

Executive Staff Meeting, Agenda Items for 5/13/15

Meeting Details	
Facilitator:	Garth Taylor
Reminders:	
Last Meeting's Action Items/ Issues/Decisions	

Attendees		
Anna Canning	Evelyn Mason	Keith Hobbs
Dave Claycomb	Garth Taylor	Scott Williams
David Langhorst	Jennifer Okerlund	Steve Martin
David White	Jim Thomas	Tammy Kolsky
Debbie Hoopes	<i>Minutes:</i>	<i>Betty Mills</i>

Director Action Items or Updates		Communicate to Staff
Agenda Item	Director update:	<input type="checkbox"/> Yes

Program Manager Agenda Item	
Name:	Jim Thomas
Agenda Item:	IDPR's Wellness Program
Description:	
Purpose:	<input type="checkbox"/> Information Only <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion
Timeframe Needed:	5 Minutes
Communicate to staff:	<input type="checkbox"/> Yes
Board Meeting Item?	<input type="checkbox"/> Yes
Summary Document included	<input type="checkbox"/> Yes; provided in notes section below.
Attachments:	No
Follow Up?	Responsible: Varies Action Item:
Notes:	<p>Due to the discontinuation of coding ADT to support IDPR's Wellness Program, Ken Blake would like to propose allowing interested employees the opportunity to help with property clean-up and light landscape maintenance as a way to get outdoors, exercise, and help improve the appearance of IDPR Headquarters. Is something we would like to pursue? Specific details would still need to be worked out.</p> <ul style="list-style-type: none"> Guidelines are needed – Jim Thomas will draft these and follow policy. Garth will provide his spreadsheet for Jim to work off of. Supervisor Approval will be required

