

IDAHO DEPARTMENT OF PARKS & RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”

Board Meeting

November 13-14, 2014

IDPR HQ

5657 Warm Springs Ave

Boise, Idaho

AGENDA.....1

Thursday, November 13, 2014

10:00 a.m.	Call to Order	
	• Roll Call	
	• Welcome Guests	
	• Additions or Deletions to the Printed Agenda	
10:05 a.m.	Consent Agenda *AI.....	2
	• Approval of Minutes	
	o Sep 30, 2014 Teleconference	
10:15 a.m.	Zip Line/Eagle Island *AI Director Langhorst.....	3
10:45 a.m.	Hells Gate Jack O'Connor *IO David White.....	4
11:15 a.m.	Financials *IO Steve Martin	5
11:45 a.m.	Non-motorized Program *IO Leo Hennessey	6
12:00 p.m.	LUNCH	
1:00 p.m.	Billingsley Concept *IO Jim Thomas.....	7
2:00 p.m.	Criteria to Evaluate Park Acquisitions and Dispositions *IO Anna Canning.....	8
2:45 p.m.	Mountain Bike Plate Program *AI Steve Martin	9
3:15 p.m.	BREAK	
3:30 p.m.	Public Forum.....	10
3:45 p.m.	RECEPTION.....	11
5:00 p.m.	RECESS	

Friday, November 14, 2014

8:30 a.m.	Call to Order	
8:35 p.m.	Passport Marketing Presentation *IO Jennifer Okerlund.....	12
9:15 a.m.	Market Lake Partnership Proposal *IO Keith Hobbs.....	13
10:00 a.m.	BREAK	

10:15 a.m.	Development Projects *IO Jim Thomas.....	14
10:30 a.m.	Registration Modernization Update *IO Tammy Kolsky.....	15
10:45 a.m.	Reservation Activity Report *IO Tammy Kolsky.....	16
11:00 a.m.	Vardis Fisher *AI Director Langhorst.....	17
11:30 a.m.	Staff Reports *IO.....	18
	<ul style="list-style-type: none"> • Director – David Langhorst <ul style="list-style-type: none"> ○ Program written reports • Old Business • New Business 	
12:00 p.m.	ADJOURN	

*** IO Information Only**
*** AI Action Item**

Please Note: Discussion times for agenda items are approximate. The Board reserves the right to move agenda items and adjust time schedule as needed.

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☐ IDAPA RULE ☐ IDAPA FEE ☒ BOARD ACTION REQUIRED
☐ BOARD POLICY ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
November 13-14, 2014
IDPR HQ, 5657 Warm Springs Ave
Boise ID

AGENDA ITEM: Consent Agenda
ACTION REQUIRED: Board to approve meeting minutes
PRESENTER: Charlie

PRESENTATION

BACKGROUND INFORMATION:

STAFF RECOMMENDATIONS:

File approved consent agenda items.

IDAHO PARK AND RECREATION BOARD TELECONFERENCE MEETING
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”

Teleconference Board Meeting

Sept 30, 2014

9:00 AM Mountain / 8:00 AM Pacific

Originating at Idaho Department of Parks and Recreation Headquarters
Boise, Idaho

Telephone Number: (208)-514-2259 Ext: 7414

AGENDA

Tuesday September 30, 2014

9:00 a.m. Call to Order

9:05 a.m. Roll Call

9:10 a.m. August Board meeting minutes *AI

July 2014 Board Correction *AI

Group Use Permit *AI

Vardis Fisher *AI

- Hidden Lake
- Quit Claim Deed

Discussion of Boulder White Cloud letter *IO

Zip Line proposal – Eagle Island State Park *IO

Appointment Advisory Committee members

Executive Session

Adjourn

9:00 AM Chairman Correll called the Idaho Park and Recreation Teleconference Board Meeting to order at 9:00 AM MST, Sept 30, 2014. Chairman directed a roll call. Board Members and staff in attendance via phone:

Tom Crimmins, District I
Randy Doman, District II
Susan Buxton, District III
Charlie Correll, District IV
Jean McDevitt, District V
Robert Hansen, District VI

Also present during the meeting were the following individuals:

David Langhorst, Director
Anna Canning, Management Services Administrator
Keith Hobbs, Operations Administrator
Steve Strack, Deputy Attorney General
Robert Wiley, Executive Administrative Assistant

9:10 AM BOARD MOTION: Tom Crimmins made a motion to approve August 2014 minutes, July 2014 corrections, and Lucky Peak Group Use Permit. Bob Hansen 2nd the motion. 6 – Ayes, 0 – Nays.

9:15 AM Vardis Fisher – Keith Hobbs

On conclusion of the sale of the Vardis Fisher, further discussion needed from the last Board meeting concerning disposition of Hidden Lake. Mr. Strack is present to help with the resolution of the sale.

The concern from the Water Board is to capture the flow of the spring minus 1 CFS and pipe it directly to the site. The purpose of capturing the flow is to minimize contamination by controlling water quality.

IDPR's concern with capturing the water before the springs flow into Hidden Lake, how does 1 CFS affect the lake? With 1 CFS, it is apparent Hidden Lake will not have the same environmental impact as it currently possesses. Mr. Strack enunciated this Vardis Fisher was mandated by the last legislation. The terms of the bill was not to allow continued operation of the Aqua Life Hatchery as is. The purpose of the sale is to acquire the water rights for mitigation purposes. Tom Crimmins questioned a concern of IDPR keeping Hidden Lake. His observation of 1 CFS from the springs would reclassify Hidden Lake to a farm pond and to IDPR has little value. Mr. Crimmins wanted to know why didn't the conversation at the time of legislation lead to giving the entire lake to the Water Board. Mr. Strack stated the resolution wording provided the direction of legislation to acquire 17 acres. 17 acres is the minimum for Combined Animal Feeding Operation. An option still exists to convey the entire 106 acres if that is the direction IDPR Board.

BOARD MOTION: Susan Buxton made a motion to accept the Quit Claim Deed as presented. Randy Doman 2nd the motion. Chairman called for further discussion. No further discussion Chairman called for votes. 6 – Ayes, 0 – Nays.

STAFF ACTION: Process Quit Claim Deed

9:25 AM Discussion of Boulder White Cloud letter – Director Langhorst

Preparation of this letter contrasted the Governor's letter with Fish and Game's approach to the issue. The intention of this draft focuses on recreation policy rather than politics. This letter also portrays our leadership and desire to be "at the table" concerning any decisions being made involving recreation. One suggestion to the Board is to run this letter by the Governor's office. Susan Buxton would like to see additional language from statute or constitution to bolster our stance. Mr. Langhorst offered showing a map with this letter to better isolate the understanding of affected areas. Discussions lead to Idaho having the most wilderness area of the states. An inclusion to the Boulder White Cloud letter could be that Idaho does not need more wilderness area and oppose any land use designation further restricting access.

STAFF ACTION: Mr. Langhorst to refine the Boulder White Cloud letter.

9:45 AM Zip Line proposal

BOARD MOTION: Susan Buxton made a motion to move the Zip Line proposal to after the executive session. Bob Hansen 2nd the motion. Chairman called for votes: 6 – Ayes, 0 – Nays.

9:47 AM Appointment of Advisory Committee members

BOARD MOTION: Susan Buxton made a motion to appoint Martin Poxlitner and Irene Adamansic for the RV Committee of District 2. Jean McDevitt 2nd the motion. Chairman called for further discussion. No further discussion, Chairman called for vote: 6 – Ayes, 0 – Nays.

BOARD MOTION: Susan Buxton made a motion to appoint Mike Gladheart District 2 to the Waterways Improvement Fund Advisory Committee. Jean McDevitt 2nd the motion. Chairman called for further discussion. No further discussion, Chairman called for votes: 6 – Ayes, 0 – Nays.

BOARD MOTION: Susan Buxton made a motion to appoint Don Capparelli District 1 & 2 to the Off Road Motor Vehicle Advisory Committee. Jean McDevitt 2nd the motion. Chairman called for further discussion. No further discussion, Chairman called for votes: 6 – Ayes, 0 – Nays

BOARD MOTION: Tom Crimmins made a motion to appoint Stan Mai to the Recreation Trails Committee. Susan Buxton 2nd the motion. Chairman called for further discussion. No further discussion, Chairman called for votes: 6 – Ayes, 0 – Nays

BOARD MOTION: Susan Buxton made a motion to appoint Melani Kirkland as the 4-wheel drive representative to the RTP Advisory Committee. Tom Crimmins 2nd the motion. Chairman called for further discussion. No further discussion, Chairman called for votes: 6 – Ayes, 0 – Nays

10:05 AM Susan Buxton made a motion to enter executive session subject to 67-2345(a). Jean McDevitt 2nd the motion.

Chairman called for roll call.

Tom Crimmins - Yes

Robert Hansen - Yes

Randy Doman - Yes

Jean McDevitt - Yes

Charlie Correll - Yes

Susan Buxton – Yes

This Executive Session will also include Keith Hobbs, Anna Canning, and Steve Strack.

10:21 AM Board reconvened from Executive Session

10:23 AM Zip Line proposal

Discussions included several different parks to accommodate Zip Line possibilities. Keith Hobbs brought to the discussion of new ideas from a company called Go Ape. This company excels at adventure sports. Not just Zip Lines but rock climbs as well as other sports. An RFQ was utilized a process for individual service providers. This process will allow IDPR to be more strategic for new users as the market is growing.

10:30 AM Susan Buxton made a motion to adjourn. Tom Crimmins 2nd the motion. All Ayes

Charles Correll, Chair
Idaho Park and Recreation Board

David Langhorst, Director
and Ex-Officio Member of the Board

“Under authority of Idaho Code 67-2345(a). Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held: (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.”

- * IO **Information Only**
- * AI **Action Item**

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by Keith Hobbs Oct. 29, 2014
from EISP Master Plan

Considerations for Zipline development at Eagle Island State Park

The following are excerpts from the Eagle Island State Park Master Plan, relevant to additional development within the park.

Eagle Island State Park Vision Statement

"Eagle Island State Park will be a regionally significant recreation resource and a land and water trail hub. Year-round recreational opportunities will be provided in a pastoral setting through sensitive development and restoration of the riverine environment. The park will be an outdoor learning center focusing on the Boise River and its flood plan."

Under Master Plan Goals and Objectives

F. Recreation

F3. Accommodate as many varied uses as possible without compromising anyone's experience.

F3.1 Separate uses through seasonal programming and management.

F3.2 Separate uses spatially.

F4. Development will promote varied uses, separated by natural features, to allow day and night uses.

F4.1 Use water features such as wetlands and ponds, to separate uses.

F4.2 Create topography to alter views and separate uses.

F4.3 Plant masses of vegetation to screen and separate uses.

F5. Maintain and enhance existing recreational uses at the park.

F5.1 Add a water feature for small children by the water slide.

F5.2 Build a staff office near the developed recreation area

F5.3 Build an amphitheater on the swimming pool berm.

F5.4 Add another restroom.

F5.5 Expand the parking area to accommodate more users.

In Chapter 6 "Land Use Classification and Facility Designation" the heavily developed area the zipline is proposed to be installed is referred to simply as the "developed area". In the "developed area", five new projects are proposed, four of which are to expand existing infrastructure such as restrooms and parking areas. One proposes adding a small children's water activity area as part of the water slide.

October 14, 2014



C. L. "Butch" Otter
Governor

David Langhorst
Director

.....
IDAHO PARK AND
RECREATION BOARD
.....

Tom Crimmins
District One

Randy Doman
District Two

Susan Buxton
District Three

Charles H. Correll
Board Chair
District Four

Jean S. McDevitt
District Five

Robert Hansen
District Six

.....
DIRECTOR'S OFFICE
.....

5657 Warm Springs Avenue
P.O. Box 83720
Boise, Idaho 83720-0065

Phone (208) 334-4199

www.parksand recreation.idaho.gov

Director Langhorst,

Thank you for giving me the opportunity to respond on behalf of Eagle Island State Park in regards to the current proposal being submitted by Mr. Gustafson about a zip-line course at the park. Proposals such as the one submitted by Mr. Gustafson are not unique to Eagle. The park receives at least four per year. I give them all due consideration when looking to the best interests of the park, its visitors and their safety.

A zip-line course would do very well in the valley, but the timing and location of the course at Eagle Island is not a good fit at this time or as the park now stands. A course such as this would **displace many current visitors and uses, overload existing facilities during the summer, impact park natural resources and require additional staff time and budget.**

Currently, the park has an estimated annual visitation of nearly **300,000** visitors. These visitors can be divided into three groups; general users, reservations and events. The **majority of these visitors use the 11.5 acres of the developed area of the park.**

The developed area of the park is naturally split into the east and west side. The west side of the park is heavily used by visitors using the swim beach, playground and the waterslide. The east side is used primarily by groups wanting a little more seclusion, such as weddings, baptisms and reunions. The park averages **20 weddings/receptions/baptisms each year.** The east side is **also the location of the majority of the park special events.**

There are two picnic shelters available on each side. During 2014 there were 110 reservations on the west side and 132 on the east. It is estimated that over 25,000 people used the shelters as part of a reservation. This does not include special events.

Special events are activities that are large in size or require more space than a typical shelter reservation. They can range in size from 300 to 6500. The park hosts an average of **38 special events each year.** Most special events are held in the spring and fall, but there are large events such as the Renaissance Faire and the Boise Philharmonic that take place during the summer. Special event visitation is approximately 30,000 visitors each year. There are several special events that entrance/exit to the park would be impossible for zip-line patrons.

Many of the park reservation and special event visitors would enjoy the proposed zip-line. However, there are also many individuals, groups and activity types this type of activity would physically interfere or take away from the experience. Reunions and business groups would most likely enjoy the activity. Cross country runners, cyclocross racers,

symphony groups, horse and dog groups, and church services/weddings would not.

The existing facilities at Eagle Island are two small restrooms and a parking lot that holds 350 cars and a gravel parking lot that holds 270 cars. Many weekends during the summer and during large special events the park also uses a hay field as overflow parking. Two seasonal staff members clean/stock restrooms, empty trash on an hourly basis from sunrise to sunset. In addition, they help park/direct cars into overflow parking. Park facilities are already operating beyond designed capacity during the summer and special events.

The design, layout and location of the proposed zip-line course would require changes to the park's natural resources. Large numbers of trees would need to be removed to accommodate the towers, landing pads and visitor traffic patterns to access each location. Additionally, zip-line routes cross existing paved park paths six times and park trails four times. Many park visitors will most likely consider having someone zipping overhead while quietly hiking or fishing, throwing a disc, walking their dog or riding a horse as a nuisance.

50% fewer FTE's

Permanent park staff consists of myself as Manager and Matt, the Assistant Manager. Matt is full time at the park, while I am only here half of the time as I also Manage Lucky Peak State Park. The last time the park experienced visitation such as we have seen the past 5 years was in 2000. At this time the park had 3 full time FTE's.

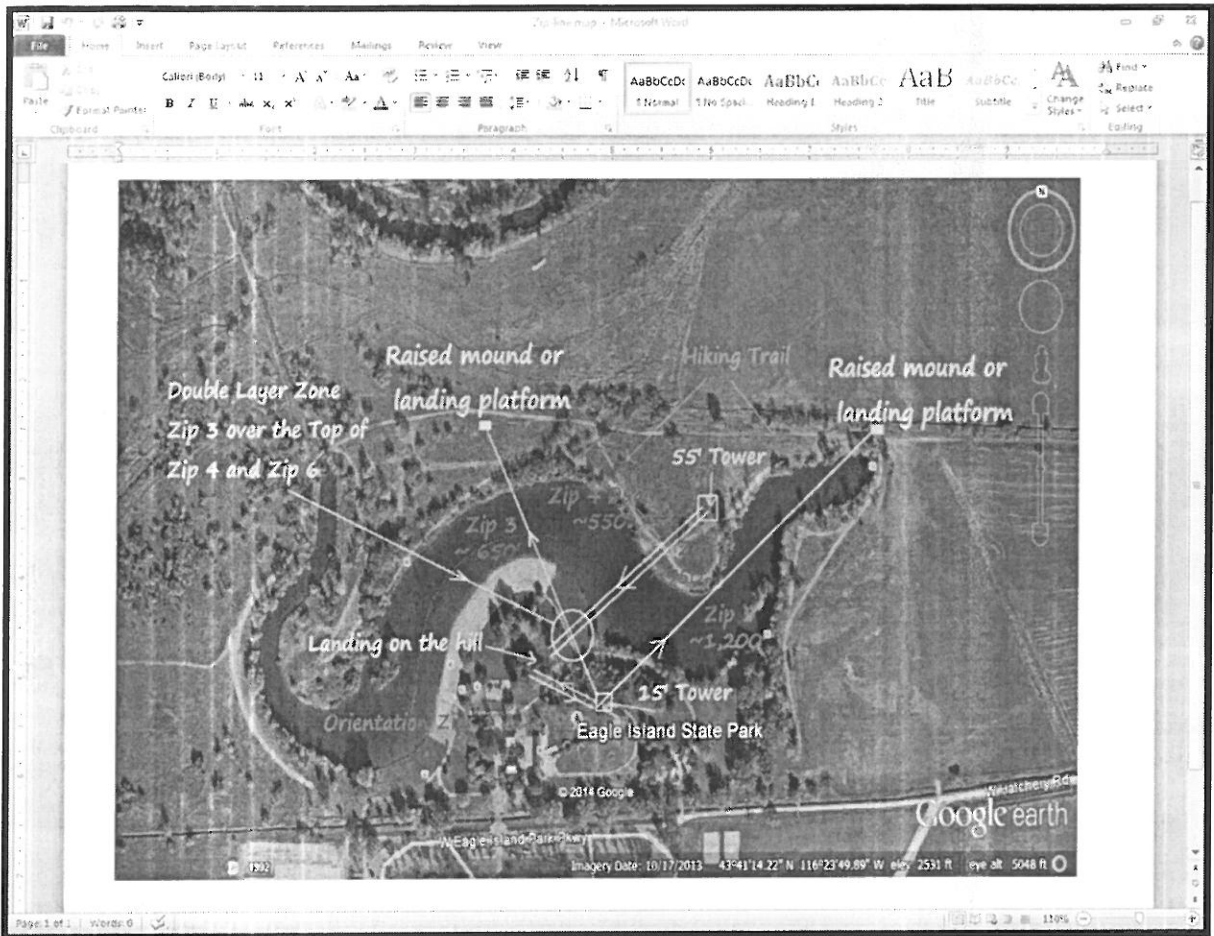
During the next two years, Eagle has several major projects taking place. Funding has been allotted for; new entrance road construction, new sewer line construction, and repair/replace waterslide. The park also has gravel extraction under contract. Also on the horizon, is tying access to the park to the greenbelt. Spring Shores bank stabilization is also the park manager's responsibility and will require significant attention.

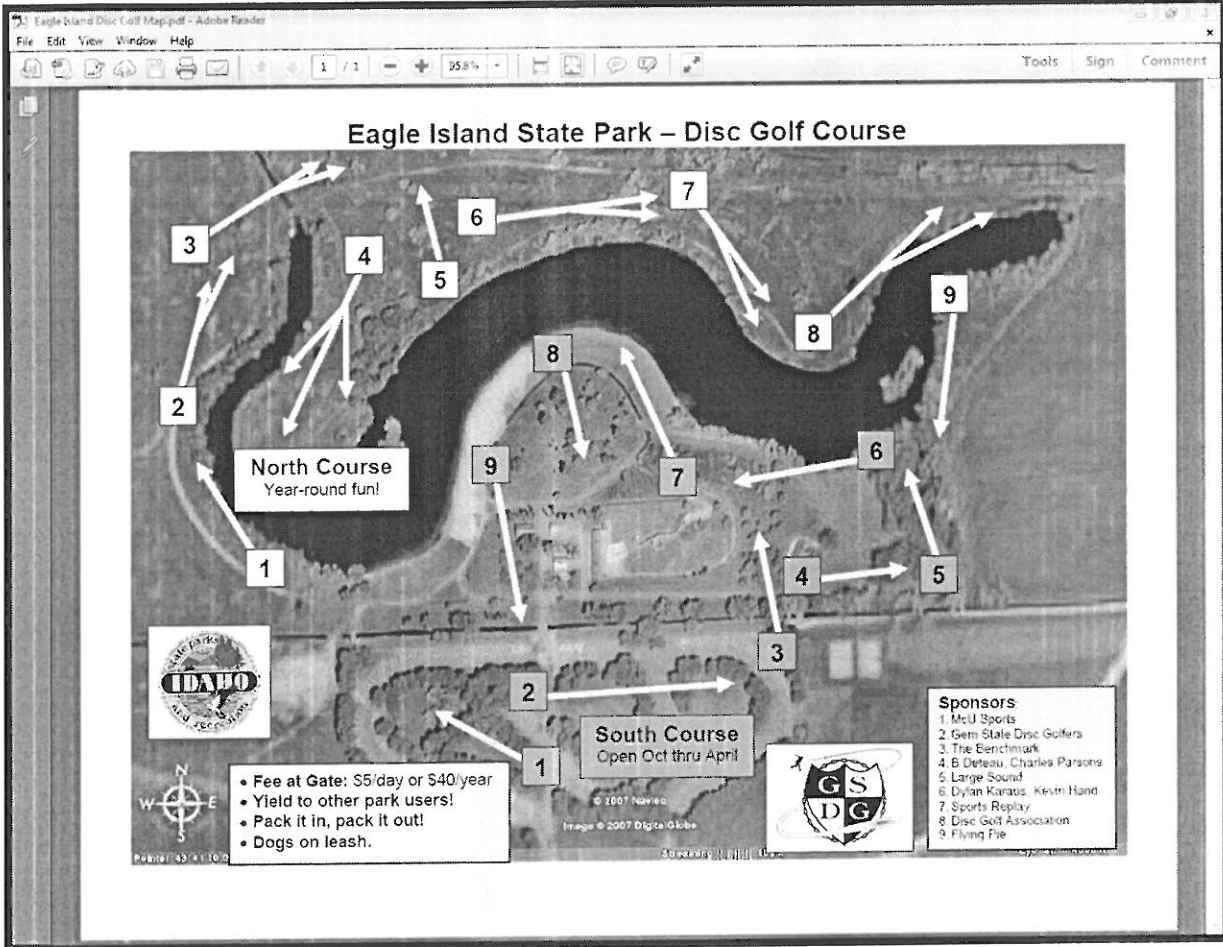
I would like to address some of Mr. Gustafson's assumptions based on his email reply dated 8/20/14. He states that this would be "a new offering to your current guests". I think this is contradictory, considering his proposal's financial estimates as new customers and revenue. If they are already our guests, how will the park get added revenue? He also states, "at least some operating activity during the times your pond is closed and water slide is closed". The one time Mr. Gustafson visited was after Norovirus was discovered at the park and the park was closed to swimming for 10 days. This is far from the norm.

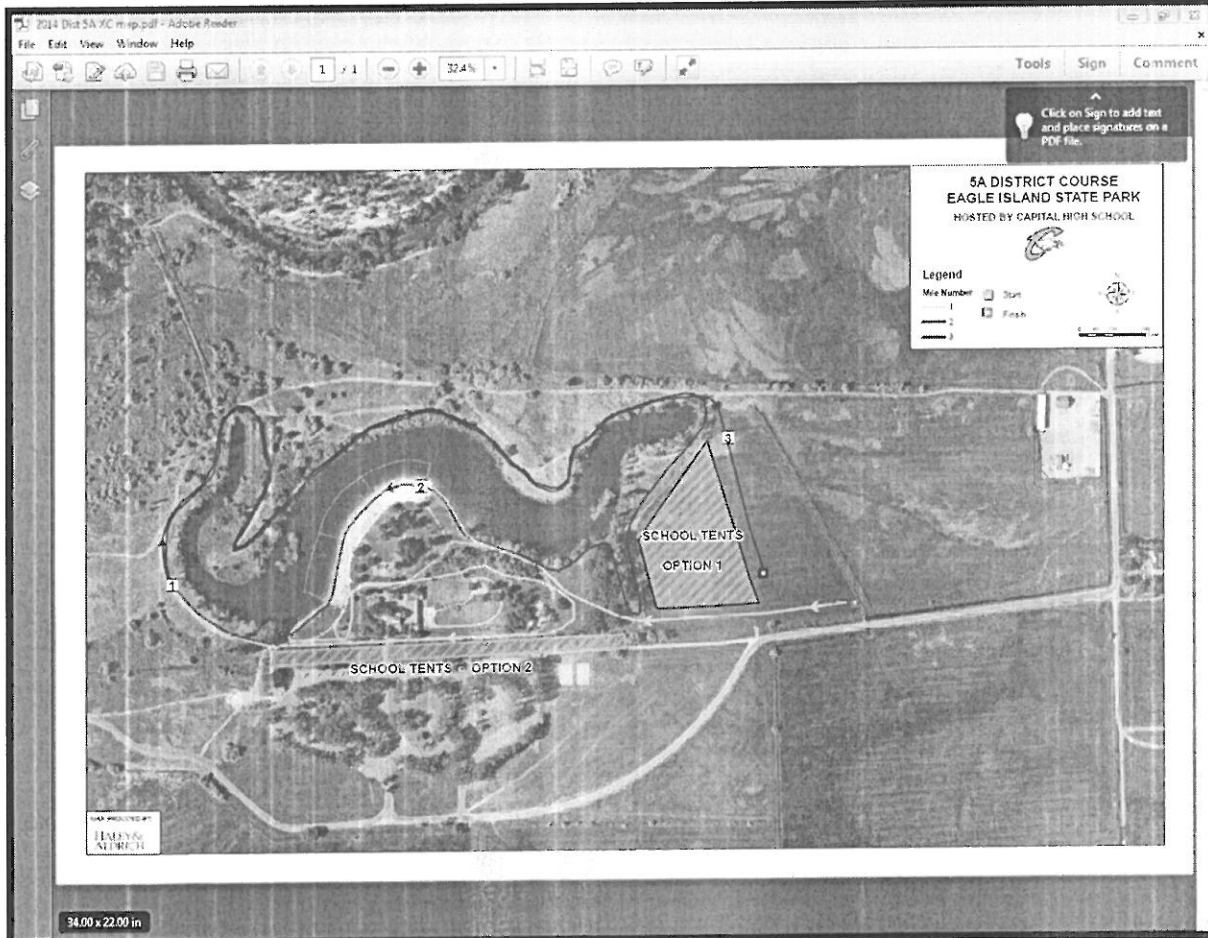
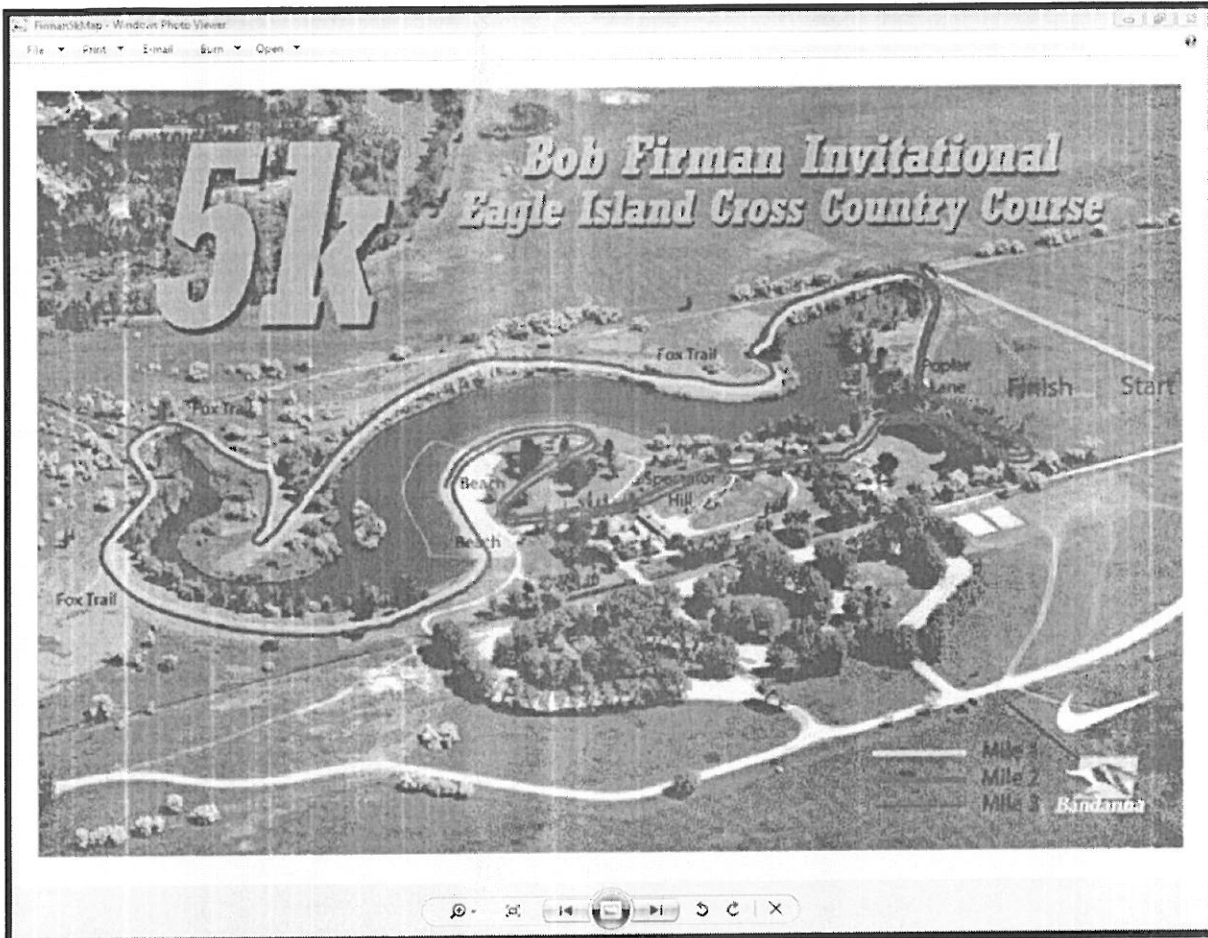
Mr. Gustafson has stated that tower locations were placed in low volume areas, minimizing the patrons being displaced. I disagree with his assumption. The areas that he would like to utilize are very heavily used. The developed area of the park is only 11.5 acres. The vast majority of the park's 300,000 annual visitors use this same area. He also states he would like to open up our season from three months to perhaps six months. The park provides services to a very wide variety of customers year round. I also do not agree that the disc golf course and the routes of all park special events can be easily changed to accommodate a zip-line.

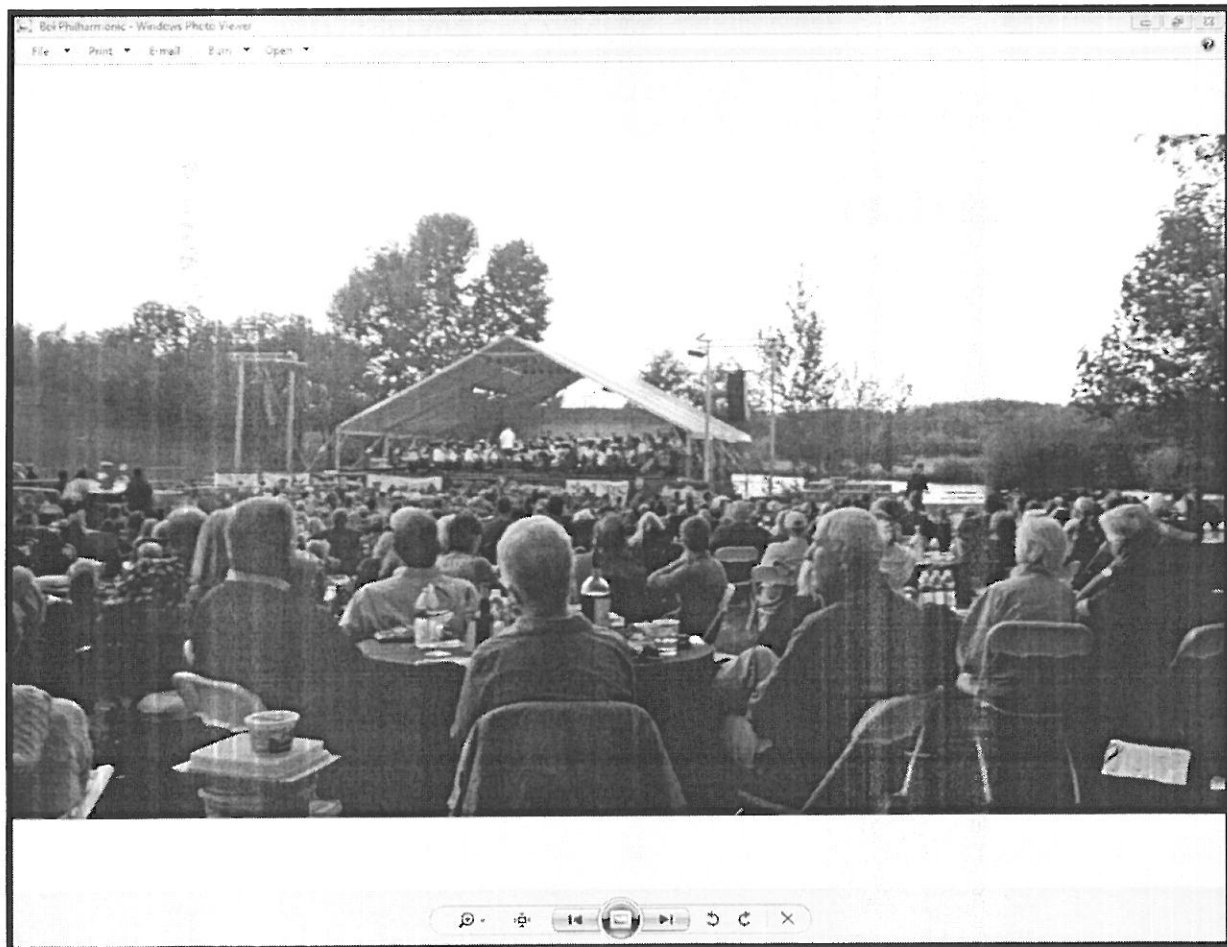
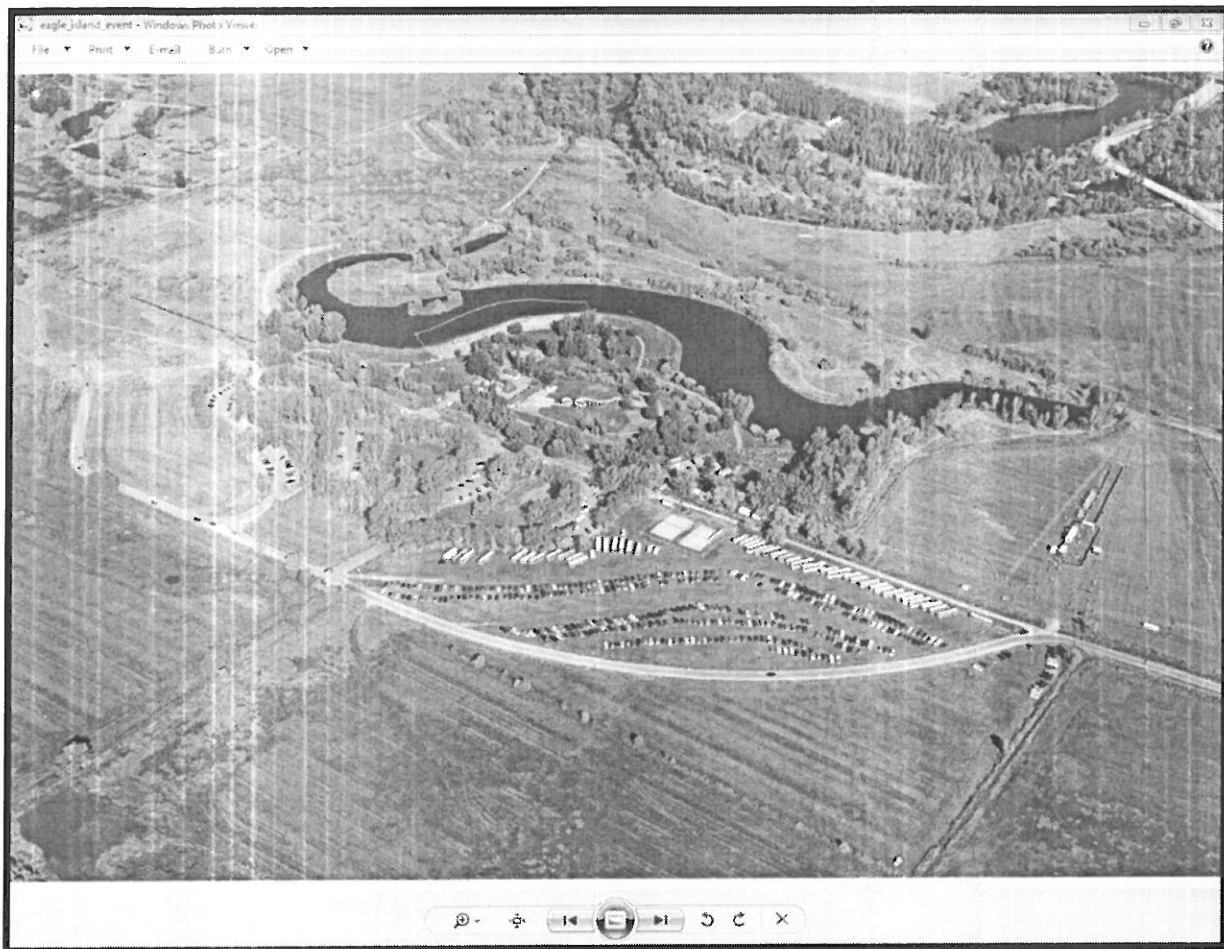
Finally, I do not believe Mr. Gustafson's visitation/revenue projections to be very realistic. How did he arrive with these figures? I would suggest we ask for an operating plan with days and hours of operation. A zip-line will have to operate very much like the park. His visitation will be affected by weather, holidays and school break. I would estimate that 80% of his visits will occur between April and October.

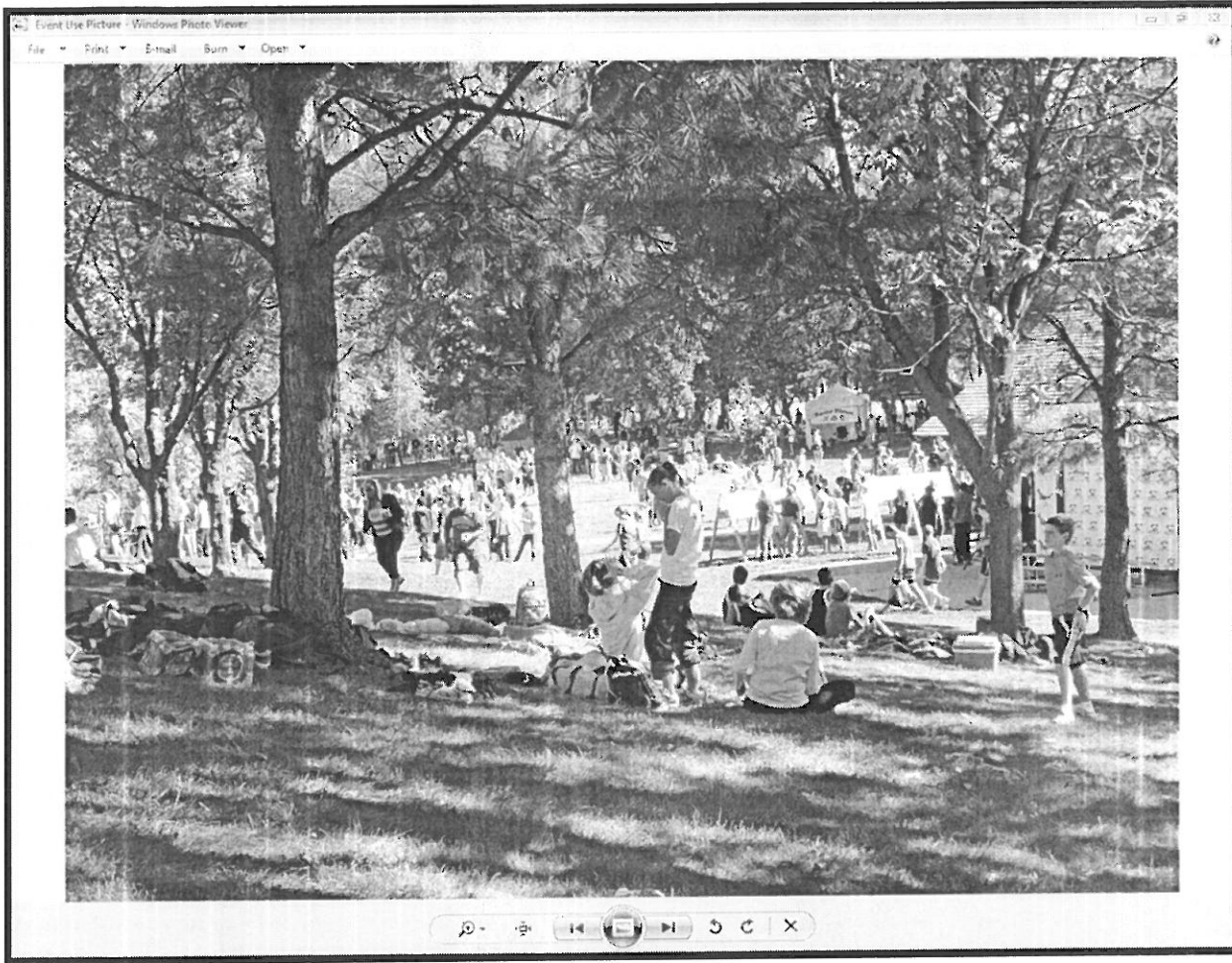
This proposal will have to be a long term commitment with irreversible consequences due to the capital investment needed. It will benefit the business more than the agency.



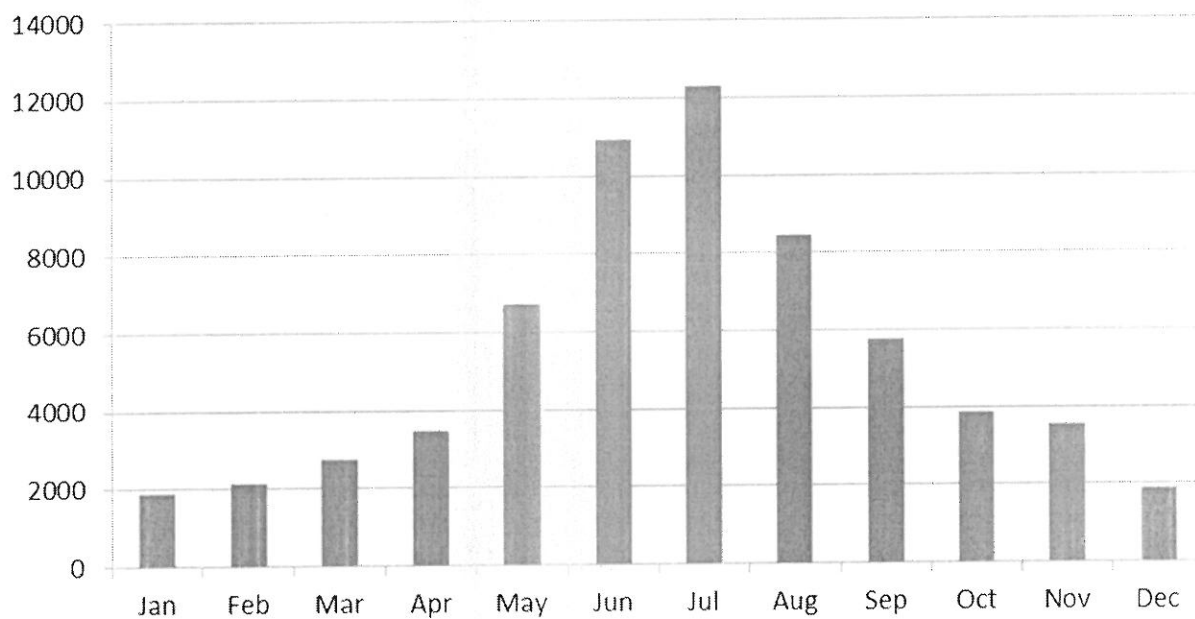








Average Number of Vehicles



Eagle Island Stats/Facilities

Staff (.5 Manager, 1 Asst. Manager)	1.5 FTE		
Park visitation increase from 2007 to 2013	70%		
Percentage annual visitation by months	50% June-Aug		
	69% May-Sept		
	81% Apr-Oct		
Average Number of Visitors per Day (June - August)	2266 Weekends	60%	
	741 Weekdays	40%	
Average Number of Vehicles per Day (June - August)	667 Weekends		
	218 Weekdays		
Paved parking spaces	350		
Gravel parking spaces	270		
Bathroom Facilities	2		
Urinals	4		
Toilets	10		
Yards of trash per week	30		

Eagle Island State Park

Event People, Vehicle, and Bus Count

2014						
Event	Month	People	Vehicles	Buses	Notes	
Welcome to the Chain Gang - Disc Golf Tourney	January	27			1 st Year	
Penguin Plunge – Special Olympics Idaho	February	300			1 st Year	
Welcome to the Chain Gang - Disc Golf Tourney	February	31			1 st Year	
Strange Disc – Disc Golf Tourney	March	45			3 rd Year	
Welcome to the Chain Gang - Disc Golf Tourney	March	27			1 st Year	
48/24/12 Hour Pickled Feet Run	March	175			3 rd Year	
ICCKC K-9 Tracking Match	April	25			1 st Year	
Gem State Disc Golf Tourney	April	75			7 th Year	
Welcome to the Chain Gang - Disc Golf Tourney	April	38			1 st Year	
Civil War Volunteers	May	2,000	600	45	13 th Year	
Trout Unlimited – Fly Casting Tournament	May	170			4 th Year	
Experience	May	3,500			14 th Year	
Cops and Bobbers	May	275			2 nd Year	
Renaissance Faire	June	1,500	2,270		3 rd Year	
Safekids Bike Rodeo	August	15			1 st Year	
Boise Philharmonic	August	700			1 st Year	
Boise Philharmonic	August	800			1 st Year	
Run Fido Run – Dog Walk/Run	September	125			4 th Year	
Western Riding Club Horse Ride	September	90			6 th Year	
Bob Firman Cross Country Races	September	7,600	2,000	112	15+ years	
Southern Comfort Horse Club Ride	October	105			5 th Year	
District 5A Cross Country Races	October	1,600	800		10+ years	
District 4A Cross Country Races	October	1,200	400		10+ years	
District 1A & 2A Cross Country Races	October	400	200		10+ years	
Cyclocross Races	October	70	60		8 th Year	
State Cross Country Races	November	3,200	1,400	35	Every 3 years	
Nike Cross Country Races	November	2,600	950	9	8 th Year	
Total		26,693				

Affected by proposed Zipline



There's only one way down...Just Zip It!

To: Eagle Island State Park

RE: Proposal for Zipline Tour a.k.a. Zip Eagle Island

To Whom It May Concern,

Thank you for your interest in Experience Based Learning (EBL), Canopy / Zipline Tour services and taking the time to read this proposal. We believe EBL is the correct choice to be the operators of a zipline tour at your facility. This growing industry represents a new way to provide adventure, in conjunction with ecological studies; an innovative way of introducing the general public to excitement, adventure, and life-long experiences. EBL is the industry's most experienced provider of tour operations with six locations and counting. It is our goal to provide operation locations, opportunities for the public to experience excitement, all while leveraging our experience, implement the EBL brand, and to provide tours on a proven, safe, and successful business model.

EBL is in a position to do all the work! We are national insured as installers, inspectors, and trainers of zipline tours, while having the operational knowledge from first hand experiences. EBL becomes vested in your property and becomes a powerful engine behind your current business offerings. As you read further, you will begin to understand the complexities in starting a new business and the value EBL has to offer by becoming the operator at your facility. While most business will fail in the first twelve months, operations under EBL management have seen growth, prosperity, and expansions!

EBL presents the idea of allowing us to come into your park system, install a zipline tour, and issue you a percentage of the zipline receipts for use of your facility and property. Below I've attached more information about EBL. In short, we are proposing the installation of a tour in such a fashion as approved by your leadership. I've already been to the site and have also attached a map layout with a possible design of how we could operate tours at Eagle Island State Park. Further, I've attached examples of the type of towers we propose and the overall look and "feel" of the project from an esthetics perspective.

After you have had an opportunity to review this information, I'd like for an opportunity to walk the grounds with your team and see if this project is feasible within your current scope and vision.

Sincerely,

Steve Gustafson
Owner / President / CEO

