

IDAHO PARK AND RECREATION BOARD TELECONFERENCE MEETING

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”

August 16, 2013

Originating at IDPR Headquarters
Conference Dial-in Number: (424) 203-8400
Participant Access Code: 1076643#

AGENDA

Friday, August 16, 2013

8:30 a.m. MDT Call to Order
Welcome guests
Additions or deletions to the printed agenda

Re-Adoption of the May 21-22, 2013 IDPR Board Meeting Agenda Items to Increase Fees and the June 6th, 2013 IDPR Board Meeting Agenda Item Regarding IDAPA Fee Cap Adjustment AI* Tammy Kolsky

Non-Resident Fee Increase AI* Tammy Kolsky

*Consent Agenda CA	*Information Only IO	*Action Item AI
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Please Note: Discussion times for agenda items are approximate. The Board reserves the right to move agenda items and adjust time schedule as needed.

(1) This is the final agenda. Copies of the agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The agenda can also be found on the Department Website (www.parksandrecreation.idaho.gov). If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five working days in advance of the meeting.

(2) The Consent Agenda addresses routine items the board may approve without discussion. An item may be moved from this agenda area to another at the request of the Board.

(3) The Action Items address policy and program items the Board may wish to discuss prior to making a formal recommendation or decision. An item may be moved from this agenda area to another at the request of the Board.

(4) The Director's Report provides information only. An item may be moved from this agenda area to another at the request of the Board.

IDAPA RULE

IDAPA FEE

BOARD ACTION REQUIRED

BOARD POLICY

INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
August 16, 2013
Teleconference
Originating in Boise Idaho

AGENDA ITEM: Housekeeping for Temporary Rules Adoption

ACTION REQUIRED: Board Action required

PRESENTER: Tammy Kolsky

PRESENTATION

BACKGROUND INFORMATION:

The Administrative Rules process requires that any temporary rules adopted by an agency's governing body be published to the next available bulletin. If that does not occur an agency may not proceed with the temporary rulemaking unless and until the governing body re-adopts the rule.

During the May 21, 22, 2013 Board meeting and again at the June 6, 2013 teleconference Board meeting the Park Board adopted temporary rules that have yet to be published to the bulletin. This agenda item is presented for the Board to re-adopt the following rules so that the agency can proceed with the temporary rule making process.

STAFF RECOMMENDATION:

Department staff recommends the Park Board re-Adopt the following:

From the May 21st – 22nd 2013 Board Meeting:

Serviced Campsite Fee Increase

- The Park Board directed department staff to raise the department's serviced campsite fees by the rate of \$2.00 per night for serviced camp sites for the 2014 camping season and further directed staff to begin the process to increase the maximum rates in IDAPA by \$10 per site type through the Temporary and Proposed rule process as shown below.

Campsite Type	Current IDAPA Approved Fee	Staff Recommended Fee	Proposed IDAPA Fee
Primitive Campsite	\$13.00	\$10.00	\$23.00
Standard Campsite	\$16.00	\$12.00	\$26.00
Serviced Campsite/W	\$20.00	\$20.00	\$30.00
Serviced Campsite/E	\$20.00	\$20.00	\$30.00
Serviced Campsite/W, E	\$24.00	\$24.00	\$34.00
Serviced Campsite/W, E, SWR	\$26.00	\$26.00	\$36.00
Companion Campsite	Site type x 2	Site type x 2	Site type x 2

Excess Campsite Capacity

The Park Board also directed staff to identify parks and their respective campsites that can exceed campsite capacities as defined in IDAPA and under what circumstances, and the establishment of the respective Excess Campsite Capacity Fees through IDAPA, maximum fee levels, and Board Policy, Board approved fees that will be charged at all parks, as follows:

	Board Policy	IDAPA Max.
Per Person in excess of the one (1) family unit or party of no more than eight (8) persons	\$5.00	\$10.00
Per Motor Vehicle/ Motorcycle in excess of the two (2)..... motor vehicles or one (1) RV or two (2) motorcycles	\$5.00	\$10.00
Per RV in excess of the two (2) motor vehicles or one (1) RV or two (2) motorcycles	Site Type Fee	Site Type Fee
Per Tent in excess of the up to two (2) tents	\$10.00	\$20.00

Winter Access

In addition the Park Board directed department staff to seek a change in IDAPA 26.01.20.258.05 through the temporary and proposed rulemaking process to increase the rates currently charged for the Daily and Annual pass and to create additional rates for the Winter Access Program Fee. The below fees listed were the staff recommendations for the IDAPA maximums as well recommendations for the Park Board approved fees:

258.05 Winter Access Program Fee

	IDAPA	
	Approved	Board
	Max Fee	Approved Fee
• Individual Season Pass	\$50	\$35/season
• Couples Season Pass	\$75	\$50/season
• Family Season Pass	\$100	\$75/season
• Daily Per Person Pass	\$6	\$5/person

Note (These fees would be required in addition to the MVEF)

From the June 6th teleconference

IDAPA Fee Cap Adjustments

The Park Board directed department staff to proceed with the rulemaking process to increase the nightly rate in the IDAPA caps to as follows:

Site Type	Current IDAPA Approved Fee	Proposed IDAPA Fee
Primitive Campsite	\$13.00	\$43.00
Standard Campsite	\$16.00	\$46.00
Serviced Campsite/W	\$20.00	\$50.00
Serviced Campsite/E	\$20.00	\$50.00
Serviced Campsite/W, E	\$24.00	\$54.00
Serviced Campsite/W, E, SWR	\$26.00	\$56.00
Companion Campsite	Site type x 2	Site type x 2
Camping Cabins and Yurts	\$150.00	\$200.00

IDAPA RULE

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AGENDA
Idaho Park and Recreation Board Meeting
August 16, 2013
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AGENDA ITEM: Non-Resident Fees

ACTION REQUIRED: Board Action Required

PRESENTER: Tammy Kolsky

PRESENTATION

BACKGROUND INFORMATION:

During the August 8, 2013 Park Board teleconference meeting in response to the recommendations of the Idaho Recreation Council (IRC) and the Division of Financial Management (DFM), staff recommended and the Park Board approved charging nonresident serviced campsite users higher fees than those charged to Idaho residents.

This agenda item is to request that the Park Board consider charging a nonresident fee for all of IDPR's overnight properties.

Department staff is making this request to establish a more consistent approach for applying nonresident fees. This approach will simplify the management of fee envelopes and signage. Additionally, from a customer service and training standpoint, applying a nonresident fee for everything is easier to explain.

The potential fiscal impact for this fee increase has been calculated by averaging the department's January through December site-specific nonresident occupancy for the last three calendar years. Furthermore, this projected fiscal impact assumes no decrease in occupancy. Total revenue potential is projected as \$190,310 as demonstrated in the following table.

Site Type	Non Resident Increase	Revenue Potential
All Campsites	\$3 / per night	\$162,972
Camper Cabins / Yurts	\$5 / per night	\$13,570
All Other Overnight	10% increase to current rate	\$13,768

Department staff is requesting this increase to be in addition to the \$2 per night serviced campsite fee increases approved by the park board at the May 21, 22, 2013 Park Board meeting.

STAFF RECOMMENDATION:

Park Board direct Department staff to increase the camping fees charged to IDPR's nonresident overnight customers as designated in the table below and further to direct staff to include this increase in the Temporary and Proposed rule making process and to apply the nonresident fees to the 2014 camping season.

Site Type	Increase
All Campsites	\$3/ per night
Camper Cabins/ Yurts	\$5/ per night
All Other Overnight	10% increase to current rate