

**Idaho Department of Parks and Recreation  
Advisory Committee Information Sheet  
Recreational Vehicle Program**

The Idaho Recreational Vehicle Program was established by the 1985 Legislature in response to requests from RV users to receive benefits from the license fee they pay. As stated in Idaho Code, the purpose of the account is to provide financial assistance to public agencies to provide facilities and services for the RV user.

**Enabling Legislation**

As mandated by *Idaho Code 67-4223 (d)*, the Idaho Park and Recreation Board is to “appoint a six (6) member recreation vehicle advisory committee . . . (to) act in advisory capacity to the board on matters relating to the development and improvement of recreational vehicle related facilities and services . . .

**Minimum Qualifications**

1. Shall reside in the district they represent.
2. Shall own and use a recreational vehicle, which requires a recreational vehicle annual license.
3. Shall be willing to enter a Memorandum of Agreement to serve for the term of the appointment.
4. Shall, if a member of an organization or club, report back to that organization or club on the activities and actions of the committee, and solicit input and suggestions to be brought to the full committee.
5. Committee members will be required to have reliable access to the internet and email.
6. Committee members will be required to review, make notes and rate all applications within an on-line system in electronic format.

**Duties**

1. Attend one RV Advisory Committee meeting annually (usually in mid-March) in Boise.
2. Attend and participate in Idaho Park and Recreation Board meetings as requested by IDPR.
3. Assist prospective project sponsors with the grant request process.
4. Review prospective project locations and provide input to project sponsors on project design.
5. Keep current on needs, desires, and attitudes of RV users, statewide and in the represented district.

**Travel Required**

Statewide travel will be minimal, as mentioned above. In addition, there may be some district specific travel as approved. All **approved** travel is reimbursable according to the IDPR and State regulations.

**Reimbursement Policies**

According to the *Idaho Code*, RV Committee members shall be compensated \$25.00 per day while engaged in RV Program business. In addition to this, per diem and vehicle expenses will be reimbursed according to current IDPR policies and rates. The current rates of reimbursement are \$49.00 per day for meals, and \$0.58 per mile for private transportation.

**Application Instructions**

**Completed applications must be returned by June 12, 2020** to Kathy Muir at:

IDPR Headquarters Office  
PO Box 83720  
Boise, ID 83720-0065  
(208) 514-2431  
Kathy.Muir@idpr.idaho.gov