To attend the 2015 IDPR Annual Conference, please fill out this form completely and return to Nadine Curtis, Boise HQ no later than Friday, February 13, 2015. Where there is a choice, please check the session you want to attend.

CONFERENCE AGENDA

**MONDAY, MARCH 16**
1:00 P.M. – 5:00 P.M.  Travel Day
Reservation Training

**TUESDAY, MARCH 17**

*Business Attire*

8:30 A.M. – 9:00 A.M.  Director’s Welcome

9:00 A.M. – 10:00 A.M.  Kick-Off Speaker

10:00 A.M. – 10:15 A.M.  Break

10:15 A.M. – 12:15 P.M.  Session 1A:
New Users & Strategic Partnerships/

Session 1B:
Think This, Not That! Nurture Yourself –
Achieve Work and Life Balance

Session 1C:
PERSI GO! Late Career (Benefit estimates provided)

12:15 P.M. – 1:30 P.M.  Lunch

1:30 P.M. – 2:30 P.M.  Session 2A:
PERSI SET? Mid-Career Employees

Session 2B:
Planning a Successful Event – How to
Make It Happen

Session 2C:
Dutch Oven Cooking – The Not So Secret
Secrets Revealed

2:30 P.M. – 2:45 P.M.  Break
2:45 P.M. – 3:45 P.M.  ___Session 3A: PERSI READY…New Career Employees
___Session 3B: Experience-Based Adventures
___Session 3C: Employee Engagement: YOUR Role

3:45 P.M. – 4:45 P.M.  ___Session 4A: Conflict Resolution
___Session 4B: Park Selfies: How to Reach New Audiences and Increase Revenues

4:45 P.M. – 5:00 P.M.  Group Photo

6:00 P.M. – 7:30 P.M.  Alumni Reception – Meet & Greet ~ Dinner
Red Lion ~ casual attire

WED., MARCH 18  Day 2: Morning - Protect & Improve Public Access to Outdoor Recreation Statewide
Business Attire

8:00 A.M. – 8:30 A.M.  All Hands on Deck Activity (team building, socializing, game)

8:30 A.M. – 9:30 A.M.  Session 1: Recreation Bureau – Who We Are, What We Do

9:30 A.M. – 9:45 A.M.  Break

9:45 A.M. – 11:45 P.M.  ___Session 2A: Cold Water Emersion
___Session 2B: Avalanche Awareness

11:45 P.M. – 12:45 P.M.  Lunch

WED., MARCH 18  Day 2: Afternoon – Be Responsible Stewards of the Natural & Cultural Resources and Funds Entrusted to IDPR

12:45 P.M. – 1:45 P.M.  ___Session 3A: Cultural Resources Preserving Historic Bldgs. Why, When and How
___Session 3B: Social Media/Media Relations
___Session 3C: Fuels Management

1:45 P.M. – 2:00 P.M.  Break

2:00 P.M. – 3:00 P.M.  ___Session 4A: Interp. Programs/Jr. Ranger
___Session 4B: FISH! Customer Service Philosophy

3:00 P.M. – 4:00 P.M.  The Peregrine Fund’s World Center for Birds Of Prey

4:00 P.M. – 5:00 P.M.  Yield From the Field/Director’s Final Remarks

6:30 P.M. – 8:30 P.M.  2015 IDPR Awards Banquet ~ Red Lion ~ Semi-formal attire
This section is for out-of-town employees only.

If you are planning to stay at the Red Lion Downtowner, 1800 Fairview Avenue, Boise, please indicate the nights you will be staying:

______ Monday, 3/16; ______ Tuesday, 3/17; ______ Wednesday, 3/18;

Due to our budget restraints, it is required you share a room. Please indicate with whom you would prefer to share a room:

________________________________________________________________________

If you require special considerations, please indicate here:

________________________________________________________________________

Nadine Curtis & Kathryn Hampton will handle room reservations. Once reservations have been made, no changes will be allowed.

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IDAHO DEPARTMENT OF PARKS & RECREATION
2015 ANNUAL CONFERENCE
1965-2015: Helping You Make Lasting, Outdoor Memories for 50 Years

NAME ________________________________________ TITLE ___________________

WORK SECTION _______________________________________________________

PLEASE SPECIFY SIZE FOR A SHORT SLEEVE "DRY ZONE POLO SHIRT: ____________ (shirts are true to size)
Mens: S, M, L, XL – 4XL Ladies: XS, S, M, L, XL - 4XL

Please make your selection:

TUESDAY, March 17
I will be attending conference all day __ Yes __ No
I will be attending the Alumni Reception __ Yes __ No
*Guest for Alumni Reception ($16.50) __ Yes __ No

WEDNESDAY, March 18
I will be attending conference all day __ Yes __ No
I will attend Awards Banquet __ Yes __ No
*Guest for Banquet ($16.50) __ Yes __ No

Please make your selection for the Banquet:
_______ Beef
_______ Chicken
_______ Gluten Free Vegetarian Pasta

*Make checks payable to P & R Employee Fund*

Total Enclosed: $_____

NO CHANGES CAN BE MADE AFTER THE REGISTRATION DEADLINE. FEES FOR A GUEST MUST BE PAID IN ADVANCE.

Please return this completed form NO LATER THAN February 13
TO: NADINE CURTIS, DEV BUREAU ADMINISTRATIVE ASSISTANT, BOISE HEADQUARTERS
Budgeting for the Annual Conference

Administration has established a budget for the conference. With that budget, we will pay for many of your conference expenses.

- For those in travel status:
  - On Monday March 16th:
    - Per diem dinner is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - You may claim additional meals on your travel voucher. Any additional meals for this day will be charged to the traveler’s PCA.
  - On Tuesday March 17th:
    - Per diem breakfast is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - All other meals are provided during the conference hours. You may not claim additional meals for this day on your travel voucher.
  - On Wednesday March 18th:
    - Per diem breakfast is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - All other meals are provided during the conference hours. You may not claim additional meals for this day on your travel voucher.
  - On Thursday March 19th:
    - Per diem breakfast is covered by conference PCA.
    - You may claim additional meals on your travel voucher. Any additional meals for this day will be charged to the traveler’s PCA.
  - Transportation expenses (including flights, rental cars, and/or fuel expenses) to and from the conference location will be charged to the traveler’s PCA.
  - Please discuss your travel plans and conference agenda with your supervisor; adjust your work schedule to ensure that you do not accrue overtime for the week.

- For those not in travel status:
  - All meals are provided for you during the conference hours—including the alumni reception and awards banquet.
  - You may not claim transportation expenses or travel time to and from the conference location.
  - Please discuss the conference agenda with your supervisor; adjust your work schedule to ensure that you do not accrue overtime for the week.

1965-2015: Helping You Make Lasting, Outdoor Memories for 50 Years