

Executive Staff Meeting, Agenda Items for 3/2/16

Program Manager Agenda Item	
Name:	Anna Canning
Agenda Item:	Public Information Request
Description:	Employees are reminded that public information request need to go through Jennifer Okerlund.
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion
Timeframe Needed:	10 Minutes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: Everyone Action Item: No
Topic Summary:	Sometimes public information requests come through employees rather than directly from the "public." These requests still need to be funneled through our Public Information Officer, Jennifer Okerlund. Of particular sensitivity are information requests that require querying our registration information database.

Program Manager Agenda Item	
Name:	Dave Claycomb
Agenda Item:	Sportsman Show
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: Varies Action Item: Yes
Topic Summary:	Dave asked if anyone was interested in working a shift at the Sportsman Show and stated that this is a big event for the REC Bureau.

Program Manager Agenda Item	
Name:	Keith Hobbs
Agenda Item:	RMSPEC
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: Varies Action Item: Yes
Topic Summary:	Keith reported that he is working on firming up IDPR attendance for this conference.

