

**IDAHO DEPARTMENT OF PARKS AND RECREATION**  
**“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”**  
**Board Meeting**  
**February 12-13, 2014**  
**Idaho Department Parks and Recreation Headquarters**  
**Summit Conference Room**  
**5657 Warm Springs Avenue**  
**Boise ID 83716-8700**

Chairman Correll called the Board meeting to order at 10:25 a.m. on February 12, 2014, at the headquarters of Idaho Department of Parks and Recreation, Boise Idaho with the following Board members in attendance:

- Charlie Correll – District IV – Chairman
- Randy Doman – District II – Vice Chairman
- Tom Crimmins – District I
- Susan Buxton – District III
- Jean McDevitt – District V
- Bob Hansen – District VI

Also present during all or portions of the meeting were the following individuals:

- Nancy Merrill, Director
- Keith Hobbs, Operations Division Administrator
- Anna Canning, Management Services Division Administrator
- Jennifer Okerlund, Communication Manager
- Kristy Bobish-Thompson, Human Resource Officer
- Steve Martin, Fiscal Officer
- Kevin Zauha, Management Information Services
- Dave Claycomb, Recreation Bureau Chief
- David White, North Region Manager
- Steve Strack, Deputy Attorney General, Natural Resources Division
- Tammy Kolsky, Reservation Program Manager
- Jim Thomas, Development Bureau Chief
- Rick Just, Friends Group
- Mackenzie Stone, Registration
- Jeff Cook Rick Just, Director of Friends of Idaho State Parks
- Gary Shelley, Eagle Island State Park Manager
- Eileen Downing, Operations Staff
- Ray Houston, Legislative Services Office
- Ryan Neptune, Gateway Parks
- Mary McFarland, Eagle City Council
- Evelyn Mason, Project Coordinator

**Wednesday, February 12, 2014**

- 10:30 a.m. Call to Order**
  - **Welcome Guests**
  - **Additions or Deletions to the Printed Agenda**
  
- 10:40 a.m. Consent Agenda..... 2**
  - **Group Use Permit**
    - **Eagle Island Experience, Garth Taylor**
    - **Boise Philharmonic Concerts, Garth Taylor**
    - **Trout Unlimited, Garth Taylor**
  - **Temporary Permits – Easement Requests**
    - **Ashton-Tetonia Trails, Garth Taylor**

- Trails of the Coeur d'Alenes, David White
- Approval of Minutes
  - November 13-14, 2013

11:00 a.m.	Public Forum	
11:15 a.m.	Concession: Eagle Island, Gateway Parks (Snow Hill)	
	• Request for long-term concession lease *Al Keith Hobbs.....	3
	• Ryan Neptune presented Power Point regarding opportunities at Eagle Island S.P.	
11:30 a.m.	Break	
11:45 a.m.	Working Lunch	
	• Idaho State Parks Friends Group Director *IO Rick Just	
	○ Presented letter from Friends to Governor requesting Governor put a task force together	
12:00 p.m.	Introduce Project Coordinator *IO Anna Canning .....	4
	Corporate Sponsorship Update *IO Evelyn Mason	
12:15 p.m.	FY 2014, 2 <sup>nd</sup> Quarter Financial Report *IO Steve Martin .....	5
12:45 p.m.	Depart for State House Confirmation	
1:30 p.m.	Senate Resources and Environment Committee WW55	
	• Senate Confirmation Hearing, Charles Correll, six-year term	
	• Yearly agency overview of IDPR – Nancy Merrill	
3:15 p.m.	Reconvene at IDPR Headquarters; Break	
3:30 p.m.	Heyburn Recreational Residences Site Appraisals *IO David White.....	6
4:00 p.m.	Consideration of Heyburn Recreational Residences Rate Increases *IO Steve Strack.....	7
4:30 p.m.	Recess	

**Thursday, February 13, 2014**

8:00 a.m.	Call meeting to order	
8:05 a.m.	Proposed UTV Legislation *IO David Claycomb.....	8
9:00 a.m.	Director's Report *IO Nancy Merrill	
	• Proposed Legislation	
9:45 a.m.	Reports *IO .....	9
	• Operations, Keith Hobbs	
	• Travel Planning and the NEPA Process, Jeff Cook	
	• Natural Resource Management	
	• Management Services, Anna Canning	
	• Attorney General (Oral)	
	• Vardis Fisher Update on Water Rights	
	• Reservation, Tammy Kolsky	
	• IDPR Pending Fee Rules	

- 10:30 a.m. Break**
- 10:45 a.m. Reports \*IO continued**
- Development, Jim Thomas
  - North Region, David White
  - South Region, Garth Taylor
  - Recreation Bureau, David Claycomb
  - Written Reports
    - Fiscal, Steven Martin
    - Registration, Makenzie Stone
    - MIS, Kevin Zauha
    - Communication, Jennifer Okerlund
    - Human Resource, Kristy Bobish-Thompson
  - Board Members (Oral)
- 12:00 p.m. Working Lunch**
- Executive Session
 

*“Under authority of Idaho Code 67-2345 (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.”*
- 2:00 p.m. Meeting adjourned**

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## **Minutes – Wednesday, February 12, 2014**

**10:30 a.m.** Charlie Correll welcomes guests and staff

**10:35 a.m.** Consent Agenda:

**BOARD MOTION:** *Susan Buxton: Moved to amend the agenda as presented this morning, adding Trout Unlimited under the Consent Agenda.*

- **Group Use Permit**
  - **Trout Unlimited, Garth Taylor**

*Tom Crimmins seconded the motion. **Motion carried a vote of 6-0.***

**BOARD MOTION:** *Randy Doman: Moved to remove November 13-14, 2013, minutes from the Consent Agenda for further discussion. Tom Crimmins seconded. **Motion carried a vote of 6-0.***

**DIRECTIVE TO STAFF:** None

**BOARD DISCUSSION:**

Randy Doman requests the November 13-14 minutes to reflect and justify that he voted ‘Nay’ because of the way we were treating two different float home owners (the Chestnuts and Tim Green) on sleeping quarters in almost identical situations. The treatment is inconsistent. Bob Hansen identified, Public Forum Page 3 does not reflect Tammy’s rebuttal; minutes should show that the Board had done specific things and show the reasons why.

**DIRECTIVE TO STAFF:** Update Public Forum Page 3 with Tammy’s rebuttal.

**BOARD MOTION:** *Susan Buxton: Moved to remand the November minutes to the staff to make these changes and have them come back at one of our next meetings. Randy Doman seconded. **Motion carried a vote of 6-0***

**DIRECTIVE TO STAFF:** Update November 2013 minutes; return product to Board for approval.

**BOARD MOTION:** *Tom Crimmins: Moved to the adoption of the remaining of Consent Agenda. Susan Buxton seconded. Motion carried a vote of 6-0*

**DIRECTIVE TO STAFF:** None.

**10:41 a.m. Consent Agenda**

**\*AI**

**DISCUSSION: Eagle Island Gateway Parks (Snow Hill)**

Susan Buxton declares conflict of interest in Snow Hill item due to her firm representing Mr. Neptune; steps down to audience seating

Keith Hobbs introduced Ryan Neptune. Gateway Parks is requesting a concessionaire with a long-term lease for Gateway Parks at Eagle Island which employs 4 full-time and 14 part-time employees. A Power Point presentation by Ryan Neptune shows affordable recreation activity to Eagle Island with emphasis on location, nominal fee, and rental of equipment (tubes and snowboards). Set up and tear down would be minimal impact and will replace trees that are removed. Director Merrill reminded the Board of the current Standard Temporary Concession Agreement is year by year. However, Ryan is requesting a ten year agreement to satisfy financial backing restrictions. Tom Crimmins inquired of the lease (Schedule A. 1.a) \$5 and \$15 fees; the dollar discrepancy had already been corrected on the signature copy. Charlie Correll and Steve Strack discussed long-term lease lengths. Board Policy is 10 years with renewal clauses. It is not something the Board looks at on a year-to-year basis. Park Manager has oversight on the agreement regarding compliance. Ryan Neptune reported the City has 20-year leases with automatic renewal leases with certain "outs" if it is not mutually agreeable. This will always be a sustainable park and he would like to make Eagle Island a permanent home for the Snow Hill. Keith Hobbs gave thoughts of a possible downside of needing to incorporate this into the existing operation at Eagle Island S.P. and make adjustments to such things as the disk golf course and the staffing needs to accommodate the tremendous influx of people coming into the park. Park Manager Gary Shelley has been very active with these adjustments. A downside to the Park is to get the staffing levels up to make this work. There is definitely not enough staff now. Park Staff is not disagreeable to a 10-year lease, but would be more comfortable with a 5-year lease. We are just one month into this concession. This would be a very positive for the parks. Jean McDevitt mentioned a separate issue pertaining to extra restroom facilities at the Park. Getting new water and sewer improvements to Eagle Island S.P. is difficult to do. Director Merrill responded to Jean McDevitt that IDPR has already requested sewer upgrade. Budget request was \$250,000 to bring the road in at the light on State Street. Upgrade to restroom can only occur after we upgrade the sewer. Tom Crimmins commented on this endeavor being very positive for IDPR; park's winter exposure could bring people into the park for the summer activities as well—a benefit to the park. I would lean toward a ten-year permit. Randy Doman supported Tom Crimmins with being parks **and** recreation providing opportunities to get people outdoors. Benefits of being a small agency allows us to adapt; we can do whatever we need to do if this attracts this many people. Discussion lead to liability concerns, manpower issues, and what other parks can include this attraction. IDPR should not lose grasp of this opportunity. Park manager Gary Shelley spoke about this being a new operating model. Facilities were not closed and winterizing did not take place so the operating costs are a concern. We have good rangers but everything changed for them this winter. Typically the park has not been open in the winter. Ryan Neptune acknowledges there has been some burden, but hates for this to burden to anyone. Charlie Correll addressed the Board about having an option to approve a 10-year lease or 5-year with a renewable clause. What does the Board want? Steve Strack pointed out a consideration for the Board Policy for Concessions in State Parks: motion should be specific to direct staff to proceed without an RFP.

**BOARD MOTION:** *Tom Crimmins: Moved to approve a 10-year lease for Gateway Parks for the Snow Hill, subject to the understanding that we will not need to do an RFP if it meets the threshold. Bob Hansen seconded. Motion Carried 5 - 0. Noted: Susan Buxton refrained from participation of vote.*

**DIRECTIVE FOR STAFF:** Staff to work with Ryan Neptune on a 10 year lease for Gateway Parks for the Snow Hill.

**11:00 a.m.      Public Forum**

**DISCUSSION:** Susan Buxton introduced Mary McFadden from Eagle city counsel who wanted to discuss better utilization of the Boise River in Eagle. She suggested to shuttle rafts from Eagle Island to Merrill Park to float the River. May be looking at a concessionaire for inflatable kayaks, also recognizes concerns on small diversion dams. Main concern is the need for a small concessionaire to help with the bus service. Mary McFarland would like to pursue coordination with the city of Eagle and Eagle Island State Park on this endeavor.

**DIRECTIVE FOR STAFF:** Partner with Mary McFarland to define actual needs for better utilization of Boise River in Eagle.

**11:15 a.m.      Break**

Charlie Correll: Reconvene meeting

**11:30 a.m.      Concession: Friends of Idaho State Parks      \*IO**

**DISCUSSION:** Rick Just presented a history of Friends of Idaho State Parks. The Friends group held a December brainstorming session to focus on where to go next. Presented to the Board with a letter they sent to the Governor requesting he form a Governor's Task Force on Idaho Department State Parks & Recreation to look at funding needs and funding opportunities. Distributed handout of the task force; will stand for questions. Concerns came from Susan Buxton in the fact that this would be very objective and needs tight reign and controls. Director Merrill shared history that the Governor would come back to the Parks Board for input. Charlie Correll expressed concern about the timeliness of this subject. He believes the Board needs more lead-time. Randy Doman would prefer the Friends take this to the Governor rather than the Board. There should be separation between Friends Group and IDPR. We need to take some time to address concerns other Board members have. Jean McDevitt likes the idea of Friends of State Parks and knows their power. We need all the other park's groups to join with this Friends Groups, so they can share ideas and build relationships with other Friends Groups like the Harriman group. She likes the Friends Group, but worries about the Task Force going through the legislature. Rick Just responded with seeing Friends of IDPR as a helper to the parks. Legislative folks would have to be involved. He spoke to the MOU that Friends of IDPR would like the Board to enter patterned similarly after Georgia State Parks. Susan Buxton cautioned Rick of special interest groups as he moved forward.

**DIRECTIVE FOR STAFF:** None.

**12:00 p.m.      Introduce Project Coordinator      \*IO**

**STAFF PRESENTATION:** Anna Canning spoke to responsibilities of previous Project Coordinator, Megan Boatman; now look toward raising monies. She introduced Evelyn Mason who left a 20-year career to take this position. Evelyn Mason spoke to interpretive events and other events that have been very successful. Has looked at the framework and wants to continue on with what has already been done. Would like to continue with grants and working with friends groups can help this.

**DIRECTIVE FOR STAFF:** None.

**12:15 p.m.      FY 2014, 2<sup>nd</sup> Quarter Financial Report      \*IO**

**STAFF PRESENTATION:** Steve Martin highlighted a few area of interest. We are exactly where we need to be mid-way through this fiscal year in terms of expenditures:

- Dedicated Parks 0243, revenue is up by \$74,000

- Continue to see a big boost in our \$5.00 MVEF; is up considerably over the prior year
- Adding in the passport revenue of \$570,000 first six months
- Added to 0243 fund up \$644,000—about 21% over last year.

Expenditures are about the same as compared to this time last year.

Cash balances on Pages 6-12 of report, remains stable, maybe slightly above where we were last year.

**BOARD DISCUSSION:** Bob Hansen inquires why both North and South region numbers are up. Steve Martin explains a result of Federal Reimbursements particularly in the South region parks. There is a variance in the draws from the endowment funds including a positive \$200,000 impact. Tom Crimmins wants a comparison from last June to this year. Steve Martin concludes the cash balances are about the same as last year except for gas tax 0247.01 which is down about 8.3% for this time last year. Continue to monitor this. Page 13 RV Fund and Page 14 Passport Fund have approximately \$570,000. Stand for additional questions. Tom Crimmins raised concern of the enterprise fund being taken. Steve Strack states that almost \$2M belongs to Heyburn because of the leases. We will shift some of the needs to this fund in the park. At some point there will be a big balance at Heyburn that will need to be addressed in a durable way. Other parks are spending what they are making. Dave White explains this fund is also held for the sewer repair and emergencies that will deplete the fund quickly. This can be identified as an un-obligated but un-spendable balance in that fund.

**DIRECTIVE FOR STAFF:** None.

**12:45 p.m. Adjourn to the Statehouse**

- Senate unanimously confirmed Charles Correll to IDPR Board Chairman for a 6 year term
- Yearly agency overview – Director Merrill

**3:15 p.m. Return to IDPR Headquarters from Statehouse**

Charlie Correll: Calls the meeting to order

**3:15 p.m. Heyburn Recreational Residences Site Appraisals \*IO**

**STAFF PRESENTATION:** David White presents an overview of the lease appraisals (presented Heyburn Lease Appraisal Comparison Chart. 2003-2014). New Appraisal for 2014 (for lot only) looked for base value with set of criteria for each lot based on location, view- or no-view, sewer, etc. This time the criteria was more objective. 2014 appraised value dropped from 2008 by \$1.5 million. David will provide actual appraisal with appeal process. Most of the leases for the sites will go down. Utility sewer fees will go up \$84.00 increase for land based lease. Float homes will pay ½ that rate until they hook up to the sewer. This will be increased to an annual fee limited to six months of the year use.

**3:50 p.m. Consider: Heyburn Recreational Float Home leases \*IO**

**DEPUTY ATTORNEY GENERAL PRESENTATION:** Steve Strack reminded staff that Board directed us to work with the lessees to come up with a lease that could be agreed upon, to bring it back to the Board for approval at this meeting. We were not able to do that because there were a number of policy issues that needed to be discussed with the Board:

- 1) Float Home Lease Terms:
  - (a) Senator Nonini is asking for a 30-year lease which violates Board rules for a 10-year lease. We will need to amend Board rules regarding leases. If the 30-year lease bill passes the Board will support. Not to exceed the 30 years if the bond is paid off then will then move to 10-year lease same as the land leases. Change would be through Rulemaking.
- 2) Rental Rates:
  - (a) Rule controls rate shall be set based on fair market value of lease site. Board determined lease rate should be 5%, looking at rates from 3.5% to 5% for next lease term. Board recommends 3.5 % for next 5 years or whatever the Board chooses for

the land leases should also apply to Float Home leases. Not comfortable locking in 3.75%.

- 3) Appraisal appeals:
  - (a) Recommends the appraised values should be done by professional appraisers not the board to be reviewed every 5 years. Looking to revamp the appeal process. If two appraisers are not within 10%, a third appraisal will be required. This method would apply to the Cabin leases.
- 4) Board Policy regarding Replacement of float homes upon destruction:
  - (a) Policy in the past had been that as a float home burns down or otherwise gets destroyed, it does not get replaced. Board Policy has always been with attrition; eventually these things will disappear. Now that we are putting in a permanent sewer system, the lessees are suggesting that we do away with that policy and allow them to rebuild if a float home is destroyed.
- 5) Design criteria:
  - (a) A rebuild must come to the Board for approval. Lessees may want a guarantee because of the loan issue. The rebuild must meet the requirements of the lease: same footprint, specific design criteria, and limitations as stated in the lease. If it is destroyed, the rebuild should meet same criteria as land based lease sites.
- 6) Shoreline improvements:
  - (a) Want everything on the shore to be removed. Lessees want grandfather in what is there. Grandfathering is not an option so we must come to an agreement on what is appropriate and should be allowed. Come to a balance of what is left on shore. Limit shoreline items to one storage shed to be agreed upon with staff and an approved site plan.

Steve Strack inquired to the Board about these issues? Not looking for Board action, but discussion and general feelings. This will all come back to the Board when the leases are prepared for final decision. The main purpose of this presentation is to find out the Lease Term and Lease Rate points.

#### **BOARD DISCUSSION:**

Jean McDevitt advocates for removing everything off the shoreline. Especially if energy and funds are expended to develop trails for bikers and hikers that come in over the Trail of the Coeur d'Alenes going to a yurt or cabin. If we can work out necessary items; eliminate all other items. Tom Crimmins speaks of not being in favor of grandfathering. Randy Doman notes that we do not want to become appraisers but would like to be involved in the selection of the appraiser. Steve Strack recommends that a general appraiser should be solicited and not a residential appraiser because this is a unique issue. Bob Hansen is concerned with the current process of appraisals – assessors with a set pattern. He is interested in using the same process the counties assessors use, not the CPI. David White points out; the appraisal process has been consistent over the years. Preference to write the Float Home lease so it's very close the land-based has for the next five years with that flexibility to reevaluate the lease rate and other things for the following five years so that we get them back in agreement with what is going on.

Tom Crimmins wants to know if DEQ will loan for a 30-year loan on a 10-year permit. Dave White Referred to Nonini regarding the 30-year lease and new legislation. Minimal risk and it specifically addresses Float Homes. Anna Canning clarifies from Steve Strack the lease does not encompass the shoreline. Dave White mentioned some float homes had pit toilets; and shoreline use evolved.

Charlie Correll requested Nancy to review the items and let the Board determine direction of items:

1. **Terms of the lease:** Give direction on the 30-year or the 10-year lease of Nonini legislation. Board will factor length of the bond, whatever DEQ's requirements are up to 30 years; if bond is reduced the lease term will revert back to the life of the bond and get back in sync with the land leases.
2. **Rental Rates:** 3.75% rate for the next five years to be same as Cabin owners then revert to 5% unless the Board changed the rate down for everybody. We need to have the lease reflect whatever the Board does to the Cabin owners in 2020 it is going to apply to the float home owners.  
Randy Doman: What will DEQ do? What will the payment - repayment timeframe be? Present at the next meeting.
3. **Appraisal appeals:** Professional appraisers, performed every five years. Revamp the appeal process as noted in the Agenda Item above.

4. **Board Policy:** Regarding replacement of float homes upon total complete destruction (60%) referenced in Agenda Item above. Must meet requirements of the lease.
5. **Design criteria:** Specific criteria more in line with the Cabin lease. Design approval shall not be required by the Board. In general the Board has approved the lease, but not the specifics.
6. **Shoreline improvements:** Board wants a clean shoreline. They want the outhouses removed. Get rid of everything unless it is a health and safety concern. (The cabins—after 30+ years—have shoreline issues also.) Limited to one storage shed, not taller than four feet—establish reasonable dimension criteria.

Nancy Merrill requested a consensus of the Board on **#6. Shoreline improvements**

A clean shoreline with everything removed: Jean McDevitt and Randy Doman

No more additions, keep what they have but not replace anything: Charlie Correll

Each site would be allowed to have one thing within the prescribed dimensions: Susan Buxton and Bob Hansen is not in favor of grandfathering.

**DIRECTIVE FOR STAFF:** None. No consensus was given. (Need Board motion)

**5:50 p.m.** Meeting Recess until 8:00 a.m. Thursday, February 13, 2013

### **Minutes – Thursday, February 13, 2014**

**8:03 a.m.** Chairman Charlie Correll called the meeting back in session.

**BOARD MOTION:** *Tom Crimmins moved to amend the Agenda to change the Proposed Legislative Items from Information Items (\*IO) to Action Items (\*AI). Bob Hansen seconded the motion. **Motion carried a vote of 6-0.***

**8:05 a.m.** Proposed UTV Legislation

**STAFF REPORT:** Dave Claycomb reports on House Bill 491 to allow UTVs over 2000 pounds to be stickered on certain counties if they desire to. Current ATV model allows a County by County option. The exact same thing will occur for the UTVs. They will be a county decision. Randy Doman asked how the grooming community feels. Dave Claycomb responded with the community having a variety of opinions. But this does not have any more impact. This comes down to a measurement of pounds per square inch. This is a cost benefit for the counties to choose with either, ATV, UTV, or snowmobile.

**DIRECTIVE FOR STAFF:** Staff recommends that the Board supports HB 491

**8:12 a.m.** **BOARD MOTION:** *Tom Crimmins: Moved that the Board supports proposed legislation on HB491. Bob Hansen seconded. No Discussion. **Motion carried 6-0.***

**STAFF DISCUSSION:** Director Merrill spoke about RS 22633C1/HB 492. Changes to registration including boat registration proration and changes to the definitions. This was presented by IRC to us as just housekeeping changes to use Certificate Numbers throughout the document. Anna Canning showed support for boat proration but cautioned the board about changes to the definitions that are complete. Mackenzie Stone detailed the changes Anna Canning spoke about. She iterated the proposed legislation has about 5 sections, but found 11 more sections that need to be modified. Mackenzie Stone isolated time constraints as a heavy factor. It is not that IDPR is opposed to what is being done, but IDPR is opposed about how they are doing it. What really needs to be done is to edit 25 sections with changes. Susan Buxton gave details about this bill movement. She has had several meetings with Sandra Mitchel and Dave Claiborne. She told them several times that we could not support a bill that would need numerous changes. She received an email from Dave Claiborne; she responded but did not receive any further correspondence. She also sent email to Rep Gestrin stating her concerns of a bill that is not complete; they still moved forward. Tom Crimmins has looked at earlier drafts and did not have any concern with changes in terminology until he visited with Steve Strack and Mr. Claycomb.

Dave Claycomb presented that if we change what we call registration; it won't nullify other states or make them illegal. Idaho calls it Registration, Iowa calls it a trail pass; each state may call it a different thing. Not everyone calls it Registration. We have reciprocity. He does not think others entering the state will receive a ticket because they call their system something other than Registration. Our enforcement officers look to see if the sticker is current. It does not matter where they come from. Tom Crimmins explained he's no longer concerned about reciprocity. He is concerned about the changes being proposed; we are not there yet. We need to convey to the users the changes may need to be re-changed. And the fact that not all the changes may even do what they want them to do. We support their ideas, but are not there yet.

**BOARD MOTION:** *Bob Hansen moved that we oppose HB 492. Randy Doman seconded.*

**BORD DISCUSSION:** Randy Doman is willing to support a bill that is both correct and the timing is correct. We support the Task Force recommendation but the bill needs to come forth from the users group but we wanted a complete bill and we wanted the timing correct. And this is neither complete nor the timing is correct. We haven't had an RFP; we don't know where our software is going, or what that does to this whole process. Susan Buxton expressed concern for what we are doing now as far as the status quo, we still have our vendor network. It appears to be operating—which was one of our original concerns. She wanted to make sure that this legislation does not affect the enforceability of the program as it already is now so that we aren't going to lose any ground as far as registration goes. From things Steve said, some sections may be included as far as infractions and some enforcement. Susan Buxton doesn't think that has been corrected in this new legislation. Randy Doman commented as legislation moves forward there will be the need and the necessity to revisit it again to correct the problem.

*Charlie Correll: No further discussion. Motion carried 6-0.*

**DIRECTIVE FOR STAFF:** Oppose HB 492

**8:20 a.m. Director's Report – Proposed Legislation**

Director Merrill presented information on legislation for RS 22820. It has gone to print but does not yet have a bill number. We discussed at length as the Float Home Bill. The language is:

- ❖ *Notwithstanding the forgoing, the Board may, in its discretion, extend or renew an existing lease of a Float Home moorage site for a period of up to 30 years on certain conditions as the Board deems appropriate.*

That is the major change in this bill. It is putting the responsibility into the hands of the Board. So if you are going to take a position on these other two bills, you may want to also take a position on this for Senator Nonini. We did not do that yesterday.

**BOARD MOTION:** *Susan Buxton: Moved to support RS 22820 (SB 1346). Tom Crimmins seconded. No discussion. No questions. Motion carried a vote of 6-0.*

**8:30 a.m. IDPR Pending Fee Rules \*IO**

Director Merrill reported on the letter from Senator Bair from the Resources and Environment Committee regarding the IDAPA Fee Rule 26-0120-1302-and changes made to the fee chart. The committee revisited the rule and corrected their mistake adopting the Fee Rule Docket No. 26-0120-1302 in its entirety. This allowed us to go ahead and start collecting these fees. But they asked that we bring back a corrected version next year.

**8:55 a.m. Reports \*IO**

**Operations:** Keith Hobbs introduced Jeff Cook who presented Travel Planning and the NEPA process and an Outdoor Recreation Analyst. Jeff Cook presented a comprehensive Power Point slide reporting on the process we go through. And a report on the Clearwater trails. Dave Claycomb gave his opinion on his feelings for the need to be stronger when working with the Forest Service and Travel Plans. The Board should be mentally prepared dealing with them. Concern is for Closed Trails and mapping/travel plans. Jean McDevitt requested of any follow-up from Mr. Schmidt with Forest Service? Director Merrill and Keith Hobbs will attend spring meetings for the follow-up. Randy Doman believes involvement from

the Forest Service Group is needed. He noted that there is no one until you get to the regional position to work with. We have four collaborative groups in Idaho who are looking at Administrative Rules or Legislation in each of those areas. We also talked about trying to get full-time staff for the Forest areas. We were told they do not have money for recreation staff. We need to be working at multiple levels including board members talking to their area officers. The Board needs to be more active and get to know these folks. If we are waiting for Jeff to do it all we will continue to have little success. We all need to be involved. The other thing we have lacked, we have not shown here in the state is where we want to go. Where do we want to go and how are we going to get there? Somehow we need to figure out how we move North and South and East and West across this state. We cannot solve the problem with money, but we can solve problems by offering advice at upper levels. Susan Buxton asked that a copy of Dave Claycomb's report on the *historic trail use* be given to the Board members. Dave Claycomb responded with the report being very daunting. This will be so much work, but we need to channel and focus on how we make this happen. We have to literally go back to each year of travel planning, and digitized mapping. We will be able to plot these maps that will show this unbelievable loss. This will be questioned and challenged by Fish and Game, Forest Service, BLM, etc. This will take a while to even collect this information. He will make sure the Board will see the results. This will be a priority for Jeff. Bob Hansen suggested outsourcing to universities such as BYU Idaho interns, by bringing them here to help gather the information. Tom Crimmins asked Keith about challenge cost share. What kind of progress is he making in addition to the snow grooming shift of liability. How does this affect some of our user groups? How is this discussion going? Keith Hobbs spoke of Boise National Forest wishing to move to a Special Use Permit. Fremont County was allowed to extend Challenge Cost Share. As far as he is concerned all of the cost shares have been competing. Steve Strack commented on still working with the federal attorney regarding the liability. He is waiting for their response. The other states are buying liability insurance. Tom Crimmins mentioned an issue from the users is that the individual clubs with volunteers programs are being affected. If you wipe out the users who are out there doing the work, this will be a problem. Dave Claycomb spoke to the Board about using the same documents that had been used.

**DIRECTIVE FOR STAFF:** Director Merrill and Keith Hobbs follow-up with Mr. Schmidt at the Forest Service from spring meetings. Dave Claycomb will bring a copy of historic trail report to a future Board.

**9:45 a.m. Management Services:**

Anna Canning presented a Power Point report, citing goals.

- Written report: Shows mostly daily tasks and reviewed each of her areas of management.
- Registration: Goals and what is going on with this program; looking at proposed legislation. Looking at what is being proposed, looking at modernizing that program. Mackenzie does a monthly report that is in the Board book.
- Grants Program: 217 applications for the grants this year. We invite the Board to participate with the grant process. Anna showed the total estimated funds for all grant requests. Explained the SCORPT process and noted that we will have until 2016 to complete the SCORPT plan.
- Reservation Program: Reserve America contract—we are extending current contract for another year.
- Development: Learning Projects and the parks. Capital Improvement Needs – CIN work
- MIS is looking at what the future will be for technology in the parks.

**9:50 a.m. Attorney General:**

Steve Strack presented information about Vardis Fisher – Billingsley Creek with the Hatchery is currently being leased \$36,000 a year. Rangdon decisions came through last week. They made a curtailment that does affect this park. Our water rights are very important to everyone. It is worth more today than a week ago. Spring flow is 55 CFS. They shut down 150,000 acres for an increase in flow of 9 cubic feet of water. Director Merrill: Spoke to considerations regarding the sale of property and water rights and the opportunities for IDPR.

**DIRECTIVE FOR STAFF:** None.

**10:05 a.m. Reservation Report**

Tammy Kolsky explained the reason why IDPR wants to renew instead of going out to RFP. New providers are the main reason to renew versus RFP. If we did go out for a new RFP right now we will most likely pay more than we are paying now. Tom Crimmins questions the report of visitation tracking: Is this all visitation numbers? Do we have an opportunity to track activities through a spot survey like the forest service does? Tammy Kolsky spoke about our needs and our story change. We are going to do better surveys on the ground to better capture non-motorized visitors to our parks. What is the system activity as a whole? . We really do have good data. We began with 12,000 reservations; in 2013, we processed over 40,000 reservations. Both Rules have been approved by both the Senate and the House committees. A chart on Page 3 shows the baseline and the cap for all fees. Nonresident fees: \$3.00 per night. Our in-state visitors will also pay more this year. Our out-of-state visitors will need to pay the Annual MVEF \$40.00 or \$5.00 per day. From 2013-2015 our out-of-state will pay \$20.00 more a night. We will be monitoring the out-of-state fees to see if the increases in these fees will affect occupancy. Tom Crimmins asked about low visitation at Henrys Lake. Tammy Kolsky replied with factors such as, it is a small park, and it is open for a limited number of months each year. It is a popular place and always full. This report does not include Henrys Lake data due to the fact the campground is not complete.

**DIRECTIVE FOR STAFF:** None.

**Reports continued**

**10:45 a.m. Development Bureau**

Jim Thomas presented a Power Point of statewide projects (These projects are listed in the Board Packet). Focus on water rights at Bruneau Dunes identifies 14 acres to irrigate; two wells involved. There is a possibility more water is needed in the future. Lake Walcott Electrical distribution upgrade to utilities grid on a cost share with BOR brings us into compliance, Priest Lake Lionhead a boat dock keeps silting in. Ten year project: Concept is to put a breakwater in downstream of that would cause the migrating silts to dump out sooner. Changes have occurred; reevaluating the project has driven the estimated cost up; considering whether we can accomplish the project at this point. Farragut Locust Grove restroom and buildings we are renovating. Ashton-Tetonia Trail has new CXTs on the trail, and Lake Cascade erosion shoreline. Eagle Island shelters one at east and one at west side. Henrys Lake Campground will be the best in Idaho with sites 65 feet deep 60 feet wide and living pads, new CXTs and restroom-shower building will be ready by May. Dry-land landscaping as we do not have any water rights and current campground may be affected; have grant request to remodel and upgrade restroom building and amenities.

Charlie Correll: No questions.

**Keith Hobbs:** Presented David White with a 15 years of service certificate, a valued employee

David White passed out a handout of the 2013 Report replacing the 2012 report in the Board Book and pointed out staff changes. Charlie Chase is Manager at Hells Gate, (plus Dworshak and Winchester currently) Dworshak upgraded to Manager 2 and preparing to fill it. Chuck Gross replaces Dave Russell at Round Lake. Addressed Farragut resource work, presented handout with map and information: Shoreline Ponderosa Pine Restoration timeline, comprehensive base stand inventory of the whole shoreline to determine what is out there. Moving forward with a prescription for the future, Fish and Game is taking the lead and we are moving ahead with them.

Garth Taylor: His report is in the Board book. Staffing: New ranger at Cascade; John Sullivan is the new Manager at Harriman replacing Keith Hobbs now at HQ; John Frank at Three Island Manager retired, interviewing for this position with mostly internal candidates. Susan Buxton asked about the Headquarters for Lake Cascade: Has BOR moved out, what's going on? Garth Taylor says there hasn't been any movement on our request for 2016 budget; may have to buy the lot in town. Director is continuing to contact property landowners. Garth Taylor explained how the concept would work. Similar to what we did at Bear Lake. A nice little visitor center with a parking lot. There is currently a nice shop

on the property. Purchase of the property is approximately \$250,000. Building can be built through Department of Public Works.

Jean McDevitt reported on the Writers of Harriman. She is delighted with current progress. The students were mostly from states in the East, having learned about this from the Harriman museum.

Steve Martin: Report is in the Board Book. Stand for Questions: none.

Randy Doman inquired if a date needed to be set where we look at the parks passport program and revenues, evaluate the \$10 fee and maybe look raising the fee. Maybe \$15.00 will not be a big deal. Anna Canning suggested take a slower approach as the passport program is still in its infancy stage. We could take look at this in a couple more years to let it settle and see where we are and make any big changes. We've only be in this one year this November. Tom Crimmins also suggested getting our surveys first. Part of the reason we are doing \$10.00 is so that people can even just give \$10.00 as a donation even if they don't go to a park. Keith Hobbs purports the Economic Impact Study may become a part of this. Jean McDevitt noticed the report in board book does not yet give us a trend. Before a price can be raised, a trend should be identified. This is a little early. We need to watch the trends; we only have November and December information. Randy Doman proposed we set a date to assess and re-evaluate the passport program, not to change it necessarily. The pay increase we did used up the passport money.

Mackenzie Stone presented the Registration report. She quoted numbers indicating that things are looking good. Online registration has increasing numbers to include Motorbikes and ATVs.

Director Merrill directed the Board to the written reports and they will stand for questions.

Tom Crimmins inquired to Human Resources, why the spike in accidents? Kristy Bobish-Thompson cited a severe storm, turned the parking lot ice. HQ staff had several slips and falls. Susan Buxton asked Communications, "What can we expect from marketing for advertising the Passport?" Jennifer Okerlund says concentrate 1<sup>st</sup> Quarter in the Treasure Valley. North region and public television reach out advertising which will begin in the 2<sup>nd</sup> quarter which begins in March. When we receive the information from ITD we will emphasize Eastern Idaho. Tammy Kolsky spoke to the information received from ITD and how well Jennifer works with what is received. MIS analyzes the data—a difficult task based on lack of data received and data access. Tom Crimmins wants to know if this is an indication of the Registration Program. Director Merrill offered that this is part of the problem; we are making changes. A one-person one-record system will allow us to pull up information instantaneously. That is the goal for both us and for ITD. Tom Crimmins asks if they are anywhere closer and Director Merrill says not at this time. It is a difficult process. I am 100% sure that we are doing the right thing by stepping out and finding someone to build our system—an Off-the-Shelf system—that we can control ourselves. Down the road, with our system up and running and ITD with a stellar program, we can tap in and build a cross-walk. That will always be in our RFP, in our process. We also have a need for that special identification number and should have One Person-One Record as our motto.

Randy Doman wanted to address three things in Natural Resources that Keith Jones spoke about:

- Fire training and not "red carding" the staff.
- Federal agencies won't have the large resources in firefighting capabilities as they do now. We are probably going to have to be more self-sufficient, at least on the initial fire sites.
- Tammany Creek blackberries—what is happening there? What are we doing with the Blackberries at the Thimbleberry area? Want to make sure we get them under control. Are we doing any monitoring with the weed control? Biological control has been rather minimal for many of the weeds within the parks.

**12:00 p.m. Executive Session:** Did not occur.

#### **BOARD MEMBER REPORTS:**

Susan Buxton: Met with new Bruneau resource manager (BLM) regarding the travel plans. They will start down by Riddle. She asked BLM to include IDPR Rec staff to help with the planning. The motorcycle clubs have their old maps of their trails they lost. Susan is representing CIDRA group.

Bob Hansen presented Billingsley Creek—showed map of the farm with adjacent property for a possible purchase that would enable the Billingsley Creek property plus the adjacent farm to have more opportunities. He pointed out the physical features of this odd shaped piece of property. Discussion turned to Vardis Fischer property and the water rights. Land without the water rights is worthless. He commented on long-term income, the levee and the cost of repair concerns, and various other facts. Garth will meet with adjacent property owner to ascertain if he is interested; bring information to the next meeting.

Jean McDevitt: Discussed the next May Board meeting. Originally is planned for Pocatello; no flights. Bob Hansen spoke about the drive to American West property. Perhaps we need to be in the North for the Float Home leases, and their representatives. Everyone will have a copy of the appraisal and the leases. The attorneys should have those complete. Need to come to agreement in May regarding the Float Homes. Also, North Region is hosting RMSPEC on May 13, 14 and 15. Multiple Pro comments  
Consensus: May 20-21 Board meeting will be in Lewiston; July Board meeting in Montpelier.

**12:15 - 1:00 p.m. – Working Lunch**

**BOARD DISCUSSION:**

Board Teleconference set on March 6<sup>th</sup> @ 8:30. Director Merrill will prepare talking points for HB492 and will meet with Representative Gestrin to let him know the direction of the board.

Tour Eagle Island and Gateway Park's snow park area.

**2:15 p.m. Adjourned**



Charles Correll, Chair  
Idaho Park and Recreation Board

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Nancy Merrill, Director  
and Ex-Officio Member of the Board