

**IDAPA 26
TITLE 01
CHAPTER 36**

26.01.36 - RULES GOVERNING THE WINTER RECREATIONAL PARKING PERMIT PROGRAM

000. LEGAL AUTHORITY.

These rules are promulgated by the Idaho Park and Recreation Board pursuant to Idaho Code Section 67-5201, et seq. and Idaho Code Section 67-4223, and are intended to further define and make specific the provisions of Idaho Code Section 67-7115 et seq. The purpose of the act is to provide designated winter recreational parking locations established and maintained with funds acquired from the cross-country skiing recreation account through the sale of winter recreational parking permits. (7-1-93)

001. -- 049. (RESERVED)

050. LOCATION OF PERMIT ON VEHICLE.

The annual winter recreational parking permit shall be permanently affixed on the front window of the vehicle nearest the driver's seat and the temporary three-day permit shall be ~~hung on the vehicle's interior rear-view mirror~~ displayed on the vehicle's dashboard with the dated side displayed to the front of the vehicle in such a manner that it is completely visible and shall be kept in legible condition at all times. No person shall transfer or attempt to transfer an annual winter recreational parking permit decal or a temporary three-day permit ~~hangtag~~ from the vehicle upon which it was legally ~~registered-permitted~~ and placed. (7-1-93)

051. -- 099. (RESERVED)

100. PERMIT COST, EXPIRATION.

The fee for an annual winter recreational parking permit shall not exceed thirty dollars (\$30). The fee for a temporary winter recreational parking permit shall not exceed ten dollars (\$10). The annual winter recreational parking permit is valid until the expiration date printed on the decal. The temporary winter recreational parking permit is valid for only the three (3) consecutive days written on the permit ~~hanging~~. (7-1-99)

101. -- 149. (RESERVED)

150. USER EXCEPTION.

Snowmobilers shall be allowed to park their transportation vehicles in a designated parking area without displaying a parking permit when the snowmobiles have current snowmobile ~~registration decals~~ validation stickers. (7-1-93)

151. -- 199. (RESERVED)

200. COMPLIANCE WITH ADDITIONAL PERMIT REQUIREMENTS.

No person shall file or attempt to file for a duplicate annual winter recreational parking permit unless the original permit was stolen or destroyed. A temporary three (3) day winter recreational parking permit which is lost, stolen, or destroyed will not be reissued. (7-1-93)

201. -- 249. (RESERVED)

250. PARKING RESTRICTIONS.

No person shall park a vehicle in a designated winter recreational parking location in such a manner as to deprive other users of reasonable access to all or part of the remainder of that parking area. (7-1-93)

251. -- 299. (RESERVED)

300. EQUIPMENT TO REMAIN PROPERTY OF STATE OF IDAHO.

Any cross-country ski trail grooming equipment purchased through the cross-country skiing recreation account or the Symms National Recreational Trails Fund Act will remain the property of the state of Idaho. Individual winter recreational parking area local advisory committees or clubs may contract to use said equipment on a yearly basis from the Idaho Department of Parks and Recreation. (7-1-93)

301. -- 349. (RESERVED)

350. PENALTIES FOR VIOLATIONS.

The owner of a vehicle failing to comply with these rules, or conditions of Title 67, Chapter 71, Idaho Code has committed an infraction and is subject to the penalties provided in Idaho Code Section 18-113A. (7-1-93)

351. -- 399. (RESERVED)

400. DESIGNATION OF PRIMARY USE AREA.

A skier, when purchasing a permit, will be allowed to designate on the appropriate form, a primary winter recreational parking use area. The full portion of fees not allocated to the vendor or the department shall be apportioned to the designated use area. Should a skier fail to designate a primary use area, those fees will be apportioned to a use area determined by the department. (7-1-93)

401. -- 449. (RESERVED)

450. PUBLIC USE, NONDISCRIMINATION.

Facilities constructed or maintained with, and programs supported by cross-country skiing recreation account monies shall be available for public use without discrimination and shall comply with requirements as set out in the Americans with Disabilities Act. (7-1-93)

451. -- 999. (RESERVED)

IN THE HOUSE OF REPRESENTATIVES

HOUSE BILL NO. 492, As Amended in the Senate

BY TRANSPORTATION AND DEFENSE COMMITTEE

AN ACT

RELATING TO VEHICLE REGISTRATION AND FEES; AMENDING SECTION 49-426, IDAHO CODE, TO REPLACE THE TERM "REGISTERED" WITH THE TERM "NUMBERED" AND TO MAKE A TECHNICAL CORRECTION; AMENDING SECTION 67-7008, IDAHO CODE, TO REPLACE REFERENCES TO REGISTRATION NUMBERS WITH REFERENCES TO CERTIFICATES OF NUMBER, TO PROVIDE FOR VESSEL NUMBERS AND VALIDATION STICKERS AND TO REMOVE LANGUAGE RELATING TO CERTAIN REGISTRATION FEES; AMENDING SECTION 67-7101, IDAHO CODE, TO REVISE A DEFINITION; AMENDING SECTION 67-7103, IDAHO CODE, TO PROVIDE FOR VALIDATION STICKERS AND TO PROVIDE THAT EACH SNOWMOBILE MUST BE NUMBERED BEFORE IT LEAVES THE PREMISES AT THE TIME OF SALE; AMENDING SECTION 67-7104, IDAHO CODE, TO REPLACE THE TERM "REGISTRATION" WITH "CERTIFICATE OF NUMBERING", TO REPLACE REFERENCE TO DISPLAY OF CERTIFICATES OF NUMBER WITH REFERENCE TO DISPLAY OF VALIDATION STICKERS AND TO PROVIDE FOR NONRESIDENT SNOWMOBILE USER CERTIFICATES; AMENDING SECTION 67-7106, IDAHO CODE, TO REPLACE THE TERM "REGISTRATION" WITH "CERTIFICATE OF NUMBER"; AMENDING SECTION 67-7108, IDAHO CODE, TO PROVIDE FOR APPLICATION OF LAW AND TO PROVIDE FOR A PROHIBITION; AMENDING SECTION 67-7112, IDAHO CODE, TO REPLACE THE TERM "REGISTERED" WITH THE TERM "NUMBERED"; AMENDING SECTION 67-7113, IDAHO CODE, TO REVISE A FINE AND TO MAKE TECHNICAL CORRECTIONS; AMENDING SECTION 67-7122, IDAHO CODE, TO PROVIDE FOR NUMBER CERTIFICATES, TO REMOVE REFERENCE TO REGISTRATION, TO REVISE PROVISIONS RELATING TO CERTAIN INFORMATION SUBMITTED TO THE DEPARTMENT, TO REVISE PROVISIONS RELATING TO THE SALE OF CERTAIN VEHICLES AND TO PROVIDE FOR VALIDATION STICKERS; AMENDING SECTION 67-7123, IDAHO CODE, TO REVISE PROVISIONS RELATING TO THE TRANSFER OF NUMBER CERTIFICATES AND TO REMOVE REFERENCE TO REGISTRATION STICKERS; AMENDING SECTION 67-7124, IDAHO CODE, TO REFERENCE NUMBER CERTIFICATES IN REGARD TO NONRESIDENT OWNERS; AMENDING SECTION 67-7125, IDAHO CODE, TO REPLACE THE TERM "REGISTRATION" WITH "NUMBERING" AND TO MAKE TECHNICAL CORRECTIONS; AMENDING SECTION 67-7126, IDAHO CODE, TO REMOVE REFERENCE TO REGISTRATION AND TO PROVIDE FOR NUMBER CERTIFICATES AND VALIDATION STICKERS; TO PROVIDE FOR RULES; AMENDING SECTION 67-7003, IDAHO CODE, TO REVISE A DEFINITION; AMENDING SECTION 67-7008A, IDAHO CODE, TO REMOVE A REFERENCE TO A REGISTRATION FEE AND TO PROVIDE FOR FEES FOR NUMBERED VESSELS; AMENDING SECTION 67-7010, IDAHO CODE, TO REPLACE REFERENCE TO CERTIFICATE OF REGISTRATION WITH REFERENCE TO CERTIFICATE OF NUMBER AND TO REPLACE REFERENCE TO DISPLAY OF REGISTRATION NUMBER WITH REFERENCE TO DISPLAY OF VESSEL NUMBER; AMENDING SECTION 67-7013, IDAHO CODE, TO REPLACE REFERENCE TO CERTIFICATES OF REGISTRATION WITH REFERENCE TO CERTIFICATES OF NUMBER; AMENDING SECTION 67-7014, IDAHO CODE, TO REPLACE REFERENCE TO REGISTERED VESSELS WITH REFERENCE TO NUMBERED VESSELS; AMENDING SECTION 67-7029, IDAHO CODE, TO REPLACE REFERENCE TO CERTIFICATES OF REGISTRATION WITH REFERENCE TO CERTIFICATES OF NUMBER AND TO PROVIDE THAT CERTAIN PERSONS AUTHORIZED TO ISSUE CERTIFICATES OF NUMBER SHALL BE ASSIGNED A BLOCK OF

1 VESSEL NUMBERS, VALIDATION STICKERS AND CERTIFICATES OF NUMBER; AMEND-
2 ING SECTION 67-7040, IDAHO CODE, TO REPLACE REFERENCE TO CERTIFICATE
3 OF REGISTRATION WITH REFERENCE TO CERTIFICATE OF NUMBER; AND PROVIDING
4 SEVERABILITY.

5 Be It Enacted by the Legislature of the State of Idaho:

6 SECTION 1. That Section 49-426, Idaho Code, be, and the same is hereby
7 amended to read as follows:

8 49-426. EXEMPTIONS FROM OPERATING FEES. The provisions of this chap-
9 ter with respect to operating fees shall not apply to:

10 (1) Motor vehicles owned or leased by the United States, the state, a
11 city, a county, any department thereof, any political subdivision or munic-
12 ipal corporation of the state, any taxing district of the state, any state
13 registered nonprofit subscription fire protection unit, or any organiza-
14 tion, whether incorporated or unincorporated, organized for the operation,
15 maintenance, or management of an irrigation project or irrigation works or
16 system or for the purpose of furnishing water to its members or shareholders,
17 but in other respects shall be applicable.

18 (2) Farm tractors, implements of husbandry, those manufactured homes
19 which qualify for an exemption under the provisions of section 49-422, Idaho
20 Code, road rollers, wheel mounted tar buckets, portable concrete and/or
21 mortar mixers, wheel mounted compressors, tow dollies, portable toilet
22 trailers, street sweepers, other construction equipment, forestry equip-
23 ment, lawn and grounds equipment and similar devices as determined by the
24 department which are temporarily operated or moved upon the highways need
25 not be registered under the provisions of this chapter, nor shall implements
26 of husbandry be considered towed units under registration of vehicle combi-
27 nations as defined in section 49-108(2), Idaho Code. In addition, self-pro-
28 pelled wheelchairs, three-wheeled bicycles, wheelchair conveyances, golf
29 carts, lawn mowers, and scooters operated by persons who by reason of phys-
30 ical disability are otherwise unable to move about as pedestrians shall be
31 exempt from registration requirements under the provisions of this chapter.
32 Motorcycles, motorbikes, utility type vehicles and all-terrain vehicles
33 need not be licensed under the provisions of this chapter or ~~registered~~
34 numbered pursuant to the provisions of section 67-7122, Idaho Code, if they
35 are being used exclusively in connection with agricultural, horticultural,
36 dairy and livestock growing and feeding operations or used exclusively for
37 snow removal purposes. Travel upon the public highways shall be limited to
38 travel between farm or ranch locations. Motorcycles, motorbikes, utility
39 type vehicles and all-terrain vehicles used for this purpose shall meet the
40 emblem requirements of section 49-619, Idaho Code.

41 (3) Any political subdivision of the state of Idaho may, but only after
42 sufficient public notice is given and a public hearing held, adopt local
43 ordinances or resolutions designating highways or sections of highways un-
44 der its jurisdiction which are closed to all-terrain vehicles, utility type
45 vehicles, specialty off-highway vehicles and motorbikes licensed pursuant
46 to this chapter and ~~registered~~ numbered pursuant to section 67-7122, Idaho
47 Code. The operation of licensed and ~~registered~~ numbered all-terrain vehi-
48 cles, utility type vehicles and motorbikes and those vehicles exempt from

1 licensing and ~~registration~~ numbering pursuant to subsection (2) of this sec-
 2 tion shall not be permitted on controlled access highways. The requirements
 3 of title 18 and chapters 2, 3, 6, 8, 12, 13 and 14, title 49, Idaho Code, shall
 4 apply to the operation of any all-terrain vehicle, utility type vehicle or
 5 motorbike upon highways. Costs related to the posting of signs on highways
 6 or sections of highways that are closed to such vehicles, indicating the
 7 ordinance, are eligible for reimbursement through the motorbike recreation
 8 account created in section 67-7126, Idaho Code.

9 (4) The Idaho transportation board may designate sections of state
 10 highways over which all-terrain vehicles, utility type vehicles, specialty
 11 off-highway vehicles and motorbikes may cross. The requirements of title
 12 18, and chapters 2, 3, 6, 8, 12, 13 and 14, title 49, Idaho Code, shall apply
 13 to the operation of all-terrain vehicles, utility type vehicles, specialty
 14 off-highway vehicles and motorbikes when using designated crossings on
 15 state highways.

16 (5) All-terrain vehicles, utility type vehicles, specialty off-high-
 17 way vehicles and motorbikes may be used on highways located on state lands or
 18 federal lands which are not part of the highway system of the state of Idaho,
 19 provided the ~~registration~~ numbering requirements of section 67-7122, Idaho
 20 Code, are met.

21 SECTION 2. That Section 67-7008, Idaho Code, be, and the same is hereby
 22 amended to read as follows:

23 67-7008. CERTIFICATE OF REGISTRATION NUMBER -- EXPIRATION --
 24 FEES. (1) Within fifteen (15) days after purchase, or as otherwise herein
 25 provided, the owner of each vessel requiring numbering by the state of Idaho
 26 shall file an application for registration certificate of number with an
 27 assessor or authorized vendor on forms provided by the department. The ap-
 28 plication shall be signed by the owner and shall be accompanied by the fee
 29 herein designated. Upon receipt of an application in approved form, and
 30 the appropriate fee, the assessor or authorized vendor shall enter the same
 31 upon the records of its office and issue to the applicant two (2) validation
 32 stickers and a certificate of ~~registration~~ stating the number issued to the
 33 ~~vessel~~, the receipt of any fee paid and the name and address of the owner,
 34 and the assessor or authorized vendor shall forward to the department a
 35 duplicate copy. The owner shall also receive a vessel number that shall be
 36 permanently assigned to the boat. The owner shall paint on or permanently
 37 attach to each side of the bow of the vessel the ~~registration~~ vessel number
 38 and validation sticker in a manner as may be prescribed by rules of the de-
 39 partment in order that they may be completely visible, and the number shall
 40 be maintained in legible condition. The certificate of ~~registration~~ number
 41 shall be pocket-size and shall be on board and available at all times for in-
 42 spection on the vessel for which issued whenever that vessel is in operation,
 43 except that livery operators may have the rental agreement on board rented
 44 vessels in lieu of the certificate of ~~registration~~ number.

45 (2) The owner of any vessel for which a current certificate of
 46 ~~registration~~ number has been issued pursuant to any federal law or a fed-
 47 erally approved numbering system of another state shall, if the vessel is
 48 operated on the waters of this state in excess of sixty (60) days, make appli-

1 cation for a an Idaho certificate of ~~Idaho~~ registration number in the manner
2 prescribed in this section.

3 (3) Each assessor and authorized vendor shall record, on a form pro-
4 vided by the department, the names of all owners of vessels who make appli-
5 cation for certificates of registration number, together with the amount of
6 the fees paid by the owners. He shall, on or before the tenth of each month,
7 forward to the department a duplicate copy of each record for the preceding
8 month.

9 (4) All records of the department made or kept pursuant to this section
10 shall be kept current and shall be public records.

11 (5) Every certificate of registration number issued shall continue
12 in full force and effect through December 31 of the year of issue unless
13 sooner terminated or discontinued in accordance with law. Certificates of
14 registration number may be renewed by the owner in the same manner provided
15 for in the initial securing of them.

16 (6) The owner of any vessel shall notify the department within fifteen
17 (15) days if his vessel is destroyed or abandoned, or is sold or transferred
18 either wholly or in part to another person or persons or if the owner's
19 address no longer conforms to the address appearing on the certificate of
20 registration number. In all such cases, the notice shall be accompanied by
21 a surrender of the certificate of registration number. When the surrender
22 of the certificate is by reason of the vessel being destroyed, abandoned or
23 sold, the department shall cancel the certificate and enter that fact in its
24 records. If the surrender is by reason of a change of address on the part
25 of the owner, the new address shall be endorsed on the certificate and the
26 certificate returned to the owner.

27 (7) Whenever the ownership of a vessel changes, the purchaser shall,
28 within fifteen (15) days after acquisition, make application to the depart-
29 ment for transfer to him of the certificate of registration number issued for
30 the vessel, giving his name, address, and the vessel number of the vessel and
31 shall, at the same time, pay to the department a transfer fee of three dol-
32 lars (\$3.00). Upon receipt of the application and fee, the department shall
33 transfer the certificate of registration number issued for the vessel to the
34 new owner or owners. Unless the application is made and the fee paid within
35 fifteen (15) days, the vessel shall be considered to be without a certificate
36 of registration number.

37 (8) No numbers other than the registration validation stickers and ves-
38 sel number issued to a vessel or granted by reciprocity pursuant to law shall
39 be painted, attached, or otherwise displayed on either side of the bow of the
40 vessel.

41 (9) If any certificate of registration number becomes lost, mutilated,
42 or becomes illegible, the owner of the vessel for which the same was issued
43 shall obtain a duplicate of the certificate from the department upon appli-
44 cation and the payment of a fee of three dollars (\$3.00). If one or both val-
45 idation stickers are lost, stolen, or destroyed, any sticker remnants and
46 the certificate of registration number should be returned to the department
47 along with a three dollar (\$3.00) fee and an application for a duplicate cer-
48 tificate of registration number and validation stickers.

49 (10) A person engaged in the manufacture or sale of vessels of a type
50 otherwise required to be numbered by law, may obtain pursuant to regulations

duly promulgated by the department, certificates of registration number for use in the testing or demonstration only of a vessel upon payment of thirteen dollars (\$13.00) for each certificate. Certificates of registration number so issued may be used by the applicant in the testing or demonstration only of vessels by temporary placement of the numbers assigned by the certificates on the vessel tested or demonstrated, and shall be issued and displayed as otherwise prescribed by this chapter or by regulation of the department.

(11) The ~~registration~~ fees shall be:

(a) Vessels 0-12 feet in length	\$20.00
Vessels over 12 feet in length	20.00
plus \$2.00 per foot for each additional foot	
in excess of 12 feet.	

~~(b) The registration fees for new or used vessels which have not previously been registered in Idaho shall be:~~

- ~~(i) For vessels acquired or brought into the state January 1 through March 31, the full amount of the regular fees;~~
- ~~(ii) For vessels acquired or brought into the state April 1 through June 30, seventy-five percent (75%) of the regular fees;~~
- ~~(iii) For vessels acquired or brought into the state July 1 through September 30, fifty percent (50%) of the regular fees;~~
- ~~(iv) For vessels acquired or brought into the state after September 30, twenty-five percent (25%) of the regular fees.~~

~~(c) Each assessor and authorized vendor shall presume that any vessel is subject to the regular certificate of registration fees, unless the applicant can successfully show reasonable proof that the vessel has not previously been registered in Idaho.~~

(12) The provisions of subsection (11) of this section, with respect to the amount of payment of registration fees shall not apply to vessels owned by any charitable or religious organization, scout organization or any similar organization not used and operated for profit. All vessels currently registered numbered by the state of Idaho and having paid the fees imposed by subsection (11) of this section shall not be assessed and taxed as personal property in the state of Idaho.

(13) The ~~registration~~ fee for vessels owned by any charitable or religious organization, scout organization or similar organization not used and operated for profit shall be two dollars (\$2.00) per year.

SECTION 3. That Section 67-7101, Idaho Code, be, and the same is hereby amended to read as follows:

67-7101. DEFINITIONS. In this chapter:

(1) "All-terrain vehicle" or "ATV" means any recreation vehicle with three (3) or more tires and fifty (50) inches or less in width, having a wheelbase of sixty-one (61) inches or less, has handlebar steering and a seat designed to be straddled by the operator.

(2) "Board" means the park and recreation board created under authority of section 67-4221, Idaho Code.

(3) "Bona fide snowmobile program" means services or facilities as approved by the department that will benefit snowmobilers such as snowmobile trail grooming, plowing and maintaining snowmobile parking areas and facilities, and trail signing.

1 (4) "Dealer" means any person who engages in the retail sales of or
2 rental of snowmobiles, motorbikes, utility type vehicles or all-terrain
3 vehicles.

4 (5) "Department" means the Idaho department of parks and recreation.

5 (6) "Designated parking area" means an area located, constructed,
6 maintained, and signed with the approval of the land manager or owner.

7 (7) "Director" means the director of the department of parks and recre-
8 ation.

9 (8) "Highway." (See section 40-109, Idaho Code, but excepting public
10 roadway as defined in this section)

11 (9) "Motorbike" means any self-propelled two (2) wheeled motorcycle or
12 motor-driven cycle, excluding tractor, designed for or capable of traveling
13 off developed roadways and highways and also referred to as trailbikes, en-
14 duro bikes, trials bikes, motocross bikes or dual purpose motorcycles.

15 (10) "Off-highway vehicle" means an all-terrain vehicle, motorbike,
16 specialty off-highway vehicle or utility type vehicle as defined in this
17 section.

18 (11) "Operator" means any person who is in physical control of a motor-
19 bike, all-terrain vehicle, utility type vehicle, specialty off-highway ve-
20 hicle or snowmobile.

21 (12) "Owner" means every person holding record title to a motorbike,
22 all-terrain vehicle, utility type vehicle, specialty off-highway vehicle
23 or snowmobile and entitled to the use or possession thereof, other than a
24 lienholder or other person having a security interest only.

25 (13) "Person" means an individual, partnership, association, corpora-
26 tion, or any other body or group of persons, whether incorporated or not, and
27 regardless of the degree of formal organization.

28 (14) "Public roadway" means all portions of any highway which are con-
29 trolled by an authority other than the Idaho transportation department.

30 (15) "Snowmobile" means any self-propelled vehicle under one thousand
31 (1,000) pounds unladen gross weight, designed primarily for travel on snow
32 or ice or over natural terrain, which may be steered by tracks, skis, or run-
33 ners.

34 (16) "Specialty off-highway vehicle" means any vehicle manufactured,
35 designed or constructed exclusively for off-highway operation that does not
36 fit the definition of an all-terrain vehicle, utility type vehicle or motor-
37 bike as defined in this section. The vehicle classification provided for in
38 this subsection shall become effective on January 1, 2010.

39 (17) "Utility type vehicle" or "UTV" means any recreational motor vehi-
40 cle other than an ATV, motorbike or snowmobile as defined in this section,
41 designed for and capable of travel over designated roads, traveling on four
42 (4) or more tires, maximum width less than seventy-four (74) inches, maximum
43 weight less than two thousand (2,000) pounds, and having a wheelbase of one
44 hundred ten (110) inches or less. A utility type vehicle must have a minimum
45 width of fifty (50) inches, a minimum weight of at least nine hundred (900)
46 pounds or a wheelbase of over sixty-one (61) inches. Utility type vehicle
47 does not include golf carts, vehicles specially designed to carry a disabled
48 person, implements of husbandry as defined in section 49-110(2), Idaho Code,
49 or vehicles otherwise registered under title 49, Idaho Code. A "utility type
50 vehicle" or "UTV" also means a recreational off-highway vehicle or ROV.

1 (18) "Vendor" means any entity authorized by the department to sell
2 recreational ~~registrations~~ certificates of number.

3 (19) "Winter recreational parking locations" means designated parking
4 areas established and maintained with funds acquired from the cross-country
5 skiing account.

6 SECTION 4. That Section 67-7103, Idaho Code, be, and the same is hereby
7 amended to read as follows:

8 67-7103. APPLICATION FOR NUMBER -- ATTACHMENT OF ~~NUMBER~~ VALIDATION
9 STICKERS -- CERTIFICATE -- APPLICATION FOR TRANSFER OF CERTIFICATE -- TRANS-
10 FER OF CERTIFICATE FEE -- TEMPORARY NUMBER -- FEES. (1) On or before November
11 1 of each year the owner of each snowmobile requiring numbering by the state
12 of Idaho shall file an application for number with the department on forms
13 approved by it. The application shall be signed by the owner and shall, ex-
14 cept as provided in subsection (7) of this section, be accompanied by a fee
15 of thirty-one dollars (\$31.00). Upon receipt of the application the depart-
16 ment shall issue to the applicant a certificate of number stating the number
17 assigned to the snowmobile and the name and address of the owner. The owner
18 shall attach to the snowmobile the ~~identification number~~ validation sticker
19 in a manner as may be prescribed by rules of the department. The ~~number~~
20 validation sticker shall be located on the right and left side of the cowl-
21 ing of the snowmobile and shall be completely visible and shall be maintained in
22 legible condition. The certificate of number shall be pocket size and shall
23 be available at all times for inspection on the snowmobile for which issued,
24 wherever the snowmobile is in operation.

25 (2) The department may issue any certificate of number directly or
26 may authorize any persons to act as vendor for the issuance. In the event
27 a person accepts the authorization, he may be assigned a block of ~~numbers~~
28 validation stickers and certificates of number which upon issue, in confor-
29 mity with this chapter and with any rules of the department, shall be valid as
30 if issued directly by the department.

31 (3) All records of the department made or kept pursuant to this section
32 shall be public records.

33 (4) Each snowmobile must be ~~registered~~ numbered before it leaves the
34 premises at the time of sale from any retail snowmobile dealer.

35 (5) The purchaser of a snowmobile shall, within fifteen (15) days im-
36 mediately after acquisition, make application to the department for trans-
37 fer to him of the certificate of number issued to the snowmobile, giving his
38 name, address and the number of the snowmobile and shall at the same time pay
39 to the department a fee of three dollars (\$3.00). Upon receipt of the appli-
40 cation and fee, the department shall transfer the certificate of number is-
41 sued for the snowmobile to the new owner or owners. Unless the application
42 is made and fee paid within fifteen (15) days, the snowmobile shall be con-
43 sidered to be without a certificate of number and it shall be unlawful for any
44 person to operate that snowmobile until the certificate is issued.

45 (6) No number other than the ~~number~~ validation stickers issued to a
46 snowmobile pursuant to this chapter shall be painted, attached, or otherwise
47 displayed on the snowmobile, except a temporary number may be attached to
48 identify a snowmobile for the purpose of racing or other sporting events.

(7) Resident and nonresident owners of snowmobiles used for rental purposes shall purchase ~~certificates of number~~ validation stickers for sixty-one dollars (\$61.00) and the ~~certificates of number~~ validation stickers shall be displayed on the machine at all times.

SECTION 5. That Section 67-7104, Idaho Code, be, and the same is hereby amended to read as follows:

67-7104. NONRESIDENT SNOWMOBILE USER CERTIFICATE REQUIRED. The owner of a nonresident, noncommercial snowmobile shall not be required to comply with the ~~registration certificate of numbering~~ requirements of the state of Idaho, but shall be required to obtain a nonresident snowmobile user certificate. A fee of thirty-one dollars (\$31.00) shall be imposed for the issuance of a nonresident snowmobile user certificate. The ~~certificate of number validation stickers~~ shall be displayed in the same manner as provided in section 67-7103, Idaho Code. ~~Such Nonresident snowmobile user~~ certificates shall be valid beginning November 1 through October 31 of the following year. Issuance and administration of nonresident snowmobile user certificates shall be conducted in the same manner as provided in section 67-7103, Idaho Code, for numbering of snowmobiles.

(1) For purposes of this section, "nonresident" shall be as defined in section 36-202, Idaho Code.

(2) In the absence of a bona fide program in the area or upon the request of the bona fide county snowmobile advisory committee of the nearest affected county in Idaho, the requirements for the nonresident snowmobile user certificate may be waived by the parks and recreation board on specific trails where the snowmobile trail grooming is solely supported by a state other than Idaho.

SECTION 6. That Section 67-7106, Idaho Code, be, and the same is hereby amended to read as follows:

67-7106. DISTRIBUTION OF MONEYS COLLECTED -- COUNTY SNOWMOBILE FUND -- STATE SNOWMOBILE FUND -- STATE SNOWMOBILE SEARCH AND RESCUE FUND. (1) Each vendor shall not later than the fifteenth day of each month remit all moneys collected under the provisions of sections 67-7103 and 67-7104, Idaho Code, to the state treasurer for credit to the state snowmobile fund, established in the dedicated fund, to be administered by the director, except that one dollar (\$1.00) from each snowmobile certificate of number fee, one dollar (\$1.00) from each rental certificate of number fee, and one dollar (\$1.00) from each nonresident snowmobile user certificate issued by the vendor shall be credited by the state treasurer to the state snowmobile search and rescue fund created in section 67-2913A, Idaho Code.

(2) Each county with a bona fide snowmobile program shall be entitled to receive from the department eighty-five percent (85%) of the moneys generated for that county during that ~~registration certificate of number~~ period. Counties with a bona fide snowmobile program may use up to fifteen percent (15%) of their county snowmobile moneys upon recommendation by their county snowmobile advisory committee for snowmobile law enforcement purposes.

(3) Up to fifteen percent (15%) of the revenue generated from snowmobile ~~registrations~~ certificates of number each year may be used by the de-

1 department to defray administrative costs. Any moneys unused at the end of the
2 fiscal year shall be returned to the state treasurer for deposit in the state
3 snowmobile fund.

4 (4) Vendors shall be entitled to charge an additional one dollar and
5 fifty cents (\$1.50) handling fee per ~~registration~~ certificate of number for
6 the distribution of certificates of number. Handling fees collected by the
7 department shall be deposited to the state snowmobile fund.

8 (5) For those ~~registrations~~ certificates of number not designated to a
9 bona fide county snowmobile program, the moneys generated shall be deposited
10 to the state snowmobile fund, and such fund shall be available to the depart-
11 ment for snowmobile-related expenses.

12 SECTION 7. That Section 67-7108, Idaho Code, be, and the same is hereby
13 amended to read as follows:

14 67-7108. PROHIBITION AGAINST NUMBERING BY POLITICAL SUBDIVI-
15 SIONS. The provisions of this chapter shall govern the numbering and
16 registration of snowmobiles, all-terrain vehicles, motorbikes, specialty
17 off-highway vehicles and utility type vehicles operated in this state. All
18 political subdivisions of the state are expressly prohibited from numbering
19 or registering snowmobiles, all-terrain vehicles, motorbikes, specialty
20 off-highway vehicles and utility type vehicles in any respect.

21 SECTION 8. That Section 67-7112, Idaho Code, be, and the same is hereby
22 amended to read as follows:

23 67-7112. GROOMED SNOWMOBILE TRAILS. Any all-terrain vehicle operat-
24 ing on groomed snowmobile trails during the winter snowmobiling season when
25 the trails are groomed shall be ~~registered~~ numbered as a snowmobile under
26 the provisions of section 67-7103, Idaho Code. Counties shall have the op-
27 tion to allow all-terrain vehicles, if ~~registered~~ numbered, to use snowmo-
28 bile trails in the county. No other vehicles shall operate on groomed snow-
29 mobile trails unless specifically allowed by the county. Violation of the
30 provisions of this section shall be an infraction.

31 SECTION 9. That Section 67-7113, Idaho Code, be, and the same is hereby
32 amended to read as follows:

33 67-7113. VIOLATIONS -- ACCOUNTABLE FOR PROPERTY DAMAGE. ~~(1)~~ Any per-
34 son who violates any provision of sections 67-7102 through ~~section~~ 67-7112,
35 Idaho Code, shall be guilty of an infraction, and shall be punished by a
36 fine of not less than ~~ten~~ fifty dollars (\$~~50~~50.00) nor more than one hundred
37 dollars (\$100). In addition thereto, the operator and/or owner of the snow-
38 mobile shall be responsible and held accountable to the owner of any lands
39 where trees, shrubs or other property have been damaged as the result of
40 travel over their premises.

41 SECTION 10. That Section 67-7122, Idaho Code, be, and the same is hereby
42 amended to read as follows:

67-7122. ~~REQUIREMENTS -- REGISTRATION -- PROCEDURE APPLICATION FOR~~
~~CERTIFICATE OF NUMBER -- ATTACHMENT OF VALIDATION STICKERS -- CERTIFICATE --~~
~~FEES.~~ (1) On or before January 1 of each year, the owner of any all-terrain
vehicle, motorbike, specialty off-highway vehicle or utility type vehicle
as defined in section 67-7101, Idaho Code, or any motorcycle as defined in
section 49-114, Idaho Code, used off public highways, on highways located
on state lands or federal lands which are not part of the highway system of
the state of Idaho or on highways as prescribed in section 49-426(3) and
(4), Idaho Code, but excluding those vehicles used exclusively on private
land for agricultural use or used exclusively for snow removal purposes as
provided in section 49-426(2), Idaho Code, shall ~~register~~ obtain a number
certificate for that vehicle at any vendor authorized by the department.
Effective January 1, 2010, a fee of twelve dollars (\$12.00) shall be charged
for each ~~registration number certificate~~, which fee includes a one dollar
and fifty cent (\$1.50) fee to be retained by the vendor and the remainder
of which shall be remitted to the department together with a ~~duplicate copy~~
~~of the application form,~~ information noting the number of the ~~registration~~
~~sticker certificate~~ issued, the identity of the owner that purchased the
number certificate, the owner's designated county use area and the type of
machine to which the owner will affix the certificate of number, e.g., mo-
torbike, all-terrain vehicle, utility type vehicle or specialty off-highway
vehicle. The foregoing shall not prohibit the department from collecting
such further information as it may deem necessary or helpful to its adminis-
trative duties under this chapter.

(2) At the time of sale from any dealer, each motorbike, all-terrain
vehicle or utility type vehicle sold to an Idaho resident, but excluding
those vehicles to be used exclusively on private land for agricultural use or
used exclusively for snow removal purposes as provided in section 49-426(2),
Idaho Code, must ~~be registered~~ obtain a number certificate.

(a) Application blanks and ~~registration validation~~ stickers shall
be supplied by the department and the ~~registration validation~~ sticker
shall be issued to the person making application for ~~registration~~
number certificate.

(b) All ~~registration stickers which number certificates that~~ are is-
sued shall be in force through December 31 of the issued year. All
~~registration stickers number certificates~~ shall be renewed by the owner
of the all-terrain vehicle, motorbike, specialty off-highway vehicle
or utility type vehicle in the same manner provided for in the initial
securing of the same or with any vendor authorized by the department. A
vendor issuing a renewal ~~registration sticker number certificate~~ shall
retain a one dollar and fifty cent (\$1.50) vendor fee and remit the
remainder of the twelve dollar (\$12.00) renewal ~~registration sticker~~
number certificate fee to the department together with a ~~duplicate~~
~~copy of the application form,~~ noting the number of the registration
sticker issued information noting the number of the certificate issued,
the identity of the owner that purchased the number certificate, the
owner's designated county use area, and the type of machine to which the
owner will affix the validation stickers, e.g., motorbike, all-ter-
rain vehicle, utility type vehicle or specialty off-highway vehicle.
The foregoing shall not prohibit the department from collecting such

1 additional information as it may deem necessary or helpful to its admin-
2 istrative duties under this chapter.

3 (c) The issued ~~registration~~ validation sticker shall be placed upon the
4 restricted vehicle license plate of the all-terrain vehicle, motorbike
5 or utility type vehicle, or upon the right fork of a vehicle registered
6 pursuant to section 49-402(3), Idaho Code, or of a motorbike if used
7 exclusively off-highway, or upon the rear fender of an all-terrain ve-
8 hicle, specialty off-highway vehicle or utility type vehicle if used
9 exclusively off-highway. The placement shall be made in such a manner
10 that it is completely visible, does not cover the license plate numbers
11 or letters, if licensed, and shall be kept in a legible condition at all
12 times.

13 (3) For operation of a motorbike that meets the requirements speci-
14 fied in section 49-114(10), Idaho Code, on the public highways, the vehicle
15 shall also be registered pursuant to the provisions of section 49-402(3),
16 Idaho Code. A motorbike that meets the requirements specified in sec-
17 tion 49-114(10), Idaho Code, and that is registered pursuant to section
18 49-402(3), Idaho Code, shall not be required to obtain a restricted license
19 plate pursuant to section 49-402(4), Idaho Code. A motorbike, all-terrain
20 vehicle, specialty off-highway vehicle or utility type vehicle operated
21 exclusively off-highway or on highways located on state lands or federal
22 lands which are not part of the highway system of the state of Idaho and that
23 meet the registration requirements specified in this section shall not be
24 required to obtain a restricted vehicle license plate pursuant to section
25 49-402(4), Idaho Code.

26 (4) Nonresidents shall be allowed to purchase a restricted vehicle
27 license plate pursuant to section 49-402(4), Idaho Code, and/or a ~~sticker~~
28 number certificate for an all-terrain vehicle, motorbike or utility type
29 vehicle.

30 SECTION 11. That Section 67-7123, Idaho Code, be, and the same is hereby
31 amended to read as follows:

32 67-7123. TRANSFER OF ~~REGISTRATION-STICKER~~ NUMBER CERTIFICATES AND
33 RESTRICTED VEHICLE LICENSE PLATE. The purchaser of an all-terrain vehicle,
34 utility type vehicle or motorbike, which has been previously ~~registered~~
35 issued a number certificate pursuant to section 67-7122, Idaho Code, and
36 issued a restricted vehicle license plate pursuant to section 49-402, Idaho
37 Code, shall within fifteen (15) days after acquiring same, make application
38 to the county assessor or county motor vehicle office as may be designated by
39 the county assessor for transfer to him of the ~~sticker of registration number~~
40 certificate and restricted vehicle license plate issued to the vehicle,
41 giving the same information as on the original application and the number of
42 the ~~registration-sticker number certificate~~ and restricted vehicle license
43 plate, and shall at the same time pay a transfer fee of one dollar and fifty
44 cents (\$1.50).

45 SECTION 12. That Section 67-7124, Idaho Code, be, and the same is hereby
46 amended to read as follows:

1 67-7124. NONRESIDENT -- EXEMPTION. (1) The provisions of section
 2 67-7122, Idaho Code, regarding ~~registration~~ number certificates shall not
 3 apply to any nonresident owner; provided the all-terrain vehicle, utility
 4 type vehicle, specialty off-highway vehicle or motorbike is currently and
 5 properly registered or numbered in the state of the owner's residence. Own-
 6 ers of an all-terrain vehicle, utility type vehicle, specialty off-highway
 7 vehicle or motorbike from states that do not have a registration or numbering
 8 requirement shall be ~~registered~~ numbered in Idaho under the provisions of
 9 section 67-7122, Idaho Code, prior to operation in this state.

10 (2) Nonresidents with an all-terrain vehicle, utility type vehicle,
 11 specialty off-highway vehicle or motorbike registered or numbered in an-
 12 other state shall have the same use privileges and responsibilities as a
 13 resident of this state with a properly registered or numbered vehicle.

14 SECTION 13. That Section 67-7125, Idaho Code, be, and the same is hereby
 15 amended to read as follows:

16 67-7125. NOISE ABATEMENT. (1) Except as hereinafter provided, every
 17 vehicle subject to ~~registration~~ numbering under section 67-7122, Idaho
 18 Code, shall comply with the provisions of this section. Every vehicle sub-
 19 ject to the provisions of this section shall at all times be equipped with
 20 an exhaust system in good working order and in constant operation. If the
 21 vehicle was originally equipped with a noise suppressing system or if the
 22 vehicle is required by law or regulation of this state or the federal gov-
 23 ernment to have a noise suppressing system, that system shall be maintained
 24 in good working order. No person shall disconnect, modify or alter any part
 25 of that system in any manner which will amplify or increase the vehicle's
 26 noise emission above the noise limits established in subsection (3) of this
 27 section, except temporarily in order to make repairs, replacements or ad-
 28 justments. No person shall operate and no owner shall cause or permit to be
 29 operated any vehicle while the vehicle's noise emission exceeds the noise
 30 limits established in subsection (3) of this section or while the vehicle's
 31 noise suppressing system is disconnected, modified or altered in violation
 32 of the provisions of this section.

33 (2) No person shall operate a vehicle subject to the provisions of
 34 this section unless that vehicle is equipped with a spark arrester device,
 35 affixed to the exhaust system, of a type qualified and rated by the United
 36 States forest service. The provisions of this subsection shall not apply
 37 to vehicles being operated off the highway in an organized racing or com-
 38 petitive event which is conducted on private land with the consent of the
 39 landowner.

40 (3) Any vehicle subject to the provisions of this section shall at all
 41 times be equipped with a noise suppressing system or other device which lim-
 42 its noise emission to a base level of not more than ninety-six (96) decibels
 43 when measured on the "A" scale using standards and procedures established by
 44 the society of automotive engineers (SAE), specifically SAE standard J1287,
 45 June, 1988, describing a test of a stationary vehicle with sound measured
 46 twenty (20) inches and forty-five (45) degrees from the exhaust outlet, or
 47 as otherwise described. The provisions of this subsection shall not apply
 48 to vehicles being operated off the highway in an organized racing or com-

petitive event which is conducted on private land with the consent of the landowner or on public land under permit.

(a) The department shall adopt regulations in accordance with chapter 52, title 67, Idaho Code, establishing the test procedures and instrumentation to be utilized. These procedures shall incorporate requirements for the test site environment and sound measuring equipment as set forth in SAE standard J1287, June, 1988.

(b) Instrumentation shall include but not be limited to a sound level meter meeting the type 1, type S1A, type 2, or type S2A requirements of the American national standards institute (ANSI) specification for sound level meters, S1.4-1983; a sound level calibrator, microphone wind screen, external engine speed tachometer.

(4) A showing that the noise emission level of any vehicle subject to and not otherwise exempt from the provisions of this section exceeds ninety-six (96) decibels, as described and tested in subsection (3) of this section, shall be prima facie evidence of a violation of subsection (1) of this section.

SECTION 14. That Section 67-7126, Idaho Code, be, and the same is hereby amended to read as follows:

67-7126. ESTABLISHMENT OF ACCOUNT -- DISTRIBUTION OF FEES. There is established in the state treasurer's office an account to be known and designated as the "motorbike recreation account." The twelve dollar (\$12.00) fee collected for off-highway vehicle ~~registration stickers~~ number certificates shall be allocated as follows:

(1) Vendors shall charge and retain one dollar and fifty cents (\$1.50) for a handling fee;

(2) Up to fifteen percent (15%) shall be allotted to the department for administration and for the production of ~~registration~~ number certificates and validation stickers, which moneys shall be placed in the motorbike recreation account. The department shall annually publish a report specifically identifying the uses of account moneys;

(3) One dollar (\$1.00) shall be deposited into the off-highway vehicle law enforcement fund. Moneys in said fund shall be paid and used as follows:

(a) Sheriffs of counties with a current or an actively developing off-highway vehicle law enforcement program recognized by the department shall receive moneys from the fund based upon a formula as provided in rule promulgated by the board; and

(b) Moneys from the fund shall be used only for off-highway related law enforcement activities; and

(4) One dollar (\$1.00) shall be allocated to the Idaho department of lands to provide off-highway vehicle opportunities and to repair damage directly related to off-highway vehicle use. The department of lands shall annually publish a report specifically identifying the uses of moneys allocated pursuant to this subsection; and

(5) The remaining funds shall be transmitted to the state treasurer's office for deposit to the credit of the motorbike recreation account, all such moneys to be transmitted to the state treasurer on or before the tenth day of each month.

1 Collection of fees for off-highway vehicle ~~registration number~~ certificates
 2 shall not impose any additional liability on the state of Idaho or any of its
 3 political subdivisions or upon the employees of the state and of its polit-
 4 ical subdivisions, and those entities and persons shall retain the limita-
 5 tions of liability provided by section 36-1604, Idaho Code, regardless of
 6 the use of such fees.

7 SECTION 15. The department and the board are hereby authorized and di-
 8 rected to adopt and/or amend rules necessary to implement the provisions of
 9 this act.

10 SECTION 16. That Section 67-7003, Idaho Code, be, and the same is hereby
 11 amended to read as follows:

12 67-7003. DEFINITIONS. In this chapter:

13 (1) "Actual physical control" means being in the operator's position of
 14 the vessel with the motor running or with the vessel moving.

15 (2) "Aids to navigation" means such buoys, batons, markers or other
 16 fixed objects in the water which are established and used to mark obstruc-
 17 tions or to direct navigation through separate channels.

18 (3) "Authorized vendor" means a retail/commercial enterprise or
 19 government office authorized by the department to sell certificates of
 20 registration number as provided in section 67-7008, Idaho Code.

21 (4) "Boating law administrator" means the staff person of the Idaho de-
 22 partment of parks and recreation appointed by the director and who super-
 23 vises the boating program.

24 (5) "Commercial vessel" means any vessel used in the carriage of any
 25 person, persons or property for a valuable consideration, whether directly
 26 or indirectly flowing to the owner, partner, agent or any other person inter-
 27 ested in the vessel.

28 (6) "Department" means the Idaho department of parks and recreation.

29 (7) "Director" means the director of the Idaho department of parks and
 30 recreation.

31 (8) "Float house" means a floating structure which is designed and
 32 built to be used, or is modified to be used, as a stationary waterborne resi-
 33 dential dwelling, has no mode of power of its own, is dependent for utilities
 34 upon a continuous utility linkage to a source originating on shore, and has a
 35 permanent continuous connection to a sewage system on shore.

36 (9) "Float tube" means any vessel constructed of canvas, nylon or other
 37 material encasing an inflatable inner tube which allows the operator to sit
 38 inside with his legs dangling below the vessel.

39 (10) "Length of vessel" means the distance measured at the centerline
 40 at the highest point above the waterline from the fore-part of the outer
 41 hull at the bow to the aft-part of the outer hull at the stern, excepting any
 42 bowsprits, railings or extraneous or additional equipment.

43 (11) "Manufacturer" means any person who is engaged in the business of
 44 manufacturing or importing new and unused vessels for the purpose of sale or
 45 trade.

46 (12) "Operate" means to navigate or otherwise use a vessel on the water
 47 of this state.

1 (13) "Operator" means any person who controls the direction or propul-
2 sion of any vessel on the water of this state.

3 (14) "Owner" means any person having a property interest in or entitled
4 to the use or possession of a vessel, including a person entitled to use or
5 possession subject to the interest in another person reserved or created by
6 agreement and securing payment of performance of an obligation, but not in-
7 cluding a lessee under lease not intended as security.

8 (15) "Passenger" means every person carried aboard a vessel other than:

9 (a) The owner or his representative;

10 (b) The operator;

11 (c) A bona fide member of the crew engaged in the business of the vessel
12 who has contributed no consideration for carriage and who is paid for
13 his services; or

14 (d) Any guest on board a vessel which is used exclusively for pleasure
15 purposes who has not contributed any consideration directly or indi-
16 rectly for his carriage.

17 (16) "Person" means any individual, firm, partnership, corporation,
18 company, association, joint stock association, or body politic, except the
19 United States and the state of Idaho, and includes any agent, trustee, execu-
20 tor, reserve assignee or similar representative of any of the above.

21 (17) "Personal watercraft" means a small vessel which uses an outboard
22 motor or an inboard motor powering a water jet pump as its primary source of
23 power and is designed to be operated by a person sitting, standing or kneel-
24 ing on, rather than in the conventional manner of sitting or standing inside
25 the vessel.

26 (18) "Private label merchandiser" means any person engaged in the busi-
27 ness of selling or distributing, under his own trade name, vessels manufac-
28 tured by another.

29 (19) "Regatta," "Race," "Marine Event," "Tournament," or "Exhibition"
30 means an organized water event of limited duration which is conducted ac-
31 cording to a prearranged schedule.

32 (20) "Regulatory markers" means any fixed or anchored aid to navigation
33 which is established and used, but is not limited to, the bathing beach mark-
34 ers, speed zone markers, information markers, swimming or diving markers,
35 floating mooring buoys, fishing buoys or markers for ski courses or jumps.

36 (21) "Rules of the road" means the statutory and regulatory rules gov-
37 erning the navigation of vessels as published by the United States Coast
38 Guard in Navigational Rules International -- Inland.

39 (22) "Vessel" means every description of watercraft, including a sea-
40 plane on the water, used or capable of being used as a means of transportation
41 on water, but does not include float houses, diver's aids operated and de-
42 signed primarily to propel a diver below the surface of the water, and nonmo-
43 torized devices not designed or modified to be used as a means of transporta-
44 tion on the water, such as inflatable air mattresses, single inner tubes, and
45 beach and water toys.

46 (23) "Water of this state" means any waters in the state of Idaho over
47 which the state has jurisdiction.

48 SECTION 17. That Section 67-7008A, Idaho Code, be, and the same is
49 hereby amended to read as follows:

67-7008A. ADDITIONAL FEES -- DEPOSIT INTO INVASIVE SPECIES FUND. (1)
In addition to any other moneys or fees collected pursuant to the provisions
of section 67-7008, Idaho Code, or any other provision of chapter 70, title
67, Idaho Code, all vessels shall pay an additional fee each calendar year as
follows:

(a) Motorized vessels and sailboats:

- (i) Ten dollars (\$10.00) per vessel ~~registered~~ numbered in the
state of Idaho prior to launch into the public waters of the state;
- (ii) Twenty-two dollars (\$22.00) per vessel documented through
the United States coast guard or registered or numbered outside
the state of Idaho prior to launch into the public waters of the
state.

(b) Nonmotorized vessels: Seven dollars (\$7.00) per vessel prior to
launch into the public waters of the state.

(c) Licensed outfitters, as defined in section 36-2102(b), Idaho Code,
with nonmotorized fleets exceeding five (5) vessels shall be afforded a
prorated group rate of thirty-two dollars (\$32.00) for six (6) to ten
(10) vessels; fifty-seven dollars (\$57.00) for eleven (11) to twenty
(20) vessels; and one hundred two dollars (\$102) for twenty-one (21) or
more vessels up to a maximum of one hundred (100) vessels. The fee for
any additional vessels shall be one dollar (\$1.00) per vessel. The li-
censed outfitter group rates shall also be available for groups exempt
from licensing pursuant to section 36-2103, Idaho Code.

(2) Upon payment of the fee as provided in this section, the payor shall
be issued a protection against invasive species sticker that shall be dis-
played on the vessel in a manner as prescribed by the rules of the department.
Stickers shall be considered in full force and effect through December 31 of
the year of issue.

(3) Fees shall be collected by the department or authorized vendor.

(a) Vendors may retain one dollar and fifty cents (\$1.50) of fees col-
lected pursuant to this section except those collected pursuant to sub-
section (1) (a) (i) of this section.

(b) The department shall retain up to twenty percent (20%) of the fees
for the actual costs of administering the sticker program.

(c) All remaining fees collected pursuant to this section shall be de-
posited in the invasive species fund established in section 22-1911,
Idaho Code.

(d) For the purpose of this section, "vessel" is defined in section
67-7003(22), Idaho Code. All vessels are subject to the provisions of
this section, with the exception of small rafts and other inflatable
vessels less than ten (10) feet in length.

(4) If the protection against invasive species sticker is lost, stolen
or destroyed, any sticker remnants shall be returned to the department along
with a three dollar (\$3.00) fee for a duplicate sticker.

(5) A person engaged in the manufacture or sale of vessels may obtain
a sticker to be used in the testing or demonstration only of vessels by tem-
porary placement of the protection against invasive species sticker on the
vessel tested or demonstrated.

SECTION 18. That Section 67-7010, Idaho Code, be, and the same is hereby
amended to read as follows:

1 67-7010. UNNUMBERED VESSELS. (1) It shall be unlawful for an owner of
 2 a vessel to have such vessel on the waters of the state of Idaho, or for any
 3 person to operate or permit the operation of any vessel on the waters of the
 4 state of Idaho unless it shall have a current certificate of ~~registration~~
 5 number and display a ~~registration~~ vessel number and current validation
 6 stickers as provided by law.

7 SECTION 19. That Section 67-7013, Idaho Code, be, and the same is hereby
 8 amended to read as follows:

9 67-7013. REMITTANCE OF FEES. (1) There is established in the state
 10 treasury an account known as the "State Vessel Account," to which shall be
 11 credited:

12 (a) Moneys or fees collected by assessors and authorized vendors, under
 13 the provisions of this section and section 67-7008, Idaho Code; and

14 (b) All other moneys as may be provided by law.

15 (2) All fees collected by an assessor or authorized vendor under the
 16 provisions of section 67-7008, Idaho Code, shall be forwarded to the state
 17 treasurer not later than the fifteenth day of the month following the cal-
 18 endar month in which the fees were collected, and the state treasurer shall
 19 then pay the moneys collected into the state vessel account and the park and
 20 recreation account, as provided in subsection (3) of this section, unless
 21 otherwise provided by law.

22 (3) Moneys collected shall be deposited eighty-five percent (85%) to
 23 the state vessel account, and fifteen percent (15%) to the park and recre-
 24 ation account established in section 67-4225, Idaho Code. The department
 25 shall remit the moneys apportioned to county units of government from the
 26 state vessel account not later than January 25, April 25, July 25 and Octo-
 27 ber 25 of each year.

28 (4) All moneys deposited to the park and recreation account are to be
 29 appropriated for the purpose of defraying the expenses, debts and costs in-
 30 curred in carrying out the powers and duties of the department as provided in
 31 this chapter, and for defraying administrative expenses of the department,
 32 including salaries and wages of employees of the department, expenses for
 33 traveling, supplies, equipment and other necessary expenses of the depart-
 34 ment as they relate to administration of this chapter. All claims against
 35 moneys apportioned to the park and recreation account shall be expended
 36 by the department and certified to the state controller, who shall, upon
 37 approval of the board of examiners, draw his warrant against the park and
 38 recreation account for all bills and claims allowed by the board. Should
 39 the related administrative costs of the department amount to less than the
 40 moneys apportioned to the park and recreation account for such purposes,
 41 the difference shall be remitted to the state vessel account and then appor-
 42 tioned to all counties with a boating improvement program so that the amount
 43 apportioned to each eligible county will be in the same ratio as the county's
 44 amount of funds received from the state vessel account during the prior fis-
 45 cal year by a county bears to the total amounts received during that prior
 46 fiscal year by all eligible counties.

47 (5) All moneys deposited to the state vessel account and appropriated
 48 to the department, shall be apportioned among the counties of the state based

1 on the designations which the owners make on their application for a certifi-
 2 cate of registration number.

3 (a) An owner, when purchasing a certificate of registration number,
 4 will be allowed to designate, on the appropriate form, a primary and
 5 secondary eligible county where his boating activity occurs. The por-
 6 tion of his fees which are appropriated from the state vessel account
 7 shall be apportioned to the designated counties, with seventy percent
 8 (70%) of those fees apportioned to the primary designated county and
 9 thirty percent (30%) apportioned to the secondary designated county.

10 (b) Should an owner designate on the appropriate form only one (1) eli-
 11 gible county where his boating activity occurs, the full portion of his
 12 fees which are appropriated from the state vessel account shall be ap-
 13 portioned to the designated county.

14 (c) Should an owner fail to designate on the appropriate form any eli-
 15 gible county where his boating activity occurs, the full portion of his
 16 fees which are appropriated from the state vessel account shall be ap-
 17 portioned to all counties with a boating improvement program so that the
 18 amount apportioned to each eligible county will be in the same ratio as
 19 the county's amount of funds received from the state vessel account dur-
 20 ing the prior three (3) month payment period bears to the total amounts
 21 received during that prior three (3) month payment period by all eligi-
 22 ble counties.

23 (6) Only those counties in the state with a boating improvement pro-
 24 gram, as recognized by the department, shall be eligible to receive moneys
 25 from the state vessel account. A "boating improvement program" means that
 26 one or more recognized boating facilities are being developed and/or main-
 27 tained within the county's jurisdiction and/or that the county has or is ac-
 28 tively developing a recognized boating law enforcement program.

29 (7) Moneys apportioned to the eligible counties shall be placed in and
 30 credited to an account which shall be known and designated as the county ves-
 31 sel fund, which shall be used and expended by the board of county commission-
 32 ers for the protection and promotion of safety, waterways improvement, cre-
 33 ation and improvement of parking areas for boating purposes, making and im-
 34 proving boat ramps and moorings, marking of waterways, search and rescue,
 35 and all things incident to such purposes including the purchase of real and
 36 personal property. The board of county commissioners is also authorized to
 37 use and expend funds from the county vessel fund outside the county when the
 38 board deems it advisable and for the public good.

39 (8) Within sixty (60) calendar days of the end of each county fiscal
 40 year, the county clerk shall calculate the ending fund balance of the county
 41 vessel fund for that fiscal year. If the ending fund balance is higher than
 42 the amount of revenues deposited in the county vessel fund from the state
 43 vessel account during that fiscal year, then the difference shall be remit-
 44 ted to the state vessel account within thirty (30) calendar days of that cal-
 45 culation. Moneys remitted to the state vessel account, in accordance with
 46 the provisions of this section, shall be apportioned to all counties with a
 47 boating improvement program so that the amount apportioned to each eligible
 48 county will be in the same ratio as the county's amount of funds received from
 49 the state vessel account during the prior county fiscal year bears to the to-
 50 tal amounts received during that prior county fiscal year by all eligible

counties. The provisions of this subsection shall not apply to specific sums of money in county vessel accounts, for which the county commissioners have given written notice, to the department of parks and recreation of an intention to retain those funds for a specific purpose. The notice shall specify the amount of the funds to be held, indicate the purpose for which the funds shall be utilized and provide the date when the funds will be expended. If an amended notice is not submitted by the county commissioners, moneys not expended or contractually committed by the date stated in the original notice of the board of county commissioners shall revert to the state vessel account for distribution as provided in this subsection. All interest earned on moneys invested from a county vessel fund shall return to the county vessel fund.

SECTION 20. That Section 67-7014, Idaho Code, be, and the same is hereby amended to read as follows:

67-7014. ADMINISTRATIVE FEES FOR VESSELS. (1) An administrative fee of not more than one dollar and fifty cents (\$1.50) may be collected in addition to each vessel license tax collected under the provisions of section 67-7008, Idaho Code.

(2) When an assessor collects the fees, the administrative fee shall be paid to the county treasurer where the vessel is licensed and be placed in the county current expense fund for the purpose of defraying related administrative costs. The amount of the administrative fee to be collected by an assessor for each vessel shall be set by the respective boards of county commissioners conditioned on the annual budget request of their county assessor for the administration of vessel registration fees.

(3) When an authorized vendor collects the fees, the administrative fee shall be set and retained by the authorized vendor where the vessel is ~~registered~~ numbered. The administrative fee shall be used to defray related administrative costs.

SECTION 21. That Section 67-7029, Idaho Code, be, and the same is hereby amended to read as follows:

67-7029. AGENTS OF THE DEPARTMENT. (1) The assessors of various counties of the state shall be agents of the department and shall perform such duties as are prescribed by law.

(2) The department may authorize any person to act as agent for the issuance of certificates of ~~registration number~~. In the event a person accepts such authorization, he shall be assigned a block of vessel numbers, validation stickers and certificates of number, which upon issuance in conformity with law and with any rules of the department shall be valid as if issued directly by an assessor.

SECTION 22. That Section 67-7040, Idaho Code, be, and the same is hereby amended to read as follows:

67-7040. APPLICATION TO CERTAIN VESSELS. (1) The provisions of the vessel titling act shall apply to every 2000 and newer model year vessel upon transfer of ownership, and optionally to all other vessels of a model year

1 prior to 2000, effective on and after January 1, 2000, even though vessels
2 need not be registered under the provisions of chapter 4, title 49, Idaho
3 Code. Vessels shall be issued a certificate of ~~registration~~ number as pro-
4 vided in section 67-7008, Idaho Code.

5 (2) The provisions of the vessel titling act shall apply exclusively to
6 vessels with a permanently attached mode of propulsion, such as: an inboard
7 motor, sail, personal watercraft, or other propelling machinery, and all
8 vessels over twelve (12) feet regardless of mode of propulsion, except: row-
9 boats, driftboats, canoes, kayaks, inflatable vessels, rafts, barges, non-
10 motorized paddle vessels, sailboards, tenders, seaplanes, documented ves-
11 sels, and vessels owned by the United States or a foreign state or political
12 subdivision.

13 (3) Once titled, the vessel remains a titled vessel, and is subject to
14 the requirements of chapter 5, title 49, Idaho Code.

15 SECTION 23. SEVERABILITY. The provisions of this act are hereby de-
16 clared to be severable and if any provision of this act or the application
17 of such provision to any person or circumstance is declared invalid for any
18 reason, such declaration shall not affect the validity of the remaining por-
19 tions of this act.

☐ IDAPA RULE

☐ IDAPA FEE

☐ BOARD ACTION REQUIRED

☐ BOARD POLICY

X INFO ONLY, NO ACTION REQUIRED

AGENDA

Idaho Park and Recreation Board Meeting

May 20 - 21, 2014

Jack O'Connor Building

Lewiston ID

AGENDA ITEM: Land Exchange

ACTION REQUIRED: Discussion of acquiring Idaho Transportation Department's surplus real property

PRESENTER: Nancy Merrill / Garth Taylor

PRESENTATION

BACKGROUND INFORMATION: Discussion of IDPR Board's request to purchase or trade ITD's surplus real property upon disposition of MA-54. ITD letter and maps are in Board book.

STAFF RECOMMENDATIONS: Staff is seeking further direction on how to proceed with the venture of this property



IDAHO TRANSPORTATION DEPARTMENT

P.O. Box 97
Rigby, ID 83442-0097

(208) 745-7781
itd.idaho.gov

November 5, 2012

Garth Taylor
South/East Region Manager
Idaho Parks and Recreation
4279 Commerce Circle, Suite B
Idaho Falls, ID 83401

Re: ITD Material Source MA-54

Dear Garth:

This letter is in response to a meeting that you and I had with IDPR Board Member Bob Hansen on October 29, 2012 with regard to the disposition of ITD Material Source MA-54. At the present time this material source is far from depleted, but will likely be used with the construction of the upcoming Thornton Interchange project; as such, ITD intends to retain ownership of the material source.

In November 2010, the Madison County Commissioners expressed interest in this materials source upon its depletion. I responded favorably to this request in December of 2010. I understand that the Idaho Department of Parks and Recreation is now also interested in acquiring this materials source for the same purpose. At such time that the material source is depleted, ITD will declare the property surplus and will endeavor to honor both Madison County and the IDPR's joint interest in this property in accordance with the current and appropriate section of Idaho Code § 58-335A.

Idaho Code § 58-335A currently allows ITD to exchange surplus real property for other parcels of real property, after both parcels have been appraised. It also goes on to say that before the department disposes of surplus property at public sale, the department shall first notify any person who owns real property which is contiguous with the department's property. If adjacent property owners are not interested, then we offer the property to any tax-supported agency or political subdivision of the state of Idaho. If the tax-supported agencies or political subdivisions of the state of Idaho are not interested, then we offer the property at a public auction.

We will keep this letter on file to remind us to contact IDPR once the materials source is depleted and is deemed surplus. Should you wish to discuss this further, please contact me at (208)745-5600.

Sincerely,

Blake Rindlisbacher, P.E.
District 6 Engineer

BR:wj



Idaho Statutes

Page 1 of 1

TITLE 67 STATE GOVERNMENT AND STATE AFFAIRS CHAPTER 42 STATE PARKS

67-4219. Intent of legislature. It is the intent of the legislature that the department of parks and recreation shall formulate and put into execution a long range, comprehensive plan and program for the acquisition or leasing, planning, protection, operation, maintenance, development and wise use of areas of scenic beauty, recreational utility, historic, archaeological or scientific interest, to the end that the health, happiness, recreational opportunities and wholesome enjoyment of life of the people may be further encouraged. The department may fulfill this mission by operating a statewide system of parks and recreation programs or by entering into agreements with cities, counties, recreation districts or other political subdivisions or agencies of the state, the federal government, tribal governments, private landowners or nonprofit organizations, that further expand the public park and recreation opportunities available to the public. The legislature finds that the state of Idaho and its subdivisions should enjoy the benefits of federal lands and assistance programs for the planning and development of the outdoor recreational resources of the state, including the acquisition or leasing of lands and waters and interests therein in accordance with all other applicable laws, including applicable provisions of titles 42 and 43, Idaho Code. It is the purpose of this act to provide authority to enable the state of Idaho and its subdivisions to participate in the benefits of such lands and programs.

History:

[67-4219, added 1965, ch. 85, sec. 2, p. 139; am. 1972, ch. 65, sec. 3, p. 108; am. 2002, ch. 225, sec. 1, p. 648.]

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**DIVISION OF OPERATIONS QUARTERLY REPORT
JANUARY – FEBRUARY- MARCH 2014**

OPERATIONS DIVISION: KEITH HOBBS, ADMINISTRATOR

Mission

To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for the ongoing daily operations of Idaho State Parks and the IDPR Recreation Bureau.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

- Based upon the early success of the snow park at Eagle Island State Park and IDPR Board direction negotiated a long-term large concession agreement with Gateway Parks for the snow park's continued operation.
- Reviewed proposed changes in the US Forest Service permitting process and insurance requirements for the operation of the Idaho City Yurt Program with the Office of the Attorney General and developed a strategy for going forward.
- Drafted and submitted a Recreational Vehicle Account grant for \$80,000 to purchase picnic tables and fire rings for use in a variety of state parks.
- Assisted the Director in the negotiation of the process and ultimate sale of a portion of Thousand Springs State Park's Vardis Fisher property and its associated water rights, securing funding for park development and an ongoing general fund appropriation.
- Evaluated all park operating budgets to determine the greatest need by comparing fixed costs requirements against current allocations, allowing the establishment of baseline data to objectively compare operational funding needs from park to park.
- Developed and submitted Fiscal Year 2016 Budget Request for IDPR Operations, including operating budget, seasonal enhancements and capital equipment needs.
- Met with the Clearwater Basin Collaborative to discuss common interests and the use of effective techniques during federal agency planning processes.
- Worked with the Recreation Bureau State Boating Program and the Office of the Attorney General in the development of a revised Memorandum of Understanding between the State of Idaho and the United States Coast Guard.

- Continued work on OPS staff Performance Evaluations with the expectation of completing all by early April.
- Examined and discussed the Financial Reviews of the County Snowmobile Programs and the County Boating Programs for the most recently completed federal fiscal year, with the IDPR Fiscal Officer and Recreation Bureau Chief.
- Individual park assistance provided:
 - Visited Lake Cascade, Ponderosa, Three Island Crossing, Bruneau Dunes, and Thousand Springs State Parks to discuss with park managers park issues, needs, and potential opportunities.
 - Assisted during the interview and selection process for the the new Manager III of Three Island State Park. Winchester Lake State Park Assistant Manager Nita Moses was selected for the position.
 - Assisted Bruneau Dunes State Park staff in the administration of grant funding to purchase a replacement telescope for use at the park's observatory.
 - Worked with IDPR MIS and Old Mission State Park to research the possible replacement data loggers, used to monitor humidity levels in the Sacred Encounters Exhibit.
 - Assisted several parks, facing budget deficits in the current fiscal year, acquire additional Operating and/or Seasonal funds to meet operational needs.
- Attended, and when required provided comment, at Legislative Committee Meetings on issues affecting the Department and Idaho Recreationists.
- Met with the South Region Manager, IDPR's new Project Manager and three Park Managers to review current policies concerning Special Event Programming and to develop strategies for placing renewed emphasis on the development and presentation of experienced based programming in parks.
- Attended a meeting with Northwest Youth Corps to discuss the possibility of this organization providing groups of youth within Idaho State Parks, to provide labor services such as trail maintenance, noxious weed control, demolition, fencing, etc...
- Worked with IDPR Reservation Program and Lucky Peak State Park to provide the needed equipment and training to park staff to bring the Spring Shores Marina operation into the Reserve America Reservation and Reporting environment.
- Worked with USFS, Idaho City Ranger District, in assessing impacts of planned fuels and vegetation management actions and travel restrictions in the vicinity of the Idaho City Yurts, due to the Becker Restoration Project.

Economic importance of off-highway vehicle recreation: An analysis of Idaho counties

University of Idaho • College of Agricultural and Life Sciences

Christopher Anderson and Garth Taylor

Off-highway vehicle (OHV) recreation is big business in Idaho. In 2012, OHV enthusiasts spent **\$436 million dollars in Idaho**. \$186 million dollars were trip expenditures and \$250 million were made in capital expenditures. OHV enthusiasts took close to one million OHV trips per year. On average, each of these households took twelve OHV-related trips in a year, with a party size of just over four people. A typical OHV trip took close to three days.

The most frequently visited counties in Idaho were Valley, Owyhee, and Boise. The least visited counties were Jerome, Lincoln, Oneida, and Washington. Of the one million trips taken by OHV enthusiasts, over half were taken outside their home county. Owyhee County received the most out-of county visitation with 51,000 trips per year.

Of the \$186 million in total trip expenditures, \$84 million was spent on trips in the home county, and \$102 million was spent on out-of-county trips. Of the total trip expenditures for out-of-county trips, close to 76% were made within the home county. The remaining 24% were made in the destination county. The destination counties for OHV recreation failed to capture most of the trip expenditures.

Ada, Kootenai, Bonneville, Bannock, Twin Falls, and Canyon County, captured over half of Idaho's \$250 million OHV capital expenditures.

Study Details

In 2012-2013, the University of Idaho in cooperation with the Idaho Department of Parks and Recreation (IDPR), surveyed registered Off-Highway Vehicle (OHV) owners to determine the economic importance of OHV use in Idaho. The survey sample was drawn from IDPR registered OHV owners. OHV activities not related to recreation (e.g. work) and out of state visitors, could not be sampled. **Trips and expenditures for OHV recreation in Idaho would be higher if non-resident OHV recreation could be estimated.**

Idaho OHV Trips

Trips are estimated as total trips taken to each county in Idaho, either by residents of the county or by OHV users from other counties. For example, there were an estimated 44,000 total trips taken to Shoshone County; 9,000 by Shoshone County residents and 35,000 from outside the county.

During the study period, close to a million OHV trips were taken and over half of those were taken outside of the resident county. More OHV trips were taken to Valley County than any other county in the state (Table 1). Valley County hosted 58,000 OHV recreation visits during the year; 9,000 by Valley County residents and 49,000 were from outside the county.

Table 1. OHV recreation trips (thousands)

	Home County	Out-of-county	Total Trips
1 Valley	9	49	58
2 Owyhee	4	51	55
3 Boise	10	44	54
4 Kootenai	49	4	53
5 Ada	31	18	49
6 Idaho	23	21	45
7 Shoshone	9	35	44
8 Bonneville	19	21	41
9 Fremont	15	24	39
10 Bonner	19	19	38

Three of the top ten counties (Owyhee, Boise, and Valley) were the OHV playground for the Treasure Valley. Similarly, Kootenai and Shoshone counties were the playground for Coeur d'Alene and Post Falls residents. Most Kootenai trips (49,000 of 53,000 trips) were taken by residents of Kootenai County. The St. Anthony Sand Dunes and Island Park area were huge OHV visitor destinations, which explains why Fremont County ranked 9th in total trips despite low resident population. Owyhee, Valley, Boise, and Shoshone counties received the most visits from out-of-county residents. Lincoln, Oneida, Washington and Jerome counties host the fewest number of total OHV trips.

OHV Recreation Expenditures

OHV expenditures were classified into two categories; Trip and Capital expenditures. Trip expenditures were those expenses made for non-durable goods and services. Fuel purchases constituted 39% of total trip expenditures (Figure 1). Groceries accounted for 27%. Dining, retail, and lodging made up the remaining portion of trip expenditures. Home county expenditures were those made within the individual's county of residence. Trips taken within resident counties were often low budget day trips. Ada and

Figure 1. OHV Trip Expenditures

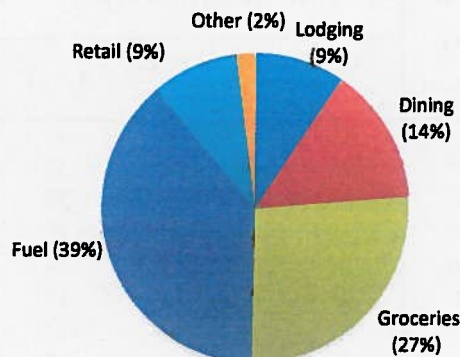


Table 2. Trip expenditures made by county residents.

		Home County Trip Expenditures (\$millions)	Out of County Trip Expenditures (\$millions)		Total Trip Expenditures (\$millions)
			Home	Destination	
1	Ada	7	23	6	35
2	Bonneville	3	18	3	24
3	Kootenai	12	4	1	17
4	Bannock	4	4	2	10
5	Bonner	2	3	5	9
6	Bingham	4	2	1	8
7	Jefferson	5	1	0	6
8	Twin Falls	1	3	2	6
9	Idaho	6	0	0	6
10	Latah	3	1	1	5

Bonneville County received the highest home-county trip expenditures (Table 2). The top destination counties (Owyhee, Valley and Boise) didn't capture the OHV trip expenditures. For example, trip expenditures for visits to Owyhee, Valley and Boise County were made primarily in the Treasure Valley. The destination counties often failed to capture the trip expenditures for the majority of trips. A total of \$102 million was spent for out of county trips, 76% of which was expended in the home county. For example, Ada County OHV recreationists spent a total of \$28.3 million for trips to counties other than Ada but only \$5.5 million was expended in the destination county.

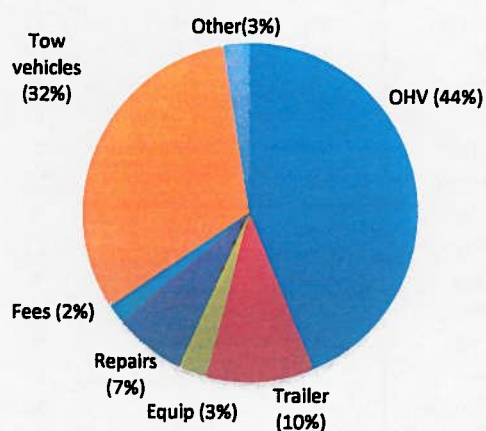
Capital expenditures include OHVs, trailers, tow vehicles, maintenance, and OHV accessories. Annual capital expenditures averaged \$4,500 per OHV household. More than 75% of capital expenditures were OHVs and tow vehicles (Figure 2). Ada,

Table 3. Capital expenditures (\$ millions)

	Capital Expenditures
1 Ada	40
2 Kootenai	22
3 Bannock	20
4 Canyon	20
5 Bonneville	16
6 Twin Falls	14
7 Nez Perce	13
8 Bingham	10
9 Cassia	7
10 Shoshone	7

Kootenai, Bonneville, Bannock, Twin Falls, and Canyon counties captured over half of Idaho's total OHV capital expenditures (Table 3). Ada County alone captured over 16% of the capital expenditures. Idaho's trade centers captured OHV capital expenditures made by their own residents, and attracted the capital expenditures of surrounding rural counties.

Figure 2. OHV Capital Expenditures



Authors: Christopher Anderson and Garth Taylor, Department of Agricultural Economics, University of Idaho. Survey was conducted by the University of Idaho, Social Science Research Unit.

Table 4. OHV recreation trips and expenditures by county

County	OHV Trips (Thousands)			Trip Expenses (\$ millions)				Capital Expenditures (\$million)
	Home County	Destination County	Total	Within County	Out-of-county		Total	
					Home	Destination		
Ada	31	18	49	7.1	22.7	5.5	35.3	40
Adams	3	28	31	0.2	0.4	0.3	0.8	1
Bannock	17	9	26	4.1	4.2	1.9	10.2	20
Bear Lake	10	9	19	1.0	1.1	0.0	2.2	2
Benewah	14	10	24	1.5	1.7	1.4	4.5	4
Bingham	9	4	13	4.5	2.5	1.4	8.4	10
Blaine	10	8	17	1.8	0.9	0.0	2.8	2
Boise	10	44	54	0.5	0.5	0.4	1.4	2
Bonner	19	19	38	1.7	2.7	5.1	9.5	5
Bonneville	19	21	41	3.1	18.0	3.0	24.1	16
Boundary	9	6	16	0.4	0.1	0.0	0.5	0
Butte	3	5	8	1.2	0.0	0.0	1.2	1
Camas	1	7	9	0.1	0.1	0.1	0.3	0
Canyon	11	4	14	2.1	0.8	0.2	3.0	20
Caribou	8	13	22	1.2	0.0	0.0	1.2	2
Cassia	7	8	15	0.7	2.3	0.3	3.3	7
Clark	0	11	11	0.0	0.0	0.0	0.0	0
Clearwater	11	20	32	4.5	0.1	0.0	4.7	3
Custer	5	16	21	0.6	0.1	0.0	0.7	2
Elmore	11	23	33	2.3	0.6	0.0	2.9	2
Franklin	8	2	10	1.2	0.2	0.1	1.5	3
Fremont	15	24	39	4.8	0.0	0.0	4.8	3
Gem	3	11	13	1.0	0.2	0.0	1.2	3
Gooding	3	4	6	0.4	0.4	0.1	0.8	4
Idaho	23	21	45	5.6	0.0	0.0	5.6	6
Jefferson	8	5	13	5.0	1.1	0.2	6.2	6
Jerome	3	1	4	1.1	0.2	0.1	1.4	6
Kootenai	49	4	53	12.4	4.3	0.9	17.5	22
Latah	13	6	19	2.9	1.2	0.8	4.9	3
Lemhi	7	14	22	1.6	0.0	0.1	1.7	3
Lewis	2	4	6	0.4	0.1	0.0	0.5	0
Lincoln	1	1	2	0.0	0.0	0.0	0.0	0
Madison	5	8	13	1.0	0.8	0.3	2.0	6
Minidoka	8	1	9	1.7	0.3	0.1	2.0	3
Nez Perce	10	2	11	1.9	0.3	0.1	2.2	13
Oneida	3	1	4	0.1	0.0	0.0	0.2	2
Owyhee	4	51	55	0.3	0.8	0.1	1.1	1
Payette	3	2	5	0.4	0.3	0.0	0.6	2
Power	2	3	6	0.3	0.4	0.0	0.7	0
Shoshone	9	35	44	1.7	3.0	0.0	4.7	7
Teton	3	2	5	0.3	0.0	0.0	0.3	1
Twin Falls	14	5	19	1.4	3.1	1.6	6.1	14
Valley	9	49	58	0.1	2.5	0.1	2.7	2
Washington	2	2	4	0.0	0.1	0.0	0.1	1
Idaho Total	416	543	959	84	78	24	186	248

**NORTH REGION QUARTERLY REPORT
JANUARY – FEBRUARY - MARCH 2014**

MISSION:

To serve north Idaho park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public's investment and the natural resources.

GOALS: Ensure that all facilities are kept clean and hazard free.
 Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
 Patrol parks ensuring user needs, user safety, and resource protection.
 Assess operations and opportunities to ensure quality experiences are provided and enhanced.

PRIMARY ISSUES AND CONCERNS

Same as last report

**NORTH REGION SERVICE CENTER – DAVID WHITE, NORTH REGION BUREAU CHIEF
NR Manager**

During the quarter the North Region Manager:

- Conducted a conference call with the RV Grant Committee Members to discuss the proposed Economic Impact Study; Coordinated RMSPEC 2014 planning and preparation, including Planning Team Meetings/Conference Calls.
- Met with staff and reviewed Heyburn, Round Lake, Hells Gate and Winchester; met and reviewed operations with staff at Priest Lake and Heyburn; presented FY16 CIN top priority projects to staff for budget consideration; met with Welch-Comer Engineering, float home representatives, and park staff to review and discuss sewer connection conceptual plan.
- Worked through various Float Home lease and sewer issues; discussed and coordinated float home permitting needs with IDL and PHD including the SMA;
- Assisted with Farragut State Park Assistant Manager and Dworshak State Park Manager interviews; hired new Dworshak State Park Manager – Michelle East.

NR Maintenance Crew

Along with many winter weather projects the crew did various park and program projects throughout the quarter focusing on:

- Boating Department: Built life jacket kiosks
- Development: Measured water depth at Lionhead
- Natural Resources: Rebuilt utility trailer
- Heyburn: Purchased and installed new culvert on Chatcolet Road.
- Farragut: Installed swing set at Waldron
- Parkway: Replaced floats on the docks at Higgen's Point
- Old Mission: Repaired water leak and water damage; evaluated area for resale cabinet installation
- Round Lake: Built and delivered sign stanchions
- North Region Office/Shop: Repaired wiring on chipper; built shelves in conference room; prepared office cubicle for Fish & Game usage
- Various Parks: Created signs

NR Office Staff

- Helped facilitate and attended the annual mini vendor show
- Gathered, reproduced and assembled the 2013 Annual Park Reports
- Many new tasks were undertaken related to RMSPEC
- Facilitated meals, snacks, and lodging for CEO Refresher Training

COEUR D'ALENE OLD MISSION STATE PARK – KATHLEEN DURFEE, MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Mrs. White's House/Staff Housing/Volunteer Sites
2. Excessive condensation on museum doors and above MOD 1 in museum/increasing costs to maintain exhibit/replacement costs of worn out AV equipment/maintenance of SE exhibit

Customer Service

- Updated Facebook posts
- Scheduled and booked 2014 weddings
- Scheduled and booked school groups

Utilization of Facilities

- Tours 2 (53)
- Weddings 2 (30)
- Visitor Counts: 767
- School Group (1) 15
- House of the Great Spirit DVD- 214 people (66) #times shown
- Sacred Encounters Exhibit (45) groups 147 people

Park Manager's Report

- In January the Mission was highlighted on National Gonzaga Day film
- Issues with excessive condensation on museum doors and above MOD 1 in museum
- Requested reimbursement from Shoshone County for Mission Boat Launch
- Humidifier tank failure February 13, 2014 – water damage to museum reported to Risk Management
- Recertified through NAI for Certified Interpretive Guide and Certified Interpretive Planner
- Finalized acceptance of IHT Grant for Parish House
- In March the lower park's day use area and boat ramp flooded by high water – monitored flood waters
- Hosted Shoshone County Fire District training – as part of their training.
- Worked with MIS regarding upgrading data loggers
- Graded Interpretive Specialist applications for DHR
- Completed tasks associated with upcoming RMSPEC

Preservation of Natural Resources

- Removed display at Human Resource Education Institute in CdA in February
- Met on site with Katherine Kirk, Executive Director, Idaho Heritage Trust
- Reviewed upcoming projects with Tribe Historic Preservation Officer
- Discussion of park with Pacific Northwest Field School as possible Site August 2014
- Working on Parish House wall issues / engineering specs. Made repairs to Parish House steps

Marketing: Strategy Proposals and Marketing Strategies

- Met with vendors and participated in North Region mini vendor show
- Prototype custom metal Cataldo Cross reviewed and approved for production

TRAIL OF THE COEUR D'ALENES – KATHLEEN DURFEE, MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Restroom/Water at TOC Shop/Volunteer sites
2. Unauthorized access to trail/Unauthorized motorized use on and along-side of trail
3. Map of Trail showing ROW, all property owners and features

Customer Service

- Updated Facebook posts

Utilization of Facilities

- Old Mission – 1022
- Kellogg – 537
- Wallace – 3997
- Enaville – 3075
- Harrison – 2213

Park Manager's Report

- Met with IDFG and Shoshone County Commissioners to sign MOU for Gene Day Pond
- Recertified through PHD for Institutional Controls Program Certification
- Investigated downed tree near Leisure Acres – possible trespass and injury to person cutting tree
- Met with PHD at Pine Creek regarding ITD/AT&T project

Preservation of Natural Resources

- SHPO approval for CXT installation at Mullan Trailhead in January
- Cleared sections of trail of larger debris with chipper and help from Natural Resource Manager.
- Trail and Flood inspection completed with ARCADIS in March

Marketing: Strategy Proposals and Marketing Strategies

- Created and ordered custom bike gloves and bike caps

DWORSHAK STATE PARK – CHARLIE CHASE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

- Parking improvement for Sun Shelter.
- Trail system from Freeman Creek to Three Meadows.
- Square swim dock.
- Wave attenuator.
- ATV Trail system from Freeman Creek to Mason Butte

Customer Service

- The launch ramp was open and several hardy fishermen and trappers used it in January
- Moorage payments were processed in February

Utilization of Facilities

- In January park had one big wedding at Big Eddy
- Just boat launch use at Freeman Creek during February
- Big Eddy had one blowout birthday party in March

Park Manager's Report

- In January painting and cleanup at the amphitheater occurred at Three Meadows
- Lots of snow this February, but park staff kept the road to the boat launch plowed
- In March staff de-winterized the water treatment plant and started burning out the water lines to the campground and day use restroom.

Preservation of Natural Resources

- Discussions with the Corps of Engineers and Natural Resource Specialist are underway regarding logging the areas between Freeman Creek and Three Meadows most affected by the bark beetle infestation
- The Idaho Youth Challenge out of Pierce helped clean up Camas Loop by loading firewood for transport to the wood shed and raking and disposing pine needles

Marketing: Strategy Proposals and Marketing Strategies

- Bridal Fair attended by staff should bring in additional weddings for Dworshak and Hells Gate
- Donated cabin rentals to the Orofino Chamber of Commerce for their annual auction

FARRAGUT STATE PARK – RANDALL BUTT, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Replacement of the telemetry line that connects the water tower to main pump house. The line failed in the fall of 2013 due to lightening but was not a FAS listed item and not covered by insurance.
2. Additional funding for maintaining our existing road system and a confirmed plan for reducing the road system.
3. Funding for ongoing replacements of vehicles and equipment.

Customer Service

- In January and February most facilities were closed. During the winter Thimbleberry serves for both north side access and provides for overnight primitive camping. The Waldron camping cabins are available during the winter and get light use.
- Waldron campground and the Willow cabins were opened in March as weather conditions improved and camping use began

Utilization of Facilities

- During the quarter: Water valve replacements in the shop and residence areas have been delayed due to cold temperatures. Improvements at the Whitetail and Locust Grove restrooms are in progress.
- An initial meeting with volunteers for the Farragut Range was held March 20 to set up staffing for the upcoming season. Range will be in operation Friday 12-7 and Saturday-Sunday 10-5 beginning May 16.
- Work continues with ITD on improving the Brig Road Highway 54 intersection for future central entrance to the park.

Park Manager's Report

- In March, Assistant Manager Gross was promoted to Manager at Round Lake and Ranger Blackburn from Hells Gate was promoted to fill the vacancy. Ranger Bair began Water Operator training to provide a second operator for the Farragut system.

Preservation of Natural Resources

- Resource work was finished for fall\spring 2013\14 on the north side of the park and spring time fire smart work in the willow cabin and picnic area will began in April. IDFG announced publically about the plans to continue ponderosa pine restoration work along the shore line, and have marked 20 acres around the eagle boat launch.

Marketing: Strategy Proposals and Marketing Strategies

- Overall the 0410 accounts are up 3.86% for FY14.

COEUR D'ALENE LAKE PARKWAY – RANDALL BUTT, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Resolution of management of the Parkway by IDPR or others.
2. Renewal of the MOU with Idaho Transportation Department following the lawsuit and their actions to give the area to another government entity.
3. Clarification of the court decision regarding ownership and authority concerning those ownerships associated with riparian rights.
4. Stabilization of six shoreline failures that are soon to result in loss of trail sections.

Utilization of Facilities

- All facilities are in operation.

Park Manager's Report

- A meeting was held with all permitting agencies for the 2014 Diamond Cup Hydroplane races on February 20, 2014. An outline was provided to the promoter of event parameters for 2014 and a permit for IDPR is in draft.
- Ranger Richards attended noxious weed planning workshop with other local agencies and has arranged for a weed control day at Higgins Point later this spring.

Preservation of Natural Resources

- During the quarter: Tree limb thinning done specifically to promote bald eagle use of Higgins Point has shown good success with additional trees being used by the migrating birds during the daytime hours. The Parkway continues noxious weed control measures, focusing on IDPR ownership at Higgins Point. Tree limb removal was done to Siberian elms along the first mile of the Parkway in conjunction with the Diamond Cup Hydroplane races.

HELLS GATE STATE PARK – CHARLIE CHASE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Seasonal salary allotment is not sufficient for a park that is active year-round.
2. Operations budget is not sufficient for the reasons mentioned above.
3. Hells Gate needs a group camp or two.

Customer Service

- The Lewis & Clark Discovery Center was open from 8:00am to 4:00pm, seven days per week
- The Jack O'Connor Center was open Tuesday through Friday 10:00am to 4:00pm, Saturday and Sunday 1:00pm to 4:00pm
- The marina store was closed this quarter. Entry station was on self-collect status, except weekends

Utilization of Facilities

- During January and February Aspen loop was open for camping to walk-in customers. The boat launch was used by a few local fishermen, Idaho Power, and various law enforcement agencies.
- In March Aspen loop was open for reservations and walk ins, Birch loop was opened for walk ins only, Cottonwood loop remained closed. Camping activities picked up with the arrival of several warmer days. Overnight visitation totaled about twenty-five stays, including camper cabins.

Park Manager's Report

- On New Year's Day, Hells Gate State Park hosted the 2nd annual First Day Hike – 56 participants; Park staff is progressing with picnic table refinishing during the month of January
- In February over two hundred archers showed up for the Hells Canyon Archers *Super Bowl Shoot*. In addition to the archery event, the park was quite busy with day users over the

weekend; Lieutenant Governor Brad Little arrived on February 8 to visit the Jack O'Connor Hunting Heritage & Education Center; Dog trial promoted by Snake River Sportsman & Gun Dog Association was held late February

- During the month of March: The Hells Canyon Archers held one of their big 3-D archery contests the week end of March 8 and 9; Lewis-Clark State College cross country team sponsored the Snake River Triathlon; Idaho Youth Challenge brought 40 cadets and rid the disc golf area of scotch thistle, fuzzy mullein and litter; Boy Scouts from Spokane raked leaves out of the barrow pit and park volunteers cleaned them up with the leaf rake.
- Naturalist Don Rudy presented a junior ranger program on owl pellets. The ten children and several adults found the subject fascinating

Preservation of Natural Resources

- Noxious weed management remains a big priority and is both expensive and very time consuming.
- Ranger Thomas completed his training to receive his professional herbicide applicators license. He will be replacing Ranger Blackburn as the weed control specialist.

Marketing: Strategy Proposals and Marketing Strategies

- The 9 basket disc golf course continues to be a welcome addition to our day use area. The park was contacted by Idaho Statesman reporter Pete Zimowsky regarding what is unique about Hells Gate in the winter. This information will be used for a story that is to include all Idaho State parks
- Park staff attended the monthly Natural Resource committee meeting with the Lewis-Clark Valley Chamber of Commerce in February. Marketing the shoulder camping seasons by promoting the Levee Trail system and Beautiful Downtown Lewiston and its many local shops and eateries as a cycling destination from the park was discussed
- We are becoming more active in the Lewis Clark Valley Chamber of Commerce. Office Specialist and seasonal staff attended several lunch meetings and Assistant Manager is the park representative to the Natural Resources Committee of the Chamber. Two meetings were held with volunteers to organizing the Haunted Hayride for this year

HEYBURN STATE PARK – RON HISE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Old seasonal house needs to be demolished.
2. Improvements to above ground fuel tank at Rocky Point insured for insurance

Customer Service

- Approximately 90% of the cottage lease payments for 2014 received
- Billings for moorage and the Benewah trailer court were invoiced in February
- Staff made improvements to the Rocky point cottage
- Hawley's landing campground opened on March 28

Utilization of Facilities

- January ice fishing was very good on Lake Chatcolet. Several trail users were seen hiking due to lack of snow
- Winter weather arrived in February with cold temps and snow slowing park use with only a few cottage and cabin rentals for the month
- High water at the beginning of March hampered some boat launching but as the water receded more people came out to try their luck at early season pike fishing
- The TOC has been swept and people are out on it daily
- The Hawley's Landing campground had a few campers in March

Park Manager's Report

- Park Manager met with the appraiser on January 2 to answer questions regarding the cottage lease sites
- Staff made log furniture for the Rocky Point rental cottage
- Staff attended a meeting for the Coeur d'Alene Tribe's Recreation and Tourism plan on February 26; Assistant Manager attended training on confined space safety on February 26; Ranger attended safety training on lead paint and asbestos on February 19
- On March 2 and 3 major flooding and washouts in the Chatcolet area. The driveway to the Chatcolet Cottage was wiped out due to the failure of the culvert crossing the road above the cottage.
- Park Manager attended a meeting with Welch-corer engineers to discuss planning and design of the Hidden Lake sewer connection project on March 12; Park Manager, Region Manager and Engineer Tech met on March 19 to look at restoration work planned for some historic CCC structures; Ranger staff attended an electrical safety demonstration hosted by AVISTA in St. Maries on March 12; Park Manager attended the RMSPEC planning meetings during the quarter

Preservation of Natural Resources

- Hazard trees have been removed from day use and camping areas
- Work continues on setting up some small direct timber sales to address bug kill and blow down

Marketing: Strategy Proposals and Marketing Strategies

- Store Manager set up the retail sales area and found some new and interesting items to sell

MCCROSKEY STATE PARK – RON HISE, PARK MANAGER

Customer Service

- Staff time in January and February was limited since there was little activity.
- Park Ranger on duty in March getting things ready for the upcoming season.

Utilization of Facilities

- January and February was very quiet and snow and cold weather kept park use down
- March use slow due to snow limiting travel through the park but the west end is clear and we had campers at Iron Mountain on a couple of different occasions

Park Managers Report

- Park Manager met with IDL staff on January 28 to walk the area of the upcoming Deep Creek timber sale
- The park's new resource specialist began work on Feb 3. He will be shared with IDL and work out of their office in St. Maries

Preservation of Natural Resources

- Work continues on the Deep Creek timber sale with the plan to get it sold this year
- The Cedar Springs direct sale was sold and work will begin when ground conditions permit

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Not having park housing for all permanent staff.
2. It is becoming more difficult to adjust time during holidays- EAL worries.

Customer Service

- On January 4, we hosted the annual free ski and snowshoe day. Ski lessons, guided snowshoe tours were provided to 80 attendees. The local bike shop provided fat tire bikes for people to demo, arts and crafts for kids, local massage therapist for chair massages and hot wax hand dips.
- Throughout February the Nordic club from the west side of the lake brought over their new track setter and groomed our ski trails. We groomed our ski trails 5 times in February due to late snowfall.
- Staff painted inside of store and reorganized resale displays in March
- Staff presented park employment opportunities and held interviews at Spokane Community College and Eastern Washington for seasonal positions at Priest Lake.

Utilization of Facilities

- Cabin, boat launch use, and ice fishing at Lionhead was up in January
- Ski trails continued to see good use on weekends in February
- Lake remained frozen through March causing boat launch at Indian Creek to remain closed

Park Manager's Report

- Park received a new septic pump; control panel and bracing at the RV dump station on January 9
- Temperature on February 6 was 21 below zero. Lake froze over from Indian Creek to Cavanaugh Bay.

Preservation of Natural Resources

- Staff worked with Natural Resource Manager and IDL on wind storm damage cleanup for direct log sale.

Marketing: Strategy Proposals and Marketing Strategies

- Kayak and paddleboard purchase for rentals at Indian Creek and Lionhead as well as a Disc golf course at Indian Creek unit are being considered.

ROUND LAKE STATE PARK – CHUCK GROSS, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. Park safety and better coverage 7-days a week would improve with a dedicated ranger position
2. Securing adequate budget funding for O&E and seasonal salaries continues to be a source of concern as visitor use continues to stay steady or increasing.
3. Allocation of a year-round or 9-month Office Specialist would provide more consistent, year-round office hours and free up staff for more field projects.

Customer Service

- Visitor Services were limited in January due to reduced staff.
- Increased snowfall in February led to fewer visitors than normal for the month
- A sharp increase in usage was seen in March with improving weather

Utilization of Facilities

- Most park use is comprised of day use activities: dog walkers, hikers, and fisherman. Lack of snow and solid ice led to increased visitation in January
- In February the shelter received regular use by locals for a fire and to stay out of the weather
- The East End trails were closed due to seasonal flooding in March; the upper loop was opened for campers and power turned on

Park Manager's Report

- New John Deere tractor/loader/snow-blower delivered in January
- RMSPEC committee meetings were attended each month this quarter

- In March the park radio narrow-banding was completed; new 28-ton wood splitter was purchased; a two-ton trailer was purchased from federal surplus to use for the fire pumper; research and bids for UTV completed; we also received stanchions for the stewardship trail
- Park Manager, Engineer Tech met with Welch Comer to assess issues with LSAS report for PHD

Preservation of Natural Resources

- Hazard trees and blow-down removed or burned in January and February
- In March park staff met with a timber faller contractor to make plans to take down a high risk, large, heavily leaning tree near the boat launch.
- Staff closed the lower day use parking lot for 2 weeks in March to avoid dripping fluids from vehicles parking over lake water as well as not getting stuck and/or stirring up lake water.

Marketing: Strategy Proposals and Marketing Strategies

- We are promoting the renewal of the passport program to remind visitors to renew again this year
- Store manager attended retail workshop at North Region in February
- In March the park ordered posters and flyers to post for the Passport program; sought approval for purchase of stand-up paddleboard and additional visitor center retail lighting; planned purchases to fill the retail sales area

WINCHESTER LAKE STATE PARK – CHARLIE CHASE, PARK MANAGER

Top 5 Items Not Being Addressed or Funded At This Time

1. O&E and Seasonal funding is no longer adequate to maintain park operations.
2. Vehicles and Equipment are aging and requiring costly repairs.
3. Out Dated Facilities and Infrastructure.

Customer Service

- Due to limited staffing in January, we have set specific visitor center office hours to 10am to noon on Tuesdays and Thursdays.
- Materials for adding lights to the interior of the yurts were purchased and will be installed
- The rules for yurts previously allowed for only 5 people, but with the help from the reservation staff we set up the system to allow for up to 8 people
- In February the ice melted quickly with warmer temperatures and all the rain, so staff is working hard to keep up with the updates to the Facebook page and conditions
- Assistant Manager Nita Moses received a well-deserved promotion to Manager III of Three Island Crossing State Park at Glens Ferry
- The ice was almost gone by the end of March. Few ice fishermen braved the thinning ice as safety was their highest priority

Utilization of Facilities

- Our first ice fishermen were out on the lake on December 5. There were some sketchy ice conditions in certain areas on the lake, but have remained good for ice fishing at the Granite View boat launch area all of January
- The park held the 4th Annual Ice Bowl on January 25, 2014. This is an ice fishing derby where the winners for the top 3 places in two categories take home prizes donated by area businesses. The local TV station, radio stations and newspapers provided us with free advertisement for the derby and even came out to cover the event as well as participate
- Visitation picked up through most of February
- In March very few ice fishermen visited the park and with the boat launch still frozen no boats could use the lake. The yurts were busy throughout the month

Park Manager's Report

- The preparation for the ice fishing derby and response to all the inquiries took up much of the month of January. The park replaced the 1974 Case Loader Backhoe with a used 2005 420E Loader/Backhoe that was a rental from CAT
- The potable water shortage situation for the city of Winchester continues to be on the forefront of hot topics in the community and at chamber meetings. Winchester's 2 wells are not pumping what is needed, and the drilling of test wells in 2 locations was unsuccessful. A bond to raise rates was passed in the November elections that will give the city some flexibility to deal with surprises.
- The MOU between IDPR and IDFG is completed and is ready for implementation. IDFG will be assuming more control than in year's past for much of the total boundary considered Winchester Lake State Park.

Preservation of Natural Resources

- Due to the nearly non-existent burn window in the spring, the burn approved by IDFG and scheduled with IDL and Natural Resource Manager was postponed until fall 2014
- Park staff shut down the spillway on the dam in mid-March

Marketing: Strategy Proposals and Marketing Strategies

- Christmas in the Pines was a success again this year with over \$350.00 of merchandise was sold at the event. This event is held annually in the Winchester Community Center.
- We are looking forward to the spring community yard sale where we do the same as Christmas in the Pines with our resale items.

**SOUTH REGION QUARTERLY REPORT
JANUARY – FEBRUARY - MARCH 2014**

Core Mission:

To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

Primary Issues and Concerns

- Close monitoring of South Region operating and seasonal budgets
- Continued preventative maintenance backlog created by limited budgets and staffing
- Creating new opportunities with limited resources
- Finalize FY16 budget request (CIN, B.7 equipment needs, and B.8 enhancements)
- Hiring and retaining skilled professional staff
- Looking for dedicated funding
- Investment in marketing and revenue enhancing ideas

SOUTH REGION SERVICE CENTER – GARTH TAYLOR, SOUTH REGION BUREAU CHIEF

- Continued monitoring Water District II (Three Island/Bruneau Dunes). FY14 budgets have included some water meters to assist with this process. Consultant has visited the parks to prepare for ordering specific size and models required.
- Continue working with the HR officer on Workplace Safety issues and training.
- Monitoring US Fish and Wildlife CCP (Comprehensive Conservation Plan) at Lake Walcott, they have been in consultation with our Department. They are in the writing phase; we await a draft review.
- Lake Walcott electrical upgrade project with BOR assistance; matching grant has been approved. The campground power has been turned off until main distribution lines are replaced. Phase one has been completed, while phase two has been let out for bid. Hoping to have power back to campground by mid-summer season.
- Discussions continue on park classifications and positions for evaluating parks and staffing levels.
- Continue working with Bob Hansen on some new potential park sites in Eastern Idaho; meeting with ITD District 6 and discussion about the American West Heritage Center near Logan for possible ideas at Billingsley Creek. We have also entertained a possible partnership with F&G on a piece of property near Roberts with a lodge and small campground. The property was purchased by Ducks Unlimited. They would like the state to take it over for public habitat and recreational opportunities. F&G is interested in the habitat and the birding opportunities.
- Hired a new ranger (Patrick Pratchett) at Lake Cascade replacing ranger who retired in April. We currently have one opening in South Region: a ranger position at Land of the Yankee Fork. A new .75 ranger was part of our FY15 budget package to assist with the Harriman/Henrys Lake complex. We hope to be filling these very soon.
- An ITD inspection of the Ritter Island Bridge caused it to be closed to crossing by full-sized vehicles. Looking for funding and solution to allow vehicle access. The South Region maintenance crew has completed repairs and we are waiting for another ITD inspection to reopen access. The narrow bridge near Niagara Springs also has some serious structural issues that need to be addressed. Discussions have been started with Idaho Power, Fish and Game, and Clear Springs Fish Hatchery.
- More repairs are needed to get the Scovel Center (Harriman) rooms 7 through 10 back on line from a broken water main over the winter. Contacting a restoration company to complete the additional repairs.

- Completed our annual CEO (Compliance Enforcement Training) for the South Region folks.
- Meeting with the Ashton Foundation on the future of the Ashton-Tetonia Trail. Group is interested in connecting the community of Ashton and extending the trail another ½ mile in to the “Y” area of town.
- Initial meeting on park programing and special event opportunities with Evelyn Mason and a few park managers to discuss potential partnerships and outside funding options.
- Derek Ford, a disc golf enthusiast, is working on placement of another nine holes at Three Island and is proposing a State Park disc golf series. Several South Region parks could benefit from this venture: Massacre Rocks, Lake Walcott, Three Island Crossing, Lucky Peak, and Eagle Island, to name a few.

BEAR LAKE STATE PARK – KIRK RICH, PARK MANAGER

Top Items at This Time

1. Considerable road breakup has occurred on the county road at East Beach within the bounds of the park. Within the next year this damage will need to be repaired. This should be a county problem, although in the past we have contributed to the cost of material.
2. Waiting for final seasonal salary allocations to complete seasonal hiring.

Customer Service

- Groomer staff and one snow cat assisted with a rescue effort when a snowmobiler was buried in an avalanche in the St. Charles Canyon area. The search was declared a multi-county effort with Cache and Weber counties spearheading the rescue. The victim sustained two broken legs and was pulled on a rescue sled up a 1,100 foot slope where he was transported to a Utah hospital.
- There continues to be interest in group shelter reservations for class reunions, weddings, etc.

Marketing

- Upgraded our small resale inventory and improved labeling on items.

Park Manager's Report

- Marine deputy Andy Stokes has committed to assist the sheriff's office this summer with boating enforcement and rescue duties.
- Moderate precipitation held snowpack at about 120% of average. Projected lake level is at the 5915 level which puts both ramps in the water at North Beach for much of the summer and should allow access to the beach via the road next to jetty ramp.
- Snowmobile trail grooming continued into March with all trails kept open through regular runs.
- The final pumping of the old composter restroom at North Beach was completed. No more bark. It will be pumped on a regular basis as a vault type CXT.
- Boat safety grant was completed with an approved amount of \$39,000. Brought commissioners and Sheriff up to speed on the program.
- The newest marine deputy, Ryan Larsen, is finishing up final details on his advanced EMT certification. This gives us two EMTs and one paramedic on staff.
- Utah State Parks is now going to run an Invasive Species Station in Garden City and Laketown, Utah areas, and ISDA will follow up again in St. Charles with their check station on IDPR property.

BRUNEAU DUNES STATE PARK - STEVE RUSSELL, ASSISTANT PARK MANAGER

NITA MOSES, PARK MANAGER

Top Items at This Time

1. Additional water rights are needed for turf areas and trees. Well is maxed out at current operations. Irrigation starts on April 15.

2. Weeds in turf areas continue to be a problem due to a lack of water. Removing tumbleweeds and puncture vine manually; have a draft weed removal plan. Sprayed pre-emergent on turf in mid-March.
3. Tree loss due to wind damage and inadequate water supply. Losing trees faster than we can replace them. Planted 31 trees from Jaker's nursery in November 2013.
4. Park's older equipment is wearing out. Trucks over 100,000 miles are due to be replaced in FY2015 & FY2016 if funding is available.
5. Have been recruiting for park hosts and maintenance hosts for 2014. We are still recruiting park aides. Need to pay more than minimum wage to get a better selection pool.

Customer Service

- The visitor center had 1924 visitors in March (open 23 days) compared to 1161 visitors in February (open 17 days).

Utilization of Facilities

- Accommodated 1,670 campers in March compared to 73 campers in February.
- Interpretive programs will start in April 2014.
- Observatory had 36 visitors for opening weekend.

Marketing

- Working to acquire a new Bonneville flood video to show at the visitor center.
- Restocking resale items and ordering new t-shirts.
- Posted spring pictures on Facebook to encourage visitors to come and see the park.
- Working on Birds of Prey and Dark Skies displays.
- Sand board and snow saucers rentals have been going well.

Park Manager's Report

- Compliance enforcement continues with failure to pay MVEF and dog-off-leash violations.
- Kestrel nesting box installed.
- Conducted orientation training for park aides and park hosts.

Preservation of Natural Resources

- IDFG currently doing research on Dunes Tiger Beetle in the park.
- Rangers working on tumbleweed removal.
- Recharging lakes at this time and are working with IDFG on amount of water needed.
- Working on meter install on the river pump.

CITY OF ROCKS/CASTLE ROCKS STATE PARK – WALLACE KECK, PARK MANAGER

Top Items at This Time

1. Preparing the CIRO General Management Plan for public review.
2. Construction of new Pavilion at Castle Rocks (bid awarded, construction begins).
3. Preparing for seasonal start-up, facility prep and hiring.
4. NPS CIRO Project – bury power lines through reserve, compliance/permitting

Customer Service

- We have been keeping the visitor center open on Saturdays.
- Our lodge host began service in March.

Utilization of Facilities

- Primary visitors have included auto-tourists, lodge guests, hikers, and climbers.
- Two special events were presented to 165 people in February (Winter Day Camp, Hagerman Bird Festival Exhibit/information booth). Fully participated in the highly successful Hagerman Bird Festival: coordination, master of ceremonies, developed 12-page program guide, interpretive

exhibit, led hike, and facilitated keynotes, sound and AV. The event sold out at 150 participants. NPS and IDPR were among the sponsors.

Marketing

- Communication, interpretation, and social interaction on Facebook: 1,264 friends at Castle Rocks site, 2,316 friends at City of Rocks site as of this report.
- Road signs for the Grouse Creek, Utah byway to CIRO were completed.

Park Manager's Report

- Conducted the Jim Sage Mountain Christmas bird count in January with four volunteers.
- Met with NPS superintendents of CRMO and HAFO/MIIN to plan joint projects, including a rack card for Southern Idaho NPS units.
- Submitted white paper on new IDPR initiative, Experiential and Enrichment Program.

Preservation of Natural Resources

- Awarded Castle Rocks pasture lease; \$46.50/AUM to Don Johnson; Stanrod, UT.
- Conducted Sage Grouse Lek counts in March with 14 females and 7 males.
- Removed obsolete structures at Button Springs.
- Significant trail clearing was required after 50 mph wind event.
- Request to place fixed anchors at Lost World was reviewed, resources assessed.

Preservation of Cultural/Historical Resources

- Received SHPO concurrence letter for PMIS 179027 - Remove overhead power lines and place underground in road ROW.
- Continued compliance documentation on NPS-CIRO power line burial project (179027).
- Worked with BLM on nomination for CRSP archaeological district.

EAGLE ISLAND STATE PARK – GARY SHELLEY, PARK MANAGER

Top Items at This Time

1. East restroom is too small for the large groups using this side of the park. We know that the existing sewer line is not to code. *-Funding has been requested for this item.*
2. Artesian well used to supplement clean/cold water to park swimming lake is no longer producing water quantity needed to keep lake clean and safe *-Funding has been requested for this item.*
3. Need to pave new entrance road from State Street, which has been funded in FY15 and entrance kiosk funding is needed.

Customer Service

- Entrance kiosk is manned; helps tremendously with compliance and overall customer service.
- We have made improvements to the park's maps and brochures to help visitors.
- Worked with equestrians to install mounting blocks at a few gates.

Utilization of Facilities

- The ice skaters and snow hillers increased weekend utilization while the snow lasted.
- We held the Welcome to the Chain Gang Disc Golf Tournament in February with 25 attendees. In March we held the Strange Disc, Disc Golf Tournament with 35 participants and the Chain Gang Disc Golf Tournament with 27 participants.
- Had a 48-/24-/12- and 6-hour run; we opened the west restroom, but had a water tank failure.

Marketing

- Continuing to work with Tate's Rents and local disc golf clubs on our disc golf course and possible sponsorships.
- Continue to work with the Chain Gang Disc Golf Club to make a new nine-hole course.
- Continued to update our Facebook page and website.

Park Manager's Report

- Met with representatives from the Penguin Plunge (Special Olympics fundraiser) in January to finalize their event. Met with the Pickled Feet (12- and 24-hour runs) director to talk about the course change due to the Snow Hill.
- Gateway Parks held a snow board competition series that drew extra visitors to the park on Tuesday evenings. The series finished up the first week of March.
- The new shelters were completed and the full metal roofs have been installed.
- Had an Eagle Scout Project completed: building and installing benches along the trails.

Preservation of Natural Resources

- Negotiated with Gateway Parks (snow hill) to keep as many trees as possible. We will be planting new trees this spring.

Preservation of Cultural/Historical Resources

- We offered an Eagle Scout the project of permanently blocking doors and windows at the old penitentiary buildings that continue to be an issue.

HARRIMAN/HENRYS LAKE STATE PARK – JOHN SULLIVAN, PARK MANAGER

Top Items at This Time

1. Mesa Falls Cost Share Agreement and Operations Plan have been re-written and have been submitted for signatures.
2. Equipment breakdowns are hurting us. We have had multiple repairs on snowmobiles, major repairs on the Piston Bully and trash compactor.
3. Scovel Center flood damage: Initial and immediate measures to prevent further damage have been taken. These initial steps cost \$35k. We will not know the complete extent of the damage (floor boards, subfloor, mold) until spring.
4. Re-bidding of the Ranch Unit HSP grazing lease. We have advertised, had a few meetings, and answered questions/concerns. Bid closes April 5.
5. Henrys Lake development. Camp ground, docks, and housing improvements.

Customer Service

- In February, we attended, set up displays, and dispersed information at the annual Banff Film Festival in Idaho Falls.
- Office layout, organization, resale display, and appropriate signage and information displays are being overhauled. We hope to have a whole new look by Memorial Day.

Utilization of Facilities

- Overnight facilities are seeing moderate use, primarily on weekends; yurts are the most popular. We have had an unusual amount of single night turnarounds this winter which kept us busy.
- The ski trails were active primarily on weekends with good turnout during Christmas. Warmer weather, lack of new snow, and icy conditions predominated thus ending all grooming.
- We cancelled this year's "Feathers and Fins" skiathon due to lack of interest and sponsorship.

Marketing

- Park manager attended Island Park's Wild Winterfest and made contacts with local leaders. We are looking to be a more active participant in this event next year. Also met with the Friends group, Henrys Fork Foundation, and the Ashton Community Foundation in February.
- Averell Harriman Fisk of the Harriman Foundation has proposed a donation to the Friends Group to help with the Jack Fence project.
- Attended a local Fat Bike race and talked with race promoters, discussed accommodating them at Harriman.

- Actively seeking support and participation from the local Idaho Master Naturalist groups to enhance programming at the park.

Park Manager's Report

- We hosted IDFG and a teacher's group for a weekend of Winter Education and continuing education in January.
- Exploring the possibility of securing USFS grants for interpretation and education through their "Children's Forest" program.
- In February, we hosted multiple local schools on educational and ski field trips, as well as Idaho Mountain Trading for their annual ski instructional at the park.
- Designing and developing interpretive displays and panels for the office.

Preservation of Natural Resources

- Attended an initial meeting at the Henrys Fork Foundation regarding increasing the storage capacity of Island Park Reservoir and its potential impacts to stream flows, water quality, and inundation issues.
- Will participate in a sub-committee of the Henrys Fork Watershed Council, exploring the future of winter recreation in Island Park.

Preservation of Cultural/Historical Resources

- Identifying and prioritizing major building needs at the ranch: Ranch Manager's roof issues, Cattle Foreman's foundation and wall issues, and buildings needing log replacement.

Henrys Lake

Customer Service

- Opening for Memorial weekend.

Marketing

- Gathering ideas on how to promote and create awareness for the opening new campground loop.

Park Manager's Report

- Working with Reservations on getting the new camp ground named, numbered correctly, and identifying site details for set up on the Reservation System.
- Construction of the new campground stopped for the winter. Hope to be open by mid-summer.
- Contacted SRO and Gary Rucker regarding the status of seasonal housing improvements, and making sure our new docks and launch ramp are in place by opening day.

Mesa Falls

Marketing

- Brochures have been edited with new logos added, and we are having them printed.

Park Manager's Report

- Seasonal staff has been hired; they are busy cleaning and setting up for the summer season.
- The US Forest Service continues to develop new signage for Mesa Falls in the spring.
- Cost Share Agreement has been signed and sent to the USFS for final signatures.
- We have the final design for the new interpretive signs and they look great.

Ashton-Tetonia Trail

Utilization of Facilities

- Very limited use on the trail due to the change in the weather. Some bare spots are appearing.

Marketing

- Met with Ashton Community Foundation and Fremont County regarding revitalizing support and needs for the A-TT.
- Website updates and map improvements continue.

- Contacting community and local businesses and addressing signage needs, discussing the possible painting of the box car by local artists as a “Billboard” to identify the trailhead and to promote and market the trail.

Park Manager’s Report

- Fremont County is very excited about securing the “Y” area in Ashton, from Union Pacific. The park is supportive but not taking a lead role.
- We need to start the process for creating a solid operational plan for the Ashton-Tetonia Trail.
- CXT locations identified and approved. Colors are now being chosen.
- Gathering information on history, surroundings, designs, and photos to update the web site.
- Interpretive sign for the Bitch Creek Bridge has been completed and will be installed this spring. Thanks to the City of Rocks folks.

Preservation of Cultural/ Historical Resources

- The Bitch Creek bridge abutments have been completed and will help preserve the bridge for years to come.

LAKE CASCADE STATE PARK – THERESA PERRY, PARK MANAGER

Top Items at This Time

1. The agency has requested to share radio tower space on the new BOR communication tower. IDPR did receive a response from Reclamation: they are inquiring what the specific needs may be. Park staff has received the necessary information from State Communication and will draft a letter to BOR.
2. The park’s headquarters facility, especially the office areas, does not meet the needs of the public or the park operation. Creating a suitable and visitor-friendly headquarters is needed.
3. As noted in 2013 four ramp pilings have been sheared off by the ice during spring thaw, (Poison Creek, Blue Heron, and Boulder Creek). A funding source needs to be identified so the remaining pilings (Poison Creek and Boulder Creek) can be reinstalled.
4. A replacement schedule and potential funding sources for the park’s six dock systems needs to be developed. The docks at Van Wyck are the oldest set and are missing sections due to storm damage; park staff submitted a WIF grant. The docks system at Blue Heron is shorter due to missing sections, and the Crown Point campground docks are getting close to being unrepairable.
5. A solution to the shoreline erosion in several of the park’s units continues to be a critical need. The park continues to lose valuable and critical recreation space. The Development Bureau has provided funding for an engineering evaluation of the shoreline erosion throughout the park. Park staff has listed the projects on the agency’s CIN list.
6. Sewer line issues have, for the past two winters, plagued the park residences on Dam Road. Development Bureau and park staff met discussed the problem. A final plan for resolving this issue needs to be identified along with securing funding.

Customer Service

- Park staff presented Idaho Free Ski and Snowshoe Day in January. Unfortunately, poor snow conditions prevented the use of the loaner skis we had secured, but participants were able to use the snowshoes. More than 90 visitors enjoyed the day and our community partners were on hand serving snacks and hot drinks creating a great day overall!
- The park provided a gift certificate for an overnight stay at the Osprey Point Yurts for the Cascade Area Chamber of Commerce Winter Jamboree event. This community-supported event brings additional visitors to the area and serves as a primary fundraiser for Fourth of July activities.
- The park provided programming for 21 elementary age children in conjunction with the 4-H After-School program; the program focused on birds of the area and their unique adaptations.

- Park staff served as the facilitator to assist the Summit Organizing team in creating a mission and vision statement.

Utilization of Facilities

- The road shoulders, small parking areas, and boat-ramp parking lots were near capacity every weekend and busy during the week throughout January.
- Day use activity spiked again in February as visitors took to the ice for the annual Tackle Tom's ice tournament that drew approximately 200 anglers. The park's winter units serve as the primary access for this event. Additionally, weekend overnight visitation remained consistent at the Osprey Point Group Yurts.
- Spring-like conditions in March allowed staff to open additional units on the east side. The ice began to recede and shoreline fishing started to become more popular.
- Visitation at the Osprey Point Group Yurts dropped off sharply as the park began to transition from winter to muddy spring conditions.

Marketing

- The park served as host and provided programming for a Youth Leadership Winter Ecology Retreat for 17 kids 6th-12th grade January 31-February 2, 2014 at the Osprey Point Group Yurts. Programs on Dutch-Oven cooking, the effect of winter on flora, fauna and humans, along with snow/avalanche information were successfully presented.
- Park staff attended the Cascade Cultural Arts Committee meeting. The park has and will continue to seek opportunities to connect with this active community group.
- Park staff attended the Payette River Water Trail meeting. This group will meet again to work on the concepts of creating a water trail on the Payette River and the other tributaries and lakes (including Lake Cascade).
- Park staff continued to participate in the planning of the 5th annual 4 Summit Challenge. Staff will serve as the lead for many of the marketing/advertising elements of the event.

Park Manager's Report

- Park staff, Reclamation's Natural Resource Specialist staff, and Cascade's Advanced Biology High School teacher met and reviewed preliminary plans to address the erosion issues in the undeveloped parking area north of Sage Bluff. Plan review and conversation about the project will continue.
- Park staff is researching options to resolve the low flow and water quality issue that persist with the Poison Creek irrigation system. The goal is to have a set of solutions completed by the end of April.

Preservation of Natural Resources

- Park staff continues to monitor the contractors work to complete the shoreline stabilization project at Sage Bluff. Staff from the park, Development Bureau, Reclamation, and contractors met onsite for substantial completion walk-through in March. Also staff met with the Development Bureau and the selected engineering firm to discuss the Sugarloaf Boat Ramp renovation project—the project is slated to begin in September.

LAKE WALCOTT STATE PARK – TRAPPER RICHARDSON, PARK MANAGER

Top Items at This Time

1. Bucket truck is needed for tree maintenance around the park.
2. Paved trails need extensive repair work.
3. Extending fence around old office and yard area is needed.
4. The CCC rock walls are in need of repair.
5. Paving is needed on some of the main roads that were not repaired several years ago.

Customer Service

- Visitation picked up in March with fishermen spreading the word that the catch was good. They are anxious to begin boat fishing which opens April 1. The lake is about a foot and a half from full for opening day but deep enough to launch.

Utilization of Facilities

- The cabins were used about 10 days in January by Fish & Game personnel and by a college student intern who is working with sage grouse projects.
- No campers or cabin or shelter use during February and only a few nights in March as the electrical construction work has discouraged campers from coming in.

Marketing

- We have added some new items to our retail store including fish cleaning and filet knives and, of course, the new park books from Lori Otter are on the shelves now. We are also looking into additional items.

Park Manager's Report

- Park Ranger helped with the Iced Over Bowl Tournament that was done for charity. 79 Disc Golfers donated 550 pounds of food and \$325 for the city of Filer food bank.
- Park Ranger has been working on getting bids for a new UTV and bids for rebuild on the irrigation pump.
- Park Manager went to the Chamber Luncheon where they had speakers about opportunities on manufacturing in the Magic Valley.
- Ranger has been working on getting events for the park lined up – 5K, 10K fun run, Century Bike Ride
- Electrical upgrades are getting close to completion. They have pulled wire and set the main connection boxes and will be ready to charge after they finish the second phase. Projected to finish by mid-August.

Preservation of Natural Resources

- Park Manager is checking trees for storm damage and for any that need to be sprayed.

Preservation of Cultural/Historical Resources

- On-going: Manager discussed the repairing of the CCC walls with the BOR Archeologist who is working here. He would like to get the paperwork started for that project.

LAND OF THE YANKEE FORK STATE PARK – JONI HAWLEY, PARK MANAGER

Top Items at This Time

1. The PastPerfect program was returned to the park with an updated version installed. This will allow the park to get back to the process of cataloging artifacts.
2. The Friends of the Land of the Yankee Fork Fund has made it to fruition and the park will be looking for projects to utilize available funds. Manager talked with Board of Directors about possible uses.
3. Park use continues to increase over the previous year along with sales from the gift shop.
4. Reports on the mine inspection within the Bayhorse area have been received by IDL (Idaho Department of Lands). The park is working with IDL and BLM on future mine closures on state property.

Customer Service

- February and March sale in gift shop has been offering 20% off on clothing items.

Utilization of Facilities

- Christmas tree Bonfire was held January 17 with 30 people attending where they cooked hotdogs and marshmallows.
- Museum searches were done by visitors in February, but no special events.
- On March 24, a Cub Scout troop from Salmon viewed the movie and did the museum search.

Marketing

- We have been advertising in Challis Messenger and on Facebook for our gift shop sales and other special events.
- Park Ranger and Bayhorse Trail Ranger positions posted on Department of Labor site and in the Challis Messenger.

Park Manager's Report

- Registration sales picked up—which accounts for a large portion of the attendance to the visitor center.
- Park manager was asked to apply for a nomination on the BLM Resource Advisory Council for Idaho by Todd Kuck of the Challis BLM office.
- Preparation for Archeology Day continues as we line up presenters and school groups.
- Our summer hosts arrived from Texas and will be helping out at the park this year.
- The park plans on selling wood cutting permits and Christmas tree tags for the USFS. This will hopefully help bring people into the center on the weekends when the USFS office is closed along with generating a little money for the park.
- Steelhead season brought several folks into the center to purchase Invasive Species Sticker permits increasing our facility use.

Preservation of Natural Resources

- Met with USFS personnel to discuss upcoming season with Custer, Dredge, and trail work to be performed on state and USFS lands and the training of the trails employees.
- We have had continuing communications with the USFS about trails training coming up in May for LYF and USFS trail rangers.

Preservation of Cultural/Historical Resources

- Manager met with BLM and US Forest Service about archeological surveys that were performed in the Bayhorse mining district this past summer.
- Received reports from the IDL on inspections of mine openings in the Bayhorse mining area. We've made contact with BLM to discuss and coordinate future work to be done on the closures with IDL.
- Manager talked with Katherine Kirk of Idaho Heritage Trust about the tour by their Board of Directors in September and asked to coordinate a tour of Bayhorse.
- Opportunities are being explored with the BLM and Idaho Heritage Trust to apply for grants to reconstruction of one of the Charcoal kilns.

LUCKY PEAK STATE PARK – SURAT NICOL, ASSISTANT MANAGER

GARY SHELLEY, PARK MANAGER

Top Items at This Time

1. Upgrade of restrooms at Sandy Point is needed.
2. Automatic irrigation system at Discovery unit needed and is in the 2015 budget request.
3. Bank erosion at Spring Shores is a problem and needs to be addressed. Some funding has been secured in FY15 budget.
4. A Spring Shores master plan is needed.
5. Request is being made for additional day use shelters at Sandy Point.

Customer Service

- Reserve America system started in the Spring Shores office. It will be expanded to Spring Shores kiosk and fuel dock soon.

Utilization of Facilities

- 11th annual Polar Bear Challenge was another big success. We had about 1,578 people with approximately 400 taking the plunge. Make-a-Wish also raised over \$50,000 from this event.
- Sandy Point continues to bring in disc golfers.

Park Manager's Report

- Finalized new security contract for Spring Shores Marina.
- Assistant park manager will be attending weekly Race to Robie Creek meetings.
- Lake levels came up faster and earlier by a month. This forced us to abandon a buoy line repair project and rush to take care of docks, winches, and a few other things.
- Processed Spring Shores Marina renewal contracts; we are now working off the waiting list. Looks like a few more vacancies than the past three years.
- Flow meters to be installed at Sandy Point, Discovery, and Spring Shores irrigation systems. We will be working with contractors soon.
- Much needed electrical project started at Spring Shores. It will make the concession building safe and alleviate the power demands of the concession.

MASSACRE ROCKS STATE PARK – KEVIN LYNOTT, PARK MANAGER

Top Items at This Time

1. The park is in need of a backhoe/loader.
2. Hoping that we will not suffer another budget cut this coming fiscal year.
3. Lack of an adequate seasonal salary budget for remainder of fiscal year.

Customer Service

- The Christmas tree bonfire event was a success this year with 80 attendees that donated over 200 food items for the local food bank; the fire was a nice one and the weather was much nicer than the year before.
- We continue the work on the benches for the program area and will finish installing the seats in April.
- Park staff is now down to two classified personnel. We were able to bring on our benefitted seasonal maintenance lead mid-March. This has allowed us to ramp up our preparation for opening the facilities to summer levels except for the outside water systems, which will be activated in May.
- Work is almost completed on the improvements to the upper loop campground with the addition of a pull-through site and the construction of a new standard site.
- We activated the upper loop restroom/shower building at the end of March. We are seeing an increase in campground use as the regional school systems go on spring break. The South Region Crew did some roadwork and helped to develop a system to drain excess water that comes in from the interstate highway during heavy rainfalls.

Utilization of Facilities

- Campground and day use increased with the slightly warmer weather in January and February. We saw bikers and walkers take advantage of the snow-free trails in the park. While the Snake River was frozen, boating was minimal; but we did see one air boat that came from Utah to float over the ice and the open pockets of water.
- Our disc golf course saw heavier use as the days grew longer and the weather got warmer. It should be a great summer season this year if the usage trends we are seeing continue.

Park Manager's Report

- The manager's residence septic system failed in January. Park staff exposed the system and discovered that the delivery lines installed in 1970 were completely blocked and the baffle system in the septic tank was not adequate for current standards. The septic system was replaced. We should have a system that will work well for a long time.
- We are working on the plan to upgrade two of our back-in sites in the upper loop campground to a single pull-through site and the creation of a new site along the loop to insure that we have 21 campsites in the upper loop campground

- We have received the preliminary architectural drawings for the visitor center building expansion and it looks as if the project should be completed by the end of May this year. This expansion will allow us to have a better separation of our resale program area and our interpretive display area. We will begin designing new interpretive displays soon to take advantage of the increased display area. This should be a great addition to the interpretive services that we offer at Massacre Rocks.

PONDEROSA STATE PARK – RICHARD TAPLIN, PARK MANAGER

Top Items at This Time

1. Kokanee Cove long term future/planning.
2. Peninsula road issues – improving road to Point, crack filling and chip sealing paved roads.
3. Paving new bike path around visitor center – needs funding.
4. Erosion control / bank stabilization of park's lakefront.
5. Staffing level and wages of permanent and seasonal employees.

Customer Service

- McCall Re-Mastered freestyle cross country and Re-Mastered classic cross country events were held in February with a total of around 80 adults and 30 kids participating.
- Entrance station was kept open on weekends for the first two weeks of March. The last part of March saw a lot of rain and warmer temperatures which resulted in trail closures and grooming of trails was discontinued due to open spots and low snow cover.

Utilization of Facilities

- Ski trails stayed in good shape through the first couple of weeks of March and usage was good.
- McCall Nordic Ski team used the park in January and February on Tuesdays and Thursdays for ski training. Park helped the Nordic community by being the alternate site for the Ranch Nordic Race when there was not enough snow at Jug Ranch to hold event. Ranch Race saw 65 adults and about 50 kids participate on the park trails.
- Master Naturalists began using the activity center on Tuesdays and Thursday afternoons for educational training.

Marketing

- Park staff continues to inform public on how to get the new Passport.
- Shelter reservations are picking up for the summer. Lots of wedding requests for shelters and one request for North Beach for the summer of 2014.

Park Manager's Report

- With everywhere in the west having poor snow conditions, the park saw very good attendance; the park staff did an excellent job of keeping ski trails in great shape with limited amount of snowfall.
- Cross Country Idaho had less attendance than normal with about 400 people visiting the park on January 4 for free ski day.
- Park operating budget had no money left by the end of March but our seasonal budget is adequate. We are now operating in the red for the rest of the fiscal year.
- Park revenue continues to be up again this fiscal year. Looking like total park revenue will be up again over 10%. Currently the park's revenue is running \$75,000 over last fiscal year's revenue.
- Lots of early season rain. McCall set a daily rainfall record with over 1.5 inches of rain in one day. Currently the park is at about 60% of total snowfall. Water to the Visitor Center finally thawed on March 27, five weeks after first freezing.
- Park is participating with the Payette River Water Trail group and the Fire-Wise group.

Preservation of Natural Resources

- Staff is working with IDL entomologists on Douglas fir bark beetle trapping and dispersal project. IDL entomologist will also set up the traps at the same time at five different locations in the park.
- Park staff began hazard tree removal in the park.

THOUSAND SPRINGS STATE PARK – DAVID LANDRUM, PARK MANAGER

Top Items at This Time

1. The bridge at Ritter Island has been repaired and needs to be re-inspected by ITD so the weight limit can be set. Weight limit is at three tons and is closed to the public until the inspection is done.
2. Staffing for both seasonal and full-time personnel – park is short of man-power.
3. Seal coating roads and trails at Malad Gorge is needed: we have grass growing through cracks in both. This could turn into a safety hazard as time goes by.
4. We have completed the painting of the outside of the houses on Ritter Island. Now we need to repair and fix the inside of each house in order to generate more revenue.
5. The roof of each residence is in need of inspection and replacement; we are losing shingles during each wind storm.

Customer Service

- Park manager met with “Friends of Idaho State Parks” leader Rick Just about putting in a bird viewing blind between Niagara Springs and Crystal Springs Lake.
- The St. Patty’s Day Fun Run/Walk was held in March with great weather. It was well attended with 225 cars and 27 volunteers for a total of 162 volunteer man hours.
- We had a “Connections” Partnership meeting to discuss the field trips that are scheduled between now and the end of the school year. Our overall total numbers are down a little bit. We did give two field trips at Malad Gorge with a total of 122 students and 22 adults.
- A group of 13 young men from a local church came and picked up trash at Crystal Springs.
- We had two students attend the first ATV/OHM safety course of the year at Malad Gorge.

Utilization of Facilities

- The first Hagerman Bird Festival was a success with over 150 bird watchers coming to several of the park units as well as visiting many areas of the Hagerman Valley.
- The flea market is back at the Garden Center every Saturday.
- The riding arena is getting used more frequently now that spring is upon us.

Marketing

- As of March, Facebook has 539 Likes and about 912 people seeing our posts.

Park Manager’s Report

- In January, we had reported or seen over 150 eagles at Box Canyon which helped to increase visitation at that unit.
- With the new passport passes, our park counts are up but the park revenue is down. We see the park passes at Malad, Box Canyon, Billingsley Creek, and Crystal Springs with most of our locals having purchased the passport and using them often.
- Days in March heated up to over 70 degrees with more park visitors at each park unit each day.

Preservation of Natural Resources

- We had cattle grazing at Malad and Bonnieview this winter which helps the native grasses and cuts down on the fire fuels.
- Noxious weed spraying has started and we are mowing grass already.

THREE ISLAND CROSSING STATE PARK – NITA MOSS, PARK MANAGER

Top Items at This Time

1. We welcome Nita Moses, new Park Manager starting March 20.

Customer Service

- Staff continues to help event organizers facilitate family reunions, group camping vacations, and day use events.
- Visitors are happy to find the Oregon Trail History and Education Center open this early in the season. Day use cabin dwellers were delighted to find nearby showers and renovated restrooms. They no longer need to drive to another campground.

Utilization of Facilities

- Warm January temps brought more than the usual number campers to the park and even warmer weather in March provided an early season opening of all restroom and shower facilities. Domestic water was also turned on at all campsites and both campgrounds.

Marketing

- Our Office Specialist met with neighboring Carmella Vineyard's new manager to discuss hosting a Disc Golf Association sanctioned tournament to be held mid- to late-March.

Park Manager's Report

- History center has enjoyed increased donations and retail sales of \$1,089 which is up from \$219 last year – due in part to being open all weekends in March.
- Seasonal employees have returned for another year. Pleasant springtime conditions have been bringing higher than usual spring break campers and visitors.
- Gary Rucker continues to assist park with the Little Canyon Creek Water District water meter to regulate the delivery of the creek water rights.

Preservation of Natural Resources

- Metals salvage recycling project continues. Park received proceeds in the amount of \$600 so far.

SOUTH REGION MAINTENANCE CREW – PAUL FAY, FOREMAN

Bruneau Dunes and Eagle Island

- January - Assisted park staff with the transportation and delivery of vehicles and equipment to Dealers Auto Auction of Nampa, ID. These surplus pieces of equipment and vehicles will be sold during a February auction.

Eagle Island State park

- January - Worked on the maintenance of the region's equipment and provided repair to towable water tender that will be used for work on future hiking/biking trails within our parks.

Headquarters, Recreation Bureau

- February - Excavated and installed a stone wash-out area to the east of the REC Bureau's vehicle building. This washout area will provide the trail crew with an area to wash off their trail cats and other equipment.

Idaho City yurt system

- March - Used our dump truck and equipment trailer to assist with the transportation of the yurt system's snow groomer. The groomer was removed from the Gold Fork park-and-ski parking lot and moved to its storage area at headquarters.

Lucky Peak - Sandy Point

- January - Began repairs to a broken water feature located on the park's swimming area. The feature was excavated to determine what the extent of repair will be needed to bring it back on line. Due to inclement weather, this project has been put on hold for safety issues and will be started again as the weather improves to a point where it can be worked on in a safe and timely manner.
- February - Repaired one of the spray toys in the park swimming area. Piping underneath the toy broke and caused the footing for the toy to tip backwards. The region crew lifted the toy

and repaired the piping, then set the toy back on block supports and poured a bigger footing around the toy.

Massacre Rocks

- March - Began several projects at the upper loop campground. An old back-in site was turned into a pull-through site, a new standard site was created at the top of loop, and its inside turn was widened to allow an easier and softer turning radius. This will facilitate better access to the three campsites located at the top of the loop. New drainage ditches and culverts were installed by the Park's dump station and day use fishing access area to help channel rain away.

Thousand Springs - Ritter Island

- February - Transported material to the park which will be used to repair the bridge which provides access to the island. Repair work began the first of March.
- March - Repaired the bridge at Ritter Island. Plans from the Development Bureau called for the installation of four new girders in the middle span of the bridge and new deck planks to be installed. Upon completion of this plan, the old deck planks were used to replace the old travel planks on top of the bridge.

FISCAL QUARTERLY REPORT

FY 2014 – THIRD QUARTER

Fiscal's Mission: The Fiscal program works to provide the best service possible to both internal and external customers. Program responsibilities include four major categories: 1) Budget and Financial Reporting; 2) Accounting, Accounts Payable and Accounts Receivable; 3) Purchasing, Fixed Asset Inventory and Fleet Management; and 4) State and Federal Grant Management. The program provides technical assistance in all areas to ensure the department complies with all applicable Federal and State laws, rules, policies and procedures.

Accomplishments for the period January 1, 2014 through March 31, 2014 include the following.

Budget and Financial Reporting

- Prepared an analysis of the anticipated grant program funding levels for FY 2015.
- Completed staff performance evaluations.
- Researched and processed 33 budget allocation adjustments and 4 budget appropriation adjustments.
- Financial Specialist, Sr. Hadley Wagner retired at the end of the quarter. Efforts to hire a replacement are underway in the 4th quarter.

Accounting

- Completed the annual county Boating and Snowmobile program reviews and presented results to program managers.
- Accounts Payable processed 1,434 invoices with an average turnaround time of 18.5 days.
- Accounts Payable processed 123 Travel Express vouchers with an average turnaround time of 10.1 days.
- Accounts Payable processed 771 P-Card Transmittals totaling \$214,700.
- Researched and submitted 39 revenue adjustments, 61 expenditure adjustments and 26 Capital Development project budget adjustments.

Purchasing

- Completed the purchasing process of all items on the FY14 capital purchasing list including the last six new vehicles.
- Working with the Registration Program, we have started the purchasing process of the 2015 Registration Decals. With changing to a competitive quote process and a change to a non-reflective vinyl decal material, we have saved \$25,815 on one run of annual Resident Snowmobile Decals. We anticipate significant savings as the process continues.
- Distributed and then received the inputs for the agency annual inventory audit.

- All vehicles/machines have been disposed of that were used as justification for a new vehicle/machine that we received during this quarter. The total amount received by the surplus of these items was \$25,477.

State and Federal Grants

- Interviews were conducted to hire a seasonal office specialist to work out of the headquarters office. Connie Briggs accepted the position and started work on January 21, 2014.
- 218 grant applications were received by January 31, 2014, up slightly from last year. Staff reviewed all applications for eligibility and sent packages to respective committee members to review before the grant rating meetings.
- Staff scheduled and conducted annual grant advisory committee rating meetings in Boise March 17-21, 2014. The results will be presented at the May Board meeting.
- Grant Manager began working with executive staff to prepare a project for the national competitive grant appropriation recently enacted by Congress for 2014. Once guidelines are announced, we anticipate submitting a potential project for Eagle Island State Park.
- Staff began contacting sponsors to finalize projects and close encumbrances as the beginning of the FY 2014 year-end process.

Financial Officer

- Attended legislative CEC Committee Meeting.
- Prepared input and final review of financial information in the director's JFAC presentation.
- Attended JFAC budget presentation hearing, JFAC budget setting hearing and JFAC hearing on supplemental (Vardis Fisher) appropriation.
- Prepared and presented the FY 2014 2nd Quarter Financial Statements to the Parks and Recreation Board.
- Coordinated FY 2016 budget preparations, meeting with HQ executive staff to discuss process and timeline, development's CIN meeting and meeting to determine prioritization of CIN projects.
- Prepared analysis and recommendations for the FY 2015 budget CEC based on legislative and DFM / DHR guidance.
- Coordinated the beginning of the FY 2014 fiscal year-end activities.
- Completed staff performance evaluations.

MANAGEMENT SERVICES QUARTERLY REPORT
January – February - March 2014

MANAGEMENT SERVICES ADMINISTRATOR – ANNA CANNING

IDPR Mission

Improve the quality of life in Idaho through recreation and resource stewardship.

Goals

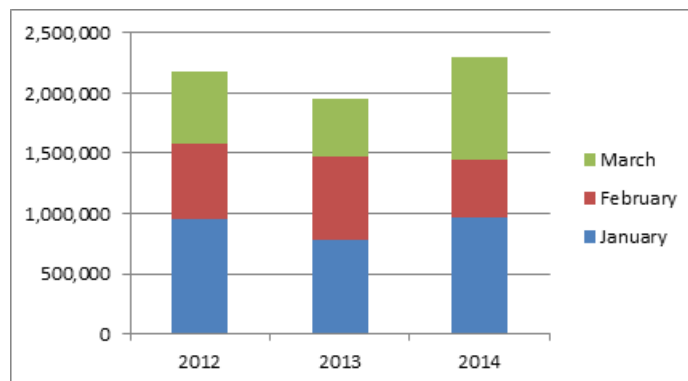
1. Work with the Director and all staff to leverage limited resources to provide the best possible recreation experience and manage natural resources for future generations.
2. Support the efforts of the Operations Division to meet the Department's mission by providing leadership and direction to registration, reservation, grants, fiscal, MIS, IT, development and facility programs.
3. Provide management services staff with the necessary tools to succeed in their jobs.
4. Work with the Operations Division Administrator to identify needs of the operations staff, and assist in meeting those needs.

Management Services Administrator's Report

The primary focus of the 1st quarter of 2014 was learning the state legislative process and interacting as appropriate. Specific tasks include:

- Responded to several drafts of the proposed legislation regarding the Recreation Registration Program products.
- Worked with Senator Brackett on text for HB 492.
- Assist in the analysis of the Recreation Registration group software and program needs toward the goal of modernizing the program.
- Visited recreation registration retail vendor.
- Developed a work plan with the new Fundraising Coordinator to focus efforts on sponsorship and experience based programs in the parks.
- Assisted in review of the Friends MOU proposal.
- Assisted in working with ITD to address our data reporting needs regarding the Passport program.
- Continued to participate in the Reservations fee rules to fully understand the process.
- Initiated conversations regarding P-Card policy changes and bank fees.
- Visited Cascade, Ponderosa, and Hells Gate parks.
- Evaluated Management Services staff needs with regard to cell phones and subsequently eliminated two phones.
- Assisted in research of Vardis Fisher property.

- Evaluated staff and prepared work plans for the coming year.
- Attended avalanche safety class through the Recreation Bureau.
- Participated in the Capital Improvement Needs process for FY16 budget.
- Participated in team planning meetings regarding retail and marketing.
- Initiated efforts to increase internet bandwidth at HQ.
- Attended JFAC presentation.
- Assisted the Director in a variety of tasks including the JFAC presentation, board minutes, Ida Books discussions, new letterhead, and day-to-day administrative tasks.
- Recreation Registration Program Update:
 - Park N Ski season ends April 30. While the effective dates for snowmobiles run through Oct. 31, this winter sport is also winding down. It's time to gear up for summer. The week before Memorial Day is always busy for IDPR Registration.
 - IDPR Registration is preparing to implement the changes of House Bill 491 and 492 by July 1. In addition to user education, the critical change will be the adjustment in boat fees without proration. IDPR is prepared to update our software, and we have started communications with ITD to make the change in their system.
 - We are starting to purchase 2015 decal inventory. With a material and packaging change, IDPR Registration was able to save \$25,000 on resident snowmobile decals compared to last year's purchase. We anticipate similar savings as we continue to order inventory for the rest of the recreation types.
 - IDPR Registration has partnered with the Ada County DMV for staff training opportunities. We conducted a site visit at the Meridian DMV on March 12 and the Ada County DMV supervisors toured IDPR Registration on April 8.
 - Monthly distribution looks good. We have distributed \$2.3 million statewide so far this year. See below for a three-year comparison:



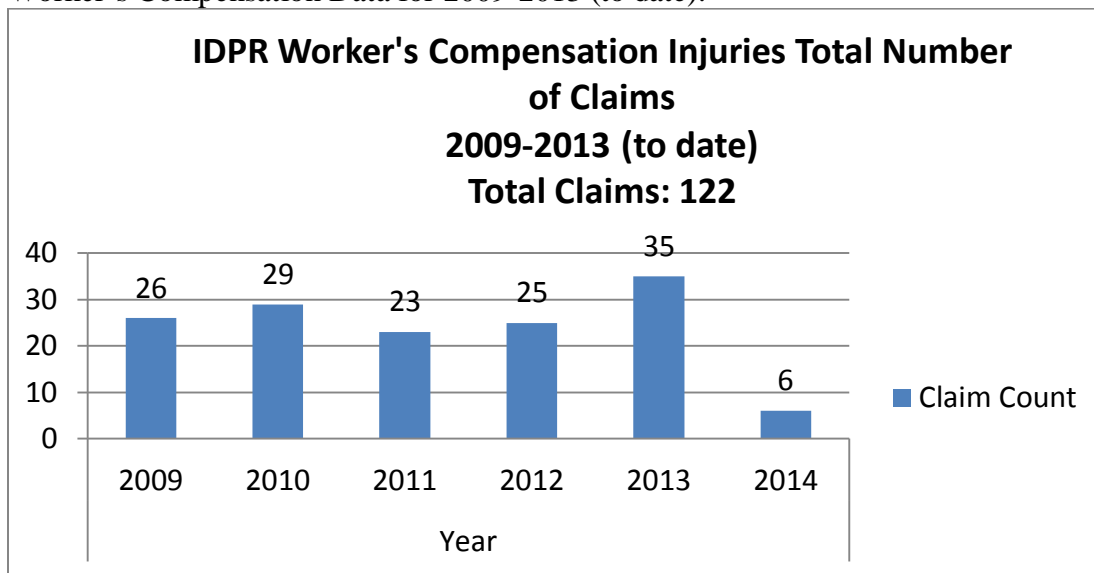
HUMAN RESOURCE REPORT

May 2014

HR Unit's Mission: IDPR's human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates and works to maintain a work environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Kristy Bobish-Thompson, Human Resource Officer

- Assist management with interviews for vacant positions.
- Serve on the statewide Green Team (HR Managers collaboration on best practices).
- Monitor positions to determine need for reclassifications.
- Conduct Exit Interviews for employees leaving the agency.
- Monitor and analyze Turnover data for trends, retention strategies.
- Manage the Department's Random Drug Test program.
- Serve as the administrator and help desk support for the Incident Reporting System (IRS).
- Continue to manage the Workplace Safety Team including the Operations and Management Services Division Administrators, Region Managers, Recreation Bureau Chief, Fiscal Officer and Human Resources Officer. Implementing direction and infrastructure established by original Safety Committee, including policy revision, local Safety representatives in each park and program, Worker Comp and Incident Report monitoring, regular training and information dissemination.
- Oversee policy review/updates for agency.
- Prepare and provide annual and as-needed training.
- Monitor Worker's Compensation claims and provide coordination among employees, management, and State Insurance Fund for progress and return to work information. Provide agency update on Worker's Comp and general safety information at region meetings and Director's newsletter.
- Worker's Compensation Data for 2009-2013 (to date):



		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2009	26	\$66,512	\$166,614	\$233,126	0
2010	29	\$81,078	\$185,863	\$272,916	1
2011	23	\$57,615	\$141,415	\$215,418	2
2012	25	\$16,835	\$76,512	\$93,347	0
2013	35	\$7,761	\$51,080	\$95,091	4
2014	6	\$0	\$1,459	\$15,051	4

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

PAYROLL & RECRUITMENT: Denice Gardner, Personnel Technician

- Maintain payroll and benefit services for all employees, process new hires and separations as well as any demographic changes throughout the year.
- Continue to provide information to management and staff concerning budget, work hours, salaries, etc.
- Coordinate the recruitment process and assist with interviews, reference checks and new hire processes.

****Currently recruiting for Director as Nancy Merrill set to retire 7/18/14.**

HIRES during the last three months:

Headquarters

- ❖ IT Programmer Analyst Sr. – Sheila Schneider – new hire when Vicki Heazle promoted to IT System Analyst in September
- ❖ Administrative Assistant 2 – Robert Wiley – new hire when Jan Johns retired in January

North Region

- ❖ Dworshak, Manager 2 – Michelle East – promoted to replace Charlie Chase who promoted to Hells Gate in October
- ❖ Farragut, Manager Assistant – Nathan Blackburn – promoted to replace Chuck Gross who promoted to Round Lake
- ❖ Trainer Associate, OHV – Blair Geiger transferred from S. Region. Scott Hildesheim resigned in October

South Region

- ❖ Three Island, Mgr 3 – Nita Moses promoted to replace John Frank who retired in December
- ❖ Lake Cascade, Ranger - Patrick Pratchett – new hire to replace Ed Brashier who retired in March

CURRENT VACANCIES:

Headquarters

- ❖ Planner – Connie Vaughn retired 12/20/13
- ❖ Financial Specialist Sr. – Hadley Wagner retired 3/28/14

North Region

- ❖ Manager Assistant – Winchester – Nita Moses promoted to Manager 3
- ❖ Ranger, Hells Gate – Nate Blackburn promoted to Manager Asst.
- ❖ Ranger, Dworshak – Michelle East promoted to Manager 2
- ❖ Ranger, Old Mission – Scott Skinner resigned on 4/16/14
- ❖ Program Training Coordinator – Randy Herman retired 5/31/13

South Region

- ❖ Yankee Fork, Ranger – Joni Hawley promoted to Manager 2 - 9/1/13
- ❖ Trainer Associate, OHV – Blair Geiger transferred to N. Region

VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator

IDPR Volunteer Program:

- We are busy recruiting and placing volunteers for the 2014 season. Fifteen parks have reported filling all volunteer vacancies for 2014. Five parks are trying to fill remaining volunteer openings.
- IDPR currently has 325 active groups and individual volunteers signed up to serve us this summer. These volunteers will be working independently and side-by-side with paid staff to assist with grounds and building maintenance, campground operations, fee collection, customer service, and park programming.
- Recruitment advertisements for IDPR volunteer positions are posted to the IDPR website and social media sites, Volunteer.gov, and in the Workamper News publication.

Training:

- Headquarters & South Region staff participated in the 2-day Crucial Conversation training in January 2014. Crucial Conversations teaches skills for creating alignment and agreement by fostering open dialogue around high-stakes, emotional, or risky topics—at all levels of our organization. 19 staff members from parks and programs from Boise headquarters and the south/east region learned how to speak and be heard (and encourage others to do the same), so they can begin to surface the best ideas, make the highest-quality decisions, and then act on those decisions with unity and commitment.
- I will continue to train management-level staff throughout the agency in the coming months.
- An additional training will be scheduled in 2014 for the north region.

IDPR Volunteer Services Coordinator Activities:

- Facilitated 2 two-day Crucial Conversations training for HQ/South/East Region and BLM.
- Scheduling travel throughout the state for conducting volunteer orientation/welcome sessions for volunteers in parks.

- Assisting volunteer applicants with questions and issues related to working with IDPR.
- IDPR Volunteer Services Coordinator continues to serve on the national Board of Directors for the Association of Leaders in Volunteer Engagement (AL!VE)
- Member of the Leadership Team for the Southwest Idaho Directors of Volunteer Services (SWIDOVs)
- Renewed my Certification in Volunteer Administration (CVA) credential for 5 years. Maintaining this credential requires earning 35 continuing education units (CEU) and writing a 500-word Professional Philosophy statement about the Volunteer Management Profession and Volunteerism.
- Participated in the Governor's Conference for Service and Volunteerism as a panelist on the topic of Volunteer Management.
- Assisting HR Director develop orientation and training for seasonal employee supervision.
- Maintaining web-based volunteer management record-keeping on all volunteers.
- Packing & shipping volunteer supplies to parks.
- Conducting background checks on all volunteers and seasonal employees through a web-based company called Volunteer Advantage.
- Maintaining IDPR seasonal and volunteer sections of the IDPR website
- Administering the Idaho State Parks & Recreation Volunteer Facebook page.
- Managing the IDPR on-line seasonal and volunteer application process.
- Accepting volunteer applications for the 2014 season!

**MANAGEMENT INFORMATION SYSTEMS
PROGRAM QUARTERLY REPORT
January February March 2014**

Management Information Systems (MIS) Kevin Zauha

Mission

The MIS mission is to provide for the IDPR's information systems needs that spring from the Agency's strategic plan. This is accomplished through the support and development or acquisition of application systems and the implementation and support of an appropriate technology infrastructure.

Accomplishments for the past quarter include:

Information Systems

Vicki Heazle, our Systems Analyst (formerly the agency's Senior Programmer Analyst), was successful in filling the Senior Programmer Analyst position that she vacated. Sheila Schneider was hired in March and comes to us from the Department of Water Resources with over 10 years of experience as a Senior Programmer Analyst. Sheila is originally from Chicago, moved to Texas then fell in love with Idaho and decided to relocate here. Sheila is a great addition to our Information Systems staff.

Vicki is working diligently to bring Sheila up to speed on our application environment and has been handing off application development and maintenance projects as Sheila progresses.

Vicki continues to participate in the Recreation Registration Modernization efforts. She is actively working with Registration Program staff to document the current application functionality as a part of that process.

MIS continues to work with the ITD to address issues associated with the statistical data necessary to monitor and measure the success of the Park Passport sales. Initial Passport sales data has been received and work has begun to validate the data in order to design and construct a repository for storing the Passport sales statistics. Once the repository is complete, we will design a suite of reports to provide ready access to the Passport Program status as required.

The Systems Analyst continues to address the critical maintenance issues of the IDPR application environment until our new Senior Programmer Analyst comes up to speed.

Infrastructure Support

The MIS Infrastructure Support Staff received 313 helpdesk service requests over the

course of the third quarter of FY14 and closed 293 helpdesk tickets.

The MIS Infrastructure Support Staff continued with upgrades to the IDPR computer systems for the Microsoft Office Suite 2010 as well as replacing the Windows XP operating system with Windows 7. The Microsoft Office Suite upgrades and the Windows XP operating system purge on our desktop systems will be complete in May. The OCIO continues to work the bugs out of their installation with some minor impact to the IDPR's email and active directory environment.

We continue to review service providers at all Park locations with the intent of finding the best affordable network connections to meet the needs of the park computers and WiFi.

Our project to implement file-share systems and backup configurations has progressed to completion in all but three locations. Those locations will be completed in the fourth quarter.

The initial walk-through was completed for the broadband upgrade at Headquarters. The service provider hopes to complete the installation toward the end of May.

RESERVATION PROGRAM QUARTERLY REPORT
January – February – March 2014

RESERVATION PROGRAM – TAMMY KOLSKY

Mission

The Reservation program's scope of responsibility includes oversight of IDPR's public camping resources, the Agency's statewide retail sales, and the management of the flow of revenue from all field locations and most other revenue sources (with the exception of the Recreation Registration Program and any Federal or grant funding sources). The Reservation Program is responsible for all policies and procedures as they relate to the camping public's interaction with IDPR campsites and facilities.

Program Manager's Report

Program Manager Emphasis over the past three months has been on the following:

- Assumed responsibility for IDPR's visitation tracking, which required the evaluation of current data collection methods. This process has identified the need for future changes/corrections.
- Worked with Division of Financial Management (DFM), Legislative Services (LSO) and Office of Administrative Rules (OAR) staff on various aspects of preparing and presenting IDAPA rule changes during the 2014 legislative session.
- Assumed lead role for IDPR's Retail Management Team. The team objectives are threefold. First, to identify and analyze the current retail processes used. Second, to provide a set of guiding principles that will help move towards a more standardized operation of IDPR retail stores. Third, to identify a methodology that empowers park retailers to select and display products that will maximize their revenues. This effort will remain an ongoing focus.
- Serving as a co-project manager with the IDPR Registration Program leader in the modernization and update of the Registration Program.
- Providing day-to-day support for external and internal customers for both IDPR and Montana FWP.
- Monitoring system usage by State Parks Passport holders. Usage for January, February and March were as follows:

9,269 reservations were processed during the quarter booking 28,978 nights. Of those reservations:

- 2,559 reservations were for customers who claimed the Idaho State Parks Passport discount, this discount was applied to 7,334 nights.
- 376 reservations processed were for customers who claimed an MVEF Annual sticker, this discount was applied to 1,206 nights.
- 20,438 of the nights booked no discount was claimed, meaning for these nights the customer has for now paid the additional \$5 per night for MVEF on one vehicle.

Program staff emphasis over the past three months has been on the following:

- Performed site visits to Hells Gate and Winchester Lake state parks, for the purpose of addressing Windows XP system replacements. Specifically to identify timeframes and process for installing Store Manager on the local hardware.
- Performed a full store inventory for Hells Gate State Park.
- Updated Park Overview maps on the booking site for Bear Lake, Three Island, Lake Cascade, and Heyburn to include amenity icons for water, showers, and restrooms.
- Developed new booking site marketing spots for both Idaho and Montana state parks Bruneau Dunes (Campgrounds with Great Ranger Programs), and Logan (Campgrounds that are Scenic).
- Implemented and tested new fees for Idaho City Backcountry Yurts.
- Implemented and tested 2015 Reservation and First Come First Serve resource inventory.
- Attended “Buy Idaho” event to select potential retail product vendors.
- Provided ongoing coaching and training of IDPR field staff on the new POS application.
- Performed an account code review of Montana State Parks accounting structure to accommodate the reduction of two regions.
- Performed weekly joint call monitoring with ReserveAmerica quality assurance team for both the Idaho and Montana contracts.
- Performed monthly call monitoring with ReserveAmerica customer service (SRT) for both the Idaho and Montana contracts. This effort is in response to a need to better train SRT staff in how to better handle escalated calls.
- Performed remote call monitoring independently for call center agent knowledge on Idaho State Parks new Passport Program as well as for adherence to IDPR and Montana FWP policy and reservation quality.
- Provided day-to-day support for external and internal customers for both IDPR and Montana FWP.
- Managed refunds in the system as follows:
 - Ensured amounts to be refunded were valid
 - Processed credit card refunds for the call center
 - Submitted all check refunds to fiscal staff for State-issued warrant processing
 - Posted all check refunds with warrant number and date created information into the reservation system.
- Oversaw customer voucher program to ensure that it was being used for its intended purpose.

Retail Management

- Monitored the store database software to ensure policies and procedures put into place are being followed; and that the integrity of the data regarding IDPR retail inventory is accurate. The data integrity is critical in that this is the tool that IDPR uses to:
 - Report an accurate inventory at the agency level on June 30 of each year for the State of Idaho Consolidated Audited Financial Report (CAFR)
 - Determine the value of resale items at all locations for insurance purposes
 - Provide the ability to calculate “inventory shrinkage” (loss, damage, theft, etc.) by site and item
 - Provide the ability to calculate turnover rates on retail items by site, by item, in order to increase net revenue across the agency
- Provide day-to-day management of entering all new store items for field staff.
- Entered replenishments and printing bar code labels for field staff upon request.

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Bear Lake	47	0		0		0		0	0.00%	2007
2008	Bear Lake	47	0		0		0		0	0.00%	2008
2009	Bear Lake	47	0		0		0		0	0.00%	2009
2010	Bear Lake	47	0		0		0		0	0.00%	2010
2011	Bear Lake	47	0		0		0		0	0.00%	2011
2012	Bear Lake	47									2012
2013	Bear Lake	47							0	0.00%	2013
2014	Bear Lake	47									2014
2015	Bear Lake	47							0	0.00%	2015
2016	Bear Lake	47									2016
2017	Bear Lake	47							0	0.00%	2017
2007	Bruneau Dunes	95	11	0.37%	5	0.19%	497	16.88%	513	6.00%	2007
2008	Bruneau Dunes	95	4	0.14%	44	1.60%	584	19.83%	632	7.31%	2008
2009	Bruneau Dunes	95	19	0.65%	50	1.88%	348	11.82%	417	4.88%	2009
2010	Bruneau Dunes	95	15	0.51%	76	2.86%	565	19.19%	656	7.67%	2010
2011	Bruneau Dunes	95	21	0.71%	32	1.20%	342	11.61%	395	4.62%	2011
2012	Bruneau Dunes	95	17	0.58%	32	1.16%	513	17.42%	562	6.50%	2012
2013	Bruneau Dunes	95	6	0.20%	31	1.17%	618	20.98%	655	7.66%	2013
2014	Bruneau Dunes	95	18	0.61%	39	1.47%	668	22.68%	725	8.48%	2014
2015	Bruneau Dunes	95							0	0.00%	2015
2016	Bruneau Dunes	95									2016
2017	Bruneau Dunes	95							0	0.00%	2017
2007	Castle Rocks	38	0		0		0		0	0.00%	2007
2008	Castle Rocks	38	0		0		0		0	0.00%	2008
2009	Castle Rocks	38	0		0		0		0	0.00%	2009
2010	Castle Rocks	40	0		0		4	0.32%	4	0.11%	2010
2011	Castle Rocks	40	4	0.32%	6	0.54%	8	0.65%	18	0.50%	2011
2012	Castle Rocks	40	7	0.56%	20	1.72%	45	3.63%	72	1.98%	2012
2013	Castle Rocks	40	13	1.05%	26	2.32%	62	5.00%	101	2.81%	2013
2014	Castle Rocks	40	21	1.69%	21	1.88%	64	5.16%	106	2.94%	2014
2015	Castle Rocks	40							0	0.00%	2015
2016	Castle Rocks	40									2016
2017	Castle Rocks	40							0	0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	City Of Rocks	64	0		0		2	0.10%	2	0.03%	2007
2008	City Of Rocks	64	0		0		10	0.50%	10	0.17%	2008
2009	City Of Rocks	64	0		0		0		0	0.00%	2009
2010	City Of Rocks	64	0		0		40	2.02%	40	0.69%	2010
2011	City Of Rocks	64	0		0		4	0.20%	4	0.07%	2011
2012	City Of Rocks	64	3	0.15%	1	0.05%	66	3.33%	70	1.20%	2012
2013	City Of Rocks	64					70	3.53%	70	1.22%	2013
2014	City Of Rocks	64	4	0.20%	2	0.11%	111	5.59%	117	2.03%	2014
2015	City Of Rocks	64							0	0.00%	2015
2016	City Of Rocks	64									2016
2017	City Of Rocks	64					0		0	0.00%	2017
2007	Dworshak	100	3	0.10%	2	0.07%	24	0.77%	29	0.32%	2007
2008	Dworshak	100	0		1	0.03%	2	0.06%	3	0.03%	2008
2009	Dworshak	100	0		0		1	0.03%	1	0.01%	2009
2010	Dworshak	100	0		0		0		0	0.00%	2010
2011	Dworshak	100	0		0		4	0.13%	4	0.04%	2011
2012	Dworshak	100									2012
2013	Dworshak	100			0		26	0.84%	26	0.29%	2013
2014	Dworshak	100					30	0.97%	30	0.33%	2014
2015	Dworshak	100							0	0.00%	2015
2016	Dworshak	100									2016
2017	Dworshak	100							0	0.00%	2017
2007	Farragut	233	4	0.06%	4	0.06%	10	0.14%	18	0.09%	2007
2008	Farragut	233	5	0.07%	2	0.03%	10	0.14%	17	0.08%	2008
2009	Farragut	233	8	0.11%	4	0.06%	45	0.62%	57	0.27%	2009
2010	Farragut	233	7	0.10%	14	0.21%	171	2.37%	192	0.92%	2010
2011	Farragut	233	4	0.06%	4	0.06%	71	0.98%	79	0.38%	2011
2012	Farragut	233	2	0.03%	9	0.13%	91	1.26%	102	0.48%	2012
2013	Farragut	233	17	0.24%	13	0.20%	151	2.09%	181	0.86%	2013
2014	Farragut	233	11	0.15%	3	0.05%	98	1.36%	112	0.53%	2014
2015	Farragut	233							0	0.00%	2015
2016	Farragut	233									2016
2017	Farragut	233			0		0		0	0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Harriman	5	54	34.84%	67	47.86%	46	29.68%	167	37.11%	2007
2008	Harriman	5	57	36.77%	48	33.10%	47	30.32%	152	33.41%	2008
2009	Harriman	5	88	56.77%	62	44.29%	42	27.10%	192	42.67%	2009
2010	Harriman	16	84	16.94%	91	20.31%	40	8.06%	215	14.93%	2010
2011	Harriman	16	87	17.54%	83	18.53%	47	9.48%	217	15.07%	2011
2012	Harriman	16	78	15.73%	84	18.10%	42	8.47%	204	14.01%	2012
2013	Harriman	16	66	13.31%	78	17.41%	41	8.27%	185	12.85%	2013
2014	Harriman	16	86	17.34%	88	19.64%	55	11.09%	229	15.90%	2014
2015	Harriman	16							0	0.00%	2015
2016	Harriman	16									2016
2017	Harriman	16							0	0.00%	2017
2007	Hells Gate	91	3	0.11%	18	0.71%	81	2.87%	102	1.25%	2007
2008	Hells Gate	91	7	0.25%	25	0.95%	258	9.15%	290	3.50%	2008
2009	Hells Gate	91	0		0		19	0.67%	19	0.23%	2009
2010	Hells Gate	91	0		15	0.59%	308	10.92%	323	3.94%	2010
2011	Hells Gate	91	8	0.28%	46	1.81%	238	8.44%	292	3.57%	2011
2012	Hells Gate	91	7	0.25%	49	1.86%	137	4.86%	193	2.33%	2012
2013	Hells Gate	91	18	0.64%	68	2.67%	346	12.27%	432	5.27%	2013
2014	Hells Gate	91	32	1.13%	68	2.67%	372	13.19%	472	5.76%	2014
2015	Hells Gate	91							0	0.00%	2015
2016	Hells Gate	91									2016
2017	Hells Gate	91							0	0.00%	2017
2007	Henrys Lake	43	0		0		0		0	0.00%	2007
2008	Henrys Lake	43	0		0		0		0	0.00%	2008
2009	Henrys Lake	43	0		0		0		0	0.00%	2009
2010	Henrys Lake	43	0		0		0		0	0.00%	2010
2011	Henrys Lake	43	0		0		0		0	0.00%	2011
2012	Henrys Lake	43									2012
2013	Henrys Lake	43							0	0.00%	2013
2014	Henrys Lake	43									2014
2015	Henrys Lake	43							0	0.00%	2015
2016	Henrys Lake	43									2016
2017	Henrys Lake	43							0	0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Heyburn	128	0		1	0.03%	2	0.05%	3	0.03%	2007
2008	Heyburn	128	4	0.10%	6	0.16%	6	0.15%	16	0.14%	2008
2009	Heyburn	128	4	0.10%	5	0.14%	8	0.20%	17	0.15%	2009
2010	Heyburn	128	6	0.15%	8	0.22%	33	0.83%	47	0.41%	2010
2011	Heyburn	128	11	0.28%	10	0.28%	15	0.38%	36	0.31%	2011
2012	Heyburn	128	7	0.18%	3	0.08%	28	0.71%	38	0.33%	2012
2013	Heyburn	128	4	0.10%	5	0.14%	19	0.48%	28	0.24%	2013
2014	Heyburn	128	9	0.23%	12	0.33%	24	0.60%	45	0.39%	2014
2015	Heyburn	128			0				0	0.00%	2015
2016	Heyburn	128									2016
2017	Heyburn	128			0				0	0.00%	2017
2007	Idaho City Backcountry Yurts	5	54	34.84%	108	77.14%	80	51.61%	242	53.78%	2007
2008	Idaho City Backcountry Yurts	5	109	70.32%	108	74.48%	95	61.29%	312	68.57%	2008
2009	Idaho City Backcountry Yurts	5	82	52.90%	82	58.57%	82	52.90%	246	54.67%	2009
2010	Idaho City Backcountry Yurts	5	124	80.00%	117	83.57%	93	60.00%	334	74.22%	2010
2011	Idaho City Backcountry Yurts	5	131	84.52%	139	99.29%	120	77.42%	390	86.67%	2011
2012	Idaho City Backcountry Yurts	5	141	90.97%	143	98.62%	141	90.97%	425	93.41%	2012
2013	Idaho City Backcountry Yurts	5	111	71.61%	139	99.29%	122	78.71%	372	82.67%	2013
2014	Idaho City Backcountry Yurts	6	160	86.02%	144	85.71%	147	79.03%	451	83.52%	2014
2015	Idaho City Backcountry Yurts	6							0	0.00%	2015
2016	Idaho City Backcountry Yurts	6									2016
2017	Idaho City Backcountry Yurts	6			0				0	0.00%	2017
2007	Lake Cascade	171	7	0.13%	0		2	0.04%	9	0.06%	2007
2008	Lake Cascade	171	0		6	0.12%	1	0.02%	7	0.04%	2008
2009	Lake Cascade	171	3	0.06%	8	0.17%	2	0.04%	13	0.08%	2009
2010	Lake Cascade	171	6	0.11%	4	0.08%	2	0.04%	12	0.08%	2010
2011	Lake Cascade	171	5	0.09%	5	0.10%	5	0.09%	15	0.10%	2011
2012	Lake Cascade	171	7	0.13%	11	0.22%	1	0.02%	19	0.12%	2012
2013	Lake Cascade	171	6	0.11%	14	0.29%	6	0.11%	26	0.17%	2013
2014	Lake Cascade	171	20	0.38%	12	0.25%	1	0.02%	33	0.21%	2014
2015	Lake Cascade	171							0	0.00%	2015
2016	Lake Cascade	171									2016
2017	Lake Cascade	171							0	0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Lake Walcott	23	0		0		0		0	0.00%	2007
2008	Lake Walcott	23	0		0		24	3.37%	24	1.15%	2008
2009	Lake Walcott	23	0		0		0		0	0.00%	2009
2010	Lake Walcott	23	0		0		1	0.14%	1	0.05%	2010
2011	Lake Walcott	23	4	0.56%	3	0.47%	6	0.84%	13	0.63%	2011
2012	Lake Walcott	23	18	2.52%	20	3.00%	42	5.89%	80	3.82%	2012
2013	Lake Walcott	23	31	4.35%	18	2.80%	36	5.05%	85	4.11%	2013
2014	Lake Walcott	23	4	0.56%	9	1.40%	8	1.12%	21	1.01%	2014
2015	Lake Walcott	23								0.00%	2015
2016	Lake Walcott	23									2016
2017	Lake Walcott	23								0.00%	2017
2007	Massacre Rocks	42	1	0.08%	5	0.43%	1	0.08%	7	0.19%	2007
2008	Massacre Rocks	42	1	0.08%	4	0.33%	13	1.00%	18	0.47%	2008
2009	Massacre Rocks	42	0		0		6	0.46%	6	0.16%	2009
2010	Massacre Rocks	42	2	0.15%	5	0.43%	38	2.92%	45	1.19%	2010
2011	Massacre Rocks	42	6	0.46%	5	0.43%	19	1.46%	30	0.79%	2011
2012	Massacre Rocks	42	9	0.69%	5	0.41%	46	3.53%	60	1.57%	2012
2013	Massacre Rocks	42			2	0.17%	62	4.76%	64	1.69%	2013
2014	Massacre Rocks	42	4	0.31%	7	0.60%	45	3.46%	56	1.48%	2014
2015	Massacre Rocks	42								0.00%	2015
2016	Massacre Rocks	42									2016
2017	Massacre Rocks	42								0.00%	2017
2007	Ponderosa	186	33	0.57%	23	0.44%	17	0.29%	73	0.44%	2007
2008	Ponderosa	186	27	0.47%	21	0.39%	17	0.29%	65	0.38%	2008
2009	Ponderosa	186	18	0.31%	8	0.15%	12	0.21%	38	0.23%	2009
2010	Ponderosa	186	37	0.64%	26	0.50%	18	0.31%	81	0.48%	2010
2011	Ponderosa	186	25	0.43%	31	0.60%	30	0.52%	86	0.51%	2011
2012	Ponderosa	186	28	0.49%	41	0.76%	49	0.85%	118	0.70%	2012
2013	Ponderosa	186	40	0.69%	44	0.84%	52	0.90%	136	0.81%	2013
2014	Ponderosa	186	78	1.35%	50	0.96%	88	1.53%	216	1.29%	2014
2015	Ponderosa	186								0.00%	2015
2016	Ponderosa	186									2016
2017	Ponderosa	186								0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Priest Lake	151	5	0.11%	11	0.26%	11	0.23%	27	0.20%	2007
2008	Priest Lake	151	8	0.17%	4	0.09%	17	0.36%	29	0.21%	2008
2009	Priest Lake	151	2	0.04%	5	0.12%	11	0.23%	18	0.13%	2009
2010	Priest Lake	151	6	0.13%	13	0.31%	42	0.90%	61	0.45%	2010
2011	Priest Lake	151	14	0.30%	5	0.12%	10	0.21%	29	0.21%	2011
2012	Priest Lake	151	3	0.06%			13	0.28%	16	0.12%	2012
2013	Priest Lake	151	10	0.21%	5	0.12%	15	0.32%	30	0.22%	2013
2014	Priest Lake	151	18	0.38%	12	0.28%	13	0.28%	43	0.32%	2014
2015	Priest Lake	151			0				0	0.00%	2015
2016	Priest Lake	151									2016
2017	Priest Lake	151			0		0		0	0.00%	2017
2007	Round Lake	51	0		0		0		0	0.00%	2007
2008	Round Lake	51	0		0		0		0	0.00%	2008
2009	Round Lake	51	0		0		0		0	0.00%	2009
2010	Round Lake	51	1	0.06%	8	0.56%	34	2.15%	43	0.94%	2010
2011	Round Lake	51	4	0.25%	0		5	0.32%	9	0.20%	2011
2012	Round Lake	51					12	0.76%	12	0.26%	2012
2013	Round Lake	51	2	0.13%	3	0.21%	9	0.57%	14	0.31%	2013
2014	Round Lake	51			4	0.28%	12	0.76%	16	0.35%	2014
2015	Round Lake	51			0				0	0.00%	2015
2016	Round Lake	51									2016
2017	Round Lake	51			0		0		0	0.00%	2017
2007	Three Island Crossing	82	9	0.35%	41	1.79%	317	12.47%	367	4.97%	2007
2008	Three Island Crossing	82	10	0.39%	19	0.80%	455	17.90%	484	6.49%	2008
2009	Three Island Crossing	82	9	0.35%	30	1.31%	86	3.38%	125	1.69%	2009
2010	Three Island Crossing	82	10	0.39%	46	2.00%	372	14.63%	428	5.80%	2010
2011	Three Island Crossing	82	15	0.59%	13	0.57%	240	9.44%	268	3.63%	2011
2012	Three Island Crossing	82	11	0.43%	28	1.18%	329	12.94%	368	4.93%	2012
2013	Three Island Crossing	82	5	0.20%	26	1.13%	514	20.22%	545	7.38%	2013
2014	Three Island Crossing	82	12	0.47%	17	0.74%	430	16.92%	459	6.22%	2014
2015	Three Island Crossing	82			0				0	0.00%	2015
2016	Three Island Crossing	82									2016
2017	Three Island Crossing	82			0				0	0.00%	2017

IDPR Occupancy Jan-Mar

Year	Location	Sites	January		February		March		3rd Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Winchester Lake	69	7	0.33%	12	0.62%	14	0.65%	33	0.53%	2007
2008	Winchester Lake	69	10	0.47%	10	0.50%	15	0.70%	35	0.56%	2008
2009	Winchester Lake	69	1	0.05%	1	0.05%	0		2	0.03%	2009
2010	Winchester Lake	69	15	0.70%	15	0.78%	36	1.68%	66	1.06%	2010
2011	Winchester Lake	69	10	0.47%	49	2.54%	22	1.03%	81	1.30%	2011
2012	Winchester Lake	69	18	0.84%	12	0.60%	8	0.37%	38	0.61%	2012
2013	Winchester Lake	69	28	1.31%	22	1.14%	27	1.26%	77	1.24%	2013
2014	Winchester Lake	69	25	1.17%	19	0.98%	23	1.08%	67	1.08%	2014
2015	Winchester Lake	69							0	0.00%	2015
2016	Winchester Lake	69									2016
2017	Winchester Lake	69							0	0.00%	2017

3rd Quarter for the Year	Total Nights Occupied for Year	% Sites Occupied for Year	% Change Over Previous
2007	1,592	1.09%	NA
2008	2,094	1.42%	31.53%
2009	1,151	0.79%	-45.03%
2010	2,548	1.73%	121.37%
2011	1,966	1.33%	-22.84%
2012	2,377	1.60%	20.91%
2013	3,027	2.05%	27.35%
2014	3,198	2.17%	5.65%

Site and Facility Occupancy

Occupancy information can be a valuable tool for marketing. It assists in better understanding park capacities and additional facility needs. By monitoring occupancy and site type usage patterns, IDPR can better understand and demonstrate the agency's development needs as well as identify any new marketing potential.

The tracking and trending of occupancy is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

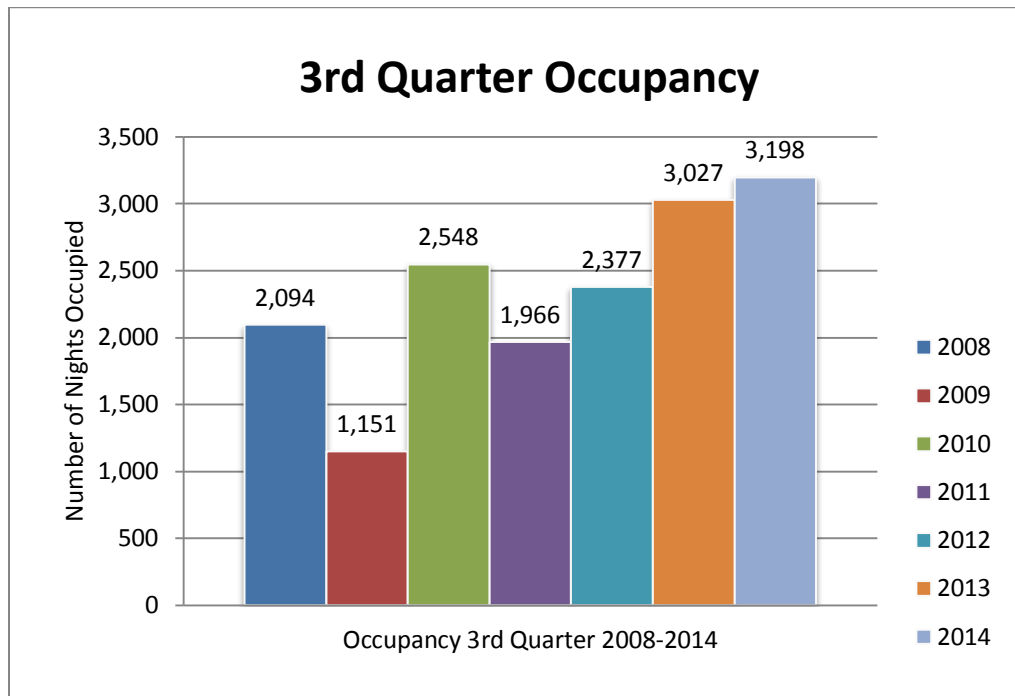
- Reservation Windows
 - How far in advance customers can book
 - How close to arrival customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Any external factors that may have impacted bookings, such as
 - Weather
 - Fire
 - Road Conditions

The data contained in this section looks at occupancy for third quarter FY2014 (January - March). It includes information on what percent of occupancy the nights stayed represent by park and by site type.

Forty four (44) % of occupancy for the quarter were from reservations. The remaining fifty six (56) % were the result of walk-ins (first come first serve) camping.

This past quarter occupancy increased from 2013 by 171 nights with 3,198 nights stayed. This represents a 5.65% increase from 2013 which had 3,027 nights camped during the quarter. This increase in occupancy can be partly attributed to the simple fact that we are offering more winter camping opportunities. For example, the new rental properties at Castle Rocks State Park, Winchester Lake now offers "A" loop for year round reservations.

The following chart(s) are supplied for FY2014 3rd quarter activity for trending/monitoring purposes.



Year	Nights	% of Change
2008	2,094	
2009	1,151	-45.03%
2010	2,548	121.37%
2011	1,966	-22.84%
2012	2,377	20.91%
2013	3,027	27.35%
2014	3,198	5.65%

Reservation Activity Report FY 2014 2nd Quarter

This report provides summary detail on reservation transactions and site and facility (yurts, cabins and other structures) occupancy.

Reservation Tracking

The tracking and trending of reservation data is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival date customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Inventory turnover
 - What percent of reservations made are ultimately cancelled
- Any external factors that may have impacted bookings

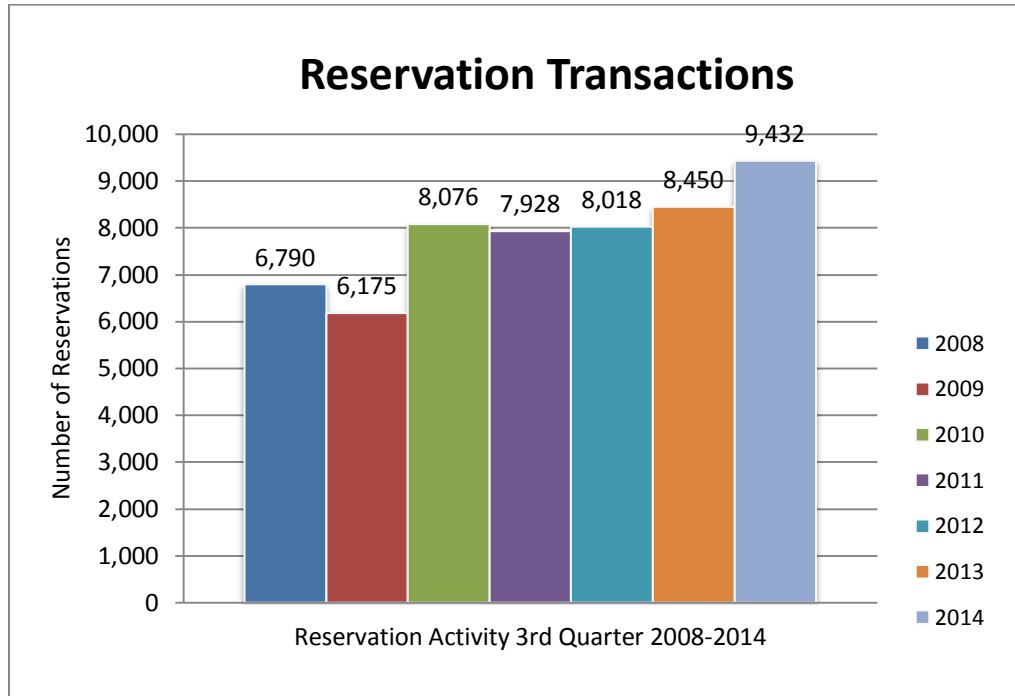
The data presented in this report is for the third quarter (January - March) FY 2014 the data reported is on active non-cancelled transactions and includes a comparison for the last seven year's active non-cancelled reservations for trending purposes.

For this quarter reservation processing increased by 982 reservations with 9,432 reservations processed during the quarter. This represents an 11.62% increase from 2013 in which 8,450 reservations were processed.

Reservations processed within the quarter booked 28,978 nights.

The Internet sales channel activity represented 85% of the total reservations booked. This increase is due to our now offering discounts on the web.

The following chart(s) are supplied for FY2014 3rd quarter activity for trending/monitoring purposes.

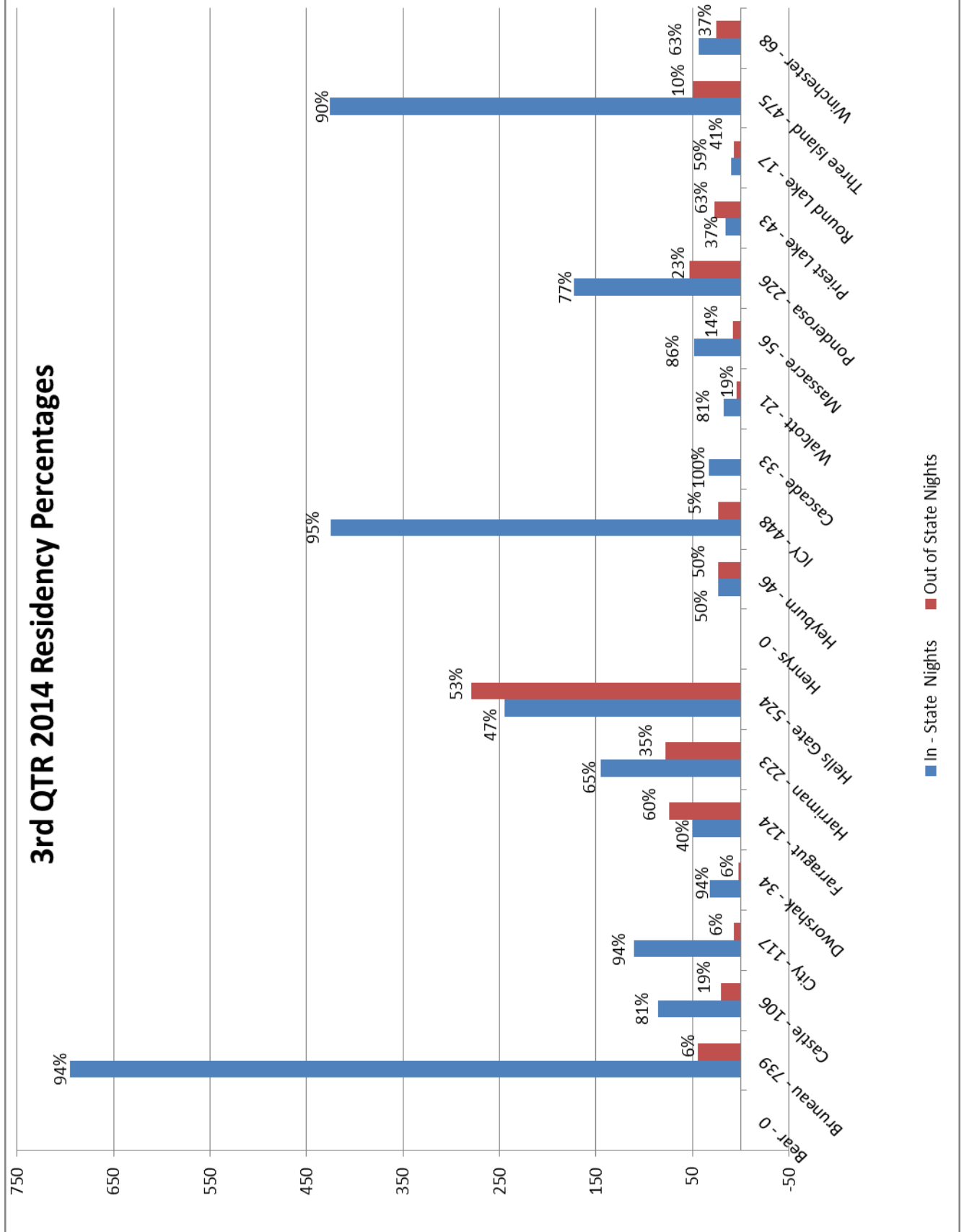


Year	Reservations	% of Change
2008	6,790	
2009	6,175	-9.06%
2010	8,076	30.79%
2011	7,928	-1.83%
2012	8,018	1.14%
2013	8,450	5.39%
2014	9,432	11.62%

The following chart(s) are quarter activity supplied for information only

Park	Web					Call Center				
	Fees	# Orders	% Orders	Nights/Tickets	Avg Nights/Tickets	Fees	# Orders	% Orders	Nights/Tickets	Avg Nights/Tickets
Bear Lake State Park	\$18,987.00	299	90.33%	951	3.18	\$2,550.00	21	6.34%	64	3.05
Castle Rocks State Park	\$19,157.00	188	69.63%	461	2.45	\$2,197.00	28	10.37%	63	2.25
City of Rock National Reserve	\$15,384.00	365	72.71%	1,282	3.51	\$2,841.00	40	7.97%	107	2.68
Harriman State Park	\$3,760.00	32	36.78%	69	2.16	\$15,130.00	31	35.63%	82	2.65
Henny's Lake State Park	\$24,267.00	189	85.91%	798	4.22	\$4,209.00	31	14.09%	136	4.39
Lake Walcott	\$5,422.00	109	57.37%	253	2.32	\$3,588.00	55	28.95%	163	2.96
Massacre Rocks State Park	\$2,681.00	55	51.89%	94	1.71	\$184.00	4	3.77%	9	2.25
Dworshak State Park	\$21,305.00	197	59.16%	768	3.90	\$7,687.00	54	16.22%	271	5.02
Farragut State Park	\$140,729.00	1,447	78.77%	5,117	3.54	\$30,143.00	278	15.13%	888	3.19
Hells Gate State Park	\$49,434.00	508	59.69%	1,619	3.19	\$11,495.00	132	15.51%	409	3.10
Heyburn State Park	\$38,270.00	471	79.83%	1,490	3.16	\$15,049.00	90	15.25%	333	3.70
Priest Lake State Park	\$42,504.00	504	87.35%	1,569	3.11	\$9,133.00	67	11.61%	230	3.43
Round Lake State Park	\$19,536.00	247	84.88%	852	3.45	\$2,080.00	35	12.03%	88	2.51
Winchester Lake State Park	\$17,606.00	208	76.47%	605	2.91	\$4,252.00	47	17.28%	193	4.11
Bruneau Dunes State Park	\$31,472.43	580	65.39%	1,217	2.10	\$3,864.00	66	7.44%	157	2.38
Idaho City Yurts	\$22,036.00	148	92.50%	270	1.82	\$1,188.00	6	3.75%	15	2.50
Lake Cascade State Park	\$42,989.00	582	84.59%	1,877	3.23	\$7,598.00	89	12.94%	288	3.24
Ponderosa State Park	\$110,657.00	1,098	81.64%	3,721	3.39	\$44,864.00	208	15.46%	708	3.40
Three Island Crossing State Park	\$626,196.43	609	59.47%	1,397	2.29	\$10,468.00	151	14.75%	364	2.41
Total:	\$666,664.43	7,836	72.80%	24,410	3.12	\$178,480.00	1,433	13.31%	4,568	3.19

3rd QTR 2014 Residency Percentages



<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input checked="" type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
May 20 - 21, 2014
Jack O'Connor Building
Lewiston ID

AGENDA ITEM: **Development Project Status**

ACTION REQUIRED: **Information Only**

PRESENTER: **James Thomas**

PRESENTATION

Mission

To provide design, engineering, and construction administration of all park capital improvements and major facilities maintenance, and to furnish technical assistance for the purpose of providing a high quality state park system for the citizens of Idaho.

Goals

- To plan and design facilities in a manner that reflects responsible stewardship of natural resources and protects public safety.
- To be responsive to sense, serve, and satisfy the needs of the public, administrative staff, operations staff, constituency groups, related programs, and others that look to us for leadership or assistance.
- To be proactive, motivated, and capable of identifying new opportunities.
- To budget for Capital Facility Needs in a manner that is honest and responsible to the parks and the citizens of Idaho.

BACKGROUND INFORMATION: The following narrative and the accompanying chart illustrating current projects, their status and progress comments are for Board Information.

Statewide Projects

300044 – Install Water Meters (Bruneau, Lucky Peak, Three Island, Eagle Island)

This is a requirement by Department of Water Resources to record quantities of water being pumped from surface water sources and used for irrigation. An engineering consultant is under contract to evaluate and provide drawings and specifications for the flow meter installations. Anticipate project completion by end of May, 2014.

North Region Projects

310121 – Priest Lake Indian Creek Campground Volunteer Sites

This project involves constructing volunteer sites. Three were constructed by North Region Crew over the summer of 2013. It was determined by park staff and the Region Manager that a 4th volunteer site was needed. The savings from not contracting out the construction of the first three allows for an additional site to be built. Region Crew will try to complete the fourth site by the end of June 2014.

310141 – Priest Lake Lionhead Breakwater, Docks, Launch, Parking

This project was designed in the mid 1990's and was never built due to lack of funding. The original Engineering firm has been contacted to review the design documents and existing site conditions to insure the project can still be permitted and completed as envisioned. Engineering agreement completed; Project scope revised to Docks and Ramp, developing permit application.

310441 – TOC Fence in Smelterville

The north region engineering tech is reviewing site conditions and fence options with the park manager. Work to be completed summer of 2014. Reviewing fence options.

310522 – Farragut Whitetail CG RR/Shower/ Locust Grove RR Renovations

Project is under construction. Buildings to be fully operational in May, for the 2014 use season.

310541 – Farragut Sewer, Phase 2

The major portion of this project was designed during the first phase of Farragut's central sewer facility project. Phase 2 completes the remaining requirements of the Sewer Management Agreement with DEQ & Pan Handle Health District. Design engineering contract is in place. Construction will be completed summer and fall of 2014. Phase 2 final design and preparation of construction documents in progress. SHPO clearance has been done. Plans submitted to DEQ for review on April 7th, Project will go out to bid after DEQ approval and IDPR final review.

310543 – Farragut Water System Improvements

Under construction. 50% work completed by January 31, 2014. Final completion end of May 2014.

310641 – Old Mission Fill Floor Joints

This project will be combined with the Old Mission projects that have been funded for FY2015. Funding will be available July 2014.

310823 – Heyburn Hawley's Boat Landing/Dock Pilings

Avista Grant project. Project estimate exceeds funding. Plans to request more funding in FY2015 and go after WIF grant. Project contingent on additional Avista funding.

310841 – Heyburn Shelter & Restroom

The sites to be worked on are Chatcolet and Rocky Point. Design consultant agreement signed April 22. Informal bids due May 16th. Anticipate work to be completed during summer 2014. Project scope completed with consultant, informal bid plans and specifications are being finalized.

310921 – Higgens Point Docks & Shoreline Stabilization

Avista Grant project. Project estimate exceeds funding, accessing options with region staff. Letter has been sent to Avista requested a scope change. Project is in design phase. Contract issued for the Gangways with scheduled complete date of May 21,2014. Shoreline Stabilization plans and permit application in progress.

310941 – CDA Trail Work/Oasis/Chatcolet CG Trail CXT

Avista Grant projects. Double CXT on Chatcolet CG trail first priority; building Oasis rest area second with trail work third priority. RTP has been awarded. We are also waiting on SHPO & TIPO approval to move forward with the work. Permit application submitted to Panhandle Health Dept. Pending permit approval.

320131 – McCroskey Skyline Drive Trailhead CXT

Working with CXT on purchase of restroom. David White will send proposal to Development. Permit application submitted to Panhandle Health Dept. CXT purchase Pending permit approval.

320221 – Dworshak Freeman Creek Water System Upgrade

Electrical design complete. COE has reviewed and approved the proposed work; expecting an approval letter from COE March 1. When that letter is received, a schedule to complete the work will be established. IDEQ approval of electrical upgrade design received; electrical design submitted for ACOE – ACOE approval pending; received check for permit fees for DWR. Will issue for bid and construction pending COE approval. Spring/summer 2014 construction anticipated. Received COE approval, Pending finalization of water right permit and public comments. Next step to complete bid documents and begin advertising.

320241 – Dworshak Host Sites Relocate

Development has sent as-built drawings to North Region Engineering Tech for use in designing new location of host sites. Will conduct site evaluation and complete project scope in spring 2014.

320541 – Winchester Playground Renovation

Playground structure under review with park manager. Purchase order spring 2014.

South Region Projects**330141 – Ponderosa Shoreline Stabilization**

Engineering design is currently underway. 404 permit application applied for April 21, 2014. The South Region crew will do the work once all permits are approved. Anticipate construction fall 2014. Design is complete, permits have been applied for and awaiting approval. Anticipate construction fall 2014 when lake is lowered.

330201 – Eagle Island Gravel Extraction

Knife River is waiting to begin pending a market for the materials in the general area of Eagle Island. No work has been done to date.

330232 – Eagle Island 2 New Shelters

Design final. Land & Water grant has been received. Shelters are under construction, footings and slabs poured; anticipated completion of construction spring 2014. Shelter construction and electrical work has been completed. Remaining ADA paths will be completed by May, 2014.

330241 – Eagle Island Sewer System Analysis

This project is on hold pending award of our FY15 budget for major sewer system improvements funded with capital development and LWCF.

330431 – Lucky Peak Spring Shores Pump House Replacement

Contract awarded and construction was completed summer 2013. A request by park staff to add a chlorination system with remaining project funds was approved by the Region Manager and Development Bureau Chief. Installation will be completed prior to the start of 2014 use season. A chlorination system is being evaluated and will be installed spring 2014.

330542 – Bruneau Dunes Shutter Replacement

This project is short on funds. A consultant will be brought on for design.

330642 – Three Island History Center Improvements

These are ongoing improvements to convert the current AV system from laser disk technology to blue ray. Funds being used are from a donation account that can only be used at the History Center. Development to work with the new manager to determine what is needed.

330741 – Lake Cascade Big Sage Bank Stabilization

A 404 permit has been applied for and received. We have a fee proposal for final engineering and contract administration has been awarded. Contract for construction is in place and the pre-con meeting was scheduled for 1/21/2014. Anticipated completion of construction summer/fall 2014. Due to rise in lake spring pool elevation, the project construction has stopped. The project is approximately 50% complete and the balance of work will be completed in the fall 2014.

330742 – Lake Cascade Sugar Loaf Docks, Ramp, Erosion Control

SOQ process for design consultants is underway. Design to be completed May 2014. Construction to begin after the use season, September 2014. State-Consultant contract awarded, engineering services NTP issued, site survey is in progress, completion of engineering design anticipated late July, and construction anticipated fall, 2014.

340331 – Thousand Springs Ritter Island Cat Walk Hazard

Engineering is complete, awaiting vehicle bridge repairs for project access. Construction anticipated spring 2014. Ritter Island Bridge repairs have been completed, catwalk and piping construction to be completed by June 2014.

340441 – Malad Gorge Water System Study

Work scope is currently under evaluation to commence project study. A fee proposal for engineering analysis has been solicited April 22, 2014. Analysis to be done summer 2014.

East Region Projects**340541 – Castle Rocks Group Shelter**

A fee proposal for architectural services is under review November 2013. Design process is underway. Construction is underway and scheduled for completion by mid-May 2014.

340621/340631 – Lake Walcott Campground Electrical Upgrades

Electrical engineer is under contract for system evaluation. Engineer is preparing a cost estimate for electrical improvements required to bring system up to code. BOR grant has been received. Electrical primary power work by United Electric Coop is underway. UEC has completed the primary underground electrical feeder (phase 1) portion of the project within the project site. The electrical services portion (phase 2) balance of the project is currently out to bid. Bids are to be received April 29, 2014 and construction is scheduled to be complete by fall 2014.

340622 – Lake Walcott Ranger House

Architect has completed conceptual design. An agreement needs to be signed by IDPR and BOR that says IDPR owns the house and takes responsibility for any future disposal costs for the house (should IDPR ever abandon the Park). IDPR makes a formal written request, with preliminary drawings and specifications, for Reclamation's permission to construct the house. BOR makes a formal request to Fish and Wildlife Service, FWS, to allow the project on the Refuge. Once approve we proceed with bidding and construction.

340641 – Lake Walcott Irrigation Improvements

Project is under review. Park staff is working with BOR on the relocation of irrigation pumps that current serve the park. Progress is dependent on BOR completing their work first. Anticipate spring 2014 for work to start. Due to dam construction delays by BOR, completion of this project will be in the fall 2014.

340692 – Lake Walcott Shelter Improvements

Architect has design ready. South Region crew will do the work early spring 2014.

350131 – Massacre Rocks Visitor Center Septic System Eval

Site work is complete. JUB engineers are preparing final report. Anticipate receiving final report by end of January 2014. Final report on septic system remains in progress.

350141 – Massacre Rocks Septic System Replacement

Request for fee proposal for engineering services is underway. Design and DEQ permitting to be completed by May 2014 with construction over the summer/fall 2014. Awaiting final proposal for engineering services.

350331 – Bear Lake East Beach RR Renovation

Purchase, delivery and installation of 2 CXT restrooms at North Beach completed. A third CXT was delivered to the East Beach campground in the fall 2013. Will complete the conversion of the Composting CXT toilet at North Beach to a vault toilet and decommission the old vault toilet at the East Beach campground, retain the electrical panel and convert to a storage facility.

360141 – Harriman Forman's House Roof Repairs

Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work. Work will be completed in May 2014.

360142 – Harriman Jones House Foundation

Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work. Work will be completed in May 2014.

360221 – Henrys Lake Campground

Project under construction, started week of July 8, 2013. Anticipate construction completion May 2014.

360241 – Henrys Lake Boat Launch Improvements

Concrete portion of work completed late 2013. Project to be completed by May/June 2014.

360242 – Henrys Lake Seasonal Housing

Conceptual design under review 2013. Construction over the summer 2014.

360441 – Ashton-Tetonia Restroom

Health district permits will be applied for. Purchase order will be placed after 1st of the year 2014 with spring install. Permits have been received from East Idaho Health District (Region 7) for 3 CXT vault toilets; three (3) vault toilets have been ordered and are scheduled for delivery in early June, 2014.

STAFF RECOMMENDATIONS: Information Only

Project Number	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
DEVELOPMENT PROJECTS BY REGION					
STATEWIDE					
300044	Install Water Meters (Bureau, Lucky Peak, Three Island Eagle Island)	This is a requirement by Department of Water Resources to record quantities of water being pumped from surface water sources and used for irrigation. An engineering consultant is under contract to evaluate and provide drawings and specifications for the flow meter installations. Anticipate project completion by end of May, 2014.	40,000	2,195	37,806
NORTH REGION					
310121	Priest Lake Indian Creek Campground Volunteer sites	This project involves constructing volunteer sites. Three were constructed by North Region Crew over the summer of 2013. It was determined by park staff and the Region Manager that a 4 th volunteer site was needed. The savings from not contracting out the construction of the first three allows for an additional site to be built. Region Crew will try to complete the fourth site by the end of June 2014.	35,000	21,806	13,194
310141	Priest Lake Lionhead Breakwater, Docks, Launch, Parking	This project was designed in the mid 1990's and was never built due to lack of funding. The original Engineering firm has been contacted to review the design documents and existing site conditions to insure the project can still be permitted and completed as envisioned. Engineering agreement completed; Project scope revised to Docks and Ramp, developing permit	200,000	10,794	189,206
310441	Trail of the CDA Fence in Smelterville	The north region engineering tech is reviewing site conditions and fence options with the park manager. Work to be completed summer of 2014. Reviewing fence options.	31,000	0	31,000
310522	Farragut Locust Grove/Whitetail CG RR/Shower Renovations	The north region engineering tech is reviewing site conditions and fence options with the park manager. Work to be completed summer of 2014.	278,839	237,879	40,959
310541	Farragut Sewer - Phase 2	The major portion of this project was designed during the first phase of Farragut's central sewer facility project. Phase 2 completes the remaining requirements of the Sewer Management Agreement with DEQ & Pan Handle Health District. Design engineering contract is in place. Construction will be completed summer and fall of 2014. Phase 2 final design and preparation of construction documents in progress. SHPO clearance has been done. Plans submitted to DEQ for review on April 7th, Project will go out to bid after DEQ approval and IDPR final review.	1,300,000	21,519	1,278,481
310543	Farragut Water System Improvements	Under construction. 50% work completed by January 31, 2014. Final completion end of May 2014.	33,809	0	33,809
310641	Old Mission Fill Floor Joints	This project will be combined with the Old Mission projects that have been funded for FY2015. Funding will be available July 2014.	15,000	0	15,000
310823	Heyburn Hawley's Boat Landing/Dock Pillings	Avista Grant project. Project estimate exceeds funding. Plans to request more funding in FY2015 and go after WIF grant. Project contingent on additional Avista funding.	4,113	0	4,113
310841	Heyburn Shelter & Restroom	The sites to be worked on are Chatcolet and Rocky Point. Design consultant agreement signed April 22. Informal bids due May 16th. Anticipate work to be completed during summer 2014. Project scope completed with consultant, informal bid plans and specifications are being finalized.	200,000	0	200,000
310921	Higgins Point Docks & Shoreline Stabilization	Avista Grant project. Project estimate exceeds funding, accessing options with region staff. Letter has been sent to Avista requested a scope change. Project is in design phase. Contract issued for the Gangways with scheduled complete date of May 21, 2014. Shoreline Stabilization plans and permit application in progress.	102,815	7,136	95,679

Project Number	Project	Milestones	Budget	Spent to Date/Fnc. Committed	Balance
310941	CDA Trailhead Facilities Access	Avista Grant projects. Double CXT on Chatcolet CG trail first priority; building Oasis rest area second with trail work third priority. RTP has been awarded. We are also waiting on SHPO & TIPO approval to move forward with the work. Permit application submitted to Panhandle Health Dept. Pending permit approval.	82,025	0	82,025
320131	McCroskey Skyline Drive Trailhead CXT	Working with CXT on purchase of restroom. David White will send proposal to Development. Permit application submitted to Panhandle Health Dept. CXT purchase Pending permit approval.	25,000	0	25,000
320221	Dworshak Freeman Creek Water System Upgrade	Electrical design complete. COE has reviewed and approved the proposed work; expecting an approval letter from COE March 1. When that letter is received, a schedule to complete the work will be established. IDEQ approval of electrical upgrade design received; electrical design submitted for ACOE – ACOE approval pending; received check for permit fees for DWR. Will issue for bid and construction pending COE approval. Spring/summer 2014 construction anticipated. Received COE approval. Pending finalization of water right permit and public comments. Next step to complete bid documents and begin advertising.	250,000	99,097	150,903
320241	Dworshak Host Sites Relocate	Development has sent as-built drawings to North Region Engineering Tech for use in designing new location of host sites. Will conduct site evaluation and complete project scope in spring 2014.	50,000	0	50,000
320541	Winchester Playground Renovation	Playground structure under review with park manager. Purchase order spring 2014.	50,000	0	50,000
SOUTH REGION					
330141	Ponderosa Shoreline Stabilization	Engineering design is currently underway. 404 permit application applied for April 21, 2014. The South Region crew will do the work once all permits are approved. Anticipate construction fall 2014. Design is complete, permits have been applied for and awaiting approval. Anticipate construction fall 2014 when lake is lowered.	40,000	4,597	35,404
330201	Eagle Island Gravel Extraction	Knife River is waiting to begin pending a market for the materials in the general area of Eagle Island. No work has been done to date.	1,000,000	90,772	909,228
330232	Eagle Island 2 New Shelters	Design final. Land & Water grant has been received. Shelters are under construction, footings and slabs poured; anticipated completion of construction spring 2014. Shelter construction and electrical work has been completed. Remaining ADA paths will be completed by May, 2014.	150,000	76,904	73,097
330241	Eagle Island Sewer System Analysis	This project is on hold pending award of our FY15 budget for major sewer system improvements funded with capital development and LWCF.	15,000	0	15,000
330431	Lucky Peak Spring Shores Pump House Replacement	Contract awarded and construction was completed summer 2013. A request by park staff to add a chlorination system with remaining project funds was approved by the Region Manager and Development Bureau Chief. Installation will be completed prior to the start of 2014 use season. A chlorination system is being evaluated and will be installed spring 2014.	100,000	66,610	33,390
330542	Bruneau Dunes Shutter Replacement	This project is short on funds. A consultant will be brought on for design spring 2014.	16,000	0	16,000
330631	Three Island Day Use RR/Shower Renovations	Construction completed. Close out pending.	250,687	183,183	67,504
330641	Three Island Electrical	Construction completed. Close out pending.	75,000	50,065	24,935

Project Number	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
330642	Three Island History Center Improvements	These are ongoing improvements to convert the current AV system from laser disk technology to blue ray. Funds being used are from a donation account that can only be used at the History Center. Development to work with the new manager to determine what is needed.	17,126	0	17,126
330741	Lake Cascade Big Sage Bank Stabilization	A 404 permit has been applied for and received. We have a fee proposal for final engineering and contract administration has been awarded. Contract for construction is in place and the pre-con meeting was scheduled for 1/21/2014. Anticipated completion of construction summer/fall 2014. Due to rise in lake spring pool elevation, the project construction has stopped. The project is approximately 50% complete and the balance of work will be completed in the fall 2014.	236,169	234,197	1,973
330742	Lake Cascade Sugar Loaf Docks, Ramp, Erosion Control	SOQ process for design consultants is underway. Design to be completed May 2014. Construction to begin after the use season, September 2014. State-Consultant contract awarded, engineering services NTP Issued, site survey is in progress, completion of engineering design anticipated late July, and construction anticipated fall, 2014.	600,000	103	599,897
340331	Thousand Springs Ritter Island Cat Walk Hazard	Engineering is complete, awaiting vehicle bridge repairs for project access. Construction anticipated spring 2014. Ritter Island Bridge repairs have been completed, catwalk and piping construction to be completed by June 2014.	20,000	1,985	18,016
340441	Malad Gorge Water System Study	Work scope is currently under evaluation to commence project study. A fee proposal for engineering analysis has been solicited April 22, 2014. Analysis to be done summer 2014.	25,000	0	25,000
EAST REGION					
340541	Castle Rocks Group Shelter	Design to be completed over the winter 2014 with bidding spring 2014.	85,473	7,844	77,629
340621/340631	Lake Walcott Campground Electrical Upgrades	Electrical engineer is under contract for system evaluation. Engineer is preparing a cost estimate for electrical improvements required to bring system up to code. BOR grant has been received. Electrical primary power work by United Electric Coop is underway. UEC has completed the primary underground electrical feeder (phase 1) portion of the project within the project site. The electrical services portion (phase 2) balance of the project is currently out to bid. Bids are to be received April 29, 2014 and construction is scheduled to be complete by fall 2014.	377,504	19,538	357,966
340622	Lake Walcott Ranger House	Architect has completed conceptual design. An agreement needs to be signed by IDPR and BOR that says IDPR owns the house and takes responsibility for any future disposal costs for the house (should IDPR ever abandon the Park). IDPR makes a formal written request, with preliminary drawings and specifications, for Reclamation's permission to construct the house. BOR makes a formal request to Fish and Wildlife Service, FWS, to allow the project on the Refuge. Once approve we proceed with bidding and construction.	140,000	10,080	129,920
340641	Lake Walcott Irrigation Improvements	Project is under review. Park staff is working with BOR on the relocation of irrigation pumps that current serve the park. Progress is dependent on BOR completing their work first. Anticipate spring 2014 for work to start. Due to dam construction delays by BOR, completion of this project will be in the fall 2014.	30,000	0	30,000
340692	Lake Walcott Shelter Improvements	Architect has design ready. South Region crew will do the work early spring 2014.	16,170	4,371	11,799
350131	Massacre Rocks Visitor Center Septic System Eval	Site work is complete. JUB engineers are preparing final report. Anticipate receiving final report by end of June 2014. Final report on septic system remains in progress.	20,000	18,955	1,045

Project Number	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
350141	Massacre Rocks Septic System Replacement	Request for fee proposal for engineering services is underway. Design and DEQ permitting to be completed by May 2014 with construction over the summer/fall 2014. Awaiting final proposal for engineering services.	150,000	0	150,000
350331	Bear Lake East Beach RR Renovation	Purchase, delivery and installation of 2 CXT restrooms at North Beach completed. A third CXT was delivered to the East Beach campground in the fall 2013. Will complete the conversion of the Composting CXT toilet at North Beach to a vault toilet and decommission the old vault toilet at the East Beach campground, retain the electrical panel and convert to a storage facility.	120,000	92,298	27,702
360141	Harriman Forman's House Roof Repairs	Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work. Work will be completed in May 2014.	15,000	738	14,262
360142	Harriman Jones House Foundation	Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work. Work will be completed in May 2014.	20,000	738	19,262
360221	Henrys Lake Campground	Project under construction, started week of July 8, 2013. Anticipate construction completion May 2014.	2,100,241	1,870,887	229,354
360241	Henrys Lake Boat Launch Improvements	Concrete portion of work completed late 2013. Project to be completed by May/June 2014.	220,000	128,720	91,280
360242	Henrys Lake Seasonal Housing	Conceptual design under review 2013. Construction over the summer 2014.	100,000	0	100,000
360401	Ashton-Tetonia Bitch Creek Bridge	All construction related to bridge repairs completed. The interpretive sign has been ordered and will be installed in spring 2014.	488,500	480,236	8,264
360441	Ashton-Tetonia Restroom	Health district permits will be applied for. Purchase order will be placed after 1 st of the year 2014 with spring install. Permits have been received from East Idaho Health District (Region 7) for 3 CXT vault toilets; three (3) vault toilets have been ordered and are scheduled for delivery in early June, 2014.	50,000	750	49,250

Communications / Marketing

May 2014 Board Report

Accomplishments / Tasks Underway

❑ Marketing / Advertising

- Business / Marketing Plans
 - Working with parks to review strategies, implementation, ROI reports
 - New goals / strategies identified for 2015 implementation
- The Passport marketing campaign 2014.
 - Marketing decisions for the second through fourth quarters have been made. Treasure Valley will continue to be the focus until statistics are received from ITD and more strategic marketing decisions can be made.
 - Rights to “I’ve Been Everywhere, Man” secured through end of 2014
 - A new campaign will be designed for 2015+ implementation
 - Partnership with IPTV will bring televised Passport message to North Idaho.
 - Collateral has been modified and sent to parks, regions and DMV offices
 - We will be modifying the receipt distributed at Passport sale with new information / coupons

❑ Branding

- Custom stamps and stickers have been created for each park to compliment the Ida Hikes Ida Books, available for sale now at all Idaho State Parks.
- Retail programs are still in the process of ordering branded items to carry in park Nature Stores

❑ Social Media

- Facebook following on all agency, park and program pages continues to grow
- Social Media continues to be a great tool in spreading the word about program classes and park promotions.

❑ Idaho Parks and Recreation “Welcome Kits” (All agency informational guide)

- 2014/2015 Welcome Kits are at printed now, will be shipped to IDPR locations late April, early May.
- It’s a huge benefit to work with Good Solutions Group who supplies these valuable informational tools at no cost to IDPR.
- We’ve requested an additional 5,000 maps this year to help offset the increase in demand, now that DMVs are giving one with every Passport purchase

❑ Idaho History in Idaho State Parks Classroom Kits

- Still in process / Ongoing project: It is the programs intent to modify the current IDPR Classroom Kits and curriculum to make them available once again for use in Idaho Fourth Grade classrooms.
 - Update: A husband and wife volunteer duo (Retired- teacher extraordinaire's) have agreed to assist with updating the kit and lessons! (This is excellent news!)
 - Fourth grade teachers will provide input on how to provide lessons that best meet their curriculum needs. This will increase the usefulness and hopefully implementation of the kits in Idaho Classrooms
 - First Lady, Lori Otter has offered her services in selecting lessons for our kit and will assist with media efforts to promote
- **New Photos**
 - A professional photographer has volunteered to refresh sections of our very dated electronic photo library.
 - Effort will begin with parks closest the Treasure Valley
 - A “needs list” for each park will be provided and photo releases obtained
- **OHV Outreach “Stay on Trails” Campaign**
 - www.idaho-ohv.org
 - Group was successful in becoming grant advisory committees top priority. Funds will be available to modify and further campaign with the Boards approval of these grant funds.
- **Explore Your Parks**
 - The North Face (TNF) sponsored the “first time camper program”: Hells Gate / Priest Lake / Lake Cascade have received funds from TNF for their participation in 2013. The opportunity exists again for 2014!
- **Children in Nature**
 - Group is seeking a part0time facilitator to manage the day-to-day inner-workings.
 - Un-Plug and Be Outside week is April 19-26
- **Miscellaneous**
 - RMSPEC Online Presence
 - Idaho City Summer Trails Brochure Re-print
 - Boating Class Advertising / Wear It! 2014
 - Continue to handle all agency-related information requests (public information act) and serve as primary media contact
 - Misc. agency brochure revisions, news releases, web postings
 - Continue to handle special projects as assigned – presentations legislative needs, talking point needs, speeches, graphics, website updates