

IDAHO DEPARTMENT OF PARKS AND RECREATION  
"To Improve the Quality of Life in Idaho through Outdoor Recreation and Resource Stewardship"  
Board Meeting  
August 26 – 28, 2014  
Twin Falls, Idaho

**AGENDA AS POSTED (Minor adjustments)**

**Tuesday, August 26, 2014**

- 3:30 p.m.      **Call to Order**
- Welcome Guests
  - Additions or Deletions to the Printed Agenda
- 3:31 p.m.      **Tour of Billingsley Creek**
- 4:30 p.m.      **RECESS**

**Wednesday, August 27, 2014**

- 8:30 a.m.      **RECONVENE**
- 8:31 a.m.      **Consent Agenda**
- **Approval of Minutes**
- 8:40 a.m.      **Board Presentation to Nancy Merrill**
- 8:55 a.m.      **Financials \*IO Steve Martin**
- 9:20 a.m.      **Registration Modernization update \*IO Tammy Kolsky**
- 9:40 a.m.      **Update on Ongoing Construction Projects \*IO Jim Thomas**
- 10:15 a.m.      **BREAK**
- 10:30 a.m.      **Select Advisory Committee members**
- 11:00 a.m.      **Billingsley Creek \*IO Bob Hansen**
- 12:00 p.m.      **LUNCH**
- 1:00 p.m.      **Boulder White Cloud \*IO Keith Hobbs**
- 1:30 p.m.      **Select new Chair and Vice Chair**
- 2:00 p.m.      **Reservation Activity Report \*IO Tammy Kolsky**
- 2:30 p.m.      **BREAK**
- 3:30 p.m.      **RECEPTION**
- 6:00 p.m.      **RECESS**

**Thursday, August 28, 2014**

- 8:30 a.m.      **Call to order**
- 8:35 a.m.      **Nez Perce-Clear Water Proposed Action \*IO Keith Hobbs and Randy Doman**
- 9:15 a.m.      **IDPR Participation on Federal Land Management Planning \*IO Randy Doman**
- 10:15 a.m.      **BREAK**
- 10:30 a.m.      **Staff Reports**
- Director – David Langhorst
    - Program written reports
  - **Old Business**
  - **New Business**
- 11:00 a.m.      **Executive Session**
- 11:30 a.m.      **ADJOURN**

**Tuesday, August 26, 2014**

Chairman Correll called the Board meeting to order at 4:10 PM on August 26, 2014 at Billingsley Creek to begin the tour. The following board members were present:

- Charlie Correll – Chairman, district 4
- Randy Doman – Vice Chairman, District 2
- Tom Crimmins – District 1
- Jean McDevitt – District 5
- Robert Hansen – District 6

Also present for the tour:

David Langhorst – Director  
Keith Hobbs – Operations Division Administrator  
Anna Canning – Management Services Administrator  
David White – North Region Office Manager  
Garth Taylor – South Region Office Manager  
Tammy Kolsky – Reservation Program Manager  
Robert Wiley – Executive Admin

**6:00 PM RECESS**

**Wednesday, August 27, 2014**

**8:30 AM RECONVENE**

Also present during all or portions of meeting the following individuals:

David Langhorst – Director  
Keith Hobbs – Operations Division Administrator  
Anna Canning – Management Services Administrator  
David White – North Region Office Manager  
Garth Taylor – South Region Office Manager  
Tammy Kolsky – Reservation Program Manager  
Steve Martin – Fiscal  
Kristy Bobish-Thompson – Human Resource  
Jim Thomas - Development  
Mathew Warnick – DFM  
Rick Just – Friends of Idaho State Parks  
Catherine Talkington – Legislative Candidate  
Danielle Mazzotta – Idaho Conservation League  
Nancy Merrill – Retired Director  
Robert Wiley – Executive Admin

**8:30 AM**

Approval of Consent Agenda

**8:35 AM**

**BOARD MOTION:** *Jean McDevitt made a motion to approve consent agenda with the 14 July corrections. Tom Crimmins 2<sup>nd</sup> the motion. Chairman asked for discussion.*

*Randy Doman opened with a comment on the notes. From the last meeting we would follow up with the Road and Bridge at this meeting but it did not make on the Agenda. Somehow create a follow-up item on the agenda so things don't fall through the cracks. Discussion followed some different topics that need attention to ensure that opportunities are not lost. Also discussed, during the pre-meetings or teleconferences, please add items to the agenda we think may have been forgotten or show a process to show tracking or closure of an item. In an addition to follow-up capabilities, key information will allow the Governor or Governor's staff to aid in priority of topics. One solution is to send out a list of action items, from the Board meetings, to the Board and capture satisfaction of IDPR. With no further discussion roll call is taken: Bob Hansen – Aye, Tom Crimmins – Aye, Susan Buxton – Aye, Randy Doman – Aye, Jean McDevitt – Aye, Charlie Correll – Aye. Ayes – 6, Nays – 0.*

**STAFF ACTION:** Corrections to minutes.

**8:40 AM**

**BOARD MOTION:** *Jean McDevitt – From yesterday's tour a discussion occurred of Vardis Fisher property over new concerns pertaining to any and all water rights of Hidden Lake. Jean McDevitt made a motion to review the minutes and documents of Hidden Lake on the Vardis Fisher property in respect to water levels in the lake for the future. Tom Crimmins 2<sup>nd</sup> the motion. Chairman called for further discussion. Clarification on scope of yesterday's visit for Susan Buxton: Keith Hobbs pointed out a*

*request for a new easement to remove contamination on the wall at the point of the spring. This particular easement would dry up the lake and hinder the facility. IDPR's concern is to raise awareness for this easement to ensure a minimum lake level. Vote is unanimous.*

**STAFF ACTION:** Review minutes and documents of the Vardis Fisher to support and maintain the lake water level for the future.

**8:45 AM**

**BOARD PRESENTATION:** Nancy Merrill accepted a gift from the Board of a blanket made from Idaho sheep with a picture of the Tetons.

**8:55 AM**

**Financial Report – Steve Martin**

Packets contain Year End 2014 Financial Statement. Page two shows IDPR spent 73% of total appropriations. Majority of that unspent balance is our capital carry-over. Page 3 shows Park revenues. Overall we are \$678K above prior year period. This is mostly due to timing of federal reimbursements and will vary from year to year. Passport program is at about \$1.3M for the year. All totals bring IDPR to 9% up above last year. A pretty significant gain mostly attributed to the Passport program. Page 4 and 5 shows the breakout of revenues and expenditures between South Region and North Region. Pages 6-12 show cash balance positions. Page 13 shows the RV summary for the year. Page 14-15 is something new for this quarter report is expenditures on a year-by-year for a 5-year period. Page 16 shows our Passport Program Summary. Page 17 shows the annual Passport Revenues by county and passenger vehicle registration. This break out is a comparison of fiscal year 2014 compared to calendar 2013. A follow-up from our Board meeting in Lewiston Board member Hansen requested some information about Michigan's program. The most recent reports through their public records show a 27% participation rate compared to our 8% participation rate.

**9:20 AM**

**Registration Modernization Activity Report – Tammy Kolsky**

Project team is looking for feedback on style of current report. Current style consists of, "what we did the last three months, what were the achievements, what are we working on the next three months, and what risk management activities will we be engaged in. Currently our team meets twice a month and includes Anna Canning, Kevin Zauha, Vickie Hazel, and Mackenzie Stone, Terrie Caple, and Tammy Kolsky. The most significant achievement is documenting all of the current functionality of that program. One of the current projects is to reach out to ITD to avoid the situation that had occurred in the past. Director Langhorst brought up a great savings done by the Registration Program. Last year the Registration Program saved \$64K and this year they saved an additional \$179K by looking closely at how IDPR is bidding for stickers which is a huge accomplishment done by Mackenzie and a few other folks.

**BREAK – Robert to update Board Books**

**9:40 AM**

**Update on Ongoing Construction Projects – Jim Thomas**

A copy of program slides was made to show Board members due to Hotel projector not working. All projects are listed in Board Book that is posted on the IDPR website. Only item not listed was update to Headquarters of new carpet and fresh paint.

**10:30 AM**

**Select Advisory Committee members – Kathy Muir**

After lengthy discussion and tabled applicants the Board needs more clarification on applicants.

**BOARD MOTION:** *Susan Buxton makes a motion to table the entire Agenda item. Reason being as forego a pattern of hit and miss and desire to pick all applicants at the next meeting. Bob Hansen 2<sup>nd</sup> the motion. Chairman requests further discussion. Randy Doman gave a briefing on Martin Boxleitner. Current prospect for proposal is to have District Board member interview candidates from their district and report to other Board members on outcome. Vote: 6 – Ayes, 0 – Nays.*

**STAFF ACTION:** Anna will send applicant's contact information to Board members to include email and phone numbers.

**11:00 AM**

**Billingsley Creek – Bob Hansen**

Bob received Brochures from Gary Brown to give some ideas about what can be done with Billingsley Creek. Mr. Hansen is brainstorming ideas from various other businesses. Ideas included; Zip line, RV park, Equestrian facilities, Mountain biking, Physical Therapy for any challenged children, Boy Scouts, 4-H programs, ATV route, and 4-wheeler meets. Anna suggests from a previous conversation to have Jim Thomas provide some bubble diagrams to aid the Board in some visual perceptions. Tom Crimmins brought up a concern from the bubble diagrams. If the Board decides what they like from the bubble diagrams and realize there is not enough property to manifest the idea, how will we go about getting more property to finish the plan? Also, Tom is concerned with the idea of multi-use, in particular, with horses and ATVs together on the same piece of ground because it is not big enough for both activities. Director Langhorst stated that the main focus currently is to have a little more direction which only needs to be visionary at this current time. Jim Thomas and staff will design some concepts and cost associated with each concept to aid in Board decisions.

**STAFF ACTION:** Staff to design some bubble diagrams, designs, and concept with cost associated to each item by November.

**12:00 PM**

**LUNCH**

**1:00 PM**

**Boulder White Cloud – Keith Hobbs**

Keith read from his Agenda item and it reads as, "Recent proposals for the establishment of a National Monument encompassing the Boulder-White Cloud Mountains in central Idaho have stirred considerable debate concerning recreation access. The most considered proposal is that presented by the Idaho Conservation League and other groups. In this 571,276 acre proposal, 279,277 acres are within the Sawtooth National Recreation Area, 133,600 are Bureau of Land Management properties, and the remainder falls within the Salmon-Challis and Sawtooth National Forests.

Within the proposed monument, approximately 91 miles of motorized and non-motorized trails exist on National Forest lands, which also include (7) grazing allotments and (4) partial or whole wilderness study areas. On the BLM portion of the proposed monument several ATV, single track and non-motorized trails currently are in use, as well as (13) grazing allotments and a section of Wild Horse range. National Monument designation would bring all lands under one comprehensive management plan. This management plan has not been developed and would not be until designation of monument status, most likely under the management of the US Forest Service. It is the uncertainty of how this plan would be developed and how it would affect established and future recreational uses within the monument, which has many Idaho recreationists taking positions.

An Economic Impact Study commissioned by proponents of the National Monument stated a modest increase to the economy would be experienced in Custer, Blaine, Camas, and Butte counties and projected 170,125 visitors per year.

Idaho Governor Butch Otter is opposed to such a designation and the Idaho Fish and Game Commission has developed a position statement opposing National Monument designation through Executive Order.

Danielle Mazzotta from the Idaho Conservation League requested to distribute important information for the Board. Danielle's message was to have an open mind about the monument progress and that the State of Idaho would be able to work through the details of access in the 91 miles of motorized and non-motorized trails. Danielle encouraged the Board to specify their concerns.

Discussions lead IDPR staff to draft a letter for the Board's review with specificity to the state policy of "No Net Loss of Trail Access."

**1:30 PM**

**SELECT CHAIRMAN AND VICE CHAIRMAN – Board**

**BOARD MOTION:** *Bob Hansen made a motion to maintain current Chairman and Vice Chairman. Susan Buxton 2<sup>nd</sup> the motion. Chairman called for discussion. No discussion; Vote: 6 – Ayes, 0 – Nays.*

**STAFF ACTION:** None

**2:00 PM**

**Reservation Activity Report – Tammy Kolsky**

Tammy reviewed the Agenda item with the Board and communicated the implementation of the 2015 fee changes. Scope for observation is managing the tools to monitor all progress and ability to share with the Board.

**STAFF ACTION:** None

**2:30 PM**

**BREAK – For reception**

**3:30 PM – RECEPTION**

**5:30 PM – RECESS**

**Thursday, August 28, 2014**

**8:30 AM – Call to order**

Chairman called for the record to show that all Board members are present.

**Nez Perce-Clear Water Proposed Action – Keith Hobbs**

Keith Hobbs provided an introduction: The Nez Perce-Clearwater National Forest is proposing to revise their current forest land management plan. This document which is a proposed action that we will be referring to today describes the proposal action for preliminary changes. Proposed action includes preliminary identification changes forest wide and management areas desired conditions, objectives, standards, guidelines, and suitability of land for specific multiple uses including those lands suitable for timber production. The proposed action includes preliminary identification of long term sustained yield of plant cell prodigy. It includes a description of the planned areas distinctive role and contributions within the broader landscape and preliminary identification of priority restoration and watersheds and proposed hostile actions that may occur on the planning area over the life of the plan. The proposed action identifies the need for development of additional required plans and plan content such as the monitoring program. Because of the high level of interest and diverse public views, the proposed action includes 200 options for areas to be recommended to congress to be included in the wilderness preservation system.

IDPR has been engaged in this system from Jeff Cook the IDPR recreation analyst. Jeff provides a summation of how it started and where we are currently in the process. Jeff has been involved since 2012 by attending the collaborative meetings and using the Recreation Opportunity Spectrum (ROS). One of the biggest impacts to this is the Meadow Creek area and it would be closed to motorized use. Only the Anderson Butte Trail would be open to ATVs and motorcycles. The east portion is proposed for recommended wilderness and the west portion is proposed to be deemed a special management area. The revised summer plan of the ROS incorporates proposed Nez Perce tribal plan decision. This plan would convert 281 miles of motorized to non-motorized trails. This is a 36% reduction of motorized trail opportunity in the Nez Perce National Forest. The non-motorized trail opportunities would increase from 779 to just over 1000 across the combined forests. Because Jeff is very active in this process IDPR was invited to participate as a cooperating agency.

Randy Doman briefed the Forest Service is using the plan from 1981 and that plan is 27 years old. The main concern is this current process of the Nez Perce-Clear Water proposed action will set precedence

for another 30 years. IDPR needs to ensure that the Forest Service needs to be aware of the recreation portion of the proposed action. To do that the Board, Mr. Langhorst, and Keith Hobbs will need to interject our concerns where appropriate making recreation equal with the rest of the proposed plan. The word "motorized" should not be considered evil. All the reduction in motorized trails has everything to do with budgets and constraints. A 30-year plan should not be based using a 5-year budget. The problem is once we lose a trail we have not had any success in reopening the trail. We need to have recreation emphasized especially since we provide the Forest Service funds. An action to take is attaching a claw back provision that provides money back with interest to IDPR when a trail closes. Other agencies follow the same protocol. Several federal laws can be discussed concerning specific multiple use. The laws included National Forest Management Act, Multiple Use Act and Sustainability Act, in the proposed action and IDPR can address some of the items the Forest Service has missed.

Tom Crimmins gives the breakdown of the Recreation Opportunity Spectrum by a variety of classes:

Primitive – internal wilderness (cannot hear roads)

Semi Primitive – non-motorized

Semi Primitive – motorized

Roaded Natural

Roaded Modified

Another concern is this plan restricts the land further than the Idaho Roadless Rules and we as an agency should support only the Idaho Roadless Rules. One thing that happens when any of the polygons reach over 5000 acres the conversation groups labels it as un-inventoried roadless area. IDPR needs to verify if the proposed action is in violation of the Idaho Roadless Rules and take appropriate actions. Susan Buxton makes clear, "That we need to identify specific conflicts before the Forest Service is in a position to start interpreting the plan." Conversation lead the Board to a concern of the Forest Service will not interpret "conflicts" with the same parameters that IDPR interprets "conflicts." To the Board and staff, IDPR needs Executive people talking with other agency Executive people and not have IDPR Executive people talking with other agency supervisors or staff. Susan Buxton believes the issue is broader than just the recreation aspect. An argument needs to be as an agency we have to look at what is in the best interest of the state with regards to Parks and Recreation. Part of that argument needs to incorporate local government economy affected by recreation opportunity.

#### **9:15 AM**

##### **IDPR participation on Federal Land management Planning – Randy Doman**

As we move forward with other engagements, Tom Crimmins stated we need to be the go-to people for all recreation in the state of Idaho. Tom brings up a bipartisan bill HR 4886 which requires the Forest Service to come up with a strategic plan to increase volunteerism 100%. The Forest Service recognizes they do not have resourced to maintain trails. A big opportunity to work closely with the agency is sections that require coop agreements. Currently the Forest Service has Fire Coop, Roads Coos, and Law Enforcement Coop agreements. There is plenty of room for IDPR to engage in coop agreements and strengthen our ties. Randy Doman emphasized being the go-to people for recreation by providing leadership for recreation.

Director Langhorst recapped the conversation with: The Board direction is that the Roadless Rules in regards to Nez Perce-Clear Water and other forest plans should be the law of the land. IDPR should be the voice of recreation with a state wide perspective. There should be engagement at Director level and Executive management level with other agency Director level and Executive management level.

#### **10:15 AM BREAK**

#### **10:30 AM**

##### **STAFF REPORT – Director's Report**

Staff has been absolutely great keeping me informed. We have had meetings on budget and the budget request where we brought in the LSO analyst and the DFM analyst with our staff so we are all on the same page. I have learned about the grant program and the advisory committees and funding flows.

Some capital improvement needs we had to let slide due to budget necessities. I have met with external groups such as people from Congress and Tourism, Idaho Recreation and Tourism Initiative, Friends of Idaho Parks and Lands, and a couple of other places for outreach. A couple of items to share I thought you would be interested to share. On the MIS side we just had a conversion that increased our bandwidth by 4X. I mentioned yesterday from the Registration side of savings of \$180K. The grant program in 10 counties that received funding in the last 5 years: Boise, Bonner, Bonneville, Boundary, Clearwater, Custer, Elmore, Freemont, Kootenai, and Valley. For the legislative strategy, I will be the main contact and I will be cultivating relationships with legislatures. I would like redundancy and utilize the staff as much as I can to develop staff. I believe the more of our staff the legislatures know from the field the better off we are going to be. I would like to add a note or two about Jeff Cook and some interesting things that come across his desk. Jeff is monitoring The Gateway West Transmission Lines which could impact our parks. One of the proposals has the lines going around Castle Rocks and City of Rocks and may have some impact and that is on Jeff's radar. Sage Grouse is an enormous issue and he is watching that and its impact to recreation. Another item is the Galloway Dam and possible flooding would heavily impact the Weiser River trail. Dave Claycomb brought to our attention The Bagger Vegetation Project in the Boise National Forest moved to close some roads due to restoration from fire as well as several other reasons cited. With Dave's assistance we will be fighting for some roads to stay open that affect our Yurts. Those are just a few examples of what Jeff is working on. Board member McDevitt mentioned some wonderful works that Jeff has completed for IDPR as well as other staff members mentioning Jeff. Jeff will be the first recipient of the Juggling Cat Award. Executive Staff agree that Jeff is a perfect start for the award. Economic impact studies will be a personal priority and we have made some progress there thanks to Keith. We are in the works to develop a model that we can use all over the state versus a specific study that is done one time. I employed an agency wide survey to take the temperature and as of yesterday half of the employees have taken the survey. We can take the survey again in a year to provide some metrics and see any movements. From yesterday's reception we met with some local folks in the Twin Falls area. People representing Idaho State Bow Hunters, Wallace Keck, and Carl Bird discussed ways to expand the use of area and types of people to come to the Parks. Carl came to us with an idea with bows that is equivalent to disc golf. 3D shooting would work well with 20-40 targets on a course. Fish & Game can provide federal funds to kick start this project at Castle Rocks. A big discussion took place with Executive Staff to have an Annual Training Conference that encompasses training by marshaling already training resources to offset the cost. We expect that will happen around April and Jennifer Okerlund will use her skills to mastermind the Annual Training Conference which will be used to springboard our 50<sup>th</sup> Anniversary.

#### **NEW BUSINESS/OLD BUSINESS**

- Bob Hansen brought up the gravel pit in Madison County owned by ITD. He recalled the pursuit of a 99-year lease. Looking for progress on the open ground work and Jim to build some conceptual ideas to discuss.
- Keith is working on getting information out to users on road and trail closures.
- Need to capture all these things we do as part of "our story" that shows the importance of IDPR.

Next meeting is set for 13-14 of November to start at 10:00 AM.

#### **11:00 AM**

#### **EXECUTIVE SESSION**

**BOARD MOTION:** *Susan Buxton made a motion enter executive session pursuant to Idaho Code 67-2345(1a). Jean McDevitt 2<sup>nd</sup> the motion. Roll call Vote: Jean McDevitt – Aye, Charlie Correll – Aye, Susan Buxton – Aye, Tom Crimmins – Aye, Bob Hansen – Aye, Randy Doman – Aye. 6 –Ayes 0 – Nays.*

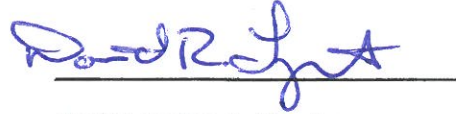
*"Under authority of Idaho Code 67-2345(a). Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held: (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the*

*respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general."*



Charles Correll, Chair

Idaho Park and Recreation Board



David Langhorst, Director

and Ex-Officio Member of the Board