

**IDAHO DEPARTMENT OF PARKS & RECREATION**

*“To improve the quality of life in Idaho through outdoor recreation and resource stewardship”*

**December Special Board Meeting**

**December 12, 2024**

**IDPR HQ**

**5657 Warm Springs Ave.**

**Boise, ID 83716**

**MINUTES**

**Thursday, December 12, 2024; 2:00 PM Mountain Standard Time**

IDPR HQ

MEETING ADJOURNED AT APPROXIMATELY 3:00 P.M., December 12, 2024.

**Thursday, December 12, 2024**

Call to Order - Chairman Beckley called the meeting to order and requested a roll call.

- Chairman Beckley - Present
- Board Member Roady – Present
- Board Member Keating - Zoom
- Board Member Cooke –Zoom
- Board Member Manning – Zoom
- Board Member Liddiard – Present

Also present during all or portions of the meeting either in person or on Zoom were the following individuals:

Adam Zaragoza, Management Services Administrator  
Troy Elmore, Operations Division Administrator  
Steve Martin, Financial Officer  
Joanna Hiller, Management Assistant  
Robbie Johnson, Public Information Officer, Senior  
Seth Hobbs, R&R Program Manager  
Joanna Hiller, Management Assistant  
Joy Vega, Deputy Attorney General  
David White, North Region Manager  
Theresa Perry, South Regional Manager  
Hayden Marotz, Deputy Attorney General  
Ryan Buffington, East Region Manager  
Craig Utter, Payette Land Trust  
Roger Hall

**Welcome and Introductions / Chairman Beckley and Director Buxton**

Chairman Beckley welcomed everyone to the meeting and introduced Robbie Johnson. Ms. Johnson gave a brief introduction about herself. Chairman also explained that Director Buxton not in attendance today because she was attending a meeting for statewide Directors meeting at the Governor’s office.

### **Amend the Agenda**

No amendments were made to the agenda

### **Ponderosa Waterline Easement – Action Item**

Adam Zaragoza presented to the Board the Right of Way Agreement to City of McCall for Water Services Ponderosa State Park. The construction of Kokanee Cove started earlier this year and exists of the building of 6 cabins within Ponderosa State Park.

It is the intent for all potable water systems within Ponderosa State Park to be connected to the municipal system. Campground Loops A, B and C are intended to be connected by the end of 2026. This would save park staff from monthly testing, ensure our customers have suitable drinking water and continue our positive working relationship with the city. All water services have been tested, inspected, and ready to connect.

**Mr. Roady motioned to authorize the Director to sign the Right of Way Agreement to the City of McCall, for Water Services at Ponderosa State Park. Mr. Liddiard seconded the motion.**

**The Chairman called for a roll call on the motion.**

- **Chairman Beckley - Yes**
- **Board Member Roady - Yes**
- **Board Member Cooke - Yes**
- **Board Member Manning - Yes**
- **Board Member Keating - Yes**
- **Board Member Liddiard - Yes**

**Motion carried.**

### **White Pine Heights – Action Item**

Adam Zaragoza presented the Amended White Pine Heights proposal by Payette Land Trust to the Board. Mr. Zaragoza stated that April 15, 2024, the Board reviewed the Payette Land Trust's proposal for White Pine Heights Right of Way. Zaragoza said that The State Board of Land Commissioners received an informational update from IDL staff on October 15, 2024. According to the staff report, the easement is to be 20 feet wide, 10 feet from the centerline on each side. The IDL report and a summary of the appraisal are attached. The full appraisal report can be made available to the Board.

**Mr. Roady motioned to approve the application from the Payette Land Trust for White Pine Heights to secure, and hold in perpetuity, the trail right of way near Ponderosa State Park. The funds from the Outdoor Recreation Fund Advisory Council (ORFAC) amount of \$300,000 shall be transferred from IDPR to Payette Land Trust. A survey, legal description, closing and recording of the easement shall occur no later than the end of Fiscal Year 2025 (June 30, 2025). Mr. Liddiard seconded the motion.**

**Motion carried**

### **ORFAC Approval Projects – Action Items**

Adam Zaragoza presented the ORFAC projects that were approved by the Governor. He explained that the projects must be funded and obligated by December 31, 2024, to meet ARPA Treasury requirements. Mr. Zaragoza described the ORFAC and Governor Little’s recommendations for these projects, any projects that do not meet the eligible timeframe conditions by any of the applicants, the IDPR Director, shall have the authority to reclassify all unused amount of funding to eligible projects that have properly encumbered obligations by December 31, 2024.

**Ms. Manning motioned to approve the following ORFAC grant projects be funded and obligated by December 31, 2024.**

- 1. Winchester Lake Dam *Proposed Capital Funding: \$500,000***
- 2. Ponderosa State Park, Kokanee Cove *Proposed Capital Funding: \$1,200,000***
- 3. Round Lake State Park *Proposed Capital Funding: \$850,000***
- 4. Horsethief Reservoir Supplemental *Proposed Capital Funding: \$1,500,000***
- 5. Falls Creek Road *Proposed Capital Funding: \$50,000***
- 6. Sawtooth Wilderness Trails *Proposed Capital Funding: \$8,500***
- 7. Frank Church River of No Return Trails *Proposed Capital Funding: \$17,000***
- 8. Rinker Rock Creek Ranch *Proposed Capital Funding: \$88,000***
- 9. Canal Dredging at Twin Lakes *Proposed Capital Funding: \$74,000***
- 10. Wood River Community Trail Infrastructure *Proposed Capital Funding: \$20,000***
- 11. Pine Street Sled Hill *Proposed Capital Funding: \$234,296***
- 12. Pend Oreille Lake and River Story Mapping *Proposed Capital Funding: \$60,350***
- 13. University of Idaho Experimental Forest *Proposed Capital Funding: \$357,000***
- 14. ADA Kayak and Canoe Launch *Proposed Capital Funding: \$8,152***

**Mr. Roady seconded the motion. The Chairman called for a roll call on the motion.**

- Chairman Beckley - Yes**
- Board Member Roady – Yes**
- Board Member Manning– Yes**
- Board Member Cooke - Yes**
- Board Member Keating- Yes**
- Board Member Liddiard - Yes**

**Motion carried**

### **Second Motion**

**Mr. Roady motioned that any ORFAC projects that do not meet the eligible timeframe conditions by any of the applicants, the IDPR Director, shall have the authority to reclassify any and all unused amount of funding to eligible projects that have incurred obligations by December 31, 2024.**

**Mr. Cooke seconded the motion. The Chairman called for a roll call on the motion.**

- Chairman Beckley - Yes**
- Board Member Roady – Yes**
- Board Member Manning– Yes**
- Board Member Cooke - Yes**
- Board Member Keating- Yes**
- Board Member Liddiard - Yes**

**Motion carried**

### **Board Comments**

There were no Board Comments

### **Old/New Business**

Board Member Cooke said congratulations for the smooth and effective order with high quality grants and he thanked the staff.

### **Public Comment**

There was no public comment.

### **Executive Session**

**Mr. Roady motioned that the Board convene in executive session pursuant to Idaho Code § 74-206(1)(b), (c), and (f) to, respectively, evaluate a public officer, to discuss the acquisition of real property not owned by a public agency, and to communicate with legal counsel for the public agency to discuss the legal ramifications or legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The motion was seconded by Mr. Cooke. The Chairman called for a roll call vote on the motion.**

- Chairman Beckley - Yes
- Board Member Roady – Yes
- Board Member Manning– Yes
- Board Member Cooke - Yes
- Board Member Keating- Yes
- Board Member Liddiard - Yes

**Motion carried, and the Board commenced the executive session at 2:40 P.M.**

The Board resolved the Executive Session at 2:56 P.M. No action was taken in the executive session.

**Mr. Roady recommended that the Board authorize the Director or her designee, to enter a Letter of Intent to Purchase the subject property for no more than the appraised value of the real property. Staff further recommend that the Board authorize the Director to purchase the property with duly appropriate funds, and, upon closing of the transaction, accept the structure located as real property owned by the Board and managed by the Department for purposes of a public recreational rental facility in Heyburn State Park. Mr. Liddiard seconded the motion.**

**The Chairman called for a roll call vote on the motion.**

- Chairman Beckley - Yes
- Board Member Roady – Yes
- Board Member Manning– Yes
- Board Member Cooke - Yes
- Board Member Keating- Yes
- Board Member Liddiard - Yes

**Motion carried.**

**ADJOURN**

The meeting was adjourned at approximately 3:00P.M.



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Chairman Brian Beckley  
Idaho Park and Recreation Board



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Susan E. Buxton, Director  
Idaho Department of Parks and Recreation