



Idaho Parks & Recreation Volunteer Program

The Idaho Department of Parks & Recreation Volunteer Services Program fosters highly effective volunteer engagement throughout all state parks and programs. We strive to attract and involve multiple resources from local, statewide, and international communities in order to enhance the quality of life for Idahoans.

Job Title: Maintenance Host

Job Summary:

Host assists in the repair and maintenance of park facilities. Existing buildings and other structures need constant improvements. Depending on their skills and interests, these volunteers lend their hands to assist park staff on new construction projects and to provide electrical, carpentry, masonry, mechanical, and landscaping skills.

Work Schedule:

If maintenance host is staying on park property or in a volunteer campsite providing their own housing, they are required to work a minimum of 20-24 hours per week (includes working weekends and holidays) for a minimum of 30 days. If a maintenance volunteer is not staying at a volunteer campsite, the total work hours for each week will be determined by the volunteer and the Park Manager together. Maintenance volunteers will work with the Park Manager and staff to determine specific job duties and work schedule.

Benefits to volunteer:

- Volunteers working a minimum of 20 hours per week for a minimum of 30 days are provided with a free campsite equipped with water, electricity, and sewer hook-up.
 - State vehicle provided for work-related driving needs
 - Worker's compensation, automobile liability insurance when using state vehicles, and tort claims insurance while on the job
 - Complete orientation and job training
 - Continual evaluation and feedback on job performance
 - Uniform provided
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Job Duties: (This is a general list of tasks to be performed; amount of time spent at each task will vary with each park and time of year; not all tasks are performed at all parks)

Maintenance

- Trail maintenance
- Sand/paint buildings and picnic tables
- Run errands for parts and equipment **NOTE: State park vehicle will be provided**
- Equipment repair
- Facility construction
- Plumbing projects

Cleaning:

- Clean restrooms, including toilets, vanities, and floors
- Clean shop floors and windows

- Restock paper supplies
- Vacuum carpets in Visitor Center public areas and offices
- Remove litter from walkways and parking area
- Sweep and blow patios, alcoves, decks, and walkways
- Clean windows, ledges, sills and exhibit panels
- Collect and empty trash and recyclables
- Replace light bulbs
- Stock bird feeders

Landscaping:

- Mow
- Trim vegetation
- Weed shrub/flower beds
- Apply mulch and other top dressings
- May operate irrigation and sprinkler system
- Tree trimming
- Erosion control
- Sapling replanting

Emergency Operations: (as needed)

- In the absence of park staff, take appropriate action during visitor or maintenance emergencies:
 - identify problems
 - obtain relevant information
 - notify appropriate authorities (park staff, police, ambulance, etc.)
- Share storm warning information with park visitors

Equipment Operation: (only if properly trained) During the performance of duties listed above, may operate and help maintain a variety of park equipment:

- pick-up truck
- multi-passenger vans
- electric and gas powered golf cars
- riding and push mowers
- backpack and walk-behind blowers, power trimmers, and weed eaters

Special Projects: (as needed)

- Assist with special projects related to campground operations.
- These projects can be structured to the volunteer's interests and talents.

Obtain an application form by contacting:
 Idaho Dept. of Parks & Recreation
 ATTN: Volunteer Services Coordinator
 5657 Warm Springs Ave.
 Boise, ID 83716
 (208) 514-2493
 khampton@idpr.idaho.gov