

**REGISTRATION FORM**  
IDAHO DEPARTMENT OF PARKS & RECREATION  
**2015 ANNUAL CONFERENCE**



***1965-2015: Helping You Make Lasting, Outdoor Memories for 50 Years***

March 17 & 18, 2015 – Red Lion Hotel Downtowner 1800 Fairview Ave., Boise, ID

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To attend the 2015 IDPR Annual Conference, please fill out this form completely and return to Nadine Curtis, Boise HQ **no later than Friday, February 13, 2015**. Where there is a choice, please check the session you want to attend.

**CONFERENCE AGENDA**

**MONDAY, MARCH 16**

1:00 P.M. – 5:00 P.M.

**Travel Day**

Reservation Training

**TUESDAY, MARCH 17**

*Business Attire*

**Day 1: Fostering Experiences That Renew the Human Spirit and Promote Community Vitality**

8:30 A.M. – 9:00 A.M.

Director's Welcome

9:00 A.M. – 10:00 A.M.

Kick-Off Speaker

10:00 A.M. – 10:15 A.M.

Break

10:15 A.M. – 12:15 P.M.

\_\_\_ Session 1A: New Users & Strategic Partnerships/  
\_\_\_ Session 1B: Think This, Not That! Nurture Yourself –  
Achieve Work and Life Balance  
\_\_\_ Session 1C: PERSI GO! Late Career (*Benefit estimates provided*)

12:15 P.M. – 1:30 P.M.

Lunch

1:30 P.M. – 2:30 P.M.

\_\_\_ Session 2A: PERSI SET? Mid-Career Employees  
\_\_\_ Session 2B: Planning a Successful Event – How to  
Make It Happen  
\_\_\_ Session 2C: Dutch Oven Cooking – The Not So Secret  
Secrets Revealed

2:30 P.M. – 2:45 P.M.

Break

2:45 P.M. – 3:45 P.M.	___ Session 3A: PERSI <i>READY...</i> <i>New Career Employees</i>
	___ Session 3B: Experience-Based Adventures
	___ Session 3C: Employee Engagement: YOUR Role
3:45 P.M. – 4:45 P.M.	___ Session 4A: Conflict Resolution
	___ Session 4B: Park Selfies: How to Reach New Audiences and Increase Revenues
4:45 P.M. – 5:00 P.M.	Group Photo
6:00 P.M. – 7:30 P.M.	Alumni Reception – Meet & Greet ~ Dinner Red Lion ~ casual attire

**WED., MARCH 18**  
*Business Attire*

**Day 2: Morning - Protect & Improve Public Access to Outdoor Recreation Statewide**

8:00 A.M. – 8:30 A.M.	All Hands on Deck Activity (team building, socializing, game)
8:30 A.M. – 9:30 A.M.	Session 1: Recreation Bureau – Who We Are, What We Do
9:30 A.M. – 9:45 A.M.	Break
9:45 A.M. – 11:45 P.M.	___ Session 2A: Cold Water Emersion
	___ Session 2B: Avalanche Awareness
11:45 P.M. – 12:45 P.M.	Lunch

**WED., MARCH 18**

**Day 2: Afternoon – Be Responsible Stewards of the Natural & Cultural Resources and Funds Entrusted to IDPR**

12:45 P.M. – 1:45 P.M.	___ Session 3A: Cultural Resources Preserving Historic Bldgs. Why, When and How
	___ Session 3B: Social Media/Media Relations
	___ Session 3C: Fuels Management
1:45 P.M. – 2:00 P.M.	Break
2:00 P.M. – 3:00 P.M.	___ Session 4A: Interp. Programs/Jr. Ranger
	___ Session 4B: FISH! Customer Service Philosophy
3:00 P.M. – 4:00 P.M.	The Peregrine Fund’s World Center for Birds Of Prey
4:00 P.M. – 5:00 P.M.	Yield From the Field/Director’s Final Remarks
6:30 P.M. – 8:30 P.M.	2015 IDPR Awards Banquet ~ Red Lion ~ Semi-formal attire

**This section is for out-of-town employees only.**

If you are planning to stay at the Red Lion Downtowner, 1800 Fairview Avenue, Boise, please indicate the nights you will be staying:

\_\_\_\_\_ Monday, 3/16; \_\_\_\_\_ Tuesday, 3/17; \_\_\_\_\_ Wednesday, 3/18;

Due to our budget restraints, it is required you share a room. Please indicate with whom you would prefer to share a room:

\_\_\_\_\_

If you require special considerations, please indicate here: \_\_\_\_\_

Nadine Curtis & Kathryn Hampton will handle room reservations. Once reservations have been made, no changes will be allowed.

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NAME \_\_\_\_\_ TITLE \_\_\_\_\_

WORK SECTION \_\_\_\_\_

PLEASE SPECIFY SIZE FOR A SHORT SLEEVE "DRY ZONE POLO SHIRT: \_\_\_\_\_ (shirts are true to size)

Mens: S, M, L, XL – 4XL      Ladies: XS, S, M, L, XL - 4XL

**Please make your selection:**

TUESDAY, March 17      I will be attending conference all day      \_\_\_ Yes \_\_\_ No  
I will be attending the Alumni Reception      \_\_\_ Yes \_\_\_ No  
\*Guest for Alumni Reception (\$16.50)      \_\_\_ Yes \_\_\_ No

WEDNESDAY, March 18      I will be attending conference all day      \_\_\_ Yes \_\_\_ No  
  
I will attend Awards Banquet      \_\_\_ Yes \_\_\_ No  
\*Guest for Banquet (\$16.50)      \_\_\_ Yes \_\_\_ No

**Please make your selection for the Banquet:** \_\_\_\_\_ Beef  
**For those bringing a guest please specify selection:** \_\_\_\_\_ Chicken  
\_\_\_\_\_ Gluten Free Vegetarian Pasta

**\*Make checks payable to P & R Employee Fund\***      **Total Enclosed:**      \$\_\_\_\_\_

**NO CHANGES CAN BE MADE AFTER THE REGISTRATION DEADLINE. FEES FOR A GUEST MUST BE PAID IN ADVANCE.**

Please return this completed form **NO LATER THAN February 13**  
**TO: NADINE CURTIS, DEV BUREAU ADMINISTRATIVE ASSISTANT, BOISE HEADQUARTERS**

## Budgeting for the Annual Conference

Administration has established a budget for the conference. With that budget, we will pay for many of your conference expenses.

- For those **in** travel status:
  - On Monday March 16<sup>th</sup>:
    - Per diem dinner is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - You may claim additional meals on your travel voucher. Any additional meals for this day will be charged to the traveler's PCA.
  - On Tuesday March 17<sup>th</sup>:
    - Per diem breakfast is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - All other meals are provided during the conference hours. You may not claim additional meals for this day on your travel voucher.
  - On Wednesday March 18<sup>th</sup>:
    - Per diem breakfast is covered by conference PCA.
    - Hotel stay is covered by conference PCA.
    - All other meals are provided during the conference hours. You may not claim additional meals for this day on your travel voucher.
  - On Thursday March 19<sup>th</sup>:
    - Per diem breakfast is covered by conference PCA.
    - You may claim additional meals on your travel voucher. Any additional meals for this day will be charged to the traveler's PCA.
  - Transportation expenses (including flights, rental cars, and/or fuel expenses) to and from the conference location will be charged to the traveler's PCA.
  - ***Please discuss your travel plans and conference agenda with your supervisor; adjust your work schedule to ensure that you do not accrue overtime for the week.***
- For those **not in** travel status:
  - All meals are provided for you during the conference hours—including the alumni reception and awards banquet.
  - You may not claim transportation expenses or travel time to and from the conference location.
  - Please discuss the conference agenda with your supervisor; adjust your work schedule to ensure that you do not accrue overtime for the week.



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