

IDAHO DEPARTMENT OF PARKS AND RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
Board Meeting
May 21-22, 2013
Harriman State Park
Island Park, Idaho

Agenda

Tuesday, May 21, 2013

8:00 a.m. Call to Order

- Welcome Guests
- Additions or Deletions to the Printed Agenda
- Public Forum

8:06 a.m. Consent Agenda

- Approval of Minutes
- Group Use Permits

8:11 a.m. Financial Information - Steve Martin

- FY 2013 3rd Quarter Financial Report
- FY 2015 Budget Proposal
- RV Funding Report

12:15 p.m. Lunch

Executive Session Under authority of Idaho Code 67-2345 Sub-section (b) to consider the evaluation of public employee and (c) may be held to discuss acquisition of private lands.

1:45 p.m. Proposed Fee & IDAPA Changes - Tammy Kolsky/David White

- Serviced Campsite Fee Increase
- Out-of-State Fee Increase
- Excess Campsite Capacity Fee
- Winter Access Fees
- Old Mission Fees
- Motor Vehicle Entrance Fee Caps
- Long-term Camping

3:17 p.m. FY 2014 Grant Awards – Kathy Muir

3:40 p.m. County Recreational Fees – David Claycomb

4:27 p.m. Approval of Changes to Board Policy - Tamara Humiston

- Damage Deposits for Group Events
- Concession Leases

5:05 p.m. Recess

Wednesday, May 22, 2013

8:00 a.m. Call to Order

8:05 a.m. Discussion with U.S. Forest Service - Mr. Tom Schmidt

8:55 a.m. Encroachment - David White

- Management Department Policies
- IDAPA 26.01.10 Temporary Permits

10:05 a.m. Registration -

- Task Force Report - Tamara Humiston
- Current State Analysis of Recreation Registration Program (RIS) - Charles Stegner

Noon Working Lunch

1:00 p.m. Reports

- Director
- Attorney General
 - Supreme Court Ruling on Citations
- Deputy Director
- Fiscal
 - Passport Update
- Development
- North Region
 - Heyburn Float Home Update
- South Region
- Natural Resource
- Recreation Bureau
- MIS
- Human Resource
- Communication/Marketing
 - Events
- Reservation
- Board Members (Oral)

2:15 p.m. Adjourn

Tuesday, May 21, 2013

8:00 a.m. Call to Order

Chairman Crimmins called the Board meeting to order at noon on May 21, 2013, at the Harriman State Park Boys' House, Island Park, Idaho, with the following Board members in attendance:

Randy Doman, Cottonwood
Susan Buxton, Boise
Charles Correll, Jerome
Jean McDevitt, Pocatello
Bob Hansen, Menan

Also present during all or a portion of the meeting were the following individuals:

Nancy Merrill, Director
Tamara Humiston, Deputy Director
Jan Johns, Administrative Assistant to the Director
Steve Martin, Fiscal Officer
Dave Claycomb, Recreation Resources Bureau Chief
Garth Taylor, South East Region Manager
David White, North Region Manager
Steve Strack, Deputy Attorney General, Natural Resources Division
Tammy Kolsky, Reservation Manager
Kevin Zauha, IT Resource Manager
Jim Thomas, Development Program Manager
Kathy Muir, State and Federal Aid Program Manager
Jennifer Parks, East Region Grant Specialist
Joyce Storey, East Region Administrative Assistant
Matt Orem, DFM Senior Financial Management Analyst
Ray Houston, LSO Services
Keith Hobbs, Harriman State Park Manager
Tom Schmidt, U.S. Forest Service Deputy Northern Region Forest
Tom Jewel, Mayor, Island Park, Idaho
Bill Baxter, Freemont County Commissioner
Tamra Cikaitoga, Freemont County Parks and Recreation Director
Charles Stegner, Stegner Consulting Group

8:03 a.m. Introduction of Staff and Guests

8:04 a.m. Additions or Deletions to the Printed Agenda

Mr. Crimmins proposed to add the report on Recreation Realignment of Registration to the agenda between Items 12 and 13. Mr. Hansen so moved. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

8:05 a.m. Public Forum

8:06 a.m. Consent Agenda

- Approval of Minutes
Mr. Hansen asked that the minutes from February 27, 2013, be corrected to reflect his absence from the meeting.

Ms. Buxton noted that on March 20, there was a motion requesting that IDPR staff look for options for compliance regarding HB 279 missing from the minutes. She requested that the motion be added to the minutes at 8:24 a.m.

Discussion followed.

Mr. Strack clarified that having the Director present at teleconference Board meetings is sufficient to meet standards for the Open Meeting Act.

Discussion followed.

8:10 a.m. Group Use Permits

Mr. Hansen moved to approve the consent agenda as amended, including Group Use Permits for Ride Idaho and Surf This Bash as well as the minutes from February 22, February 26-27, March 11,

and March 20, as amended. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

8:11 a.m. FY 2013 3rd Quarter Report

Mr. Martin presented the FY 2013 3rd quarter financial report.

Board and staff discussion followed.

8:35 a.m. FY 2015 Budget Proposal

Mr. Martin presented the FY 2015 budget proposal.

Board and staff discussion followed.

9:30 a.m. Ms. McDevitt moved to approve the FY 2015 budget as recommended. Ms. Buxton seconded. Board discussion followed.

Mr. Doman requested to review the RV Fund prior to voting on the FY 2015 budget. Board discussion followed.

9:34 a.m. Ms. McDevitt withdrew her motion. Ms. Buxton withdrew her second.

Board discussion followed.

9:55 a.m. RV Funding Action Plan

Mr. Martin presented the FY 2015 RV funding report. Staff and Board discussed several options for supplementing the existing funds from the RV fund, including retaining the use of RV funds, funding \$1.5 million from other existing sources, proposing additional fee increases, examining staff furloughs, or seeking general fund support.

Staff recommended approving the continued use of \$1.5 million of the RV Funds.

Staff and Board discussion followed.

12:15 p.m. Ms. Buxton moved to table the FY 2015 Budget Proposal and the RV Fund action items until the following morning, May 22, due to the importance of the discussions. Mr. Hansen seconded the motion. Board discussion followed. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

12:15 Lunch served (working lunch)

12:16 p.m. Mr. Hansen moved to go into Executive Session in accordance with Idaho Code §67-2345(b) to consider the evaluation of a public employee, and (c) acquisition of private lands. Ms. McDevitt seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. McDevitt - aye, Buxton - aye, Correll - aye, Doman - aye, Hansen – aye, Crimmins – aye.

1:40 p.m. The Chairman brought the Board out of Executive Session.

1:41 p.m. Ms. McDevitt moved that the Board instruct the Department to investigate the properties as discussed and asked that staff report back to the Board. Mr. Correll seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously excepting Mr. Hansen who was absent.

1:45 p.m. Proposed Fee & IDAPA Changes

Ms. Kolsky and Mr. White discussed the following proposed fee and IDAPA changes:

- Serviced Campsite Fee Increase
- Out-of-State Fee Increase
- Excess Campsite Capacity Fee
- Winter Access Fees
- Old Mission Fees
- Motor Vehicle Entrance Fee Caps
- Long-term Camping

1:45 p.m. Serviced Campsite Fee Increase

Ms. Kolsky recommended raising the Department's serviced campsite fees by the rate of \$2.00 per night in FY 2014 camping season and to further direct staff to begin the process to increase the maximum rates in IDAPA by \$10 per site type through the Temporary and Proposed rule process as in the agenda packet.

Ms. Buxton questioned if authorizing higher fees would prevent staff from having to go back to the legislature repeatedly.

2:00 p.m. Mr. Doman moved to accept staff recommendation. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Crimmins – aye, McDevitt – aye, Correll – aye, Hansen – aye, Doman – aye, Buxton – nay. Motion carried.

Ms. Buxton asked that the record reflect her opinion that staff should request higher IDAPA fee maximums so as to keep staff from having to request incremental fee increases from the legislators.

2:00 p.m. Out-of-State Fee Increase

Ms. Kolsky recommended to raise the serviced campsite fees charged to IDPR's out-of-state camping customers by the rate of \$2.00 per night in FY 2014 camping season and to further direct staff to begin the process to include this increase in the Temporary and Proposed rule making process.

2:07 p.m. Ms. McDevitt moved to accept staff recommendation. Ms. Buxton seconded the motion. The Chair asked for further discussion. Board discussion followed. Hearing no further discussion, the Chair called for a vote on the motion. Motion passed unanimously.

2:12 p.m. Excess Campsite Capacity Fee

Mr. White recommended that the Board approve staff to identify parks and their respective campsites that can exceed campsite capacities as defined in IDAPA and under what circumstances, and the establishment of the respective Excess Campsite Capacity Fees through IDAPA, maximum fee levels, and Board Policy. The Board approved fees that will be charged at all parks are as follows:

	Board Policy	IDAPA Maximum
Per Person in excess of the one (1) family unit or party of no more than eight (8) persons	\$5.00	\$10.00
Per Motor Vehicle/ Motorcycle in excess of the two (2) motor vehicles or one (1) RV or two (2) motorcycles	\$5.00	\$10.00
Per RV in excess of the two (2) motor vehicles or one (1) RV or two (2) motorcycles	Site Type Fee	Site Type Fee
Per tent in excess of the up to two (2) tents	\$10.00	\$20.00

2:21 p.m. Ms. Buxton moved to accept staff recommendation. Mr. Doman seconded the motion. The Chair asked for further discussion. Board discussion followed. Hearing no further discussion, the Chair called for a vote on the motion. Motion passed unanimously.

2:25 p.m. Winter Access Fee

Ms. Kolsky presented the following recommendation to the Board:

Park Board direct Department staff to seek a change in IDAPA 26.01.20.258.05 to increase the rates currently charged for the Daily and Annual pass and to create additional rates for the Winter Access Program Fee. The below fees listed are staff recommendations for the IDAPA maximums as well recommendations for the Park Board approved fees:

258.05 Winter Access Program Fee

IDAPA Approved Max Fee

- Individual Season Pass \$50/season
- Couples Season Pass \$75/season
- Family Season Pass \$100/season
- Daily Per Person Pass \$6/person

Board Approved Fee

- Individual Season Pass \$35/season
- Couples Season Pass \$50/season
- Family Season Pass \$75/season
- Daily Per Person Pass \$5/person

Note: These fees would be required in addition to the MVEF.

2:28 p.m. Mr. Doman moved to accept staff recommendation. Ms. McDevitt seconded the motion. Board discussion followed. Hearing no further discussion, the Chair called for a vote on the motion. Motion passed unanimously.

2:30 p.m. Old Mission Fees

Mr. White recommended that the Board approve staff charging all park users the MVEF and then charging those who want to view the Sacred Encounters Exhibit the previous approved admission fee.

2:31 p.m. Mr. Doman moved to accept staff recommendation. Ms. Buxton seconded the motion. The Chair called for discussion. Hearing none, the chair called for a vote on the motion. Motion passed unanimously, excepting Mr. Hansen, who was absent.

2:32 p.m. Motor-Vehicle Entry Fees Caps

Ms. Kolsky asked the Park Board to direct department staff to seek a change in IDAPA 26.01.20.252 Motor Vehicle Entrance Fees that would increase the maximum rates for the Annual Motor Vehicle and the Daily motor vehicle to be as listed below:

- Annual Motor Vehicle Entrance Fee per motor vehicle \$50
- Daily Charge per motorized vehicle \$15
- Daily Charge per commercial motor coach (no annual pass available) \$35

2:34 p.m. Ms. McDevitt moved to accept staff recommendation. Mr. Hansen seconded the motion. The Chair called for discussion. Board discussion followed. Hearing no further discussion, the Chair called for a vote on the motion. Motion passed unanimously.

2:38 p.m. Long-Term Camping

In preparation for FY 2015 and FY 2016 budget planning, staff has determined that it is critical to look at every possible revenue source to help support current service levels while growing the Idaho State Parks Passport program. One potential opportunity would be to allow for long-term camping in under-utilized campsites and during off seasons. This approach has been successfully implemented by other state park agencies and has been successfully piloted at Massacre Rocks State Parks this past season.

Staff has begun the process to identify any potential conflicts that might exist if this approach were applied to federally-owned properties that are currently managed by Idaho State Parks. Additionally, staff is working to further identify where long-term camping might be a good fit.

2:40 p.m. Winter Rule Proposal

Ms. Humiston asked that the Board direct staff to seek legislation to make the temporary winter rules that were approved at the previous legislative session permanent, which was overlooked due to a miscommunication between offices.

2:41 p.m. Ms. McDevitt moved to accept staff recommendation. Mr. Hansen seconded the motion. The Chair called for discussion. Hearing none, the chair called for a vote on the motion. Motion passed unanimously.

3:40 p.m. County Recreational Fees –

Mr. Claycomb identified several ways in which county recreation fee charges could become problematic for the agency in the future.

Board discussion followed.

3:00 p.m. Break

3:17 p.m. FY 2014 Grant Awards

Ms. Muir presented an overview of the grants application and rating processes.

Discussion followed.

Ms. Muir presented the FY 2014 Grant Awards.

Recreational Vehicle Program

The State and Federal Grant Program has approximately \$800,000 available in the RV Program for the FY 2014 grants. Staff has held back \$50,000 to fund emergency cost overruns associated with these grant projects. The RV Advisory Committee reviewed and rated 33 grant applications according to the IDPR rules using Department criteria. The requests totaled \$2,823,363.24. The priority-ranking sheet with committee recommendations and summary of each recommended project was submitted for the Board's approval

Discussion followed.

Ms. McDevitt moved to approve the priority-ranking list for the FY 2014 RV grants which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Mr. Correll seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Waterways Improvement Fund

The State and Federal Waterways Improvement Fund (WIF) Grant Program has approximately \$1,225,000 available in the WIF for FY 2014 grants. Staff has held back \$50,000 to fund emergency cost overruns associated with these grant projects. This amount is reflected on the top line of the attached list

of project rankings and will be considered in the total amount awarded to projects. At their recent meeting in Boise, the WIF Advisory Committee reviewed 34 grant applications according to IDPR rules using Department criteria. The requests totaled \$1,919,554.51

Discussion followed.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or of additional monies become available. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Cutthroat Plate Fund

The State and Federal Grant Program has approximately \$40,000 available in the Cutthroat Plate Fund for FY 2014 grants. At their recent meeting in Boise, the WIF Advisory Committee reviewed one (1) grant application according to Department criteria. The request totaled \$2,500.

Ms. McDevitt moved to accept staff recommendation that the Board approve the project ranked by the committee. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Recreational Road and Bridge Program

The State and Federal Grant Program has approximately \$250,000 available in the Recreational Road and Bridge Program for FY 2014 grants. Staff has held back \$30,000 to fund emergency cost overruns associated with these grant projects. This amount is reflected on the top line of the list of project rankings and will be considered in the total amount awarded to projects.

At their recent meeting in Boise, the Road and Bridge Committee reviewed and ranked 8 grant applications according to Department criteria. The requests totaled \$638,639.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order. Mr. Correll seconded the motion. The Chair asked for further discussion. Discussion followed. Hearing no further discussion, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Off-Road Motor Vehicle Program

The State and Federal Grant Program has approximately \$500,000 available in the ORMV Program for FY 2014 grants.

At their recent meeting in Boise, the ORMV Advisory Committee reviewed 53 grant applications according to IDPR rules using Department criteria. The requests totaled \$1,344,677.20.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Motorbike Program

The State and Federal Grant Program has approximately \$323,669 available in the Motorbike Program for FY 2014 grants. At their recent meeting in Boise, the Motorbike Advisory Committee reviewed 22 grant applications according to IDPR rules using Department criteria. The requests totaled \$842,023.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order. Mr. Hansen seconded the motion. The

Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Recreation Trail Program

Ms. Muir presented the Recreation Trail Program (RTP) grants. The Federal Fiscal Year 2014 allocation from the Federal Highway Administration (FHWA) is expected to be \$1,500,000.

At their recent meeting in Boise, the RTP Advisory Committee rated and ranked 52 project applications according to IDPR rules using Department criteria. The requests totaled \$2,247,285.20.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Land and Water Conservation Fund

The Fiscal Year 2014 allocation from the National Park Service (NPS) is estimated to be approximately \$400,000 after the Sequestration.

According to IDAPA, to assure the needs of rural areas are met, twenty percent (20%) of the amount dedicated for local governmental agencies is dedicated for use by governmental agencies of five thousand (5,000) populations or less may complete for the total remaining allocation. If the total cost for a single project of a government agency with a population five thousand (5,000) or less requires over one-half of the twenty percent (20%) dedicated for use by governmental agencies of five thousand (5,000) population or less, that project shall compete with the large governmental agency projects.

At their recent meeting in Boise, the LWCF Advisory Committee reviewed 8 grant applications according to the "Open Project Selection Process" identified in the State Comprehensive Outdoor Recreation and Tourism Plan (SCORPT). The requests totaled \$588,498.

Ms. McDevitt moved to accept staff recommendation that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Mr. Correll seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

4:27 p.m. Approval of Changes to Board Policy – Group Use Damage Deposits

Ms. Humiston presented information regarding damage deposits for Group Use Permits. The Board asked staff to review the Group Use Permit process and bring back a sliding scale for damage fee for special events held in our parks. The fee should be considered based on the number of attendees, hours of operation, and if alcohol is served.

Ms. Humiston recommended that the Board establish a Group Use Permit Damage Deposit Fee capped at \$2,500.00. Park Managers, with review of the Region Managers, will assess and set the appropriate damage fee based on the type of event and the number of people attending. Group Use Permits issued where alcohol is present will require a damage deposit fee set by the Park Managers.

Mr. Doman moved to accept staff recommendation. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Three votes were cast in the affirmative; three votes were cast against the motion. The motion failed.

Ms. Buxton moved to accept staff recommendation as amended: Staff shall establish a Group Use Damage Deposit Fee cap at \$2,500 upon finding that no damage has occurred and each park manager shall establish a minimum group use damage deposit fee. Mr. Doman seconded the

motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

4:45 p.m. Approval of Changes to Board Policy – Concession Leases

Ms. Humiston presented information regarding Concession Leases.

Staff recommends the Board approve the following changes:

1. Increase the expected gross revenue of more than \$25,000 to \$100,000 for the Large Concessions
2. Change the expected gross revenue between \$10,000 and \$25,000 to be between \$10,000 and \$100,000 for Other Concessions
3. Establish a range of gross revenue due to IDPR for Other Concessions as follows:
 - 4% base applied to gross revenue between \$10,000 and \$30,000
 - 5% applied to gross revenue between \$30,000 and \$50,000
 - 6% applied to gross revenue between \$50,000 and \$70,000
 - 7% applied to gross revenue \$70,000 and higher

Discussion followed.

Mr. Hansen moved to accept staff recommendation. Ms. Buxton seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

5:05 p.m. Recess

Wednesday, May 22, 2013

8:00 a.m. Call to Order

Chairman Crimmins called the Board meeting back into session.

8:03 a.m. Ms. Buxton moved to change the agenda to allow for a presentation from U.S. Forest Service (USFS) Representative Tom Schmidt to the agenda. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Mr. Doman introduced Mr. Schmidt. Mr. Schmidt opened the discussions with an update on the frustrations of the Forest Service regarding budget and ability to coordinate across regions. He did point out that they are seeing success with the regard to coordinating the Nez Perce Clearwater Forest Plan pilot program. In general, Mr. Schmidt would like to see more cooperation between the two agencies and to make it less difficult to collaborate.

Mr. Hansen stated none of us have enough money and we need to work together. It is hard to have two USFS regions to coordinate with. Mr. Schmidt agreed that there should be one agreement with the state and USFS and encouraged the board to let USFS know where they are missing the mark.

Director Merrill noted the possible closures on the Nez Perce and Clearwater (600 miles) and how it effects the department, state, and local communities. She asked to have Alternative 5 revisited to reduce the closures and better address recreation and habitat. Mr. Doman gave additional detail regarding the USFS planning process. We participate in the process, but the agency is ignored and does not have an advocate for recreation or conduit into the USFS to help get our word out. Ms. Humiston discussed the process and the frustrations with balancing habitat needs with recreation. In particular Ms. Humiston noted that we were trying to find some flexibility moving forward with travel plans; in particular, IDPR would like to reopen trails when the habitat no longer needs protecting rather than waiting 10 to 15 years for the next update of the travel plans. Ms. Humiston also made a point to reminding Mr. Schmidt that the

agency was not having him here to attack him, only to ask for help to keep our trails open. Mr. Schmidt said he understood and agreed he was not being attacked.

Mr. Schmidt felt the USFS could design the system to recognize purposes for closure, and if those purposes no longer persist, then the Forest Service could decide to re-open the trail. He discussed some options as well. He discussed the request from Director Merrill to finish the Forest Plans before the Travel Plans as well as the idea to do a draft decision without public meetings. Director Merrill added that we would like to be able to sit down with the Forest Service and discuss how the closures affect trail systems and the use of those systems.

Mr. Schmidt said that the USFS used to have a "can do" attitude but that has changed to "no, close it." He said we need to figure out how to make this work and let people have fun within the rules instead of breaking them because everything is closed. People will still have fun but to the forest's detriment with such poor management. Mr. Schmidt said there is a need from the USFS to get the "can do" attitude to come back. Mr. Schmidt acknowledges that the USFS has experts, IDPR has experts, and sometimes those experts disagree. We need to get the folks involved who can help make the relationship work and work together to figure out closures.

The differences in the regions are tough. He said that Region 1 fails to recognize UTVs and that does not help but they ignore it in the North Panhandle. If the vehicle is less than 50 inches, it should be okay. (Many UTVs are over 50 inches except Polaris Razor). There was general discussion on the need to clarify the "why is this necessary?" behind requests and decision.

Mr. Crimmins discussed the challenge cost share agreements transferring liability to the users/volunteers in place of the volunteer agreements. The result is that we are not doing volunteer work anymore due to liability transfer. Mr. Schmidt agreed that issue was a concern and he will look into it. Mr. Claycomb asked that Mr. Schmidt look at the Backcountry Horse agreement as it is more reasonable. Mr. Schmidt said there is a national group looking to make that agreement uniform throughout the USFS.

Mr. Schmidt thanked everyone and agreed to work with the Director Merrill on these issues.

8:55 a.m. Encroachment Management Policies

Mr. White discussed IDPR's Encroachment Management policies. The Board has reviewed various encroachment issues over the past several years from the Heyburn State park recreation residence site (cabin and floathome) leases to the Trail of the Coeur d'Alenes various encroachments to grazing leases to the Ashton-Tetonia easements. The varying and number of encroachments as well as the complexity have grown over the years. As they have evolved, the Department developed agreements on an "as need" basis.

The staff wanted to update the Board on the status of this process and inform the Board through review of the policies what their involvement and responsibilities are. Staff also wanted to give the Board the opportunity to provide feedback on encroachment management as outlined in the policies.

Board discussion followed.

9:05 a.m. IDAPA 26.01.10 Temporary Permits on Lands Owned by IDPR Amendment

Mr. White presented information regarding the Temporary Permit Rule pertaining to *IDAPA 26.01.10 Rules Governing the Administration of Temporary Permits on Lands Owned by the Department of Parks and Recreation*. Proposed changes standardize the fees charged amongst the various encroachment permits used by the Department.

Ms. McDevitt moved to accept staff recommendation as presented in IDAPA 26.01.10 Rules Governing the Administration of Temporary Permits on Lands Owned by the Department of Parks and Recreation. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

9:10 a.m. Ms. Buxton moved to request that the Board reconsider their decision on the out-of-state fee increase in IDAPA fees. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Ms. McDevitt withdrew her motion to approve the out-of-state fee increase. Ms. Buxton withdrew her second.

Discussion followed.

Mr. Correll moved to direct staff to remove IDAPA 26.01.20.250.01 campsite fee table and replace with a rule that allows Board to establish fees based on fair market value occupancy and factors within the park through temporary and proposed rulemaking processes. Ms. Buxton seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All were cast in the affirmative. Motion passed unanimously.

Mr. Hansen moved to direct staff to work on proposed fees based on market value to present to the Board at a subsequent meeting. Mr. Correll seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

9:45 a.m. Ms. Buxton moved to reject staff recommendation on out-of-state fees. Mr. Hansen seconded. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

10:05 a.m. Registration Update

Mr. Stegner presented his **Current State Analysis of Recreation Registration Program**.

Discussion followed.

Ms. Humiston presented an update regarding the registration realignment process and taskforce.

Discussion followed.

Guest Tamra Cikaitoga spoke on behalf of Fremont County regarding registration realignment.

Discussion followed.

11:20 a.m. Budget FY 2015 and RV Funding Revisted

The Board resumed the FY 2015 budget proposal and RV fund discussion that was tabled the previous day.

11:45 a.m. Mr. Doman moved to direct the Department to prioritize \$2,000,000 in critical maintenance funding in FY 2015 as well as approve Mr. Martin's FY 2015 Budget Plan. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

11:50 a.m. Ms. Buxton moved to vote to approve the RV Funding Action Plan. Mr. Hansen seconded the motion.

Discussion followed.

Ms. Buxton withdrew her motion. Mr. Hansen withdrew his second.

Mr. Doman moved to table the issue until a conference call with the RV Advisory Committee could be held in June.

Discussion followed.

Ms. McDevitt moved to accept staff recommendation: Approval of Option One, the continued use of up to \$1.5 million of RV for park operations on an ongoing basis. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. McDevitt – aye, Hansen, aye, Buxton – aye, Doman, aye, Correll – aye, Crimmins – nay. Motion passed.

Ms. Buxton stated the following on behalf of the Board for the record:

The Idaho Parks and Recreation Department continues to face serious financial challenges due to its drastic budgetary reductions since the Great Recession. The Department and the Board's goal to keep all of our parks open and all of our recreation programs functioning is unwavering. The Board recognizes and appreciates the sacrifices and loyal service from all of its employees and volunteers throughout the economic turmoil. The Board is committed to seek additional and permanent funding sources in order to reduce its use of the RV Fund as quickly as possible. As part of our process addressing the Department's budgetary condition in FY 2016 and beyond, we will be consulting with our advisory committees and users in the State. Keeping all of Idaho's parks open and its extensive recreation programs functioning is the Board's paramount goal.

1:00 p.m. Staff and Director Reports

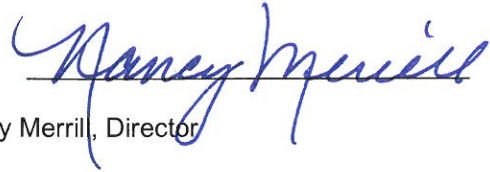
- Director's Report
 - Eagle Island State Park
 - Vardis Fisher Property
 - 2013 Summer Board Meeting Location
- Attorney General
 - Supreme Court Ruling on Citations
- Deputy Director
- Fiscal
 - Passport Update
- Development
- North Region
 - Heyburn Float Home Update
- South Region
- Natural Resource
- Recreation Bureau
- MIS
- Human Resource
- Communication/Marketing
 - Events
- Reservation
- Board Members (Oral)

2:15 p.m. Adjourned



Tom Crimmins, Chair

Idaho Park and Recreation Board



Nancy Merrill, Director

and Ex-Officio Member of the Board