

Communications



Communications Memo

February 2023 Program Report

Craig Quintana, Public Information Officer, Sr.

Accomplishments & Tasks Underway

Media/Marketing/Advertising/Outreach

- Despite the holiday doldrums, the Department received a good amount of media through news releases and organic media interest, which produced positive coverage.

- Our December 12, 2022 release - [Upcoming Winter Events with Idaho Parks and Recreation](#) drew coverage from a couple of outlets:

- Farragut winter events appeared in the CDA Press:

<https://cdapress.com/news/2022/dec/14/farragut-state-park-hosts-winter-events/>

- The First Day event at Hells Gate also got some notice: <https://dailyfly.com/ring-in-the-new-year-with-a-hike-at-hells-gate-state-park/>

- We also got the word out about trimming at Eagle Island in a November 10, 2022 release - [Hazardous Tree Removal at Eagle Island State Park to Begin Nov 14, 2022](#)



- Communications facilitated a Channel 6 KIVI-Boise story on the Backcountry Yurts in Idaho City and DeEtta Peterson did a nice job:

<https://www.youtube.com/watch?v=ZqFtX1gdA1s>

- Worked with the Idaho Statesman on a December story previewing the upcoming camping season:

<https://www.idahostatesman.com/outdoors/camping/article270120562.html>

- The expansion at City of Rocks National Reserve/Castle Rocks State Park got covered in the Idaho Statesman and elsewhere; Communications worked with the Park and the National Park Service on the release, which was sent by NPS: <https://www.idahostatesman.com/outdoors/article269420907.html>
- **Social Media Engagement** – Between all park and recreation pages, the agency has 161,988 followers on Facebook, still the world’s largest outlet. This is an increase of 7,348 since our last report. These numbers remain consistent with average increase of over 3,000 followers monthly.
 - Some notable 2022 highlights:
 - IDPR has 263,680 followers on all social overall (Facebook, Instagram, YouTube), an increase of 38,650 since 2021. The total means we reach well over **500,000** engagements (clicks, likes, or shares) *each* month.
 - A total of 6,876,915 people reached, an increase of 2,413,561 since 2021
 - IDPR’s YouTube Channel received 18,376 views in 2022. This equated to more than 281.6 hours of watch time.
 - Our main IDPR Instagram page has 26,430 followers. Between all park and program Instagram accounts, we have a total of 99,425 followers, an overall increase of more than 2,000 since our last board report.

Sponsors and Partners

- A public comment opportunity for impacts of the Eagle Island State Park campground on historic resources is underway. The campground will take a couple of decaying structures from the old prison farm, and the proposed mitigation involves signs interpreting the history of the structures and the farm. This is a partnership with the National Park Service and Idaho State Historic Preservation Office. Information has been posted on our website and in hard-copy form at the park and in the HQ lobby for those who may want to comment before the February 15 deadline.
- Communications enjoyed having our first intern in many years, Emma Ugrin, who assisted Chelsea Chambers with a number of tasks. Emma came from Boise State University, and we anticipate our next intern will come from the College of Idaho.



- Chelsea and Craig presented at the Idaho Conference on Recreation and Tourism (ICORT) on Oct. 17-19th in Twin Falls. The presentations were well received with Chelsea speaking to the largest break-out session audience and Craig talking to some 200, last-to-leave diehards on the conference’s final day. The Idaho Recreation and Tourism Initiative, a multi-entity group IDPR coordinates, was a conference sponsor.
- Communications is talking to [Together Outdoors](#), a coalition of land managers and other recreation partners that champion diversity and inclusion, about partnering to become more welcoming to underrepresented communities.

- Communications received two [GRIT Freedom Chairs](#) for use at the parks. The Idaho Chapter of the [Challenged Athletes Foundation](#) donated the equipment. We would like to get at least six of these adaptive mountain bike chairs in our parks in 2023. We are working with a variety of foundations and organizations to find funding for additional chairs. Heyburn State Park has volunteered to be one of the first parks to pilot the chairs, which will be offered for free use for visitors. We plan to market the chairs to various types of visitors including elderly, veterans, and others with disabilities.



GRIT Freedom Chair

- Chelsea continues to host monthly meetings with a nationwide group (and one Canadian) of Government Social Media Professionals. October was the 17th month that the group has met and has expanded our reach and collaboration to more than 20 different states with a following of more than 40 members. This networking group was established at the virtual Government Social Media conference she attended in March of 2021.

Miscellaneous/Reminders/Follow-Up

- We continue to partner with the Friends of Idaho State Parks and the Idaho Press to produce monthly spotlight articles (written by Chelsea) on parks in the *Exploring Idaho Parks* series.
- Continuing work with Idaho Commerce and Madden Media to produce a new educational video for the Old Mission, one we would like to finish in coming months.
- Seeking general fundraising and relationship building opportunities.
- Facilitating all agency-related information requests (Idaho Public Records Act) and serving as primary media contacts.
- Producing miscellaneous agency brochure revisions, news releases, web updates, and social media posts, etc.
- Handling special projects as assigned – presentations, legislative needs, talking points, speeches, graphics, printing jobs, and web updates.

Development Bureau



October – November - December 2022

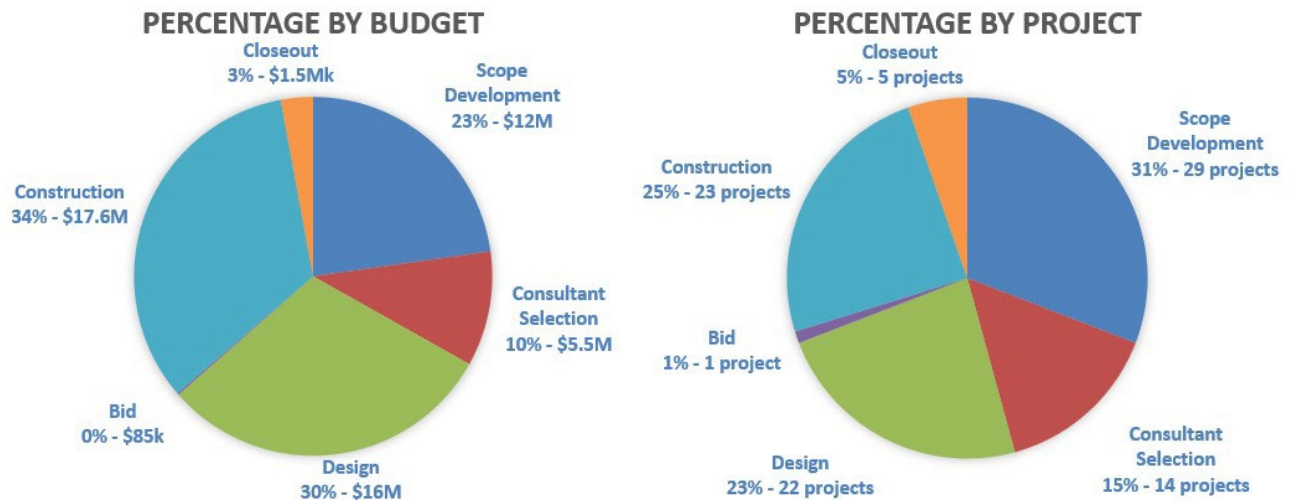
DEVELOPMENT BUREAU

Bureau Chief – Melanie Schuster

GENERAL UPDATE

With the winter season upon us active construction has slowed, but not stopped, and efforts to get future projects defined and into the design process have ramped up. Planning efforts were also focused on the FY25 CIP process as construction managers met with all park managers to help determine future capital and maintenance projects. Joel Halfhill saved the day by stepping in at the last minute to complete the east region with Erik Bush’s departure. The development team is now managing 94 active projects totaling over \$50 million in funding while planning for over \$20 million in additional funding. The charts below illustrate where projects currently are in the development process by project phase and budget.

Development Projects per Project Phase



This spring we will be wrapping up several construction projects such as the Bear Lake East Beach Campground Electrical and Water Upgrades and Priest Lake Electrical Upgrades. We will also be kicking off as many projects as possible for spring bidding for Summer/Fall construction. This December we saw Erik Bush leave to move on to new adventures in Northern Idaho. We are in the final stages of hiring a new East Region Construction Manager and have several candidates for a new Project Manager. With ARPA now kicked off we have already spent over \$2 Million in ARPA funds with several small maintenance projects already completed. We now have over \$6.5 Million in ARPA funds under contract with several large projects under design.



**IDPR DEVELOPMENT TEAM PROJECT SUMMARY
RECREATION ENHANCEMENT GOALS**

December 2022

Project Number	PARK	PROJECT	Project Phase	Proposed Budget	Proposed Campsites	Proposed Day Use	Proposed Boat Docks	Proposed Maint.
NEW CAMPSITES - GOAL 250					302			
310333	Round Lake	Treehouse Overnights	Scope Development	\$800,000	3			
	TCDA	Bike-in Campsites	Scope Development	\$750,000	15			
310531	Farragut	Peterson Campground	Consultant Selection	\$3,000,000	50			
310731	Mowry	Mowry New Campground	Scope Development	\$1,000,000	25			
320531	Winchester	Additional Yurts	Consultant Selection	\$200,000	2			
330133	Ponderosa	Kokanee Cove	Design	\$2,500,000	10			
330231	Eagle Island	RV Campground	Design	\$7,400,000	50			
330432	Lucky Peak	Idaho City Additional Yurts	Consultant Selection	\$200,000	2			
350134	Massacre Rocks	East Fork Campground	On Hold	\$1,000,000	20			
350333	Bear Lake	East Beach New Campground	Consultant Selection	\$750,000	10			
360133	Harriman	Fish Pond Campground	Scope Development	\$1,000,000	15			
360233	Henrys Lake	Campground Expansion	Consultant Selection	\$3,000,000	30			
360531	LOYF	LOYF Camping Improvements	Scope Development	\$3,500,000	70			
NEW DAY USE AREAS - GOAL 25					25			
	Statewide	Day Use Area Development	Scope Development	\$400,000		15		
	TCDA	Bike-in Campsites	Scope Development			1		
310532	Farragut	Buttonhook Bay Day Use Area	Scope Development			1		
330133	Ponderosa	Kokanee Cove	Design			1		
350134	Massacre Rocks	East Fork Campground	On Hold			1		
360133	Harriman	Fish Pond Campground	Scope Development			1		
360233	Henrys Lake	Campground Expansion	Scope Development			1		
360431	Ashton-Tetonia	Trail Surface Improvement (EDA)	Consultant Selection			2		
360531	LOYF	LOYF Camping Improvements	Scope Development			2		
IMPROVED BOAT SLIPS/DOCKS - GOAL 150					173			
310532	Farragut	Buttonhook Bay Dock Replacement	Scope Development	\$300,000			12	
310832	Heyburn	Rocky Point Dock Replacement	Scope Development	\$2,000,000			79	
320392	Hells Gate	Marina Mooring Dock Replacement	Construction	\$600,000			82	
INFRASTRUCTURE IMPROVEMENTS/MAINTENANCE - GOAL 20					64			
300035	Various	Statewide Employee Housing	Scope Development	\$1,200,000				4
300036	Various	ARPA Statewide Road & Bridge	Scope Development	\$1,500,000				4
300037	North Region	ARPA North Region Maintenance	Scope Development	\$500,000				10
300038	South Region	ARPA South Region Maintenance	Scope Development	\$500,000				10
300039	East Region	ARPA East Region Maintenance	Scope Development	\$500,000				10
300040	Dworshak/Priest	North Region Vault Toilets	Scope Development	\$320,000				2
310112	Priest Lake	Campground Electrical Upgrades	Construction	\$600,000				1
310532	Farragut	Buttonhook Bay Infrastructure Improvements	Scope Development	\$400,000				1
310831	Heyburn	Wastewater Facility Repairs	Design	\$3,000,000				1
310931	CDA Parkway	Higgins Point Improvements	Scope Development	\$65,000				1
320232	Dworshak	Surface Water Intake Replacement	Consultant Selection	\$1,800,000				1
320392	Hells Gate	Marina Dock Replacement	Construction	\$600,000				1
330233	Eagle Island	Calf Barn Reroof & Building Stabilization	Scope Development	\$400,000				1
330513	Bruneau Dunes	Observatory Replacement	Construction	\$1,500,000				1
340332	Thousand Springs	Thousand Spring Vault Toilets	Consultant Selection	\$340,000				4
340333	Thousand Springs	Ritter Island Water System	Design	\$1,000,000				1
360231	Henrys Lake	Phase 2 Water System Upgrades	Construction	\$850,000				1
350133	Massacre Rocks	Sewer System Replacement	Scope Development	\$1,000,000				1
350311	Bear Lake	East CG Elec Upgrades	Construction	\$132,000				1
350321	Bear Lake	East CG Water Upgrades	Construction	\$88,000				1
350332	Bear Lake	New Vault Toilets	Construction	\$220,000				4
360132	Harriman	Water and Septic System Upgrades	Consultant Selection	\$2,000,000				1
360232	Henrys Lake	Sewer Connection	Scope Development	\$2,000,000				1
360431	Ashton-Tetonia	Trail Surface Improvement (EDA)	Consultant Selection	\$3,016,400				1

Project Number	PARK	PROJECT	ARPA Funding Spent	New Campsites	New Day Use	New Boat Docks	Completed Maint.
COMPLETED PROJECTS				0	0	0	4
310731	Mowry	Mowry House Reroof	\$20,224				1
300037	Priest Lake	Priest Lake Shower House Reroof	\$24,750				1
300037	Priest Lake	Priest Lake Store HVAC	\$10,000				1
300038	Bruneau Dunes	Steele Reese HVAC	\$44,966				1
				\$99,940			



NORTH REGION

<u>Project Number and Name</u>	<u>Current Status</u>
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310102 – Priest Lake Shafer Cabin Elec & Plumbing Repairs Project is Substantially Complete. The contractor will complete flooring installation corrections in the spring as the work scheduled for January was snowed out. The cabin will open to the public next season.	Construction
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310112 – Priest Lake Campground Electrical Upgrades – ARPA extra funding Project awarded for electrical and water upgrades in the west and east loops of White Pine Campground. Plumbing and electrical pedestals complete. Transformers and control boards to be installed in the spring.	Construction
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Priest Lake Campground Electrical Upgrades



<u>Project Number and Name</u>	<u>Current Status</u>
310132 – Priest Lake Replace Group Camp RR/Shower Project in scope development to determine best delivery method for short construction season.	Scope Development
310321 – Round Lake Campground Improvements Developing Design/Build Request for Qualifications for project team selection.	Scope Development
310332 – Round Lake Elec & Water Upgrades See Project 310321	Scope Development
310333 – Round Lake Treehouse Overnights – ARPA Developing Design/Build Request for Qualifications for project team selection.	Scope Development
310411 – Trail of CDA Restripe Trail & Parking Scope has been received from the Park Manager. Bid documents will be prepared this winter for spring 2023 striping.	Design
310412 – Trail of CDA Land Acquisition & Const Maint. Shop Topo survey complete for new shop location. Several existing easements across property limit new shop location. Working with architect to develop shop plans to incorporate housing.	Design
310531 – Farragut Peterson Campground – ARPA Design team has been selected and contract is being developed with Bernardo Wills/Welch Comer for design development.	Design
310532 – Farragut Buttonhook Bay Infrastructure Improvement – ARPA Scope is in development to determine the best project delivery method.	Scope Development
310611 – Old Mission Church Porch Repair, Path Repair & Lift Replacement Cost of project exceeded the initial budget but funding from APRA will allow for the completion of the full project scope. The project is currently on hold pending scope approval from the tribe.	On Hold
310631 – Old Mission Re-Stain Visitor Center (DPW Delegated Project) Negotiating contract cost with regional light construction service contractor. Work to commence summer 2023.	Design
310731- Mowry New Campground – ARPA Re-roof of the Mowry House has been completed. Scope development is underway to determine the best project delivery method for development of camping to serve Mowry House as event center.	Scope Development



<u>Project Number and Name</u>	<u>Current Status</u>
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310814 – Heyburn Replace Chatcolet Restroom Restroom has been installed and is functional for public use. Remaining items to finish are the exterior grading and concrete walks and ADA parking. Concrete forms are in place and waiting for good weather to pour the slab and finish grading.	Construction
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Heyburn Chatcolet Restroom

310815 – Heyburn Replace Lake View Cottage Foundation The foundation replacement is substantially completed. We have negotiated with the contractor for a Change Order which will complete minor maintenance items and enhancements. Work associated with the Change Order has started and is scheduled for completion spring 2023.	Construction
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310816 – Heyburn Lodge Remodel (State Surplus) Project is substantially complete. Site work is under design for accessible access, drainage, and parking to be completed summer 2023. Items are being purchased in preparation of opening the lodge to the public.	Design
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310824 – Heyburn Rocky Point Fuel Dispenser Replacement It has been determined that the amount of work needed to comply with state regulations is much more extensive than originally anticipated. The design and construction will be incorporated into the larger Rocky Point Dock replacement project.	Scope Development
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<u>Project Number and Name</u>	<u>Current Status</u>
310831 – Heyburn Wastewater Facility Repairs – ARPA The Design/Build team has been selected to perform the work. The contract is being finalized.	Design
310832 – Heyburn Rocky Point Dock Replacement – ARPA Working on a Request for Qualifications for Design-Build Team.	Consultant Selection
310872 – Heyburn Chatcolet Campground Renovations Completing remaining items with separate contractor spring 2023.	Construction
310924 – CDA Parkway Rehabilitate & Vault Toilets Working with manufacturer on door replacement. Looking into hiring a Service Contractor to complete the project.	Design
310931 – Higgens Point Improvements – ARPA Project scope is in development to determine best project delivery method.	Scope Development
320181- McCroskey Redtail Primitive Campground & Shelters Project under design for new day use area.	Design
320215 – Dworshak Replace Freeman Creek Water Lines Project is on hold pending Army Corps of Engineers approval. Project will bid when approval is received.	On Hold
320222 – Dworshak Water Filtration System Upgrade On hold pending Army Corps of Engineers Lease Agreement. Project will be designed and bid concurrently with the ARPA project for Surface Water Intake Replacement (320233).	On Hold
320231 - Dworshak Water Tower Inspections On hold pending Army Corps of Engineers Lease Agreement.	On Hold
320232 – Dworshak Replace Carpet Big Eddy Lodge (DPW Delegated Project) On hold pending Army Corps of Engineers Lease Agreement.	On Hold
320233 – Dworshak Surface Water Intake Replacement – ARPA On hold pending Army Corps of Engineers Lease Agreement. Working with design team to finalize project scope.	On Hold
320311 – Hells Gate Repair & Resurface Trails Army Corps of Engineers approval has been received. Developing bid docs and pre-bid planned this winter.	Design



<u>Project Number and Name</u>	<u>Current Status</u>
320312 – Hells Gate Remodel Marina Restroom Working with service contractor to finalize contract for spring 2023 construction.	Bidding
320321 – Hells Gate Sewer System & Facility Upgrade Working with park and engineer to develop scope and costs.	Consultant Selection
320392 – Hells Gate Marina Mooring Dock Replacement Project under construction, pile and dock installation to be completed spring 2023. Dock manufacturing mostly complete.	Construction
320531 – Winchester Additional Yurts – ARPA Working with design team to finish design contract.	Design



SOUTH REGION

<u>Project Number and Name</u>	<u>Current Status</u>
330113 – Ponderosa Shed Replacement IDPR has issued a Design-Build contract that includes replacement of the shed along with the incorporation of a linen storage facility. It is anticipated that construction will begin spring 2023.	Design
330121 - Ponderosa Blackberry Loop Water & Elec Upgrades Archeology Report has been received and submitted to NPS for approval by THPO and SHPO. Once LWCF Funding has been awarded the project will be bid for fall 2023 construction.	Design
330131 – Ponderosa RR Upgrade Activity Center (DPW Delegated Project) Design to be completed Winter 2023 with bidding spring 2023 and construction starting June 2023.	Design
330132 – Ponderosa New Utility Building See project 330113.	Design
330133 – Ponderosa Kokanee Cove Dev & Renovations – ARPA Design is underway. It is anticipated that some work will be able to start in mid summer 2023 with the remainder starting in spring of 2024.	Design
330211 – Eagle Island Pump House Replacement Pressure tanks installed; water system function has improved significantly. The replacement of the lift station was included in this project and was completed in November 2022. Awaiting final invoice to close out project.	Closeout



New lift station at Eagle Island



<u>Project Number and Name</u>	<u>Current Status</u>
330231 – Eagle Island RV Campground Design to be complete winter 2023. Project will bid spring 2023, Anticipated fall 2023 construction start.	Design
330233 – Eagle Island Calf Barn Re-Roof & Stabilization – ARPA Request for Qualifications is being prepared for Design-Build team selection.	Scope Development
330432 – Lucky Peak Idaho City Additional Yurts – ARPA Met with engineer and previous builders at Hennessy yurt to review design. Working with design team to get under contract.	Consultant Selection
330511 – Bruneau Observatory Parking & Pathway Repair See project 330513.	Construction
330512 – Bruneau Staff Housing Pilot Program The Steele Reese Building living space is currently in design to provide housing for seasonal staff or interns.	Design
330513 – Bruneau Dunes Observatory Replacement (State Surplus/ARPA) Construction on the Observatory is progressing very well. The building is largely completed and the exterior work is progressing. Paving will occur in the spring and the telescope is scheduled to be installed in February. The Observatory parking and pathway repair for Project 330513 has been added to this project and is currently in-work. Opening of the Observatory remains on schedule for May 1, 2023.	Construction



New Observatory HVAC



Project Number and Name

Current Status



New Observatory & New Sidewalks

330521 – Bruneau Observatory Repairs Basic repairs have been completed. After repairs were made, the deterioration of the channel that guides the casters has made the observatory unusable. IDPR is looking at solutions to return the observatory to a functioning unit.	Construction
330733 – Lake Cascade New Utility Building A design-build contract has been awarded. Due to material escalations, IDPR will re-evaluate after the first of the year. The Design-Builder is looking into alternatives that will allow IDPR to move forward such as wood framing in lieu of steel.	Design
330764 – Lake Cascade Blue Heron & Van Wyck Docks/Pilings Docks complete and onsite, to be installed spring 2023.	Construction
330771 – Lake Cascade Pelican Cove Day Use ADA Improvements & CXT See project 330781.	Construction
330781 – Lake Cascade Crown Point Docks Docks complete and onsite, to be installed spring 2023.	Construction



Project Number and Name

Current Status



Lake Cascade Crown Point Docks

330831 – HQ Greenbelt RR Water Repair
Will work with a service contractor to complete this project.

Scope Development



EAST REGION

<u>Project Number and Name</u>	<u>Current Status</u>
340303 – Thousand Springs Visitor Center Substantial Completion issued October 26, 2021. Grand Opening April 28 th . Closeout in process.	Closeout
340322 – Thousand Springs VC Exhibits An Interpretive Design Build team has been selected and the Design Kickoff meeting was held 11/4/22. The Design Build contract will be in place shortly to start design.	Design
340332 – Thousand Springs Vault Toilets – ARPA Engineer is being contracted to complete simple drawings for the bid documents. Bidding is anticipated in spring 2023 with installation fall 2023.	Consultant Selection
340333 – Thousand Springs Ritter Island Water System – ARPA Project is in design and bidding is scheduled for early spring 2023. Construction to begin mid-late summer 2023.	Design
340381 – Thousand Springs Ritter Island Refurbish Pink House Construction is complete. Furnishings are being purchased to get the house ready to open to the public for rental.	Closeout



Living Room of Pink House



Project Number and Name **Current Status**

340393 – Thousand Springs Billingsley Entrance Road
See project 340395. Construction

340395 – Thousand Springs Billingsley Creek Campground
Project is approximately 98% complete. The opening of the campground is slated to be the end of May 2023. Construction



Arial View of New Campground



New VC and Road to Campground

340399 – Billingsley Creek Dev Phase 1
See project 340395. Construction

340531 - Castle Rocks VC Water System Upgrade
Letter contract issued for well systems evaluations. Once evaluation is received
The project scope will be further defined to determine best project delivery method. Scope Development

340611 – Lake Walcott Boat Ramp RR Repair
Punch list items are near completion, with exception of roof installation. Reroof
proposal has been finalized with the contractor to proceed with roof replacement. Construction

350133 – Massacre Rocks Sewer System Replacement – ARPA
Evaluating records from past system evaluations and Southeastern Idaho District
Health recommendations to determine project scope for best method of project
delivery. Scope Development

350134 – Massacre Rocks E. Fork Campground – ARPA
On Hold pending agreement with IDL. On Hold

350311 – Bear Lake CG Loop Upgrades Phase 2
Bear River Electric awarded contract. Construction began 09/12/22. Due to delay
of delivery of vault toilets from manufacturer, remaining items will be completed
in the spring with the arrival of the vault toilets. Construction



<u>Project Number and Name</u>	<u>Current Status</u>
350321 – Bear Lake East Beach Campground Water Upgrades See Project 350311.	Construction
350332 - Bear Lake New Vault Toilets See Project 350311.	Construction
350333 – Bear Lake East Beach Renovation ARPA Working with design team to finalize design contract.	Consultant Selection
360102 – Harriman Scovel Center Winterization Engineering firm has started HVAC design. ARPA funding will allow for replacement of sidewalk with proper measures to keep slabs from heaving which will allow for the Scovel Center to stay open during the winter.	Design
360122 – Harriman Historic Ranch Septic System Inspection See project 360132.	Scope Development
360131 – Harriman Historic Ranch Office Rehab Design Kickoff Meeting held in late August. Project under design for construction summer 2023. Portions of log repair accomplished in September as part of the Northwest Preservation Field School. Existing windows were also repaired.	Design



Harriman Ranch Office



Project Number and Name	Current Status
360132 – Harriman Water & Septic System Upgrades – ARPA Request for Qualifications has been issued, answered, and design team has been selected. Currently negotiating with selected design team for project approach and design fees.	Design
360133 – Harriman Fishpond Campground – ARPA Working with design team to negotiate contract.	Scope Development
360231 – Henrys Lake Phase 2 Water System Upgrades – ARPA Construction is complete. Project in closeout process.	Closeout
360232 – Henrys Lake Sewer Connection – ARPA Feasibility study complete. Next step is to received grant award through Fremont County from DEQ.	Scope Development
360233 – Henrys Lake Campground Expansion – ARPA Design team has been selected and Design Kickoff Meeting is being scheduled for January.	Design
360431 – Ashton-Tetonia Trail Service Improvements – ARPA Drafting Request for Qualifications for Design Team selection as well as Design Contract to submit for Federal approval prior to issuance.	Consultant Selection
360513 – Land of Yankee Fork General Rehabilitation (State Surplus) Working with Structural Engineer to survey the Stamp Mill and other structures as soon as possible after the snow melts to determine the potential for stabilizing and protecting remaining historic structures.	Scope Development
360531 – Land of Yankee Fork Camping Improvements – ARPA Working on land purchase.	Scope Development

Fiscal

IDAPA RULE IDAPA FEE BOARD ACTION REQUIRED
 BOARD POLICY INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Quarterly Meeting
February 8-9, 2023
IDPR Headquarters
5667 Warm Springs Ave.
Boise, ID 83716

AGENDA ITEM: **FY 2023 2nd Quarter Financial Reports**

ACTION REQUIRED: **Information Only**

PRESENTER: **Steve Martin**

PRESENTATION

Attached are the first quarter financial reports for fiscal year (FY) 2023. The information presented reflects an overview of the department’s revenues, expenditures, and cash balances along with a summary of the Passport Program. Also included for this quarter is the annual summary of the endowment fund accounts. Considering market performance experienced in FY 2022, we have elected to defer any withdrawals this year.

- Page 2 – FY 2023 Financial Statement / Budget Status as of 12/31/2022
- Pages 3-6 – FY 2023 Y-T-D Park Operations Revenues / Expenditures
- Pages 7-13 – FY 2023 Cash Balances as of 12/31/2022
- Page 14 – FY 2023 Y-T-D Passport Program Revenue

Year-to-date revenue is somewhat reflective of timing variances for revenue that was collected in June but was not recognized until July due to ITS service issues previously discussed. However, revenue gains in October through December show growth over the prior year which are unaffected by timing variances and are attributable to strong demand for overnight camping along with the increase in non-resident fees.

Year-to-date expenditures are up significantly over the prior year. This is primarily attributable to a record budget appropriation that included 11 new FTPs, a CEC of more than 10% per FTP, and a 10% increase in OE for park operations.

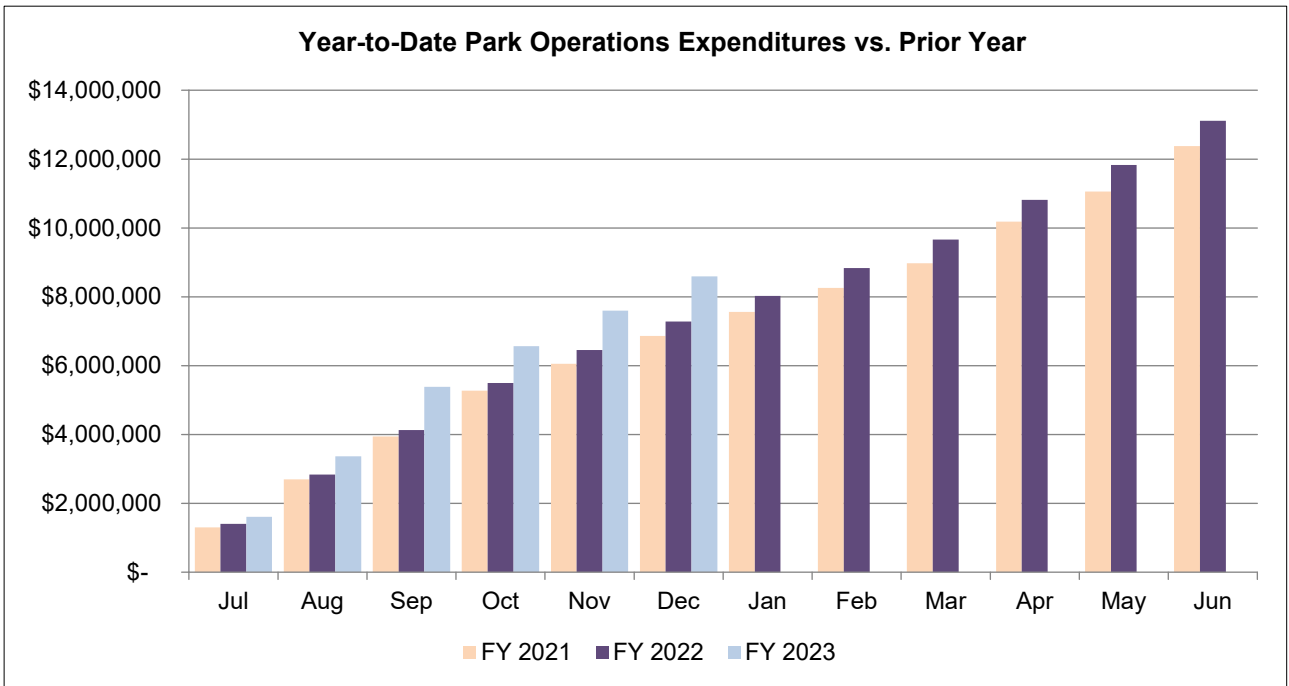
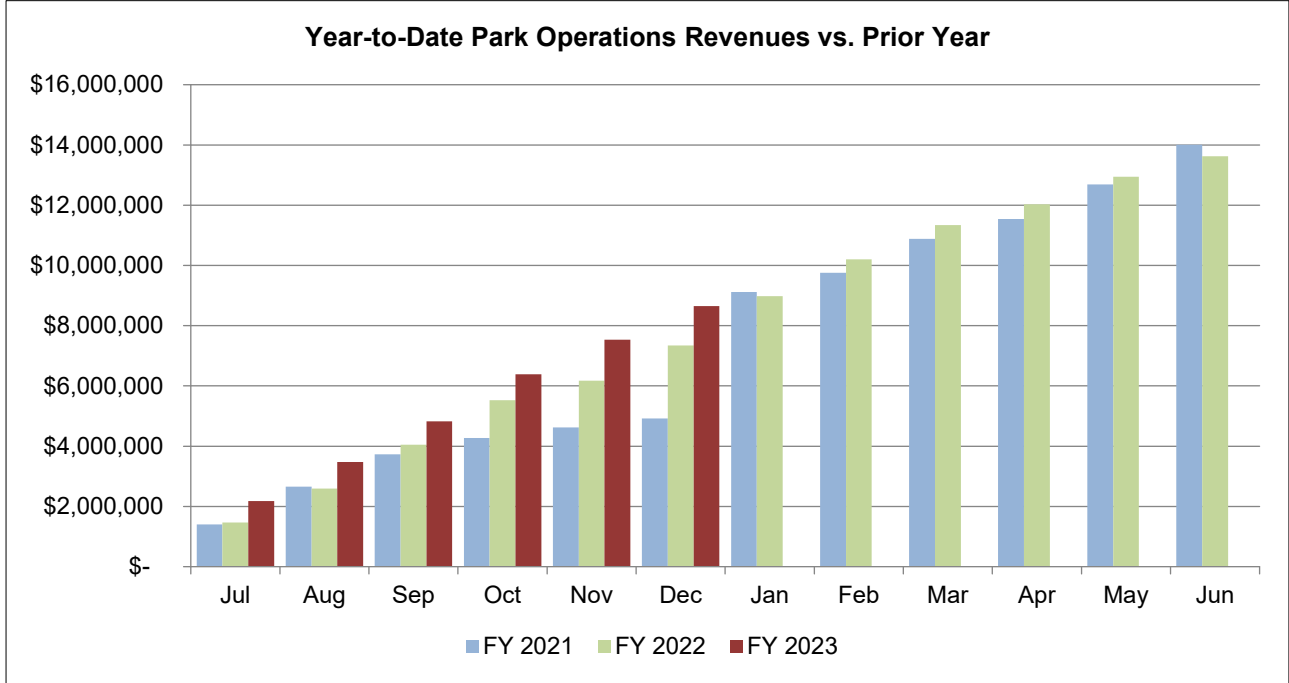
STAFF RECOMMENDATIONS

This item is for information only.

**Idaho Department of Parks and Recreation
FY 2023 Financial Statement / Budget Status
as of December 31, 2022**

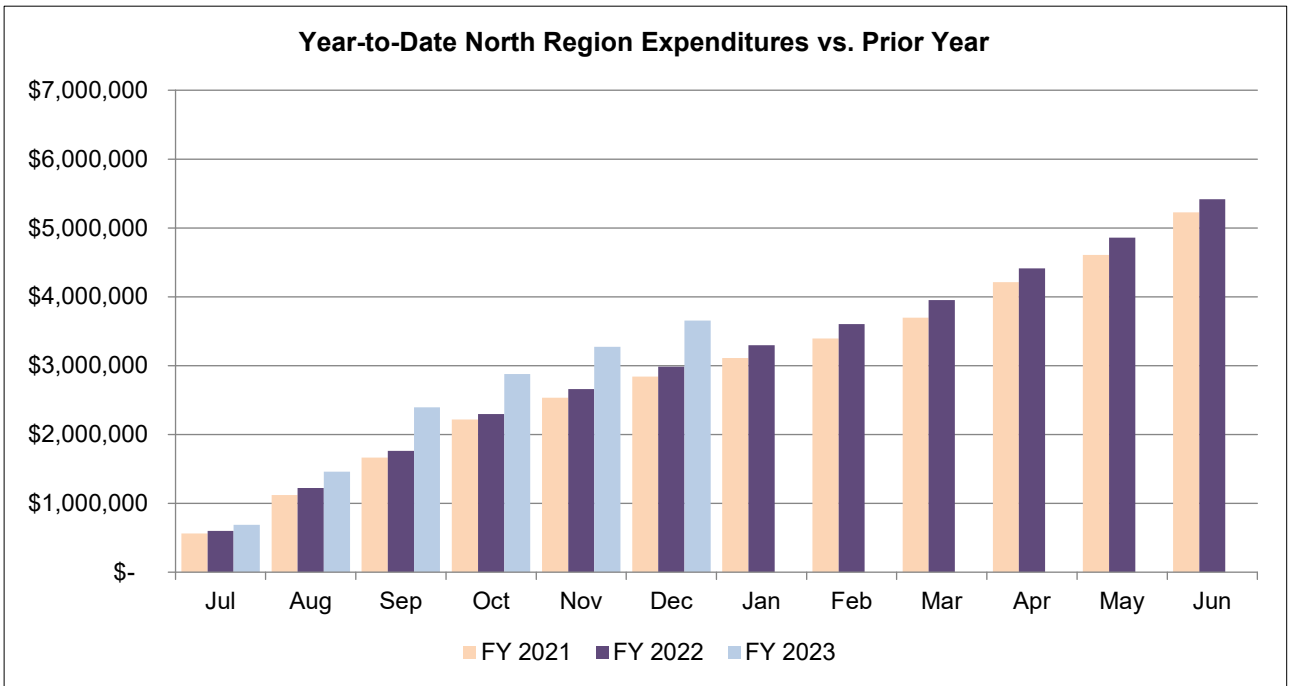
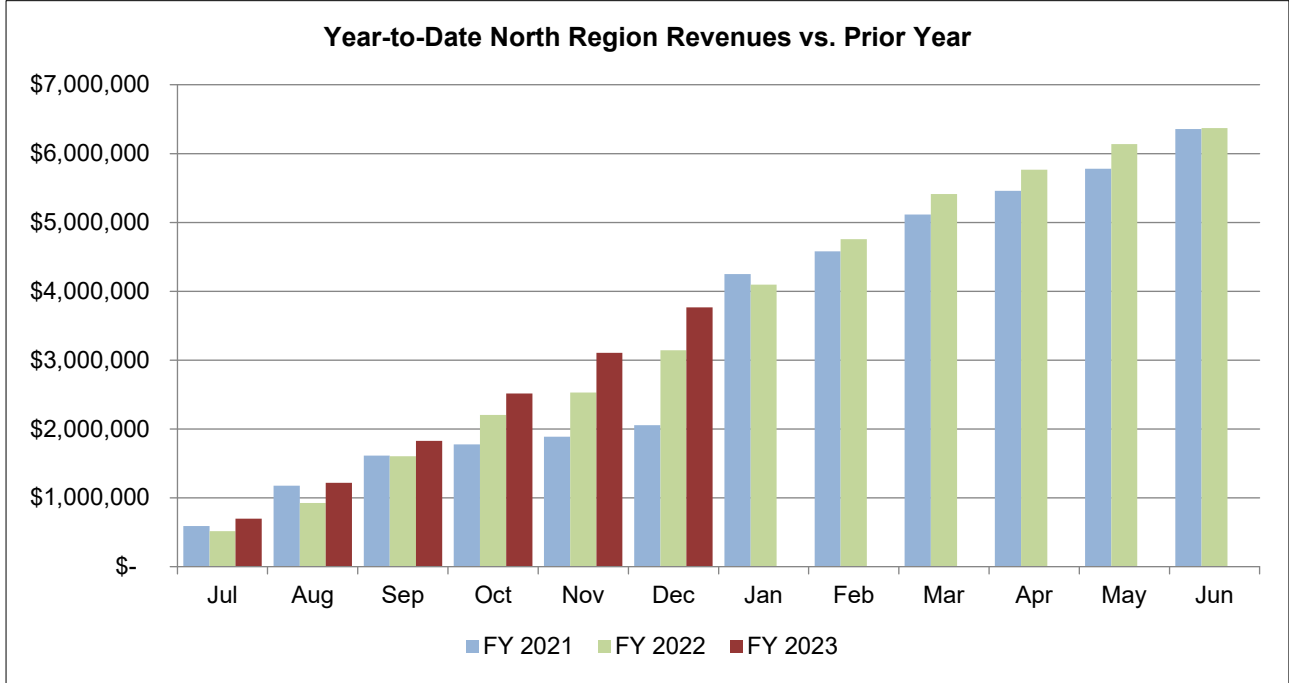
Program/Object	Appropriation	Expenditures	Encumbrances	Balance	% Remaining
Management Services					
Personnel Costs	\$ 3,104,800	\$ 1,437,411	\$ -	\$ 1,667,389	53.7%
Operating Expenditures	3,091,500	993,900	-	2,097,600	67.9%
Capital Outlay	129,000	27,759	-	101,241	78.5%
Trustee & Benefit	13,561,800	3,292,291	6,203,859	4,065,650	30.0%
Subtotal	\$ 19,887,100	\$ 5,751,361	\$ 6,203,859	\$ 7,931,881	39.9%
Park Operations					
Personnel Costs	\$ 13,150,500	\$ 6,709,477	\$ -	\$ 6,441,023	49.0%
Operating Expenditures	6,969,424	3,925,078	-	3,044,345	43.7%
Capital Outlay	1,959,397	116,800	-	1,842,597	94.0%
Trustee & Benefit	1,427,500	75,092	-	1,352,408	94.7%
Subtotal	\$ 23,506,821	\$ 10,826,447	\$ -	\$ 12,680,373	53.9%
Capital Development					
Personnel Costs	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	-	-	-	-	-
Capital Outlay	47,709,665	7,776,194	-	39,933,472	83.7%
Trustee & Benefit	-	-	-	-	-
Subtotal	\$ 47,709,665	\$ 7,776,194	\$ -	\$ 39,933,472	83.7%
Total	\$ 91,103,586	\$ 24,354,002	\$ 6,203,859	\$ 60,545,726	66.5%

**Idaho Department of Parks and Recreation
Park Operations - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2022**



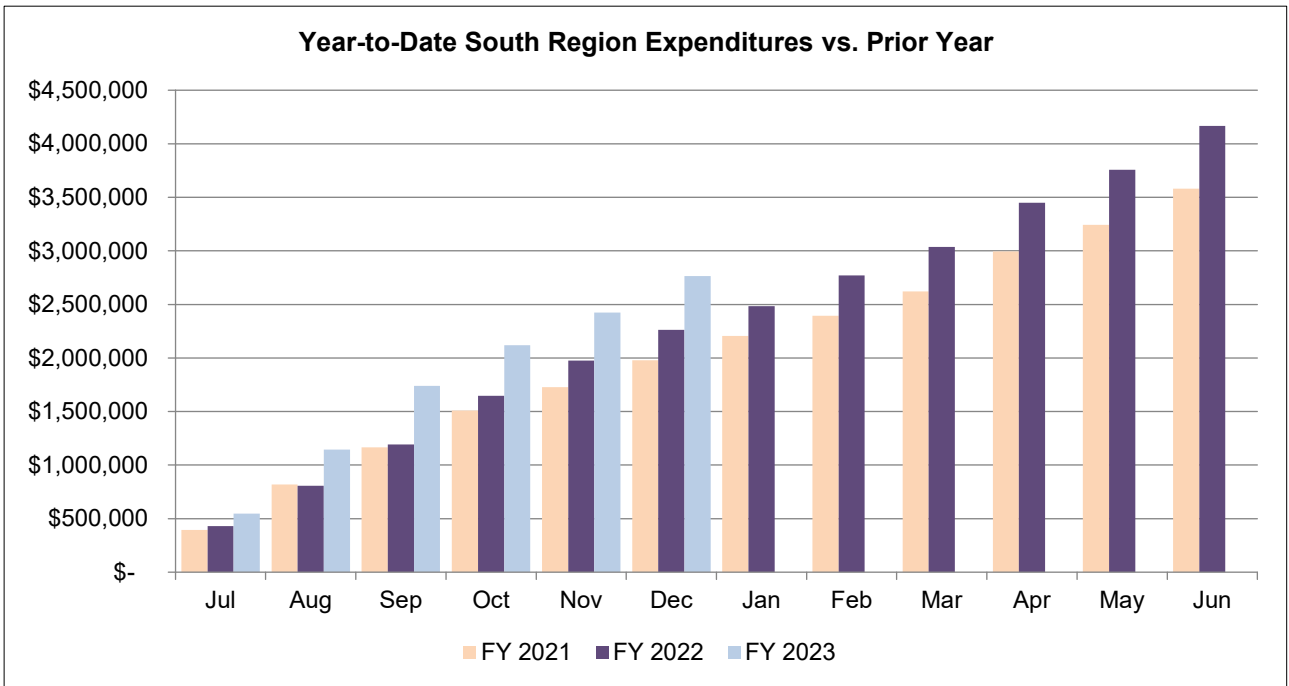
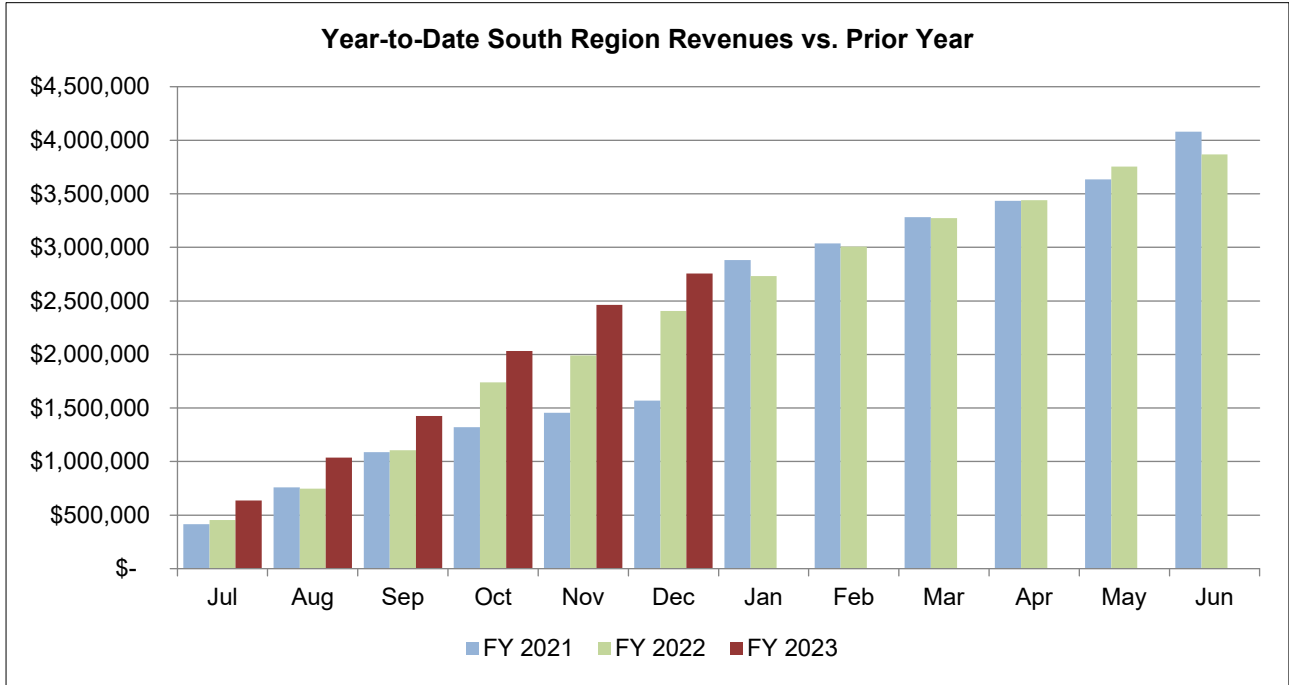
- All Park Operations fiscal year-to-date revenues are up \$1.3 million (17.8%) compared to FY 2022
- All Park Operations fiscal year-to-date expenditures are up \$1.3 million (18.0%) compared to FY 2022

**Idaho Department of Parks and Recreation
North Region - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2022**



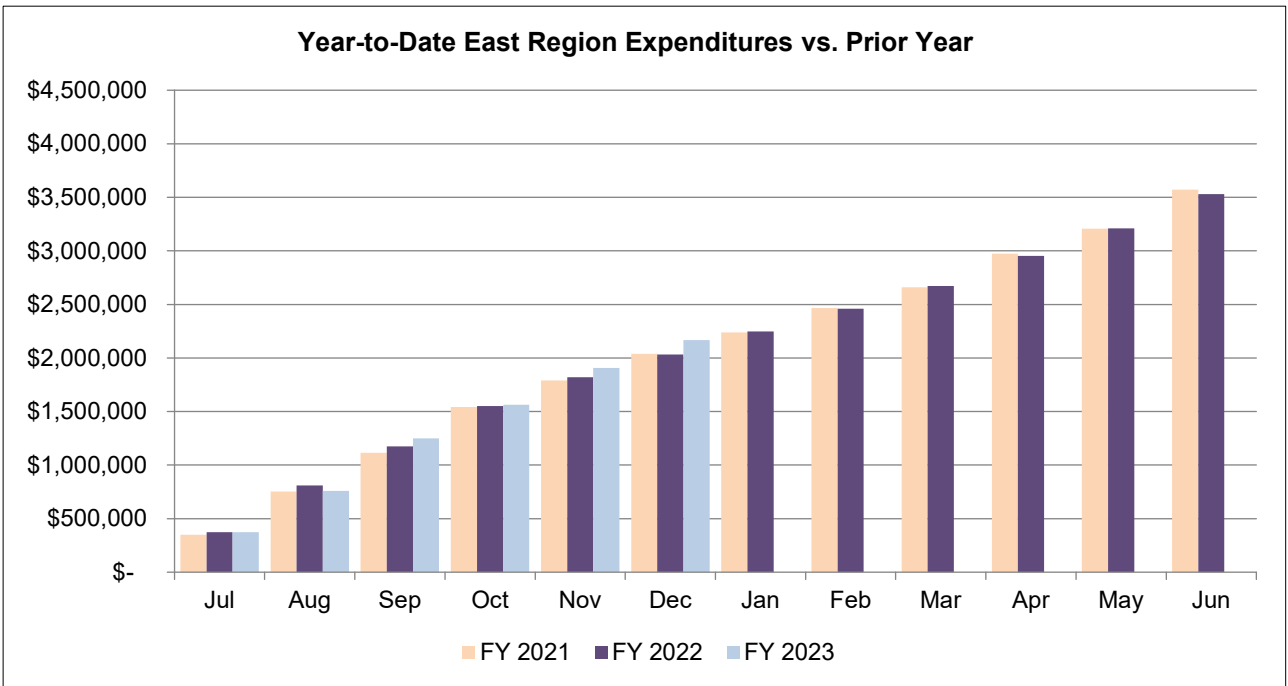
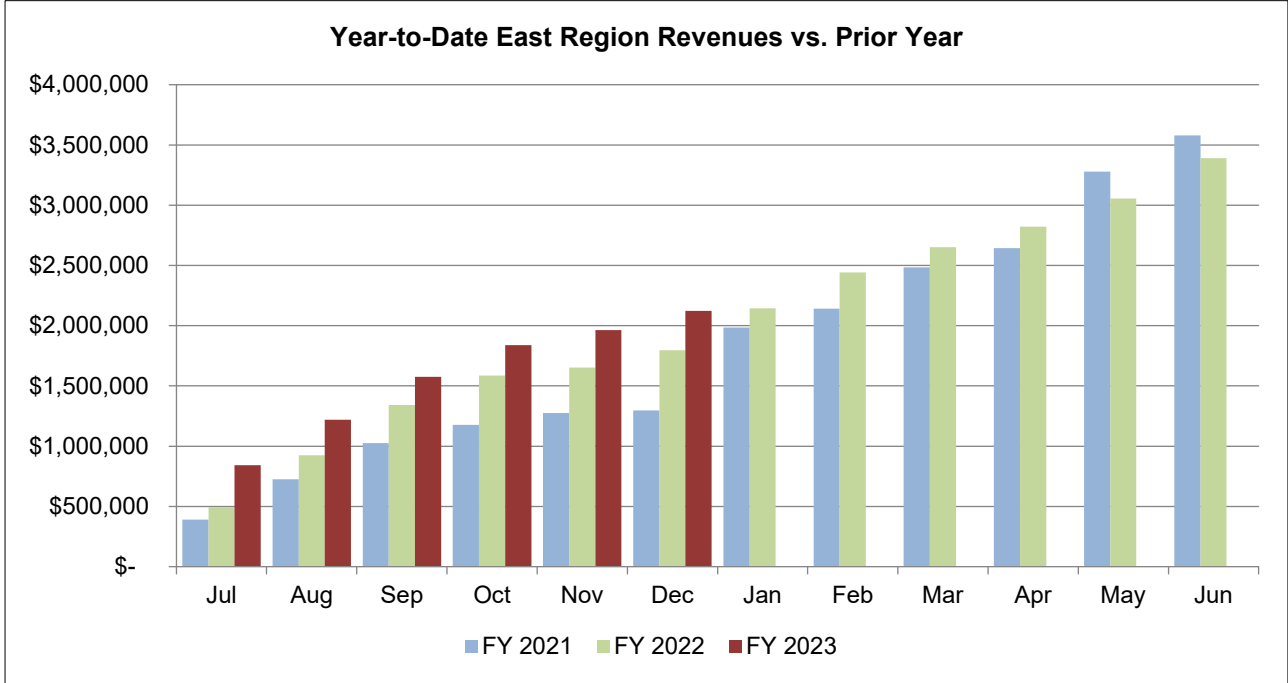
- North Region fiscal year-to-date revenues are up \$626,500 (19.9%) compared to FY 2022
- North Region fiscal year-to-date expenditures are up \$670,400 (22.5%) compared to FY 2022

**Idaho Department of Parks and Recreation
South Region - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2022**



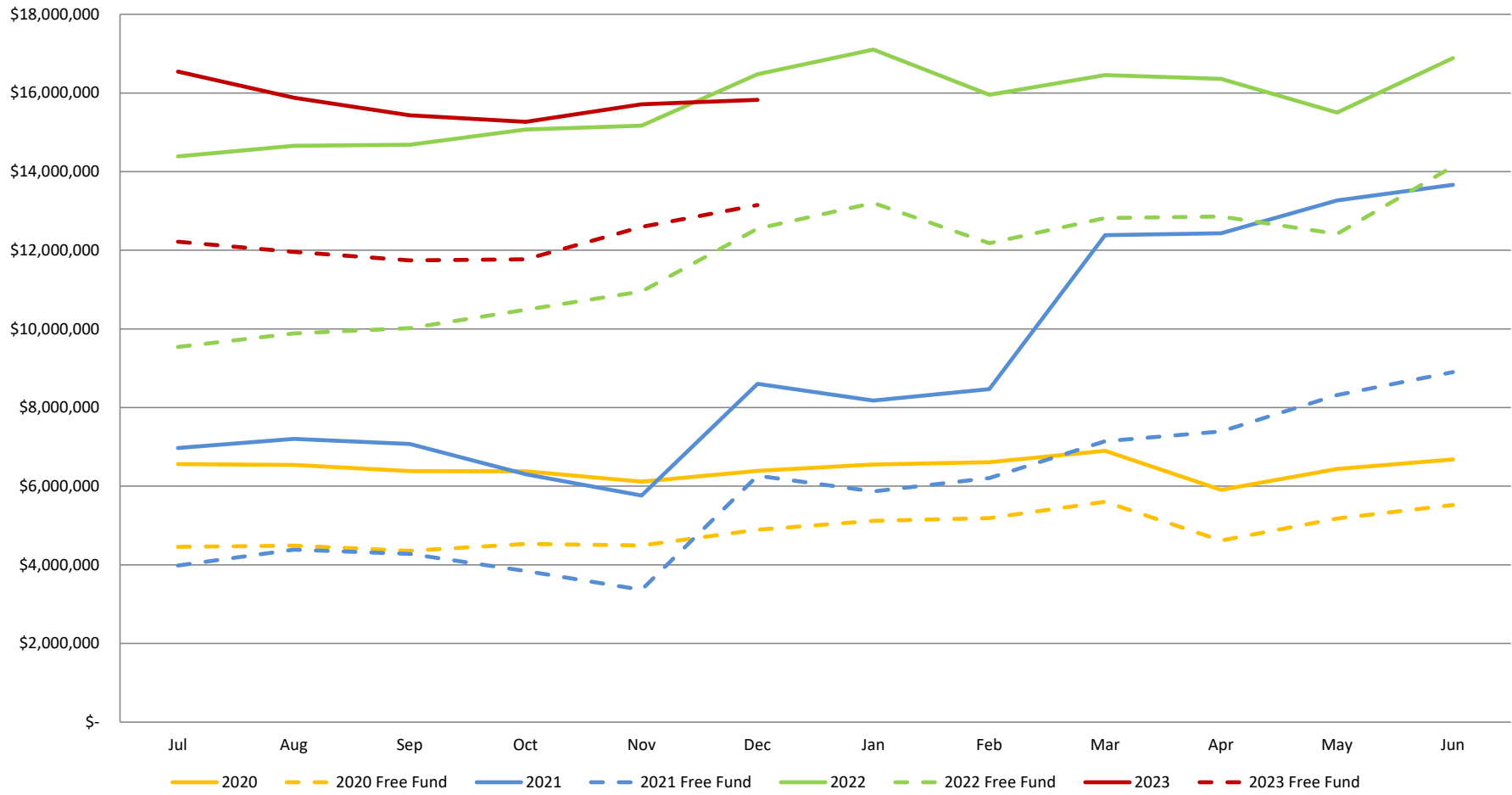
- South Region fiscal year-to-date revenues are up \$349,500 (14.5%) compared to FY 2022
- South Region fiscal year-to-date expenditures are up \$502,200 (22.2%) compared to FY 2022

**Idaho Department of Parks and Recreation
East Region - All Funds
Year-to-Date Revenues and Expenditures
December 31, 2022**

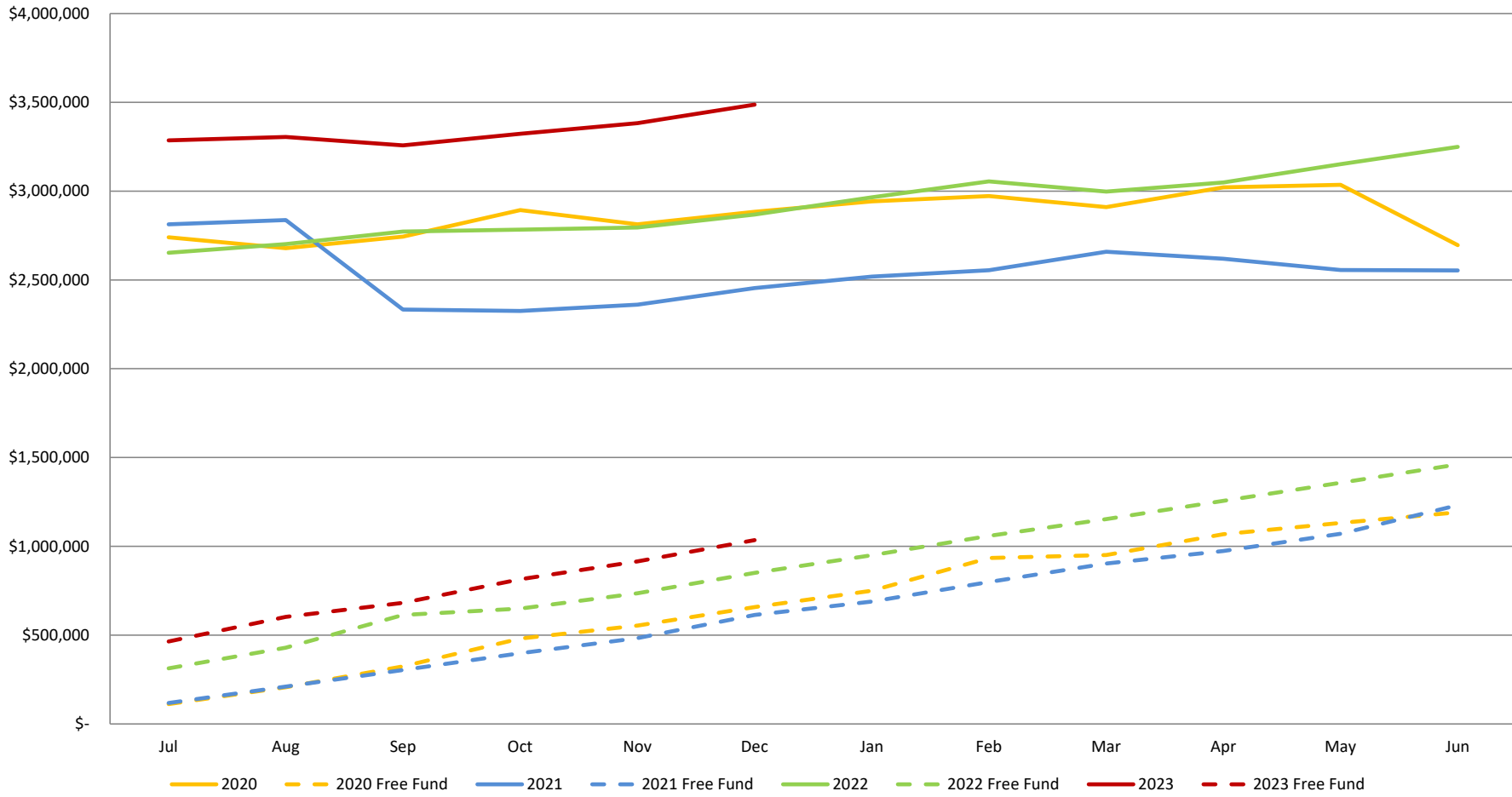


- East Region fiscal year-to-date revenues are up \$328,400 (18.3%) compared to FY 2022
- East Region fiscal year-to-date expenditures are up \$135,100 (6.6%) compared to FY 2022

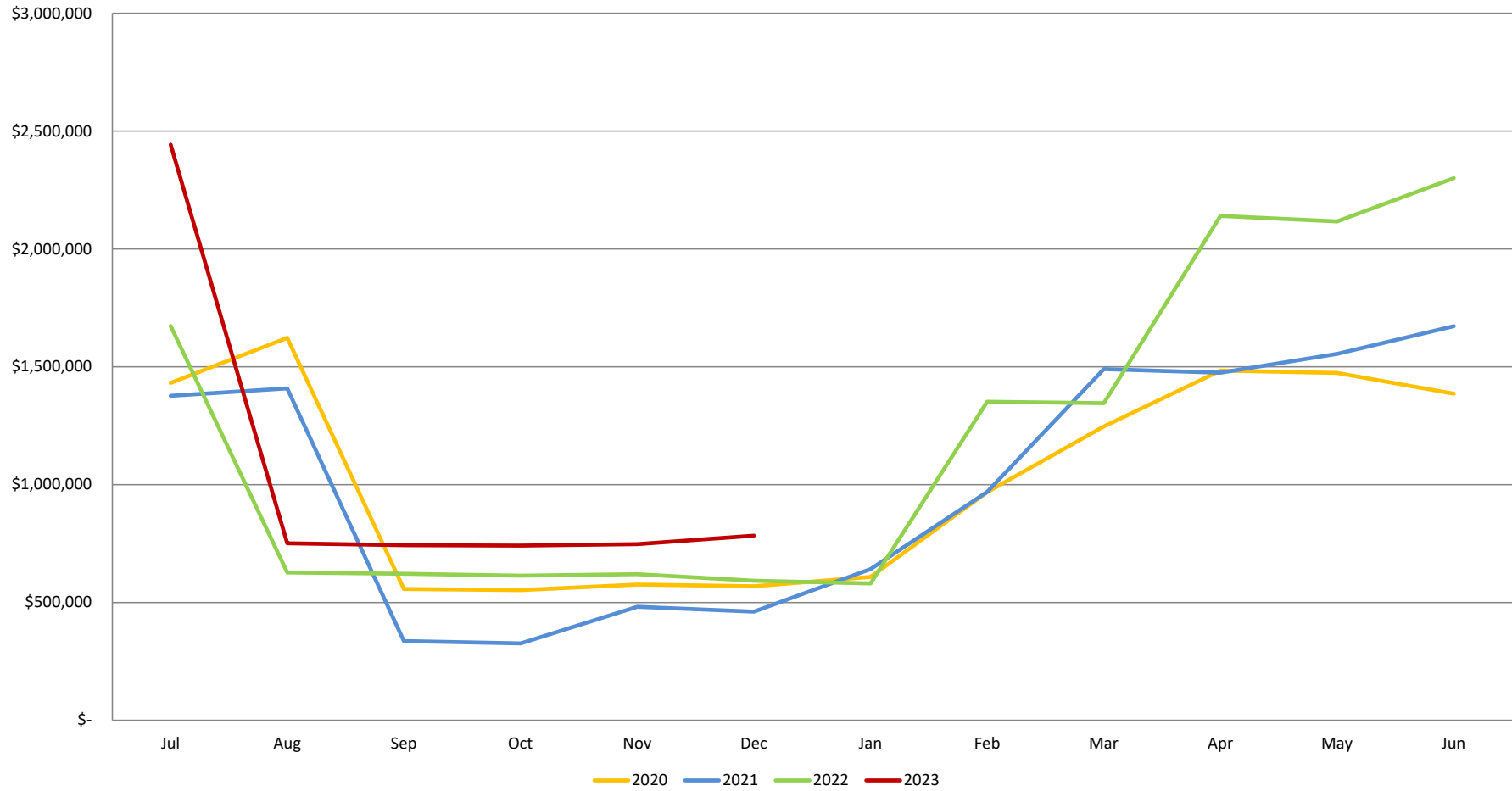
**Idaho Department of Parks and Recreation
Cash Balance Trend - Parks and Recreation Fund (0243)
December 31, 2022**



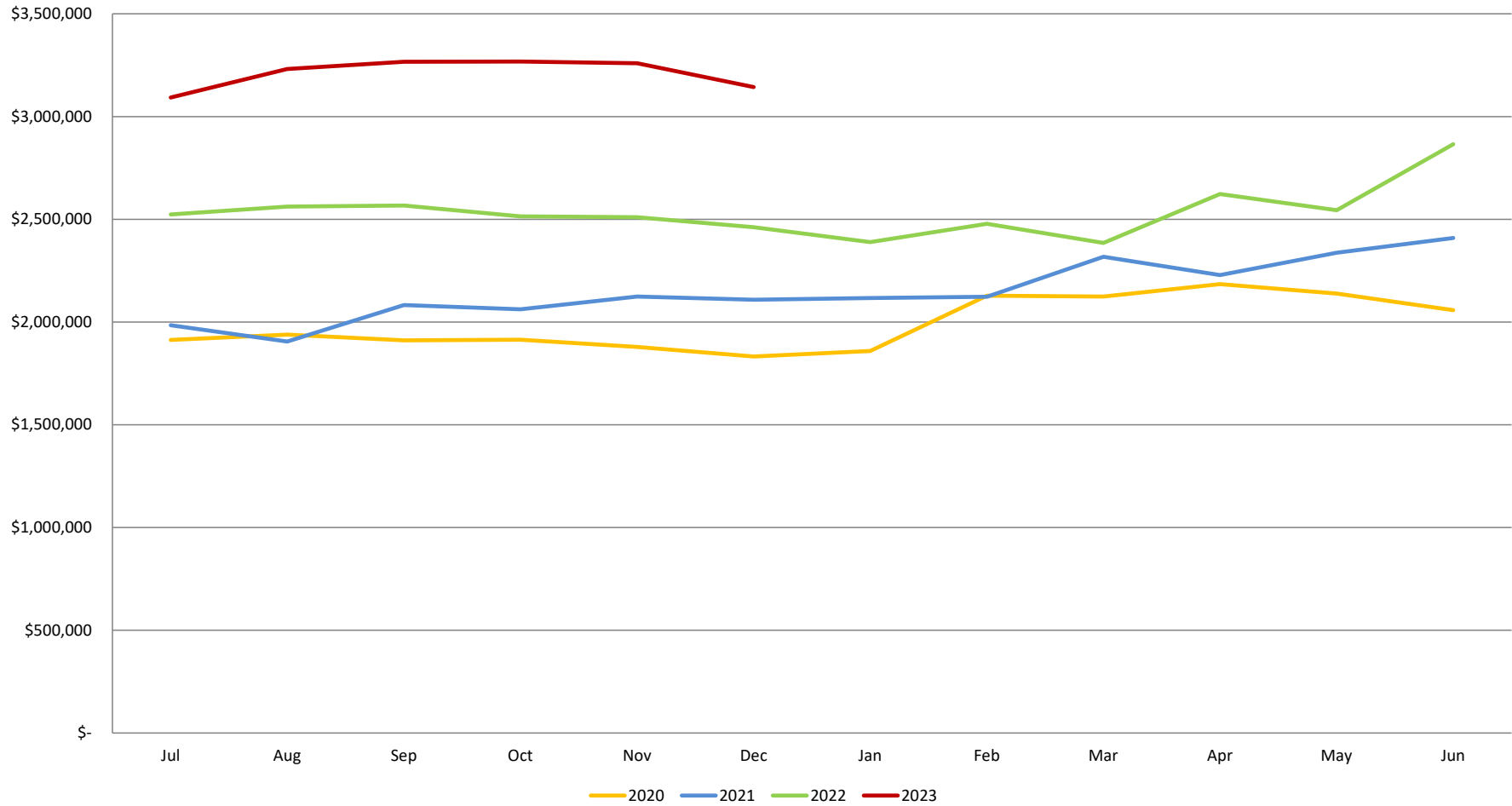
**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Fuels Capital Improvement Fund (0247.01)
December 31, 2022**



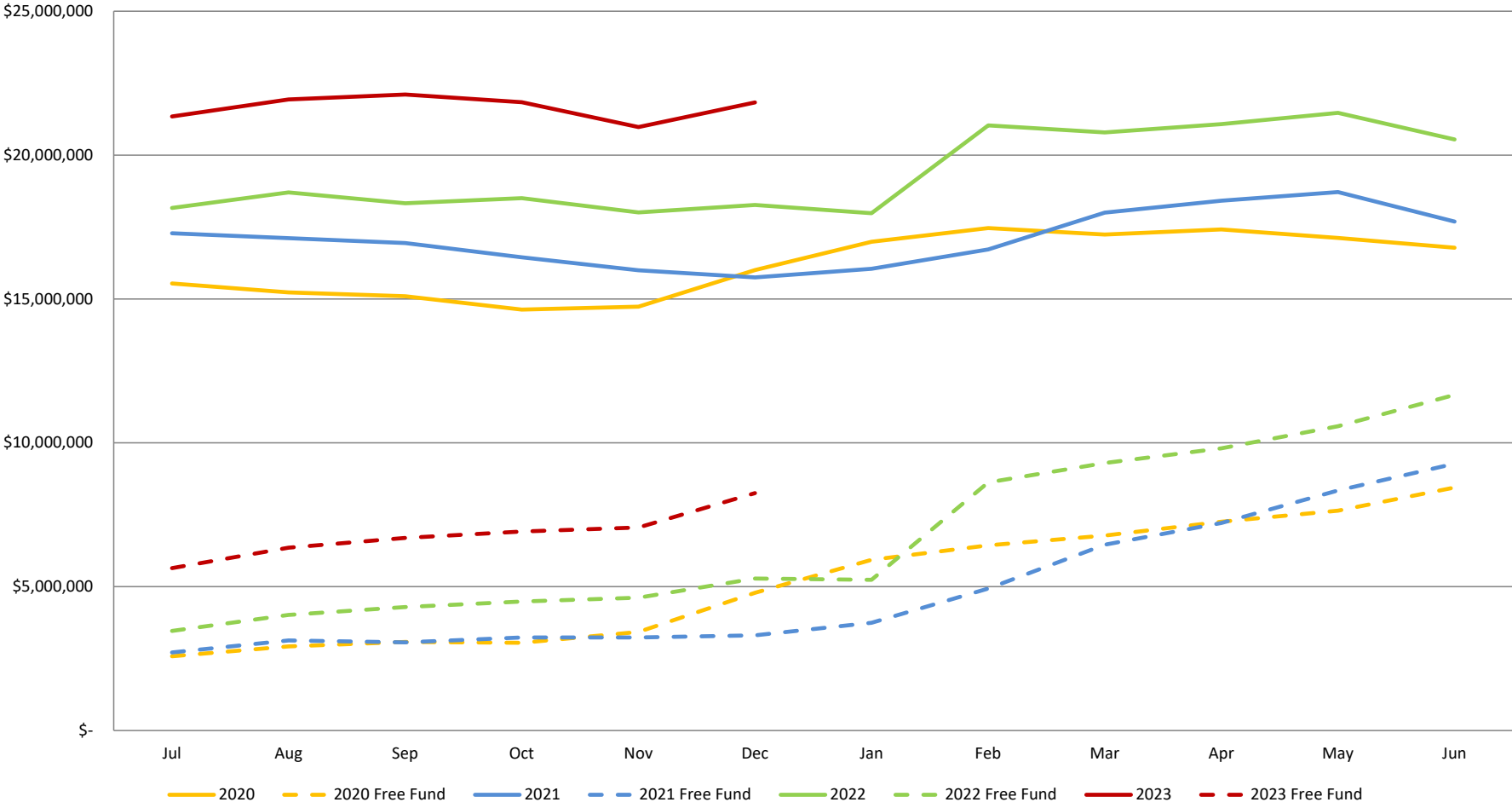
**Idaho Department of Parks and Recreation
Cash Balance Trend - Snowmobile Fund (0250.03)
December 31, 2022**



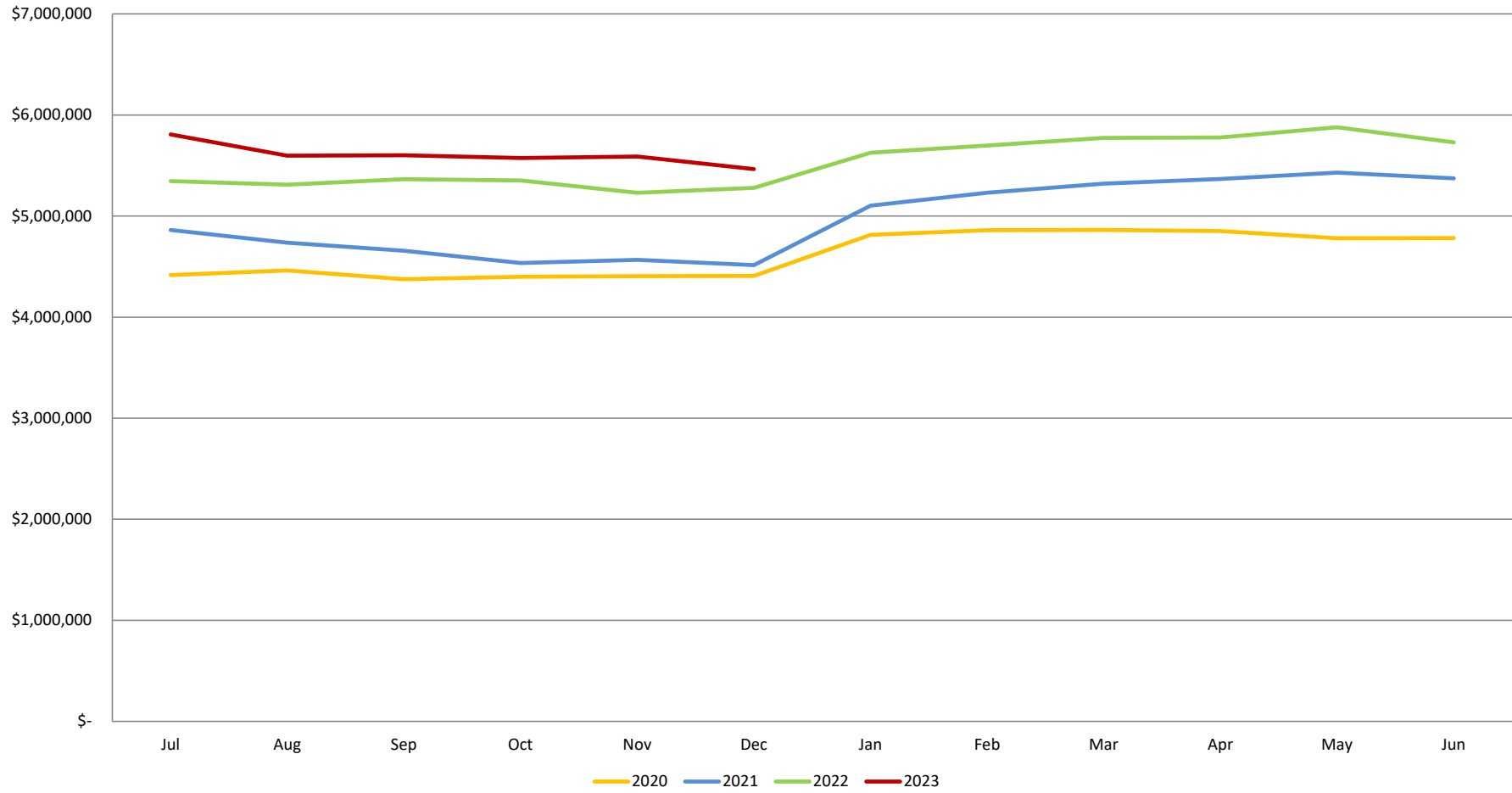
**Idaho Department of Parks and Recreation
Cash Balance Trend - Motorbike / OHV Fund (0250.04)
December 31, 2022**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Recreational Vehicle Fund (0250.05)
December 31, 2022**



**Idaho Department of Parks and Recreation
Cash Balance Trend - Enterprise Fund (0410.01)
December 31, 2022**



Idaho Department of Parks and Recreation
Statement of Cash Balances - FY 2023
as of December 31, 2022

Fund	Description	Beginning Balance	Cash Inflows	Cash Outflows	Cash Balance	Encumbrances	Unobligated Fund Balance
0125	Federal Indirect Cost Recovery	\$ 125,612	\$ 210,181	\$ (162,087)	\$ 173,705	\$ -	\$ 173,705
0243	Parks and Recreation Fund	16,886,267	7,836,530	(8,899,912)	15,822,885	15,388	15,807,497
0243.02	Parks & Rec - Registration Administration	3,107,958	2,081,094	(1,755,211)	3,433,841	-	3,433,841
0243.03	Parks & Rec - Sawtooth License Plate	-	50,829	(21,314)	29,515	-	29,515
0243.04	Parks & Rec - Cutthroat Wildlife Plate	71,276	32,055	-	103,331	82,416	20,915
0243.05	Parks & Rec - Mountain Bike	181,065	30,707	(3,310)	208,462	25,000	183,462
0247.01	Recreational Fuels - Capital Improvement	3,249,224	854,399	(616,600)	3,487,023	-	3,487,023
0247.02	Recreational Fuels - Waterway Improvement	3,238,215	854,399	(489,903)	3,602,712	2,161,323	1,441,389
0247.03	Recreational Fuels - Off-road Motor Vehicles	4,368,708	854,399	(291,179)	4,931,929	738,419	4,193,510
0247.04	Recreational Fuels - Road & Bridge	1,720,502	445,003	(147,989)	2,017,516	520,000	1,497,516
0247.06	Recreational Fuels - Administration	203,479	595,131	(324,056)	474,554	-	474,554
0250.01	Registration - State Vessel	-	1,389,484	(1,389,484)	-	-	-
0250.02	Registration - Cross Country Ski	170,691	71,945	(93,914)	148,723	-	148,723
0250.03	Registration - Snowmobile	2,300,260	339,056	(1,856,166)	783,151	-	783,151
0250.04	Registration - Motorbike	2,865,367	1,032,423	(754,363)	3,143,427	-	3,143,427
0250.05	Registration - Recreational Vehicle	20,545,408	3,673,943	(2,385,392)	21,833,959	7,312,392	14,521,567
0250.06	Registration - State Avalanche Fund	44,547	5,869	-	50,416	-	50,416
0344	Federal ARPA ¹	1,500,000	-	-	1,500,000	-	1,500,000
0344.30	Federal ARPA - SLFRF	-	20,000,000	(2,051,502)	17,948,498	-	17,948,498
0348	Federal Grant Fund ¹	1,074,102	2,711,455	(2,834,628)	950,929	3,734,535	(2,783,607)
0349	Miscellaneous Revenue	91,470	45,450	(76,594)	60,326	-	60,326
0410.01	Enterprise	5,728,667	1,701,720	(1,965,911)	5,464,477	5,599	5,458,878
0496.01	Expendable Trust - Park Donations ²	373,213	39,953	(13,859)	399,306	-	399,306
0496.02	Harriman Trust	1,228,157	203,640	(177,254)	1,254,543	-	1,254,543
0496.03	Park Land Trust	3,448,834	292,003	(234,272)	3,506,564	-	3,506,564
0496.05	Trail of the Coeur d'Alenes	689,017	61,388	(55,961)	694,444	-	694,444
Total		\$ 73,212,041	\$ 45,413,056	\$ (26,600,861)	\$ 92,024,236	\$ 14,595,073	\$ 77,429,164

Notes: ¹ Federal Grant Fund is a borrowing limit and does not represent department cash

² 0496.01 Includes State Trust Outdoor Recreation Enhancement (STORE) Act Funds (see 67-4247)

Idaho Department of Parks and Recreation
Passport Program Revenue FY 2023
as of December 31, 2022

Gross Revenue	FY 2022 December	FY 2023 December	Increase/ (Decrease)	% Change
1-Year Registrations	\$ 161,380	\$ 168,840	\$ 7,460	4.6%
2-Year Registrations	155,780	181,460	25,680	16.5%
Total	\$ 317,160	\$ 350,300	\$ 33,140	10.4%

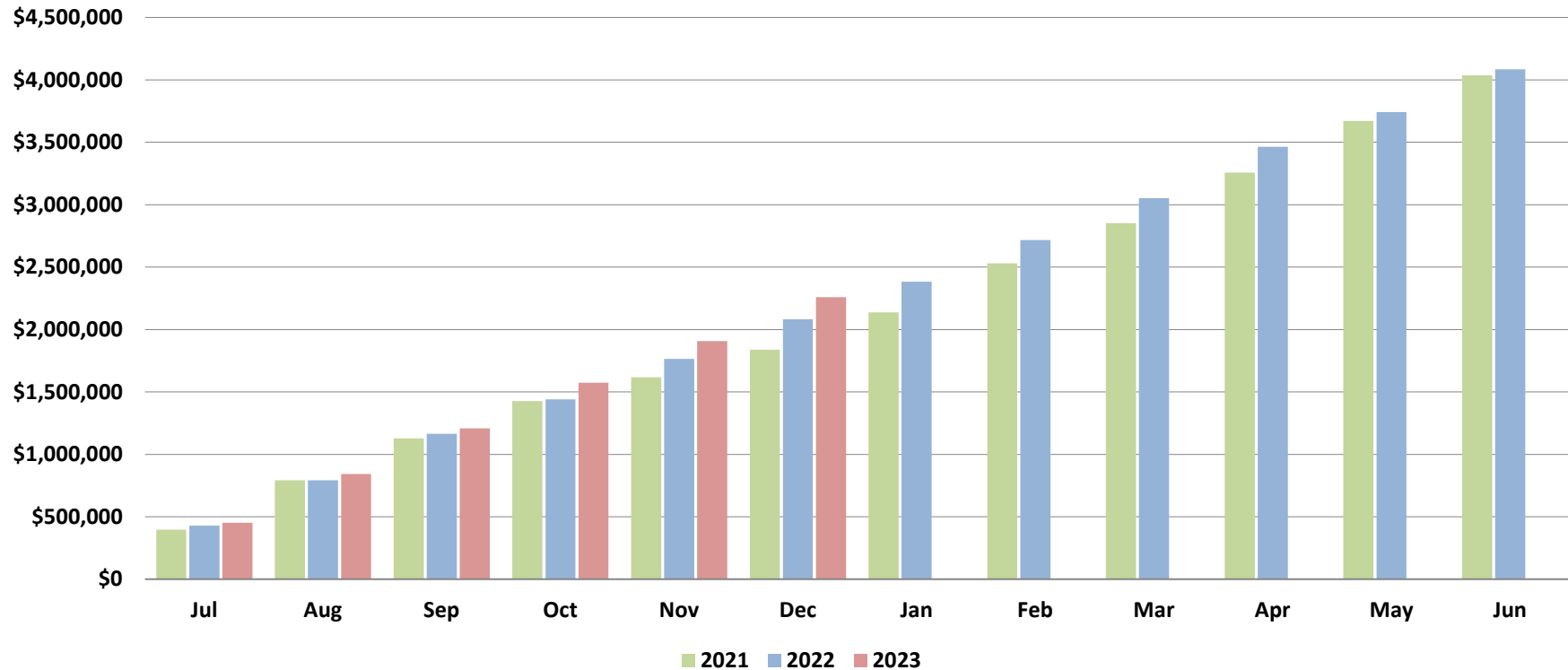
FY 2022 Y-T-D	FY 2023 Y-T-D	Increase/ (Decrease)	% Change
\$ 959,190	\$ 1,003,350	\$ 44,160	4.6%
1,122,330	1,255,280	132,950	11.8%
\$ 2,081,520	\$ 2,258,630	\$ 177,110	8.5%

Transactions

1-Year Registrations	16,138	16,884	746	4.6%
2-Year Registrations	7,789	9,073	1,284	16.5%
Total	23,927	25,957	2,030	8.5%

95,919	100,335	4,416	4.6%
56,117	62,764	6,648	11.8%
152,036	163,099	11,064	7.3%

Revenue Trend by Fiscal Year



Human Resources

**HUMAN RESOURCE REPORT
OCOTOBER - DECEMBER**

IDPR Mission: Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

HR Unit’s Mission: IDPR’s human resources program strives to provide the best in human resource management by recruiting highly qualified candidates as well as diverse and motivated volunteer candidates. Working to maintain an environment that is safe, respectful of each individual and clear in expectations.

HUMAN RESOURCES: Debbie Hoopes, Human Resource Officer

- Provide management of human resource and volunteer functions agency wide.
- Assist management with interviews for vacant positions and ensure talent is deployed to work units in timely manner.
- Manage the updates to the Department’s Random Drug Test program to ensure compliance.
- Presented training at the North, South/East and HQ region meetings.
- Volunteer and seasonal recruitment and networking continue year-round.
- Monitor IT security training and Respectful Workplace Training per state requirement to ensure compliance.
- Updated SharePoint to add relevant information.
- Continue to work with LUMA Capital Human Management team to ensure IDPR has representation for design and implementation slated for 2023. These meetings include areas such as absence management, benefits, occupational health, safety management, employee relations, talent acquisition, development planning, goal management, and performance management.
- Monitor Worker’s Compensation claims and provide coordination among employees, management, and State Insurance Fund for progress and return to work information. Review of safety committee information and documentation. Review of Incident Reporting System which is provided to regions to attempt to mitigate accidents and ensure safety of all staff and volunteers.
- Participated in DHR and LUMA training, meetings.

Worker’s Compensation Data for 2019-2022 (to date):

		Total Losses			
	Claims Count	Total Compensation	Total Medical	*Total Losses	# Current Open Claims
2019	24	\$4,938	\$11,159	\$32,036	2
2020	30	\$7,528	\$204,582	\$246,557	4
2021	27	\$16,3750	\$39,179	\$133,993	15
2022	16	\$990	\$22,156	\$128,369	6

*Total Losses figures do not include reserves which are costs set aside for ongoing claims.

TURNOVER

Fiscal Year	Begin Count	End Count	Avg Emp	Number of Separations	Turnover Rate	State
2020	144	146	145	17	11.7%	15%
2021	146	146	146	23	15.8%	18.9%
2022	147	142	145	29	20.1%	21.8%
2023	142	154	148	15	10.1%	10.1%

VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator

Internship Update

- Program Set Up:
 - IDPR Internship Guidelines created
 - IDPR internship agreement form
 - IDPR staff internship request form
 - IDPR Internship readiness checklist
 - Park Ranger Assistant internship template
- Working with BRU to bring on interns starting spring/summer 2023
- Working with HEL to bring on interns starting spring/summer 2023
- working with PON to bring on interns starting spring/summer 2023

Volunteer Program Update

- 81,411 volunteer hours recorded for 2022
- 137 volunteer applicants available for hire
- At least 32 active volunteers enrolled through the online application process

Seasonal Applicant update

- Received 67 seasonal employment applications through online application process

PAYROLL & RECRUITMENT: Lupe Arteaga, Human Resource Specialist

Maintain payroll and benefit services for all employees, process and onboard new hires and separations as well as any demographic changes throughout the year.

Coordinate the recruitment process and assist with interviews, reference checks and new hire processes.

Upcoming Job Fairs:

CSI Natural Resources & Agriculture Job Fair (01/31/2023)

Boise State Career & Internship Fair (02/08/2023)

West Ada School District Career Fair (02/17/2023)

Headquarters

Heidi Burks – Contract Manager

Current Openings:

Non-Motorized Trails Program Coordinator (review of applications)

AA1 Operations – Interviews

Project Manager 1 (pending offer letter)

North Region

Tyler Barron – Hells Gate State Park (seasonal promoted to Ranger)

Lauren Emmert – Winchester State Park

Christine Briggs – Priest Lake State Park

Current Openings:

Maintenance Craftsman, Sr – Heyburn State Park

Hells Gate State Park Manager 3

Ranger – Old Mission State Park (pending offer letter)

Ranger – Heyburn State Park (pending offer letter)

South Region

Trish Hendrickson - Bruneau Dunes State Park

Current Openings:

Eagle Island State Park Manager 3

Maint Craftsman, Senior – Three Island State Park

East Region

Julia Hershberger – Harriman State Park (seasonal promoted to Ranger)

Nathan Powers – Construction Manager 1

Current Openings:

Harriman State Park Manager 3

Management Services



MANAGEMENT SERVICES QUARTERLY REPORT

October – November – December 2022

Second Quarter, FY2023

Management Services Administrator

Adam R. Zaragoza

IDPR Mission

Improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Management Services Administrator Primary Functions

- Provide management services staff with the necessary tools to succeed in their jobs and provide leadership and direction for registration, reservations, grants, fiscal and development programs.
- Work with Operations Administrator (Troy Elmore) to identify needs of the operations staff and assist in meeting those needs.
- Proactively work to meet the Director and Board priorities, projects, concerns and implement the agency's strategic plan.

Administrative Duties

- Focus on supporting the team members and providing them the tools to do their jobs effectively and enjoy what they are doing.
- Continual review of agency policies, interpretations and where updates may be needed.
- Continual review of parks and where possible expansion opportunities exist.
- Continue to work on various projects for the agency.

Major Tasks

October 3rd to 7th: Continued management support to the administration staff. Attended the JFAC tour at Bruneau Dunes on October 5th. Discussed the contracts officer position with HR, and worked with legal on issues at Billingsley Creek.

October 10th to 14th: Visited Harriman and Henry's Lake with one of our engineering partners regarding upcoming projects. Met with Fremont County engineering staff to discuss Henry's Lake sewer. Met with the City of Ashton staff regarding the Visitor Center and dump station, as well as did a home inspection of the house in Ashton.





October 17th to 21st: Spent a few days in North Idaho. Had meetings with Department of Lands representatives in Priest River and Sandpoint. Reviewed locations with DEQ for the proposed bike in campground in the Silver Valley. Visited Heyburn regarding the water line break and met with the ITD District Engineer regarding the construction of Highway 54, near Farragut. Survived parent teacher conferences.

October 24th to 28th: Continued meetings regarding the Sheridan Acquisition. Met with the Deputy Directors from Fish and Game regarding outdoor recreation. Visited Castle Rocks State Park with Director Buxton and DFM Administrator Alex Adams. While at Castle Rocks, had a dinner with NPS representatives and our regional manager Wallace Keck. Wallace provided an excellent overview of IDPR's partnership with the NPS.



October 31st to November 4th. Attended via zoom the South/East Manager meeting. Continued administrative and legal support of the agency's operations.

November 7th to 11th: Attended the quarterly Board Meeting in Twin Falls. Continued administrative and legal support of the agency's operations.

November 14th to 18th: Had meetings with the Division of Public Works to continue to strengthen our relationship. Visited with Fish and Game regarding Horsethief Reservoir. Continued administrative and legal support of the agency's operations.

November 21st to 25th. Conducted the Contracts Officer interviews. Continued project discussions for Eagle Island's Campground and Ponderosa's Kokanee Cove. Thanksgiving Holiday!

November 28th to December 2nd: Continued the Contracts Officer interview process. Attended the North Region Managers meeting in Coeur d'Alene. Discussed with staff the proposed campground locations and toured a potential house adjacent to Farragut State Park. Met with the Governors Budget office regarding our FY24 budget. Attended a farewell lunch for Erik Bush.

December 5th to 9th: Conducted second round of Contracts Officer interviews. Attended meetings regarding our rules and upcoming legislation. Continued to work on projects and support for the team.



December 12th to 16th: Met with our engineering team and Ponderosa State Park Manager Linde regarding the Kokanee Cove development. Director Buxton and I visited with Representative Horman in Idaho Falls, met with the Ashton Tetonia staff and the Mayor of Tetonia. Attended a meeting with the City of Ashton and met with Senator Van Burtenshaw.

December 19th to 23rd: Met with DFM Administrator Adams regarding our FY24 budget. Meetings with our engineering and contracting partners. Worked with our AG regarding potential legal issues at Billingsley Creek. Brought the twins into work one day so they could spread holiday cheer (and germs).

December 26th to 30th: Enjoyed the holidays with the family at Ponderosa State Park. Thanks to Matt Linde and his crew.

Natural Resources

NATURAL RESOURCE MANAGEMENT PROGRAM – KEITH JONES

Mission

Help protect and enhance the natural resources of Idaho State Parks.

Goals

- Assist parks with forest and/or land management activities that promote resource health and safety, while meeting the objectives of the park.
- Assist parks with weed control efforts.
- Help parks with wildfire hazard mitigation.
- Develop a working network with natural resource professionals, partner agencies, and organizations that will benefit IDPR.

Quarterly Program Report

- Conducting interviews in February in cooperation with IDL for the shared forester position for Heyburn, McCroskey, and Mowry State Parks.
- The “Park Beetles” salvage timber sale at McCroskey is progressing well. This project is a direct response to a Western Pine beetle outbreak and will facilitate expedited beetle infested tree removal reducing negative impacts to the residual stands. Cutting is scheduled to be completed this winter/spring. The Project is treating 234 acres of Ponderosa Pine heavily infested with Western Pine beetles and overcrowded Douglas fir, removing approximately 2.5 million board feet resulting in a Ponderosa/ Douglas Fir stand of 30 – 45 trees per acre, more representative of a fire adapted stand that historically dominated the site. The site will be re planted with Ponderosa Pine and western Larch within 5 years of harvest. This salvage/restoration project will generate \$380,000 for the McCroskey endowment.
- Planning a reforestation project for an area in Heyburn that has not naturally regenerated. Roughly 10,000 Ponderosa Pine seedlings will be planted with proceeds from the Landscape scale grant we received 3 years ago.
- In field recon stages for three direct timber sales: the first will be at Heyburn to address a Douglas Fir Beetle outbreak and root rot issues near the Parks equestrian camping area on the south side. The second is also at Heyburn and will address a western pine beetle outbreak in a ponderosa Pine stand on the northside of the park. The third will address tree clearings for future development and access to the Kokanee cove project at Ponderosa State Park.
- Planning a timber sale at Farragut State Park that will address tree removal for development projects in the thimbleberry and Peterson areas of the Park as well as a forest health thinning on adjacent areas.

- Working on a vegetation management plan for the B and C loops of Winchester Lake State Park.
- Hazard fuel mitigation work was completed at Ponderosa State Park. This work mechanically treated approximately 10 miles of road edge vegetation improving visibility and creating an extra 50 feet of shaded fuel break improving the Parks wildfire resistance and access. Remaining slash piles from the MeadowMarshII timber sale were also burned this fall.
- Completed work with the Southern Idaho Timber protection assoc. to put together a comprehensive prescribed burn plan for Ponderosa State Park. This process will allow the Park to manage their “fire adapted” Ponderosa Pine stands in as natural state as possible as we mimic historical fire intervals to manage the competing vegetation on the managed sites in the park. The first phase will be conducted in the MeadowMarsh II Ponderosa pine restoration project area where we will burn the remaining piles in the area as well as broadcast burn 1 unit (7acres) in the project area next Spring (2023).
- Working with IDL to set up direct timber sales to address the overmature and failing Grand fir in and around the Lionhead campground at Priest Lake, and thin a stand around a day use and camping area at Farragut to address public access and forest resilience.
- Traveled to Eagle Island to work with staff on hazard tree removals. I will also visit Lucky Peak, Walcott, and 1000 Springs this winter/spring for hazard tree assessments and vegetation management planning.
- Planning cooperative projects to address the proliferation of yellow flag Iris in and around Heyburn, the Trail of the Coeur d Alenes and Farragut. These projects will enlist the help of Federal, State, county, municipal, and citizen volunteers to help control this invasive species in prioritized areas in the Parks.
- In coordination with representatives from IDL and IDFG, completed drafts for agency exec staff review that will update the existing MOU’s for our shared forester positions, as well as the interagency timber management MOU.
- Working in collaboration with Idaho Fish and Game, IDL and the Nez Perce tribe at Winchester Lake State Park, we mechanically and hand treated hazard fuels and competing vegetation on 30 acres in the park on Ponderosa Pine sites that were thinned two decades ago. The thinning and piling work are complete, with pile burning to take place next fall/winter.
- Continuing to explore options and opportunities to reestablish native plant communities or less water dependent landscapes in and around the developed areas at Bruneau Dunes State Park.

- Continue working with the Parks to create their top five natural resource project priorities. This will be in alignment with the development process and will help maximize collaboration, identify, and allocate potential alternative funding sources for projects, minimize any duplication of efforts, and create complete projects that are turnkey for the Parks and public to enjoy (from design/construction to restoration and re vegetation).
- Working with Ponderosa Park staff, SITPA, Idaho Firewise and IDL Payette office to create a “fire adapted Park” interpretive trail to showcase the lessons and values of restoring and maintaining the natural fire adapted Ponderosa Pine stands that are found in the park.

Operations

OPERATIONS DIVISION QUARTERLY REPORT

October-November-December 2022

OPERATIONS DIVISION: TROY ELMORE, ADMINISTRATOR

Mission

To improve the quality of life in Idaho through outdoor recreation and resource stewardship.

Goals

1. To provide leadership and direction for the ongoing daily operations of Idaho State Parks, the IDPR Recreation Bureau, and the Natural Resources Management Program.
2. To leverage existing resources to provide staff with the necessary tools to accomplish the mission of the Idaho Department of Parks and Recreation.

Administrator's Report

- Participated in monthly manager meetings.
- Conducted weekly, region manager teleconference calls.
- Participated in JFAC tour at Bruneau Dunes State Park.
- Met with new State BLM Director Karen Kelleher in Boise.
- Conducted Harriman Manager 3 interviews. Did not result in a hire. Going back out with announcement in January.
- Conducted Contract Officer Interviews. Hired Heidi Burks from Boise.
- Visited 1000 Springs State Park. Hiked River Trail to Bonnie view house.



Visiting 1000 Springs State Park

- Attended renewable energy agency meeting hosted by BLM. They discussed the ongoing demand for renewable energy projects and discussed current projects and stages of planning.
- Attended Valley County Commissioners meeting regarding endowment lands.
- Participated in south and east combined region meeting in Burley.
- Participated in north region all staff meeting in Coeur d' Alene.
- Participated in headquarters all staff meeting in Boise.
- Participated in Operations Manager meeting in Boise.

- Met with Lead Deputy Attorney General, Joy Vega to discuss legal updates and prioritize our legal project requests.
- Attended November quarterly IDPR Board Meeting in Twin Falls.
- Attended Ranger Roundup at Ponderosa State Park.



Rangers learning about safe chainsaw protocols at Ranger Roundup

- Met with Glenn's Ferry Mayor William Galloska, Elmore County Commissioner Crystal Rodgers, and Elmore County Rural Development Christy Acord to discuss airport, park signage in town, and toured boat ramp on Snake River near Hammett.
- Met with U.S. Army Corps of Engineers to discuss Dworshak lease which is still in the process of negotiating final language for the agreement.

Recreation Bureau

Motorized Trails Program:

The following is a list of activities that have been recently completed by the Motorized Trails Program. This is in addition to the routine tasks of answering questions from the public and routine tasks around the office.

- All trails and education staff attended National Avalanche School held in S Jordan UT. All staff completed courses and passed exams.
- Attended Idaho State Snowmobile Association annual convention in Boise ID, hosted by the Boise Snowmobile club.
- Participated in OHV Law Enforcement curriculum development for upcoming Idaho OHV LE Academy.
- Attended Idaho Snow Show held in Nampa, ID. Staffed booth space with local clubs educating public on snowmobile rules and regulations as well as promoting our Avalanche Awareness classes and selling registration stickers.
- Held 16 pre-season Avalanche Awareness with a total of 256 public in attendance. These were the two-hour classes, not the full field classes.
- Education and trails staff participate in working group with Sawtooth Avalanche Center, Gallatin AC, Bridger-Teton AC, and Utah AC to promote avalanche safety in Eastern Idaho.
- Attended various county grooming program pre-season and monthly grooming meetings and re-installed updated tracking equipment on statewide fleet of groomers for winter mapping program.
- Wrapped up summer field season – work completed below by region and statewide ATV trail rangers

2022 Trail Work Totals

Trail Rangers

REGION	MILES CLEARED	NUMBER DOWNFALL	TREAD WORK (FT)	WATER BARS	ATV	MC
NORTH	430.1	4372	164	121	36.1	391.3
SOUTH	800.9	2,480	383	414	48	765.3
EAST	917	4838	288	155	390	527
Totals	2,148.00	11,690	835	690	473.90	1,683.60

ATV Trail Rangers

REGION	MILES CLEARED	NUMBER DOWNFALL	TREAD WORK (FT)	WATER BARS	ATV	MC
STATEWIDE	198.3	691	276	23	198.3	0
Totals	198.30	691	276	23	198.30	0.00

REGION	MILES RECONSTRUCTED	MILES CONSTRUCTED	DIPS CONSTRUCTED	DIPS CLEANED	STUMPS REMOVED	ATV	MC
NORTH	37.25	1	93	219	106	38.25	
SOUTH	73.25	2.5	228	435	96	75.75	
EAST	14.7	0.3	27	56	0	15	
Totals	125.2	3.8	348	710	202	129	0

Sutter 300

REGION	MILES RECONSTRUCTED	MILES CONSTRUCTED	DIPS CONSTRUCTED	DIPS CLEANED	STUMPS REMOVED	ATV	MC
NORTH	4.4	0	7	15	0	0	4.4
SOUTH	0	0.9	0	0	55	0	0.9
EAST	0	0	0	0	0	0	
Totals	4.4	0.9	7	15	55	0	5.3

Boating Program:

The following is a list of activities that have been recently completed by the Boating Program. This is in addition to the routine tasks of answering questions from the public and county marine deputies, grant administration, preparation for various training courses, attending county waterways committee meetings, and ordering of equipment and supplies.

- This fall, boating program staff assisted with the installation of 3 new Life Jacket Loaner Station kiosks. One is located near American Falls at the Snake River Vista Recreation site and the two others are at Barber Park in Boise.
- Boating program staff provided education and outreach to boaters at several community events including the Western Idaho Fly Fishing Expo, Ducks Unlimited events, and Canyon County Boat Idaho classes.
- IDPR’s application for the Coast Guard’s Recreational Boating Safety grant gained preliminary approval with an expected 2023 allocation of up to \$2.7 million.
- Boating program staff are preparing to host the 2023 Marine Advisory Committee (MAC) meeting in January. Over 40 marine law enforcement deputies from around the state are expected to attend.

Non-Motorized Trails Program:

In addition to the routine duties as required with the Non-Motorized Backcountry Yurt Coordinator position, the following are 2022 fourth quarter completed projects and 2023 project projections by the Non-Motorized Trails Program:

- Met with the new Idaho City Ranger District Ranger, Joshua Newman (2022)
- Major upgrades were completed on Banner Ridge and Elkhorn Yurts (Fall 2022).
- Application submitted (Fall 2022) to relocate Skyline Outhouse in Spring 2023.
- Hwy 21, from Moore's Creek Summit to Beaver Creek Summit will be closed On Monday through Thursday Afternoons from July 4th (ish) through the end of August 2023 for resurfacing.
- Due to this road closure, we have plans for a more calculated focus on mitigating and clearing the ICY trails in 2023. We have reached out to ITA asking for their assistance in doing so.
- Zane Patterson and Mitch Kolosky are being cross trained to assist Todd Thayer as groomer operators in 2022/23.
- The Backcountry Yurt program was featured in the Boise Lifestyle Magazine (Jan 2023).

Collaborative/Land Access Program:

The following is a list of activities recently completed by the Collaborative Program.

- New staff member assumed duties in November of 2022 as *Land Access Coordinator*.
- Staff pursued national-level communication and commented officially to US DOT to represent interest of IDPR Grant Program and its beneficiaries in the matter of Buy America Act purchasing restrictions affecting RTP and other grant programs. Purchases by grant recipients for materials and equipment such as trail groomers may be severely restricted or impossible without a waiver program under US DOT rules.
- From November into January, staff analyzed impact on recreation access and submitted formal comment for **ten** separate public land use planning processes ranging from initial scoping to final environmental impact statement and records of decision.
- Five official commentaries on land use plans are due over the next month, and the list is ever growing with federal funding apparently driving proposals affecting recreation access often within scope of vegetation management projects.
- Staff has established or re-established communication with several cross-agency personnel at BLM, Forest Service, and Idaho Department of Lands in pursuit of coordination and cooperation in advancing recreation access.
- Staff performed a broad review of in-process land use plans across all of Idaho's National Forests and BLM regions to assure all recreation trail access opportunities are visible and being pursued, and has communicated to Trail Program staff with findings.
- Several trail route errors, changes, or additions were discovered and communicated to GIS specialist for updating of the Trail Map web application.
- Staff attended LEO OHV Academy reveal, ISSA Convention (snowmobile state association), multiple Idaho Office of Species Conservation and Office of Energy & Minerals (State Family)

meetings for land use planning, and monthly Payette Forest Coalition and Boise Forest Collaboratives.

- Staff continues participating, or establishing contact anew, with Collaboratives such as Hells Canyon, Clearwater Basin, and Panhandle Forest, as any convene business.
- Staff outreach to clubs and user community representatives is underway and ongoing as relationships are developed, including with statewide associations IRC & Idaho ATV/UTV, and local user groups such as TVTMA and Idaho UTV.

Reservation & Registration

**RESERVATION & REGISTRATION (R&R) PROGRAM QUARTERLY REPORT
October – November – December '22**

RESERVATION & REGISTRATION PROGRAM – SETH HOBBS

Mission

The R&R program proudly supports IDPR's customers. The program's scope of responsibility includes oversight of IDPR's camping resources, statewide retail sales, including permits, and the department's recreational registration program for snowmobiles, boats, and off-highway vehicles. The program also distributes registration funds to communities and other agencies statewide to develop and maintain trails, facilities, and programs for motorized recreation.

Registrations/Permits

All sales are on par with the previous year's sales. With the sales of two-year Snowmobile and OHV stickers, numerous customers have asked for the ability to obtain two-year boat registrations. Providing two-year boat registrations will reduce the frequency of customer interactions for staff and the overhead cost associated with single-year sales.

Vehicles/Permits	Oct-Dec 2022	CY 2022
Boat	8,840	95,174
OHV 1 yr	1,981	51,970
OHV 2 yr	2,215	83,474
OHV 1 yr Non-Res	77	11,600
OHV 2 yr Non-Res	55	7,918
Snowmobile 1yr	15,163	22,974
Snowmobile 2yr	10,862	12,842
Snowmobile - Non-Res 1yr	5,046	15,666
Snowmobile - Non-Res 2yr	379	629
Snowmobile - Rental	1,120	1,324
PAISS Non-Motorized	2,027	118,596
PAISS Not Reg. in Idaho	212	11,694
Park N Ski 3-Day	333	1,451
Park N Ski Annual	1,412	2,535
Motor Vehicle Entry Fee	204	3,018
OHV MVEF	67	1,319
Totals	49,993	442,184

Fee Team

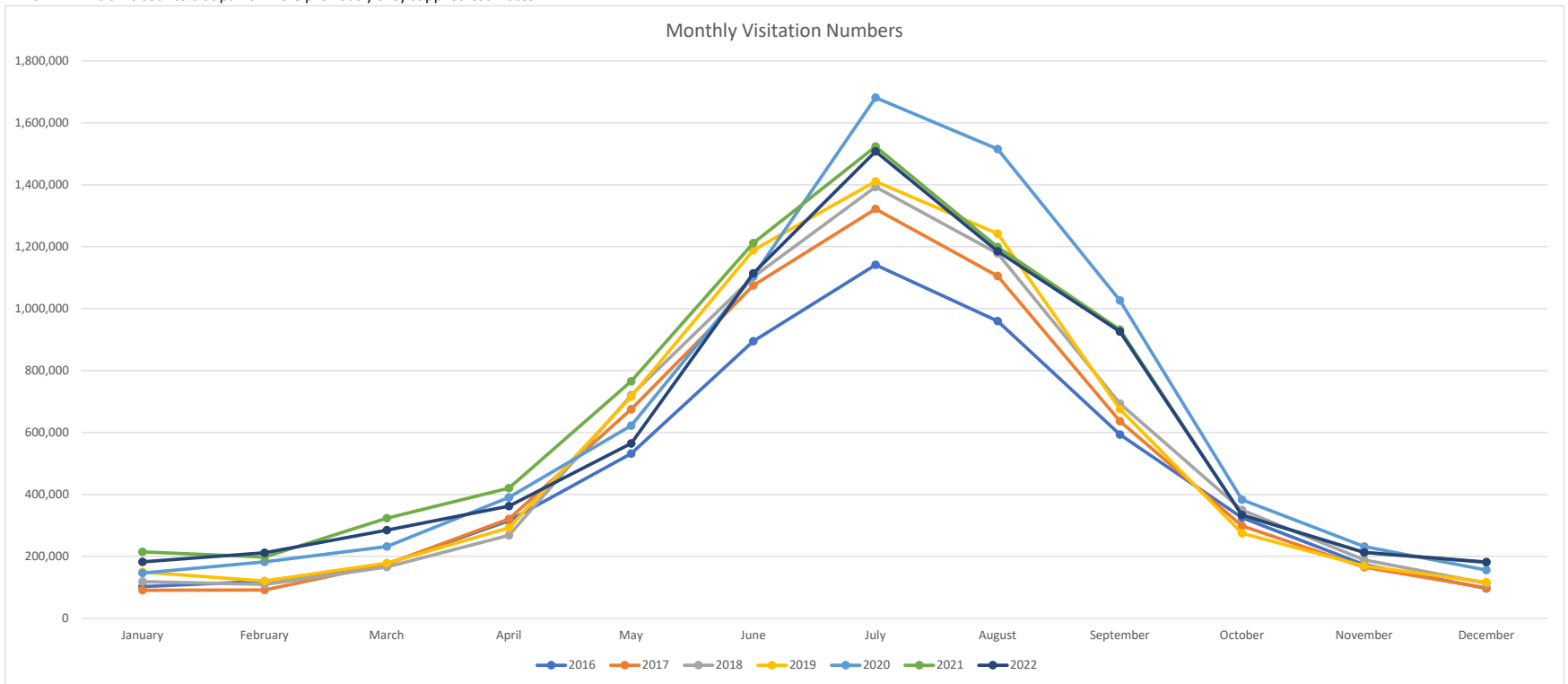
IDPR staff will be going through a fee review process this winter. We have established a fee team that includes two staff members from each region. We will review all fees based on the guidance in IDPR Fee Policy 4010 and have any updated fee recommendations for the Boards review during the May board meeting.

YoY Monthly Visitation Numbers

	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total	%Δ
2016	102,277	119,825	175,565	315,384	531,894	894,895	1,141,430	959,975	593,570	324,765	173,190	96,633	5,429,403	
2017	90,644	91,687	174,999	320,676	675,271	1,074,921	1,321,952	1,105,086	636,383	298,594	164,831	98,152	6,053,196	
%Δ	-11.37%	-23.48%	-0.32%	1.68%	26.96%	20.12%	15.82%	15.12%	7.21%	-8.06%	-4.83%	1.57%		11.49%
2018	118,787	109,489	165,542	268,192	720,522	1,102,401	1,393,051	1,178,227	693,372	349,708	188,641	113,424	6,401,356	
%Δ	31.05%	19.42%	-5.40%	-16.37%	6.70%	2.56%	5.38%	6.62%	8.96%	17.12%	14.45%	15.56%		5.75%
2019	149,695	119,999	178,091	292,065	715,831	1,188,495	1,410,846	1,242,443	675,857	274,821	168,919	116,507	6,533,569	
%Δ	26.02%	-9.60%	7.58%	8.90%	-0.65%	7.81%	1.28%	5.45%	-2.53%	-21.41%	-10.45%	2.72%		2.07%
2020	146,056	182,373	231,826	390,317	622,386	1,104,606	1,681,457	1,515,113	1,026,778	382,970	231,879	155,821	7,671,582	
%Δ	-2.43%	51.98%	30.17%	33.64%	-13.05%	-7.06%	19.18%	21.95%	51.92%	39.35%	37.27%	33.74%		17.42%
2021	214,821	197,740	323,238	420,500	765,560	1,211,475	1,523,376	1,198,955	932,236	332,849	212,813	180,604	7,514,167	
%Δ	47.08%	-8.43%	39.43%	7.73%	23.00%	9.67%	-9.40%	-20.87%	-9.21%	-13.09%	-8.22%	15.90%		-2.05%
2022	182,627	211,845	284,580	362,331	564,638	1,113,869	1,507,667	1,185,488	926,060	333,462	212,769	181,552	7,066,888	
%Δ	-14.99%	7.13%	-11.96%	-13.83%	-26.25%	-8.06%	-1.03%	-1.12%	-0.66%	0.18%	-0.02%	0.52%		-5.95%

*CDA Parkway using vehicle multiplier - strictly a trail counter - 2022 numbers averaging ~50% less

*2022 NEW traffic counters at parks where previously they supplied estimates

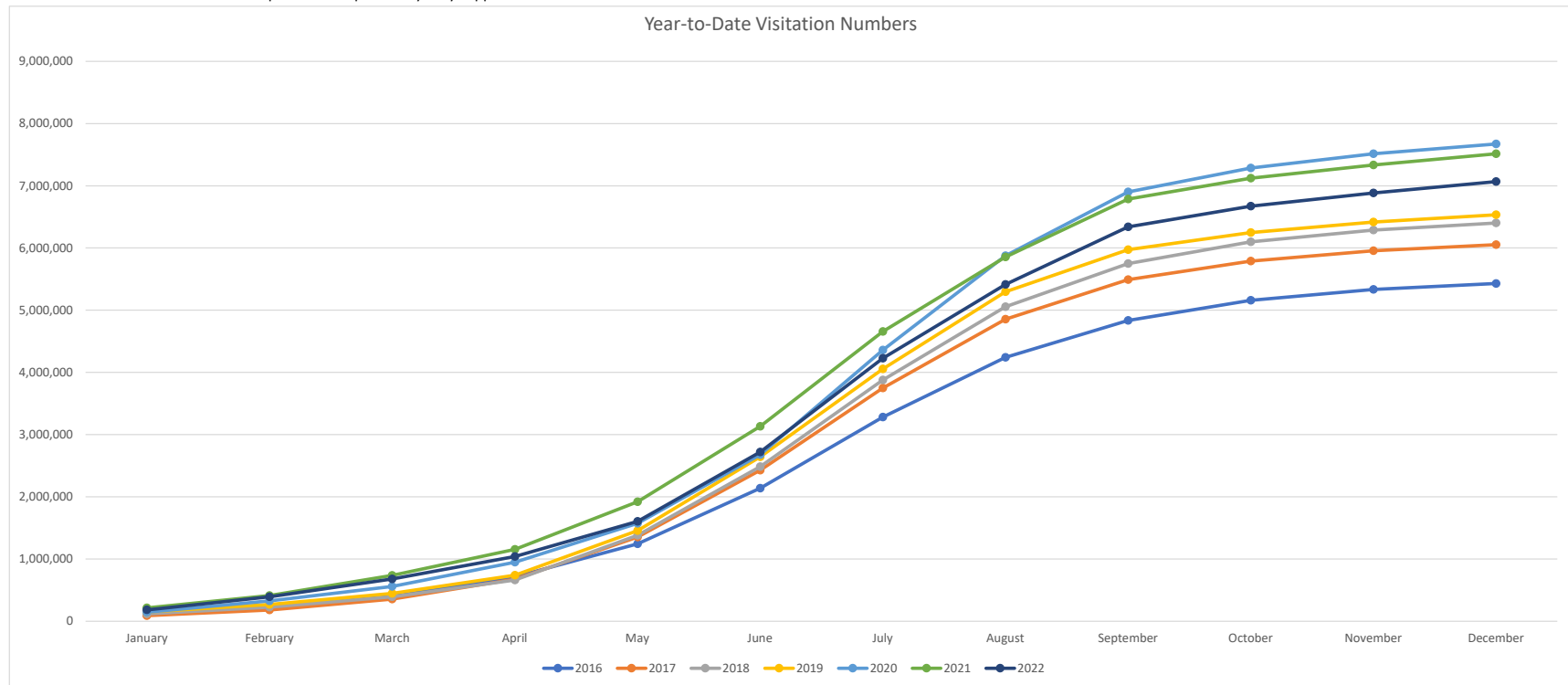


YoY Year-to-Date Visitation Numbers

	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total	%Δ
2016	102,277	222,102	397,667	713,051	1,244,945	2,139,840	3,281,270	4,241,245	4,834,815	5,159,580	5,332,770	5,429,403	5,429,403	
2017	90,644	182,331	357,330	678,006	1,353,277	2,428,198	3,750,150	4,855,236	5,491,619	5,790,213	5,955,044	6,053,196	6,053,196	
%Δ	-11.37%	-17.91%	-10.14%	-4.91%	8.70%	13.48%	14.29%	14.48%	13.58%	12.22%	11.67%	11.49%		11.49%
2018	118,787	228,276	393,818	662,010	1,382,532	2,484,933	3,877,984	5,056,211	5,749,583	6,099,291	6,287,932	6,401,356	6,401,356	
%Δ	31.05%	25.20%	10.21%	-2.36%	2.16%	2.34%	3.41%	4.14%	4.70%	5.34%	5.59%	5.75%		5.75%
2019	149,695	269,694	447,785	739,850	1,455,681	2,644,176	4,055,022	5,297,465	5,973,322	6,248,143	6,417,062	6,533,569	6,533,569	
%Δ	26.02%	18.14%	13.70%	11.76%	5.29%	6.41%	4.57%	4.77%	3.89%	2.44%	2.05%	2.07%		2.07%
2020	146,056	328,429	560,255	950,572	1,572,958	2,677,564	4,359,021	5,874,134	6,900,912	7,283,882	7,515,761	7,671,582	7,671,582	
%Δ	-2.43%	21.78%	25.12%	28.48%	8.06%	1.26%	7.50%	10.89%	15.53%	16.58%	17.12%	17.42%		17.42%
2021	214,821	412,561	735,799	1,156,299	1,921,859	3,133,334	4,656,710	5,855,665	6,787,901	7,120,750	7,333,563	7,514,167	7,514,167	
%Δ	47.08%	25.62%	31.33%	21.64%	22.18%	17.02%	6.83%	-0.31%	-1.64%	-2.24%	-2.42%	-2.05%		-2.05%
2022	182,627	394,472	679,052	1,041,383	1,606,021	2,719,890	4,227,557	5,413,045	6,339,105	6,672,567	6,885,336	7,066,888	7,066,888	
%Δ	-14.99%	-4.38%	-7.71%	-9.94%	-16.43%	-13.20%	-9.22%	-7.56%	-6.61%	-6.29%	-6.11%	-5.95%		-5.95%

*CDA Parkway using vehicle multiplier - strictly a trail counter - 2022 numbers averaging ~50% less

*2022 NEW traffic counters at parks where previously they supplied estimates



East Region

**EAST REGION QUARTERLY REPORT
OCT–NOV–DEC 2022**

MISSION: To provide safe and unique outdoor recreational experiences while protecting and interpreting the natural, cultural, and historic values. We provide and maintain existing park facilities, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Assess operations and opportunities to ensure quality experiences are provided.

EAST REGION SERVICE CENTER – WALLACE KECK, INTERIM EAST REGION BUREAU CHIEF

- **[MANAGEMENT]** Director Buxton appointed Wallace Keck to serve as Interim East Region Bureau Chief, beginning November 13, 2022. His duties and responsibilities as superintendent of City of Rocks National Reserve and Manager of Castle Rocks State Park were back-filled by Tara McClure-Cannon who was serving as the Assistant Manager of these two parks. The temporary move provides the opportunity for both Wallace and Tara to gain higher-level management experience. Both employees are graduates of the Certified Public Manager (CPM) program.
- **[EMPLOYEE RETENTION]** Recruiting, hiring, and retaining professional employees in parks and recreation continued to be an area of concern for IDPR. In the east region the following positions became or remained vacant in this quarter: Harriman manager 3, Harriman ranger, Bear Lake ranger, and the indeterminant gap resulting from the repositioning of management. One strategy for recruitment and retention is to recognize rangers who want to advance in their career, and for IDPR leadership to develop a path for success such as a trainee program specifically designed to prepare rangers for assistant manager duties, and assistants for Manager 2 positions. If employees are committed to an advancement program, they are less likely to leave IDPR for another agency.
- **[EMPLOYEE HOUSING PURCHASE]** One of the ways the director has worked to overcome recruitment barriers (and one in which the east region managers have played a part) is to search for and acquire if possible, housing in nearby communities. On November 28, IDPR acquired a three-bedroom house at 692 N 2nd St., Ashton, ID that is now accommodating three full-time rangers. The Ashton to Island Park region has very little rental inventory, and purchase of a house is cost-prohibitive on a ranger's salary. HQ, ERO, and the Bear Lake manager also investigated a house that came on the market in Dingle.
- **[PARK HOUSING INSPECTIONS]** Over the past three months, ERO and park managers completed inspections of park residences. Admittedly we have failed to maintain an annual inspection routine, partly due to the difficulty in scheduling and the invasiveness of the process. However, we were able to achieve 100% inspections across the region this year. In doing so, we discovered that several residences need floor covering, tub/showers, and appliances replaced now. Exterior priorities include roof shingles replacement and paint. East region managers have been tasked to prioritize these park housing projects alongside their capital improvement needs. Employees in park housing have tended to rank visitor facilities as higher priorities, but that selfless and noble gesture is ultimately detrimental to the mission. All facilities should undergo a condition assessment and prioritization process.

- **[ONGOING PROJECTS AND PROGRAMS]** The following IDPR programs and issues are being reviewed by the ERO: housing policy, film permit, group use permit, temporary concessions agreement, exceptions to the 9-month reservation window, US Hwy 20 Project through Harriman, operating plan for Challis hot springs, and others in the works.

BEAR LAKE – ANDREW STOKES, PARK MANAGER

Customer Service

- We hope to have a camp host next spring for the first time in many years and will have a host site developed come spring. We also have our first ever winter seasonal to help cover the weekends.
- Winter hours are Wednesday through Saturday from 9:00am – 5:00pm. We are working hard to make our admin office/VC available and relevant to the public. The local radio station is running ads three times a day throughout the winter free of charge that advertise our hours and the permits and registrations we sell. We have even sold a few permits recently that we can attribute to the radio ad.
- We have been visiting trail head parking areas to check for permits and sell them to riders who need them. We have been getting a lot of positive feedback.
- We are working on a sign for the visitor center that has reversible sides for summer and winter to direct folks who need permits.

Park/Program Usage

- With the early closure of the campground, we missed out on our fall camping although we had pretty good day use visitation with the unusual warm temperatures.

Program Services

- Our compliance/safety officer is working towards some program services opportunities. She has reached out to IDFG and several local schools and is also working closely with HQ on the Jr. Ranger and loaner backpack programs.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Working with USFG on signage regarding Eurasian milfoil to help stop the spread and working with Highlands Cooperative Weed Management Area to pay for the new signs. Both Bear Lake and Mud Lake (US Wildlife Refuge) are infected.
- Attended our Dry Creek Pumped Storage Hydropower Collaboration committee meeting. PacifiCorp provided an update on their proposed pump storage on Mud Lake.
- Working with Keith to secure funding to plant indigenous grasses, shrubs, and trees to restore landscaping after construction.
- Working with local schools to plant trees throughout the park on National Arbor Day in April.

Staff Training

- Staff that attended Ranger Roundup said it was beneficial and hope to see others in the future.
- Andy completed a two-day OSHA 10 course as well as a four-hour flagging course.
- Staff attended our region meeting.

Strategic Plan Actions

- Working on a site plan and cost breakdown to finish group camp 100 and 101 to allow for them to be rented at the same time. We hope to restart the project in spring and finish before summer.

- Working on the cost for our new 16-18 tent sites south of group camp 300. This will increase our individual site availability by about 40%.
- We cleared out brush that was encroaching into campsites and over the road, removed hazard tree stumps and roots, and created defensible space in the event we ever experience a wildfire. We also cleared an area in the campground to create an area for horseshoe pits and created areas for tent pads in sites that were overgrown.
- We are looking into the cost of changing out our lighting for our dark sky rating for the park.
- Finished up refurbishing the inside of a few of the restrooms. The cold forced us to wait on the last two and will finish those in the spring.
- Still working on our new trail system, making our park an OHV destination.
- Working to update our contract with PacifiCorp to allow us to provide more opportunities at North Beach.
- Met with St. Charles City to see if we can use their sewer lagoons for our vault restrooms. We hope to reduce cost. Currently we must truck our sewage to Georgetown, at a significant cost.

Manager's Narrative

- We are pleased with how the campground upgrades turned out; they will greatly enhance the camping experience of our patrons. All our sites now offer up to a 50-amp service and water is much more accessible to every site.
- Epic Recreation provided their gross receipts and in just the short rental window made over \$96,000 and paid the park a \$300 permit fee and a \$2,422.62 check for our share.
- We are working with reservations & registration to make a few minor adjustments to improve the North Beach day-use reservation system.
- For the first time since our visitor center/admin office was built, we put up holiday lights to increase our relevancy in the community. We have received a great deal of positive feedback.
- Went to Utah State Park's marina expansion meeting. They are also exploring the option of building a new marina on the east side and turning the east side road into a state highway. They are also spending another \$10 million on locations down the east side for one new day use area and two new campgrounds.
- We still have the issues with state lands. We would like for the state to call everything below high-water state parks. This would provide rules to give us the ability to legally enforce our rules. We could also help with a lot of their permitting issues with mooring buoys and floating docks. These are issues we'd like resolved before the next summer season.
- Our gift shop is coming along, and we have worked closely with R&R learning how to run the inventory side of things. We have added amazing products that are more relevant to the area.
- One of our rangers resigned mid-December and has gone back to work for Utah State Parks. Housing is an issue as we try to attract ranger candidates.

CITY OF ROCKS – TARA MCCLURE-CANNON, INTERIM PARK MANAGER

Customer Service

- Visitor center went to winter hours at the start of November and is currently open five days a week, 8am to 4:30pm, closed Mondays, Tuesdays, and holidays.
- Put up signs in November throughout both parks regarding no Christmas tree cutting. Daily patrols have been instructed to watch out for signs of tree cutting.
- Tara and Stephen worked with Challenged Athletes on a plan for their visit in 2023.

Park/Program Usage

- Visitor center attendance - 1,245 in October, 184 in November, and 67 in December.
- Campgrounds = 1739 site nights; Lodge = 41, Glamping Yurt = 36, Bunkhouse = 19, Shelter = 0.
- October weather was generally highs in the low 70's degrees, and overnight lows around 38 degrees. Typical visitors in October were retired travelers, RV campers, and climbers.

- The visitor center overall was slow in November and December. Snow showers throughout the months made access into the reserve more difficult and sub-zero temperatures in December reduced visitation.

Type of permit issued	No. of Permits	Notes
Group Use Permit	0	
Special Use Permit	0	
Film Permit	0	
Other permits	3	Backcountry camping

Program Services

- Orientation video was shown 136 times to 431 visitors in October, 26 times to 56 visitors in November, and 11 times to 29 visitors in December.
- 153 visitors attended the Halloween Spooktacular Luminary Hike (developed by Tara), which was well received and even got Facebook reviews.
- The interpretive team conducted programs in October for the Burley Jr. High School’s special education class as well as students from the Deaf and Blind School. Many of these students had never been to City of Rocks or are even offered field trips.
- Tara led staff in the development of a pinyon pine exhibit that focuses on the current “crisis”, identification and importance to Idaho’s biological diversity and uniqueness.

Program Type	No. of Programs	No. of Attendees
Traditional Interpretation – thematic presentations directly related to park, to a non-captive audience.	2	19
Environmental Education – curriculum-based lessons that teach nature and science to captive audience.	8	140
Guided Adventure Experiences – outdoor recreation/skill is 50%+ of the activity.	1	153

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	2	23
Special Events	1	21

Preservation of Natural, Cultural, and/or Historical Resources

- Austin worked with Tom Rodhouse to submit a Sagebrush Fire Research Project Proposal starting in 2023.
- Trenton and Austin worked with a contractor to remove the large dead Lombardi poplar next to the lodge.
- After coordinating with the BLM – Austin removed 50 cubic yards of dead pinyon material from Smokey Mountain Campground.
- Shalene has been focused on completing the cultural report for Craters of the Moon (Tara passed this project on to her).
- IDPR acquired a parcel in Graham Creek Canyon from The Conservation Fund.

- The Taylor project, Graham Creek Canyon project, Bath Rock project, and Flaming Rock/Lookout Rock South projects all were initiated in the Planning, Environment and Public Comment (PEPC) site, and natural and cultural assessments have begun.

Staff Training

- Stephen and Austin attended Ranger Round-up at Ponderosa State Park in October.
- Wallace attended the IDPR Interpretive Team meeting in October.
- Stephen and Savana attended the Ski and Mountain Trauma Conference - 13 hours of EMS continuing education in November.
- Tara attended NPS Superintendents Training and UCBN conference in November and Verbal Intervention training through Idaho DHR.
- Sophia attended NPS Interpretive Program Manager Workshop - 26 hours and attended Certified Interpretive Guide training in Boise - 36 hours.
- Staff attended the south and east region meeting.

Strategic Plan Actions

- The NPS purchase of the Sheridan property closed November 28 and Tara did a NPS press release regarding the purchase.
- No movement on the Randy Jones and the Rod Jones acquisitions in CIRO. Randy hasn't responded to the purchase offer. Rod Jones' appraisal package won't be done until early 2023.
- We received confirmation in December from USFW and IDFG that the grant for new archery targets has gone to contracting.
- Staff worked with Bryan Griggs to initiate the administrative unit well water project.

Manager's Narrative

- Tara wrapped up the 2022 Park Venture Grant and wrote the annual report. CIRO will pursue the grant again in 2023 to build on the good foundation begun this year.
- Wallace wrote and published the second edition of the "Birder's Guide to City of Rocks" (40 pages), which is available for \$8 in the park's bookstore. Sophia assisted with editing and compiling the 20 years of Wallace's records, and recent records from local birder Kathy Eklund.
- Wallace wrote a draft management plan for Graham Creek Canyon unit of Castle Rocks State Park to include: one-lane road with turnouts, an eight-vehicle parking area, trailhead kiosk and signage, picnic tables, and trails.
- Met with Dena Santini to determine level of interest in serving on the proposed City of Rocks Institute. The plan is to set up a zoom call with the other five contacts and potential board members, to confirm interest, officially create the board, and file with the Secretary of State for 501c3 status.
- Wallace prepared for, handled the logistics, and participated in the NPS-IDPR Partnership meeting. The meeting was held at CIRO. The NPS was represented by Deputy Regional Director Randy Lavoisier, CRMO Superintendent Wade Vagais, and NEPE Superintendent Stephen Thede. IDPR was represented by IDPR Director Susan Buxton, Management Services Administrator Adam Zaragoza, State Budget Director Alex Adams, and Wallace Keck, CIRO Superintendent.
- Tara drafted a new Cooperative Management Agreement for CIRO. It was reviewed internally by CIRO management team and moved up the IDPR chain. The finished draft has been sent to NPS Deputy Regional Director.

HARRIMAN/HENRYS/ASHTON TETONIA TRAIL/MESA FALLS – JOSEPH BLACKBURN, ASSISTANT PARK MANAGER

Customer Service

- Towards the end of November, we got a little early snowfall which got people excited for our Nordic program to start up.
- Grooming started the beginning of December and we started to charge the winter access fee.

Park/Program Usage

- Visitation at the park remained abnormally high due to nice weather in the beginning of October but as temperatures turned cold, and the elk bugling calmed, visitation decreased substantially.
- Haunts of Harriman was held in October. This year's event consisted of a two-day challenge for volunteers and staff. Due to inclement weather, staff had to reconfigure the event but all who attended had fun. For both days the estimated number of participants was greater than 1100.
- White Pine STEM Academy visited the park in October with 30 students and chaperones. We introduced them to Harriman and provided information about the park history and natural resources. It was the first time at Harriman State Park for most of the students. We also discussed Leave No Trace principles to follow while the group went on a self-guided hike on the Ranch Loop. The students then returned to the Ranchview Shelter and used their fire building skills to make smores and a Dutch oven lunch.
- In December, the "Alturas Prep Academy Bird Watching Club" visited the park. Club members met with park staff to learn about winter trail etiquette and the best locations for bird-watching opportunities.
- Winter Solstice Trek was held in December. We welcomed visitors to join in on a 1-mile trek along the John Muir trail to learn about the history of the park and wildlife.
- On December 31, the Last Day Sunset Trek was held. Staff welcomed visitors to join them on a 3-mile trek on the Meadow Loop Trail to learn about natural resources, geology, and wildlife.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	3	35
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	1	~1100

Preservation of Natural, Cultural, and/or Historical Resources

- Staff worked with contractors to resolve the bat mess in the Bunkhouse in order to reopen it for business during the winter months.
- Staff arranged to meet with an instructor from the preservation school to discuss techniques for installing bat netting around our historical buildings to prevent bats from entering them.

Staff Training

- The assistant manager continues to participate in the CPM program. Courses attended and participated in included "Coaching", "Process Improvement", "Political Savvy and Legislative Protocol" and "Emotional Intelligence".
- Staff attended a two-day region meeting in Burley, Idaho.
- Staff conducted an annual winter meeting to discuss plowing, shoveling, and grooming tactics.
- Five of our staff attended the state snowmobile riding and safety course.

Strategic Plan Actions

- In October the JCC's helped to prepare for our Haunts of Harriman event. They also assisted the park by removing approximately six cords of firewood along our access road to the spring house. This helped to reduce the fuel loads in that area and create better access to the spring house. The JCC's donated the wood to families in need.
- In November they helped prepare for the coming winter by placing snow pole markers and stacking wood in the facilities.
- In December the JCC's came to the park to do their annual safety training. While they were here, it was arranged for their crews to conduct night camps at the park.

Manager’s Narrative

- Our maintenance ranger got married during our annual Haunts of Harriman Event and the day before their vacation leave, he received news that his soon-to-be wife was offered a once-in-a-lifetime position in another location leading to his resignation.
- The demand for our rental facilities has increased substantially. As more people utilize these facilities, the more that little things break such as vacuums, tea kettles, coffee makers, and more, leading to increased expenses from out budget.

ASHTON TETONIA TRAIL

Customer Service

- Continue to interact with trail users on Facebook and in person.
- In October we opened gates, removed traffic counters, closed bathrooms for the winter, and ended trail sticker scavenger hunt for the season.
- There were 60 QR code scans for October, 3 for November, and 10 in December.

Park/Program Usage

- TrafX Counts in September included: Marysville 577 vehicles, and Judkins 580 vehicles.

Program Services

- No programs were offered this quarter.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Abby applied for renewal of Pesticide Applicator License.

Staff Training

- Ranger Abby attended the Eastern Idaho Weed Control fall meeting (5 CEU credits towards pesticide applicator license).
- Attended our region meeting in Burley.
- Snowmobile Safety and Training with IDPR staff Brian DiLenge and Peter Schuler.

Strategic Plan Actions

- Evaluated how interpretive/experiential programming went this summer season. A trail sticker scavenger hunt was hosted throughout the summer as an experiential program. This winter I will try to develop a plan to offer more programs for the summer of 2023.
- IDPR headquarters staff attended meetings with the Mayor of Tetonian and City of Ashton staff to discuss how to better connect the ATT with communities on both ends. The Ashton Visitor Center discussion is ongoing.

Manager’s Narrative

- IDPR bought a house in Ashton for employee housing giving our rangers affordable housing.

HENRYS

Customer Service

- The contractor for phase two of the Adams and Blue Dun water project had the replacement completed by the end of October but keeping pressure in the shop and cabin section is a problem. It was decided to install an extra valve at the northeast corner of the shop to isolate the new section of pipe. So far, the pressure has held at 60 psi. In the spring, we will have to figure out why the pressure in the 2019 waterline drops.

- The double vault toilet at the ramp is open for customers' use in the winter, but staff is not available to clean it due to snow.

Park/Program Usage

- The Adams and Blue Dun Loops were closed in October due to the water line replacement. Caddis Loop's occupancy was 62%. The average number of sites in use was 24.8 of 40.
- The tent sites were closed for the season on October 1.
- The vehicle count for October was 5,758 this year in comparison to 5,674 in 2021, an increase of 84 vehicles. The vehicle count for November was 1,082 this year compared to 1,089 in 2021. December's count was compromised because snow closed the park road early. Using the ITD camera we could see that snowmobiles or other snow vehicles were going into the park.
- The lake was frozen by November 22 which allowed ice fishing to start.

Program Services

- Nothing to report.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Stairs were installed west of the jetty to reduce shore erosion and help customers access the shore.
- The Trumpeter swan pair were seen on the lake a few times in October.

Staff Training

- Multiple staff attended the region conference in November.

Strategic Plan Actions

- Nothing to report.

Manager's Narrative

- RFQ submittals for the new campground loop design planning were made in November. A & E Engineering was awarded the contract.
- The lake level had raised to 87% by the end of December and the Upper Snake River system was at 32% of capacity.

MESA – CLOSED FOR SEASON

LAKE WALCOTT – RYAN BUFFINGTON, PARK MANAGER

Customer Service

- We have heard positive feedback from our customers regarding our new same day reservations system and have outfitted our camp-host with an iPad and Aspira login so he can assist campers.
- Our winter camp-host arrived in October and is serving as our visitor service volunteer.

Park/Program Usage

- We saw regular day use from the local disc golf community throughout October.
- Park visitation eased off in October with an entrance car count of 3,665. While down a couple of thousand cars from our September numbers, we were still substantially over the park's average October numbers. Car count for November was 2,171 and December was 2,416.
- The campgrounds were busy on weekends in October and the RV loop was even busy during the week. November and December campground usage was light with just a few cabin reservations.

- IDFG stocked the reservoir with trout in October. We expect the fishing through the winter to be an improvement over last year.
- Ice began forming on the lake in November. In December it was over six inches thick, and we began to see some ice fishing traffic.
- The campsites became available for the State Disc Golf Tournament in August, and they are filling up fast.

Program Services

- Nothing to report.

Program Type	No. of Programs	No. of Attendees
Experience	0	0
Traditional Interpretation	0	0
Environmental Interpretation	0	0
Jr. Ranger Programming	2	4
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- We trimmed back Russian olive trees and scrub from the shoreline in the group camp area.
- We continue to coordinate with the FWS to enforce compliance and educate the public about not feeding the wildlife in and around the park.
- Met with a local tree service company to put together a tree-trimming bid. We have not received a quote back yet.

Staff Training

- Ryan attended the Ski and Mountain Trauma Conference and a two-day Wilderness Emergency Medical Technician recertification course through National Outdoor Leadership School.
- Staff attended our region meeting.
- Dates have been set for the next regional interpretive training for May 9 and 10 at the City of Rocks. In January we will put together a team to teach the course and draft an agenda. Lake Walcott will have at least one seasonal staff member attend this training.

Strategic Plan Actions

- We are waiting to hear from Adrift Kayak Adventures regarding their possible return next year.
- We finalized plans with the local disc golf club and local concrete companies to rebuild the park's tee pads. Most of the materials for the project are being donated and we expect to have ample volunteer support for the construction and are hoping to start the project in March.

Manager's Narrative

- Tom Goodman and the WILD (Work in Lieu of Detention) program came out in October and worked on cleaning up the grounds in the RV loop.
- We had a scope meeting with the IDPR Development Bureau, FWS, and the BOR on the upcoming potable replumbing project. We are hoping to have this project underway in FY25.
- Ryan attended a coordination meeting with the FWS and the BOR to discuss the water levels throughout the winter and into the spring.

LAND OF THE YANKEE FORK – RON JENKS, PARK MANAGER

Customer Service

- The dump station was closed, and the water turned off for the season in October.
- Bayhorse closed for the season on October 13.
- The visitor center and museum are open five days a week: 9am – 5pm, closed on Tuesdays, Wednesdays, & Holidays.

Park/Program Usage

- The visitor/interpretation center had 274 visitors for October, 154 in November, and 73 in December.
- The movie was shown to 111 people in October, 23 in November, and 17 in December.
- 22 visitors used the gold panning station in October before it was closed for the season.
- The museum scavenger hunt continues to be very popular with both adults and children.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Both the upper and lower front porches of the Bayhorse Hotel have been repaired and restored.

Staff Training

- All three park rangers (Larry, Nina, & Joe) participated in the first “Ranger Round-Up” hosted by Ponderosa State Park. The training included: chainsaw use & maintenance, weed identification, hazard tree identification, introduction to the IDPR Human Resource Department, and information on The Meadow Marsh project at Ponderosa State Park.
- Staff attended the region meeting held in Burley.

Strategic Plan Actions

- On October 31, Yankee Fork participated in the first Career Fair for Students which was hosted by Custer Economic Development Association at the Challis Community Event Center. Both Mackay and Challis High School students attended. We set up a table to share information about IDPR, including how so many of the full-time employees for IDPR started as seasonal staff.

Manager’s Narrative

- We refurbished many of our wooden signs at the park and are working on our wood picnic tables.
- Staff was able to attend the region meeting in Burley in November. Our two new rangers thought it was beneficial for them to get an understanding of some IDPR goals and challenges and enjoyed the opportunity to meet staff from the other parks. We all really enjoyed the individual park reports at the conclusion of the meeting.
- On December 8, a group of ten from AmeriCorps arrived at the visitor center. Park staff gave them a tour of the facilities and museum. The group also viewed the movie and asked some great questions. Many from this group were from the east coast and this was their first trip to Idaho.
- On Saturday, December 10, Land of the Yankee Fork participated in the Annual “Shop Hop”. This event showcases some of the local businesses in the Challis area. We had over 80 visitors and did over \$700.00 in retail sales. The feedback from the visitors was very positive.

MASSACRE ROCKS – TRAVIS TAYLOR, PARK MANAGER

Customer Service

- The lower campground loop was closed October 1 and the upper loop switched over to year-round, day of reservation.

Park/Program Usage

- Camping was popular through the first half of October while the temperatures remained mild and visitor center traffic remained high with many travelers still passing through the area. Boating was slower than normal, although the river remaining relatively high.

- On the nicer days in November, we had a few boulderers come to the park and with the lower loop campground closed for the winter they could hike down and have the place pretty much to themselves. We also saw hikers and disc golfers when the weather cooperated.
- December was quiet with colder than normal temperatures and some snow. There was some interest in the cabins and we had a few campers and travelers stop by the visitor center.

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Nothing to report.

Staff Training

- Boomer attended the Ranger Roundup at Ponderosa.
- Travis and Boomer attended the south/east region meeting in Burley.
- Travis finished up the credits necessary to renew his Professional Pesticide Applicator’s License.

Strategic Plan Actions

- Nothing to report.

Manager’s Narrative

- We shut down the lower campground loop on October 1. With the mild weather we could have kept it open longer, but with the switch to year-round reservations, we don’t have a way currently to keep it open without causing mass confusion. We’ll be taking a fresh look at keeping it open year-round. We may have to invest in an ice melt spreader to keep the road safe.
- We are taking inventory after a very successful retail season. I will have to prioritize what we restock for the spring as we don’t have the budget to fully restock. We have money in our 0410 account, but not enough spending authority, especially with the increase in costs. I could easily use another \$10K for this year. Unfortunately, the OPS budget is tapped out with the 2x fuel costs.
- Met with Wallace in November as he was passing through. Gave him a tour of the park and brought him up to speed with several of our upcoming projects.
- Bert, our long-time maintenance lead, finished up his season mid-November. He will be transferring over to maintenance volunteer for the winter.
- Met with Bryan Griggs from development in December regarding the upcoming sewer project.
- On December 17 Travis received a call from the Sheriff’s Office regarding the alarm being reported. It was determined that someone had kicked out the large glass pane of the VC door and stole only the donation box with approximately \$30 in it. The door has been temporarily repaired and we are working to get the glass replaced and are looking into upgraded security options.

THOUSAND SPRINGS – DAVID LANDRUM, PARK MANAGER

Customer Service

- Waterfowl hunters have been out since fall and our visitation has been up from prior years.
- The Rock House and the Yellow House on Ritter Island remain the Thousand Springs hot spots! The secret is out about how wonderful these houses are which has increased reservations substantially.

- The day-use area at Niagara Springs, the back gate at Malad, and Ritter Island have been closed for the season. We do have visitors still walking in, which we encourage so they can see what we have to offer in the off season.
- We have reduced our visitor center days to 3-days per week for the winter.

Park/Program Usage

- Visitation at the visitor center has exceeded our expectations. It has been very busy since the opening on April 28. In October we had 1,518 visitors come through the doors with an average of about 50 people per day. November brought 368 visitors with an average of about 30 people per day, and in December we had 163 visitors come through the doors, with an average of 15 people per day.
- Day use in our parks has increased over the last year. Even with cooler weather, the public is still hiking Box Canyon, walking/biking the bike path at Billingsley Creek to the City of Hagerman, and the riding arena is busy with horseback riders.
- Duck’s Unlimited held their annual banquet at the Billingsley Creek Riding Arena, over 400 people attended the dinner.
- The holidays were mostly slow, although one day we had over 70 visitors!

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	38	38
School Programming	0	0
Special Events	1	400

Preservation of Natural, Cultural, and/or Historical Resources

- The campground is looking great. Paving is complete, campsites have been numbered and sites have a picnic table and fire ring. The shower house and restroom buildings were plumbed, the concrete sidewalk in front of the shower building has been poured. Everything was hydroseeded, the roundabout lights have been wired in, signs are installed, and soon the gates will be installed.

Staff Training

- Our rangers attended Ranger Round-up in October at Ponderosa State Park.
- We attended the South/East Region meeting held in Burley, the first in years it seems. A great time was had by all and was great to see fellow parkies face to face! Manager Dave received his 25-year plaque.

Strategic Plan Actions

- The next phase of the visitor center is the design of the interpretive/exhibit displays. Moey, a company based out of the East Coast, was selected as the interpretive design company and we are hopeful that work on the displays will begin very soon.
- Construction on the Pink House on Ritter is complete! Trees were trimmed to open up the beautiful view of the springs and we are working on furnishings and window coverings. It won’t be long before it will be on the reservation system.

Manager’s Narrative

- Staff met with and gave tours to the new company doing all the interpretive work for the new visitor center. The company is from New York, and it was the first time many of them had ever been to Idaho. They were excited to see the park which took their breath away.
- The Director and her staff, along with the Board visited in November and our staff had the honor of giving them a tour to show off some of our park units.

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Thousand Springs

- We helped replace a broken irrigation riser which was buried during construction of the new road. After we dug up the leak, we found a riser that had been run over.
- We identified and repaired a leak along the potable water line to park housing at Billingsley.
- Graded five truckloads of road mix on the new road from the visitor center to the sportsman's access. We also moved boulders to help close the access from the freeway.
- Added eight plus loads to the entrance/parking area at Kelton Trail to make it more accessible.
- Added road mix to the road from the bridge at Ritter to the barn.

North Region

NORTH REGION QUARTERLY REPORT

OCTOBER – NOVEMBER – DECEMBER 2022

MISSION: To serve North Idaho Park users and recreationists providing them a quality experience that is safe and enjoyable while managing and protecting the public's investment and the natural resources.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to man visitor centers and entrance booths to answer questions and sell park permits.
- Patrol parks ensuring user needs, user safety, and resource protection.
- Manage operations and opportunities to ensure quality experiences and resources are provided and enhanced.

Primary Issues and Concerns

1. Staff Shortages
2. Minimal budgets with increased fixed costs, and higher use.
3. Aging facilities and equipment
4. Meeting ever-increasing use and opportunity demands insuring quality experiences.

NORTH REGION SERVICE CENTER – DAVID WHITE

- Coordinated NR Manager Monthly Video/Conference Call
- Assisted with NR OS2, Hells Gate, Priest Lake Ranger, and Winchester Ranger interviews.
- Attended CDA Chamber meeting, the TOC Commission Meeting in Wallace, the Bi-Annual RAMP Meeting, OPS Region Manager's Meeting in Boise, Executive Staff meeting IDPR Board Meeting via Zoom
- Completed Cyber Awareness Training
- Reviewed the Gene Day Pond project and its impact on the TOC, as well as discussed, the required agreement with staff and IDFG
- Reviewed Partner Agreements & Lease Information
- Reviewed Winchester, Hells Gate, Heyburn operations with staff and delivered supplies.
- Conducted residence annual inspections with staff at the following parks: Dworshak, Farragut, Hells Gate, Heyburn, Round Lake, and Winchester
- Conducted NR Fall All Staff meeting
- Continued to work on USACOE Dworshak Lease, discussed internally with staff and developed recommended edits then sent to the USACOE for consideration
- Met with Contractor and staff to review TOC location and building/site needs; staff to review potential Farragut residence purchase; staff and realtor to assesses potential OM/TOC area homes for sale for potential park residences
- Met with CdA Tribe and Heyburn staff to discuss and begin the process of changing agreements and developing plans for upgrading the Chatcolet Marina.

NR MAINTENANCE CREW

Dworshak:

- Created and delivered signs after region meeting

Farragut:

- Helped Brooks build a storage box for Farragut VC
- Talked with Adam Zaragoza and Lucas about new volunteer sites septic system
- Talked with Errin about Volunteer Lane sewer project and then installed tanks and drain field

Heyburn:

- Spoke with Nathan about septic tank at Mowry House

North Region Office:

- Don studied for and passed written CDL exam – Obtained CDL driving permit
- Reviewed and revised specs for new backhoe
- Obtained quote for NR shop doors
- Made 40 small Idaho plaques for service awards and mailed out 20 plaques to Boise for South/East region meeting; cut, sanded and finished commemorative plaque for Randy Doman and sent to Boise
- Went to Nesbitt property and tore apart and removed dock
- Coordinated annual fire extinguisher inspection through Advanced Fire
- Attended Region meeting
- Completed Don's probation eval
- Assisted with DBS building inspection – No discrepancies

Old Mission/TOC:

- Rebuilt Parish house steps and handrails, then installed all new wood and handrails on steps
- Repaired concrete and resealed door on Fire suppression vault
- Dug up and replaced water spigot at Cataldo boat launch (Main water line plugged or broken)

Priest Lake:

- Bought materials and built new cabinets for Schaefer cabin; removed bar cabinet and removed old laminate and installed new counter substrate and new laminate counters in Schaefer cabin

Round Lake:

- Talked with Mary about concrete job at new shelter
- Cut 29 inches of existing concrete off shelter pad; excavated and set pads for new concrete at shelter (10ft x 40ft) two of them; then poured 12.5 yards of concrete

Winchester:

- Installed new traffic counter loop at Ponderosa Point
- Maintained road to Manager's residence

OHV/Boating:

- Loaded OM snowmobile on Peters flatbed to take back to Idaho Falls for Andy Stokes
- Helped Nate get snowmobiles down from loft and install snow-bike kit

NR OFFICE STAFF

- Continued training Office Specialist 2 in various office tasks and front desk duties
- Assisted NR Manager with scheduling several park manager zoom meetings; scheduling interviews for the Hells Gate and Winchester State Parks Park Ranger positions and with coordinating and facilitating meeting space for Idaho Heritage Trust
- Compiled and submitted NR Park quarterly report to HQ for board meeting
- Compiled and documented notes for NR Manager from RAMP Bi-Annual Meeting; developed FY22 RAMP Accomplishment Report draft for NR Manager
- Attended respectful workplace training at the region meeting
- Reviewed "Travel Voucher Refresher" training and "Entering Invoices" refresher training sent out by Fiscal Dept
- Completed Cyber Awareness Training
- Coordinated with HQ to get new retail scanner sent to RL
- Coordinate ROW use reports/Concession Agreements for CY 2023
- Completed inventory of surplus PPE items sent from Boise and parsed out items to be delivered to the multiple NR Parks
- Reviewed/Compared Lease Agreement document drafts for changes/additions from Army Corps of Engineers for NR Manager and Dworshak SP

- Planned and executed NR Fall All Staff meeting with NR Manager
- Complied responses from park managers and staff into condensed report for NR Manger on several quick turnaround suspense's:
 - Reservation Window Extension Information
 - Partner Agreements & Lease Information
 - WDOL Appropriate Use Declaration documentation
 - Film Policy Implementation Information
 - Groups Reservation Window and Blocking out Facilities Information
 - VC Days/Hours of Operation
 - Adopt a Trail program packet
 - New Hires who need to attend full CEO training at the end of February
 - Statewide Manager's Meeting-ascertaining possible schedule conflicts for NR Managers
 - Transcribe whiteboard notes to actual editable document for future meeting

COEUR D'ALENE LAKE PARKWAY – LIZ PALFINI, PARK MANAGER

Customer Service

- Visitation is slowing. Fewer boaters on Lake CDA. Weather has been great, so the weekend visitation is holding steady. Eagles were barely coming back at the end of November but thick in December so were the people

Preservation of Natural, Cultural, and/or Historical Resources

- October saw steady day use visitation with local runners, walkers and families getting outside on nice days
- Eastside Hwy district chip sealed the whole road but still hasn't striped it
- November saw steady day use visitation with local runners, walkers and families getting outside on nice days. Eastside Hwy district still hasn't striped the parking lots
- December saw steady day use visitation with local runners, walkers and families getting outside on nice days. We have had lots of snow to move, and the seasonal help has been much appreciated as visitation increases with Eagles everywhere

Staff Training

- All Field Staff attended weekly safety meetings

Strategic Plan Actions

- We hired 2 seasonals for Parkway paperwork is in process so we should have some help this winter
- We are looking at future educational partnerships to help enhance the visitor experience at Parkway. We partnered with the CDA library to implement a story walk at Higgens point installed this summer and look forward to changing it out to a new story in the Spring

DWORSHAK STATE PARK – JOHN SEELY, PARK MANAGER

Customer Service

- The Freeman Creek Entry station was only open weekends and then closed for the season.
 - Big Eddy office hours are now 9-5pm Monday-Friday and registration sales are slow
- The marina store is closed. The marina has been pulled away from shore and no fuel is being sold, as the gas distributor can no longer fill the fuel tank
- Calls are coming in requesting info for summer camping and reserving the Big Eddy Lodge

Park/Program Usage

- Traffic counter numbers are down from last year, but above our 5-year average. Snow packed roads tend to skew the numbers during the winter. The last 3 years are the only years to have any campers in December so 4 is not bad
- Total reservations: Oct-61/Nov-11/Dec-4

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- In 2021 management developed a comprehensive weed management plan for the park, focusing on esthetics, noxious weed mitigation, recreation access for disc golf controlling multiflora rose, and infrastructure preservation controlling woody plants in the sewage lagoons and along Three Meadows Road
 - Due to the park operating on no lease agreement with the USACE there will be nothing sprayed until the lease is signed. The pesticide application plan was submitted to the USACE in March and lease has not been signed yet
- Invasive rose bush removal was a focus in October. Many bushes were manually removed from the disc golf area with aid of a backhoe.
 - There are still many bushes that need removed and new sprouts will need to be sprayed in the spring
- Waiting for a trail cat, culverts, and road base rock to be able to complete the Fire Break project started last July and further brush mitigation. Some of the rock has been delivered. Clean up of the fire break continues with tree felling and trimming now being the focus. The woodchipper may be needed
 - Incoming snow may stop work on the fire line for the winter

Staff Training

- John Seely and Kiona Rogers attended Life Flight Training in Orofino in October
- 3 of our 4 staff members attended the North Region meeting 11/30 & 12/1 at the Region Office

Strategic Plan Actions

- Repairing infrastructure issues helps to fulfill Objective 5: To Be Good Stewards of the Resources and Assets Entrusted to IDPR
 - Grant for replacing the failing secondary water supply lines was granted and the engineering has begun. Work is at a standstill with the park water line replacement. The USACE cannot sign the permit for the work to be done until the new lease has been signed
 - One parking space was removed from the new boat launch parking area. The end space showed to be a danger as it restricted the space for vehicles to make the corner next to the ramp so one more space is going to be removed as it is restricting large boat trailers from leaving the launch
- Installation of an obstacle course at Freeman Creek is being researched
 - This could bring in new users for events like Mud Runs
- The park is nearing completion of a fire break along the western boundary of the park fulfilling Performance Measure 3.1.2 to improve fire safety within our parks
 - A culvert and fill dirt will be needed to finish this project and under brush and dead/down trees are still being removed with standing trees within 20 ft currently also being felled
- Seely has been developing a long range weed management plan for the park, helping to meet Objective 5 subcategory of quality natural resource management in our parks.
 - Seely will begin implementation of this management plan in the fall of 2022 pending a new USACE lease being signed.
 - The new pesticide application plan is being worked on

Park Manager's Narrative

- There are no seasonals on staff currently
- Kiona and I attended Life Flight training in Orofino, and I highly recommend it. It is only a couple hours long, but it is very informative
- We have had issues with our fuel distributor in getting the Big Eddy fuel tank refilled
 - Their insurance provider has told them they cannot fuel up the tank when there are more than 2 flights of stairs. This means we will only be able to fill the tank for a maximum of 2 months out of the year
 - The tank may need to be moved to the parking lot or a new floating tank may need to be purchased. All options are being explored
- December had few campers and plowing season has begun, but the Plow has become inoperable
 - We are borrowing Hells Gate's plow truck
- We are keeping the boat launch plowed when the plow works as hunters and fishermen are still using the launch from time to time

FARRAGUT STATE PARK – LIZ PALFINI, PARK MANAGER

Customer Service

- Off season has been beautiful. Campgrounds were busy on weekends throughout the month. The weather was so good that there wasn't much slow down
- We closed all campgrounds except Waldron and started turning off water October 7th thru 11th. Most weekends we ended up opening Gilmore as overflow from Waldron
- Winter is officially on starting in November. South road was open for most of the month, but we ended up closing it at the end due to snow and transitioned to winter camping at that point
- Most of our visitation was day use visitors and hunters
- Group booking has been steady and every weekend in June and July 2023 are already booked

Park/Program Usage

- We are still coordinating with the Community Library network and helping them with programs at the library or hosting programs here at the park.
- Winter programs started in November.

Group Use	No. of Groups	No. of Attendees
Group use shelters/day use	2	310
Group camping	1	100
Group use permits	1	75
Higgins Point	0	0
Parkway Special Events	0	0

Program Services

Interpretive Stations	Items checked out	Attendance
Farragut Junior Ranger Station	0	0
Museum at the Brig	0	0
Loaner Backpacks	0	0
Loaner Fishing Poles	0	0
Jr Ranger Badges awarded	0	0

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	5	66
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Beetle outbreaks of both western pine and ips are causing concerns for the resource within the park and a re-evaluation of future resource work
- Future resource plans are now focused on addressing the salvage and work in areas that have been impacted by the beetle outbreak
- The future parking area next to the Brig Museum has been cleared and we are also looking at clearing a few areas on the Northside for Peterson campground and a new day use area at the old parade grounds

Staff Training

- All staff attended weekly safety meetings
- Some staff members were able to attend the all-region meeting on 11/20 & 12/01

Strategic Plan Actions

- Rangers were busy handling day to day off season operations; in October all day use areas were open. One campground was open and trail clean-up continues
- In November we started limiting day use areas. Beaver Bay and Buttonhook parking areas closed due to hunting season. One campground was open. Rangers are busy handling day to day off season operations. Trail clean-up continues.
- Work has begun planning for the Peterson group camp including a design RFP and prep work for a timber sale to help clear some trees from the area
- Planning is complete on a conceptual design for a central entrance for the park and moving of the visitor center to be in the Brig building
 - The benefit of having a central entrance allows for controlled access to the park during summer months and allows Rangers to concentrate on customer service and projects rather than fee compliance
 - Staff have started minor projects associated with the central entrance plan to reduce project costs and begin the process of establishing trails and amenities based upon that visitor center placement

Park Manager's Narrative

- October was a month of Indian Summer we saw that reflected in increased camping and day-use for this time of year. The weather was fantastic. We are seeing great visitation and busy weekends. The non-resident fees are hitting hard – We are getting reduced stays but no lack of campers
- So far, our camping revenue is holding steady compared to other years. We are selling out-of-state annual passes but slower than past years. At this point we can see the increase in MVEF revenue from last year this time.
- November was a serious slow down. The weather was starting to turn. We are seeing normal visitation for this time of year
- December is full on winter recreation. The snow has been good so there was grooming for several weeks before the weather warmed, and the snow deteriorated too much for grooming. We are seeing normal visitation for this time of year
 - October 2022 beat October 2021 in both visitation and revenue October 2021 with \$188,137 vs October 2022 with \$227,271
 - November 2022 beat November 2021 in both visitation and revenue November 2021 \$145,322 vs 2022 \$224,299
 - December 2022 is slightly behind December 2021 in both visitation and revenue December 2021 \$222,999 vs 2022 \$171,411
- Winter trails are getting set. Equipment is ready for snow. We have been plagued with equipment breakdowns this Fall. Some of the regular maintenance we put off last year is being completed this year

- We have coordinated with the IDFG shooting range folks and now receive weekly deposits to help increase their fiscal control policies
- The renovation of the East side of Residence 5 continues
 - They've finished the bathroom and are working on floors and closets
- We've been hit with a rash of plumbing issues
 - The water heater in Beaver Bay is down and will need to be fully replaced, we are working with Risk Management on that process, just waiting on the insurance folks
 - We have several leaks that are avoiding detection. We found one between the tower and the lagoons, so water is shut off from there and winterization plans are complete
- Installation of the new Starlink internet is finally scheduled for Dec 12. We will request a Starlink RV set-up for the Brig in the Spring.
- The renovation of the East side of Residence 5 continues, the bathroom is finished and currently working on floors and closets
- In the process of formalizing a park wide emergency plan-combining all hazardous materials information as well as utility locations for interagency communication during emergencies

COEUR D'ALENES OLD MISSION STATE PARK – WILL NISKA, MANAGER

Customer Service

- Visitor Center to winter hours, 10am – 3pm and down to one seasonal a day

Park/Program Usage

- Total Quarter traffic count: Oct- 2,785 /Nov- 1342 /Dec-2593
- Counts are as follows:
 - VC: 610 groups – 1882 people
 - Exhibit/Museum: 147 groups – 554 people
 - Video: 211 groups – 840 people

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming	Tour/Program = 3	189
	DVD =	
	Exhibit =	
Jr. Ranger Programming	Books = 154	
	Badges = 154	
	Patches = 150	
	Certificates =	
	Programs =	
School Programming	Schools = 2	175
Special Events	Wedding = 1	50
	Graduation =	
	Mass = 2	330

Preservation of Natural, Cultural, and/or Historical Resources

Staff Training

- TOC Ranger cross training
- Staff attended the Region meeting 11/30 & 12/01

Strategic Plan Actions

- Action Item: Complete the needed repairs and preservation work on the Cataldo Mission porch and façade. Complete needed repairs to pathways from the Visitor Center to the Mission, Parish House to the Mission, and Mission to the overlook area to allow for greater accessibility. Replace outdated wheelchair lift at the Mission

- Comments: Formal response from the tribe has been received. Director and Manager met with Tribal leaders to discuss the project
- Action Item: Assess interpretive exhibits within the Parish house, work with the Tribe to update exhibit
 - Comments: Discussions with the tribe have been started.
- Action Item: Transplant traditional food/bird/butterfly garden from the north side to the south visitor center planting bed
 - Comments: Completed
- Action Item: Develop an Interpretive Plan for the park
 - Comments: Currently working on

Park Manager’s Narrative

- Vacant Ranger position needing filled
- Manager and North Region Maintenance crew replaced standpipe at boat ramp
 - Unable to get water working
- Field Museum of Chicago came to deinstall 2 artifacts from the museum
- CDA Tribe on site to winterize house on adjacent property
- Manager met with contractor to discuss replacing the French drain in parking lot

TRAIL OF THE COEUR D'ALENES – WILL NISKA, MANAGER

Customer Service

- Average use for snow on the ground. No seasonal employees

Park/Program Usage

Total for the Quarter: 25,298

Total for the Months: Oct- 10,011 /Nov- 7,878 /Dec-7,409

- Wallace – 5,769
- Harrison – 6,524
- Enaville – 6,985
- Kellogg – 6,020

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Staff Training

- TOC Ranger cross training at Old Mission

Strategic Plan Actions

- **Action Item:** Work with local City Chambers to identify future programs that would benefit users of the trail as well as the local community
 - Comments: topic has been brought up to some of the local chambers, no feedback yet
- **Action Item:** Review and update previously proposed Adopt-a-trail program. Make available to local companies and organizations
 - Comments: First draft of handbook complete
- **Action Item:** Explore the feasibility of a bike swap program supported by local companies.
 - Comments: Discussions have started with local companies and cost information has been obtained from similar programs

Park Manager's Narrative

- Current issues/challenges include unknown park boundaries and property lines, lack of staff to complete maintenance duties, lack of park housing, and unauthorized motorized vehicle use on the trail due to lack of sufficient access controls
- Manager met with development looking at locations for bike in campgrounds along the TOC
- Ranger gave ATT Ranger a tour of TOC
- Manager and Region Manager attended fall RAMP meeting and fall trail commission meeting
- Manager met adjacent landowner in Osburn to discuss encroachment/new construction near trail
- Manager and North Region Manager attended TOC Shop kickoff meeting

HELLS GATE STATE PARK – CHARLIE CHASE, PARK MANAGER

Customer Service

- Lewis and Clark Discovery Center: open 9:00am – 5:00pm, seven days a week
- Marina store, operated by Snake River Adventures: closed for the winter
- Jack O'Connor Center: open on Tues-Saturday, 10:00 – 4:00 and Sunday, 1:00 – 4:00
 - Brant Balls has been volunteering three days per week at the Jack O'Connor Center, allowing the Center to be open an additional 1.5 days per week

Park/Program Usage

- November camping use decreased due to Birch and Cottonwood loops being closed for the season and the four camper cabins accessed from Cottonwood are also closed
- Usage of the camping facilities dropped drastically in December in part due to cold and snowy conditions
 - Camper cabins: averaged usage: 40% Oct, 31% Nov and 4% Dec
 - Full hookup sites: averaged usage: 99% Oct, 30% Nov and 1% Dec
 - Electric sites: averaged usage: 73% Oct, 36% Nov and 4% Dec
 - Basic campsites: averaged usage: 32% Oct, 0% Nov and 0% Dec
 - Marina – two moorage docks: averaged usage: 33% Oct, 28% Nov and 25% Dec

Program Services

- Experiential programs – Oct: 0; Nov: 0; Dec: 0
- Interpretive programs – Oct: 0 and 0; Nov: 0 and 0; Dec: 0 and 0
- Jr. Ranger programs – Oct: 0 and 0; Nov: 0 and 0; Dec: 40 and 40
- School Programming – Oct: 0 and 0; Nov: 0 and 0; Dec: 0 and 0
- Special Event – Oct: 4; Nov: 0; Dec: 0
 - Run for the Health of it! Oct. 1st. Privately organized – open to the public. Sponsored by the Tri State Memorial Foundation as a fundraiser. Estimated 200+ participants.
 - Monster Mash Disc Golf Tournament. Privately organized – open to the public. Organized by the local disc golf club. Estimated 100 participants.
 - Renaissance Fall Festival, Oct. 22nd/23rd. Privately organized - open to the public. Estimated 500+ attendees.
 - Haunted Campground Trunk or Treat, Oct. 29th. Park sponsored event for the community. Estimated 1,500 attendees. Two camping loops were designated for the event, with campers reserving a campsite, decorating the site, and handing out candy. Entry fee for the public was the standard MVEF

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	44 booklets/44 programs	40 children/15 adults
School Programming	0	0
Special Events	5	2300 +

Preservation of Natural, Cultural, and/or Historical Resources

- Cleanup of leaves is an ongoing and labor-intensive process with wet, cold and snow keeping most of the leaf removal to a minimum in December
- Trees are being limbed, stumps ground, and leaves collected in-between days of rain and occasional snow accumulation
- Repairs to the irrigation system continued as over 300 irrigation heads have been replaced, and additional valves were repaired/replaced. The marina irrigation system in the boat launch parking area was repaired and mostly functioning

Staff Training

- Classified Staff attended the Region meeting 11/30 & 12/01

Strategic Plan Actions

- Nothing to report

Park Manager's Narrative

- October brought perfect camping weather after a hot and smokey late summer season. Camping remained busy. Several events were available to the public
- This year's Halloween event, the "Haunted Campground Trunk or Treat", was organized by staff member Mindy Jay and was a huge success due to her planning and organizing efforts throughout the year. The wait time was much less and many positive complements from the participants
 - Our Halloween event in the past, the "Haunted Hayride", were very labor intensive and costly and ongoing complaint from the public was the lengthy wait time
- Birch and Cottonwood camping loops were closed for the winter, domestic water drained, two restrooms closed, and Aspen loop standpipes heat taped with insulation. Aspen loop is open for campers with nine full hook-up sites, and 17 sites with just electric. Four camper cabins are available
- A limited crew of seasonal workers and volunteers have been working around wet, cold, and snowy conditions to clean up the fall leaves, grind stumps, and limb trees
- Three restroom facilities remain open year-round and are cleaned daily
 - We also started painting the interiors of the restrooms including making repairs to correct missing tile grout
- Discovery Center staff made a much-needed deep dive into deep cleaning the Center, including cleaning the grout in the restrooms and the cleaning of carpets, while serving customers in their purchases of registration products such as boat and snowmobile registrations
- Camping has diminished dramatically with just a few souls braving the winter conditions
- Hikers and equestrian riders are also making a daily showing, especially on the nicer days
- Disc golf remains a consistent draw on the weekends
- On December 16th, Tyler Barron began his new career as a park ranger. This brings Hells Gate up to three fulltime park rangers, which has been needed for many years. Tyler completed his last class at the University of Idaho on December 15th, earning his Bachelor of Science degree. Tyler worked over five seasons at Dworshak State Park as a seasonal, coming to Hells Gate with high recommendations
- A new event, "Cookies with Santa & Scout", attracted about 40 participants on December 17th at the Discovery Center. Administrative Assistant Mindy Jay organized the event including convincing her husband to dawn a Santa suit and color his beard white
- The year 2022 ended at a low point for our staff and community members with the passing of Park Manager, Charlie Chase. Charlie began his career with IDPR at Hells Gate State Park in 1984. Charlie was a well-liked man who filled the park with laughter, and the biggest smile. Rest in peace, big guy... you will be missed by many

HEYBURN STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Customer Service

- October customer service needs centered on assisting customers with reservations and camping. Hawley's Landing Campground was the only campground open with reservations going through the 15th. The campground was closed on the 31st
- Given that the warm weather continued through the month, the campground continued to be close to full on weekends. *Sisters on the Fly*, a group of fly-fisherwomen, came out to camp at Hawley's as well for their annual fly-fishing trip
- November and December customer service needs centered on assisting customers in the Visitor Center with collecting and verifying customer insurance requirements, lease payments, snowmobile registration, and planning for next year's vacations
- Waterfowl hunters and the occasional TOC users were the main customer base in the park.

Park/Program Usage

- Traffic dropped by about 62% from October which is to be expected and we are down overall about 23% from November 2021 and traffic dropped 57% from November and about 58% from December 2021
- Reservations have also dropped 37% compared to November 2021.
 - This is likely due to the snowy conditions and cold weather compared to 2021 when we didn't get snow until mid-December, as well as the closure placed on the Lakeview Cabin for foundation reconstruction

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	2	25
Jr. Ranger Programming	2	42
School Programming	0	0
Special Events	1	50

Preservation of Natural, Cultural, and/or Historical Resources

- No substantial work was done in this area in November

Staff Training

- Staff attended the Region meeting 11/30 & 12/01 via Zoom

Strategic Plan Actions

- Nothing for the month of November

Park Manager's Narrative

- Winterization began on campgrounds, equipment, and day use areas. Given that our usage at Hawley's was high for this time of year, particularly for RV camping, we are extending the reservation window for Benewah campground for 2023
- The main water line along Chatcolet Road has failed and we are working on replacement with preliminary estimates at \$600,000
- We are working on obtaining insurance for the park fuel tanks, and significant problems were identified by the adjuster with the marina fueling station, requiring over \$100,000 in repairs
- Work on the Chatcolet flush CXT is still not completed, but the Lakeview Cabin foundation replacement has made significant progress
- Work on Lakeview Cottage foundation was primarily completed
 - Development bureau approved another phase of work, which will start soon and include new paint, replacing the wood stove with a gas stove, new floors in bathroom and main bedroom, renovation of the bathroom, and replacement of the windows with modern double pane

- Remaining work on Rocky Point Lodge is to be scheduled (sink plumbing replacement, French drain, handrails, steps to back entry, parking lot improvements, fire alarm connectivity, and ADA entrance compliance). Park staff is continuing work on locating furnishings
- A large windstorm blew through the area on the night of November 4th. Several dozen trees blew down across Chatcolet Rd. and power was cut off to some cabins in the Chatcolet area
 - Staff was up late into the evening and then up early to attend to multiple wastewater alarms following the preceding heavy rainfall and the storm required staff to cut through downed trees to get to the pump house and then clear many additional trees to allow access through the park. There was damage to two leaseholder cabins and two boat garages became detached and left the marina
- Due to an increase in temperatures around the holidays, we had a high wastewater alarm that Nathan Blackburn responded to in the very early morning hours. We had to switch to our larger pump and adjust the flow. The smaller pump will need to be looked at before putting it back into use as the PSI seemed to be all over the place
- Nathan Blackburn and Vicky McMaster were also very busy re-writing the leases for review to make them more detailed and encompassing
- The Maintenance Craftsman and Park Ranger positions were posted. We plan on doing interviews together with Old Mission State Park in January

MCCROSKEY STATE PARK – NATHAN BLACKBURN, PARK MANAGER

Park/Program Usage

- Traffic counter has not been resetting, so the actual amount is unsure.
- Usage is very minimal given that the road is mostly impassable from the snow fall

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- No substantial work was done in this area

Staff Training

- None

Strategic Plan Actions

- None

Park Manager’s Narrative

- The focus for staff in October was maintaining campground compliance, proper OHV trail use, and clean facilities
- Due to the weather and road conditions, the park is not very accessible currently

PRIEST LAKE STATE PARK – LONNIE JOHNSON, PARK MANAGER

Customer Service

- Park store had numerous new items for the visitor to purchase.
- December brought good snow and we were able to groom ski, snowshoe, and fat bike trails
- A new HVAC system, cooling and heating was installed in the store Nov. 2.
 - Visitors will like the heat in winter and cool in summer, especially staff
- Work continues for the water and electrical upgrades in White Pine Loop

- Work continues for the remodel of the Shafer cabin

Park/Program Usage

- October brought beautiful warm temperatures which in turn brought in many campers and then November cold temperatures kept the campers away but December brought in skiers to enjoy the freshly groomed trails at Indian Creek
- Cabin use remained steady with lots of weekend visitors and drive throughs, looking at the snow and scenery
- Dickensheet and Lionhead saw less campers

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events – Music in the Park	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Hazard tree removal is in full swing and ongoing with the assistance of Keith Jones

Staff Training

- Staff attended the Region meeting 11/30 & 12/01. Good speakers and excellent presentations

Strategic Plan Actions

Park Manager’s Narrative

- Staff turned water off in campgrounds in October and winterizing of facilities began
- All dumpsters pulled in campgrounds, went to pack it in pack it out
- Almost all volunteers have been hired for the 2023 season
- November started out with some snow, then the cold temperatures moved in
 - Average temp for middle to end of November was in the teens
- As the month comes to an end the snow is back and so are a few campers getting the last chance at hunting for the year before it closes
- Our newest ranger, Christine Briggs, started work on Nov. 29th. It is nice to have a full staff again
- We had a fire suppression main line in the attic at the Indian Creek Head Quarters building start to leak and the air compressor was coming on every hour
 - Inland Empire Fire Protection came out and did the repairs, but we were told the system was installed in 2002 and is at the age where more issues could start happening
- What a December we had. It started out with nice snow, and we were able to groom our ski trails. Toward the middle of the month a deep freeze hit with temperatures 15 below zero. To end out the month we had temperatures well above freezing in the high 30’s low 40’s with rain. Welcome to North Idaho

ROUND LAKE STATE PARK – MARY MCGRAW, PARK MANAGER

Customer Service

- Park staff provided regular updates to phone and web services to keep customers informed of operational changes for the current season and No changes have been seen or brought forth with regards to customer expectations
- Visitor Center hours have been reduced, we have no scheduled hours
- We have been working on projects, repairing, and performing maintenance on facilities and equipment

Park/Program Usage

- Visitors have been using the trails and day use areas to fish, hike and walk dogs
- We have had very few campers this month due in part to the colder weather and snow at the end of the month has also contributed to the slowed visitation
- There are regular hikers, snowshoers, and skiers. Ice on the lake has been marginal even with the cold temperatures. The large amount of snow has slowed the freezing of the ice. Rain came in the last week of the month causing the melting of much of the “Good” ice

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Jr. Ranger Programming	0	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- Awarded RV Grant to fund the installation of defined living pads for each campsite in conjunction with vegetation management plan to protect resources and enhance camping experiences in the fall and continue into the next year

Staff Training

- Staff completed respectful workplace training at the region meeting. (1 hr. each)
- Staff completed Cyber Awareness Training
- Staff attended the Region meeting 11/30 & 12/01

Strategic Plan Actions

- Working on installation of defined living pads at each campsite and vegetation management plan as provided by the RV grant to protect the resource and enhance visitor camping experiences

Park Manager’s Narrative

- Manager attended/participated in the following meetings:
 - The north region manager conference call
 - All Staff Region Meeting
 - Interpretive meeting at Ponderosa SP
- Ranger attended Selkirk CWMA (Cooperative Weed Management Area) meeting
- We have been taking many phone calls about nonresident fee increases regarding Fall camping
 - When they find out the cost for non-residence campers, they choose to go elsewhere
- We received the new Wireless credit card reader for our tablet to accept credit cards at the kiosk, the credit card reader will not hold a charge for more than an hour, so we are working with R&R to get an external battery pack from Aspira to be able to use of the reader all day
- Manager started putting together a concession agreement for a fishing outfitter (Longdrift outfitters) for spring fishing within park boundaries
- RL resident was inspected by region manager, park manager and ranger
 - We have identified projects to be completed at the park residents.
- Manager has been working with Friends of Scotchman peaks to coordinate the winter tracks program at the park
- Started the planning process for FY 25 budget
 - Identified 5 priorities for the CIP list
- Winter road was opened at the end of the month
- Winter equipment has been pulled out, serviced and ready for the season

- We repaired the plow for the 4-wheeler, welded a plow foot bracket and turned the cutting bar and we installed chains on the 4-wheeler
- We purchased and installed chains on the gator and 4wheeler.
- Items/tasks we have accomplished to prepare for the colder, winter weather
 - Finished dock board replacements for the season
 - Septic tanks were pumped, and sprinklers were blown out for the season
 - Summer equipment was serviced, winterized, and stored
 - Finished splitting and stored wood for next season resale program
- Several local volunteers have been helping at the park with a lot of campgrounds clean up and ongoing trail maintenance work
 - Felling trees in the volunteer site area that were affected by the bark Beetle
 - Grinding stumps in the campground
 - Tables have been evaluated for refinishing and dis-assembled
 - Re-finished three benches along the trails
 - About a dozen trees at the shop parking lot were removed to make room for snow this winter

WINCHESTER LAKE STATE PARK – STEVE KUSKIE, ASSISTANT PARK MANAGER

Customer Service

- October is the month we break things down and start to winterize the park
- November brought early snow and cold that stayed most of the month. We hit upper 40’s now and again but mostly saw winter-like temperatures and moisture. The lake took a couple weeks to freeze and started mid-month
- December was a mixed bag of weather bringing first great snow and sub-zero temperatures. Then it began to rain, and we had 40’s for highs.
- The Nordic trail came and went in a matter of weeks. There was steady use while we were able to groom. Now it is bare in spots, crusty snow in others... not the best.
- Yurts were slow at first, then filled in for the holiday. Once the ice on the lake was good, those who fish hard water began to come out. Day use increased and more yurt reservations were made

Park/Program Usage

- Appaloosa Loop: averaged usage: 19% Oct, 1% Nov and 0% Dec
- Bitterroot/Camas: averaged usage: Closed for the winter
- Tamarack Yurt: averaged usage: 65% Oct, 23% Nov and 16% Dec
- Snowberry, Lodgepole and Ponderosa: averaged usage: 33% Oct, 8% Nov and 11% Dec
- Day use was slow to non-existent. The weeds in the lake have been particularly bad this season

Program Services

Program Type	No. of Programs	No. of Attendees
Experiential Programming	0	0
Interpretive Programming	0	0
Family Movie Nights	0	0
Jr. Ranger Programming (Saturday A.M.)	0	0
Jr. Ranger Programming	Self-Guided	0
School Programming	0	0
Special Events	0	0

Preservation of Natural, Cultural, and/or Historical Resources

- IDL has made good progress throughout October. They continued clearing the prescribed area around the trail and have done a great job so far
 - The park can retain the majority of downed trees for future firewood sales.

- IDL is also piling beehive piles for burning next season and have some remaining piles to burn near the entrance currently. We are planning a broadcast burn in that treated area when crew available
- Approval was given by IDFG to further the pre commercial work on WLP and more thinning/ground burns within WLSP. Walk-through meeting was held in April with IDFG, IDL and Park staff, but all this is on hold until later in the season when fires aren't their priority
- A continued multi-year thinning/burning plan from IDL has also been approved by IDFG to help return the entire WLP area to its historical Ponderosa Pine Sahara. Plan comes with identified burn intervals to keep WLP and WLSP on track for years to come
- More interpretive panels throughout the park could be added to discuss the diverse history of the area that the park encompasses. From the Nez Perce perspective, as well as the mill history. Also, there are unique geologic features whose history could be discussed. The cost of these panels is the biggest hurdle for the park

Staff Training

- Staff completed respectful workplace training at the region meeting. (1 hr. each)
- New ranger completed cyber security and other onboarding trainings from DHR. Supervisory Academy scheduled.

Strategic Plan Actions

- Providing new interpretation programs – We want to incorporate a wider variety of programming this season, which will include an array of interpretive offerings
- We currently offer the senior discount which coupled with an annual pass, significantly decreases the amount of money the park sees from those visitors
- An observation made this season was folks were staying here for other reasons than the discounted rate. It was a perk, not a deciding factor to stay. A look at this could be a way to increase the revenue of the park without any added resources. As always, we will continue to better our sites to entice more visitors

Park Manager's Narrative

- We brought on our new Ranger this month and she is excited to join the team, she dove right in and is doing great
- Ensuring all the summer equipment put to bed and bringing out the winter equipment.
- We've started plowing and grooming as the snow came a bit earlier than it has been
 - Our grooming efforts have melted out, but we have hope that the snow will return so we can keep offering the Nordic trail. Folks enjoy it
- There was a dip in yurt usage for the first time in a while. Weather didn't help much, but it was surprising to see such a gap

South Region

**SOUTH REGION QUARTERLY REPORT
OCT – NOV– DEC 2022**

MISSION: To provide a safe and unique experience while preserving, protecting, and enhancing recreation. We interpret natural, cultural, and historic values. To maintain park infrastructure for visitor services and programs, while looking for new opportunities.

GOALS:

- Ensure that all facilities are kept clean and hazard free.
- Utilize both paid and volunteer staff to staff visitor centers and entrance booths.
- Patrol parks ensuring user needs, user safety, and resource protection are met.
- Assess operations and opportunities to ensure quality experiences are provided and developed.

SOUTH REGION SERVICE CENTER – THERESA PERRY, SOUTH REGION BUREAU CHIEF

- Continued communication and support of the south region parks. Site visits and regular communication with the park manager ensures a better understanding of the needs within the region.
- Continued working with park managers on a variety of concession agreements. The Department of Administration – Risk Management staff have been especially valuable as well with the review of insurance documents and assisting with other questions.
- Additional staff time was given to Eagle Island to augment the park manager’s absences. This support included addressing daily operational issues, support of the numerous cross country events including meeting with organizers of the Bob Furman event, management of concession operations, hosting and attending the Idaho Heritage Trust site visit, assisting with the planning of Rec Fest special event that is planned for June 2023, and completing a hazard tree removal project.
- Worked with Eagle Island Park staff, region maintenance staff and the agency’s Natural Resource Manager (Keith) to remove approximately 70 hazard trees in the park. This is a significant change for the park and its visitors but will increase visitor safety significantly. Seeking funding for replanting is necessary and will be pursued in the new year.
- Additional efforts at Eagle Island included meeting with Paddle Board Idaho at Eagle Island to wrap up the season and discuss future directions this concession may take. The volume of aquatic weeds in the lake continues to create challenges for this operation and in providing a quality water-based recreation experience. Park staff will continue to find ways to improve water quality and reduce the aquatic weeds.
- Finalized the agenda for the ranger roundup training that was hosted at Ponderosa in October. Based on the positive response to this training it will continue in conjunction with all regions.
- Continued monitoring of many development projects across the region, including the completed repair of the Eagle Island sewer lift station and preparing the CIP list.
- Worked with region staff to develop and host the two-day South and East region meeting in Burley. All staff seemed very appreciative of gathering in person for this short but productive meeting.
- Working closely with the Lake Cascade Park manager and Bureau of Reclamation to determine the impact the Buy America requirements may have on the agency and park operation.
- Developed and implemented various community programs and events along with planning future recreational and educational opportunities with community partners during this quarter.
- Filling permanent vacancies seems to be an ongoing process as staff transfer or leave the agency. The shared South Region, Operations and Grants administrative assistant has left her position and will now serve as the ranger at Bruneau Dunes. In the interim the East Region administrative assistant will provide support for the South Region.

- The number and variety of interpretive programs and special events conducted in the region added important value and meaning to the agency and its visitors. This noteworthy effort is detailed within the individual park reports.
- Weekly operations conference calls with the other region managers and operations chief continue. These important calls involve the discussion of operational needs, concerns, projects, and policy issues.
- Met with fellow region managers and Operations chief to develop and research agenda items for the January Operations meeting.
- Housing inspections for all residents in the south region were completed. The maintenance needs for the agency residents are now compiled in one document which should allow for better tracking of necessary repairs and upgrades.
- Participated in the IDPR board meeting held in Twin Falls via zoom as well the JFAC tour at Bruneau Dunes in October.

BRUNEAU DUNES – BRYCE BEALBA, PARK MANAGER

Customer Service

- The required seasonal layoffs after five months of employment left us shorthanded in maintenance and visitor services and overall, left the park at 65% of full staffing levels for October. With the observatory remaining so popular we had to limit the number of telescopes we used due to lack of staffing.
- We tried “Wednesday Sled-n-day” through October which gave a 50% discount on sand board rentals to local residents in order to improve mid-week sales and encourage local residents to visit the park. The program though was not heavily advertised and not successful.
- Trail marking improvements in the park have evidently made a huge impact this year as there were no rescues in 2022.
- JFAC toured the park in October. The event was successful and highlighted the strengths and needs of the park.
- Electrical work in the observatory continued through the quarter. Drywall and painting were completed and the telescope arrived and is in storage until spring. We are discussing the purchase of a planetarium option that will allow for daytime programming and will be particularly useful with daytime school groups when the telescopes cannot be used.
- Duck hunters have returned to hunt the park boundary. It is legal to hunt from the boundary fences, but we have had instances of shot hitting RVs in the campgrounds. We have reached out to IDFG to confirm hunting rules regarding firing into the park and have asked for increased patrols. We will also continue educating hunters as we see them, and to post rules along the boundary fence.
- The track for the main observatory building has broken and no longer rotates. We are working with development to get bids for repair. The building was built using grants and donations and represents a valued partnership with the Boise Astronomical Society. Given its historical significance and educational value to the public, we believe it should be repaired and used in addition to the new observatory as crowds coming for the programs exceed the capacity of either standalone facility.

Park Usage

- We saw 3,210 vehicles in October and 1,629 in November. The car counter stopped functioning mid-December and we have a partial count of 720 vehicles.
- The visitor center had 2,804 visitors in October, 393 in November, and 91 visitors in December.
- We rented 430 sandboards in October, 50 in November, and 5 in December.
- Colder weather coupled with winterization of the water system slowed visitation in November, but we did have moderate day-use during the month. Day-use and camping were also slow in December given the colder temperatures and snowstorms.

Program Services

- October was our last month of program services, in total we offered 33 interpretive programs with 344 visitors and held 5 observatory programs with 598 attendees.
- We awarded 3 JR. Ranger patches and 12 badges.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming	38	942
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- The campgrounds and trees looked remarkably healthy in the fall considering last year's irrigation well failure and this year's line breaks. I am hopeful that a portion of this is attributable to the water filter we installed two seasons ago.
- The two years of irrigation issues have resulted in loss of grass, trees, and encroachment of invasive weeds. Puncture vine is especially prevalent in the tent loop of Broken Wheel and we have seen a dramatic increase in Rush Skeleton weed (an invasive non-native) along roadsides and in burned areas. Staff have been hand pulling as herbicide is not useful at this point in the season.
- The river pump was turned on mid-October to recharge the lakes.
- Observatory contractors accidentally damaged the neighbor ranches power line feeding their well and pump for cattle. We are working with electricians to get it fixed.
- Right before we winterized there was an irrigation line break at a critical location. We believe we were able to successfully blow out the system for winter, however the break is in a junction of water and powerlines and will require a locate before we can dig and make repairs for next season.
- We hosted a combination of Boy and Girl Scouts in November who did a significant amount of invasive weed removal and Russin Olive trimming in the campgrounds and at the Big Dune day-use area.
- We have requested an additional well to be drilled to supplement our irrigation (CIP list item). Have also requested funds through the CIP process to fix several miles of downed fences which will likely require surveying to ensure accuracy.
- Gophers have invaded both the campgrounds and are causing a lot of damage. They had moved on due to the last couple of season's irrigation breaks but have since returned after we made well and irrigation repairs.
- Roads in the park are deteriorating at an increased pace. We patched some areas last season and will purchase more asphalt in the spring. Given the temperatures we are filling holes with gravel during the winter. The main entrance road is quickly deteriorating and will become a hazard. CIP requests have been made for repairs.
- After hours off-roading continues. As the vehicles leave and enter the pavement their tires are causing significant damage to the asphalt edges causing further erosion to the park roads.
- Increased arsenic levels in the well are still a concern. We are still working to install a filtration system for the ranger's house.
- Increased sightings of large carp in the Small Lake are worrisome. The lake was treated around 2000 and has been a valuable fishery and resource.

Staff Training

- Staff attended the Region Meeting in November.

- Manager Bealba will be attending State Park Leadership School (SPLS) in January.
- All park staff need First Aid/CPR training.

Strategic Plan Actions

- New lifetime warranty futons were installed in the cabins.
- We attended the Mountain Home Travel and Tourism meetings via Zoom.
- Manager Bealba toured the Rancho Mirage observatory and planetarium to evaluate the feasibility of purchasing the same planetarium for our new observatory.

Manager’s Narrative

- We are happy to have Trish as our new ranger. Having previously worked at HQ she has a good foundation of knowledge and will be an asset to the park. Trish will be the S. Region CPR/First Aid Trainer and is planning on holding training for all BRU staff for the upcoming season.
- Staffing shortages will once again likely delay completion of the Dark Sky application, but we are hoping to get it completed and in place by the opening of the observatory.
- The addition of the new telescope will necessitate an increase in funding as we will need to hire at least two part time astronomers. We may be able to attract interns hired through the NASA grant at BSU to alleviate staffing shortages. We are looking into altering our “dormitory/storeroom” at the observatory by building a restroom which would allow us to house the interns at the facility.

EAGLE ISLAND – ANDREW SALZANO, ASSISTANT PARK MANAGER

Customer Service

- We are working with coordinators about special events and large group requests for the 2023 calendar, including the Pulse Endurance Runs and the Aaron Butler Memorial Purple Heart Run.
- Park staff assisted with the installation of two safety speed bumps adjacent to entrance kiosk building; work was completed by Pavement Specialties of Idaho (PSI) and funded by road and bridge money.
- We continue to respond to visitors requesting Gateway Park snow hill reservations via email and phone and have been assisting Gateway Parks with cleaning of the restroom. The park has hired 3-4 winter seasonal staff to assist with increased winter usage.
- Parks visitor center remains closed for the season.

Park/Program Usage

- The park hosted the Idaho District 1A/2A & 4A/5A Cross Country races with approximately 10,000 spectators/participants.
- The Treasure Valley Working Dog Club field event was held in the park in October with 20 participants and Idaho Capitol City Kennel Club in November had 10 participants.
- Nike Northwest Cross Country Invitational had 2,530 participants with an additional 2,540 spectators.
- Treasure Valley Disc Golf Club event had approximately 90 participants.
- Local police agencies continued to use our fields and outbuildings for K-9 and drone training.
- Wild Beginnings Nature School was operational daily throughout the quarter and Gateway Parks Snow Hill was operational daily during November and December.
- Traffic Count: October 13,614; November 12,582; December 12,942

Type of permit issued	No. of Permits	No. of Attendees
Group Use Permit	6	15,190
Special Use Permit	0	0
Film Permit	0	0
Other permits	0	

Program Services

- Experiential program – (Off-Site) Park staff attended Girl Scouts STEM event in October.
- Interpretive program – Park staff hosted one 1-hour program for Wild Beginnings School.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	200
Interpretive Programming	1	30
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Staff continued spraying and manual removal of noxious and invasive vegetation – to include poisonous hemlock and goat heads.
- We worked with Keith Jones to removed hazardous trees from the parking lot and developed area of the park. Approximately 70 hazard trees were dropped.

Staff Training

- Park rangers attended Ranger Round Up event at Ponderosa State Park. (24 hours each)
- Rangers Dominic & Kelsea attended the DHR Supervisory Academy in November. (24hrs each)
- Permanent staff attended the South/East region meeting in November.

Strategic Plan Actions

- Worked with Ada County Sheriff’s Department regarding bike patrols at Eagle Island State Park during October and November; Eagle Police Department loaned the park three bikes for park staff to use as needed. Currently working with Sheriff’s Department regarding additional vehicle patrols at the park due to increased day usage for the snow hill.
- Working with City of Eagle trails master plan regarding green belt progression.
- Continuing work with development and contractors on lift station repairs. New pumps and control panel installed. Waiting on contractors to replace lift station access lid cover.

Manager’s Narrative

- Met with concessionaries, Paddle Board Idaho and Tropical Sno, to discuss current year wrap-up and plans for next year’s operations.
- Park staff assisted with the replacement of collapsed culvert that provides emergency access to the east end day use area located near east restroom.
- Park staff assisted Jeff (Outdoor Recreation Analyst- Development Bureau) with a 2022 update on a building survey.
- Park staff met with campground engineers to discuss utility and water system needs.

LAKE CASCADE – BLAKE PACKER, PARK MANAGER

Customer Service

- We have ensured that proper signage and advertising was utilized to inform the public of campground closures made in preparation for the Crown Point development project.
- The park purchased additional resale items including shirts, hoodies, and coffee mugs to keep up with the demand that the park has seen in the visitor center resale store.
- All campgrounds and day use areas were closed for the winter excluding Blue Heron, Van Wyck, Boulder Creek, and Poison Creek winter parking areas. Snow removal is taking place throughout the park.
- The park will continue to work in partnership with Idaho Fish and Game (IDFG) to maintain the Boulder Creek winter access parking area for a fourth year. This location has proved to be an excellent addition for anglers to gain access on the lake for ice fishing. Additionally, this access

point has helped relieve some of the parking and congestion issues in all the parks winter parking areas.

- The park started grooming our Nordic trails at the end of November.

Park/Program Usage

- Warmer weather throughout the first half of October provided late season camping opportunities for visitors and we experienced significant usage on the weekends throughout the month.
- Water quality issues related to cyanobacteria persisted throughout summer months and into the fall. This impacts overall usage on the lake throughout the summer and also impacts certain recreational groups in the fall including waterfowl hunters and anglers.
- Due to colder temperatures in November, ice started to form on the north end of the lake providing limited opportunities for anglers to start ice fishing. Anglers primarily used the Boulder Creek winter parking area to access this portion of the lake.
- Warm weather conditions during the first three weeks of December limited the formation of safe ice conditions on the south end of Lake Cascade. Due to this the park didn't see an increase in visitation from ice fishing anglers until the end of the month when ice conditions improved.
- IDFG is now permitting ice fishing tournaments.

Type of permit issued	No. of Permits	No. of Attendees
Group Use Permit	0	0
Special Use Permit	0	0
Film Permit	0	0
Other permits	0	0

Program Services

- Park staff assisted the Mountain Community School with developing a Trout in the Classroom program for this winter. This included assisting with program material and setting up the fish tank once they received trout eggs from IDFG and Trout Unlimited.
- Park staff planned and organized the parks Idaho Free Winter Access Day to be held in January. We worked with local partners including Tamarack Resort, Cascade Aquatic and Recreation Center, Horizons' Lifestyle and Education Team, Cascade Nordic Club, and the University of Idaho Extension Office to organize this event.
- Park staff received a Group Use Permit for the Idaho Sled Dog Challenge which is scheduled to be held from January 29 until February 2. This Group Use Permit was approved by the Park Manager and is awaiting approval from the South Region Bureau Chief, Operations Division Administrator, and Director.

Program Type	No. of Programs	No. of Attendees
Experiential Programming		
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- Park staff removed several hazard trees at the Bureau of Reclamation office area. Staff also removed numerous dead trees and hazard trees at Boulder Creek day use area.

Staff Training

- Park rangers attended the South and East Region Ranger Roundup in October. The Ranger Roundup provided training in chainsaw operation and maintenance, and hazard tree removal.

- Staff attended the south and east region meeting in November.
- Training needs identified: Reservation System Training, Interpretative Training, Compliance Enforcement Officer (full 60-80 hour course), CEO Refresher, First Aid and CPR Training, Snowmobile Training, PNW Field Preservation School Training, DHR Supervisory Academy, DHR Crucial Conversations, and DHR Crucial Accountability.

Strategic Plan Actions

- Park staff worked with development staff and contractors to finish both the Crown Point accessibility and Blue Heron boat ramp projects. Due to temperatures and weather conditions the concrete work portion of these projects was placed on hold until Spring of 2023. These improvements will provide a significantly better experience for visitors utilizing these facilities.
- Park staff worked with the IDPR Development Bureau staff and the South Region Manager to secure funding for the replacement of the pump and to correct other issues with the Osprey Point water system.
- Park staff worked with IDFG staff to develop a new winter access location on Stonebraker Rd. This included providing recommendations to IDFG staff on signage, snow removal operations, and parking plans.

Manager's Narrative

- Participated in the Valley County Waterways meetings and Cascade Chamber of Commerce meetings.
- We have seen a significant increase in snowmobiles and ATVs illegally operating inside of closed units off designated roads or trails. This persists in all units but is especially prevalent in Blue Heron, Van Wyck, Ridgeview, Buttercup, West Mountain, and Poison Creek Campgrounds. We are considering options to address these issues including installing trail cameras, Facebook Posts to inform the public of rules related to these issues, and developing a press release to educate the public on this matter.

LUCKY PEAK – SURAT NICOL, PARK MANAGER

Customer Service

- All units are operating under reduced hours for the winter.
- All units are currently off leash, and the disc golf course is installed until May 1.

Park/Program Usage

- Sudden cold weather in October caused reduced attendance, particularly at Spring Shores.
- Cyclocross event #1 was held at Sandy Point in November and was very cold, wet, and with a fair amount of snow. Approximately 85 racers participated over 2 days.
- Cyclocross event #2 was held at Sandy Point in December and was also very cold, wet, and with a fair amount of snow. Approximately 75 racers participated over 2 days.

Program Services

- A disc golf tournament held on opening day in October with approximately 75 golfers participating.
- Bri is now doing out of park/outreach interpretive programs around Boise. She has conducted programs for Boise State, and park field trips. She did an animal adaptations program for Riverstone School in November and gearing up for the 2023 season already.
- Bri set up a “Trim the Trees” event at Discovery. This was held on four different days and invited the public to make ornaments, pinecone bird feeders, and learn about the park. Big thanks to the great volunteers from HQ who braved the cold.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	7
Interpretive Programming	2	36
Jr. Ranger Programming	1	15
School Programming	4	96
Special Events	7	389

Preservation of Natural, Cultural, and/or Historical Resources

- Five Students from Eagle High School volunteered at Spring Shores to help expand our pollinator garden. This is part of their senior projects which will wrap up in March. They spread plastic over 2,000 square feet of turf. This area is steep, dangerous to mow, and not used in any recreational capacity so we will be replacing turf with wildflowers, bunch grasses, and shrubs in the spring. The seniors will also help grow plants in our makeshift greenhouse to plant in the spring.

Staff Training

- Jeff attended Ranger Round Up and Bri attended interpretive team meeting in October.
- Jeff and Surat attended the South-East Region conference.
- Jeff attended a refugee conference in November.
- Surat attended all HQ staff meeting in December and conducted a Verbal Defense and Influence class at the meeting.

Strategic Plan Actions

- Surat attended the monthly meeting with Southern Idaho Sailing Outreach.

Manager’s Narrative

- Paddleboard Idaho, the concessionaire at Sandy Point, wrapped up his season and made concession payment. Overall, a good season.
- Surat completed the Annual Management Plan for USACE.
- Congratulations to our ranger Bri for being chosen the 2022 Ranger of the Year. We are so proud of her and look forward to her continued success.
- Surat and Debbie (IDPR HR) met with ITS on revamping the IRS system. We had a face-to-face meeting that helped tremendously in addressing IDPR’s needs and ITS challenges with managing data and archives. A prototype will be tested in December.
- Surat participated in a moorage pricing meeting with Hell’s Gate, Dworshak, Heyburn and HQ staff. Good exchange of ideas and thoughts on our pricing policies.
- A deer got trapped in the backyard area of Spring Shores and managed to destroy a double pane window. The young female had some cuts but was otherwise fine as she bolted to freedom when the gate was open.
- Surat was a guest on a radio program and discussed winter activities and safety.
- The roofing project at Spring Shores was officially completed. Thank you, Melanie and Bryan, for all your help.

PONDEROSA – MATT LINDE, PARK MANAGER

Customer Service

- We staffed our entrance station through most of December in order to provide better customer service. This allowed us to collect more revenue and to assist our visitors.
- The visitor center was open every day in November except for Thanksgiving and the day after. In December we had the visitor center open every day except for Christmas eve and Christmas day. This gave us the ability to provide great service to the users in the wintertime.

Park/Program Usage

- October was an unusually warm and busy time for the park. It was the latest we have kept the Peninsula Campground open. User demand drove this as we saw a record number of campers into October.
- Typical users in October and early November were hikers. Later in November we had some skiers and snowshoers.
- December was dominated by Nordic users. Skiing started in early December and is going strong. Our usage consists of a mix between skiers and snowshoers.

Program Services

- Treasure Valley Community College students came up for an interpretive program put on by Amanda about the Meadow Marsh area.
- Roots Forest School will dominate the programs put on in the park for the next several months.
- The park hosted “Trek to the North Pole” in December. This was a ½ mile walk across snow to one of our rental cabins that is decorated like the North Pole and has Santa and his helpers listening to the kids Christmas wishes. It was well attended and the users like the program.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	1	9
Interpretive Programming	1	9
Environmental Interpretation	1	18
Jr. Ranger Programming	1	7
School Programming	118	1,458
Special Events	2	415

Preservation of Natural, Cultural, and/or Historical Resources

- Approximately 165 slash piles were burned in October in the Meadow Marsh II project area. The prescribed burn in the area has been put off until fall 2023 due to wet conditions and snow.
- The Southern Idaho Timber Protective Association came in October to masticate grand fir trees in the Meadow Marsh II treated area and the main road into the park.
- The panels for the fossil display are going through some revisions and we hope to take delivery in April or May.

Staff Training

- Five staff members attended the region meeting in November.
- Staff attended the ranger roundup training that was hosted at the park.
- One staff member took the test to become a certified pesticide applicator.

Strategic Plan Actions

- Work continues on plans to update underground infrastructure in the Blackberry loop in the fall of 2023 and the bid package for the improvements will go out soon.
- Work continues on the Meadow Marsh II project to provide signs in the trails that give the user a deeper understanding of why we thin the forest as well as other topics related to the project.
- We are currently working through different ideas for the Kokanee Cove group use area. There are three main ideas for the area and none of them seem to hit the nail on the head mostly because they require us to plow into part of the park that has an historically important Nordic trail in the middle of it. This will require us to change operation of our winter program significantly. This is something that I don't think will go over well given the historic winter use of this park.

Manager's Narrative

- The ranger roundup was held in the park in October. We had about 22 rangers from across the east and south regions attend and were trained on chainsaws and hazard trees.

- Our Nordic program was up and running at full speed early in December. We have three staff that are splitting days to work part time in the entrance kiosk. This role is crucial for catching all users at the entrance to the park.

THREE ISLAND – NITA MOSES, PARK MANAGER

Customer Service

- The visitor center was open 7 days/week from 9am to 4pm, for 31 days in October. Peak season ended October 31. Facilities were closed and winterized.
- In November and December, the visitor center was open 5 days/week from 9am to 4pm Tuesdays – Saturdays excluding holidays. On occasion during off season it is closed due to lack of staffing.

Park/Program Usage

- The Oregon Trail History & Education Center served 1,229 visitors for the month of October who came from 19 states and 3 other countries (Australia, Poland, and Canada). In November we served 219 visitors from 8 states and in December we served 140 visitors from 4 states. Total visitors to the history center YTD are 13,360 which is 723 more YTD visitors than last year.
- Some of the comments we received from visitors included:
 - “Very nice displays. Thank you so much!” – Sharon and Art, Bellevue, WA
 - “Wonderful display! Fascinating.” – Susie and Mike, Anchorage, AK
 - “Such a great learning experience. Thank you!” – The Jewell Family, Boise, ID
 - “Very well done!” – Ron and Paulette
 - “Wonderful park and interpretive center” – Bob and Sharon
 - “Fantastic glad this is a thing” – Molly
 - “Very nice! Great displays!” – Greg and Vickie, Richland, WA
 - “Love the great history lessons” – Frisby Family, Idaho
 - “Always learn something new” – Michael Anselme

Type of permit issued	No. of Permits	No. of Attendees
Group Use Permit	5	347
Special Use Permit		
Film Permit		
Other permits		

Program Services

- Rattlesnake Rounders held two disc golf events in October with a total of 39 participants.
- Gem State Disc Golfers held one tournament in November with 137 participants.

Program Type	No. of Programs	No. of Attendees
Experiential Programming	3	176
Interpretive Programming		
Jr. Ranger Programming		
School Programming		
Special Events		

Preservation of Natural, Cultural, and/or Historical Resources

- The compressor operating a display in the history center’s interactive museum failed and had to be replaced.
- There was a snowstorm on the night of December 29. We received very heavy, wet snow that took down branches and a few trees throughout the park.

Staff Training

- Staff attended the South/East Region Meeting in Burley.

Strategic Plan Actions

- Speed limit signs obtained via road & bridge funds were installed in the park.
- New IDPR Development staff member Brian visited the park in October to discuss the remodel of the two restroom facilities at the end of the Trailbreak Cabin. They are on the Capital Improvement Plan and funded for remodel.

Manager's Narrative



- Nita and Jamie replaced mainline water valves and drains in October. These valves keep breaking, and staff believes that it is due to poor quality valves. The broken valves were replaced with stainless steel valves in hopes that they will last longer. In November, more mainline valves and drain valves failed and leaked water into facilities that were already winterized. Stainless steel valves were used instead of the poor-quality brass valves being manufactured lately.
- The older of the park's two dump stations keeps backing up and must be snaked each time. It is on the CIP list for redesign.
- In November a meeting was held at the park to discuss the community's economy and the park's involvement. Nita attended the meeting along with the IDPR Director, Board Chair, HQ staff, Elmore County Rural Development Director, County Commissioner, and Mayor. Items discussed include signage from the freeway into the park, routes into the park, city trails and grants, IDFG access road, city airport issues, park facilities, and possible future additions to the park. Afterwards, participants traveled to Hammett to discuss the possibility of obtaining and developing a facility there as a new IDPR managed facility.
- Work on the refinishing the floors in the Wagon Wheel restroom/shower facility commenced in November. They were redone last winter, but the product failed. The contractor came again after the end of the peak season, sanded and repainted areas with a product that they said would hold up better.
- Nita attended a meeting on December 13 to discuss the Heritage Pathway Project.
- Staff held a retirement/appreciation get together on December 10 for Vance. His last day was on December 31. His knowledge of the park and skills will be greatly missed!

SOUTH REGION MAINTENANCE CREW – CHRISTOPHER RE, FOREMAN

Bruneau Dunes State Park

- Dug out a broken solenoid and found some electrical lines. Had to have the lines checked to make sure they weren't live.

Eagle Island State Park

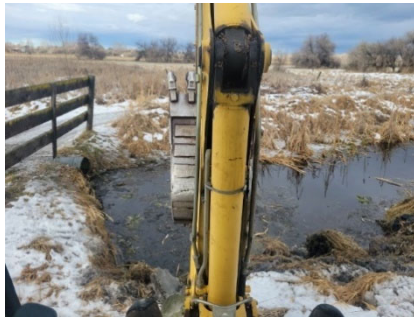
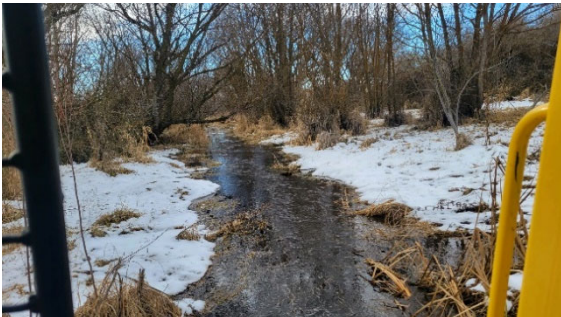
- Replaced old culvert in October.



- In November we assisted with the removal of old/dead cottonwood trees in the parking lot which we moved to the burn pile in the park and helped by bulldozing the pile.



- In December we finished removing all the trees that were cut down when park staff and Keith worked at the park the last week of November.
- Started to muck out the south irrigation ditch.



Lake Cascade

- In October we removed the docks at Van Wyck for the season and assisted in removing the docks being replaced at Blue Heron Boat Ramp. This included assisting in the storage and disposal of these outdated docks.

