IDAHO DEPARTMENT OF PARKS AND RECREATION

"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"

Board Meeting
February 12-13, 2014
Idaho Department Parks and Recreation Headquarters
Summit Conference Room
5657 Warm Springs Avenue
Boise ID 83716-8700

AGENDA 1

Wednesday, February 12, 2014

10:30 a.m. Call to Order

10:35 a.m. Welcome Guests
- Additions or Deletions to the Printed Agenda

10:40 a.m. Consent Agenda 2
- Group Use Permit
  - Eagle Island Experience, Garth Taylor
  - Boise Philharmonic Concerts, Garth Taylor
- Temporary Permits – Easement Requests
  - Ashton-Tetonia Trails, Garth Taylor
  - Trails of the Coeur d`Alenes, David White
- Approval of Minutes
  - November 13-14, 2013

11:00 a.m. Public Forum

11:15 a.m. Concession: Eagle Island, Gateway Parks (Snow Hill)
- Request for long-term concession lease *AI Keith Hobbs 3
- Ryan Neptune, speaking to the opportunities at Eagle Island S.P.

11:30 a.m. Break

11:45 a.m. Working Lunch
- Idaho State Parks Friends Group Director *IO Rick Just

12:00 p.m. Introduce Project Coordinator *IO Anna Canning 4
Corporate Sponsorship Update *IO Evelyn Mason

12:15 p.m. FY 2014, 2nd Quarter Financial Report *IO Steve Martin 5

12:45 p.m. Depart for State House Confirmation

1:30 p.m. Senate Resources and Environment Committee WW55
- Senate Confirmation Hearing, Charles Correll, six-year term
- Yearly agency overview of IDPR

3:00 p.m. Reconvene at IDPR Headquarters

3:15 p.m. Heyburn Recreational Residences Site Appraisals *IO David White 6

3:45 p.m.	**Consideration of Heyburn Recreational Residences Rate Increases *IO Steve Strack** 7
4:00 p.m.	**Recess**

Thursday, February 13, 2014

8:00 a.m.	**Call meeting to order**
8:05 a.m.	**Proposed UTV Legislation *IO David Claycomb** 8
9:00 a.m.	**Director's Report *IO Nancy Merrill** • Proposed Registration Legislation • Proposed RV Fund Legislation (Tentative)

9:30 a.m.	**Reports *IO** 9
	• Operations, Keith Hobbs
	  • Trail Planning and IDPR Contributions to Process, Jeff Cook
	  • Natural Resource Management
	• Management Services, Anna Canning
	• Attorney General (Oral)
	  • Vardis Fisher Update on Water Rights
	• Reservation, Tammy Kolsky
	  • IDPR Pending Fee Rules

10:15 a.m.	**Break**

10:45 a.m.	**Reports *IO continued**
	• Development, Jim Thomas
	• North Region, David White
	• South Region, Garth Taylor
	• Recreation Bureau, David Claycomb
	• Written Reports
	  • Fiscal, Steven Martin
	  • Registration, Makenzie Stone
	  • MIS, Kevin Zauha
	  • Communication, Jennifer Okerlund
	  • Human Resource, Kristy Bobish-Thompson

12:00 p.m.	**Working Lunch** • Board Members (Oral)
1:00 p.m.	**Meeting adjourned**

Next Board Meeting will be held on May 21-22, 2014, in Pocatello

*** IO** **Information Only**
*** AI** **Action Item**

Please Note: Discussion times for agenda items are approximate. The Board reserves the right to move agenda items and adjust time schedule as needed.

Copies of the Agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The Agenda can also be found on the Department Website (www.parksandrecreation.idaho.gov) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.

☐ IDAPA RULE ☐ IDAPA FEE X BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12 - 13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM:	**Eagle Island Experience Festival – Group Use Permit**
ACTION REQUIRED:	**Board Approval**
PRESENTER:	**Keith Hobbs, Operations Division Administrator** **Garth Taylor, East-South Region Bureau Chief**

PRESENTATION

BACKGROUND INFORMATION:

Promoters Gruntwerks LLC would again like to host the Eagle Island Experience Festival at Eagle Island State Park on May 15 through 18, 2014. This is a celebration of arts, crafts, music, and the coming of spring.

They are requesting this Group Use Permit (GUP) to include alcoholic beverages. All food vendors will be licensed by Central District Health Department. The past years events have brought in around 5,000 to 8,000 guests depending on the weather that weekend.

STAFF RECOMMENDATIONS:

Staff recommends the Board approve the Eagle Island Experience Festival GUP.

☐ IDAPA RULE ☐ IDAPA FEE X BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12 -13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM:	**Boise Philharmonic Concerts – Group Use Permit Approval**
ACTION REQUIRED:	**Board Approval**
PRESENTER:	**Keith Hobbs, Operations Division Administrator** **Garth Taylor, East-South Region Bureau Chief**

PRESENTATION

BACKGROUND INFORMATION:

The Boise Philharmonic would like to host a three-part series of concerts at Eagle Island State Park on Saturday, August 16 and August 23, and on Friday, August 29, 2014. The stage and seating will be in the field east of the lake, while a VIP section will utilize the east portion of the park and its two shelters.

They are requesting this Group Use Permit (GUP) to include alcoholic beverages. All food vendors will be licensed by Central District Health Department. This group is anticipating approximately 2,500 for each event. This is a first-time event.

STAFF RECOMMENDATIONS:

Staff recommends the Board approve the Eagle Island Boise Philharmonic Group Use Permit.

☐ IDAPA RULE ☐ IDAPA FEE X BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12-13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM: **Ashton-Tetonia Trail Easement**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Keith Hobbs, Operations Division Administrator**
Garth Taylor, East-South Region Bureau Chief

PRESENTATION

BACKGROUND INFORMATION:

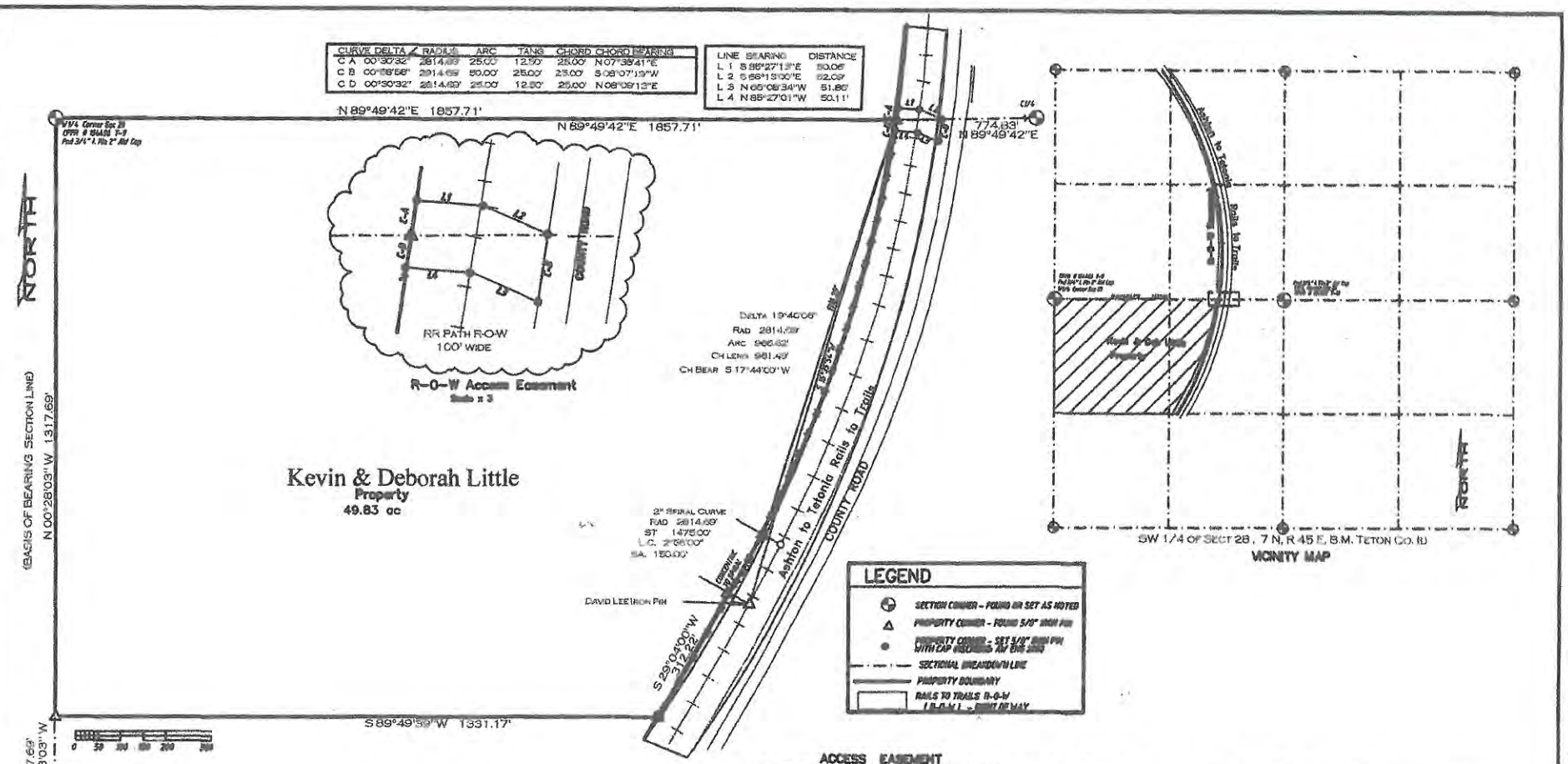
An adjacent landowner has requested an easement for a crossing on the Ashton-Tetonia Trail near Felt (see maps). This landowner has requested an easement so they can secure a 30-year loan from their bank to build a home. They currently have Temp Permit P 6041302 in place but the bank will not honor this agreement for a long-term loan. There is no other access to their property except across our trail.

STAFF RECOMMENDATIONS:

Staff recommends the Board approve an easement to Kevin and Deborah Little to cross the Ashton-Tetonia Trail.

CURVE	DELTA	RADIUS	ARC	TANG	CHORD	CHORD BEARING
C A	00°30'32"	2814.69'	25.00'	12.50'	25.00'	N 07°39'41"E
C B	00°08'58"	2814.69'	50.00'	25.00'	25.00'	S 08°07'13"W
C D	00°30'32"	2814.69'	25.00'	12.50'	25.00'	N 08°06'13"E

LINE	BEARING	DISTANCE
L 1	S 85°27'13"E	50.06'
L 2	S 65°13'00"E	52.09'
L 3	N 65°08'34"W	51.80'
L 4	N 85°27'01"W	50.11'



ACCESS EASEMENT

A 50 FOOT WIDE EASEMENT ACROSS THE RAILS TO TRAILS RIGHT OF WAY (R-O-W) ALONG THE NORTH LINE OF THE N 1/2 SW 1/4 OF SECTION 28, TWP 7 N, RNG 45 E, B.M, TETON COUNTY, IDAHO AND BEING FURTHER DESCRIBED AS:

FROM THE WEST 1/4 CORNER OF SAID SECTION 28, N 89°49'42" E, 1857.71 FEET ALONG THE NORTH LINE OF SW 1/4 TO A POINT ON THE WESTERN LINE OF THE RAILS FOR PATHWAYS R-O-W, AND THE CENTER POINT OF EXISTING DRIVEWAY CROSSING OF PATHWAY R-O-W.

THENCE 25.00 FEET ALONG A 2814.69 FOOT RADIUS CURVE TO THE LEFT ON THE RAILS FOR TRAILS R-O-W, WITH 25.00 FOOT CHORD BEARING N 07°39'41" E, TO A POINT;
THENCE S 85°27'13" E, 50.06 FEET TO A POINT;
THENCE S 65°13'00" E, 52.09 FEET TO A POINT;
THENCE 50.00 FEET ALONG A 2814.69 FOOT RADIUS CURVE TO THE RIGHT ON THE RAILS FOR TRAILS R-O-W, WITH 50.00 FOOT CHORD BEARING S 08°07'13" W, TO A POINT;
THENCE N 65°08'34" W, 51.80 FEET TO A POINT;
THENCE N 85°27'01" W, 50.11 FEET TO A POINT;
THENCE 25.00 FEET ALONG A 2814.69 FOOT RADIUS CURVE TO THE LEFT ON THE RAILS FOR TRAILS R-O-W, WITH 25.00 FOOT CHORD BEARING S 08°06'13" W, TO THE POINT OF BEGINNING.

CONTAINS 0.12 ACRES MORE OR LESS.

OWNERS' CERTIFICATE

WE, THE UNDERSIGNED OWNERS AND PROPRIETORS OF THE LANDS SHOWN AND DESCRIBED HEREON, HEREBY CERTIFY THAT THE FOREGOING ACCESS SURVEY AS SHOWN HEREON IS WITH OUR FREE CONSENT AND IN ACCORDANCE WITH OUR DESIRES.

Kevin Little _____ 2014 Deborah Little _____

RECORDER'S CERTIFICATE

PROPERTY DESCRIPTION

See Record of Survey Instr # 454974

THE PART OF THE N 1/2SW1/4 OF SECTION 28, Twp 7 N, Rng 45 E, B.M, TETON CO, IDAHO LYING WEST OF THE RAILS FOR RAILS TO TRAILS R-O-W.

BEING FURTHER DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 28;
THENCE N 89°49'42" E, 1857.71' FEET ALONG THE NORTH LINE OF THE SW 1/4 TO TO A POINT ON THE WESTERN LINE OF THE RAILS TO TRAILS R-O-W;
THENCE ALONG THE RAILS R-O-W 966.62 FEET ALONG A 2814.69 FOOT RADIUS CURVE TO THE RIGHT WITH CHORD BEARING S 17°44'00" W, 961.49 FEET TO A POINT;
THENCE FURTHER ALONG THE SAID RAILS R-O-W, CONCENTRIC WITH AND OFFSET 50 FEET NW FROM A 2° DECREASING SPIRAL CURVE TO THE RIGHT FROM THE CENTER OF OF SAID R-O-W, HAVING A 150.0 FOOT SPIRAL ARC SEGMENT AND A TANGENT OF 147.00 FEET, FOR 148.0 FEET MORE OR LESS TO A POINT;
THENCE S 29°10'00" W, 312.22 FEET ALONG SAID R-O-W TO A POINT ON SOUTH LINE OF NW/SW1/4;
THENCE S 89°49'59" W, 1331.18 FEET TO THE SW CORNER OF NW/SW1/4 TO A POINT;
THENCE N 00°28'03" W, 1317.69 FEET TO THE POINT OF BEGINNING.

CONTAINS 49.83 ACRES MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, ARNOLD W. WOOLSTENHULME, BEING A REGISTERED LAND SURVEYOR / ENGINEER IN IDAHO No. 2860, DO HEREBY CERTIFY THAT I DID CAUSE THE R-O-W EASMENT & RESURVEY OF THE TRACT OF LAND AS PLATTED AND DESCRIBED.

REGISTERED PROFESSIONAL ENGINEER - LAND SURVEYOR
2860
STATE OF IDAHO
ARNOLD W. WOOLSTENHULME

RECORD OF SURVEY -Railroad Crossing Access-

N 1/2 SW1/4 West of R.R R-o-W, Sec 28
Twp. 7 N, Rng. 45 E, B.M., Teton Co. Idaho

Kevin & Deborah Little
P.O. Box 63
Driggs, Idaho 83422
(208) 345-2284

AW ENGINEERING

Little's
32
Felt
© 2013 Google
Google earth
1994
Imagery Date: 8/2/2013 43°53'31.46" N 111°09'24.12" W elev 6169 ft eye alt 28637 ft

Reece Rd
© 2013 Google
1992
Google earth
Imagery Date: 8/2/2013 43°54'13.13" N 111°09'13.83" W elev 6105 ft eye alt 10614 ft

N
© 2013 Google
Google earth
1994
Imagery Date: 8/2/2013 43°54'10.66" N 111°09'09.25" W elev 6088 ft eye alt 7278 ft

☐ IDAPA RULE ☐ IDAPA FEE X BOARD ACTION REQUIRED
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AGENDA
Idaho Park and Recreation Board Meeting
February 12 - 13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM: TRAIL OF THE COEUR D'ALENES – SHOSHONE COUNTY EASEMENT

ACTION REQUIRED: BOARD ACTION REQUIRED

PRESENTER: **David E. White, North Region Manager**

PRESENTATION

BACKGROUND INFORMATION:

Shoshone County needs to replace a bridge on Forest Highway 9, Coeur d'Alene River Road over the Coeur d'Alene River near Kingston. The location crosses the Trail of the Coeur d'Alenes (TOC) and is adjacent to the Enaville Trail Head (TH) which is one of the three, if not the, busiest THs along the TOC due to its proximity and interstate ease of access from the Coeur d'Alene/Spokane area.

The replacement bridge will be placed adjacent and parallel to the east of the current bridge, thus encroaching upon the TOC right-of-way (ROW). To facilitate the encroachment, Shoshone County needs a Permanent Easement and a Right-of-Way Contract (Temporary Easement) from the Department covering the property included within the encroachment. The county deemed the value of this property to be $5,904.00.

The relocation of the bridge eliminates an undeveloped area that was used for TOC overflow parking. To compensate for this loss plus provide additional developed parking, Shoshone County will expand the current paved parking lot adding ten (10) new parking spots and develop a new gravel overflow parking area valued at $7,000.00. This will be completed in lieu of compensating the Department for the property's value of $5,904.00.

Both the Permanent Easement and ROW Contract are attached for reference.

STAFF RECOMMENDATIONS:

Staff recommends the Board approve the Permanent Easement as presented.

After recording return to:
Shannon Graham
HDR Engineering, Inc.
412 E. Parkcenter Blvd. Suite 100
Boise, Idaho 83706

Project No.:	A011(993)
Parcel No:	5
Parcel ID No:	11993L05
Key No:	11993
County:	Shoshone

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That STATE OF IDAHO, DEPARTMENT OF PARKS AND RECREATION, by and through the IDAHO PARK AND RECREATION BOARD, Grantor, for value received, does hereby grant unto SHOSHONE COUNTY IDAHO, by and through its Board of County Commissioners, 700 Bank Street, Ste. 35, Wallace, ID 83873, Grantee and their successors and assigns, the right to go upon, occupy, and use a portion of the Southeast Quarter (SW4 SE4) of Section 30, Township 49 North, Range 2 East, Boise Meridian, Shoshone County, Idaho more particularly described as follows:

"See Exhibit – A"

FOR THE PURPOSE OF CONSTRUCTING OR INSTALLING THEREON a permanent slope Easement, and parking area access improvements by Shoshone County Idaho, or its agents or contractors.

THE AFORESAID FACILITY shall remain in place as constructed or installed for its intended purpose and shall not be removed or relocated by the Grantor, it's heirs or assigns, without the prior approval of Shoshone County, or its assigns.

Shoshone County Idaho, its agents or transferees, shall have the right to perform any maintenance they may deem necessary or wish to exercise in connection with the aforesaid facility (including but not restricted thereto, the right to make necessary repairs, alterations, removals or replacements thereof), together with the right and privilege of ingress and egress to and from said property for said purposes.

Provided, that except in the case of an emergency notice of all maintenance work shall be provided to the Grantor, and all maintenance work shall comply with the terms and conditions in the Consent Decree entered in *United States of America and State of Idaho v. Union Pacific Railroad Company and Coeur d'Alene*

RECORD AT THE REQUEST OF COUNTY OF SHOSHONE
FEE EXEMPT - I.C. 67-2301

After recording return to:
Shannon Graham
HDR Engineering, Inc.
412 E. Parkcenter Blvd. Suite 100
Boise, Idaho 83706

Project No.:	A011(993)
Parcel No:	5
Parcel ID No:	11993L05
Key No:	11993
County:	Shoshone

PERMANENT EASEMENT

Tribe v. Union Pacific Railroad Company, Case No. 99-0606-N-EJL and all requirements in the "Response Action Maintenance Plan" for the Trail of the Coeur d'Alenes, prepared by the State of Idaho, the Coeur d'Alene Tribe, the United States Environmental Protection Agency and the Union Pacific Railroad.

IT IS EXPRESSLY INTENDED That these burdens and restrictions shall run with the land and shall forever bind the Grantor, it's heirs and assigns.

RECORD AT THE REQUEST OF COUNTY OF SHOSHONE
FEE EXEMPT - I.C. 67-2301

After recording return to:
Shannon Graham
HDR Engineering, Inc.
412 E. Parkcenter Blvd. Suite 100
Boise, Idaho 83706

Project No.:	A011(993)
Parcel No:	5
Parcel ID No:	11993L05
Key No:	11993
County:	Shoshone

PERMANENT EASEMENT

Department of Parks and Recreation, State of Idaho
by and through the Idaho Park and Recreation Board

By: _____
Charles H. Correll
Chair, Idaho Park and Recreation Board

Countersigned: _____
Nancy C. Merrill
Director, Idaho Department of Parks and Recreation

STATE OF IDAHO)
: ss.
County of Ada)

On the _____ day of _____, 2014, before me, the undersigned Notary Public in and for said state, personally appeared CHARLES H. CORRELL, known or identified to me to be the Chairman of the Idaho Park and Recreation Board, and acknowledged to me that the Idaho Park and Recreation Board executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this first above written.

_____
Notary Public
Residing at _____
My commission expires: _____

RECORD AT THE REQUEST OF COUNTY OF SHOSHONE
FEE EXEMPT - I.C. 67-2301

After recording return to:
Shannon Graham
HDR Engineering, Inc.
412 E. Parkcenter Blvd. Suite 100
Boise, Idaho 83706

Project No.:	A011(993)
Parcel No:	5
Parcel ID No:	11993L05
Key No:	11993
County:	Shoshone

PERMANENT EASEMENT

STATE OF IDAHO)
: ss.
County of Ada)

On the _____ day of _____, 2014, before me, the undersigned Notary Public in and for said state, personally appeared NANCY C. MERRILL, known or identified to me to be the Director of the Idaho Department of Parks and Recreation, and acknowledged to me that the Idaho Department of Parks and Recreation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this first above written.

_____
Notary Public
Residing at _____
My commission expires: _____

RECORD AT THE REQUEST OF COUNTY OF SHOSHONE
FEE EXEMPT - I.C. 67-2301

"EXHIBIT — A"

STC-5752 S FK CDA RV BR, S of Enaville
Project No. A011(993)
Key No. 11993

January 3, 2013
Assessor's Parcel No. 11993L05
2892 Sq.Ft (0.066 Acres)

PARCEL 5 left
ITD PID 11993L05
PERMANENT EASEMENT

A tract of land being a portion of land in the Southwest Quarter of the Southeast Quarter (SW4 SE4) of Section 30, Township 49 North, Range 2 East, Boise Meridian, Shoshone County, Idaho, more particularly described as follows:

COMMENCING at the Southeast Corner of said Section 30, monumented by a 3/4 inch diameter rebar as referenced by Corner Perpetuation and Filing Record No. 452275 thence on the south line of said Section 30, North 88°45'20" West, a distance of 2644.12 feet to the South Quarter Corner of said Section 30, marked by a 2 inch diameter aluminum cap on 3/4 inch diameter rod as referenced by Corner Perpetuation and Filing Record No. 353358; thence South 88°45'20" East, a distance of 435.22 feet to the intersection with the spiral curve centerline of existing Forest Highway No. 9; thence continuing South 88°45'20" East, a distance of 61.70 feet to the easterly right of way of said Forest Highway No. 9; thence northeasterly on said easterly right of way, 50 feet southeast of said highway spiral curve to the left, a chord bearing of North 36°19'41" East, a chord distance of 94.90 feet; thence North 36°05'12" East, a distance of 407.57 feet to the southerly right of way of the Union Pacific Railroad and the beginning of a 1394.67 foot radius non-tangent curve to the left, the center of which bears South 1°23'11" East; thence westerly on said railroad right of way, through a central angle of 4°15'08", an arc distance of 103.51 feet, a chord bearing of North 86°29'15" West, a chord distance of 103.48 feet to the westerly right of way of said Highway No. 9 and a point being 30.00 feet northwest of said Highway No. 9 centerline, said point being 68.36 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 31+92.06 and the **TRUE POINT OF BEGINNING;**

Thence continuing westerly on said railroad right of way, through a central angle of 1°45'59", an arc distance of 43.00 feet, a chord bearing of South 83°28'41" West, a chord distance of 43.00 feet to a point being 100.00 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 31+62.95;

thence North 36°05'36" East, a distance of 92.05 feet to a point being 100.00 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 32+55.00;

thence North 81°43'57" East, a distance of 42.91 feet to the westerly right of way of said Highway No. 9, and a point being 69.32 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 32+85.00;

thence on said westerly right of way line, South 35°29'54" West, a distance of 92.95 feet to the **POINT OF BEGINNING;**

Said Tract contains 2892 total square feet (0.066 total acres), more or less.

Located between Project Centerline Stations 31+62.95 left and Station 32+85.00 left.

"EXHIBIT — A"

Basis of bearing is South 88°45'20" East, a distance of 2644.12 feet, between a 2 inch diameter Aluminum Cap on a 3/4" rod, per Corner Perpetuation and Filing Record No. 353358 marking the North Quarter corner of Section 31, and a bare 3/4 inch diameter rebar, per Corner Perpetuation and Filing Record No. 452275, marking the Northeast corner of said Section 31, in Township 49 North, Range 2 East, Boise Meridian.

Prepared by David Evans and Associates, Inc January 3, 2013
End of Description

Duane L Zimmerman, P.L.S. License No. 8655

"EXHIBIT — A"

PARCEL 5 right
ITD PID 11993L05
PERMANENT EASEMENT

A tract of land being a portion of land in the Southwest Quarter of the Southeast Quarter (SW4 SE4) of Section 30, Township 49 North, Range 2 East, Boise Meridian, Shoshone County, Idaho, more particularly described as follows:

COMMENCING at the Southeast Corner of said Section 30, monumented by a 3/4 inch diameter rebar as referenced by Corner Perpetuation and Filing Record No. 452275, thence on the south line of said Section 30, North 88°45'20" West, a distance of 2644.12 feet to the South Quarter Corner of said Section 30, marked by a 2 inch diameter aluminum cap on 3/4 inch diameter rod as referenced by Corner Perpetuation and Filing Record No. 353358; thence South 88°45'20" East, a distance of 435.22 feet to the intersection with the spiral curve centerline of existing Forest Highway No. 9; thence continuing South 88°45'20" East, a distance of 61.70 feet to the easterly right of way of said Forest Highway No. 9; thence northeasterly on said easterly right of way, 50 feet southeast of said highway spiral curve to the left, a chord bearing of North 36°19'41" East, a chord distance of 94.90 feet; thence North 36°05'12" East, a distance of 407.57 feet to the southerly right of way of the Union Pacific Railroad and the beginning of a 1394.67 foot radius non-tangent curve, concave to the south, the center of which bears South 1°23'11" East; thence westerly on said railroad right of way, through a central angle of 1°03'20", an arc distance of 25.70 feet, a chord bearing of South 88°05'09" West, a chord distance of 25.70 feet to a point being 30.00 feet southeast of said Highway No. 9 centerline and 8.88 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 32+42.21 and the **TRUE POINT OF BEGINNING;**

thence northeasterly on said Forest Highway No. 9 right of way, North 35°29'54" East, a distance of 107.99 feet to a point being 30.00 feet southeast of a highway centerline spiral curve to the left, said point being 8.25 feet left of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 33+50.72;

thence continuing northeasterly on said Forest Highway No. 9 right of way, being 30.00 feet southeasterly of said centerline spiral curve, a chord bearing of North 34°18'38" East, a chord distance of 134.84 feet to the beginning of a 1594.67 foot radius non-tangent curve, concave to the south, the center of which bears South 2°51'00" West, said point being 4.66 feet right of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 34+85.28;

thence easterly on said railroad right of way, through a central angle of 1°55'58", an arc distance of 53.79 feet, a chord bearing of South 86°11'01" East, a chord distance of 53.79 feet to the beginning of a 1055.00 foot radius non-tangent curve, concave to the west, the center of which bears North 66°04'38" West, said point being 55.00 feet right of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 35+03.69;

"EXHIBIT — A"

thence southwesterly on said curve, through a central angle of 12°10'14", an arc distance of 224.10 feet, a chord bearing of South 30°00'29" West, a chord distance of 223.68 feet to a point being 55.00 feet right of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 32+91.27;

thence South 36°05'36" West, a distance of 1.12 feet to the beginning of a 1394.67 foot radius curve, concave to the south, the center of which bears South 0°50'23" West, said point being 55.00 feet right of Coeur d'Alene River Road, Project No. A011(993) Highway Survey at Station 32+90.16;

thence westerly on said railroad right of way, through a central angle of 3°16'54", an arc distance of 79.88 feet, a chord bearing of South 89°11'56" West, a chord distance of 79.87 feet to the **POINT OF BEGINNING;**

Said Tract contains 13,938 total square feet (0.320 total acres), more or less.

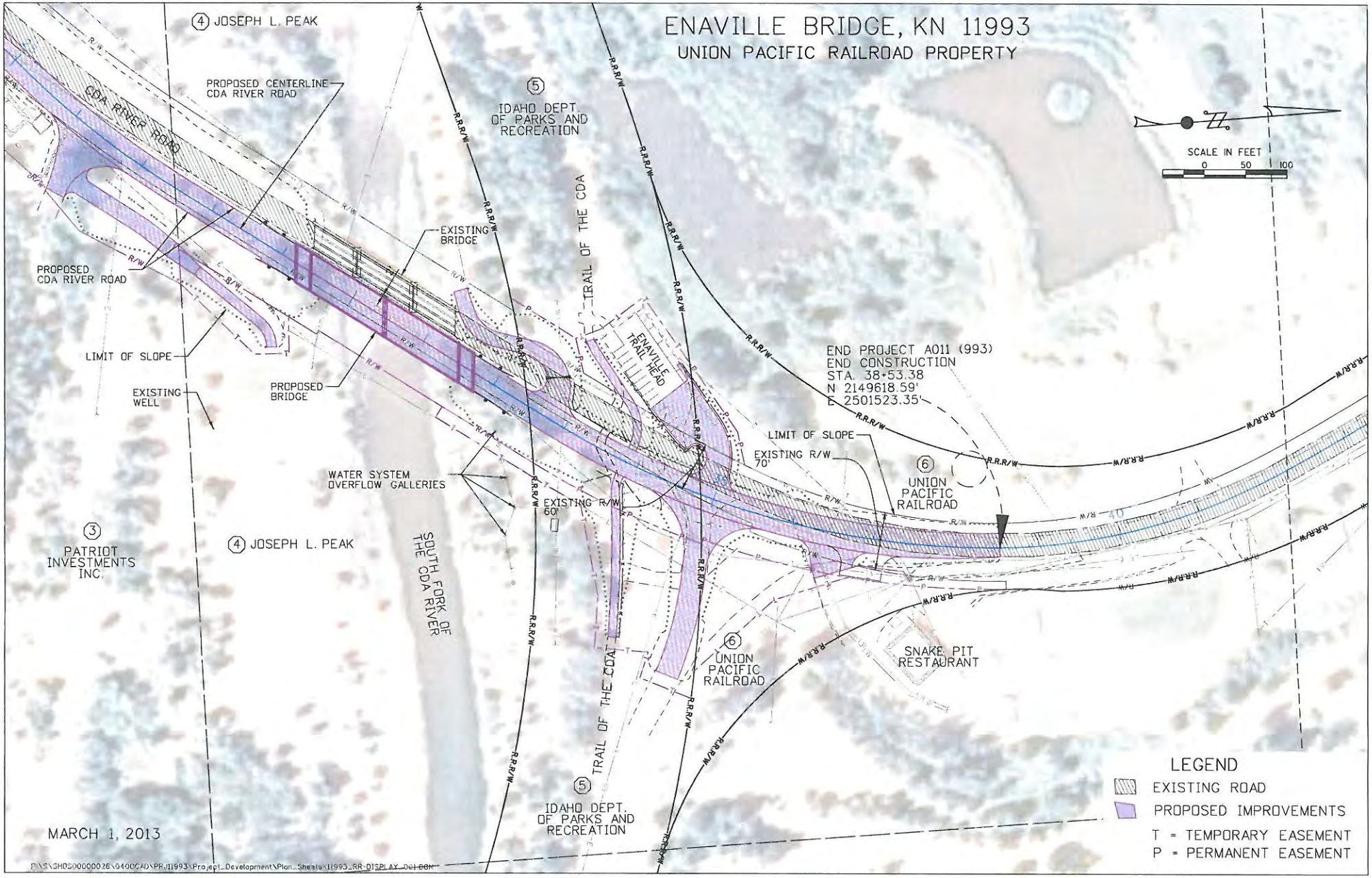
Located between Project Centerline Stations 32+42.21 left and Station 35+03.69 right.

Basis of bearing is South 88°45'20" East, a distance of 2644.12 feet, between a 2 inch diameter Aluminum Cap on a 3/4" rod, per Corner Perpetuation and Filing Record No. 353358 marking the North Quarter corner of Section 31, and a bare 3/4 inch diameter rebar, per Corner Perpetuation and Filing Record No. 452275, marking the Northeast corner of said Section 31, in Township 49 North, Range 2 East, Boise Meridian.

Prepared by David Evans and Associates, Inc January 3, 2013
End of Description

Duane L Zimmerman, P.L.S. License No. 8655

PROFESSIONAL LAND SURVEYOR
REGISTERED
8655
1/4/13
STATE OF IDAHO
DUANE L. ZIMMERMAN


ENAVILLE BRIDGE, KN 11993
UNION PACIFIC RAILROAD PROPERTY
SCALE IN FEET
0 50 100
4 JOSEPH L. PEAK
PROPOSED CENTERLINE CDA RIVER ROAD
CDA RIVER ROAD
5 IDAHO DEPT OF PARKS AND RECREATION
EXISTING BRIDGE
TRAIL OF THE CDA
PROPOSED CDA RIVER ROAD
LIMIT OF SLOPE
EXISTING WELL
PROPOSED BRIDGE
ENAVILLE TRAIL HEAD
END PROJECT A011 (993)
END CONSTRUCTION
STA. 38+53.38
N 2149618.59'
E 2501523.35'
LIMIT OF SLOPE
EXISTING R/W 70'
6 UNION PACIFIC RAILROAD
WATER SYSTEM OVERFLOW GALLERIES
EXISTING R/W 60'
3 PATRIOT INVESTMENTS INC.
4 JOSEPH L. PEAK
SOUTH FORK OF THE CDA RIVER
6 UNION PACIFIC RAILROAD
SNAKE PIT RESTAURANT
TRAIL OF THE CDA
5 IDAHO DEPT. OF PARKS AND RECREATION
R.R.R/W
R/W
LEGEND
EXISTING ROAD
PROPOSED IMPROVEMENTS
T = TEMPORARY EASEMENT
P = PERMANENT EASEMENT
MARCH 1, 2013

RIGHT OF WAY CONTRACT

Project No.: A011(993)
Parcel No: 5
Parcel ID No: 11993L05
Key No: 11993
County: Shoshone

THIS AGREEMENT, made this _____ day of _____, 2014, between the SHOSHONE COUNTY by and through its Board of County Commissioners, herein called "COUNTY" and STATE OF IDAHO, DEPARTMENT OF PARKS AND RECREATION through its IDAHO PARK AND RECREATION BOARD, herein called "GRANTOR."

NOW THEREFORE, the parties hereto agree as follows:

1. County shall pay Grantor and the Lienholder(s), if any, such sums of monies as are set out below. Grantor shall execute and deliver to County a notarized instrument of conveyance corresponding to the interest being acquired for a parcel of land and more particularly described in Exhibit A.

2. This contract shall not be binding unless and until executed by the County Commissioners of Shoshone County or the authorized representative.

3. The parties have herein set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right of way and shall relieve the County of all future claims or obligations on that account or on account of the location, grade and construction of the proposed highway.

4. Grantor represents that the property subject to this agreement is known to contain certain hazardous materials, pollutants, and contaminants, including, but not limited to, mine waste, lead and other heavy metals. Subject to the Consent Decree entered in *United States of America and State of Idaho v. Union Pacific Railroad Company and Coeur d'Alene Tribe v. Union Pacific Railroad Company*, Case No. 99-0606-N-EJL, all construction and maintenance work on the subject property must comply with the "Response Action Maintenance Plan," prepared by the State of Idaho, the Coeur d'Alene Tribe, the United States Environmental Protection Agency and the Union Pacific Railroad. A copy of the Response Action Maintenance Plan is available from Grantor upon request.

5. Grantor hereby grants the County or its contractor a Temporary Easement of ingress and egress for construction of any item requiring a Temporary Easement. Said Easement to terminate upon completion of construction.

Project No.: A011(993)
Parcel No: 5
Parcel ID No: 11993L05
Key No: 11993
County: Shoshone

6. Grantor agrees to give the County legal and physical possession of the property herein being purchased by the County on February 10, 2014, to begin construction.

7. County will pay Grantor for right of way, improvements and control of access as follows:

.386 Acre (s) permanent easement and control of access	$4,825.00
.863 Acre (s) temporary easement	$1,079.00
JUST COMPENSATION	**$5,904.00**

8. County will provide for Grantor the installation of a rock and gravel filled area, as described on "Exhibit A", across the highway from the paved parking lot of Grantors to be used an overflow parking lot for Grantor at times of high usage of facilities. County will provide the material and labor to improve this additional parking area on Grantors property. The amount of the parking area will be deducted from the amount due to the Grantor.

Cost of Overflow Parking Area	$7,000

9. In consideration for the County's construction of the overflow parking area, Grantor will provide County with the necessary temporary easement for the road improvement project.

NET DUE TO SELLER:	**$0.00**

CONFIRMATION OF AGENCY DISCLOSURE. Buyer and Seller acknowledge prior written receipt of agency disclosure provided by their respective agent that has disclosed the agency relationships confirmed below. At the signing of the Purchase Contract;
Seller's Agent____N/A__, represents seller.
Seller's Brokerage__N/A._____, represents seller.
Buyer's Agent Shannon McNamara Graham, represents purchaser.
Buyer's Brokerage HDR Engineering, Inc., represents purchaser.

Project No.: A011(993)
Parcel No: 5
Parcel ID No: 11993L05
Key No: 11993
County: Shoshone

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

SHOSHONE COUNTY
Recommended for Approval

By_____
Board of County Commissioner

By_____
Board of County Commissioner

By_____
Board of County Commissioner
On _____, 2014

STATE OF IDAHO, DEPARTMENT OF PARKS AND RECREATION, through its IDAHO PARK AND RECREATION BOARD

_____
Nancy C. Merrill
Its: Director of Idaho Parks and Recreation

_____

Approved by:

By_____

Shannon McNamara Graham
Right of Way Manager/HDR

Grantor understands this agreement
is an option until approved by the County of Shoshone, Idaho

Grantors Initials_____ _____

IDAHO DEPARTMENT OF PARKS AND RECREATION
"To improve the quality of life in Idaho through outdoor recreation and resource stewardship"
Board Meeting
November 13-14, 2013
IDPR Headquarters
Summit Conference Room
Boise ID 83716

Chairman Correll called the Board meeting to order at 10:35 a.m. on November 13, 2013 at the headquarters of Idaho Department of Parks and Recreation, Boise Idaho with the following Board members in attendance:

Tom Crimmins, Hayden Lake
Randy Doman, Cottonwood
Susan Buxton, Boise
Jean McDevitt, Pocatello
Bob Hansen, Menan

Also present during all or portions of the meeting were the following individuals:
Nancy Merrill, Director
Jan Johns, Administrative Assistant
Anna Canning, Administrator Management Services Division
Keith Hobbs, Administrator Operations Division
Jennifer Okerlund, Communication Manager
Kristy Bobish-Thompson, Human Resource Officer
Mackenzie Stone, Registration Supervisor
Steve Martin, Fiscal Officer
Kevin Zauha, Management Information Services
Dave Claycomb, Recreation Bureau Chief
David White, North Region Manager
Steve Strack, Deputy Attorney General, Natural Resources Division
Tammy Kolsky, Reservation Program Manager
Jim Thomas, Development Bureau Chief
Kathy Muir, Grant Program Manager
Eileen Downing, Administrative Assistant
Ray Houston, Legislative Services Office
Shelby Kerns, Department Financial Management
Larry Johnson, Endowment Fund Investment Board
Chris Halvorson, Endowment Fund Investment Board
Dean Sangrey
Ferrell Simpson
Gordon Simpson
Lois & Gary Chestnut
Brad Chestnut
Dave Kimberling

Wednesday November 13, 2013
10:35 a.m. Call to Order

- **Welcome Guests**
- **Additions or Deletions to the Printed Agenda**

10:40 a.m. Public Forum

11:15 a.m. Consent Agenda
Approval of the Minutes

- May 21-22, 2013
- July 30-31, 2013
- August 8, 16, 2013
- September 13, 2013
- October 3, 2013

11:23 a.m. Hidden Lake Float Home Shoreline Consolidation Plan & Proposed Lease
- Public Comment

1:20 p.m. Working Lunch

1:40 p.m. Financials
- FY 2014 1st Quarter Financial Report

2:00 p.m. Grant Criteria Proposed Changes

2:25 p.m. Road & Bridge Grant Advisory Committee

3:35 p.m. Director's Report

3:50 p.m. Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee

5:10 p.m. Recess

Thursday November 14, 2013

8:10 a.m. Reconvene

8:12 a.m. Review of Endowments

8:20 a.m. FY2014 Proposed Registration Legislation

9:37 a.m. Negligent Boat Operation Court Ruling

10:00 a.m. Reports

- Attorney General
  - Response Letter to Norman Semanko
  - Benewah County Resolution
- Management Services
  - Coordination of Plans
- Development
- Fiscal
- MIS
- Registration
- Reservations
- Operations
  - Idaho City Yurt Cost Agreement
- North Region
  - RMSPEC
- South Region
- Natural Resource Management
- Recreation Bureau
- Human Resource
- Communication/Marketing
  - Corporate Sponsorship
  - Corporate Sponsorship Policy
- Board Members (Oral)
  - Land Discussion

11:25 a.m. Executive Session

1:20 p.m. Adjourn

Minutes: Wednesday, November 13, 2013

10:31 a.m. Chairman Correll presented Board member Tom Crimmins with a commemorative gavel acknowledging his year as Chairman for the IDPR Board.

10:35 a.m. Public Forum

DISCUSSION: Mr. Ferrell Simpson addressed the Board, asking them to raise out-of-state camping fees, eliminate refunds and the 18-day reservation window. Mr. Simpson asks that IDPR change the reservation registration to one reservation in July and one in August with a combined stay of up to 14 days. Mr. Simpson would also like to see boat docks at Indian Creek at Priest Lake State Park campground, providing another place to moor boats. He would like to have staff clean off the beach every night, not allowing tents and sun shelters to up stay overnight. Mr. Simpson would also like to see the reservation program do away with reservation refunds.

DIRECTIVE FOR STAFF: Mr. Crimmins asked Mr. Strack to look at legality of no refunds for reservations.

10:45 a.m. Consent Agenda

BOARD MOTION #1: *Ms. Buxton moved to remove the following minutes from the Consent Agenda due to needed corrections:*

- *May 21-22, 2013*
- *July 21-22, 2013*
- *August 8, 2013*
-

and take them up separately after the Board addresses the remaining items on the Consent Agenda which would be the August 16th, September 13th and October 3rd minutes. Mr. Doman seconded the motion. The motion carried a vote of 6-0.

BOARD MOTION #2: *Mr. Crimmins moved to approve the Consent Agenda. Ms. McDevitt seconded the motion.* ***The motion carried a vote of 6-0.***

BOARD DISCUSSION: Ms. Buxton discussed the needed edits of the minutes.

DIRECTIVE FOR STAFF: Minutes are to be reviewed and edited accordingly and Ms. Buxton's notes to be incorporated into the minutes reflecting Mr. Schmidt's conversation at the May 2013 Board meeting.

BOARD DISCUSSION: Mr. Doman discussed his concerns of following up with Mr. Schmidt of the US Forest Service (USFS) and that the travel plans versus the forest plans need assistance. As budgets are declining and forest processes are changing, the liability is what keeps people from volunteering. Recreation opportunities are not looking great. Strategically, IDPR needs to develop relationships with Tom Schmidt. The four points Mr. Doman made are:

- Travel Planning on the Nez Perce
- Coordination between the regions so a trail on one side of the ridge will not be motorized on one side and non-motorized on the other
- Volunteer agreements
- More strategic and less tactical with federal land agencies

Mr. Claycomb shared that a letter from the Governor at IDPR's request to Mr. Rick Brazell, Forest Supervisor, Northern Region, Region 1, asking the USFS to delay the travel planning implementation after the forest planning had taken place. The Forest Supervisor declined the Governor's request.

Mr. Doman thanked Mr. Claycomb for the update saying that IDPR needs to follow up with Mr. Schmidt and his promises at the May 2013 Board meeting.

DIRECTIVE TO STAFF: Mr. Hobbs will work with Mr. Doman to contact Mr. Schmidt, working on building relationships regarding the four points Mr. Doman made.

BOARD MOTION: *Mr. Crimmins moved that the remaining three (3) Board minutes be corrected and brought back to the next board meeting conference call:*

May 21 – 22, 2013
July 21 – 22, 2013
August 8, 2013

Ms. McDevitt seconded the motion. ***The motion carried a vote of 6-0.***

11:20 a.m. Hidden Lake Float Home Shoreline Consolidation Plan & Proposed Lease

STAFF PRESENTATION: CONSOLIDATION

Mr. White presented the following two Power Point options for the Board's consideration. He said that staff went with one float home representative to walk and measure Hidden Lake's shoreline from the Chestnut's float home to the beaver lodge just south of the Sprenger's float home. This is the only area with water deep enough to facilitate a float home floating year round. Staff then met with several float home representatives and reviewed the measurements to assess current and future layout of the float homes if three float homes were moved. Based upon this assessment, the Board's directive of opening up at least 500 feet to 900 feet of shoreline for public use, and the float home lessee's desire to minimize costs, the group developed two options as depicted on the attached diagrams (See Attachment 1). Each option considers six potential areas that the float homes could be moved to (locations A through F).

Option 1: Move one float home south to location A with the other two float homes being relocated into one of the other sites available amidst the float homes identified as B, C, D, E or F based upon the best fit. This results in approximately 940 feet of shoreline being opened up for future recreation development and public use. This relocates all float homes into previously used "lots" utilizing power and pilings where available minimizing relocation costs.

Option 2: Move all three float homes into one of the sites available amidst the float homes identified as B, C, D, E or F based upon the best fit. This results in approximately 1020 feet of shoreline being opened up for future recreation development and public use. This relocates all float homes into previously used "lots" utilizing power and pilings as available, potentially creating a tighter fit and a higher cost for additional pilings.

STAFF RECOMMENDATION: Consolidate the float homes as outlined in either Option 1 or Option 2.

BOARD DISCUSSION: Mr. Doman asked staff what opportunities the Department is still missing by keeping the float homes on Hidden Lake. Has staff made any analysis as to what would the Department do if it did not have float homes in this area, but if it were a recreational area instead?

Mr. White responded that many of the Department's planning documents over the past years illustrated that IDPR needed opportunities for the general public to access the shorelines of Lake Coeur d'Alene. He said there are very few boat-in areas for the public, and there is a large demand for that type of use on the lake.

Mr. Doman asked if this area could turn into a high demand area that would generate revenue for the park. IDPR is here to create recreational opportunities and to generate dollars to be a sustainable

agency as directed by the Governor and Legislators. Mr. Doman also said that the float home owners need to understand what the Department is giving up when negotiating the leases. Mr. White discussed the possibilities of boat-in yurts and camping opportunities along the shoreline with revenue of $100.00 plus per night for yurts and cabins. He said the Department wanted everyone to understand that it needed to balance the needs of the float home owners to the needs of the recreationists and make sure recreationists are also represented.

Mr. Kimberling said the leases amount to about $50,000 annually from float home owners. The money the Department would get from renting cabins would not equal that amount. He said working with the float home owners is the best economic decision.

BOARD DISCUSSION: Mr. Crimmins discussed the ability to make public access to Hidden Lake and said he favored Option 2 but could be satisfied with Option 1. Ms. Buxton said that looking at Option 1 versus Option 2, she agreed with Mr. Crimmins and that looking at this from a business stand point, there is not that big of a difference between the two options. Option 1 gives what the Board requires for the needs of public access to Hidden Lake shoreline and, at the same time, accommodates the historical views. Ms. Buxton emphasized that the costs need to be borne by all float home owners, not just those being relocated. Ms. Buxton said the Department did not want to go through another challenge and that the Board needs to be very cognitive of the lease language. She also said she was leery of "grandfathering" of the Chestnut property with two homes.

Mr. Doman cautioned the other Board members that they make sure that when the homes are moved in Option 1, that it is not intimidating to the public. It is very important that this move be successful for both parties.

Mr. Kimberling addressed the Board. He said the lessees would advocate for Option 1, location A (See Attachment 1). Also Option 1, locations B and E would be acceptable. Regarding the lease, he said that they had not had time to review the lease. Mr. Kimberling said he would differ with Mr. Strack about the value of having a dialogue with the lessees. He would like to have Mr. Strack, park staff, Mr. Magnuson and himself sit down and review the language of the lease. Mr. Kimberling asked for more time to review the lease before the Board makes its final decision. In particular, he would like the lease to still allow access by land. He also would like to secure a loan from DEQ before the lease is signed. He asked that the lease be voted on at the next February Board meeting.

BOARD MOTION: *Ms. Buxton moved to approve Option 1. Mr. Hansen seconded it.*

BOARD DISCUSSION: *Mr. Doman said by approving Option 1, the Department is saving cost of power and pilings. Mr. Kimberling responded that float home owners will not know the actual costs until the owners specifically compare the spaces with the float homes that need to be moved. Whether or not the owners will need to make adjustments to the float homes is still to be determined. This is the unknown risk of Option 2.*

CALL FOR MOTION: ***The motion carried a vote of 6-0.***

STAFF PRESENTATION: CHESTNUT FLOAT HOME

Mr. White said that the Chestnut float was different scenario as they are connected to their own sewer system on private land which is located above the park. The Chestnut's property currently has two float homes on one lease and a non-permitted trunk line that crosses park property to access the drain field which is located on their private property. Staff contacted Panhandle Health District (PHD) and discussed the Chestnut sewage disposal system. PHD approved the drain field. The only thing lacking is a permit from IDPR to allow their main line to cross the park up to their private property. The Chestnut's had applied for a temporary permit in 2009 to go through 2014 but this was never approved. As part of the Sewage Management Agreement's (SMA) requirement to assess all float home sewage disposal, PHD assessed the Chestnut's waste water disposal system in 2009 and found everything associated with the float home to be in compliance. Consequently, to ensure lease adherence and fairness amongst the leases, the Chestnuts should have a lease for each float home.

The leases should also include language addressing the sewer line and failure to continue utilizing their private property for sewage disposal. One float home is hooked up to sewer, the other one is not. However, both float homes are being used.

STAFF RECOMMENDATION: Allow the Chestnut float homes to remain, entering into a lease for each float home and allowing them to continue to use their drain field, identifying the permitted sewer line connecting their float home to their property, and requiring them to connect to the park's centralized sewer system or remove their float homes if their drain field fails with no replacement available. A utility easement (encroachment) agreement will need to be entered into between IDPR and the Chestnuts. Staff will need to work with the Deputy Attorney General to develop a separate lease for Board approval at January/February 2014 Board meeting.

BOARD DISCUSSION: Mr. Bradly Chestnut addressed the Board regarding his 14.7 acres above his float home. He gave an overview of the history of his family's float home and additional second float home (sleeping accommodations only). The Chestnuts obtained a replacement permit in 1991 to connect one float home to a replacement drain field on their private property above Hidden Lake. PHD did not give the final approval due to the drain field being covered up before inspection. It was also noted that the permit was not for two homes, nor did the Chestnuts have proof of IDPR approval for the line crossing the park. PHD noted that the smaller float home was disconnected from the system. Mr. Chestnut concluded with the statement that they respectfully requested a sewer easement across park land, that they not be required to relocate, and that they be grandfathered with two structures on one lot and a new special lease be drawn up to accommodate this unique situation.

Mr. White stated that IDPR is missing any documentation that allows for the two float homes. Technically, the rule has been one float home / one living environment per lot since 1998.

Mr. Crimmins asked Mr. White if the fee for the lease is based on the value of the property. Calling it two leases would create two fees but each would be less as they are paying for the total value of the property currently. Would the fee change? Mr. White responded that it would change. The lease is based on the lot value and has nothing to do with the value of their float home. The lease would double because they would have a double lot. Mr. Chestnut said that the square foot print of the lot doesn't change because there are two structures. Mr. Kimberling said the evaluation is done on the size of the water front access that the float homeowners have. If they have the same access, whether one or two leases, the total dollar cost ought to be the same. The cabin lots are based on a generic size, even though some are larger and some are smaller, they are adjusted for the size difference through the appraisal process. Some of the float homes have a bigger footprint than what others do but they only have one float home (using in a very generic term) per lease.

Ms. McDevitt asked about the float home that had sleeping quarters in their boathouse. Mr. White said the intent is to have the owners remove the sleeping quarters and convert it back into a boat garage.

Ms. Buxton shared her concern that the Chestnut's second float home (sleeping quarters) were not connected to any sewer. She asked whether or not it should be public policy that each facility is hooked up to a sewer. Her concern that should the time arise that the Chestnuts would want to put in plumbing in this second float home, what process would it take to convert it? Mr. Chestnut responded that it was approximately eight feet between the two float homes. It has never been a problem. If the Chestnuts are required to put sewer to the second float home, it would take considerable work. Ms. Buxton said if they (the Chestnuts) would guarantee that they would always own this property and will always operate it in the exact same way in perpetuity, she would be less concerned but that's not how things work and so a public policy is needed.

BOARD MOTION: *Chairman Correll moved to allow the Chestnuts' float home to remain entering in one (1) lease, allowing them to continue to using their drain field, identifying the permitted sewer line connecting their float home to their property, and requiring them to connect to the park's centralized sewer system or remove their float homes if their drain field fails with no replacement available. Staff*

is to work with Deputy Attorney General to develop a lease for Board approval at the January/February 2014 Board meeting which specifies that if either structure meets its demise, that the new lease will be written stating that the rebuilt structure will be one (1) float home.

Mr. Hansen seconded the motion. Mr. Hansen-aye, Ms. McDevitt-aye, Mr. Crimmins-aye, Chairman Correll-aye, Mr. Doman-nay, Ms. Buxton-nay. ***Motion carried 4-2.***

DIRECTIVE TO STAFF: Staff is to work with Deputy Attorney General to develop a lease for Board approval at the January/February 2014 Board meeting which specifies that if either structure meets its demise, that the new lease will be written stating that the rebuilt structure will be one float home.

STAFF PRESENTATION: EISINGER FLOAT HOME
The Eisinger is a land-based recreational residence. The park has no records of when it actually ended up on the shore. At this point, moving this structure will probably result in its demise. Consequently, if it is to remain and the Eisingers are interested in retaining a lease, a lease should be developed noting its uniqueness and associated requirements including any reconstruction as defined in the lease to be as a float home. Mr. Strack said that in 1965 the 6-F boundary went into effect, however, the float homes were either left outside of the 6-F boundary or grandfathered in. The fact that the Eisinger float home is on shore and there could be a conversion tied to that, if the home actually ended up on shore after the 6-F boundary went into effect. Documentation from an aerial photo, dated 1958, shows the Eisinger float home on the shore at that time, putting the float home on shore prior to the 6-F Boundaries. The Eisinger float home is not considered to be a float home as it is not on the water. Mr. Strack discussed the 6-F Boundary regarding the Eisinger's float home. He said if IDPR does a land lease, the U.S. Parks Service could interpret it as a conversion as it would be a new lease. It may be better to have a lease that has an addendum that their float home really doesn't float so as to not be at odds with the U.S. Park Service. Should the float home meet its demise, it could not be reconstructed on land; it would have to be built as a float home so it can fit the configuration with the other float homes.

STAFF RECOMMENDATION: Allow the Eisinger non-floating float home to remain in place with a lease addressing its uniqueness and with the same requirements to connect to the park's centralized sewer system as designed and constructed by the float home lessees and indicating a reconstruction as defined in the lease to be as a float home. Staff is to work with the Deputy Attorney General to develop a lease for Board approval at January/February Board meeting.

BOARD DISCUSSION: Mr. Doman asked if the new proposed bike-in, hike-in would be impeded by the location of this home. Mr. White responded that there is a road above the property where the power lines were put in and that would be used as the trail.

BOARD MOTION: *Mr. Crimmins moved to accept staff recommendations to reissue a lease to the Eisinger float home as a non-floating unit and, should the structure meet its demise, any reconstruction to be a float home. Ms. Buxton seconded the motion.* ***The motion carried a vote of 6-0.***

DIRECTIVE TO STAFF: Staff is to work with the Deputy Attorney General to develop a lease for Board approval at January/February Board meeting.

Ms. Buxton said she received an email from Mr. Kimberling dated November 11, 2013 which she provided to the Board. To summarize, Mr. Kimberling's email reflects the request by Mr. John Magnuson, dated November 8, 2013 (a letter already part of the record). Ms. Buxton said for the record, she did review the lease in detail. After the discussion today with Mr. Strack, she noted that in regards to access to Hidden Lake only by boat, (referring to proposed lease Use and Occupation of Moorage Site 2.7.), it appears that limiting access is not the intent. Other access would be available to people. They could access the shoreline either by bike or by foot as a secondary access. Ms. Buxton asked Mr. Strack if he had meant to have the lease state that secondary access would not be permitted? Mr. Strack responded, "Not at all."

Ms. Buxton continued saying that all the float home owners are to be treated equally. She said all the float homes will benefit from the move. She said she wanted to identify why she voted "no" on having the Chestnut homes as a single lease. She did not agree in having a private sewer system when a public one is available as a policy. She has concerns with that. She said she understood that the float home owners have to hook up to it if their sewer failed. The fact she wants everyone treated the same and to the extent that Mr. Strack needs to work to that, is fine. With regards to the secondary access issues, as allowed by other park users that bike and walk-in, she said the lease should be substantially similar to what the Board expects to receive at the next Board meeting, realizing that there may be other amendments or changes that the Attorney General's office would require consistent with the discussions from today.

STAFF PRESENTATION: LEASE

Mr. Strack said that Ms. Muir, Grants Manager, has had preliminary discussions with the U.S. Park Service regarding whether or not moving any of the float homes would be an issue. At this point, the U.S. Park Service still has some questions, but Mr. Strack believes that they can be convinced that by moving the float homes and opening shoreline for public use (putting it in a location that used to be occupied by float homes) that the IDPR is not converting anything into non-public use. IDPR is basically just shifting items around.

On the float home leases, Mr. Strack said the Board had requested that several items be included in the lease:

1) Milestones and associated dates for meeting those milestones
   a) **Attachment A 8.2.1: Construction Timeline**
      The Float Home Lessees must comply with the construction milestones set forth in Attachment D, which by this reference is incorporated into this Lease as if expressly set forth herein. Failure to achieve a construction milestone is deemed to be a material breach of this Lease and shall be cause for immediate reference to the Board to determine if this Lease should be terminated.
2) Lease was to address future utility adjustments to account increase in fees that everyone else is paying.
   a) **Attachment A 8.3: Annual Sewage Fee**
      The sewage fee is subject to annual adjustments at the discretion of IDPR. Changes in the sewage fee will be reflected in the annual billing. Sewage fees may also be adjusted by IDPR in the event the sewage disposal system is expanded, improved, or upgraded. Lessee acknowledges and agrees that such adjustments may include a one-time fee reflecting Lessee's fair share of sewage system construction or reconstruction costs.
3) Lessee strictly adhere to park rules (Section 26)
   a) **Attachment A 26: Compliance with Laws and IDPR Rules.**
      Lessee shall comply with all applicable federal, state and local laws, regulations, orders and agreements that govern activities within Heyburn State Park and upon the navigable waters of the State of Idaho. Lessees are recreational users of Heyburn State Park and are required to abide by all rules and regulations applicable to other park visitors; northing in this Lease shall be construed to exempt lessees from compliance with such rules and regulations.

Regarding rental rate, in 2009, the Board fixed the rate at 3.75% of appraised value of the property. Mr. White is in the process of hiring an appraiser to figure out the appraised value of the lots. This is a difficult appraisal issues because the lot is the water.

Mr. Strack said that this was a preliminary copy of the lease and there might be a need to change language. An issue was brought forth a few days ago in regards to the fact that the old leases had a provision stating leases must be signed by a natural person. IDPR does not lease recreational residences to companies. One of the lessees wanted to assign their lease to an LLC. In response to the lessees' request for a lease term that is conducive to obtaining a loan for construction of the

sewer line, Mr. Strack stated that Idaho Code 67-4201 which was first adopted in 1907, one the earliest state park statutes, says "No lease of state park premises can be made for a period longer than 10 years." That was in anticipation of dividing parks into platted lots, blocks, and then leasing them to parties. The float homes have been treated as a lot within the park so they have always been subjected to the 10-year lease provision. Mr. Strack continued saying there is also Rule 50 "Governing Leasing Practices for Recreation Residents within Heyburn State Park" stating that lease terms not to exceed 10 years. The statute and the rule would need to be amended in order to get a lease term that is longer than 10 years. Mr. Magnuson, attorney for the float home owners, suggested that the Board approve a 10-year lease with options to renew for the next two to three decades. Mr. Strack said that there is a provision in the Rules that prevents any renewal of leases. This rule would also have to be amended. Mr. Strack said if the Board authorized any lessee to place any significant infrastructure on a property it will make it harder to terminate the leases.

BOARD DISCUSSION: Ms. Buxton said that Mr. Strack attempted to address a lot of those risks and with some indemnification of waiver language on part of the lessees. Mr. Kimberling said that there has not been time to vet out a discussion and issues with the float home's attorney, Mr. Magnuson. Mr. Strack said it was the Board's job to set the policies, terms, and conditions under which they would lease these properties. Mr. Strack said if the lessees find something significant in the lease, then it can be addressed but this should be what the Board wants to do in moving forward. Mr. Strack reminded the Board that they could not incur a future liability of which they do not have appropriations.

Ms. Buxton said that there are three homes that need to be moved. She did not think it was fair that the three homes that need to be moved should bear the brunt of the cost without the rest of the float home owner's association being involved with the cost. Ms. Buxton asked if this would have to be a separate agreement or was it stated well enough in the lease as presented. Mr. Strack said he recommend negotiated lease terms and that it should be a separate agreement.

Mr. White said that the milestones do address when the float homes get moved and they don't get moved until the sewer system is in and the lessees can hook up to it. Mr. White said that the float home owners are making this a group effort and that no one person will have to be responsible for the costs of moving the float homes.

BOARD MOTION: *Mr. Doman made a motion that the Board review all three leases in the same context at the same meeting with the same comments and that the leases be brought be back to the Board in the January/February 2014 meeting and look at all of them. Mr. Crimmins seconded the motion.* ***The motion carried a vote of 6-0.***

DIRECTIVE TO STAFF: Mr. Strack to submit all three leases for Board approval at the January/February 2014 Board meeting.

1:40 p.m. 1st Quarter Financial

STAFF PRESENTATION: Mr. Martin presented the 1st Quarter Financials FY 2014. No Board action required.

DIRECTIVE TO STAFF: Mr. Doman would like to see demographics on who is buying the Passport by age and location. He said the Department needs to get younger families into the parks.

2:04 p.m. Grant Criteria Changes

STAFF PRESENTATION: Director Merrill addressed the Board and asked for clarification on what the Board was requesting. Did the Board want to look at all the areas of criteria of the grants and all of the corresponding sections? Director Merrill asked that staff receive further direction from the Board, enabling staff to direct their efforts on exactly what the Board would like to see happen.

Mr. Martin addressed the Board regarding the request from the Board in the July 2013 meeting for staff to review the current rating criteria (See Attachment 2) for ways to customize the rating to each grant. A history was presented to the Board beginning in 2002 when the current criteria were adopted.

STAFF RECCOMMENDATION: Staff is requesting additional specific direction from the Board on the following questions:

1) Is it the Board's intent to change the current rating system to program specific criteria for each of the seven state grant programs (Recreational Vehicle Fund, Waterways Improvement Fund, Off-Road Motor Vehicle Fund, Motorbike Fund, Recreational Road and Bridge Fund, Cutthroat License Plate and Mountain Bike License Plate) and four Federal-aid programs (Recreational Trails Program, Land and Water Conservation Fund, Clean Vessel Act and Boating Infrastructure Grant)?
    a) If not, for which specific programs, if any, would the Board like to see changes?
    b) Which specific questions would the Board like to see changed?
2) If changes to the current rating system in any of the programs are intended, what level of public input should staff solicit?
    a) Advisory committee members only?
    b) Regional public meetings?
    c) Other?

BOARD DISCUSSION: Mr. Hansen said that the Board's intent was to discuss some issues in particular of certain funds and tweak those and the rest of it would be alright. Ms. Buxton said that there had been a lot of complaints about applicants not being treated fairly, and that they are confused about the process. Perhaps a new, friendlier criteria ranking sheet was needed. Mr. Crimmins asked if one of the reasons the Board is looking at this is, is to deal with the Operations side of things? Mr. Crimmins said he did not believe that the grant criteria needed to be changed. He believed that the Board needed to change the way allocation of funds is done. This can be done internally. A whole reanalysis of grant criteria is not needed. The criteria were last changed in 2002.

Ms. McDevitt said that the advisory committees had a hard time using the 1-10 point system in rating criteria. The 1-10 rating system does not create an equal playing field.

Mr. Martin said that from his perspective that this problem is encountered no matter what the criteria are or what the point scale is. People will always interpret the language differently and tailor it to their own needs. Mr. Martin said that staff has taken some of these questions to the committee and gotten their feedback which was basically concerns of semantics. He said that the evaluation system was working, and he does understand that there are complaints. Those complaints are from people who aren't getting funded. He also said that variances will always occur when you have large committees rating different projects.

BOARD MOTION: *Mr. Crimmins moved to thank staff for their efforts and urged that, as things move along, if staff finds something that throws up a red flag to come back to the Board with that specific item. Ms. Buxton seconded the motion for purposes of discussion.*

BOARD DISCUSSION: Ms. Buxton said that no one likes to change the process or the forms, but staff has to make sure that when staff trains committee members that they understand that the committees have to be objective. It is always a concern to have set criteria that is not looked at a lot and then it comes back to bite you. Ms. Buxton said "Is this rating objective, is there a bias of how staff has always done it so they are going to keep doing it that way?" That is the concern Ms. Buxton has been hearing, and that is why Ms. Buxton and the Board made the comment regarding the need to go back and look at criteria rating. Director Merrill said that when Mr. Doman had concerns with the Frank Church trail, Ms. Muir went back through the ranking and reviewed them all and didn't find anything askew. Ms. Muir said that it is not done every year but if there is an issue, staff will go back and look at scores.

Mr. Doman said that the ratings turned out alright but the calls and comments to the grant applicant were not alright. Everyone knows the criteria. The reason that nobody wants to change the criteria is that they have figured out how to answer the questions to get the maximum benefit on the ranking.

CALL FOR MOTION: *Chairman Correll called for the motion. Ms. Buxton-nay, Mr. Doman-nay, Ms. McDevitt-aye, Mr. Crimmins-aye, Chairman Correll-aye, Mr. Hansen.* ***The motion carried a vote of 4 ayes-2 nays.***

DIRECTIVE TO STAFF: Ms. Buxton requested staff to make sure that the ranking is objective and make sure that staff is looking at new ways to make sure staff are doing their training. Mr. Crimmins asked if staff did an analysis to see if committee members rated their region significantly higher than anyone else. Is staff looking at the ratings from individual committee members and addressing the issue of being fair and balanced. Mr. Doman requested that staff select one or two projects a year that are serving 5,000 people (or whatever the criteria are) and verify if they are performing as they said they would. Staff needs to look at the grant and the finished project. Staff should be checking on those that are getting a lot of money. Are applicants really doing what they said they are doing? Show the Board how the funds were used.

Road and Bridge Grant Advisory Committee

STAFF PRESENTATION: Mr. Martin said that the Board wants to establish an advisory committee to evaluate the portions of these funds that at available (approximately $300,000 is awarded annually.)

STAFF RECOMMENDATION: Staff recommends that Board select three existing members from the ORMV committee and three existing members from the WIF committee to form a six-member Road and Bridge Fund (RBF) Advisory committee. Staff also requests that the Board identify two alternate members from each of the ORMV and WIF committee to contact in event their first choices decline to serve on the RBF committee.

BOARD DISCUSSION: Director Merrill addressed the Board saying that when staff brought this forward, it was because the Board did not want staff to be able to do the ranking on the Road and Bridge Funds. The discussion that the Board also had was that they wanted to see one member appointed from each of their districts. If the Department chose to go with staff's recommendation, it will not meet the Board's wish to have a representative from each district. A separate committee could be put together to represent each of Board's district, should the Board desire that option. Mr. Crimmins shared his concern that the amount was only $300,000 of which half is administered by the Department. Mr. Crimmins questioned whether it was realistic to set up another committee of six people to administer this small amount of funds, considering the additional costs for the committee as well as the ability to make effective decisions. Ms. McDevitt reviewed the history of the legislation that created this fund in recognition that the state needed roads and bridges within and leading to park and recreational areas to the state. Ms. McDevitt also discussed how the split between the IDPR and non-IDPR projects has shifted over time (currently at a 50/50 split). She believes the process should be removed from the grant process and administered by the Director with Board approval. She believes that staff has a better understanding of what is needed than a committee. Mr. Crimmins did not support giving the control to staff. He believes that from a political stand point, this will cause many issue to arise if the Department uses the money as a "park fund." Ms. Buxton responded that the criticism of staff was that they were looking at it too narrowly based on what the actual statutory language is. Ms. Buxton clarified that staff has to look at it from a broader perspective as per the statute. Historically, the process has been handled through the Director's oversight, not a committee. Mr. Doman said that the Director has control over half the money and that there needs to be clear representation and process how the criteria is applied so that everyone feels they got heard. Mr. Doman said he would not support a motion that gives the process to the Director only. Mr. Doman said that it is unfair to the Director and staff and puts them in a compromising position. He suggested that the OHV or the WIF committees oversee the $300,000. Mr. Crimmins said that he disagreed with

Mr. Doman. Mr. Crimmins suggested that all the committees be queried to see if anyone would be interested in sitting on the Road and Bridge Fund committee. Ms. Buxton said that she got complaints from rural communities. Some of the criteria look fair on paper but at the same time, there may be a need someplace where there is not a large population but the grant is significant for that small area. Any time recreation can be increased in small communities, it benefits the local government, as well as the local community, and it meets the requirement under the statute. A committee member from each of Board members district should be selected to rank projects for this fund thus allowing small areas to be represented; $20,000 makes a big difference to a small community. Ms. Buxton continues that the problem lies with the fact that there is not a way that anyone has the ability to appeal to the Board regarding the ranking of their application or to explain the importance of the grant. Unless all the applications are given to the Board, the Board is also at a disadvantage, and the Department needs a process for that.

BOARD MOTION #1: *Ms. McDevitt moved to leave the percent split the same, and that money will be held by the Director until the projects come to the Board for approval. Director will bring recommendations to the Board. Buxton seconded. Motion withdrawn. Second agrees.*

BOARD MOTION #2: *Mr. Crimmins moved to thank staff for their work and that the Department stays with the existing situation with the understanding that staff is clearly trained in understanding the statute, and all the ramifications. The Road and Bridge Funding procedure will be left as is. Chairman Correll seconded the motion.*

BOARD DISCUSSION: Ms. Buxton quoted the statute "to be used solely to develop, construct, maintain and repair roads for entrances and parking areas within and leading to parks and recreation of the state." Discussion about the current criteria (See Attachment 2) continued. Ms. Buxton said that when looking at the criteria and what the statute says, the criteria, in interrupting the statute, narrows a lot. And that is the criticism the Board has received. The smaller communities are not being represented. Recreational opportunities in these small areas will make a difference in their economic development but they are continually overlooked. Ms. Buxton said her concern was that the criteria have been interpreted by the Department too narrowly. Mr. Doman said not only do the small communities not have the capacity to write the grants, but also they don't have the capacity to match funds.

WITHDRAW MOTION #2: *Mr. Crimmins withdrew his motion. Chairman Correll withdrew his second.*

BOARD MOTION #3: *Mr. Doman moved to table the table the agenda item. Mr. Hansen seconded the motion. Staff needs to analyze how that particular grant money is awarded.* ***The motion carried with a vote of 6-0.***

DIRECTIVE TO STAFF: Mr. Doman directed staff to see how the money is spent, and to see if the perception of the small communities not receiving grants is true or not. At which point, the Board can make a decision. This will need to be completed by January 2014 so that the Board can decide whether or not they need to change the process.

3:25 p.m. Director's Report

STAFF PRESENTATION: Direct Merrill discussed Mr. Hobbs and Ms. Canning's backgrounds and their future working plans. She also discussed Idaho Department of Lands property opportunities at Priest Lake as well as the $3 million request to the Governor for critical repairs and backlog maintenance projects.

3:50 p.m. Executive Session

BOARD MOTION: *Ms. McDevitt moved to enter into Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee. Mr. Hansen seconded the motion. She requested that a roll call be taken and that the Secretary record the vote in the minutes of the*

meeting. Crimmins-aye, Doman-aye, Hansen-aye, McDevitt-aye, Chairman Correll-aye, Buxton-aye. ***The motion carried a vote of 6-0.***

5:08 p.m.

BOARD MOTION: *Ms. McDevitt moved that Board reconvene out of Executive Session and that the official minutes of the meeting reflect that no action was taken during the Executive Session.*

5:09 p.m. Recess

Minutes: Thursday, November 14, 2013

8:08 a.m. Chairman Correll called the meeting back in session.

8:10 a.m. Endowment Funds

STAFF PRESENTATION: Mr. Larry Johnson and Chris Halverson of the Endowment Fund Investment Board updated the Board on funds for Ritter Island and Trail of the Coeur d'Alenes.

Ritter Island Endowment Fund Performance as of October, 2013:

• Current Value of the Fund	$1,104,870
• Investment Change in Market Value Inception-to-Date	$ 341,783
• Contributions Inception-to-Date	$1,000,000
• Withdrawals Inception-to-Date	$ (236,914)
• Month-to-date Returns	2.3%
• Inception-to-Date Annualized Return	5.4%

Trail of the Coeur d'Alenes Performance as of October, 2013:

• Current Value of the Fund	$2,341,773
• Investment Change in Market Value Inception-to-Date	$ 863,749
• Contributions Inception –to-Date	$2,163,600
• Withdrawals Inception-to-Date	$ (685,576)
• Month-to-date Returns	2.3%
• Inception-to-Date Annualized Return	9.1%

STAFF RECCOMENDATION: Staff recommends the Board approve the modifications to both endowment funds SIPs as proposed by the EFIB as needed. Information only; no action necessary at this time.

8:20 a.m. Registration Realignment

STAFF PRESENTATION: Director Merrill presented an overview and update of the Registration Realignment including the current proposed legislation brought forth by Idaho Recreation Council (IRC.) She then addressed the request from IRC that the IDPR Board write a letter that will assure IRC that IDPR and its Board will continue to work together with them through this next year as IDPR staff puts together a program that meets all the needs of all the users, that is cost efficient, that is easy, and keeps the vendor system. There is concern for the Board's desire to keep the 54% of County DMVs where people register. Staff realized that IDPR is not in control of that even though Board and staff would like to continue working with the DMVs, it ultimately falls back on the County Assessors and County Commissioners on whether or not they will sale a sticker alone without the information gathering that is needed by ITD.

STAFF RECCOMENDATION: Staff presented two options:

1) If proposed legislation is held, direct staffs to continue updating our current registration system that would include communication that interfaces with ITD if possible and promotes a strong retail vendor system.
2) If legislation is **not held:**
   a) Direct **staff** to either support or not support the legislation as written.
   b) If Board **does not support** proposed Legislation, staff will continue to seek RFP to update current system.
   c) If Board **does support** proposed Legislation, direct staff to continue updating our current registration system that would include an online vendor program with an RFP that would include the changes in the proposed legislation.

BOARD DISCUSSION: Mr. Crimmins asked what specific commitments was IRC asking for. Ms. Canning replied that the following were requested:

- IDPR will continue to work with IRC
- IDPR will listen to them
- IDPR will create an agreement moving forward on what the program consists of.

Mr. Doman asked for clarification as the Department originally started this Registration Realignment because ITD was on a fast track to change their GARNET system and because of that, it effected how the Department would be able to collect information and changes to our system would be needed in order to work with ITD. Now ITD has slowed down their changeover but IDPR is moving ahead. Director Merrill responded that was the original reason why IDPR went forward with the change. The consultant that IDPR hired to analyze the needed changes in the Registration Program and staff became aware that the Registration Program was failing and would not be able to be updated without direct steps taken to upgrade the operating system, the servers, and the software that is currently being used. Staff believes that it needs to keep moving forward and keep up communication with ITD knowing what their requirements will be in the future and incorporate them into a new Registration Program. Mr. Crimmins questioned the urgency of the upgrade. Director Merrill responded that was the reason for the long and short goals as established by the consultant and staff.

Ms. Buxton shared her concern about being able to collect all the registration fees and not using the DMVs.

Discussion followed on what the content of the letter to IRC would be.

Mr. Doman shared that IDPR had one registration program and ITD had another, basically doing the same thing and that is not good management. It shouldn't be two (2) separate processes. He also said he had concerns about the DMV and the counties. Registration is a lot of money, however, the Department just collected over $1.2 million in Passport dollars through ITD and the Department needs to keep that relationship going. Mr. Doman also said that the Department must be able to provide a secure system. When information is transferred, it must be encrypted.

BOARD MOTION: *Ms. McDevitt made a motion that in the letter to IRC, the Board needs to emphasis that they will work with IRC, all the other user groups, other government agencies and whoever else is a player in this. Mr. Hansen seconded the motion.* ***The motion carried a vote of 6-0.***

BOARD MOTION: *Mr. Doman moved to continue updating our current registration system that would include communications that interface with ITD if possible and promotes a strong retail vendor system. Mr. Hansen seconded the motion.* ***The motion carried a vote of 6-0.***

DIRECTIVE TO STAFF: Staff is to continue to work with ITD as well as continue to update the Registration Program.

9:37 a.m. Negligent Boat Operating Court Ruling

STAFF PRESENTATION: David Claycomb gave information regarding a law suit that may affect the statues regarding negligent boat operation. The case involves Title 67.

STAFF RECOMMENDATION: Information only. No Board action required.

10:00 a.m. Reports

Reservation: Ms. Kolsky said that the Reserve America contract was extended for one (1) year and that the Request for Proposal (RFP) for a reservation purveyor had begun. She also discussed the refund policy, saying that the reservation fee is nonrefundable. If it is a campsite that can be turned over, the camp fee is refunded. If the reservation is cancelled before the 21 days, the customer is charged a refund fee. Mr. Doman remarked that people are "gaming" the system; the Department needs to make changes.

Operations: The Board asked that Mr. Hobbs send them a copy of the Pan Handle response letter of objection to the Forest Plan. Mr. Hobbs is to set up appointment with Tom Schmidt.

Board: Mr. Doman said that he was appointed the Clearwater Basin Collaboration Committee chairman. He met with US Forest Service to talk about their budgets and lack thereof. Their budget source is so limited that they do not have a person to train volunteers. Mr. Doman volunteered Director Merrill, Ms. Canning, Mr. Hobbs and Mr. Claycomb to assist with strategic planning to help with the committee. Mr. Doman said that they needed to go to regional foresters and to congressmen to talk about IDPR's role in recreation and to the economy as a political force for the state. He continued that IDPR needed to help USFS to get money to keep trails open. He said the Department may need to shift gears to figure out how to get out of trenches and see how it can help everyone around us, not just with grant dollars. The USFS believes their niche is timber, not recreation. Mr. Doman would like to change the mindset of forest supervisors.

11:25 a.m. Executive Session

BOARD MOTION: *Mr. Hansen moved to enter into Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee. Mr. Crimmins seconded the motion. He requested that a roll call be taken and that the Secretary record the vote in the minutes of the meeting. Crimmins-aye, Doman-aye, Hansen-aye, McDevitt-aye, Chairman Correll-aye, Buxton-aye. Mr. Hansen seconded the motion.* ***The motion carried a vote of 6-0.***

1:00 p.m.

BOARD MOTION: *Mr. Hansen move that the Board reconvene out of Executive Session and that the official minutes of the meeting reflect that no action was taken during the Executive Session.*

1:15 p.m.

Meeting adjourned.

Charles Correll, Chair
Idaho Park and Recreation Board

Nancy Merrill, Director
and Ex-Officio Member of the Board

☐ IDAPA RULE ☐ IDAPA FEE × BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12 - 13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM:	**Concession: Eagle Island State Park, Gateway Parks - Permit Extension**
ACTION REQUIRED:	**Board Approval**
PRESENTER:	**Keith Hobbs, Operations Division Administrator** **Garth Taylor, East-South Region Bureau Chief**

PRESENTATION

BACKGROUND INFORMATION:

In December of 2013, Department staff issued a Temporary Concession Permit Agreement to Gateway Parks for the purpose of creating and operating a small two-lane tubing and ski/board hill for winter recreationists at Eagle Island State Park.

Using snowmaking machines to create the snow and specialized equipment to shape and prepare its surface, Gateway Parks has created a unique winter recreation venue at Eagle Island State Park. This new venue has attracted significant numbers of additional park users.

The agreement between Gateway Parks and IDPR is in the form of a Temporary Concession Permit Agreement, allowing one year of service, before requiring re-authorization. Gateway Parks is seeking to enter a long-term agreement with IDPR.

STAFF RECOMMENDATIONS:

Staff recommends the Board authorize IDPR staff to pursue a five-year (5) agreement with Gateway Parks to continue to provide the described services at Eagle Island State Park, as outlined in the current Temporary Concession Permit Agreement.

IDAHO DEPARTMENT OF PARKS AND RECREATION
TEMPORARY CONCESSION PERMIT AGREEMENT

The Idaho Department of Parks and Recreation, hereinafter referred to as STATE, agrees to grant permission to Eagle Superparks LLC, dba Gateway Parks, 3200 Mountain View, Boise, ID 83704, hereinafter referred to as PERMITTEE, to conduct the following described activities in Eagle Island State Park for the period starting December 2013 through April 15, 2014, with said term not to exceed one (1) year:

PERMITTEE shall create, maintain, and operate a snow field of approximately one (1) to two (2) acres in size within Eagle Island State Park, for the purpose of establishing a winter recreation venue suitable for tubing, sledding, and possibly skiing and snowboarding.

Commencement of the activities provided for herein is subject to payment of the appropriate annual permit fee for the operating season as agreed upon by the PERMITTEE and the STATE herein.

In consideration of the mutual covenants herein contained, the PERMITTEE and the STATE agree as follows:

IDAPA 26.01.20.650
650. AUTHORIZED OPERATIONS.
No person, firm, or corporation may operate any concession, business, or enterprise within lands administered by the department without written permission or permit from the Board.

This permit is granted subject to the following conditions:

1. General Provisions

A. **Rental, Gross Receipts, Methods of Accounting –**
1) Rentals shall be calculated on the basis of a percentage of gross revenues received by PERMITTEE for all commercial activities authorized by this Permit. PERMITTEE is required to submit to the STATE an annual report that summarizes visitor use and gross revenues for the term of the permit, as reflected on the attached STATE PERMITTEE gross receipts reporting form.
   - Permit fee shall be one hundred dollars ($100). Permit fee shall be payable to the STATE at the commencement of activities.
   - The term "gross revenues" includes revenues received by PERMITTEE for all authorized activities including but not limited to the collection of attendance fees for the snow play area; the provision of rentals, retail, food, and beverage; and the provision of lessons for winter play and snow sports within the designated area of use. Please see Attachment 1 for map describing area of use.
   - PERMITTEE shall pay to the STATE during the term of this Agreement five percent (5%) of the gross receipts for the activities described above.
2) PERMITTEE shall keep accounting records sufficient for the STATE to determine gross receipts, including:
   - A list of client names

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- ☐ X Client fees paid
- ☐ X One yearly report of gross receipts (by May 1, 2014 for period ending April 15, 2014)
- ☐ A continuous cash register tape of all sale transactions
- ☐ X Sales journal
- ☐ A cash disbursement journal
- ☐ A general ledger

3) PERMITTEE shall make its accounting records directly related to the concessions provided for herein available to the STATE upon reasonable notice.

B. **Non-Exclusive Authorization** – This permit shall not be construed as limiting the obligation of the STATE to issue similar permits at the request of all other persons seeking to conduct the same or similar activities in the Park.

C. **Renewal** – This permit is not automatically renewable.

D. **Quality of Services and Control of Rates and Charges** –

1) All fees charged to the public shall be subject to approval of the STATE.
2) The STATE shall not approve unreasonable or inappropriate fees, rates, or prices.
3) All services provided pursuant to this Permit shall be subject to review by the STATE. The STATE shall have the right to prohibit the sale of any item or order the improvement of any service governed by this Permit.

E. **Maintenance, Improvements, Repairs, Alterations or Damage** –

1) The area(s) authorized for use under this Permit must be left in substantially the same condition as it was prior to the activities authorized herein. All refuse shall be placed in the trash containers provided, or disposed of as otherwise required by the STATE.
2) PERMITTEE accepts full responsibility for any damage caused by its activities, employees, or animals to park property and park facilities, and agrees to reimburse the STATE for any damages that occur, at an amount determined by the STATE.

F. **Comprehensive Insurance Coverage and Hold Harmless Agreement** –

1) Liability Insurance - PERMITTEE shall be required at its own expense to maintain during the term of this Agreement, insurance for bodily injury, death, or property damage arising from the operations conducted by PERMITTEE on the premises, with minimum liability limits of One Million Dollars ($1,000,000). This liability policy shall be commercial general liability or comprehensive general liability insurance, and shall include blanket contractual liability. Liability insurance must be on a "claims made" basis.

   Work under this Permit shall not commence until evidence of required insurance is provided to the STATE. Evidence of such insurance shall consist of a completed copy of the certificate of insurance returned to the STATE The policy shall be endorsed and the certificate shall reflect that the State of Idaho is an additional insured on the PERMITTEE's general liability policy with respect to performance or failure to perform under the Permit conditions.

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The policy shall provide that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

Workers Compensation Insurance – PERMITTEE at its own expense shall maintain during the term of this Agreement Workers Compensation Insurance with a limit of one hundred thousand dollars ($100,000) Bodily Injury by Accident-each Accident, one hundred thousand dollars ($100,000) Bodily Injury by Disease-each employee, five hundred thousand dollars ($500,000) Bodily Injury by Disease-policy limit.

2) **Hold Harmless Agreement** - PERMITTEE shall hold the STATE, its officers, agents, and employees harmless from and shall defend and indemnify the STATE from and against all liability for injuries to or death of persons or damage to property or damage arising from liens or claims of any nature resulting from the use and operation of the concession premises, or the construction, modification, alteration, or repair of any improvements upon the concession premises.

G. **Permittee Operating Plan** –
A plan is required that describes in detail the public services to be provided, hours of operation, and fees to be charged. See Attached Schedule A

H. **Breach and Termination** –
1) Each term of this Agreement is material and default as to a breach of any of those terms by PERMITTEE shall be grounds for termination of the entire Agreement by the STATE.
2) If PERMITTEE is in default or breach as to any item of this Agreement, the STATE shall give PERMITTEE written notice specifying the particulars of such default. If PERMITTEE fails to remedy such default within five (5) days after receipt of notice, the STATE may elect to terminate the Permit.

I. **Transfer and Assignment** – This Permit may not be transferred, extended, or assigned without the consent of the STATE.

2. **Compliance**
The PERMITTEE and all participants authorized herein must comply with all of the conditions of this Permit and with all directions of the STATE. The PERMITTEE must have obtained all required permits or licenses of federal, state, or local governments, applicable and necessary to conduct the commercial activities specified above and must operate in compliance with all pertinent federal, state, and local laws, rules, and ordinances.

3. **Authorized Operation**
It is expressly agreed and understood that this Permit does not authorize the PERMITTEE to advertise, solicit business, collect any fees, or sell any goods or services on lands owned or managed by the STATE not authorized by this Agreement.

RDW 12-13-13

4. **Non-discrimination**
PERMITTEE or its employees shall not discriminate against any person because of race, gender, religion, color, ancestry, age, national origin, or handicap: a) by refusing to furnish such person facilities or services provided to the general public; b) through its publications; or c) for or during the employment process.

5. **Construction**
No building or other permanent structures will be erected under this Permit with Eagle Island State Park unless approved by the STATE. The STATE shall approve all temporary structures.

6. **Acknowledgement of Risk**
The PERMITTEE shall require visitors to sign Acknowledgement of Risk forms. Should this be required, PERMITTEE will adhere to the approved form attached hereto. (See Attachment B, Visitor Acknowledgement of Risk)

7. **Visitor Information**
PERMITTEE agrees to become familiar with Park and area information for accurate transmission to park visitors.

8. **Licenses and Certifications**
PERMITTEE and its employees or volunteers on site will be required to be currently certified in First Aid and CPR and to comply with all applicable federal, state, and local laws, rules, and ordinances.

9. **Quality of Service**
All items sold and food service provided by PERMITTEE shall comply with the Rules Governing Food Safety and Sanitation Standards for Food Establishments as determined by the local Health District office. A copy of the permit-license and inspection report issued by District Health shall be made available to the Park Manager upon request. (This is optional and applies only to food service concessions)

10. **Taxes**
PERMITTEE shall pay all taxes or assessments or charges, which at anytime may be lawfully levied upon any interest in this Agreement or any possessory right that PERMITTEE may have in or to the Concession Permit. PERMITTEE shall provide to the STATE a valid tax identification number.

11. **Park Specific Conditions**
    A. PERMITTEE must provide appropriate visible and/or physical barriers to discourage use of the facility during periods of time outside of regular operating hours. These barriers must be approved by the Park Manager.
    B. PERMITTEE must provide appropriate security for all PERMITTEE-owned equipment and property while on Park lands. The placement of PERMITTEE-owned equipment on Park lands shall not be construed to create a bailment of any obligation on the STATE to provide security for such equipment.

RDN 12-17-13

C. PERMITTEE will solicit from the Park Manager and adhere to required communication protocol when presented with situations of visitor conflicts, emergency medical situations, or fee compliance issues.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names as of the dates indicated below.

PERMITTEE **Eagle Superparks LLC**

PERMITTEE SIGNATURE — DATE 12-13-13

STATE OF IDAHO)
:ss.
COUNTY OF ADA)

On this 13 day of December, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared Ryan Nyquist known to me to be the person(s) whose name(s) is/are subscribed to the within and foregoing instrument and acknowledged to me that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the day and year in this instrument first above written.

Signature _____
Notary Public

Residing at Boise, ID Notary Expires Sep 30 2015

JENNIFER WORKMAN NOTARY PUBLIC STATE OF IDAHO

IDAHO DEPARTMENT OF PARKS & RECREATION

NANCY C. MERRILL, Director — DATE 12/14/2013

STATE OF IDAHO)
:ss.
COUNTY OF ADA)

On this 16 day of December, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared Nancy C. Merrill, Director known to me to be the person whose name is subscribed to the within and foregoing instrument and acknowledged to me that she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the day and year in this instrument first above written.

Signature Eileen Downing
Notary Public

Residing at Ada County Notary Expires 03-3015

EILEEN DOWNING NOTARY PUBLIC STATE OF IDAHO

Schedule A

Permittee Operating Plan – A plan is required that describes in detail the public services to be provided, hours of operation, and fees to be charged.

1. The Permittee seeks to create a snow field on approximately one and one half (1.5) acres of grass behind the existing hydro tube for the purpose of a winter recreation venue that would include but not be limited to sledding, tubing, skiing, and snowboarding with access for the facility as a hike park.

2. The Permittee wishes to have additional park fees for accessing the snow field. These access fees would not exceed five dollars ($15) per child under 12 and twenty dollars ($20) for adults and children ages 12 and older.

3. Additional charges for Tube, Sleds, Ski, Snowboard, Ice Skating Rentals, Retail, Lessons, and limited food service. Pertaining to all such activities would be assessed at similar rates yet to be determined.

4. Typical facility operating hours will be weekdays 4:00 PM to 8:00 PM. Weekend and holiday hours will be 10:00 AM to 8:00 PM. The Hours may be adjusted from time to time with the consent of the state.

5. Product and Services provided would be small self-contained snow field for general snow play to include sledding, tubing lanes, and separate ski and snow boarding lanes as well as snow castle type features to play on. The venue would provide rentals for all sporting activity within the facility.

6. The Permittee will provide all equipment necessary to build out this venue and support the day-to-day operation of the facility, including staffing, snowmaking, required maintenance, porta-potties, and trash removal.

7. The Permittee will reimburse the Park for all electricity required for operation of the snow park. Electricity is metered at the site.

8. The Permittee wishes to have approximately four (4) trees removed. The Permittee shall mediate the loss of these trees in advance of their removal. Costs to include tree value assessment, tree value, and labor costs to remove and replant new trees.

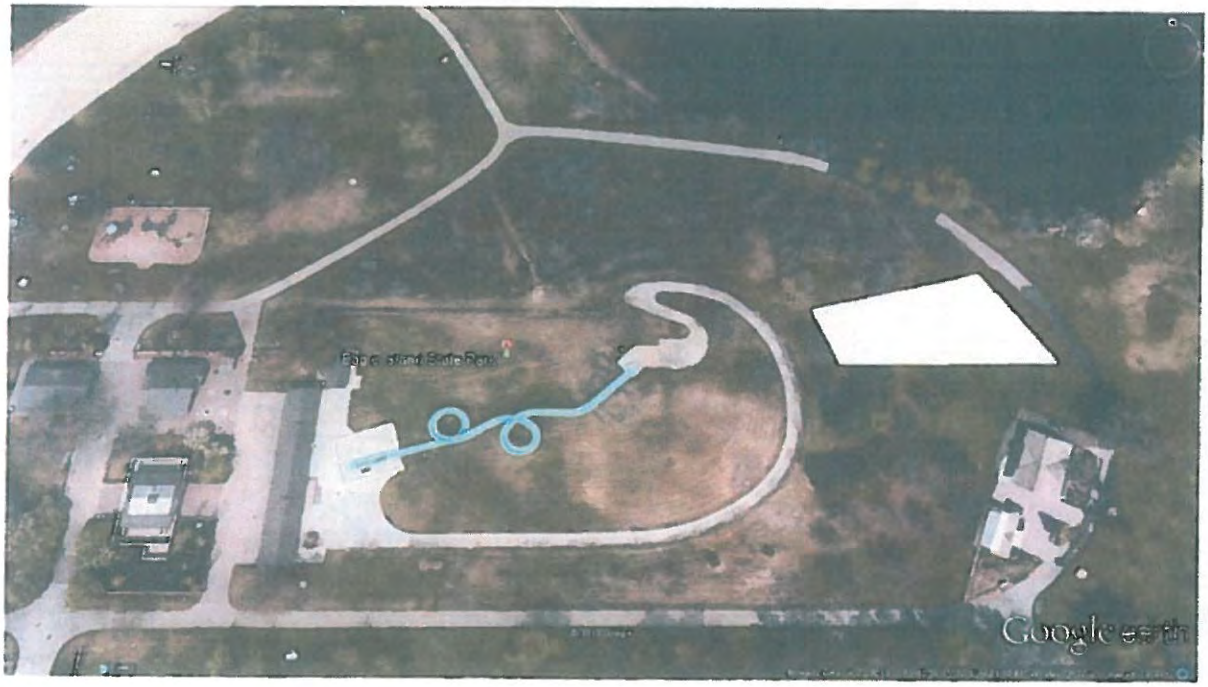
9. The Permittee wishes to have the restroom adjacent to the site open for use. This restroom is unavailable at this time. This restroom has never been operated in the winter and the well pump switch is operated in another location. IDPR agrees to research what would be required to make this restroom operational and report these findings to the Permittee. Permittee can then decide if it wishes to pay for this service.

10. The Permittee wishes to make modifications to the East Shelter. All modifications are to be approved in advance by the Park Manager. Modifications will be done professionally, will not damage existing structure, and will be temporary. Any modifications will be removed by the Permittee at the end of contract period.

RDN 12-13-13

Attachment 1.

Area of operation shown in white, to the east (right) of existing water slide.



RDN
1213-13

☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☑ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12-13, 2014
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM: CORPORATE SPONSORSHIP UPDATE

ACTION REQUIRED: INFORMATION ONLY, NO ACTION REQUIRED

PRESENTERS: **Anna Canning, Management Services Administrator and Evelyn Mason, Project Coordinator**

PRESENTATION

BACKGROUND INFORMATION:

We have now filled our vacant Project Coordinator position. Our new staff person, Evelyn Mason, started on January 6, 2014. Under the supervision of Anna Canning, Evelyn has worked with various IDPR Employees to learn about the existing programs and budgets. Evelyn has begun to identify where the Department's strongest areas of need lay, and how she can strategically work to increase income to the Department and the individual Parks and Programs.

STAFF RECOMMENDATIONS:

The initial work will focus on further development of a fund-raising framework designed to provide clear guidance for all staff members engaged in fundraising activities. First steps in the process are to review existing policies and procedures and to make recommendations for any necessary additions. She will follow-up by providing training and education for existing staff on fund raising activities.

The foundational work previously completed on the 501(c) (3) organization, Friends of Idaho State Parks, will provide a critical avenue for her fundraising efforts in securing outside donations or grants. New progress in this area will require the development of a Memorandum of Agreement between IDPR and the Friends group. Work is underway in this area.

Evelyn will work to identify new funding sources through research of internal funding lists and outside sources such as the "Idaho Top 75 Private Companies, the Department of Commerce and many others. As we match potential projects with funding sources, Evelyn will be the initial point of contact with those firms and organizations. The current and on-going projects assigned to Evelyn include:

1. The "Ida Hikes" book written by First Lady, Lori Otter
2. Park Perks research on avenues for small business support and corporate sponsorship
3. Investigation of potential retail/advertising partnership with Coldwater Creek
4. Develop new fundraising tools.

Additional or new fund-raising projects will be added as appropriate based on analysis of the return-on-investment and long-term impact of future activities.

☐ IDAPA RULE ☐ IDAPA FEE ☐ BOARD ACTION REQUIRED
☐ BOARD POLICY ☑ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
February 12 & 13, 2014
IDPR Headquarters
Summit Conference Room
Boise, ID 83716

AGENDA ITEM: **FY 2014 2nd Quarter Financial Statements**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the second quarter financial statements for FY 2014. The information presented reflects an overview of the department's revenues, expenditures and cash balances along with detailed schedules for the Recreational Vehicle Fund (0250.05) and Passport Program.

- Page 2 – FY 2014 Financial Statement / Budget Status as of 12/31/2013
- Pages 3-5 – FY 2014 Park Operations Revenues / Expenditures
- Pages 6-12 – FY 2014 Cash Balances as of 12/31/2013
- Page 13 – FY 2014 Recreational Vehicle Fund Budget Status as of 12/31/2013
- Page 14 – FY 2014 Passport Program Revenue

STAFF RECOMMENDATIONS:

This agenda item is for information only.

IDAHO DEPARTMENT OF PARKS & RECREATION

Fiscal Year 2014 – 2nd Quarter Financial Statements

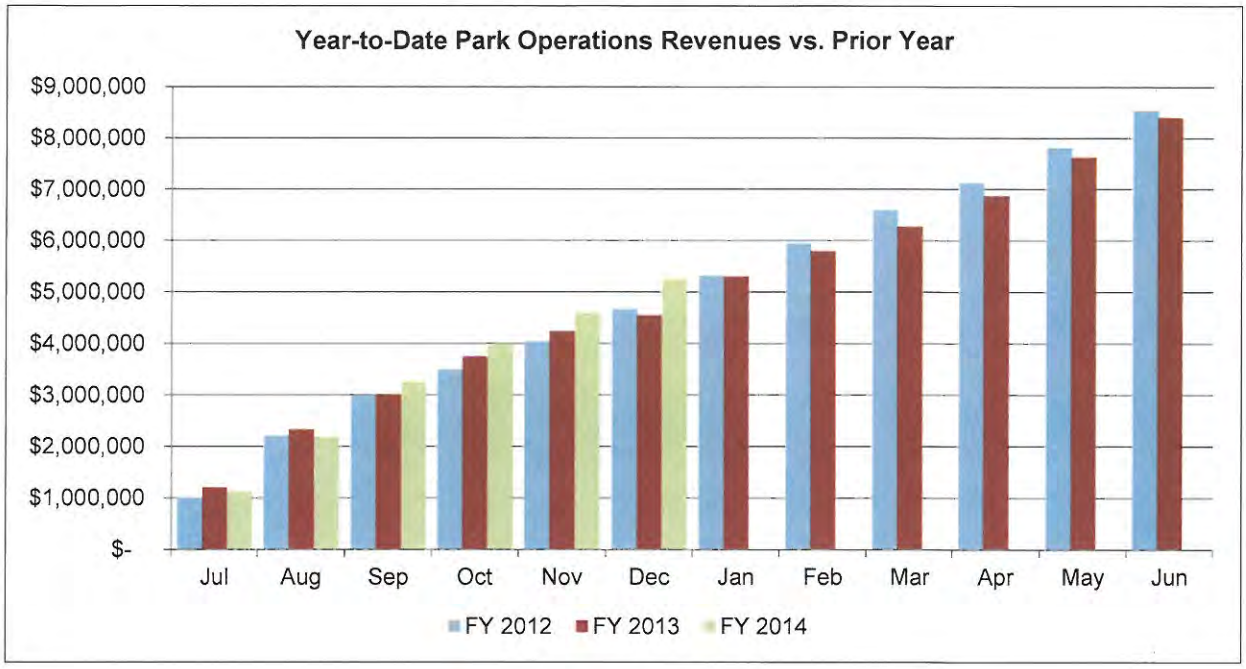
October 1, 2013 – December 31, 2013

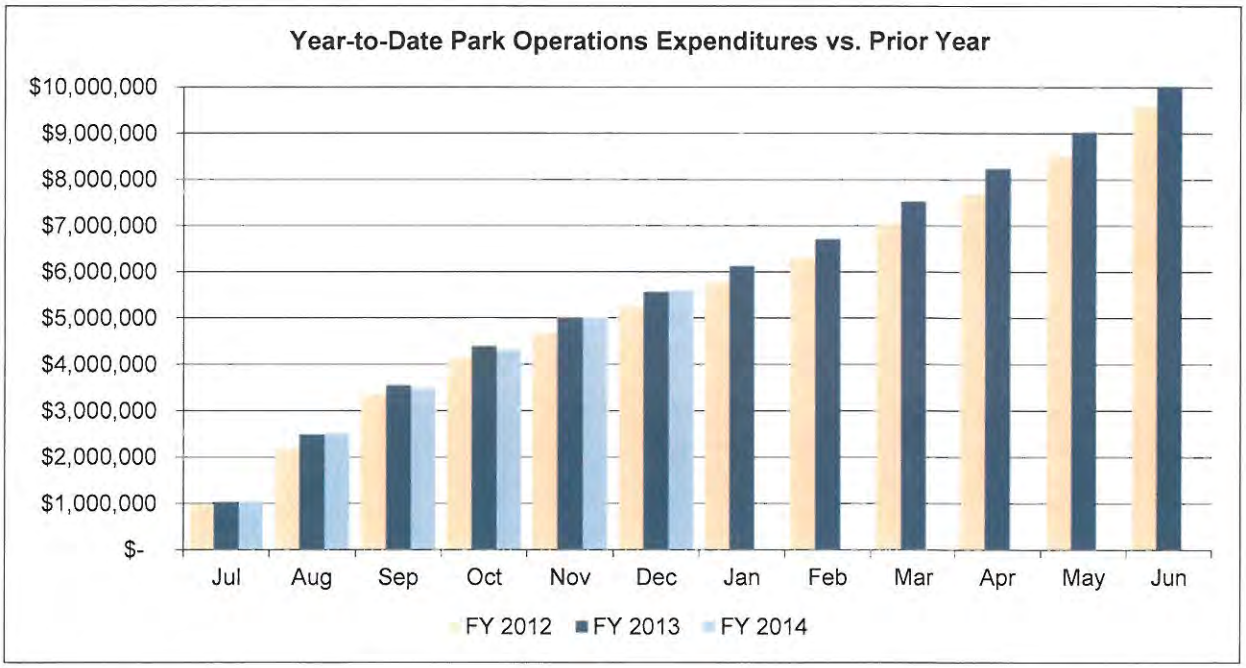
Submitted By
Steve Martin
FINANCIAL OFFICER

Idaho Department of Parks and Recreation
FY 2014 Financial Statement / Budget Status
December 31, 2013

Program/Type	Appropriation	Expenditures	Encumbrance	Balance	% Obligated
Management Services					
Personnel	$ 2,546,500	$ 1,109,750	$ -	$ 1,436,750	43.6%
Operating	1,712,800	768,344	-	944,456	44.9%
Capital	147,200	-	17,190	130,010	11.7%
Trustee	8,109,595	1,324,847	3,064,393	3,720,355	54.1%
Subtotal	**$ 12,516,095**	**$ 3,202,941**	**$ 3,081,583**	**$ 6,231,571**	50.2%
Park Operations					
Personnel	$ 8,658,500	$ 4,411,282	$ -	$ 4,247,218	50.9%
Operating	5,214,500	2,398,844	-	2,815,656	46.0%
Capital	1,772,805	137,443	657,756	977,606	44.9%
Trustee	1,158,632	37,396	-	1,121,236	3.2%
Subtotal	**$ 16,804,437**	**$ 6,984,964**	**$ 657,756**	**$ 9,161,717**	45.5%
Capital Projects					
Personnel	$ -	$ -	$ -	$ -	
Operating	-	-	-	-	
Capital	10,001,603	2,070,708	590,495	7,340,400	26.6%
Trustee	-	-	-	-	
Subtotal	**$ 10,001,603**	**$ 2,070,708**	**$ 590,495**	**$ 7,340,400**	26.6%
Total	**$ 39,322,136**	**$ 12,258,614**	**$ 4,329,834**	**$ 22,733,688**	**42.2%**

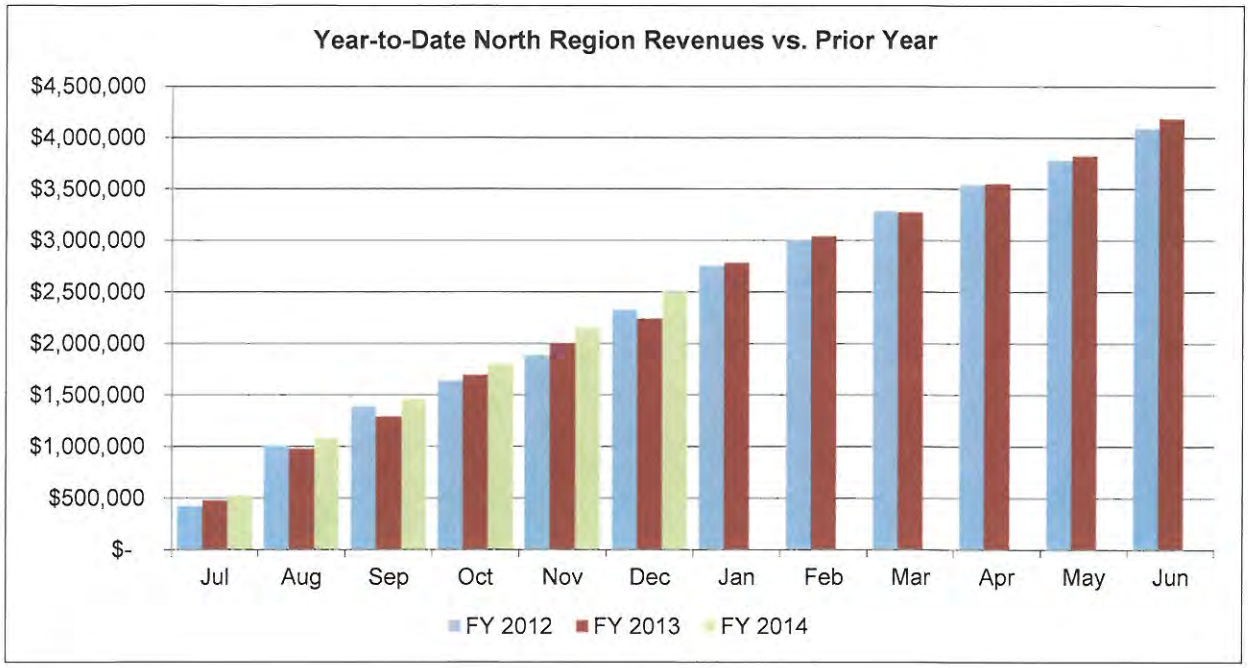
Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2013

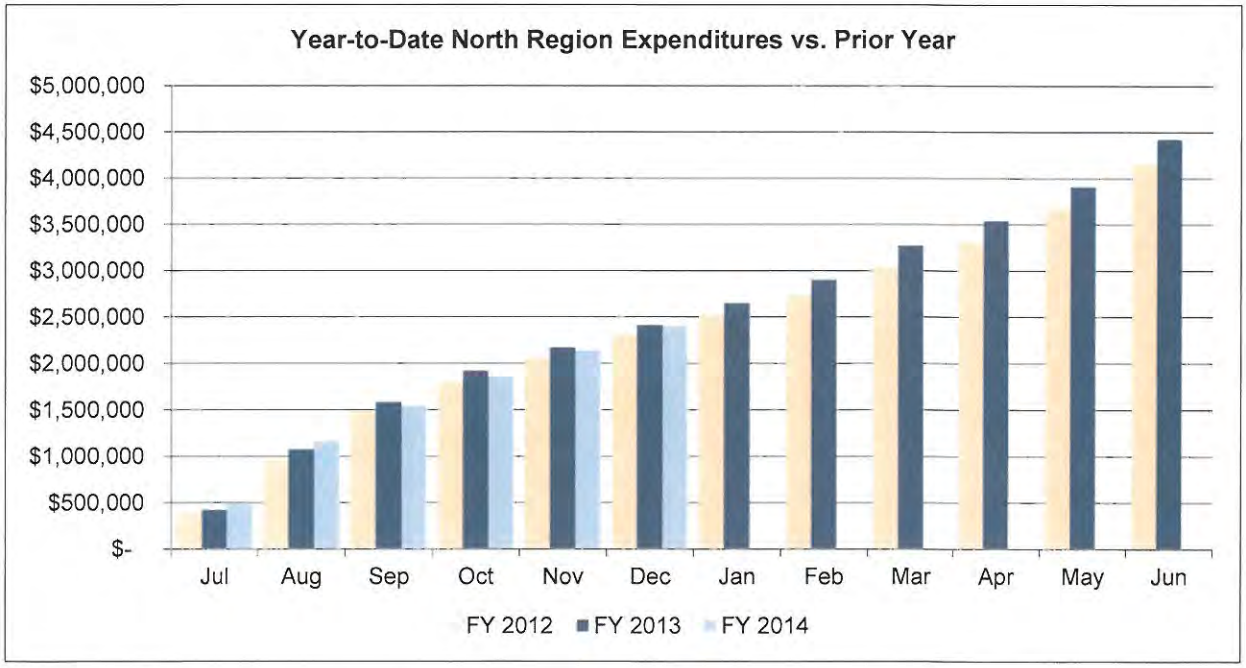




- All Park Operations fiscal year-to-date revenues are up $702,400 (or 15.4%) compared to FY 2013
- All Park Operations fiscal year-to-date expenditures are up $39,100 (or 0.7%) compared to FY 2013

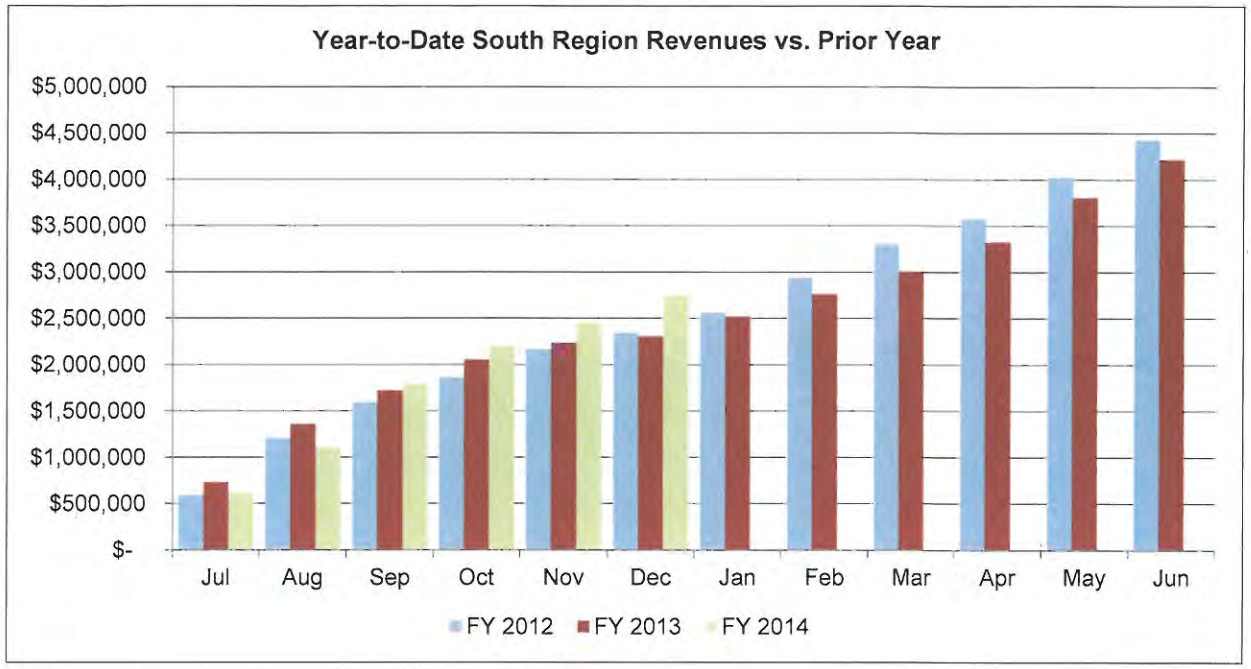
Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2013

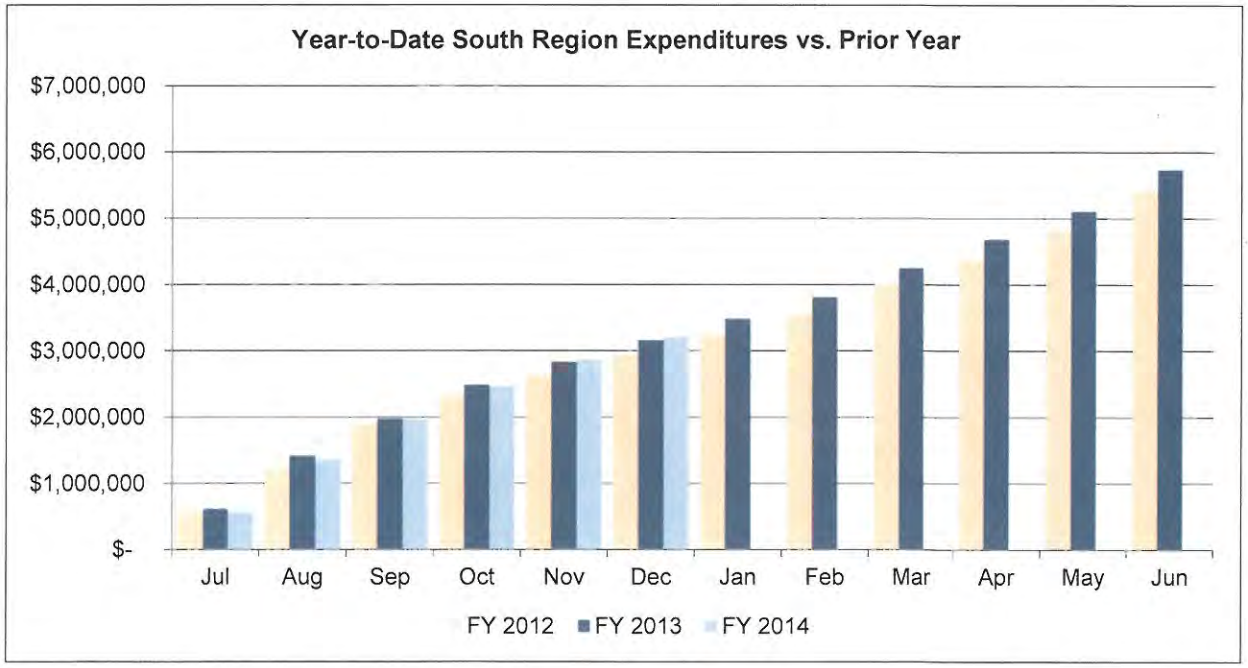




- North Region fiscal year-to-date revenues are up $260,800 (or 11.6%) compared to FY 2013
- North Region fiscal year-to-date expenditures are down $5,100 (or - 0.2%) compared to FY 2013

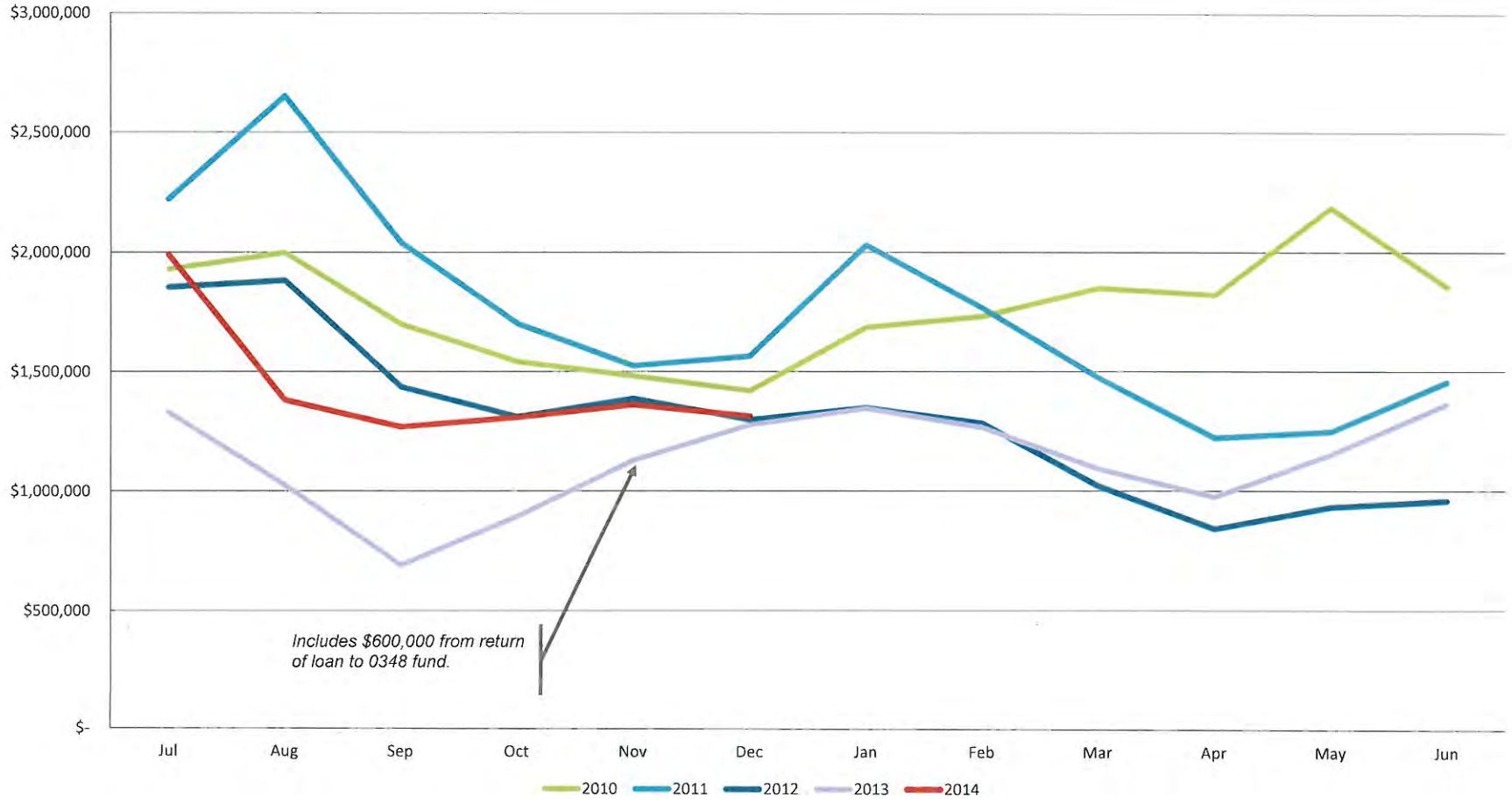
Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2013



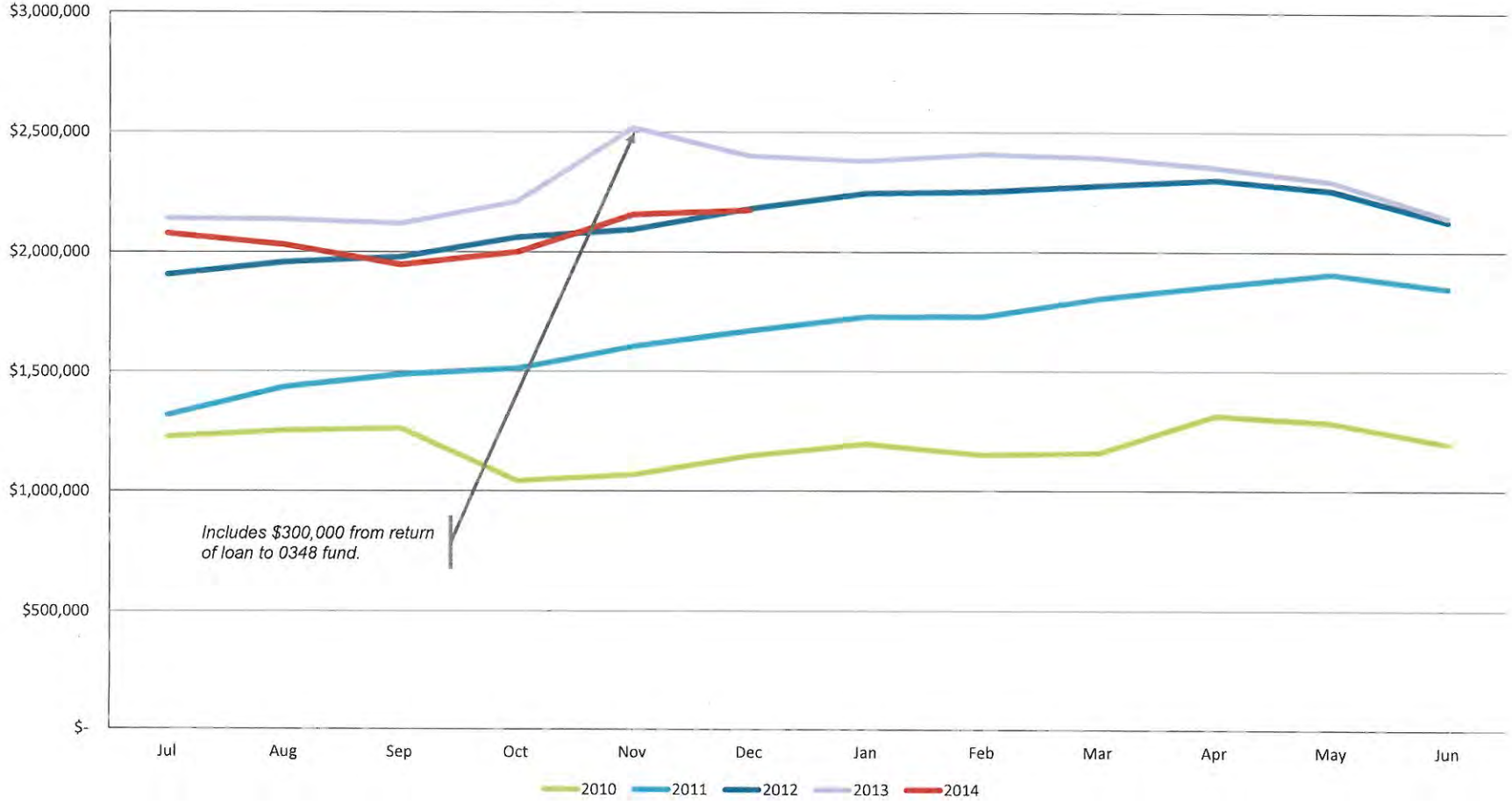


- South Region fiscal year-to-date revenues are up $441,600 (or 19.2%) compared to FY 2013
- South Region fiscal year-to-date expenditures are up $44,200 (or 1.4%) compared to FY 2013

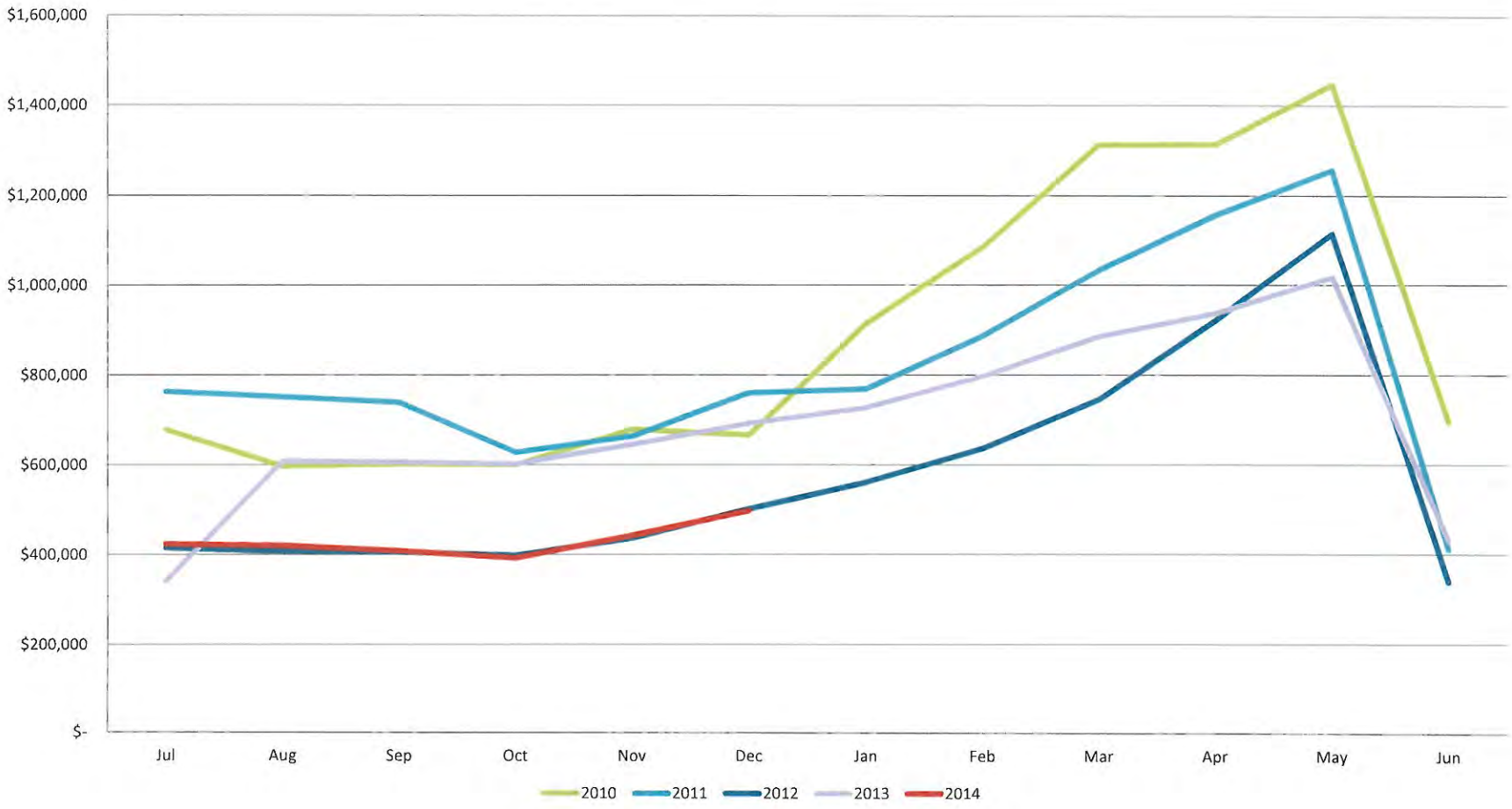
Idaho Department of Parks and Recreation
Cash Balance Trend - Parks and Recreation Fund (0243)
December 31, 2013



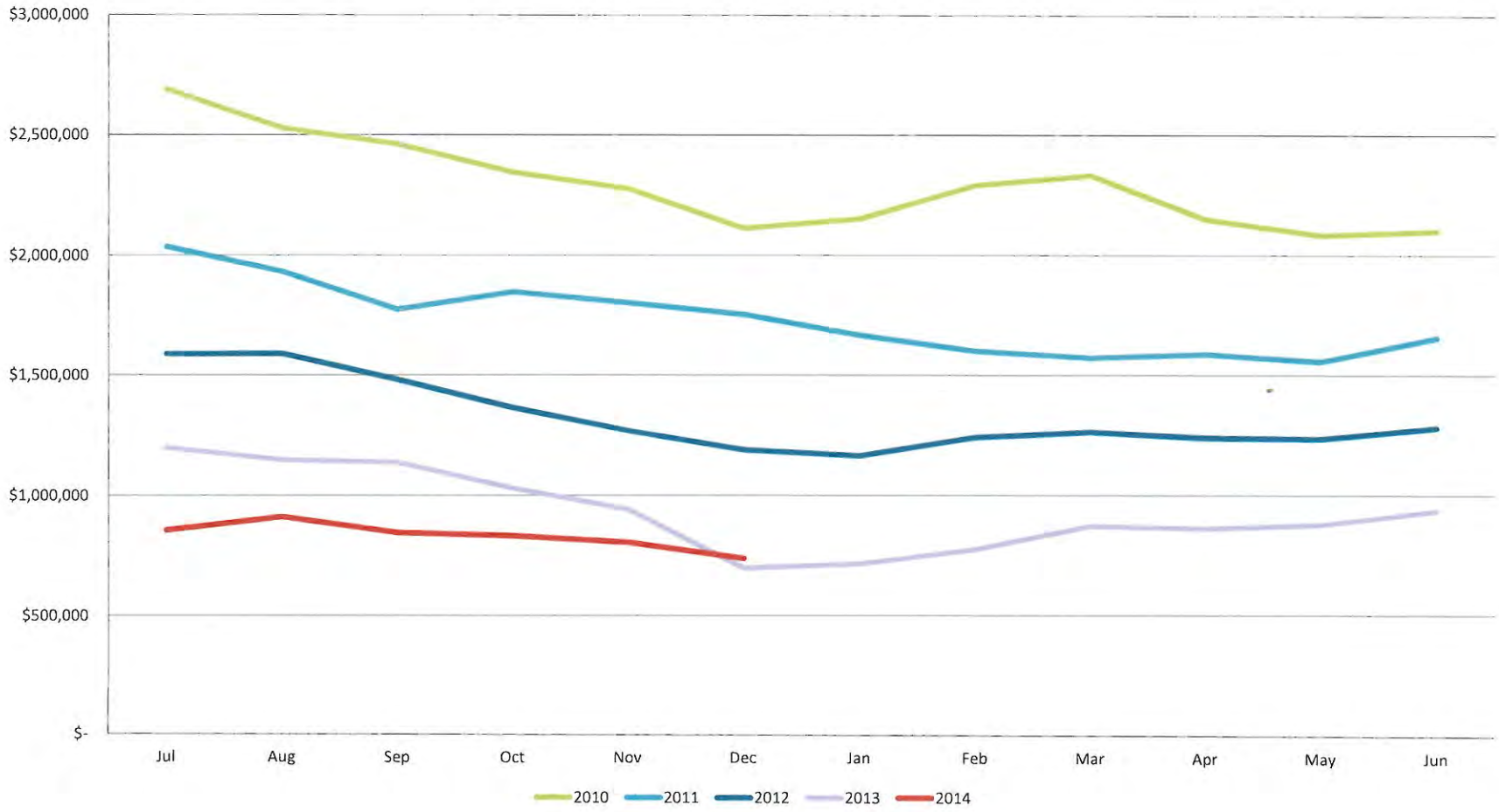
Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)
December 31, 2013



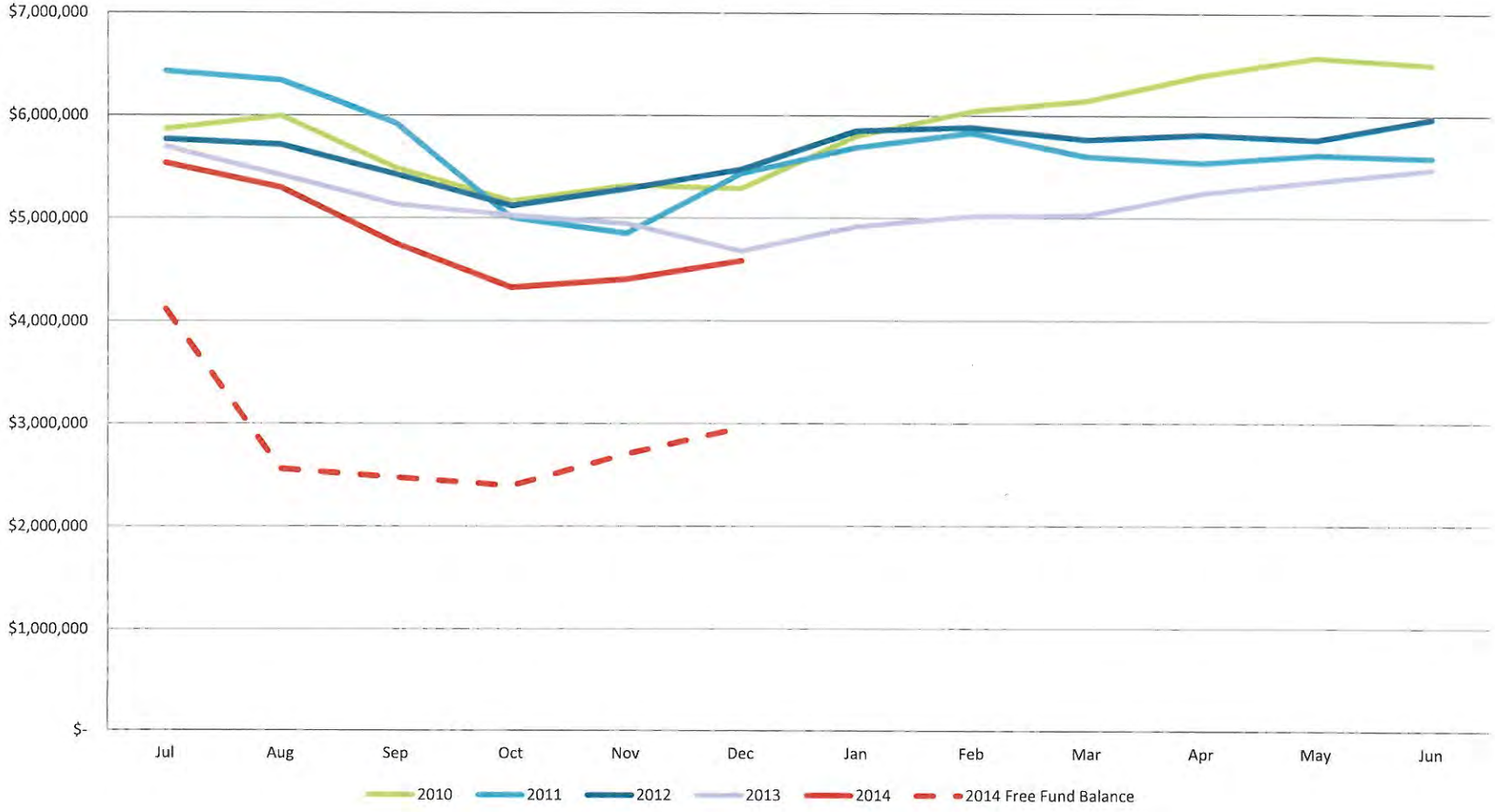
Idaho Department of Parks and Recreation
Cash Balance Trend - Snowmobile Fund (0250.03)
December 31, 2013



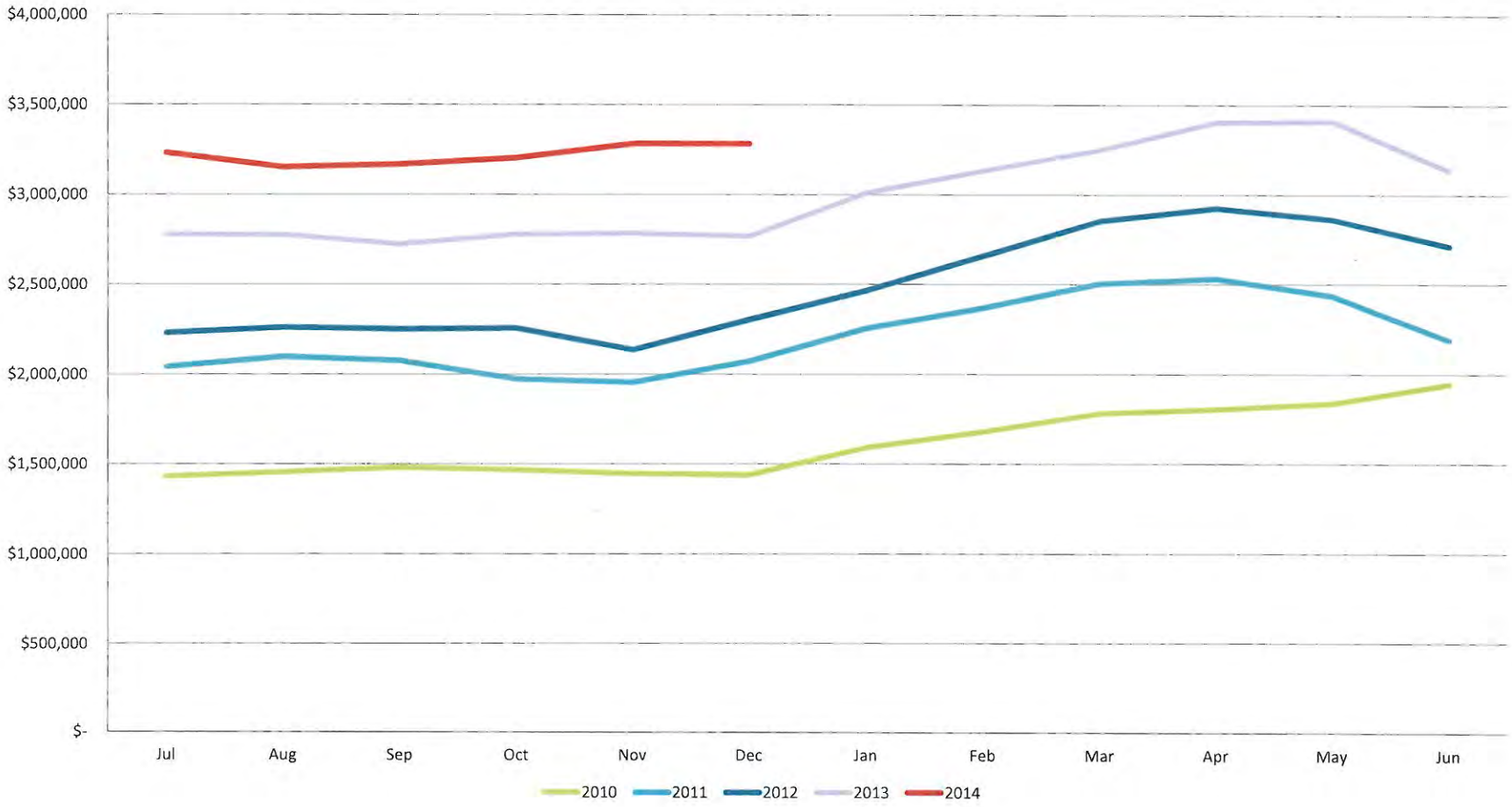
Idaho Department of Parks and Recreation
Cash Balance Trend - Motorbike / OHV Fund (0250.04)
December 31, 2013



Idaho Department of Parks and Recreation
Cash Balance Trend - Registration RV Fund (0250.05)
December 31, 2013



Idaho Department of Parks and Recreation
Cash Balance Trend - Enterprise Fund (0410.01)
December 31, 2013



Idaho Department of Parks and Recreation
FY 2014 Statement of Cash Balances
as of December 31, 2013

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	$ 791,099	$ 9,502	$ (158,285)	$ 642,317	$ -	$ 642,317
0150.01	Economic Recovery Reserve	3,394	-	-	3,394	-	3,394
0243	Parks and Recreation Fund	1,365,564	3,702,609	(3,753,928)	1,314,244	35,982	1,278,262
0243.02	Parks & Rec - Registration Administration	1,485,779	795,207	(760,897)	1,520,089	-	1,520,089
0243.03	Parks & Rec - Sawtooth License Plate	-	20,073	(20,073)	-	-	-
0243.04	Parks & Rec - Non-motorized Boating (Cutthroat Plate)	93,910	14,815	335	109,059	45,982	63,077
0243.05	Parks & Rec - Mountain Bike	36,041	10,415	-	46,456	10,238	36,219
0247.01	Recreational Fuels - Capital Improvement	2,146,217	746,252	(718,596)	2,173,873	87,207	2,086,666
0247.02	Recreational Fuels - Waterway Improvement	1,546,769	711,656	(560,427)	1,697,997	664,022	1,033,976
0247.03	Recreational Fuels - Off-road Motor Vehicles	1,289,612	711,656	(257,966)	1,743,302	1,302,678	440,624
0247.04	Recreational Fuels - Road & Bridge	808,389	370,664	(183,068)	995,986	405,064	590,922
0247.06	Recreational Fuels - Administration	331,556	489,138	(331,929)	488,765	-	488,765
0250.01	Registration - State Vessel	-	705,206	(705,206)	-	-	-
0250.02	Registration - Cross Country Ski	112,649	21,549	(16,951)	117,248	-	117,248
0250.03	Registration - Snowmobile	431,240	401,021	(334,727)	497,533	-	497,533
0250.04	Registration - Motorbike	935,594	322,096	(520,464)	737,226	710,887	26,338
0250.05	Registration - Recreational Vehicle	5,478,319	1,849,315	(2,742,792)	4,584,842	1,626,406	2,958,436
0348	Federal Grant Fund [1]	3,191	2,583,480	(1,796,878)	789,794	2,364,064	(1,574,269)
0349	Miscellaneous Revenue	237,492	46,854	(113,927)	170,419	-	170,419
0410.01	Enterprise	3,136,250	1,088,420	(941,530)	3,283,141	-	3,283,141
0496.01	Expendable Trust - Park Donations [2]	340,979	44,133	(22,057)	363,056	-	363,056
0496.01	State Trust Outdoor Rec Enhancement [2]	1,589	-	-	1,589	-	1,589
0496.02	Harriman Trust	223,805	104,834	(102,930)	225,709	-	225,709
0496.03	Park Land Trust	1,417,984	264,553	(99,242)	1,583,295	-	1,583,295
0496.05	Trail of the Coeur d'Alenes	86,907	197,037	(93,545)	190,400	-	190,400
	Total	**$ 22,304,328**	**$ 15,210,486**	**$ (14,235,082)**	**$ 23,279,733**	**$ 7,252,529**	**$ 16,027,204**

Notes: [1] Federal Grant Fund is now a borrowing limit and does not represent department cash

[2] 0496.01 Adjusted to reflect the State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

CASH BALANCE reconciles to DAFR 8190 - Statement of Cash Position