

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

AGENDA ITEM
Idaho Parks and Recreation Quarterly Board Meeting
February 19, 2026
IDPR Headquarters Summit Room
5657 Warm Springs Avenue
Boise, ID 83716

AGENDA ITEM: **Welcome Packets - *USS IDAHO* Crew**

ACTION REQUIRED: **Board Action Required**

PRESENTER: **Susan E. Buxton, Director**

PRESENTATION

BACKGROUND INFORMATION:

The USS IDAHO Commissioning Committee is pleased to inform Idahoans that the future USS IDAHO will be officially commissioned into the U.S. Navy fleet on April 25, 2026, at 11:00 a.m. (EDT) / 9 a.m. (MDT) at the Naval Submarine Base New London in Groton, Connecticut. The commissioning of the future USS IDAHO is the culmination of years of effort and the coordination of many official U.S. agencies, private industry, and the many corporations and private individuals who have supported her construction, christening and now the commissioning event. The USS IDAHO Commissioning Committee is proud to have played a role in connecting Idahoans with the USS IDAHO through our outreach efforts throughout the state, and with fundraising that will provide a connection to the submarine's officers and sailors with many onboard displays from around our state.

Director Buxton met with Richard Colburn CAPT US Navy (ret) of the Commissioning Committee and would like to distribute 150 Idaho State Parks Welcome Packets to crew members during this event.

STAFF RECOMMENDATIONS:

IDPR staff recommends the Board approve the proposed idea to distribute 150 Idaho State Parks Welcome Packets which would consist of day passes, brochures and stickers. Since weight is an issue with submarines, we wanted some useful items without bulk.

AGENDA ITEM
Idaho Park and Recreation Board Quarterly Meeting
February 19, 2026
IDPR Headquarters Summit Room
5657 Warm Springs Avenue
Boise, ID 83716

AGENDA ITEM: **FY 2026 2nd Quarter Financial Reports**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the financial reports for the second quarter of fiscal year (FY) 2026. The information presented reflects an overview of the department's revenues, expenditures, and cash balances along with a summary of the Passport Program.

- Page 2 – FY 2026 Financial Statement / Budget Status as of 12/31/2025
- Pages 3-6 – FY 2026 Y-T-D Park Operations Revenues / Expenditures
- Page 7 – FY 2026 Cash Balances as of 12/31/2025
- Page 8 – FY 2026 Y-T-D Passport Program Revenue
- Notes

Year-to-date revenue comparisons to FY 2025 are adversely impacted by the Brant implementation. We halted reservations in the 2nd quarter of FY 2025 and did not resume revenue reconciliation until the 3rd quarter. We expect normal revenue comparisons to resume after the 3rd quarter. Looking back another year, FY 2026 revenue is up 13.8% over a comparable period in FY 2024 (see Notes for additional detail).

Passport revenue is down slightly, -\$27,240 (-1.1%) versus FY 2025. But, it should be noted that January collections were enough to recover that deficit and put us slightly ahead for the year.

Year-to-date expenditures are up consistent with increases in our budget appropriation. Overall, our ongoing base budget for personnel and operating costs is expected to be \$1.4 million (4.8%) higher than FY 2025 (see Notes for additional detail).

STAFF RECOMMENDATIONS

This item is for information only.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Park and Recreation Quarterly Meeting
February 19, 2026
Boise, ID

AGENDA ITEM: **Development Update**

ACTION REQUIRED: Information Only, No Action Required

PRESENTER: Melanie Schuster, Development Bureau Chief

PRESENTATION

BACKGROUND INFORMATION:

American Rescue Plan Act of 2021 (ARPA)
Surplus Funding, FY24 Budget

Milestones:

June 2021 – Development was asked to make list of potential projects for ARPA, to focus on “shovel ready” projects & infrastructure improvement, and to make a \$25M, \$30M, and \$50M list. The preliminary list was over \$75M.

August 2021 – Development was told to aim for a \$30M ARPA list and a \$30M new capital list.

January 2022 – Governor Little announced the state budget with \$45 million in ARPA funding to IDPR for Increasing Recreation Opportunity with a phased release.

- July 2022 \$20 Million Available
- July 2023 \$15 Million Available
- July 2024 \$10 Million Available

Metrics to Achieve by December 31st 2026

- 250 new campsites
- 150 new or improved boat slips/docks
- 25 new Day Use areas

April 2022 – 1st steps towards implementation (April 2022 Board Presentation)

- Award contracts on underfunded projects to accomplish full scope of project
- Continue underfunded projects to complete full scope of project
- Issue RFQ's to start design process on complex design projects
- Start Design/Award Process
- Start vetting design possibilities

January 2023 – Governor Little's Idaho First Plan announced \$95 million to be dedicated to expand capacity and enhance recreational opportunities at Idaho's state parks.

July 2023 – \$95M of Surplus funding became available for our FY24 budget, \$70M to be dedicated to deferred maintenance, \$30M dedicated to new capital projects, and \$5M to ORFAC.

July 2024 – Another \$25M became available for our FY25 budget, \$5M to be dedicated to ORFAC, bringing the ARPA total to \$65M.

December 2024 – A new requirement was implemented that all ARPA budgets must be obligated by 12/31/24, changing the meaning of obligation from assigned to “under contract”.

December 2026 – All ARPA projects must be complete and closed by 12/31/26

Progress:

ARPA

All ARPA money is obligated “under contract” and there are 51 total projects. Of those projects, 45 are under IDPR management with the remaining under ORFAC management.

30 of the 45 projects or 66% are substantially complete.

As of 12/31/25, \$61 million of the \$65 million awarded has been spent with only \$4 million remaining.

Metrics for increasing recreation opportunity. Goal 250 new campsites, current projection 339. Goal 150 new or upgraded boat slips or docks, current projection 346. Goal 25 new day use areas, current projection 26.

Surplus

Currently there are 172 total projects. Of those projects, 164 are under IDPR management with the remaining under ORFAC management.

82 of the 164 projects or 50% are substantially complete.

As of 12/31/25, \$43 million of the \$95 million awarded has been spent.

New Facilities

- Of the 8 new campgrounds in progress, 2 are already open at Eagle Island and Billingsley Creek, and 5 are planned to open to the public in 2026, Farragut Peterson Group Camp, Trail of the Coeur d’Alene’s Bike-in Campground, Henrys Lake Damsel Loop, Bear Lake Sage Springs, and Mowry Group Camp.
- Of the 7 lodging facilities in progress, 2 are already open, Harriman Scovel Center winter use, and Lucky Peak Peterson yurt. 5 are planned to open to the public in 2026, Round Lake Tree Houses, Ponderosa Kokanee Cove, Heyburn Rocky Point Lodge, Harriman Ranch Office, and Twin Peaks Ranch.
- Of the 26 new day use areas planned, 21 are already open, at Priest Lake, Winchester, Eagle Island, Bruneau Dunes, Massacre Rocks, and Land of the Yankee Fork. 5 are planned to open to the public in 2026 at Mowry, Heyburn, and Ponderosa.

I had assumed much had changed from the original ARPA plan. When I pulled out the April 2022 Board Report for comparison to what has actually been accomplished, it was surprisingly similar. Please see the April 2022 Board Report below with updates in red.

ARPA Project List Revised: 4/4/2022 updated February 2026

The following are proposed projects for infrastructure repairs to address the maintenance backlog and increase capacity following the Leading Idaho Plan, with the goal to add 250 campsites, 25 day use areas and upgrade/add 150 boat slips and docks. The budgetary estimates are preliminary and will be finalized over time as bids and resources are procured.

**shovel ready/out to bid/pending bid award*

Active Projects Short of Funding	Cost Estimate	Actual Spent	Update
Old Mission, Pathway Repairs & ADA Access*	\$250,000	\$290,950	Completed December 2024
Dworshak, Freeman Creek Phase 2 Waterline Upgrades*	\$600,000	\$1,861,006	Completed Sept 2025
Bear Lake, East Beach Water & Electric Upgrades*	\$200,000	\$220,000	Completed June 2023
Bruneau Dunes, New Observatory & Telescope*	\$1,400,000	\$1,543,898	Completed May 2023
Hells Gate, Marina Dock Replacement*	\$1,000,000	\$700,000	To be completed Spring 2026
Henrys Lake, Phase 2 Water System Upgrades*	\$850,000	\$528,200	Completed November 2022
Hells Gate, Marina Restroom & Lift station Upgrades	\$200,000	\$147,529	Completed September 2023
Priest Lake, Campground Water & Electric Upgrades*	\$300,000	\$650,000	Completed June 2023
Harriman, Scovel Frost Remediation & HVAC*	\$200,000	Moved to Surplus	In Closeout
Heyburn, Lakeview Cottage Renovations*		\$70,161	Completed April 2024
Heyburn, Rocky Point Lodge*		\$487,144	Completed Nov 2024
Eagle Island RV Campground*		\$4,200,000	Completed Feb 2026
Billingsley Creek Campground*		\$1,400,000	Completed May 2025
Infrastructure Improvements	Cost Estimate	Actual Spent	Update
Statewide Staff Housing Program	\$1,200,000	\$1,200,000	Under contract, starts Sp. 2026
Statewide, Vault Toilets*	\$800,000	\$971,344	Completed December 2024
Henrys Lake, Dump Station and Sewer Replacement	\$2,000,000	\$816,000	Under construction
Dworshak, Surface Water Intake Replacement	\$1,800,000	Moved to Surplus	In design
Heyburn, Wastewater Facility Repairs	\$3,000,000	\$3,900,000	Under construction
Harriman, Water and Septic System Upgrades	\$2,000,000	\$3,000,000	Completed Nov 2025
Massacre Rocks, Sewer System Replacement	\$1,000,000	\$872,289	Under construction
Statewide Road and Bridge Repairs	\$1,500,000	\$773,196	Completed July 2025
Thousand Springs, Ritter Island Water System	\$1,000,000	\$1,043,865	Completed September 2024
Farragut, Buttonhook Bay Infrastructure Improvements	\$400,000	Moved to Surplus	Under construction
Eagle Island, Calf Barn Reroof & Building Stabilization	\$400,000	\$389,932	Completed May 2024
Statewide Minor Maintenance Repairs*	\$1,500,000	\$360,917	Completed July 2024
Ponderosa, Chokeycherry CG Elec & Water Replacement		\$1,566,000	Completed June 2025
Capacity Improvements (up to 275 sites and Day Use Areas)		Actual Spent	Update
Farragut, Peterson Campground (~50)	\$3,000,000	\$1,522,062	Under construction
Harriman, Fish Pond Campground (~15)	\$1,000,000	Moved to Surplus	Consultant Selection
Land of Yankee Fork, Camping Improvements (~70)	\$3,500,000	\$3,047,280	Closeout
Round Lake, Tree House Overnights (up to 4)	\$800,000	\$1,600,000	Under construction
Ponderosa, Kokanee Cove (~15)	\$2,500,000	\$7,388,552	Under construction
Winchester Yurt Additions (2)	\$200,000	Moved to Surplus	In design
Bear Lake, East Beach Renovations (~10)	\$750,000	\$1,000,000	Under construction
TCDA, Bike In Campground (~20)	\$750,000	\$2,600,000	Completed Sept 2025
Massacre Rocks, Rock Creek Campground (~15)	\$1,000,000	Moved to Surplus	On hold
Henrys Lake, Outlet Campground (~50)	\$3,000,000	\$2,434,000	Under construction
Mowry, Campground Development (~25)	\$1,000,000	\$1,000,000	Under construction
Idaho City Yurt Additions (2)	\$200,000	Moved to Surplus	Completed Nov 2025
Statewide Day Use Area Development (~8)	\$400,000	\$294,962	Completed Dec 2025
Round Lake, IDL Cains (ORFAC)		\$850,000	Under construction
Horsethief, Reservoir Development (ORFAC)		\$1,500,000	Under construction
Bear Lake, Property Purchase		\$2,500,000	Complete March 2024
ORFAC Projects		\$1,261,448	Under contract
Boat Slip Upgrades	Cost Estimate	Actual Spent	Update
Heyburn, Rocky Point Dock Replacements (and Chatcolet)	\$2,000,000	\$11,009,265	Under construction
Farragut, Buttonhook Bay Dock Replacement	\$250,000	Moved to Surplus	Under construction
Subtotal Boat Slip Upgrades	\$2,300,000		
Contingency (~ 6.7%)	\$3,000,000		
TOTAL	\$45,000,000	\$65,000,000 new ARPA Total	

Current ARPA Projects, Total Funding, and Metrics Met

IDPR ARPA OBLIGATION - 12/31/25								
Project #	Park	Project Name	Obligated Budget	Project Status	Campsites	Boat Slips	Day Use	Maint.
340CAP2023ARPA300037	North Region	North Region Maintenance	\$141,934.42	completed				8
340CAP2023ARPA300038	South Region	South Region Maintenance	\$168,028.05	completed				5
340CAP2023ARPA300039	East Region	East Region Maintenance	\$50,954.24	completed				2
340CAP2023ARPA300040	Dworshak	Vault Toilets Dworshak	\$367,633.43	completed				1
340CAP2023ARPA310112	Priest Lake	Priest Campground Electrical Upgrades	\$650,000.00	completed				1
340CAP2024ARPA3101243	Priest Lake	Priest Lake Day Use Improvements	\$140,913.54	completed			8	
340CAP2023ARPA310333	Round Lake	Round Lake Treehouses	\$1,600,000.00		2			
340CAP2025ARPA3103251	Round Lake	IDL Cabins (ORFAC)	\$850,000.00		2			
340CAP2023ARPA310413	TCDA	TCDA Bike-in Campsites	\$2,600,000.00	completed	26			
340CAP2023ARPA310531	Farragut	Peterson Group Camp	\$1,522,062.14		54			
340CAP2024ARPA310633	Old Mission	Pathway Repairs and ADA Access	\$290,949.57	completed				1
340CAP2023ARPA310731	Mowry	Campground Development	\$1,000,000.00		16		1	1
340CAP2021NR310815	Heyburn	Lakeview Cottage Renovations	\$70,160.60	completed				1
340CAP2024ARPA310816	Heyburn	Rocky Point Lodge	\$487,144.36	completed	1			1
340CAP2023ARPA310831	Heyburn	Wastewater Facility Repairs	\$3,900,000.00					2
340CAP2023ARPA310832	Heyburn	Rocky Point Dock Replacement	\$1,600,000.00			102	1	
340CAP2025ARPA3108243	Heyburn	Replace Chatcolet Docks	\$9,409,265.34			162	2	
340CAP2023ARPA320215	Dworshak	Replace Freeman Creek Waterlines	\$1,861,006.47	completed				1
340CAP2021NR320312	Hells Gate	Hells Gate Remodel Marina Restroom	\$147,528.58	completed				1
340CAP2023ARPA320392	Hells Gate	Hells Gate Marina Dock Replacement	\$700,000.00			82		
340CAP2025ARPA3205251	Winchester	Winchester New Day Use Areas	\$125,000.00	completed			7	
340CAP2023ARPA330133	Ponderosa	Kokanee Cove Development (w/ ORFAC)	\$7,388,552.00		6		1	
340CAP2025ARPA3301245	Ponderosa	Chokecherry CG Elec & Water Replacement	\$1,566,000.00	completed				1
340CAP2024ARPA330231	Eagle Island	RV Campground	\$4,200,000.00	completed	50		1	
340CAP2023ARPA330233	Eagle Island	Calf Barn Reroof & Building Stabilization	\$389,932.44	completed				1
340CAP2021SR330513	Bruneau Dunes	New Observatory	\$1,543,897.65	completed			1	
340CAP2025ARPA3307252	Lake Cascade	Horsethief Reservoir Development (ORFAC)	\$1,500,000.00					1
340CAP2023ARPA340332	Thousand Springs	Thousand Springs Vault Toilets	\$422,313.57	completed				1
340CAP2023ARPA340333	Thousand Springs	Ritter Island Water System	\$1,043,865.04	completed				1
340CAP2019ARPA340395	Thousand Springs	Billingsley Creek Campground	\$1,400,000.00	completed	50			
340CAP2024ARPA340542	Castle Rocks	Ranch Unit Bridge Replacement	\$423,196.45	completed				1
340CAP2023ARPA350133	Massacre Rocks	Massacre Rock Sewer Replacement	\$872,288.57					1
340CAP2025ARPA350133	Massacre Rocks	Massacre Rocks New Day Use Areas	\$29,048.03	completed			2	
340CAP2021ER350311	Bear Lake	Bear Lake Campground Loop Upgrades Ph2	\$132,000.00	completed				1
340CAP2022ER350321	Bear Lake	Bear Lake East CG Water Upgrades	\$88,000.00	completed				1
340CAP2023ARPA350332	Bear Lake	Bear Lake New Vault Toilets	\$181,397.38	completed				1
340CAP2023ARPA350333	Bear Lake	Bear Lake East Beach Renovation	\$1,000,000.00		25			1
340CAP2024ARPA3503242	Bear Lake	Bear Lake County Property	\$2,500,000.00	completed				
340CAP2023ARPA360132	Harriman	Harriman Water & Sewer Upgrades	\$3,000,000.00	completed				1
340CAP2023ARPA360231	Henrys Lake	Phase 2 Waterline Upgrades	\$528,199.88	completed				1
340CAP2023ARPA360232	Henrys Lake	Henrys Lake Sewer Connection	\$816,000.00					1
340CAP2023ARPA360233	Henrys Lake	Henrys Lake Campground Expansion	\$2,434,000.00		38			
340CAP2023ARPA360531	LOYF	Yankee Fork Camping Development	\$3,047,280.25	completed	69		2	
340CAP2023ARPA300035	Statewide	Seasonal Housing	\$1,200,000.00					1
340CAP2023ARPA300036	Statewide	AT Bridge	\$350,000.00	completed				3
340CAP2024ORF3000001	ORFAC	IDFG Winchester Dam	\$500,000.00					
340CAP2024ORF3000008	ORFAC	Wood River Lank Trust Rinker Ranch Trails	\$88,000.00					
340CAP2024ORF3000009	ORFAC	P2 Canal Twin Lakes Canal Dredging	\$74,000.00					
340CAP2024ORF3000011	ORFAC	Kaniksu Land Trust Pine Street Sled Hill	\$234,296.00					
340CAP2024ORF3000013	ORFAC	U of I Experimental Forest	\$357,000.00					
340CAP2024ORF3000013	ORFAC	City of Glenns Ferry Canoe Launch	\$8,152.00					
Project Totals			\$65,000,000.00		339	346	26	43
			ARPA Total		Campsites	Boat Slips	Day Use	Maint.

STAFF RECOMMENDATIONS:

This item is for information only.

Hailey Husband

From: Simpson, Joshua - FS, ID <joshua.simpson@usda.gov>
Sent: Tuesday, April 22, 2025 2:08 PM
To: Hailey Brookins; Simpson, Emily - FS, ID
Cc: Hogen, David - FS, ID
Subject: RE: Idaho Centennial Trail Reroute

CAUTION: This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

Hey Hailey...thanks for the info and the questions...

After discussing and reviewing (turns out we all had different trails in our heads for the existing route and alt routes 😊) it makes a lot of sense to all of us that re-routing the ICT off of Lookout Mtn Ridge at Milk Creek Trail #064 down onto the Monumental Creek Trail #005 will be awesome. Instead of through-hikers having to negotiate the super dangerous fording of Big Creek proper, they have to also travel down the Lookout Mtn Trail ridge line which has been difficult for the USFS to keep cleared and fully maintained over the years...instead dropping in Monumental proper will take a bit of the edge off...There are 2 stream crossing to navigate but they are simple compared to Big Creek...and aside from that the Monumental Creek Trail #005 is one of our main-line trails and gets maintenance pretty regularly...

The alternative ICT route doesn't really get a lot of noticeable use from through-hikers or riders so it probably wouldn't hurt to make it go away 😊 ...we can simply remove the signage if/when you all make the call...

If you have additional questions, please reach out to me and don't forget to follow up with me on the non-moto trails in the South Fork Salmon River corridor area that we've discussed in the last year... 😊

Regards,



Joshua T. Simpson
Program Manager-Wilderness, Recreation, Trails & Noxious Weeds

Forest Service
Payette National Forest, Krassel Ranger District

p: 208-634-0616

f: 208-634-0634

joshua.simpson@usda.gov

500 N. Mission Street Building #1

McCall, ID 83638

www.fs.usda.gov



Caring for the land and serving people

From: Hailey Brookins <hailey.brookins@idpr.idaho.gov>

Sent: Friday, April 18, 2025 3:26 PM

To: Simpson, Emily - FS, ID <emily.simpson@usda.gov>

Subject: RE: Idaho Centennial Trail Reroute

Emily,

Apologies for the double email. I just realized there is one other change that does go through the Payette.

I am also hoping to remove the western “alternate” trail, that mostly avoids the Wilderness areas. There are several times that section crosses private property without identified easements. Perhaps more importantly, most ICT users want the Wilderness experience and opt for the eastern route. I do not want to use our very minimal resources to negotiate land use agreements or maintain a section of trail that is not as valuable to the public.

[Here's a map.](#)

What are your thoughts about removing that section of trail from the ICT?

Best,

Hailey

From: Hailey Brookins

Sent: Friday, April 18, 2025 3:23 PM

To: emily.simpson@usda.gov

Subject: Idaho Centennial Trail Reroute

Hello Emily,

My name is Hailey Brookins, and I am the Non-Motorized Trails Program Coordinator for the Idaho Department of Parks and Recreation. One of my responsibilities is overseeing the Idaho Centennial Trail. My priority is adjusting the official route to address several issues, including trail sections without identified easements, safety issues like water crossings and highway walks, and sections that haven't been maintained.

I was working with Larry Velarde for these route changes in Region Four, but last week he asked me to start working with forests directly. There are about 30 reroutes I would like to implement over time, but I am starting with a short list of changes that should be non-controversial, to keep our ICT momentum. According to our ICT MOU, reroutes have to be agreed upon by all partner agencies, published for public comment, and approved by the IDPR board.

The only change I am currently proposing in the Payette NF is rerouting the ICT from Lookout Mountain Trail #061 to **existing FS system trails** Monumental Creek #005 and Big Creek #196. This reroute would allow users to cross Big Creek on a bridge, rather than having to ford it which can be dangerous. Here's a map: <https://arcg.is/1WWjHn1>

What are your thoughts?

Thank you,

Hailey Brookins (She/Her)

Non-Motorized Trails Program Coordinator

5657 Warm Springs Avenue | Boise, ID 83716

tel (208) 514-2419

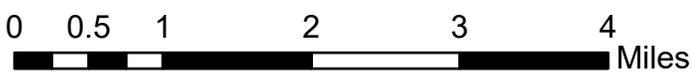
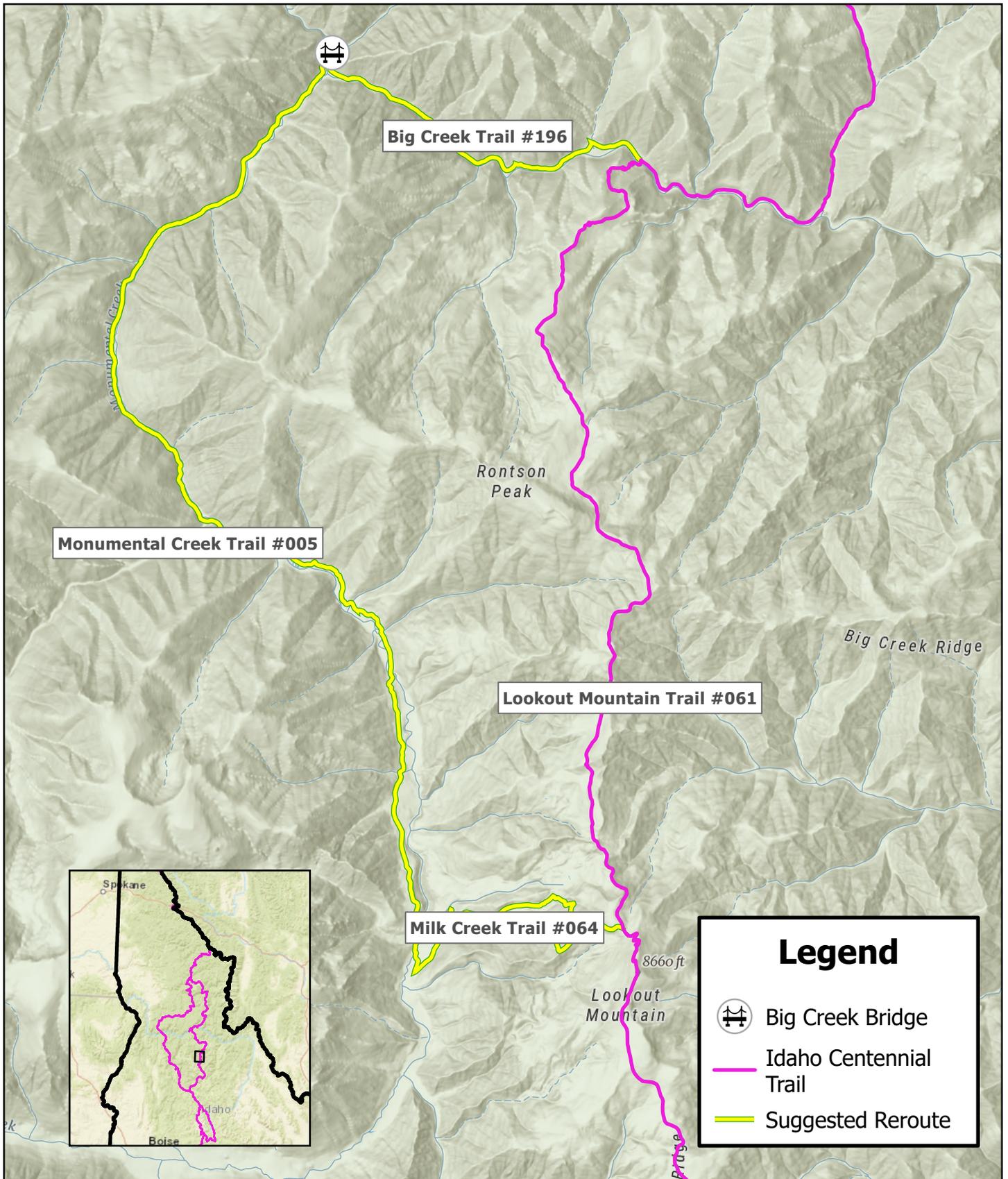
[website](#) | [map](#) | [passport](#)



“Leaders in outdoor recreation since 1965.”

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

Idaho Centennial Trail Route Change - Big Creek



MEMORANDUM OF UNDERSTANDING

between

Idaho Department of Parks & Recreation

and

Idaho Trails Council

and

USDA Forest Service Region 1's Idaho Panhandle, Clearwater and Nezperce Forests

and

USDA Forest Service Region 4's Boise, Challis, Sawtooth and Payette Forests

and

Idaho Bureau of Land Management

THIS MEMORANDUM OF UNDERSTANDING made and entered into by and between the Idaho Department of Parks and Recreation, State of Idaho, hereinafter referred to as the Department; Idaho Trails Council, hereinafter referred to as Council; USDA Forest Service Region 1's Idaho Panhandle, Clearwater and Nezperce Forests and USDA Forest Service Region 4's Boise, Challis, Sawtooth and Payette Forests, hereinafter referred to as the Forest Service; and Idaho Bureau of Land Management, hereinafter referred to as BLM; for the purpose of providing the public a long distance trail from Idaho's northern border to its southern boundary. The trail marks the 100th birthday of the State of Idaho and will be called the Idaho State Centennial Trail.

NOW THEREFORE, in consideration of the above premises, the parties hereto agree as follows:

A. The Council shall:

1. Serve in a leadership role in promoting and coordinating volunteer efforts and incentives with BLM, Forest Service and State agencies for trail maintenance, rehabilitation, and signing.
2. Solicit funds to help purchase signs and volunteer incentives.
3. Consult with the BLM and Forest Service to develop uniform trail signing and placement standards.
4. Assist in distribution of signs to the BLM, Forest Service and State agencies as the need arises.
5. Assist the Department in negotiating land use agreements with private landowners.

B. The Department shall:

1. Provide overall coordination of the trail.
2. Make decisions on trail redesignation only after public comment and recommendation from the BLM, Forest Service, and other land managing agencies.
3. Encourage the development of a comprehensive guide book for the trail, written and published by a private organization or individual.
4. Prepare a black and white interim brochure that includes a basic map. Develop a color brochure/map when the budget allows.
5. Analyze together with trail managing agencies, the need for a management plan for the trail.
6. Develop a draft land use agreement for areas where the trail crosses state/private land. Work with the Council to acquire state/private landowner permission.

- C. The Forest Service and BLM, on lands which they respectively administer, shall:
1. Sign, maintain, and rehabilitate the trail consistent with available budgets and with the direction in Land and Resource plans.
 2. Coordinate with the Council to obtain and supervise the services of volunteers to assist in signing and maintaining the trail.
 3. Work with the Council to develop uniform trail signing and placement standards.
 4. Assist in installing trail signs provided by the Council.
 5. Place temporary trail signs at all trailheads and at each road crossing as soon as possible.
 6. Provide for general public information relative to the trail.
 7. Respond to requests from trail users by distributing to them copies of maps provided by the Department.
 8. Solicit input from trail users and, if necessary, recommend trail redesignation to the Department.

It is mutually agreed that:

1. Any proposed signing and/or trail improvement project must be approved by the agency administering the land prior to initiation.
2. Nothing herein shall be construed as binding the Department, Forest Service, and BLM for expenditures of monies not appropriated.
3. No contributions herein provided shall entitle the parties to any share or interest in the said facilities other than the right to use the same under the regulations of the Department, Forest Service, and BLM.
4. The parties will meet annually to discuss this agreement. The agreement may be revised as necessary by mutual consent of all parties by the issuance of a written amendment, signed and dated by all parties.

5. The rights and obligations of any party to this agreement may be renegotiated or terminated upon the giving of thirty (30) days written notice to the parties. Unless terminated by written notice, this agreement will remain in force indefinitely.

IN WITNESS THEREOF, the parties hereto have executed this agreement as of the last date written below.

Idaho Department of Parks & Recreation

By *James Russell*
Title *Director*
Date *July 2, 1992*

Idaho Trails Council

By *Bob M. Williams*
Title *President Idaho Trails Council*
Date *6 August 1991*

Bureau of Land Management

By *Peter J. Van Zender*
Title *Idaho Associate State Director*
Date *July 26, 1991*

Idaho Panhandle Forests

By *William E. Menden*
Title *Forest Supervisor*
Date *May 2, 1991*

Nezperce Forest

By *David E. Loun*
Title *Acting Forest Supervisor*
Date *May 24, 1991*

Challis Forest

By *Charles C Wilder*
Title *FOREST SUPERVISOR*
Date *May 2, 1991*

Payette Forest

By *Veto J. LaSalle*
Title *Forest Supervisor*
Date *May 2, 1991*

Clearwater Forest

By *Wm Green*
Title *Forest Supervisor*
Date *May 2, 1991*

Boise Forest

By *Roberta A. Moltzen*
Title *Acting Forest Supervisor*
Date *May 2, 1991*

Sawtooth Forest

By *Colin M. Stinson*
Title *Forest Supervisor*
Date *May 21, 1991*

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Parks and Recreation Quarterly Meeting
February 19, 2026
IDPR Headquarters – Summit Room
5657 Warm Springs Avenue
Boise, ID 83716

AGENDA ITEM: **Redesignate Idaho Centennial Trail – Big Creek Crossing**

ACTION REQUIRED: **Board Vote**

PRESENTER: **Troy Elmore**

PRESENTATION

BACKGROUND INFORMATION:

The official route of the ICT was established by IDPR’s Board in June 1990. After the Board’s establishment of the route, IDPR signed an MOU in partnership with the United States Forest Service, Bureau of Land Management, and Idaho Trails Council. The MOU outlines the process for changing the official route of the ICT. It reads “*The Department shall: make decisions on trail redesignation only after public comment and recommendation from the BLM, Forest Service, and other land managing agencies.*”

The current route of the ICT follows Lookout Mountain Ridge Trail to Big Creek. There is no bridge where Lookout Mountain Trail intersects Big Creek, so users must ford the creek. About four miles upstream, there is a bridge over Big Creek at its junction with Monumental Creek. IDPR staff are proposing to change the route of the Idaho Centennial Trail to follow Milk Creek Trail #064 and Monumental Creek Trail #005 rather than Lookout Mountain Trail #061. See the attached map.

The Salmon-Challis National Forest, who manages this portion of the ICT, supports this route change.

If the Board approves this route change, a notice will be posted on IDPR social media pages to solicit public comment. After the public comment period, staff will present this route change along with public feedback to the Board for a final vote.

STAFF RECOMMENDATIONS:

IDPR staff recommend the Board approve the proposed route change to the Idaho Centennial Trail.

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Parks and Recreation Quarterly Board Meeting
February 19, 2026
IDPR Headquarters Summit Room
5657 Warm Springs Avenue
Boise, ID 83716

AGENDA ITEM: Electric Line Right-of-Way Easement
 Kootenai Electric Cooperative
 Mowry State Park

ACTION REQUIRED: Authorize Director to sign Right-of-Way Easement

PRESENTER: Pamela Huck – Real Estate & Contracts Manager
 Adam Zaragoza- Management Services Administrator

BACKGROUND INFORMATION:

IDPR is finishing construction of a new campground and ranger house at Mowry State Park, with a planned opening of summer 2026. In order to provide electrical service for the new facilities, Kootenai Electric has requested a right-of-way easement.

The electrical service has been constructed, and the attached survey is the actual location. Granting this easement does not affect public access to the Park. There is no fiscal impact for granting this right-of-way.

The attorney general’s office has reviewed and approved the endorsed easement document.

STAFF RECOMMENDATIONS:

Staff recommends the Board authorize the Director to sign the Right-of-Way Easement to Kootenai Electric, for electrical service for the new group Campground and Ranger Duplex at Mowry State Park.

CC: Right-of-way agreement
 Legal description & survey



SO #: 406814
Mowry State Park

ELECTRIC LINE RIGHT OF WAY EASEMENT

KNOWN ALL MEN BY THESE PRESENTS, that the undersigned, **Idaho Department of Parks and Recreation (IDPR)**, an agency organized and existing under the laws of the State of Idaho (hereinafter referred to as the "**Grantor**"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant unto **Kootenai Electric Cooperative, Inc.**, an Idaho nonprofit corporation (hereinafter referred to as the "**Cooperative**") whose mailing address is 9014 W. Lancaster Rd., Rathdrum, Idaho, 83858, and to its successors or assigns, an easement and right-of-way upon a portion of the Grantor's real property situated in the County of Kootenai, State of Idaho, Township 48 North, Range 4 West, Sections 32 & 33, and more particularly described as follows:

SEE **EXHIBIT "A"** attached hereto and incorporated herein by reference (hereinafter referred to as the "**Grantor's Property**").

Furthermore, the easement area shall be fifteen (15) feet in width, centered over facilities as installed, and as further depicted on the "Easement Area Map" attached hereto as **EXHIBIT "B"** and incorporated herein by this reference.

Within the Easement Area, the Cooperative shall have the right to construct, operate and maintain an electric distribution line and/or system on or under the above-described real property; to inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as Cooperative may from time to time deem advisable, including, by way of example and not by way of limitation, the right to increase or decrease the number or size of conduits, wires, cables, vaults, splice boxes, connection boxes, poles, transformers and transformer enclosures.

The Cooperative and its authorized contractors shall also have the right to cut, trim and control the growth by machinery, chemical means or otherwise, of trees and shrubbery located within fifteen (15) feet of the center of any said line or system that is located above ground or within seven and a half (7.5 feet) of the center of any said line or system that is located underground, or that may interfere with or threaten to endanger the operation, safety, efficiency, and maintenance of said line or system (including any control of the growth or other vegetation in the right-of-way which may incidentally and necessarily result from the means of control employed); to keep the Easement Area clear of all buildings, structures, or other obstructions; and to license, permit or otherwise agree to the joint use or occupancy of the lines, systems or, if any of said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation.

The Cooperative shall have a general right of ingress and egress over and across Grantor's Property to and from the Easement Area for the purpose of constructing, maintaining, operating, inspecting, patrolling, surveying, repairing, replacing, adding, removing, or modifying the electric line and associated devices.

The undersigned agrees that all of the Cooperative's poles, wires, and all other equipment and facilities of any nature whatsoever, including but not limited to any main service entrance equipment, installed in, upon, or under the above-described real property shall remain as the Cooperative's sole property. All of such property shall be removable at the sole option of the Cooperative. KEC will make reasonable efforts to provide advanced notice to the landowner by phone, interactive voice response ("IVR"), or email prior to any non-emergency work.

/

/

/

Exhibit "A"

Mowry Park Electrical Easement

A permanent easement for electrical purposes, being a strip of land 15.00 feet wide, lying 7.50 feet on each side of the following described centerline:

COMMENCING at the West Quarter corner of Section 33, Township 48 North, Range 04 West of the Boise Meridian, situated in the county of Kootenai, state of Idaho; which bears North $00^{\circ}49'06''$ East a distance of 2650.02 feet from the Southwest corner of said Section 33; thence North $45^{\circ}05'27''$ East a distance of 1440.93 feet to an existing power pole and being the **TRUE POINT OF BEGINNING**;

Thence South $79^{\circ}11'48''$ West a distance of 19.53 feet;

Thence in a Westerly direction with a tangent curve turning to the right, a radius of 15.00 feet, a chord bearing of North $69^{\circ}53'18''$ West, a chord distance of 15.41 feet, a central angle of $61^{\circ}49'48''$ and an arc length of 16.19 feet;

Thence North $38^{\circ}58'24''$ West a distance of 29.62 feet;

Thence in a Northwesterly direction with a tangent curve turning to the left, a radius of 100.00 feet, a chord bearing of North $65^{\circ}12'18''$ West, a chord distance of 88.40 feet, a central angle of $52^{\circ}27'49''$ and an arc length of 91.57 feet;

Thence South $88^{\circ}33'47''$ West a distance of 27.06 feet;

Thence South $76^{\circ}10'05''$ West a distance of 61.87 feet;

Thence South $66^{\circ}21'26''$ West a distance of 58.74 feet;

Thence South $86^{\circ}05'23''$ West a distance of 54.81 feet;

Thence South $85^{\circ}26'39''$ West a distance of 27.67 feet to the terminus of this strip easement.

The easement contains approximately 5,805.96 S.F. of land more or less.

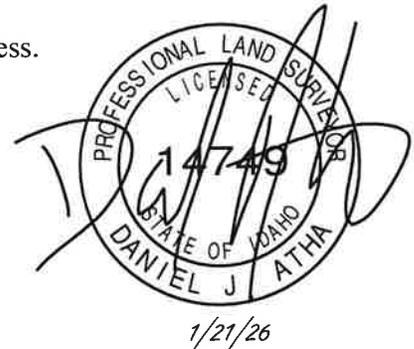
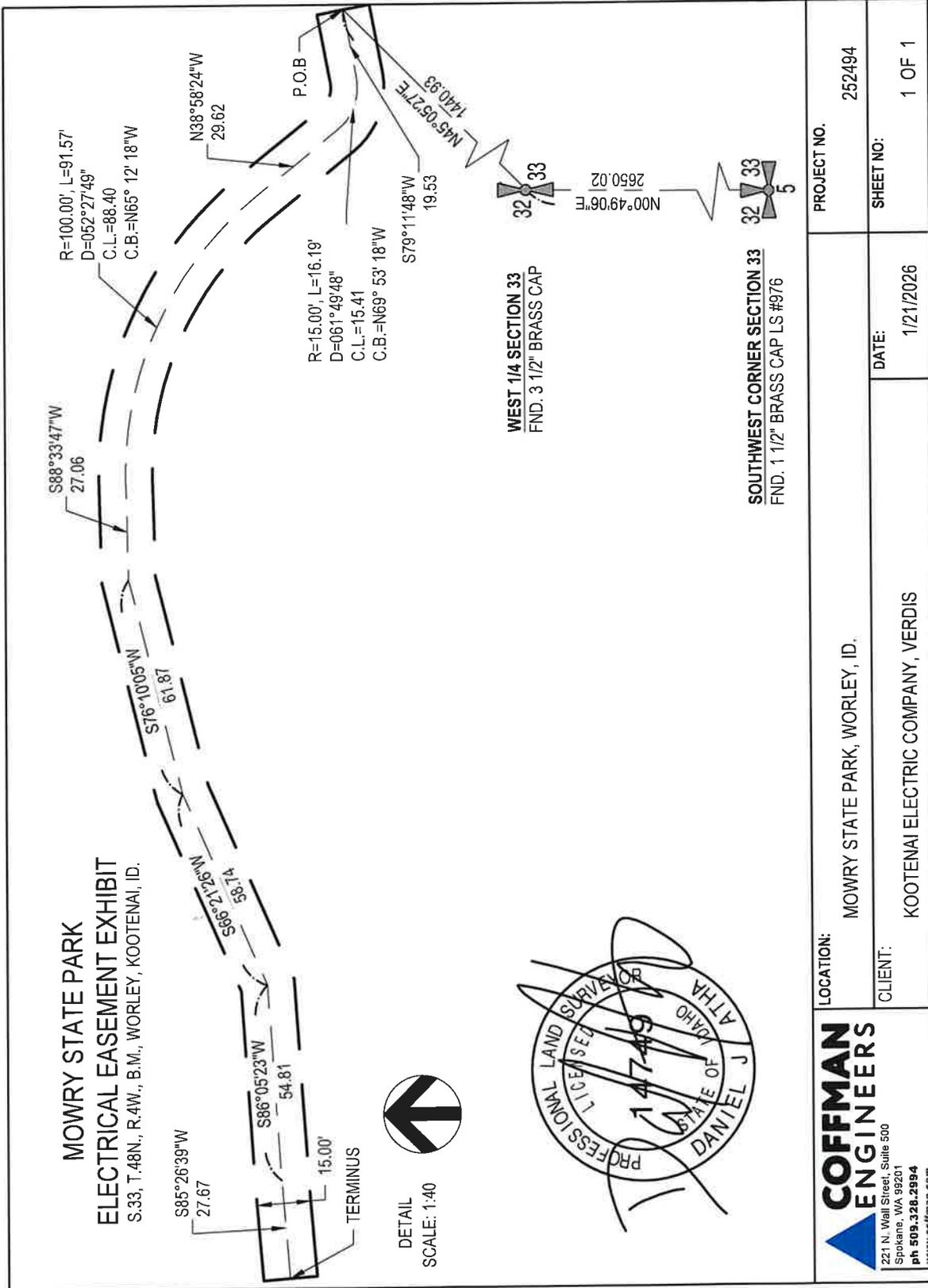


Exhibit "B"



COFFMAN ENGINEERS 221 N. Wall Street, Suite 500 Spokane, WA 99201 ph 509.328.2994 www.coffman.com	LOCATION: MOWRY STATE PARK, WORLEY, ID.	PROJECT NO. 252494
	CLIENT: KOOTENAI ELECTRIC COMPANY, VERDIS	DATE: 1/21/2026

GENERAL NOTES

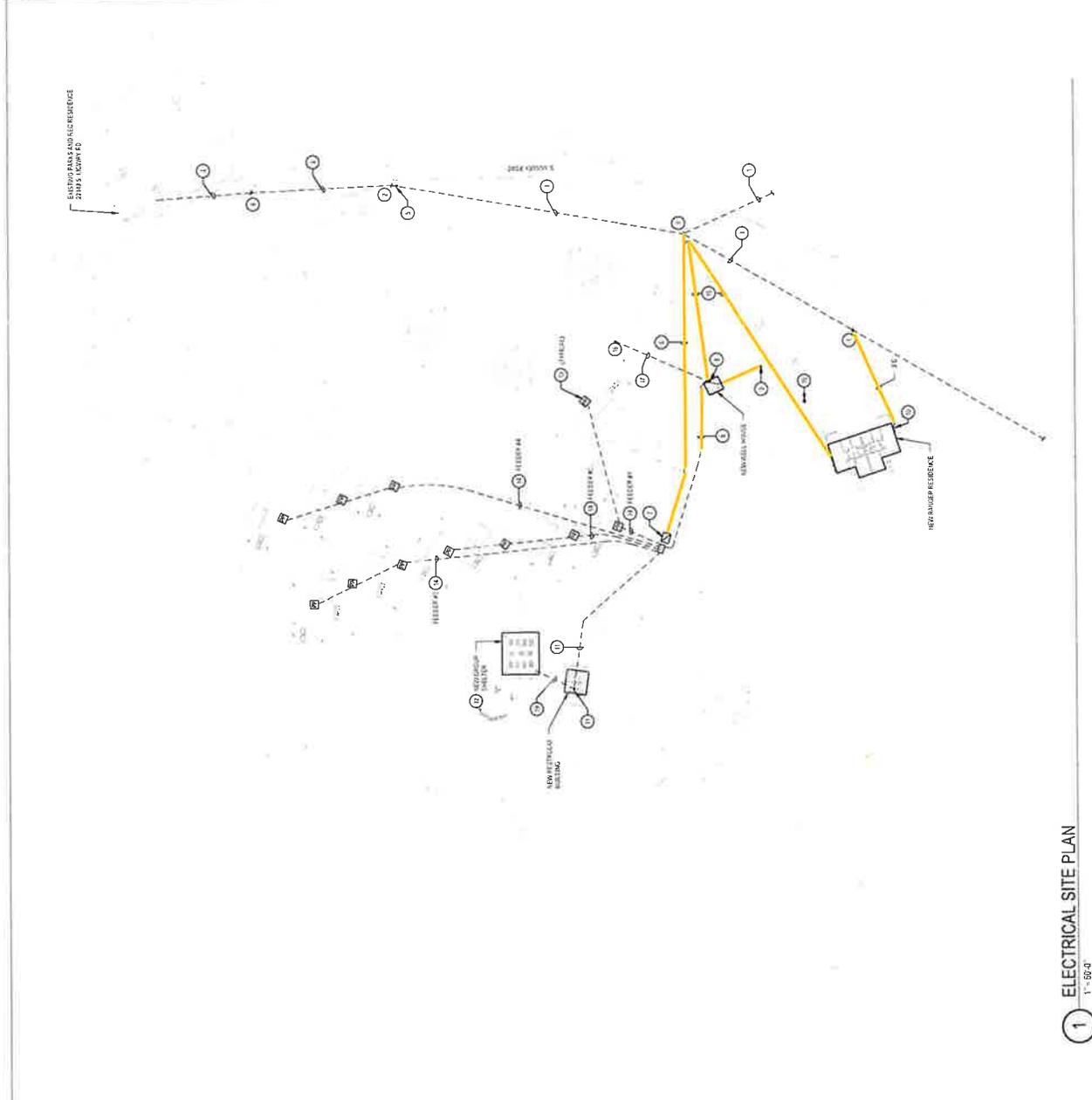
1. REFER TO ALL GENERAL NOTES AND SPECIFICATIONS FOR ELECTRICAL WORK.
2. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
3. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
4. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
5. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
6. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
7. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
8. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
9. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.
10. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL ORDINANCES.

UTILITY CONTACTS

COFFMAN ENGINEERS
117 N. MYRTLE STREET, SUITE 405
BOISE, IDAHO 83724
PHONE: 208.333.1111
WWW.COFFMANENGINEERS.COM

COFFMAN ENGINEERS
117 N. MYRTLE STREET, SUITE 405
BOISE, IDAHO 83724
PHONE: 208.333.1111
WWW.COFFMANENGINEERS.COM

- REMARKS**
1. EXISTING 400V TRANSFORMER TO BE REPLACED BY 250V TRANSFORMER TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 2. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 3. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 4. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 5. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 6. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 7. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 8. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 9. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 10. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 11. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 12. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 13. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 14. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 15. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 16. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 17. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 18. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 19. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.
 20. NEW 250V TRANSFORMER TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM TO SERVE THE NEW BUILDING AND TO BE INSTALLED IN THE EXISTING ELECTRICAL ROOM.



1 ELECTRICAL SITE PLAN
1"=80'

MASTER PLAN LEGEND

- 1 RANGER BUILDING
- 2 EXISTING WELL
- 3 FUTURE OPPORTUNITY (NATURAL BEACH)
- 4 TENT CAMPGROUND
- 5 ENTRY DIRECTIONAL SIGNAGE
- 6 TUBE OPEN SPACE
- 7 GROUP SHELTER
- 8 GROUP FIRE PIT
- 9 CISTERN
- 10 RESTROOM & SHOWER
- 11 CAMP HOST SITE
- 12 RV SITES
- 13 HISTORIC PASTURE BOUNDARY
- 14 PROPOSED BANQUET LOCATION FOR 1930 AND 1920S ALEMANS. PROPOSED INTERPRETATION OF PARK WITHIN SHELTER STRUCTURE OR FUTURE EVENT AREA IN NEW LOCATION
- 15 NEW OVERFLOW PASTURE PARKING. HISTORICAL AREA FOR GARDEN BEDS FOR 1930S ALEMANS
- 16 HISTORIC CHINESE RESTAURANT'S SERVICE CABIN
- 17 CARRIAGE HOUSE AND HORSE CORRAL
- 18 BROOD OFF
- 19 GARDENERS COTTAGE AND CELLAR
- 20 CURBENT GARDEN
- 21 GARAGE. OPPORTUNITY FOR EVENT SPACE OR STORAGE
- 22 PEDESTRIAN ACCESS, TEA GARDEN, EVENT AREA
- 23 HISTORIC THE MOWRY MANSION
- 24 INTERPRETING STATION SEATING
- 25 NATURAL WALKING PATH
- 26 EXISTING SWITCHBACK AND KEEP TRAIL FOR POSSIBLE ACCESSIBLE ROUTE
- 27 EXISTING FIRE TRAIL TO BE PAVED FOR WALKER ACCESS
- 28 PAMPHLETS
- 29 FARMING TOOL LANDING
- 30 WATER ACCESS
- 31 HISTORIC DOCK LOCATIONS



ALL QUANTITIES PROVIDED SHALL BE CHECKED BY CONTRACTOR AND ARE IN NO WAY A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AUTHORITIES.

1 MASTER PLAN
SCALE: 1" = 800' @ 22.5x34" PAPER SIZE | 1" = 1600' @ 11x17" PAPER SIZE



IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA ITEM
Idaho Parks and Recreation Quarterly Board Meeting
February 19, 2026
IDPR Headquarters Summit Room
5657 Warm Springs Avenue
Boise, ID 83716

AGENDA ITEM: Annual Strategic Plan Review
ACTION REQUIRED: Information Only
PRESENTER: Adam Zaragoza, Management Services Administrator
Melanie Schuster, Development Bureau Chief

BACKGROUND INFORMATION:

IDPR staff updates its strategic plan annually in accordance with statutory requirements and at the direction of the Division of Financial Management (DFM). As the Board knows, IDPR staff have been working diligently on specific measurable tasks through the end of 2028. It may be time for a fresh look as we begin development of the FY27 to FY30 strategic plan.

As a refresher, staff is providing the DRAFT FY26 to FY29 strategic plan for Board review and comment. Staff will be working internally to review and update the plan prior to the June board meeting. If the Board chooses, staff can schedule a strategic plan special Board meeting in April to discuss new ideas and metrics.

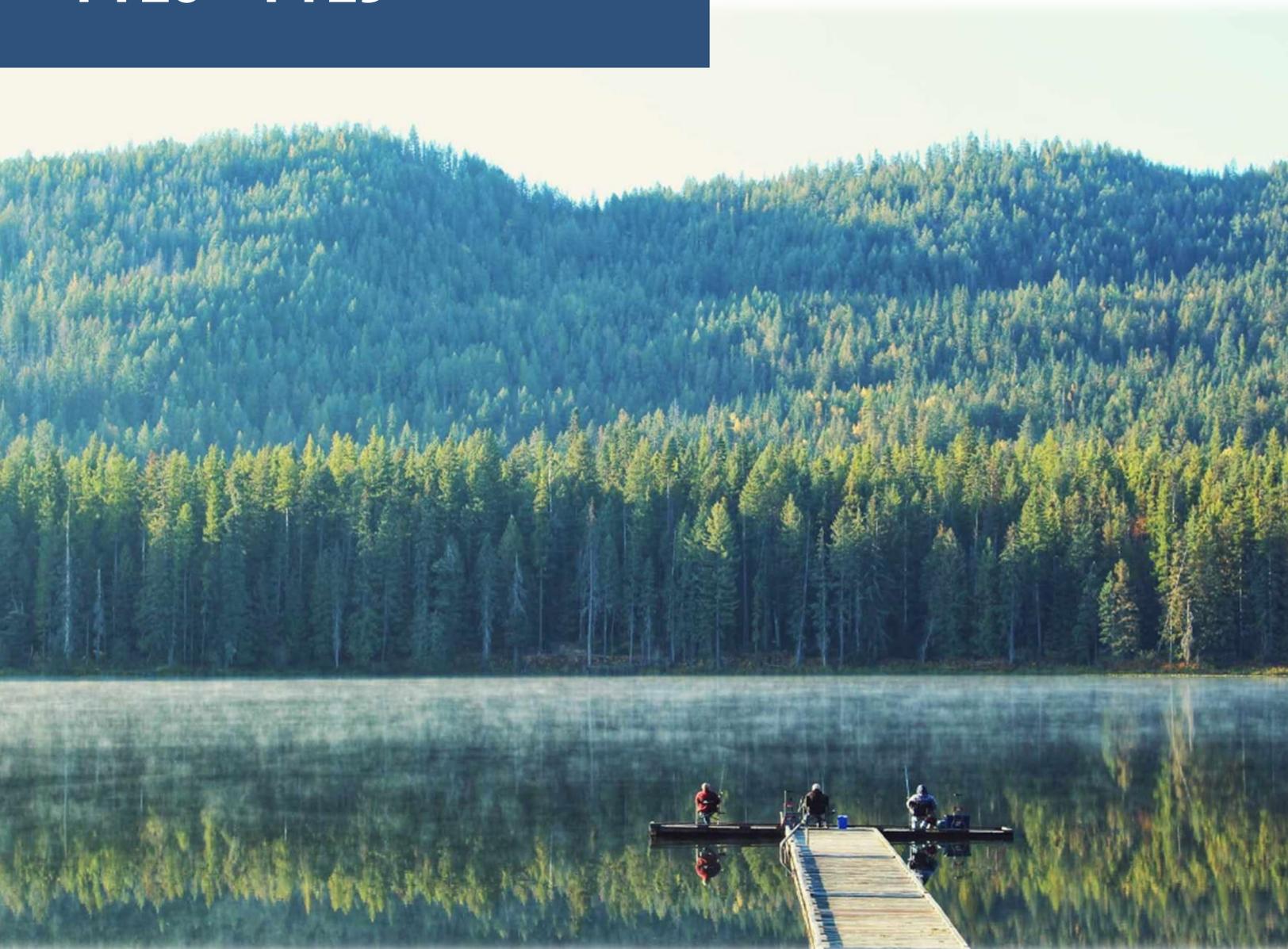
STAFF RECOMMENDATIONS: Information Only.

Enc. Strategic Plan FY26 to FY29



Strategic Plan

FY26 – FY29



Idaho Department of Parks and Recreation

FY2026 to FY2029

Email: inquiry@idpr.idaho.gov

Website: parksandrecreation.idaho.gov

Telephone: 208.334.4199

Idaho Park and Recreation Board

The Idaho Department of Parks and Recreation Board provides citizen oversight for the department. Each member is appointed by the Governor and represents one of six districts of the state.

Current Board members are:

Charles “Chuck” Roady	District 1	Bonnors Ferry, Idaho
Hugh Cooke	District 2	Moscow, Idaho
Brian Beckley (Chair)	District 3	Meridian, Idaho
Jim Keating	District 4	Sun Valley, Idaho
Amy Manning	District 5	Pocatello, Idaho
Cortney Liddiard	District 6	Idaho Falls, Idaho
Susan E. Buxton, Director	Ex Officio	Boise, Idaho

DRAFT

PARKS AND RECREATION

Enjoying the Outdoors for Generations

The mission of the Idaho Department of Parks and Recreation (IDPR) is to improve the quality of life in Idaho through outdoor recreation and resource stewardship. We are the architects of memories that foster experiences, renew the human spirit and ensure the State's natural resources are preserved for future generations.

IDPR manages thirty state parks and recreation programs throughout the state. What we do best—and better than any other provider in the state is provide overnight stays in beautiful, natural settings, unique daytime recreation areas and experiences, and access to outdoor recreation on state and federal lands.

We see Idaho's recreation future as a viable economic driver for the State providing a delicate balance between visitor access and natural resource protection. Residents and out-of-state visitors enjoy outdoor recreation opportunities in our parks, facilities, trails and other recreation areas. Despite the popularity of certain locations, our park and recreation areas are well-designed and managed that the crowds do not detract from the recreation experience.

Parks are not just nice, they are necessary. We want all Idahoans and visitors to enjoy the Idaho outdoors, and we want those opportunities to be available forever. This strategic plan is about developing a sustainable model and leaving our parks and recreation areas better than when we inherited them. The plan proposes initiatives and strategies on how to achieve this.

Susan E. Buxton, Director
Idaho Department of Parks and Recreation

Brian Beckley, Chair
Idaho Park and Recreation Board June 12, 2025

IDPR Staff Contributors to the Plan:

Ryan Buffington, David Claycomb, Seth Hobbs, Alyssa Leavitt, Kathy Muir, Theresa Perry, Melanie Schuster, David White, Adam Zaragoza

THE STRATEGIC PLAN

The Planning Process

It is important to IDPR that our strategic plan is a useful tool. Only with the support and input of the individuals that make decisions daily regarding the operation and administration of the Department, can the document truly become valuable. The final plan is sent to the Governor's office, distributed to employees, and posted on the Department website.

Using the Strategic Plan

The strategic plan becomes a part of our daily work lives in several ways and sets the trajectory of the Department. It guides employees and the Board in how we choose to focus our funds. IDPR uses the strategic plan in setting work expectations and goals at all levels—the Board, the Director, and all employees.

Parks and programs have annual work plans that mirror strategic plan objectives and tasks. These park- and program-level work plans become the basis for the individual work plans and performance evaluations. Those evaluations are then used to identify how to improve for the upcoming year. This reporting mechanism reinforces the importance of the strategic plan and gives us the ability to measure our performance from year to year.

Finally, the strategic plan includes initiatives from our Statewide Comprehensive Outdoor Recreation Plan (SCORP) that are tailored to IDPR. These relationships and how they coordinate are shown in the following diagram.



Organization

We maintain our organizational structure from the previous plan to highlight our approaches to “experience,” “access,” and “stewardship” while trying to operate as a business. The plan provides specific objectives and tasks regarding performance measures thru 2030. The plan also identifies those key factors external to the Department and beyond its control that could significantly affect meeting performance measures.

Strategic Highlights

The Department is currently undergoing historic capital expansion and addressing overdue maintenance needs of our facilities. The Governor and State Legislature has generously appropriated over \$160 million to address the backlog of maintenance and much needed capital expansion to add more public recreation areas and increase access to the outdoors. We know with strategic investments, the State of Idaho will reap economic benefits. Our true success is measured not in economic multipliers but instead in a lifetime of memories.

Agency Objectives

IDPR administers recreation sticker programs for boats, snowmobiles and other off-highway vehicles. Money from these sticker programs goes to develop and maintain trails, facilities, and education programs for snowmobilers, boaters and off-highway vehicle operators. IDPR administers non-motorized trail programs like Park N’ Ski and assists the Department of Agriculture in its Invasive Species Sticker program. IDPR also manages several outdoor recreation grant programs that provide facilities and services to a wide variety of recreationists and the local government organizations that serve them.

Sustainable Model

The strategic plan is the result of a continuous improvement process that evaluates the organization’s direction and identifies key strategies to meet goals. This version of the strategic plan is about developing a business model for the Idaho Department of Parks and Recreation. Our model focuses on what we do best as an organization while developing financial methods that make the agency primarily self-sustainable.



WHAT WE DO BEST

Experiences

IDPR provides unique experiences in our parks with overnight stays in beautiful, natural settings and exceptional daytime recreation areas. Parks are not only nice, they are necessary. It is important for recreators to understand more about what the experience in the outdoors, and that it is equally important they know how to recreate responsibly.

Goal: Create experiences that renew the human spirit.

Objective 1: Provide a greater number of, and options for, overnight camping opportunities.

Campers are looking for unique camping experiences—some as an entry into the camping experience—some as a new adventure—some rural—some as a more comfortable alternative to tent camping. Camping is fulfilling the younger, more diverse generation’s desire for a different type of vacation experience. Conversely, older campers are looking for more comfortable accommodations while still “camping” or “glamping.” Regardless of why, IDPR has a historic opportunity to provide more unique types of accommodations such as lodges, treehouses, yurts, tent and RV sites amongst many other concepts.

With the surge in park visitation since 2020, IDPR is adding inventory with various types of accommodations and amenities based on the State’s natural landscape and location. IDPR is also targeting opportunities at underutilized parks to make them more “self-sufficient,” and, evaluating locations within the State that retain public access in perpetuity.

Task 1: By December 2027, develop or add at least an additional 300 overnight accommodation sites for RVers, Tent campers, cabin enthusiasts, cyclists, etc.

State Park Campgrounds

Since 2020 camping at Idaho State Parks has been maximized at our current parks and the demand for camping opportunities has stretched the traditional camping peak season (Memorial Day to Labor Day) out to include the “shoulder seasons” of April | May and September | October (depending on location). Idaho is becoming a world renowned recreation destination and needs more camping opportunities.. We will continue to add campgrounds within existing Idaho State Parks and evaluate opportunities for new State Park areas.

To assist with the demand to add more campgrounds, IDPR is partnering with other state agencies to build “State Park Partner Campgrounds.” The partnership will leverage IDPR’s skills in designing, building, reservation system and management of the resources.

Objective 2: Provide a greater number of daytime recreation experiences.

Task 2: By Fall 2026, develop an additional 25 day use areas and upgrade/improve at least 150 boat slips and docks.

Satisfied customers

IDPR prides itself in providing exceptional customer service to our visitors. In early 2025, IDPR launched its new reservation system incorporating a dynamic pricing model to drive more customers to our Parks. We monitor customer satisfaction and send out surveys to every overnight guest that makes a reservation.

Task 3: Annually evaluate overnight stay park customer satisfaction surveys and maintain a customer satisfaction rating of 3.5 or higher.

Performance Measure 1: Maintain a customer satisfaction rating of 3.5 (out of 5) or higher

Competitive Wages

Great customer service comes from employees who love their job. The work of running state parks and recreation programs provides a rewarding public service job. The agency must recruit and retain permanent and seasonal leaders and provide job satisfaction to a new generation of workers that did not anticipate or study for a natural resources job. Recruiting employees, both full-time and seasonal, also requires providing a competitive wage and housing in remote costly areas.

Task 4: In preparing the budget each year, seek additional appropriations to bring IDPR compensation closer in line with other resource agencies and pursue option funding mechanisms to address staff housing needs.

Education

IDPR provides not only quality recreation experiences associated with overnight stays, but also recreation experiences through education, instruction, and interpretation. For many park visitors—particularly young visitors—interacting with employees in an educational or interpretive program greatly enhances their experience.

IDPR also provides excellent education opportunities within the Recreation Bureau on snowmobile avalanche and rescue, safe boating, and off-highway vehicle safety. It is one of the things IDPR does best, and the department is often the only group providing the instruction.

Performance Measure 2: Increase the number of participants in Junior Ranger and Recreation Bureau programs by at least three percent each year through July 2026.



Technology and Broadband Improvements

Parks and recreation are about disconnecting from urban life and embracing the natural environment. In the past, technology was perceived as part of urban life and not appropriate within a park. We know now that technology can, and needs to be, a part of experiencing the natural environment. Access to technology while camping, along with the use of social media and streaming services is helping to eliminate barriers to camping.

Through the success of several pilot programs, IDPR shifted from a distributed, pay-to-use, and unsustainable Wi-Fi model, to a free Wi-Fi hotspot model that is sustainable and has been well-received by customers. IDPR will continue this model where and when adequate internet connectivity is available. Unfortunately, because of the remote location of many parks and recreation areas, internet connectivity is not always available with sufficient band width to address business, employee, and customer needs (in priority order).



ACCESS

IDPR creates and manages opportunities for adventure on state and federal lands. We maintain recreation trails and facilities throughout the state, and we are always looking for ways to increase the recreation infrastructure, including acquisition of lands.

Goal: [Maintain and create new opportunities for adventure.](#)

IDPR provides access to outdoor recreation through a variety of means. The term “access” includes not only a point of entry, but also the full recreational opportunity. IDPR impacts all recreationists, not only those who enjoy state parks but also those who enjoy motorized and non-motorized recreation throughout Idaho.

Objective 3: Protect and improve access to valuable recreational facilities throughout the state. Having access to state and federal lands is key to many recreation opportunities in Idaho. Idaho needs more public access.

Access closures can result from changes in plans and management strategies at the local, state and federal levels. Without maintenance, many trails simply disappear from lack of use.

Although budgets for trail maintenance on federal lands continue to decline, IDPR continues to dedicate funds toward trail maintenance of motorized, non-motorized, and multiple use recreation access.

Task 5: Annually, improve at least 25 miles of the Idaho Centennial Trail with wayfinding signage, clearing, etc.

Task 6: Pursue a dedicated funding source for the non-motorized recreational program.

STEWARDSHIP

We inspire hope for the future through exceptional stewardship of our facilities and natural resources.

Goal: Be responsible stewards of our natural resources.

Stewardship is an important trait of any land management agency. We are entrusted with caring for property that must thrive for generations. Part of our mission is to be good stewards of the outdoor recreation resources under our care. Our stewardship responsibilities include care and maintenance of campground and day use facilities, control of invasive species (plants, snails, etc.), planting trees, fuel management, erosion control, care and maintenance of historic and cultural properties and structures, riparian restoration projects, curating historic artifacts, preserving dark sky areas, and preserving the culture of those that came before.



As stewards, we take steps to improve safety within our parks include removing hazard trees, decreasing the fire fuel load, establishing forests and range lands that are more fire-resistant, and creating fire breaks to protect parks.

Our failure to care for these important resources is generally the cause of complaints and dissatisfied customers. Given population increases and popularity of outdoor recreation in Idaho, we anticipate that our number of customers will continue to seek demand for access into our public lands to use our natural resources.

Objective 4: Be exceptional stewards of the natural resources, artifacts and assets entrusted to IDPR.

To be exceptional stewards, we must recognize that our parks and recreation areas have a threshold capacity. Our natural resources cannot support an unlimited number of people at any given time—they have limits. It is important that IDPR understand and manage these limits.

Task 7: By December 2028, prioritize upgrading cultural and historically sensitive sites at a minimum two State Parks.

FACILITY MAINTENANCE

More visitors mean more wear and tear on our facilities. IDPR already had an extensive backlog of maintenance and capital expansion projects. However, the State Legislature has generously appropriated over \$160 million to address the backlog of maintenance and much needed capital expansion. The Department is determined to address these needs of our facilities, new opportunities, and reduce the maintenance backlog.

Performance Measure 4: Reduce the backlog of maintenance projects by FY 2030 and establish an ongoing maintenance program.

Task 8: In preparing the capital budget each year, evaluate progress toward the goal of eliminating the agency's maintenance backlog.

Task 9: By January 2028, update a comprehensive assessment of all IDPR facilities, updated our GIS systems for required maintenance, and facilities' condition to assist in development of a preventative maintenance program.

EXTERNAL FACTORS

There are several factors external to the Department that may delay or prevent the implementation of this strategic plan.

Weather and Disasters

Given that the focus of IDPR is enjoying the outdoors, the weather can greatly impact programs and facilities:

- Weather extremes (very hot and very cold) can affect park attendance.
- Wind and rainstorms can down trees and destroy facilities.
- Lightning strikes can destroy electrical systems and start fires.
- Ice build-up can damage docks and increase and/or cause shore erosion.
- Low snow levels may impact funds through recreation registration revenue.
- Natural disasters such as floods, fires, drought and earthquakes create severe impacts on facilities, customers, and programs. In particular, fires during the peak season can have a drastic impact on our revenues.



In general, employees are accustomed to weather related impacts and can adjust accordingly. However, repair and maintenance activities can be expensive and outside the spending authority in place at the time.

Federal Administration

The state and national economy/unemployment rate impact the discretionary income of would-be park attendees and recreationalists to enjoy our facilities and programs. The relative cost of fuel for would-be customers can encourage or discourage out-of-state visitors and motorized recreationists such as motorbikes, boats, ATVs, UTVs, and RV (recreational vehicle) users. A decrease in customers or decrease in fuel sales both impact the revenue stream of IDPR. Access to recreational trails is an important goal of IDPR. However, most of the recreational trails are on federal properties, and IDPR has limited direct control over such decisions. Therefore, decisions by federal and other state land management agencies to close access to recreational trails for motorized and/or non-motorized use will affect our ability to meet our goal of no net loss.

Regional

Regional impacts out of IDPR control include the rising cost of water, fuels, and other utilities. Sharp increases in utilities can impact operating budgets for the parks and recreation programs, reducing on-going preventative maintenance efforts.

Implementation

In making decisions on policy, budget, operations, and administrative issues, employees will seek guidance from this plan. Noted performance measures will be tracked and reported annually to the Division of Financial Management.



END



May 27, 2025

MEMORANDUM

To: **Agency Directors
Fiscal Officers
Strategic Planning Coordinators**

From: **Lori Wolff, Administrator** 

Subject: **Strategic Plan and Performance Report Submission**

Strategic Plan

This year, we have a new process for reviewing strategic plans. All strategic plans will be reviewed first by your Governor's office contact prior to submission to DFM. Please email your agency's strategic plan to your Governor's office contact by **August 1st**.

Statutorily, your strategic plan must be submitted to Division of Financial Management (DFM). After review and approval of your plan by your governor's office contact, updated and approved strategic plans are due to DFM on or before **August 29th** with your budget submission. Updates should be in electronic format and submitted to info@dfm.idaho.gov. Please include in your submission the email from your Governor's office contact approving your plan. All strategic plans will be posted to the DFM website <https://dfm.idaho.gov>.

Please note that strategic plans must cover a minimum of four years forward including the fiscal year for which it is submitted "FY 2026 – FY 2029" (*Idaho Code 67-1903(2)*).

Performance Reports

Performance reports providing data for FY 2025 will also be due on or before **August 29th** as part of your budget submission. Performance report templates and instructions will be sent to your strategic planning coordinator and fiscal officer the week of June 9th. *Please let your DFM analyst know directly if your agency's strategic planning contacts have changed.*

DFM Guide

DFM's *Strategic Planning and Performance Report Guide*, as well as other training and guidance materials, can be found on our website at <https://dfm.idaho.gov/strategic-plans-and-performance-reports>. Please use these materials for reference when preparing the two documents. If you have any questions, please contact your DFM analyst.