

# IDAHO DEPARTMENT OF PARKS & RECREATION

*“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”*

## Board Meeting

**May 20-21, 2014**

**Jack O’Connor Center**

**Lewiston Idaho**

### **AGENDA.....1**

**Tuesday, May 20, 2014**

<b>8:30 a.m.</b>	<b>Call to Order</b> <ul style="list-style-type: none"><li>• Welcome Guests</li><li>• Additions or Deletions to the Printed Agenda</li><li>• Public Forum</li></ul>	
<b>8:45 a.m.</b>	<b>Consent Agenda *AI.....2</b> <ul style="list-style-type: none"><li>• <b>Approval of Minutes</b><ul style="list-style-type: none"><li>○ November 13-14, 2013 Board Meeting Minutes</li><li>○ February 12-13, 2014 Board Meeting Minutes</li><li>○ March 6, 2014 Board Teleconference Minutes</li><li>○ April 3, 2014 Board Teleconference Minutes</li></ul></li><li>• <b>Group Use Permits</b><ul style="list-style-type: none"><li>○ Castle Rock – Ride Idaho</li><li>○ Lake Walcott – Snake River Shootout</li></ul></li><li>• <b>Easement</b><ul style="list-style-type: none"><li>○ Ashton-Tetonia Trail Easement Request</li></ul></li></ul>	
<b>9:00 a.m.</b>	<b>Financials – Steve Martin (Separate packet) ..... 3</b> <ul style="list-style-type: none"><li>• FY 2014 3<sup>rd</sup> Quarter Financial Report *IO</li><li>• RV Funding Report *IO</li><li>• FY 2016 Budget Request *AI</li></ul>	
<b>9:45 a.m.</b>	<b>Float Home Leases *AI David White/Steve Strack.....4</b>	
<b>10:30 a.m.</b>	<b>Break</b>	
<b>10:45 a.m.</b>	<b>Grant Approval Requests *AI Kathy Muir ..... 5</b>	
<b>11:45 p.m.</b>	<b>Working Lunch/ Tour Hells Gate</b>	
<b>1:30 p.m.</b>	<b>Board Policy *AI Anna Canning ..... 6</b> <ul style="list-style-type: none"><li>• Road &amp; Bridge</li><li>• RTP Advisory Committee</li></ul>	
<b>2:00 p.m.</b>	<b>Vardis Fisher (Thousand Springs) *IO Steve Strack ..... 7</b>	
<b>2:30 p.m.</b>	<b>Tour Winchester/ Grant Project Downtown Lewiston</b>	
<b>6:00 p.m.</b>	<b>Dinner and Entertainment Under the Stars Hells Gate State Park State and Local Honored Guests invited</b>	

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**8:00 p.m. Meeting adjourned**

**Wednesday, May 21, 2014**

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**8:30 a.m. Call meeting to order**

**8:35 a.m. Keith Jones \*IO..... 8**

- Natural Resource Status

**9:15 a.m. Strategic Plan \*AI Anna Canning ..... 9**

**10:00 a.m. Break**

**10:15 a.m. Resume: Strategic Plan \*AI Anna Canning**

**11:00 a.m. Registration Update Tammy Kolsky.....10**

- Timeline/Action Plan \*IO
- Temporary and Proposed Rule to Comply with HB492 \*AI

**11:45 a.m. Working lunch – Board Discussion: Land Exchange ..... 11**

**1:00 p.m. Reports ..... 12**

- Operations Division – Keith Hobbs
  - ATV Economic Impact Study
- North Region – David White
- South Region – Garth Taylor
- Fiscal – Steve Martin
- Management Services – Anna Canning
- Human Resource – Kristy Bobish-Thompson
- MIS – Kevin Zauha
- Reservations – Tammy Kolsky
- Director – Nancy Merrill
- Written reports
  - Development – Jim Thomas
  - Communications – Jennifer Okerlund
  - Recreation – Dave Claycomb
  - Natural Resource – Keith Jones
- Board Report (oral)

**2:30 p.m. Meeting adjourned**

**\* IO Information Only**

**\* AI Action Item**

**Please Note:** Discussion times for agenda items are approximate. The Board reserves the right to move agenda items and adjust time schedule as needed.

Copies of the Agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The Agenda can also be found on the Department Website ([www.parksand recreation.idaho.gov](http://www.parksand recreation.idaho.gov)) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.

MINI TAB FOR  
NOVEMBER 2013 MINUTES

**IDAHO DEPARTMENT OF PARKS AND RECREATION**  
**“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”**  
**Board Meeting**  
**November 13-14, 2013**  
**IDPR Headquarters**  
**Summit Conference Room**  
**Boise ID 83716**

Chairman Correll called the Board meeting to order at 10:35 a.m. on November 13, 2013 at the headquarters of Idaho Department of Parks and Recreation, Boise Idaho with the following Board members in attendance:

Tom Crimmins, Hayden Lake  
Randy Doman, Cottonwood  
Susan Buxton, Boise  
Jean McDevitt, Pocatello  
Bob Hansen, Menan

Also present during all or portions of the meeting were the following individuals:

Nancy Merrill, Director  
Jan Johns, Administrative Assistant  
Anna Canning, Administrator Management Services Division  
Keith Hobbs, Administrator Operations Division  
Jennifer Okerlund, Communication Manager  
Kristy Bobbish-Thompson, Human Resource Officer  
Mackenzie Stone, Registration Supervisor  
Steve Martin, Fiscal Officer  
Kevin Zauha, Management Information Services  
Dave Claycomb, Recreation Bureau Chief  
David White, North Region Manager  
Steve Strack, Deputy Attorney General, Natural Resources Division  
Tammy Kolsky, Reservation Program Manager  
Jim Thomas, Development Bureau Chief  
Kathy Muir, Grant Program Manager  
Eileen Dodson, Administrative Assistant  
Ray Houston, Legislative Services Office  
Shelby Kerns, Department Financial Management  
Larry Johnson, Endowment Fund Investment Board  
Chris Halvorson, Endowment Fund Investment Board  
Dean Sangrey  
Ferrell Simpson  
Gordon Simpson  
Lois & Gary Chestnut  
Brad Chestnut  
Dave Kimberly

**Wednesday November 13, 2013**

**10:35 a.m. Call to Order**

- **Welcome Guests**
- **Additions or Deletions to the Printed Agenda**

**10:40 a.m. Public Forum**

**11:15 a.m. Consent Agenda**

**Approval of the Minutes**

- |                             |                             |
|-----------------------------|-----------------------------|
| • <b>May 21-22, 2013</b>    | • <b>September 13, 2013</b> |
| • <b>July 30-31, 2013</b>   | • <b>October 3, 2013</b>    |
| • <b>August 8, 16, 2013</b> |                             |

**11:23 a.m. Hidden Lake Float Home Shoreline Consolidation Plan & Proposed Lease**



- Public Comment

1:20 p.m. Working Lunch

1:40 p.m. Financials

- FY 2014 1<sup>st</sup> Quarter Financial Report

2:00 p.m. Grant Criteria Proposed Changes

2:25 p.m. Road & Bridge Grant Advisory Committee

3:35 p.m. Director's Report

3:50 p.m. Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee

5:10 p.m. Recess

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**Thursday November 14, 2013**

8:10 a.m. Reconvene

8:12 a.m. Review of Endowments

8:20 a.m. FY2014 Proposed Registration Legislation

9:37 a.m. Negligent Boat Operation Court Ruling

10:00 a.m. Reports

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|--|---|
| <ul style="list-style-type: none"> <li>• Attorney General               <ul style="list-style-type: none"> <li>▪ Response Letter to Norman Semanko</li> <li>▪ Benewah County Resolution</li> </ul> </li> <li>• Management Services               <ul style="list-style-type: none"> <li>▪ Coordination of Plans</li> </ul> </li> <li>• Development</li> <li>• Fiscal</li> <li>• MIS</li> <li>• Registration</li> <li>• Reservations</li> <li>• Operations               <ul style="list-style-type: none"> <li>▪ Idaho City Yurt Cost Agreement</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• North Region               <ul style="list-style-type: none"> <li>▪ RMSPEC</li> </ul> </li> <li>• South Region</li> <li>• Natural Resource Management</li> <li>• Recreation Bureau</li> <li>• Human Resource</li> <li>• Communication/Marketing               <ul style="list-style-type: none"> <li>▪ Corporate Sponsorship</li> <li>▪ Corporate Sponsorship Policy</li> </ul> </li> <li>• Board Members (Oral)               <ul style="list-style-type: none"> <li>▪ Land Discussion</li> </ul> </li> </ul> |
|--|---|

11:25 a.m. Executive Session

1:20 p.m. Adjourn

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**10:31 a.m.** Chairman Correll presented Board member Tom Crimmins with a commemorative gavel acknowledging his year as Chairman for the IDPR Board.

**10:35 a.m. Public Forum**

**DISCUSSION:** Mr. Ferrell Simpson addressed the Board, asking them to raise out-of-state camping fees, eliminate refunds and the 18-day reservation window. Mr. Simpson asks that IDPR change the

reservation registration to one reservation in July and one in August with a combined stay of up to 14 days. Mr. Simpson would also like to see boat docks at Indian Creek at Priest Lake State Park campground, providing another place to moor boats. He would like to have staff clean off the beach every night, not allowing tents and sun shelters to up stay overnight. Mr. Simpson would also like to see the reservation program do away with reservation refunds.

Tammy Kolsky informed Mr. Ferrell Simpson that IDPR is mandated by Idaho codes which are vetted through public involvement. These codes specifically state what can be done with regards to fees, refunds, and reservation windows. In addition to state codes, the Land and Water Conservation Fund prohibits Idaho residents an advantage on reservations due to federal aid.

**DIRECTIVE FOR STAFF:** Mr. Crimmins asked Mr. Strack to look at legality of no refunds for reservations.

#### **10:45 a.m. Consent Agenda**

**BOARD MOTION #1:** *Ms. Buxton moved to remove the following minutes from the Consent Agenda due to needed corrections:*

- *May 21-22, 2013*
- *July 21-22, 2013*
- *August 8, 2013*

*and take them up separately after the Board addresses the remaining items on the Consent Agenda which would be the August 16<sup>th</sup>, September 13<sup>th</sup> and October 3<sup>rd</sup> minutes. Mr. Doman seconded the motion. The motion carried a vote of 6-0.*

**BOARD MOTION #2:** *Mr. Crimmins moved to approve the Consent Agenda. Ms. McDevitt seconded the motion. The motion carried a vote of 6-0.*

**BOARD DISCUSSION:** Ms. Buxton discussed the needed edits of the minutes.

**DIRECTIVE FOR STAFF:** Minutes are to be reviewed and edited accordingly and Ms. Buxton's notes to be incorporated into the minutes reflecting Mr. Schmidt's conversation at the May 2013 Board meeting.

**BOARD DISCUSSION:** Mr. Doman discussed his concerns of following up with Mr. Schmidt of the US Forest Service (USFS) and that the travel plans versus the forest plans need assistance. As budgets are declining and forest processes are changing, the liability is what keeps people from volunteering. Recreation opportunities are not looking great. Strategically, IDPR needs to develop relationships with Tom Schmidt. The four points Mr. Doman made are:

- Travel Planning on the Nez Perce
- Coordination between the regions so a trail on one side of the ridge will not be motorized on one side and non-motorized on the other
- Volunteer agreements
- More strategic and less tactical with federal land agencies

Mr. Claycomb shared that a letter from the Governor at IDPR's request to Mr. Rick Brazell, Forest Supervisor, Northern Region, Region 1, asking the USFS to delay the travel planning implementation after the forest planning had taken place. The Forest Supervisor declined the Governor's request.

Mr. Doman thanked Mr. Claycomb for the update saying that IDPR needs to follow up with Mr. Schmidt and his promises at the May 2013 Board meeting.

**DIRECTIVE TO STAFF:** Mr. Hobbs will work with Mr. Doman to contact Mr. Schmidt, working on building relationships regarding the four points Mr. Doman made.

**BOARD MOTION:** *Mr. Crimmins moved that the remaining three (3) Board minutes be corrected and brought back to the next board meeting conference call:*

*May 21<sup>st</sup> -22<sup>nd</sup>, 2013*

*July 21<sup>st</sup> – 22<sup>nd</sup>, 2013*

*August 8<sup>th</sup>, 2013*

*Ms. McDevitt seconded the motion. The motion carried a vote of 6-0.*

## **11:20 a.m. Hidden Lake Float Home Shoreline Consolidation Plan & Proposed Lease**

### **STAFF PRESENTATION: CONSOLIDATION**

Mr. White presented the following two Power Point options for the Board's consideration. He said that staff went with one float home representative to walk and measure Hidden Lake's shoreline from the Chestnut's float home to the beaver lodge just south of the Sprenger's float home. This is the only area with water deep enough to facilitate a float home floating year round. Staff then met with several float home representatives and reviewed the measurements to assess current and future layout of the float homes if three float homes were moved. Based upon this assessment, the Board's directive of opening up at least 500 feet to 900 feet of shoreline for public use, and the float home lessee's desire to minimize costs, the group developed two options as depicted on the attached diagrams (See Attachment 1). Each option considers six potential areas that the float homes could be moved to (locations A through F).

**Option 1:** Move one float home south to location A with the other two float homes being relocated into one of the other sites available amidst the float homes identified as B, C, D, E or F based upon the best fit. This results in approximately 940 feet of shoreline being opened up for future recreation development and public use. This relocates all float homes into previously used "lots" utilizing power and pilings where available minimizing relocation costs.

**Option 2:** Move all three float homes into one of the sites available amidst the float homes identified as B, C, D, E or F based upon the best fit. This results in approximately 1020 feet of shoreline being opened up for future recreation development and public use. This relocates all float homes into previously used "lots" utilizing power and pilings as available, potentially creating a tighter fit and a higher cost for additional pilings.

**STAFF RECOMMENDATION:** Consolidate the float homes as outlined in either Option 1 or Option 2.

**BOARD DISCUSSION:** Mr. Doman asked staff what opportunities the Department is still missing by keeping the float homes on Hidden Lake. Has staff made any analysis as to what would the Department do if it did not have float homes in this area, but if it were a recreational area instead?

Mr. White responded that many of the Department's planning documents over the past years illustrated that IDPR needed opportunities for the general public to access the shorelines of Lake Coeur d'Alene. He said there are very few boat-in areas for the public, and there is a large demand for that type of use on the lake.

Mr. Doman asked if this area could turn into a high demand area that would generate revenue for the park. IDPR is here to create recreational opportunities and to generate dollars to be a sustainable agency as directed by the Governor and Legislators. Mr. Doman also said that the float home owners need to understand what the Department is giving up when negotiating the leases. Mr. White discussed the possibilities of boat-in yurts and camping opportunities along the shoreline with revenue of \$100.00 plus per night for yurts and cabins. He said the Department wanted everyone to understand that it needed to balance the needs of the float home owners to the needs of the recreationists and make sure recreationists are also represented.

Mr. Kimberling said the leases amount to about \$50,000 annually from float home owners. The money the Department would get from renting cabins would not equal that amount. He said working with the float home owners is the best economic decision.

**BOARD DISCUSSION:** Mr. Crimmins discussed the ability to make public access to Hidden Lake and said he favored Option 2 but could be satisfied with Option 1. Ms. Buxton said that looking at Option 1 versus Option 2, she agreed with Mr. Crimmins and that looking at this from a business stand point, there is not that big of a difference between the two options. Option 1 gives what the Board requires for the needs of public access to Hidden Lake shoreline and, at the same time, accommodates the historical views. Ms. Buxton emphasized that the costs need to be borne by all float home owners, not just those being relocated. Ms. Buxton said the Department did not want to go through another challenge and that the Board needs to be very cognitive of the lease language. She also said she was leery of “grandfathering” of the Chestnut property with two homes.

Mr. Doman cautioned the other Board members that they make sure that when the homes are moved in Option 1, that it is not intimidating to the public. It is very important that this move be successful for both parties.

Mr. Kimberly addressed the Board. He said the lessees would advocate for Option 1, location A (See Attachment 1). Also Option 1, locations B and E would be acceptable. Regarding the lease, he said that they had not had time to review the lease. Mr. Kimberly said he would differ with Mr. Strack about the value of having a dialogue with the lessees. He would like to have Mr. Strack, park staff, Mr. Magnuson and himself sit down and review the language of the lease. Mr. Kimberly asked for more time to review the lease before the Board makes its final decision. In particular, he would like the lease to still allow access by land. He also would like to secure a loan from DEQ before the lease is signed. He asked that the lease be voted on at the next February Board meeting.

**BOARD MOTION:** *Ms. Buxton moved to approve Option 1.*

**BOARD DISCUSSION:** *Mr. Hansen seconded it. Mr. Doman said by approving Option 1, the Department is saving cost of power and pilings. Mr. Kimberly responded that float home owners will not know the actual costs until the owners specifically compare the spaces with the float homes that need to be moved. Whether or not the owners will need to make adjustments to the float homes is still to be determined. This is the unknown risk of Option 2. The motion carried a vote of 6-0.*

**DIRECTIVE TO STAFF:** None

#### **STAFF PRESENTATION: CHESTNUT FLOAT HOME**

Mr. White said that the Chestnut float was different scenario as they are connected to their own sewer system on private land which is located above the park. The Chestnut's property currently has two float homes on one lease and a non-permitted trunk line that crosses park property to access the drain field which is located on their private property. Staff contacted Panhandle Health District (PHD) and discussed the Chestnut sewage disposal system. PHD approved the drain field. The only thing lacking is a permit from IDPR to allow their main line to cross the park up to their private property. The Chestnut's had applied for a temporary permit in 2009 to go through 2014 but this was never approved. As part of the Sewage Management Agreement's (SMA) requirement to assess all float home sewage disposal, PHD assessed the Chestnut's waste water disposal system in 2009 and found everything associated with the float home to be in compliance. Consequently, to ensure lease adherence and fairness amongst the leases, the Chestnuts should have a lease for each float home. The leases should also include language addressing the sewer line and failure to continue utilizing their private property for sewage disposal. One float home is hooked up to sewer, the other one is not. However, both float homes are being used.

**STAFF RECOMMENDATION:** Allow the Chestnut float homes to remain, entering into a lease for each float home and allowing them to continue to use their drain field, identifying the permitted sewer line connecting their float home to their property, and requiring them to connect to the park's centralized

sewer system or remove their float homes if their drain field fails with no replacement available. A utility easement (encroachment) agreement will need to be entered into between IDPR and the Chestnuts. Staff will need to work with the Deputy Attorney General to develop a separate lease for Board approval at January/February 2014 Board meeting.

**BOARD DISCUSSION:** Mr. Bradley Chestnut addressed the Board regarding his 14.7 acres above his float home. He gave an overview of the history of his family's float home and additional second float home (sleeping accommodations only). The Chestnuts obtained a replacement permit in 1991 to connect one float home to a replacement drain field on their private property above Hidden Lake. PHD did not give the final approval due to the drain field being covered up before inspection. It was also noted that the permit was not for two homes, nor did the Chestnuts have proof of IDPR approval for the line crossing the park. PHD noted that the smaller float home was disconnected from the system. Mr. Chestnut concluded with the statement that they respectfully requested a sewer easement across park land, that they not be required to relocate, and that they be grandfathered with two structures on one lot and a new special lease be drawn up to accommodate this unique situation.

Mr. White stated that IDPR is missing any documentation that allows for the two float homes. Technically, the rule has been one float home / one living environment per lot since 1998.

Mr. Crimmins asked Mr. White if the fee for the lease is based on the value of the property. Calling it two leases would create two fees but each would be less as they are paying for the total value of the property currently. Would the fee change? Mr. White responded that it would change. The lease is based on the lot value and has nothing to do with the value of their float home. The lease would double because they would have a double lot. Mr. Chestnut said that the square foot print of the lot doesn't change because there are two structures. Mr. Kimberly said the evaluation is done on the size of the water front access that the float homeowners have. If they have the same access, whether one or two leases, the total dollar cost ought to be the same. The cabin lots are based on a generic size, even though some are larger and some are smaller, they are adjusted for the size difference through the appraisal process. Some of the float homes have a bigger footprint than what others do but they only have one float home (using in a very generic term) per lease.

Ms. McDevitt asked about the float home that had sleeping quarters in their boathouse. Mr. White said the intent is to have the owners remove the sleeping quarters and convert it back into a boat garage.

Ms. Buxton shared her concern that the Chestnut's second float home (sleeping quarters) were not connected to any sewer. She asked whether or not it should be public policy that each facility is hooked up to a sewer. Her concern that should the time arise that the Chestnuts would want to put in plumbing in this second float home, what process would it take to convert it? Mr. Chestnut responded that it was approximately eight feet between the two float homes. It has never been a problem. If the Chestnuts are required to put sewer to the second float home, it would take considerable work. Ms. Buxton said if they (the Chestnuts) would guarantee that they would always own this property and will always operate it in the exact same way in perpetuity, she would be less concerned but that's not how things work and so a public policy is needed.

**BOARD MOTION:** *Chairman Correll moved to allow the Chestnuts' float home to remain entering in one (1) lease, allowing them to continue to use their drain field, identifying the permitted sewer line connecting their float home to their property, and requiring them to connect to the park's centralized sewer system or remove their float homes if their drain field fails with no replacement available. Staff is to work with Deputy Attorney General to develop a lease for Board approval at the January/February 2014 Board meeting which specifies that if either structure meets its demise, that the new lease will be written stating that the rebuilt structure will be one (1) float home. Mr. Hansen seconded the motion. Mr. Hansen-aye, Ms. McDevitt-aye, Mr. Crimmins-aye, Chairman Correll-aye, Mr. Doman-nay (because of the way we were treating two different float home owners, the Chestnuts and Tim Green, on sleeping quarters in almost identical situations), Ms. Buxton-nay. Motion carried 4-2.*

**DIRECTIVE TO STAFF:** Staff is to work with Deputy Attorney General to develop a lease for Board approval at the January/February 2014 Board meeting which specifies that if either structure meets its demise, that the new lease will be written stating that the rebuilt structure will be one float home.

#### **STAFF PRESENTATION: EISINGER FLOAT HOME**

The Eisinger is a land-based recreational residence. The park has no records of when it actually ended up on the shore. At this point, moving this structure will probably result in its demise. Consequently, if it is to remain and the Eisingers are interested in retaining a lease, a lease should be developed noting its uniqueness and associated requirements including any reconstruction as defined in the lease to be as a float home. Mr. Strack said that in 1965 the 6-F boundary went into effect, however, the float homes were either left outside of the 6-F boundary or grandfathered in. The fact that the Eisinger float home is on shore and there could be a conversion tied to that, if the home actually ended up on shore after the 6-F boundary went into effect. Documentation from an aerial photo, dated 1958, shows the Eisinger float home on the shore at that time, putting the float home on shore prior to the 6-F Boundaries. The Eisinger float home is not considered to be a float home as it is not on the water. Mr. Strack discussed the 6-F Boundary regarding the Eisinger's float home. He said if IDPR does a land lease, the U.S. Parks Service could interpret it as a conversion as it would be a new lease. It may be better to have a lease that has an addendum that their float home really doesn't float so as to not be at odds with the U.S. Park Service. Should the float home meet its demise, it could not be reconstructed on land; it would have to be built as a float home so it can fit the configuration with the other float homes.

**STAFF RECOMMENDATION:** Allow the Eisinger non-floating float home to remain in place with a lease addressing its uniqueness and with the same requirements to connect to the park's centralized sewer system as designed and constructed by the float home lessees and indicating a reconstruction as defined in the lease to be as a float home. Staff is to work with the Deputy Attorney General to develop a lease for Board approval at January/February Board meeting.

**BOARD DISCUSSION:** Mr. Doman asked if the new proposed bike-in, hike-in would be impeded by the location of this home. Mr. White responded that there is a road above the property where the power lines were put in and that would be used as the trail.

**BOARD MOTION:** *Mr. Crimmins moved to accept staff recommendations to reissue a lease to Eisinger float home as a non-floating unit and, should the structure meet its demise, any reconstruction to be a float home. Ms. Buxton seconded the motion. The motion carried a vote of 6-0.*

**DIRECTIVE TO STAFF:** Staff is to work with the Deputy Attorney General to develop a lease for Board approval at January/February Board meeting.

Ms. Buxton said she received an email from Mr. Kimberly dated November 11, 2013 which she provided to the Board. To summarize, Mr. Kimberly's email reflects the request by Mr. John Magnuson, dated November 8, 2013 (a letter already part of the record). Ms. Buxton said for the record, she did review the lease in detail. After the discussion today with Mr. Strack, she noted that in regards to access to Hidden Lake only by boat, (referring to proposed lease **Use and Occupation of Moorage Site 2.7.**), it appears that limiting access is not the intent. Other access would be available to people. They could access the shoreline either by bike or by foot as a secondary access. Ms. Buxton asked Mr. Strack if he had meant to have the lease state that secondary access would not be permitted? Mr. Strack responded, "Not at all."

Ms. Buxton continued saying that all the float home owners are to be treated equally. She said all the float homes will benefit from the move. She said she wanted to identify why she voted "no" on having the Chestnut homes as a single lease. She did not agree in having a private sewer system when a public one is available as a policy. She has concerns with that. She said she understood that the float home owners have to hook up to it if their sewer failed. The fact she wants everyone treated the same and to the extent that Mr. Strack needs to work to that, is fine. With regards to the secondary access issues, as allowed by other park users that bike and walk-in, she said the lease should be substantially similar to what the Board expects to receive at the next Board meeting, realizing that there may be other amendments or changes that the Attorney General's office would require consistent with the discussions from today.

## STAFF PRESENTATION: LEASE

Mr. Strack said that Ms. Muir, Grants Manager, has had preliminary discussions with the U.S. Park Service regarding whether or not moving any of the float homes would be an issue. At this point, the U.S. Park Service still has some questions, but Mr. Strack believes that they can be convinced that by moving the float homes and opening shoreline for public use (putting it in a location that used to be occupied by float homes) that the IDPR is not converting anything into non-public use. IDPR is basically just shifting items around.

On the float home leases, Mr. Strack said the Board had requested that several items be included in the lease:

- 1) Milestones and associated dates for meeting those milestones
  - a) **Attachment A 8.2.1: Construction Timeline**  
The Float Home Lessees must comply with the construction milestones set forth in Attachment D, which by this reference is incorporated into this Lease as if expressly set forth herein. Failure to achieve a construction milestone is deemed to be a material breach of this Lease and shall be cause for immediate reference to the Board to determine if this Lease should be terminated.
- 2) Lease was to address future utility adjustments to account increase in fees that everyone else is paying.
  - a) **Attachment A 8.3: Annual Sewage Fee**  
The sewage fee is subject to annual adjustments at the discretion of IDPR. Changes in the sewage fee will be reflected in the annual billing. Sewage fees may also be adjusted by IDPR in the event the sewage disposal system is expanded, improved, or upgraded. Lessee acknowledges and agrees that such adjustments may include a one-time fee reflecting Lessee's fair share of sewage system construction or reconstruction costs.
- 3) Lessee strictly adhere to park rules (Section 26)
  - a) **Attachment A 26: Compliance with Laws and IDPR Rules.**  
Lessee shall comply with all applicable federal, state and local laws, regulations, orders and agreements that govern activities within Heyburn State Park and upon the navigable waters of the State of Idaho. Lessees are recreational users of Heyburn State Park and are required to abide by all rules and regulations applicable to other park visitors; nothing in this Lease shall be construed to exempt lessees from compliance with such rules and regulations.

Regarding rental rate, in 2009, the Board fixed the rate at 3.75% of appraised value of the property. Mr. White is in the process of hiring an appraiser to figure out the appraised value of the lots. This is a difficult appraisal issues because the lot is the water.

Mr. Strack said that this was a preliminary copy of the lease and there might be a need to change language. An issue was brought forth a few days ago in regards to the fact that the old leases had a provision stating leases must be signed by a natural person. IDPR does not lease recreational residences to companies. One of the lessees wanted to assign their lease to an LLC. In response to the lessees' request for a lease term that is conducive to obtaining a loan for construction of the sewer line, Mr. Strack stated that Idaho Code 67-4201 which was first adopted in 1907, one the earliest state park statutes, says "No lease of state park premises can be made for a period longer than 10 years." That was in anticipation of dividing parks into platted lots, blocks, and then leasing them to parties. The float homes have been treated as a lot within the park so they have always been subjected to the 10-year lease provision. Mr. Strack continued saying there is also Rule 50 "Governing Leasing Practices for Recreation Residents within Heyburn State Park" stating that lease terms not to exceed 10 years. The statute and the rule would need to be amended in order to get a lease term that is longer than 10 years. Mr. Magnuson, attorney for the float home owners, suggested that the Board approve a 10-year lease with options to renew for the next two to three decades. Mr. Strack said that there is a provision in the Rules that prevents any renewal of leases. This rule would also have to be amended. Mr. Strack said if the Board authorized any lessee to place any significant infrastructure on a property it will make it harder to terminate the leases.

**BOARD DISCUSSION:** Ms. Buxton said that Mr. Strack attempted to address a lot of those risks and with some indemnification of waiver language on part of the lessees. Mr. Kimberly said that there has not been time to vet out a discussion and issues with the float home's attorney, Mr. Magnuson. Mr. Strack said it was the Board's job to set the policies, terms, and conditions under which they would lease these properties. Mr. Strack said if the lessees find something significant in the lease, then it can be addressed but this should be what the Board wants to do in moving forward. Mr. Strack reminded the Board that they could not incur a future liability of which they do not have appropriations.

Ms. Buxton said that there are three homes that need to be moved. She did not think it was fair that the three homes that need to be moved should bear the brunt of the cost without the rest of the float home owner's association being involved with the cost. Ms. Buxton asked if this would have to be a separate agreement or was it stated well enough in the lease as presented. Mr. Strack said he recommend negotiated lease terms and that it should be a separate agreement.

Mr. White said that the milestones do address when the float homes get moved and they don't get moved until the sewer system is in and the lessees can hook up to it. Mr. White said that the float home owners are making this a group effort and that no one person will have to be responsible for the costs of moving the float homes.

**BOARD MOTION:** *Mr. Doman made a motion that the Board review all three leases in the same context at the same meeting with the same comments and that the leases be brought back to the Board in the January/February 2014 meeting and look at all of them. Mr. Crimmins seconded the motion. The motion carried a vote of 6-0.*

**DIRECTIVE TO STAFF:** Mr. Strack to submit all three leases for Board approval at the January/February 2014 Board meeting.

#### **1:40 p.m. 1<sup>st</sup> Quarter Financial**

**STAFF PRESENTATION:** Mr. Martin presented the 1<sup>st</sup> Quarter Financials FY 2014.

**BOARD MOTION:** *No Board action required.*

**DIRECTIVE TO STAFF:** Mr. Doman would like to see demographics on who is buying the Passport by age and location. He said the Department needs to get younger families into the parks.

#### **2:04 p.m. Grant Criteria Changes**

**STAFF PRESENTATION:** Director Merrill addressed the Board and asked for clarification on what the Board was requesting. Did the Board want to look at all the areas of criteria of the grants and all of the corresponding sections? Director Merrill asked that staff receive further direction from the Board, enabling staff to direct their efforts on exactly what the Board would like to see happen.

Mr. Martin addressed the Board regarding the request from the Board in the July 2013 meeting for staff to review the current rating criteria (See Attachment 2) for ways to customize the rating to each grant. A history was presented to the Board beginning in 2002 when the current criteria were adopted.

**STAFF RECOMMENDATION:** Staff is requesting additional specific direction from the Board on the following questions:

1. Is it the Board's intent to change the current rating system to program specific criteria for each of the seven state grant programs (Recreational Vehicle Fund, Waterways Improvement Fund, Off-Road Motor Vehicle Fund, Motorbike Fund, Recreational Road and Bridge Fund, Cutthroat License Plate and Mountain Bike License Plate)



and four Federal-aid programs (Recreational Trails Program, Land and Water Conservation Fund, Clean Vessel Act and Boating Infrastructure Grant)?

- a. If not, for which specific programs, if any, would the Board like to see changes?
- b. Which specific questions would the Board like to see changed?

2. If changes to the current rating system in any of the programs are intended, what level of public input should staff solicit?

- a. Advisory committee members only?
- b. Regional public meetings?
- c. Other?

**BOARD DISCUSSION:** Mr. Hansen said that the Board's intent was to discuss some issues in particular of certain funds and tweak those and the rest of it would be alright. Ms. Buxton said that there had been a lot of complaints about applicants not being treated fairly, and that they are confused about the process. Perhaps a new, friendlier criteria ranking sheet was needed. Mr. Crimmins asked if one of the reasons the Board is looking at this is, is to deal with the Operations side of things? Mr. Crimmins said he did not believe that the grant criteria needed to be changed. He believed that the Board needed to change the way allocation of funds is done. This can be done internally. A whole reanalysis of grant criteria is not needed. The criteria were last changed in 2002.

Ms. McDevitt said that the advisory committees had a hard time using the 1-10 point system in rating criteria. The 1-10 rating system does not create an equal playing field.

Mr. Martin said that from his perspective that this problem is encountered no matter what the criteria are or what the point scale is. People will always interpret the language differently and tailor it to their own needs. Mr. Martin said that staff has taken some of these questions to the committee and gotten their feedback which was basically concerns of semantics. He said that the evaluation system was working, and he does understand that there are complaints, Those complaints are from people who aren't getting funded. He also said that variances will always occur when you have large committees rating different projects.

**BOARD MOTION:** *Mr. Crimmins moved to thank staff for their efforts and urged that, as things move along, if staff finds something that throws up a red flag to come back to the Board with that specific item. Ms. Buxton seconded the motion for purposes of discussion.*

**BOARD DISCUSSION:** Ms. Buxton said that no one likes to change the process or the forms, but staff has to make sure that when staff trains committee members that they understand that the committees have to be objective. It is always a concern to have set criteria that is not looked at a lot and then it comes back to bite you. Ms. Buxton said "Is this rating objective, is there a bias of how staff has always done it so they are going to keep doing it that way?" That is the concern Ms. Buxton has been hearing, and that is why Ms. Buxton and the Board made the comment regarding the need to go back and look at criteria rating. Director Merrill said that when Mr. Doman had concerns with the Frank Church trail, Ms. Muir went back through the ranking and reviewed them all and didn't find anything askew. Ms. Muir said that it is not done every year but if there is an issue, staff will go back and look at scores.

Mr. Doman said that the ratings turned out alright but the calls and comments to the grant applicant were not alright. Everyone knows the criteria. The reason that nobody wants to change the criteria is that they have figured out how to answer the questions to get the maximum benefit on the ranking.

**BOARD MOTION:** *Chairman Correll called for the motion. Ms. Buxton-nay, Mr. Doman-nay, Ms. McDevitt-aye, Mr. Crimmins-aye, Chairman Correll-aye, Mr. Hansen. The motion carried a vote of 4 ayes-2 nays.*

**DIRECTIVE TO STAFF:** Ms. Buxton requested staff to make sure that the ranking is objective and make sure that staff is looking at new ways to make sure staff are doing their training. Mr. Crimmins asked if staff did an analysis to see if committee members rated their region significantly higher than anyone else. Is staff looking at the ratings from individual committee members and addressing the issue of being fair and balanced. Mr. Doman requested that staff select one or two projects a year that are serving 5,000 people (or whatever the criteria are) and verify if they are performing as they said they would. Staff needs to look at the grant and the finished project. Staff should be checking on those that are getting a lot of money. Are applicants really doing what they said they are doing? Show the Board how the funds were used.

### **Road and Bridge Grant Advisory Committee**

**STAFF PRESENTATION:** Mr. Martin said that the Board wants to establish an advisory committee to evaluate the portions of these funds that are available (approximately \$300,000 is awarded annually.)

**STAFF RECOMMENDATION:** Staff recommends that Board select three existing members from the ORMV committee and three existing members from the WIF committee to form a six-member Road and Bridge Fund (RBF) Advisory committee. Staff also requests that the Board identify two alternate members from each of the ORMV and WIF committee to contact in event their first choices decline to serve on the RBF committee.

**BOARD DISCUSSION:** Director Merrill addressed the Board saying that when staff brought this forward, it was because the Board did not want staff to be able to do the ranking on the Road and Bridge Funds. The discussion that the Board also had was that they wanted to see one member appointed from each of their districts. If the Department chose to go with staff's recommendation, it will not meet the Board's wish to have a representative from each district. A separate committee could be put together to represent each of Board's district, should the Board desire that option. Mr. Crimmins shared his concern that the amount was only \$300,000 of which half is administered by the Department. Mr. Crimmins questioned whether it was realistic to set up another committee of six people to administer this small amount of funds, considering the additional costs for the committee as well as the ability to make effective decisions. Ms. McDevitt reviewed the history of the legislation that created this fund in recognition that the state needed roads and bridges within and leading to park and recreational areas to the state. Ms. McDevitt also discussed how the split between the IDPR and non-IDPR projects has shifted over time (currently at a 50/50 split). She believes the process should be removed from the grant process and administered by the Director with Board approval. She believes that staff has a better understanding of what is needed than a committee. Mr. Crimmins did not support giving the control to staff. He believes that from a political stand point, this will cause many issue to arise if the Department uses the money as a "park fund." Ms. Buxton responded that the criticism of staff was that they were looking at it too narrowly based on what the actual statutory language is. Ms. Buxton clarified that staff has to look at it from a broader perspective as per the statute. Historically, the process has been handled through the Director's oversight, not a committee. Mr. Doman said that the Director has control over half the money and that there needs to be clear representation and process how the criteria is applied so that everyone feels they got heard. Mr. Doman said he would not support a motion that gives the process to the Director only. Mr. Doman said that it is unfair to the Director and staff and puts them in a compromising position. He suggested that the OHV or the WIF committees oversee the \$300,000. Mr. Crimmins said that he disagreed with Mr. Doman. Mr.

Crimmins suggested that all the committees be queried to see if anyone would be interested in sitting on the Road and Bridge Fund committee. Ms. Buxton said that she got complaints from rural communities. Some of the criteria look fair on paper but at the same time, there may be a need someplace where there is not a large population but the grant is significant for that small area. Any time recreation can be increased in small communities, it benefits the local government, as well as the local community, and it meets the requirement under the statute. A committee member from each of Board members district should be selected to rank projects for this fund thus allowing small areas to be represented; \$20,000 makes a big difference to a small community. Ms. Buxton continues that the problem lies with the fact that there is not a way that anyone has the ability to appeal to the Board regarding the ranking of their application or to explain the importance of the grant. Unless all the applications are given to the Board, the Board is also at a disadvantage, and the Department needs a process for that.

**BOARD MOTION #1:** *Ms. McDevitt moved to leave the percent split the same, and that money will be held by the Director until the projects come to the Board for approval. Director will bring recommendations to the Board. Buxton seconded. Motion withdrawn. Second agrees.*

**BOARD MOTION #2:** *Mr. Crimmins moved to thank staff for their work and that the Department stays with the existing situation with the understanding that staff is clearly trained in understanding the statute, and all the ramifications. The Road and Bridge Funding procedure will be left as is. Chairman Correll seconded the motion.*

**BOARD DISCUSSION:** Ms. Buxton quoted the statute “to be used solely to develop, construct, maintain and repair roads for entrances and parking areas within and leading to parks and recreation of the state.” Discussion about the current criteria (See Attachment 2) continued. Ms. Buxton said that when looking at the criteria and what the statute says, the criteria, in interrupting the statute, narrows a lot. And that is the criticism the Board has received. The smaller communities are not being represented. Recreational opportunities in these small areas will make a difference in their economic development but they are continually overlooked. Ms. Buxton said her concern was that the criteria have been interpreted by the Department too narrowly. Mr. Doman said not only do the small communities not have the capacity to write the grants, but also they don’t have the capacity to match funds.

**BOARD MOTION #3:** *Mr. Crimmins withdrew his motion. Chairman Correll withdrew his second. Mr. Doman moved to table the motion. Mr. Hansen seconded the motion. Staff needs to analyze how that particular grant money is awarded The motion carried with a vote of 6-0.*

**DIRECTIVE TO STAFF:** Mr. Doman directed staff to see how the money is spent, and to see if the perception of the small communities not receiving grants is true or not. At which point, the Board can make a decision. This will need to be completed by January 2014 so that the Board can decide whether or not they need to change the process.

### **3:25 p.m. Director's Report**

**STAFF PRESENTATION:** Direct Merrill discussed Mr. Hobbs and Ms. Canning's backgrounds and their future working plans. She also discussed Idaho Department of Lands property opportunities at Priest Lake as well as the \$3 million request to the Governor for critical repairs and backlog maintenance projects.

### **3:50 p.m. Executive Session**

**BOARD MOTION:** *Ms. McDevitt moved to enter into Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee. Mr. Hansen seconded the motion. She requested that a roll call be taken and that the Secretary record the vote in the minutes of the meeting. Crimmins-aye, Doman-aye, Hansen-aye, McDevitt-aye, Chairman Correll-aye, Buxton-aye. The motion carried a vote of 6-0.*

### **5:08 p.m.**

**BOARD MOTION:** *Ms. McDevitt moved that Board reconvene out of Executive Session and that the official minutes of the meeting reflect that no action was taken during the Executive Session.*

### **5:09 p.m. Recess**

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**November 14<sup>th</sup>, 2013**

**8:08 a.m.** Chairman Correll called the meeting back in session.

### **8:10 a.m. Endowment Funds**

**STAFF PRESENTATION:** Mr. Larry Johnson and Chris Halverson of the Endowment Fund Investment Board updated the Board on funds for Ritter Island and Trail of the Coeur d'Alenes.

Ritter Island Endowment Fund Performance as of October, 2013:

• Current Value of the Fund	\$1,104,870
• Investment Change in Market Value Inception-to-Date	\$ 341,783
• Contributions Inception-to-Date	\$1,000,000
• Withdrawals Inception-to-Date	\$ (236,914)
• Month-to-date Returns	2.3%
• Inception-to-Date Annualized Return	5.4%

Trail of the Coeur d'Alenes Performance as of October, 2013:

• Current Value of the Fund	\$2,341,773
• Investment Change in Market Value Inception-to-Date	\$ 863,749
• Contributions Inception –to-Date	\$2,163,600
• Withdrawals Inception-to-Date	\$ (685,576)
• Month-to-date Returns	2.3%
• Inception-to-Date Annualized Return	9.1%

**STAFF RECCOMENDATION:** Staff recommends the Board approve the modifications to both endowment funds SIPs as proposed by the EFIB as needed.

**BOARD MOTION:** *Information only. No action taken by Board.*

**DIRECTIVE TO STAFF:** None

## **8:20 a.m. Registration Realignment**

**STAFF PRESENTATION:** Director Merrill presented an overview and update of the Registration Realignment including the current proposed legislation brought forth by Idaho Recreation Council (IRC.) She then addressed the request from IRC that the IDPR Board write a letter that will assure IRC that IDPR and its Board will continue to work together with them through this next year as IDPR staff puts together a program that meets all the needs of all the users, that is cost efficient, that is easy, and keeps the vendor system. There is concern for the Board's desire to keep the 54% of County DMVs where people register. Staff realized that IDPR is not in control of that even though Board and staff would like to continue working with the DMVs, it ultimately falls back on the County Assessors and County Commissioners on whether or not they will sale a sticker alone without the information gathering that is needed by ITD.

**STAFF RECCOMENDATION:** Staff presented two options:

- 1) If proposed legislation **is held**, direct staffs to continue updating our current registration system that would include communication that interfaces with ITD if possible and promotes a strong retail vendor system.
- 2) If legislation is **not held**:
  - a) Direct **staff** to either support or not support the legislation as written.
  - b) If Board **does not support** proposed Legislation, staff will continue to seek RFP to update current system.
  - c) If Board **does support** proposed Legislation, direct staff to continue updating our current registration system that would include an online vendor program with an RFP that would include the changes in the proposed legislation.

**BOARD DISCUSSION:** Mr. Crimmins asked what specific commitments was IRC asking for? Ms. Canning replied that the following were requested:

- IDPR will continue to work with IRC
- IDPR will listen to them
- IDPR will create an agreement moving forward on what the program consists of.

Mr. Doman asked for clarification as the Department originally started this Registration Realignment because ITD was on a fast track to change their GARNET system and because of that, it effected how the Department would be able to collect information and changes to our system would be needed in order to work with ITD. Now ITD has slowed down their changeover but IDPR is moving ahead. Director Merrill responded that was the original reason why IDPR went forward with the change. The consultant that IDPR hired to analyze the needed changes in the Registration Program and staff became aware that the Registration Program was failing and would not be able to be updated without direct steps taken to upgrade the operating system, the servers, and the software that is currently being used. Staff believes that it needs to keep moving forward and keep up communication with ITD knowing what their requirements will be in the future and incorporate them into a new Registration Program. Mr. Crimmins questioned the urgency of the upgrade. Director Merrill responded that was the reason for the long and short goals as established by the consultant and staff.

Ms. Buxton shared her concern about being able to collect all the registration fees and not using the DMVs.

Discussion followed on what the content of the letter to IRC would be.

Mr. Doman shared that IDPR had one registration program and ITD had another, basically doing the same thing and that is not good management. It shouldn't be two (2) separate processes. He also said he had concerns about the DMV and the counties. Registration is a lot of money, however, the Department just collected over \$1.2 million in Passport dollars through ITD and the Department needs to keep that relationship going. Mr. Doman also said that the Department must be able to provide a secure system. When information is transferred, it must be encrypted.

Ms. McDevitt said that in the letter to IRC, the Board needs to emphasize that they will work with IRC, all the other user groups, other government agencies and whoever else is a player in this.

**BOARD MOTION:** *Mr. Doman moved to continue updating our current registration system that would include communications that interface with ITD if possible and promotes a strong retail vendor system. Mr. Hansen seconded the motion. The motion carried a vote of 6-0.*

**DIRECTIVE TO STAFF:** Staff is to continue to work with ITD as well as continue to update the Registration Program.

### **9:37 a.m. Negligent Boat Operating Court Ruling**

**STAFF PRESENTATION:** David Claycomb gave information regarding a law suit that may affect the statutes regarding negligent boat operation. The case involves Title 67.

**STAFF RECOMMENDATION:** Information only.

**DIRECTIVE TO STAFF:** None

### **10:00 a.m. Reports**

**Reservation:** Ms. Kolsky said that the Reserve America contract was extended for one (1) year and that the Request for Proposal (RFP) for a reservation purveyor had begun. She also discussed the refund policy, saying that the reservation fee is nonrefundable. If it is a campsite that can be turned over, the camp fee is refunded. If the reservation is cancelled before the 21 days, the customer is charged a refund fee. Mr. Doman remarked that people are “gaming” the system; the Department needs to make changes.

**Operations:** The Board asked that Mr. Hobbs send them a copy of the Pan Handle response letter of objection to the Forest Plan. Mr. Hobbs is to set up appointment with Tom Schmidt.

**Board:** Mr. Doman said that he was appointed the Clearwater Basin Collaboration Committee chairman. He met with US Forest Service to talk about their budgets and lack thereof. Their budget source is so limited that they do not have a person to train volunteers. Mr. Doman volunteered Director Merrill, Ms. Canning, Mr. Hobbs and Mr. Claycomb to assist with strategic planning to help with the committee. Mr. Doman said that they needed to go to regional foresters and to congressmen to talk about IDPR’s role in recreation and to the economy as a political force for the state. He continued that IDPR needed to help USFS to get money to keep trails open. He said the Department may need to shift gears to figure out how to get out of trenches and see how it can help everyone around us, not just with grant dollars. The USFS believes their niche is timber, not recreation. Mr. Doman would like to change the mindset of forest supervisors.

### **11:25 a.m. Executive Session**

**BOARD MOTION:** *Mr. Hansen moved to enter into Executive Session under authority of Idaho Code § 67-2345(b) to consider the evaluation of public employee. Mr. Crimmins seconded the motion. He requested that a roll call be taken and that the Secretary record the vote in the minutes of the meeting. Crimmins-aye, Doman-aye, Hansen-aye, McDevitt-aye, Chairman Correll-aye, Buxton-aye. Mr. Hansen seconded the motion. The motion carried a vote of 6-0.*

**1:00 p.m.**

**BOARD MOTION:** *Mr. Hansen move that the Board reconvene out of Executive Session and that the official minutes of the meeting reflect that no action was taken during the Executive Session.*

**1:15 p.m.**

Meeting adjourned.

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Charles Correll, Chair

Idaho Park and Recreation Board

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Nancy Merrill, Director

and Ex-Officio Member of the Board

MINI TAB FOR  
FEBRUARY 2014 MINUTES



**IDAHO DEPARTMENT OF PARKS AND RECREATION**  
**“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”**  
**Board Meeting**  
**February 12-13, 2014**  
**Idaho Department Parks and Recreation Headquarters**  
**Summit Conference Room**  
**5657 Warm Springs Avenue**  
**Boise ID 83716-8700**

Chairman Correll called the Board meeting to order at 10:25 a.m. on February 12, 2014, at the headquarters of Idaho Department of Parks and Recreation, Boise Idaho with the following Board members in attendance:

Charlie Correll – District IV – Chairman  
Randy Doman – District II – Vice Chairman  
Tom Crimmins – District I  
Susan Buxton – District III  
Jean McDevitt – District V  
Bob Hansen – District VI

Also present during all or portions of the meeting were the following individuals:

Nancy Merrill, Director  
Keith Hobbs, Operations Division Administrator  
Anna Canning, Management Services Division Administrator  
Jennifer Okerlund, Communication Manager  
Kristy Bobish-Thompson, Human Resource Officer  
Steve Martin, Fiscal Officer  
Kevin Zauha, Management Information Services  
Dave Claycomb, Recreation Bureau Chief  
David White, North Region Manager  
Steve Strack, Deputy Attorney General, Natural Resources Division  
Tammy Kolsky, Reservation Program Manager  
Jim Thomas, Development Bureau Chief  
Rick Just, Friends Group  
Mackenzie Stone, Registration  
Jeff Cook Rick Just, Director of Friends of Idaho State Parks  
Gary Shelley, Eagle Island State Park Manager  
Eileen Downing, Operations Staff  
Ray Houston, Legislative Services Office  
Ryan Neptune, Gateway Parks  
Mary McFarland, Eagle City Council  
Evelyn Mason, Project Coordinator

**Wednesday, February 12, 2014**

- 10:30 a.m.      Call to Order**
- **Welcome Guests**
  - **Additions or Deletions to the Printed Agenda**
- 10:40 a.m.      Consent Agenda.....2**
- **Group Use Permit**
    - **Eagle Island Experience, Garth Taylor**
    - **Boise Philharmonic Concerts, Garth Taylor**
    - **Trout Unlimited, Garth Taylor**
  - **Temporary Permits – Easement Requests**
    - **Ashton-Tetonia Trails, Garth Taylor**

- Trails of the Coeur d'Alenes, David White
- Approval of Minutes
  - November 13-14, 2013

11:00 a.m.	Public Forum	
11:15 a.m.	Concession: Eagle Island, Gateway Parks (Snow Hill)	
	• Request for long-term concession lease *AI Keith Hobbs .....	3
	• Ryan Neptune presented Power Point regarding opportunities at Eagle Island S.P.	
11:30 a.m.	Break	
11:45 a.m.	Working Lunch	
	• Idaho State Parks Friends Group Director *IO Rick Just	
	○ Presented letter from Friends to Governor requesting Governor put a task force together	
12:00 p.m.	Introduce Project Coordinator *IO Anna Canning.....	4
	Corporate Sponsorship Update *IO Evelyn Mason	
12:15 p.m.	FY 2014, 2 <sup>nd</sup> Quarter Financial Report *IO Steve Martin.....	5
12:45 p.m.	Depart for State House Confirmation	
1:30 p.m.	Senate Resources and Environment Committee WW55	
	• Senate Confirmation Hearing, Charles Correll, six-year term	
	• Yearly agency overview of IDPR – Nancy Merrill	
3:15 p.m.	Reconvene at IDPR Headquarters; Break	
3:30 p.m.	Heyburn Recreational Residences Site Appraisals *IO David White.....	6
4:00 p.m.	Consideration of Heyburn Recreational Residences Rate Increases *IO Steve Strack .....	7
4:30 p.m.	Recess	

#### Thursday, February 13, 2014

8:00 a.m.	Call meeting to order	
8:05 a.m.	Proposed UTV Legislation *IO David Claycomb.....	8
9:00 a.m.	Director's Report *IO Nancy Merrill	
	• Proposed Legislation	
9:45 a.m.	Reports *IO .....	9
	• Operations, Keith Hobbs	
	• Travel Planning and the NEPA Process, Jeff Cook	
	• Natural Resource Management	
	• Management Services, Anna Canning	
	• Attorney General (Oral)	
	• Vardis Fisher Update on Water Rights	
	• Reservation, Tammy Kolsky	
	• IDPR Pending Fee Rules	

- 10:30 a.m. Break
- 10:45 a.m. Reports \*IO continued
- Development, Jim Thomas
  - North Region, David White
  - South Region, Garth Taylor
  - Recreation Bureau, David Claycomb
  - Written Reports
    - Fiscal, Steven Martin
    - Registration, Makenzie Stone
    - MIS, Kevin Zauha
    - Communication, Jennifer Okerlund
    - Human Resource, Kristy Bobish-Thompson
  - Board Members (Oral)
- 12:00 p.m. Working Lunch
- Executive Session
- "Under authority of Idaho Code 67-2345 (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency."*
- 2:00 p.m. Meeting adjourned

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## Minutes – Wednesday, February 12, 2014

10:30 a.m. Charlie Correll welcomes guests and staff

10:35 a.m. Consent Agenda:

**BOARD MOTION:** Susan Buxton: Moved to amend the agenda as presented this morning, adding Trout Unlimited under the Consent Agenda.

- Group Use Permit
  - Trout Unlimited, Garth Taylor

Tom Crimmins seconded the motion. **Motion carried a vote of 6-0.**

**BOARD MOTION:** Randy Doman: Moved to remove November 13-14, 2013, minutes from the Consent Agenda for further discussion. Tom Crimmins seconded. **Motion carried a vote of 6-0.**

**DIRECTIVE TO STAFF:** None

### BOARD DISCUSSION:

Randy Doman requests the November 13-14 minutes to reflect and justify that he voted 'Nay' because of the way we were treating two different float home owners (the Chestnuts and Tim Green) on sleeping quarters in almost identical situations. The treatment is inconsistent. Bob Hansen identified, Public Forum Page 3 does not reflect Tammy's rebuttal; minutes should show that the Board had done specific things and show the reasons why.

**DIRECTIVE TO STAFF:** Update Public Forum Page 3 with Tammy's rebuttal.

**BOARD MOTION:** Susan Buxton: Moved to remand the November minutes to the staff to make these changes and have them come back at one of our next meetings. Randy Doman seconded. **Motion carried a vote of 6-0**

**DIRECTIVE TO STAFF:** Update November 2013 minutes; return product to Board for approval.

**BOARD MOTION:** *Tom Crimmins: Moved to the adoption of the remaining of Consent Agenda.*  
*Susan Buxton seconded. Motion carried a vote of 6-0*

**DIRECTIVE TO STAFF:** None.

**10:41 a.m. Consent Agenda**

**\*AI**

**DISCUSSION: Eagle Island Gateway Parks (Snow Hill)**

Susan Buxton declares conflict of interest in Snow Hill item due to her firm representing Mr. Neptune; steps down to audience seating

Keith Hobbs introduced Ryan Neptune. Gateway Parks is requesting a concessionaire with a long-term lease for Gateway Parks at Eagle Island which employs 4 full-time and 14 part-time employees. A Power Point presentation by Ryan Neptune shows affordable recreation activity to Eagle Island with emphasis on location, nominal fee, and rental of equipment (tubes and snowboards). Set up and tear down would be minimal impact and will replace trees that are removed. Director Merrill reminded the Board of the current Standard Temporary Concession Agreement is year by year. However, Ryan is requesting a ten year agreement to satisfy financial backing restrictions. Tom Crimmins inquired of the lease (Schedule A. 1.a) \$5 and \$15 fees; the dollar discrepancy had already been corrected on the signature copy. Charlie Correll and Steve Strack discussed long-term lease lengths. Board Policy is 10 years with renewal clauses. It is not something the Board looks at on a year-to-year basis. Park Manager has oversight on the agreement regarding compliance. Ryan Neptune reported the City has 20-year leases with automatic renewal leases with certain "outs" if it is not mutually agreeable. This will always be a sustainable park and he would like to make Eagle Island a permanent home for the Snow Hill. Keith Hobbs gave thoughts of a possible downside of needing to incorporate this into the existing operation at Eagle Island S.P. and make adjustments to such things as the disk golf course and the staffing needs to accommodate the tremendous influx of people coming into the park. Park Manager Gary Shelley has been very active with these adjustments. A downside to the Park is to get the staffing levels up to make this work. There is definitely not enough staff now. Park Staff is not disagreeable to a 10-year lease, but would be more comfortable with a 5-year lease. We are just one month into this concession. This would be a very positive for the parks. Jean McDevitt mentioned a separate issue pertaining to extra restroom facilities at the Park. Getting new water and sewer improvements to Eagle Island S.P. is difficult to do. Director Merrill responded to Jean McDevitt that IDPR has already requested sewer upgrade. Budget request was \$250,000 to bring the road in at the light on State Street. Upgrade to restroom can only occur after we upgrade the sewer. Tom Crimmins commented on this endeavor being very positive for IDPR; park's winter exposure could bring people into the park for the summer activities as well—a benefit to the park. I would lean toward a ten-year permit. Randy Doman supported Tom Crimmins with being parks **and** recreation providing opportunities to get people outdoors. Benefits of being a small agency allows us to adapt; we can do whatever we need to do if this attracts this many people. Discussion lead to liability concerns, manpower issues, and what other parks can include this attraction. IDPR should not lose grasp of this opportunity. Park manager Gary Shelley spoke about this being a new operating model. Facilities were not closed and winterizing did not take place so the operating costs are a concern. We have good rangers but everything changed for them this winter. Typically the park has not been open in the winter. Ryan Neptune acknowledges there has been some burden, but hates for this to burden to anyone. Charlie Correll addressed the Board about having an option to approve a 10-year lease or 5-year with a renewable clause. What does the Board want? Steve Strack pointed out a consideration for the Board Policy for Concessions in State Parks: motion should be specific to direct staff to proceed without an RFP.

**BOARD MOTION:** *Tom Crimmins: Moved to approve a 10-year lease for Gateway Parks for the Snow Hill, subject to the understanding that we will not need to do an RFP if it meets the threshold. Bob Hansen seconded. Motion Carried 5 - 0. Noted: Susan Buxton refrained from participation of vote.*

**DIRECTIVE FOR STAFF:** Staff to work with Ryan Neptune on a 10 year lease for Gateway Parks for the Snow Hill.

**11:00 a.m.      Public Forum**

**DISCUSSION:** Susan Buxton introduced Mary McFadden from Eagle city counsel who wanted to discuss better utilization of the Boise River in Eagle. She suggested to shuttle rafts from Eagle Island to Merrill Park to float the River. May be looking at a concessionaire for inflatable kayaks, also recognizes concerns on small diversion dams. Main concern is the need for a small concessionaire to help with the bus service. Mary McFarland would like to pursue coordination with the city of Eagle and Eagle Island State Park on this endeavor.

**DIRECTIVE FOR STAFF:** Partner with Mary McFarland to define actual needs for better utilization of Boise River in Eagle.

**11:15 a.m.      Break**

Charlie Correll: Reconvene meeting

**11:30 a.m.      Concession: Friends of Idaho State Parks      \*IO**

**DISCUSSION:** Rick Just presented a history of Friends of Idaho State Parks. The Friends group held a December brainstorming session to focus on where to go next. Presented to the Board with a letter they sent to the Governor requesting he form a Governor's Task Force on Idaho Department State Parks & Recreation to look at funding needs and funding opportunities. Distributed handout of the task force; will stand for questions. Concerns came from Susan Buxton in the fact that this would be very objective and needs tight reign and controls. Director Merrill shared history that the Governor would come back to the Parks Board for input. Charlie Correll expressed concern about the timeliness of this subject. He believes the Board needs more lead-time. Randy Doman would prefer the Friends take this to the Governor rather than the Board. There should be separation between Friends Group and IDPR. We need to take some time to address concerns other Board members have. Jean McDevitt likes the idea of Friends of State Parks and knows their power. We need all the other park's groups to join with this Friends Groups, so they can share ideas and build relationships with other Friends Groups like the Harriman group. She likes the Friends Group, but worries about the Task Force going through the legislature. Rick Just responded with seeing Friends of IDPR as a helper to the parks. Legislative folks would have to be involved. He spoke to the MOU that Friends of IDPR would like the Board to enter patterned similarly after Georgia State Parks. Susan Buxton cautioned Rick of special interest groups as he moved forward.

**DIRECTIVE FOR STAFF:** None.

**12:00 p.m.      Introduce Project Coordinator      \*IO**

**STAFF PRESENTATION:** Anna Canning spoke to responsibilities of previous Project Coordinator, Megan Boatman; now look toward raising monies. She introduced Evelyn Mason who left a 20-year career to take this position. Evelyn Mason spoke to interpretive events and other events that have been very successful. Has looked at the framework and wants to continue on with what has already been done. Would like to continue with grants and working with friends groups can help this.

**DIRECTIVE FOR STAFF:** None.

**12:15 p.m.      FY 2014, 2<sup>nd</sup> Quarter Financial Report      \*IO**

**STAFF PRESENTATION:** Steve Martin highlighted a few area of interest. We are exactly where we need to be mid-way through this fiscal year in terms of expenditures:

- Dedicated Parks 0243, revenue is up by \$74,000

- Continue to see a big boost in our \$5.00 MVEF; is up considerably over the prior year
- Adding in the passport revenue of \$570,000 first six months
- Added to 0243 fund up \$644,000—about 21% over last year.

Expenditures are about the same as compared to this time last year.

Cash balances on Pages 6-12 of report, remains stable, maybe slightly above where we were last year.

**BOARD DISCUSSION:** Bob Hansen inquires why both North and South region numbers are up. Steve Martin explains a result of Federal Reimbursements particularly in the South region parks. There is a variance in the draws from the endowment funds including a positive \$200,000 impact. Tom Crimmins wants a comparison from last June to this year. Steve Martin concludes the cash balances are about the same as last year except for gas tax 0247.01 which is down about 8.3% for this time last year. Continue to monitor this. Page 13 RV Fund and Page 14 Passport Fund have approximately \$570,000. Stand for additional questions. Tom Crimmins raised concern of the enterprise fund being taken. Steve Strack states that almost \$2M belongs to Heyburn because of the leases. We will shift some of the needs to this fund in the park. At some point there will be a big balance at Heyburn that will need to be addressed in a durable way. Other parks are spending what they are making. Dave White explains this fund is also held for the sewer repair and emergencies that will deplete the fund quickly. This can be identified as an un-obligated but un-spendable balance in that fund.

**DIRECTIVE FOR STAFF:** None.

**12:45 p.m. Adjourn to the Statehouse**

- Senate unanimously confirmed Charles Correll to IDPR Board Chairman for a 6 year term
- Yearly agency overview – Director Merrill

**3:15 p.m. Return to IDPR Headquarters from Statehouse**

Charlie Correll: Calls the meeting to order

**3:15 p.m. Heyburn Recreational Residences Site Appraisals \*IO**

**STAFF PRESENTATION:** David White presents an overview of the lease appraisals (presented Heyburn Lease Appraisal Comparison Chart. 2003-2014). New Appraisal for 2014 (for lot only) looked for base value with set of criteria for each lot based on location, view- or no-view, sewer, etc. This time the criteria was more objective. 2014 appraised value dropped from 2008 by \$1.5 million. David will provide actual appraisal with appeal process. Most of the leases for the sites will go down. Utility sewer fees will go up \$84.00 increase for land based lease. Float homes will pay ½ that rate until they hook up to the sewer. This will be increased to an annual fee limited to six months of the year use.

**3:50 p.m. Consider: Heyburn Recreational Float Home leases \*IO**

**DEPUTY ATTORNEY GENERAL PRESENTATION:** Steve Strack reminded staff that Board directed us to work with the lessees to come up with a lease that could be agreed upon, to bring it back to the Board for approval at this meeting. We were not able to do that because there were a number of policy issues that needed to be discussed with the Board:

1) Float Home Lease Terms:

- (a) Senator Nonini is asking for a 30-year lease which violates Board rules for a 10-year lease. We will need to amend Board rules regarding leases. If the 30-year lease bill passes the Board will support. Not to exceed the 30 years if the bond is paid off then will then move to 10-year lease same as the land leases. Change would be through Rulemaking.

2) Rental Rates:

- (a) Rule controls rate shall be set based on fair market value of lease site. Board determined lease rate should be 5%, looking at rates from 3.5% to 5% for next lease term. Board recommends 3.5 % for next 5 years or whatever the Board chooses for

the land leases should also apply to Float Home leases. Not comfortable locking in 3.75%.

- 3) Appraisal appeals:
  - (a) Recommends the appraised values should be done by professional appraisers not the board to be reviewed every 5 years. Looking to revamp the appeal process. If two appraisers are not within 10%, a third appraisal will be required. This method would apply to the Cabin leases.
- 4) Board Policy regarding Replacement of float homes upon destruction:
  - (a) Policy in the past had been that as a float home burns down or otherwise gets destroyed, it does not get replaced. Board Policy has always been with attrition; eventually these things will disappear. Now that we are putting in a permanent sewer system, the lessees are suggesting that we do away with that policy and allow them to rebuild if a float home is destroyed.
- 5) Design criteria:
  - (a) A rebuild must come to the Board for approval. Lessees may want a guarantee because of the loan issue. The rebuild must meet the requirements of the lease: same footprint, specific design criteria, and limitations as stated in the lease. If it is destroyed, the rebuild should meet same criteria as land based lease sites.
- 6) Shoreline improvements:
  - (a) Want everything on the shore to be removed. Lessees want grandfather in what is there. Grandfathering is not an option so we must come to an agreement on what is appropriate and should be allowed. Come to a balance of what is left on shore. Limit shoreline items to one storage shed to be agreed upon with staff and an approved site plan.

Steve Strack inquired to the Board about these issues? Not looking for Board action, but discussion and general feelings. This will all come back to the Board when the leases are prepared for final decision. The main purpose of this presentation is to find out the Lease Term and Lease Rate points.

#### **BOARD DISCUSSION:**

Jean McDevitt advocates for removing everything off the shoreline. Especially if energy and funds are expended to develop trails for bikers and hikers that come in over the Trail of the Coeur d'Alenes going to a yurt or cabin. If we can work out necessary items; eliminate all other items. Tom Crimmins speaks of not being in favor of grandfathering. Randy Doman notes that we do not want to become appraisers but would like to be involved in the selection of the appraiser. Steve Strack recommends that a general appraiser should be solicited and not a residential appraiser because this is a unique issue. Bob Hansen is concerned with the current process of appraisals – assessors with a set pattern. He is interested in using the same process the counties assessors use, not the CPI. David White points out; the appraisal process has been consistent over the years. Preference to write the Float Home lease so it's very close the land-based has for the next five years with that flexibility to reevaluate the lease rate and other things for the following five years so that we get them back in agreement with what is going on.

Tom Crimmins wants to know if DEQ will loan for a 30-year loan on a 10-year permit. Dave White Referred to Nonini regarding the 30-year lease and new legislation. Minimal risk and it specifically addresses Float Homes. Anna Canning clarifies from Steve Strack the lease does not encompass the shoreline. Dave White mentioned some float homes had pit toilets; and shoreline use evolved.

Charlie Correll requested Nancy to review the items and let the Board determine direction of items:

1. **Terms of the lease:** Give direction on the 30-year or the 10-year lease of Nonini legislation. Board will factor length of the bond, whatever DEQ's requirements are up to 30 years; if bond is reduced the lease term will revert back to the life of the bond and get back in sync with the land leases.
2. **Rental Rates:** 3.75% rate for the next five years to be same as Cabin owners then revert to 5% unless the Board changed the rate down for everybody. We need to have the lease reflect whatever the Board does to the Cabin owners in 2020 it is going to apply to the float home owners.  
Randy Doman: What will DEQ do? What will the payment - repayment timeframe be? Present at the next meeting.
3. **Appraisal appeals:** Professional appraisers, performed every five years. Revamp the appeal process as noted in the Agenda Item above.

4. **Board Policy:** Regarding replacement of float homes upon total complete destruction (60%) referenced in Agenda Item above. Must meet requirements of the lease.
5. **Design criteria:** Specific criteria more in line with the Cabin lease. Design approval shall not be required by the Board. In general the Board has approved the lease, but not the specifics.
6. **Shoreline improvements:** Board wants a clean shoreline. They want the outhouses removed. Get rid of everything unless it is a health and safety concern. (The cabins—after 30+ years—have shoreline issues also.) Limited to one storage shed, not taller than four feet—establish reasonable dimension criteria.

Nancy Merrill requested a consensus of the Board on **#6. Shoreline improvements**

A clean shoreline with everything removed: Jean McDevitt and Randy Doman

No more additions, keep what they have but not replace anything: Charlie Correll

Each site would be allowed to have one thing within the prescribed dimensions: Susan Buxton and Bob Hansen is not in favor of grandfathering.

**DIRECTIVE FOR STAFF:** None. No consensus was given. (Need Board motion)

**5:50 p.m.** Meeting Recess until 8:00 a.m. Thursday, February 13, 2013

### **Minutes – Thursday, February 13, 2014**

**8:03 a.m.** Chairman Charlie Correll called the meeting back in session.

**BOARD MOTION:** *Tom Crimmins moved to amend the Agenda to change the Proposed Legislative Items from Information Items (\*IO) to Action Items (\*AI). Bob Hansen seconded the motion. **Motion carried a vote of 6-0.***

### **8:05 a.m. Proposed UTV Legislation**

**STAFF REPORT:** Dave Claycomb reports on House Bill 491 to allow UTVs over 2000 pounds to be stickered on certain counties if they desire to. Current ATV model allows a County by County option. The exact same thing will occur for the UTVs. They will be a county decision. Randy Doman asked how the grooming community feels. Dave Claycomb responded with the community having a variety of opinions. But this does not have any more impact. This comes down to a measurement of pounds per square inch. This is a cost benefit for the counties to choose with either, ATV, UTV, or snowmobile.

**DIRECTIVE FOR STAFF:** Staff recommends that the Board supports HB 491

**8:12 a.m. BOARD MOTION:** *Tom Crimmins: Moved that the Board supports proposed legislation on HB491. Bob Hansen seconded. No Discussion. **Motion carried 6-0.***

**STAFF DISCUSSION:** Director Merrill spoke about RS 22633C1/HB 492. Changes to registration including boat registration proration and changes to the definitions. This was presented by IRC to us as just housekeeping changes to use Certificate Numbers throughout the document. Anna Canning showed support for boat proration but cautioned the board about changes to the definitions that are complete. Mackenzie Stone detailed the changes Anna Canning spoke about. She iterated the proposed legislation has about 5 sections, but found 11 more sections that need to be modified. Mackenzie Stone isolated time constraints as a heavy factor. It is not that IDPR is opposed to what is being done, but IDPR is opposed about how they are doing it. What really needs to be done is to edit 25 sections with changes. Susan Buxton gave details about this bill movement. She has had several meetings with Sandra Mitchel and Dave Claiborne. She told them several times that we could not support a bill that would need numerous changes. She received an email from Dave Claiborne; she responded but did not receive any further correspondence. She also sent email to Rep Gestrin stating her concerns of a bill that is not complete; they still moved forward. Tom Crimmins has looked at earlier drafts and did not have any concern with changes in terminology until he visited with Steve Strack and Mr. Claycomb.



Dave Claycomb presented that if we change what we call registration; it won't nullify other states or make them illegal. Idaho calls it Registration, Iowa calls it a trail pass; each state may call it a different thing. Not everyone calls it Registration. We have reciprocity. He does not think others entering the state will receive a ticket because they call their system something other than Registration. Our enforcement officers look to see if the sticker is current. It does not matter where they come from. Tom Crimmins explained he's no longer concerned about reciprocity. He is concerned about the changes being proposed; we are not there yet. We need to convey to the users the changes may need to be re-changed. And the fact that not all the changes may even do what they want them to do. We support their ideas, but are not there yet.

**BOARD MOTION:** *Bob Hansen moved that we oppose HB 492. Randy Doman seconded.*

**BORD DISCUSSION:** Randy Doman is willing to support a bill that is both correct and the timing is correct. We support the Task Force recommendation but the bill needs to come forth from the users group but we wanted a complete bill and we wanted the timing correct. And this is neither complete nor the timing is correct. We haven't had an RFP; we don't know where our software is going, or what that does to this whole process. Susan Buxton expressed concern for what we are doing now as far as the status quo, we still have our vendor network. It appears to be operating—which was one of our original concerns. She wanted to make sure that this legislation does not affect the enforceability of the program as it already is now so that we aren't going to lose any ground as far as registration goes. From things Steve said, some sections may be included as far as infractions and some enforcement. Susan Buxton doesn't think that has been corrected in this new legislation. Randy Doman commented as legislation moves forward there will be the need and the necessity to revisit it again to correct the problem.

*Charlie Correll:* No further discussion. **Motion carried 6-0.**

**DIRECTIVE FOR STAFF:** Oppose HB 492

**8:20 a.m. Director's Report – Proposed Legislation**

Director Merrill presented information on legislation for RS 22820. It has gone to print but does not yet have a bill number. We discussed at length as the Float Home Bill. The language is:

- ❖ *Notwithstanding the forgoing, the Board may, in its discretion, extend or renew an existing lease of a Float Home moorage site for a period of up to 30 years on certain conditions as the Board deems appropriate.*

That is the major change in this bill. It is putting the responsibility into the hands of the Board. So if you are going to take a position on these other two bills, you may want to also take a position on this for Senator Nonini. We did not do that yesterday.

**BOARD MOTION:** *Susan Buxton: Moved to support RS 22820 (SB 1346). Tom Crimmins seconded. No discussion. No questions. Motion carried a vote of 6-0.*

**8:30 a.m. IDPR Pending Fee Rules \*10**

Director Merrill reported on the letter from Senator Bair from the Resources and Environment Committee regarding the IDAPA Fee Rule 26-0120-1302-and changes made to the fee chart. The committee revisited the rule and corrected their mistake adopting the Fee Rule Docket No. 26-0120-1302 in its entirety. This allowed us to go ahead and start collecting these fees. But they asked that we bring back a corrected version next year.

**8:55 a.m. Reports \*10**

**Operations:** Keith Hobbs introduced Jeff Cook who presented Travel Planning and the NEPA process and an Outdoor Recreation Analyst. Jeff Cook presented a comprehensive Power Point slide reporting on the process we go through. And a report on the Clearwater trails. Dave Claycomb gave his opinion on his feelings for the need to be stronger when working with the Forest Service and Travel Plans. The Board should be mentally prepared dealing with them. Concern is for Closed Trails and mapping/travel plans. Jean McDevitt requested of any follow-up from Mr. Schmidt with Forest Service? Director Merrill and Keith Hobbs will attend spring meetings for the follow-up. Randy Doman believes involvement from

the Forest Service Group is needed. He noted that there is no one until you get to the regional position to work with. We have four collaborative groups in Idaho who are looking at Administrative Rules or Legislation in each of those areas. We also talked about trying to get full-time staff for the Forest areas. We were told they do not have money for recreation staff. We need to be working at multiple levels including board members talking to their area officers. The Board needs to be more active and get to know these folks. If we are waiting for Jeff to do it all we will continue to have little success. We all need to be involved. The other thing we have lacked, we have not shown here in the state is where we want to go. Where do we want to go and how are we going to get there? Somehow we need to figure out how we move North and South and East and West across this state. We cannot solve the problem with money, but we can solve problems by offering advice at upper levels. Susan Buxton asked that a copy of Dave Claycomb's report on the historic trail use be given to the Board members. Dave Claycomb responded with the report being very daunting. This will be so much work, but we need to channel and focus on how we make this happen. We have to literally go back to each year of travel planning, and digitized mapping. We will be able to plot these maps that will show this unbelievable loss. This will be questioned and challenged by Fish and Game, Forest Service, BLM, etc. This will take a while to even collect this information. He will make sure the Board will see the results. This will be a priority for Jeff. Bob Hansen suggested outsourcing to universities such as BYU Idaho interns, by bringing them here to help gather the information. Tom Crimmins asked Keith about challenge cost share. What kind of progress is he making in addition to the snow grooming shift of liability. How does this affect some of our user groups? How is this discussion going? Keith Hobbs spoke of Boise National Forest wishing to move to a Special Use Permit. Fremont County was allowed to extend Challenge Cost Share. As far as he is concerned all of the cost shares have been competing. Steve Strack commented on still working with the federal attorney regarding the liability. He is waiting for their response. The other states are buying liability insurance. Tom Crimmins mentioned an issue from the users is that the individual clubs with volunteers programs are being affected. If you wipe out the users who are out there doing the work, this will be a problem. Dave Claycomb spoke to the Board about using the same documents that had been used.

**DIRECTIVE FOR STAFF:** Director Merrill and Keith Hobbs follow-up with Mr. Schmidt at the Forest Service from spring meetings. Dave Claycomb will bring a copy of historic trail report to a future Board.

**9:45 a.m. Management Services:**

Anna Canning presented a Power Point report, citing goals.

- Written report: Shows mostly daily tasks and reviewed each of her areas of management.
- Registration: Goals and what is going on with this program; looking at proposed legislation. Looking at what is being proposed, looking at modernizing that program. Mackenzie does a monthly report that is in the Board book.
- Grants Program: 217 applications for the grants this year. We invite the Board to participate with the grant process. Anna showed the total estimated funds for all grant requests. Explained the SCORPT process and noted that we will have until 2016 to complete the SCORPT plan.
- Reservation Program: Reserve America contract—we are extending current contract for another year.
- Development: Learning Projects and the parks. Capital Improvement Needs – CIN work
- MIS is looking at what the future will be for technology in the parks.

**9:50 a.m. Attorney General:**

Steve Strack presented information about Vardis Fisher – Billingsley Creek with the Hatchery is currently being leased \$36,000 a year. Rangdon decisions came through last week. They made a curtailment that does affect this park. Our water rights are very important to everyone. It is worth more today than a week ago. Spring flow is 55 CFS. They shut down 150,000 acres for an increase in flow of 9 cubic feet of water. Director Merrill: Spoke to considerations regarding the sale of property and water rights and the opportunities for IDPR.

**DIRECTIVE FOR STAFF:** None.

**10:05 a.m. Reservation Report**

Tammy Kolsky explained the reason why IDPR wants to renew instead of going out to RFP. New providers are the main reason to renew versus RFP. If we did go out for a new RFP right now we will most likely pay more than we are paying now. Tom Crimmins questions the report of visitation tracking: Is this all visitation numbers? Do we have an opportunity to track activities through a spot survey like the forest service does? Tammy Kolsky spoke about our needs and our story change. We are going to do better surveys on the ground to better capture non-motorized visitors to our parks. What is the system activity as a whole? . We really do have good data. We began with 12,000 reservations; in 2013, we processed over 40,000 reservations. Both Rules have been approved by both the Senate and the House committees. A chart on Page 3 shows the baseline and the cap for all fees. Nonresident fees: \$3.00 per night. Our in-state visitors will also pay more this year. Our out-of-state visitors will need to pay the Annual MVEF \$40.00 or \$5.00 per day. From 2013-2015 our out-of-state will pay \$20.00 more a night. We will be monitoring the out-of-state fees to see if the increases in these fees will affect occupancy. Tom Crimmins asked about low visitation at Henrys Lake. Tammy Kolsky replied with factors such as, it is a small park, and it is open for a limited number of months each year. It is a popular place and always full. This report does not include Henrys Lake data due to the fact the campground is not complete.

**DIRECTIVE FOR STAFF:** None.

**Reports continued**

**10:45 a.m. Development Bureau**

Jim Thomas presented a Power Point of statewide projects (These projects are listed in the Board Packet). Focus on water rights at Bruneau Dunes identifies 14 acres to irrigate; two wells involved. There is a possibility more water is needed in the future. Lake Walcott Electrical distribution upgrade to utilities grid on a cost share with BOR brings us into compliance, Priest Lake Lionhead a boat dock keeps silting in. Ten year project: Concept is to put a breakwater in downstream of that would cause the migrating silts to dump out sooner. Changes have occurred; reevaluating the project has driven the estimated cost up; considering whether we can accomplish the project at this point. Farragut Locust Grove restroom and buildings we are renovating. Ashton-Tetonia Trail has new CXTs on the trail, and Lake Cascade erosion shoreline. Eagle Island shelters one at east and one at west side. Henrys Lake Campground will be the best in Idaho with sites 65 feet deep 60 feet wide and living pads, new CXTs and restroom-shower building will be ready by May. Dry-land landscaping as we do not have any water rights and current campground may be affected; have grant request to remodel and upgrade restroom building and amenities.

Charlie Correll: No questions.

**Keith Hobbs:** Presented David White with a 15 years of service certificate, a valued employee

David White passed out a handout of the 2013 Report replacing the 2012 report in the Board Book and pointed out staff changes. Charlie Chase is Manager at Hells Gate, (plus Dworshak and Winchester currently) Dworshak upgraded to Manager 2 and preparing to fill it. Chuck Gross replaces Dave Russell at Round Lake. Addressed Farragut resource work, presented handout with map and information: Shoreline Ponderosa Pine Restoration timeline, comprehensive base stand inventory of the whole shoreline to determine what is out there. Moving forward with a prescription for the future, Fish and Game is taking the lead and we are moving ahead with them.

Garth Taylor: His report is in the Board book. Staffing: New ranger at Cascade; John Sullivan is the new Manager at Harriman replacing Keith Hobbs now at HQ; John Frank at Three Island Manager retired, interviewing for this position with mostly internal candidates. Susan Buxton asked about the Headquarters for Lake Cascade: Has BOR moved out, what's going on? Garth Taylor says there hasn't been any movement on our request for 2016 budget; may have to buy the lot in town. Director is continuing to contact property landowners. Garth Taylor explained how the concept would work. Similar to what we did at Bear Lake. A nice little visitor center with a parking lot. There is currently a nice shop

on the property. Purchase of the property is approximately \$250,000. Building can be built through Department of Public Works.

Jean McDevitt reported on the Writers of Harriman. She is delighted with current progress. The students were mostly from states in the East, having learned about this from the Harriman museum.

Steve Martin: Report is in the Board Book. Stand for Questions: none.

Randy Doman inquired if a date needed to be set where we look at the parks passport program and revenues, evaluate the \$10 fee and maybe look raising the fee. Maybe \$15.00 will not be a big deal. Anna Canning suggested take a slower approach as the passport program is still in its infancy stage. We could take look at this in a couple more years to let it settle and see where we are and make any big changes. We've only be in this one year this November. Tom Crimmins also suggested getting our surveys first. Part of the reason we are doing \$10.00 is so that people can even just give \$10.00 as a donation even if they don't go to a park. Keith Hobbs purports the Economic Impact Study may become a part of this. Jean McDevitt noticed the report in board book does not yet give us a trend. Before a price can be raised, a trend should be identified. This is a little early. We need to watch the trends; we only have November and December information. Randy Doman proposed we set a date to assess and re-evaluate the passport program, not to change it necessarily. The pay increase we did used up the passport money.

Mackenzie Stone presented the Registration report. She quoted numbers indicating that things are looking good. Online registration has increasing numbers to include Motorbikes and ATVs.

Director Merrill directed the Board to the written reports and they will stand for questions.

Tom Crimmins inquired to Human Resources, why the spike in accidents? Kristy Bobish-Thompson cited a severe storm, turned the parking lot ice. HQ staff had several slips and falls. Susan Buxton asked Communications, "What can we expect from marketing for advertising the Passport?" Jennifer Okerlund says concentrate 1<sup>st</sup> Quarter in the Treasure Valley. North region and public television reach out advertising which will begin in the 2<sup>nd</sup> quarter which begins in March. When we receive the information from ITD we will emphasize Eastern Idaho. Tammy Kolsky spoke to the information received from ITD and how well Jennifer works with what is received. MIS analyzes the data—a difficult task based on lack of data received and data access. Tom Crimmins wants to know if this is an indication of the Registration Program. Director Merrill offered that this is part of the problem; we are making changes. A one-person one-record system will allow us to pull up information instantaneously. That is the goal for both us and for ITD. Tom Crimmins asks if they are anywhere closer and Director Merrill says not at this time. It is a difficult process. I am 100% sure that we are doing the right thing by stepping out and finding someone to build our system—an Off-the-Shelf system—that we can control ourselves. Down the road, with our system up and running and ITD with a stellar program, we can tap in and build a cross-walk. That will always be in our RFP, in our process. We also have a need for that special identification number and should have One Person-One Record as our motto.

Randy Doman wanted to address three things in Natural Resources that Keith Jones spoke about:

- Fire training and not "red carding" the staff.
- Federal agencies won't have the large resources in firefighting capabilities as they do now. We are probably going to have to be more self-sufficient, at least on the initial fire sites.
- Tammany Creek blackberries—what is happening there? What are we doing with the Blackberries at the Thimbleberry area? Want to make sure we get them under control. Are we doing any monitoring with the weed control? Biological control has been rather minimal for many of the weeds within the parks.

**12:00 p.m. Executive Session:** Did not occur.

#### **BOARD MEMBER REPORTS:**

Susan Buxton: Met with new Bruneau resource manager (BLM) regarding the travel plans. They will start down by Riddle. She asked BLM to include IDPR Rec staff to help with the planning. The motorcycle clubs have their old maps of their trails they lost. Susan is representing CIDRA group.

Bob Hansen presented Billingsley Creek—showed map of the farm with adjacent property for a possible purchase that would enable the Billingsley Creek property plus the adjacent farm to have more opportunities. He pointed out the physical features of this odd shaped piece of property. Discussion turned to Vardis Fischer property and the water rights. Land without the water rights is worthless. He commented on long-term income, the levee and the cost of repair concerns, and various other facts. Garth will meet with adjacent property owner to ascertain if he is interested; bring information to the next meeting.

Jean McDevitt: Discussed the next May Board meeting. Originally is planned for Pocatello; no flights. Bob Hansen spoke about the drive to American West property. Perhaps we need to be in the North for the Float Home leases, and their representatives. Everyone will have a copy of the appraisal and the leases. The attorneys should have those complete. Need to come to agreement in May regarding the Float Homes. Also, North Region is hosting RMSPEC on May 13, 14 and 15. Multiple Pro comments Consensus: May 20-21 Board meeting will be in Lewiston; July Board meeting in Montpelier.

**12:15 - 1:00 p.m. – Working Lunch**

**BOARD DISCUSSION:**

Board Teleconference set on March 6<sup>th</sup> @ 8:30. Director Merrill will prepare talking points for HB492 and will meet with Representative Gestrin to let him know the direction of the board.

Tour Eagle Island and Gateway Park's snow park area.

**2:15 p.m.** Adjourned

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Charles Correll, Chair  
Idaho Park and Recreation Board

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Nancy Merrill, Director  
and Ex-Officio Member of the Board

# MINI TAB FOR MARCH 2014 MINUTES

**IDAHO PARK AND RECREATION BOARD TELECONFERENCE MEETING**  
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”

**Teleconference Board Meeting**

**March 6, 2014**

**8:30 AM Mountain / 7:30 AM Pacific**

Originating at Idaho Department of Parks and Recreation Headquarters  
Boise, Idaho

**Telephone Number: (208)-514-2259 Ext: 7414**

**AGENDA**

**Thursday March 6, 2014**

8:30 AM      Call to Order  
                 Roll Call  
                 Welcome guests  
                 Additions or deletions to the printed agenda  
                 Friends of IDPR Discussion (IO)  
                 FY 2015 Budget  
                 Vardis Fisher  
                 John Wayne Pioneer Trail  
                 Director's Report

9:30 AM      Adjourn

8:30 AM      Chairman Correll called the Idaho Park and Recreation Teleconference Board Meeting to order at 8:30 AM MST, April 16, 2014. Board Members and staff in attendance via phone:

Charlie Correll, District IV – Chairman  
Randy Doman, District II – Vice Chairman  
Tom Crimmins, District I  
Susan Buxton, District III  
Jean McDevitt, District V  
Robert Hansen, District VI

Also present during the meeting were the following individuals:

Nancy Merrill, Director  
Steve Strack, Deputy Attorney General  
Bruce Smith, Advisor  
Keith Hobbs, Operation Division Administrator  
Anna Canning, Management Services Administrator

8:32 AM      **Friends of IDPR Discussion:** Director Merrill provided background on the Friends of IDPR Group.

- December 2013 Friends of IDPR Foundation made a public information request of 10 finance related questions.
- February Friends of IDPR Foundation requested the Governor establish a task force to consider 10 items focused on IDPR Board and Agency operations. Friends of IDPR Foundation also provided IDPR staff with a draft MOU. Evelyn Mason and Director Merrill met with Friends of IDPR Foundation Board to discuss agency concerns. Primary concern was a paid lobbyist; Sandra Mitchell was on the Friends of IDPR Foundation Board. In addition to the primary concern, communications between the two agencies relative to the task force request and the draft MOU. The major concern of the draft MOU is the Friends of IDPR Foundation Board had not reviewed the draft MOU and was not aware it was sent to IDPR staff.

- IDPR Board formed a discussion on the need of IDPR having an MOU with Friends of IDPR Foundation. Deputy Attorney General suggested IDPR may want to frame the relationship of IDPR and Friends of IDPR Foundation. He used a Fish & Game MOU as an example; it identifies the parameters of each party involved in the relationship. Director Merrill echoed the same philosophy due to the current relationship with Friends of IDPR Foundation. Susan Buxton asked about the current partnership of IDPR and Idaho State Parks and Lands Foundation. Director Merrill explained Idaho State Parks and Lands Foundation (located in our building) has in the past, purchased and held property for IDPR. Examples include Headquarters and Harriman. Our newest endeavor is the Cascade property for a Visitor Center. Director Merrill added, this foundation typically does not do fundraising for IDPR, however, they have offered to do more. IDPR has one formal agreement with the Foundation for Idaho State Parks and Lands Foundation and that is the lease they hold for office space in Headquarters.

**DIRECTIVE OF STAFF:** Continue conversations with Friends of IDPR Foundation and assist with MOU draft upon request. Staff will provide comments and suggestions as needed.

8:45 AM **FY 2015 Budget:** Director Merrill announced the IDPR budget for 2015 was approved. JFAC vote was unanimous with no changes. For the next year, Director Merrill requested permission to focus on personnel and on replacing the \$1.5M R.V. funds with the General funds. She will provide legislators with details on what staff does and the fiscal impacts facing personnel cost. Tom Crimmins requested we visually show level of service before and after the General Fund cuts, particularly the 24/7 staff and their ability to respond when needed. Randy Doman: Unfortunately, recreation users are not a user group we can bill (other than registration stickers). We need to explain how we are fighting to keep recreation opportunities available. Susan Buxton agrees with Randy Doman in finding a compelling way to show JFAC the efforts taken to maintain our recreation opportunities and the positive economic impact for the state. Susan highlighted Owyhee County and the Bayhorse events as positive economic benefits they provided to Challis.

**DIRECTIVE OF STAFF:** None.

8:55 AM **Vardis Fisher:** Susan Buxton declared conflict of interest due to her business partner, Bruce Smith, having been retained as legal counsel for IDPR on this matter. Requested the Board amend the agenda to discuss Pioneer Trail before Vardis Fisher so she can leave after discussion.

**BOARD MOTION:** *Randy Doman moved to amend the agenda to discuss Pioneer Trail before Vardis Fisher. Bob Hansen seconded. **Motion carried a vote of 6-0.***

9:00 AM **John Wayne Pioneer Trail:** Keith Hobbs provided background information. Leo Hennessy was contacted by Judy Westall regarding possible purchase of right-of-way to extend the John Wayne Trail. Currently there is about a 9 mile gap between the terminus of the John Wayne Pioneer Trail and the Trail of the Coeur d'Alenes. Purchase of the right-of-way currently for sale would shorten the gap, but it would not complete the connection. We have asked the tribe for the GIS coordinates for a better understanding of how much it would connect. Liabilities and evaluations need to be made before we provide options to acquire as public use trail. Staff expects an update by April and felt it was worth tracking down as far as IDPR can. Director Merrill queried the Board as to whether or not they would like us to pursue this opportunity.



**BOARD MOTION:** *Bob Hansen motioned IDPR send a letter of interest for the purchase of the right-of-way for the purpose of extending the John Wayne Pioneer Trail. Tom Crimmins seconded. **Motion carried a vote of 6-0.** Note: Susan Buxton left the meeting.*

9:10 AM Vardis Fisher: Director Merrill introduced Bruce Smith to the Board. Bruce Smith explained that he recently was involved in the sale of fish hatcheries in the Hagerman area. He went on to discuss the Rangon Water Call and how it generated a lot of movement in water rights (which we are currently seeing). Bruce Smith also explained, because of the scope of the Rangdon Water Call, the situation will call for bigger solutions than can be accomplished with the sale of individual rights, hence the reason for legislation involvement. Director Merrill will visit with legislators this afternoon. Clive Strong from the Attorney General's office will be present to answer any specific questions related to water rights.

9:20 AM **Director's Report:** Director Merrill gave an update on the plans for the May meeting and where she was in the process of hiring a new administrative assistant. She expressed appreciation for all of the work the staff has done; to fill in during the absence of an admin.

9:30 AM No further discussion.

**BOARD MOTION:** *Tom Crimmins moved to adjourn teleconference. Randy Doman seconded. **Motion carried a vote of 6-0.***

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Charles Correll, Chair  
Idaho Park and Recreation Board

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Nancy Merrill, Director  
and Ex-Officio Member of the Board

# MINI TAB FOR APRIL 2014 MINUTES

**IDAHO PARK AND RECREATION BOARD TELECONFERENCE MEETING**  
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”

**Teleconference Board Meeting**

**April 3, 2014**

**8:30 AM Mountain / 7:30 AM Pacific**

Originating at Idaho Department of Parks and Recreation Headquarters  
Boise, Idaho

**Telephone Number: (208)-514-2259 Ext: 7414**

**AGENDA**

**Thursday April 3, 2014**

**8:30 AM**

Call to Order  
Roll Call  
Welcome guests  
Additions or deletions to the printed agenda  
Advisory Committee Discussion (IO)  
Budget and Legislative Update (IO)  
May Board Meeting Agenda  
Executive Session

**9:30 AM**

Adjourn

**8:30 AM**

Chairman Correll called the Idaho Park and Recreation Teleconference Board Meeting to order at 8:30 AM MST, April 16, 2014. Board Members and staff in attendance via phone:

Tom Crimmins, District I  
Randy Doman, District II  
Susan Buxton, District III  
Charlie Correll, District IV  
Jean McDevitt, District V  
Robert Hansen, District VI

Also present during the meeting were the following individuals:

Nancy Merrill, Director  
Kristy Bobish-Thompson, HR Officer  
Robert Wiley, Administrative Assistant

**8:32 AM**

**Advisory Committee Discussion.** Director Merrill reports we have two options for the advisory committee:

Option 1: You as the Board have the ability to reappoint incumbents for another term.

Option 2: Not reappoint incumbents and seek new committee members for representatives for your region. When selecting new representatives, Kathy can post notices inviting people to apply for the advisory committee positions in each of your areas. She then will give you names to contact and interview, or you can use your own resources in selecting a representative. An advertisement will take place to solicit for new committee members. You will recommend your advisory committee people and the Board will appoint the members they feel will best represent the interests of their region. Appointments will take place in the July 2014 Board Meeting.

All committees were very successful in their review of the grants this year. The RTP advisory committee is the only group with competing interests such as, motorized, non-motorized, and cyclists.

Randy led the discussion regarding the Road & Bridge funds. For optimizing efficiency Road & Bridge funds should be steered away from grants. Due to the small amount of funds used, the

Board should make the discretion of which projects we need to do. Director Merrill noted communities can get funds easier with the Land and Water Conservation fund. She cited several mayors who attended the meetings that were trying to figure out why their community projects were not getting funded. Jean McDevitt suggested moving Road & Bridge funds away from grants process because it was never meant to be grant funded. Jean also stated Road & Bridge money should be managed according to law. Projects at Board discretion will aid access to the parks and in the parks

Director Merrill will have a policy prepared for the May Board Meeting for the Board to review.

**8:55 AM Budget and Legislative Update.** IDPR was very successful this year and has received most Everything we requested this year including the budget request from JFAC. IDPR also received \$1.8M in critical repair projects. In addition, the Vardis Fisher sale will enable us to build a park in Billingsley Creek for the community. On top of all successes we raised the general fund base by \$250,000.00 in perpetuity. We also feel successful in that our parfs, rules, and fees made it through legislation and are in effect on July 1, 2014. Senator Robert Nonini successfully carried the 30 year Float Homes Lease through to near completion. House Bill 492 was signed by the Governor. Registration section is working fiercely to meet compliance by July 1, 2014 deadline. That is the conclusion of the Budget and Legislative update.

**9:01 AM May Board Meeting Tentative Agenda.**

Grant Request Approvals,  
Float Home leases from David,  
Cottage leases, and  
Trail of Coeur d'alene easement.  
Road and Bridge and RTP Board Policies  
Vardis Fisher sale to Idaho Water Resource  
FY 2014 3<sup>rd</sup> Fiscal; Report  
FY2016 Budget Request  
IDPR strategic plan  
Registration update  
Temporary and Proposed rules relation to HB492  
Resource work in the North – Keith Jones  
Ashton-Tetonia easement,  
Castle Rocks group permit  
Executive Session.

This agenda will be sent to the Board. If you have any changes or recommendations please contact Robert Wiley at 208-514-2251 or [robert.wiley@idpr.idaho.gov](mailto:robert.wiley@idpr.idaho.gov)

**9:07 AM** Robert Hansen made A motion to enter executive session subject to 67-2345 subsection A.

Susan Buxton seconded the motion.

Chairman called for roll call.

Tom Crimmins - Yes  
Robert Hansen - Yes  
Charlie Correll - Yes  
Jean McDevitt - Yes  
Randy Doman - Yes  
Susan Buxton – Yes

**9:18 AM** Board reconvened

Motion to Adjourn Robert Hansen 2<sup>nd</sup> Susan Buxton All Ayes

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Charles Correll, Chair  
Idaho Park and Recreation Board

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Nancy Merrill, Director  
and Ex-Officio Member of the Board

MINI TAB FOR  
RIDE IDAHO

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<b>X BOARD ACTION REQUIRED</b>
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**May 20 - 21, 2014**  
**Jack O'Connor Building**  
**Lewiston ID**

**AGENDA ITEM:**                      **Group Use Permit – Ride Idaho  
– Castle Rocks State Park**

**ACTION REQUIRED:**                **Board Approval**

**PRESENTER:**                      **Garth Taylor, S-E Region Bureau Chief  
Keith Hobbs, Operations Administrator**

**PRESENTATION**

**BACKGROUND INFORMATION:**

*Ride Idaho* is requesting this Group Use Permit to include the sale of alcoholic beverages at Castle Rocks State Park. The event promotes cycling as a healthy and active lifestyle. It showcases the history and culture of Idaho, brings in tourism, and introduces Idaho's trails to many out-of-state riders. It includes overnight camping, meals services, and entertainment. *Ride Idaho* is anticipating participation count of 350 people.

**STAFF RECOMMENDATIONS:**

Staff recommends the Board approve the *Ride Idaho* Group Use Permit for Castle Rocks State Park.

STATE OF IDAHO  
DEPARTMENT OF PARKS AND RECREATION



GROUP USE PERMIT APPLICATION

Date of Application: 3/7/14

**IDAPA 26.01.20 – RULES GOVERNING THE ADMINISTRATION OF PARK AND RECREATION  
AREAS AND FACILITIES**

**225.04 Group Use**

- a. Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules shall have a permit. Permits may be issued after arrangements have been made for proper sanitation, population density limitations, safety of persons and property, and regulation of traffic.
- b. Permits for groups of up to two hundred fifty (250) people may be approved by the park manager with thirty (30) days advance notice. Permits for groups of two hundred fifty (250) people or more may be approved by the director with forty-five (45) days advance notice.

Desired Event (Park) Location: CASTLE ROCKS

Date(s) of Use: 08/03/14 - 08/05/14

Name of Event: RIDE IDAHO

Days: Sun Mon Tue Wed Thu Fri Sat  
Circle appropriate days of the week

Organization or Group Filing Application: RIDE IDAHO

Address: 396 E. LINDEN ST.

City: BOISE

State: ID Zip: 83706

Telephone: 208-830-9564

E-mail Address: RIDAHO@RIDEIDAHO.ORG

Number of Participants/Spectators Expected: 350

Arrival Time: 9:00AM Departure Time: 9:00AM  
08/03 08/05

Type of Use Requested (please describe)

OVERNIGHT CAMPING, MEAL SERVICE, BEER & WINE GARDEN

Purpose of Proposed Event

SHOWCASE HISTORY & CULTURE OF IDAHO, BRING TOURISM  
INTO STATE, PROMOTE CYCLING AS A HEALTHY & ACTIVE LIFESTYLE

Estimated Gross Fees Collected FOR WEEK-LONG EVENT,  
\$278,000

Estimated Net Profit NON-PROFIT 501C3

Person(s) In Charge of Group Activity Planned in Park  
(Primary Person)

Name: EARL GRIEF

(Secondary Person)

Name: KATE PETERSON

Address: 396 E. LINDEN ST., BOISE, 83706

Address: 396 E. LINDEN ST., BOISE, 83706

Telephone: 208-890-4434

Telephone: 406.581.2087

E-Mail: egrief@cableone.net

E-Mail: ridaho@rideidaho.org



Will First Aid Be Provided?

☒ Yes ☐ No

Will Alcoholic Beverages Be Sold?

☒ Yes ☐ No

CITY OF ROCKS MERCANTILE WILL  
PROVIDE.

If yes, please list the special permit number from the Alcohol Beverage Control or your retail license number. For more information about selling alcoholic beverages, call toll free (888) 222-1360 or e-mail to [abc@isp.state.id.us](mailto:abc@isp.state.id.us).

NOTE: Approval by Idaho Park and Recreation Board is required for all group functions at which alcoholic beverages will be sold.

Description of the Specific Area(s) of the Park Requested for Use (use extra sheet or map if necessary to delineate general area of use, parking, sanitation, etc.)

ALL GRASS AREA, LODGE, BUNKHOUSE

Plans for Law Enforcement and/or Crowd Control, Including Communication Systems

(Use extra sheet if necessary)

THIS IS OUR TENTH YEAR, THE AVERAGE AGE OF OUR RIDERS IS 55, AND WE'VE NEVER FELT IT NECESSARY.

Plans for Traffic Control, Including Parking

(Use extra sheet if necessary)

PARTICIPANTS WILL ARRIVE ON BICYCLES; LOGISTICAL VEHICLES WILL BE PARKED IN GRAVEL PARKING LOT

Plans for Sanitation, Solid Waste Disposal, and Water Supply

(Use extra sheet if necessary)

WILL PROVIDE PORT-A-POTTIES; WATER SUPPLY THROUGH PARK AS AGREED UPON

Plans for Area Clean Up and Rehabilitation

(Use extra sheet if necessary)

THROUGH OUR VOLUNTEER GROUP

Description of Program, Displays, and Concession Booths to be installed.

(Use extra sheet if necessary)

NIGHTLY ENTERTAINMENT, BIKE MECHANICS, MASSEUSES

List of Vendors

Temp Permit #

Items They Plan To Sell

(Use extra sheet if necessary)

ROCK CITY MERCANTILE

FORTHCOMING

BEER & WINE

You must obtain an Idaho Seller's Permit if you or your agent intends to sell or rent a product, charge admission, or charge a fee for the use of tangible personal property for recreation. For more information about a Seller's Permit, call the Idaho State Tax Commission at (208) 334-7660 <http://www.tax.idaho.gov/>.

**Name, Address, and Phone Number of Agent Providing Liability Insurance and/or Performance Bond**

Liability insurance may be required by the Idaho Park and Recreation Board, or Department, whenever the Department does not intend to assume the liability associated with an event. Reference the Risk Management Handbook, Facilities Use Guidelines. See <http://adm.idaho.gov/>.

Name: MCKAY INSURANCE

Address: 106 E. MAIN ST.

City: KNOXVILLE State: IA Zip: 50138 Telephone: 800-942-0283

Amount of Liability Insurance ONE MILLION DOLLARS

**GROUP USE FEES**

Fees that will apply to this application:

MVEF (Motor Vehicle Entrance Fee) \$5.00 per vehicle ☐ Yes ☐ No

☐ \$        Deposit

☐ \$ 2000 Negotiated Fee

☐ \$        Per-Person Fee

☐ \$        Reservation Fee plus Tax

☐ \$        Shelter Fee

☐ \$        Other                                 

\$ 2000 Total Received

Note: If the Park Board-approved fee structure is waived, there needs to be two levels of review/approval and the affected revenue must be recaptured elsewhere.

**REQUIREMENTS**

The normal use of all facilities shall be limited to the number of people who can be accommodated by available utilities and safely handled by law enforcement. This number shall be determined for each park in accordance with health and legal requirements.

No organized group shall exceed the use limits as may be set forth by the Department without qualified representatives of the Group meeting with the Idaho Park and Recreation Board at a regular meeting no less than sixty (60) days prior to the requested date of use to discuss the proposed use and obtain approval.

The Idaho Park and Recreation Board shall have the right to require financing of any required temporary utility and law enforcement facilities and a deposit to cover possible damage to existing facilities.

All other Idaho Department of Parks and Recreation rules shall be in effect and will be adhered to by the Group.

See <http://adminrules.idaho.gov/rules/current/26/0120.pdf>

A Group Use Permit may be denied if it appears to the Director of the Idaho Department of Parks and Recreation that the group use would result in permanent injury to the park facilities or environs, or if the group use would preempt use of the park by the general public during a time period when use of the park area by the general public is projected to be near capacity.

Food Service: Non-profit, fraternal organizations, schools and churches are exempt for one-day-a-week events or meals. No food service license is required. All other public food events (one or more days) must be licensed by the local health district office.

See <http://adminrules.idaho.gov/rules/current/16/0219.pdf> (Idaho Food Code).

**PLEASE PRINT**

Name of Event: RIDE IDAHO Date(s) of Use 08/03/14-08/05/14  
Applicant Name: EARL GRIEF Applicant Title: DIRECTOR  
Address: 396 E. LINDEN ST.  
City: BOISE State: ID Zip: 83706 Telephone: 208-830-9564

I HEREBY ACCEPT THE PERMIT SUBJECT TO ALL THE TERMS AND CONDITIONS IMPOSED UPON ITS ISSUANCE.

Applicant Signature Earl Grief Date 3/7/14

**IDPR USE ONLY**

Repeat Applicant ☐ Yes ☐ No

Approved Subject to Conditions ☐ Yes ☐ No

Conditions: (See manager's letter of conditions attached)

**APPROVAL**

[Signature]  
Park/Program Manager

3/10/14

Date

[Signature]  
Region Bureau Chief

3-10-14

Date

Deputy Director

Date

Director

Date

Board Chairperson

Date



**C. L. "Butch" Otter**  
governor

**Nancy C. Merrill**  
director

**Anna Canning**  
management services administrator

**Keith Hobbs**  
operations division administrator

.....  
**IDAHO PARK AND  
RECREATION BOARD**  
.....

**Tom Crimmins**  
region one

**Randy Doman**  
region two

**Susan Buxton**  
region three

**Charles H. Correll**  
region four

**Jean S. McDevitt**  
region five

**Robert Hansen**  
region six

.....  
**IDAHO DEPARTMENT OF  
PARKS AND RECREATION**  
.....

p.o. box 83720  
boise, idaho 83720-0065

(208) 334-4199

fax (208) 334-3741

tdd 1-800-377-3529

street address  
5657 warm springs avenue  
boise, idaho 83716

[www.parksandrecreation.idaho.gov](http://www.parksandrecreation.idaho.gov)

March 10, 2014

Earl Grief, Coordinator  
[RIDE IDAHO](http://rideidaho.org)  
396 E. Linden Street  
Boise, ID 83706

PH (208) 830-9564  
FX (208) 429-6341  
<http://www.rideidaho.org/>

Dear Earl,

I have received your group use permit application for Castle Rocks State Park for August 3-5, 2014. I am recommending for director's approval the group use under the following terms and conditions:

We have negotiated a fee of \$2,000 to cover camping (tents in defined grassy area), lodge, bunkhouse, and motor vehicle entrance fees for support vehicles. Negotiated fee does not include rental of additional porta-potties if you request that IDPR rent these on your behalf. Two vault toilet facilities are provided already, but a minimum of 6 more units are needed to meet sanitation requirements. I understand that you will be providing units at your expense.

We understand and agree that various local non-profit community organizations will be preparing meals for your group. We understand and agree that Rock City Mercantile (a local business) will sell beer and wine under a temporary permit.

We have agreed to provide water to a shower truck facility, and permit gray water to be disposed in the adjacent pasture. Our ability to meet the water demand may be limited and water conservation is encouraged.

All other park rules apply, and park rangers will monitor the event.

We are pleased to serve as a location for the 10<sup>th</sup> Annual Ride Idaho event, and will work to ensure that our facilities meet your expectations. Please do not hesitate to call or email if we can assist you further in the planning of this event.

Sincerely,

Wallace Keck, Park Manager  
Castle Rocks State Park  
PO Box 169 (3035 Elba-Almo Rd); Almo, ID 83312  
(208) 824-5911 office [Wallace\\_Keck@partner.nps.gov](mailto:Wallace_Keck@partner.nps.gov)

## MINI TAB FOR SNAKE RIVER SHOOTOUT

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**May 20 - 21, 2014**  
**Jack O'Connor Building**  
**Lewiston ID**

**AGENDA ITEM:**                      **Group Use Permit – Snake River Shootout  
– Lake Walcott State Park**

**ACTION REQUIRED:**                **Board Approval**

**PRESENTER:**                      **Garth Taylor, S-E Region Bureau Chief  
Keith Hobbs, Operations Administrator**

**PRESENTATION**

**BACKGROUND INFORMATION:**

Organizers are requesting a Group Use Permit to allow for a Disc Golf Tournament at Lake Walcott State Park on June 7 and 8, 2014. Potentially 100 to 250 visitors will attend the Tournament. Attendees will make use of park facilities and pay all required fees. The event will serve and sell alcohol (beer) for participants. Park staff has worked closely with event organizers through the planning process.

**STAFF RECOMMENDATIONS:**

Staff recommends the Board approve the *Snake River Shootout* Group Use Permit for Lake Walcott State Park.





GROUP USE PERMIT APPLICATION

Date of Application: 04/18/14

**IDAPA 26.01.20 – RULES GOVERNING THE ADMINISTRATION OF PARK AND RECREATION  
AREAS AND FACILITIES**

**225.04 Group Use**

- a. Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules shall have a permit. Permits may be issued after arrangements have been made for proper sanitation, population density limitations, safety of persons and property, and regulation of traffic.
- b. Permits for groups of up to two hundred fifty (250) people may be approved by the park manager with thirty (30) days advance notice. Permits for groups of two hundred fifty (250) people or more may be approved by the director with forty-five (45) days advance notice.

Desired Event (Park) Location: Lake Walcott Date(s) of Use: 06/07/14 & 06/08/14  
Name of Event: Snake River Shoot out Days: ☒ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☒ Sat  
Circle appropriate days of the week  
Organization or Group Filing Application: Shop Strange Inc. & Strange Disc Sports  
Address: 6811 W. Fairview Ave  
City: Boise, Id State: Id Zip: 83704  
Telephone: 208-377-9063 E-mail Address: Shopstrangeinc@gmail.com  
Number of Participants/Spectators Expected: 100-250 Arrival Time: 7a.m. Departure Time: 8p.m.  
Type of Use Requested (please describe) Large camping group, tent, RV, Cabins  
and disc golf course  
Purpose of Proposed Event Disc Golf Tournament

Estimated Gross Fees Collected \$ 5k Estimated Net Profit \$ 1k

Person(s) In Charge of Group Activity Planned in Park  
(Primary Person)

Name: Kris Zahn  
Address: 6811 W-Fairview Ave.  
Telephone: 208-371-6420  
E-Mail: kris@shopstrange.net

(Secondary Person)

Name: Danny deBeaumont  
Address: 5733 W. Fortress Ct. Boise 83703  
Telephone: 208-340-8870  
E-Mail: danny@shopstrange.net

Aid Be Provided?

☒ Yes ☐ No

Will Alcoholic Beverages Be Sold?

☒ Yes ☐ No

If yes, please list the special permit number from the Alcohol Beverage Control or your retail license number. For more information about selling alcoholic beverages, call toll free (888) 222-1360 or e-mail to [abc@isp.state.id.us](mailto:abc@isp.state.id.us).

NOTE: Approval by Idaho Park and Recreation Board is required for all group functions at which alcoholic beverages will be sold.

Description of the Specific Area(s) of the Park Requested for Use (use extra sheet or map if necessary to delineate general area of use, parking, sanitation, etc.)

Same Areas as ISDGC, disc golf course + camp grounds

Plans for Law Enforcement and/or Crowd Control, Including Communication Systems

(Use extra sheet if necessary)

Onsite Staff with two way radios

Plans for Traffic Control, Including Parking

(Use extra sheet if necessary)

Onsite Staff duties. designated parking areas only

Plans for Sanitation, Solid Waste Disposal, and Water Supply

(Use extra sheet if necessary)

Plans for Area Clean Up and Rehabilitation

(Use extra sheet if necessary)

Onsite Staff Duties. will do final run-through after event to make sure park is free of debris

Description of Program, Displays, and Concession Booths to be installed.

(Use extra sheet if necessary)

We will have Tournament central set up similar to the Idaho State Disc Golf Championships

List of Vendors

Temp Permit #

Items They Plan To Sell (Use extra sheet if necessary)

The Ranch VSW LLC 7013 (ABC) Beer



You must obtain an Idaho Seller's Permit if you or your agent intends to sell or rent a product, charge admission, or charge a fee for the use of tangible personal property for recreation. For more information about a Seller's Permit, call the Idaho State Tax Commission at (208) 334-7660 <http://www.tax.idaho.gov/>.

**Name, Address, and Phone Number of Agent Providing Liability Insurance and/or Performance Bond**

Liability insurance may be required by the Idaho Park and Recreation Board, or Department, whenever the Department does not intend to assume the liability associated with an event. Reference the Risk Management Handbook, Facilities Use Guidelines. See <http://adm.idaho.gov/>.

Name: Shop Strange Inc  
Address: 6811 W. Fairview Ave  
City: Boise State: ID Zip: 83704 Telephone: 208-377-9063  
Amount of Liability Insurance \$1m

**GROUP USE FEES**

Fees that will apply to this application:

- MVEF (Motor Vehicle Entrance Fee) \$5.00 per vehicle ☒ Yes ☐ No
- ☐ \$ \_\_\_\_\_ Application Fee
- ☐ \$ N/A Deposit
- ☐ \$ \_\_\_\_\_ Negotiated Fee
- ☐ \$ \_\_\_\_\_ Per-Person Fee
- ☐ \$ \_\_\_\_\_ Reservation Fee plus Tax
- ☒ \$ 26.50 Shelter Fee
- ☐ \$ \_\_\_\_\_ Other \_\_\_\_\_

Note: If the Park Board-approved fee structure is waived, there needs to be two levels of review/approval and the affected revenue must be recaptured elsewhere.

**REQUIREMENTS**

The normal use of all facilities shall be limited to the number of people who can be accommodated by available utilities and safely handled by law enforcement. This number shall be determined for each park in accordance with health and legal requirements.

No organized group shall exceed the use limits as may be set forth by the Department without qualified representatives of the Group meeting with the Idaho Park and Recreation Board at a regular meeting no less than sixty (60) days prior to the requested date of use to discuss the proposed use and obtain approval.

The Idaho Park and Recreation Board shall have the right to require financing of any required temporary utility and law enforcement facilities and a deposit to cover possible damage to existing facilities.

All other Idaho Department of Parks and Recreation rules shall be in effect and will be adhered to by the Group.

See <http://adminrules.idaho.gov/rules/current/26/0120.pdf>

A Group Use Permit may be denied if it appears to the Director of the Idaho Department of Parks and Recreation that the group use would result in permanent injury to the park facilities or environs, or if the group use would preempt use of the park by the general public during a time period when use of the park area by the general public is projected to be near capacity.

Food Service: Non-profit, fraternal organizations, schools and churches are exempt for one-day-a-week events or meals. No food service license is required. All other public food events (one or more days) must be licensed by the local health district office.

See <http://adminrules.idaho.gov/rules/current/16/0219.pdf> (Idaho Food Code).

**PLEASE PRINT**

Name of Event: Snake River Shoot out Date(s) of Use: ~~06/07/14~~ 06/08/14

Applicant Name: Danny deBeaumont Applicant Title: Owner

Address: 6811 W. Fairview Ave

City: Bolsc State: ID Zip: 83704 Telephone: 208-377-9063

I HEREBY ACCEPT THE PERMIT SUBJECT TO ALL THE TERMS AND CONDITIONS IMPOSED UPON ITS ISSUANCE.

Applicant Signature: Danny deBeaumont Date: 04/18/14

**IDPR USE ONLY**

Repeat Applicant ☒ Yes ☐ No

Approved Subject to Conditions ☐ Yes ☐ No

Conditions: \_\_\_\_\_

**APPROVAL**

TD Eubank  
Park/Program Manager

4/21/2014  
Date

M. J. [Signature]  
Region Bureau Chief

4-21-14  
Date

Kelley [Signature]  
Operations Division Administrator

4/21/14  
Date

Nancy [Signature]  
Director

4/21/14  
Date

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

## License Search

View active alcohol licenses using the criteria below:

Results 1 - 1 of 1.

Doing business as			Expiration date
License number			Premise id
Licensee	Address	License Type	Last Issued
The Ranch			05/31/2014
7013			2C-7013
VSW LLC	4919 Hwy 20-26 Caldwell, ID 83605	retail (beer/wine)	05/17/2013

POST IN A VISIBLE PLACE

THIS PERMIT IS NOT TRANSFERABLE

**IDAHO STATE TAX COMMISSION  
SELLER'S PERMIT**

THE BUSINESS NAMED BELOW HAS BEEN GRANTED THIS SELLER'S PERMIT. THIS PERMIT IS VALID UNTIL CANCELLED, REVOKED OR SUSPENDED FOR CAUSE AS PROVIDED BY LAW.

ISSUED TO:

VSW LLC

RANCH THE

4619 HWY20/26

CALDWELL, ID 83605

Permit Number:

003265721-S

Issue Date:

1/7/2008

Effective Date:

2/1/2008

MINI TAB FOR  
ASHTON-TETONIA TRAIL EASMENT

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**May 20 - 21, 2014**  
**Jack O'Connor Building**  
**Lewiston ID**

**AGENDA ITEM:** Easement, Ashton-Tetonia Trail

**ACTION REQUIRED:** Board Action

**PRESENTER:** Garth Taylor, S-E Region Bureau Chief  
Keith Hobbs, Operations Administrator

**PRESENTATION**

**BACKGROUND INFORMATION:**

An adjacent landowner has requested an Easement for a crossing on the Ashton-Tetonia Trail near Drummond (see maps). Merideth's Temporary Permit No. P6042301 is on file. His current access is from the south, but most of his 150 acres are on the north side. He has requested an Easement so he can have permanent access to his property on the north side of the trail.

**STAFF RECOMMENDATIONS:**

Staff recommends the Board approve an Easement to Mr. David Merideth to cross the Ashton-Tetonia Trail.





© 2013 Google

Google earth



STATE OF IDAHO

**TEMPORARY PERMIT NO. P6042301**

**ASHTON TO TETONIA TRAIL**

This Temporary Permit ("Permit") authorizes the temporary and non-exclusive use of certain land owned by the Idaho Department of Parks and Recreation ("IDPR"), by the person(s) named herein and for the purpose(s) and term set forth herein. The temporary use authorized under this Permit is strictly limited to such person(s) and purpose(s) for such term. This Permit is issued pursuant to the provisions of IDAPA 26.01.10.000-.800, which are incorporated into and made a part of this Permit by this reference, and constitutes only revocable permission for the temporary use of IDPR land as herein described. This Permit does not create or recognize an easement and does not convey, sell, gift, assign or otherwise transfer any interest in real property whatsoever.

**1. Permittees and Authorized Uses**

The party authorized to temporarily use IDPR land under this Permit is David L. Merideth, P.O. Drawer 3220 Ridgeland, Mississippi 39158, ("Permittee"). The temporary use authorized under the Permit is the use of a twenty (20) foot wide strip of the Ashton to Tetonias Trail, as described below (the "Permit Area"), for purposes of ingress to and egress from the Permittees' private property, which is located adjacent to the Ashton to Tetonias Trail. Other persons the Permittees invite to their private property are also hereby authorized to use the Permit Area for ingress to and egress from the Permittees' real property, for social or familial purposes, and the like. The determination of whether use of the Permit Area by the Permittees or other persons exceeds the nature or scope of the temporary use authorized under this Permit is entrusted to the sole discretion of the Director of IDPR ("Director") or other IDPR staff as designated by the Director. Use of the Permit Area by any other persons or for any other purpose is not authorized under this Permit.

**2. Description of IDPR Land Subject To This Permit ("Permit Area")**

The IDPR property that is subject to this Permit is a twenty (20) foot wide strip of land located within the Ashton to Tetonias State Recreational Trail, in FREMONT County, Idaho, more particularly described as follows ("Permit Area"):

**TWENTY (20) FOOT WIDE INGRESS – EGRESS CROSSING**

**PART OF THE NORTHWEST ¼ OF SECTION 25, TOWNSHIP 8 NORTH, RANGE 43, B.M., FREMONT COUNTY, IDAHO DESCRIBED AS:**

**BEGINNING AT A POINT THAT IS S00°12'27"W 222.81 FEET ALONG THE SECTION LINE, AND S89°47'33"E 10.00 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 25, SAID POINT BEING THE CENTERLINE OF A TWENTY (20) FOOT WIDE INGRESS-EGRESS COINCIDENT WITH THE NORTHERLY BOUNDARY OF THE ASHTON-TETONIA RAILS TO TRAILS RIGHT OF WAY, IDAHO DEPARTMENT OF PARKS AND RECREATION (IDPR) PROJECT NUMBER 36461, AND RUNNING THENCE S00°12'27"W 209.66 FEET**



ALONG SAID CENTERLINE TO THE END OF SAID CENTERLINE, BEING COINCIDENT WITH THE SOUTHERLY BOUNDARY OF SAID IDPR RIGHT OF WAY.

### 3. Terms and Conditions

This permit is issued pursuant to the provisions of IDAPA 26.01.10.000-.800, all of which are hereby incorporated into and made terms and conditions of this Permit by this reference. It is the responsibility of the Permittee to be familiar with these IDAPA provisions. This permit is also issued subject to the following terms and conditions, which may overlap or repeat some terms and conditions set forth in the above-referenced IDAPA provisions:

- a. This Permit constitutes revocable permission for the temporary and non-exclusive use of the Permit Area for ingress to and egress from the Permittees' private residence by the persons identified herein, for the purposes described herein, and for the term defined herein. This Permit does not create or recognize an easement and does not convey, sell, gift, assign or otherwise transfer any interest in real property whatsoever. The privileges granted by this Permit are not appurtenant to Permittee's property and do not run with the land. This Permit does not authorize the Permittees to exercise control or supervision over the Permit Area or to exclude any other persons from, or prevent other uses of, the Permit Area. This Permit carries no right of renewal, assignment or transfer, and will be cancelled in the event Permittee attempts to grant, transfer or convey any portion of the privileges granted herein.
- b. The Permittees may not construct, erect or relocate any structure, fence, sign, or make or alter any improvement of any kind whatsoever, in the Permit Area without the prior written consent of the Director.
- c. The Permittees shall maintain at their sole expense, any such structure, fence, sign or improvement in a condition satisfactory to the Director.
- d. Upon termination, abandonment, relinquishment or cancellation of this Permit, the Permittees shall level and reseed all disturbed areas per IDPR specifications.
- e. The Permittees shall erect and maintain all signage required by the Grantor, including, but not limited to, Stop or Yield signs, signs warning vehicles to watch for Trail users, and signs warning Trail users of the vehicle crossing authorized by this Permit.
- f. The Permittees shall comply with all State rules and regulations including, but not limited to, authorities of the Idaho Department of Lands including, but not limited to, the Idaho Surface Mining Act, (codified at I.C. § 47-1501 *et seq.*) and the Idaho Forest Practices Act, (codified at I.C. § 38-1301 *et seq.*); authorities of the Idaho Department of Water Resources including, but not limited to, dam safety (codified at I.C. § 42-1710 *et seq.*), and stream channel alteration (codified at I.C. § 42-3801 *et seq.*); and authorities of the Idaho Department of Environmental Quality including, but not limited to, water quality (codified at I.C. § 39-3601 *et seq.*) and air quality (codified at I.C. § 39-118C *et seq.*).

- g. The Permittees shall comply with all State and Federal statutes, rules, and regulations pertaining to wetlands protection.
- h. The Permittees shall comply with all terms and requirements under the Land and Water Conservation Fund Act. Temporary permits on land located within Land and Water Conservation Fund 6 (f) boundaries, their amendment, renewal, assignment and all subsequent actions shall be subject to the terms and the requirements of the Land and Water Conservation Fund Act of 1965 (P.L. 88-578, 16 U.S.C.S. Section 4601-4 *et seq.*).
- i. The Permittees, their agents, and contractors shall indemnify and hold harmless the State of Idaho and their representatives against and from any and all demands, claims, or liabilities of every nature whatsoever, arising directly or indirectly from or in any way connected with the use authorized under this Permit.
- j. The Director reserves the right to order the removal of any structure(s), facility(ies), fence(s), sign(s) or improvements. Any such removal will be made at the sole expense of the Permittee, its successors or assigns. Any request for relocation of any structure(s) or facility(ies) would be at the sole expense of the Permittees.
- k. This Permit is not exclusive to the Permittees and shall not prohibit IDPR from granting other permits or franchise rights of like or other nature to other public or private entities, nor shall it prevent IDPR from using or constructing roads, trails and structures over or near the lands encompassed by this Permit, or affect IDPR's right to full supervision or control over the Permit Area, none of which is hereby surrendered.
- l. The Director may revoke, annul, change, amend, or terminate this Permit or any of the conditions of this Permit if the Director determines, in his sole discretion, that the Permittees' use of the Permit Area is inconsistent with the uses authorized herein, or that the Permittees have failed to comply with any or all of the provisions, requirements, or regulations as herein set forth, or through willful or unreasonable neglect, or have failed to heed or comply with notices given. The Director may also terminate this Permit if the Permit Area is needed for Park development or recreation use.
- m. The processing fee for a new temporary permit is one hundred dollars (\$100.00), which must be received from the applicant prior to finalizing the permit. The cost-per-acre compensation is charged at a rate of fifty dollars (\$50.00) per acre of IDPR land utilized per year. This permit applies to an area .0963 acres or \$4.815 per year for a total of \$48.15 for the ten-year period of the permit. The Permittees have provided payment in the amount of \$100.00 to meet the requirements for the processing fee. The compensation fee is due and payable now.
- n. Upon termination of this Permit for any reason, including cancellation, expiration, or relinquishment, the Permittees shall have thirty (30) days from the date of termination to remove any facilities and improvements constructed by the Permittees, and shall restore the Permit Area to the satisfaction of the Park Manager. Upon written request, and for good cause shown, the Director may allow a reasonable additional time for the removal

of improvements and facilities and the restoration of the Permit Area.

**4. Road Construction, Reconstruction, and Maintenance**

a. Permittees shall perform all road construction, reconstruction, and maintenance work in the Permit Area in compliance with all applicable federal, state, and local laws, and with all applicable state administrative rules, as they exist at the time the work is performed.

b. Permittees shall submit engineering plans for road construction to IDPR and obtain IDPR's written approval prior to commencing any work in the Permit Area. Surfacing materials placed upon that portion of the Permit Area that overlays the Ashton-Tetonia Trail shall be subject to IDPR's approval. Permittee shall not rely on IDPR's approval as evidence of the adequacy or fitness of such plans for any purpose.

c. Permittees shall maintain the Permit Area at their own expense, including but not limited to grading the road surface, cleaning culverts, ditches, and catch basins, maintaining rolling dips and sediment traps, and abating dust. Permittees shall replace or repair damaged culverts at their own expense.

d. The Permittees shall provide and maintain sufficient drainage structures (i.e., culverts, ditches, etc.) for that length of road within the Permit Area as directed by IDPR or for compliance with applicable federal, state, and county laws in effect at the time.

e. Permittees shall construct and maintain the roadway in a manner that provides for the safety of the users of the Ashton-Tetonia Trail, including the construction of approaches that assure visibility of trail users to the operators of motor vehicles upon the Permit Area.

**5. Insurance**

a. Permittee shall obtain Commercial General Liability Insurance or Homeowner's Insurance with minimum limits of \$1,000,000 each occurrence and \$1,000,000 aggregate, if defense is outside the limits. If defense is inside the limits, the limit must be \$2,000,000 each occurrence and \$2,000,000 aggregate.

b. Each such policy shall include an endorsement which shall name IDPR and the State of Idaho as additional insured on a primary basis for the term of this Permit.

c. Each such policy shall endorse the type and location of the Permit Area.

d. Permittee will provide IDPR with a 30-day written notice prior to cancellation, coverage modification, or other material change in any policy required hereby.

e. All liability coverages must be on an "occurrence" basis as opposed to "claims made."

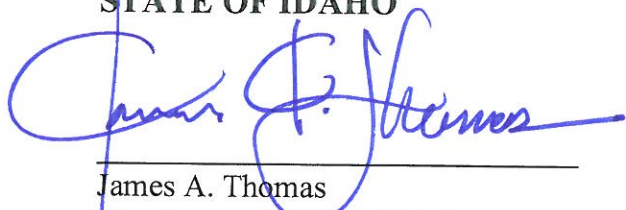
f. Prior to execution of this Permit, Permittee shall furnish to IDPR a certificate of

insurance and all endorsements dated and signed by a state authorized agent for the insuring company or companies containing a representation that coverage of the types listed herein is provided.

This Permit shall expire on December 31, 2023. Extensions may be granted upon written request and at the discretion of the Director, Idaho Department of Parks and Recreation.

Issued this 22nd day of February, 2013.

Grantor  
STATE OF IDAHO

  
\_\_\_\_\_  
James A. Thomas  
Development Bureau Chief  
Idaho Department of Parks & Recreation

Permittee  
David L. Merideth

  
\_\_\_\_\_

# **IDAHO DEPARTMENT OF PARKS & RECREATION**

Fiscal Year 2014 – 3<sup>rd</sup> Quarter Financial Statements

January 1, 2014 – March 31, 2014



Submitted By  
Steve Martin  
FINANCIAL OFFICER

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED  
☐ BOARD POLICY                      ☒ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**May 20 & 21, 2014**  
**Hells Gate State Park – Jack O’Connor Center**  
**Lewiston, ID 83501**

**AGENDA ITEM:**                      **FY 2014 3<sup>rd</sup> Quarter Financial Statements**

**ACTION REQUIRED:**    **Information Only**

**PRESENTER:**                      **Steve Martin**

**PRESENTATION**

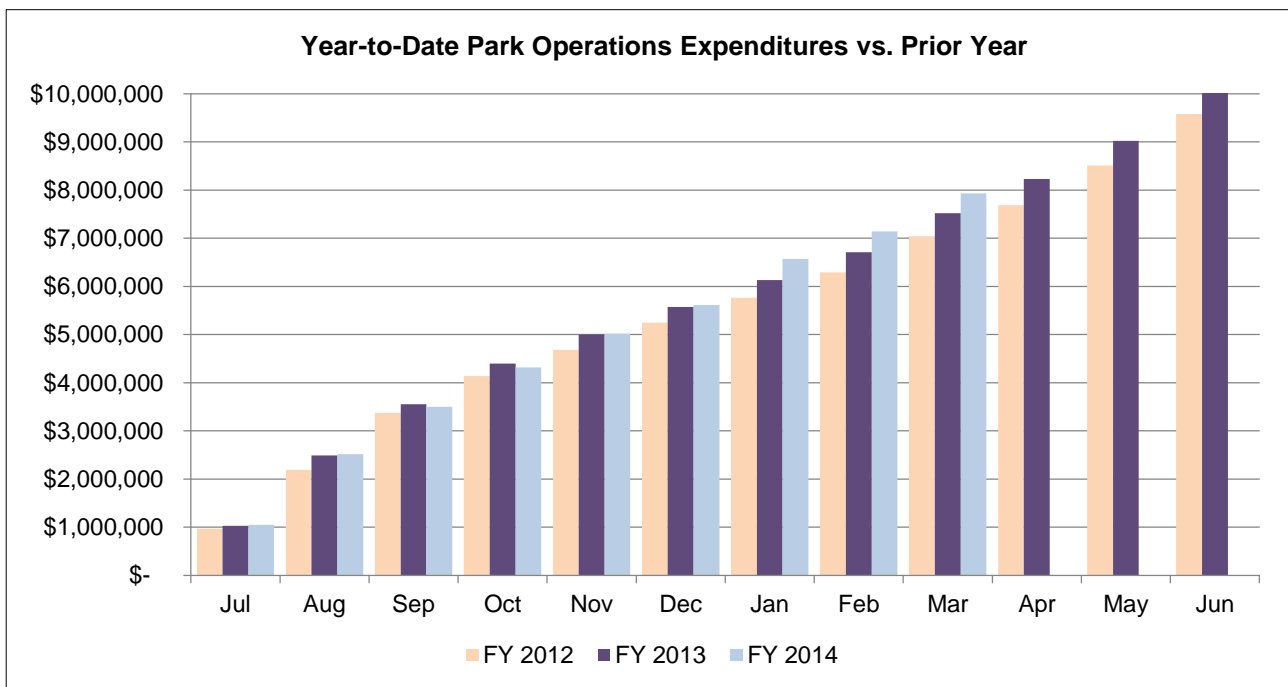
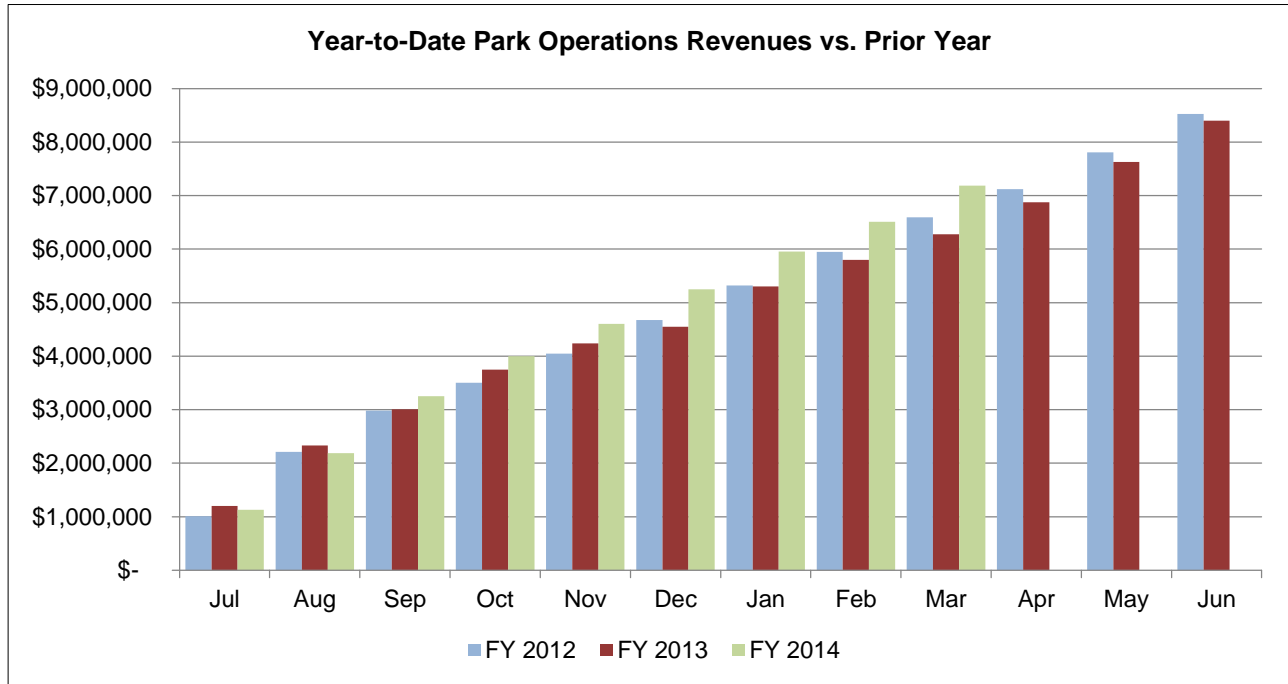
Attached are the third quarter financial statements for FY 2014. The information presented reflects an overview of the department’s revenues, expenditures and cash balances along with detailed schedules for the Recreational Vehicle Fund (0250.05) and Passport Program.

- Page 2 – FY 2014 Financial Statement / Budget Status as of 03/31/2014
- Pages 3-5 – FY 2014 Y-T-D Park Operations Revenues / Expenditures
- Pages 6-12 – FY 2014 Cash Balances as of 03/31/2014
- Page 13 – FY 2014 Recreational Vehicle Fund Budget Status as of 03/31/2014
- Page 14 – FY 2014 Y-T-D Passport Program Revenue

**STAFF RECOMMENDATIONS:**

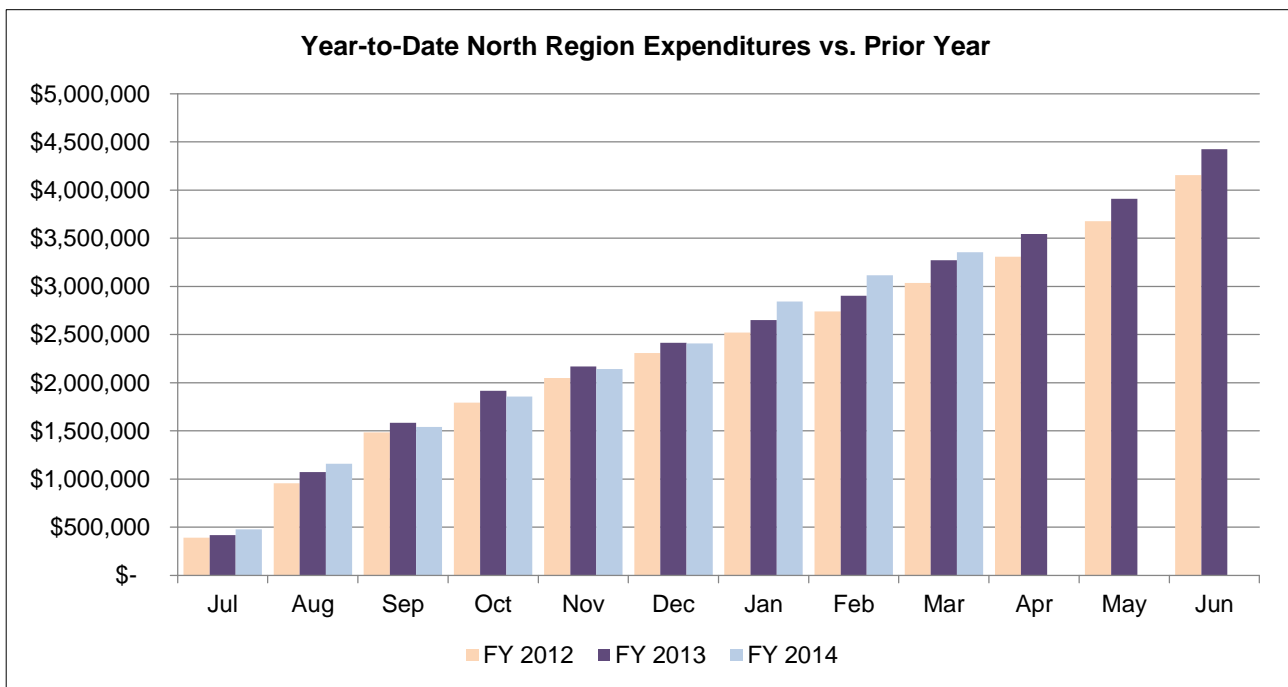
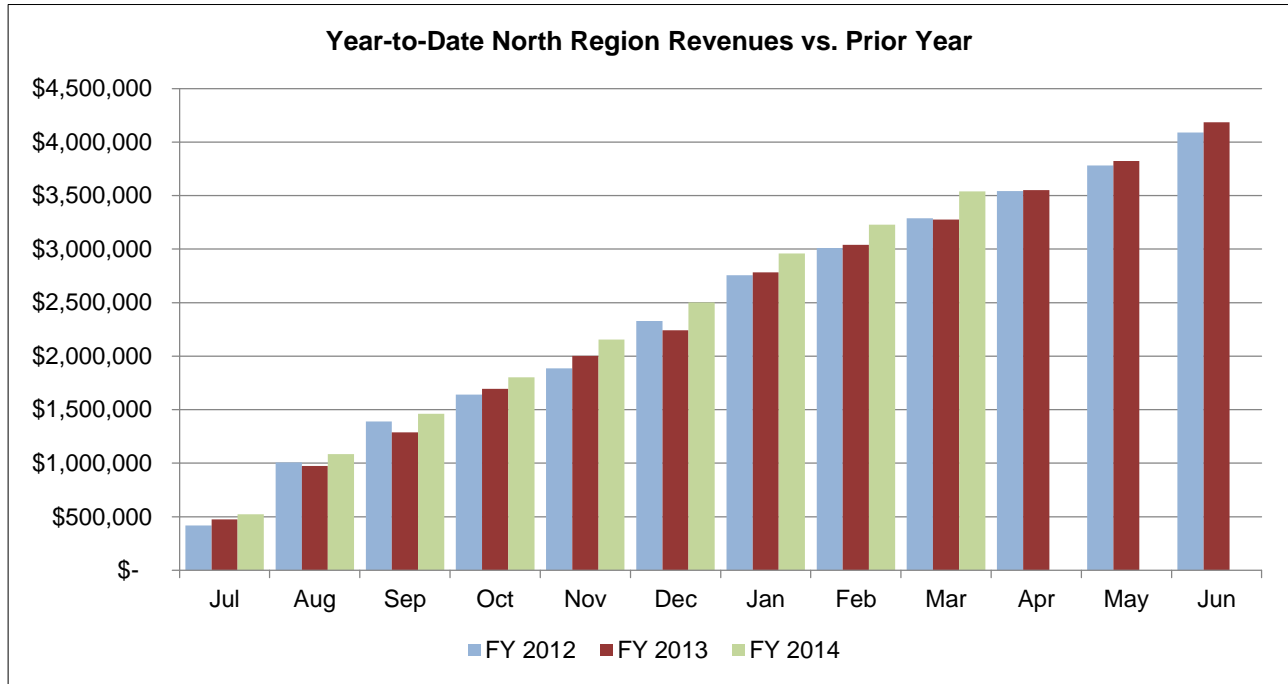
This agenda item is for information only.

**Idaho Department of Parks and Recreation**  
**Park Operations - All Funds**  
**Year-to-Date Revenues and Expenditures**  
**March 31, 2014**



- All Park Operations fiscal year-to-date revenues are up \$905,800 (or 14.4%) compared to FY 2013
- All Park Operations fiscal year-to-date expenditures are up \$413,100 (or 5.5%) compared to FY 2013

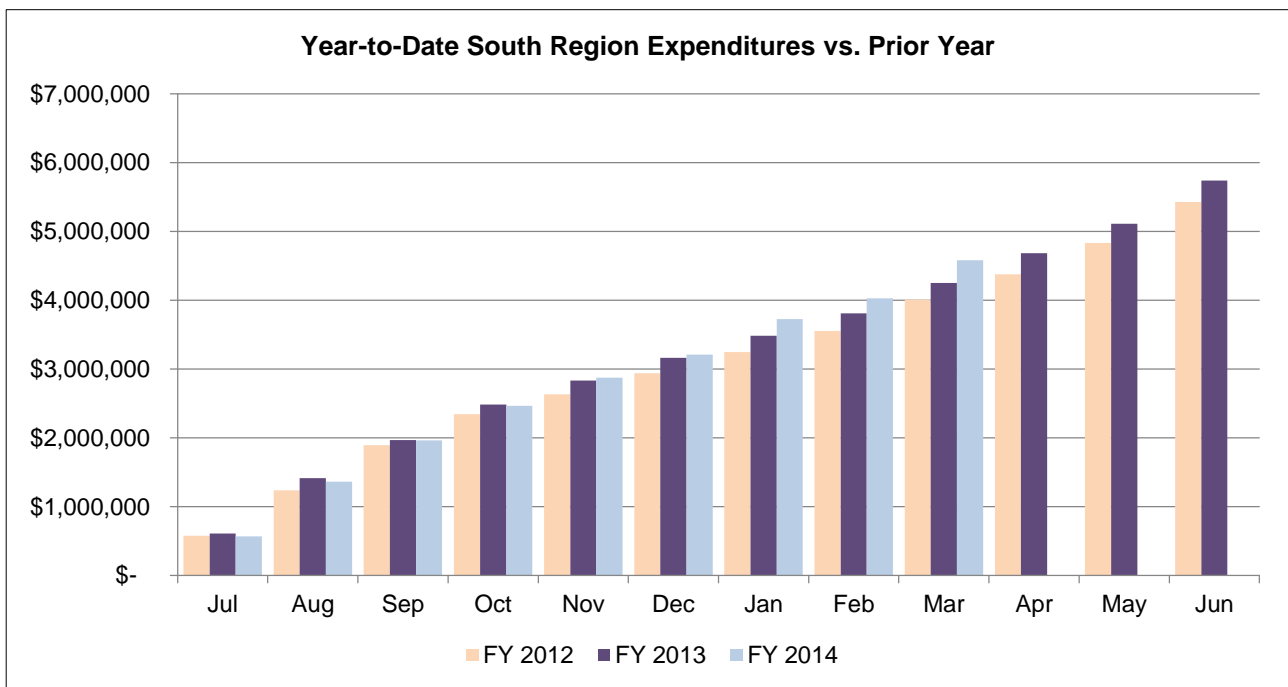
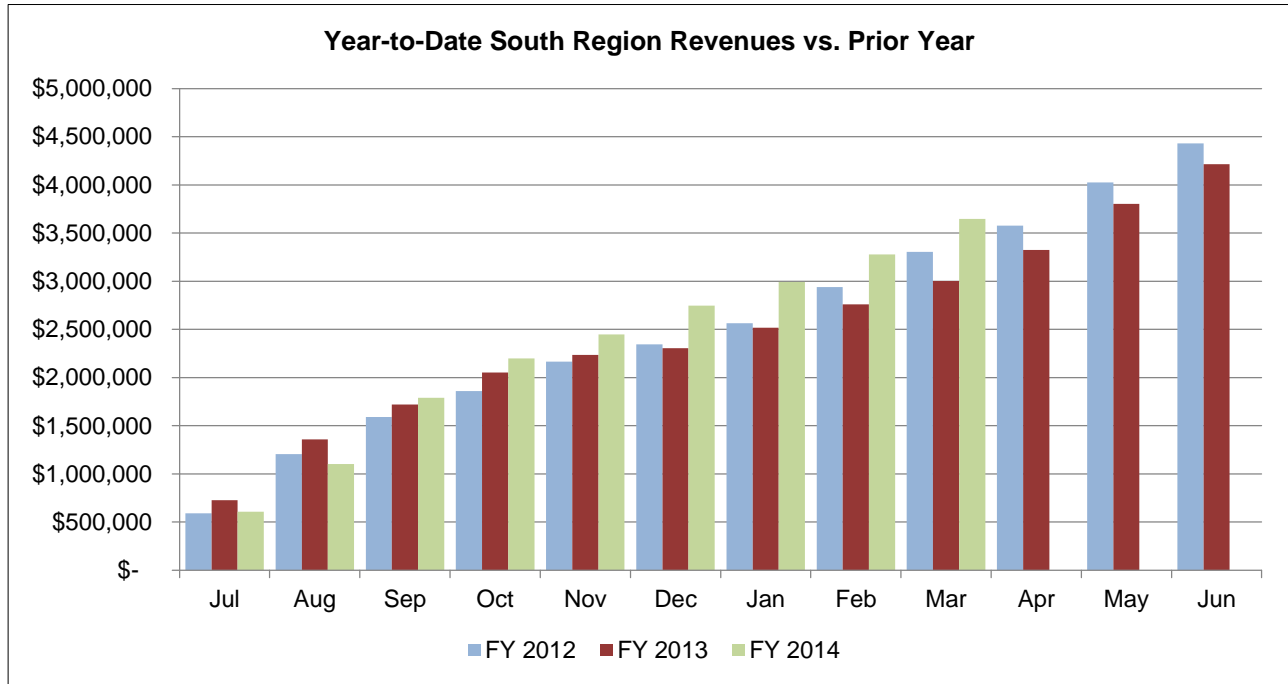
**Idaho Department of Parks and Recreation  
North Region - All Funds  
Year-to-Date Revenues and Expenditures  
March 31, 2014**



- North Region fiscal year-to-date revenues are up \$262,200 (or 8.0%) compared to FY 2013
- North Region fiscal year-to-date expenditures are up \$82,800 (or 2.5%) compared to FY 2013

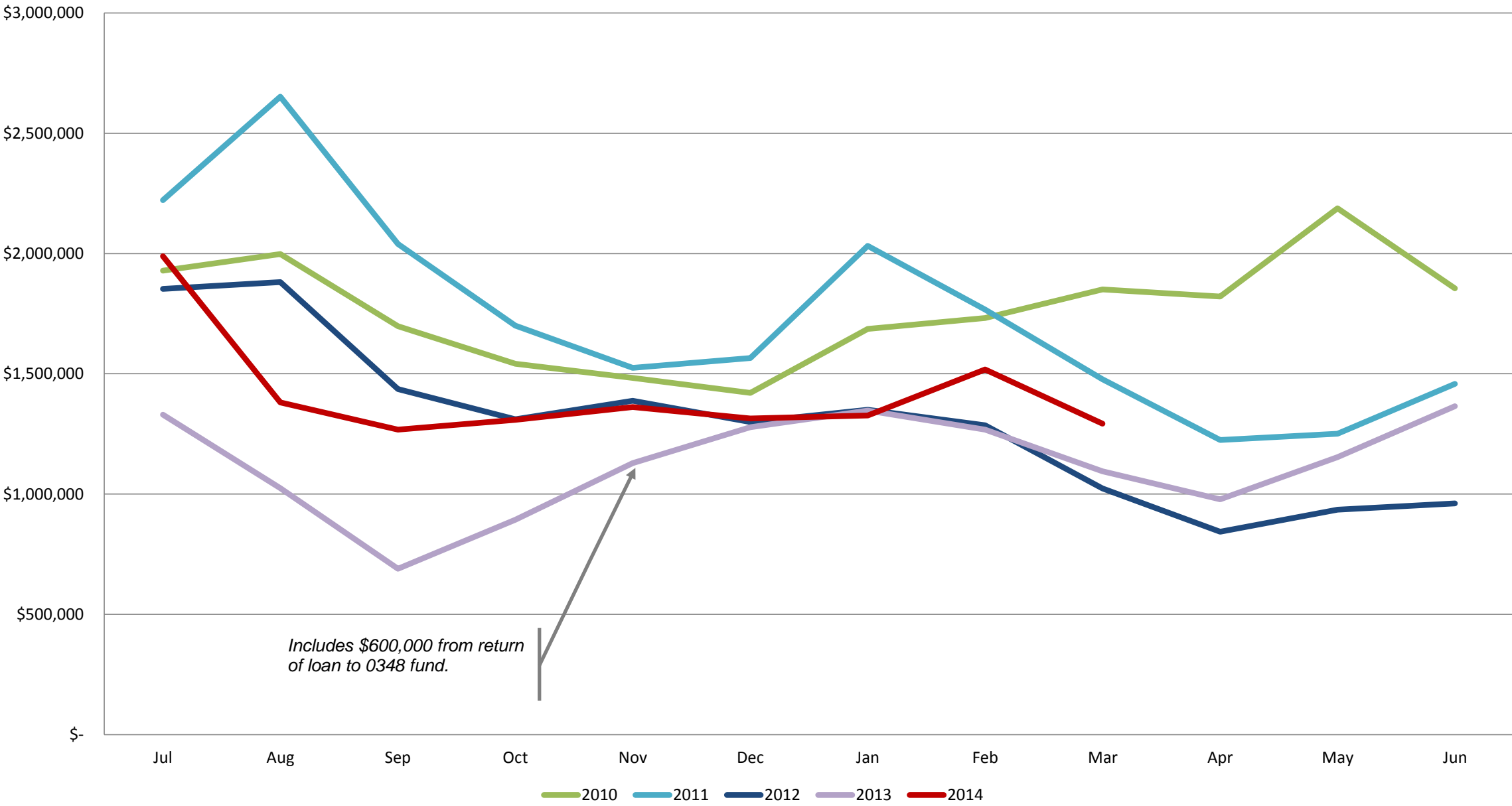


**Idaho Department of Parks and Recreation  
South Region - All Funds  
Year-to-Date Revenues and Expenditures  
March 31, 2014**

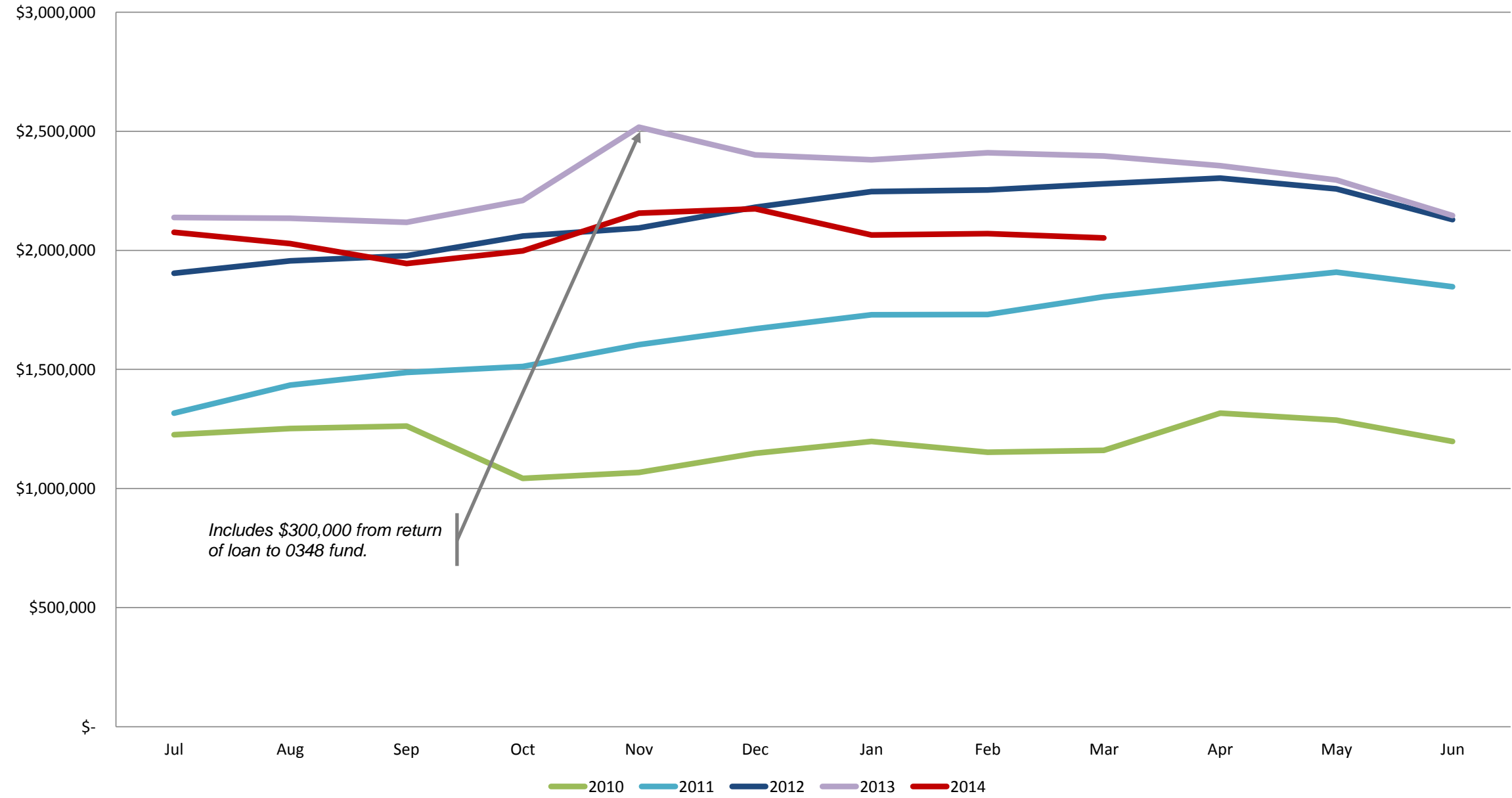


- South Region fiscal year-to-date revenues are up \$643,600 (or 21.4%) compared to FY 2013
- South Region fiscal year-to-date expenditures are up \$330,300 (or 7.8%) compared to FY 2013

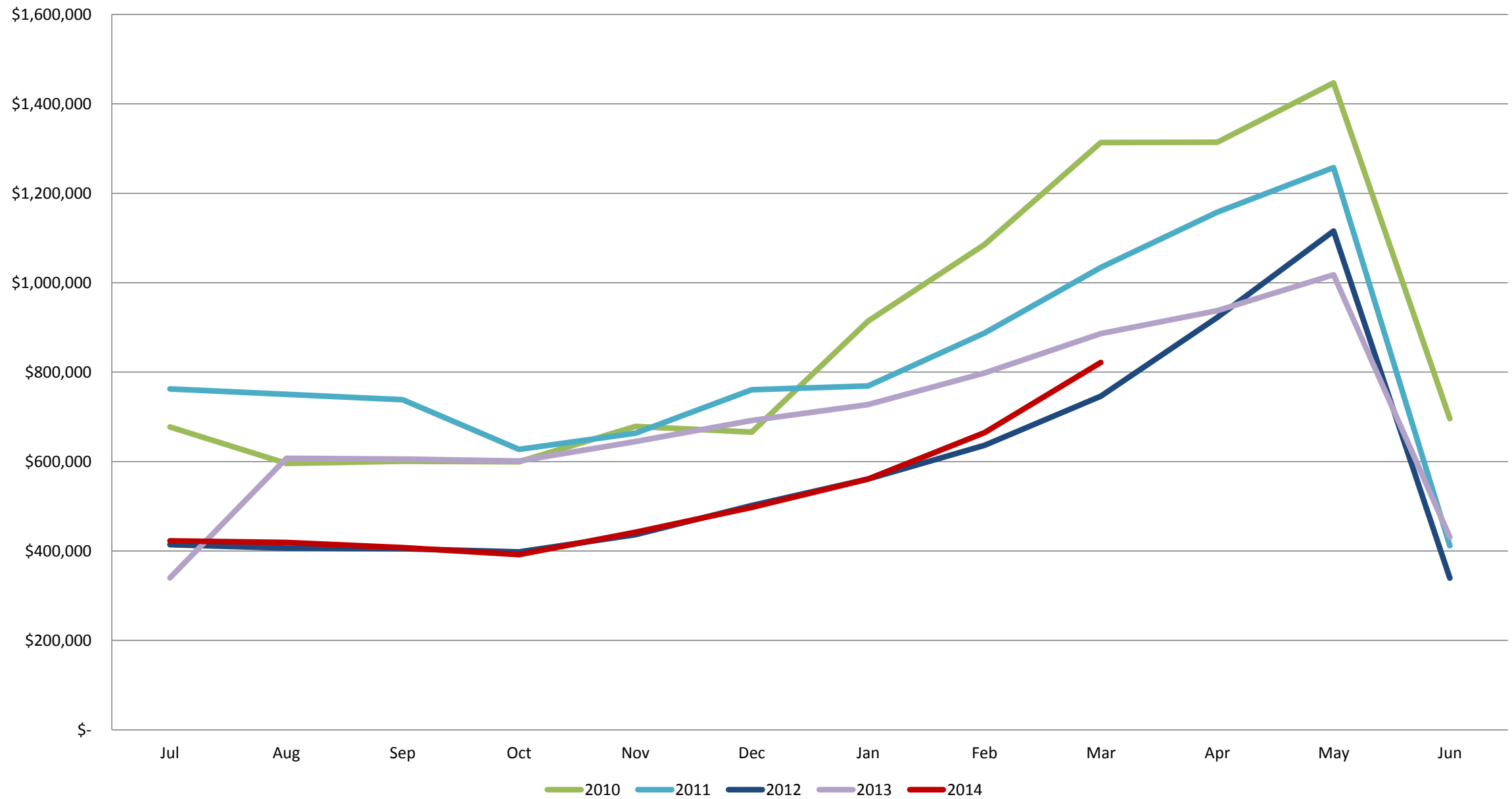
**Idaho Department of Parks and Recreation  
Cash Balance Trend - Parks and Recreation Fund (0243)  
March 31, 2014**



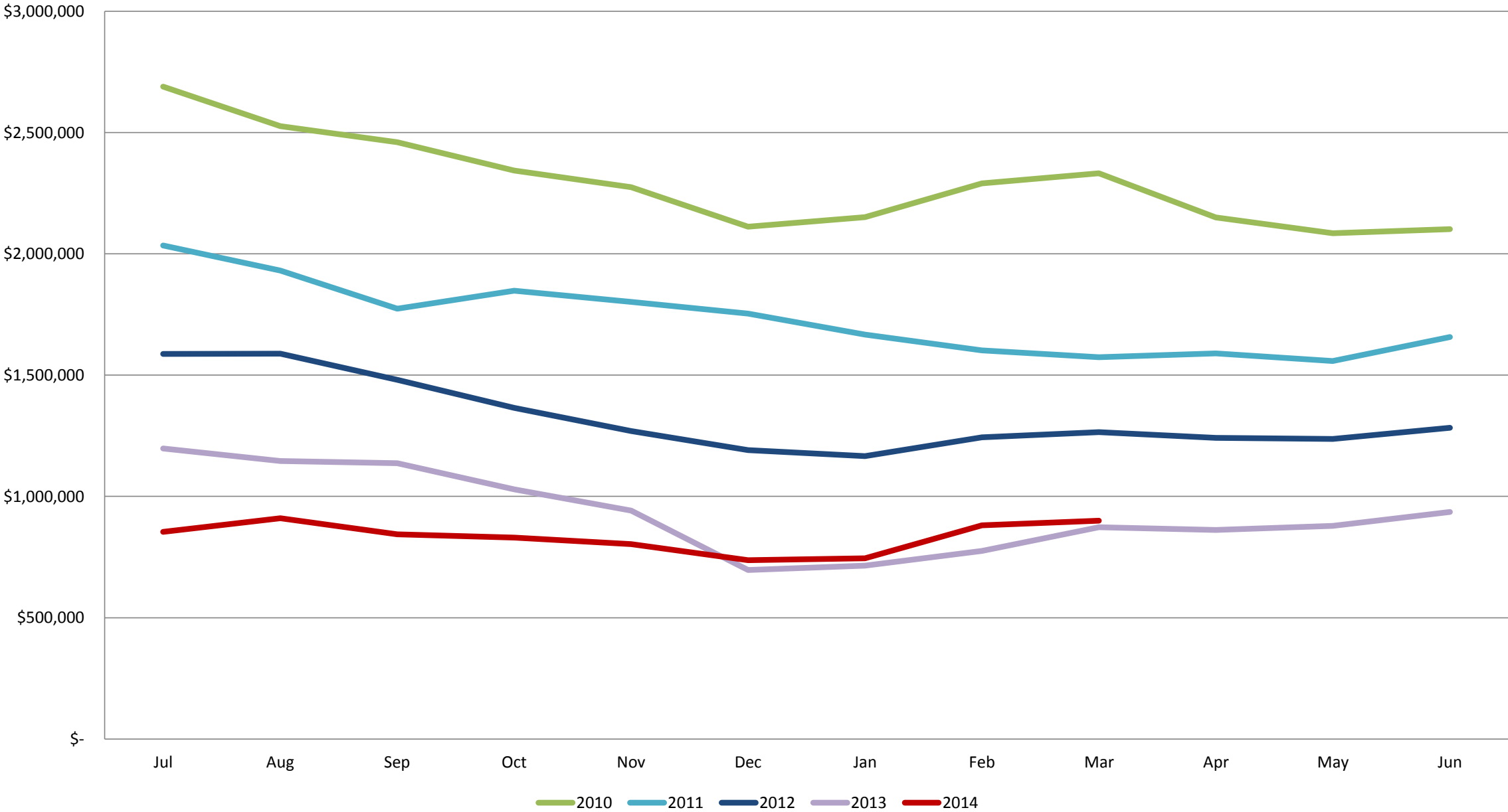
Idaho Department of Parks and Recreation  
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)  
March 31, 2014



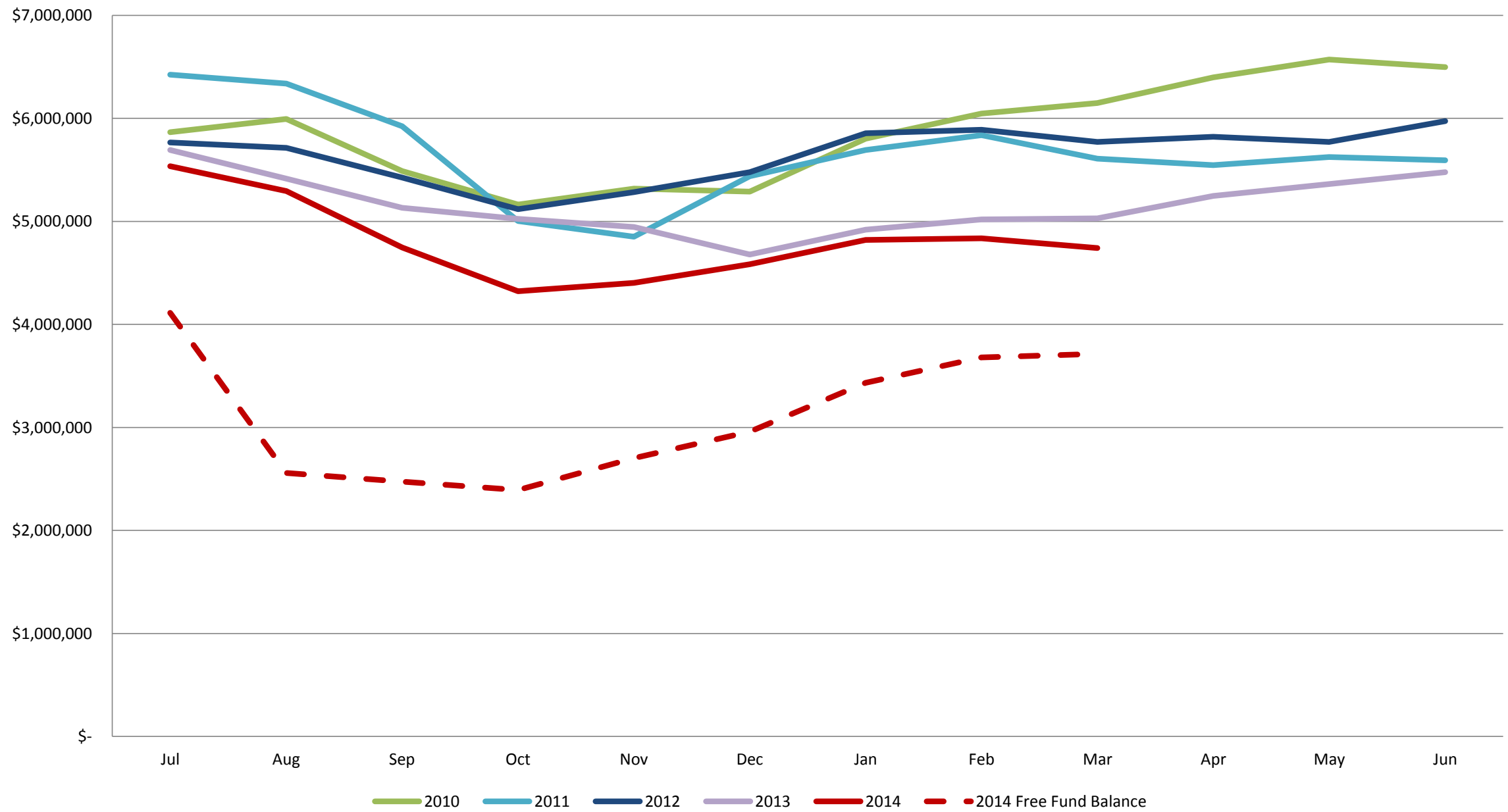
**Idaho Department of Parks and Recreation  
Cash Balance Trend - Snowmobile Fund (0250.03)  
March 31, 2014**



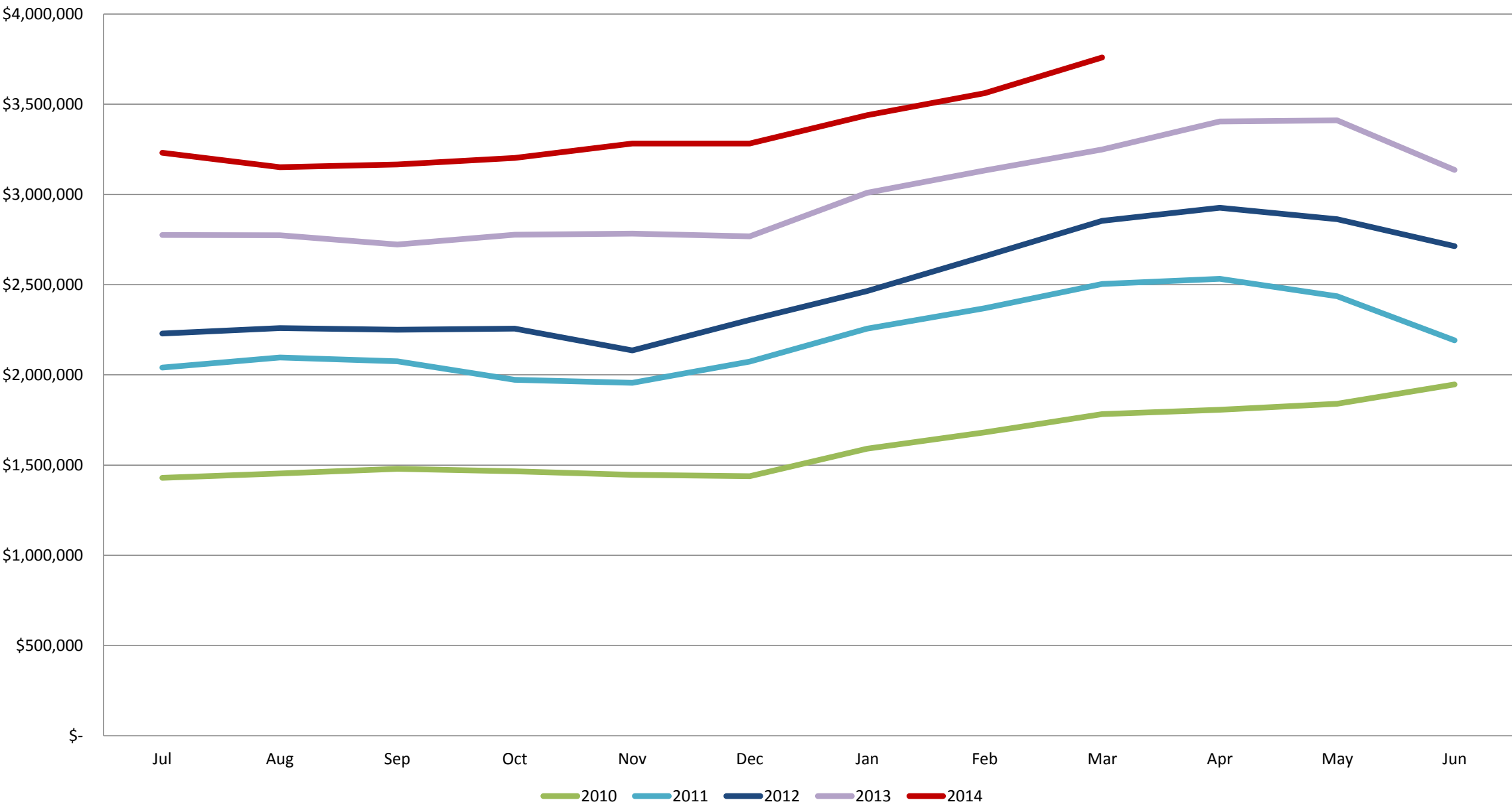
**Idaho Department of Parks and Recreation**  
**Cash Balance Trend - Motorbike / OHV Fund (0250.04)**  
**March 31, 2014**



**Idaho Department of Parks and Recreation  
Cash Balance Trend - Registration RV Fund (0250.05)  
March 31, 2014**



Idaho Department of Parks and Recreation  
Cash Balance Trend - Enterprise Fund (0410.01)  
March 31, 2014



**Idaho Department of Parks and Recreation**  
**FY 2014 Statement of Cash Balances**  
as of March 31, 2014

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	\$ 791,099	\$ 111,319	\$ (276,154)	\$ 626,264	\$ 9,509	\$ 616,755
0150.01	Economic Recovery Reserve	3,394	-	-	3,394	-	3,394
0243	Parks and Recreation Fund	1,365,564	4,960,411	(5,033,510)	1,292,464	74,298	1,218,166
0243.02	Parks & Rec - Registration Administration	1,485,779	1,550,766	(1,178,453)	1,858,092	-	1,858,092
0243.03	Parks & Rec - Sawtooth License Plate	-	29,516	(29,516)	-	-	-
0243.04	Parks & Rec - Non-motorized Boating (Cutthroat Plate)	93,910	14,815	335	109,059	45,982	63,077
0243.05	Parks & Rec - Mountain Bike	36,041	14,989	-	51,030	10,238	40,793
0247.01	Recreational Fuels - Capital Improvement	2,146,217	1,088,830	(1,182,898)	2,052,149	231,330	1,820,819
0247.02	Recreational Fuels - Waterway Improvement	1,546,769	1,026,386	(958,220)	1,614,934	431,186	1,183,748
0247.03	Recreational Fuels - Off-road Motor Vehicles	1,289,612	1,026,386	(822,289)	1,493,709	890,694	603,015
0247.04	Recreational Fuels - Road & Bridge	808,389	534,591	(311,201)	1,031,779	369,788	661,991
0247.06	Recreational Fuels - Administration	331,556	722,828	(501,319)	553,066	-	553,066
0250.01	Registration - State Vessel	-	1,277,446	(1,277,446)	-	-	-
0250.02	Registration - Cross Country Ski	112,649	75,317	(60,683)	127,283	-	127,283
0250.03	Registration - Snowmobile	431,240	787,857	(397,688)	821,408	-	821,408
0250.04	Registration - Motorbike	935,594	607,688	(643,795)	899,487	671,477	228,010
0250.05	Registration - Recreational Vehicle	5,478,319	3,068,819	(3,805,903)	4,741,236	1,026,542	3,714,694
0348	Federal Grant Fund <sup>1</sup>	3,191	3,934,577	(2,651,300)	1,286,469	2,802,785	(1,516,316)
0349	Miscellaneous Revenue	237,492	51,354	(126,862)	161,984	4,005	157,979
0410.01	Enterprise	3,136,250	1,795,300	(1,171,659)	3,759,891	-	3,759,891
0496.01	Expendable Trust - Park Donations <sup>2</sup>	340,979	49,560	(30,713)	359,827	-	359,827
0496.01	State Trust Outdoor Rec Enhancement <sup>2</sup>	1,589	-	-	1,589	-	1,589
0496.02	Harriman Trust	223,805	178,462	(188,000)	214,268	-	214,268
0496.03	Park Land Trust	1,417,984	266,307	(164,674)	1,519,617	-	1,519,617
0496.05	Trail of the Coeur d'Alenes	86,907	245,828	(171,988)	160,747	-	160,747
<b>Total</b>		<b>\$ 22,304,328</b>	<b>\$ 23,419,354</b>	<b>\$ (20,983,937)</b>	<b>\$ 24,739,745</b>	<b>\$ 6,567,833</b>	<b>\$ 18,171,912</b>

**Notes:** <sup>1</sup> Federal Grant Fund is now a borrowing limit and does not represent department cash

<sup>2</sup> 0496.01 Adjusted to reflect the State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

**CASH BALANCE** reconciles to DAFR 8190 - Statement of Cash Position



## MINI TAB FOR RV FUNDING REPORT

**Idaho Department of Parks and Recreation**  
**FY 2014 Recreational Vehicle Fund (0250.05)**  
as of March 31, 2014

<i>RV Fund Used for Personnel &amp; Operating Expenditures</i>		Allocation	Expenditures	Encumbrances	Allocation Remaining	% Obligated
<b>Park Operations</b>						
Park Administration	Personnel	\$ 171,937	\$ 40,375	\$ -	\$ 131,562	23.5%
Priest Lake	Personnel	185,344	142,163	-	43,181	76.7%
Farragut	Personnel	329,802	238,780	-	91,022	72.4%
Dworshak	Personnel	38,472	30,888	-	7,584	80.3%
Hells Gate	Personnel	253,207	177,352	-	75,855	70.0%
Ponderosa	Personnel	211,131	161,801	-	49,330	76.6%
Bruneau Dunes	Personnel	138,537	105,980	-	32,557	76.5%
Three Island	Personnel	196,422	147,868	-	48,554	75.3%
Land of Yankee Fork	Operating	10,000	6,200	-	3,800	62.0%
<b>Total</b>		<b>\$ 1,534,852</b>	<b>\$ 1,051,406</b>	<b>\$ -</b>	<b>\$ 483,446</b>	<b>68.5%</b>
<b>RV Administration (15% of Revenue)</b>						
Executive Functions	Personnel	\$ 19,700	\$ 13,748	\$ -	\$ 5,952	69.8%
HR and Volunteer Services	Personnel	60,910	45,889	-	15,021	75.3%
Registration	Operating	75,000	36,853	-	38,147	49.1%
Fiscal	Personnel	96,047	78,569	-	17,478	81.8%
Reservation Program	Personnel	87,432	65,785	-	21,647	75.2%
	Operating	265,300	247,762	-	17,538	93.4%
State and Federal Grants	Personnel	91,670	61,334	-	30,336	66.9%
	Operating	8,800	3,965	-	4,835	45.1%
<b>Total</b>		<b>\$ 704,859</b>	<b>\$ 553,904</b>	<b>\$ -</b>	<b>\$ 150,955</b>	<b>78.6%</b>
<b>RV Grant Dollars</b>						
State and Federal Grants	Trustee/Benefits	\$ 635,845	\$ 190,848	\$ 428,812	\$ 16,185	97.5%
<b>Total</b>		<b>\$ 635,845</b>	<b>\$ 190,848</b>	<b>\$ 428,812</b>	<b>\$ 16,185</b>	<b>97.5%</b>

**Idaho Department of Parks and Recreation**  
**Passport Program FY 2014**  
as of March 31, 2014

Gross Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	\$ 88,620	\$ 81,170	\$ 49,870	\$ 38,380	\$ 51,390	\$ 45,130	\$ 71,140	\$ 71,050	\$ 59,780	\$ -	\$ -	\$ -	\$ 556,530
2-Year Registrations	47,000	49,580	36,540	30,760	27,640	23,520	25,900	36,640	37,160	-	-	-	314,740
Total	\$ 135,620	\$ 130,750	\$ 86,410	\$ 69,140	\$ 79,030	\$ 68,650	\$ 97,040	\$ 107,690	\$ 96,940	\$ -	\$ -	\$ -	\$ 871,270

Transactions	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	8,862	8,117	4,987	3,838	5,139	4,513	7,114	7,105	5,978	-	-	-	33,687
2-Year Registrations	2,350	2,479	1,827	1,538	1,382	1,176	1,295	1,832	1,858	-	-	-	9,081
Total	11,212	10,596	6,814	5,376	6,521	5,689	8,409	8,937	7,836	-	-	-	42,768

**FY 2013**

Gross Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	\$ -	\$ -	\$ -	\$ -	\$ 57,290	\$ 38,150	\$ 49,300	\$ 59,210	\$ 52,570	\$ 69,300	\$ 71,640	\$ 88,610	\$ 486,070
2-Year Registrations	-	-	-	-	34,380	21,560	23,180	27,600	30,420	39,000	41,660	48,060	265,860
Total	\$ -	\$ -	\$ -	\$ -	\$ 91,670	\$ 59,710	\$ 72,480	\$ 86,810	\$ 82,990	\$ 108,300	\$ 113,300	\$ 136,670	\$ 751,930

Transactions	July	August	September	October	November	December	January	February	March	April	May	June	Total
1-Year Registrations	-	-	-	-	5,729	3,815	4,930	5,921	5,257	6,930	7,164	8,861	48,607
2-Year Registrations	-	-	-	-	1,719	1,078	1,159	1,380	1,521	1,950	2,083	2,403	13,293
Total	-	-	-	-	7,448	4,893	6,089	7,301	6,778	8,880	9,247	11,264	61,900

MINI TAB FOR  
FY16 BUDGET REQUEST

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☒ BOARD ACTION REQUIRED  
☐ BOARD POLICY                      ☐ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**May 20 & 21, 2014**  
**Hells Gate State Park – Jack O’Connor Center**  
**Lewiston, ID 83501**

**AGENDA ITEM:**                      **FY 2016 Budget Proposal**                      *Revised 5/9/2014*

**ACTION REQUIRED:**    **Board Action Requested**

**PRESENTER:**                      **Steve Martin**

**PRESENTATION**

Background Information

Information regarding the Fiscal Year (FY) 2015 budget is provided as a beginning reference and basis for the FY 2016 budget. The information includes charts displaying the FY 2015 State General Fund appropriation (pages 1 and 2), charts displaying the department’s FY 2015 appropriation (pages 3 through 5) and a ten-year expenditure history for the department (page 6).

Budget Request Tab (pages 7 through 15)

The FY 2016 budget request focuses on funding personnel and operating expenditures at FY 2015 appropriation levels, less the one-time CEC appropriation (page 7).

The number one priority enhancement (detailed on page 12) is a request for an ongoing \$1.5 million General Fund appropriation to replace the use of RV funds for Park Operations Personnel Costs. The remaining program enhancements are strategic additions that will add capacity for new services and revenue generation.

The request also includes \$2,031,000 in critical infrastructure repair projects and \$1,098,000 in equipment replacement needs (detailed on pages 13 – 15).

Overall, the FY 2016 budget request is a 5.6% increase from the FY 2015 appropriation. While this total falls short of the department’s actual needs, current cash balance projections on our dedicated funds do not support higher spending levels at this time. If approved by the Governor’s Office and Legislature, the request for General Funds to replace RV funds for Park Operations Personnel Costs will help restore dedicated funds for future capital needs.

Staff has reviewed and ranked the enhancement and replacement items and if approved by the Board, the information will be incorporated into the final budget document submitted to the Division of Financial Management and Legislative Services Office on September 2, 2014.

Fund Trends Tab (pages 16 through 37)

Cash flow and cash balance trends charts are provided for each available fund detail. These schedules help determine the amount of cash available for program enhancements, capital repair

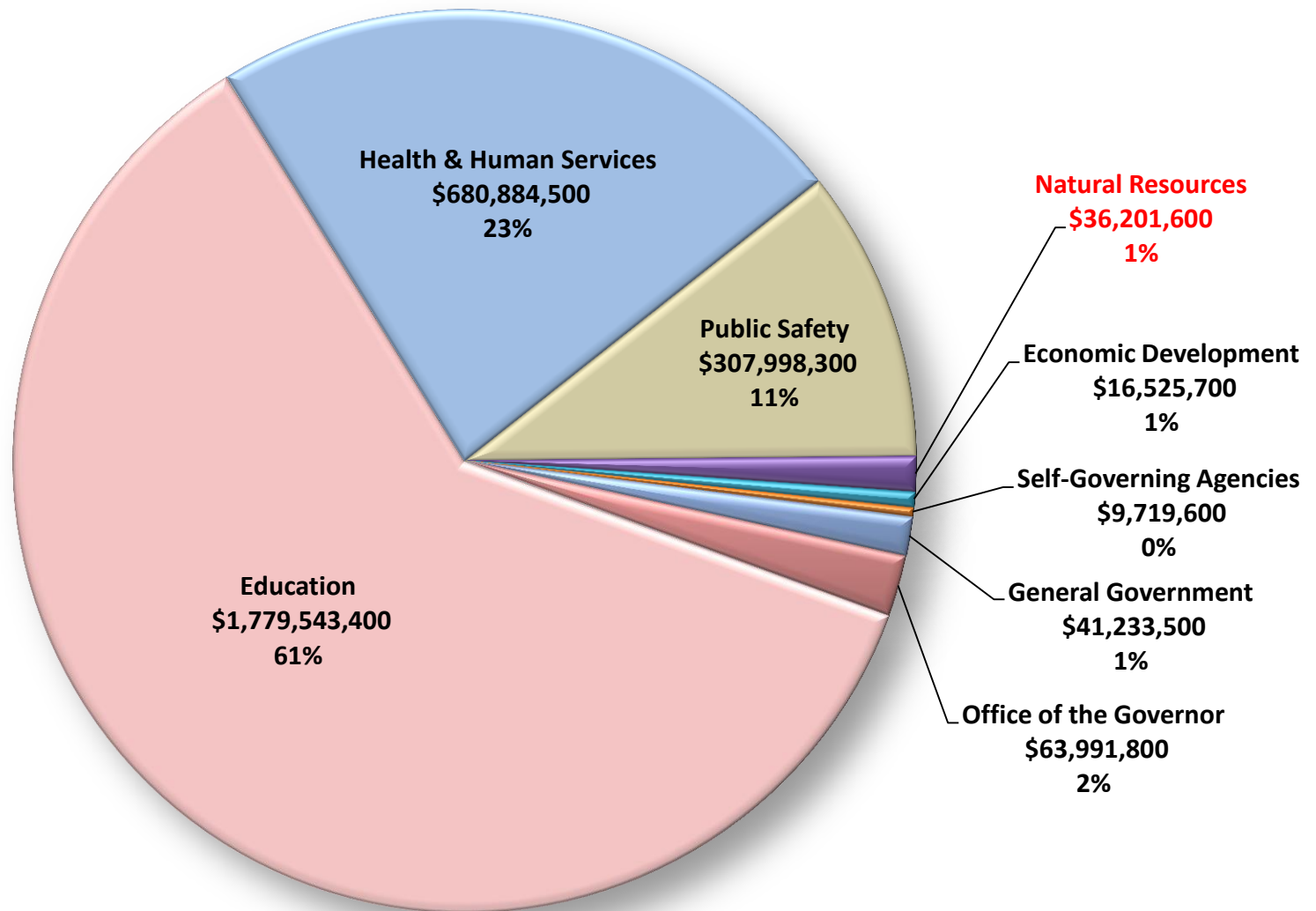
projects and equipment replacement items. Revenue projections are based on current historical trends. Expenditures are estimated at 100% of the appropriation unless otherwise noted.

Please note these charts reflect all cash inflows and outflows that are recorded in the fiscal year they actually occur (cash basis accounting). This primarily affects expenditures as prior year encumbrances are an actual cash outflow in a subsequent year.

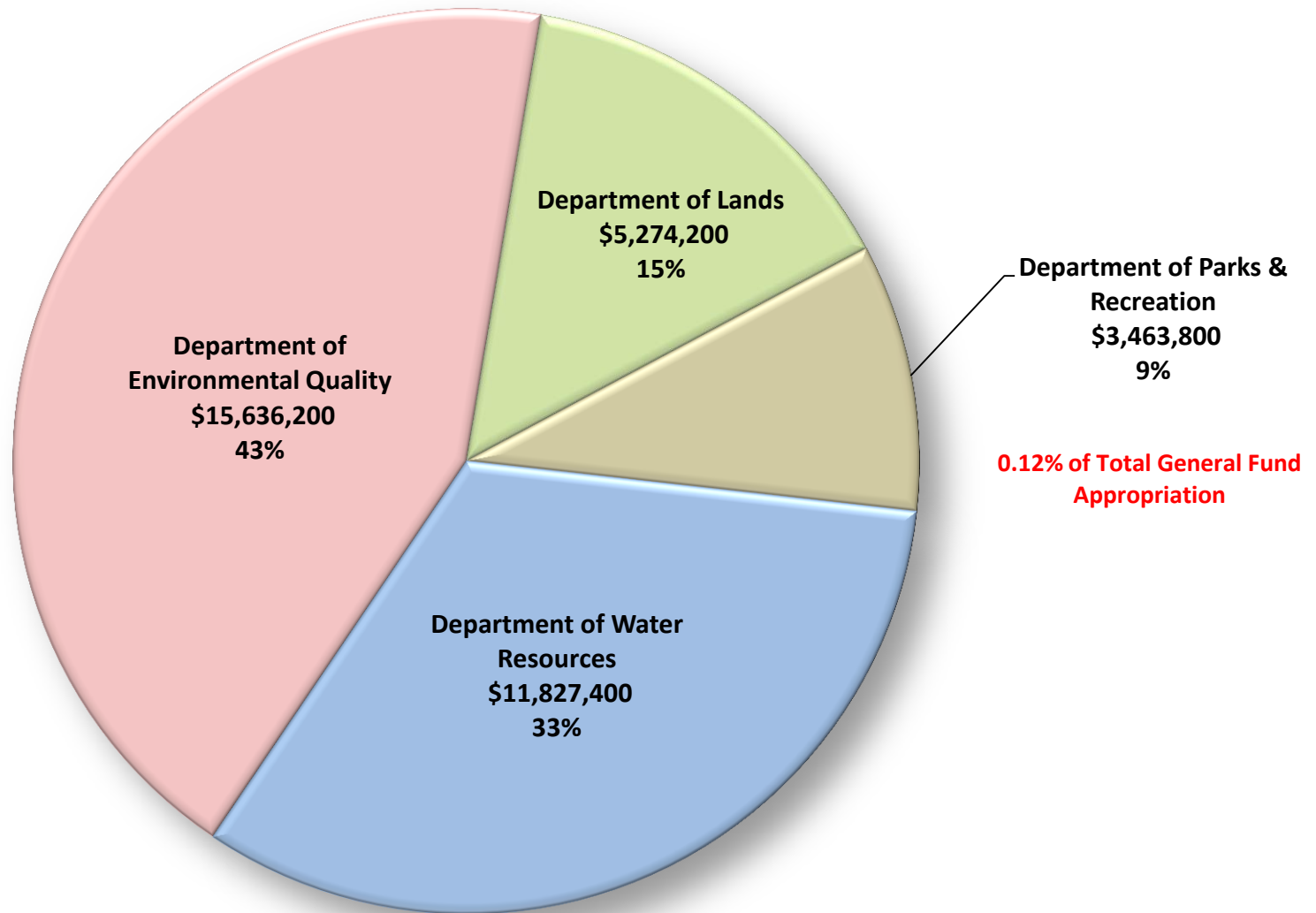
**STAFF RECOMMENDATIONS:**

Staff recommends Board approval based on the ranked replacement equipment and program enhancement requests found under the Budget Request tab (pages 7 through 15).

**FY 2015 Total State General Fund Appropriation**  
**\$2,936,098,400**

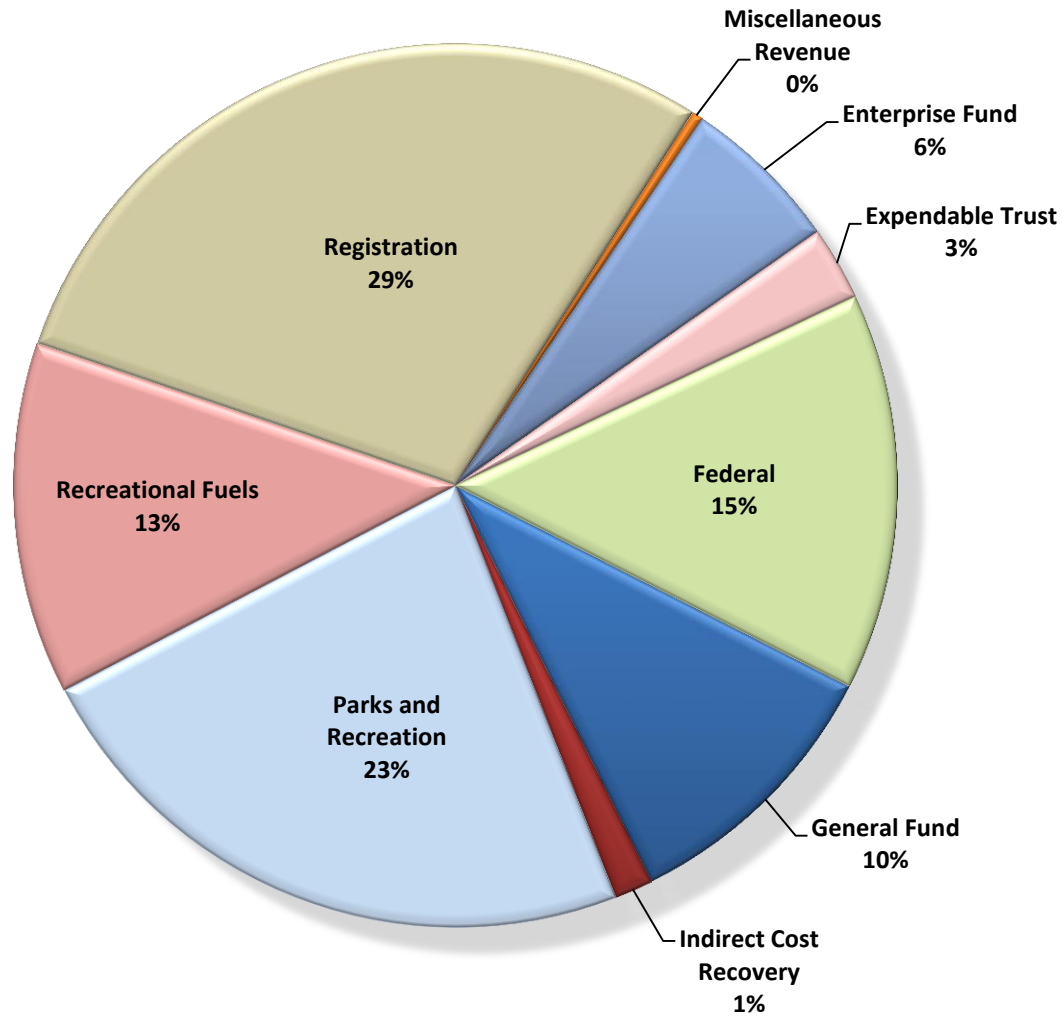


**FY 2015 General Fund Appropriation  
1% for State Natural Resource Agencies**



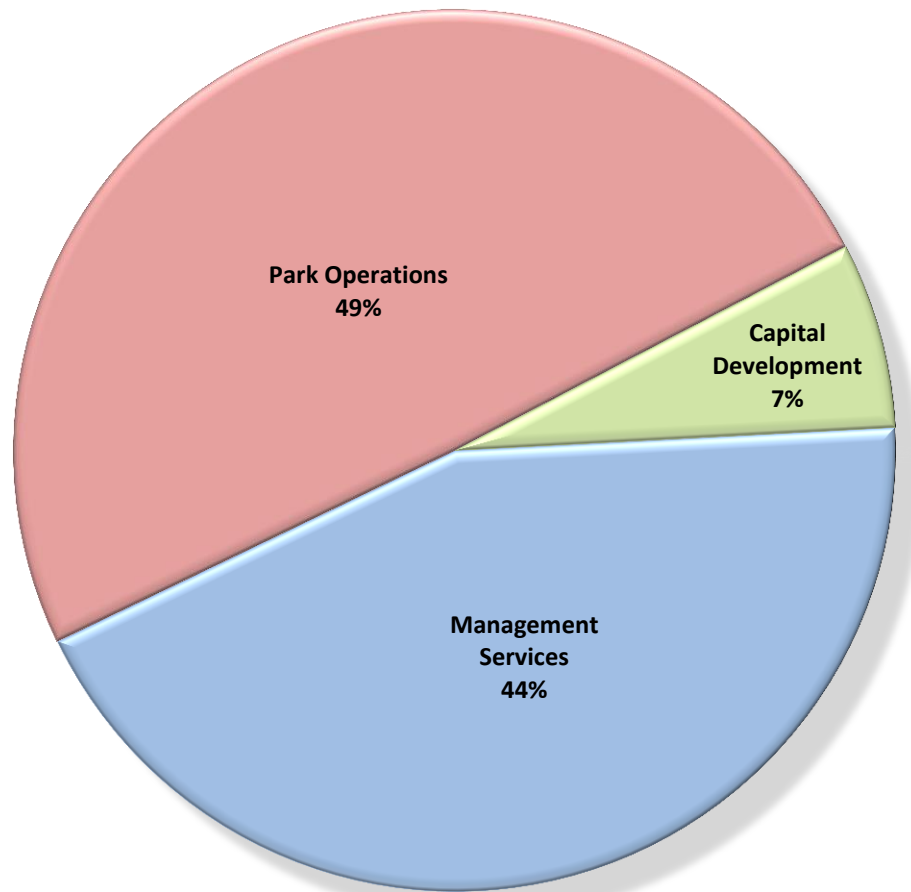


**Idaho Department of Parks and Recreation  
FY 2015 Budget Appropriation by Fund**



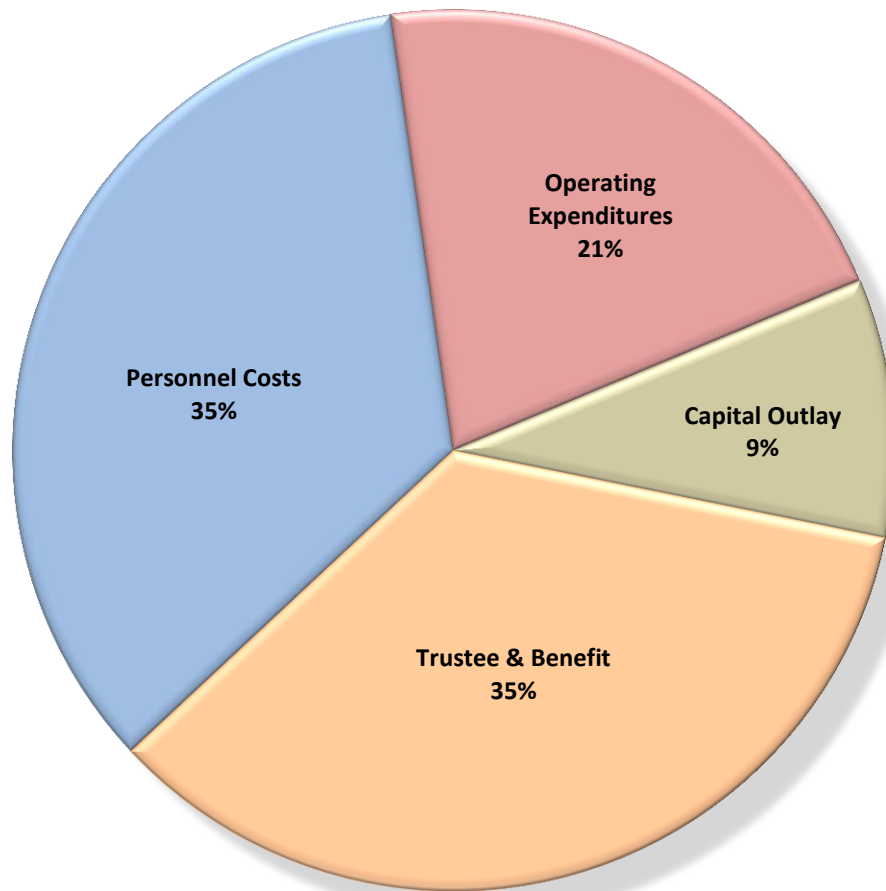
Total Appropriation by Fund		% Change from FY 2014
General Fund	\$ 3,463,800	160.0%
Indirect Cost Recovery	\$ 475,500	13.7%
Parks and Recreation	\$ 7,881,000	-5.9%
Recreational Fuels	\$ 4,374,100	-16.9%
Registration	\$ 9,769,000	-0.1%
Miscellaneous Revenue	\$ 141,900	0.6%
Enterprise Fund	\$ 1,985,700	-11.9%
Expendable Trust	\$ 920,800	-7.6%
Federal	\$ 4,929,400	0.8%
<b>Total</b>	<b>\$ 33,941,200</b>	<b>1.5%</b>

**Idaho Department of Parks and Recreation  
FY 2015 Budget Appropriation by Function**



Total Appropriation by Function		% Change from FY 2014
Management Services	\$ 14,837,100	9.8%
Park Operations	\$ 16,788,100	-0.3%
Capital Development	\$ 2,316,000	-24.9%
<b>Total</b>	<b>\$ 33,941,200</b>	<b>1.5%</b>

**Idaho Department of Parks and Recreation  
FY 2015 Budget Appropriation by Expenditure Classification**



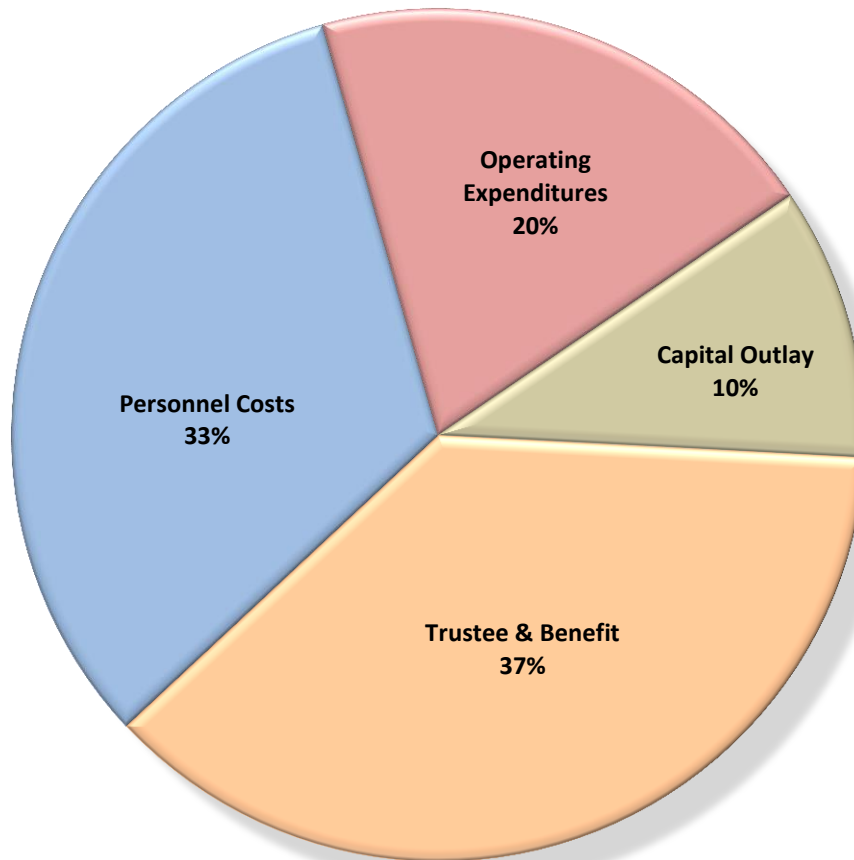
Total Appropriation by Expenditure Classification		% Change from FY 2014
Personnel Costs	\$ 11,766,300	5.0%
Operating Expenditures	\$ 7,118,200	2.8%
Capital Outlay	\$ 3,219,100	-32.6%
Trustee & Benefit	\$ 11,837,600	12.3%
<b>Total</b>	<b>\$ 33,941,200</b>	<b>1.5%</b>

**Idaho Department of Parks and Recreation**  
**Actual Expenditures Summary**  
*Budget Year Basis*

	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>% Change</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>from FY 2014</b>
<b>BY PROGRAM</b>											
Management Services	12,623,200	11,346,400	12,650,500	12,648,400	12,598,800	10,477,700	12,661,200	12,622,100	13,516,600	14,837,100	9.8%
Park Operations	12,711,000	13,852,100	14,777,000	15,635,400	14,493,200	13,870,000	13,786,300	14,791,800	16,846,300	16,788,100	-0.3%
Capital Development	6,517,300	13,538,300	16,829,300	12,772,200	4,594,500	1,547,100	2,829,700	2,945,900	3,084,000	2,316,000	-24.9%
<b>Total</b>	<b>31,851,500</b>	<b>38,736,800</b>	<b>44,256,800</b>	<b>41,056,000</b>	<b>31,686,500</b>	<b>25,894,800</b>	<b>29,277,200</b>	<b>30,359,800</b>	<b>33,446,900</b>	<b>33,941,200</b>	<b>1.5%</b>
<b>BY FUND SOURCE</b>											
0001-00 General	7,474,700	7,136,800	12,457,100	15,995,600	6,311,700	1,397,900	1,308,500	1,324,100	1,332,000	3,463,800	160.0%
0125-00 Indirect Cost Recovery	245,500	328,300	280,300	341,500	209,000	371,600	433,800	607,700	418,100	475,500	13.7%
0150-00 Budget Stabilization	-	-	-	-	-	16,300	12,900	-	-	-	
0150-01 Economic Recovery Reserve	189,300	8,040,100	4,681,600	492,000	114,300	-	-	153,600	-	-	
0243-00 Parks and Recreation	4,210,000	3,977,500	4,632,300	4,860,400	4,585,200	5,974,700	6,653,200	6,966,100	8,372,100	7,881,000	-5.9%
0247-00 Recreational Fuels	5,401,100	4,940,100	4,423,100	5,517,700	4,133,100	3,473,700	4,660,800	4,831,000	5,265,400	4,374,100	-16.9%
0250-00 Parks and Rec Registration	8,189,900	8,235,800	10,013,900	8,031,400	9,603,700	8,470,600	9,715,300	9,633,600	9,779,200	9,769,000	-0.1%
0349-00 Miscellaneous Revenue	19,600	40,500	12,300	29,500	5,400	12,700	90,800	67,500	141,100	141,900	0.6%
0410-00 Enterprise Funds	1,518,700	1,056,000	936,100	923,700	1,062,500	1,615,000	1,592,900	1,730,800	2,253,000	1,985,700	-11.9%
0494-00 Petroleum Price Violation	33,400	-	-	-	-	-	-	-	-	-	
0496-00 Parks and Recreation Trust	680,800	1,217,400	2,111,000	1,418,200	1,196,500	763,800	852,500	784,100	996,000	920,800	-7.6%
0348-00 Federal Grant	3,888,500	3,764,300	4,709,100	3,446,000	4,465,100	3,798,500	3,956,500	4,261,300	4,890,000	4,929,400	0.8%
<b>Total</b>	<b>31,851,500</b>	<b>38,736,800</b>	<b>44,256,800</b>	<b>41,056,000</b>	<b>31,686,500</b>	<b>25,894,800</b>	<b>29,277,200</b>	<b>30,359,800</b>	<b>33,446,900</b>	<b>33,941,200</b>	<b>1.5%</b>
<b>BY EXPENDITURE CLASSIFICATION</b>											
Personnel Costs	10,278,300	9,845,600	10,648,100	11,459,300	10,573,300	9,615,600	9,891,000	10,286,100	11,205,000	11,766,300	5.0%
Operating Expenditures	4,821,100	5,521,800	6,638,400	5,763,900	5,490,600	5,291,100	5,740,700	5,926,400	6,927,300	7,118,200	2.8%
Capital Outlay	8,286,200	15,671,100	18,233,400	14,983,900	6,180,300	2,874,600	4,012,600	4,507,800	4,777,000	3,219,100	-32.6%
Trustee/Benefit	8,465,900	7,698,300	8,736,900	8,848,900	9,442,300	8,113,500	9,632,900	9,639,500	10,537,600	11,837,600	12.3%
<b>Total</b>	<b>31,851,500</b>	<b>38,736,800</b>	<b>44,256,800</b>	<b>41,056,000</b>	<b>31,686,500</b>	<b>25,894,800</b>	<b>29,277,200</b>	<b>30,359,800</b>	<b>33,446,900</b>	<b>33,941,200</b>	<b>1.5%</b>
Full-Time Positions (FTP)	159.25	160.25	160.25	162.25	164.50	139.50	139.50	143.50	143.50	144.25	

**Idaho Department of Parks and Recreation  
FY 2016 Budget Proposal**

*Revised 5/9/2014*



Total Appropriation by Expenditure Classification		% Change from FY 2015
Personnel Costs	\$ 11,669,800	-0.8%
Operating Expenditures	\$ 7,118,200	0.0%
Capital Outlay	\$ 3,707,000	15.2%
Trustee & Benefit	\$ 13,337,600	12.7%
<b>Total</b>	<b>\$ 35,832,600</b>	<b>5.6%</b>

**Idaho Department of Parks and Recreation**  
**FY 2016 Budget Request**  
**All Agency Functions**

Revised 5/9/2014

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>FY 2015 Total Appropriation</b>	<b>144.25</b>	<b>3,463,800</b>	<b>25,548,000</b>	<b>4,929,400</b>	<b>33,941,200</b>
<b>FY 2015 Total Estimated Expenditures</b>	<b>144.25</b>	<b>3,463,800</b>	<b>30,228,000</b>	<b>5,029,400</b>	<b>38,721,200</b>
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	(1,855,500)	(6,140,100)	(100,000)	(8,095,600)
Base Reductions	-	-	-	-	-
<b>FY 2016 Base</b>	<b>144.25</b>	<b>1,608,300</b>	<b>24,087,900</b>	<b>4,929,400</b>	<b>30,625,600</b>
<b>Program Maintenance</b>					
Benefit Cost Increase	-	-	-	-	-
Inflationary Increase	-	-	-	-	-
CEC Salary Multiplier	-	-	-	-	-
Replacement Items - Park Infrastructure & Equipment	-	-	795,800	-	795,800
Replacement Items - Vehicles	-	-	204,000	-	204,000
Replacement Items - Computer Replacement	-	-	98,200	-	98,200
Replacement Items - Health & Safety Projects	-	440,000	1,591,000	-	2,031,000
<b>FY2016 Program Maintenance</b>	<b>144.25</b>	<b>2,048,300</b>	<b>26,776,900</b>	<b>4,929,400</b>	<b>33,754,600</b>
<b>Program Enhancements</b>					
12.01 - RV Fund Shift (Increase General Fund / Shift Park Ops PC & OE to Management Services TB)	-	1,500,000	-	-	1,500,000
12.02 - Farragut - Scott Group Area Development	-	-	328,000	-	328,000
12.03 - Harriman - 2 New Yurts for Silver Lake Area	-	-	24,000	-	24,000
12.04 - Round Lake - New Day Use Parking Lot	-	-	26,000	-	26,000
12.05 - Lake Cascade - West-side Visitor Center	-	-	30,000	-	30,000
12.06 - Harriman - Ranchview Group Shelter	-	-	75,000	-	75,000
12.07 - Thousand Springs - Group Shelter	-	-	75,000	-	75,000
12.08 - Harriman - Vault Toilet Golden Lake	-	-	20,000	-	20,000
					-
<b>FY 2016 Budget Request</b>	<b>144.25</b>	<b>3,548,300</b>	<b>27,354,900</b>	<b>4,929,400</b>	<b>35,832,600</b>
<b>Budget by Expenditure Object</b>					
Personnel Costs		2,247,500	8,348,700	1,073,600	11,669,800
Operating Expenditures		860,800	5,626,200	631,200	7,118,200
Capital Outlay		440,000	3,267,000	-	3,707,000
Trustee and Benefit		-	10,113,000	3,224,600	13,337,600
		<b>3,548,300</b>	<b>27,354,900</b>	<b>4,929,400</b>	<b>35,832,600</b>

**Idaho Department of Parks and Recreation**  
**FY 2016 Budget Request**  
**Management Services**

*Revised 5/9/2014*

<b>Budget by Decision Unit</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>
<b>FY 2015 Total Appropriation</b>	<b>37.00</b>	<b>606,200</b>	<b>12,231,200</b>	<b>1,999,700</b>	<b>14,837,100</b>
<b>FY 2015 Total Estimated Expenditures</b>	<b>37.00</b>	<b>606,200</b>	<b>12,231,200</b>	<b>1,999,700</b>	<b>14,837,100</b>
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	(2,800)	(74,500)	-	(77,300)
Base Reductions	-	-	-	-	-
<b>FY 2016 Base</b>	<b>37.00</b>	<b>603,400</b>	<b>12,156,700</b>	<b>1,999,700</b>	<b>14,759,800</b>
<b>Program Maintenance</b>					
Benefit Cost Increase	-	-	-	-	-
Inflationary Increase	-	-	-	-	-
CEC Salary Multiplier	-	-	-	-	-
Replacement Items - Park Infrastructure & Equipment	-	-	-	-	-
Replacement Items - Vehicles	-	-	-	-	-
Replacement Items - Computer Replacement	-	-	98,200	-	98,200
Replacement Items - Health & Safety Projects	-	-	-	-	-
<b>FY 2016 Program Maintenance</b>	<b>37.00</b>	<b>603,400</b>	<b>12,254,900</b>	<b>1,999,700</b>	<b>14,858,000</b>
<b>Program Enhancements</b>					
12.01 - RV Fund Shift (Restore T&B Appropriation)	-	-	1,500,000	-	1,500,000
<b>FY 2016 Budget Request</b>	<b>37.00</b>	<b>603,400</b>	<b>13,754,900</b>	<b>1,999,700</b>	<b>16,358,000</b>
<b>Budget by Expenditure Object</b>					
Personnel Costs		343,300	2,282,700	-	2,626,000
Operating Expenditures		260,100	1,461,000	2,600	1,723,700
Capital Outlay		-	98,200	-	98,200
Trustee and Benefit			9,913,000	1,997,100	11,910,100
		<b>603,400</b>	<b>13,754,900</b>	<b>1,999,700</b>	<b>16,358,000</b>

**Idaho Department of Parks and Recreation**  
**FY 2016 Budget Request**  
**Park Operations**

*Revised 5/9/2014*

<b>Budget by Decision Unit</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>
<b>FY 2015 Total Appropriation</b>	<b>107.25</b>	<b>1,007,600</b>	<b>12,850,800</b>	<b>2,929,700</b>	<b>16,788,100</b>
<b>FY 2015 Total Estimated Expenditures</b>	<b>107.25</b>	<b>1,007,600</b>	<b>12,850,800</b>	<b>2,929,700</b>	<b>16,788,100</b>
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	(2,700)	(919,600)	-	(922,300)
Base Reductions	-	-	-	-	-
<b>FY 2016 Base</b>	<b>107.25</b>	<b>1,004,900</b>	<b>11,931,200</b>	<b>2,929,700</b>	<b>15,865,800</b>
<b>Program Maintenance</b>					
Benefit Cost Increase	-	-	-	-	-
Inflationary Increase	-	-	-	-	-
CEC Salary Multiplier	-	-	-	-	-
Replacement Items - Park Infrastructure & Equipment	-	-	795,800	-	795,800
Replacement Items - Vehicles	-	-	204,000	-	204,000
Replacement Items - Computer Replacement	-	-	-	-	-
Replacement Items - Health & Safety Projects	-	-	-	-	-
<b>FY 2016 Program Maintenance</b>	<b>107.25</b>	<b>1,004,900</b>	<b>12,931,000</b>	<b>2,929,700</b>	<b>16,865,600</b>
<b>Program Enhancements</b>					
12.01 - RV Fund Shift (Increase General Fund / Shift Park Ops PC & OE to Management Services TB)	-	1,500,000	(1,500,000)	-	-
<b>FY 2016 Budget Request</b>	<b>107.25</b>	<b>2,504,900</b>	<b>11,431,000</b>	<b>2,929,700</b>	<b>16,865,600</b>
<b>Budget by Expenditure Object</b>					
Personnel Costs		1,904,200	6,066,000	1,073,600	9,043,800
Operating Expenditures		600,700	4,165,200	628,600	5,394,500
Capital Outlay		-	999,800	-	999,800
Trustee and Benefit			200,000	1,227,500	1,427,500
		<b>2,504,900</b>	<b>11,431,000</b>	<b>2,929,700</b>	<b>16,865,600</b>



**Idaho Department of Parks and Recreation**  
**FY 2016 Budget Request**  
**Capital Development**

Revised 5/9/2014

<b>Budget by Decision Unit</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>
<b>FY 2015 Total Appropriation</b>	-	<b>1,850,000</b>	<b>466,000</b>	-	<b>2,316,000</b>
Reappropriation (Estimate)	-	-	4,680,000	100,000	4,780,000
<b>FY 2015 Total Estimated Expenditures</b>	-	<b>1,850,000</b>	<b>5,146,000</b>	<b>100,000</b>	<b>7,096,000</b>
FTP or Fund Adjustment	-	-	-	-	-
Removal of One-time Expenditures	-	(1,850,000)	(5,146,000)	(100,000)	(7,096,000)
Base Reductions	-	-	-	-	-
<b>FY 2016 Base</b>	-	-	-	-	-
<b>Program Maintenance</b>					
Benefit Cost Increase	-	-	-	-	-
Inflationary Increase	-	-	-	-	-
CEC Salary Multiplier	-	-	-	-	-
Replacement Items - Park Infrastructure & Equipment	-	-	-	-	-
Replacement Items - Vehicles	-	-	-	-	-
Replacement Items - Computer Replacement	-	-	-	-	-
Replacement Items - Health & Safety Projects	-	440,000	1,591,000	-	2,031,000
<b>FY 2016 Program Maintenance</b>	-	<b>440,000</b>	<b>1,591,000</b>	-	<b>2,031,000</b>
<b>Program Enhancements</b>					
12.02 - Farragut - Scott Group Area Development	-	-	328,000	-	328,000
12.03 - Harriman - 2 New Yurts for Silver Lake Area	-	-	24,000	-	24,000
12.04 - Round Lake - New Day Use Parking Lot	-	-	26,000	-	26,000
12.05 - Lake Cascade - West-side Visitor Center	-	-	30,000	-	30,000
12.06 - Harriman - Ranchview Group Shelter	-	-	75,000	-	75,000
12.07 - Thousand Springs - Group Shelter	-	-	75,000	-	75,000
12.08 - Harriman - Vault Toilet Golden Lake	-	-	20,000	-	20,000
<b>FY 2016 Budget Request</b>	-	<b>440,000</b>	<b>2,169,000</b>	-	<b>2,609,000</b>
<b>Budget by Expenditure Object</b>					
Personnel Costs		-	-	-	-
Operating Expenditures		-	-	-	-
Capital Outlay		440,000	2,169,000	-	2,609,000
Trustee and Benefit			-	-	-
		<b>440,000</b>	<b>2,169,000</b>	-	<b>2,609,000</b>

Idaho Department of Parks and Recreation  
FY 2016 Budget Request

Revised 5/9/2014

**Program Enhancement Summary**

Priority Rank	DU	Description	Fund	FTP	Personnel Costs	Operating Expenditure	Capital Outlay	Trustee/Benefit	TOTAL
1	12.01	<b>PC Fund Shift from RV to General Fund</b> Request General Fund appropriation to replace use of RV funds for Park PC. Shift RV appropriation back to Grant Program.	0250.05 0001		(1,500,000) 1,500,000			1,500,000	- 1,500,000
		<b>Subtotal</b>		-	-	-	-	<b>1,500,000</b>	<b>1,500,000</b>
2	12.02	<b>Farragut - Scott Group Area Development</b> Develop roads, central water, vault toilet, shelter and group fire rings to add capacity for large groups, special events or overflow use.	0247.01				328,000		328,000
		<b>Subtotal</b>		-	-	-	<b>328,000</b>	-	<b>328,000</b>
3	12.03	<b>Harriman - New Yurts (2) for Silver Lake Area</b> Purchase and construct two (2) additional 20 ft. diameter yurts in the Silver Lake area.	0496.02				24,000		24,000
		<b>Subtotal</b>		-	-	-	<b>24,000</b>	-	<b>24,000</b>
4	12.04	<b>Round Lake - New Day Use Parking Lot</b> Purchase fill material and grading for new parking lot to increase parking capacity.	0247.04				26,000		26,000
		<b>Subtotal</b>		-	-	-	<b>26,000</b>	-	<b>26,000</b>
5	12.05	<b>Lake Cascade - West-side Visitor Information Center</b> Purchase "camper cabin" type kit building to serve visitors in the Poison Creek area. Offer small retail program to west-side visitors in the summer season, and offer as a cabin rental in the winter.	0247.01				30,000		30,000
		<b>Subtotal</b>		-	-	-	<b>30,000</b>	-	<b>30,000</b>
6	12.06	<b>Harriman - Ranchview Group Shelter</b> Construct a group shelter to be used for outdoor interpretive programming and rental facility. Expand capacity for special events, weddings and reunions.	0247.01				75,000		75,000
		<b>Subtotal</b>		-	-	-	<b>75,000</b>	-	<b>75,000</b>
7	12.07	<b>Thousand Springs - Group Shelter</b> Construct a group shelter to be used for outdoor interpretive programming and rental facility. Expand capacity for special events.	0496.03				75,000		75,000
		<b>Subtotal</b>		-	-	-	<b>75,000</b>	-	<b>75,000</b>
8	12.08	<b>Harriman - Vault Toilet (CXT) Golden Lake</b> Vault toilet to support the use of a backcountry yurt in the Golden Lake area. Expand capacity for overnight visitors.	0496.03				20,000		20,000
		<b>Subtotal</b>		-	-	-	<b>20,000</b>	-	<b>20,000</b>
		<b>Total Program Enhancements</b>		-	-	-	<b>578,000</b>	<b>1,500,000</b>	<b>2,078,000</b>

**One-time Capital Outlay Summary**

<b>FORM B7: ONE-TIME OE AND ONE-TIME CO SUMMARY</b>				<b>Request for Fiscal Year :</b>		<b>2016</b>
Agency/Department:		Idaho Department of Parks and Recreation				
Function/Division:						Agency Number:
Activity/Program:						Function/Activity Number:
						Budget Unit:
Original Request Date:		9/2/2014		Revision Request Date:		
						Page ____ of ____

Priority Rank	Program	DU	Fund	Subobject Cat	Item/Description of Use/Options	Mileage	Date Acquired	Quantity in Stock	Quantity Desired	Unit Cost	Total Cost
1	03	10.35	0247.01	6198	Priest Lake - Lionhead Dock Replacement (original dock installed 1988). Requesting 25% 0247.01 match for 75% WIF grant \$160,000. Total project \$200,000.				1	40,000	40,000
2	03	10.35	0001	6231	Eagle Island - Enlarge / Upgrade East Restroom				1	250,000	250,000
3	03	10.35	0247.01	6198	Massacre Rocks - Campground Electrical Upgrade (to 50 amp). Requesting 25% 0247.01 match for 75% RV grant \$280,000. Total project \$350,000.				1	70,000	70,000
4	03	10.35	0410.01	6198	Heyburn - Hawley's Landing Electrical Upgrade				1	375,000	375,000
5	03	10.35	0001	6198	Bear Lake - East Beach Electrical Upgrade (to 50 amp).				1	170,000	170,000
6a	03	10.35	0243	6398	Farragut - Repair Group Shelters and Grounds				1	120,000	120,000
6b	03	10.35	0247.04	6398	Farragut - Repair Group Shelters and Grounds (0247.04 for parking lot work).				1	30,000	30,000
7	03	10.35	0243	6198	Lake Cascade - Shoreline Erosion Control (multiple locations).				1	200,000	200,000
8	03	10.35	0247.01	6198	Winchester - Campground Electrical Upgrade (to 50 amp).				1	220,000	220,000
9	03	10.35	0001	6398	Round Lake - Reroof Shop / Admin Building				1	20,000	20,000
10	03	10.35	0247.01	6398	Lake Cascade - Replace Existing Pump house				1	70,000	70,000
11	03	10.35	0247.01	6198	Lake Walcott - Replace Existing Wooden Docks. Requesting 25% 0247.01 match for 75% WIF grant \$64,000. Total project \$80,000.				1	16,000	16,000
12a	03	10.35	0247.01	6398	Priest Lake - Replace Indian Creek Shelter				1	80,000	80,000
12b	03	10.35	0247.04	6398	Priest Lake - Replace Indian Creek Shelter (0247.04 for parking lot work).				1	15,000	15,000
13	03	10.35	0247.01	6198	Lake Cascade - Replace Docks / Pilings at Van Wyck and Blue Heron. Requesting 25% 0247.01 match for 75% WIF grant \$280,000. Total project \$350,000.				1	70,000	70,000
14	03	10.35	0243	6198	Yankee Fork - Improve Repository Site				1	20,000	20,000
15	03	10.35	0496.03	6231	Thousand Springs - Garden Center Remodel				1	145,000	145,000
16	03	10.35	0496.03	6198	Thousand Springs - Equestrian Center Upgrade				1	100,000	100,000
17	03	10.35	0496.03	6231	Thousand Springs - Billingsly Creek Red Barn Upgrade				1	20,000	20,000
18	03	12.02	0247.01	6398	Farragut - Scott Group Area Development				1	328,000	328,000
19	03	12.03	0496.02	6398	Harriman - 2 New Yurts for Silver Lake Area				2	12,000	24,000
20	03	12.04	0247.04	6198	Round Lake - New Day Use Parking Lot				1	26,000	26,000
21	03	12.05	0247.01	6398	Lake Cascade - West-side Visitor Information Center Retail / Rental				1	30,000	30,000
22	03	12.06	0247.01	6398	Harriman - Ranchview Group Shelter				1	75,000	75,000
23	03	12.07	0496.03	6398	Thousand Springs - Group Shelter				1	75,000	75,000
24	03	12.08	0247.01	6398	Harriman - Vault Toilet (CXT) for Golden Lake Area				1	20,000	20,000
25	02	10.31	0247.03	6610	OHV Pgm - Replace 4 Snowmobile Trail Groomers. Requesting 50% 0247.03 match for 50% RTP Grant \$500,000. Total \$1,000,000.	N/A	2007	40	4	125,000	500,000
26	02	10.31	0247.03	6610	OHV Pgm - Replace 4 Snowmobile Trail Grooming Drags	N/A	2007	40	4	20,000	80,000
27	02	10.31	0250.04	6610	OHV Pgm - Replace 1 SWECO Trail Cat / Trail Dozer	N/A	2009	4	1	90,000	90,000
28	02	10.33	0247.03	6650	OHV Pgm - Replace 3 Snowmobiles	N/A	2010	10	3	10,000	30,000
29	02	10.33	0250.04	6650	OHV Pgm - Replace 3 Off-highway Motorcycles	N/A	2010	18	3	7,500	22,500
30	02	10.33	0243	6650	Priest Lake - Replace Kawasaki Mule 4 x 4	N/A	2002	1	1	10,000	10,000
31	02	10.33	0410.01	6699	Priest Lake - Replace Pull Behind Ski Trail Groomer / Track Setter	N/A	1977	1	1	6,000	6,000
32	02	10.31	0243	6231	Dworshak - Replace Heat Pump	N/A	1989	1	1	20,000	20,000