

IDAHO DEPARTMENT OF PARKS AND RECREATION
“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”
Idaho Department Headquarters
5657 Warm Springs Ave.
Boise Idaho
Summit Conference Room

AGENDA

Monday, August 13, 2012

- 11:00 Call to Order
- Welcome guests
 - Additions or deletions to the printed agenda
 - Introduction Sara Schmidt, President Summit Business Solutions
 - Brad Little, Lieutenant Governor
- 11:20 a.m. Board Member Orientation Workshop - Sara Schmidt Summit Business Solutions
- Noon Working Lunch
- 5:00 p.m. Recess
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Tuesday, August 14, 2012

- 7:00 a.m. Reconvene
 Depart from SpringHill Suites
- 9:30 a.m. Tour 1000 Springs State Park
- Noon Lunch
- 1:30 p.m. Tour Bruneau State Park
- 4:00 p.m. Arrive at hotel
 Recess
-

Wednesday, August 15, 2012

- 8:00 a.m. Reconvene meeting
 Welcome Guests
 Public Forum
- 8:07 a.m. Consent Agenda
- Special Group Permit: Ritter Island Art Festival
 - Concessionaire Agreement: Lucky Peak State Park
 - Grant Advisory Board Member Appointment
 - Farragut Well #9 Electrical Service Easement
 - Idaho City Yurts Fee Changes
 - Ashton to Tetonia Easement
 - Idaho Power Easement
- 8:09 a.m. Approval of the May 2012 IDPR Board Minutes

8:14 a.m. Old Business

- Passport Update
- 2012 4th Quarter Financial Report
- 2014 Budget Review
- Review of Proposed Registration Changes
- Proposed Registration Legislation Changes

10:00 a.m. Break

11:05 a.m. New Business

- SCORPT Goals and Objectives
- SCORPT Open Project Selection Process

11:40 a.m. Lunch

Employee Appreciation
IDPR Website Demonstration

12:10 p.m. Reports

- Director (Oral)
- Attorney General (Oral)
- Deputy Director
- Fiscal
- Natural Resource
- Development
- North Region
 - Hidden Bay Float Homes
 - Farragut Logging
- South Region
- Recreation Bureau
- Reservations
 - Activity Site & Facility
 - Occupancy
- Human Resource
- Communication/Marketing
- Comprehensive Planning
- Board Members (Oral)

2:05 p.m. Executive Session Under authority of Idaho Code 67-2345 Sub-section (c) an executive session may be held to discuss acquisition of private lands.

3:30 p.m. Adjourn

Chairman Crimmins called the Board meeting to order at 11:00 a.m. August 13th, 2012 at the IDPR Headquarters, Boise, Idaho with the following Board members in attendance:

Tom Crimmins, Hayden Lake
Randy Doman, Cottonwood
Susan Buxton, Boise
Charles Correll, Jerome
Jean McDevitt, Pocatello
Bob Hansen, Menan

Also present during all or a portion of the meeting were the following individuals:

Nancy Merrill, Director
Tamara Humiston, Deputy Director
Jan Johns, Administrative Assistant to the Director
Hadley Wagner, Budget Analysis
Dave Claycomb, Recreation Resources Bureau Chief
Garth Taylor, South East Region Manager
David White, North Region Manager
Kathy Muir, State and Federal Aid Program Manager
Steve Strack, Deputy Attorney General, Natural Resources Division
Tammy Kolsky, Reservation Manager
Jennifer Okerlund, Communication Program Manager
Kevin Zauha, IT Resource Manager
Rick Just, Comprehensive Planning Coordinator
Jim Thomas, Development Program Manager
Betsy Johnson, Human resource Officer
Bonnie Butler, Senior Special Assistant for Natural Resources to Governor
Ray Houston, Principal Budget & Policy Analysts, Legislative Service Office
Keith Reynolds, Senior Financial Management Analyst

11:10 a.m. Introduction of Brad Little, Lieutenant Governor

11:20 a.m. Sara Schmidt of Summit Resources began the orientation workshop for Board members.

Noon Working lunch with continuation of training workshop.

4:30 p.m. Recess

Tuesday, August 14, 2012

7:00 a.m. Chairman Crimmins reconvened the meeting. Board members and staff depart for a Tour 1000 Springs State Park and Bruneau State Park

Noon Working lunch.

4:40 p.m. Recess

Wednesday, August 15, 2012

8:00 a.m. Chairman Crimmins reconvened the meeting

8:01 a.m. Amendments to the Agenda

Ms. McDevitt moved to add the approval of the May 2012 Board minutes. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

8:02 a.m. Public Forum

Sandra Mitchell of the Idaho Snowmobile Association addressed the Board regarding the upcoming changes to the registration program. The Board requested that a copy of Ms. Mitchell's be forwarded to the Board members.

8:07 a.m. Ms. McDevitt moved to approve the Consent Agenda. Ms. Buxton seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

- 8:09 a.m. Mr. Hansen moved to approve the May 2012 Board meeting minutes. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.**
- 8:14 a.m. Passport Program Update** Ms. Kolsky and Mr. Just presented an overview of the Pass Program. Discussion followed. No Board action required.
- 8:20 a.m. FY 2012 4th Quarterly Financial Statements** Ms. Humiston presented the FY 2012 4th Quarter Financial Statement to the Board. Discussion followed. No Board action required.
- 8:47 a.m. 2014 Budget Review** Ms. Humiston discussed the new item added to the Budget Proposal. (*See Attachment 1*) No Board action required.
- 9:04 a.m. Proposed Registration Changes** Director Merrill discussed the proposed changes to the registration department. Discussion followed. No Board action required.
- 10:10 a.m. Proposed Legislation Registration** Ms. Humiston discussed the upcoming legislation and asked that the Board approve the proposed legislative changes as presented which will transfer responsibility of registered titled vehicles including ATVs, motorcycles, boats, and snowmobiles to Idaho Transportation Department.
- 10:20 a.m. Mr. Hansen moved that the Board accept Proposed Registration Legislation as presented by staff. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.**
- 10:23 a.m.** The Board discussed possibility to add out-of-state OHV and motorcycles to the upcoming legislation requiring stickers for those vehicles as well.
- 10:43 a.m. Ms. McDevitt moved to direct staff to continue work on fee changes in the Proposed Legislation for out-of state sticker requirements and work through issues that are presented. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.**
- 10:45 a.m. Ms. Buxton moved that the Board amend Ms. McDevitt's motion to include that staff create draft legislation for out-of-state stickers for OHV and motorcycles. Mr. Hansen seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.**
- 10:48 a.m. Mr. Doman moved to amend the agenda to allow Senior Special Assistant for Natural Resources to Governor, Bonnie Butler, address the Board regarding conflicting state agencies. Mr. Correll seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously**
- 10:49 a.m.** Ms. Butler discussed the conflicts between state agencies regarding comments and how they are submitted and how, in the future should be handled. Also, Ms. Butler said that the Board as a unit could sue entities but would have to fund it with personal funds, not using state funds. No Board action required.
- 11:05 a.m. SCORPT Goals and Objectives** Mr. Just presented the 2012-2016 Idaho Statewide Comprehensive Outdoor and Recreation Tourism Plan (SCORPT) (*See Attachment 2*). Discussion followed.
- 11:30 a.m. Ms. McDevitt moved that the Board approve the goals and objectives for the 2012-2016 SCORPT as presented including all access. Mr. Hansen seconded the motion. The Chair**

asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

11:31 a.m. SCORPT Open Project Selection Process Mr. Ricks stated that the National Park Service requires a public review process for establishing criteria for Land Water Federal Conservation (LWFC) grants (*See Attachment 3*). Mr. Ricks asked that the Board approve the Open Selection Process undertaken during the development of the 2012-2016 Statewide Comprehensive Outdoor Recreation and Tourism Plan and resulting grant criteria and ranking form as presented.

11:34 a.m. Mr. Hansen moved to accept SCORPT Open Project Selection Process as presented by staff. Ms. Buxton seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

11:35 a.m. Ms. McDevitt moved that the Board approve Board member Correll to represent the Board on the LWCF Advisory Committee. Mr. Doman seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

Noon Working lunch Ms. Okerlund gave a demonstration of the new IDPR website.

12:10 p.m. Reports The following reports were presented:

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|-------------------------|---------------------------|
| • Director | • Recreation Bureau |
| • Attorney General | • Reservation |
| • Deputy Director | • Human Resource |
| • Fiscal | • Communication/Marketing |
| • Natural Resource | • Comprehensive Planning |
| • Development | • Board Members |
| • North & South Regions | |

2:05 p.m. Mr. Hansen moved to go into Executive Session under authority of Idaho Code § 67 2345 Sub-section(c) an executive session may be held to discuss acquisition of private lands. Ms. McDevitt seconded the motion. The Chair asked for roll call. McDevitt-aye, Correll-aye Crimmins-aye, Hansen-aye, Mr. Doman aye, Buxton-aye.

3:18 p.m. Chairman Crimmins stated "Let the minutes reflect that no final actions or decisions were made while the Board was in Executive Session and the general tenor of the discussion that occurred was consistent with the limitations of Idaho Code Section 67-2345 Section (b)."

3:20 p.m. Mr. Correll moved for the Board to instruct staff to move forward with due diligence, obtaining information regarding the total cost of the required improvements as discussed. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

Chairman Crimmins asked to let the minutes reflect that staff is instructed to continue working on acquisition of property near Thornton in eastern Idaho.

Chairman Crimmins discussed upcoming Board meetings:

- November 13-14, 2012
- January 23-24, 2013

3:30 p.m. Mr. Hansen moved to adjourn the Board meeting. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. Motion passed unanimously.

A handwritten signature in blue ink, reading "Tom Crimmins", written over a horizontal line.

Tom Crimmins, Chair

Idaho Park and Recreation Board

A handwritten signature in blue ink, reading "Nancy Merrill", written over a horizontal line.

Nancy Merrill, Director

and Ex-Officio Member of the Board