

Executive Staff Meeting, Agenda Items for 3/23/16

Agenda Item:	FY 2018 Budget Development Deadline	
Description:	Reminder that the deadline for FY 2018 budget request are due 3/31/2016	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion	
Timeframe Needed:	5 Minutes	
Board Meeting Item?	<input type="checkbox"/> Yes	
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.	
Attachments:	No	
Follow Up?	Responsible: Varies	Action Item: Yes
Topic Summary:	All requests for program enhancements and capital outlay for the FY 2018 fiscal year are due in my office by March 31, 2016.	

Program Manager Agenda Item

Name:	Steve Martin	
Agenda Item:	Fiscal Year 16 Year-End	
Description:	Discussion of Year-End Timeline Memo distributed 3/14/2016	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion	
Timeframe Needed:	5 Minutes	
Board Meeting Item?	<input type="checkbox"/> Yes	
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.	
Attachments:	No	
Follow Up?	Responsible: Varies	Action Item: Yes
Topic Summary:	Discussion and clarification of annual year-end deadlines. A memo was sent out last week on what needs to be submitted for purchasing.	

Program Manager Agenda Item

Name:	Dave Claycomb	
Agenda Item:	Idaho City Yurt Travel Planning Decision	
Description:		
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion	
Timeframe Needed:	10 Minutes	
Board Meeting Item?	<input type="checkbox"/> Yes	
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.	
Attachments:	No	
Follow Up?	Responsible: Varies	Action Item: Yes
Topic Summary:	The Idaho City Ranger District is about to release travel planning/use decision for the area in/adjacent to our Yurts. The decision looks to be favorable. Dave invited Jennifer and Tammy to attend.	

Program Manager Agenda Item

Name:	Scott Williams	
Agenda Item:	Idaho Power Outage notifications	
Description:		

