

Purchase a Snowmobile or OHV Sticker – 1 year or 2 year

Open or create customer profile. To purchase a Snowmobile or OHV Sticker (for both a 1 year or 2 year sticker) click on PURCHASE PERMIT button.

FIND CUSTOMER: [Customer Search/List](#) » [Customer Details](#)

Actions

[PRINT CUSTOMER RECORD](#) [PURCHASE PERMIT](#) [CUSTOMER'S ORDERS](#)

Customer Info

Customer # 200003267 Status * Active Customer Class Individual Last Used Residency Non Resident Tax Exempt No Creation Application LicenseManager

Name/DOB

Salutation First Name * Donald Middle Name Last Name * Duck

Phone/Email

At least one Phone Number is required*

Home Phone *****6589 Business Phone Mobile Phone Text (SMS)

Email Secondary Email Fax

Contact Preferences

Phone Contact Preference No Preference Phone Contact Time No Preference

Physical Address

Address * **** Eastwood Pl Supplemental Address ZIP/Postal * 84092-3310 Country * United States

City/Town * Sandy State * Utah County Salt Lake

Mailing Address

Mailing Address same as Physical Address

Choose if the customer is a Resident or Non-Resident. (For example above – this customer is a non-resident) and click OK.

PERMIT SALE: Identify Customer

Customer Info	Customer #	Status	Customer Class	First Name	Middle Name	Last Name
	200003267	Active	Individual	Donald		Duck

Customer Identifier	Identifier Type *	Identifier#
	Customer # ▾	200003267

Residency Status	Status *
	<input type="radio"/> Resident <input checked="" type="radio"/> Non-Resident

The Permit Sale page will show the available permits for sale based on what your location sells. If you only sell OHV stickers you should not see the Snowmobile sticker options. Choose the quantity for the sticker type the customer wants to purchase and click ADD TO CART.

PERMIT SALE: Identify Customer » Add Item

Customer Info	Customer #	Status	Customer Class	First Name	Middle	Last Name	Suffix	Date Of Birth
	200003267	Active	Individual	Donald		Duck		Mon Aug 30 1982

LICENSE YEAR	PRODUCT	PRICE	QUANTITY	# ENTRIES	# OF ITEMS IN CART	<input type="button" value="GO TO CART"/>
Off Highway Vehicles						
2022	PS70-OHV 1 Year	\$12.00	<input type="text" value="1"/>		0	<input type="button" value="ADD TO CART"/>
2023	PS77-OHV 2 Year	\$22.50	<input type="text" value="1"/>		0	<input type="button" value="ADD TO CART"/>
Snowmobiles						
2022	PS73-Snowmobile Non-Res 1 Yr	\$59.50	<input type="text" value="1"/>		0	<input type="button" value="ADD TO CART"/>
2022	PS74-Snowmobile Rental	\$75.50	<input type="text" value="1"/>		0	<input type="button" value="ADD TO CART"/>
2023	PS79-Snowmobile Non-Res 2 Yr	\$117.50	<input type="text" value="1"/>		0	<input type="button" value="ADD TO CART"/>

For Fulfillment Vendors: vendors that have stickers on hand, you will get a box showing your inventory. The next available stickers for the number of permits chosen will automatically be marked. (If a sticker number is greyed out and the check box is unavailable, that means that the sticker is showing as something as used in the system.) If these are not the stickers you have in hand, you will need to unmark the check boxes and mark the check boxes for the sticker numbers you do have in hand. If you do not see the sticker numbers that you have in hand, type the lowest sticker number in hand in the Start Inventory # box and click SSEARCH. When the sticker numbers you have in hand come up in the list mark the corresponding boxes and click OK.

For Non-Fulfillment Vendors: Those that do not have stickers in hand, you will not see the Permit Inventory box and you will not choose sticker numbers. You will see the Permit Sale: Add Item Details page where you enter the Type and the Use Area from the drop-down menus for each sticker (see next page).

Permit Inventory

Product: PS77-OHV 2 Year
Inventory Type: 2 Year OHV
Inventory Qty: 3

Start Inventory #

3 of 3 Inventory Numbers selected: M23-000030, M23-000031, M23-000032

<input type="checkbox"/>	M23-000026	<input type="checkbox"/>	M23-000027	<input type="checkbox"/>	M23-000028	<input type="checkbox"/>	M23-000029	<input checked="" type="checkbox"/>	M23-000030
<input checked="" type="checkbox"/>	M23-000031	<input checked="" type="checkbox"/>	M23-000032	<input type="checkbox"/>	M23-000033	<input type="checkbox"/>	M23-000034	<input type="checkbox"/>	M23-000035
<input type="checkbox"/>	M23-000036	<input type="checkbox"/>	M23-000037	<input type="checkbox"/>	M23-000038	<input type="checkbox"/>	M23-000039	<input type="checkbox"/>	M23-000040

You will then choose the Type of OHV (or Snowmobile depending on permit type purchasing) and the Use Area from the drop-down menus for each sticker. In this example I choose 3 stickers so I will get that screen 3 times – once for each sticker/permit.

PERMIT SALE: Identify Customer » Add Item » Add Item Details

Permit Information	Product	Price	Item #		
	OHV 2 Year	\$22.50	1 of 3		
Permit Customer	Customer #	Customer Class	Customer Name	Phone Number	Email Address
	200003267	Individual	Duck, Donald	18012546589	
OHV Information	Type of OHV *		Use Area *		
	<input type="text"/>		<input type="text"/>		

[NEXT](#) [CANCEL](#)

After entering the Type and the Use Area from the drop-down menus for each sticker it will bring you back to the Permit Sale page. If other permits are requested, you can choose the quantity and add them to the cart as well. If no other stickers are requested at this time, you can click the Go to Cart button at the bottom of the page and complete your transaction by processing and finishing order as normal.