

## IDAHO DEPARTMENT OF PARKS AND RECREATION

*"To improve the quality of life in Idaho through outdoor recreation and resource stewardship."*

### BOARD MEETING MINUTES

March 16, 2020 Teleconference

1:30 P.M. Mountain / 12:30 A.M. Pacific

5657 Warm Springs Ave.

Boise, Idaho

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#### Minutes – Monday, March 16, 2020

##### Call to Order – Chairman Black

Chairman Black called the Board teleconference to order at 1:31 P.M. MT. The Chairman directed a roll call. Board Members in attendance via the phone were:

Board Member Pete Black – Present  
Board Member Lou Fatkin – Present  
Board Member Doug Eastwood – Present  
Board Member Brian Beckley – Present  
Board Member Cally Roach - Present  
Board Member Randy Doman - Absent

Also present or on the phone during all or portions of the teleconference were the following individuals:

David Langhorst – Director  
Betty Mills – Management Assistant to the Director  
Keith Hobbs – Operations Administrator  
Anna Canning – Management Services Administrator  
Garth Taylor – South/East Region Manager  
Debbie Hoopes – Human Resource Officer  
Craig Quintana – Public Information Officer  
Dave Claycomb – Recreation Bureau Chief  
John Arnold - IDPR Buyer  
Steve Strack -Deputy Attorney General  
Nate Fisher – Governor's Office  
LeAnne Stephens – Department of Human Resources

##### Consent Agenda – Action Item

- Approval of Minutes
  - February 20, 2020 Teleconference
- Group Use Permit
  - Freedom and Justice for All Eagle Island – Garth Taylor

**Ms. Roach moved to approve both the February 20, 2020 minutes and the Group Use Permit for the Freedom and Justice for All event at Eagle Island State Park. Motion was seconded by Mr. Fatkin. The Chairman asked for further discussion, hearing none, the Chairman call for a vote on the motion. Motion carried unanimously.**

##### State Travel Policy Review/Discussion – Nate Fisher

Mr. Fisher provided guidance to the Board related to the State Travel Policy.

- Be mindful of using state funds when traveling for IDPR business.
- He encouraged the Board to book flights and rental cars well in advance of their travel dates, to obtain the most reasonable rates.

- Rental cars fall within State Travel Policy, insurance is included when you rent a car from the State website. (Ms. Mills will email the link and instructions to the Board).
- Paid, travel days to and from meetings and the actual meeting days. Calls held for less than an hour, probably won't be covered for reimbursement.
- Board Honorarium is in State Code - \$50 per day but very vague on what is considered a day. The Board has the authority to update IDPR Policy, and provide specific requirements on what hours should be, to justify being paid for a full day.

Mr. Fisher thanked the Board for their valued commitment to the state of Idaho.

Ms. Mills provided examples of her review of the Board's Time Sheets and how their honorariums are calculated.

#### **Naming Convention Policy – Anna Canning – Action Item**

Ms. Canning presented this policy to the Board during the February 2020 meeting. During that meeting, the Board provided suggested changes to the Naming Convention Policy and requested that Ms. Canning bring the updated policy back to the Board during a future meeting for review and approval. Board and staff discussion followed regarding options for IDPR to incorporate language, allowing IDPR to revoke a Naming request if there was a reason to do so. Ms. Canning will include the appropriate language that includes an out clause for IDPR in both the Naming Policy and Sponsorship Agreement.

**Ms. Roach moved for the Board to approve the policy as stated with the proposed changes. Mr. Eastwood seconded the motion. The Chairman asked for further discussion, hearing none, the Chairman called for a vote on the motion. Motion carried unanimously.**

#### **Executive Session**

**Ms. Roach moved to go into Executive Session under authority of Idaho Code 74-206 (b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public-school student. Motion was seconded by Mr. Beckley. A roll call vote to go into Executive Session was taken by Ms. Mills.**

**Board Member Black – Yes**

**Board Member Eastwood – Yes**

**Board Member Fatkin – Nay**

**Board Member Beckley – Yes**

**Board Member Roach – Yes**

**Board Member Doman – Absent**

**The Board entered Executive Session at 2:23 P.M.**

**The Board came out of the Executive Session at 3:15 P.M.**

#### **Draft Agenda for May 2020 Trails Summit – Board**

Mr. Claycomb stated that a meeting with the Non-Motorized group is tentatively scheduled for this coming Fall. He proposed for Tom Helmer and the Non-Motorized group to move forward with this meeting and bring their findings back to the Board. The Board concurred with Mr. Claycomb's proposal and asked staff to encourage as much participation in this meeting as possible. Mr. Claycomb stated that the Director took the lead in holding Non-Motorized Summits a couple years ago, throughout the state. Ms. Mills compiled a spreadsheet of everyone who attended the summit meetings. Mr. Claycomb encouraged the Board to send her anyone specific they would like to add to this list, and she will incorporate them. The Non-Motorized group will use this list to send out invitations for the Fall meeting and report their findings back to the Board.

#### **Future Board Teleconferences Discussion – Board**

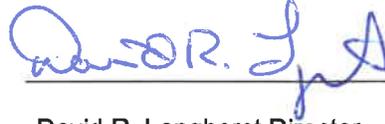
The Board discussed whether it was necessary to hold monthly teleconferences. The Board concurred they would conduct teleconferences in between our Quarterly Board meetings, if needed, in July, October and January.

Mr. Fatkin moved to adjourn the meeting. Motion was seconded by Ms. Roach. Meeting was adjourned at 3:35 P.M.

A handwritten signature in black ink that reads "Pete Black". The signature is written in a cursive style with a large initial "P".

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Pete Black, Chairman  
Idaho Park and Recreation Board

A handwritten signature in blue ink that reads "David R. Langhorst". The signature is written in a cursive style with a large initial "D".

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David R. Langhorst Director  
Ex-Officio Member of the Board

