



# Agreement for Individual Voluntary Services

IDPR Form  
VOL. 50.13  
Updated 1/31/24  
PH

Park/Program Name: \_\_\_\_\_

Date of Arrival/Departure: \_\_\_\_\_

Host: (more than 20 hours per week for at least 30 days) \_\_\_\_\_

Volunteer Name (Last, First Middle) _____		Date of Birth: _____
Mailing address: _____		
City: _____	State: _____	Zip: _____
Telephone: _____		E-mail: _____
How did you hear about this volunteer opportunity? _____		

**Parent or Guardian if volunteer is under 18:**

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to volunteer: \_\_\_\_\_

**Volunteer Duties:** Check the box of the assigned position(s).  
Describe any special projects below.

**Driver Information:**

Driver's License number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Auto Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

- |   |   |
|---|---|
| <input type="checkbox"/> Campground Volunteer   | <input type="checkbox"/> Maintenance Volunteer      |
| <input type="checkbox"/> Gift Shop Volunteer    | <input type="checkbox"/> Office Assistant Volunteer |
| <input type="checkbox"/> Interpretive Volunteer | <input type="checkbox"/> Visitor Services Volunteer |

Describe any special duties or projects: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

***Important! Read and discuss Terms and Conditions of Individual Volunteer Service on reverse.***

I certify that I am at least 18 year of age or the parent/guardian of a volunteer who is under 18 year of age and have read this entire agreement, including the Terms and Conditions of Individual Volunteer Service and the Volunteer Release of Claims on the reverse, and that I understand its terms and voluntarily execute it. I provide these services of my own free choice and understand that I will receive no wages for work preformed. This agreement remains in effect during my volunteer service and may be terminated by either party upon written notice.

\_\_\_\_\_  
SIGNATURE OF VOLUNTEER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF SUPERVISOR

\_\_\_\_\_  
DATE

## TERMS AND CONDITIONS OF INDIVIDUAL VOLUNTEER SERVICE

### The Volunteer(s) Shall:

1. Perform duties as designated in this Agreement.
2. Perform volunteer service a minimum of 4 hours per day or 24 hours per 7-day week, spread over at least 5 days, to receive a waiver of campsite fee or reside in park areas or property.
3. Be knowledgeable of park rules and observant of activities within the park. Contact park staff and appropriate emergency services when assistance is needed. NOTE: Volunteers are not responsible for enforcing park rules.
4. Represent oneself as a IDPR Volunteer.

### Idaho Parks & Recreation (IDPR) Shall:

1. Provide orientation and training for the volunteer(s).
2. Waive volunteer(s) campsite fee when service requirements are met (contingent upon space availability).
3. Provide State of Idaho insurance coverage and indemnification as set forth below.

### WORKMANS COMPENSATION POLICY:

The State of Idaho provides workers' compensation benefits to eligible employees who experience work-related accidents, injuries, illnesses, or exposures. Employees must report such incidents to their supervisor or Human Resources department as soon as possible, regardless of severity or the need for medical treatment.

The reporting process involves completing specific forms, including a Supervisor Incident Report, an Injury/Incident Witness Statement (if applicable), and a First Report of Injury or Illness (if medical treatment is sought). These forms are submitted to the Human Resources department, which then forwards them to the State Insurance Fund (SIF) for further processing.

Employees seeking medical treatment must use preferred/designated medical providers whenever possible. Failure to do so may result in the employee being responsible for associated medical expenses.

Upon returning to work after a work-related incident, employees must provide a written medical provider's note to their Human Resources department. If the note includes restrictions, accommodations may be made to facilitate the employee's return to work.

**VOLUNTEER INDEMNIFICATION:** I may, at the discretion of the Attorney General, be defended or indemnified by the state of Idaho for acts or omissions that were, or were purported to be in good faith, within the scope of my official duties. Furthermore, I will assist the public employer in the defense of such action.

**ACCIDENT REPORTING:** I agree to inform the park manager or my supervisor immediately if I am involved in an accident or exposed to a potential liability situation while performing assigned duties.

**PHYSICAL CONDITIONS:** I will perform only tasks that are within my knowledge, ability, and physical capability. I will inform staff of any health condition that staff should be aware of in an emergency; i.e., medications, allergies, existing medical conditions.

**VEHICLES:** I understand I must have a valid driver's license to operate a vehicle in the course of providing volunteer service. I authorize IDPR to investigate my driving record, and release IDPR and persons concerned from any liability because of furnishing said information, which may be used to determine my eligibility to drive a vehicle while providing volunteer service. If I use my personal vehicle in my volunteer duties, I will maintain liability insurance according to state requirements and will not knowingly drive any uninsured vehicle. When authorized to use a state-owned vehicle, I agree to use it exclusively for official state business directly related to my volunteer assignment. I will ensure that no other person other than another authorized volunteer or paid staff drive or ride in a state vehicle. I understand I may be held liable for any actions or damages that may result from improper or negligent operation of a vehicle. I will immediately notify my supervisor if I am involved in an accident or convicted of a traffic violation.

**EQUIPMENT:** I understand that state equipment issued to me is the property of IDPR. I agree to not loan state equipment to park visitors and to return items clean and in good repair at the completion of my assignment. I understand I may be held responsible for damage to state equipment resulting from improper or negligent use. I also understand that it is in my best interest not to loan my personal property/equipment to park visitors, and that IDPR is not responsible for loss or damage to any personal equipment used in the course of providing volunteer service.

**VOLUNTEER RELEASE OF CLAIMS:** As a volunteer, I agree that I will not make claims against and hereby release the state of Idaho, or IDPR, its officers, agents, employees, successors, and assigns from any and all losses or claims for recovery resulting from any theft, vandalism, loss, accidental damages, fire, explosion, water damage, or any act of nature, to my vehicles or other personal property sustained during my voluntary service for IDPR under this agreement.

**MEDIA RELEASE:** The Idaho Department of Parks and Recreation periodically uses photographs or video and audio footage of volunteers involved in activities or projects for local, regional or state publicity or for educational purposes. By my signature/agreement, I acknowledge my understanding of the use of such publicity or educational material and give permission to the Idaho Department of Parks and Recreation to use such reproductions for educational and publicity purposes. Refusal to provide permission will not impact your participation in the Idaho Department of Parks and Recreation Volunteer Program.