

Executive Staff Meeting, Agenda Items for 6/22/16

Meeting Details	
Facilitator:	Evelyn Mason
Reminders:	
Last Meeting's Action Items/ Issues/Decisions	

Attendees		
Anna Canning	Evelyn Mason	Keith Hobbs - Sick
Dave Claycomb	Garth Taylor	Scott Williams
David Langhorst	Jennifer Okerlund	Steve Martin
David White	Jim Thomas	Tammy Kolsky
Debbie Hoopes -Sick	<i>Minutes:</i>	<i>Betty Mills</i>

Director Action Items or Updates	
Agenda Item	Director update:

Program Manager Agenda Item	
Name:	Anna Canning
Agenda Item:	Policy Reconciliation
Description:	Introduction to policy project underway and first items to review.
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion
Timeframe Needed:	15 Minutes
Communicate to staff:	<input checked="" type="checkbox"/>
Board Meeting Item?	<input checked="" type="checkbox"/> In August
Summary Document included	<input type="checkbox"/> Yes
Attachments:	See files in folder for later review
Follow Up?	Responsible: Anna Action Item:
Notes:	Review 1) Governance and Legal and 2) Park and Recreation Board policies by July 6. Anna provided a copy of the Policy Development Plan for the Executive Staff to review and provide their input and comments by July 15 th . The Director requested for Anna to keep the Executive Staff a breast on the process as she moves forward.

