

Executive Staff Meeting, Agenda Items for 2/3/16

Meeting Details	
Facilitator:	Debbie Hoopes
Reminders:	David W. will not be participating due to commitment associated with Farragut Aerial Adventure Park Concession RFP Pre-proposal meeting.
Last Meeting's Action Items/ Issues/Decisions	

Attendees		
Anna Canning	Evelyn Mason	Keith Hobbs
Dave Claycomb	Garth Taylor	Scott Williams
David Langhorst	Jennifer Okerlund	Steve Martin
David White – Unable to attend	Jim Thomas	Tammy Kolsky
Debbie Hoopes	Minutes:	Betty Mills

Director Action Items or Updates		Communicate to Staff
Agenda Item	Director update: JFAC presentation went very smoothly this year. Director will be attending the Assessor's meeting. Issue with sending out OHV stickers this year. There is a bill being presented and supported by Rep. Sims to redistribute OHV funds from IDPR to the counties. Most areas of the State are content with the way the current process is going. Board Chair, Charlie Correll had to resign due to health issues. The Governor's office is currently looking for his replacement. Susan Buxton accepted a new position as HR Director for the State. Her position will be open and need to be filled as well.	<input type="checkbox"/> Yes

Program Manager Agenda Item	
Name:	Betty Mills
Agenda Item:	Presentation and Thank You from Women and Children's Alliance
Description:	
Purpose:	<input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	30 minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: _____ Action Item: _____
Notes:	This is the organization HQ supported at Christmas with the Giving Tree. They will provide us with a short presentation regarding their services and how our gifts helped the WCA.

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Program Manager Agenda Item	
Name:	
Agenda Item:	
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: _____ Action Item: _____
Notes:	

Program Manager Agenda Item	
Name:	
Agenda Item:	
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: _____ Action Item: _____
Notes:	

Program Manager Agenda Item	
Name:	
Agenda Item:	
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: _____ Action Item: _____
Notes:	

