

STATE OF IDAHO
OFFICE OF THE ATTORNEY GENERAL
LAWRENCE G. WASDEN

October 28, 2013

Norman Semanko
Moffat Thomas Barrett Rock & Fields, Chtd.
P.O. Box 829
Boise, ID 83701-0829

Re: Idaho Parks and Recreation Recreational Vehicle Fund

Dear Norm:

This letter responds to your letter of September 20, 2013, regarding the use of the Recreational Vehicle (RV) Fund by the Idaho Parks and Recreation Board ("Board") to pay salaries and operations costs. I will not address your clients' policy disagreement with the Board's decision to use the RV Fund for such costs; that is a matter that your clients may discuss directly with the Board, and needs no legal involvement. Instead, this letter is limited to addressing your accusation that the Board has been diverting the RV Fund without legislative authorization. Specifically, you assert that the Legislature "has not specifically authorized or directed use of the Fund for park salaries or other operating costs outside the competitive grant process" established in Idaho Code § 67-4223(5).

Your accusation does not withstand the slightest amount of scrutiny. As you may recall, in the face of massive state revenue declines, Governor Otter proposed in 2010 to merge the Department of Parks and Recreation with the Department of Lands. After it was determined that such a merger was impractical, the Department had to find new funding sources to avoid closing state parks, many of which provide RV facilities. The Board, working with your clients and other representatives of the RV community, crafted a proposal to use money in the RV Fund to pay salaries and operating costs for parks that had significant RV use. Such use is consistent with the purpose for which the RV Fund was established, namely the "acquisition, lease, development, improvement, operations and maintenance of facilities and services designed to promote the health, safety and enjoyment of recreational vehicle users." Idaho Code § 67-4223(5). Your clients supported the Board's proposal to use the RV Fund in such a manner for Fiscal Year (FY) 2011 and the following four fiscal years.

The Board's proposed use of the RV Fund was embodied in the IDPR appropriation bill for FY 2011. Because the Board proposed to employ money in the RV Fund to assist in funding park operations for five years, the appropriation was not identified as a one-time appropriation but was incorporated into the ongoing appropriations for the Department, employing the categories defined in Idaho Code § 67-3508. This is easily demonstrated by comparing the FY 2010 and 2011 appropriations from the Parks and Recreation Registration Fund, which includes the RV Fund and money from boat, snowmobile and off-road vehicle registrations. In FY 2010 \$733,000 was appropriated from the Registration Fund for personnel costs under the categories "Management Services" and "Park Operations." In FY 2011

\$2,641,500 (approximately \$1.9 million more) was appropriated from the Registration Fund for such expenditures.

Since FY 2011, similar appropriations from the Recreation Registration Fund have been made each year. Unlike one time appropriations from the RV fund for specific projects, which appear under the category "legislative intent," personnel appropriations from the RV Fund are incorporated into the Department's ongoing base budget and are not separately identified.

As you acknowledge, a one-time, specially-identified appropriation from the RV Fund to the Department provides sufficient authority for the Department to spend the appropriated money for the identified capital project. This is simply an application of the principle that subsequent Legislatures are not bound by the act of a previous Legislature directing the expenditure of funds in a certain manner—subsequent Legislatures can repeal or suspend such acts for any period of time as they deem appropriate. *Jeffreys v. Huston*, 23 Idaho 372, 379, 129 P. 1065, 1067-68 (1913); see also *Evans v. Huston*, 27 Idaho 559, 563, 150 P. 14, 15 (1915) (act directing use of normal school fund "is not binding on any subsequent Legislature"). There is no principled difference between one-time appropriations from the RV Fund for capital projects and on-going base appropriations from the RV Fund for personnel costs necessary to operate facilities used by RVs. The only relevant judicial inquiry is whether "an appropriation was intended" by the Legislature. *Robison v. Enking*, 58 Idaho 24, 30, 69 P.2d 603, 605 (1937). Once that fundamental fact is established, it is "of no particular moment . . . whether they made it from a fund set aside by the appropriation act itself or directly from the general fund in the treasury or from any other fund," because once money is in the treasury "it was state money they were appropriating, no matter what its designation on the books." *Id.* at 28, 30. Thus, the appropriation of money from the RV Fund for IDPR personnel expenses authorizes the use of such money by IDPR in that specific fiscal year and preempts the competitive grant process of Idaho Code § 67-4223(5).

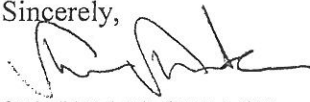
The Board's recent determination that it will be necessary to continue using a portion of the RV Fund for park operations in FY 2016 is not a departure from the established practice of obtaining spending authority for such use through an annual, ongoing appropriation. The motion approved by the Board was to "continue[] use of up to \$1.5 million of RV [Fund] for park operations on an ongoing basis." Draft Minutes, July 18, 2013. As in past years, the Board anticipates that the expenditure of money from the RV Fund for park operations in FY 2016 and beyond will be authorized through the budgeting and appropriation process.

In short, your threat of judicial action has no merit. "Except as limited by constitutional provisions, the Legislature has absolute control over the finances of the state; and its power as to the creation of indebtedness or the expenditure of state funds, or making appropriations, is plenary, and the exercise of this power cannot be controlled or reviewed by the courts." *State v. Banks*, 33 Idaho 765, 780, 198 P. 472, 477 (1921) (quoting 36 Cyc. 882). The Legislature is well within its authority to authorize expenditures from the RV Fund by generally incorporating it into the Department's ongoing base appropriation rather than specifically identifying it each fiscal year. The amounts of the appropriations are clearly stated in the appropriation legislation. The Department's expenditure of the appropriated base funds, as directed by the Parks and Recreation Board, complies with Idaho Constitution article VII, § 13 and Idaho Code §§ 67-2511 and 67-3603.

I sincerely hope that in the future you will make adequate inquiry before accusing the Parks and Recreation Board of acting without authority.

Norm Semanko
October 28, 2013
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Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Strack', written over a horizontal line.

STEVEN W. STRACK
Deputy Attorney General

SWS/mb

cc: Members, Idaho Park and Recreation Board
IDPR Director Nancy Merrill
Bonnie Butler
Jani Revier

Board of
County Commissioners
245-2234

Clerk District Court
Auditor and Recorder
245-3212

Treasurer and
Tax Collector
245-242

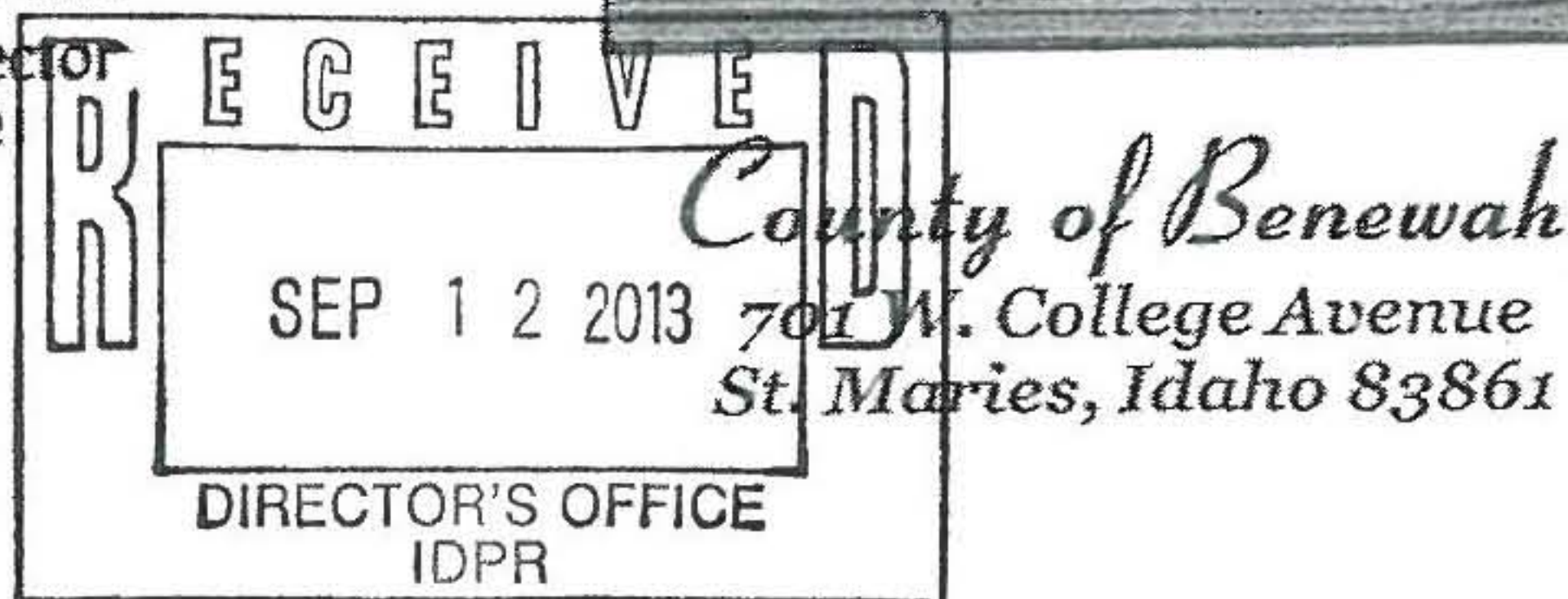


Prosecuting Attorney
245-2564

Assessor
245-2821

Sheriff
245-2555

Coroner
245-2611



September 9, 2013

Idaho Department of Parks and Recreation
P. O. Box 83720
Boise, ID 83720-0065

Attn: Director, Nancy Merrill

RE: Coordination in Benewah County

Director Merrill:

As elected county officials we have the responsibility to protect the local tax base, the value of private property, economic stability associated with natural resource and agricultural production, as well as the school systems and, in general, the well being of the local community.

In early 2009 Benewah County began to do extensive research on Coordination. The term "Coordination" was initially defined by Congress in the Federal Land Policy Management Act, at 43 USC 1712. This act directs the Bureau of Land Management to coordinate its "land use inventory, planning, and management actions with any local government." Although this act is specific to federal lands, it is where Congress expressly defined what "coordination" means and every federal act dealing with resource management and land-use enacted over the past 40 years has incorporated similar language of coordination with local governments.

This is not an attempt to gain supremacy over Federal or State agencies, nor does it empower the local government with new authority. Rather, it is the means by which local government can assert their authority, working government-to-government with Federal and State agencies through coordination.

Once coordination is invoked, Federal and State agencies are required to coordinate their plans and management activities with local government by giving prior notice to the local government of all agency plans and management activities before notice is given to the general public and must be given prior to implementation.

On March 11, 2009, the Benewah County Commissioners passed a resolution invoking Coordination in Benewah County.

Enclosed for your information is a copy of that resolution and the Benewah County Natural Resource Plan drafted specifically for Benewah County.

We would like to discuss this concept with you in much more detail and would like to arrange a meeting with you here in Benewah County at your convenience.

Sincerely,

A handwritten signature in cursive script, reading "Jack A. Buell". The signature is fluid and elegant, with a large initial "J" and a long, sweeping underline.

Jack A. Buell, Chairman
Benewah County Commissioners

Enclosures (2)

APPENDIX J: RESOLUTION

RESOLUTION NO. 2009-06

Resolution of the Board of County Commissioners of the County of Benewah Asserting Legal Standing and Formally Implementing Coordination with all Federal and State Agencies Maintaining Jurisdiction Over Lands and/or Resources Located Within Benewah County, Idaho.

WHEREAS the Board recognizes its mandate provided in Idaho statutes to (1) protect and enhance the public health, safety, and welfare of the citizens of the County, (2) protect the tax base and encourage the economic stability of the County, and (3) encourage the agriculture and forestry industries and other businesses for future growth; and

WHEREAS the State of Idaho has enacted laws which empower the Board of County Commissioners to develop land use, resource management, and environmental planning processes necessary to serve the public health, safety, convenience, and welfare; and

WHEREAS laws and regulations of the United States ("Federal Laws") and of the State of Idaho ("State Laws") mandate that planning and actions of the Federal and State agencies must be coordinated with the plans of local government, these specific laws being in part the National Environmental Policy Act (NEPA), the Federal Land Policy and Management Act (FLPMA), the National Forest Management Act (NFMA) and all relevant Idaho Statutes; and

WHEREAS the Board recognizes the need for a more reliable source of funds from use of resources on Federal lands; and

WHEREAS fourteen percent of the County is State land and the Board recognizes its legitimate interest in the management of that State land; and

WHEREAS NEPA states that Federal agencies must coordinate their management plans and actions with local government plans to make them consistent and requires assessment of the direct, indirect, and cumulative effects of Federal agency planning decisions on the environment including the ecological, aesthetic, historic, cultural, economic and other impacts that may occur as a result of private and/or governmental actions; and

WHEREAS the Board invokes coordination of Federal land management with the County to promote sustainable revenue from the Federal Lands; and

WHEREAS the Board recognizes the applicability of the aforementioned Federal Laws and State

Laws to its duties and requires full participation of the Board in the planning and regulatory processes of all Federal and State agencies which have any jurisdiction within the County; and

WHEREAS the Board recognizes that meaningful local government involvement requires more than the timely exchange of information and places an additional responsibility on Federal and State agencies to incorporate the goals, objectives and policies of local government into Federal and State plans and decisions affecting any area under the local government's jurisdiction; and

WHEREAS the Board desires to continue developing a policy document referencing the applicable portions of the proposed Benewah County Natural Resource Plan to facilitate Federal and State coordination with the County.

NOW, THEREFORE, BE IT RESOLVED that the Board requires that all Federal and State planning and actions affecting the County be coordinated with the County adopted plans, resolutions, and ordinances as set forth and required by the respective Federal or State legislation which granted the power to take the subject action.

BE IT FURTHER RESOLVED, that all Federal and State agencies administering land or conducting activities in the County be notified of adoption of this resolution implementing coordination.

PASSED AND ADOPTED by the Benewah County Board of County Commissioners this 11th day of March, 2009.

Dated this 11th day of March, 2009 .

BOARD OF COUNTY COMMISSIONERS
Benewah County, Idaho

ATTEST:

/s/ J. Michele Reynolds

J. Michele Reynolds

Benewah County Clerk/Auditor/Recorder

By /s/ Jack A. Buell

Chairman - Jack A. Buell

By /s/ N. L. "Bud" McCall

N.L. "Bud" Mc Call

By /s/ Terry Doupe

Terry Doupe

MANAGEMENT SERVICES ADMINISTRATOR QUARTERLY REPORT
July – August - September 2013

MANAGEMENT SERVICES ADMINISTRATOR – ANNA CANNING

Mission

My mission is to support the initiatives of the Board and the Director as well as the missions of the Registration, Reservation, Management Information Systems, Development, and Fiscal Programs.

Administrator's Report

Our Director tasked me with communicating my vision for Management Services. My response is two-fold. One is an overall vision of how we might better coordinate our strategic initiatives and planning efforts throughout the department. The second is for those programs within the management services group.

Overall Vision

We have a number of tools and plans available to guide the department. These are thoughtful and potentially useful documents. Unfortunately, as you will see in Figure 1, the connections between the documents and how to use them are unclear at times. (In general, items with boxes and solid lines are defined relationships; items without boxes and/or dotted lines are not defined.) My vision is to coordinate our efforts to provide better accountability and to better meet our goals. This is shown in Figure 2. As you will see, the SCORTP, Strategic Plan, Budget, and Performance Evaluation are now all clearly connected. Further, the Business Plan concept is given greater importance as an expanded “action plan” encompassing relevant master plans and existing business and marketing plans.

Program Vision

Please note that I included Headquarters in the Business Plan section. I envision a strategic plan for management services programs that focuses on the key question, “How do we best assist the Parks and Recreation Staff meet their strategic goals and action plans.”

FIGURE 1: EXISTING PLANS AND PIECES

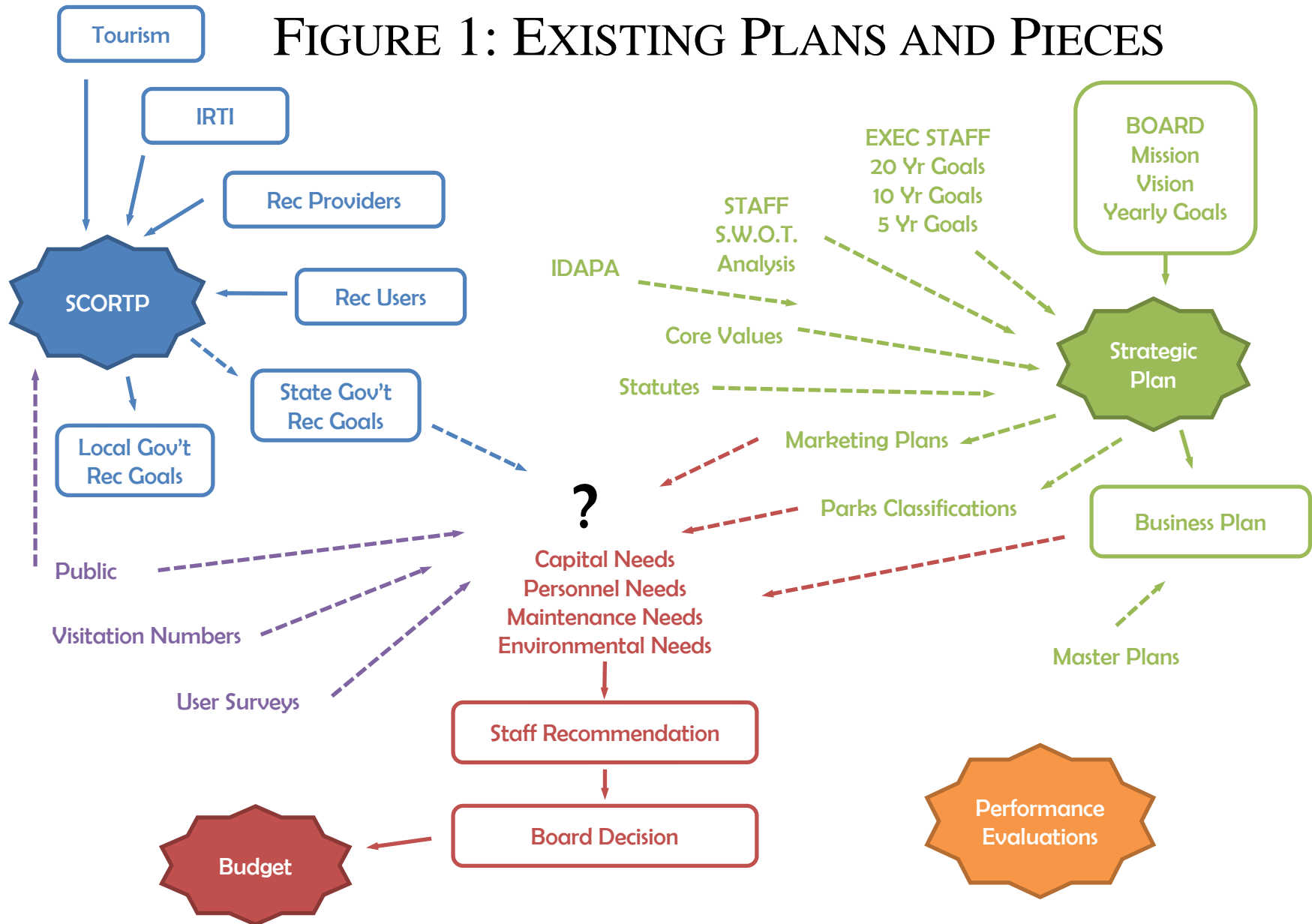
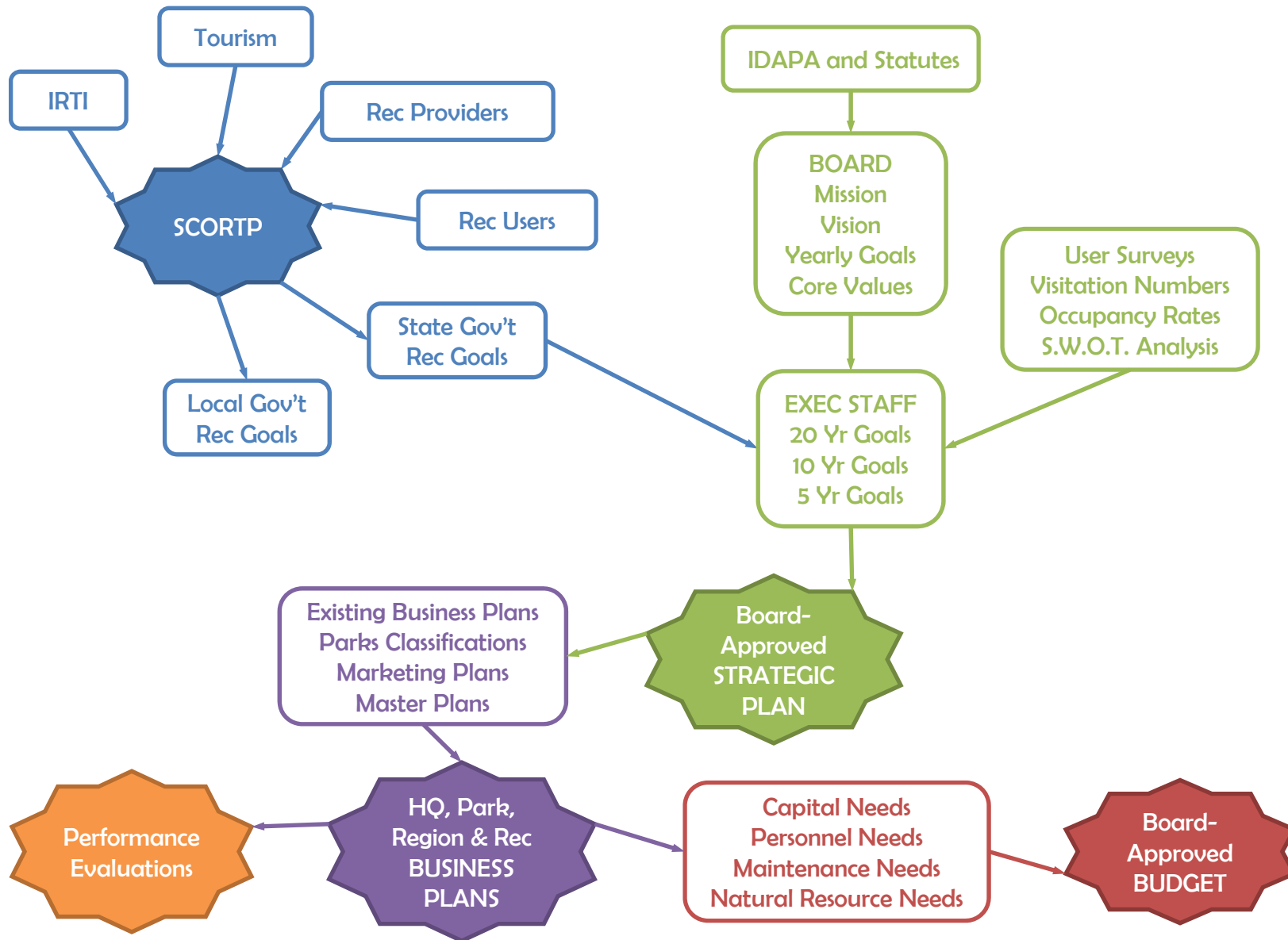


FIGURE 2: PROPOSED PLAN COORDINATION



DEVELOPMENT REPORT

August – October 2013

Mission

To provide design, engineering, and construction administration of all park capital improvements and major facilities maintenance, and to furnish technical assistance for the purpose of providing a high quality state park system for the citizens of Idaho.

Goals

- To plan and design facilities in a manner that reflects responsible stewardship of natural resources and protects public safety.
- To be responsive to sense, serve, and satisfy the needs of the public, administrative staff, operations staff, constituency groups, related programs, and others that look to us for leadership or assistance.
- To be proactive, motivated, and capable of identifying new opportunities.
- To budget for Capital Facility Needs in a manner that is honest and responsible to the parks and the citizens of Idaho.

BACKGROUND INFORMATION: The following narrative and the accompanying chart illustrating current projects, their status and progress comments are for Board Information.

Statewide Projects

300044 – Install Water Meters (Bruneau, Lucky Peak, Three Island)

This is a requirement by Department of Water Resources to record quantities of water being pumped from surface water sources and used for irrigation. These meters will be installed prior to 2014 irrigation season.

North Region Projects

310121 – Priest Lake Indian Creek Campground Volunteer Sites

This project involves constructing 3 volunteer sites. Three were constructed by North Region Crew over the summer of 2013. It was determined that enough remaining funds in the project will allow for a fourth site to be built. Region Crew will try to complete the fourth site by the end of May 2014.

310131 – Priest Lake Septic System Upgrades (Lift Station at Dump Station)

Review of project requirements and scope ongoing. Work to start summer 2014.

310141 – Priest Lake Lionhead Breakwater, Docks, Launch, Parking

This project was designed in the mid 1990's and was never built due to lack of funding. The original Engineering firm has been contacted to review the design documents and existing site conditions to insure the project can still be permitted and completed as envisioned. We are currently waiting for their proposal.

310441 – TOC Fence in Smelterville

The north region engineering tech is reviewing site conditions and fence options with the park manager. Work to be completed summer of 2014.

310442 – TOC Replace Bollards

The north region engineering tech is reviewing site conditions and bollard options with the park manager. Work to be completed summer of 2014.

310522 – Farragut Whitetail CG RR/Shower/ Locust Grove RR Renovations

Contract awarded and Notice to Proceed letter issued. Pre-con meeting to be scheduled the week of Oct.21st. Buildings to be fully operational for the 2014 use season.

310541 – Farragut Sewer, Phase 2

The major portion of this project was designed during the first phase of Farragut's central sewer facility project. Phase 2 completes the remaining requirements of the Sewer Management Agreement with DEQ & Panhandle Health District. A fee proposal and scope of work from the design engineering firm is currently under review. Construction will be completed summer and fall of 2014.

310641 – Old Mission Fill Floor Joints

Work will be scheduled for spring 2014.

310823 – Heyburn Hawley's Boat Landing/Dock Pilings

Avista Grant project. Project estimate exceeds funding. Plans to request more funding in FY2015 and go after WIF grant. Project contingent on additional Avista funding.

310841 – Heyburn Shelter & Restroom

The sites to be worked on are Chatcolet and Rocky Point. Work to be completed summer 2014

310921 – Higgins Point Docks & Shoreline Stabilization

Avista Grant project. Project estimate exceeds funding, accessing options with region staff. Letter has been sent to Avista requested a scope change. Project contingent on additional Avista funding.

310922/310923 – CDA Trail Work/Oasis/Chatcolet CG Trail CXT

Avista Grant projects. Double CXT on Chatcolet CG trail first priority; building Oasis rest area second with trail work third priority. This project is being used for match on an RTP Grant application for additional funding needed. Waiting for RTP funds to be awarded. We are also waiting on SHPO & TIPO approval to move forward with the work.

320131 – McCroskey Skyline Drive Trailhead CXT

Working with CXT on purchase of restroom. David White will send proposal to Development.

320221 – Dworshak Freeman Creek Water System Upgrade

Electrical design complete. A report is being prepared for COE review. Once COE has reviewed and approved the proposed work, a schedule to complete the work will be established. Electrical design complete; IDEQ approval of electrical upgrade design received; electrical design submitted for ACOE – ACOE approval pending; issue for bid and construction anticipated late fall, 2013.

320241 – Dworshak Host Sites Relocate

Development has sent as-built drawings to North Region Engineering Tech for use in designing new location of host sites. Construction summer 2014.

320541 – Winchester Playground Renovation

Playground structure under review with park manager. Purchase order spring 2014.

South Region Projects**330141 – Ponderosa Shoreline Stabilization**

Engineering design is currently underway. 404 permit application to be applied for January 2014. The South Region crew will do the work once all permits are approved. Anticipate early summer 2014.

330201 – Eagle Island Gravel Extraction

Knife River is waiting to begin pending a market for the materials in the general area of Eagle Island. No work has been done to date.

330232 – Eagle Island 2 New Shelters

Design final. Land & Water grant has been received. Informal bidding will be out November 5, 2013 with pre-bid walk thru November 29th.

330241 – Eagle Island Sewer System Analysis

This project is on hold pending award of our FY15 budget for major sewer system improvements funded with capital development and LWCF.

330431 – Lucky Peak Spring Shores Pump House Replacement

Contract awarded and construction was completed summer 2013. A request by park staff to add a chlorination system with remaining project funds was approved by the Region Manager and Development Bureau Chief. Installation will be completed prior to the start of 2014 use season.

330542 – Bruneau Dunes Shutter Replacement

Design over winter with spring construction 2014.

330631 – Three Island Day Use RR/Shower Renovations

Construction completed. Close out pending.

330641 – Three Island Electrical.

Construction completed. Close out pending.

330642 – Three Island History Center Improvements

These are ongoing improvements to convert the current AV system from laser disk technology to blue ray. Funds being used are from a donation account that can only be used at the History Center.

330731 – Lake Cascade Boat Launch Parking Lot Resurface

Contractor has completed their work. A 404 permit has been applied for and received for some boat ramp work. Ramp work is being done by South Region crew winter 2014.

330741 – Lake Cascade Big Sage Bank Stabilization

A 404 permit has been applied for and received. We have a fee proposal for final engineering and contract administration has been awarded. Work will be out to bid in November 2013. Work will be done over the winter.

330742 – Lake Cascade Sugar Loaf Docks, Ramp, Erosion Control

Plans to advertise for an SOQ December 2013. Design to be completed May 2014. Construction to begin after the use season, September 2014.

340331 – Thousand Springs Ritter Island Cat Walk Hazard

Engineering in progress October 2013.

340441 – Malad Gorge Water System Study

A fee proposal for engineering, under review November 2013. Study report to be completed by March 2014.

East Region Projects

340541 – Castle Rocks Group Shelter

A fee proposal for architectural services is under review November 2013. Design to be completed over the winter 2014 with bidding spring 2014.

340621/340631 – Lake Walcott Campground Electrical Upgrades

Electrical engineer is under contract for system evaluation. Engineer is preparing a cost estimate for electrical improvements required to bring system up to code. BOR grant has been received. Construction of new electrical distribution to IDPR facilities within park will be reviewed pending cost of the offsite electrical primary power work by United Electric Coop.

340622 – Lake Walcott Ranger House

Electrical engineer is under contract for system evaluation. Engineer is preparing a cost estimate for electrical improvements required to bring system up to code. BOR grant has been received. Construction of new electrical distribution to IDPR facilities within park will be reviewed pending cost of the offsite electrical primary power work by United Electric Coop.

340641 – Lake Walcott Irrigation Improvements

Project is under review. Park staff is working with BOR on the relocation of irrigation pumps that currently serve the park. Progress is dependent on BOR completing their work first. Anticipate spring 2014 for work to start.

340692 – Lake Walcott Shelter Improvements

Architect has design ready. South Region crew will do the work winter 2014.

350131 – Massacre Rocks Visitor Center Septic System Eval

Site work is complete. JUB engineers are preparing final report. Anticipate receiving final report November 2013.

350141 – Massacre Rocks Septic System Replacement

Request for fee proposal for engineering services is underway. Design and DEQ permitting to be completed by May 2014 with construction over the summer 2014.

350331 – Bear Lake East Beach RR Renovation

Purchase, delivery and installation of 2 CXT restrooms at North Beach completed. A 3rd CXT to be installed and the existing compost CXT will be turned into a standard CXT.

360141 – Harriman Forman's House Roof Repairs

Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work.

360142 – Harriman Jones House Foundation

Design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work.

360221 – Henrys Lake Campground

Project under construction, started week of July 8, 2013. Completion scheduled for May, 2014.

360241 – Henrys Lake Boat Launch Improvements

Engineering design completed October 2013. Currently negotiating a change order into the work being done at Henrys Lake Campground to complete this work.

360242 – Henrys Lake Seasonal Housing

Conceptual design under review 2013. Construction over the summer 2014.

360401 – Ashton-Tetonia Bitch Creek Bridge

Region Manager is coordinating with park staff to have an interpretive panel designed and displayed on the trail. Field construction is near completion, November 2013.

360441 – Ashton-Tetonia Restroom

Health district permits will be applied for November 2013. Purchase order will be placed after 1st of the year 2014 with spring install.

360531 – Land of the Yankee Fork VC Painting – DPW

Painting contract to be completed in November 2013.

FISCAL QUARTERLY REPORT

FY 2014 – FIRST QUARTER

Fiscal's Mission: The Fiscal program works to provide the best service possible to both internal and external customers. Program responsibilities include four major categories: 1) Budget and Financial Reporting; 2) Accounting, Accounts Payable and Accounts Receivable; 3) Purchasing, Fixed Asset Inventory and Fleet Management; and 4) State and Federal Grant Management. The program provides technical assistance in all areas to ensure the department complies with all applicable Federal and State laws, rules, policies and procedures.

Accomplishments for the period July 31, 2013 through September 30, 2013 include the following.

Budget and Financial Reporting

- Completed the FY 2014 budget allocation and input program budgets into the accounting system.
- Prepared and submitted FY 2015 budget request.
- Prepared and submitted all fifteen year-end GAAP/CAFR closing packages to SCO on or before the due dates.
- Rolled over IBIS Budget Status Reports for FY 2014.

Accounting

- Hired and began training Mark Schoenfeld to fill vacant Financial Specialist position for Federal Grant activities, Capital Asset accounting (development projects) and Boating/Snowmobile program reviews.
- Accounts Payable processed 2,616 invoices with an average turnaround time of 21 days.
- Processed 204 Travel Express vouchers with an average turnaround time of 9.5 days.
- Processed 1,175 P-Card Transmittals.

Purchasing

- We have ordered 3 new agency vehicles. A Ford Fusion for Eagle Island State Park, a Ford F250 pickup for Three Island Crossing State Park, and a Dodge Ram pickup for City of Rocks.
- The purchasing process for the recreation programs 3 new snow groomers has been completed with the award going to Prinoth LLC. Delivery is expected the first week of December. The total cost (after trade-ins are processed) is \$572,327.00.
- The processing of a claim to Risk Management was completed for the total loss of a 2005 Jeep Liberty (R317) located at City Of Rocks. The total amount received from Risk Management was \$9,158.00.

State and Federal Grants

- Grant Manager completed seventy-three Land & Water Conservation Fund (LWCF) compliance inspections throughout the state. Grant Manager also conducted seven site visits with the program coordinator from the Federal Highways Administration to finalize the approval of Recreational Trails Program projects for the FY 2014 grant cycle.
- The North Region Grant Specialist attended training with the Fish & Wildlife Service to learn about the new financial and program management systems for the Clean Vessel Act (CVA) and Boating Infrastructure Grant (BIG) programs.
- Advisory committee members (seven new and two reappointed) were presented and approved at the July Board meeting.
- The grant manual was completely reformatted, edited, and updated. It is now only in electronic form and is available on our website.
- Scheduled and planned for annual grant workshops October 17 – 31, 2013 in Coeur d'Alene, Lewiston, Idaho Falls, Twin Falls, and Boise.

Financial Officer

- Coordinated the final preparation and submission of the FY 2015 budget including meeting with LSO and DFM analysts to review and answer questions prior to submission.
- Managed the successful completion and submittal of year-end statewide reporting requirements including GAAP/CAFR closing packages, LSO Fiscal Facts and DFM Performance Measurement Report.
- Analyzed FY 2013 internal reporting, prepared and presented fourth quarter financial statements to the Board.
- Prepared and presented financial summary to South Region Park Managers meeting.

MANAGEMENT INFORMATION SYSTEMS (MIS) – KEVIN ZAUHA

Mission

The MIS mission is to provide for the IDPR information systems needs relating to the agency's strategic plan through the support and development or acquisition of application systems and the implementation and support of an appropriate technology infrastructure.

Accomplishments for the past quarter include:

Information Systems

Jim Sup, the IDPR's Systems Analyst, retired on August 31, 2013. The MIS Manager promoted Vicki Heazle, formerly the IDPR's Senior Programmer Analyst, into the Systems Analyst position.

The MIS Systems Analyst participated in the Registration Task Force that was formed to examine the entire registration process, and we completed an overview of recreation Registration System design changes based on potential scenarios.

The Reservation Program Manager continues to work with the ITD to address issues associated with recording and reporting the statistical data necessary to monitor and measure the success of the Passport sales. Once the data is received in its final form, MIS Information Systems Staff will schedule work to design and construct a repository for storing the passport sales statistics. We will then design a suite of reports related to the passport program.

The MIS Systems Analyst provided training for both the IBIS reporting environment and the revenue reconciliation process for revenue received through the reservation system. Once the training was complete, the Systems Analyst handed off the reporting and reconciliation process to Fiscal Staff.

The MIS Systems Analyst completed the initial analysis for a recreation student education system which has been added to the project queue awaiting prioritization.

Ongoing Information Systems tasks include:

- Operational support of and minor maintenance continues on the recreation Registration Information System (RIS), the Incident Reporting System (IRS), the Revenue Reconciliation Interface (RRI) and the Facilities Inventory Applications.

Infrastructure Support

The MIS Infrastructure Support Staff received 324 helpdesk service requests over the course of the first quarter of FY14 and closed 320 helpdesk tickets.

The MIS Infrastructure Support Staff started upgrades to the IDPR systems for the Microsoft Office Suite 2010 during the first quarter. We anticipate completing the roll-out by April, 2014. As a result, the IDPR is now more in synch with the Office of the Chief Information Officer's (OCIO) email service (since the state Exchange Server was recently upgraded to Microsoft Exchange 2013). The OCIO continues to work the bugs out of their installation with some minor impact to the IDPR's email environment.

We also have hardware upgrades in progress to support the IDPR's field staff access to the state's wide area network with the installation of upgraded Checkpoint VPN Appliances. The MIS Infrastructure Support Staff initiated the move of the collective point of access through which all outside traffic passes (the IDPR's firewall) from the IDPR headquarters location to the Department of Administration. The intention was to improve network response time for field staff as they access shared files housed at headquarters in Boise and access to the internet in general.

Our project to implement file-share systems and backup configurations progresses with completed installations at Three Island Crossing, Land of Yankee Fork and Bruneau Dunes State Parks.

The MIS Manager completed the video conference installations and setup at headquarters and the north and south region offices. Training is pending. The next phase of the project will include installations of end-points at additional key park locations throughout the state.

The MIS Manager installed and/or upgraded WiFi in several locations statewide. By the end of the first quarter all but one park location provides WiFi access to our customers.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	X BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA
Idaho Park and Recreation Board Meeting
November 13-14, 2013
IDPR Headquarters
Summit Conference Room
Boise ID

AGENDA ITEM: Proposed Registration Legislation

ACTION REQUIRED: Board motion

PRESENTER: Director Nancy Merrill

PRESENTATION

BACKGROUND INFORMATION

During the 2012 Legislation, House Bill 116 was presented by IDPR; HB 116 would have moved IDPR's registration to ITD to process registrations and renewals for Off Highway Vehicles (OHVs) snowmobiles and motorboats. This would have eliminated the retail vendors, but kept the grants program with IDPR. Shifting the registration process to Idaho Transportation Department (ITD) and Idaho Department of Parks and Recreation (IDPR) retaining the fund distribution function, was the proposed solution to reduce service duplication among state agencies and push registration information to the law enforcement community and other interested entities. The proposal would eliminate the vendor network for Idaho residents seeking to register off-highway vehicles. The proposed legislation was held in the House Transportation Committee.

The Idaho Recreation Council, Idaho All-Terrain Vehicle (ATV) Association, and other recreation users also proposed legislation amendments during the 2013 session. The proposed amendments would clarify that the ITD has no obligation to index registrations of vehicles operated off of Idaho's highway systems, and likewise that the IDPR has no obligation to share information it collects for recreation registrations with the Idaho Transportation Department. The Idaho Recreation Council and other user groups want to maintain a vendor system to keep registration stickers readily available. The proposed legislation, House Bill 279, passed on the House floor and was held in the Senate Transportation Committee.

At the request of Senator Brackett, IDPR Director Nancy Merrill created a Registration Task force to:

Task Force Purpose

- Examine the entire registration process across all registration types
- Evaluate ways to maintain a vendor system
- Identify ways to improve the data collection and quickly distribute program dollars
- Examine what data should be shared with other state agencies and the law enforcement community
- Present recommendation(s) to the Idaho Department of Parks and Recreation Board
- Recommend action items to make OHV stickers readily available

Task Force Objectives

- Identify and document the core objective of the IDPR Registration Program
- Identify, document, and validate current statutes, rules, policies and business practices
- Validate the registration program's core objective against current statutes, rules, policies, and business practices and document differences
- Review independent contractor's "current state" analysis and "future state" recommendations
- Identify opportunities for readily accessible registrations in remote locations
- Identify and recommend changes to statutes, rules, policies, and current practices to support core objective across all registration types. Change recommendations will present the best system to provide accurate data, create efficient work processes, and be cost effective.

The Task Force met four times in 2013: May 6th, June 13th, July 12th and September 11th.

May 13th Task Force Meeting

The Task Force reviewed the Idaho Department of Parks and Recreation (IDPR) Board criteria:

IDPR Board Criteria Reviewed

1. Maintain a retail vendor program
2. Maintain County Department of Motor Vehicles (DMVs) as a sales channel
3. Eliminate the three part triplicate form
4. Update internal policy to ensure vendors verify titles, collect legal names, and collect vehicle identification numbers (VINs) prior to issuing registrations and stickers.

(This is a short term option to comply with the current law. This requirement will be in place until legislation is passed removing the requirement.)

June 13th Task Force Meeting

Independent Consultant Charles Stegner reported on the Current State Analysis of the Recreation Registration Program.

1. Bad data being received from both ITD and IDPR
2. ITD will no longer accept data from IDPR on or around July 1, 2014 (this date has continually moved)
3. Title verification is not currently being completed prior to issuing registrations
4. Triplicate forms are illegible and incomplete
5. Triplicate forms must be hand-entered into Registration Information System (RIS) when not accompanied by a renewal form
6. Vendors do not provide timely or accurate month-end reporting
7. DMVs frequently charge incorrect fees
8. Year-end stickers from vendors do not always reconcile
9. DMVs are not required to account for stickers at the end of the year
10. Lack of web application support
11. Wide variation in programming language/tools
12. **End of life ITD information exchange April 2014**
13. **End of life for Renewal Reminders process April 2015**
14. **End of life for RIS data entry application April 2015**

Tax Commission, Sheriffs Association, Idaho State Police, State Insurance Commission, and County Assessor representatives listened to the task forces desires, offered ideas, and expressed their concerns. (Please see attached position letters from the Sheriffs Association and the Tax Commission.)

July 12th Task Force Meeting

The Task Force discussed Charles Stegner's Short and Long Term Options which are the following:

Short Term Options:

1. Patch existing RIS to address short term issues #2, #3, and #12 as identified in the Current State Analysis presented by Charles Stegner

2. Update ITDs Registration Data Transfer Program to eliminate dependence on server operating system

The Task Force recommended for a Short Term Option to continue proceeding with Option 2: Update ITD Registration Data Transfer Program to eliminate dependence on a server operating system.

Long Term Options

1. Replace current RIS with Commercial Off the Shelf system (COTS)
2. Build new internal RIS with contract resources
3. Replace RIS with the ITD GARNET system (ITDs new software program)

The Task Force agreed to table the recommendation for Long Term Options until further information from ITD regarding the status of their GARNET system.

Discussion followed concerning Long Term Options including:

- Consider the possibility of using a COTS system to connect vehicle registration with Idaho Department of Fish & Game (IDFG) and vessel registration to ITD.
- Send out a Request for Proposal (RFP) to explore the opportunity to connect with Idaho Public Safety and Security System (ILETS) through the Idaho State Police.
- Send out an RFP to explore the opportunity to partner with other state agencies to consolidate and report data.

The Task Force discussed the registration of vessels and whether or not it should consider ITD registering vessels. In order to meet the Coast Guard requirements for retaining Coast Guard money, IDPR needs to collect HIN, make, model, and date of birth for registration information.

The Task Force recommended that vessels continue to be a registered vessel.

IDPR maintains the capability to transfer data to ITD to ILETS. IDPR to ILETS would require an interim transfer to Idaho State Police, if the transfer connection could be made.

September 11th Task Force Meeting

Review of Public Open Houses, Public Surveys and County Assessor Surveys

Evaluation of Options:

Formal Registration Process, (current process)

Informal Sticker Process

The Task Force discussed eliminating the “owner” designation and using “operator” instead. Some members of the Task Force also discussed changing the word “registration” to “certificated number”.

Senator Hagedorn discussed options that could be presented to the IDPR Board for their consideration. The Task Force provided the following goals:

Short Term Goals

- Legislation to change owner to operator (prepared and carried by users)
- Continue current process until new system is identified.
- Put unused portion of 15% Admin into “Capital” Fund for registration system upgrade
- Remove /clarify highway crossing language in State Statute 49-426 (4) (Need Law enforcement involved)
- Share Legislative intent with agencies impacted

Long Term Goals

- Direct partial fees for system upgrades/replacements (calendar year 2015 end of life date)
- Board consider raising registration fees to ensure upgrades/replacements are covered
- Board review replacement options (COTS, ITD or IDPR)

As the meeting ended, representatives of IRC handed out draft proposed legislation.

October 23rd 2013

Representatives of the IRC emailed out the proposed legislation with an executive summary.

STAFF TAKE-AWAYS:

The Task Force meetings, open houses, surveys, consultant analysis, and interagency meetings were a great opportunity to closely examine the detailed workings of the Registration Program. All participants agreed that the “bones” of the program were working well including, but not limited to, the vendor program, on-line sales, customer service, use area designations, and generally how the Recreation Program was able to make use of the funds.

Moving forward to a new system, everyone agreed to the following:

- The responsibility of collecting funds was best left to IDPR because we are good stewards of those funds and distribute them appropriately to the recreation users.
- We need to maintain and improve where possible all our current sales channels (on-line, walk-in, mail, phone, retail vendor, and ITD).
- External sales channels (county DMVs; retail vendors) need training to provide consistent application of fees and collection of information.
- Boat registrations should not be prorated.

- The current software is aged and will need to be replaced.
 - Any upgraded system needs to be easy for users to obtain stickers.
 - The upgraded system needs to be effective as an enforcement tool.

There was also a lot of consensus (but not complete consensus) on the need to phase out triplicate forms due to the time-intensive processing, the resulting delay in distributing funds, and the risk associated with collecting sensitive information.

There was not a clear consensus amongst the Task Force members on a number of other issues discussed below:

- Whether to implement a “recreation” sticker or maintain a “registration” sticker system.
- The need to collect HIN/VIN.
- Whether IDPR should connect with ITD to enable the back and forth communication we currently have. The outcome of that decision may dictate whether we use an in-house program or off-the-shelf program. (Please note that IDPR Board, our consultant, and our Executive Staff have previously agreed that we should pursue an off-the-shelf program.)
- The need to respond to ITDs statements that they would no longer act as a sales channel by a certain date.
- There is not a clear indication of what data ITD will require or when they may start requiring it.

STAFF DISCUSSION REGARDING UPCOMING LEGISLATION:

Staff is hopeful that the current proposed legislation will be held. In the event it is held, we would like to have the Board validate the following:

1. One of the Board’s previous directives was that we maintain ITD (County DMVs) as a sales channel. Staff has come to realize that we do not have full control over meeting that directive. We would like for the Board to, instead, direct Staff to: a) work with ITD to maintain a relationship similar to our current one; b) in the event they will not include IDPR as a part of the GARNET system, IDPR will seek a stand-alone system that protects our funding sources, meets our user needs, maintains a robust vendor network, and informs our recreation programs.
2. IDPR does not need to pursue legislation of our own this year.
3. Staff pursues updated software that carries out the consensus items above. The updated software will rely on electronic transfer of information to eliminate the triplicate forms. It will also allow communication with ITD should they allow us to connect with the GARNET system.
4. In moving forward, Staff will continue to work and communicate with IRC.

STAFF RECOMMENDATION:

- 1) If proposed legislation **is held**, direct staff to continue updating our current registration system that would include communication that interfaces with ITD if possible and promotes a strong retail vendor system.
- 2) If legislation is **not held**:
 - a) Direct **staff** to either support or not support the legislation as written.
 - b) If Board **does not support** proposed Legislation Staff will continue to seek RPP to update current system.
 - c) If Board **does support** proposed Legislation, direct staff to continue updating our current registration system that would include an online vendor program with an RFP that would include the changes in the proposed legislation.

RESERVATION PROGRAM QUARTERLY REPORT

July – August - September 2013

RESERVATION PROGRAM – TAMMY KOLSKY

Mission

The Reservation program's scope of responsibility includes oversight of IDPR's public camping resources, the Agency's statewide retail sales, and the management of the flow of revenue from all field locations and most other revenue sources (with the exception of the Recreation Registration Program and any Federal or grant funding sources). The Reservation Program is responsible for all policies and procedures as they relate to the camping public's interaction with IDPR campsites and facilities.

Program Manager's Report

Program Manager Emphasis over the past three months has been on the following:

- Providing Coaching and Support for field staff in the use of the new Point of Sale (POS) software. The conversion to this application was completed on June 10th.
- Resolving implementation issues for the new Park Store Inventory management database and front end software.
- Traveled to Challis and brought Land of Yankee Fork online with ReserveAmerica.
- Conducted Physical inventories of Land of Yankee Fork, Mesa Falls and Harriman State Parks.
- Worked with Division of Financial Management (DFM), Legislative Services (LSO) and Office of Administrative Rules (OAR) staff on various aspects of preparing IDAPA rule changes for the upcoming legislative session.
- Providing day to day support for external and internal customers for both IDPR and Montana FWP.
- Worked with ITD staff on better messaging the state parks passport sticker placement.
- Monitoring system usage by State Parks Passport holders. Usage for July, August and September was as follows:

10,357 reservations were processed during the quarter booking 23,609 nights. Of those reservations:

- 4,338 reservations were for customers who claimed the Idaho State Parks Passport discount, this discount was applied to 10,005 nights.
- 1,236 reservations processed were for customers who claimed an MVEF Annual sticker, this discount was applied to 3,019 nights.
- 10,585 of the nights booked no discount was claimed, meaning for these nights the customer has for now paid the additional \$5 per night for MVEF on one vehicle.

Program staff emphasis over the past three months has been on the following:

- Conducted physical inventories of Land of Yankee Fork, Mesa Falls and Harriman State Parks.
- Providing ongoing coaching and training of IDPR field staff on the new POS application.
- Performing weekly joint call monitoring with ReserveAmerica quality assurance team for both the Idaho and Montana contracts.
- Performing remote call monitoring independently for call center agent knowledge on Idaho State Parks new Passport Program as well as for adherence to IDPR and Montana FWP policy and reservation quality.
- Providing training and coaching to call center agents on the State Parks Passport Program.
- Ongoing review of all IDPR campsite and facility photos to add photos where missing and change photos where possible.
- Upgrading IDPR website maps to include information on where grey water and bathhouses are located.
- Providing day to day support for external and internal customers for both IDPR and Montana FWP.
- Ongoing refund management in the system for the following:
 - Ensured amounts to be refunded were valid
 - Processed credit card refunds for the call center
 - Submitted all check refunds to fiscal staff for State-issued warrant processing
 - Posted all check refunds with warrant number and date created information into the reservation system.
- Oversaw customer voucher program to ensure that it was being used for its intended purpose.

Retail Management

- Monitoring the store database software to ensure policies and procedures put into place are being followed; and that the integrity of the data regarding IDPR retail inventory is accurate. The data integrity is critical in that this is the tool that IDPR uses to:
 - Report an accurate inventory at the agency level on June 30 of each year for the State of Idaho Consolidated Audited Financial Report (CAFR)
 - Determine the value of resale items at all locations for insurance purposes
 - Provide the ability to calculate “inventory shrinkage” (loss, damage, theft, etc.) by site and item
 - Provide the ability to calculate turnover rates on retail items by site, by item, in order to increase net revenue across the agency
- Providing day to day management of entering all new store items for field staff.
- Entering replenishments and printing bar code labels for field staff upon request.

Reservation Activity Report FY 2014 1st Quarter

This report provides summary detail on reservation transactions, and site and facility (yurts, cabins and other structures) occupancy.

Reservation Tracking

The tracking and trending of reservation data is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival date customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Inventory turnover
 - What percent of reservations made are ultimately cancelled
- Any external factors that may have impacted bookings

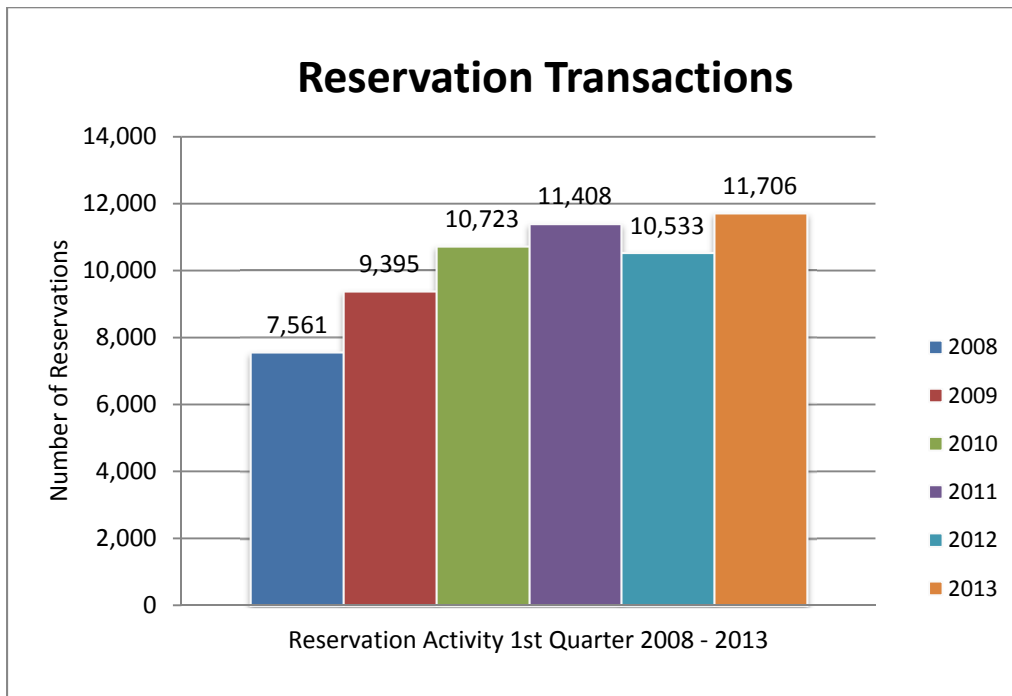
The data presented in this report is for the first quarter (July - August) FY 2014 the data reported is on active non-cancelled transactions and includes a comparison for the last six year's active non-cancelled reservations for trending purposes.

For this quarter reservation processing increased by 1,173 reservations with 11,706 reservations processed during the quarter. This represents an 11.14% increase from 2012 in which 10,533 reservations were processed. This increase is likely due to a combination of factors such as increased awareness due to the passport, high temperatures and the fact that while Idaho had a huge fire season less of our parks were impacted by smoke than last year.

Reservations processed within the quarter booked 23,609 nights.

The Internet sales channel activity represented 78% of the total reservations booked. This increase is due to our now offering discounts on the web. This high of an internet penetration level is huge in that many states are only able to achieve about a 60% penetration.

The following chart(s) are supplied for FY2013 4th quarter activity for trending/monitoring purposes.



Year	Reservations	% of Change
2008	7,561	
2009	9,395	24.26%
2010	10,723	14.14%
2011	11,408	6.39%
2012	10,533	-7.67%
2013	11,706	11.14%

Site and Facility Occupancy

Occupancy information can be a valuable tool for marketing. It assists in better understanding park capacities and additional facility needs. By monitoring occupancy and site type usage patterns, IDPR can better understand and demonstrate the agency's development needs as well as identify any new marketing potential.

The tracking and trending of occupancy is best accomplished by looking at activity from multiple perspectives and timeframes. Proper analysis of this type of data requires understanding of the following elements:

- Reservation Windows
 - How far in advance customers can book
 - How close to arrival customers can book
- Booking Patterns
 - How far in advance do customers actually book
 - What effect location has on advance bookings
- Any external factors that may have impacted bookings, such as
 - Weather
 - Fire
 - Road Conditions

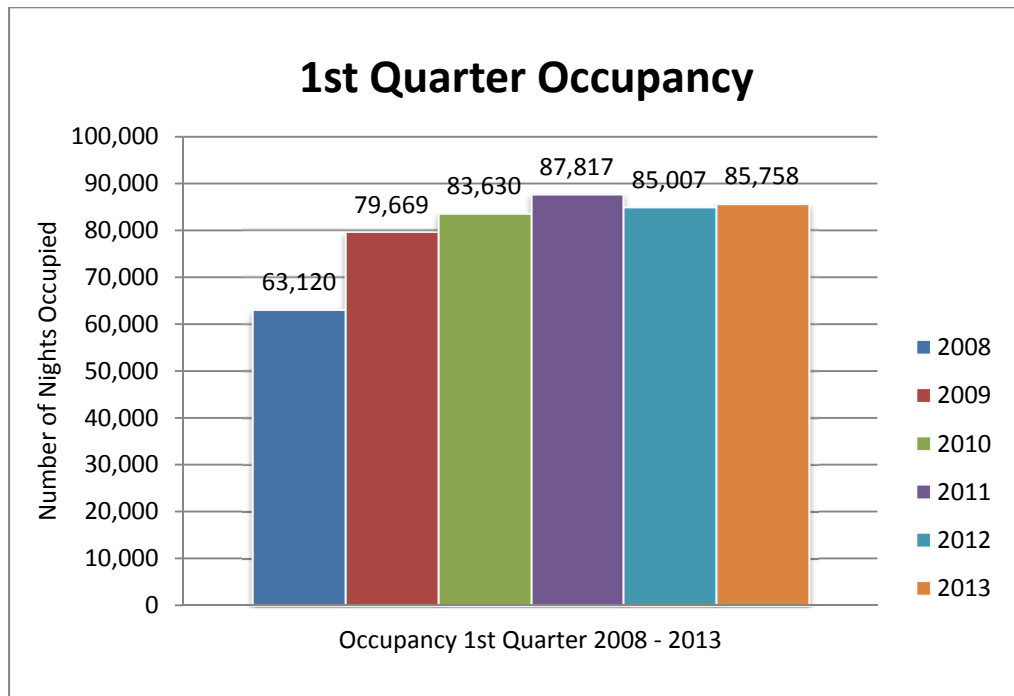
The data contained in this section looks at occupancy for first quarter FY2014 (July - September) It includes information on what percent of occupancy the nights stayed represent by park and by site type.

Sixty three (63) % of occupancy for the quarter was from reservations. The remaining thirty seven (37) % was the result of walk-ins (first come first serve) camping.

This past quarter occupancy increased from 2012 by 751 nights with 85,758 nights stayed. This represents a .88% increase from 2012 which had 85,007 nights camped during the quarter.

For the most part this increase can likely be attributed to weather and less smoky conditions than last season.

The following chart(s) illustrate that overall we are within acceptable trend margins.



Year	Nights	% of Change
2008	63,120	
2009	76,669	21.4%
2010	83,630	9.08%
2011	87,817	5.01%
2012	85,007	-3.20%
2013	85,758	0.88%

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Bear Lake	47	899	61.70%	775	53.19%	168	11.91%	1,842	42.60%	2007
2008	Bear Lake	47	868	59.57%	719	49.35%	246	17.45%	1,833	42.39%	2008
2009	Bear Lake	47	1,008	69.18%	780	53.53%	325	23.05%	2,113	48.87%	2009
2010	Bear Lake	47	1,101	75.57%	837	57.45%	298	21.13%	2,236	51.71%	2010
2011	Bear Lake	47	1,069	73.37%	811	55.66%	289	20.50%	2,169	50.16%	2011
2012	Bear Lake	47	993	68.15%	809	55.53%	309	21.91%	2,111	48.82%	2012
2013	Bear Lake	47	920	63.14%	962	66.03%	106	7.52%	1,988	45.98%	2013
2014	Bear Lake	47									2014
2015	Bear Lake	47	0		0		0		0	0.00%	2015
2016	Bear Lake	47									2016
2017	Bear Lake	47	0		0		0		0	0.00%	2017
2007	Bruneau Dunes	95	274	9.30%	533	18.10%	842	29.54%	1,649	18.87%	2007
2008	Bruneau Dunes	95	424	14.40%	561	19.05%	817	28.67%	1,802	20.62%	2008
2009	Bruneau Dunes	95	609	20.68%	740	25.13%	793	27.82%	2,142	24.51%	2009
2010	Bruneau Dunes	95	623	21.15%	481	16.33%	837	29.37%	1,941	22.21%	2010
2011	Bruneau Dunes	95	664	22.55%	550	18.68%	744	26.11%	1,958	22.40%	2011
2012	Bruneau Dunes	95	372	12.63%	487	16.54%	777	27.26%	1,636	18.72%	2012
2013	Bruneau Dunes	95	348	11.82%	532	18.06%	856	30.04%	1,736	19.86%	2013
2014	Bruneau Dunes	95									2014
2015	Bruneau Dunes	95	0		0		0		0	0.00%	2015
2016	Bruneau Dunes	95									2016
2017	Bruneau Dunes	95	0		0		0		0	0.00%	2017
2007	Castle Rocks	38	69	5.86%	45	3.82%	139	12.19%	253	7.24%	2007
2008	Castle Rocks	38	80	6.79%	127	10.78%	226	19.82%	433	12.39%	2008
2009	Castle Rocks	38	203	17.23%	140	11.88%	314	27.54%	657	18.79%	2009
2010	Castle Rocks	40	388	31.29%	206	16.61%	350	29.17%	944	25.65%	2010
2011	Castle Rocks	40	427	34.44%	212	17.10%	393	32.75%	1,032	28.04%	2011
2012	Castle Rocks	40	290	23.39%	242	19.52%	385	32.08%	917	24.92%	2012

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2013	Castle Rocks	40	302	24.35%	339	27.34%	488	40.67%	1,129	30.68%	2013
2014	Castle Rocks	40									2014
2015	Castle Rocks	40	0		0		0		0	0.00%	2015
2016	Castle Rocks	40									2016
2017	Castle Rocks	40	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	City Of Rocks	64	757	38.16%	684	34.48%	956	49.79%	2,397	40.71%	2007
2008	City Of Rocks	64	611	30.80%	718	36.19%	1,014	52.81%	2,343	39.79%	2008
2009	City Of Rocks	64	969	48.84%	882	44.46%	1,072	55.83%	2,923	49.64%	2009
2010	City Of Rocks	64	1,028	51.81%	955	48.14%	1,057	55.05%	3,040	51.63%	2010
2011	City Of Rocks	64	1,383	69.71%	938	47.28%	1,117	58.18%	3,438	58.39%	2011
2012	City Of Rocks	64	1,028	51.81%	818	41.23%	1,109	57.76%	2,955	50.19%	2012
2013	City Of Rocks	64	997	50.25%	865	43.60%	1,132	58.96%	2,994	50.85%	2013
2014	City Of Rocks	64									2014
2015	City Of Rocks	64	0		0		0		0	0.00%	2015
2016	City Of Rocks	64									2016
2017	City Of Rocks	64	0		0		0		0	0.00%	2017
2007	Dworshak	100	1,347	43.45%	747	24.10%	273	9.10%	2,367	25.73%	2007
2008	Dworshak	100	1,374	44.32%	682	22.00%	250	8.33%	2,306	25.07%	2008
2009	Dworshak	100	1,557	50.23%	510	16.45%	313	10.43%	2,380	25.87%	2009
2010	Dworshak	100	1,534	49.48%	657	21.19%	302	10.07%	2,493	27.10%	2010
2011	Dworshak	100	1,635	52.74%	721	23.26%	269	8.97%	2,625	28.53%	2011
2012	Dworshak	100	1,582	51.03%	857	27.65%	323	10.77%	2,762	30.02%	2012
2013	Dworshak	100	1,591	51.32%	844	27.23%	191	6.37%	2,626	28.54%	2013
2014	Dworshak	100									2014
2015	Dworshak	100	0		0		0		0	0.00%	2015
2016	Dworshak	100									2016
2017	Dworshak	100	0		0		0		0	0.00%	2017
2007	Farragut	233	6,019	83.33%	5,581	77.27%	1,869	26.74%	13,469	62.83%	2007
2008	Farragut	233	5,734	79.39%	5,543	76.74%	525	7.51%	11,802	55.06%	2008
2009	Farragut	233	6,332	87.66%	6,681	92.50%	2,253	32.23%	15,266	71.22%	2009
2010	Farragut	233	7,333	101.52%	6,988	96.75%	2,013	28.80%	16,334	76.20%	2010
2011	Farragut	233	7,056	97.69%	6,435	89.09%	2,009	28.74%	15,500	72.31%	2011

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2012	Farragut	233	6,968	96.47%	6,787	93.96%	2,310	33.05%	16,065	74.94%	2012
2013	Farragut	233	6,976	96.58%	7,215	99.89%	2,059	29.46%	16,250	75.81%	2013
2014	Farragut	233									2014
2015	Farragut	233	0		0		0		0	0.00%	2015
2016	Farragut	233									2016
2017	Farragut	233	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Harriman	5	107	69.03%	80	51.61%	59	39.33%	246	53.48%	2007
2008	Harriman	5	9	5.81%	22	14.19%	56	37.33%	87	18.91%	2008
2009	Harriman	5	90	58.06%	88	56.77%	54	36.00%	232	50.43%	2009
2010	Harriman	16	258	52.02%	129	26.01%	63	13.13%	450	30.57%	2010
2011	Harriman	16	277	55.85%	171	34.48%	85	17.71%	533	36.21%	2011
2012	Harriman	16	222	44.76%	154	31.05%	91	18.96%	467	31.73%	2012
2013	Harriman	16	226	45.56%	220	44.35%	101	21.04%	547	37.16%	2013
2014	Harriman	16									2014
2015	Harriman	16	0		0		0		0	0.00%	2015
2016	Harriman	16									2016
2017	Harriman	16	0		0		0		0	0.00%	2017
2007	Hells Gate	91	1,952	69.20%	1,833	64.98%	1,496	54.80%	5,281	63.08%	2007
2008	Hells Gate	91	1,911	67.74%	1,520	53.88%	1,238	45.35%	4,669	55.77%	2008
2009	Hells Gate	91	2,014	71.39%	1,912	67.78%	1,472	53.92%	5,398	64.48%	2009
2010	Hells Gate	91	2,222	78.77%	2,050	72.67%	1,597	58.50%	5,869	70.10%	2010
2011	Hells Gate	91	2,242	79.48%	2,140	75.86%	1,770	64.84%	6,152	73.48%	2011
2012	Hells Gate	91	1,987	70.44%	1,988	70.47%	1,481	54.25%	5,456	65.17%	2012
2013	Hells Gate	91	2,051	72.70%	2,227	78.94%	1,749	64.07%	6,027	71.99%	2013
2014	Hells Gate	91									2014
2015	Hells Gate	91	0		0		0		0	0.00%	2015
2016	Hells Gate	91									2016
2017	Hells Gate	91	0		0		0		0	0.00%	2017
2007	Henrys Lake	43	1,066	79.97%	823	61.74%	544	42.17%	2,433	61.50%	2007
2008	Henrys Lake	43	921	69.09%	621	46.59%	659	51.09%	2,201	55.64%	2008
2009	Henrys Lake	43	1,325	99.40%	918	68.87%	775	60.08%	3,018	76.29%	2009
2010	Henrys Lake	43	1,335	100.15%	1,016	76.22%	665	51.55%	3,016	76.24%	2010
2011	Henrys Lake	43	1,313	98.50%	1,000	75.02%	825	63.95%	3,138	79.32%	2011

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2012	Henrys Lake	43	1,259	94.45%	868	65.12%	852	66.05%	2,979	75.30%	2012
2013	Henrys Lake	43	1,204	90.32%	977	73.29%	651	50.47%	2,832	71.59%	2013
2014	Henrys Lake	43									2014
2015	Henrys Lake	43	0		0		0		0	0.00%	2015
2016	Henrys Lake	43									2016
2017	Henrys Lake	43	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Heyburn	128	2,040	51.41%	1,831	46.14%	734	19.11%	4,605	39.10%	2007
2008	Heyburn	128	1,748	44.05%	1,829	46.09%	931	24.24%	4,508	38.28%	2008
2009	Heyburn	128	2,327	58.64%	2,004	50.50%	1,128	29.38%	5,459	46.36%	2009
2010	Heyburn	128	2,634	66.38%	2,327	58.64%	1,015	26.43%	5,976	50.75%	2010
2011	Heyburn	128	2,645	66.66%	2,353	59.30%	1,137	29.61%	6,135	52.10%	2011
2012	Heyburn	128	2,573	64.84%	2,555	64.39%	1,066	27.76%	6,194	52.60%	2012
2013	Heyburn	128	2,586	65.17%	2,645	66.66%	983	25.60%	6,214	52.77%	2013
2014	Heyburn	128									2014
2015	Heyburn	128	0		0		0		0	0.00%	2015
2016	Heyburn	128									2016
2017	Heyburn	128	0		0		0		0	0.00%	2017
2007	Idaho City Backcountry Yurts	5	29	18.71%	18	11.61%	30	20.00%	77	16.74%	2007
2008	Idaho City Backcountry Yurts	5	34	21.94%	39	25.16%	26	17.33%	99	21.52%	2008
2009	Idaho City Backcountry Yurts	5	40	25.81%	60	38.71%	22	14.67%	122	26.52%	2009
2010	Idaho City Backcountry Yurts	5	38	24.52%	23	14.84%	25	16.67%	86	18.70%	2010
2011	Idaho City Backcountry Yurts	5	83	53.55%	62	40.00%	61	40.67%	206	44.78%	2011
2012	Idaho City Backcountry Yurts	5	126	81.29%	73	47.10%	8	5.33%	207	45.00%	2012
2013	Idaho City Backcountry Yurts	5	103	66.45%	97	62.58%	71	47.33%	271	58.91%	2013
2014	Idaho City Backcountry Yurts	5									2014
2015	Idaho City Backcountry Yurts	5	0		0		0		0	0.00%	2015
2016	Idaho City Backcountry Yurts	5									2016
2017	Idaho City Backcountry Yurts	5	0		0		0		0	0.00%	2017
2007	Lake Cascade	171	2,270	42.82%	1,780	33.58%	474	9.24%	4,524	28.76%	2007
2008	Lake Cascade	171	2,174	41.01%	1,865	35.18%	194	3.78%	4,233	26.91%	2008
2009	Lake Cascade	171	4,175	78.76%	2,735	51.59%	1,292	25.19%	8,202	52.14%	2009
2010	Lake Cascade	171	4,105	77.44%	2,663	50.24%	1,045	20.37%	7,813	49.66%	2010
2011	Lake Cascade	171	4,902	92.47%	3,347	63.14%	1,613	31.44%	9,862	62.69%	2011

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2012	Lake Cascade	171	4,899	92.42%	3,341	63.03%	1,250	24.37%	9,490	60.32%	2012
2013	Lake Cascade	171	4,710	88.85%	3,842	72.48%	1,041	20.29%	9,593	60.98%	2013
2014	Lake Cascade	171									2014
2015	Lake Cascade	171	0		0		0		0	0.00%	2015
2016	Lake Cascade	171									2016
2017	Lake Cascade	171	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Lake Walcott	23	395	55.40%	397	55.68%	171	24.78%	963	45.51%	2007
2008	Lake Walcott	23	255	35.76%	195	27.35%	265	38.41%	715	33.79%	2008
2009	Lake Walcott	23	336	47.12%	321	45.02%	359	52.03%	1,016	48.02%	2009
2010	Lake Walcott	23	631	88.50%	412	57.78%	309	44.78%	1,352	63.89%	2010
2011	Lake Walcott	23	656	92.01%	517	72.51%	350	50.72%	1,523	71.98%	2011
2012	Lake Walcott	23	591	82.89%	476	66.76%	374	54.20%	1,441	68.10%	2012
2013	Lake Walcott	23	479	67.18%	465	65.22%	318	46.09%	1,262	59.64%	2013
2014	Lake Walcott	23									2014
2015	Lake Walcott	23	0		0		0		0	0.00%	2015
2016	Lake Walcott	23									2016
2017	Lake Walcott	23	0		0		0		0	0.00%	2017
2007	Massacre Rocks	42	420	32.26%	512	39.32%	320	25.40%	1,252	32.40%	2007
2008	Massacre Rocks	42	469	36.02%	400	30.72%	171	13.57%	1,040	26.92%	2008
2009	Massacre Rocks	42	609	46.77%	464	35.64%	402	31.90%	1,475	38.17%	2009
2010	Massacre Rocks	42	596	45.78%	473	36.33%	389	30.87%	1,458	37.73%	2010
2011	Massacre Rocks	42	557	42.78%	488	37.48%	451	35.79%	1,496	38.72%	2011
2012	Massacre Rocks	42	464	35.64%	445	34.18%	324	25.71%	1,233	31.91%	2012
2013	Massacre Rocks	42	482	37.02%	414	31.80%	391	31.03%	1,287	33.31%	2013
2014	Massacre Rocks	42									2014
2015	Massacre Rocks	42	0		0		0		0	0.00%	2015
2016	Massacre Rocks	42									2016
2017	Massacre Rocks	42	0		0		0		0	0.00%	2017
2007	Ponderosa	186	4,617	80.07%	3,711	64.36%	902	16.16%	9,230	53.94%	2007
2008	Ponderosa	186	4,389	76.12%	4,339	75.25%	1,295	23.21%	10,023	58.57%	2008
2009	Ponderosa	186	4,840	83.94%	4,168	72.29%	1,689	30.27%	10,697	62.51%	2009
2010	Ponderosa	186	5,047	87.53%	4,224	73.26%	1,649	29.55%	10,920	63.81%	2010
2011	Ponderosa	186	5,129	88.95%	4,347	75.39%	2,008	35.99%	11,484	67.11%	2011

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2012	Ponderosa	186	5,116	88.73%	4,562	79.12%	1,803	32.31%	11,481	67.09%	2012
2013	Ponderosa	186	5,241	90.89%	4,800	83.25%	1,892	33.91%	11,933	69.73%	2013
2014	Ponderosa	186									2014
2015	Ponderosa	186	0		0		0		0	0.00%	2015
2016	Ponderosa	186									2016
2017	Ponderosa	186	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Priest Lake	151	4,155	88.76%	4,011	85.69%	1,289	28.45%	9,455	68.06%	2007
2008	Priest Lake	151	3,807	81.33%	3,992	85.28%	1,001	22.10%	8,800	63.35%	2008
2009	Priest Lake	151	4,107	87.74%	4,011	85.69%	1,645	36.31%	9,763	70.28%	2009
2010	Priest Lake	151	4,319	92.27%	4,167	89.02%	1,330	29.36%	9,816	70.66%	2010
2011	Priest Lake	151	4,274	91.31%	4,361	93.16%	1,683	37.15%	10,318	74.27%	2011
2012	Priest Lake	151	4,066	86.86%	4,242	90.62%	1,604	35.41%	9,912	71.35%	2012
2013	Priest Lake	151	4,100	87.59%	4,265	91.11%	1,303	28.76%	9,668	69.59%	2013
2014	Priest Lake	151									2014
2015	Priest Lake	151	0		0		0		0	0.00%	2015
2016	Priest Lake	151									2016
2017	Priest Lake	151	0		0		0		0	0.00%	2017
2007	Round Lake	51	1,059	66.98%	1,063	67.24%	382	24.97%	2,504	53.37%	2007
2008	Round Lake	51	1,282	81.09%	1,276	80.71%	110	7.19%	2,668	56.86%	2008
2009	Round Lake	51	1,354	85.64%	1,321	83.55%	404	26.41%	3,079	65.62%	2009
2010	Round Lake	51	1,485	93.93%	1,315	83.18%	383	25.03%	3,183	67.84%	2010
2011	Round Lake	51	1,417	89.63%	1,415	89.50%	438	28.63%	3,270	69.69%	2011
2012	Round Lake	51	1,422	89.94%	1,375	86.97%	453	29.61%	3,250	69.27%	2012
2013	Round Lake	51	1,390	87.92%	1,445	91.40%	370	24.18%	3,205	68.31%	2013
2014	Round Lake	51									2014
2015	Round Lake	51	0		0		0		0	0.00%	2015
2016	Round Lake	51									2016
2017	Round Lake	51	0		0		0		0	0.00%	2017
2007	Three Island Crossing	82	1,117	43.94%	1,196	47.05%	1,233	50.12%	3,546	47.00%	2007
2008	Three Island Crossing	82	1,149	45.20%	1,189	46.77%	540	21.95%	2,878	38.15%	2008
2009	Three Island Crossing	82	1,466	57.67%	1,190	46.81%	1,362	55.37%	4,018	53.26%	2009
2010	Three Island Crossing	82	1,550	60.98%	1,132	44.53%	1,324	53.82%	4,006	53.10%	2010
2011	Three Island Crossing	82	1,532	60.27%	1,140	44.85%	1,349	54.84%	4,021	53.30%	2011

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2012	Three Island Crossing	82	1,254	49.33%	1,178	46.34%	1,499	60.93%	3,931	52.11%	2012
2013	Three Island Crossing	82	1,169	45.99%	1,119	44.02%	1,437	58.41%	3,725	49.38%	2013
2014	Three Island Crossing	82									2014
2015	Three Island Crossing	82	0		0		0		0	0.00%	2015
2016	Three Island Crossing	82									2016
2017	Three Island Crossing	82	0		0		0		0	0.00%	2017

IDPR Occupancy Jul-Sep

Year	Location	Sites	July		August		September		1st Quarter Totals		Year
			Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	Nights Occupied	% Sites Occupied	
2007	Winchester Lake	69	926	43.29%	715	33.43%	344	16.62%	1,985	31.27%	2007
2008	Winchester Lake	69	362	16.92%	250	11.69%	68	3.29%	680	10.71%	2008
2009	Winchester Lake	69	773	36.14%	541	25.29%	395	19.08%	1,709	26.92%	2009
2010	Winchester Lake	69	1,289	60.26%	888	41.51%	520	25.12%	2,697	42.49%	2010
2011	Winchester Lake	69	1,400	65.45%	956	44.69%	601	29.03%	2,957	46.58%	2011
2012	Winchester Lake	69	1,098	51.33%	884	41.33%	538	25.99%	2,520	39.70%	2012
2013	Winchester Lake	69	1,135	53.06%	948	44.32%	388	18.74%	2,471	38.93%	2013
2014	Winchester Lake	69									2014
2015	Winchester Lake	69	0		0		0		0	0.00%	2015
2016	Winchester Lake	69									2016
2017	Winchester Lake	69	0		0		0		0	0.00%	2017

**OPERATIONS DIVISION QUARTERLY REPORT
JULY – AUGUST – SEPTEMBER, 2013**

OPERATIONS DIVISION: KEITH HOBBS, ADMINISTRATOR

Mission

To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for ongoing daily operations.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the Department's mission.

Concerns

1. Significant changes in several park management positions due to promotions and retirements have provided great advancement opportunities within the field, but also established a need for a park management training program.

Administrator's Report

Task received from the Director for the upcoming quarter include:

- Work with the Boise National Forest and the IDPR Recreation Bureau to secure the required permits to allow the continued successful operation of the Idaho City Yurt program.
- Work with park and region staff to ensure good and continued communications exist between parks and local government entities.
- Provide required support to parks and regions to creatively increase efficiencies, seek revenue enhancements, and improve public services.
- Work with Eagle Island State Park to explore the possible addition of a snow hill for tubing and sledding during winter months at the park.
- Enter into discussions with the Boise Philharmonic concerning a possible concert series at Eagle Island State Park.

NORTH REGION QUARTERLY REPORT JULY – AUGUST – SEPTEMBER 2013

MISSION: To serve north Idaho park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public's investment and the natural resources.

GOALS: Ensure that all facilities are kept clean and hazard free.

Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.

Patrol parks ensuring user needs, user safety, and resource protection.

Assess operations and opportunities to ensure quality experiences are provided and enhanced.

Primary Issues and Concerns

Same as last report

North Region Service Center – David White, Region Manager

NR Manager

Discussed concession management with Wyoming State Park's consultant and provided follow up information.

Met with float home representatives to discuss the upcoming Board meeting and options.

Reviewed Winchester and Hells Gate operations with staff.

Conducted conference call with Director and Deputy Director to discuss hosting Rocky Mountain State Park Executives Conference (RMSPEC).

Assisted with CdA Parkway Ranger interviews, hiring Jim Richards from the TOC.

Took 4H Camping Project kids to Farragut on camping trip.

Priest Lake Lionhead interpretation plan presentation.

CdA Chamber of Commerce Natural Resource Committee meeting

Assisted with TOC Ranger interviews at OM.

TOC Trails Commission recognition.

CdA Chamber of Commerce Natural Resource 4H Stock Sale breakfast feed

Began RMSPEC 2014 coordination with staff

Met with development staff and Welch-Comer to assess Farragut Sewer Phase 2 project.

Reviewed TOC Harrison area encroachment documents

Reviewed Priest Lake park operations with staff

Met with AVISTA to discuss impacts/requirements of several St. Joe River restoration projects;

Assisted with Hells Gate OS2 interviews.

Conducted a RMSPEC 2014 staff coordination meeting.

Prepared Idaho Association of Health, Physical Education, Recreation, Dance (IAHPERD) presentation and exhibit on "Be outside – IDPR and IDFG Connecting Kids with the Outdoors" for their annual conference in Moscow.

Reviewed ITD property along N. Fork CdA River that they would like to donate to IDPR.

Worked with IDFG on Winchester MOU and various TOC encroachments.

Developed and sent out an RFP for the Heyburn Recreational Residence Sites Appraisal.

NR Maintenance Crew

Worked on signs for Heyburn

Graded Scott field at Farragut

Installed restroom vents at Winchester

Built life jacket kiosk for Boating Program.

Made plaques for Boise

Install irrigation wire across road at Hells Gate

Rebuilding door for parish house at Old Mission

North Region Office: Built shelves upstairs for resource department

Attended Crucial Conversations Training

NR Office Staff

Coordinated meeting space, materials, refreshments and meals as well as hotel accommodations for the Crucial Conversations training in September.

Worked on details for North Region Fall meeting to be held in late October

Began work on RMSPEC scheduled for May, 2014

Priest Lake State Park – Lonnie Johnson, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Not having park housing for all permanent staff.
2. It is becoming more difficult to adjust time during holidays- EAL worries.
3. The park is in need of a large tractor with backhoe attachment.

Customer Service

New swing set installed at Indian Creek on July 18 to go along with other playground equipment.

Dust abatement applied to gravel roads at Lionhead on July 11.

Vault toilets were pumped at Lionhead on Aug. 14 and 28

Docks were pulled in on Sept. 17-20.

Utilization of Facilities

July had record heat and below average precipitation, keeping all campgrounds full.

Campgrounds and group camp remained full in August.

Campgrounds were full on September 13-14 due to temperatures in the low 90's.

Campgrounds were almost empty toward end of September with temperatures in the low 40's.

Park Managers Report

Idaho Public TV up to film more footage at Lionhead and Indian Creek for Idaho State Parks special.

Very good Labor Day weekend, full campgrounds in all three units.

All seasonals gone as of September 14.

Preservation of Natural Resources

Removal of hazard trees continues.

Marketing: Strategy Proposals and Marketing Strategies

Looking into cost of Kayaks for rentals at Indian Creek and Lionhead.

Looking into disc golf course at Indian Creek unit.

Round Lake State Park – Dave Russell, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Being short of staff, we are beginning to experience a maintenance back-log of broken or damaged things.
2. Securing adequate budget funding for O&E and seasonal salaries continues to be a source of concern.
3. Securing capital outlay money for aging equipment also continues to be a source of concern.

Customer Service

Reservation questions were frequent in July and August as the campground continued to run full. From all appearances, the new annual passport seems to be selling well. The bulk of our day use visitors are displaying the new pass.

The reservation system ended for the season in September. Three school groups visited this month for presentations.

Utilization of Facilities

In July and August most park use was associated with water based activities: fishing, swimming, boating and rental of our various water crafts.

Campground use has risen to near full every day. We were full for the final holiday weekend. Campground use during September was very good, due to nice weather. Day use now seems to be the bulk of our visitation. Shut down of facilities and the water system has begun.

Park Managers Report

A security cage was constructed to house our new paddle boards for rent. Rental of the paddle boards has been very good. We met with IDL on the new exhibits for the Stewardship Trail. Visitor center handrails were replaced. Many boat dock decking boards were replaced. We played host to the Sandpoint Science camp as well as the Adventure Camp. Noxious weed control has been ongoing. Volunteers and staff spent time bundling wood for resale. Park rental boats and boards were stored for the season in September. The CXT shower rooms were scraped, sanded, patched and painted. We have switched over to our winter water system. Various septic tanks were pumped. Facility shutdown has begun.

Preservation of Natural Resources

Our hazard tree reduction program will begin again, now that park visitation has slowed.

Marketing: Strategy Proposals and Marketing Strategies

Round Lake is now on Face book. We are promoting the new Opt-in program; people seem excited about the new pass program.

Farragut State Park – Randall Butt, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Additional funding for maintaining our existing road system and a confirmed plan for reducing the road system.
2. Funding for ongoing replacements of vehicles and equipment.
3. Long term solution for Eagle Breakwater that was installed at only a 5% design of needed capacity, and needs to be upgraded or replaced for long term stability.

Customer Service

All facilities were open in July and August. In September, Facilities began closing as demand lessens. Snowberry campground is closed for the year and Gilmore campground is only opened if demand exceeds Waldron capacity.

Utilization of Facilities

Shower houses have been closed with the exception of Beaver Bay day use area. Repair parts are becoming increasingly difficult to locate for some of our equipment due to age and replacements parts no longer being made. Parts are no longer available for both our Toro and Kubota deck mowers and we are now going to private shops for fabrication of replacements.

Park Managers Report

A tour of the park focusing on resource work was done on July 29. At the Board meeting on July 30 a small group of people expressed concern about possible future resource work along the shoreline. DEQ did an inspection of the sewer treatment facilities on August 13th and the park received a positive review. Three Staff members attended the 2 day training of Crucial Conversations: Jim Mallet, Pam Ellis and Randall Butt. The Locust Grove and Whitetail restroom building remodel was put out for successful bid, with work expected to start this fall.

A meeting was held with local school district on utilizing the park for part of STEM classes. Chuck Gross and Randall Butt are now involved with the 2014 REMSPEC planning hosted by Idaho in Coeur d'Alene next May.

Preservation of Natural Resources

Continuing cleanup of resource work from chipping to stump grinding.

Plans are in place for resource work for the fall\spring 2013\14 on the north side of the park and fires smart work in the willow cabin and picnic area.

Marketing: Strategy Proposals and Marketing Strategies

Sales slightly ahead of last year.

Coeur d'Alene Lake Parkway – Randall Butt, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Resolution of management of the Parkway by IDPR or others.
2. Renewal of the MOU with Idaho Transportation Department following the lawsuit and their actions to give the area to another government entity.
3. Clarification of the court decision regarding ownership and authority concerning those ownerships associated with riparian rights.
4. Stabilization of six shoreline failures that are soon to result in loss of trail sections.

Customer Service

Various meetings were held to set up the Diamond Cup Hydroplane Races set for Labor Day.

The Diamond Cup Hydroplane Races were held over Labor Day Weekend. Majority of comments were positive on the event and various repairs are in the process of being made by the organizer (asphalt damage and some fencing). Numerous modifications are scheduled to be added in future permits to ensure the addressing of safety, pedestrian routing, and other issues observed during the event.

Utilization of Facilities

All facilities are in operation.

Park Managers Report

Jim Richards replaced Ranger Megan Habel as the Park Ranger for the Parkway.

Set up and initial race days occurred for the Diamond Cup Hydroplane races occupying the first two miles of the Parkway.

A bench was donated through the Centennial Trail Foundation for placement at the Centennial Artwork located on the access to Higgins Point.

Preservation of Natural Resources

Tree limb thinning done specifically to promote bald eagle use of Higgins Point has shown good success with additional trees being used by the migrating birds during the daytime hours. Previously used trees were snags that have fallen or are close to failure. Additional trees are planned to be thinned as part of the project in 2013.

The Parkway continues noxious weed control measures, focusing on IDPR ownership at Higgins Point. Tree limbing was done to Siberian elms along the first mile of the Parkway in conjunction with the Diamond Cup Hydroplane races.

Marketing: Strategy Proposals and Marketing Strategies

No comments.

Coeur d'Alene Old Mission State Park – Kathleen Durfee, Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Volunteer Sites
2. Parish House bow in Wall, Fire Suppression System and Repainting
3. Lack of Parking – Loss of lower parking area

4. ADA Access to Visitor Center
5. Dry Rot in Mission Columns

Customer Service

Updated Facebook posts regularly

Utilization of Facilities

4- School Groups (223)

8- Weddings (1156)

24-Bus Tours (760)

1-Mass (475)

Historic Skills Fair (692)

Coeur d'Alene Pilgrimage and Feast of the Assumption Mass (792)

Ride Idaho (300)

Gonzaga Pilgrimage and Mass (296)

Park Managers Report

Met with potential owner of lower parking area

AV equipment issues with exhibit

Monitored HVAC system, system continues to lock out

New Theatre Room Chairs

Staff attended training

Hosted 2 days Historic Skills Fair – 29 vendors and demonstrators

Installed NOAA weather gauge

Hosted Annual Coeur d'Alene Tribe Pilgrimage and Feast of the Assumption Mass

Worked with Eagle Scout candidate on bulletin board project

Hosted Annual Gonzaga Pilgrimage and Mass

Attended Idaho Heritage Conference in Boise

Attended Performance Management Class in Lewiston

Staff attended Crucial Conversations Course in CdA

Working to resolve heating/cooling issues with Mission Fire Suppression Vault

Preservation of Natural Resources

Review projects with Jill Wagner – THPO

Submitted grant to Idaho Historical Society for book relating to Mission and Sacred Encounters

Submitted grant to IHT for Parish House

Marketing: Strategy Proposals and Marketing Strategies

Updated Facebook posts regularly

Restocking resale

Received custom resale items - puzzles, magnets, post cards

Trail of the Coeur d'Alenes – Kathleen Durfee, Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Harrison Boat Dock Issues
2. Volunteer Sites
3. Review of TOC leases and crossings
4. Unauthorized ATV use on and along-side of trail
5. Map of Trail showing ROW and all property owners

Customer Service

Updated Facebook posts regularly

Clean trail, spray wasp nests, graffiti removal

Utilization of Facilities

July 2013 Trail Traffic Count: 15790

Wallace: 1974 Kellogg: 1977 Enaville: 1892 Harrison : 9947

Adventure Cycling

WomanTours

Western Spirit Cycling

August 2013 Trail Traffic Count: 6120

Wallace: 1704 Kellogg: 694 Enaville: 1817 Harrison : 1905

Ride Idaho (300)

Adventure Cycling

September 2013 Trail Traffic Count: UNK*

Wallace: 68 Kellogg: 53 Enaville: 584 Harrison : 0

***Issues with traffic counters – not an accurate count this month**

Wallace Under the Freeway Flea Market (3000) 85 booths and 68 vendors

MS Ride (250?)

CDA Fondo (750)

Park Managers Report

Spray noxious weeds

Researched property ownership for permits

Worked with Steve Strack/David White on trail encroachments/permits/leases

Staff completed trail inspection with ARCADIS

Meeting with private land owner Mullan regarding fence along trail

Inspection of Hecla Project – Pond 1 Mullan – PHD review

Meeting with private land owner regarding potential crossing

Springston RR vandalized - graffiti

Worked with Eagle Scout candidate on trailhead sign repainting project

Asphalt repairs to trail due to tree roots

New Ranger Marty Gangis on site

Preservation of Natural Resources

Removed hazardous trees along trail, sign replacement, many tree roots along the trail – marked for repair during monthly trail inspection

Met with Natural Resources Manager regarding hazardous trees along trail and noxious weeds

Staff completed trail inspection with ARCADIS

Marketing: Strategy Proposals and Marketing Strategies

Received custom resale items – bicycle jerseys and water bottles

Updated Facebook posts regularly

Heyburn State Park – Ron Hise, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. The old seasonal house needs to be demolished. There is an issue with lead and asbestos. The house has been sitting empty and deteriorating for the last two years. It's hard to make a point to our leaseholders to clean up their places when one of ours is falling apart and becoming an eye sore.
2. In order to get our above ground fuel tank at Rocky Point insured we needed to make some improvements to the plumbing to the dock, build a fence, paint the tank, etc. This project began more than a year ago and seems to have fallen off the priority list.
3. We received our new portable radios but have not heard anything regarding the new mobile radios. The portables need some programming as well.
4. The roof at the CCC rock restroom at Rocky Point is leaking badly and there is some rot in the log supports. This was identified in 2008 when the interior was remodeled.

Customer Service

The visitor center is seeing steady use. The electrical system at Hawley's Landing campground is being difficult at this time. So far staff has had to handle 21 issues with circuit breakers and overloaded systems.

The Benewah and Chatcolet campgrounds were open until the end of September this year to try and accommodate campers. Hawley's Landing is scheduled to close October 31.

Utilization of Facilities

Based upon the amount of firewood, ice, and boat fuel we have been selling, the park seems much busier. The campgrounds remained busy through the week during July.

We are having a hard time keeping up with ice, firewood, and boat fuel sales. Ride Idaho came through the park on August 9 and 380+ bikers camped in the Chatcolet area. It was a well organized event with food, live music, beer garden, bike repair shop, etc.

The first part of September was hot and dry and our campgrounds and day use areas were busy. The second half of the month turned cold and rainy and park use dropped off significantly.

Staff has begun to close and winterize some facilities.

Park Managers Report

Park Manager met with North Region Manager and representatives from Hidden Lake on July 3.

Park Manager met with the new area manager for IDL on July 9 to discuss the future of our resource programs at Heyburn and McCroskey.

Park Manager met with representatives of the CDA Tribe on July 17 to discuss the upcoming Eurasian Milfoil Eradication Project.

Park Manager helped with the Board tour of the park and Hidden Lake on July 30 and attended the Board meeting in CDA on July 31.

Park Manager participated on the interview panel for the TOC ranger position on August 7.

Kristy Bobish-Thompson from HR visited the park on August 14 and got to see a lot of what goes on here.

Park Manager participated in the RMSPEC conference committee conference call on September 24.

3 staff attended Crucial Conversations training in Coeur d'Alene on September 25 & 26. (Ron, Beth & Chris)

Seasonal employees are leaving, as of the end of the month we have five left to help with maintenance, fee collection, and visitor center operations.

Preservation of Natural Resources

Harvesting has begun on the Mullan-Shuffle Timber sale. The contractor should be finished with the majority of the work by the end of August.

Timber harvesting, road work, slash piling, etc. continued on the Mullan-Shuffle timber sale. Most of the work was completed by the end of the month. Ron met with Keith Jones and a Fire Wise contractor on August 15 to look at doing some fuels reduction work around the Mowry house. We plan to get some of the work done this fall.

The contractor on the Mullan-Shuffle timber sale will be back in October to finish the line skidding portion of the project. It is about ten acres and should only take about two weeks to complete.

Marketing: Strategy Proposals and Marketing Strategies

No comments.

McCroskey State Park – Ron Hise, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. We have been scheduled for a new CXT toilet at the old cabin site near MP1 and as I understand it we no longer have a contract with CXT.

Customer Service

No comments.

Utilization of Facilities

Use for July and August tapered off mostly due to the hot dry weather and the dusty conditions in the park.

Camping use became almost non-existent in September. A few day users are visiting when the weather is nice.

Park Managers Report

Park Manager took Kristy Bobish-Thompson from HR around the park on August 13.

Staff have been making regular trips through the park to check on wood cutters and hunters.

Preservation of Natural Resources

Resource Specialist Rodney Cochrane will be leaving us for another position with IDL. We are in the process of finding his replacement.

Park Manager met with IDL staff to discuss the upcoming Deep Creek timber sale which we are hoping to sell next year. Our new resource specialist will be starting in October

We have a new forester that we will be sharing with IDL. Jarel Bruce will officially begin work on October 15. He has already begun working on a direct timber sale in the Cedar Springs area and also is working on the upcoming Deep Creek timber sale.

We've had a problem with illegal firewood cutters cutting trees out of our timber sale area.

Marketing: Strategy Proposals and Marketing Strategies

No comments.

Hells Gate State Park – Marty Gangis, Park Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Seasonal salary allotment is not sufficient for a park that is active year around.
2. Operations budget is not sufficient for the reasons mentioned above.
3. Reroof the shop, barn, day use restrooms, and both residences.
4. Several maintenance vehicles are in need of replacement.
5. Hells Gate would benefit from a group camp facility.

Customer Service

Camping use picked up considerably during the month of July with all three camp loops full on the weekends.

Hours at the Discovery Center were reduced to 8:00am thru 4:00pm, seven days per week. The Jack O'Connor Center is open Tuesday through Friday 10:00am to 4:00pm, Saturday and Sunday 1:00pm to 4:00pm. The marina store is closed for the season. Entry station is on self collect status.

Utilization of Facilities

All three campground loops were opened and reservations are in full swing for the months of July and August. Shelters were being reserved on the weekends for weddings, family reunions and company picnics.

In September all three campground loops were open and on reservation status. The post-Labor day camping season was strong with all three camping loops nearly full on the weekends and busy all week. The fall weather in the Lewis-Clark valley was extremely nice, with only one wet/cool period.

Park Managers Report

Park staff has been busy on a daily basis addressing compliance patrol in the campground and day use areas.

Judy Nuxoll, our long term office specialist, has resigned.

Our tractor needed repair work, one of the air conditioners at the Jack O'Connor center stopped working, and our irrigation pump went down causing our lawn to suffer. The North Region helped with two of our mishaps. We are working with the Corps of Engineers on resolving the pump situation.

Interviews for the Office Specialist position occurred on September 11th at HGSP. Heidi Kolsky was determined to be the best applicant for the position and will begin the first week of October.

The irrigation system pump was inspected by an engineer from the United States Army Corps of Engineers (USACE). A faulty wiring connection within a control panel was identified and corrected. The need for an additional pressure regulator was also identified;. Over-pressurization was determined to be at no fault of IDPR personnel. Irrigation was re-energized and much needed watering of grass areas commenced.

Final acceptance by IDPR of the new boat launch ramps was denied due to potential safety hazards; the docks are very unstable. The Nez Perce County Waterways Committee is researching the needed improvements.

New irrigation zones were installed at the entrance of the park by a local landscape contractor.

Idaho Department of Lands (IDL) inspected the settling ponds located to the north of the marina in regards to the required restoration. Atlas Sand and Rock is responsible to remove invasive plant materials, re-grade land. A letter of findings will follow shortly.

Preservation of Natural Resources

Noxious weed management remains a big priority and is both expensive and very time consuming.

Marketing: Strategy Proposals and Marketing Strategies

The 9 basket disc golf course is in place and will be a welcome addition to our day use area. The course is played daily, and numerous visitors have traveled to the course as a destination. The next stage of course development is currently being organized.

The annual Haunted Hay Ride was cancelled due to lack of personnel and community involvement.

Winchester Lake State Park – Marty Gangis, Park Manager; Nita Moses, Asst. Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. O&E and Seasonal funding is no longer adequate
2. Vehicles and Equipment are aging and requiring costly repairs
3. Unsafe Docks and Piers
4. Out Dated Facilities and Infrastructure
5. Boundary Fences are in deplorable shape

Customer Service

We lost a kiosk seasonal in June, but were staffed back up in July and keeping the kiosk open daily. This has had a ripple effect in that there are mid-week days where the kiosk person and assistant manager must work together to run the front desk in the visitor center. We have installed brochure racks on the side of the kiosk for after hours.

We typically pump the vault toilets each year but with budget constraints we had to wait longer than usual to do so. The vault toilets in the non-hook up loop and at the Granite View boat launch area were extremely bad. It was not an easy task as the facilities that used to accept the waste no longer accept it if it was pumped from a vault toilet. Roto-Rooter controls the market on dumping waste from vault toilets. They wanted over \$4900.00 to pump just 5 of the vaults. Luckily, we were able to work with DEQ to get a land application and have King's Thrones empty the 2 worst vaults for \$800.00. Roto-Rooter would not pump and then land-apply. The North Region construction crew also put a new roof and vent stack on the loop A vault toilet. The vents are critical with reducing the smell as well. This project cost about \$600.00 and needs to be repeated with our other vaults.

We were able to install 2 handrails to assist boaters on the new boat dock paid for by Latah County Waterways. They helped us with getting the new EZ dock and were happy to help with the handrails. Boaters have expressed their gratitude as these rails also assist with backing their boat trailers. Staff repaired the other 2 EZ docks used for fishing. The anchors had to be repaired and braced up.

We had the juvenile correctional kids come out and help us again this year. They camped in the park and worked two 6 hour days clearing and cutting trails. We had a total of 6 kids and 2 guards. We enjoy working with them each year and they are always willing to work hard and do a great job.

After investigation we discovered that we could remove the 30 amp gfci breakers and replace them with non-gfci 30 amp breakers because they are protected by the 20 amp gfci breakers. The last day of August

we had a special interpretive program. Friends of our camp host volunteers came and played live music at the amphitheater for park guests. They sang and played guitars for about 2 hours. We had 60 people in attendance!

Park Staff worked with the Idaho Department of Lands out of Craigmont on the removal of a large tree in the campground. This not only removed a hazard but allows for easier access to site 26 for trailers greater than 25 feet in length.

We have a part-time employee continuing to stay behind the shop for added security as well as to provide general daily maintenance.

The park's answering machine, facebook page, visitor center and kiosk are regularly updated and posted with information regarding the limited staff as well as additional park pertinent information.

Utilization of Facilities

Staff entered the annual Winchester Days parade. We all had fun decorating the float and threw out 5 gallons of candy.

The annual fireworks show was spectacular this year which was pulled off at the last minute. Staff worked from 7:30 am until 12:30 am to cover the event. We spent all day forewarning all day use visitors that they were required to leave the park directly following the show. Many wanted to stay and visit their friends in the campground afterwards, but from experience this causes campers to be louder and stay up longer. By having the day use visitors exit the park it was a nice quiet evening and everyone was in bed by 1:00 am.

Camping and day use was in full swing in July. The weather and fishing were great. We held our 1st Annual Summer Fishing Derby and received great support from area businesses with so many donations that we had to raffle off prizes. There were 32 adults and 5 kids entered into the contest and prizes were handed out to the top 3 winners in two age groups.

Long time volunteer Don Rudy has once again been doing the nature walks and junior rangers programs this year. These programs are very popular and have seen really good attendance.

We have been experiencing problems with farmers and numerous others filling large tanks of water at the dump station. The park pays the city for this water as we are on the city's water system.

August is the warmest month of the year for Winchester and this contributes to the poor water quality of the lake. Not having the aerators in operation is another factor in the condition of the lake. However, we have a camp host volunteer who is an exceptional fisherman and continues to show our customers how to fish the lake despite the poor quality. We still have those who choose to leave due to the poor quality of the lake.

Visitation was down in August compared to last year. We attribute this to the yellow jackets. They have been very bad this summer, but this month they have gotten very aggressive and are biting everyone. We have hung wasp, hornet and yellow jacket traps in the worst locations and campers have hung and left their traps throughout the campground. Another deterrent may have been fires and smoke in the surrounding areas. Air quality has been good this year for the park and unaffected by these fires.

September visitation dropped off drastically. We do stay busy with yurt rentals, senior citizens taking advantage of the mid-week discounts and weekend campers. Fishermen have been coming out again now that the algae aren't quite as bad with the cooler temperatures.

Park Managers Report

The parking area near the visitor center has been leveled and we are awaiting some moisture to add the finishing touches. With the addition of this parking area people have been under the misconception that they can park there without passing the kiosk and not have to pay. Staff has replaced the entrance sign with one that also includes a line stating "entering a fee area". This seems to have solved the issue.

A new sign was installed on the front of the visitor center office. We were fortunate to find a sign place to make us one out of a type of plastic material rather than metal. It is a large sign measuring 34" in diameter of the round part of the new logo. We paid a mere \$165.00 for this sign.

Last year, we put a fresh coat of stain on nearly everything in the park as nobody could recall the last time this was done. This year the plan was to complete this project, but with budget cuts we are holding off.

With the remaining stain staff is finishing up some smaller projects. Roads and parking lots are being painted by staff again. Two windows at the shop were replaced because they were leaking in the wall.

New insulation was installed before the tin went back on.

This year we have not been able to show movies, as in years past. Staff discovered that a public performance license is required and it is very expensive. Jenn Okerlund at HQ is looking into the possibility of getting a department wide license.

A third window was replaced at the shop and the last window needing replaced has been ordered.

The North Region Manager and Idaho Fish and Game's counterpart worked on the MOU for the park and it has been forwarded to our Attorney General for review.

Staff completely sanded and stained the park's visitor center and kiosk. These buildings have log siding and have not been treated since they were built.

Staffing is now down to 1 classified staff, 1 part-time maintenance employee and 1 camp host couple whose last day is September 30th.

Assistant Park Manager assisted with the office specialist 2 interviews at Hells Gate and attended the Crucial Conversations Training in Coeur d'Alene.

The city water situation is still critical and everyone continues to conserve water. The wells are drying up and are no longer adequate to service the community.

Preservation of Natural Resources

Due to the nearly non-existent burn window, the fall burn approved by IDFG and scheduled with IDL, the Natural Resource Manager and park staff has been postponed until next fall.

Natural Resource Manager has been spraying knapweed in the park.

Marketing: Strategy Proposals and Marketing Strategies

The visitor center's business in the resale department has been increasing with the increasing visitation. The resale items are being stocked and sold seemingly as fast as we can get them into the inventory. The ice vendor cannot locate a freezer, so bagged ice cannot be provided at this time. Ice cream is now available at the visitor center and is becoming increasingly popular.

Two additional sheets of slat-wall were installed in the resale area and staff has made excellent use of the small area. Also per our marketing plan four additional canoes were purchased. The new reservation inventory process is lengthy, confusing and at times redundant. Staff has repeatedly asked for assistance from the reservation program manager and her staff, but has received little support. They enter the information into the system that we send via email, but they don't respond to our calls or emails on other matters.

Dworshak State Park – Marty Gangis, Park Manager; Charlie Chase, Asst. Manager

Top 5 Items Not Being Addressed or Funded At This Time

1. Parking improvement for Sun Shelter.
2. Trail system from Freeman Creek to Three Meadows.
3. Square swim dock.
4. Wave attenuator.
5. ATV Trail system from Freeman Creek to Mason Butte

Customer Service

The activity field was striped July 2. This made a huge impact on parking, with the vast majority of customers using the edges first and staying between the lines. The week of July 4 saw us shuttling boaters Thursday through Sunday and the activity field was nearly full of vehicles and boat trailers.

With most of Labor Day weekend in August this year, we found ourselves shuttling boaters from the upper parking lot to the boat ramp to speed them on their way.

Labor Day went off without a hitch this year.

Utilization of Facilities

July is always the busiest month for Dworshak. The reservoir was kept full until July 2, then the tap was opened up. Campers flocked to Freeman Creek and Three Meadows was occupied all but one day in July.

The boat ramp at Freeman Creek was very busy every weekend. Big Eddy hosted two groups in July.

August brings warmer temperatures and falling reservoir levels. Camping and boating slowed down for the month. Big Eddy only had two reservations and Freeman Creek slowed down after the first weekend in August. Three Meadows group camp was booked every weekend.

September brought the Clearwater Quilters to Three Meadows for a week of sewing, games and fun. They have been renting Three Meadows for over 20 years and along with the HooRah group that comes every Labor Day weekend are the longest running groups that use Three Meadows. Big Eddy was rented twice this past month and Freeman Creek seemed to be busier than normal on the weekends.

Park Manager's Report

July was dry and warm. Freeman Creek water system ran nicely thanks to Bob Van Kirk at the Water Plant..

August was hot and dry. We had more yellow-jackets than campers, even with all the yellow-jacket traps out that we purchased and built. Junior Maricle rebuilt three garbage dumpsters that had rusted through on the bottom. We have been hauling garbage from Freeman Creek to the transfer station in Orofino to save tipping fees. Each haul saves us about \$350 and during the busy season we haul every week. Ice sales have almost ended and the hauling of ice to Freeman Creek twice a week saved us about \$4500 in costs for ice. We purchased over 3400 bags of ice from Frosty Ice out of Lewiston at \$1.43 per bag as opposed to \$3.00 per bag last year delivered to Freeman Creek by the Ice Man.

September was hotter than usual. We were busy on the weekends at Freeman Creek. Our entry in the Orofino Lumberjack Days Parade garnered a third place ribbon. Ranger Michelle East designed the booth for the Clearwater County Fair. We were able to sell shirts and distribute information about parks and promoted the Parks Passport Program.

Preservation of Natural Resources

No comments.

Marketing: Strategy Proposals and Marketing Strategies

We have begun working with KRLC in Lewiston on some radio spots aimed at increasing usage in August, September and October. They will hit the airwaves in early August and run through the first week of October.

**SOUTH REGION QUARTERLY REPORT
JULY – AUGUST - SEPTEMBER 2013**

Core Mission:

To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values and to maintain park infrastructure for visitor services and programs, while looking for new opportunities.

Primary Issues and Concerns

- Close monitoring of South Region operating and seasonal budgets
- Continued preventative maintenance backlog created by limited budgets and staffing
- Creating new opportunities with limited resources
- Preparing for FY16 budget process (CIN, B.7 equipment needs, and B.8 enhancements)
- Hiring and retaining skilled professional staff
- Looking for dedicated funding
- Investment in marketing and revenue enhancing ideas

SOUTH REGION SERVICE CENTER – GARTH TAYLOR, SOUTH REGION BUREAU CHIEF

- Monitoring water district two (Three Island/Bruneau Dunes). FY14 budgets have included some water meters to assist with this process. Have not had much movement on this but the threat of additional fees will greatly impact these budgets.
- Continued working with Steve Strack and Connie Vaughn on new water right for Bruneau Dunes. Plans have been filed with Water Resources to re-allocate current water rights to better cover the park resources.
- Continued to work on retail sales design and promotion in several parks (Bruneau and Eagle Island). Bruneau was funded a new lighting system which has been installed.
- Continued working with the HR officer on Workplace Safety issues and training, and finalizing the Departments Housing Policy.
- Monitoring US Fish and Wildlife CCP (Comprehensive Conservation Plan) at Walcott, they have been in consultation with our department. They are in the writing phase and we await a draft review.
- Walcott electrical upgrade project with BOR assistance, matching grant has been approved. The campground power has been turned off until main distribution lines are replaced. Project has been given the notice to proceed.
- Three Island Crossing lost power to the park just before July 4, closing one of our entire campgrounds. Revenue was lost during two very busy months. The issue has been resolved; a line had blown up, now back on line as of September.
- City of Rocks had a special visit from the NPS Regional Director out of Oakland and Deputy Director out of Seattle. This has never happened in my 10 years with the agency. Nancy was able to spend the day with them and discuss our continued partnership.
- In August we held a public meeting at the region office for discussion on the registration program.
- Attended annual Mayor gathering at Harriman, this format brings most of the east Idaho mayors together to discuss similar issues. We (Keith and I) addressed the group on the happenings with our State Parks. They are grateful to meet in such a beautiful place.
- Continued discussion of park classifications and positions for evaluating parks and staffing levels.
- Continue working with Bob Hansen on some new potential park sites in Eastern Idaho; meeting with ITD District 6 and discussion about the American West Heritage Center near Logan for possible ideas at Billingsley Creek.

- Made a presentation to the Idaho Foundation for Parks and Lands Board for assistance on purchasing an administrative site for Lake Cascade.
- The inspection of the Ritter Island Bridge caused it to be closed to crossing by full sized vehicles. Looking for funding and solution to allow access. The narrow bridge near Niagara Springs has also been damaged.
- Continued discussion on the invasive species program placement near Bear Lake State Park.
- Annual end of season regional staff meeting was held at Harriman. Staff was able to relax and see their fellow parks folks. Good meeting with future of park discussions and great food!

BEAR LAKE STATE PARK – KIRK RICH, PARK MANAGER

Top Items at This Time

1. Main breakers in campground keep tripping under full usage. An electrician approved an amperage upgrade in main breakers. Ultimately, the campground will need individual site breaker upgrades among other things.
2. Minor warranty repairs to two new CXT restrooms have not yet been addressed by the company.
3. It appears we are back into the discussion of how and where for ISDA to operate their check station with a meeting to follow in October.
4. A request for an easement through the East Beach property has been requested by a potential buyer on our east boundary. 6-f boundaries, and such, will prevent a quick resolution of this request.

Customer Service

- Two new restrooms at North Beach have been installed.
- North Beach was closed for a couple of hours each day and on Saturdays in July, including July 4, as we attempted to limit vehicles. About 200 vehicles were turned away, many of them going to the adjacent Hot Springs beach.
- There is already strong interest in reservations for next season for the group sites.

Utilization of Facilities

- Heavy usage was seen in July with approximately 1100 maximum vehicles at North Beach on busiest days and 150 boats a day on Saturdays.
- Inspections from the ISDA station checked about 75-80% of the inbound boats. Their activity ceased on September 2.
- One late evening wedding at North Beach in August. The large group circulated the word that we did not charge after 5:00 pm. We made a special effort to stay late, greet the group and collect fees.
- Labor Day weekend was strong with about 1400 day use vehicles but Labor Day itself was a rainout with only 200 day use vehicles.
- Campground usage was sporadic throughout the weekdays in September but good on weekends as much of the month was a rainout.

Marketing

- New hoodies and bags were added to our limited line of retail items.

Park Manager's Report

- Boat safety inspections for the season topped 1,000 boats and invasive species inspections topped 3150 boats. Overall boat usage exceeds 4,000 launches this season.
- JFAC meeting was held on October 3. They visited the new administrative site as well as North and East Beach. The biggest hit was hot bread and raspberry/huckleberry jam.
- Water level continued to decline during September with an overall drop of six feet for the season. Only one ramp is now usable at North Beach.
- East Beach was sprayed, using a helicopter, to control phragmites grass. Total cost was \$500.00 but we won't know the results until next year. "Neat" was used and is a glycosphate based

product that has proven successful in other areas. Tamarisk control continued on North Beach. We're in the process of switching to a new product called "Arsenal" for control of this species.

- We're still on schedule for a new CXT restroom addition at East Beach campground. Health department has approved permit and Gary Rucker has completed specification and ordering.

BRUNEAU DUNES STATE PARK – STEVE RUSSELL, ASSISTANT MANAGER

Top Items at This Time

1. Adequate water needed for turf areas and trees; working with Connie Vaughn to extend water rights to include all areas currently watering. Application fee submitted.
2. Weeds in turf areas continue to be a problem. This may be an additional problem with the lack of water. Also have been limiting spraying due to windy weather conditions.
3. Tree loss due to wind damage and also in part to not having adequate water. Will try to get more donated trees from Jaker's in November of 2013.
4. Parks older equipment is wearing out. Trucks over 100,000 miles are due to be replaced in FY2014 & FY2015 if funding is available. The 1993 Toro trailer is wearing out and has been added to FY2015 B.7 list.
5. Volunteer camp hosts done for season, will start recruiting for entrance hosts and visitor center hosts for 2014 in November.

Customer Service

- The visitor center had 1555 visitors in September, 1430 visitors in August and 1104 visitors in July.
- Visitor center open daily 9:00 AM to 5:00 PM.
- Only have one part time office park aid at this time.
- WIFI was upgraded in the park with help from MIS.
- Electrical upgrade of resale area completed.

Utilization of Facilities

- Interpretive programs for July: Carp derby with 10 visitors, bird walks had 6 visitors and 250 visitors for scorpion walks. August: Dr. Jim Zimbelman had 53 visitors, Little Lake hike had two visitors and the scorpion walks had 120 visitors. September: School field trips had 300 students, 20 Happy Sammers and 137 visitors for scorpion walks.
- Observatory programs had 493 visitors in July, 793 visitors in August and 466 for September along with 136 private viewings.
- Idaho Star party was also held in September and had about 120-130 people.

Marketing

- New Idaho vendor added in July to supply bracelets.
- New shelving was installed in our resale area.
- New sand board rentals are going well.
- Bruneau Dunes map necklaces being made in the park for sale.
- Filming is being done in the park for a French video.

Park Manager's Report

- Visitation was slow in midsummer due to very hot days with temperatures well over 100 degrees and smoke and fires in the Mountain Home area.
- Resealing roof of shop building and correcting items from our recent safety report.
- Parking lot and path resurfacing completed.

Preservation of Natural Resources

- A total of 12 raccoons were trapped and relocated this year to other areas outside the park.
- Waiting to hear about Fish and Game's \$20,000 habitat improvement for Dunes tiger beetles.

- Rangers working on Rush skeleton weed & puncture vine removal.

CITY OF ROCKS/CASTLE ROCKS STATE PARK – WALLACE KECK, PARK MANAGER

Top Items at This Time

1. CIRO General Management Plan preferred Alternative is now B.
2. Castle Rocks – Construction of new Pavilion is funded for FY14.
3. Minor Maintenance Project Request – Emergency/unplanned well pump replacements.
4. Road & Bridge Project: Gravel Purchase – storm damage.
5. NPS-CIRO shutdown.

Customer Service

- The Climbing Experience Program was offered 19 times to 51 people this summer.
- Our camp host and lodge host received high praises from visitors and staff.

Utilization of Facilities

- Park visitation was down for the year partly due to extreme heat. We have experienced four weeks of 95 degree temperature. Some influx of Blaine Co. residents from Beaver Creek fires occurred.
- CIRO celebrated its 25th Anniversary on September 14 and included a ceremony with speeches by NPS PWR Deputy Regional Director, IDPR Director, ID Speaker of the House, and a local Almo resident. Ceremony was attended by 80 people and all event attendance was 589.

Marketing

- Story and photos of Swiss family of climbers was compiled and submitted for the 2014 Stay & Play Magazine.
- 34 photos were submitted to Twin Falls Chamber as requested for their publication.
- New NPS CIRO brochure design completed and sent to printers.
- Communication, interpretation, and social interaction on Facebook: 1,173 friends at Castle Rocks site, 2,096 friends at City of Rocks site as of this report.
- Developed sign plan for Grouse Creek Byway entry into CIRO; billboard erected on Hwy 30.

Park Manager's Report

- NPS PWR Director, Deputy Director, and IDPR Director and Region Manager made site visit on July 7-8, toured all facilities, discussed GMP issues and alternatives.
- Read, edited, and commented on three scientific reports – listed in natural resources section.
- MOA with Public Land Corps (MT Conservation Corps) signed by Director and MCC.
- Sent all CIRO grazing documents in response to Freedom of Information request.
- Maintenance staff built new ADA parking spot and access to Castle Rocks lower CXT.
- Significant trail repairs were accomplished, scout group provided assistance to crews.
- Conducted Sho-Ban-Sho-Paiu Tribal consultation at Castle Rocks with NPS and BLM.

Preservation of Natural Resources

- Three CIRO research papers were published in July: (1) Holocene Fire Occurrence and Alluvial Responses at the Leading Edge of Pinyon-Juniper Migration in the Northern Great Basin, (2) Woodland Dynamics at the Northern Range Periphery: A Challenge for Protected Area Management in a Changing World, and (3) Upper Columbia Basin Network Aspen Monitoring Annual Report 2012 City of Rocks National Reserve.
- Almo Creek Wetlands reports completed.
- Presence of beaver in Circle Creek confirmed.
- Exotic Plant Management Team (EPMT) returned for additional weed treatment.
- Castle Rocks livestock corral constructed for permittee, outfitter, and lodge guests.
- Grazing photo plot assessments completed

Preservation of Cultural/Historical Resources

- GIS mapping and site inspections for Abandoned Mineral Lands Inventory Report.
- Provided California Trail history tour and training for YCC.
- Abandoned Mining Lands (AML) inventory report audited, updated, and corrected.
- Researched and developed CIRO historical exhibit for visitor center and celebration.

EAGLE ISLAND STATE PARK – GARY SHELLEY, PARK MANAGER

Top 5 Items at This Time

1. East restroom is too small for the large groups using this side of the park. The existing sewer line is also not to code.
2. New gravel parking lot has been graded and some material has been laid.
3. The Artesian well used to supplement clean/cold water to park swimming lake is no longer producing water quantity or quality needed to keep lake clean and safe. *-Funding has been requested for this item.*
4. Need two small picnic shelters for group use as the two large shelters are often reserved by small groups of 25 people and the larger groups must be turned away. We have received the drawings for the new shelters. We are thinking of possibly decreasing the number of electrical outlets in the shelters, request to have the ability to lock power centers in the shelters, and we recently found pull boxes to possibly pull power from the control room instead of digging new lines.

Customer Service

- We have continued to receive many compliments from both new and returning park visitors.
- Expiration dates on annual passports has become an issue, so we have had to explain more about purchasing procedures to visitors.

Utilization of Facilities

- July and August usage was high but September saw lower usage.
- In August of 2010 the average number of vehicles with an Annual Pass coming through the entrance per day was 25. In August of 2013 the average number of vehicles with an Annual Passport coming through the entrance per day was 101.
- Had several large events at the park; Run Fido Run with 75 participants (25 volunteers), Tri Fresco Triathlon with 45 participants (40 volunteers), and Bob Firman Cross Country races with approximately 2,500 participants (over 1,600 vehicles, 55 buses, and 19 team vans).
- Hosted the National Game Warden Games with approximately 800 people attending the event.

Marketing

- We continue to update our Facebook, website, and Twitter pages. We also continued to have great paddle board rental sales: up to \$3255 as of August 31, 2013 and have good sales in the visitor center (up to \$2047 as of August 31, 2013).
- Met with a representative from the Renaissance Faire to talk about this year's event and next year's plans. Also met with a representative to talk about a proposed triathlon and another from Firman and Nike cross country races to talk about the course.
- We created a QR Code (Quick Response Code that can be scanned by smart phones) to put on all our maps and brochures to promote the park.

Park Manager's Report

- Gang member and white supremacist issues have dropped significantly this year compared to last year, we believe in part to our stronger relationship with Eagle Police and increased staff and staff patrols on the weekends.
- A group of volunteers from Simplot came out to pick up trash in and around the park in August and a female fly fishing volunteer group came out in September to pick up trash in and around the lake.
- Met with a representative from Run Fido Run to finalize the event. Also met with representatives for Firman and Nike cross country races to discuss the course.

Preservation of Natural Resources

- Pulled and cut purple loosestrife along ditches, sprayed noxious weeds and we are battling yellow jackets and wasps.

Preservation of Cultural/Historical Resources

- Continued to patrol historical structures and repair vandalism damage.

HARRIMAN/HENRY'S LAKE STATE PARK – KEITH HOBBS, PARK MANAGER

Top 5 Items at This Time

1. The water level at Henry's Lake State Park has stabilized and by month's end actually raised a couple of inches. It is hoped that some of the planned work on the park's ramp will occur this fall while water levels are low.
2. Nearly all seasonal staff has departed, or is currently in a layoff period before rejoining park staff this winter.

Harriman

Customer Service

- The Mountain and Strings Chamber Music Retreat was held and provided three public performances and all were well attended.
- Harriman hosted a Bear Education Program in coordination with the Idaho Fish and Game. The Island Park bear education specialist presented a public program on living and playing in Bear Country.

Utilization of Facilities

- Day use was good at all park units throughout the summer and Harriman saw an increasing number of new visitors to the park. .
- As typical, facility usage is at its greatest during the month of July. Yurts continue to be the most popular rental facility.
- Harriman hosted three large groups during the month of August. The Writer's Camp returned with 37 students attending the weeklong workshop and the Tri-State Fish and Game Commissioners Meeting was held at the park as well. Late in the month, a wedding utilized all park facilities for the ceremony and overnight accommodations of guests.
- Harriman hosted the first Heritage Days Celebration, Featuring an early camping display; horse powered haying in the park's pastures, and Dutch oven cooking. The event brought a good number of first time visitors to the park.
- With school's start, use of park overnight facilities is converting to primarily weekend use. Day use remains strong due to bugling elk which attracts many equestrians to the park.

Marketing

- Nothing to report

Park Manager's Report

- Work on the new John Muir Trail was completed by the end of August. This ¾ mile accessible trail, beginning at the park's headquarters, will interpret the area as seen through the eyes of John Muir, who visited the "ranch" 100 years ago.
- Park staff worked with the South Region Manager and the Reservation Program Manager to explore the possibility of increasing the cleaning/damage deposit required by overnight rental users. Over the summer, park staff has experienced users who have walked away from their responsibility of cleaning facilities, leaving staff in the difficult position of cleaning multiple facilities on short notice. It is hoped that an increased cleaning/damage deposit will discourage this practice.
- The Friends of Harriman State Park and numerous volunteers have completed ½ mile of Jack Fence construction along the park's eastern boundary and highway 20. One more volunteer work

day and the season's goal will have been met. This work has represented a remarkable savings to IDPR and has restored what many consider an iconic image of Harriman State Park.

- Harriman staff is working with Caribou-Targhee National Forest staff to create an interpretive plan for Upper Mesa Falls. A significant component of the plan will be the revision of all interpretive signage currently in use at the site.
- Cattle began arriving on the home ranch portion of Harriman State Park.
- The South Region meeting was hosted at Harriman State Park. Many thanks to those who assisted in making it a success and to those who travelled.
- New trail intersection signs have been fabricated and will be installed next spring. Funding for this project was received from RTP funds.

Preservation of Natural Resources

- The fish weir placed on the Thurmon Creek outlet was removed by Henrys Fork Foundation staff. For the past two years, the weir has been utilized to capture young rainbow trout to allow insertion of PIT transponders. With the PIT tags, biologists have been able to track the fish through an entire year cycle, and better understand critical habitat needs of the fish.
- For a second year, a multi-agency noxious weed spray day(s) was conducted at Harriman. Numerous experienced technicians took to the field for two days to combat the park's noxious weed problem.
- The Idaho office of Homeland Security visited the park to review progress on the Hazardous Fuels Reduction Program. Progress has been very good and short of an early and lasting winter snowfall, the project should be completed by year's end.
- Juvenile Corrections Camp inmates provided work at the park in September. Their task was to pick up and stack the cut firewood left by the Hazardous Fuels Reduction Program. Though most of the wood is green, by the next winter season, park staff should have at least two years worth of firewood available.

Preservation of Cultural/Historical Resources

- Work on the Boy's House and Bunkhouse has been completed by seasonal staff. All exterior wood surfaces have been scraped and painted/stained.

Henrys Lake

Customer Service

- One customer complaint was responded to, dealing with the extra vehicle fee and the interpretation of a park rule regarding boats on campsites.
- Despite the low water conditions and continual construction in the new campground loop, park visitors have been very accommodating.

Utilization of Facilities

- Henrys visitation seems to be on par or slightly above last year's usage levels.
- Labor Day weekend saw a full campground and occupancy remained good through the end of September.

Marketing

- The Firewood vending machine was put in place in July and campers may now purchase with cash or credit card bundles of kindling or firewood without need of park staff.

Park Manager's Report

- Work on the park's new campground loop continues at a good pace. By September's end, utility lines were completed and the loop and site pads were ready for asphalt, and the walls for the bathhouse/shower house are up and a roof is soon to be added.
- Park staff completed work on site 18, which included bringing water to the site and making a repair on the electrical pedestal.
- Park staff reviewed the proposed plans for the park's work on the boat ramp and dock system.

Preservation of Natural Resources

- Staff installed a drip irrigation system to provide water for the many trees planted in the park over the last two years.

Mesa Falls

Customer Service

- High numbers of visitors were seen at the Big Falls Inn this season.
- The interpretive plan for the Upper Mesa Falls location was completed. During the course of next season, new interpretive panels will be installed along the area walkways and waterfall overlooks.

Park Manager's Report

- Harriman staff has been backfilling schedule gaps at the Big Falls Inn, due to early departures of Mesa Falls' seasonal staff and continued to staff the Big Falls Inn until the end of September.
- IDPR Reservation Program Staff conducted an inventory of resale items.

Ashton-Tetonia Trail

Customer Service

- Park staff and the South Region Manager worked with a trail user to provide better accommodations for mobility impaired users of the trail.

Utilization of Facilities

- Park staff worked with the organizers of the Grand Teton Relay Race by issuing a special use permit and coordinating the race activities with trail operations and contractor work on the Bitch Creek Trestle and the event was held without any incident. The 180 mile race used a portion of the Ashton Tetonia Trail and included hundreds of participants.

Park Manager's Report

- Park staff worked with Fremont County Search and Rescue to develop access through locked gates for search and rescue members responding to emergency calls.
- Work on the Bitch Creek Trestle footings was near completion by September's end. There might be a possibility of similar work being performed in the Conant Creek trestle before season's end as well.

LAKE CASCADE STATE PARK – THERESA PERRY, PARK MANAGER

Top Items at This Time

1. Park staff has determined the concept of a dedicated repeater on West Mountain (Snowbank) is not the best solution for the park's radio communication needs. BOR is discussing the idea of installing a communications tower below the park office area and it may be possible for the park to utilize it.
2. A solution to shoreline erosion in several of the park's units continues to be a critical need. The park continues to lose valuable and critical recreation space. The Development Bureau has provided funding for an engineering evaluation of the shoreline erosion throughout the park- and park staff has requested the report.
3. The park's headquarters facility, especially the office areas, does not meet the needs of the public or the park operation. Creating a suitable and visitor friendly headquarters is needed.
4. Four ramp pilings were sheared off due to ice damage earlier this year (Poison Creek, Blue Heron, and Boulder Creek). Park staff has retrieved all four of the pilings. Funding to replace these pilings is needed but cannot be fully accommodated from the park's budget.
5. It is necessary to develop a suitable dock anchoring system and possibly install a breakwater to protect the Sugarloaf handling docks. WIF funding has been approved for this work but the schedule for this work has not been determined by the Development Bureau. A replacement schedule and potential funding sources for the park's docks six systems needs to be developed.

Customer Service

- Wi-Fi service is now available at Poison Creek and West Mountain campgrounds. This service, especially in the Poison Creek unit has been plagued with technical issues and we are continuing to work with MIS staff to resolve the service issues.
- The park had two family groups take advantage of the new First Time Camper program. Park staff is developing a more efficient approach to managing the program and are looking forward to advertising and marketing the program more extensively.
- The offsite visitor information site (Information Depot) closed for the season in September with just over 400 direct visitors contacts made during 33 days of operation.
- Evening programs and the junior ranger program have concluded for the season. Later this fall, the park will evaluate if it will continue with the Cascade elementary environmental education program it had started last year.

Utilization of Facilities

- All facilities were at capacity in July. The park served as the location for a variety of events including July 4 celebration with more than 1,500 visitors enjoying fireworks and music. Park staff also assisted the Cascade Police Department with traffic control during the annual downtown July 4 parade.
- Staff presented and assisted with programs for the Cascade Public Library Summer Reading Program to 146 school age children, and the library held its Summer Reading Family barbeque with approximately 60 people attending.
- Evening programs and the junior ranger program continued and park staff provided programs for 171 park visitors.
- The park served as the site for two bass tournaments this summer and also for the annual Judge Boomer Fishing Day - which provides a day of fishing and picnicking for at risk youth from Valley County.
- A few of the park's campground units were closed in September; Buttercup, West Mountain, and Curlew. Buttercup campground was temporarily reopened to serve as the location for a special campout for 250 Boy Scouts on September 27.
- The reservoir continued to be drawn down in September and the launching and retrieval of boats became increasingly difficult. By month's end, the following ramps were closed or signed to have extremely hazardous launching conditions: Buttercup, Boulder Creek, Sugarloaf and Poison Creek ramps. Launching was also limited at Van Wyck and Blue Heron.

Marketing

- Park staff served as a key member of the community group that planned and organized the annual 4-Summit Challenge bike event. This signature community event was enjoyed by 650 cyclists and the community on July 27.
- The community partnership with Cascade's Lifestyle and Education team continued in September. This event featured poet, speaker, and president of Your True Nature- Ilan Shamir and the dedication of the new poetry and interpretive walk was successful. Approximately 20 people enjoyed the meet and greet and inspirational talk on Friday, 30 people enjoyed two different guided walks and 15 attended the photography workshop. Park staff and members from the team toured the park and the community with Mr. Shamir. It is quite possible that a new partnership has formed from this effort.

Park Manager's Report

- The repaving and expansion of the Poison Creek boat ramp parking was completed on July 2. Engineers have determined some areas of pavement will need to be changed to meet ADA accessibility standards. Park staff will coordinate striping of the lot after the repairs are made and when visitation to that unit decreases.
- The staff bid adieu to Ranger Olson as he left IDPR and returned to Alaska. Park staff will work with the region and HR to refill the position.

- The park manager has now submitted the written project document for the CPM program. Preparing for final requirements of the program was started this month.
- Water samples were taken at all required domestic water sources. A positive “bad” test was reported from the Buttercup campground and has required additional testing and “bleaching” of the system. Park staff will work with DEQ to resolve the issue prior to shutting this system down for the season.
- Park staff has secured a contractor to complete the striping of the Poison Creek boat ramp parking lot and is working the Development Bureau and the Army Corp of Engineers to secure funding and to make repairs to the Poison Creek boat ramp.
- Park staff has been notified that RV funds have been secured for the shoreline stabilization project within the Big Sage and Sage Bluff units. It is unknown when this work is scheduled to begin. The opportunity provided by low water on the lake is being lost.
- Funding has also been secured for the renovation and repairs to the Sugarloaf boat ramp area. It is unknown when this work is scheduled to begin.

Preservation of Natural Resources

- Extensive weed spraying for noxious weeds occurred in all units this month.

LAKE WALCOTT STATE PARK – TRAPPER RICHARDSON, PARK MANAGER

Top Items at This Time

1. Bucket truck is needed for tree maintenance around the park.
2. Paved trails need extensive repair work.
3. Extending fence around old office and yard area is needed.
4. The CCC rock walls need repair.
5. Paving is needed on some of the main roads that were not done several years ago.

Customer Service

- We have continued to receive positive comments about the care and beauty of the park.
- We have had complaints about the yellow jackets in the park and are working to find the nesting grounds to combat the problem.
- The Bureau of Reclamation is lowering the water level early this year which will stop the boating a couple of weeks before the end of the boating season.

Utilization of Facilities

- Cabins and shelters saw good usage throughout the summer along with multiple scout groups and high numbers of day use visitors.
- Had a very successful Idaho State Disc Golf Championship in spite of off and on rain for most of the two day event. The tournament was held September 14 and 15 with 119 participants from five states.

Marketing

- Ordered stock of discs and replenished hats to prepare for the tournament. Added new park logo medallions for our walking sticks and continued to resupply the ice cream which has sold well.

Park Manager's Report

- Park Manager met with the Safety Facility Inspector, Jeff Harris, and will follow through with the four recommendations that were made.
- Park Manager did a write up on the park for Debbie Dane of the Southern Idaho Tourism Bureau.
- Worked with the BOR in getting a new transformer that supplied both the Dooley facilities and the entrance.
- We have now shut down some sections of the park including three of the restrooms in preparation for winter.

LAND OF THE YANKEE FORK STATE PARK – JONI HAWLEY, PARK MANAGER

Top Items at This Time

1. Reservation team set up the Active Works Outdoors System for our resale. System was activated and staff has completed training.
2. Clean up and cutting of brush in Bayhorse around the historic structures to improve views and fire safety.
3. Land of the Yankee Fork and USFS staff closed Custer town site for the season and packed up and stored artifacts.

Customer Service

- BLM and the Bayhorse ranger presented an informative talk in July about Bayhorse to a group visiting the area for a family reunion.
- Local fires over the summer had staff assisting visitors with questions regarding the Lodge Pole and other fires. Forest service set up fire information boards with daily updates located at the edge of the parking lot along with a board inside the center. We also assisted the mobile medical unit with potable water for firefighters.
- Information boards were put on display from Trout Unlimited to inform the public about the restoration project of the Yankee Fork River.
- Custer and dredge volunteers concluded tours and vacated after the Labor Day holiday.
- Update of computer system was performed along with new WIFI which is now available for visitors.

Utilization of Facilities

- In July, 75 people attended a memorial that was held at the park for a resident of Challis who passed last year. We had 50 visitors at the interpretive center for a family reunion. The Port of Entry checkpoint had 57 vehicles stop in over the summer.
- A successful Custer Day was held in July with approximately 700 visitors at the ghost town.
- In August we had 40 students along with staff from the Challis Cross Country team use the facilities for a meeting. Hunter Ed Classes and hunter safety classes were held at the center. Two schools toured the Dredge and Custer with 30 students and 12 adults.
- In August we held the 5th Annual Ride the Bayhorse ATV event which grew in attendance, netting \$2250 in donations to the Friends of the Land of the Yankee Fork State Park. The Ice Cream Social during the event served sixty-five participants, along with live music, and 37 vehicles rode the trails with over 55 people enjoying a BBQ lunch at the ghost town.
- A behind the scenes tour of Bayhorse that the Peter Madsen family won at a 2011 Sawtooth Society Auction, was given to six of their family members. They all enjoyed their day-long tour of Bayhorse and surrounding mining areas.

Marketing

- PBS was at the park filming for four days showcasing Bayhorse, the Interpretive Center and Custer Days.
- Distribution of Challis area recreational maps continues which includes a Land of the Yankee Fork historic area advertisement. These maps are available to the park and also at local businesses throughout Challis from the Chamber at no charge.

Park Manager's Report

- In July, the Park Manager met with USFS, Trout Unlimited and other entities involved with the Yankee Fork rehabilitation project.
- Park usage is up over last year as a result of the increased numbers for the "Ride the Bayhorse" weekend ATV events.
- Painting of the administrative buildings at the park started in September.
- Joni Hawley was hired in September to fill the position that previous Manager Hopkins left.

Preservation of Natural Resources

- Soil samples completed at Bayhorse as required by DEQ.
- Idaho Department of Lands, BLM and park staff met in September for discussion on the process of closing additional mine openings.

Preservation of Cultural/Historical Resources

- Artifacts from Custer have been returned to Custer Museum.
- Staff, along with a BLM representative met with Kathryn Kirk and Fred Walters of the Idaho Heritage Trust to open discussions about setting goals for preservation of buildings and utilization of grants to accomplish these goals.
- Bayhorse staff worked on brush removal around building for fire safety and along the fence lines for visibility.

LUCKY PEAK STATE PARK – SURAT NICOL, ASSISTANT MANAGER

Top Items at This Time

1. Upgrade of restrooms at Sandy Point
2. Automatic irrigation system at Discovery unit needed and is in the 2015 budget request.
3. Bank erosion at Spring Shores is a problem and needs to be addressed.
4. A Spring Shores master plan is needed.
5. Request is being made for additional day use shelters at Sandy Point and is in 2015 budget request.

Customer Service

- Staff assisted Bruneau Dunes with their Carp derby.
- Disc golf baskets arrived at the park but have not been installed due to staffing and equipment scheduling. We hope to get them in before Thanksgiving.
- Lake levels dropped early this year so all boats had to be removed by Labor Day.

Utilization of Facilities

- In July, Sea Doo held two demo days at Spring Shores with approximately 30 people attending. The Les Bois Triathlon was held at Sandy Point with approximately 100 attendees and the Spudman Triathlon was held at Spring Shores with the biggest turnout in eight years. We estimated that there were 1300 attendees and 200 spectators at this event.
- In August, a two day wake surfing competition at Spring Shores was held and drew about 800 spectators. The event was fairly successful, but we will need to talk with organizers concerning some issues such as traffic control, lack of organization, security and other issues that need to be fixed if we are to continue.

Marketing

- Met with two different Flyboard companies in July concerning a possible rental business at Spring Shores.
- Local radio station, NASH Radio, had a radio simulcast at Sandy Point in August.

Park Manager's Report

- July 4 weekend went very well with smaller crowds and no major incidents.
- Final walk through was held in August for the new well house at Spring Shores.
- Water samples for Spring Shores tested clean.
- Fire at the USFS nursery across the creek in September resulted in a long blackout and evacuation of the nursery. Spring Shores served as a refueling area as helicopters attacked the blaze.
- We have been preparing for cyclo-cross races in October and November.
- Looking into getting more trees for all units.

MASSACRE ROCKS STATE PARK – KEVIN LYNOTT, PARK MANAGER

Top Items at This Time

1. We are in need of a backhoe/loader at the park.
2. Trying to work within the 5% budget cut for this fiscal year.
3. Lack of an adequate seasonal salary budget for remainder of fiscal year.

Customer Service

- Park staff continued to provide a high level of customer services for our visitors throughout the summer.
- We were down to two classified personnel and a benefitted seasonal for September, but despite the lack of staff, the facilities were maintained at a high level.
- Disc golf use remained steady to heavy through the season as golfers discovered the new improvement of rubber tee box pads that were installed in July.
- Improvements were made to the program area benches with new paint and replacement of damaged wood.
- The last of four shower stalls in the lower loop restroom were upgraded with new tile walls. This should help keep the shower stalls looking nice and also reduce maintenance issues with keeping the showers clean.

Utilization of Facilities

- Two bass tournaments were held on the Snake River via our boat ramp in July and one in August. Overall, fishing and pleasure boating have seen an increase over previous months.
- The July 4 holiday was very busy and we remained full from Thursday through Sunday afternoon this year.
- With the above average temperatures, our canoe and kayak rentals have done very well. We also held a canoe/kayak workshop in August with six paddlers taking part in the three-hour course.
- Campground and day use remained steady through September and we should see an increase in October due to the federal shutdown of our national parks.

Marketing

- Nothing to report.

Park Manager's Report

- We began laying off seasonal staff the first week in September due to lack of adequate seasonal salary funds and the campground host and maintenance volunteer left by the end of the first week in September this year.
- We have been informed that our RV grant to have the septic systems renovated in the campground was approved and we will be working on this project through the coming fiscal year.
- We are beginning the inspection of our septic systems at the visitor center and our dump station. This will provide us with an indication of the condition of the septic systems and provide us with an idea of what future actions will be needed to maintain the systems in working order for the next 10-15 years.

PONDEROSA STATE PARK – RICHARD TAPLIN, PARK MANAGER

Top Items at This Time

1. Staffing level and wages of permanent and seasonal employees
2. Paving new bike path around visitor center – needs funding.
3. Long term future and planning of Kokanee Cove.
4. Erosion control and bank stabilization for the park's lake front day use area is funded for 2014. Planning has begun for this project and 404 permit application is being submitted.
5. Peninsula road issues: improving road to point, crack filling and chip sealing paved roads.

Customer Service

- Park continues to be very popular for day use, weddings, family reunions, church gatherings and local and regional events.
- Park helped host a fund raiser for the Granite Mt. Hotshot crew that was killed this year.
- Vette Fest returned to the park again this year with 150 classic cars participating.
- MOSS students have been using the park a lot during the later part of the summer.
- McCall Donnelly High School had their annual Dash & Splash cross country running event with about 100 runners and 100 spectators.

Utilization of Facilities

- Cabin use and day use areas were well used over the summer. The boat ramp parking lot was full numerous times over the summer and the Northwest Passage pond usage was good but is still being discovered.

Marketing

- Park staff continues to inform the public concerning how to get the new passport.
- Magazine article writer toured Lakeview Day Use area and visitor center for an article on weddings and related information.

Park Manager's Report

- Star Party put on by Boise Astronomy group, was well attended with approximately 300 attendees and featured great presentations. Xterra triathlon was another good event with about 120 people attending.
- Lakeshore stabilization project was reviewed at Park.
- Visitation and park usage is good considering that September was the wettest on record and had a couple record setting days for precipitation.
- Staff continues to do an excellent job of keeping the park in great shape for the public's use. I have never had so many people compliment me in person on the great condition of the park and I have to thank both our staff and volunteers.

Preservation of Natural Resources

- Park continues to see Douglas fir trees being killed by bark beetles. No spruce budworm this year, so far looking better than last year. Staff continued its annual noxious weed control program.
- Hazard tree removal has begun, and bug infested fire wood sale will start in October.

THOUSAND SPRINGS STATE PARK – DAVID LANDRUM, PARK MANAGER

Top Items at This Time

- Ritter Bridge was closed to all vehicle traffic due to safety reasons. We can take mowers, four-wheelers, and other small motorized vehicles across bridge one at a time but no larger vehicles.
- Additional staffing needed for both seasonal and full time.
- Seal coating roads and trails is needed at Malad Gorge. The roads are in need of repair due to grass growing through cracks in the roads and trails making the cracks larger each year it goes without repair. This could turn into a safety hazard as time goes by.
- We have completed painting the outside of each house on Ritter Island. We now need to repair and fix up the inside of each house so that we can rent the houses.
- The roofs of the residences are in need of inspection and replacement.

Customer Service

- The ATV safety course had three students successfully complete the course during July and another two students in September. A total of 35 students went through the course at Malad Gorge.

- We attended the US Fish and Wildlife Service/Hagerman National Fish Hatchery 80th birthday celebration where we set up a booth to talk about recreation opportunities at Thousand Springs as well as the State Parks Passport program.
- Niagara Springs received 234 volunteer man hours of work clearing brush off the roadway, trash cleanup, and trail clearing.

Utilization of Facilities

- July had four family reunions at Niagara Springs with about 450 people attending. There were also three weddings; one at Malad Gorge and two at Niagara Springs with 300 people in attendance. All of them had receptions following the ceremony.
- Ritter Island was host to an irrigator's conference for an informal tour of the barn and lunch. North Side Canal Company was showcasing the wetlands on top of the property. There were approximately 80 people in attendance from all around the US and Canada.
- Malad Gorge saw increased visitation with the warm weather over the summer. Small groups took advantage of the park on irrigation days to cool off in the extremely hot weather.
- August had five family reunions in the parks. There were two at Malad Gorge and three at Niagara Springs with just over 300 people attending. Malad Gorge also had one baptism with 100 attendees.
- The Hijo de Acencion Hispanic group had a church service at Malad Gorge. They only expected a small group of people (about 100) to attend but word got out in the tight knit Latin community and about 500 people attended with 214 cars entering the park.
- Simplot hosted a Growers Appreciation dinner. This is the first time the Jerome location hosted its own dinner and it was a great success. They had 53 vehicles and about 200 farmers with their families in attendance.
- The Flea Market has returned to Billingsley Creek. The first week was slow with only six vendors and a small number of visitors but has been gaining ground since then. They now have the Garden Center filled with vendors and attendance has increased with the fresh produce now being offered. They are now discussing having the Flea Market two days per week.
- Niagara Springs hosted a Cross-country track meet with 11 schools including one from Elko NV attending. There were 83 High School girls and 85 High School boys that ran. This is the second year for this meet.
- Ritter Island had a field trip where about 150 students from O'Leary Jr. High, Twin Falls visited and learned about the island, barn, and springs.
- Malad Gorge hosted a FFA Range Judging in September meet with five schools in the Magic

Marketing

- Counts at the Arts Festival had just over 400 vehicles with the State Parks Passport in two days.

Park Manager's Report

- We are seeing about 17% of park visitors having the passport passes.
- We hosted the Thousand Spring's Art & Craft Festival at Malad State Park. It went very well and a lot of good comments came from the festival by visitors and vendors but they all can't wait to be back at Ritter Island and keep asking when the bridge will be fixed.

Preservation of Natural Resources

- Extensive spraying of noxious weeds in all park units has continued this month with Canada Thistle, Scotch Thistle, White Top, Field Bindweed, Puncture vine, Rush Skeleton weed and Poison Hemlock being the most prominent weeds sprayed.

THREE ISLAND CROSSING STATE PARK – JOHN FRANK, PARK MANAGER

Top Items at This Time

1. Cost of utilities has increased considerably.
2. Possible water shortage for irrigation needs.
3. Completion of the day-use restroom, final inspection pending.

Customer Service

- The park has been able to staff the visitor center Wednesday through Sunday by utilizing the ranger and a volunteer during the month. Three of the seasonals have departed for the season. The kiosk is only open on Thursday through Sunday. The visitor center will only be open on weekends through the end of October.

Utilization of Facilities

- The last week of July the temperatures were still reaching over 100 degrees or more. This created an added problem with the power outage. The power was restored on Friday of the Labor Day weekend.
- The park continues to see an increase in occupancy of the camping facilities including the cabins. The visitor center also experienced an increase in visitation up to the last week of September. The last week of the month the temperatures were dipping into the 70's degrees and week day usage began to drop by the end of September. This trend will continue until we close the campgrounds at the end of October.

Marketing

- The addition of nine more disc golf baskets will aid in promoting tournaments next year.
- Staff has continued updating our web page and Facebook page.

Park Manager's Report

- Three Island did receive some campers who were displaced by Beaver Creek fire near Sun Valley.
- On August 28, the park was notified by the Elmore County Extension office, that mosquitoes that were trapped in the park, tested positive for West Nile Virus. On September 29, the county fogged the park for the mosquitoes and Central District Health will continue to monitor the area for any future infected mosquitoes.
- The day-use restroom remodel should be completed the middle of October.

Preservation of Natural Resources

- The staff continues to work on the trails as time allows.
- The staff needs to address the major influx of Rush Skelton weed throughout the park.

SOUTH REGION MAINTENANCE CREW – PAUL FAY, FOREMAN

Bruneau Dunes

- August – The region crew built another primitive campsite at the equestrian camping area. We also rebuilt a host site located near the parks maintenance area and removed sand that was encroaching on the road to the parks day use area at the bottom of the big dune.

Eagle Island State Park

- July - The South Region crew took the opportunity to perform minor maintenance to the regions heavy equipment and power tools in preparation of more projects coming up the rest of the season.
- August - The crew performed maintenance on the regions heavy equipment, and worked on repairs to the parks dirt road system.
- September - The crew worked on improvements and maintenance to the parks road leading to the equestrian area located at the rear of the park. Several loads of $\frac{3}{4}$ minus road material were delivered and we graded and spread the material on the travel portion of the road.

Harriman State Park

- July - With the assistance of park staff we constructed an A.D.A trail located near the visitor center. This trail, ¾ mile in length, was roughed out using a trail cat that was surplus to the region from the recreation bureau. A layer of pit-run was placed as base for the trail, with another layer of ¾ minus road mix used as the final leveling layer.
- August - We completed work on the John Muir trail that encompassed the visitor center. The trail was cut, graveled, and park staff was going to apply a hardener to the trail to meet ADA requirements.

Lake Cascade

- September – Worked on bridges at the Huckleberry and Buttercup unit. The work consisted of repairs to the fire suppression bridges located on the west side of the lake. Old decking boards were removed and new stronger decking boards were placed on the steel frames of the bridges. Another project dealt with the removal of a stairway located at the Crown Point unit. The old stairs were demolished and a new set of stairs were built leading to the units boat docks. The last project consisted of landscaping an excavated pile of fill that was the result of improvements to the Poison Creek unit located on the west side of the lake.

Three Island State Park

- July - With the assistance of park staff, we worked on a natural resource project of reducing fire fuel located at the south west end of the park. The crew used its bulldozer to reduce old piles of tree limbs so if a burn occurs it will burn close to the ground instead of flaring up. The crew also assisted with clean up of the day use area on the south side of the Snake River and an overflow parking area located in the parks lower loop.
- August - With the assistance of park staff, we worked on a natural resource project at the park reducing the size of old burn piles located in the old Bison field near the river. The region crew also removed a trip hazard at the newly remodeled bathroom located at the parks day use area.

NATURAL RESOURCE MANAGEMENT PROGRAM – KEITH JONES

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Quarterly Program Report

Timber/Forest Management:

- The Heyburn “mullan shuffle” salvage sale which sold at auction for twice the appraised value (\$180,000 gross), and began in June, should be completed this winter with pile burning and cleanup continuing into the spring. This sale continued the resource management plan prescription of restoring suitable areas to the Ponderosa Pine habitat that historically dominated the area.
- Attended the three day Idaho State Forest Products Commission tour through North Idaho. The tour included state legislators and key state decision makers, and focused on the importance of proactive forest management. Presented an IDPR management overview through Farragut.
- Visited several elementary schools in conjunction with the Firesmart committee to share the importance of forest management for fire mitigation and habitat health.
- Putting together a burn plan for Winchester State Park in cooperation with IDL and the Nez Perce Tribe. Work to be completed in the spring of 2014.
- Working with IDL, we have prescribed a 60 acre sale at the entrance of Priest Lake to clean up wind throw and thin an overstocked stand to promote a healthy White pine, larch, Douglas fir forest in a visible way for the public to experience.
- Working with the forest service nursery and IDL to provide seed and grow seedlings for restoration plantings on IDPR sites, seedlings will be held in freezers this winter and planted in the spring.

- McCroskey “Deep Creek” Timber sale setup is almost complete. This sale will continue the goal of Ponderosa Pine habitat restoration in McCroskey. Sale date is tentatively set for winter/ spring of 2014.
- Several small direct sales have been set up at McCroskey to address pockets of disease and insect damage.
- Harriman hazard fuels reduction prescription funded through a FEMA grant (\$60,000) is almost complete. These treatments have reduced fuels, created wild land firefighting defensible spaces, and opened areas for Aspen habitat restoration around developed areas of the Park.
- In cooperation with IDL, two more direct sales have been set up at Farragut for the winter of 2014. These actions will continue to promote a healthier forest system that will be more resilient and resistant to disease and insect outbreaks.
- I will be meeting with IDL reps and Heyburn Manager to plan 2014/15 timber management projects in Heyburn and McCroskey State Parks. I will conduct similar meetings with IDL offices in the Priest Lake, Farragut, and Winchester districts.
- Planning to set up a 70 acre Ponderosa Pine restoration cut in Ponderosa State Park “Meadow Marsh II”, with a winter 2014/2015 harvest target. Upon completion, this sale will tie a continuous band of Ponderosa Pine habitat across the peninsula.
- Representing the Department as a committee member on the Idaho Firewise program. This program plans, coordinates, and promotes wild fire prevention, mitigation programs, and curriculum statewide, on public and private land.
- Contracting hazard tree work and plantings to be done at Walcott.
- Conducting hazard tree assessments in all developed areas in the Parks throughout the winter months.
- In contact with a contractor to use goats to mimic fire disturbances to brush species in thinned stands. Test sites will be in Farragut.

Noxious Weed Management / Restoration:

- Continue restoration of a portion of Tamany creek in Hells Gate that is overgrown with weeds and Blackberries.

- Begin to put together a new grazing plan for the Sheridan unit at Harriman which expires 2015, in concert with the Park, the NRCS, and IDFG, hopefully securing a Habitat Improvement Project grant to offset restoration costs.
- Coordinating spray days with county, federal, and State agencies to treat over 100 acres of noxious weeds at McCroskey and Higgens point at no cost to the Department.
- Reclaiming and restoring a nine acre stretch along the river in Hells Gate to turn into a disc golf opportunity for the public. Treating weeds and restoring native grasses.
- Recommending and planning for Parks to focus on “eradication” of weeds in small, high visibility areas versus “control” on a larger scale.
- Prioritizing spring spray projects for 2014.
- In coordination with the USFS and the Nez Perce tribe, we are planning for releases of biological controls (bugs) for Canadian thistle at Heyburn, Farragut, and Winchester, as well as for purple loosestrife and rush skeleton weed at Three Island, Thousand Springs, Lucky peak and Eagle Is.
- Working with Thousand Spring’s staff to build a targeted grazing program that will help them manage noxious weeds and restore native grass habitats in park areas.
- Looking into cost and applicability of setting up strategic grazing plans with managers at Eagle Is., Harriman and Massacre Rocks to control weeds and encourage growth of native vegetation.
- Represent IDPR as a committee member on the IWCC (Idaho Weed Coordinating Committee). The IWCC plans and coordinates noxious weed awareness and management strategies for Idaho, and helps steer the states cooperative weed management areas.
- Working on a feasibility plan to address shoreline erosion control in the worst areas on Park lands on Pend Oreille, Payette, and Cascade lakes.

RECREATION RESOURCES BUREAU QUARTERLY REPORTS

July, August, and September 2013

Boating Program:

The following is a list of activities that have been recently completed by the Boating Program. This is in addition to the routine tasks of answering questions from the general public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, attending user group meetings, and ordering of equipment and supplies.

- ✦ As of October 30 there have been four confirmed boating fatalities around the state. There were 10 fatalities at this point in 2012.
- ✦ Eighteen additional life jacket loaner stations have been installed this year bringing the total number to 54 around the state. This has been an extremely successful endeavor that has involved many partnerships around the state. In 2013 we partnered with Lake Cascade State Park as well as several counties including Latah, Gem, Bingham and Bonneville. Other agencies who worked with us to expand the program include the US Army Corp of Engineers, Bureau of Land Management, and Idaho Power.
- ✦ Program staff attended the annual conference of the National Association of State Boating Law Administrators (NASBLA) annual conference that IDPR hosted in Boise. Numerous county marine deputies also attended. During the conference Corporal Mike Gladhart from the Clearwater County Sheriff's Office received the association's National Boating Educator of the Year Award. Conference attendees came from all over the country and had many great things to say about Boise.
- ✦ Several courses were held during the summer to certify new boat safety instructors and basic paddle sports instructors.
- ✦ Staff participated in a safety fair at Idaho National Laboratory in Idaho Falls and an outreach event at the Mountain Home Air Force Appreciation Day Parade.
- ✦ Staff assisted with Personal Watercraft (PWC) training for the Bonner County Sheriff's Office. The training concentrated on basic operations for marine patrol staff.

Off-Highway Vehicle Program:

Following is a list of activities that have been recently completed by the Motorized Trails Program Staff. This is in addition to the routine tasks of OHV education, trail maintenance, public outreach, and routine correspondence.

- ✦ Attended Idaho Trail Machine Association State Ride and Board Meeting.
- ✦ 835 students trained during the 2013 Responsible Riders course.
- ✦ 27 public OHV safety events with 136,250 contacts since March 1st.
- ✦ 36 Snowmobile education classes scheduled during the 2013/2014 snowmobile season participated in Registration Task Force and Open House.
- ✦ Attended Kootenai Valley Resource Initiative field trips to provide input on proposed vegetation management projects and subsequent effects on IDPR grant funded trails.
- ✦ Redesigned and rerouted a one mile section of Easter Creek on IDL land near Idaho City, to reduce erosion and help ensure long term sustainable OHV use. The reroute was built by the SW Trail Cat program.
- ✦ Worked with The Fairfield Ranger District to redesign the Soldier Front trail to accommodate ATVs on the route. Fires have kept the Trail Cat program from building the project this year, so it is proposed to be finished next year.

RECREATION RESOURCES BUREAU QUARTERLY REPORTS

July, August, and September 2013

- ◆ Continuing to work with Gem County to make improvements to Little Gem Cycle Park. A local resident has agreed to volunteer as the manager of the park and a future OHV training site is proposed.

Non-Motorized Trails Program:

The overall mission is to improve non-motorized trail opportunities in Idaho by working with various landowners, user groups, and other relevant parties to facilitate quality recreation opportunities.

- ◆ Coordinated with the Idaho City Ranger District to complete their RTP grant to clear 60 miles of Idaho City Area ski trails.
- ◆ Assisted in development and implementation of the new backcountry yurt cancellation policy.
- ◆ Supervised volunteers, who split, hauled and stacked about 20 cords of winter firewood for the Idaho City Yurt program.
- ◆ Staff and volunteers did dozens of monthly maintenance trips to the 6 backcountry yurts to make sure they are well stocked and clean. Yearly maintenance like painting, sealing, and staining was also completed.
- ◆ Coordinated hundreds of hours of volunteer work on the Idaho City Trail system. Over 30 people attended the annual trail brushing work weekend on Sept 13-15th.
- ◆ In August, staff and volunteers renovated the Banner Ridge yurt which is 18 years old.
- ◆ Worked with South Region crew to do maintenance on yurt access road and trails.
- ◆ Drafted new ADAPA grant language for the Mountain Bike Vehicle License plate monies.
- ◆ Attended meetings of the USFS Selway Bitterroot/Frank Church Wilderness trails working group to find ways to fund and sustain trail maintenance in the wilderness.
- ◆ Attended Ada County Foundation Trail system (FACTS) trail meetings and continue to help with development of Idaho's new Statewide Bike/Ped plan.
- ◆ Made numerous changes to the non-motorized trails web pages and state park on-line trail maps to make them accurate and easier to use.

Outdoor Recreation Analyst:

The following is a list of activities that have been recently completed by the Outdoor Recreation Analyst.

- ◆ Staff has been continuing to participate in the Yellow Pine Roads Collaborative Group. The residents of Big Creek and Yellow Pine are trying to get some roads designated for motorized use while at the same time trying to improve water quality in the area.
- ◆ Continued to test and edit data for the new Idaho Trails Application. The current application does not work with the new versions of ArcGIS Server which no longer supports a Google Map Interface.
- ◆ Staff reviewed the revised Idaho Panhandle National Forest Plan. This plan tightens standards for the management of recommended wilderness area, primitive areas, and potential wild and scenic river segments. Basically, the revised forest plan manages recommended wilderness as if it was Congressional designated Wilderness. This management direction conflicts with recommended wilderness management in Southern Idaho (Region 4, USFS).
- ◆ Staff continues to review, comment, and represent IDPR for Federal Energy Regulatory Commission (FERC) Licensing Issues.

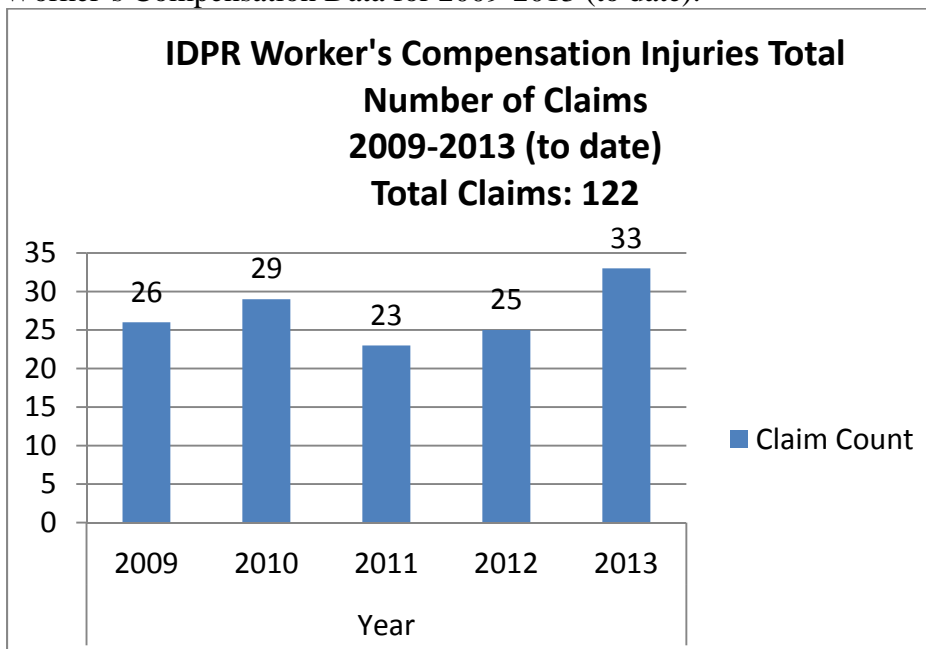
HUMAN RESOURCE REPORT

November 2013

HR Unit's Mission: IDPR's human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates and works to maintain a work environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Kristy Bobish-Thompson, Human Resource Officer

- Assist management with interviews for vacant positions.
- Serve on the statewide Green Team (HR Managers collaboration on best practices).
- Monitor positions to determine need for reclassifications.
- Conduct Exit Interviews for employees leaving the agency.
- Monitor and analyze Turnover data for trends, retention strategies.
- Manage the Department's Random Drug Test program.
- Serve as the administrator and help desk support for the Incident Reporting System (IRS).
- Continue to manage the Workplace Safety Team including the Operations and Management Services Division Administrators, Region Managers, Recreation Bureau Chief, Fiscal Officer and Human Resources Officer. Implementing direction and infrastructure established by original Safety Committee, including policy revision, local Safety representatives in each park and program, Worker Comp and Incident Report monitoring, regular training and information dissemination.
- Oversee policy review/updates for agency.
- Prepare and provide annual and as-needed training.
- Monitor Worker's Compensation claims and provide coordination among employees, management, and State Insurance Fund for progress and return to work information. Provide agency update on Worker's Comp and general safety information at region meetings and Director's newsletter.
- Worker's Compensation Data for 2009-2013 (to date):



		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2009	26	\$61,265	\$165,862	\$238,446	1
2010	29	\$32,298	\$177,965	\$244,580	1
2011	23	\$25,799	\$135,258	\$239,694	3
2012	25	\$8,897	\$60,125	\$135,825	7
2013	33	\$0	\$21,105	\$40,083	11

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

PAYROLL & RECRUITMENT: Denice Gardner, Personnel Technician

- Maintain payroll and benefit services for all employees, process new hires and separations as well as any demographic changes throughout the year.
- Continue to provide information to management and staff concerning budget, work hours, salaries, etc.
- Coordinate the recruitment process and assist with interviews, reference checks and new hire processes.

HIRES during the last three months:

Headquarters

- ❖ Management Services Administrator - Anna Canning
- ❖ Operations Services Administrator – Keith Hobbs
- ❖ Financial Specialist – Mark Schoenfeld – new hire to replace Kellie Bergey who resigned in June
- ❖ IT System Analyst – Vicki Heazle promoted to replace Jim Sup who retired in August

North Region

- ❖ Farragut, Ranger – Jim Richards transferred to replace Megan Habel who resigned in August
- ❖ Old Mission, Ranger – Marty Gangis transferred to replace Jim Richards who transferred to Farragut in September
- ❖ Hells Gate, OS2 – Heidi Kolsky – new hire to replace Judy Nuxoll who resigned in August

South Region

- ❖ Yankee Fork, Manager 2 – Joni Hawley – promoted to replace Darrel Hopkins who resigned in July

CURRENT VACANCIES:

Headquarters

- ❖ Financial Support Technician – Teresa Hourani resigned 10/3/13
- ❖ IT Programmer Analyst Sr. – Vicki Heazle promoted to IT System Analyst 9/15/13

- ❖ Project Coordinator – Megan Boatman resigned 9/21/13

North Region

- ❖ Program Training Coordinator – Randy Herman retired 5/31/13
- ❖ Round Lake, Manager 2 – Dave Russell retired 10/28/13
- ❖ Trainer Associate, OHV – Scott Hildesheim resigned 10/9/13

South Region

- ❖ Lake Cascade, Ranger – Ryan Olsen resigned 9/27/13
- ❖ Hells Gate, Manager 3 – Marty Gangis voluntary demotion 9/8/13
- ❖ Harriman, Manager 3 – Keith Hobbs promoted to Operations Administrator 10/13/13
- ❖ Yankee Fork, Ranger – Joni Hawley promoted to Manager 2 9/1/13

VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator

2013 IDPR Hosts of the year selected:

Elver and Sharon Clark were selected and recognized for their significant contributions to Bruneau Dunes State Park during 2013. Edgar Rae nominated them, saying “As a ranger at the park I feel that their help has been monumental in the enhancement of the park as a destination location for visitors. We have been very short-handed this year and the Clarks have really stepped forward in filling the open gaps.”

- Elver & Sharon started working at Bruneau in March 2013 and contributed over 2,600 hours through September.
- They were presented with an award plaque at the South/East Region.
- Other nominations were submitted for outstanding volunteers Grayson & Susie Baker from Hells Gate, Les Hutchinson & Bill Sargent from Thousand Springs, Robert “Woody” Hannam, Priest Lake, and Ed & Dianna Cannon, Farragut.

2013 volunteers made a difference to Idaho State Parks in these ways:

- 391 individual volunteers and groups contributed 63,330 hours to IDPR through October 2013. Those hours represent an equivalent of 28 full-time employees and a dollar value of over one million dollars.
- **Volunteers performed these tasks for us this year:**
 - Most volunteer hours were donated to IDPR to greet and develop a relationship with our customers, prepare and teach nature programming, collect our fees, tell our story at visitor centers and museums, maintain campgrounds, cleaning cabins and yurts, repair vehicle fleets, maintain landscaping, and repair facilities and grounds
- **Other significant and unique contributions include:**
 - Free ski and snowshoe Day guides, teachers, & mentors
 - 600 hours from statewide snowmobile clubs for winter trail grooming
 - OHV instructors for the Motorized Trails program donated over 200 hours teaching ATV and motorbike riders trail etiquette, safety, and rules of the road.
 - 1,045 hours donated to the non-motorized trail program for backcountry yurt renovation, maintenance, firewood cutting/stacking, and trail brushing/blazing

- Boise Astronomical Society and the Magic Valley Astronomical Society donated over 400 hours to Bruneau Dunes and Castle Rocks to support their star parties, and solar viewing experiences
- 480 hours donated by Boy Scout troops from around the state to maintain/build trails, rebuild horseshoe pits, repair sprinkler systems, remove noxious weeds, fence building, rebuilding historic structures
- Master Naturalist volunteers planted & maintained native gardens, led nature walks for youth
- IDPR Grant Committee members donated over 200 hours of their time to visit project locations, consult with grantees, and participate in the grant selection process
- Volunteers at Dworshak and Priest Lake, John & Betty Olson educated and entertained park customers with their astronomy programs. John is also a talented photographer and photo-documented hundreds of flora and fauna species in the park.
- Volunteers assisted with special events such as International Migratory Bird Day, National Public Lands Day, fishing derbies, 25th Anniversary celebration of City of Rocks National Reserve, and many others.
- For the 2nd year in a row, Bill Piggott, volunteer for the Volunteer Services Coordinator; also put his extensive photography skills to work snapping over 500 shots of “people in action”. Many of his photos have already been used in park reports and brochures, in the IDPR cookbook promotions, in the Director’s newsletter, and as part of the Idaho Passport promotions.

Kudos to Park & Program Staff:

- Hells Gate Park Ranger, Nathan Blackburn orchestrated the largest single volunteer day of service in the history of the park and maybe even the history of this agency! 141 volunteers from the Lewiston community descended on the park and painted almost all wood structures in the park, removed a large portion of the invasive Himalayan Blackberries in the day use area, and installed a new native plant garden. They donated over 282 hours! Nice work, Nate!
- Kudos to Travis Taylor, Ranger at Lake Walcott for his excellent work with volunteers this summer. Quotes from a letter received from volunteers Smokey and Karma Fields: “Travis has been very supportive of us and has worked to make our volunteer experience a pleasant one. He always kept us informed about activities...necessary to help us perform our duties here. Travis made us feel that we have made a contribution...He has always expressed his appreciation for the job we have done...”
- Tonya Robbins, Office Assistant at Lake Walcott also received this thanks: “Tonya is wonderful! She is the glue that holds Lake Walcott together.”
- From volunteers Gail & Al Holm: “The staff [at Bruneau Dunes] made us feel very appreciated. We got the impression that visitors and staff valued our efforts.”

IDPR Volunteer Services Coordinator activities:

- Assisted volunteer applicants with questions and issues related to working with IDPR.
- IDPR Volunteer Services Coordinator continues to serve on the national board of directors for the Association of Leaders in Volunteer Engagement (AL!VE)

- Member of the Leadership Team for the Southwest Idaho Directors of Volunteer Services (SWIDOVS)
- Assisting HR Director develop orientation and training for seasonal employee & volunteer supervision.
- Attended Idaho Dept. of Human Resources Facilitation Workshop & Collaborative Motivation workshop
- Facilitated the 3rd IDPR Crucial Conversations for North Region staff
- Co-facilitated Crucial Conversations for Dept. of Lands North Region staff
- Maintaining web-based volunteer management record-keeping on all volunteers.
- Administering the Idaho State Parks & Recreation Volunteer Facebook page.
- Managing the IDPR on-line seasonal and volunteer application process.
- Accepting volunteer applications for the 2014 season!
- Screening, interviewing, placing volunteers in parks and programs for 2014

Other News:

- 2013 IDPR Cookbook sales—75 cookbooks sold at 11 retail locations including Headquarters. Revenue generated for the Volunteer Services Program = \$1,479.

Communications / Marketing

November, 2013 Board Report

Accomplishments / Tasks Underway

□ Marketing / Advertising

- The Passport marketing campaign has had a very positive impact on Passport sales within the Treasure Valley.
 - 2013 marketing focus was on Treasure Valley
- Campaign strategy underway for 2014. Focus will be on identifying counties within Idaho where we can grow sales.
 - Waiting on Possible Registration Renewal v. Actual Renewal v. Passport Sale report from ITD so decisions can be made on where to best allocate Passport marketing resources.
 - Concentration will no longer be Treasure Valley market
 - Campaign will continue to use “I’ve Been Everywhere, Man” creative through 2014
- Social Media continues to serve as an excellent tool to offset paid advertising efforts.

□ Idaho State Park Passport

- Monthly sales are reaching plateau for 2013. This was anticipated.
- TV Ads continue to receive rave reviews
 - Idaho Good Sam’s Club Members took the commercial to “show-off” at their National event
- Radio and TV ads will continue through December of 2013 when 2014 plan is launched.

□ Branding

- Custom stamps and stickers will be ordered for each park that will play a role in a new campaign geared at encouraging visits to every Idaho State Park. Travel itineraries will be stamped commemorating a visit. This will tie into the book created by Lori Otter featuring our parks.
- Retail programs are still in the process of ordering branded items

□ Social Media

- Facebook following on all agency, park and program pages continues to grow
- Social Media continues to be a great tool in spreading the word about program classes and park promotions.

□ Idaho Parks and Recreation “Welcome Kits” (All agency informational guide)

- DMVs continue to use this free promotional piece as an informational take-away and providing them to customers with every Passport sold

- ❑ **Idaho History in Idaho State Parks Classroom Kits**
 - Ongoing project: It is the programs intent to modify the current IDPR Classroom Kits and curriculum to make them available once again for use in Idaho Fourth Grade classrooms.
 - Update: A husband and wife volunteer duo (Retired- teacher extraordinaire's) have approached IDPR to assist with projects and have embraced the classroom kit. Both have agreed to assist with updating the kit and lessons! (this is excellent news!)
- ❑ **OHV Outreach “Stay on Trails” Campaign**
 - www.idaho-ohv.org
 - Group was not successful in obtaining ORMV grant funds to carry campaign through 2014
 - Campaign will only continue on modified budget through federal partner contributions
- ❑ **Explore Your Parks**
 - The North Face (TNF) sponsored the “first time camper program”: Hells Gate / Priest Lake / Lake Cascade will be receiving funds from TNF for their participation this year.
- ❑ **Children in Nature**
 - Still in process: Assisting Be Outside Idaho with website reconstruction. The restructure will better organize information for parents and educators, furthering our outreach goals.
- ❑ **Sponsorships**
 - Working with Friends group to identify ways to work together to take advantage of large-scale sponsorships and donations, i.e. fee collection fleet
 - Toyota and Subaru have expressed interest
 - Have involved Steve Strack in vetting process
 - Continue to research ways to offset the cost of our large operational costs, i.e. uniforms, utilities and paper goods
- ❑ **Miscellaneous**
 - Park N Ski Brochure revisions and reprint
 - Boating publication revisions
 - Ongoing assistance with Idaho Public Television’s Program “The State of Idaho’s Parks”
 - Continue to handle all agency-related information requests (public information act) and serve as primary media contact
 - Misc. agency brochure revisions, news releases, web postings
 - Continue to handle special projects as assigned – presentations legislative needs, talking point needs, speeches, graphics, website updates

Retype	New	Revision
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**IDAHO DEPARTMENT OF PARKS AND RECREATION
POLICY AND PROCEDURES MANUAL**

PROCEDURE TITLE: Sponsorship

APPROVALS:

Nancy Maxwell
Director

ADMINISTRATION

Policy Owner

1.0 POLICY STATEMENT:

The Idaho Park and Recreation Board hereby adopts the following policies and guidelines for acceptance of sponsorships.

2.0 PURPOSE: Generate revenue to enhance the operation of Idaho State Parks through sponsorship.

3.0 SCOPE:

This document can be referred to by Executive or Ad Hoc Committees when asked to consider potential for sponsorship or by staff when seeking guidance on how to obtain sponsorship.

4.0 DEFINITIONS:

4.1 "Sponsorship," as used herein, means the provision of financial support and/or the provision of goods and services in support of IDPR's mission-related activities for which there is no expectation that the sponsor will receive a substantial return benefit other than the right to display their branding, products, name or logo on IDPR property or materials.

Sponsorships are distinguished from gifts. These guidelines are not intended to apply to donation of goods, cash or property made to IDPR with no expectation of promoting the donor's branding, products, name or logo in association with such gift.

NOTE: These sponsorship guidelines do not apply to the display of company names, products, or logos at facilities operated by concessionaires.

5.0 RESPONSIBILITY

Upon adoption of this policy, the Director will create a corporate review committee consisting of a Regional Manager, Park Manager, development staff, fiscal staff, and Deputy Director. This committee will review all B, C, and D-type sponsors. This committee is not required to review Type A sponsorships, provided that they meet the above guidelines. This committee will make recommendations to the Director who will review individual contracts or MOU's to make sure they comply with Idaho State and IDPR's rules and regulations. The Director will present recommendations to the Board for final approval.

6.0 PROCEDURE

6.1 Sponsorships of IDPR facilities or events may be recognized by undertaking the following actions:

1. Display the sponsor's name, logo, or products;
2. Display slogans that are an established part of the sponsor's identity;
3. Allow visual depictions or physical displays of the sponsor's products or services, if value neutral (i.e., do not contain qualitative or comparative descriptions of the sponsor's products, services, facilities or company);
4. Display brand names associated with sponsor.

6.2 Prohibited Sponsorship Arrangements:

1. Qualitative or comparative language;
2. Price information or indications of savings or value;
3. Endorsements by IDPR;
4. Inducements to buy (i.e., 10% off for event ticket holders);
5. Exclusivity Arrangements: It is permissible to agree that a sponsor shall be the exclusive sponsor of an event or facility but IDPR will not accept payment in return for allowing only sponsor's products to be sold at the sponsored event or facility.

6.3 Sponsorship Categories

- 1. Type A: Event Sponsorship** Provision of funding for special events on IDPR property, typically lasting two (2) weeks or less. May include sponsorship displays during event and up to six (6) months in advance of event, depending on the scope of the event and approved by park manager.
- 2. Type B: Specific Program Sponsorship**
Provision for funding for temporary and long-term programs at individual parks. May include sponsorship displays during duration of program.
- 3. Type C: Department-level Program Sponsorship**
Provision for funding for temporary and long-term programs at state or regional level. May include sponsorship displays during duration of program.
- 4. Type D: Facility Sponsorship**
Provision of funding for construction, reconstruction, or operations and maintenance of IDPR facilities. May include long-term or permanent sponsorship displays.

6.4 Sponsorship Approvals

- 1. Type A:** These sponsorship agreements may be approved the park manager and reviewed by the region manager and Director if the sponsorship amount is for less than \$500. If the sponsorship value exceeds \$500, agreements must be approved by the director.
- 2. Type B:** These sponsorship agreements may be approved by the Director if less than one year in duration.

3. Types B, C and D: These sponsorship agreements lasting longer than one-year require Board approval. In evaluating and approving sponsorships the Director and Board will employ the following criteria:

1. The compatibility of the sponsor's products, customers, and promotional goals with IDPR's core mission of promoting the health, happiness, recreational opportunities and wholesome enjoyment of life of the people of Idaho through development and wise use of areas of scenic beauty, recreational utility, historic, archaeological or scientific interest;
2. The sponsor's past record of involvement in public recreation projects;
3. The desirability of association with the sponsor, including the sponsor's public image and reputation;
4. The timeliness and readiness of the sponsor to enter into agreement;
5. The value in cash, or in-kind goods or services, of the proposal in relation to the scope of the sponsored event, program or facility;
6. The compatibility of the proposed display with the visual integrity of the affected state park and the experience of park visitors;
7. The program, operation, or maintenance costs that may be incurred by IDPR in relation to the proposal.

6.5 Displays

The type, location, size, design, content and duration of any sponsorship display will be set forth in a sponsorship agreement, in accordance with the following broad guidelines:

1. All sponsorship materials, including but not limited to banners, signs, brochures, cards, posters, newsletter, labels, and "walk-away" products such as t-shirts, water-bottles, flying discs, etc., are subject to approval of IDPR corporate review committee;
2. The roles of responsibilities of the sponsor and IDPR for care, maintenance and operation of sponsorship displays will be clearly defined;
3. Sponsorship displays may not state or imply in any manner that IDPR or the State of Idaho endorse or favor the sponsor or its products or services.

7. SPONSORSHIP AGREEMENTS

7.1 All sponsorships will be memorialized in a sponsorship agreement. Sponsorship agreements may be (1) self-initiated by the potential sponsor, or (2) solicited by IDPR.

1. If initiated by a potential sponsor, the procedure is:
 1. Submission of a sponsorship proposal;
 2. Meeting with assigned IDPR staff;
 3. Drafting of sponsorship agreement;
 4. Approval by Director or Board.
2. Solicitation of sponsors by IDPR shall be done in an unbiased manner that assures equal opportunity for all potential sponsors. Solicitation shall be in the form of a request for sponsorship published on the IDPR website and appropriate media outlets.