- To plan and design facilities in a manner that reflects responsible stewardship of natural resources and protects public safety.
- To be responsive to sense, serve, and satisfy the needs of the public, administrative staff, operations staff, constituency groups, related programs, and others that look to us for leadership or assistance.
- To be proactive, motivated, and capable of identifying new opportunities.
- To budget for Capital Facility Needs in a manner that is honest and responsible to the parks and the citizens of Idaho.

BACKGROUND INFORMATION: The following slide presentation shows the progress on various Development Bureau construction projects across the state. For detailed information on each Development Bureau Project, please refer to the Development Board Report.

STAFF RECOMMENDATIONS: Information only

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: **Reservation Program Activity**
ACTION REQUIRED: **No Action Required**
PRESENTER: **Tammy Kolsky**

PRESENTATION

BACKGROUND INFORMATION:

The following documents comprise the Reservation Program activity report. The information supplied details FY- 15 fourth quarter reservations and site and facility occupancy by park.

Additional details depicting in state and out of state usage by park have been provided.

STAFF RECOMMENDATIONS:

This agenda item is presented for information only.

Reservation Activity Report FY 2015 4th Quarter

This report provides summary detail on reservation transactions and site and facility (yurts, cabins and other structures) occupancy.

Reservation Tracking

The tracking and trending of reservation data is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival date customers can book

- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings

- Inventory turnover
 - What percent of reservations made are ultimately cancelled

- Any external factors that may have impacted bookings

The data presented in this report is for the fourth quarter (April - June) FY 2015 the data reported is on active non-cancelled transactions and includes a comparison for the last seven year's active non-cancelled reservations for trending purposes.

For this quarter 17,146 reservations were processed. This represents a 9.24% or an additional 1,450 reservations processed during the quarter as compared to 2014 in which 15,696 reservations were processed.

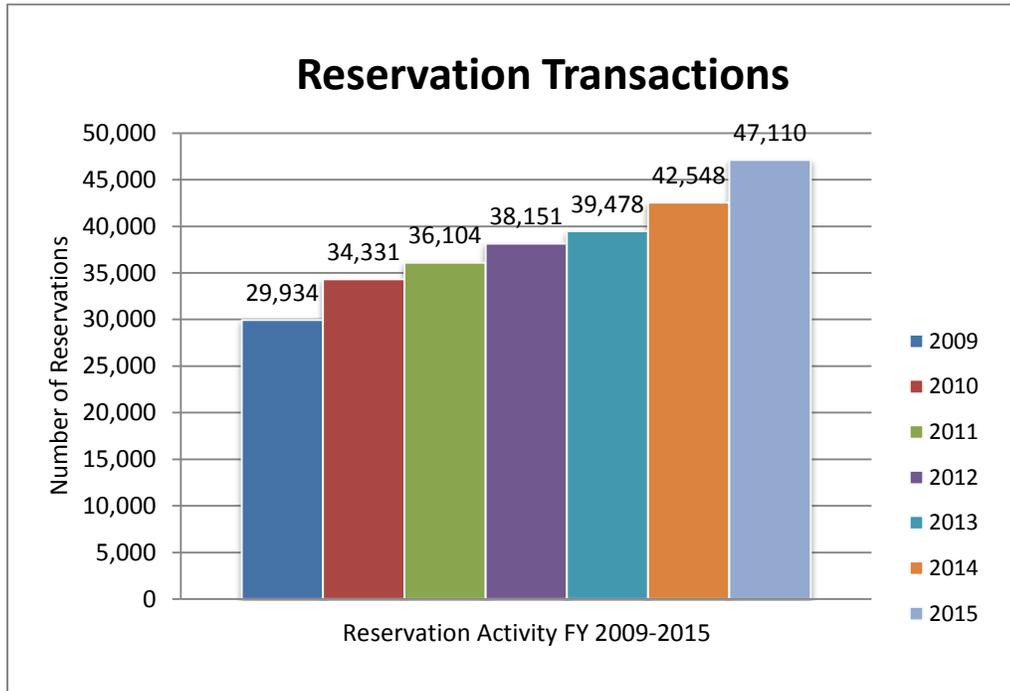
The Internet sales channel activity represented 85% of the total reservations booked.

The following chart(s) are supplied for FY2015 4th quarter activity for trending/monitoring purposes.



Year	Reservations	% of Change
2009	13,673	
2010	13,005	-4.89%
2011	12,860	-1.11%
2012	14,062	9.35%
2013	15,009	6.73%
2014	15,696	4.58%
2015	17,146	9.24%

The following chart(s) are supplied for FY 2009-2015 activity for trending/monitoring purposes.



Year	Reservations	% of Change
2009	29,934	
2010	34,331	14.69%
2011	36,104	5.16%
2012	38,151	5.67%
2013	39,478	3.48%
2014	42,548	7.78%
2015	47,110	10.72%

Site and Facility Occupancy

Occupancy information can be a valuable tool for marketing. It assists in better understanding park capacities and additional facility needs. By monitoring occupancy and site type usage patterns, IDPR can better understand and demonstrate the agency's development needs as well as identify any new marketing potential.

The tracking and trending of occupancy is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival customers can book

- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings

- Any external factors that may have impacted bookings, such as
 - Weather
 - Fire
 - Road Conditions

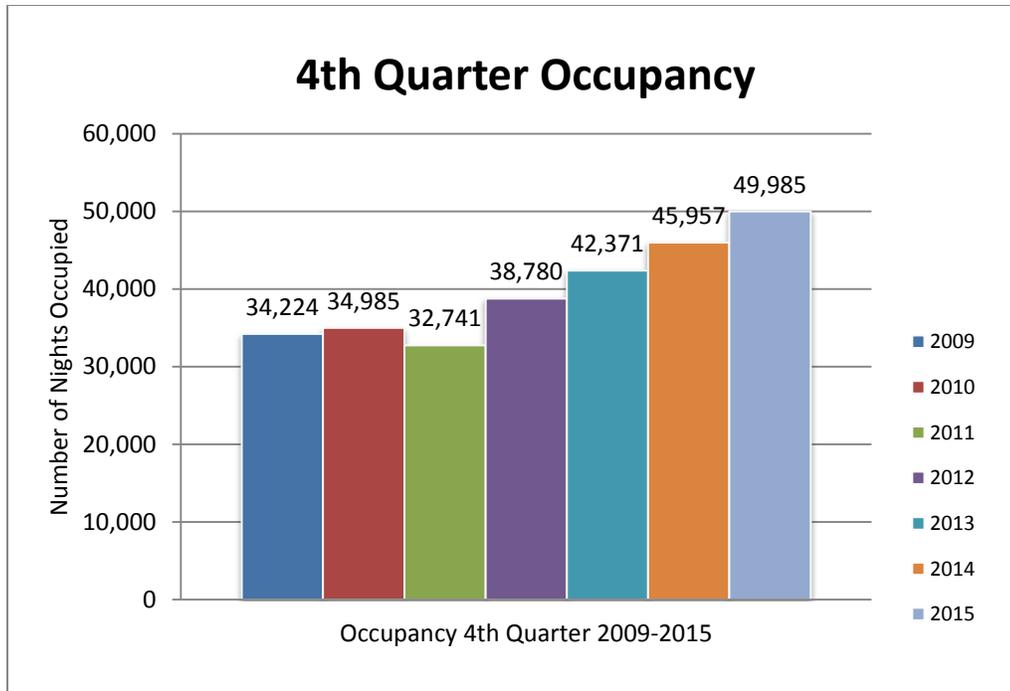
The data contained in this section looks at occupancy for fourth quarter FY2015 (April - June). It includes information on what percent of occupancy the nights stayed represented by park and by site type. Finally, comparisons are provided for the past seven years for trending purposes.

Sixty five (65) % of occupancy for the quarter was from reservations. The remaining thirty five (35) % were the result of walk-ins (first come first serve) camping.

This past quarter occupancy increased from 2014 by 4,028 nights with 49,985 nights stayed. This represents a 8.76% increase from 2014 which had 45,957 nights camped during the quarter. This increase most likely is attributed to unseasonably warm weather in May and June. The following parks saw significant increases in early season occupancy:

- Harriman up 108 nights representing a 56% increase
- Henrys Lake up 838 nights representing a 58% increase
- Lake Cascade up 766 nights representing a 59% increase
- Priest Lake up 831 nights representing a 33% increase
- Three Island up 413 nights representing a 16% increase

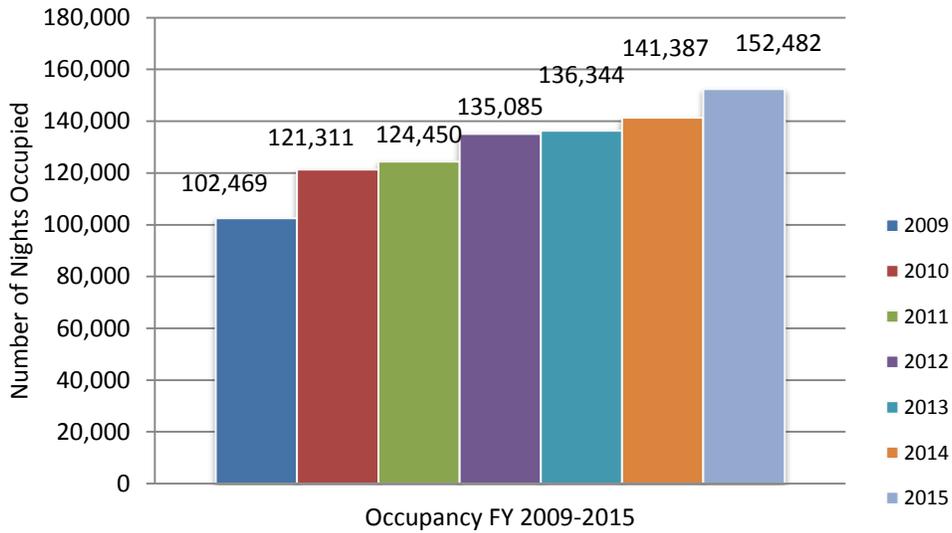
The following chart(s) are supplied for FY2015 4th quarter activity for trending/monitoring purposes.



Year	Nights	% of Change
2009	34,224	
2010	34,985	2.22%
2011	32,741	-6.41%
2012	38,780	18.44%
2013	42,371	9.26%
2014	45,957	8.46%
2015	49,985	8.76%

The following chart(s) are supplied for FY 2009-2015 activity for trending/monitoring purposes.

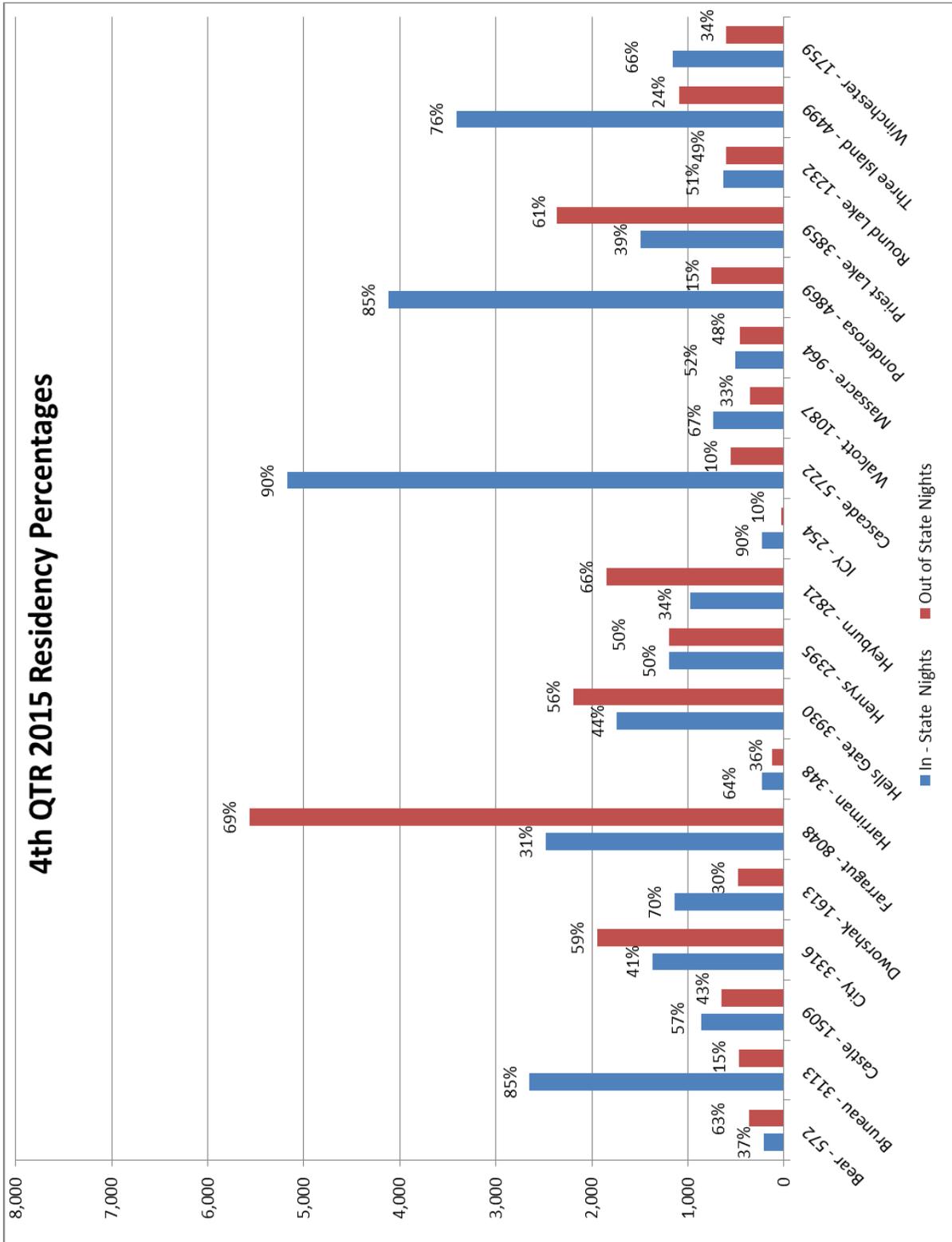
FY 2009-2015 Occupancy



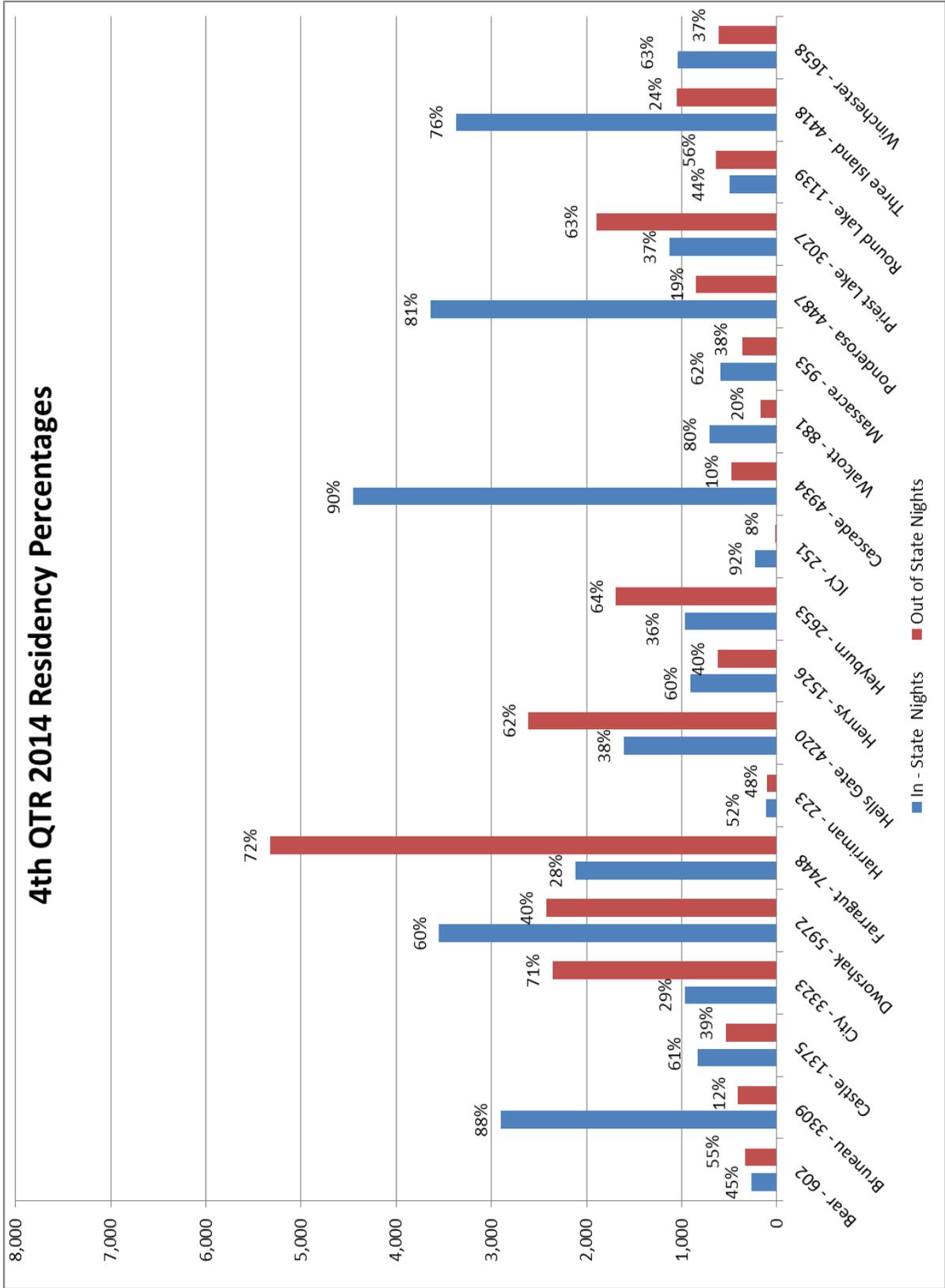
Year	Nights	% of Change
2009	102,469	
2010	121,311	18.69%
2011	124,450	2.59%
2012	135,085	8.55%
2013	136,344	0.93%
2014	141,387	3.70%
2015	152,482	7.85%

The following charts are supplied to monitor occupancy by residency, by park.

2015 Occupancy by residency by park



2014 Occupancy by residency by park



IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Bear Lake	47	2	0.14%	121	8.30%	306	21.70%	429	10.03%	2007
2008	Bear Lake	47	0		55	3.77%	297	21.06%	352	8.23%	2008
2009	Bear Lake	47	1	0.07%	109	7.48%	364	25.82%	474	11.08%	2009
2010	Bear Lake	47	3	0.21%	56	3.84%	323	22.91%	382	8.93%	2010
2011	Bear Lake	47	2	0.14%	45	3.09%	269	19.08%	316	7.39%	2011
2012	Bear Lake	47	9	0.64%	105	7.21%	378	26.81%	492	11.50%	2012
2013	Bear Lake	47	0		101	6.93%	371	26.31%	472	11.04%	2013
2014	Bear Lake	47			135	9.27%	453	32.13%	588	13.75%	2014
2015	Bear Lake	47	17	1.21%	129	8.85%	405	28.72%	551	12.88%	2015
2016	Bear Lake	47									2016
2017	Bear Lake	47	0		0		0		0	0.00%	2017
2007	Bruneau Dunes	95	727	25.51%	1,126	38.23%	752	26.39%	2,605	30.13%	2007
2008	Bruneau Dunes	95	781	27.40%	1,255	42.61%	759	26.63%	2,795	32.33%	2008
2009	Bruneau Dunes	95	482	16.91%	1,470	49.92%	1,109	38.91%	3,061	35.41%	2009
2010	Bruneau Dunes	95	945	33.16%	1,244	42.24%	1,189	41.72%	3,378	39.07%	2010
2011	Bruneau Dunes	95	938	32.91%	1,246	42.31%	1,233	43.26%	3,417	39.53%	2011
2012	Bruneau Dunes	95	839	29.44%	1,259	42.75%	942	33.05%	3,040	35.16%	2012
2013	Bruneau Dunes	95	793	27.82%	1,399	47.50%	885	31.05%	3,077	35.59%	2013
2014	Bruneau Dunes	95	951	33.37%	1,489	50.56%	855	30.00%	3,295	38.11%	2014
2015	Bruneau Dunes	95	874	30.67%	1,455	49.41%	783	27.47%	3,112	36.00%	2015
2016	Bruneau Dunes	95									2016
2017	Bruneau Dunes	95	0		0		0		0	0.00%	2017
2007	Castle Rocks	38	0		129	10.95%	179	15.70%	308	8.91%	2007
2008	Castle Rocks	38	0		171	14.52%	176	15.44%	347	10.03%	2008
2009	Castle Rocks	38	12	1.05%	352	29.88%	322	28.25%	686	19.84%	2009
2010	Castle Rocks	40	54	4.50%	270	21.77%	469	39.08%	793	21.79%	2010
2011	Castle Rocks	40	28	2.33%	281	22.66%	560	46.67%	869	23.87%	2011
2012	Castle Rocks	40	95	7.92%	411	33.15%	739	61.58%	1,245	34.20%	2012
2013	Castle Rocks	40	119	9.92%	473	38.15%	564	47.00%	1,156	31.76%	2013
2014	Castle Rocks	40	130	10.83%	565	45.56%	656	54.67%	1,351	37.12%	2014
2015	Castle Rocks	44	153	11.59%	622	45.60%	713	54.02%	1,488	37.16%	2015
2016	Castle Rocks	44									2016
2017	Castle Rocks	44	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	City Of Rocks	64	175	9.11%	1,015	51.16%	1,377	71.72%	2,567	44.08%	2007
2008	City Of Rocks	64	103	5.36%	855	43.09%	851	44.32%	1,809	31.06%	2008
2009	City Of Rocks	64	7	0.36%	1,018	51.31%	1,416	73.75%	2,441	41.91%	2009
2010	City Of Rocks	64	140	7.29%	764	38.51%	1,589	82.76%	2,493	42.81%	2010
2011	City Of Rocks	64	89	4.64%	727	36.64%	1,622	84.48%	2,438	41.86%	2011
2012	City Of Rocks	64	305	15.89%	1,104	55.65%	1,641	85.47%	3,050	52.37%	2012
2013	City Of Rocks	64	375	19.53%	1,172	59.07%	1,645	85.68%	3,192	54.81%	2013
2014	City Of Rocks	64	355	18.49%	1,171	59.02%	1,725	89.84%	3,251	55.82%	2014
2015	City Of Rocks	67	548	27.26%	1,001	48.19%	1,715	85.32%	3,264	53.53%	2015
2016	City Of Rocks	64									2016
2017	City Of Rocks	64	0		0		0		0	0.00%	2017
2007	Dworshak	100	30	1.00%	351	11.32%	822	27.40%	1,203	13.22%	2007
2008	Dworshak	100	0		291	9.39%	669	22.30%	960	10.55%	2008
2009	Dworshak	100	12	0.40%	457	14.74%	1,026	34.20%	1,495	16.43%	2009
2010	Dworshak	100	1	0.03%	391	12.61%	648	21.60%	1,040	11.43%	2010
2011	Dworshak	100	92	3.07%	229	7.39%	549	18.30%	870	9.56%	2011
2012	Dworshak	100	148	4.93%	350	11.29%	849	28.30%	1,347	14.80%	2012
2013	Dworshak	100	144	4.80%	430	13.87%	1,009	33.63%	1,583	17.40%	2013
2014	Dworshak	100	120	4.00%	398	12.84%	1,018	33.93%	1,536	16.88%	2014
2015	Dworshak	100	183	6.10%	423	13.65%	949	31.63%	1,555	17.09%	2015
2016	Dworshak	100									2016
2017	Dworshak	100	0		0		0		0	0.00%	2017
2007	Farragut	233	4	0.06%	1,356	18.77%	3,136	44.86%	4,496	21.20%	2007
2008	Farragut	233	116	1.66%	1,350	18.69%	2,636	37.71%	4,102	19.35%	2008
2009	Farragut	233	37	0.53%	1,744	24.15%	3,562	50.96%	5,343	25.20%	2009
2010	Farragut	233	346	4.95%	1,658	22.95%	3,415	48.86%	5,419	25.56%	2010
2011	Farragut	233	250	3.58%	1,470	20.35%	3,336	47.73%	5,056	23.85%	2011
2012	Farragut	233	254	3.63%	1,611	22.30%	3,595	51.43%	5,460	25.75%	2012
2013	Farragut	233	387	5.54%	1,930	26.72%	3,963	56.70%	6,280	29.62%	2013
2014	Farragut	233	532	7.61%	2,240	31.01%	4,164	59.57%	6,936	32.71%	2014
2015	Farragut	233	662	9.47%	2,539	35.15%	4,460	63.81%	7,661	36.13%	2015
2016	Farragut	233									2016
2017	Farragut	233	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Harriman	5	10	6.67%	17	10.97%	30	20.00%	57	12.53%	2007
2008	Harriman	5	7	4.67%	1	0.65%	45	30.00%	53	11.65%	2008
2009	Harriman	5	9	6.00%	19	12.26%	52	34.67%	80	17.58%	2009
2010	Harriman	16	5	1.04%	38	7.66%	172	35.83%	215	14.77%	2010
2011	Harriman	16	11	2.29%	26	5.24%	135	28.13%	172	11.81%	2011
2012	Harriman	16	7	1.46%	14	2.82%	141	29.38%	162	11.13%	2012
2013	Harriman	16	13	2.71%	16	3.23%	102	21.25%	131	9.00%	2013
2014	Harriman	16	12	2.50%	24	4.84%	157	32.71%	193	13.26%	2014
2015	Harriman	16	17	3.54%	69	13.91%	215	44.79%	301	20.67%	2015
2016	Harriman	16									2016
2017	Harriman	16	0		0		0		0	0.00%	2017
2007	Hells Gate	91	125	4.58%	1,019	36.12%	1,474	53.99%	2,618	31.61%	2007
2008	Hells Gate	91	560	20.51%	1,052	37.29%	1,361	49.85%	2,973	35.90%	2008
2009	Hells Gate	91	81	2.97%	1,276	45.23%	1,695	62.09%	3,052	36.86%	2009
2010	Hells Gate	91	644	23.59%	1,083	38.39%	1,587	58.13%	3,314	40.02%	2010
2011	Hells Gate	91	730	26.74%	1,044	37.01%	954	34.95%	2,728	32.94%	2011
2012	Hells Gate	91	658	24.10%	1,219	43.21%	1,566	57.36%	3,443	32.94%	2012
2013	Hells Gate	91	803	29.41%	1,385	49.10%	1,543	56.52%	3,731	45.05%	2013
2014	Hells Gate	91	944	34.58%	1,513	53.63%	1,861	68.17%	4,318	52.14%	2014
2015	Hells Gate	91	866	31.72%	1,423	50.44%	1,582	57.95%	3,871	46.75%	2015
2016	Hells Gate	91									2016
2017	Hells Gate	91	0		0		0		0	0.00%	2017
2007	Henrys Lake	43	0		193	14.48%	1,057	81.94%	1,250	31.94%	2007
2008	Henrys Lake	43	0		177	13.28%	774	60.00%	951	24.30%	2008
2009	Henrys Lake	43	0		375	28.13%	1,196	92.71%	1,571	40.15%	2009
2010	Henrys Lake	43	0		175	13.13%	1,174	91.01%	1,349	34.47%	2010
2011	Henrys Lake	43	0		165	12.38%	988	76.59%	1,153	29.47%	2011
2012	Henrys Lake	43			228	17.10%	1,046	81.09%	1,274	32.56%	2012
2013	Henrys Lake	43	0		266	19.95%	1,134	87.91%	1,400	35.78%	2013
2014	Henrys Lake	43			332	24.91%	1,113	86.28%	1,445	36.93%	2014
2015	Henrys Lake	43	8	0.62%	466	34.96%	1,809	140.23%	2,283	58.34%	2015
2016	Henrys Lake	43									2016
2017	Henrys Lake	43	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Heyburn	128	45	1.17%	579	14.59%	1,182	30.78%	1,806	15.50%	2007
2008	Heyburn	128	42	1.09%	511	12.88%	771	20.08%	1,324	11.37%	2008
2009	Heyburn	128	5	0.13%	758	19.10%	1,196	31.15%	1,959	16.82%	2009
2010	Heyburn	128	159	4.14%	599	15.10%	1,152	30.00%	1,910	16.40%	2010
2011	Heyburn	128	86	2.24%	485	12.22%	1,082	28.18%	1,653	14.19%	2011
2012	Heyburn	128	147	3.83%	686	17.29%	1,304	33.96%	2,137	18.35%	2012
2013	Heyburn	128	136	3.54%	658	16.58%	1,416	36.88%	2,210	18.97%	2013
2014	Heyburn	128	191	4.97%	822	20.72%	1,546	40.26%	2,559	21.97%	2014
2015	Heyburn	128	260	6.77%	840	21.17%	1,658	43.18%	2,758	23.68%	2015
2016	Heyburn	128									2016
2017	Heyburn	128	0		0		0		0	0.00%	2017
2007	Idaho City Backcountry Yurts	5	23	15.33%	19	12.26%	40	26.67%	82	18.02%	2007
2008	Idaho City Backcountry Yurts	5	25	16.67%	19	12.26%	31	20.67%	75	16.48%	2008
2009	Idaho City Backcountry Yurts	5	26	17.33%	20	12.90%	22	14.67%	68	14.95%	2009
2010	Idaho City Backcountry Yurts	5	18	12.00%	22	14.19%	32	21.33%	72	15.82%	2010
2011	Idaho City Backcountry Yurts	5	42	28.00%	14	9.03%	43	28.67%	99	21.76%	2011
2012	Idaho City Backcountry Yurts	5	45	30.00%	34	21.94%	103	68.67%	182	40.00%	2012
2013	Idaho City Backcountry Yurts	5	34	22.67%	47	30.32%	82	54.67%	163	35.82%	2013
2014	Idaho City Backcountry Yurts	6	48	26.67%	85	45.70%	113	62.78%	246	45.05%	2014
2015	Idaho City Backcountry Yurts	6	50	27.78%	98	52.69%	106	58.89%	254	46.52%	2015
2016	Idaho City Backcountry Yurts	6									2016
2017	Idaho City Backcountry Yurts	6	0		0		0		0	0.00%	2017
2007	Lake Cascade	171	0		446	8.41%	1,260	24.56%	1,706	10.96%	2007
2008	Lake Cascade	171	0		470	8.87%	1,114	21.72%	1,584	10.18%	2008
2009	Lake Cascade	171	0		698	13.17%	1,752	34.15%	2,450	15.74%	2009
2010	Lake Cascade	171	62	1.21%	456	8.60%	1,512	29.47%	2,030	13.05%	2010
2011	Lake Cascade	171	16	0.31%	393	7.41%	1,859	36.24%	2,268	14.57%	2011
2012	Lake Cascade	171	115	2.24%	886	16.71%	2,534	49.40%	3,535	22.72%	2012
2013	Lake Cascade	171	139	2.71%	1,024	19.32%	2,968	57.86%	4,131	26.55%	2013
2014	Lake Cascade	171	169	3.29%	1,432	27.01%	3,105	60.53%	4,706	30.24%	2014
2015	Lake Cascade	171	303	5.91%	1,454	27.43%	3,715	72.42%	5,472	35.16%	2015
2016	Lake Cascade	171									2016
2017	Lake Cascade	171	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Lake Walcott	23	25	3.62%	143	20.06%	213	30.87%	381	18.20%	2007
2008	Lake Walcott	23	13	1.88%	121	16.97%	159	23.04%	293	14.00%	2008
2009	Lake Walcott	23	0		143	20.06%	220	31.88%	363	17.34%	2009
2010	Lake Walcott	23	43	6.23%	233	32.68%	466	67.54%	742	35.45%	2010
2011	Lake Walcott	23	31	4.49%	262	36.75%	474	68.70%	767	36.65%	2011
2012	Lake Walcott	23	88	12.75%	301	42.22%	617	89.42%	1,006	48.06%	2012
2013	Lake Walcott	23	88	12.75%	321	45.02%	457	66.23%	866	41.38%	2013
2014	Lake Walcott	23	59	8.55%	342	47.97%	431	62.46%	832	39.75%	2014
2015	Lake Walcott	43	113	8.76%	400	30.01%	551	42.71%	1,064	27.19%	2015
2016	Lake Walcott	23									2016
2017	Lake Walcott	23	0		0		0		0	0.00%	2017
2007	Massacre Rocks	42	28	2.22%	258	19.82%	441	35.00%	727	19.02%	2007
2008	Massacre Rocks	42	91	7.22%	242	18.59%	333	26.43%	666	17.43%	2008
2009	Massacre Rocks	42	29	2.30%	433	33.26%	475	37.70%	937	24.52%	2009
2010	Massacre Rocks	42	132	10.48%	342	26.27%	490	38.89%	964	25.22%	2010
2011	Massacre Rocks	42	43	3.41%	288	22.12%	484	38.41%	815	21.32%	2011
2012	Massacre Rocks	42	101	8.02%	358	27.50%	457	36.27%	916	23.97%	2012
2013	Massacre Rocks	42	87	6.90%	335	25.73%	414	32.86%	836	21.87%	2013
2014	Massacre Rocks	42	89	7.06%	402	30.88%	431	34.21%	922	24.12%	2014
2015	Massacre Rocks	42	123	9.76%	427	32.80%	408	32.38%	958	25.07%	2015
2016	Massacre Rocks	42									2016
2017	Massacre Rocks	42	0		0		0		0	0.00%	2017
2007	Ponderosa	186	0		723	12.54%	2,689	48.19%	3,412	20.16%	2007
2008	Ponderosa	186	0		39	0.68%	2,138	38.32%	2,177	12.86%	2008
2009	Ponderosa	186	2	0.04%	713	12.37%	2,337	41.88%	3,052	18.03%	2009
2010	Ponderosa	186	4	0.07%	445	7.72%	2,359	42.28%	2,808	16.59%	2010
2011	Ponderosa	186	14	0.25%	291	5.05%	1,936	34.70%	2,241	13.24%	2011
2012	Ponderosa	186	42	0.75%	473	8.20%	2,557	45.82%	3,072	18.15%	2012
2013	Ponderosa	186	14	0.25%	730	12.66%	3,157	56.58%	3,901	23.05%	2013
2014	Ponderosa	186	46	0.82%	844	14.64%	3,307	59.27%	4,197	24.80%	2014
2015	Ponderosa	186	39	0.70%	987	17.12%	3,635	65.14%	4,661	27.54%	2015
2016	Ponderosa	186									2016
2017	Ponderosa	186	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Priest Lake	151	62	1.37%	537	11.47%	1,535	33.89%	2,134	15.53%	2007
2008	Priest Lake	151	18	0.40%	310	6.62%	1,013	22.36%	1,341	9.76%	2008
2009	Priest Lake	151	3	0.07%	564	12.05%	1,711	37.77%	2,278	16.58%	2009
2010	Priest Lake	151	90	1.99%	571	12.20%	1,799	39.71%	2,460	17.90%	2010
2011	Priest Lake	151	32	0.71%	381	8.14%	1,739	38.39%	2,152	15.66%	2011
2012	Priest Lake	151	48	1.06%	544	11.62%	1,547	34.15%	2,139	15.57%	2012
2013	Priest Lake	151	44	0.97%	664	14.19%	1,645	36.31%	2,353	17.12%	2013
2014	Priest Lake	151	83	1.83%	690	14.74%	1,774	39.16%	2,547	18.54%	2014
2015	Priest Lake	151	154	3.40%	886	18.93%	2,338	51.61%	3,378	24.58%	2015
2016	Priest Lake	151								24.58%	2016
2017	Priest Lake	151	0		0		0		0	0.00%	2017
2007	Round Lake	51	30	1.96%	325	20.56%	694	45.36%	1,049	22.60%	2007
2008	Round Lake	51	0		248	15.69%	585	38.24%	833	17.95%	2008
2009	Round Lake	51	0		370	23.40%	709	46.34%	1,079	23.25%	2009
2010	Round Lake	51	78	5.10%	352	22.26%	690	45.10%	1,120	24.13%	2010
2011	Round Lake	51	47	3.07%	238	15.05%	507	33.14%	792	17.07%	2011
2012	Round Lake	51	50	3.27%	276	17.46%	493	32.22%	819	17.65%	2012
2013	Round Lake	51	65	4.25%	290	18.34%	650	42.48%	1,005	21.65%	2013
2014	Round Lake	51	63	4.12%	342	21.63%	677	44.25%	1,082	23.31%	2014
2015	Round Lake	51	70	4.58%	379	23.97%	735	48.04%	1,184	25.51%	2015
2016	Round Lake	51									2016
2017	Round Lake	51	0		0		0		0	0.00%	2017
2007	Three Island Crossing	82	649	26.38%	1,125	44.26%	1,242	50.49%	3,016	40.42%	2007
2008	Three Island Crossing	82	651	26.46%	1,190	46.81%	1,079	43.86%	2,920	39.13%	2008
2009	Three Island Crossing	82	345	14.02%	1,263	49.69%	1,341	54.51%	2,949	39.52%	2009
2010	Three Island Crossing	82	801	32.56%	1,187	46.70%	1,311	53.29%	3,299	44.21%	2010
2011	Three Island Crossing	82	828	33.66%	1,233	48.51%	1,492	60.65%	3,553	47.61%	2011
2012	Three Island Crossing	82	1,032	41.95%	1,324	52.08%	1,515	61.59%	3,871	51.88%	2012
2013	Three Island Crossing	82	1,059	43.05%	1,564	61.53%	1,649	67.03%	4,272	57.25%	2013
2014	Three Island Crossing	82	1,132	46.02%	1,562	61.45%	1,654	67.24%	4,348	58.27%	2014
2015	Three Island Crossing	82	1,276	51.87%	1,599	62.90%	1,605	65.24%	4,480	60.04%	2015
2016	Three Island Crossing	82									2016
2017	Three Island Crossing	82	0		0		0		0	0.00%	2017

IDPR Occupancy Apr-Jun

Year	Location	Sites	April		May		June		4th Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Winchester Lake	69	0		431	20.15%	870	42.03%	1,301	20.72%	2007
2008	Winchester Lake	69	14	0.68%	175	8.18%	450	21.74%	639	10.18%	2008
2009	Winchester Lake	69	2	0.10%	333	15.57%	551	26.62%	886	14.11%	2009
2010	Winchester Lake	69	42	2.03%	386	18.05%	769	37.15%	1,197	19.06%	2010
2011	Winchester Lake	69	41	1.98%	414	19.35%	927	44.78%	1,382	22.01%	2011
2012	Winchester Lake	69	72	3.48%	511	23.89%	1,007	48.65%	1,590	25.32%	2012
2013	Winchester Lake	69	80	3.86%	500	23.38%	1,032	49.86%	1,612	25.67%	2013
2014	Winchester Lake	69	60	2.90%	545	25.48%	1,000	48.31%	1,605	25.56%	2014
2015	Winchester Lake	69	97	4.69%	547	25.57%	1,046	50.53%	1,690	26.92%	2015
2016	Winchester Lake	69									2016
2017	Winchester Lake	69	0		0		0		0	0.00%	2017

4th Quarter for the Year	Total Nights Occupied for Year	% Sites Occupied for Year	% Change Over Previous
2007	31,147	21.08%	NA
2008	26,194	17.72%	-15.90%
2009	34,224	23.16%	30.66%
2010	34,985	23.49%	2.22%
2011	32,741	21.98%	-6.41%
2012	38,780	26.03%	18.44%
2013	42,371	28.44%	9.26%
2014	45,957	30.83%	8.46%
2015	49,985	32.99%	8.76%

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: **Harriman Facility Use Fees**
ACTION REQUIRED: **Board Action Required**
PRESENTER: **Tammy Kolsky**
ADMINISTRATOR: **Keith Hobbs**

PRESENTATION

BACKGROUND INFORMATION:

The Dorm, Ranch Managers and Cattle Forman’s Houses at Harriman State Park currently have complicated fee schedules that are based on the number in a camping party.

Additionally while open year round Harriman experiences seasonal use which creates periods of high use as well as periods of low use. Harriman facility occupancy ranges from as high as 70% in Peak seasons (summer and winter) to as low as 12% during the shoulder seasons.

These facilities have not had a fee adjustment in several years due to occupancy. The Bunk house property received the last fee adjustment in 2012. The Bunkhouse fee adjustment was proposed and approved to move away from charging based on party size and pilot a flat rate for Harriman properties. This pilot has been well received by staff and visitors.

Additionally, during the July 2009 Park Board Meeting the Board approved staff developing variable fee schedule proposals for IDPR campsites and facilities that would allow the agency to establish premium and discount pricing for camping resources based on location, site utilization and market values.

This agenda item is to request the park board direct staff to move away from charging by party size for the facilities at Harriman and to employ discount pricing during the shoulder seasons to attempt to increase occupancy.

The approach staff used to determine fee recommendations was:

For Peak Season(s) Fees

- Staff recommends establishing the new fees based upon each facilities average party size.

- Staff further recommends that the new fee be determined by adding the current base fee and the \$12 per person fee for each additional person above the base number of people up to the average party size.
- For non-residents staff recommends continuing to charge an additional 10% rounded up.

For Shoulder Season Fees

- Staff recommends discounting the current base fee for the Ranch Managers and Cattle Forman’s houses by \$30 per night
- Staff recommends no shoulder season discount for the Dorm.
- For non-residents staff recommends continuing to charge an additional 10% rounded up.

Department staff recommends the following for Harriman facility fee changes:

Facility Name	Current Base Fee	Average Party Size	Proposed Peak Season Fee	Proposed Shoulder Season Fee
Ranch Managers	\$190.00	6	\$214.00	\$160.00
Cattle Forman’s	\$140.00	6	\$164.00	\$110.00
Dorm	\$180.00	25	\$300.00	\$300.00

STAFF RECOMMENDATIONS:

Department staff recommends that the Board grant its approval to move away from charging by party size at Harriman State Park and to implement discount pricing for Shoulder Seasons.

Department staff further recommends the Park Board set the new Harriman facility fees to be as follows:

Facility Name	Current Base Fee	Average Party Size	Proposed Peak Season Fee	Proposed Shoulder Season Fee
Ranch Managers	\$190.00	6	\$214.00	\$160.00
Cattle Forman’s	\$140.00	6	\$164.00	\$110.00
Dorm	\$180.00	25	\$300.00	\$300.00

IDAPA RULE IDAPA FEE **X BOARD ACTION REQUIRED**
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: **Castle Rocks Archery Course Fee**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Tammy Kolsky**

ADMINISTRATOR: **Keith Hobbs**

PRESENTATION

BACKGROUND INFORMATION:

Castle Rocks has recently completed the development of a new Archery Course to enhance recreation, to provide educational opportunities such as bow hunting skills and hunter safety, and to increase park revenues. Staff anticipates that new users will be attracted to the park and MVEF revenues will increase, as well as lodge and bunkhouse rentals. Additionally, staff have researched and concluded that archers willingly pay fees that provide these opportunities.

The course is a one-mile loop trail with 15 stations. Each station includes a high-quality, life-size, 3-D target at a distance of 20-60 yards depending on the size of the animal. The targets are expensive and will require replacement every 3 years (approximately \$8,000). Current targets were purchased by grants and donations from the Idaho Department of Fish and Game, Idaho Fish and Wildlife Foundation, and the Idaho Bow Hunters Association. Staff will continue to seek funding from these organizations.

Archers prefer these targets over two dimensional “bulls-eyes.” There are few opportunities or facilities that use 3-D targets in south-central Idaho. Castle Rocks is expected to become popular, especially in shoulder seasons, prior to or during hunting season. Hunting is permissible in Castle Rocks.

Staff is also working on marketing strategies to attract clubs, National Field Archery Association sanctioned tournaments, and hunter education classes. Staff recommends that groups be permitted to reserve the course for exclusive use for an additional fee.

IDAPA 26.01.20.225 FEES AND SERVICES

07. Admission Fees. A maximum per person fee of ten dollars (\$10) may be charged for

internal park facilities which provide an educational opportunity or require special accommodations. (3-10-00)

This agenda item is to request the park board establish fees for the new Archery Course at the rate of \$3.00/day per person.

STAFF RECOMMENDATIONS:

Department staff recommends the Park Board establish a fee of \$3.00/day per person for use of the Castle Rocks Archery Course.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY **X INFO ONLY, NO ACTION REQUIRED**

AGENDA
Idaho Park and Recreation Board Meeting
August 26-27, 2015
Best Western Plus McCall Lodge & Suites
211 S. 3rd Street
McCall, ID 83638
Conference Call Number: 208-514-2259 Port 7414

AGENDA ITEM: **Modernization of IDPR's Recreational Registration Unit**

ACTION REQUIRED: **No Action Required**

PRESENTER: **Tammy Kolsky**

DIVISION ADMINISTRATOR: **Anna Canning**

PRESENTATION

BACKGROUND INFORMATION:

1. **Analysis of Past Performance** – To date, the Registration Modernization project is moving forward successfully. All project team members continue to be engaged in the project. The project team has stayed focused on analysis of all elements of the recreational registration program.

For this past quarter the focus has been on system outputs, specifically designing reports that better meet the need of the program.

2. **Significant Achievements** – Project team achievements for the past quarter include:

- Performing a re-write of the existing ITD data exchange service to address server end-of-life issues. The re-write has been completed and work is in testing phases.
- Developing a suite of reports for the Snowmobile program that can be used for internal agency management needs as well as external stakeholders and customers' needs for information. The reports address distribution (money reconciled and paid out) versus sticker year sales (stickers supplied for a sticker year)
- Contracted a business process analyst

3. **Work to be performed** – During the next reporting period the project team will be focused on:

- Working with ITD staff on mutual elements of work required to meet the upcoming Coast Guard CFR's, specifically teams will be focused on:

- i. Tracking customer records for multiple owners
 - ii. Title correction processes for owners who have invalid hull identification numbers (HIN's) on titles.
 - iii. Unique customer identifier requirements
 - iv. Validate HIN format follows the Coast Guard standards and develop processes for HIN corrections.
 - v. Performing further analysis on the ITD/IDPR data exchange. This analysis is designed to allow the data flow to be re-written meeting both agencies data needs for including new data elements that meet the coast guards CFR changes as well as ITD's additional data element needs to include unique identifiers.
- Document existing business processes for the RIS System
 - Document requirements and gaps per the business processes in current design to meet US Coast Guard Code of Federal Regulations

4. **Risk Management activities** – Like all projects this project has a number of associated risks. As such, there will be ongoing risk management activities. For the next reporting period risk management focus will include:

- Maintaining communications with the Idaho Transportation Department that will keep IDPR informed as to the status of their own modernization efforts, as well as to ensure that key decisions are made in time to allow IDPR to meet the US Coast guard CFR changes.
- Performing a re-write of the ITD data exchange service that will allow for the continued exchange of data between the IDPR and the ITD.
- Performing more outreach to ensure Idaho recreationalists have access to information regarding the status of this project.

5. **Recognition:** - During this past reporting period the project team has performed well. I would especially like to recognize Vicki Heazle IDPR's IT Systems analyst. Without Vicki's tireless efforts this project would greatly suffer.

STAFF RECOMMENDATIONS:

No staff recommendation, this item is presented for information only.

Special Note Regarding Director's Report (Section 12):

The Director's Report will be available soon and promptly disseminated via email. Hard copies will also be provided at the meeting.

Communications / Marketing

August 2015 Board Report

Accomplishments / Tasks Underway

□ Marketing / Advertising

- 50th Anniversary Celebrations nearly coming to end.
- Business / Marketing Plans
 - Dates have been set for planning meetings to encompass new plans for Harriman State Park and the Recreation Programs.
- The Passport marketing campaign 2015 /2016:
 - Sales / revenues continue steady monthly increase from one year to next
 - Commercials continue their rotation on KTVB and still receive rave reviews
 - Social media the blitz continues and will throughout the year
 - Kootenai County direct mailer postponed until spring 2016
 - Passport sponsored Huckleberry Jam instead, reaching 10,000-16,000 individuals in what's known as an "elusive" demographic over the course of a weekend at Tamarack, Lake Cascade State Park's backyard.

□ Branding

- Scout has a new logo. Thank you for casting your votes. We now have an image to help create "Scout Approved" publications, programs and retail merchandise. You can pick up your plush Scout in any Idaho State Park today!

□ Events

- 2015 focus is on celebratory 50th events hosted by all parks and programs
 - List of park and program events continues to grow online: <http://www.parksandrecreation.idaho.gov/upcoming-events/1289>
 - August 22nd 10a-8p: Idaho Outdoor Recreation Festival, Eagle Island State Park. Hosted by IDPR and sponsored by the Friends of Idaho State Parks
 - List of participating vendors and organizations continues to grow.
 - Radio promotions have begun and posters have been disseminated.

□ Social Media

- All following on agency, park and program social media accounts continues to grow by leaps and bounds making it very easy to quickly relay timely news, facts, images and vacancies to our customers. Social media has nearly surpassed traditional media in promotion effectiveness.

- Recently, I've been working with MIS to find a tool to help manage the impact of our social media presence, something to help aggregate our social media statistics. Research continues.

□ **Traditional Media**

I recently authored a feature article about the coming attractions within Eagle Island State Park – zip line, new entrance and pitched the story to the Eagle Informer, Eagle and Greenbelt Magazine. All three publications took bait. The article is currently featured in Eagle Informer's July Edition. A write-up at Eagle Island and the Recreation Festival is featured in the August Issue of the Eagle Informer.

□ **OHV Outreach “Stay on Trails” Campaign**

- www.idaho-ohv.org
 - We received grant funds to continue the program efforts although we recently had a meeting to discuss taking a new direction with the campaign, considering aligning forces more so with TreadLightly and other national efforts.

□ **Young Explorer’s Program**

- Reminder: This is a new opportunity (spring, 2015) to work with Idaho libraries, offering young reader’s the opportunity to earn free day-use passes to Idaho State Parks in conjunction with summer reading programs statewide.
- Coupons have been disseminated and a few have begun trickling in.
- Many thank you notes have come in from libraries and parents across the state, thanking IDPR for the opportunity.
- The Idaho Commission for Libraries is eager to begin discussion on how to expand the program and our partnership for future years.

□ **First Time Adventure Program**

- Newly expanded program that overtook the First Time Camper Program.
- Grant funds received to expand program from camping to include fishing, hiking, snowshoeing, Dutch Oven Cooking, paddling, etc.
- Campaign materials produced and disseminated to parks for program implementation
- Recognition plan completed for sponsors

□ **Miscellaneous**

- The *IDPR Insider* is helping meet internal communication needs.
- Parks and programs alike understand the benefit of advertising events and classes online. The demand for online posts is increasing.
- Continue to handle all agency-related information requests (public information act) and serve as primary media contact
- Misc. agency brochure revisions, news releases, web postings

- Continue to handle special projects as assigned – presentations legislative needs, talking point needs, speeches, graphics, website updates

FUNDRAISING – SPONSORSHIP QUARTERLY REPORTS

APRIL – MAY – JUNE 2015

The following are the activities for Evelyn Mason - Fundraising Coordinator. The key accomplishments for April through June 2015 are as follows:

Sponsorships

- Continued work with Airstream NW sponsorship. Secured additional donation valued at \$4-500 in RV supplies for airstream – * one custom edition IDPR 50th Anniversary model has been sold.
- Produced Idaho Songwriters Association concert on May 24th for the Lucky Peak 50th Celebration with attendance of over 300 people and all three television stations covering the event.
- Collected small payment on the Highlands Hollow Brew House sponsorship 25% of the sales at music performance for Lucky Peak State Park.
- Secured 1st Time Adventures equipment donation from the Boise Cabela's Store for \$1,000 in products for the parks.
- Negotiated a significant discount for park purchases under the 1st Time Adventures program at the Cabela's "Base Camp" rate of 25% savings.

Grants

- Worked with eight parks to redefine the 1st Time Campers Program (Now known as 1st Time Adventures) to more adequately reflect current park offerings and expand on the program to include camping, fishing, watersports and Dutch oven cooking. Worked with Theresa Perry (LC), Travis Taylor (LW) and Jennifer Okerlund to redesign program materials and launch new program. The parks include:
 - Priest Lake – camping, Dutch oven cooking and watersports
 - Hells Gate – camping, fishing
 - Winchester Lake – camping, fishing
 - Lake Cascade – camping, Dutch oven cooking, water sports
 - Massacre Rocks – water sports
 - Castle Rocks – fishing
 - Lake Walcott – camping, Dutch oven cooking and Bass fishing
 - Lucky Peak – camping, Dutch oven cooking and fishing
- Wrote proposal and secured funding from the North Face for \$5,000 to support the 1st Time Adventures program.
- Secured commitment from Cabela's Outdoor Fund in a cash donation from Cabela's corporate headquarters for \$2,500 to fund 1st Time Adventure Program.
- Coordinated the launch of the work under the Idaho Humanities Council grant for the Land of the Yankee Fork, Bayhorse oral history program. Filmmaker - John Plummer and humanist - Tom Blanchard.
- Researched Park needs and safety training options for proposals emergency equipment for all state parks. Grants will go to Firehouse Safety Foundation and the Union Pacific Foundation.
- The project will employ film maker - John Plummer and humanist - Tom Blanchard.
- Continued work on proposal for emergency equipment and related training support for all state parks. We received a go-ahead to apply from the Firehouse Safety Foundation and the Union Pacific Foundation.

Research for Vehicles and Equipment - Worked with David White and Garth Taylor to document current park needs for donation/sponsorship of vehicles and/or equipment for the parks.

FUNDRAISING – SPONSORSHIP QUARTERLY REPORTS
APRIL – MAY – JUNE 2015

Researched Interpretive Programs and Potential Support – Worked with Keith Hobbs and Anna Canning to document current interpretive programming. Research conducted on funding to support these programs and future growth.

Internal Fundraising Program Development

- Provided research and support to Anna Canning in Cooperator Recognition Rules.
- Provided all base information and research for Anna Canning on internal Fundraising Framework including grant acceptance process and fiscal process for new funds management.
- Provided base research and recommendations for IDPR Naming catalogue.
- Provided base research and recommendations for Anna Canning IDPR capital campaigns.

Other Activities

- Attended ICORT Conference
- Took ATV training course provided by Rec Bureau
- Attended Crucial Conversation training
- Visited Ponderosa State Park to review for next year's Songwriters activities and Facilities fundraising.

HUMAN RESOURCE REPORT QUARTERLY REPORT
April – May - June 2015

HR Unit’s Mission: IDPR’s human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates and works to maintain a work environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Debbie Hoopes, Human Resource Officer

- Assist management with interviews for vacant positions.
- Serve on the statewide Green Team (HR Managers collaboration on best practices).
- Monitor positions to determine need for reclassifications.
- Conduct Exit Interviews for employees leaving the agency.
- Monitor and analyze Turnover data for trends, retention strategies.
- Manage the Department’s Random Drug Test program.
- Serve as the administrator and help desk support for the Incident Reporting System (IRS).
- Continue to manage the Workplace Safety Team including the Operations and Management Services Division Administrators, Region Managers, Recreation Bureau Chief, Fiscal Officer and Human Resources Officer. Implementing direction and infrastructure established by original Safety Committee, including policy revision, local Safety representatives in each park and program, Worker Comp and Incident Report monitoring, regular training and information dissemination.
- Oversee policy review/updates for agency.
- Prepare and provide annual and as-needed training.
- Monitor Worker’s Compensation claims and provide coordination among employees, management, and State Insurance Fund for progress and return to work information. Provide agency update on Worker’s Comp and general safety information at region meetings and Director’s newsletter.
- Worker’s Compensation Data for 2010-2015 (to date):

		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2010	29	\$81,078	\$185,863	\$267,287	0
2011	23	\$57,615	\$141,415	\$211,965	0
2012	25	\$16,835	\$76,512	\$102,414	1
2013	35	\$7,761	\$51,080	\$195,540	0
2014	30	\$9,235	\$32,771	\$74,859	2
2015	19	\$1,082	\$11,057	\$19,449	11

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

TURNOVER

Fiscal Year	Begin Count	End Count	Avg Emp	Number of Separations	Turnover Rate
2011	130	136	133	11	8.3%
2012	136	135	135.5	11	8.1%
2013	135	139	137	17	12.4%

2014	139	134	136.5	<u>19</u>	13.9%
2015	134	138	136	<u>5</u>	3.7%

*Classified positions only

PAYROLL & RECRUITMENT: Denice Gardner, Personnel Technician

- Maintain payroll and benefit services for all employees, process new hires and separations as well as any demographic changes throughout the year.
- Continue to provide information to management and staff concerning budget, work hours, salaries, etc.
- Coordinate the recruitment process and assist with interviews, reference checks and new hire processes.

HIRES during the last three months:

Headquarters

- ❖ Reservations, Customer Service Rep. 2 – Phyllis Foster – seasonal hired into classified position as directed by DFM
- ❖ Development, Admin. Asst. 1 – DeEtta Peterson – promotion to replace Nadine Curtis who retired in July
- ❖ Registrations, OS2 – Shirley Fattig – new hire to replace DeEtta Peterson
- ❖ Registrations, OS2 – Mikayla Barrera – new hire to replace Paulina Ravella who resigned in June
- ❖ Fiscal, Financial Specialist – Kristina Evans – new hire to replace Mark Schoenfeld who resigned in May

North Region

- ❖ Old Mission/Trail of the CDA'S, Ranger – Brad Normand – new hire to replace Marty Gangis who retired in February
- ❖ Hells Gate, OS2 – Steven Kinzer – seasonal hired into classified to replace Heidi Kolsky who transferred to Ponderosa in May
- ❖ Priest Lake, Ranger – Joel Taylor – new hire to replace Adam Brown who resigned in May
- ❖ North Region HQ, OS2 – Sharon Topps – seasonal hired into classified position as directed by DFM

South Region

- ❖ Ponderosa, OS2 – Heidi Kolsky – promotion to replace Eunice Davis who retired in April
- ❖ Ponderosa, Ranger – Johannes Giessen – new hire into new position created by merging 2 benefitted seasonal positions and changing them to classified
- ❖ City of Rocks, Climbing Ranger – Shane Rathbun – new hire to replace Brad Shilling who retired in May
- ❖ State/Federal Aid, Grants Program Specialist – Jennifer Park – seasonal hired into classified position as directed by DFM
- ❖ S. Reg. HQ, OS2 – Pamela Tomita – seasonal hired into classified position as directed by DFM

CURRENT VACANCIES:

Headquarters

- ❖ P & R Design Professional – position reclassified from an Engineer Tech. Sr. – after Gary Rucker retired in April

North Region

- ❖ Priest Lake, OS2 – new position created from a seasonal benefitted position as directed by DFM

- ❖ Dworshak – Maint. Craftsman Sr. - new position created from a seasonal benefited position as directed by DFM
- ❖ new position created from a seasonal benefited position as directed by DFM

South Region

- ❖ Bruneau Dunes – Asst. Manger – Steve Russell is retiring August 17
- ❖ Harriman (Ashton-Tetonia trail) – Maint. Craftsman Sr. - new position created from a seasonal benefited position as directed by DFM

SEASONAL EMPLOYEE RECRUITMENT:

- Recruitment has wrapped up for the 2015 season

VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator

- Since 2000 volunteers have donated over 970,000 hours putting us on track to celebrate “The Year of 1 Million Volunteer Hours” in 2015 coinciding with the IDPR 50th Anniversary Celebration.
 - Currently IDPR has 369 individual volunteers and groups assigned to positions in 2015
 - 2014 volunteer hours = 68,772, down 7 % from 2013. Not an immediate call for concern. The number of hours recorded cycles up & down over the years. I’m not noticing any decrease in interest from potential volunteers and our surveys show a high satisfaction rating for our treatment of volunteers and the jobs they perform.
 - Here’s a sampling of the jobs volunteers are doing for IDPR this summer:
 - Collecting fees at day use entrance stations
 - Maintaining IDPR fleet vehicles
 - Pointing out constellations in the night sky
 - Bagging ice
 - Splitting, stacking, & bundling fire wood
 - Selling ice cream
 - Cleaning fire pits
 - Welcoming visitors to the Bayhorse historic mine area
 - Serving as a museum archivist
 - Monitoring blue bird populations and nesting boxes
 - Serving as a boulder guide
 - Staffing a state fair booth
 - Providing a presence at Dickensheet campground for the 1st year ever—no host site, no amenities
 - Providing campground hosting services at an IDL campground near Priest Lake
 - Telling the Harriman historic railroad ranch story
 - Building/maintaining/repairing jack fence at Harriman
 - \$21 donation to buy tools, brooms, buckets
 - Mechanic on lawn mower
 - Replace irrigation heads, screens, 30 amp receptacles
 - Led school tours
 - Teaching OHV/ATV safety classes
 - Splitting/stacking winter firewood for Idaho City Yurts
 - Oiling historic wagons and buggy
 - Recruiting volunteers for 2015 season from these sources:

- **Workamper News**—Workampers are adventuresome individuals, couples and families who have chosen a lifestyle that combines ANY kind of part-time or full-time work with RV camping. If you work as an employee, operate a business, or donate your time as a volunteer, AND you sleep in an RV (or on-site housing), you are a Workamper!
- **IDPR website**
- **Volunteer.gov**—America’s Natural and Cultural Resources Volunteer Portal built and maintained by the Federal Interagency Team on Volunteerism (FITV) that is comprised of volunteer program coordinators from three Cabinet level departments.
- **Word of Mouth**—still the #1 way in which volunteers find out about us
- Interest in volunteering with IDPR remains high
- Assisted management with several volunteer performance/communication actions
- Assisted volunteer applicants with questions and issues related to working with IDPR.
- IDPR Volunteer Services Coordinator continues to serve on the national board of directors for the Association of Leaders in Volunteer Engagement (ALIVE)
- Serving as Chair for the Southwest Idaho Directors of Volunteer Services (SWIDOVS)
- Maintaining web-based volunteer management record-keeping on all volunteers.
- Administering the Idaho State Parks & Recreation Volunteer Facebook page.
- Managing the IDPR on-line seasonal and volunteer application process.
- Conducting background checks on all volunteers and seasonal employees through a web-based company called Volunteer Advantage.
 - Revision & clarification of Dept. policy regarding criminal history screening is underway
 - Also looking at a variety of background screening vendors to compare price and services offered
- Revising IDPR Volunteer Handbook
- Revising IDPR Volunteer Policy & forms
- Reviewing and revising Work Hours & Overtime Policy

**MANAGEMENT INFORMATION SYSTEMS
PROGRAM QUARTERLY REPORT
April May June 2015**

Management Information Systems (MIS) Scott Williams

Mission

The MIS mission is to address the IDPR's information systems needs as they relate to the agency's strategic plan. We accomplish this through the development or acquisition of application systems and the acquisition and maintenance of an appropriate technology infrastructure.

Accomplishments for the past quarter include:

Information Systems

Vicki Heazle and Scott Williams are participating on the Recreation Registration Modernization (RIS modernization) project team. The team met with key ITD personnel in May and identified areas of focus to ensure the modernization effort keeps moving forward.

Ken Grover has been focused on the ITD data exchange service rewrite and has completed the coding portion. He is now in the debug/testing phase with a tentative go live date in September.

Analysis of the upcoming Coast Guard CFR changes continues. The team has been exploring ways to address boat HIN format and boat propulsion type changes, as well as several other format changes that will be required in January of 2017.

Vicki Heazle has been working on specifications to bring consistency to the way we report data. She has made good progress with the REC bureau and has completed templates for the snowmobile program and continues work on the boat and OHV program templates.

Infrastructure Support

The MIS Infrastructure Support Staff received 265 helpdesk service requests over the course of the fourth quarter of FY15 and closed 264 helpdesk tickets.

We continue to review broadband service providers at all park locations with the intent of finding the best affordable network connections. Improvements have been made to the network connections at Priest Lake Indian Creek, Farragut and Harriman. The service provider's at all three locations upgraded equipment for little to no cost which resulted in increased bandwidth and performance.

Each park locations now has a file-share and backup system in place. MIS staff members Cozette Bolshaw and JJ Garlitos are ensuring that each parks system is functioning correctly and properly preserving park data.

We have continued to work with the OCIO and the Department of Administration to move the IDPR hardware firewall to the State's virtual firewall environment. As of this update twelve parks have been successfully migrated to the new virtual firewall environment and the remaining parks are scheduled to migrate in fall 2015.

The new Dell KACE management system hardware has been installed and configured. Select MIS staff has begun training sessions on the system and are working on configuring the IDPR environment.

MIS staff has been working with the agencies WIFI provider to replace old problematic gear with new units to improve the WIFI service to our customers in several parks.

MANAGEMENT SERVICES QUARTERLY REPORT
April – May – June 2015

MANAGEMENT SERVICES ADMINISTRATOR – ANNA B. CANNING

IDPR Mission

Improve the quality of life in Idaho through recreation and resource stewardship.

Goals

1. Work with the Director and all staff to leverage limited resources to provide the best possible recreation experience and manage natural resources for future generations.
2. Support the efforts of the Operations Division to meet the Department's mission by providing leadership and direction to registration, reservation, grants, fiscal, sponsorship, MIS, IT, development and facility programs.
3. Provide management services staff with the necessary tools to succeed in their jobs.
4. Work with the Operations Division Administrator to identify needs of the operations staff, and assist in meeting those needs.

Management Services Administrator's Report

- Discussed land trade with Three Island State Park to facilitate airport expansion.
- Prepared job announcement, interviewed, and hired new IT Manager.
- Prepared job announcement, interviewed, and hired new HR Officer.
- Participated in CEC and benefitted seasonal discussions.
- Continued work with Ms. Kolsky on the Registration Modernization project, including coast guard requirements, ITD communication and data transfers, and reporting standards to meet frequent public information requests.
- Attended Pocatello Board Meeting.
- Visited Castle Rocks State Park and City of Rocks National Reserve
- Visited Massacre Rocks State Park.
- Visited North and South Region offices.
- Discussed options on Eagle Island sewage treatment with Central District Health.
- Discussed cell tower lease rates with Department of Lands.
- Developed ideas for Strategic Plan update.
- Met with Ada County regarding activities at Sand Point and Discovery units.
- Took ATV training course provided by the Recreation Bureau.
- Attended the June Board Meeting and Charrette.
- Worked on rules for Cooperator Recognition and the Sale of Advertising, including a general framework for fundraising for the department.

- Prepared necessary documents for DFM and OAR related to the draft rules.
- Participated in capital needs project presentations.
- Worked with Development Bureau and Human Resources to restructure the bureau to best meet current needs.
- Worked with Registration Unit on hiring and management issues.
- Researched “fresh” ideas for IDPR parks in general and Billingsley in particular.

**NATURAL RESOURCE MANAGEMENT PROGRAM
APRIL – MAY – JUNE 2015**

NATURAL RESOURCE MANAGEMENT PROGRAM: KEITH JONES, MANAGER

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Quarterly Program Report

Timber/ Forest Management:

- Finalized a design for shoreline stabilization at Farragut with the NRCS engineers. Working through permitting with IDL, and grant application through DEQ. Once successful, I will move on to the Ponderosa project on Payette.
- The timber sale that will treat 60 acres at the entrance of Priest Lake (Indian Creek) has been set up and sold. This sale is scheduled to begin in October or November, conditions permitting. The goal of this sale is to clean up wind throw and thin an overstocked stand to promote a healthy White Pine, Larch, Douglas Fir forest in a visible way for the public to experience.
- Two direct sales are in the process of being set up at Farragut. These treatments will remove approximately 200,000 board feet. These sales will address roadside thinning and ditch line maintenance that help improve access and sightlines for visitors while at the same time creating a shaded fuel break and protecting the road base along 3 miles of park roads. The sale will also thin approximately 15 acres of overstocked mixed forest to a more healthy pre-fire suppression density that favors a higher percentage of shade intolerant species. Scheduled for a January 2016 cut.
- McCroskey “Deep Creek” Timber sale setup is complete. This sale will continue the goal of Ponderosa Pine habitat restoration in McCroskey State Park. This sale is scheduled to be auctioned this summer pending land board approval. Preliminary work and road building could begin in late summer 2015.
- IDPR is scheduled to conduct a prescribed burn over approximately 40 acres of mixed grassland following the prescription put forth by myself around the Farragut State Park water tower area. This burn will reset and maintain this vital grass habitat for the Resident Mountain and Western Bluebirds. Fish and Game is also scheduled to conduct a

prescribed burn over the shoreline Ponderosa Pine habitat that they thinned last winter. This will clean up all slash left on site as well as reducing unwanted brush and trees.

- Several small direct sales continue to be set up at McCroskey and Heyburn to address pockets of wind throw and disease/insect damage.
- Attended meetings as vice chair representing IDPR on the Idaho Firewise committee. This program plans, coordinates, and promotes wild fire prevention and mitigation programs and curriculum statewide on public and private land.
- Looking into the feasibility of creating a “Firewise” demonstration garden in front of the North Region office in cooperation with Idaho Firewise, IDFG, IDL, USFS, and Woodland Middle school.

Noxious Weed Management / Restoration:

- Coordinated a Hounds Tongue spray day at McCroskey State Park that involved state, federal, and county personnel.
- Working with the Nez Perce tribe and multiple county offices to conduct a Knapweed biological control collection. Once collected, the insects will be released at several Parks to help control Spotted Knapweed.
- Partnering with the Nez Perce tribe’s biological control (bugs) program to develop a biological control education/interpretive sign that can be placed in Parks to help tell the story of how specialized insects can help control noxious weeds.
- Serving on the panel evaluating statewide weed management cost share project grants for the Idaho Weed Coordinators Committee (IWCC) for 2016 and 2017.
- Representing IDPR as a committee member on the IWCC. The IWCC plans and coordinates noxious weed awareness and management strategies for Idaho. It helps steer the states cooperative weed management areas.

**NORTH REGION QUARTERLY REPORT
APRIL – MAY – JUNE 2015**

MISSION:

To serve north Idaho park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public's investment and the natural resources.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided and enhanced.

Primary Issues and Concerns

1. Staff Shortages
2. Minimal budgets, increased fixed costs, and higher use
3. Aging facilities and equipment

NORTH REGION SERVICE CENTER – DAVID WHITE, REGION MANAGER

- Attended Capital-For-A-Day in Pierce – represented IDPR and presented Regional Recognition Award to the Idaho Youth Challenge Academy for volunteer service at Dworshak and Hells Gate; Coordinated and led the CdA Chamber of Commerce Natural Resource Committee meeting as the newly appointed Chairman.
- Participated in ITD/Contractor I-90 bridge replacement to represent TOC users, staff; Ice Age National Geological Trail Partnership conference calls; Executive Staff and Operations Division meetings/Conference Calls; IDPR Board meeting in Pocatello; OPS meeting in Boise; TOC Commission meeting in Wallace; 4-County Natural Resource meeting; AVISTA Annual Recreation Workgroup meeting; City of CdA, Kootenai County, ITD, Randall Butt, and Welch-Comer representatives to discuss the CdA Lake Drive Master Plan and associated recreation opportunities.
- Met with Welch-Comer and staff to discuss Round Lake water well and wastewater project then reviewed water well sites at the park; City of Plummer Administrator to discuss their desire to change how electrical utilities are provided to the park by the city; the attorney representing IDPR in a Bruneau Dunes hot sand/burned feet lawsuit; Garth and Evelyn to discuss vehicle/equipment donations/sponsorships; Priest Lake staff to review – rock slide, washout, cabin electrical, staffing; TOC staff to discuss encroachment issues;
- Assisted with OM/TOC Ranger interviews; Hells Gate OS2 Interviews; and Priest Lake Park Ranger interviews.
- Hosted a NR Park and Program Manager's meeting to update staff on Department activities.
- Completed IDPR Boat Safety Class.
- Edited and coordinated review of the Priest Lake East Shore Road MOU 2015 Cooperator Contribution Agreement for Road Surface Rehabilitation as part of enhancing the road so Bonner County will take over operations and maintenance.
- Represented the Department at a funeral for Quanah and Lindsay Matheson's (Quanah is the CdA Tribe's Cultural Director and his wife Lindsay is the daughter of a retired IDPR Ranger) son.

NR Maintenance Crew

- Boating: Built 7 PFD loaner stations
- Priest Lake: Assisted installation of 400 amp meter base for electrical upgrade; installed electrical conduit for cabin; built window boxes, living pad and completed interior of cabin, installed furniture, smoke alarms and passed final cabin inspection
- Round Lake: Delivered mule from repair shop
- Farragut: Transported backhoe from Spokane repair shop
- CdA Parkway: Built and installed bulletin board and life jacket Kiosk
- CdAs Old Mission: Excavated and repaired irrigation main; built signs; repaired roof vent on Visitor Center; replaced gravel and graded entrance road
- Heyburn: Delivered North Region steam cleaner to shop
- North Region Office/Shop: Spring cleanup; replaced irrigation sprinkler heads; built desk cord covers for HQ conference room

NR Office Staff

- Print, fold and band 2500 Arbor Day brochures to accompany seedlings for planting; printed 1000 "Motorized Vehicle" Rules of the Road for Priest Lake; print and fold 500 McCroskey brochures; printed/assembled 100 Criminal Code books for North and South/East Region parks
- Year-end fiscal monitoring
- Helped coordinate Staff Boating Training at North Region HQ
- Coordinated North Region Managers' meeting

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Not having park housing for all permanent staff.
2. It is becoming more difficult to adjust time during holidays - EAL worries.

Customer Service

- Indian Creek campground along with restrooms and shower buildings opened May 8.
- Interpretive programs began, presented by Re-Creation Unlimited.

Utilization of Facilities

- Cabins booked full on weekends through April.
- All campgrounds, cabins, and group camp full.
- New cabin completed and ready for rental once entered into reservation system.

Park Manager's Report

- Two major washouts and a hazardous rock section were repaired at Lionhead campground.
- Park staff taught CPR/First Aid to staff at Hells Gate and Winchester.
- Park ranger resigned.
- A storm blew through the night of June 29. A few trees down, but no injuries or property damage. Lionhead received the most damage with at least 60 to 80 trees down. No property damage.

Preservation of Natural Resources

- Natural Resource Manager and Lands continue work on wind storm damage cleanup for direct log sale

Marketing: Strategy Proposals and Marketing Strategies

- 9 disc golf baskets were purchased for new disc golf course coming this summer to Indian Creek

ROUND LAKE STATE PARK – CHUCK GROSS, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. An increase in the Parks O&E budget to address rising operating costs.

2. Replacing aging fleet pickups.
3. Additional funding for materials to build defined living pads in all 51 campsites.
4. Allocation for a year-round or 9-month Park Ranger and/or Office Specialist.
5. Additional seasonal dollars to be able to retain staff for shoulder season projects and aid in retention by paying them competitive local market wages.

Customer Service

- Six bookings for the day use shelter were made for school group visits.
- Stewardship interpretive panels were re-installed on the trails for the peak use season.
- Potable water was provided to the park and facilities were opened before Memorial Day.
- Staff and graduate western turtle researchers held one junior ranger event and two evening programs and hikes.
- Weekly Tuesday morning hikes with an area certified master naturalist began.
- Local area schools visited the park for end of year field trips. The shelter was reserved three times for these schools and kids toured the visitor center interpretive area.

Utilization of Facilities

- The east end trappers trail flooded with spring rains resulting in closure the entire month of April.
- The upper campground loop w/power opened, resulting in 5-10 campers during weekends.
- IDFG set up their annual volunteer booth on Free Fishing Day.
- Interpretive activities were offered at our amphitheater and park trails.

Park Manager's Report

- Meetings continued on a proposed Eagle Scout project to construct a boardwalk over a flooded area this fall on the east end of the lakes loop trail.
- Staff met with the local Fire Department to assess water/ice rescue needs and submitted an equipment request to the region office.
- Park staff attended ATV and Boat Safety training and were certified.
- Park Ranger and Manager attended a walk-through meeting with Stewardship Committee members.
- Staff met with IDEQ for a sanitary survey for current water operations and approval for a well relocation site.
- A park tour was conducted for the Management Services Administrator.

Preservation of Natural Resources

- Five hazard trees were removed and processed from the campground, day use, and residence area.
- Turf, day use, campground and shop areas were sprayed for noxious weeds.
- Park staff mechanically removed spotted knapweed on park trails by pulling and weed-eating.

Marketing: Strategy Proposals and Marketing Strategies

- Staff posted park interpretive programs and hikes utilizing park signage Facebook/website updates.
- Plans were finalized for the 50th anniversary celebration.

FARRAGUT STATE PARK – RANDALL BUTT, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Replacement of the Farragut Ranger position taken during budget cutbacks in 2009. Continual increase in use and expansion of facilities such as the sewer system require adequate numbers of permanent professional staff to properly operate the park.
2. Funding for ongoing replacements of vehicles and equipment.
3. Actions to provide for groups in a different manner where they utilize individual site campgrounds and the issues in both making reservations for those sites and associated compliance issues of groups in with individual campers.

4. Fees or amended rules need to be addressed where current policy is allowing for overcrowding of sites by campers wanting to reduce their costs.

Customer Service

- High numbers of early season campers required additional campgrounds to be opened
- 13 shelter reservations for 1953 people.
- 25 group camp reservations for 3049 people.
- 7 special event permits for 712

Utilization of Facilities

- All services and facilities are available.

Park Manager's Report

- Most work is complete on the sewer second phase, and punch list items are being addressed.
- Eagle launch breakwaters have been repaired and reinstalled.
- A meeting with DEQ was held to begin the process of renewing the wastewater reuse permit for the park.

Preservation of Natural Resources

- IDFG completed the first part of ponderosa pine restoration work along the shoreline on 20 acres around the eagle boat launch. Because of plans to burn the area a large mat of material was left on the forest floor to dry and carry the prescribed fire this fall or next spring depending upon seasonal conditions.

Marketing: Strategy Proposals and Marketing Strategies

- Items had to be suspended being restocked as spending allocation for retail items had been met with the increasing sales. An increase in retail allocation is needed to take advantage of sales of retail items.

COEUR D'ALENE LAKE PARKWAY – RANDALL BUTT, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Renewal of the MOU with Idaho Transportation Department following the lawsuit and their actions to give the area to another government entity.
2. Clarification of the court decision regarding ownership and authority concerning those ownerships associated with riparian rights.
3. Stabilization of six shoreline failures that are soon to result in loss of trail sections.

Customer Service

- Strong use continues with warm temperatures.
- 8 shelter reservations for 457 people
- 3 trail event permits for 4059 people

Utilization of Facilities

- All facilities are in operation.

Park Manager's Report

- The ITD contractor is continuing the process of master planning for Coeur d'Alene Lake Drive and the Parkway. One meeting was attended in June with Recreation agencies in attendance.
- An area being engineered for shoreline stabilization to the west of the Higgens Point boat launch was delayed due to higher than normal winter lake levels, and clarification on soil testing being required by DEQ for the permit.

Preservation of Natural Resources

- Tree limb thinning done specifically to promote bald eagle use of Higgens Point has shown good success with additional trees being used by the migrating birds during the daytime hours. Previously used trees were snags that have fallen or are close to failure. Additional trees are planned to be thinned as part of the project in 2015.

- The Parkway continues noxious weed control measures, focusing on IDPR ownership at Higgins Point.

COEUR D'ALENE OLD MISSION STATE PARK – KATHLEEN DURFEE, MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Adjacent property use/Staff Housing/Volunteer Sites
2. Increase cost of properly operating and maintaining VC and exhibits

Customer Service

- Sent information for weddings/booked weddings

Utilization of Facilities

- Tours (7) – 199
- House of the Great Spirit DVD- 4824 people (852 times shown)
- Sacred Encounters Exhibit- 4147 people (548 groups)
- VC 6857 people (1405 groups)
- Schools – 3079 (53 groups)
- Easter Sunrise Service 156 (54 cars)
- Anniversary Mass-140
- Wedding (2) 167
- Entrance Station – open 19 days -1273 people, 474 cars (111 Idaho Res) (363 Non Res), 33 RVs, 72 bicycles, 3 motorcycles, 6 Passport, 27 Annual Pass, 67 Turn-Arounds

Park Manager's Report

- Met with Shoshone County Commissioners regarding parking and other issues at Cataldo Boat Ramp
- Various alarm, HVAC and system issues continue to impact operations.
- Renewed Cataldo Boat Ramp MOU with Shoshone County
- Large Cherry tree fell just missing the Mission
- Improvements made to entrance road
- Two new projectors installed for MOD 2 SE Exhibit, 1 of 4 projectors not working

Preservation of Natural/Cultural Resources

- IHT video released featuring the park, staff, Tribe Elder Felix Aripa and Fred Walters HA
- IHT consultant Fred Walters HA on site to review mission projects
- Attended Historic Cemetery Preservation Training sponsored by IHT in Silver City
- Repairs made to historic cemetery fence
- Watering adjacent property to preserve historic landscape and plants

Marketing: Strategy Proposals and Marketing Strategies

- Updated Facebook regularly
- Worked with Old Mission Associates on fundraising ideas and Mission quilt
- Placed ad in Majestic Northwest Magazine for Mission and Sacred Encounters Exhibit

TRAIL OF THE COEUR D'ALENES – KATHLEEN DURFEE, MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Restroom/Water at TOC Shop/Ownership/Volunteer Sites
2. Traffic counters not working
3. Unauthorized access to trail/Unauthorized motorized use on and alongside of trail
4. Map of Trail showing ROW, all property owners and features

Customer Service

- SCP- Zephyr Inline Skate Tours, Bicycle Adventures & Adventure Cycling

- Evening Interpretive Program presentation to Road Scholars

Utilization of Facilities

- Trail Traffic Count: 10,189 (counters not working in May)
- Kellogg –1783; Wallace –2682; Enaville –3053; Cataldo – 566; Leadman – 120; Harrison – 1985
- Silver Valley Christian Academy Bike-a-thon – 25
- Montessori School- GUP
- City of Post Falls - GUP
- GUP -ALS Ride -200; Tator Tot – 150; Ride the Wall-140; Spokane Montessori - 75
- SCP – ROW Adventures- 75; Bicycle Adventures – 40
- Road Scholars - 50

Park Manager's Report

- Worked with DEQ, TerraGraphics, Mayor Huber, and N. Region Eng. Tech regarding used Jersey barriers for fence in Smelerville; Tribe to update fee schedule, trail permits, group use and concession; Steve Strack, and NR Manager on Wallace Trailhead property owner issues;
- Met with Smelerville Mayor regarding placement of fence and city sewer line; DEQ, IDL and City of Harrison regarding Harrison Marina Remediation; IDL regarding Harrison & Medimont dock issues; Harrison City Mayor regarding leases, remediation site, tree removal, camping issues
- Attended Trail Commission meeting in Wallace; meeting for Enaville Bridge project that includes changes to the trail and trailhead
- Encroachment permits issued for City of Mullan Water line Work, David Winegart crossing
- Group Use permits issued for Greenbelt Farmers Market
- Advertising signs pulled from trail and owners notified of rules

Preservation of Natural Resources

- Conducted ACP assessment of trail asphalt with ARCADIS and Jim Roletto
- Scotch Broom eradication project along the trail near Harrison in conjunction with Kootenai County
- Tree Roots rolled

Marketing: Strategy Proposals and Marketing Strategies

- Updated Facebook regularly
- Spoke with Horizon Air and Spokesman Review regarding articles for trail

HEYBURN STATE PARK – RON HISE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Ground fuel tank at Rocky Point improvements to the plumbing to the dock, build a fence, paint the tank, etc.

Customer Service

- Boat slip covers were installed at the Rocky Point marina
- The visitor center is open seven days a week with extended hours on Fridays and Saturdays; Marina store is open six days a week.
- Re-Creation Unlimited volunteers have arrived and began their summer interpretive programming activities.
- The park's new Junior Ranger program is off to a good start and the kids participating have been really excited. We are keeping track so that at the end of the year we will have good numbers for participation.

Utilization of Facilities

- Our traffic counter readings showed an increase of over 300 vehicles as compared to April 2014
- Unusually warm weather has increased park use, especially at our beaches and boat ramps

- The “Trail Maniacs” held their annual 13.1 and 5 mile trail run in the park and the event brought more than 130 runners.

Park Manager’s Report

- We experienced a spill at the wastewater treatment facility. Approximately 10,000 to 20,000 gallons of partially treated effluent escaped through a failed cleanout cap. Park staff was able to stop the flow within about 45 minutes.
- Asst. Manager is in the process of renegotiating the contract for our back up operator for the wastewater system.
- Work continued on the re-roofing of the historic CCC picnic shelters and the upper Chatcolet shelter is last on the list.
- Manager received a demonstration from some drone (quad copter) enthusiasts. The information learned will help the park develop a management plan for the use of these types of aircraft.
- Rangers attended the department sponsored ATV training at Farragut
- All staff attended the Department sponsored boating safety course offered in CDA.
- Manager attended the Local Emergency Planning Committee meeting.
- Chatcolet cottage owner Jacquelyn Grider went missing from her morning walk on June 1. Crews from the Benewah County Sheriff’s office, St. Joe Valley Search and Rescue, and park staff searched for her for four days. No evidence about her disappearance was found and she is still missing.
- North Region Manager and Park Manager met with a representative from the City of Plummer to discuss issues regarding the electrical service to the park; Park staff met with DEQ to discuss the re-issuing of our permit for wastewater reuse at our land application site.

Preservation of Natural Resources

- Park staff attended the “Hazard Tree Identification and Management Training” put on by the USFS in Potlatch.
- Park Manager, Park Resource Specialist, and Natural Resource Specialist met to look at an area in the park that could become our next major timber sale/restoration project.
- Work began on a new timber sale in the NW corner of the park. The area is being affected by Douglas fir bark beetles and root disease. It also fits in with our ponderosa pine restoration plan. The sale will remove approximately 800,000 board feet of timber. It will likely be sold in 2016.
- A direct timber sale is being set up to take care of dead and dying trees that are falling along the Bill Morris Road on the south side of the park.
- Park Manager, Park Resource Specialist, and Natural Resource Specialist met with Chuck Simpson of the CDA Tribe to discuss a possible grant to manage hazardous fuels in areas of the park that could pose problems in the event of a wild fire.

Marketing: Strategy Proposals and Marketing Strategies

- Staff is planning several special events for the year to help celebrate the department’s 50th anniversary with hopes of getting more people interested in the great recreational activities that we provide.
- Office Specialist II and the visitor center staff have been organizing the retail sales area to accommodate several new items that have been made available for sale.

MCCROSKEY STATE PARK – RON HISE, PARK MANAGER

Customer Service

- All facilities are open
- Staff continues to spend several days in the park taking care of facilities.

Utilization of Facilities

- Mild weather brought campers and OHV enthusiasts. Several students from the U of I used the park for their spring camping parties. No problems were reported.

- Memorial Day saw plenty of campers and OHV enthusiasts. No incidents or problems were reported.

Park Manager's Report

- Park Manager reviewed options for disposing of the 40 acre parcel of park ground that is located north east of St. Maries.
- Staff converted the non-working composting toilet at the Fireplace area into a vault toilet.
- Vandals damaged the solar panels for our well and our water system was down for the last half of June. Repairs will take place in early July.

Preservation of Natural Resources

- The Deep Creek timber sale is under IDL review.
- The Inland Empire Cooperative Weed Management group held a spray day at the park. Several volunteers helped us get a good start on controlling the growing Hounds Tongue population.
- IDPR staff and IDL staff interviewed four candidates for the open Resource Specialist position. A good candidate was selected

HELLS GATE STATE PARK – CHARLIE CHASE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Seasonal salary allotment is not sufficient for a park that is active year-round.
2. Operations budget is not sufficient for the reasons mentioned above.
3. Re-roof the shop, day use restroom, marina restroom, barn and both residences.
4. Four maintenance vehicles are in need of replacement.
5. Hells Gate needs a group camp or two.

Customer Service

- The Lewis Clark Discovery Center is open from 8 to 5 Sunday through Thursday and 8 to 8 Friday and Saturday. All three campgrounds are open and accepting reservations. The Jack O'Connor Center is open Tuesday through Friday from 10 to 4, Saturday and Sunday 1 to 4 and closed Monday.

Utilization of Facilities

- Hells Gate hosted three major events. The Nez Perce Mounted Sheriff's Posse held their annual poker run with over 100 entrants attending. The Hells Canyon Archers held their third annual Turkey Turnout Shoot with nearly 200 shooters attending both days of the shoot. The last weekend in April had Hells Gate as the finish line for the 38th Annual Seaport River Run having over 1300 runners starting at Swallows Park in Clarkston and running to Hells Gate State Park.
- The campgrounds were busy on weekends and all campsites were booked. The boat launch has been the starting point for the racing jet boats to test their speed, so very noisy at times. The channel out of the marina basin is still shallow, but with all the jet boat traffic in and out, it has deepened slightly.

Park Manager's Report

- The most pressing problem was the dropping of Lower Granite Reservoir to minimum operating pool. This pretty well closed the channel to the Snake River from our boat ramp. Permits have been submitted to the Corps of Engineers to dredge the channel.
- Assistant Manager attended a weeklong workshop to obtain his Certified Interpretive Guide credentials.
- We have contracted with the Idaho Correctional Institute-Orofino for one inmate working Monday through Thursday.
- Hells Gate hosted five interpretive events. Over 400 6th graders visited Hells Gate during the Soil and Water Conservation Service's annual Environmental Awareness Days. The children of Cornerstone Christian School were taught about Lewis and Clark. Hells Gate hosted "Kids to Parks Day", with over 50 children taking advantage of the special events available for kids.

Events were staged at the disc golf course, the archery area, at the Lewis and Clark Discovery Center and a bicycle safety course was held in Cottonwood Loop. The 6th annual Lewiston Tribune-NAIA barbecue was held at the Lewis and Clark Discovery Center, with 5 NAIA baseball teams, and their families.

- Hells Gate hosted six interpretive events. Jr. Ranger programs were held on trees and water creatures. Plus he held library programs at Genesee and Julietta. The National Park Service and the Wolf Education Center also presented programs on beadwork and wolf behavior.

Preservation of Natural Resources

- We have been forced to remove several dead or dying trees from the campground. Age and bugs have taken their toll on some of our locust and mountain ash trees.
- One of our largest Scotch Pines split and fell across the road into Cottonwood Loop. There were no injuries or property damage. The entire tree was removed and turned into firewood.

Marketing: Strategy Proposals and Marketing Strategies

- Ordered shirts, stickers, magnets, ice cream sandwiches and bars which are selling very well. Re-sale was very busy.

WINCHESTER LAKE STATE PARK – STEVE KUSKIE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. O&E and Seasonal funding is no longer adequate to maintain park operations
2. We are in need of some pavement work throughout the park.
3. Visitation continues to increase annually; however, the budget to support these annual increases remains the same
4. Out Dated Facilities and Infrastructure
5. Sites are not level, are too short and don't offer much room to accommodate today's rigs or tents. Expansion of some sites is needed.

Customer Service

- We had a hugely successful Memorial weekend with the campground and yurts full.
- The playground and dock projects were completed.
- The 50th anniversary celebration and Wolf Education and Research Center summer celebration went very well. Scout was well received at the evening program.

Utilization of Facilities

- A group from WSU came down for an overnight retreat and rented three of the four yurts.
- The fishing docks have been full every weekend and we can't stress enough how well received the new docks have been.
- We had four school groups come out for their end of year field day and two school groups for fishing seminars. Fish and Game was present with their trailer of poles and tackle for each event.
- The day use parking lots were at capacity each weekend. The additional parking, upgraded playground and new fishing dock have infused new life into the unit.

Park Manager's Report

- The lake was taken down to its lowest possible level to fix the damage to the dam incurred last winter. Fish and Game has asked us to not let the level of the lake reach its normal full pool this season due to the damage. We were asked to shut the spillway gate to start capturing the spring runoff. With the gate closed, there is no outflow of the lake. That, coupled with Fish and Games decision to no longer operate the aerators, means we will be experiencing the algae bloom sooner than later this season. This is a huge detriment to the fishing experience. Past reports and studies have indicated a comprehensive and continual plan is needed to reduce pollutants in this very popular watershed.

- We were able to capitalize on an opportunity to get some free drone footage of the lake and new fishing docks. This footage was put onto a DVD for us and we plan on showing it in our Visitor Center.
- A newspaper and radio interview was conducted with the Assistant Manager. One was to showcase the new ice rescue gear and the latter with an outdoor radio show focusing on what the park has to offer.
- We have scheduled a 12 person correctional crew for four days of trail work. This project will focus on cleaning up the downed and dead trees along the road edge and along our trails. Permission has been given by the Nez Perce Tribe to access the project area through their land. Fish and Game was contacted and was excited to grant permission for such a project.

Preservation of Natural Resources

- A crew from Nez Perce Fire Management helped us out with a number of hazard trees along our Lakeshore Trail. In total, they removed five trees for us before the Memorial weekend.
- Our current focus is minimizing the fuel load currently along our trail system as well as thinning a few overgrown areas.
- The Assistant Manager has begun the process of updating the parks weed plan.

Marketing: Strategy Proposals and Marketing Strategies

- We are in the process of reorganizing the retail area to see if there is a different configuration that would better utilize the small space.
- All retail items have been received and the store looks great. Sales have steadily increased as the season progressed.

DWORSHAK STATE PARK – MICHELLE EAST, PARK MANAGER

Items Not Being Addressed or Funded at This Time

1. Parking improvement for Sun Shelter.
2. Trail system from Freeman Creek to Three Meadows.
3. Square swim dock.
4. Fishing Dock at Freeman Creek
5. Retail Area/Camp Store at Freeman Creek

Customer Service

- Clearwater Archers laid out the 3-D archery range.
- The fuel pump at Big Eddy broke a shaft that prohibited us from pumping gas for 5 days.
- We participated in the Locust Blossom Festival in Kendrick; submitting a float in the parade and participating with a booth in their vendor area. We shared information and made contact with people that had not yet visited Freeman Creek Campground or Three Meadows.
- The well worked great for the first few weeks, but the static water level continued to drop as it got hotter and drier. We changed over to surface water, so that we could be sure that we would have adequate water supply for the upcoming weeks.
- We had our Water Wise event celebrating IDPR's 50th anniversary. We had the IDPR Airstream and Scout visit us, the jet-ski simulator set up, USFW Service had an educational booth, we had a hot dog roast, and free trials of the canoes, kayaks and paddleboards. One of our seasonals spent last summer as an instructor with non-motorized craft, so he gave lessons on how to use the vessels.

Utilization of Facilities

- We had high water levels, and beautiful weather, resulting in more spring camping and day use than in the past few years.
- The Clearwater Archers had a great 3-D Archery shoot.
- Three Meadows hosted the annual Ranger Round up this year. It was a HUGE success

- We have had many more campers and been much busier than last year. I believe this can be attributed to the higher than normal lake levels and great bass fishing.
- The reservoir water began to drop, slowly at first but by June 29 our swim area was no longer in the water. The absence of the ACOE's destination dock is being felt by many and is altering the way visitors are using the shoreline. The thing we are missing by losing the destination dock is that it did provide for an area to consolidate the swimmers and separate them from the boaters.

Park Manager's Report

- Park Manager met with Ernie Tuning (Road Grader) and John Beck from the ACOE to figure out exactly what needs to be done concerning the ditches of the Three Meadows road.
- Park staff has completed the OHV class and are now trained for safely operating our OHV and UTV.
- Annual Army Corps of Engineers inspection.
- All three lift station pumps were installed by Strom Electric and the malfunctioning #1 lift station pump was easily cleared of a clog once the pump was removed from the lift station.
- The Clearwater County Sheriff's Office conducted a Safe Boating Class in May and June for our employees.

Preservation of Natural Resources

- We continued removing dead trees from the park, and along the roadways.
- Posted No Fireworks signs all over the park
- We went onto Stage 1 fire restrictions in June which did not change the campground fires in a designated ring, but we did close the two fire rings that we have in the park that are not associated with a campsite, and we closed the briquette barbeques on the day use point.

Marketing: Strategy Proposals and Marketing Strategies

- Our ad in the Clearwater Tribune Vacation Guide came out in April and it looks great.
- We offered tours of Three Meadows to existing Freeman Creek Campers, posted to Facebook regularly, and advertised for our 50th Anniversary event in the local paper.

OPERATIONS DIVISION QUARTERLY REPORT
APRIL – MAY – JUNE 2015

OPERATIONS DIVISION: KEITH HOBBS, ADMINISTRATOR

Mission

To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for the ongoing daily operations of Idaho State Parks and the IDPR Recreation Bureau.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

- Worked with IDPR Fundraising Coordinator, Public Information Officer, Management Services Administrator and several parks to expand the existing “First Time Camper’s Program” to the “First Time Adventurer’s Program.” The First Time Adventurer’s Program is more diversified in the services it offers to the public and encourages the park user to try new and different recreational activities in our parks.
- Participated in the final mediation meeting regarding Kemmisies v. IDPR 2012-0758-001, with the purpose of achieving an agreeable settlement. The suit was filed by the family of a young boy who experienced burns to the feet, as a result of playing in the sand at Bruneau Dunes State Park in 2012. As a result of the event, signage has been placed at Bruneau Dunes S.P., warning of the potential for hot sand and for visitors to take appropriate precautions.
- Worked with IDPR HR Officer, Fiscal Officer, and affected supervisors to prepare for the transition of several IDPR Benefited Seasonals to permanent (FTE) status. The Division of Fiscal Management directed IDPR staff to implement these changes ensure the FTE count at IDPR was more reflective of the actual work requirements. Staff scheduling, position budgeting, and recruitment were components of the transition which required significant planning.
- Assisted IDPR Executive Staff in the interview and selection of the new HR Officer.
- Premiered the new IDPR Mascot “Scout” at Midvale Elementary. The 4th Grade class of Midvale Elementary provided the winning submission in the contest to name the new IDPR Mascot. A program in the gym, followed by an ice cream party outside made for a great first outing for the mascot.

- Developed and implemented the new IDPR Mascot Tour Schedule for the summer of IDPR's 50th Anniversary. Drivers, mascot "performers," tow vehicle(s), and travel schedules were arranged. By summer's end, 13 parks will receive a visit by the IDPR Mascot "Scout" and the commemorative Airstream trailer, during their 50th Anniversary celebration.
- Spent a full day with numerous volunteers, cutting and stacking firewood for the Idaho City Yurts.
- Worked with the IDPR Fiscal Officer and Region Park Managers to determine operational and seasonal budget needs for the upcoming year (FY16). Allocations were adjusted based upon described need, historic spending patterns, and the availability of funds.
- Continued discussions with the Idaho Conservation Corps (ICC) on the establishment of a Memorandum of Agreement, which would allow Idaho youth the opportunity to provide meaningful resource work within our parks as a part of a work group or as individual placements. Currently, the Idaho Division of Purchasing is developing a procedure which would allow IDPR and other state agencies to purchase these services from ICC and forego established purchasing policies.
- Assisted the North Region Supervisor and the IDPR Fiscal Officer develop a Memorandum of Understanding between IDPR, the Idaho Department of Lands, and the Huckleberry Bay Company to share in the costs of needed improvements to the East Shore Road near Priest Lake State Park. Once the agreed to improvements are completed, the road is anticipated to be turned over to Bonner County to be incorporated into their road system for on-going maintenance.
- Provided funding assistance to Heyburn State Park in their development of children's learning materials for the park's Jr. Ranger Program. It is the intention to make use of this creative work, and the work of other staff within Idaho State Parks related to the Jr. Ranger Program, to develop a statewide program which provides consistent messaging, recognizable branding, and increased available resources.
- Worked closely with Lake Cascade State Park staff and the South Region Manager in the developing of a concession operation within the Poison Creek Unit of Lake Cascade State Park with Replay Tamarack LLC. As concessionaire, Replay Tamarack will provide recreational equipment rentals, retail sales, limited food and beverage, and mooring rental facilities.
- Worked with IDPR State and Federal Aid Program Manager and Fiscal Officer to develop a process for dispersal of approximately \$80,000 of funds provided by the Recreation Vehicle Account to enhance Idaho State Park interpretive efforts. Dworshak, Farragut, Ponderosa, Harriman, City of Rocks, Bruneau Dunes, and Lake Cascade State Parks will receive funding assistance for a variety of on-going and new interpretive projects.

- Attended, with Recreation Bureau staff and the IDPR Fiscal Officer, a financial review of the County Boating and County Snowmobile Programs for federal fiscal year 2014. These reports are designed to ensure compliance with Idaho Statute, IDPR rules, and Federal grant requirements.
- Met with Idaho Fish and Game Staff and representatives of the YMCA concerning IDPR's involvement in the management of Horsethief Reservoir camping opportunities. The YMCA was very interested in IDPR developing a presence at the site and was agreeable to explore potential partnership and possibly resource sharing opportunities.
- Met with representatives of Boise State University to determine if staff of the Department of Economics would be able to generate an economic impact statement for the Idaho State Park system, using internet-based survey data collection IDPR is currently gathering and data to be collected through on-the-ground survey techniques in the near future. It was determined that with minor adjustments to the survey questions currently being asked, this could be done.

RESERVATION PROGRAM QUARTERLY REPORT
April – May - June 2015

RESERVATION PROGRAM – TAMMY KOLSKY

Mission

The Reservation program's scope of responsibility includes oversight of IDPR's public camping resources, the Agency's statewide retail sales, and the management of the flow of revenue from all field locations and most other revenue sources (with the exception of the Recreation Registration Program and any Federal or grant funding sources). The Reservation Program is responsible for all policies and procedures as they relate to the camping public's interaction with IDPR campsites and facilities.

Program Manager's Report

Program Manager Emphasis over the past three months has been on the following:

- Designed a Post Stay survey that will provide IDPR with customer satisfaction ratings as well as additional information that can be used to derive customer spending patterns. This information will be used to assist in developing an economic impact statement for State Parks.
- Implemented the post stay survey utilizing Survey Monkey and ReserveAmerica. The post stay survey is emailed to all camping customers that have provided an e-mail address. The survey invite is sent each Wednesday for stays that occurred during the prior week. The first send was May 27th (to capture Memorial weekend guests).
- Served and continue to serve as project manager on the modernization of the Recreational Registration Program project.
- Continued working with IDPR MIS on visitation tracking needs, this effort will result in a database to be used in reporting on IDPR's campsite occupancy, park program attendance, as well both camper and day use visitation.
- Provided and continue to provide day-to-day support for external and internal customers for both IDPR and Montana FWP.
- Worked as an actor (Scout for three of IDPR's 50th anniversary park celebrations).

- Monitored and continue to monitor system usage by State Parks Passport holders. Usage for April, May, June was as follows:

15,106 reservations were processed during the quarter booking 35,326 nights. Of those reservations:

- 6,670 reservations were for customers who claimed the Idaho State Parks Passport discount, this discount was applied to 15,328 nights.
- 1,061 reservations processed were for customers who claimed an MVEF Annual sticker, this discount was applied to 2,481 nights.
- 17,517 of the nights booked with no discount claimed, meaning for these nights the customer has for now paid the additional \$5 per night for MVEF on one vehicle.

The 17,517 nights where no discount was claimed is up by 2,353 nights for the quarter from 2014's 20,438 nights. This may well be due to enhanced efforts in primary occupant information collection and discount validation.

Program staff emphasis over the past three months has been on the following:

- Delivered Scouts airstream to two of IDPR's 50th anniversary park celebrations.
- Provided ongoing training assistance to our newest Reservation Program Team member Katie Golis.
- Providing ongoing management of campsite primary occupant information collection and customer claimed discounts. This process involves monitoring on a daily basis and calling all customers to collect additional information and money from customers who have made reservations for multiple campsites under one name, or claimed discounts for which they are not eligible.
- Provided ongoing reservation program related help desk support for field staff. Help desk support items typically include hardware and software issues, site and fee changes, POS inventory management support items and revenue code changes as needed.
- Provided day-to-day support for external and internal customers for both IDPR and Montana FWP.
- Working to update IDPR database that houses all campground, campsite and facility information. This information is maintained for migration into a new service provider database should the need arise.
- Performed weekly joint call monitoring with ReserveAmerica quality assurance team for both the Idaho and Montana contracts. This effort has become more critical as our fees and discounts have become more complex.
- Performed monthly call monitoring with ReserveAmerica customer service (SRT) for both the Idaho and Montana contracts. This effort is in response to a need to better train and monitor SRT staff in how to handle escalated calls.
- Performed remote call monitoring independently for call center agent's knowledge on and adherence to IDPR and Montana FWP policies.

- Managed refunds in the system as follows:
 - Ensured amounts to be refunded were valid
 - Processed credit card refunds for the call center
 - Submitted all check refunds to fiscal staff for State-issued warrant processing
 - Posted all check refunds with warrant number and date created information into the reservation system.
- Oversaw customer voucher program to ensure that it was being used for its intended purpose.

Retail Management

- Monitored the store database software to ensure policies and procedures put into place are being followed; and that the integrity of the data regarding IDPR retail inventory is accurate. The data integrity is critical in that this is the tool that IDPR uses to:
 - Report an accurate inventory at the agency level on June 30 of each year for the State of Idaho Consolidated Audited Financial Report (CAFR)
 - Determine the value of resale items at all locations for insurance purposes
 - Provide the ability to calculate “inventory shrinkage” (loss, damage, theft, etc.) by site and item
 - Provide the ability to calculate turnover rates on retail items by site, by item, in order to increase net revenue across the agency
- Provide day-to-day management of entering all new store items for field staff.
- Entered replenishments and printing bar code labels for field staff upon request.

**RECREATION RESOURCES BUREAU QUARTERLY REPORTS
APRIL, MAY, AND JUNE 2015**

RECREATION RESOURCES BUREAU – DAVE CLAYCOMB, BUREAU CHIEF

BOATING PROGRAM: DAVE DAHMS

The following is a list of activities recently completed by the Boating Program.

- ◆ The annual Marine Law Enforcement Academy was held in Boise from April 30 – May 7. The academy is an intensive eight-day training course for new marine deputies and includes both classroom and on-the-water scenario based training. The 18 students that attended gave excellent feedback on the course evaluations. Program staff also coordinated the Personal Watercraft (PWC) Rescue Course in Orofino in June (12 students).
- ◆ Staff participated in a week-long outreach effort in north Idaho to promote boat safety during National Safe Boating Week in May. The week started with the installation of a life jacket loaner station at Higgins Point on Lake Coeur d’Alene and included boat safety outreach events at several locations throughout north Idaho. Staff, along with members of the public and the Kootenai County Sheriff’s Office, also participated in the national “Ready, Set, Wear It!” outreach effort to promote inflatable life jackets.
- ◆ The Program partnered with the Payette River Bass Masters and a local Cub Scout Troop to provide life jackets for their respective events.
- ◆ In addition to Higgins Point, the program coordinated the installation of life jacket loaner stations at Henrys Lake State Park, Bear Lake State Park and multiple locations on the Snake River in the Burley area. This brings the total number of stations to 76 in the state. Staff is working on securing additional locations for the future. The Program would like to thank the North Region construction crew for their invaluable assistance constructing the roofs and frames for these stations.
- ◆ Idaho has eleven documented boating fatalities already in 2015 including a quadruple fatal accident that occurred on the Idaho side of Bear Lake which garnered national attention. The accident resulted from a boat capsizing during a severe storm and three members of one family perished along with a family friend.
- ◆ Staff coordinated the teaching of the state boating safety course for park staff in Idaho Falls, Coeur d’Alene and Boise.

OFF-HIGHWAY VEHICLE PROGRAM: TROY ELMORE

Following is a list of activities that have been recently completed by the Motorized Trails Program Staff.

- ◆ Conducted annual Trail Ranger and Trail Cat Operator training.
- ◆ Attended Nez Perce travel plan meeting in Riggins.
- ◆ Attended USFS Hazard Tree Management class.
- ◆ Attended Bonner County Trail planning, grant project, and Trail Cat planning meetings.

- ◆ Conducted 61 ATV/UTV and motorbike classes (467 students completing IDPR's responsible Riders OHV Education classes), 11 ATV/UTV instructor courses (17 new instructors trained), and 2 motorbike instructor courses (2 new instructors trained).
- ◆ Attended Upper Valley ATV club meeting and Eagle Rock ATV club monthly meetings.
- ◆ Attended Idaho Falls Earth day with IDPR education trailer along with the Idaho Falls Trail Machine Association.
- ◆ Attended the Idaho Falls Trail Machine Association Fun Enduro with IDPR education trailer held on the Caribou-Targhee National Forest (CTNF) Palisades Ranger District. 125 riders participated in the event.
- ◆ Attended a site visit to Grove Creek Trail on the CTNF Teton Basin Ranger District for upcoming Trail Cat and Mini Excavator work.
- ◆ Attended Klim Cow Tag Ride event held at Kelley Canyon on the CTNF Palisades Ranger District for upcoming Trail Cat and Mini Excavator work. Over 180 riders participated in the event.
- ◆ Designed, flagged, and GPS'd a proposed ATV connector trail between Telephone Ridge Trail and Rice Lake Road on the Cascade Ranger District to create a new loop opportunity for ATVs.
- ◆ Trained new Trail Cat operator in the Blacks Creek area while repairing trail damage due to fires and flooding.
- ◆ Inspected various grant projects.
- ◆ Designed, flagged, GPS'd, and built three reroutes to get the Sinker Creek Trail out of the creek. This project was completed in conjunction with IDL, Trout Unlimited, and several ATV clubs. The new completed route eliminated nine (9) creek crossings.
- ◆ Secured BSU Snowmobile Economic Impact Study contract.
- ◆ Attended ISSA Board meeting in Boise.
- ◆ Conducted and participated in quarterly Idaho Interagency OHV Coordinating committee meeting.
- ◆ Participated in registration modernization meetings.
- ◆ Attended International Association of Snowmobile Administrator meetings at International Snowmobile Congress in New York.

NON-MOTORIZED TRAILS PROGRAM: LEO HENNESSY

The following is a list of activities recently completed by the Non-Motorized Trails Program staff.

- ◆ Attended monthly Ada County Foundation trail system (FACTS) trail and other trail meetings. Also attended a national trail symposium in Portland to learn more about current trail trends.
- ◆ Conducted final inspection of RTP grants near Twin Falls.
- ◆ Provided comments on USFS and BLM travel plans and offered technical assistance to agencies and clubs. Also responded numerous trail user inquiries relative to the Idaho Centennial Trail, rail trails, and trails in general.
- ◆ Updated the IDPR web site's Idaho Centennial Trail map.
- ◆ Hired three seasonal staff to maintain the six backcountry yurts and associated 60-mile-long trail network.

- ◆ For safety reasons, the trails designated as routes to the yurts in the winter have been better signed and now have high visibility reflective tape on every blaze and sign. All 60 miles of the Idaho City Area trail system have been cleared of downed logs. It is estimate 30 trees were cut out this spring/summer.
- ◆ Planned and promoted many volunteer events such a wood splitting/stacking weekend and the Whispering Pine yurt renovation. Over 25 cords of split firewood has been stacked under the yurts for winter use.
- ◆ Did increased weekly maintenance and water delivery to the Idaho City yurts due to the high summer occupancy rates.
- ◆ Received an RTP grant to replace the worn out 20-year-old Idaho City Nordic Ski groomer. Drafted specifications for bids. The projected date for delivery of the new groomer is November 15, 2015.
- ◆ Made comments on the USFS Becker Forest Restoration project that could negatively affect the Idaho City yurt and trail system.

OUTDOOR RECREATION ANALYST: JEFF COOK

The following is a list of activities recently completed by the Outdoor Recreation Analyst.

- ◆ Continued updates to the Idaho Trail Application. Received a request from Here.com to submit our data. Data was provided as per Deputy AG's guidance.
- ◆ Continued attending Big Creek-Yellow Pine collaborative. Worked with Recreation Subgroup on providing data to the Route Matrix which the collaborative is currently working on
- ◆ Provided basic scoping comments to several resource projects on USFS lands.
- ◆ Met with Nez Perce-Clearwater Forest staff on Nez Perce Travel Plan in Riggins on June 30. The Travel Plan Proposed Decision will be released in August. The proposed travel plan will close 300 miles of motorized trails across the Nez Perce National Forest according the information that was provided to us.

**SOUTH REGION QUARTERLY REPORT
APRIL – MAY - JUNE 2015**

Core Mission:

To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

Primary Issues and Concerns

1. Continued monitoring of South Region operating and seasonal budgets.
2. Continued preventative maintenance backlog created by limited budgets and staffing.
3. Creating new opportunities with limited resources.
4. Hiring and retaining skilled professional staff.
5. Looking for dedicated funding.
6. Investment in marketing and revenue enhancing ideas.

SOUTH REGION SERVICE CENTER – GARTH TAYLOR, SOUTH REGION BUREAU CHIEF

- Continue working with the HR officer on incident reporting issues and training. Review and update of our Housing Policy agreement form.
- Monitoring US Fish and Wildlife Comprehensive Conservation Plan (CCP) at Walcott. They have been in consultation with our Department and we are waiting for a draft review as they are in the writing phase. Manager Tracy Casselman has been in contact and they are almost ready for public input on draft.
- Continued discussions for a possible partnership with Fish & Game on a piece of property near Roberts with a modern 5,000 square foot lodge and small RV campground (37sites). The property was purchased by Ducks Unlimited. Now they would like the State to take it over for public habitat and recreational opportunities. F&G is interested in the habitat and the birding opportunities. The city of Roberts is very interested in the potential tourism. Met with previous owner and discussed potential state park status. Dave Ricks is now on board helping research revenue potential. Presentation at the April Board meeting with Dave Ricks, Steve Schmidt (F&G), and Chris Bonsignore (Ducks Unlimited) to bring the Board up to speed on the property.
- Continue looking for park programming, special event opportunities, 50 year events, potential partnerships, and outside funding options.
- Working with Harriman to release a grazing lease for the Sheridan unit, probably in August.
- The Castle Rocks 3D archery target shooting range and family friendly fishing pond was dedicated June 27 with huge community support.
- Continued discussions with F&G about the Horsethief property near Cascade. They have proposed IDPR take over the property because it has become more and more like a state park with RV camping park. Held a get-together with F&G on June 30 to determine support from other partners and the YMCA executive staff.
- Ongoing discussion about Billingsley Creek development, potential equestrian opportunities, camping, and connection to the community. Met with Gooding County Commissioners on April 6 with Director Langhorst and Administrators Canning and Hobbs attending.
- Attended another Capital for the Day in Swan Valley.
- Still working with F&G for improved access at Billingsley Creek on the North end of the park.

BEAR LAKE STATE PARK – KIRK RICH, PARK MANAGER

Top Items at This Time

1. A boating tragedy has caused us to reconsider how better to get reciprocal response and information from the Utah side of the line.

Customer Service

- At the end of May we started trying to keep the office open eight hours a day, seven days a week. We're picking up more business all the time. Mostly restroom stops and information gathering.

Utilization of Facilities

- We experienced some early park usage in April at the off-season rate and reservations for group-use picnic shelters continued throughout the month.
- May brought fairly poor utilization due to rainy weather, although campground was about half full on Memorial Day weekend in spite of rain.
- Our IDPR celebration pre-season opener was mostly rained out. However, we had about 40 friends visit and eat hot dogs. We also sold about \$150.00 worth of retail items.
- Warm weather in June, including several 90 degree days, brought numerous high-revenue days. Water temp was then in the low 70's—almost like your bathtub.

Marketing

- The added items of new T-shirts, jams and jellies have sold well. Increase in visitation to the visitor center. The added time staffing that facility has added to sales.

Park Manager's Report

- The park ranger is working with the county commissioners on the purchase of a three acre piece of ground in the Mill Creek area for a snowmobile parking lot.
- Marine deputy is now receiving full benefits from the county. We have interviewed for a marine deputy assistant to assist with boat inspections and with search and rescue on a part-time basis.
- A boating tragedy occurred on June 1 when four people drowned in a boating accident on the Idaho side of Bear Lake. The first three to be rescued survived while one adult and three children that were in the water for five hours perished.
- A new life jacket loaner station was installed at North Beach and has been a big hit.
- The new loaner Yamaha personal watercraft and UTV were received from Cache/Honda Yamaha and both were immediately put to use.
- The ISDA check stations have been moved to the back pasture with a newly developed turn-around which interferes less with visitor center parking lot and park operations. Similar to last year they are checking about 80% of boats which eventually launch from our facilities.
- Water level peaked on the lake. When pumping began it caused an eight-inch drop, losing an inch each day. One boat ramp at North Beach had adequate water. The jetty ramp had about 30 inches of water with the ability to launch some PWCs.
- Our older 26-foot boat persists with minor problems and maintenance issues. This craft is over 25 years old and due for an upgrade as soon as sufficient match is available from local sources and approval from the grant evaluation committee.

BRUNEAU DUNES STATE PARK – STEVE RUSSELL, ASSISTANT MANAGER

Top Items at This Time

1. Adequate water is needed for turf areas and trees, the well pump may be maxed out at current operations. Weeds in turf areas continue to be a problem. Will manually remove tumbleweeds and puncture vine.
2. Tree loss due to wind damage and inadequate water. We need to select trees that will grow better under our conditions.
3. Parks older equipment is wearing out. Trucks over 100,000 miles are due to be replaced in FY2017 if funding is available.
4. We need to make our nine-month classified positions to 12-month classified positions to avoid turn over.
5. We are still having problems with slow internet speed.

Customer Service

- Visitor center is open daily from 9:00 AM to 5:00 PM.
- The visitor center has remained busy with 2,281 visitors in April, 4,267 visitors in May, and 2,720 visitors in June.

Utilization of Facilities

- We had 2,126 campers in April, 4198 in May and 2,301 in June. A large group from Camping World also spent a weekend in May.
- Messier Marathon brought 30 visitors in April and local schools brought 347 students in May. In June, the Bruneau Beast was held with 428 runners, and a scout geology program was held for nine attendees.
- The observatory had 501 visitors in April, 982 visitors in May, and 701 in June. Private observatory viewing brought in 36 people this quarter.

Marketing

- We have been posting current pictures on Facebook to encourage visitors to come and see the park.

Park Manager's Report

- Staff gave Dark Sky presentations to Mountain Home Chamber and the Mountain Home Rotary Club.
- Windows were replaced, furnace and air conditioning upgraded, and insulation was replaced for visitor center upgrade.
- "No fireworks" and "hot sand" signs have been placed and the equestrian area has been posted for "no campfires."
- Dogs off leash becoming a problem. New signs made and new off-leash areas designated. We are working with an Eagle Scout on the project.

Preservation of Natural Resources

- Expecting IDFG research report on Dunes Tiger beetle in the park.
- IDFG creel census finished and we are now waiting on the report.
- Rush Skeleton weed and tumbleweeds removed.
- Mowing and weed trimming, roadsides mowed for fire breaks.

CITY OF ROCKS/CASTLE ROCKS STATE PARK – WALLACE KECK, PARK MANAGER

Top Items at This Time

1. Comment period for CIRO General Management Plan ends July 7, 2015, for draft GMP/EIS.
2. Final grading is still needed for the underground power line project through the Reserve.
3. Fleet issues, vehicle replacement is critical

Customer Service

- Five interpretive programs were conducted for 205 visitors in April, 28 interpretive programs were conducted for 354 visitors in May, and 26 interpretive programs were conducted for 296 visitors in June.
- Conducted International Migratory Bird Day events in May; it was well attended.
- Conducted three special events in June, Birding Big Day Blitz with 25 attendees, day camp for kids with 23 attending, and the Pond/Archery Course and 50th Anniversary of IDPR with approximately 200 attending.
- The Climbing Experience Program was conducted nine times to 24 people in June.

Utilization of Facilities

- Combined parks visitation in April was \$14,095. The Lodge was occupied 8 nights, the bunkhouse 7 nights, and the yurts were occupied 36 nights. Campsites were occupied 621 site/nights in April.

- Combined parks visitation in May was \$29,757. The Lodge was occupied 18 nights, the bunkhouse 6 nights, and the yurts were occupied 25 nights. Campsites were occupied 1,756 site/nights.
- Combined parks visitation in June was \$33,568. The Lodge was occupied 17 nights, the bunkhouse 11 nights, and the yurts were occupied 34 nights. Campsites were occupied 2,347 site/nights, shelter was occupied twice.

Marketing

- Started CIRO Instagram social media account in April and a Twitter Social Media account in May.
- Began selling the 50th Anniversary Coin (third in set).
- Promoted “FindYourPark.com” campaign, ramping up to the NPS 2016 Centennial.
- Conducted photo shoot for marketing: fishing pond and disc golf pictures were sent to advertising outlets.
- Communication, interpretation, and social interaction on Facebook: 1,807 friends at Castle Rocks site, 3,735 friends at City of Rocks in June.
- Developed new Classic Climbs T-shirt and fishing equipment for resale.
- Developed media packages for new pond/archery course. Several Idaho and Utah media covered the story.
- Experienced some trouble with Wi-Fi, but huge success with visitors. Facebook “check-ins” has also increased.

Park Manager’s Report

- Two volunteer groups totaling 50 people assisted with vegetation control on trails, roads, and fences.
- Began work with NPS (George Turnbull) on rewriting CIRO cooperative agreement.
- Wrote speech for IDPR 50th Anniversary and was a main speaker during the time capsule ceremony.
- Pond construction and archery range projects were completed on June 26 and a dedication with ribbon cutting was held on June 27.

Preservation of Natural Resources

- Pronghorn sighting was confirmed near west side of reserve on April 5.
- Conducted Short-Eared Owl surveys in April.
- Conducted annual CIRO breeding bird survey for USGS in June with 52 species, 386 birds counted.
- NPS exotic plant management team conducted weed treatments in June.
- First Gray Catbird sighting in City of Rocks checklist area on June 23, confirmed nesting Burrowing Owls south of Almo and the California Trail alternate crossing site.
- On June 9, 750 rainbow trout, about 10-12 inches in length, were released in the pond by IDFG.

Preservation of Cultural/Historical Resources

- Almo Water Company research continues.
- Interviewed Jim Lloyd about mining history.
- Our cultural resource ranger represented CIRO at annual meeting with SHPO on April 22.
- Developed draft agreement for partnership with the Student Conservation Association.

EAGLE ISLAND STATE PARK – GARY SHELLEY, PARK MANAGER

Top Items at This Time

1. Entrance road construction has delayed irrigating of the fields that provide water quality to the lake. The fields under construction, when wet, provide water underground to the lake. Working with development, contractor, and hay lessee to remedy this situation.

2. East restroom is too small for the large groups using this side of the park and the existing sewer line is also not to code. Funded in FY16.
3. Artesian well used to supplement clean/cold water to park swimming lake is no longer producing water quantity needed to keep lake clean and safe. *Funding has been requested for this item.*
4. Realign and restripe existing parking lot after new road has been completed. *-Funding has been requested for this item.*

Customer Service

- Visitor center is now open four days per week.
- Posted multiple “healthy swimming habits” signs. The Department of Health gave us some handouts to give to visitors.

Utilization of Facilities

- Increased park use due to the nice weather in April.
- Had three events for the month of April: Chain Gang Disc Golf Tournament with 39 participants, Idaho Capital City Kennel Club K-9 Tracking Match with seven participants, and Gem State Golf’s Treasure Valley Cup Disc Golf Tournament with approximately 100 participants.
- Three special events were held in May: Idaho Civil War Volunteers with 2,500 visitors, Eagle Island Experience Festival with 915 tickets sold, and Cops & Bobbers with 175 anglers.
- In June the Western Riding Club held a Poker Ride with 45 riders.

Marketing

- Updated our Facebook page on upcoming events and the new disc golf course map with logo.

Park Manager’s Report

- Working with Intermountain Gas regarding the easement on State Street property.
- Met with Subaru Kids Obstacle Challenge representative, regarding an event at the park. Also met with the Snow Cone Concessionaire to talk over this year’s agreement.
- Had multiple large school and church volunteer groups come out and help clean up the park in May. The Eagle Scout group completed the culvert safety railing project on the disc golf course.
- The Pack It In – Pack It Out program is working. Visitors know about trash bag role stands throughout the park and dumpsters in the parking lot. We have noticed fewer wasps and people are cleaning up after themselves more.
- Met with Steve Gustafson to talk about tower and zip line placement. Met with Evelyn and Idaho Songwriters to talk about concert feasibility. Met with Marlon from Eagle Police Department to talk about including the Juvenile Enforcement Team (JET) in their patrols of the park. Met with Gene from our disc golf club to talk about the course and the Recreation Festival in August. Held another meeting with Gene (disc golf club) and Glen from Play It Again Sports to talk about major sponsorship for the disc golf course. Met with Pam from the Department of Agriculture to talk about a Korean Parks delegation coming to our park to see how we mix equestrian use in an urban setting.
- Construction began on our new entrance road in June.

Preservation of Natural Resources

- Continue spraying and pulling noxious weeds. Working with Ada County for some more weed control help in the southwest corner of the park.

Preservation of Cultural/Historical Resources

- Continue to patrol and repair damage to park’s historical buildings. Vandalism to old buildings near the silos continues. We received an estimate on fencing off that area.

HARRIMAN/HENRYS LAKE STATE PARK – JOHN SULLIVAN, PARK MANAGER

Top Items at This Time

1. Fire suppression/alarm system repairs are needed in the historic compound.
2. Updating of Harriman’s fee structure and reservation procedures.

3. Starting the marketing plan for the new direction of the Scovel Center (education, corporate sponsorship?)
4. Guide permits.
5. Ashton-Tetonia Trail easement requests.

Harriman

Customer Service

- Our enhanced summer programming has received some very positive feedback.
- In May we hosted and gave tours and talks to 12 students from BYU-I, 70 children from Lincoln Elementary, and 80 children from Ashton Elementary.
- Cooperated with the Henrys Fork Foundation for the annual release of fish raised by local school kids into Thurmon Creek. We also had the first of our “Wildlife Olympics” in May with 47 kids attending.
- The ADA fishing access site was dedicated on June 27 with over 40 attendees.
- In June we hosted and gave tours and talks to Local Idaho Master Naturalist and the Targhee Women’s Group.
- Hosted five “Be Outside Idaho” programs this quarter. In June we held a wild flower hike with 25 attendees, a Summer Solstice program with 11 kids, Wildlife Olympics with 11 kids, Intro to Fly Fishing and bug identification with 30 attendees.
- We hosted and assisted with the annual Master Naturalist first-aid and bear awareness/safety training.
- We have our buildings open Fri-Sat-Sun, on holidays, and occasionally some weekdays if we have volunteers.

Utilization of Facilities

- The trails saw some use in April but really picked up in May and June with hikers, bikers, and equestrians all represented.
- We hosted the Greater Yellowstone Hydrologist Tech Committee, Trout Unlimited, and a family reunion in May.
- Little to no breaks between reservations in June with lots of large groups. The yurts are constantly occupied.
- We hosted the BYU of Idaho Biology Dept., four family reunions, and a wedding in June.
- Fishermen are out in force and in every nook and cranny of the river. As usual, we are losing revenue because of walk-ins going through Last Chance and East gate.

Marketing

- Hosted Idaho Tourism Familiarization (FAM) Tour of United Kingdom Travel Businesses.
- We are keeping up with our social media updates and photos.
- Resale is progressing nicely with some new vendors and items coming in.
- Reece Stein, Utah Outdoor TV personality for “At Your Leisure,” came to the park and produced a segment with John, regarding the park and all it has to offer. It is scheduled to air in July.
- We have been given our own column with the Island Park News.
- We are making frequent submissions (photos and text) to all local papers and getting great coverage of our events.

Park Manager’s Report

- Park staff met with reservations representative regarding check-in issues and outstanding balances, facility fees, user agreements, damage deposits, updating the notes and alerts on our web page. There was some discussion on the future management/direction of the Scovel Center.
- We are addressing our building mold issues. One estimate places clean up at \$13,000. We are seeking a second estimate and have had air-quality tests done to see if we have any health issues.

- Checking into reports of non-permitted guides operating in the park. Made one contact with an “off duty” guide regarding a possible problem, and the next day WorldCast Anglers contact the park wanting to secure a permit.
- Sheridan grazing lease is heating up. There is good buzz and interest out there.
- We are coordinating with NBW Architects regarding siding and window installations on the Jones House.

Preservation of Natural Resources

- Worked with IDFG for Curlew surveys and counts, and worked with Trumpeter Swan Society for swan nesting surveys.
- We are cooperating with the USFS on Aspen protection and regeneration projects.
- Bear biologists are conducting trapping and studies just outside the park boundary but within the refuge.
- We had a service project installing new gates and repairing fence on the Sheridan Creek enclosure.
- NRCS came out and did a vegetative range improvement survey of the above and gave us glowing remarks for improvements made in the last two years.

Preservation of Cultural/ Historical Resources

- Started re-chinking the Cattle Foreman’s House.

Henry’s Lake

Customer Service

- We have extended our gate house hours over the summer and we are having more staff available after 4:30 PM.

Utilization of Facilities

- Opening weekend at Henry’s was well attended; we were just shy of maximum capacity all weekend.
- We are doing a brisk business throughout the entire park. The new campground is considerably busier than last year. The lake is busiest on weekends and activity is slacking off as the water warms up and the fishing tapers off.

Marketing

- We actively marketed and promoted the fishing derby held on June 2. (i.e., Fliers, posters, banners and contacts with local media).

Park Manager’s Report

- We made needed repairs to the top of the boat ramp, filling in a 2’x70’ gap between the concrete ramp and the asphalt. New dock sections/extensions have been installed.
- Arrangements have been made regarding the renovation of the old campground restroom and shower. We have been given the go-ahead to enclose the breezeway of the new campground restroom.
- By all indications, our first annual “Family Fun Fishing Derby” was a great success with 55 participants. Over \$3,000 in prizes were secured and awarded, and everyone had a great time.

Preservation of Natural Resources

- Sprayed invasive weeds in drain field

Mesa Falls

Customer Service

- We assisted the USFS with two interpretive programs at the Inn.

Utilization of Facilities

- Retail sales were brisk over the Memorial Day holiday weekend.

Park Manager's Report

- WIFI, computer and phone issues have been resolved. The installation of a coax cable has boosted our signal strength from a 2 to over 15.

Ashton-Tetonia Trail

Customer Service

- We now have a Facebook page for the trail.
- The trail had its first formal interpretive program with our ranger leading approximately 20 people on a bicycle tour and talk in the Bitch Creek area and along the trestle. It was very well received and is the start of bigger and better things.

Utilization of Facilities

- Bikers, hikers, and equestrians are all utilizing the trail.
- We had a report, and a complaint, regarding 20 dirt bikes on the trail between Tetonia and Bitch Creek.
- Park staff reports very active use of the Marysville trailhead. Lots of cars in the parking lot throughout summer so far.

Marketing

- Signing issues are being addressed as there are no directional signs to any of the trailheads.

Park Manager's Report

- Easement process continues with Crique Chienne. Provided comments regarding the addition of another crossing. We are being approached by a couple of new people requesting easements. One person is wanting, possibly, up to five crossing permits!
- The Drummond City water retention pond project has started and they are starting to store equipment and material on our property, as per their permit.
- We have had a couple meetings and are working in a cooperative effort with the city of Tetonia to improve and beautify the Tetonia trailhead. A number of trees and bushes have already been planted.
- Still waiting to see if our grant request for signage will be funded.
- Grand Teton Relay will take place on the trail in August.

LAKE CASCADE STATE PARK –THERESA PERRY, PARK MANAGER

Top Items at This Time

1. The Poison Creek unit irrigation system has failed. Park staff is working with technicians and service providers to fully determine the cause and find a solution to bring this system back on line.
2. Radio communication needs: At this time no new activity or information on this issue. Park staff has found methods to make the existing system work (i.e.; relaying information, moving locations, or using cellular service.)
3. The park office does not meet the needs of the public or the park operation. Creating a suitable and visitor friendly headquarters is needed.
4. The need exists for a fishing area that meets the accessibility needs of those with mobility limitations. Park staff is in communication with agency staff and our partners in Reclamation about this issue.
5. Shoreline erosion remediation in several of the park's units continues to be a critical need. The park continues to lose valuable and critical recreation space. (Funding for this work has been established for fiscal year 2016).

Customer Service

- Our interpretive efforts with the Cascade co-op After School program continued through the end of the school year. Park staff provided interpretive programming for nine, 1-5 grade students.

- The park is working with a local vendor to provide firewood sales in our campgrounds again this summer.
- We developed a park-operated watercraft rental program and began renting kayaks and stand-up paddle boards this summer. We are tying this amenity to the park's First Time Camper program.
- The park's interpretive efforts in June included programs for the following: evening campfire programs, junior rangers, Cascade summer reading, and the Southern Valley County Rec. District (SVCRD) day camp. 198 visitors were reached with these programs.
- Park staff served as the lead to organize and provide support for Idaho's free fishing day that was held at Fisher Pond in Cascade. More than 80 kids enjoyed fishing, crafts, and a BBQ.
- Park staff and volunteers operated an information booth during 3rd annual Payette River Games held at Kelly's Whitewater Park. Estimated attendance for this three-day event was 20,000 people.
- The Wi-Fi service in Ridgeview campground is now functioning again. Efforts to restore the service at Poison Creek and West Mountain continue.

Utilization of Facilities:

- In preparation for the annual Howdy's Fishing Tournament in April, all handling docks (except Sugarloaf) were installed, day use and campgrounds were open on the east side and several were open on the west side.
- Visitation increased sharply throughout June. The Osprey Point yurts were occupied each weekend and the shelters at Big Sage and Poison Creek were used several times.
- The park served as the site for several bass tournaments and for the Southern Idaho Sailing Association's annual June regatta.

Marketing

- Park staff met with staff and volunteers from the Southern Valley County Rec. District (SVCRD), U of I Extension, US Forest Service-Cascade Ranger Dist., and the Cascade Cultural Arts Center (CCAC) to evaluate the viability of the 2014-15 After School Program. All groups are in agreement that the program was a success and the park will continue in this partnership for the 2015-16 school year.
- Park staff provided support and equipment for the communities 4th annual 4-Summit Challenge Spring Bike Tune up.
- Park staff provided programming regarding the dangers of hypothermia and life jacket use during the annual Bike Rodeo and Safety Fair. Approximately 100 students received the information.
- Park staff continued its participation with the Cascade Mobility team. The Cascade Mobility Plan is now complete and will be submitted to the City of Cascade for review. The park manager will continue to work with the contracted planning group to complete the Activity Connection Plan.
- For a second year, the park will partner with the SVCRD and CCAC to provide programming for summer day camp. The first camp of the summer was held; the park's programs focused on birds (migration, nesting, adaptation, and flight).
- The park helped to support the community's new Yellow Bike Loaner Program by creating flyers and by placing the bikes in the community. This is a free loaner bike program in the community.
- The park manager attended the Horizons Life-Style and Education quarterly board meeting. The park will continue to collaborate with this community group to bring educational and recreational opportunities to the public.
- Park staff continues to participate in the planning of the 6th annual 4-Summit Challenge. Work completed included marketing/advertising and completing the details of planning for the event.
- The park is partnering with Kelly's Whitewater Park and the Cascade Chamber of Commerce for the fourth year to operate the Visitor Information Depot located at Kelly's. The Depot opened on June 12th and is operating four days per week.

Park Manager's Report

- The park will again provide a camping site for the Northwest Youth Conservation Corp this summer. Reclamation is directing the efforts of this group as they continue fuel reduction work adjacent to Crown Point trail area
- The park will serve as a work site for Southern Valley Co. Rec. District's – *Float Your Boat Program*. Youth from the community provided several hours of service to the park by completing raking and litter pickup. The goal of the program is to provide community service opportunities to Cascade area youth and in return they earn a kayak or stand-up paddle board.
- Park staff, Tamarack representative, and Reclamation staff met on-site to discuss ADA requirements and other operational needs. We completed the permitting process for a concession operation to be based from the Poison Creek area. The rental of watersports equipment (boats, SUPs, and kayaks) will add some retail. It will be provided by Tamarack resort.
- Park staff continued to communicate with Valley Co. engineers and Valley Co. staff to finalize the Van Wyck handling dock project. (This project is funded through the WIF program.)
- The Sugarloaf boat ramp, handling docks, pathways, and parking lot parking lot received substantial completion status. The facilities were reopened on June 23. Repairs to the irrigation system is scheduled to be completed by the contractor by August. (This project is funded through the WIF program.)

Preservation of Natural Resources and Preservation of Cultural/Historical Resources

- Hazard tree removal in several west side units.
- The park planted approximately 140 Douglas Fir seedlings which were donated to the park.
- Park staff used both chemical and manual methods to control noxious weeds.

LAKE WALCOTT STATE PARK – TRAPPER RICHARDSON, PARK MANAGER

Top Items at This Time

1. Need new maintenance building.
2. A bucket truck is needed for tree maintenance.
3. Paved walking trails and main road need extensive repair work.
4. Extending the fence around old office and yard area is needed.
5. CCC rock walls are in need of repair.
6. All drinking fountains in the park need replacing.

Customer Service

- Volunteers have returned to be our Camp Hosts for the Season. (They were also here in 2011).
- Park Manager has been working with Bureau of Reclamation and US Fish & Wildlife staff on new informational panels located at the information kiosk on the south side of the park.

Utilization of Facilities

- Camping continued to increase with the spring weather. Lake levels were high in April, and the boaters had good luck with the fishing.
- With the early spring weather, we had many more campers than normal in April and May. June has been very good despite the heat.
- We received about 4.5 inches of rain in May although it did not appear to affect camping numbers. Based on the car counter numbers, we had the busiest May on record (4,967 vehicles recorded) and campers were happy that the power was restored to the campground!
- We had good use of our two cabins in June. Had several scout and church groups using the scout/group camp area and the picnic shelters. Seven scout groups have visited the park and we had two weddings in June as well.
- We had our first LARP (Live Action Role Playing) event here at the park. About 100 people came out to participate in the Belagarth event and the group expressed interest in making this a larger and annual event.

Marketing

- Park ranger is working on increasing retail inventory.

Park Manager's Report

- Park manager attended the South Central Fire Cooperators meeting. After meeting he signed our fire season agreements for 2015.
- Park Manager worked with the housing contractor to finalize the manager's house. He's been building the yard around the house - planting small trees and flowers.
- Irrigation was up and running on the first of May, a full two weeks earlier than normal. However it was turned off completely for the final two weeks of May due to the rain.
- We received word that the grant needed to replace our aging boat docks has been approved. Work will commence on that project this coming fall.
- On June 6 the park ranger assisted the Minidoka Sheriff's Office with locating a small boat that did not return to the docks following a thunderstorm. All four occupants were located unharmed.

LAND OF THE YANKEE FORK STATE PARK – JONI HAWLEY, PARK MANAGER

Top Items at This Time

1. The shoring and stabilization work began at Bayhorse on the Baker house with the help of Fred Walters. Fred is the consultant through the Idaho Heritage Trust from which we received a \$5,000 grant. The directors of the fund have released \$3,033 to use as match for the grant.
2. Park staff, along with a film maker and historian, started recording oral history interviews with locals Ruby Swigert and Eillen Chivers. This is being done through an Idaho Humanities Council grant. Two more interviews are scheduled mid-July.

Customer Service

- We have been assisting customers with directions, questions, and information on road closures.
- June was popular with gold panners as we had 168 customers enjoy panning at the visitor's center.

Utilization of Facilities

- The Interpretive Center movie was shown 29 times to 106 people in April, 42 times to 285 people in May, and 71 times to 228 people June.
- We had twelve people attend the "Birding 101" Program in April.
- We had one of the best turn outs for this year's Archeology Day. There were 158, third and fourth graders that participated from Salmon, Challis, Mackay, and Arco schools.
- In May we had 19 people from a Mackay school attend a group program and 54 people attended the Memorial Day service held at the visitor center.
- The Challis car show/poker run brought 53 vehicles to the park in June.
- Port of Entry was here with 17 vehicles through the checkpoint in June.
- Challis was host to the 2nd annual River of No Return Endurance Runs (RONR). Bayhorse was a featured check point for participants competing in the 50K and the 108K runs. There were 137 in the 25K, 137 in the 50K, and 70 in the 108K with 46 of those finishing.
- We had to cancel our first photography workshop: not enough participants to cover the expenses. We are hoping to try hosting one in the Fall.

Marketing

- We have been utilizing the local paper to advertise our special events.
- We used the car show as an opportunity to educate people about the passport. We had an employee at that station in the parking lot handing out the flyer and informing them about the State Parks Passport Program.

Park Manager's Report

- We are waiting for further information on the water shares for the Gini Ditch. Charlie Boge met with the Ditch's lawyer in mid-May.

- We are finalizing the cost share agreement with the Forest Service on the Land of the Yankee Fork operations. Signed the contract the first week of June.

Preservation of Cultural/Historical Resources

- Artifacts entered into the Pastperfect program were put into the buildings at Custer for the season.

LUCKY PEAK STATE PARK – SURAT NICOL, ASSISTANT MANAGER

Top Items at This Time

1. Automatic irrigation system at Discovery unit continues to be a requested item.
2. Bank erosion at Spring Shores is a problem and needs to be addressed. Funding was secured, engineering design was completed, and proposals are being reviewed.
3. A Spring Shores master plan is needed.
4. Request is being made for additional day use shelters at Sandy Point.
5. An upgrade of the restrooms at Sandy Point is needed.

Customer Service

- Surat and Jen Okerlund worked together to give Girls State participants a tour of Lucky Peak and describe the job duties of a park professional. These young ladies picked IDPR specifically and asked many good questions.

Utilization of Facilities

- DEQ held a spill response workshop at Discovery. About 30 DEQ and emergency response folks simulated a hazardous material spill and the process and procedures for response, clean-up, and monitoring. No chemicals were added to the river.
- Outside Day at Discovery was a success with 20 student teachers from Timberline High School and six local businesses that ran 80 fourth graders through topics such as erosion, water runoff, solar power, recycling, earthworms, a nature hike, and the environment.
- Spring Shores parked 560 vehicles at the shuttle site for the Race to Robie Creek. Warm weather resulted in dozens of heat related issues for the runners.
- The boating program used Spring Shores for two days of on-the-water training for Marine Law Enforcement School.
- Idaho Coalition for Motorcycle Safety held their annual rally at Sandy Point with approximately 300 motorcyclists attending.
- In May, Idaho Songwriters Association held the first of five concerts planned to celebrate IDPR's 50th celebration. We had 350 attendees enjoy 12 different artists along with food and beverages.
- Famous Idaho Potato Marathon started at Sandy Point with over 2,000 racers.
- Harvest Life Church held their annual Memorial Day picnic at Sandy Point. Over 200 attended the event each year and help staff clean the park.
- Sandy Point served as a parking area for over 300 vehicles for the Boise ½ Iron Man competition in June. This is the eighth competition and likely to be last event.

Marketing

- Idaho Songwriters Concerts being promoted via social media.

Park Manager's Report

- Staff worked with Rain for Rent to solve our irrigation issues at Spring Shores. We will be renting a trailer-mounted pump and have tapped into the existing system.
- Surat served as a Seeing Eye ranger for our new mascot **Scout** who made his inaugural appearance at Midvale School. IDPR staff brought ice cream to celebrate the event and took a lot of pictures of very appreciative and enthusiastic students. Great job by Kathryn Hampton who donned the costume and was magnificent!
- The Capitol Gypsies chapter of the Good Sam's Club donated flowers, raked branches, and planted flowers at Spring Shores. We received many complements on the flowers.

- Outdoor Adventures, the concessionaire at Spring Shores, is now renting stand-up paddleboards. Rentals are going well and staff has used them for maintenance projects in the marina.
- New platform docks for the Spring Shores buoy line have been installed.

Preservation of Natural Resources

- Pond weed treated at Sandy Point.

MASSACRE ROCKS STATE PARK – KEVIN LYNOTT, PARK MANAGER

Top Items at This Time

1. Park is in need of a backhoe/loader. Funding is secured for FY16.

Customer Service

- April, May, and June were busy months at Massacre Rocks with above average camping and day use visitors enjoying the warmer than typical temperatures this year.
- We created a new Junior Ranger booklet in May that will serve youth from age 6-12 with enough challenging activities that the entire age range should find something to keep them busy during their stay at the park.
- Our interpretive volunteers have been conducting great programs on the weekends and our campers are enjoying the new activities. Programs include Scavenger hunts, Monarch Butterfly walk, Geology of the Snake River Plain, Oregon Trail, Build your Wagon, River Walk, Treasure Hunt, Dutch Oven Cooking and the Rattlesnake Show.
- The construction project of expanding the visitor center display area began in the first week of June. They have been making steady progress on the project.

Utilization of Facilities

- Campground use continued to be above average due to the dryer and warmer temperatures.
- Trail use, boating activity, and general sightseeing was higher this year compared to previous years, and disc golfers continued to enjoy the two courses that we have in the park.
- Two bass tournaments were held at the park. We had many recreational fishermen bring in both small mouth bass and trout during their time on the Snake River.
- Southern Idaho Mushroom Association held a three-day training session at the park.

Marketing

- We placed an ad in this year’s copy of the Idaho State Journal’s “101 Things to Do in Eastern Idaho.” The ad will hopefully help to increase visitation.
- The 4th Annual Bring on the Heat Disc Golf Tournament was a successful event with 17 players.

Park Manager’s Report

- The RV grant work to upgrade the electrical system in both campground loops to a 50/30/20 amp service at all 42 campsites should be ready to start up in the Fall.
- The visitor center expansion project began in June with an anticipated finish date of mid-July.
- The project to make repairs to the campground septic system is still on hold until data on water use has been collected here at the park. Water meters have been installed at both shower/restroom buildings, which was a requirement of DEQ in order for us to be considered for an exemption from some of the septic system requirements in DEQ septic system codes.

Preservation of Natural Resources

- Firebreaks have been mowed along all of our main park roads in the hope of preventing range fires during the fire season.

PONDEROSA STATE PARK – RICHARD TAPLIN, PARK MANAGER

Top Items at This Time

1. Park budget, staffing levels, and wages of permanent employees remain an issue.
2. We have submitted an FY17 request for Kokanee Cove long-term future/planning.
3. Peninsula road needs improving road to the Point—crack filling and chip sealing.

4. Paving a new bike path around visitor center.
5. Erosion control / bank stabilization of Lakefront.

Customer Service

- Staff did a great job getting campgrounds and cabins ready for Memorial Day weekend.
- Fishing pond at Northwest Passage was stocked for Memorial Day weekend.
- Park hosted International Migratory Bird Day in May.
- Park hosted National Trail Day with hikes in the Peninsula unit and canoe/kayak trip on North Fork Interpretive water trail at the North Beach Unit.

Utilization of Facilities

- Nordic program finished season up 25%, a \$5,700 increase from last season—even with the worst winter in over 25 years. Blue Moon Yurt concessions had their best winter ever for revenue and attendance.
- Deluxe cabins' usage continued at a high rate throughout the spring and into the summer.
- Campgrounds 85% full for Memorial Day weekend even with the wet and wild weather over the weekend.
- Cabin revenues are 28% ahead of revenue total for all of last fiscal year and camping revenue is up 28% for FY15.
- North West Passage fish pond saw around 500 people participate in free fishing day.
- Bark-in-the-Park saw between 200 and 250 people.
- Ponderosa Park Fun Run saw over 100 entries.
- Southern Idaho Mushroom Association held a three-day training session at the park.

Marketing

- Met with a group of educators called COOP trying to organize a preschool educational program to utilize the park for a learning center and educational meeting center for fall and winter of 2015.
- Meeting was held with Evelyn Mason about a singer /songwriter event in the park in August.

Park Manager's Report

- Continued to work with McCall City Fire Wise Group developing a fire wise plan for the city. McCall city now recognized as a fire wise community.
- Met with Valley County Sheriff, McCall police and fire, Cascade police and fire to discuss summer issues and July 4th weekend plan.
- Ponderosa State Park finished fiscal year at over 163% self-sufficiency.

Preservation of Natural Resources

- Completed hazard tree evaluation and removal on the Girl Scout lease lands.
- Finished campground hazard tree removal in Peninsula unit and North Beach unit.
- Began noxious weed control program for the season. Early spring weather brought the invasive non-native plants up early this year.
- Lots of Douglas Fir trees being killed by the Douglas Fir beetle in areas of the park not treated with MCH pouches.
- Lots of Lodgepole pine trees dying in park from Mountain Pine Beetle.

THOUSAND SPRINGS STATE PARK – DAVID LANDRUM, PARK MANAGER

Top Items at This Time

1. Malad Gorge roads are in need of repair. We have grass growing through cracks in the roads and trails; this makes the cracks larger each year which is turning into a safety hazard.
1. The roofs of the employee residences are in need of inspection and the replacement of the shingles is due.
2. Staffing of both seasonal and full-time positions as all park units are short of man-power.

3. The windows at the residence at Bonnieview need to be replaced. The current windows are single paned that make heating and cooling the home difficult.
4. We have completed the painting of the outside of each house on Ritter Island and now need to repair the inside of each house so that we can generate more income.

Customer Service

- We had seven school groups at Ritter Island with 345 students in May. Three tours of Box Canyon were held in May as well with one from CSI and the other two were middle school science classes from Boise.
- We had one environmental studies student from CSI come to Malad and Wendell High School. Freshmen science class visited for a self-guided tour at Niagara Springs.
- Ten students completed the OHV Safe Riders Course in May.

Utilization of Facilities

- Four father's and son's groups camped at Niagara in May with about 150 people.
- We had the Mountain Man camping at Billingsley Creek State Park for the third year. Children from area schools came to shoot bows, throw tommy hawks, learn to cook on a campfire, and shoot a black powder gun.
- We had the motorcycle club, Brother Speed, with over 400 bikes at Niagara Springs. This was their 46th year holding this bike rally.
- We had three weddings and two reunions this summer at Niagara Springs with a total of 450 people.
- An area Cub Scout day camp was held at Malad Gorge with approximately 80 scouts and leaders attending.

Marketing

- Facebook has 982 likes and reached 6,152 people. Posts were shared 18 times, received 44 new page likes.
- After the conference in Boise we started putting more videos on Facebook and the likes and shares started to climb.

Park Manager's Report

- Water Wise was a big success with 54 people turning out to learn paddling. IDPR Boating Safety, Twin Falls Search and Rescue and Twin Falls Marine Deputy, River Rat, Hagerman Valley Sports & Mercantile, and Park Manager from Massacre Rocks helped get this event going again.
- June was a good month with a lot of park visitors, weddings, and family reunions in all our park units.

Preservation of Natural Resources

- Weed spraying has begun in all the parks and will continue throughout the summer.
- The native grasses at Malad Gorge are looking really good this year, I think this is due to the new grazing lease we have at the park. Not only do the grasses look good, but hardly any weeds are growing in these areas.

THREE ISLAND CROSSING STATE PARK – NITA MOSES, PARK MANAGER

Top Items at This Time

1. Inadequate operating and personnel budgets. Three Island's utilities continue to increase significantly and require more than 70% of the park's current budget, visitation continues to grow. Our office specialist and maintenance positions were cut back to ¾ classified positions and currently work only 1,560 hours annually. Three Island's season is very long for camping and day use thus requiring our maintenance person to function as ranger.
2. Grounds maintenance, including trail work and invasive weed eradication, continues to be an ongoing issue. Knapweed, Rush Skeleton, and Puncture Vine are prolific throughout the park.

3. The park's older equipment is wearing out requiring the maintenance craftsman and park ranger perform much upkeep.
4. Roads required asphalt patching and our group and cabin parking areas are inadequate.

Customer Service

- The visitor center is operating Tuesday through Sunday from 9:00 AM to 4:00 PM. Our season began this year in mid-February and in an effort to accommodate our increasingly long season, the campground's four walk-in sites have been changed to reservable sites as of May 6 making the park's campsites 100% reservable during the peak season.
- As Facebook administrator, OSII continues to post regularly on behalf of Three Island Crossing. We are experiencing increased interest to posts and our customers are pleased with knowing this is an outlet to find information about the park.
- New fee signs have been created and posted and we have received positive responses from our customers who state that they are very user friendly and easy to understand.

Utilization of Facilities

- School visited the history center in April and both the Wagon Wheel and Trailside campgrounds were full on the weekends and at least half full during the week the entire month of April. The Oregon Trail History and Education Center visitation was 1,990 in April and 6,151 is our year-to-date total.
- The park, along with Crossings Winery, hosted the 1st Annual Crossings Cup Disc Golf Tournament. We had a total of 25 golfers participate and they all had a great time and were very complimentary of our course. The only major suggestion they had was to concrete the tee boxes to be more permanent. It is estimated that it would cost approximately \$1,000 for the material.

Marketing

- Staff continues to work with vendors, but was unable to order and restock our resale store due to inadequate funding by the end of the fiscal year. Staff created a spreadsheet "wish list" for the gift shop, with at least \$5,000 worth of merchandise that could be ordered.

Park Manager's Report

- Staff has been promoting the Junior Ranger Program.
- Park Manager has been traveling to Bruneau to help with numerous projects as well as continuing with their Dark Sky Park Project. A team was assembled and included staff from both Three Island and Bruneau to work through the winter on the extensive application process for Dark Sky Park status.
- Staff continues to work with development staff and Aatronics out of Boise on the Oregon Trail History and Education Center's audio/visual components upgrades. .

Preservation of Natural Resources

- Staff sprayed Krovar in barrow pits inside park, along roadways, and outside entry.

SOUTH REGION MAINTENANCE CREW – PAUL FAY, FOREMAN

Bruneau Dunes

- June - We removed approximately seven hundred and fifty yards of sand from the park's road that leads to the Big Dune trailhead day use area. The two lane road was restricted to a single lane and the post with a soft shoulder warning sign was nearly buried.

Castle Rocks

- April and May – Continued to help park staff with finish work around the new fishing pond located near Castle Rocks State park. Landscaped the berm surrounding the pond and helped with the construction of an access road and parking area located at the pond site.

Eagle Island State Park

- April - Finished pulling hazard stumps from the park's developed area.

- June - A culvert located near the old slaughterhouse was found to be crushed and clogged, so we used an existing culvert in inventory to replace it. Park vehicles can now safely cross over it if needed.

Harriman State Park

- April - Took advantage of some early spring weather and began repairs to the park's gravel roads.
- May - Excavated for a new CXT bathroom to be located near the handicap fishing access by the John Muir Trail.
- June - Completed landscaping and installation of a path to the new CXT bathroom located at the Sage Flat day use area by the ADA fishing access. We also built a concrete footing and knee wall to provide a solid location for a handrail to create a safe ADA compliant area to fish from.
- The gravel road from the visitor center to the Scovel Center was again repaired to help eliminate existing potholes and smooth out the travel portion of the road. We also installed a new road at the park's yurts.

Land of the Yankee Fork

- April - Assisted with the installation of parking bollards in the concrete island located near the dump-station. These bollards will help prevent customers from backing over the concrete islands and damaging the frost-free hydrants located at the dump station. We also assisted park staff with replacement and installation of bollards in front of the park's propane storage tank located behind the visitor's center.
- May - Transported temporary housing from Lake Walcott to Land of the Yankee Fork.

Massacre Rocks State Park

- April - Completed construction of a new living pad on a campsite in the upper loop.

Ponderosa State Park

- May - Installed three culverts to improve drainage on the park's gravel roads, regraded and repaired the park's gravel roads.