

Executive Staff Meeting, Agenda Items for 2/17/16

Notes:	<ol style="list-style-type: none">1. Provide the Board with Passport information by County. Jennifer.2. Consider sponsorship opportunities associated with the country music festival and/or learning from their experience. Evelyn.3. Research dynamic business modeling and see how that might be incorporated in the decision process for park acquisitions. Anna4. Provide a running list of action items to the Board, and consider how the running list of action items might also be tied into a method to memorialize Board decisions that aren't policies. Anna and David L.5. Additional Horsethief research needed from Keith for the April teleconference meeting:<ol style="list-style-type: none">a. We assume that day use fees would not be allowed. Verify that is true.b. What would an up-graded camp ground look like? How much revenue would that bring in?c. Discuss with Fish and Game their expectations about how often the lake might be drained, how much say we might have on that subject, and what kind of communication plan they anticipate to coordinate such major events.d. Research if the YMCA has water and/or dock rights? If yes, how are those formalized? What impact would that have on our management of the campgrounds?e. Define what area we would manage exactly.f. Do Fish and Game have expectations of recreational use beyond fishing? Discuss opportunities for additional recreational opportunities such as horseshoe pits, archery range, kayaking, paddle boarding, swimming, hiking/biking/equestrian trails...g. What EXACTLY would be our responsibility versus theirs? Items to consider: fishing facilities, shoreline erosion, dam maintenance, public education and communication (like for when they drain the reservoir)h. Could we add a hydropower facility at the dam?i. Investigate the option of Potlach to give access for trails. Would Fish and Game oppose that?j. Is timber extraction appropriate or even allowed? If yes, which organization gets the money?6. Add Horsethief as an action item for the Board at the May meeting. Betty7. Look for ways to cooperate with the Governor and with Fish and Game on Horsethief Reservoir. David L.8. Research population numbers when our last park was purchased. Run for the last park added to our inventory (not a purchase). Anna9. Research and update Board on what it would mean to do a BLM patent "fix" via legislation taken forward by Simpson for City and Castle rocks. Keith and David L.10. Send out draft copies of Board policies to Board. Anna11. Provide working session on Board policies at the May meeting. Anna12. Add policy workshop to May agenda. Betty13. Work with McCall on an MOU that details the unified efforts regarding the 4th of July weekend that includes expectations regarding parking areas, parking on roads, and an alcohol ban in parks. Keith14. Put EFIB proposal on the agenda for the March conference call as an action item. Betty
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15. Provide Board with a recommendation from staff on EFIB proposal. **Steve and David L.**
16. Provide Board with a recommendation regarding the Simpson proposals concerning boating access at Priest Lake in August. **David W.**
17. Add Priest Lake Boating Concerns to August agenda. **Betty**
18. Include the Board in the planning efforts for Kokanee Cove. Invite to CIN meeting?? **Jim and Garth**
19. Talk to Jim Carpenter at ITD about turning lanes for the new Cascade visitor center. **Keith**
20. Update the 1999 MOU with Idaho Heritage Trust. **David L.**
21. Bring back the 1999 MOU with Idaho Heritage Trust to the Board as an action item for their May meeting. **Betty**
22. Develop a timeline on what is necessary to get Billingsley into the 2019 budget and provide that to the Board. **Anna and Jim** (note to self: include public input)
23. Hold a workshop session with the Board on funding sources and revenue projections at the August meeting. **Steve**
24. Add a workshop on funding sources and revenue projection to the August agenda. **Betty**
25. Update the Board on micro-hydro power potential at Harriman and Billingsley by July teleconference meeting. **Keith** (note: I picked a date after snow melt at Harriman)
26. Add an update on micro-hydro power facilities to July teleconference meeting agenda. **Betty**
27. If other efforts to get healthy vegetation fail at Bruneau, and what they really need is water, research the ability to lease water from the Water Bank. **Jim and Garth**
28. Pursue recreation opportunities at McCroskey including mountain bike, equestrian, and motorized trails. Gather available GIS information as a first step. **Dave C.** (note: I think this would make a great addition to the strategic plan)
29. Conduct additional non-motorized summits. **David L.** and **Dave C.**
30. Reach out to National Quarter Horse Association. Make sure we are reaching out to the backcountry folks, not the cutting folks. A similar suggestion came up regarding the International Mountain Biking association. Try to get beyond the local chapters. **Dave C.**
31. Develop a companion pet's policy or pet fee per night and take to the Board. **Tammy**
32. Add Friends to the Agenda for the August Board meeting in Sandpoint. **Betty**
33. I would recommend that the Board (as a collective) provide direction on Market Lake and the ITD gravel extraction site. We didn't get to fully discuss these at the meeting. I spoke with Bob, and I think we would all benefit from a collective decision on these two properties. **Randy**
34. I would suggest that I add the comments Randy provided on Friday into the discussion on the strategic plan. Those ideas included: Focus on "trail users" instead of "motorized" or "non-motorized" users. It needs to be an integrated approach. Soon it may not be a question of keeping up with trail maintenance—the issue will be having no trails to maintain. How do we help the Forest Service even layout projects? We need to have the Forest Service include a maximum recreation alternative in their planning. **Randy**

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Program Manager Agenda Item	
Name:	Anna Canning
Agenda Item:	Memorializing Board Decisions
Description:	How best to capture Board decisions
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion
Timeframe Needed:	10 Minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input checked="" type="checkbox"/> Yes;
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: Unknown Action Item: Perhaps
Notes:	<p>I've paraphrased my conversation with Steve Strack below:</p> <p>ABC: Our current method to track Board decisions seems to be to add the items to the "Board Policy" document. This has not been effectively kept up-to-date and doesn't really fit in the idea of a "policy". More importantly, it seems an inadequate means of documenting weighty decisions—such as the 50/50 split decision on the use of Road and Bridge Funds. Can you provide some examples of what other agencies throughout the state use?</p> <p>SS: IDFG has compiled the Fish and Game Commission "policy statements" from 1990-2013, and is working on bringing that up to date. IDFG also prepares a shorthand index to commission actions at the front of the annual commission minute hard copy binders. The Department of Lands keeps binders of Land Board minutes. It also keeps copies of Land Board books, which provide more detail concerning action and sometimes documents submitted at the meeting—these are very similar to the agenda books provided to Park Board members: they typically are a one or two page document with background information and a recommended action. The board books are kept in electronic files and are searchable going back a few decades. Lands also keeps an internal topic index for the Board Books. In 2007, the Department of Lands completed a large project to document all policies that have been adopted by the Board. But it has not been updated since 2007. In short, it seems that IDPR is not the only agency struggling to keep an up-to-date record of policies adopted by the Board. Speaking from personal experience, the searchable PDFs of past Land Board minutes is a god send. It is well worth the effort to scan old Board books and convert them into searchable files.</p> <p>ABC: I'm surprised to find out that no one uses resolutions or something more formal than just minutes.</p> <p>SS: By statute, the minutes are the official record of the meeting and should include "all motions, resolutions, orders, or ordinances proposed and their disposition." Idaho Code 74-205. So a separate resolution may not do much good, since it should be set out in the minutes regardless. One thing the Land Board does that I have found helpful is that after the meeting, the action items in the Board Book are amended to include the minutes of the action taken by the Board, and the Director certifies the action taken by the Board. That way, all the information necessary to understand the Board's action is in one document.</p>

